

Pursuant to Government Code Section 54953(e), members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambriacsd.org.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, February 10, 2022 - 2:00 PM

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83675428468?pwd=V1QzZWVjdk1jS3hDL0VLL1ZKbHhBZz09>

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Webinar ID: 836 7542 8468

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1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. President's Report
- F. Agenda Review: Additions/Deletions

2. BOARD MEMBER COMMUNICATIONS

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

3. COMMISSION REPORT

- A. PROS Chairman's Report

4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

5. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Consideration to Appoint Jim Townsend to Fill One (1) Vacant Seat on the Policy Committee

6. REGULAR BUSINESS

A. Discussion and Consideration of Annual Review of Affordable Housing Allocations

B. Discussion and Consideration to Adopt the District Strategic Plan Update

C. Receive, Discuss, and Consider the Skate Park Ad Hoc Committee Report and Discuss and Consider Instructing District Counsel to Proceed with Preparation of Memorandum of Understanding (MOU) to Fund the Skate Park Project

D. Discussion and Consideration of Changing Regular Board Meeting Time

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

B. Policy Committee's Report

C. Resources and Infrastructure Committee's Report

D. Other Liaison Reports and Ad Hoc Committee Reports

8. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote

9. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: John F. Weigold IV, General Manager

Meeting Date: February 10, 2022

Subject: Consideration to Appoint Jim Townsend to Fill One (1) Vacant Seat on the Policy Committee

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider appointing Jim Townsend to fill the vacancy on the Policy Committee.

FISCAL IMPACT:

There is no fiscal impact identified with this action.

DISCUSSION:

At the October 14, 2021 regular Board meeting, staff was directed to open and accept applications to fill vacant seats on the Finance and Policy Committees.

According to Section 2.3(d) of the CCSD Standing Committee Bylaws, *“Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for committee membership. Such invitation shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.”* Then per Section 2.3(f), *“Committee members shall be appointed from the pool of applicants (see 2.3.(d) above) by recommendation of the Committee Chairperson and a majority vote of CCSD Board of Directors.”*

The Policy Committee seat term expires on February 18, 2023.

Staff recommends the Board of Directors consider appointing Jim Townsend to fill the vacancy on the Policy Committee.

Attachments: Policy Committee Applications (1) – Jim Townsend



POLICY STANDING COMMITTEE MEMBER APPLICATION

Deadline: Tuesday, January 4, 2022 at 4:00 p.m.

For more information, please visit: www.cambriacsd.org

Policy Standing Committee applications can be delivered to the Cambria Community Services District office drop boxes located at 1316 Tamsen Street, Suite 201, Cambria, California 93428, mailed to Cambria Community Services District, PO Box 65 Cambria, CA 93428 or emailed to Ossana Terterian (oterterian@cambriacsd.org)

The Political Reform Act (Government Code Section 82000, etc. Seq.) requires most state and local government officials and employees to publicly disclose their personal assets and income. Individuals must also disqualify themselves from participating in decisions, which may affect their personal financial interests. The Policy Standing Committee members are required by law to file a Statement of Economic Interest form.

NAME: Townsend
Last First MI

Home Address: [REDACTED]
Street City Zip

Home Phone: _____ Cell Phone: [REDACTED]

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 2018
Year

If less than 6 months, place and date of last voter registration: _____
Address Date

Are you a registered voter in Cambria? yes () no

Enter qualifications and interest in the position below.

I am interested in applying my abilities and experience to provide input to the Board of Directors.
I spent nearly twenty years in an upper management position with a large special district in the SF Bay Area. During that time, I developed a clear understanding of how policies affect performance. I would like to apply that understanding to the complex issues facing our community.

If additional space is needed, please use the reverse side of the application.

Signature: [Handwritten Signature]

Date: January 24, 20

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, PE, Utilities Department Manager

Meeting Date: February 10, 2022	Subject: Discussion and Consideration of Annual Review of Affordable Housing Allocations
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RECOMMENDATIONS: Staff recommends that the Board of Directors review the Affordable Housing Program (AHP) unit allocations in accordance with CCSD Municipal Code Section 8.04.110 and make a determination that a sufficient number of affordable housing unit allocations exist to meet the needs of the community.

FISCAL IMPACT: There are no immediate fiscal impacts from the Board's review of the AHP unit allocations. The CCSD will receive connection fees from future affordable housing projects as they are developed in accordance with the CCSD's AHP, subject to the incentive of up to a fifty (50) percent reduction for each unit constructed, as provided in CCSD Municipal Code Section 8.04.110(C).

DISCUSSION:Background

CCSD Municipal Code Section 8.04.110(B) previously provided for the allocation of 6 residential housing units per calendar year under the AHP with unused AHP units carried forward to the next year. Since few such projects were completed over several decades, an accumulation of 56 unused AHP unit allocations resulted, which staff concluded were more units than necessary to meet the needs for affordable housing projects in Cambria. At its January 17, 2013 meeting, the Board of Directors, after considering the status of AHP and the number of units that had accumulated, concluded that it was not necessary or appropriate to continue to add additional AHP unit allocations beyond the 56 that had already accumulated.

Thereafter, in April 2013 the Board amended Section 8.04.110(B) to provide that "The Board of Directors has determined that these fifty-six (56) units are an adequate number for the foreseeable future, and therefore no additional units shall be added to the affordable housing unit allocation unless otherwise determined by the board." That Section also now provides that "The board of directors shall annually review the status of the affordable housing program and determine whether the affordable housing unit allocation contains a sufficient number of units to meet the needs of the community." Accordingly, this report is being presented to the Board for review of the AHP unit allocations.

Current Status of AHP

On September 12, 2019, the Board formed the Affordable Housing Ad Hoc Committee and tasked them with evaluating applications for Affordable Housing allocations and creating a process to prioritize Affordable Housing allocation recommendations. During its review of the program with CCSD staff, the Ad Hoc Committee discovered multiple issues with the current AHP that require inter-agency collaboration and extensive internal planning to address.

At its December 17, 2020 regular meeting, the Board voted to direct staff to partner with SLO County to develop an Affordable Housing Program consistent with the Local Coastal Program (LCP) which may include modifications to the District's current demand offset practices. Since that time, staff has met with SLO County planning staff to review a draft framework of the new AHP. If an amendment to the LCP is required to adopt the CCSD's AHP, SLO County has indicated it will work with CCSD staff to initiate that process with the California Coastal Commission. Staff has also contracted with Maddaus Water Management to complete an addendum to the 2013 Water Use Efficiency Plan (WUEP). The WUEP addendum will include a report on the available retrofit capacity in the District and recommendations as to how to prioritize that capacity for such projects as affordable housing and grandfathered services. Work on the WUEP addendum is ongoing and is anticipated to be completed in 2022.

