



# CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

**Thursday, January 29, 2009– 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

## AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

**1. OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

**2. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

**3. ACKNOWLEDGMENTS/PRESENTATIONS**

**4. SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT  
(Estimated Time: 5 minutes)

**5. MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT  
(Estimated Time: 10 minutes)

**B. MEMBER AND COMMITTEE REPORTS**

(Estimated Time: 10 minutes)

**6. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a

request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Approve Expenditures for Month of December 2008
- B. Approve Minutes of Board of Directors Meeting December 15, 2008
- C. Adopt Resolution 04-2009 Declaring 1988 FMC Type II Fire Engine 5787 as Surplus Inventory and Approving its Disposal by Sale
- D. Adopt Resolution 02-2009 Approving Merger Agreement of Boyle Engineering Corporation (Boyle) with AECOM, USA, Inc. Agreement
- E. Ratify Appointment of Michael Thompson to the Buildout Reduction Program Citizens Finance Committee
- F. Adopt Resolution 08-2009 Approving Joint Use Agreement between the CCSD and County of San Luis Obispo for Connector Trail Development Near Moonstone Beach Drive and Windsor Boulevard

(Estimated Time: 15 minutes)

## **7. HEARINGS AND APPEALS**

- A. Adopt Resolution 03-2009 Approving Mid-Year Revision to Fiscal Year 2008/2009 Operating Budget

(Estimated Time: 30 minutes)

## **8. REGULAR BUSINESS**

- A. Consider Water Conservation Alternatives
- B. Status Report on Desalination Project
- C. Adopt Resolution 07-2009 Approving the Board of Directors' Bylaws for 2009
- D. Review and Approve 2009 Board Committee Assignments

(Estimated Time: 60 minutes)

**9. PUBLIC COMMENT**

Members of the public wishing to address the Board on any non-actionable item not listed on the agenda (items one through five) and within the jurisdiction of the Cambria CSD may do so when recognized by the President. Public comments during this and other portions of the agenda will be limited to 3 minutes per person.

**10. ADJOURN TO CLOSED SESSION, 1316 Tamson Drive, Suite 204, Cambria**

**A. PUBLIC EMPLOYEE APPOINTMENT**

Title: District Counsel  
Government Code Section 54957

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Subdivision (a) of Section 54956.9 (1 matter) Landwatch/C Hawley  
San Luis Obispo County vs. Cambria Community Services District

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Tammy Rudock, General Manager

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Meeting Date: January 29, 2009

Subject: MANAGER'S REPORT  
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**ADMINISTRATION**

**NOTICE OF HOLIDAY**

CCSD administrative offices and utility field operations will be closed on Monday, February 16, 2009, in observance of Presidents' Day. Service interruptions and emergencies may be reported by calling our 24-hour answering service at 927-6223.

**REMINDER: FEBRUARY BOARD MEETING CHANGE**

Please be reminded that the February CCSD Board Meeting is scheduled for the 3<sup>rd</sup> Thursday, February 19, 2009, at 12:30 p.m., at Vets Hall.

**2<sup>nd</sup> QUARTER REPORT FY 2008/2009**

The 2<sup>nd</sup> Quarter Report for FY 2008/2009 is completed and posted to the CCSD website.

**VOLUNTARY LOT MERGER PROGRAM**

Attached is the summary report for the CCSD's Voluntary Lot Merger Program covering activity for April 2007-December 2008. A total of 280 lots have been reduced at a cost of \$15,993. The BRP (Buildout Reduction Program) goal for reduction by voluntary lot merger was 394 lots, and the program has reached 71% of that goal in just under two years. The summary report was posted to the CCSD website on Thursday, January 15, 2009.

**MISSION COUNTRY DISPOSAL SPRING CLEANUP WEEK**

Reminder: April 13-17, 2009.

**PARKS AND RECREATION**

**GRAND OPENING FLOOD CONTROL/CROSSTOWN TRAIL PROJECTS.**

On January 21st, a dedication ceremony was held to celebrate the long awaited completion of the Flood Control Project and Crosstown Trail. These projects have been in the works for more than 13 years. The Flood Control Project is a major safety measure during storms. The completion of the Crosstown Trail with the signal at Cambria Drive makes it safer for pedestrians and cyclists and completes a comprehensive Cambria trail system. More than 30 individuals from a variety of agencies attended. Peter Chaldecott opened the ceremonies with Town Criers Bev and Jerry Praver and Marjorie Ott from the Chamber of Commerce. County Supervisor Bruce Gibson extended kudos to former Supervisor Shirley Bianchi and Legislative Analyst Richard Macedo, as well as County Public Works staff members Dean Benedix, Paavo Ogren and Pete Newell. Others who were key contributors to the projects being completed were Greg Haas from Congresswoman Lois Capps office, Charlie Hench and Micky Bruce of Caltrans, Steve Sylvester of North Coast Engineering, Meredith Hardy from California Conservation Corps, and Ben Boer, who worked closely with the County throughout the project.

### SANTA ROSA CREEK TRAIL

Following the Flood Control/Crosstown Trail dedication, a tribute was also given to the California Conservation Corps crew who are completing a trail from Highway 1 near Cambria Drive to the newly completed Santa Rosa Creek viewing area. Ben Boer obtained funding through Meredith Hardy of the Conservation Corps, who obtained a grant for the project from NOAA.

# CCSD Voluntary Merger Program at A Glance

BRP Goal for # of Lots Reduced By Merger	394
Total Number of Lots Reduced By Merger	<u>280</u>
Number of lots to Reduce to Reach Goal	114

Starting Balance of BRP Fund	\$30,095
Ttl Revenue Rcvd For BRP From 5/1/07-12/31/08	\$10,000
Current Cost of Merger Program	\$15,993
Balance remaining	\$24,102

## 2007

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Number of Mergers	Program hadn't started yet				9	5	14	18	7	8	4	7	72
Number of Lots Reduced					17	6	39	64	17	23	9	20	195
Total Cost Per Month					\$1,255	\$807	\$2,182	\$2,792	\$1,238	\$1,285	\$652	\$1,168	\$11,379
BRP Revenue				\$30,095					\$10,000				\$10,000
Current Balance				\$30,095	\$28,840	\$28,033	\$25,851	\$23,059	\$31,821	\$30,536	\$29,884	\$28,716	\$28,716

## 2008

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Number of Mergers	0	5	1	5	1	4	2	2	3	4	0	0	16
Number of Lots Reduced	0	19	1	13	0	18	4	4	13	13	0	0	85
Total Cost Per Month	\$0	\$828	\$172	\$838	\$163	\$677	\$363	\$354	\$535	\$684	\$0	\$0	\$4,614
BRP Revenue													\$0
Current Balance	\$28,716	\$27,888	\$27,716	\$26,878	\$26,715	\$26,038	\$25,675	\$25,321	\$24,786	\$24,102	\$24,102	\$24,102	\$24,102

Starting Balance =	\$23,595	From Transfer of Commercial EDUs
	\$6,500	From Sale of Land
Revenue During 07/08 =	\$10,000	From Sale of Land
Ttl. Revenue to BRP =	\$40,095	

1/8/09 *ta*

**CAMBRIA**  
**Flood Control Project and**  
**Cross Town Trail Dedication and**  
**Hwy 1 Santa Rosa Creek Park Trail**

January 21, 2009  
SLO County and CCSD

























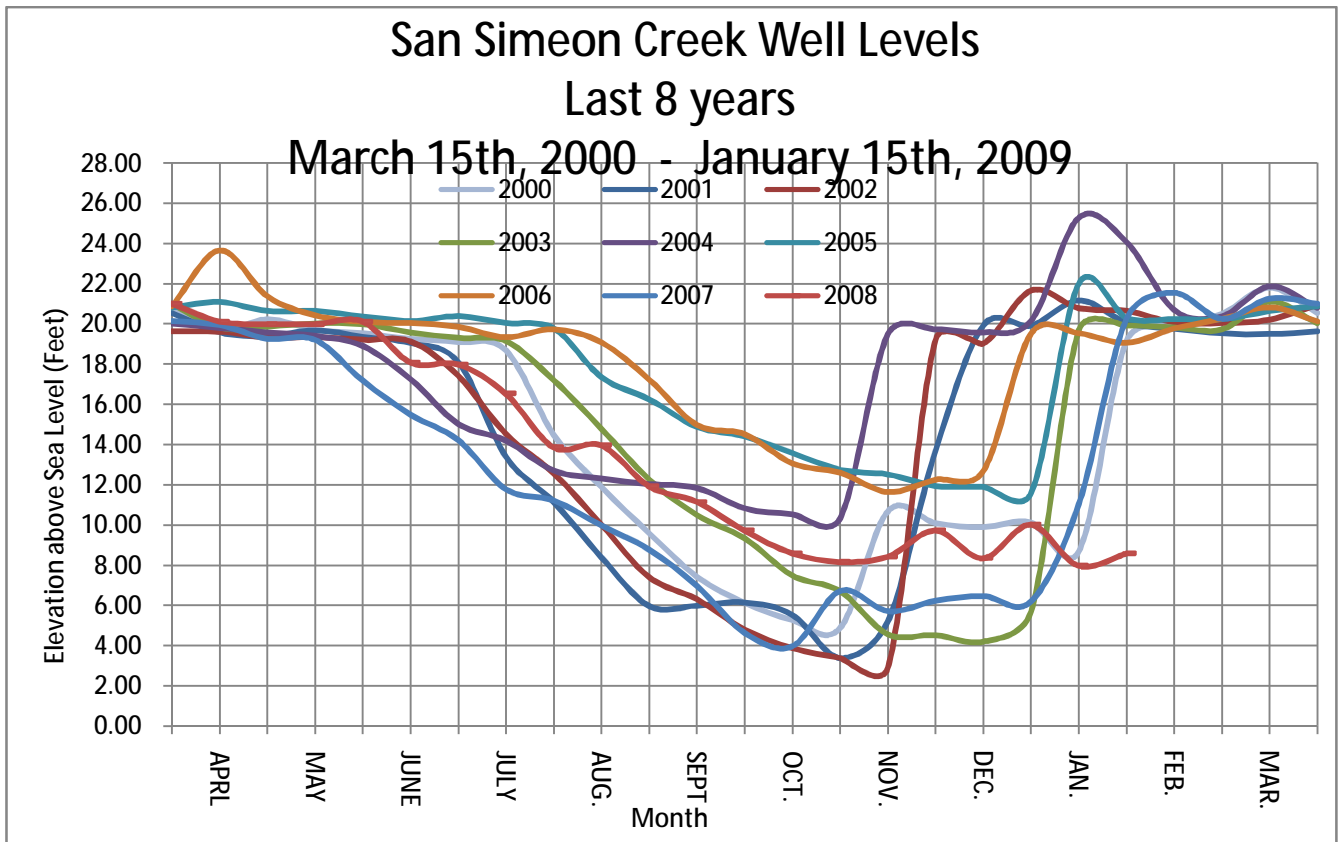




Assistant General Manager/Utilities Manager  
Bryan Bode  
January 29, 2009

The following is an update of some of the projects we are working on. By no means is this a complete list; it contains the most important items in progress.

