



## INFRASTRUCTURE COMMITTEE

### REGULAR MEETING

Wednesday, June 13, 2018 - 10:00 AM to 12:00 PM  
2850 Burton Drive Cambria CA 93428

### MINUTES

#### A. CALL TO ORDER

Chairman Bahringer called the meeting to order at 10:03 a.m.

#### B. ESTABLISH QUORUM

A quorum was established.

Committee members present: Jim Bahringer, Karen Dean, Mike Lyons, Muril Clift and Harry Farmer.

Staff present: General Manager Jerry Gruber, District Engineer Bob Gresens and Confidential Administrative Assistant Haley Dodson.

Public in attendance (sign-in sheet attached):

Allan Dean  
Cindy Steidel  
Tom Laycook  
Dewayne Lee

#### C. CHAIRMAN'S REPORT

Chairman Bahringer asked the General Manager to provide the meeting schedule for the month of June. General Manager Jerry Gruber announced the following meetings to the committee:

June 14, 2018 Finance Committee Meeting  
June 19, 2018 Town Hall Meeting  
June 21, 2018 Special Board Meeting  
June 28, 2018 Regular Board Meeting

#### 1. PUBLIC COMMENT

Public Comment:  
None.

#### 2. CONSENT AGENDA

##### A. Consideration to Approve the May 30, 2018 Regular Meeting Minutes

Chairman Bahringer thanked Vice Chair Dean for recording public comment.

Vice Chair Dean asked the public to state their name during public comment. She stated if you want a copy of the voice recording, please provide me with your email address and I can email it to you.

Committee Member Lyons stated the Wastewater recommendation was to move forward with items 1 through 12, not 1 and 12.

Committee Member Clift stated his motion was 1 and 12.

Chairman Bahringer stated that's what he understood.

Committee Member Farmer stated the minutes don't reflect the conversation between himself and the General Manager regarding the lack of responsibility with regards to the influent screen at the Wastewater Treatment Plant and the electrical panel.

Chairman Bahringer suggested the minutes be amended to state that the Committee Member Farmer was disappointed in finding the influent screen hasn't been implemented after six years and who is personally responsible for that. The General Manager tried to address the issue.

The General Manager stated that six years isn't accurate and asked the District Engineer for clarification.

District Engineer Bob Gresens stated he thinks it was 2015.

Committee Member Farmer stated he spoke with Jon Rokke prior to the Wastewater Treatment Plant tour. Mr. Rokke stated that all the years and decades he's been involved, he's never seen another sewer plant without an influent screen. There's been a lack of responsibility for a long time and it concerns me. We are the only wastewater operation in the State of California that doesn't have an influent screen.

Committee Member Clift told Committee Member Farmer that he has the power to change it, use it.

Committee Member Farmer stated he wants to make sure the comments that were made by himself and General Manager Jerry Gruber be included in the minutes.

Committee Member Clift told Committee Member Farmer to do what's right and use the \$150k for the influent screen.

Vice Chair Dean stated she can listen to the recording and transcribe the past minutes for Committee Member Farmer's comments.

Chairman Bahringer stated I think word for word comments is inappropriate. Please do a synopsis and give it to Haley.

Chairman Bahringer stated he'd like to postpone approval of the May 30, 2018 Regular Meeting minutes until the revisions can be brought to the committee.

### **3. REGULAR BUSINESS**

#### **A. Discussion and Consideration to Amend the Wastewater CIP List of Priorities to be Provided to the Finance Committee**

Chairman Bahringer stated that Regular Business 3.A. is being presented again because they need to reconsider amending the list, making the influent screen a higher priority, and providing the Finance Committee with our recommendations.

The committee discussed the influent screen.

District Engineer Bob Gresens discussed the influent screen redesign and request for proposal.

Committee Member Farmer moved to make the \$150k influent screen a high priority when it comes to Wastewater.

Committee Member Clift seconded the motion.

The motion was approved unanimously.

Public Comment:

Dewayne Lee: influent screen, \$150k best case scenario for installation? Hope not a shortcut.

Clarification?

Cindy Steidel: What do the priority levels 1 thru 4 mean? Assessments for interaction between various elements? Obvious items considered top ranking?

## **B. Discussion Regarding the Water CIP List**

District Engineer Bob Gresens passed out the updated Water CIP list (attached).

Public Comment:

Cindy Steidel – there was some discussion at NCAC about the gas company sharing existing PG&E poles, but there was some issue of electrical interference with the equipment so close. May be limitations with us piggy backing off. Might check to see how successful theirs have been working.