Due to the foregoing, staff recommends that the Board make a determination that a sufficient number of affordable housing unit allocations exist to meet the needs of the community.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: John F. Weigold IV, General Manager

Meeting Date: February 10, 2022 Subject: Discussion and Consideration to Adopt the District Strategic Plan Update

RECOMMENDATIONS:

Staff recommends the Board of Directors discuss and consider adopting the District Strategic Plan update.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The Board held a Special Board Meeting on January 24 and 25, 2022 to update the District's Strategic Plan. On January 24, 2022, the Board solicited community input and comments on the District strengths, District weaknesses and District goals, as well as any other issues related to the development of the District Strategic Plan update. The Board adjourned the meeting to January 25, 2022 and held a daylong Board workshop facilitated by consultant Snider and Associates via Zoom, which the community was able to hear telephonically. The Board of Directors utilized community input in developing the update of the District's goals and objectives, which was initially developed in the facilitated workshop on January 19, 2021. The Board also updated the District's Mission Statement.

Staff recommends the Board consider adoption of the District Strategic Plan update of goals, objectives and mission statement from the January 25, 2022 Strategic Plan Workshop.

Attachment: District Strategic Plan Update of Goals, Objectives, and Mission Statement

**CAMBRIA COMMUNITY SERVICES DISTRICT
SIX-MONTH STRATEGIC OBJECTIVES**

January 25, 2022 - June 15, 2022

THREE-YEAR GOAL: INCREASE AND IMPROVE COMMUNICATION WITH THE PUBLIC						
WHEN	WHO	WHAT	STATUS			COMMENTS
1. At the March 10, 2022 CCSD Board meeting	General Manager John Weigold	Develop and present to the Board a Public Outreach Program, including a proactive communications plan and a suggested administrative procedure to ensure all news and updates are written with a consistent voice and format.				
2. At the March 10, 2022 CCSD Board meeting	CCSD President Donn Howell and General Manager John Weigold	Present to the Board for its consideration the concept of holding two informal town hall meetings by June 15th.				

THREE-YEAR GOAL: ACHIEVE AND SUSTAIN ADEQUATE FINANCIAL RESOURCES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. June 15, 2022	Finance Committee (ad hoc), working with GM John Weigold and Finance Manager Pam Duffield	Identify potential organizational changes and efficiencies to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration				
2. June 15, 2022	GM John Weigold and Finance Manager Pam Duffield	Complete the Tyler Incode Financial System implementation throughout the district and report results to the Board.				
3. FUTURE OBJECTIVE	Ad Hoc Committee to be Appointed by the Board of Directors	Prioritize the funding solutions identified by the Finance Committee in its report "Underfunded, Underresourced and Understaffed Services/Support Needs" and make recommendations to the Board on implementations				

THREE-YEAR GOAL: ACHIEVE A BALANCE BETWEEN GROWTH AND RESOURCES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 17, 2022 Board meeting	Directors Harry Farmer and Tom Gray, working with Upper Salinas-Las Tablas Resource Conservation District	Assist the Resources Conservation District (RCD) in applying for a grant to update the existing Forest Management Plan and report the results to the Board.				
2. FUTURE OBJECTIVE	Utilities Dept. Manager Ray Dienzo - lead, working with Staff & Board ad hoc (Donn Howell & Cindy Steidel)	Present to the Board of Directors a process to address policy recommendations for accessory dwelling units (ADU) and affordable housing.				
3. FUTURE OBJECTIVE	CCSD Directors Harry Farmer and Tom Gray, working with RCD, the Cambria Forest Committee, Friends of the Fiscalini Ranch Preserve, Green Space, and the SLO Land Conservancy	Participate in updating the existing Forest Management Plan to address the health and wellbeing of the forest.				

THREE-YEAR GOAL: DEVELOP AND IMPLEMENT A LONG-TERM INFRASTRUCTURE AND RESOURCES PLAN						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 14, 2022 Board Meeting	CCSD Dir. Karen Dean and Utilities Dept. Manager Ray Dienzo (co-leads), working with the Finance Chair, Finance Manager Pam Duffield, GM John Weigold IV and the Resources & Infrastructure (R&I) Committee	Prioritize short term infrastructure requirements for future resourcing and present to the Board of Directors for consideration.				
2. June 15, 2022	Utilities Dept. Manager Ray Dienzo, working with the R&I Committee	Prioritize the remaining non-funded Utility Department SST/IGA projects' requirements for future resourcing and present to the Board.				
3. June 15, 2022	CCSD Dir. Karen Dean, working with the R&I Committee	Prioritize long term infrastructure requirements for future resourcing				
4. FUTURE OBJECTIVE	CCSD Dir. Karen Dean, working with the R&I Committee, Utilities Manager Ray Dienzo, Finance Manager Pam Duffield	Review the current Asset Management requirements and report results, with recommendations, to the Board				

THREE-YEAR GOAL: ACHIEVE COMMUNITY PREPAREDNESS FOR WILDFIRES AND OTHER EMERGENCIES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 17, 2022 Board meeting	Fire Chief William Hollingsworth, working with CCHD Ops Director	Review and update the adopted Multi-Jurisdictional Hazard Mitigation Plan for Cambria, and report results to the CCSD Board for consideration				
2. April 15, 2022	CCSD Directors Tom Gray and Karen Dean (co-leads), working with Firesafe Focus Group moderator Dave Pierson and Fire Chief William Hollingsworth	Identify potential additional evacuation routes and capabilities and support needed relevant grant applications, including the recently awarded Zonehaven grant to the Firesafe Council, and report results to the CCSD Board				
3. June 15, 2022	Fire Chief William Hollingsworth, working with CCSD Directors, GM John Weigold, and District Counsel	Research and develop a Defensible Space Ordinance for the community of Cambria and present it to the Board as a staff report for consideration and direction				

C A M B R I A C O M M U N I T Y S E R V I C E S D I S T R I C T

STRATEGIC PLANNING WORKSHOP

25 January 2022 • via Zoom

Marilyn Snider, Facilitator – Snider and Associates (510) 459-5540
Gail Tsuboi, Recorder – Tsuboi Design (925) 376-9151

MISSION STATEMENT

The Cambria Community Services District provides authorized municipal services to maintain and enhance the quality of life for the Cambria community and its visitors.

CORE VALUES

not in priority order

The Cambria Community Services District values . . .