### Well Levels

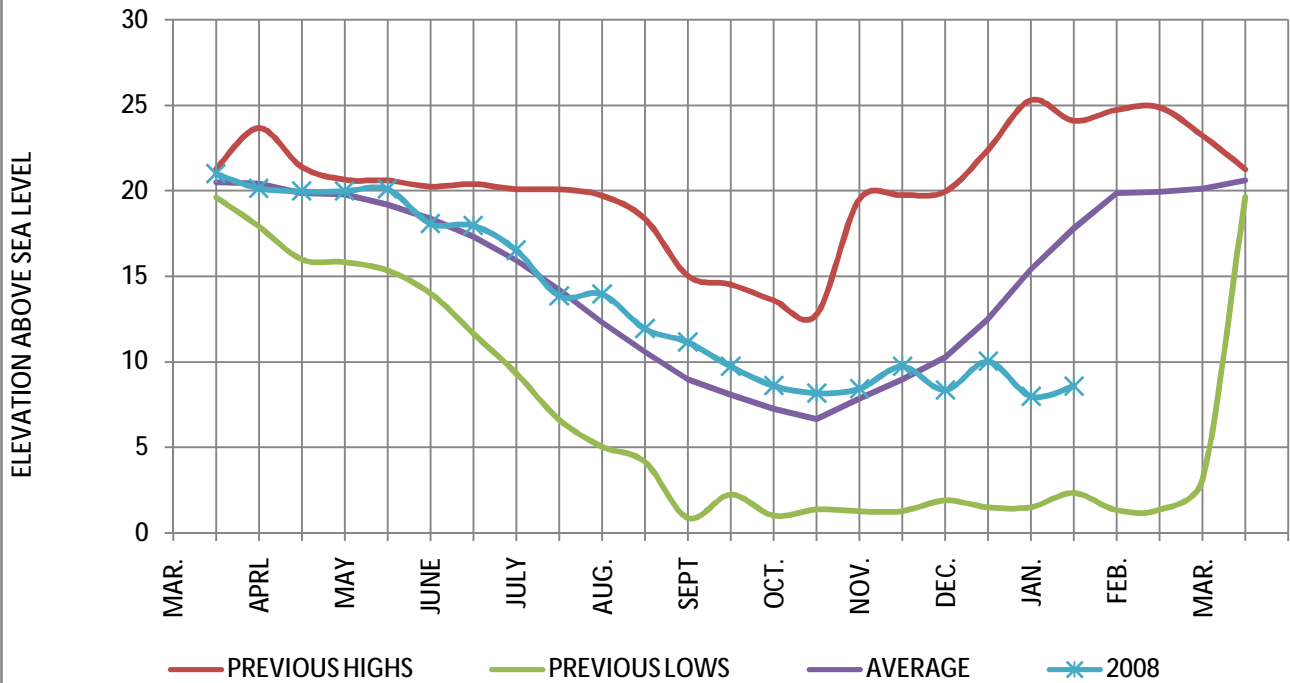


San Simeon Lagoon January 22, 2009, bar closed

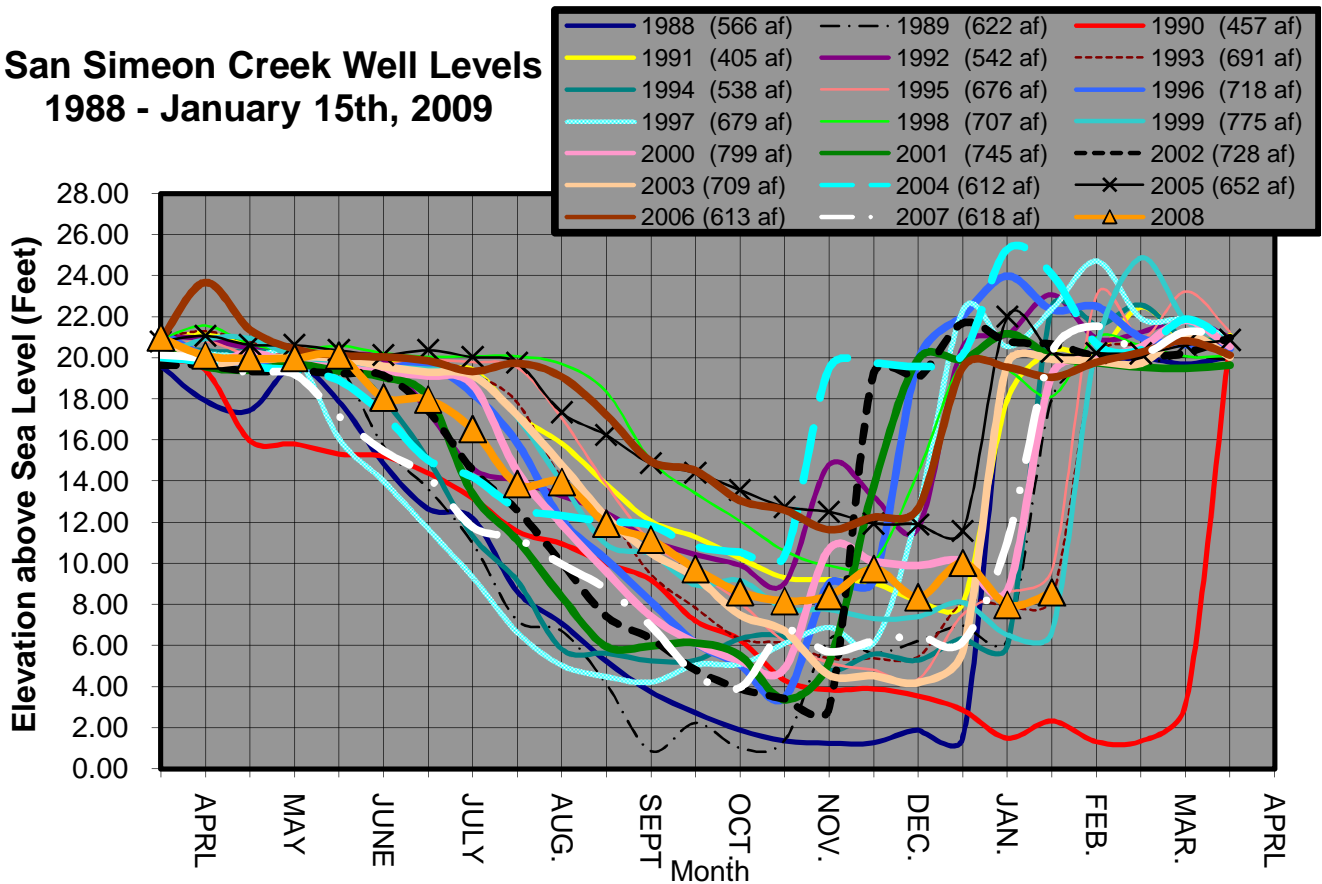


# SAN SIMEON CREEK WELL LEVELS

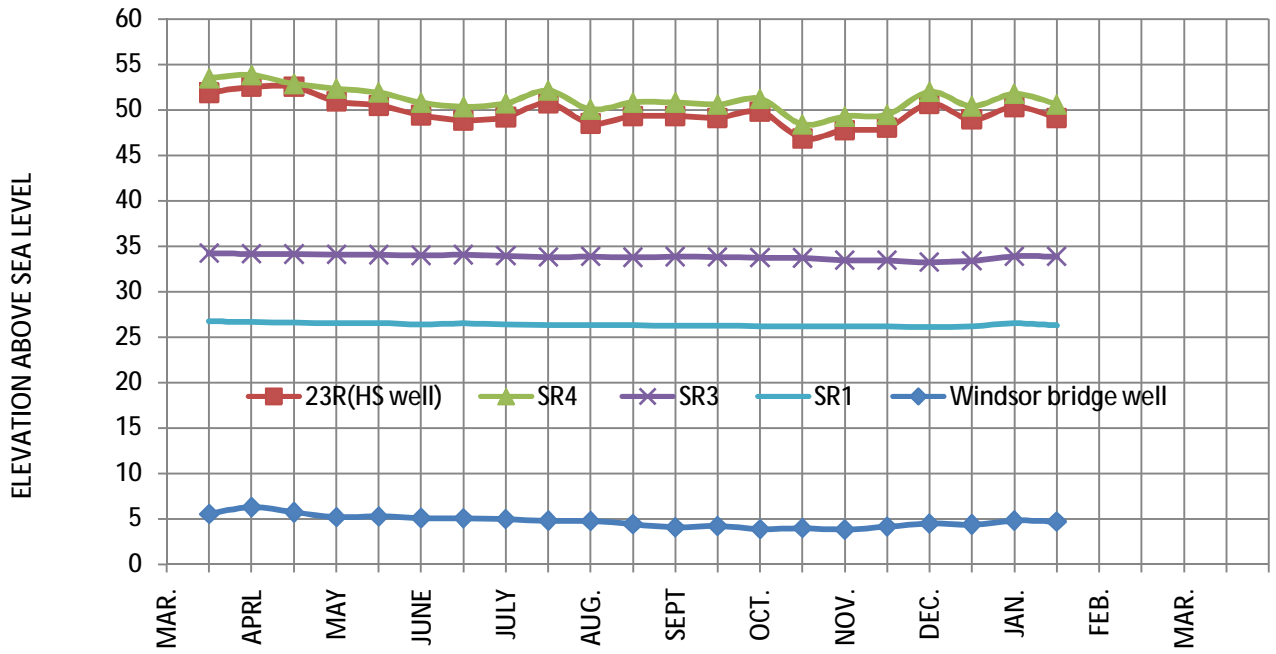
## March 15th. 1988 - January 15th, 2009



### San Simeon Creek Well Levels 1988 - January 15th, 2009



## SANTA ROSA CREEK WELL LEVELS March 15th. 2008 - January 15th, 2009



Santa Rosa Lagoon January 22, 2009, bar closed

## Well Operations

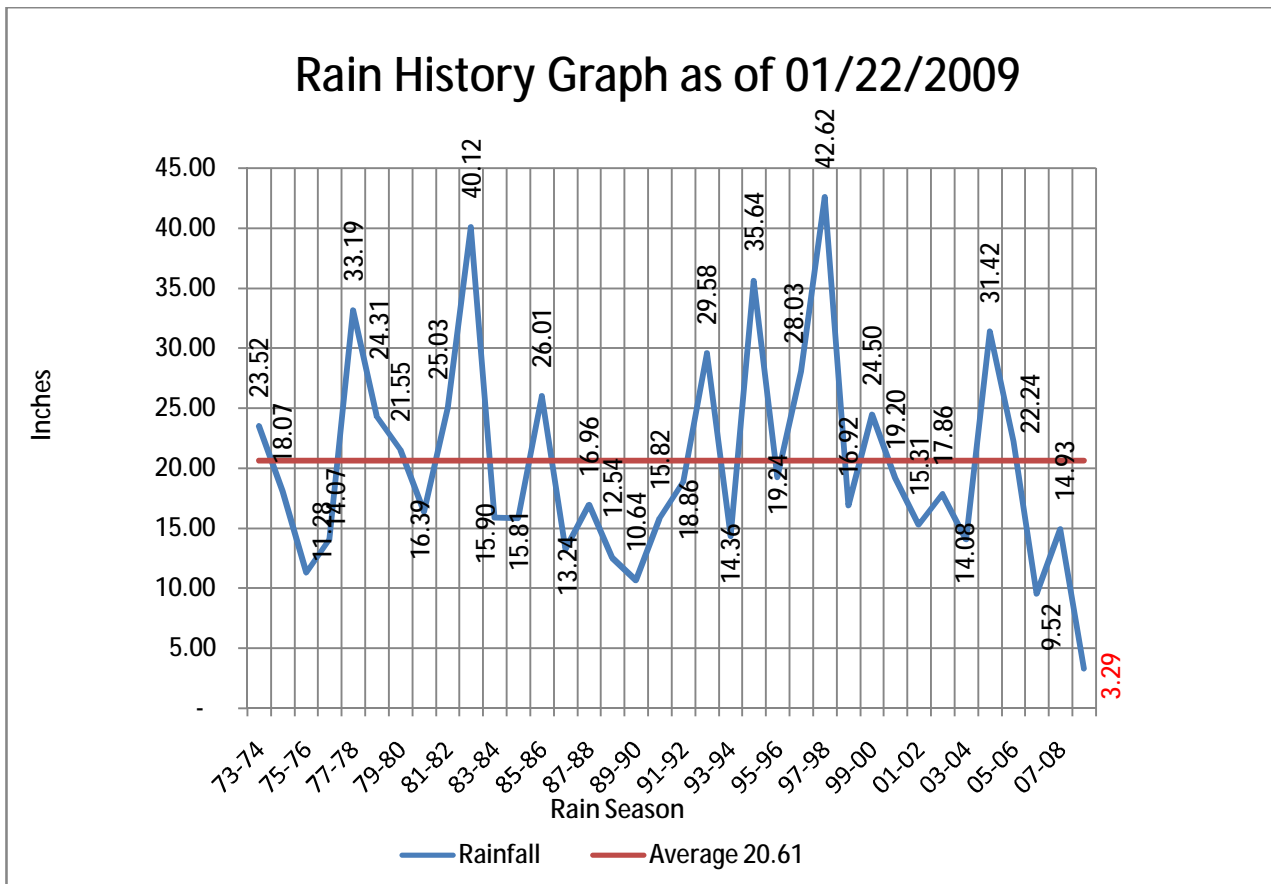
We are still continuing to balance the two basins, Santa Rosa and San Simeon as best we can in an effort to keep both basins as high as possible for as long as possible. We have since the last meeting started to pump the Santa Rosa more. We are trying to get at least 12 hours a day out of Santa Rosa to help balance both basins and it seems to be working as the charts indicate.

