



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF MAY 16, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Board of Directors of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall located at 1000 Main Street, Cambria, CA 93428, on Thursday, May 16, 2024, at 1:00 PM.

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, and Utilities Department Manager Jim Green.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D President's Report

President Gray announced a new procedure for public comment. He stated that the Board will return to the policy regarding written comments that were in effect prior to COVID-19. Written comments will still be turned in and put in the record, but they won't be read aloud at the meeting. They will be posted on the District's website and in the permanent record, and a copy will be provided to the Board of Directors. This policy will take effect at the next Board meeting.

1.E Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Thomas reported on the NCAC meeting and the recent dog attack, the abandoned house on Harvey Street, and the General Manager and Utilities Department Manager's report on the WRF.

He announced an Ice Plant Removal work party on Saturday, May 18, 2024, at 9:00 a.m. at the north end of the Marine Terrace Trail.

Director Dean stated that the NCAC meeting recording was posted on YouTube. She thanked the General Manager and Utilities Department Manager for their excellent job answering questions and explaining the challenges we are facing with the Water Reclamation Facility Coastal Development Permit. We received compliments from the County of San Luis Obispo.

Director Farmer stated that our General Manager and Utilities Department Manager did an excellent job, but the County also participated in a very knowledgeable, thoughtful, and thorough discussion. He encouraged the public to watch the recording. He stated there's going to be a fundraiser for Beautify Cambria on May 18, 2024, from 9:00 a.m. to 3:00 p.m. at Santa Rosa Catholic Church.

Vice President Scott stated that Cambria Corral will hold its second concert on Sunday, May 19, 2024, from 2 to 4 p.m.

3. PUBLIC SAFETY

3.A Sheriff's Department Report

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for April.

3.B CCSD Fire Chief's Report

Chief Burkey provided a brief report on recent Fire Department activities in Cambria for April.

4. PUBLIC COMMENT

Christine Heinrichs, Cambria

Linda Prentiss, Cool (Confidential Administrative Assistant Dodson read a written comment into the record)

5. MANAGER REPORTS

5.A General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment: none.

5.B Facilities & Resources Manager's Report

General Manager McElhenie provided a report.

Public Comment: none.

5.C Finance Manager's Report

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

Public Comment: none.

5.D Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Report.

Public Comment:

Donn Howell, Cambria

Dennis Dudzik, Cambria

6. CONSENT AGENDA

6.A Consideration to Adopt the April 2024 Expenditure Report

6.B Consideration to Adopt the April 11, 2024 and April 18, 2024 Regular Meeting Minutes

6.C Consideration of Adoption of Resolution 12-2024 Updating the Assignment of Banking Powers for Cambria Community Services District

6.D Consideration of Adoption of Resolution 13-2024 Approving Financing for Water Meters

Vice President Scott requested to pull agenda item 6D.

The Board of Directors agreed to pull that item.

Director Thomas stated on page 55 that the Civil Design Studios payment for the planning and engineering services for the Cambria emergency evacuation study was charged to PROS, but it should have been charged to the Fire Department.

General Manager McElhenie stated that staff coded the invoice and considered it to be charged to the open space budget code.

Director Thomas stated it's not for open space. It was for fire prevention.

President Gray asked if it was possible to make the change in the adopted report.

Director Dean moved to approve the consent agenda items 6A, 6B, and 6C, with the amendment as expressed that the payment to Civil Design Studios for the emergency evacuation study should be reclassified to the Fire Department.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

General Manager McElhenie introduced item 6D and provided a summary.

Administrative Department Manager Fritz provided a summary.

The Board of Directors discussed this item.

Public Comment:

Doreen Liberto, Cambria (Confidential Administrative Assistant Dodson read a written comment into the record)

Director Thomas moved to adopt Resolution 13-2024, approving financing for water meters.

Director Dean seconded the motion.

Motion Passed Ayes – 4 (Gray, Farmer, Dean & Thomas) Nay – 1 (Scott) Absent – 0

7. REGULAR BUSINESS

7.A Discussion and Consideration of Third Quarter Budget Report for FY 2023/24

General Manager McElhenie introduced the item and provided a summary.

Public Comment: none.

Vice President Scott moved to accept and approve the Third Quarter Budget Report for FY 2023/2024.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

8. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items. There were none.

Confidential Administrative Assistant Dodson announced the agenda items for the June Board meetings.

Public comment: none.

9. ADJOURN

President Gray adjourned the meeting at 2:57 p.m.

For further details on the CCSD meeting, please review the meeting recording on the [District's website](#) or visit [SLO-Span's website](#).