- ♦ **Integrity**
- ♦ **Open communication and Transparency**
 - ♦ **Safety**
 - ♦ **Fiscal responsibility**
- ♦ **Exemplary customer service**
 - ♦ **Mutual respect**

THREE-YEAR GOALS

2021-2024 * not in priority order

- ▶ **☐ Increase and improve communication with the public**
- ▶ **Achieve and sustain adequate financial resources**
- ▶ **Achieve a balance between growth and resources**
- ▶ **Develop and implement a long-term infrastructure and resources plan**
- ▶ **Achieve community preparedness for wildfires and other emergencies**

NEXT STEPS/FOLLOW-UP PROCESS

WHEN	WHO	WHAT
Wednesday, January 26	Ossana Terterian	Distribute the retreat record to all participants.
Within 48 hours of receipt	All recipients	Read the workshop record.
At the February 1, 2022 Management Team meeting	CCSD Management Team (General Manager – lead)	Review the “Current Internal Weaknesses/Challenges” list for possible action items.
By February 16, 2022	Management Team	Share and discuss the Strategic Plan with staff face to face.
At the Feb. 17, 2022 CCSD Board Meeting	General Manager John Weigold IV	Present the Strategic Plan to the Board and the public.
Not later than a week before the Board meeting	Leads for the Objectives	Share the update for the Objective with Ossana. (Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.)
Monthly	Ossana Terterian and General Manager John Weigold IV	Prepare and distribute the updated Strategic Plan Monitoring Matrix to the CCSD Board and staff, which is available to the public.
June 27, 2022	General Manager John Weigold IV	Public comment session in preparation for the Strategic Planning workshop.
June 28, 2022 (Tuesday)	Participants from the January 25 Strategic Planning Workshop	Strategic Planning Workshop to: <ul style="list-style-type: none"> - more thoroughly assess progress on the Goals and Strategic Objectives. - develop objectives for the next six months.

S.W.O.T. ANALYSIS

Strengths – Weaknesses - Opportunities - Threats

STRENGTHS AND ACCOMPLISHMENTS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT SINCE THE AUGUST 3, 2021 STRATEGIC PLANNING WORKSHOP

Brainstormed List of Perceptions from each Participant

- Timely and effective responses to emergency situations
- Public outreach
- Secured funding for restroom at community park
- Forward progress towards new skate park
- Repairs/Clean up from January 2021 Storm
- Received the IGA report from PG&E
- Progress towards WRF CDP
- Use of Social Media to inform public of meetings
- Excellent handling of emergency issues
- Excellent staff and employees
- The evolving relationship between the Board and its advisory standing committees of concerned citizens
- The collegial relationship between the CCSD Directors
- Progress in developing more recreational opportunities for the public's enjoyment of the East Ranch
- Our competent, proactive staff
- New Board President effort to encourage increased public involvement at Board meetings
- Ongoing implementation of Tyler Incode Financial system
- Quick action to address unexpected major break in San Simeon water pipeline
- Receive final Investment Grade Audit Report from PG&E
- External Communications
- Website Information
- Financial System Implementation
- Progress on wildfire safety (study underway on evacuation scenarios)
- First steps taken to identify funding needs and to find savings and/or revenue to meet them
- Continued progress on projects
- Continued improved reputation with regulatory agencies
- Positive community response to water conservation
- Tyler Incode implementation, complete payroll switchover still pending
- Expansion of social media presence
- Hiring of SAFER firefighters
- Receipt of the final IGA Report from PG&E
- Initiation of a Rate Study by Bartle Wells
- Progress in implementation of Tyler Incode
- Progress in executing timely completion and submittal of FY20/21 Audit
- Keep the faith by having a second meeting
- Staff competence and experience
- Board and staff working relationships
- Common understanding of our issues and problems
- Grants totaling over \$1.65 million
- Extensive handling of homeless activities on CCSD lands
- Management of the land base by CCSD
- Communication with the community has been a major part of the year for most people

CURRENT INTERNAL WEAKNESSES/CHALLENGES OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

Brainstormed List of Perceptions from each Participant

- Isolated departments/poor inter-departmental communication
- Unfunded CIPs
- Staffing
- Underfunded services
- Deferred maintenance
- Staff making decisions the Board should make. Examples: Hiring of the auditor and financing the SST project
- Over funding the General Fund Reserves
- GM having outside professional obligations
- Zoom meetings
- Not being active in the community – not knowing the pulse of the community
- Understaffed in Admin, no back up in case of multiple illness among staff
- Inability to keep office open to the public due to Covid or lack of staff
- Deferred maintenance due to lack of funds
- Underuse of the abilities of the Standing Committees by Staff and Board
- Difficulty in obtaining financing for needed work on the wastewater system without a rate increase.
- Our ageing water distribution system
- Inadequate funds to continue to properly maintain the many forested open space parcels owned by the District
- Difficulty in allowing full public participation in decision making in the face of deadlines imposed by other entities (state, county, granting agencies, etc.)
- Lack of substantial funding for needed wastewater plant infrastructure improvements
- Reliance on continuing rate increases to stabilize District finances
- Aging water and sewer infrastructure
- Need for dependable evacuation plan in case of fire or other disasters
- Internal Communications
- Lack of Direction/Planning of Staff Assignments & Workloads
- Strategic Planning Tasked to Staff
- Board Meeting Efficiency and Timeliness
- Lack of focus on future financial risks
- Inability so far to finance needed wastewater plant upgrades
- Failure to clarify priorities (i.e., what are *critical* services?) and to act in accordance with them
- Some Board Members distrust staff
- Drain on staff time with Committee and Ad-hoc meetings
- Heavily weighted negative community opinions affecting staff morale
- Messaging disconnects on resource and infrastructure issues
- Lack of accountability
- Financial instability
- Micromanagement
- Unfunded liabilities drawing down the general fund
- Progress on the SST CIP items
- Focus on maturing the Strategic Plan process and refining directive tasks
- Lack of qualified, informed volunteers for many goals listed
- Very ambitious word documents that glaze my eyes over
- Lack of interest in the process by many
- Government rules/regulations/old outmoded plans that require much time/energy/interest to overcome.
- Small, limited staff very busy with existing situation that is limited in time/funding to accomplish planning/government morass in accomplishing necessary tasks
- Future financial stability
- Inability to prioritize issues and problems
- Unsustainable staff work loads
- Lack of enterprise reserve funds

- Lack of recognition for how much land is being managed by CCSD and lack of direction for management and how to pay for the management
- Lack of a plan for recreation throughout the community
- Trail system is extensive, but there's still a need for more trails throughout the community
- Lack of a funding plan for recreation throughout the community
- Short-term thinking
- Lack of resolve to do what is needed (comment from the public)
- Need for a greater district commitment for a skate park in the original location

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A POSITIVE IMPACT ON THE CAMBRIA COMMUNITY SERVICES DISTRICT IN THE COMING YEAR

Brainstormed List of Perceptions from each Participant

- Grants/loans for drought projects/infrastructure
- Focus on climate change resilience
- Continued State focus on grants for healthy forests
- Lessening of Covid pandemic
- Better understanding by public of District challenges
- Availability of grants or government funding for projects
- More public participation in meetings
- Growing interest in public/private collaborations – such as the skatepark project – to develop or enhance the community's recreational opportunities
- Increased water security due to final approval of a CDP for the WRF
- Public engagement and concern regarding the community's response to disasters
- Continuing public involvement in the Board's decision making
- Potential grant funding opportunities for infrastructure needs
- Improving technologies regarding water availability
- Board Discussions and Planning of Strategic Goals
- Automation of Business Processes
- None on the horizon
- Political agreement on responsible growth
- Develop long term project plan that follows the strategic plan and Board priorities
- Staff morale – maintaining efficiency and avoiding overload
- Support for water and wastewater infrastructure improvements
- Improved economy post pandemic
- State and Federal funding assistance
- Secured water sourcing and storage
- Agreement on future building, expansion, and growth
- Additional rain, extension of wet season conditions
- Low lending rate continuance
- Rate assessment study
- We have a good landscape and setting to accomplish many tasks
- New Congressional representative
- Positive relationships with regulators and politicians
- Price of housing; we're becoming a premium community
- Potential increase in General Fund monies based on property tax revenues