For now all we can do is be extra careful with what we have and continue to conserve wherever we can, just in case the next few months yield little or no rain.

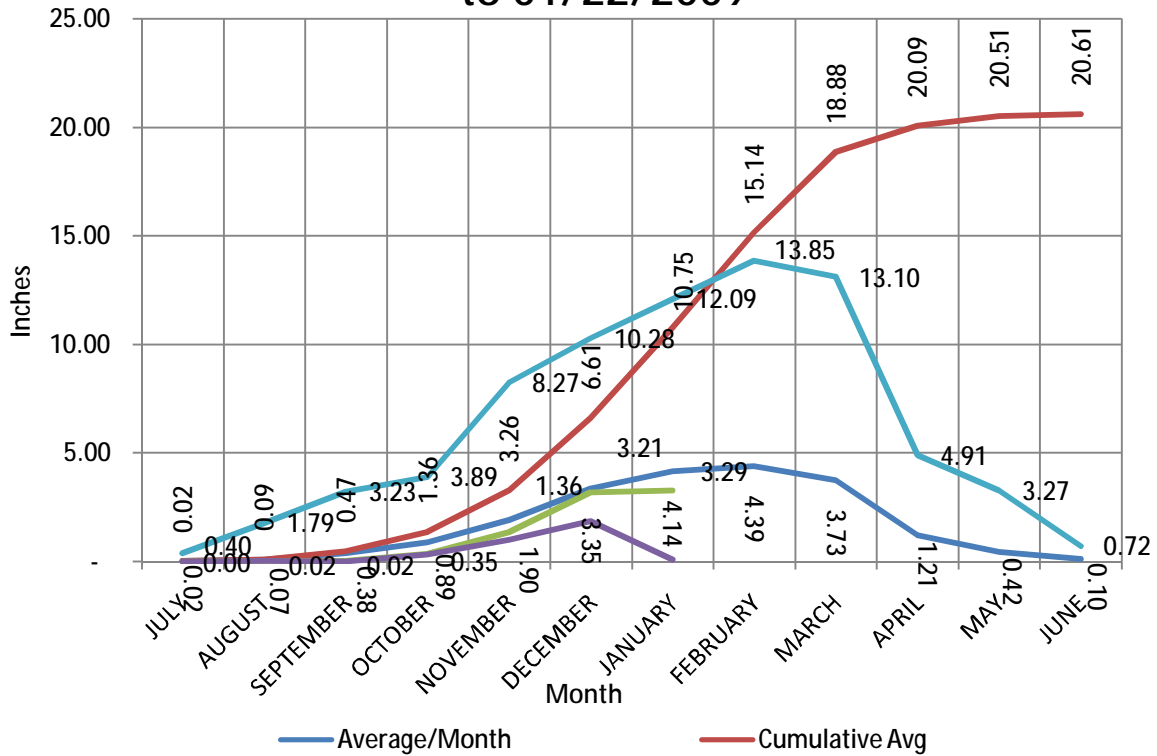
As can be seen from the San Simeon chart the trend is heading back down and rain fall is below normal for this time of year. We are still maintaining a fairly level course only slightly lower from the last Board of Directors meeting. See rain charts below.

## Rainfall

The rainfall so far this year has been very low. Usually by the end of this month we would see and average of 10.75-inches but as of this writing the 22<sup>nd</sup> of January 2009 we have received only 3.29-inches. This has taken us to the second longest period before recovery since 1990-1991. Hopefully the trend will not continue.



## Rainfall History Avg. Rain Per Month 07/01/1973 to 01/22/2009



### San Simeon Well Gradient

The well level differential between 9P2 and SS4, indicating the gradient of the well field to the effluent application site, is presently positive. This means that the groundwater elevation of the water in the effluent application site is lower than the groundwater in the production wells, and therefore effluent cannot, over time, flow toward the well field.

**BOARD OF DIRECTORS' MEETING-JANUARY 29, 2009  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

The following summarizes water-related project activities for the month of December 2008.

Desalination Project

The Army Corps staff and their consultants worked on completion of a draft Initial Investigation and Analysis Plan (IIAP), which will be used to guide geotechnical investigation of the Santa Rosa Creek beach area. Data collected from this effort will be used in providing additional definition and detail for project alternatives that will become part of a project-level EIR/EIS. Today's agenda also includes a discussion item that will provide further update on the desalination project.

Rodeo Grounds Pump Station Replacement and Stuart Street Tank Enhancement Project

No change from last month's report. Each of these projects are undergoing edits to their environmental clearance process reports (Initial Study/Mitigated Negative Declarations), which will tier off of the recently certified Water Master Plan Program EIR. Once completed, public review drafts will be circulated and followed by a CEQA hearing.

Water Master Plan

A considerable effort went into compiling an administrative record in response to the lawsuit filed by LandWatch San Luis Obispo.

**BOARD OF DIRECTORS' MEETING-JANUARY 29, 2009**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FIRE CHIEF'S REPORT**

Response information is attached and represents year end totals for calendar year 2008. Progress updates and highlights regarding the different programs and services our department provides are identified below:

**Prevention and Education** (For the Month of December 2008)

- 4 residential new and remodel fire plan reviews were completed.
- 12 residential and commercial technical fire inspections were conducted.
- 10 residential and commercial water appliance/conservation inspections were conducted.
- 11 engine company commercial fire and life safety inspections were conducted.
- 2 public education events
- 3 residential smoke detectors were installed and or the batteries changed.

**Fire Administration**

- The Cambria CSD Fire Department has completed its Annual Report for the calendar year 2008. Copies of the report are available here today and at the fire station. Information in this report is also intended to be available on the CCSD website.
- Fire Department Command Staff recently participated in their annual planning retreat. The goals and objectives for 2009 were discussed in depth along with the development of a work plan for the upcoming year.

**Code Enforcement**

- Demolition work has finally commenced on the Center Street property that was burned out years ago. The first phase of the project involves salvaging as much of the old original siding and construction material as possible. This material will be used during re-construction in attempt to maintain the authenticity of the original house. The demolition phase of the project is slated for completion in mid February.

**Fire Investigations**

- None

**Fire Hazard Fuel Reduction/Defensible Space**

- § The CCSD has received grant funding to complete a fuel reduction project on CCSD property between Plymouth Street and the Santa Rosa Creek Trail. The work is set to begin the first week in February and will continue for about three weeks. This fuel reduction project is the first in what is hoped to be a three-part 3-year fuel reduction project on CCSD property.

**Operations**

- The CERT team is recruiting new team members and will be offering a course next month. The course dates are as follows: February 19, 22, 26, March 3, 5. There is a \$40 fee for materials, including a student manual and equipment. The deadline for sign-up is February 18<sup>th</sup> and application and payment should be made through the Fire Department. For more information contact the Fire Department at 927-6240.
- Fire crews recently completed a comprehensive quarterly drill at the old Rod and Reel facility. Techniques related to search and rescue, ventilation and firefighter safety and survival were covered during this all day event.

**“Wildfire Prevention is a Community Responsibility!”**

**Cambria CSD Fire Department  
Response Information  
January 1, 2008 through December 31, 2008**

<b>Categories</b>	Jan '08	Feb '08	Mar '08	Apr '08	May '08	Jun '08	Jul '08	Aug '08	Sept '08	Oct '08	Nov '08	Dec '08	<b>Totals</b>
Fire	3	5	3	0	1	4	4	4	1	6	2	1	<b>34</b>
Hazardous Mat.	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
Medical*	36	46	39	35	44	48	37	48	31	53	46	47	<b>510</b>
Vehicle TC	3	2	1	2	1	2	1	4	2	1	3	1	<b>23</b>
Hazardous Situations	20	5	3	2	4	0	2	2	2	4	2	3	<b>49</b>
Public Service Assist	9	13	6	9	8	4	2	3	8	6	13	12	<b>93</b>
False Alarms	5	8	3	2	3	4	7	4	1	2	3	3	<b>45</b>
Agency Assist	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
Mutual Aid	0	0	0	0	1	1	3	0	0	0	0	0	<b>5</b>
Auto Aid	1	0	0	0	1	2	1	0	0	0	0	0	<b>5</b>
Fire Investigations	0	0	0	0	0	1	0	0	0	0	0	0	<b>1</b>
<b>Monthly Response Totals</b>	<b>77</b>	<b>79</b>	<b>55</b>	<b>50</b>	<b>63</b>	<b>66</b>	<b>57</b>	<b>65</b>	<b>45</b>	<b>72</b>	<b>69</b>	<b>67</b>	<b>765</b>
<b>Cumulative Totals</b>	<b>77</b>	<b>156</b>	<b>211</b>	<b>261</b>	<b>324</b>	<b>390</b>	<b>447</b>	<b>512</b>	<b>557</b>	<b>629</b>	<b>698</b>	<b>765</b>	<b>0</b>
ALS*	5	3	3	3	1	5	2	2	0	0	0	0	<b>24</b>
Medic Engine Shift*	23	16	20	18	19	17	21	10	23	0	0	0	<b>167</b>



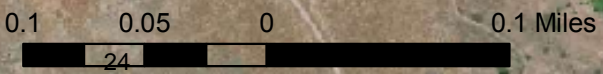
# 2009 East Park Hill Project



MOONSTONE BEACH DR  
KENT ST  
SUNBURY AVE  
CORNWALL ST  
ARLINGTON ST  
NORTHAMPTON ST  
SUFFOLK ST  
HILLCREST DR  
HEATH LN  
SHEFFIELD ST  
PEMBROOK DR  
NORFOLK ST  
UNNAMED STREET  
BRISTOL ST  
PLYMOUTH ST  
CAMBRIDGE ST  
HASTINGS ST  
PEMBROOK DR  
GULDFORD DR  
MAIN ST  
HARTFORD ST  
GROVE ST  
NOTTINGHAM DR  
DORSET ST  
LANCASTER ST  
LEIGHTON ST  
PINEKNOLLS DR  
ZALUCIA LN  
WINDSOR BLVD  
WORCESTER DR  
WHITEHALL AVE  
HUNTINGTON RD

**Legend**

-  Project Area
-  Parcels





**BOARD OF DIRECTORS' MEETING-JANUARY 29, 2009**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT**

**BUDGET**-Revenue and Expenditures for July-December, 2008 have been posted to the CCSD website.

**EXPENDITURES**-There was one disbursement in excess of \$100,000 during December. \$187,058 was paid to CB&I Constructors, which represents the retention on the Pine Knolls Tank.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund as of December, 2008 was \$4,327,220. This does not include \$23,905 of interest earned for the quarter ended December, 2008. This balance represents an increase of \$800,000 from November 30, 2008 and is due to the fact that a large portion of the annual property tax revenue is received each December. The balance in LAIF as of December, 2007 was \$5,041,494.