Committee Member Clift stated there's nothing wrong with the committee looking at projects and stating the Finance Committee needs to do this. We need to pick out projects that need to be done and emphasis projects that need to be done. They need to know which projects are important.

Committee Member Clift stated the Water CIP list has changed since the last time they received it.

Bob Gresens explained that he rearranged the Water CIP list, nothing disappeared, and projects got moved up and down in the categories.

Committee Member Clift stated it would be helpful to have items in the draft budget, and then items based on if the rate increase is approved.

Bob Gresens will split 2018-2019 in half, one half will be items in the draft budget, the other items based on if the rate increase is approved.

Committee Member Lyons stated let's get the Water CIP list priorities from staff and justify what we need.

Committee Member Farmer spoke about vehicles 23-25 on the Water CIP list and the vactor truck. He stated he's been out at the plant and seen the vactor truck and staff, or fellows, has made comments to him that they are constantly working to keep the vactor truck running with bailing wire. The hood was up on the vactor truck the last time I was there. Why do we need two separate vactor trucks?

Bob Gresens responded that one truck is to clean sewer lines and the other truck is for water. You can't use the same equipment on water and wastewater. There's sanitary issues.

Committee Member Farmer stated perhaps i was misinformed.

Bob Gresens spoke about the water meters age and a five-year replacement plan.

Jerry Gruber would like to see the meter replacement project as a high priority.

Bob Gresens stated the following:

Santa Rosa creek pedestrian deck is high priority.

#9 is a lower priority.

Remove # 15

Remove #28 from water and #51 from Wastewater

Public Comment:

Donn Howell - at a previous CCSD meeting in the agenda, there was a document regarding reserves, various departments needing to have 30 to 45% of revenue as reserves, not before the board yet. Priorities are the issue of this committee; a lack of appropriate priorities is what got us to this point. This Committee's job is to determine priorities and pass recommendations on the finance committee, it is their job to figure out how to pay for them.

Cindy Steidel - prior discussions have gone on about that, between this committee and finance. Conversations have been driven that the priorities are based on cause and effect of doing or not doing. If there is a choice not to approach these things, here's the potential of what can happen. The idea of having a contingency, as a recommendation, is that we can handle those things you have to do a whack a mole on, so that it doesn't affect the priorities. Is there any resource we can look at to see the best practice for a utility environment to establish reserves? A lack of having reserves or contingencies cause risk against the ability of executing the number one priorities.

Committee Member Lyons moved that this committee recommend to the CCSD and the Finance Committee the following priorities for Fiscal Year 2018-2019: #8 on the Water CIP List at \$70k, very top priority, #12 on the Water CIP List at \$50k, #23 on the Water CIP List at \$14k, and #27 on the Water CIP List at \$50k. When we do flesh this out, we add the consequences of not doing it. If we don't spend this money, what is the downside of it.

Vice Chair Dean seconded the motion.

The motion was approved unanimously.

Chairman Bahringer moved to remove items #28 from the Water CIP List and #51 from the Wastewater CIP List because it's not a priority.

Vice Chair Dean seconded the motion.

The motion was approved unanimously.

Committee Member Clift motioned for items not considered on the Water CIP List in the initial motions of priorities for Fiscal Year 2018-2019, be reconsidered for priorities when we know the effect on the rate increases.

Vice Chair Dean seconded the motion.

The motion was approved unanimously.

Public Comment:

Cindy Steidel –asked about item 9 sub zone metering, it could potentially be a risk mitigation for finding leaks. Consider pulling into F/Y 18/19? Asked about leaks on Moonstone Dr, and how that was found.

Chairman Bahringer motioned to add number 9 on the Water CIP List as a number one priority for the Finance Committee meeting tomorrow.

Committee Member Farmer seconded the motion.

The motion was approved unanimously.

Public Comment:

Dewayne Lee - thanked Infrastructure Committee for good discussion on priorities to pass to Finance Committee.

Committee Member Farmer stated there needs to be a focus on water efficiency and finding the most efficient way of dealing with the water availability. He recommends a subcommittee from this committee that will focus on water resourcefulness and grant funding.

#### **4. FUTURE AGENDA ITEMS**

Chairman Bahringer suggested a joint meeting with the Finance Committee on July 12, 2018 at the Vet's Hall. The committee agreed.

#### **5. ADJOURN**

Chairman Bahringer adjourned the meeting at 12:08 p.m.