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A NEGATIVE IMPACT ON THE CAMBRIA COMMUNITY SERVICES DISTRICT THE COMING YEAR

Brainstormed List of Perceptions from each Participant

- COVID-19
- Supply chain issues making improvements/repairs more expensive
- Covid
- Increase in homelessness
- Drought
- Redrawn Supervisorial District lines
- Moved to a new Congressional District
- More homeless
- Inflation
- Prolonged drought affecting well levels and water supply
- Prolonged Covid
- Lack of public understanding of district issues
- Too much social media misinformation
- Continuing drought
- Flooding due to extreme storms
- Fire danger increasing due to drought
- Increasing pressure to develop vacant lots due to permitting of the WRF, despite continuing drought and increasing wildfire danger
- Potential lack of adequate rainfall to replenish District wells
- Covid 19 possible effects on staff health and availability
- Water/land use legal challenges
- Board/Standing Committees Lack of Cohesion
- Too Many CIP & Priority Lists
- COVID
- Rainfall & Water Well Levels
- Inflation – far and away the major threat, and one that is not yet being addressed by the CCSD
- Lack of consensus on responsible growth
- Drought unpredictability
- Staff turnover
- Pandemic continuance
- Drought
- Decreased revenue from the county
- Homelessness
- Redistricting at the county and Special District levels
- Infrastructure failures in water or wastewater systems and underlying transport systems
- Early return of drought conditions
- COVID
- Government regulations
- Rising interest rates and inflation
- SLO County redistricting
- Continued Covid impacts
- Continued drought
- Lack of affordable housing
- Becoming a premium community
- Increased density of housing; parking is impacted and can impact evacuation, fire suppression
- Decreased permanent population



STRATEGIC PLAN ELEMENTS

Marilyn Snider, Strategic Planning Facilitator * Snider and Associates (510) 531-2904

“SWOT” ANALYSIS

Assess the organization's:

- Internal **S**trengths - Internal **W**eaknesses
- External **O**pportunities - External **T**hreats

MISSION/PURPOSE STATEMENT

States WHY the organization exists and WHOM it serves

VISION STATEMENT

A vivid, descriptive image of the future—what the organization will BECOME

CORE VALUES

What the organization values, recognizes and rewards—strongly held beliefs that are freely chosen, publicly affirmed, and acted upon with consistency and repetition

THREE YEAR GOALS

WHAT the organization needs to accomplish (consistent with the Mission and moving the organization towards its Vision) – usually limited to 4 or 5 key areas

KEY PERFORMANCE MEASURES

What success will look like upon achievement of the goal

SIX MONTH STRATEGIC OBJECTIVES

HOW the Goals will be addressed: By when, who is accountable to do what for each of the Goals

FOLLOW-UP PROCESS

Regular, timely monitoring of progress on the goals and objectives; includes setting new objectives every six months

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: John F. Weigold IV, General Manager

Meeting Date: February 10, 2022 Subject: Receive, Discuss and Consider the Skate Park Ad Hoc Committee Report and Discuss and Consider Instructing District Counsel to Proceed with Preparation of Memorandum of Understanding (MOU) to Fund the Skate Park Project

RECOMMENDATIONS:

Staff recommends the Board of Directors discuss and consider the Skate Park Ad Hoc Committee report and provide guidance to the District Counsel in order to proceed with preparation of an MOU to fund the Skate Park Project.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

At its January 13, 2022, Board meeting, a Board Skate Park Ad Hoc Committee was formed to oversee the project and will present a report on project funding today to the Board for its discussion and consideration. The Board should discuss and consider providing guidance to the District Counsel for the preparation of an MOU between the District and the Cambria Community Council for the future funding of the Skate Park Project.

Attachment: CCSD Board Skate Park Ad Hoc Committee Report

Skatepark Ad Hoc Committee Report

During the CCSD Board of Directors Meeting of January 13, 2022, many concerns were raised by members of the Board and public, and it was determined that these concerns needed to be addressed prior to moving forward with the first phase of the skatepark project. Among the issues brought forward were private/public funding partnerships, legal agreements/obligations, expectations for each stage of the project, who would be responsible for decisions regarding the design and contractors, as well as the responsibilities for the operation and maintenance of the skatepark once completed, and the legal issues that may be involved with this project.

The previously formed Board Skatepark Ad Hoc Committee, consisting of Vice President Dean and Director Farmer, was assigned the task of meeting with District Counsel and SkateCambria to discuss these concerns and bring a report back for discussion and consideration by the full Board, and consideration of how to move forward with the next steps regarding the skatepark project.

Directors Dean and Farmer met with District Counsels Tim Carmel and David Hirsch via Zoom on Thursday, January 27, 2022. General Manager Weigold sat in on both this meeting and our meeting the following day.

We discussed the possibility of partnering with the Cambria Community Council to facilitate the transfer of SkateCambria funds to the CCSD for the project, since the Cambria Community Council is already a 501c(3) entity, and that it would be the least complicated path. In case the Cambria Community Council would not want to take on that responsibility, we talked about what would need to be involved with entering into a public/private funding partnership with SkateCambria.

In order for the District to enter into a partnership with SkateCambria, SkateCambria would need to incorporate and become a legal entity with 501c(3) status, and if the partnership were to go beyond funding, for example into operation/management of the skatepark by SkateCambria, further agreements would need to be negotiated and SkateCambria would need to provide insurance and indemnify the District against liability. It was unknown at this point if they

would be willing to incorporate and become a nonprofit entity, or what their expectations of involvement beyond fundraising were.

It was discussed that the Board would like SkateCambria to provide funding towards the first phase of the project, which involves preparing project plans and beginning the permit process with the County: permit application, rezoning, County requirements and negotiating possible variances, design, engineering, environmental review and required studies, and establishment of the expected total cost of construction; basically bringing the project to the point of seeking bids for construction. District Counsel stressed that before beginning the next phase of the project, which would include putting the project out for bid, awarding a contract and beginning construction, the District needs to require that all funds needed to complete the skatepark project be provided to the District prior to the construction phase commencing.

Mr Hirsch brought up several examples of municipal/private partnerships involving skateparks, including one currently underway in Carpinteria, and how those partnerships were being handled. The project in Carpinteria is similar to what Cambria is negotiating with SkateCambria in that it is a municipal project developed with privately raised funds.

We met again via Zoom on Friday January 28, 2022, and this meeting included the Cambria Community Council President Dick Clark, and Juli Amodei of SkateCambria. The purpose of this meeting was a discussion on funding, responsibilities, and obligations between SkateCambria, the Community Council, and the CCSD.