The LAIF Balance is made up as follows:

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 4,327,220
Water	\$ -0-
Wastewater	\$ -0-

**OTHER**-On January 9, we were contacted by the State Water Resources Control Board in regards to the rescission of the Water and Wastewater rate increase. They requested confirmation of the rescission as well its effect on our ability to repay the loan that the CCSD has with them (current balance-\$1,221,714 plus accrued interest). Staff responded that the rescission would not affect the repayment of this loan.

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending December 31, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
	48707	12/30/2008	1	\$ (844.60)	Ck# 048707 Reversed
ACCURATE MAILING	48673	12/2/2008	1	\$ 40.00	WD/POSTAGE DEPOSIT FOR MAILING BILLS
ACCURATE MAILING	48673	12/2/2008	2	\$ 40.00	WW/POSTAGE DEPOSIT FOR MAILING BILLS
ACCURATE MAILING	48733	12/17/2008	1	\$ 10.82	WD/POSTG BAL DUE-MAILING REMINDER
ACCURATE MAILING	48733	12/17/2008	2	\$ 10.82	WW/POSTG BAL DUE-MAILING REMINDER
ACCURATE MAILING	48733	12/17/2008	3	\$ 12.41	WD/PROF'L MAILING SVC - REMINDER
ACCURATE MAILING	48733	12/17/2008	4	\$ 12.40	WW/PROF'L MAILING SVC - REMINDER
				\$ 126.45	
ADAMS, JAMES R.	48666	12/2/2008	1	\$ 45.00	WD/MONTHLY CELLULAR PHONE SERVICE
ADAMS, JAMES R.	48739	12/17/2008	1	\$ 304.20	WD/MILEAGE REMBURSEMENT
				\$ 349.20	
AERIS, INC	48789	12/30/2008	1	\$ 42.50	WW/ACETYLENE CYL. RENTAL NOVEMBER
AGP VIDEO	48790	12/30/2008	1	\$ 762.50	ADM/VIDEO PROD/DIST. BOD MEETING
AIR POLLUTION CN	48688	12/3/2008	1	\$ 357.50	WW/PERMIT TO OPERATE STAND-BY DIESEL
AT&T PAYMENT CEN	48791	12/30/2008	1	\$ 657.04	WW/CIRCUIT ALARM SYSTEM 12/7/08 -
AT&T PAYMENT CEN	48791	12/30/2008	2	\$ 291.28	WD/ALARM VAN GORDON RD-WELLFIELD
				\$ 948.32	
AT&T/MCI	48690	12/3/2008	1	\$ 15.67	WD/FAX MONTHLY CHARGES 9/26 THRU
AT&T/MCI	48690	12/3/2008	2	\$ 15.54	WD/TELEMETRY SYS. MONTHLY CHARGES
AT&T/MCI	48690	12/3/2008	3	\$ 29.72	PM/VET'S HALL ALARM 9/26 THRU 10/
AT&T/MCI	48690	12/3/2008	4	\$ 15.51	ADM/RADIO VAULT 9/26 THRU 10/25/0
AT&T/MCI	48690	12/3/2008	5	\$ 15.73	WD/BLDG PUMP LMRT. TANK 9/26 THRU
AT&T/MCI	48690	12/3/2008	6	\$ 16.60	ADM/FAX MONTHLY CHARGES 9/26 THRU
AT&T/MCI	48690	12/3/2008	7	\$ 70.81	WD/FAX MONTHLY CHARGES 9/26 THRU
AT&T/MCI	48690	12/3/2008	8	\$ 118.94	WW/MAIN OFFICE MONTHLY CHARGES 10
AT&T/MCI	48740	12/17/2008	1	\$ 327.11	ADM/MAIN OFFICE MONTHLY CHARGES 9
AT&T/MCI	48740	12/17/2008	2	\$ 329.45	ADM/MAIN OFFICE MONTHLY CHARGES 7
AT&T/MCI	48740	12/17/2008	3	\$ 149.25	FD/MAIN OFFICE MONTHLY CHARGES 9/
AT&T/MCI	48740	12/17/2008	4	\$ 174.01	FD/T1 LINES CNCTG FD/WD/WW OCTOBE
AT&T/MCI	48740	12/17/2008	5	\$ 174.01	WD/T1 LINES CNCTG FD/WD/WW OCTOBE
AT&T/MCI	48740	12/17/2008	6	\$ 174.00	WW/T1 LINES CNCTG FD/WD/WW OCTOBE
AT&T/MCI	48792	12/30/2008	1	\$ 15.68	WW/FAX MONTHLY CHARGES 10/26 THRU
AT&T/MCI	48792	12/30/2008	2	\$ 15.51	WD/TELEMETRY SYS. MONTHLY CHARGES
AT&T/MCI	48792	12/30/2008	3	\$ 15.51	ADM/RADIO VAULT 10/26 THRU 11/25/
AT&T/MCI	48792	12/30/2008	4	\$ 15.51	WD/BLDG. PUMP LMRT. TANK 10/26 TH
AT&T/MCI	48792	12/30/2008	5	\$ 15.73	ADM/FAX MONTHLY CHARGES 10/26 THR
AT&T/MCI	48792	12/30/2008	6	\$ 69.47	WD/PHONE & FAX MONTHLY CHARGES 10
				\$ 1,773.76	
AVAYA	48742	12/17/2008	1	\$ 101.67	ADM/PHONE & VOICEMAIL MAINTENANCE
BODE, BRYAN	48667	12/2/2008	1	\$ 45.00	ADM/MONTHLY CELLULAR PHONE SERVIC
BRENTAG PACIFIC	48743	12/17/2008	1	\$ 547.89	WW/CHEMICALS 12/4/08
BRENTAG PACIFIC	48793	12/30/2008	1	\$ 1,039.50	WD/CHEMICALS 11/28/08
BRENTAG PACIFIC	48793	12/30/2008	2	\$ 161.04	WD/CHEMICALS 12/4/08
BRENTAG PACIFIC	48793	12/30/2008	3	\$ 475.23	WD/CHEMICALS 12/8/08
BRENTAG PACIFIC	48793	12/30/2008	4	\$ 350.17	WD/CHEMICALS 12/9/08
				\$ 2,573.83	
BURTON'S FIRE, I	48744	12/17/2008	1	\$ 77.53	FD/TOGGLE SWITCH FOR ENG.#5791
CAL. SPECIAL. DI	48692	12/3/2008	1	\$ 4,088.00	ADM/MEMBERSHIP DUES 2009
CALSCIENCE ENVIR	48745	12/17/2008	1	\$ 1,145.00	WW/BIOSOLID LAB TESTS NOVEMBER
CAMBRIA AUTO PAR	48691	12/3/2008	1	\$ 91.68	PM/OIL FILTERS AND OIL 11/4/08
CAMBRIA AUTO PAR	48691	12/3/2008	2	\$ 89.37	WW/ANTIFREEZE 11/20/08
CAMBRIA AUTO PAR	48741	12/17/2008	1	\$ 27.79	WD/FUEL FILTER, FUEL TRTMT, ETC
CAMBRIA AUTO PAR	48741	12/17/2008	2	\$ 12.43	WD/WD-40 SPRAY 11/6/08
CAMBRIA AUTO PAR	48741	12/17/2008	3	\$ 7.38	FD/BULBS 12/8/08
				\$ 228.65	
CAMBRIA TIRE & A	48799	12/30/2008	1	\$ 169.82	PM/DIAGNOSIS, REPL. STRTR MOTOR
CAMBRIA TIRE & A	48799	12/30/2008	2	\$ 44.50	WD/SMOG INSPECTION LIC#E052240
				\$ 214.32	

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending December 31, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
CAMBRIA VILLAGE	48750	12/17/2008	1	\$ 21.00	ADM/UTILITY BILL COLLECTION NOV
CAMBRIA VILLAGE	48678	12/2/2008	1	\$ 4,242.84	ADM/MONTHLY OFFICE LEASE PYMT
CAMBRIA VILLAGE	48696	12/3/2008	1	\$ 540.27	ADM/COMMON AREA MAINTENANCE
				\$ 4,804.11	
CB & I CONSTRUCT	48679	12/3/2008	1	\$ 187,057.61	WD/PINE KNOLLS TANKS FINAL RETENTION
CENTRAL COAST BE	48794	12/30/2008	1	\$ 54.91	WW/BUSHINGS FOR INF PUMP STATION
CHAPARRAL BUSINE	48795	12/30/2008	1	\$ 64.89	ADM/PCU KIT FOR RICOH 12/4/08
CHAPARRAL BUSINE	48795	12/30/2008	2	\$ 64.89	WD/PCU KIT FOR RICOH 12/4/08
CHAPARRAL BUSINE	48795	12/30/2008	3	\$ 64.91	WW/PCU KIT FOR RICOH 12/4/08
CHAPARRAL BUSINE	48795	12/30/2008	4	\$ 82.77	ADM/YELLOW TONER FOR RICOH 12/4/08
CHAPARRAL BUSINE	48795	12/30/2008	5	\$ 82.77	WD/YELLOW TONER FOR RICOH 12/4/08
CHAPARRAL BUSINE	48795	12/30/2008	6	\$ 82.77	WW/YELLOW TONER FOR RICOH 12/4/08
				\$ 443.00	
CHOATE, KATHY	48746	12/17/2008	1	\$ 204.75	ADM/REIMB. MILEAGE JULY-NOV. 2008
CITY OF ARROYO G	48689	12/3/2008	1	\$ 150.00	FD/USE OF DRAFTING PIT 7/1/08
COAST ELECTRONIC	48747	12/17/2008	1	\$ 269.38	FD/RADIO BATTERIES 11/13/08
COLLINGS & ASSOC	48693	12/3/2008	1	\$ 150.00	FD/RESD. FIRE SPRKLR RVW 404 HUNT
CORBIN WILLITS S	48674	12/2/2008	1	\$ 1,174.12	ADM/MONTHLY SUPPORT AGREEMT-MOMS
CREEK ENVIRONMEN	48694	12/3/2008	1	\$ 182.00	WD/COLIFORM LAB TESTS OCTOBER 2008
CROSBY & CINDRIC	48796	12/30/2008	1	\$ 8,795.00	ADM/FY 07/08 AUDIT WORK 12/3/08
CRYSTAL SPRING W	48797	12/30/2008	1	\$ 34.92	WW/DRINKING WATER RENTAL NOVEMBER
CULLIGAN-KITZMAN	48752	12/18/2008	1	\$ 37.00	FD/28 DAY WATER SOFTENER SERVICE
CUNNIFF, STEVE	48700	12/8/2008	1	\$ 295.00	WW/REIM FOR SEWER LINE LOCATOR
CUNNIFF, STEVE	48700	12/8/2008	2	\$ 275.00	WW/REIM FOR SEWER CLEANING
CUNNIFF, STEVE	48700	12/8/2008	3	\$ 550.00	WW/REIM FOR SEWER CLEANING ATTEMP
				\$ 1,120.00	
DAVIDSON ASSOCIA	48675	12/2/2008	1	\$ 5,304.00	ALL/MONTHLY RETAINER / DEPOSIT
DAVIS, SALLY	48680	12/3/2008	1	\$ 39.60	MQ REFUND FOR CUSTOMER # DAV0034
DELL MARKETING L	48748	12/17/2008	1	\$ 133.00	ADM/BLACK & COLOR INK CARTRIDGES
EFLEXGROUP.COM,	48720	12/17/2008	1	\$ 557.50	ADM/HRA ANNUAL COMPLIANCE/RENEWAL
EFLEXGROUP.COM,	48720	12/17/2008	2	\$ 210.00	ADM/HRA MONTHLY & EFLEX DEBIT CAR
EFLEXGROUP.COM,	48753	12/18/2008	1	\$ 50.00	ADM/COBRA MONTHLY ADMIN FEE NOVEM
				\$ 817.50	
ELEMENTS	48800	12/31/2008	1	\$ 5,324.00	ADM/MID POINT PROGRESS WEBSITE
EMAINT ENTERPRIS	48801	12/31/2008	1	\$ 50.00	WW/ONLINE TRAINING: WORK ORDER MG
ENNIX INCORPORAT	48676	12/2/2008	1	\$ 2,975.00	WW/ENNIX DIGESTER OPTIMIZATION
ENTENMANN-ROVIN	48754	12/18/2008	1	\$ 204.48	FD/FIRE CHIEF BADGES 11/6/08
ERNIES PLUMBING	48660	12/2/2008	1	\$ 592.72	WD/R&R CUSTOMERS WATER LINE METER
FEDEX	48721	12/17/2008	1	\$ 49.15	WW/SHIPPING CHARGES 11/5/08-11/21/08
FEDEX	48771	12/23/2008	1	\$ 52.82	ADM/SHIPPING CHARGES 11/21-11/24/08
				\$ 101.97	
FERGUSON ENT., I	48722	12/17/2008	1	\$ 2,224.97	WD/VARIOUS INSTATITE COUP,REDI CL
FERGUSON ENT., I	48722	12/17/2008	2	\$ 536.25	WD/UNIV AIR RELEASE VLV 11/21/08
FERGUSON ENT., I	48722	12/17/2008	3	\$ 297.49	WD/3/4 CTS INSTATITE COUP 11/26/08
				\$ 3,058.71	
FGL ENVIRONMENTA	48661	12/2/2008	1	\$ 1,505.00	WW/INORGANIC AND ORGANIC LAB ANAL
FGL ENVIRONMENTA	48661	12/2/2008	1	\$ 123.00	WW/INORGANIC LAB ANALYSIS 10/08/08
				\$ 1,628.00	

