

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, October 12, 2023 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:02 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, and Confidential Administrative Assistant Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel, Interim Fire Chief Michael Burkey, Utilities Department Manager Jim Green, and Wastewater Systems Superintendent John Allchin.

District Counsel reported that at a special meeting this morning, the Board held a closed session under Government Code Section 54957 where it considered whether to hear an appeal of an employee dismissal or to delegate the matter to an administrative law judge. The Board unanimously agreed to delegate the matter to an administrative law judge. The motion was made by President Dean and seconded by Vice President Gray. The employee's name will not be disclosed in order to protect their privacy rights.

D. President's Report

President Dean reported on a Coastal Cleanup Day and thanked the volunteers. She also thanked the fire crews who worked diligently on the Green Fire. She noted there will be a Zonehaven presentation at the November board meeting.

E. Agenda Review

President Dean asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Thomas stated there will be a partial solar eclipse this weekend.

3. PUBLIC COMMENT

Public Comment:

David Pierson, Cambria

Elizabeth Bettenhausen, Cambria

Linda Prentiss, Cool (the Confidential Administrative Assistant read a written comment into the record)

Donald Archer, Cambria (the Confidential Administrative Assistant read a written comment into the record)

4. REGULAR BUSINESS

A. Receive a Presentation from Integrated Waste Management Authority (IWMA) for Recycle Right

General Manager McElhenie introduced the item and provided a summary.

Mr. Di Milo provided a PowerPoint presentation and was available for questions. IWMA Executive Director Peter Cron was also available for questions.

Public Comment:
Jeff Wilson, Cambria
Donn Howell, Cambria

B. Discussion and Consideration of Strategic Plan Update

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
Donn Howell, Cambria

Vice President Gray moved to approve the Strategic Plan updates.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:48 p.m.

The Board of Directors reconvened the meeting at 2:55 p.m.

C. Discussion and Consideration of Approval of a New General Manager Performance Evaluation Form

General Manager McElhenie introduced the item and provided a summary.

Vice President Gray suggested adding the word “demonstrates” to Verbal and Written Communication Skills under Communication Skills.

Director Thomas moved to adopt the revised General Manager performance evaluation form, with the revisions as suggested by Vice President Gray to add the word demonstrates at the start of the sentence for verbal and written communication skills.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

D. Discussion and Consideration to Fill Vacant Seat on the Parks, Recreation & Open Space Committee

General Manager McElhenie introduced the item and provided a summary.

Mrs. Amodei provided a summary of her interest and qualifications.

Mr. Wilson provided a summary of his interest and qualifications.

Public Comment:

Aleta Francis, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Donn Howell, Cambria

Laura Swartz, Cambria

Donald Archer, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Kermit Johansson, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Mahala Burton, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Shannon Sutherland, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Director Thomas recommended Jeff Wilson for the open seat.

Director Farmer recommended Jeff Wilson for the open seat.

Vice President Gray recommended Jeff Wilson for the open seat.

Director Thomas moved to appoint Jeff Wilson to the open seat on the Parks, Recreation & Open Space Committee.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

E. Discussion and Consideration to Direct Staff to Advertise for an Open Position on the Finance Committee

General Manager McElhenie introduced the item and provided a summary.

Vice President Gray moved to direct staff to advertise for an open position on the Finance Committee.

Director Thomas seconded the motion.

Director Scott suggested not posting the ad in the Tribune.

Vice President Gray and Director Thomas accepted the amendment.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

A written report was included in the agenda packet.

B. Policy Committee's Report

A written report was included in the agenda packet.

C. Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

D. PROS Committee's Report

A written report was included as a handout at the meeting.

E. Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

6. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Thomas suggests discussing which standing committee has solid waste disposal in its purview.

Director Scott suggests discussing the standing committee application.

7. ADJOURN

President Dean adjourned the meeting at 3:38 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD's written comments can be reviewed on the District's meeting webpage.