Mr Clark explained that the Cambria Community Council was working with Juli Amodei and SkateCambria with holding the funds raised for the skatepark project, and Ms Amodei indicated that she and the Cambria Community Council treasurer were meeting on a regular basis to document and account for all donations. We discussed the District's concerns about the need for an agreement regarding the transfer of funds between SkateCambria and the CCSD, and that the District could not enter into a formal legal partnership agreement with SkateCambria unless they incorporate and become a nonprofit 501c(3) entity. Ms Amodei explained that she had been involved in creating and managing a 501c(3) in the past, and was not interested in SkateCambria incorporating and becoming a 501c(3) entity.

Mr Clark stated that the Cambria Community Council was willing to enter into an agreement with the CCSD for the purpose of handling the transfer of the funds raised by SkateCambria.

We discussed the role of SkateCambria in this project and their expectation of involvement as it moves forward. Ms Amodei stated that she considered this a CCSD project, and that SkateCambria's involvement was strictly their strong commitment to raising the funds needed to build the skatepark. They had no desire to operate or manage the completed skatepark, acknowledged that all decisions being made were to be by the District, but that they would like to continue to have an informal relationship with the ability to provide input on the design and operation of the park.

Mr Carmel stressed that the District could not commit to moving forward without an agreement and funds in hand to complete each phase of the project. We discussed the Board's concerns that there needs to be financial involvement by SkateCambria with funds transferred to the District before moving forward, and that the preference would be that SkateCambria contribute the funds necessary for the permitting and design phases. Ms Amodei felt that since this was CCSD property, and the first phase involved the investigations of the land itself, that the initial \$59k should come from the CCSD's commitment of the \$178k, and the second \$59k from SkateCambria. We related that the first phase involved things specific to the skatepark project beyond just the studies of the land itself, and that there needs to be funds from SkateCambria involved as well, and while it was not the preferred choice by SkateCambria, the need for at least matching one to one cost sharing for the design and permitting phases was understood.

It was again stressed that funds for each segment of the project need to be in the District's hands before moving forward with each phase. Ms Amodei emphasized that SkateCambria is highly motivated and confident they will raise the funds needed to complete the project.

After Ms Amodei and Mr Clark exited the meeting, the Ad Hoc and District Counsels wrapped up the meeting by reviewing the results of our discussions. Mr Hirsch felt an MOU (Memorandum of Understanding) with the Cambria Community Council should be sufficient to address the funding issue in order to move forward, and simplifies that situation. At a later date, the District will also

need to sort out any potential legal liabilities regarding the creation and operation of a municipal skatepark to understand and minimize any risk exposure to the District. We can use other community skateparks as examples, and also confer with the SDRMA (Special District Risk Management Authority), since they provide risk management services to the District. State of California Health and Safety Code Section 115800 also addresses liabilities regarding skateparks owned and operated by municipalities.

Mr Carmel again emphasized shared funding responsibilities and the need for having the funds in hand to complete each phase.

We bring this report to the full Board for discussion and consideration of the Ad Hoc committee's recommendation that the Board consider directing District Counsel to prepare an MOU with the Cambria Community Council for the purpose of the administration and transfer of funds between SkateCambria and the CCSD, that they also consider a 50/50 cost share for the first phases going forward, which includes the detailed project design and County permit application and other processes up to the point of being ready to go out to bid, and that all funds needed to build the project be in the District's hands before the final phase, consisting of the bidding process and construction proceeds.

Respectfully submitted,
CCSD Directors Karen Dean and Harry Farmer

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.D.**

FROM: John F. Weigold IV, General Manager

Meeting Date: February 10, 2022 Subject: Discussion and Consideration of Changing Regular Board Meeting Time

RECOMMENDATIONS:

Staff recommends the Board of Directors discuss and consider changing the regular Board meeting time.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The Board of Directors approved the annual 2022 Regular Meeting Schedule on 12/16/2021 for all meetings to start at 2:00 p.m. Director Gray has requested the Board consider changing the meeting time start to 1:00 p.m.

Staff recommends the Board discuss and consider changing the meeting start time from 2:00 p.m. to 1:00 p.m. If the Board decides to change the regular meeting time, staff will return with a resolution to implement the change at the February 17, 2022 Board meeting.

Finance Committee Report for CCSD Board Agenda, February 10, 2022

The Finance Committee of the CCSD Board of Directors held its regular monthly meeting on Thursday, January 27, 2022, via Zoom. All five current members were present. Staff in attendance were Finance Manager Pam Duffield and Board Secretary Ossana Terterian.

Major item of business for the committee was a presentation of the FY2021/22 2ndQ Budget Report by Finance Manager Pam Duffield. Budget Adjustments for the quarter were outlined and discussed as well as Revenue Receipts and Expenditures. At completion, the Committee voted 5-0 to "Recommend that the Board of Directors Receive and File the FY2021/22 Second Quarter Budget Report".

Ms. Duffield then provided an update on the FY2020/21 Audit Report currently in progress. Final activities by CCSD Finance and our Audit firm are in process. It is expected that the Finance Committee will receive a presentation of the 2020/21 Audit Report from our auditors on or before our next Committee meeting, which is scheduled for Tuesday, February 22 at 10:00am.

In other activity status from Finance, Ms. Duffield provided an overview of the most recent completion activities in the Incode implementation: Production and distribution of the end of year 1099 and W-2 forms. Achieving these two time-based requirements required significant effort in establishment of data and output formatting. Both actions were successfully met with the 1099 forms distributed the week ending 1/21/2022 and the W-2 form distributions completed 1/31/2022.

Submitted by Cindy Steidel, Committee Chair, on 2/02/2022

Policy Committee Report for January 27, 2022

New Policy Committee Chair Harry Farmer started the meeting at 3:02 PM and began by acknowledging that Mr. Jim Townsend had submitted his application to fill the vacancy on the Policy Committee. Committee members Ted Key and Claudia Harmon stated they knew Mr. Townsend, and that he'd be a welcome addition to the Committee.

After the Minutes of the previous meeting were approved, the first Regular Business item was discussed regarding the District having a policy to address Climate Change. Committee member Ted Key was bringing this back to the Committee for a second time. Among various topics in his report were phasing out gas powered trucks and purchasing electric and hybrid vehicles when possible for District needs, especially in the Water, Wastewater, and Facilities and Resources departments. Other areas addressed were Efficient Water Use, including water saving fixtures, Paper Waste Recycling, Street Lighting, and Forest Management. Special importance was emphasized regarding minimizing mankind's carbon footprint, including through maintaining the health of Cambria's forested areas, as well as taking personal responsibility in our own individual lives, including implementing defensible space, ember proofing and hardening structures for fire resistance around one's residence. Public comment was made as to how sea level rise would affect the availability of water storage capacity for our community in the future. A few minor changes were recommended and implemented, followed by a unanimous vote to forward the Climate Change Policy document to the Board of Directors for discussion and consideration.