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FGL ENVIRONMENTA	48723	12/17/2008	1	\$ 456.00	WW/INORGANIC AND ORGANIC ANALYSIS
FIRST AMERICAN T	48662	12/2/2008	1	\$ 182.00	RC/MERGER FEES 11/20/08
FIRST AMERICAN T	48662	12/2/2008	2	\$ 182.00	RC/MERGER FEES 11/19/08
FIRST AMERICAN T	48662	12/2/2008	3	\$ 171.00	RC/MERGER FEES 11/13/08
FIRST AMERICAN T	48662	12/2/2008	4	\$ 171.00	RC/MERGER FEES 11/19/08
FIRST AMERICAN T	48755	12/18/2008	1	\$ 185.00	RC/MERGER FEES 12/15/08
				\$ 891.00	
FIRST BANKCARD	48665	12/2/2008	1	\$-	FD/B.PUTNEY VISA CHARGES NOVEMBER
FIRST BANKCARD	48665	12/2/2008	2	\$ 395.00	FD/RS01 CLASS JOHN GIBSON NOVEMBE
FIRST BANKCARD	48665	12/2/2008	3	\$ 6.42	FD/LUNCH MEETING NOVEMBER
FIRST BANKCARD	48665	12/2/2008	4	\$ 51.36	FD/BOXES, LED LIGHTS, PUBLIC EDUC
FIRST BANKCARD	48665	12/2/2008	5	\$ 46.26	FD/27 ELECTRICAL LIGHTSTICKS PUB
FIRST BANKCARD	48665	12/2/2008	6	\$ 25.89	FD/SMALL BAGS FOR CHILDREN PUB-E
FIRST BANKCARD	48665	12/2/2008	7	\$ 161.17	FD/MISC. SAFETY SUPPLIES NOVEMBER
FIRST BANKCARD	48665	12/2/2008	8	\$ 38.48	FD/SMOKE MACHINE FLUID,LITERS NOV
FIRST BANKCARD	48665	12/2/2008	9	\$ 66.05	FD/LUNCH MTNG W/CHIEFS AND DUTY
FIRST BANKCARD	48665	12/2/2008	10	\$-	ADM/K.CHOATE VISA CHARGES NOVEMBER
FIRST BANKCARD	48665	12/2/2008	11	\$ 170.00	ADM/CEQA BASICS WORKSHOP SERIES N
FIRST BANKCARD	48665	12/2/2008	12	\$ 36.70	ADM/BOARD MEETING SUPPLIES NOV 200
FIRST BANKCARD	48665	12/2/2008	13	\$ 20.76	ADM/ACE KICKOFF MEETING NOV 2008
FIRST BANKCARD	48665	12/2/2008	14	\$ 11.97	ADM/BOARD MEETING SUPPLIES NOV 20
FIRST BANKCARD	48665	12/2/2008	15	\$ 29.34	ADM/BOARD MEETING SUPPLIES NOV 20
FIRST BANKCARD	48665	12/2/2008	16	\$ 11.45	ADM/BOARD MEETING SUPPLIES NOV 20
FIRST BANKCARD	48665	12/2/2008	17	\$ 66.88	ADM/PUTNEY RET RECG-PROCL FRAMING
FIRST BANKCARD	48665	12/2/2008	18	\$-	ADM/B.BODE VISA CHARGES NOVEMBER
FIRST BANKCARD	48665	12/2/2008	19	\$ 332.00	ADM/WATER 101 TRAINING/CLASS NOVE
FIRST BANKCARD	48665	12/2/2008	20	\$ 275.05	ADM/REPLACE BROKEN DELL MONITOR F
FIRST BANKCARD	48665	12/2/2008	21	\$-	ADM/B.GRESENS VISA CHARGES NOVEMB
FIRST BANKCARD	48665	12/2/2008	22	\$ 30.00	ADM/COPYING LARGE DRAWINGS RODEO
FIRST BANKCARD	48665	12/2/2008	23	\$ 31.19	ADM/SCANNING LARGE DRAWINGS RODEO
FIRST BANKCARD	48665	12/2/2008	24	\$ 19.40	ADM/COPYING LARGE DRAWINGS RODEO
FIRST BANKCARD	48665	12/2/2008	25	\$ 9.29	ADM/USPS CHARGES 10/31/08
FIRST BANKCARD	48665	12/2/2008	26	\$-	ADM/T. RUDOCK VISA CHARGES NOVEMB
FIRST BANKCARD	48665	12/2/2008	27	\$ 28.80	ADM/AGENDA SET MEETING JC,GS,AM,T
FIRST BANKCARD	48665	12/2/2008	28	\$ 7.95	ADM/AGENDA SET MEETING KC NOVEMBE
FIRST BANKCARD	48665	12/2/2008	29	\$ 83.71	ADM/LUNCH MEETING W/JC AND PC NOV
FIRST BANKCARD	48802	12/31/2008	1	\$-	ADM/K. CHOATE VISA CHARGES DECEMB
FIRST BANKCARD	48802	12/31/2008	2	\$ 48.25	ADM/MGNMENT TEAM MEETING SUPPLIES
FIRST BANKCARD	48802	12/31/2008	3	\$ 52.46	ADM/BOARD MEETING CLOSED SESSION
FIRST BANKCARD	48802	12/31/2008	4	\$-	ADM/B. BODE VISA CHARGES DECEMBER
FIRST BANKCARD	48802	12/31/2008	5	\$ 229.89	WD/SEAL KIT FOR SR4 PUMP
FIRST BANKCARD	48802	12/31/2008	6	\$ 43.25	WD/BOARD AGENDA MEETING GS,JC,AM,
FIRST BANKCARD	48802	12/31/2008	7	\$ 45.00	WD/FILING FEES LANDWATCH VS CCSD
FIRST BANKCARD	48802	12/31/2008	8	\$ 45.00	WD/FILING FEES BERGE VS CCSD
FIRST BANKCARD	48802	12/31/2008	9	\$ 131.34	ADM/CEQA GUIDELINES BOOKLET
FIRST BANKCARD	48802	12/31/2008	10	\$-	FD/M. MILLER VISA CHARGES DECEMBE
FIRST BANKCARD	48802	12/31/2008	11	\$ 34.99	FD/SLO CNTY URBAN SEARCH & RESCUE
FIRST BANKCARD	48802	12/31/2008	12	\$ 91.57	FD/ADMIN STAFF 2009 WORKPLAN MEET
FIRST BANKCARD	48802	12/31/2008	13	\$ 226.66	FD/ED SUPPLIES FOR COUNTY FIRE
FIRST BANKCARD	48802	12/31/2008	14	\$-	ADM/B. GRESENS VISA CHARGES DECEM
FIRST BANKCARD	48802	12/31/2008	15	\$ 24.95	ADM/UPGRADE SOFTWARE
FIRST BANKCARD	48802	12/31/2008	16	\$-	ADM/T. RUDOCK VISA CHARGES DECEMB
FIRST BANKCARD	48802	12/31/2008	17	\$ 901.91	WD/HOTEL CHARGES ACWA CONF
FIRST BANKCARD	48802	12/31/2008	18	\$ 34.45	ADM/LCW TRAINING MEETING SUPPLIES
FIRST BANKCARD	48802	12/31/2008	19	\$ 25.88	ADM/AGENDA REVIEW MEETING SUPPLIE
FIRST BANKCARD	48802	12/31/2008	20	\$ 1,935.60	ADM/HILTON HOTELS ACWA CONFERENCE
				\$ 5,826.32	
FISHER SCIENTIFI	48724	12/17/2008	1	\$ 101.71	WW/BUFFER PAC PH4 12/03/08
FISHER SCIENTIFI	48724	12/17/2008	2	\$ 262.77	WW/GL FILTER PAPER 12/02/08
				\$ 364.48	
FRENCH CORNER BA	48772	12/23/2008	1	\$ 66.00	PR/ANNUAL PROS COMM RECOGNITION P
GALLAGHER, MICHA	48803	12/31/2008	1	\$ 10.89	FD/SUPPLIES BUILD SHELVING UNITS
GALLAGHER, MICHA	48803	12/31/2008	2	\$ 197.20	FD/SUPPLIES BUILD SHELVING UNIT T
				\$ 208.09	
GRAND FLOW	48757	12/18/2008	1	\$ 163.33	ADM/W2'S AND 1099'S DECEMBER 2008
GREAT WESTERN AL	48725	12/17/2008	1	\$ 464.40	ADM/MONTHLY ANSWERING SERVICE 12/08

