



POLICY COMMITTEE

REGULAR MEETING

Thursday, October 31, 2019 - 2:00 PM
1000 Main Street, Cambria, CA 93428

MINUTES

A. CALL TO ORDER

Chairman Howell called the meeting to order at 2:00 p.m.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present: Donn Howell, Gordon Heinrichs, John Nixon, John Rohrbaugh, Ted Key and Claudia Harmon,

Staff present: Monique Madrid, District Clerk

Public present: Cindy Steidel, CCSD Director

C. CHAIRMAN'S REPORT

Chairman Howell reported that the "Chairman's Report on the Policy Committee" has been revised to reflect discussion and recommendations at the October 9 meeting of the Committee. Chairman Howell presented a draft of a workflow chart for CCSD Standing Committees, requesting no action at this time. Chairman Howell also noted that the proposal for policies related to environmental issues would be placed on a future agenda.

D. AD HOC SUBCOMMITTEE REPORTS

i. Subcommittee on Disaster Preparedness- No action. Member Heinrichs noted that he is reviewing various documents, including Part 1 of a draft plan. Director Steidel noted that she and Director Pierson are an ad hoc Board Committee charged with the issue of disaster preparedness.

ii. Subcommittee on Veterans' Hall Fees – No action. Member Key is scheduling an appointment with General Manager Weingold to discuss the issues. Director Steidel noted that the Finance Committee also has been charged with the issue of Veteran's Hall fees. Directors Howell and Steidel will take the issue of (possible) conflict of Committee charges to the full CCSD Board.

1. PUBLIC COMMENT

Public Comment: None.

2. CONSENT AGENDA

- A. Consideration to Approve the October 9, 2019 Special Meeting Minutes

Title: Motion to Approve the October 9, 2019 Special Meeting Minutes

Moved by: Key

Seconded by: Rohrbaugh

Ayes: 4

Nays: 1

Abstain: 1

Chairman Howell not voting

3. REGULAR BUSINESS

- A. Discussion and Consideration Regarding Board Members' Use of Electronic Devices During Board Meetings Policy and Recommendation to Forward to the Board of Directors

Title: Motion to approve draft policy as approved by the Committee at the October 9 meeting, amended by the addition of the third paragraph (sentence) from Director Steidel's draft for the same policy. The addition becomes the second paragraph of the draft policy and ends with the word "materials."

Moved by: Key

Seconded by: Rohrbach

Ayes: 3

Nays: 2

Absent: 0

Chairman Howell not voting

- B. Discussion and Consideration of Ad Hoc Committee's Recommendations Regarding Policy 1045 Legal Counsel and Auditor, Policy 1050 Overview of the General Manager's Role and Policy 1055 Legislative Advocacy

Title: Motion to withdraw the agenda item and refer it back to Ad Hoc Committee.

Moved by: Nixon

Seconded by: Rohrbach

Ayes: 5

Nays: 0

Absent: 0

Chairman Howell not voting

- C. Discussion of Questions Brought Forward by the Ad Hoc Subcommittee: The Ad Hoc Subcommittee Requests Clarification from the Board on the Process for Developing a Policy Handbook. Specifically, the Ad Hoc Committee is Asking the Following Questions:

- 1) Referring to the development of policy recommendations, what would be the committee's actions on how to interface with District Staff and Council on existing positions/functions for alignment of CSDA sample Policy with Board and staff expectations?
- 2) When questions and concerns of Board members arise on policy recommendations from the Policy Committee, without formal adoption or rejection by the Board, how can the Committee continue to move forward to obtain adoption?

Title: No Action. Chairman Howell will take the concerns/questions about Committee processes to the Board of Directors.

(Note; Chairman Howell confirmed that the Ad Hoc Committee on CCSD Policies is comprised of Members Harmon, Rohrbach, and Nixon.)

- D. Review of Cambria Community Services District's Transfer of Positions Municipal Code Section 8.04.100

Title: Motion to add the word "continuous" in the phrase "... at least fifty (50) continuous feet of street frontage", in CCSD Municipal Code 8.04.100, B.1.a.

Moved by: Harmon

Seconded by: Heinrichs

Ayes: 3

Nays: 2

Absent: 0

Chairman Howell not voting

4. FUTURE AGENDA ITEMS

Chairman Howell asked for any future agenda items. Chairman Howell noted a future agenda will include review of a draft of a "CCSD Committee Flow Chart." Chairman Howell also noted that the Committee may be charged with developing a policy on maintenance of Cambria.

5. ADJOURN

Chairman Howell adjourned the meeting at 4:45 p.m.