Second on the Agenda was Discussion and Consideration of Policy 2300 - Emergency Preparedness. Committee member Gordon Heinrichs presented this item, followed by a lengthy dialogue among the Chair and committee members. The need for a rehearsed and well understood evacuation plan in case of fire or other disaster was highlighted, as well as incorporating organizational planning among the various agencies and groups that serve our community. At times clarity was required for the understanding of some points, and minor changes were made. A unanimous vote was then taken to accept the Policy as amended.

The third Regular Agenda item addressed was Discussion and Consideration of CCSD Policy Manual Review. At times some confusion was voiced as to how and where the District Policy Manual was accessible, such as printed or digital, and could a printed copy be made available to Board and Committee members. It was stated by staff that all policies had been updated and were available electronically at the District website, that creating a printed copy was costly and time consuming, and it would be problematic every time a new policy was generated to adapt a printed copy to changes made. Committee member Key pointed out that previous Committee Chair and current Board President Donn Howell, along with Director Tom Gray, had in the past year reviewed the Manual and had created a spreadsheet to more easily access the various policies, and that perhaps some policies may need to be further addressed. Committee members Harmon and Heinrichs offered to review the spreadsheet and bring their findings back at the next Policy meeting. There was no motion as to this Agenda item.

Ms. Harmon also asked about the opportunity to watch Webinars at various governmental websites, which she stated were at one time easily available and accessible. General Manager Weigold stated that this possibility was no longer the case.

The only Future Agenda item was to again review the CCSD Policy Manual.

The meeting was adjourned at 5PM.

This report written and submitted by CCSD Board member Harry Farmer

Resources and Infrastructure Committee Report January 10, 2022 CCSD Meeting

The Resources and Infrastructure Committee met on January 10, 2022, via Zoom. Committee Members present were Committee Chair Karen Dean, Vice Chair David Pierson, Steven Siebuhr, Michael Thomas, James Webb, and Brad Fowles. Staff present were Utilities Manager Ray Dienzo, General Manager John Weigold, and Board Secretary Ossana Terterian.

The election of Vice Chair and Secretary was held, and David Pierson was elected to continue on as Vice Chair for 2022, and Brad Fowles was elected to continue on as Secretary for 2022.

The meeting dates for 2022 were discussed and considered. The meetings will be held the second Monday of each month with the following exceptions: February 7, Tuesday October 11, and there will be no meeting in July. All meetings will be at 2:00 p.m.

The Ad Hoc Committee assignments were reviewed. The following Ad Hoc Committees assignments were completed and the Ad Hoc disbanded: Water Demand Management and Offset Measures, Review of the Current UWMP, and Water Conservation and Gray Water Use.

The Ad Hoc to Produce Informational Videos on Water Meter Reading and other Topics is on hold due to the Covid-19 pandemic.

The Ad Hoc to Research Offsite Water Storage Possibilities is currently disbanded but will reform as needed after CDP for WRF is finalized.

The Joint Resources & Infrastructure/Finance Ad Hoc will continue with researching and pursuing Grant Opportunities.

The District's Asset Management Program Ad Hoc will continue to meet with the Utilities Manager to determine approach going forward.

The Ad Hoc on General Fund CIP discussed their report. That report is for the most part complete and will be brought back for discussion and consideration to forward to the Board for the Strategic Plan Update along with the report from the Enterprise Fund CIP report when that becomes completed. The Enterprise Fund CIP Ad Hoc is continuing to work with the Utilities Manager to obtain the final information needed to complete their report.

Utilities Manager Ray Dienzo gave a very detailed update on the CDP status, the remainder of the data needed for the information held by the County Planning Department, and the anticipated timeline to complete the CDP application. The Task 2 Instream Flow Study data will be used to update the Adaptive Management Plan, the report will be submitted to the Board in February for adoption, followed by submitting it to the agencies to request their needed concurrence, and then to County Planning. The Task 1 Instream Flow Study has been started.

Utilities Manager Dienzo gave an update on the SST IGA progress. The Investment Grade Audit was completed and presented to the Board. The Board received a Financing Update to determine loan capability for funding of the IGA CIP projects, and currently has a Rate Study in process.

We received an extensive review from the Utilities Manager of the many CIP projects that had been undertaken and completed for Water, Wastewater, and the WRF.

An update was also given on the San Simeon Water Main repair and the progress of the new temporary bypass line being put in place. As of the date of this R&I meeting the work was expected to be completed and the San Simeon water main supply back online by the end of that week.

Respectfully submitted,
Director Karen Dean, Chair of R&I Committee

Cambria Forest Committee meeting Report January 12, 2022

The first notable item of just a brief discussion was of an available online course about Forest Carbon and Climate being presented by the Society of American Foresters and Michigan State University. This self-paced course will be available starting February 8th and must be completed by April 8th. For more information about registering for the course please send an email to:

forest@cambriaforestcommittee.org

Closer to home, we received a report from Neil Havlik of the local chapter of California Native Plant Society regarding the Covell Ranch Fuel Reduction Project. He stated there is much concern that the project, ultimately a ten-year endeavor mostly orchestrated by Cal Fire, may be going beyond its stated description. In December, members of both the NPS and CA Fish and Game were given a site visit of the two one-acre experimental plots. Fish and Game plan another visit in the Spring. Mr. Havlik also stated he will be recommending to the Board of the NPS that they request a more extensive site visit and suggested that the Cambria Forest Committee do the same. Bob Fountain, a member of the Board of Greenspace, the Cambria Land Trust, recommended that all three groups, the NPS, CFC and Greenspace, write letters of request for a more extensive site visit. It was also suggested that both Tom Gray and Harry Farmer, members of the Cambria CSD Board of Directors and their Forest Management Plan Ad Hoc Committee, also be allowed to join in this site visit.

The question was posed by Forest Committee Treasurer Laura Swartz as to what creates a truly healthy forest? With more than one opinion and approach regarding this very important and most timely environmental topic, one has to wonder is it possible to find a balance between the varied philosophies that will ultimately lead to what the forest, meaning nature herself, would prefer. Hopefully flexibility will prevail in this area between the various parties of interest to help protect and enhance the natural environment that surrounds us.

Bob Fountain of Greenspace reported that the 2021 Earth Day planting of seedlings was not as successful as years past, perhaps due to the aging nature of their seed bank. It appears there is need to collect new pinecones from healthy Monterey Pine trees, perhaps with the assistance of an arborist, hopefully in February. Nevertheless, there were recent plantings by Greenspace volunteers at three different locations around the San Simeon State Park campground.

As for the next Cambria Forest Committee meeting. Bryant Baker, Conservation Director of Los Padres Forest Watch, will be our in person guest at the Wednesday, February 9th meeting at 5:30 via Zoom. He will provide information as to how his agency addresses overseeing and protecting the well-being of the National Forest, and using alternative approaches to forest health, conservation, and well-being. The Zoom link for this and every CFC meeting can be requested by email to: forest@cambriaforestcommittee.org

The next two Forest Committee meetings will be on Wednesday, February 9th, and Wednesday, March 9th, both at 5:30 PM via Zoom.