GREAT WESTERN AL 48784 12/30/2008 1 \$ 411.85 ADM/MONTHLY ANSWERING SERVICE 11/08  
 \$ 876.25

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CONSENT AGENDA 6.A

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
GRESENS, ROBERT	48668	12/2/2008	1	\$ 45.00	WD/MONTHLY CELLULAR PHONE SERVICE
GROW, JAMES	48758	12/18/2008	1	\$ 150.00	RC/REBATE CLOTHES WASHER 12/16/08
HOLLINGSWORTH, B	48726	12/17/2008	1	\$ 383.51	FD/REIM TRVL NFA MILEAGE, MEALS
HOLLINGSWORTH, B	48726	12/17/2008	2	\$ 100.00	FD/REIM TRVL NFA MEALS 9/21-10/3/8
HOLLINGSWORTH, B	48726	12/17/2008	3	\$ 52.87	FD/REIM TRVL NAT. FIRE ACADEMY
				\$ 536.38	
HOME DEPOT CREDI	48759	12/18/2008	1	\$ 416.29	PM/FENCE MATERIAL POCKET PARK CEN
HOME DEPOT CREDI	48759	12/18/2008	2	\$ 219.33	FD/EXTENSION CORDS, DUCT TAPE
HOME DEPOT CREDI	48759	12/18/2008	3	\$ 38.14	FD/PLASTIC SHEETING, MISC SUPPLIES
				\$ 673.76	
INNOVATIVE CONCE	48727	12/17/2008	1	\$ 793.75	ADM/TECH SUPPORT 11/18/08
INNOVATIVE CONCE	48727	12/17/2008	2	\$ 52.09	ADM/1GB MEMORY MODULE 11/18/08
INNOVATIVE CONCE	48727	12/17/2008	3	\$ 856.25	FD/TECH SUPPORT 11/24/08
INNOVATIVE CONCE	48727	12/17/2008	4	\$ 839.30	FD/BROADBAND SERVICES DECEMBER 20
INNOVATIVE CONCE	48727	12/17/2008	5	\$ 839.30	PM/BROADBAND SERVICES DECEMBER 20
INNOVATIVE CONCE	48727	12/17/2008	6	\$ 889.30	ADM/BROADBAND SERVICES DECEMBER 2
INNOVATIVE CONCE	48727	12/17/2008	7	\$ 839.30	WD/BROADBAND SERVICES DECEMBER 20
INNOVATIVE CONCE	48727	12/17/2008	8	\$ 839.30	WW/BROADBAND SERVICES DECEMBER 20
INNOVATIVE CONCE	48727	12/17/2008	9	\$ 50.00	ADM/TECH SUPPORT & SOFTWARE TROUBL
INNOVATIVE CONCE	48773	12/23/2008	1	\$ 67.67	FD/TECH SUPPORT
INNOVATIVE CONCE	48773	12/23/2008	2	\$ 845.91	ADM/TECH SUPPORT
INNOVATIVE CONCE	48773	12/23/2008	3	\$ 67.67	WD/TECH SUPPORT
				\$ 6,979.84	
ISAACS, REBECCA	48760	12/18/2008	1	\$ 150.00	RC/REBATE CLOTHES WASHER 12/16/08
J B DEWAR	48663	12/2/2008	1	\$ 1,079.08	WW/DIESEL FUEL 11/17/08
J B DEWAR	48663	12/2/2008	2	\$ 845.90	WD/GASOLINE AND DIESEL FUEL 11/17
J B DEWAR	48663	12/2/2008	3	\$ 1,053.52	FD/GASOLINE AND DIESEL FUEL 11/17
J B DEWAR	48728	12/17/2008	1	\$ 1,279.67	WW/DIESEL FUEL CHARGES 12/01/08
J B DEWAR	48728	12/17/2008	2	\$ 754.36	FD/GASOLINE AND DIESEL FUEL 12/1/
J B DEWAR	48785	12/30/2008	1	\$ 1,433.61	WW/DIESEL FUEL 12/16/08
J B DEWAR	48785	12/30/2008	2	\$ 227.48	WD/GASOLINE 12/16/08
J B DEWAR	48785	12/30/2008	3	\$ 716.31	FD/GASOLINE & DIESEL FUEL 12/16/0
				\$ 7,389.93	
JACOBUS, PAUL	48681	12/3/2008	1	\$ 67.92	MQ REFUND FOR CUSTOMER # JAC0021
KUYKENDALL, MICH	48669	12/2/2008	1	\$ 45.00	WW/MONTHLY CELLULAR PHONE SERVICE
LIBERTY COMPOSTI	48664	12/2/2008	1	\$ 350.00	WW/LAB ANALYSIS 11/12/08
LIBERTY COMPOSTI	48774	12/23/2008	1	\$ 15,987.31	WW/LIQUID BIOSOLIDS DISPOSAL 11/1
				\$ 16,337.31	
MADRID, MONIQUE	48775	12/23/2008	1	\$ 63.18	ADM/REIM MILEAGE FOR LCW TRAINING
MADRID, MONIQUE	48775	12/23/2008	2	\$ 57.33	ADM/REIM MILEAGE FOR LCW TRAINING
				\$ 120.51	
MCMASTER-CARR SU	48729	12/17/2008	1	\$ 95.47	WW/CABINET HEATER FOR CONTROL PAN
MEDSTOP URGENT C	48761	12/18/2008	1	\$ 135.00	FD/EMQ REVIEWS 11/28/08
MEDSTOP URGENT C	48786	12/30/2008	1	\$ 740.00	FD/ANNUAL PHYSICAL (FITNESS GRANT
MEDSTOP URGENT C	48786	12/30/2008	2	\$ 45.00	FD/EMQ REVIEWS (FITNESS GRANT) 12
				\$ 920.00	
MEL'S LOCK & KEY	48762	12/18/2008	1	\$ 86.44	FD/REKEY AND CHANGE COMBOS STATIO
MENDOZA, CARLOS	48670	12/2/2008	1	\$ 22.50	ADM/MONTHLY CELLULAR PHONE SERVIC
MENDOZA, CARLOS	48670	12/2/2008	2	\$ 22.50	PM/MONTHLY CELLULAR PHONE SERVICE
				\$ 45.00	
MILLER, MARK	48671	12/2/2008	1	\$ 45.00	FD/MONTHLY CELLULAR PHONE SERVICE
MILLER, MARK	48787	12/30/2008	1	\$ 17.00	FD/REIM SUPPLIES RECOGNITION B. P
MILLER, MARK	48787	12/30/2008	2	\$ 25.53	FD/LUNCH MTG RE; GRANT PROCEDURE
				\$ 87.53	
MINER'S ACE HARD	48730	12/17/2008	1	\$ 61.40	PM/PADLOCK, MISC SUPPLIES VETS HA
MINER'S ACE HARD	48804	12/30/2008	1	\$ 3.22	PR/EMERGENCY EXIT REPLACEMENT LIG

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MISSION LINEN SU	48731	12/17/2008	1	\$ 27.68	PM/LINEN SERVICE AND UNIFORM CLEA
MISSION LINEN SU	48731	12/17/2008	2	\$ 236.72	WD/LINEN SERVICE AND UNIFORM CLEA
				\$ 264.40	
MONTANDON, ARTHE	48677	12/2/2008	1	\$ 8,250.00	ALL/MONTHLY RETAINER / DEPOSIT
MORRO BAY RV & M	48776	12/23/2008	1	\$ 612.71	FD/MAINT & REPAIR C5700 11/18/08
MUSIC FACTORY	48788	12/30/2008	1	\$ 323.25	ADM/ETA SEQUENCER & KEY LOCK PANE
MUSIC FACTORY	48788	12/30/2008	2	\$ 175.00	ADM/LABOR ON AMPLIFIER VETS HALL
				\$ 498.25	
NAT'L GROUND WAT	48683	12/3/2008	1	\$ 300.00	WD/ANNUAL MBRSHR RENEWAL
NFPA	48707	12/12/2008	1	\$ 844.60	FD/ANNUAL MBRSHR W/NFCSS CD SINGL
PACIFIC GAS & EL	48701	12/10/2008	1	\$ 54.72	WW/ELEC SVC 990 SAN SIMEON CRK R
PACIFIC GAS & EL	48701	12/10/2008	2	\$ 12.86	ADM/ELEC SVC 1316 TAMSON DRIVE
PACIFIC GAS & EL	48701	12/10/2008	3	\$ 17.04	WD/ELEC SVC 7806 VAN GORDON CRK
PACIFIC GAS & EL	48701	12/10/2008	4	\$ 8.28	WD/ELEC SVC - 988 MANOR WAY PK T
PACIFIC GAS & EL	48701	12/10/2008	5	\$ 2,552.90	WD/ELEC SVC 2820 S.ROSA CRK-HS W
PACIFIC GAS & EL	48734	12/17/2008	1	\$ 4.29	PM/ELEC SVC - 3195 RODEO GROUNDS
PACIFIC GAS & EL	48778	12/24/2008	1	\$ 750.84	FD/ELECTRIC SVC 10/2 - 12/4
PACIFIC GAS & EL	48778	12/24/2008	2	\$ 146.81	PM/ELECTRIC SVC 10/2 - 12/4
PACIFIC GAS & EL	48778	12/24/2008	3	\$ 46.59	PM/ELECTRIC SVC 10/2 - 12/4 PUBL
PACIFIC GAS & EL	48778	12/24/2008	4	\$ 911.14	PM/ELECTRIC SVC 10/2 - 12/4 OLD
PACIFIC GAS & EL	48778	12/24/2008	5	\$ 445.27	ADM/ELECTRIC SVC 10/2 - 12/4
PACIFIC GAS & EL	48778	12/24/2008	6	\$ 2,706.42	WD/ELECTRIC SVC 10/2 - 12/4
PACIFIC GAS & EL	48778	12/24/2008	7	\$ 10,349.94	WW/ELECTRIC SVC 10/2 - 12/4
				\$ 18,007.10	
PETTY CASH	48699	12/8/2008	1	\$ 137.26	ADM/MEETING SUPPLIES - BD MTGS ET
PETTY CASH	48699	12/8/2008	2	\$ 72.63	ADM/POSTAGE EXPENSE, ADRS CORRECT
PETTY CASH	48699	12/8/2008	3	\$ 16.50	ADM/PARKING EXPENSE - MTGS IN SLO
PETTY CASH	48699	12/8/2008	4	\$ 0.80	ADM/SLO CLERK RECORDER PUB RECORD
PETTY CASH	48699	12/8/2008	5	\$ 2.46	ADM/CLEANING SUPPLIES FROM HARDWA
PETTY CASH	48699	12/8/2008	6	\$ 10.00	WD/COPY OF CHP REPORT RE: BIXBYW
PETTY CASH	48699	12/8/2008	7	\$ 21.54	WD/UNIVERSAL ADAPTOR FOR PAGER
PETTY CASH	48699	12/8/2008	8	\$ 21.54	WW/COMPUTER CABLE 15' 8/7/08
PETTY CASH	48699	12/8/2008	9	\$ 15.42	WW/50# GROUT FOR BIOSOLIDS PROJEC
				\$ 298.15	
PITNEY BOWES CRE	48779	12/24/2008	1	\$ 162.00	ADM/QTRLY LEASE MAILING EQUIP 9/3
POSATIERE, SAMAN	48732	12/17/2008	1	\$ 56.25	ADM/REIM FOR BOARD MEETING SUPPLI
PUBLIC SAFETY CE	48708	12/12/2008	1	\$ 98.89	FD/9 VOLT & 'AA' DURACELL ALKALIN
QUILL CORP	48709	12/12/2008	1	\$ 76.13	FD/ARCHIVE FILE BOXES 11/24
QUILL CORP	48709	12/12/2008	2	\$ 44.94	FD/1 CASE MULTI-PURPOSE PAPER 11
QUILL CORP	48709	12/12/2008	1	\$ 88.70	ADM/LASER PRINTER PAPER 11/25
QUILL CORP	48735	12/17/2008	1	\$ (17.74)	ADM/CREDIT MEMO-2 REAMS PAPER - S
QUILL CORP	48735	12/17/2008	2	\$ 179.38	ADM/PARTITION FOLDERS, INDEX SYST
QUILL CORP	48735	12/17/2008	3	\$ 5.75	ADM/FILE JACKETS 12/4
QUILL CORP	48735	12/17/2008	4	\$ 187.07	ADM/LASER PRINTER PAPER, STAPLER,
QUILL CORP	48735	12/17/2008	5	\$ 17.74	ADM/2 REAMS DAMAGED PAPER - CREDI
QUILL CORP	48735	12/17/2008	6	\$ 69.06	ADM/POST-IT NOTES, STAPLER, STAPL
QUILL CORP	48735	12/17/2008	7	\$ 32.16	ADM/SANDISK 2GB SD MEMORY CARD 12
QUILL CORP	48735	12/17/2008	8	\$ 75.18	ADM/FOLDERS, HIGHLIGHTERS, LABEL
				\$ 758.37	
RBF CONSULTING	48684	12/3/2008	1	\$ 26,900.00	WD/PROF SRVCS-WATER MASTER PLAN
REASON, ROBERT	48685	12/3/2008	1	\$ 85.30	WD/TVL EXP CLAIM FOR GRADE 4 TRAINING
RITTERBUSH REPAI	48780	12/24/2008	1	\$ 1,204.14	FD/REPAIRS TO FIRE ENGINES
ROBINS RESTAURAN	48777	12/23/2008	1	\$ 388.67	PR/ANNUAL PROS COMMISSION RECOGNI
ROSS' LADDER SER	48764	12/19/2008	1	\$ 289.50	FD/INSPECT & LOAD TEST LADDERS