This report was composed and submitted by CCSD Board Director Harry Farmer

Friends of the Fiscalini Ranch Preserve Annual Meeting January 22, 2022

The first order of business was the nomination and appointment of Ellie Etter to the Board of Directors followed by the reelection of Directors John Nixon, Michael Thomas and Tom Loganbill. The election of officers found John Nixon remaining as President, Tom Loganbill as Vice President, and Mark Larsen as Recording Secretary. Mary Maher was nominated and confirmed as the new Treasurer, replacing Ted Siegler who resigned after serving in this capacity for five years of dedicated service. Much appreciation and accolades were voiced for the work Ted had done regarding addressing and improving the financial health of FFRP during his tenure. He remains as a member of the Board.

While initially the intention was to slightly reword both the Mission Statement and Vision of FFRP, after brief discussion, only the Mission statement was changed:

"Our Mission is to protect the beauty of the Fiscalini Ranch Preserve and sustain its diversity of life for everyone to enjoy."

"Our Vision is a thriving, everlasting coastal habitat that nurtures wonder and appreciation for generations to come."

2022 Goals and Objectives were reduced from four to two pages. Here are the basic Goals without additional footnotes:

- Goal 1. Actively enforce the conservation easement in support of the FFRP Mission and Vision Statement.
- Goal 2. Plan and execute conservation and restoration programs that enhance the Ranch's natural values.
- Goal 3. Plan and execute education and access programs that enhance the Ranch's value to the public.
- Goal 4. Coordinate with and support the CCSD Ranch Manager to fulfill the Ranch Management Plan.
- Goal 5. Establish brand (role) clarity and increased awareness through a focused public relations plan with a small set of Core Messages.
- Goal 6. Cultivate participation of members and volunteers to increase program and project effectiveness.
- Goal 7. Secure FFRP's long term financial stability and growth.

Reports from President John Nixon and other Board members regarding accomplishments in 2021 indicated that the organization is in good financial shape, and that it was a positive year for fundraising. Unfortunately, popular and always successful fundraisers such as the Kitchen Tour and Wildflower Show will again not take place this coming year due to Covid. Also, the hard work of many volunteers and added projects improved the health and appearance of the Ranch, of course assisted by CCSD Ranch Manager Carlos Mendoza and his crew. Additional information on various docent hikes and other activities are available at the FFRP website: ffrpcambria.org

This report written and provided by CCSD Board Director Harry Farmer

FFRP Regular Monthly meeting January 22, 2022

The regular meeting began with an introduction of new Board member Ellie Etter. She has an extensive background in finance and fund development. Her and her husband moved to Cambria four years ago to be close to their grandchild, and she is looking forward to serving and contributing to the FFRP.

In discussion of the 2022 budget, much activity is anticipated due to additional Ranch projects. Treasurer Maher reported that 65% of the budget is for Ranch management. Just as in the past, FFRP will be donating funds to the CCSD to help address the ongoing homeless situation.

As for FFRP membership. The current trend is that while fewer members are signing up, most membership amounts for joining have increased. Also considered and approved was seeking a way to bring in younger members, including under 18 years of age being free.

The report from Executive Director Kitty Connolly stated that 2021 was an amazing year on the Ranch, with hard working volunteers doing a tremendous amount of trail work, weeding and removing of invasive plants. Education programs have returned as well. Also, there have been hundreds of positive comments from both locals and visitors approving of the upcoming Boardwalk between the Bluff trail and the paved emergency road used for walking and bike riding. FFRP is hoping to obtain a grant for the estimated cost of \$383,000, as the State is flush with monies for one-time grants for projects. There will be minimal if any grading involved, with a wooden Boardwalk and a non-reflective surface. There is an ongoing county permit for the Coastal Development Project and Environmental Impact Report, and it is hoped that more donors will contribute funds for long term Boardwalk and general Ranch maintenance. Also, the end of the year 2021 online auction was a major fundraising success.

On February 19th, the Ranch will be inducted into the Old Growth Forest Network, the only national organization in the United States of protected, old growth forests. The goal of the OGFN is to designate at least one forested area in every county in the country to help ensure their protection, and to inform folks of their location. Needless to say, this is quite an honor for FFRP, the Ranch, and our community.

Docent walks are still occurring, with a successful one having taken place in December. There were three in January, and four scheduled in February, including a Forest walk with the students at Leffingwell High school, as well as another with youngsters involved in a retreat at Camp Ocean Pines.

The Finance Report from Ted Siegler, his final one as Treasurer, stated that revenue outpaced expenses by \$119,000 in 2021, with that surplus to be used for operations in 2022. Also, while Ranch expenses were there highest in history last year, it was also a banner year for contributions to the Mission of FFRP.

The next two FFRP Board meetings will be on Tuesday, February 8th, and Tuesday, March 8th, both at 4PM via Zoom.

This report written and provided by CCSD Board Director Harry Farmer

NCAC Liaison Report for February 10, 2022 CCSD Meeting

The North Coast Advisory Council met on Wednesday January 19, 2022 via Zoom.

The Council voted to appoint Luz Hernandez as the Area 1 (San Simeon) Representative filling the vacancy left by Hank Krzciuk's resignation. She was also appointed to assume the duties of Recording Secretary.

John Nilon was appointed as the alternate for Area2 (Happy Hill/Leimert), filling the vacancy left by the resignation of Mike Walsh.

Blake Fixler, Legislative Assistant to Supervisor Bruce Gibson, recognized Mike Lyons for his past service on the NCAC and mentioned there would be a certificate of recognition signed by Supervisor Gibson coming. He announced that Supervisor Gibson was now the Chair of the SLO County Board of Supervisors.

Mr. Fixler also talked about the free COVID tests available at covidtests.gov.

Mr. Fixler mentioned that the SLO County Board of Supervisors would be considering revisions to the incidental camping rules, but that was probably a year and a half away. Schani Siong from County Planning said that her department was looking at incidental camping, that the Hipcamp in the East Village had an injunction filed against it, and that any violations should be reported to County Code Enforcement.

The Cambria Community Healthcare District reported that the CHC has moved to their new location on Tamson Dr and has added additional services. The new medical group, Coastal Pines Medical Group, will be launching in March in the previous location of Dr Gong's office. The CCHD's Trust (a 501 c 3) is doing fundraising for a new ambulance, they have raised more than \$35,000 so far towards the ambulance cost of about \$200,000.

Guest Speaker for January was Claudia Harmon Worthen of Beautify Cambria. She gave a presentation on a proposed project for the "Spaghetti Bowl" intersection at the north end of Main St where Charing, Windsor, Main, and Highway 1 come together. Her focus is on the retaining wall and the hillside above, clearing fire hazardous piles of brush, removing non-native vegetation, repairing the retaining wall, and replanting the hillside. Beautify Cambria has donations of labor and materials from several groups, and an encroachment permit in place to do the initial part of the work. Another encroachment permit will be needed to repair and backfill the retaining wall. The NCAC gave unanimous support to this project.