RUDOCK, TAMMY	48672	12/2/2008	1	\$	45.00	ADM/MONTHLY CELLULAR PHONE SERVIC
RUDOCK, TAMMY	48702	12/10/2008	1	\$	380.66	WD/TRVL EXP ACWA ANNUAL CONF-REG
				\$	425.66	

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CONSENT AGENDA 6.A

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
Month Ending December 31, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
SAN LUIS PAPER C	48703	12/10/2008	1	\$ 108.79	WW/LAUNDRY DETERGENT & BLEACH FOR
SAN LUIS PAPER C	48703	12/10/2008	2	\$ 130.25	WW/RAID FOGGERS FOR LIFT STATIONS
				\$ 239.04	
SANDOVAL, LESLIE	48682	12/3/2008	1	\$ 6.49	MQ REFUND FOR CUSTOMER # SAN0030
SELECT BUSINESS	48710	12/12/2008	1	\$ 28.50	FD/BASE SVC AGRMT SHARP 3000 B&W
SELECT BUSINESS	48710	12/12/2008	2	\$ 24.00	FD/BASE SVC AGRMT SHARP 300 COLOR
SELECT BUSINESS	48710	12/12/2008	3	\$ 2.47	FD/TAX ON BASE MONTHLY SERVICE AG
SELECT BUSINESS	48710	12/12/2008	4	\$ 28.50	FD/BASE AGREEMT SHARP 3000 B&W CO
SELECT BUSINESS	48710	12/12/2008	5	\$ 24.00	FD/BASE AGREEMT SHARP 300 COLOR C
SELECT BUSINESS	48710	12/12/2008	6	\$ 36.64	FD/458 COLOR COPIES OVER BASE FEE
SELECT BUSINESS	48710	12/12/2008	7	\$ 4.20	FD/TAX ON MONTHLY MAINT AGREEMT S
				\$ 148.31	
SLO COUNTY	48781	12/24/2008	1	\$ 373.00	WW/HAZARDOUS MATERIAL & WASTE GEN
SLO COUNTY NEWSP	48736	12/17/2008	1	\$ 567.18	WW/WASTEWATER OPERATOR RECRUITMEN
SLO COUNTY NEWSP	48736	12/17/2008	2	\$ 50.00	WW/WASTEWATER OPERATOR RECRUITMEN
				\$ 617.18	
SLO COUNTY TAX C	48686	12/3/2008	1	\$ 467.00	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48686	12/3/2008	2	\$ 835.00	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	1	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	2	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	3	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	4	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	5	\$ 97.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	6	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	7	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	8	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	9	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	10	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	11	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	12	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48697	12/3/2008	13	\$ 18.28	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48698	12/3/2008	1	\$ 61.48	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48698	12/3/2008	2	\$ 1,313.36	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48698	12/3/2008	3	\$ 320.74	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48698	12/3/2008	4	\$ 633.30	ADM/ 2008/2009 PROPERTY TAXES
SLO COUNTY TAX C	48698	12/3/2008	5	\$ 27.70	ADM/ 2008/2009 PROPERTY TAXES
				\$ 3,975.22	
SOTO'S MARKET	48782	12/24/2008	1	\$ 37.16	ADM/MEETING SUPPLIES BOD CLOSED
SOTO'S MARKET	48782	12/24/2008	2	\$ 6.95	PM/MEETING SUPPLIES MGT LUNCHEON
SOTO'S MARKET	48782	12/24/2008	3	\$ 21.72	PM/SUPPLIES CCC CHIPPING FISCALIN
SOTO'S MARKET	48782	12/24/2008	4	\$ 124.95	FD/SUPPLIES FOR FIRE DRILL 12/6
				\$ 190.78	
STATE OF CAL-DPT	48749	12/17/2008	1	\$ 160.00	WW/WATER TRTMT CERT. RENEWAL B. E
STATE OF CALIFOR	48765	12/19/2008	1	\$ 64.00	FD/FINGERPRINT APPS. 2 FIRE RESER
STATE WATER RES.	48695	12/3/2008	1	\$ 1,226.00	WW/ANNUAL FEE 7/1/08 THRU 6/30/09
STATE WATER RES.	48711	12/12/2008	1	\$ 40,471.00	WW/ANNUAL FEE-WASTE DISCHARGE-PLA
STATE WATER RESO	48687	12/3/2008	1	\$ 1,000.00	WD/WATER RIGHTS FEE WREF-094-0173
STATE WATER RESO	48687	12/3/2008	2	\$ 136.60	WD/WATER RIGHTS FEE WREF-094-0101
STATE WATER RESO	48687	12/3/2008	3	\$ 115.24	WD/WATER RIGHTS FEE WREF-094-0120
				\$ 42,948.84	
SUN PACIFIC	48766	12/19/2008	1	\$ 2,214.00	WD/REPAIR ALARM CONTROLS SR-4 12/
SYRJANEN, PERTTI	48737	12/17/2008	1	\$ 150.00	RC/REBATE PROGRAM - LOW FLOW WASH
TALLEY, DOROTHY	48738	12/17/2008	1	\$ 150.00	RC/REBATE PROGRAM - LOW FLOW WASH
TELEMANAGEMENT S	48705	12/10/2008	1	\$ 50.23	FD/LONG DISTANCE PHONE SERVICE 10
TELEMANAGEMENT S	48705	12/10/2008	2	\$ 69.29	ADM/LONG DISTANCE PHONE SERVICE 1
TELEMANAGEMENT S	48705	12/10/2008	3	\$ 36.81	WD/LONG DISTANCE PHONE SERVICE 10
TELEMANAGEMENT S	48705	12/10/2008	4	\$ 46.57	WW/LONG DISTANCE PHONE SERVICE 10

TELEMANAGEMENT S	48705	12/10/2008	5	\$	2.71	PM/LONG DISTANCE PHONE SERVICE 10
TELEMANAGEMENT S	48783	12/24/2008	1	\$	67.42	FD/LONG DISTANCE PHONE SERVICE 11
TELEMANAGEMENT S	48783	12/24/2008	2	\$	54.88	ADM/LONG DISTANCE PHONE SERVICE 1

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CONSENT AGENDA 6.A

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending December 31, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
TELEMANAGEMENT S	48783	12/24/2008	3	\$ 36.75	WD/LONG DISTANCE PHONE SERVICE 11
TELEMANAGEMENT S	48783	12/24/2008	4	\$ 37.26	WW/LONG DISTANCE PHONE SERVICE 11
TELEMANAGEMENT S	48783	12/24/2008	5	\$ 1.38	PM/LONG DISTANCE PHONE SERVICE 11
				\$ 403.30	
TEXAS REFINERY C	48767	12/19/2008	1	\$ 253.13	FD/12 GALLONS PRO-SPEC 15/40 ENGI
THE DOCUTEAM	48798	12/30/2008	1	\$ 247.34	ADM/DOCUMENT STORAGE NOVEMBER 200
THE GAS COMPANY	48756	12/18/2008	1	\$ 137.68	PM/GAS SERVICE VETS HALL 10/27-11
THE GAS COMPANY	48756	12/18/2008	2	\$ 1.01	ADM/GAS SERVICE TAMSON SUITE 201
THE GAS COMPANY	48756	12/18/2008	3	\$ 124.33	FD/GAS SERVICE 2850 BURTON DR. 10
THE GAS COMPANY	48756	12/18/2008	4	\$ 1.01	ADM/GAS SERVICE TAMSON SUITE 204
THE GAS COMPANY	48756	12/18/2008	5	\$ 1.01	ADM/GAS SERVICE TAMSON SUITE 203
THE GAS COMPANY	48756	12/18/2008	6	\$ 36.70	FD/GAS SERVICE 5500 HEATH LN #B 1
THE GAS COMPANY	48756	12/18/2008	7	\$ 4.03	WW/GAS SERVICE 5490 HEATH LN. 10/
THE GAS COMPANY	48756	12/18/2008	8	\$ 76.95	FD/GAS SERVICE 5500 HEATH LN 10/2
THE GAS COMPANY	48756	12/18/2008	9	\$ 44.09	PM/GAS SERVICE 3195 BURTON DR. 10
				\$ 426.81	
TITAN INDUSTRIAL	48704	12/10/2008	1	\$ 38.50	WD/REPLENISH FIRST AID KIT SUPPLI
TOBY'S PLUMBING	48712	12/12/2008	1	\$ 355.00	WD/INSTALLED NEW WATER LINE 1081
TOBY'S PLUMBING	48768	12/19/2008	1	\$ 291.00	WD/RUN SERVICE LINE FROM NEW METE
				\$ 646.00	
TURNOUT MAINTENA	48713	12/12/2008	1	\$ 50.00	FD/TURNOUT PANT, BRUSH COAT, VELC
UNION BANK OF CA	48715	12/12/2008	1	\$ 259.50	WW/CSCDA* FEE WW REV BONDS SERIES
UNION BANK OF CA	48715	12/12/2008	2	\$-	CONT.*CSCDA=CAL STATEWIDE COMMUN
				\$ 259.50	
UNITED RENTALS N	48714	12/12/2008	1	\$ 1,832.02	WW/RENT 4 CU YD JOHN DEERE LOADER
US EXPRESS LEASI	48716	12/12/2008	1	\$ 314.57	FD/SHARP X350 COPIER LEASE AGREEM
USA BLUE BOOK	48706	12/10/2008	1	\$ 232.05	WD/WELL SOUNDER TAPE FOR MEASURIN
VERIZON WIRELESS	48717	12/12/2008	1	\$ 21.93	FD/CELL PHONE HARDWIRED TO RESCUE
VERIZON WIRELESS	48717	12/12/2008	2	\$ 35.84	FD/CELLULAR SERVICE ACTIVATION FE
				\$ 57.77	
WATTS PREMIER	48769	12/19/2008	1	\$ 67.02	ADM/FILTER REPLACEMENT
WAYNE GRACEY CON	48718	12/12/2008	1	\$ 500.00	WD/PRESSURE WASHING 984 MANOR WAY
WAYNE GRACEY CON	48718	12/12/2008	1	\$-	CONT. 11/20/2008
				\$ 500.00	
WHITE, DENNIS &	48751	12/18/2008	1	\$ 25.00	WD/REFUND CUSTOMER ADM FEE WTR BI
WHITE, DENNIS &	48763	12/18/2008	1	\$ 85.00	WD/REFUND PLUMBING BILL/REPAIRED
				\$ 110.00	
WHITTLE FIRE PRO	48770	12/19/2008	1	\$ 150.00	PM/FIRE INSPECTION & SERVICE VETS
WRIGHT CONSTRUCT	48719	12/12/2008	1	\$ 1,400.00	WW/REPAIRS TO SEWER LATERAL ON LO
<b>Accounts Payable Vendor Sub-Total</b>				<b>\$ 397,010.45</b>	
AFLAC (AMER FAM	8931	12/12/2008	1	\$ 429.80	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM	8931	12/12/2008	1	\$ 106.87	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM	8998	12/26/2008	1	\$ 429.80	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM	8998	12/26/2008	1	\$ 106.87	VOLUNTARY INS-PRETAX
				\$ 1,073.34	
CAMBRIA FIREFIGH	9002	12/26/2008	1	\$ 190.70	RESERVE FIREFTR DUES
EFLEXGROUP.COM,	8934	12/12/2008	1	\$ 1,600.00	MEDICAL REIMBURSEMNT