The Council approved four MUP referrals for January. Two were for detached garages with guest quarters, one was for a remodel with an addition of an attached garage with studio, and one was for the addition of two bedrooms and a bathroom. All four projects were approved by the Council.

The Outreach Committee reported that they were having difficulty with completing the Spanish translation of the NCAC brochure. John Nilon volunteered his wife to review the translation.

It was reported that restaurant business has dropped lately. It was also reported that some of the vendors have left the Farmers Market and that they have seen reduced business this winter as well.

The Hispanic Representative Tala Romero reported that a lot of local organizations have been very generous with holiday gifts, food, clothing, etc. she thanked the Native Daughters of the Golden West, Toys for Tots, Vineyard Church, Rotary Club, Santa Rosa Church Food Pantry, Atascadero State Hospital, and the Safe Harbor Church of Cambria for making this a wonderful holiday season for the families in need.

Ms Romero reported that the virus is affecting many families and they are having to miss work and school. Vaccines are being encouraged, and the schools are doing rapid testing on site where there is a possible case or exposure. The Head Start Center had been shut down due to Covid with three children having exposed staff.

The next NCAC Meeting will be held via Zoom February 16, 2022, at 6:00pm.

Respectfully submitted,
Director Karen Dean, CCSD Appointed Liaison to the NCAC

Parks, Recreation and Open Space Commission meeting Report of Tuesday, February 1, 2022

PROS Chair Steve Kniffen began the meeting at 10AM, then stated that there was no Chairman report. Committee member Kermit Johansson gave a brief report on the CCSD's Strategic Planning Workshop held on Tuesday, January 25th. Under Ex Officio Reports, FFRP Executive Director Kitty Connolly gave a thorough summary as to January happenings related to the Fiscalini Ranch. First, 18 volunteers spent 71 hours removing ice plant, mustard and kikuyu grass as well as weeding and mulching at the Dog Park. "No Foraging" signs were posted on the Ranch, as mushrooms and other plants were being removed, most likely for financial gain, plus doing so is against the law. In addition, two Ranch brochure containers were stolen. The Monarch butterfly count was down from 1708 in December to just 58 in January, though its likely there is no cause for alarm, as the butterflies have perhaps moved elsewhere and were less visible. Three docent walk took place in January, and four are planned in February, including committed volunteer Brian Morgan taking young folks staying at Camp Ocean Pines on a Forest walk. Also, Prop 68 Grant funding has been applied for to pay for the Boardwalk that will connect the Bluff Trail with the paved emergency road used for walking and bike riding.

Ex Officio member Juli Amodei stated great progress had been made toward arranging the required funding needed to construct the Skatepark following a productive January 28th meeting that included CCSD legal counsel Tim Carmel and David Hirsch, Board members Karen Dean and Harry Farmer, Cambria Community Council President Dick Clark, and herself. Moving forward with real momentum includes young Cambria skaters introducing themselves this week at various downtown businesses and requesting donations for SkateCambria. In addition, Skate Day is being organized for Saturday, March 12th from Noon-4PM at the Veteran's Hall parking lot. Nationally known professional skaters from Southern California will be attending and showing off their skills, and food trucks will be there as well. The event is free, but donations will be much appreciated. Juli also stated various sponsorship levels have been created for folks to donate to the cause, and so far close to \$400,000 has been raised toward building the park for locals and visitors alike to enjoy and appreciate.

Facilities and Resources Supervisor Carlos Mendoza began his report by stating that the section of the Vet's Hall roof over the Legion area was being replaced, and that bids are being requested to repair the remainder of the roof. The District has allocated \$15,000 for this project, and bids could come in lower. Also, a keyless entry system will be installed at the front of the Hall for both safety and convenience. The historic Welcome to Cambria sign on Highway One near Burton Drive will soon be repaired, and a tree near the Tipton entrance to the Ranch will soon be cut down to prevent damage being done to homes close by. Carlos reported that a walkthrough has taken place to examine the streetlights on Main Street downtown. 12 were found to be non-functioning and will need to be replaced, and repairs will need to be done due to broken glass. Plexiglass will now be used to prevent breakage. Also, recently a streetlight pole was knocked over and damaged by a hit and flee driver. It will take about six months to replace the pole and light.

It seems homeless encampments are again becoming a serious problem, from large ones being "built" in the Caltrans right of way on Highway One, as well as under the bridge at the Santa Rosa Creek overpass. Homeless persons vehicles are also being parked in that area, as well as on Ramsey just above the Highway. Carlos also says that CCSD owned lots in this area are having trash dumped on them. It was suggested that "No Overnight Parking" signs be posted by Caltrans on Highway One to help deal with the problem.

Minutes from the January 4, 2022 meeting were approved.

Under Regular Business, the status of Commissioner Terri Lord was addressed due to her frequent absences in the past year. Ms. Lord stated she'd been dealing with health issues and had been spending

much of her time in Fresno for treatment. She apologized for not informing the Commission of her situation, stating she was feeling better and would now be available on a consistent basis. Brief discussion also took place regarding having a third alternate on the Commission, but this was quickly dismissed as unnecessary.

CCSD Utilities Manager Ray Dienzo provided an Update on the Cambria Skatepark, stating that he was still waiting for official Board direction to move forward, and this would be addressed at the February 10th Board meeting. Public comment was taken on this item, with Elizabeth Bettenhausen stating a complete assessment regarding the funding of the project, from permitting through construction, needed to be provided to the rate payers of Cambria. Mr. Dienzo also provided an Update on the East Ranch Restroom Project, saying that CCSD was moving forward with the permitting process, then the project would soon go out to bid for construction.

Kermit Johansson Initiated the Regular Business item regarding Trails, Bikes and Hiking. He began by saying he'd be meeting with avid bikers Justin Smith and Aaron Linn that afternoon to further discuss the topic. This included needing to know what open spaces in town would be available for trails, who owned what property, and the limitations presented by private property. He stated that while of course we already have trails in Cambria, possible funding may be available in the future to create more. However, not much action was taking place at this time. The question was posed that if a map and a plan were drawn up by Aaron, Justin, and Kermit, to whom would this be given to get permission to implement the design and building. Joyce Renshaw recommended contacting the County, perhaps Parks and Recreation, perhaps contacting our County Supervisor, or even starting with the North Coast Advisory Council. Jim Bahringer also said it would be best to start with County Parks and Rec. Mr. Bahringer offered to help in making progress on the trails project.

Under Future Agenda Items, Steve Kniffen suggested having a discussion on placing a bicycle trail under Highway One at Santa Rosa Creek. Jim Bahringer said an updated map of CCSD properties would be useful in this area, and F&R Supervisor Carlos Mendoza said he would encourage this as a future Agenda item for a CCSD Board meeting. Attendee David Pierson recommended investigating the use of funds (\$20,000+\$20,000) for soccer fields on the ranch. He also stated he favors the building of the skatepark. Adolph Atencio recommended a criteria should be established as to who can become an ex officio member of PROS.

Chair Steve Kniffen adjourned the meeting at 11:35 AM.

This report written and submitted by CCSD Director Harry Farmer