EFLEXGROUP.COM,	8934	12/12/2008	2	\$	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM,	8934	12/12/2008	3	\$	200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM,	8934	12/12/2008	4	\$	50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM,	8934	12/12/2008	5	\$	50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM,	9001	12/26/2008	1	\$	1,600.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM,	9001	12/26/2008	2	\$	100.00	MEDICAL REIMBURSEMNT

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CONSENT AGENDA 6.A

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending December 31, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
EFLEXGROUP.COM,	9001	12/26/2008	3	\$ 200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM,	9001	12/26/2008	4	\$ 50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM,	9001	12/26/2008	5	\$ 100.00	MEDICAL REIMBURSEMNT
				\$ 4,050.00	
EMPLOYMENT DEVEL	8933	12/12/2008	1	\$ 3,962.66	STATE PAYROLL TAXES
EMPLOYMENT DEVEL	8933	12/12/2008	2	\$ 490.43	STATE PAYROLL TAXES
EMPLOYMENT DEVEL	9000	12/26/2008	1	\$ 4,912.55	STATE PAYROLL TAXES
EMPLOYMENT DEVEL	9000	12/26/2008	2	\$ 562.19	STATE PAYROLL TAXES
				\$ 9,927.83	
H.O.B.-DIRECT DE	8935	12/12/2008	1	\$ 3,299.00	Direct Deposit Flat
H.O.B.-DIRECT DE	8935	12/12/2008	2	\$ 56,525.04	Direct Deposit Flat
H.O.B.-DIRECT DE	9003	12/26/2008	1	\$ 3,299.00	Direct Deposit Flat
H.O.B.-DIRECT DE	9003	12/26/2008	2	\$ 57,018.85	Direct Deposit Flat
				\$ 120,141.89	
H.O.B./FEDERAL T	8936	12/12/2008	1	\$ 13,014.50	FEDERAL PAYROLL TAXES
H.O.B./FEDERAL T	8936	12/12/2008	2	\$ 8,939.26	FEDERAL PAYROLL TAXES
H.O.B./FEDERAL T	8936	12/12/2008	3	\$ 2,691.36	FEDERAL PAYROLL TAXES
H.O.B./FEDERAL T	9004	12/26/2008	1	\$ 17,533.95	FEDERAL PAYROLL TAXES
H.O.B./FEDERAL T	9004	12/26/2008	2	\$ 11,739.28	FEDERAL PAYROLL TAXES
H.O.B./FEDERAL T	9004	12/26/2008	3	\$ 3,492.14	FEDERAL PAYROLL TAXES
				\$ 57,410.49	
ICMA-VNTGPT TRSF	8938	12/12/2008	1	\$ 100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSF	9006	12/26/2008	1	\$ 100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSF	8937	12/12/2008	1	\$ 2,263.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSF	8937	12/12/2008	2	\$ 900.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSF	8937	12/12/2008	3	\$ 461.54	457 DEF COMP-INDIV
ICMA-VNTGPT TRSF	9005	12/26/2008	1	\$ 2,263.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSF	9005	12/26/2008	2	\$ 900.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSF	9005	12/26/2008	3	\$ 461.54	457 DEF COMP-INDIV
				\$ 7,450.00	
PERS HEALTH BENE	9011	12/30/2008	1	\$ 28,535.69	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	2	\$ (229.29)	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	3	\$ 458.59	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	4	\$ 1,192.33	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	5	\$ 191.92	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	6	\$ 2,301.94	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	7	\$ 1,098.97	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	8	\$ 6,939.57	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	9	\$ 3,054.70	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	10	\$ 1,692.02	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	11	\$ 106.26	MEDICAL INSURANCE-YER
PERS HEALTH BENE	9011	12/30/2008	12	\$ 1,501.87	MEDICAL INSURANCE-YER
				\$ 46,844.57	
PERS RETIREMENT	8939	12/12/2008	1	\$ (0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT	8939	12/12/2008	2	\$ 25,102.29	PERS PAYROLL REMITTANCE
PERS RETIREMENT	9007	12/26/2008	1	\$-	PERS PAYROLL REMITTANCE
PERS RETIREMENT	9007	12/26/2008	2	\$ 26,716.61	PERS PAYROLL REMITTANCE
				\$ 51,818.89	
PRINCIPAL LIFE I	9012	12/30/2008	1	\$ 2,810.40	DENTAL INSURANCE-YER
PRINCIPAL LIFE I	9012	12/30/2008	2	\$ 94.84	DENTAL INSURANCE-YER
PRINCIPAL LIFE I	9012	12/30/2008	3	\$ 131.27	DENTAL INSURANCE-YER
				\$ 3,036.51	
SEIU, LOCAL 620	8940	12/12/2008	1	\$ 384.92	UNION DUES
SEIU, LOCAL 620	9008	12/24/2008	1	\$ 353.92	UNION DUES
				\$ 738.84	
SLO CREDIT UNION	8932	12/12/2008	1	\$ 555.00	CREDIT UNION
SLO CREDIT UNION	8999	12/26/2008	1	\$ 555.00	CREDIT UNION
				\$ 1,110.00	

STATE OF CAL -DI	8941	12/12/2008	1	\$	129.23	DEDUCTION-MISC 1
STATE OF CAL -DI	9009	12/26/2008	1	\$	129.23	DEDUCTION-MISC 1
					<u>258.46</u>	
THE VARIABLE ANN	8942	12/12/2008	1	\$	150.00	DEFERRED COMP -VALIC
THE VARIABLE ANN	9010	12/26/2008	1	\$	150.00	DEFERRED COMP -VALIC
					<u>300.00</u>	

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CONSENT AGENDA 6.A

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending December 31, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
				<u>\$ 304,351.52</u>	<i>Payroll Vendor Sub-Total</i>
				<u>\$ 701,361.97</u>	<b>TOTAL DISBURSEMENTS FOR DECEMBER 2008</b>





## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
PM	Property Management
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT  
MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS  
December 15, 2008 – VETERANS MEMORIAL BUILDING

- 1. Call to Order:** Vice President Sanders called the meeting to order at 12:30 p.m. and led the pledge of allegiance. District Counsel reported no action reportable from closed session.

Present: Directors Chaldecott, Cliff, Funke-Bilu, and Vice President Sanders  
Directors Elect: Muril Cliff, Frank De Micco and Allan MacKinnon.

Absent: President Cobin

Also present: General Manager Tammy Rudock, Assistant General Manager Bryan Bode, District Counsel Art Montandon, District Engineer Bob Gresens, Finance Manager Alleyne LaBossiere, Fire Chief Mark Miller, and District Clerk Kathy Choate

Vice President Sanders introduced the San Luis Obispo County Clerk's certification of the November 4, 2008 election results. Tammy Rudock reviewed the staff report with certified results. **Director Chaldecott moved to accept the election results. Director Funke-Bilu seconded the motion. Motion passed unanimously.**

**Ayes – 4, Noes – 0, Absent – 1 (Cobin).** Director Funke-Bilu stepped down from dais. Vice President Sanders thanked Director Funke-Bilu and President Cobin for their years of service to the community.

**District Clerk Kathy Choate administered oath of office to Directors Elect Muril Cliff, Frank De Micco and Allan MacKinnon who were then seated at the dais.**

Vice President Sanders welcomed the newly elected directors.

- 2. Agenda Review:** Stands as published. Tammy Rudock noted the current CenCal letter was distributed and placed at directors' seats for today's meeting and public copies available in lobby.
- 3. Acknowledgements/Presentation**
- 4. Special Reports:** Senior Deputy Steeb congratulated elected directors reported on car burglaries in Marine Terrace area (juvenile related). Raised DUI awareness and cautioned with the rain, slow down.
- 5. Manager's and Board Reports**  
Manager's Report: Tammy Rudock summarized and presented the Managers' reports noting January regular board meeting date change of January 29.

Stephen Kniffen, PROS Commissioner commented on Community Park Environmental Impact Report (EIR) and commission's full support of certifying the Community Park EIR.

Fire Chief Miller reported on Fire Safe Council grant funds tentatively approved to mitigate fire issues on hillsides in residential areas with CCSD property below. The first phase is at WasteWater Treatment plant continuing around on Huntington.

Board discussion followed on status of street lights and desalination.

B. Member and Committee Reports: None

## **6. Consent Agenda**

A. Approve expenditures for the month of November 2008.

B. Approve minutes of Board of Directors meeting, November 17, 2008

C. Adopt resolution 41-2008 approving a one-year lease extension with Cambria Village Square Shopping center for administrative offices for the period of October 31, 2008 – October 30, 2009.

D. Adopt resolution 42-2008 reporting the payment of member contributions to the California Public Employees' Retirement System.

E. Adopt resolution 44-2008 approving fiscal year 2007/2008 transfer from General Fund reserves for Capital Improvement Program expenditures.

**Tammy Rudock read consent items into the record. Director Clift moved to approve consent calendar as read. Director MacKinnon seconded. Motion passed unanimously. Ayes – 5, No – 0, Absent - 0**

## **7. Hearings and Appeals**

A. Public hearing to adopt Resolution 43-2008 implementing water conservation surcharge rates, effective January 1, 2009. Tammy Rudock introduced item, Bryan Bode provided technical information on San Simeon and Santa Rosa Creek well levels. A good five-inch rain is needed to recharge the wells. Water System Supervisor, Jim Adams provided information on permitting regulations and pumping associated with both creeks. Board discussion followed. Vice President Sanders opened the public hearing.

Elizabeth Bettenhausen: Commented on water conservation.

Tina Dickason, Cambria. Commented on surcharges.

Amanda Rice, Cambria. Commented on Water Code 350, Urban Water Management Plan and voluntary vs. mandatory conservation.

Mahala Burton, Cambria. Commented on methodology of how surcharges are allocated to classifications of people.

Ron Crummit, Cambria, 28-year resident. Commented on 1980 drought with no indication it was coming. Surcharges are a deterrent, not intended to garner increased revenue.

John MacKinnon, Cambria. Moonstone Beach Bar & Grill. Commented on imperfect surcharge system.

Vice President Sanders closed public hearing.

District Counsel Art Montandon responded to public comment questions. Board discussion regarding surcharges followed. Jim Adams provided information on new meters.

**Director Chaldecott moved to adopt Resolution 43-2008 implementing Water Conservation Surcharge rates, effective January 1, 2009. No second. Motion failed for lack of a second.**

**Director Clift moved to carry this item over to a potential special meeting in January at the direction of the acting President. He further asked that the Acting**

**President direct the Utilities Committee to review rates and structures around surcharges. Acting President Sanders added that a warning notice shall be prepared for the November/December billing. Director MacKinnon seconded. Ayes – 4, No – 1 (Chaldecott), Absent – 0**  
Board discussion followed.

## **8. Regular Business**

A. Consider request by Cen Cal development to modify intent to serve for CCSD parcel 013.151.045. District Counsel Art Montandon reviewed the staff report. Mr. Steve Pelle responded to Board's questions.

**Director Chaldecott moved to approve modification of Cen Cal Development's Intent to Serve to allow for assignment to CCSD APN 013.151.045 for a period of 24 months from today's meeting (through December 15, 2010). Director MacKinnon seconded. Ayes – 5, No – 0, Absent – 0**

B. Receive report on Capital Improvement Program and Capital Outlay priorities, including financing options. General Manager Tammy Rudock introduced the staff report. Bryan Bode, Utilities Manager, District Engineer Bob Gresens, Water Systems Supervisor Jim Adams and Finance Manager Alleyne LaBossiere provided information on capital improvement and capital outlay projects and financing options.

### **Public Comment:**

Mary Webb, Cambria. Commented Board should abstain from budget decisions based on rate assumptions and requested expenditures cuts.

Mahala Burton, Cambria. Question in relation to page 1 capital outlay regarding fire hydrant repair, and how fire hydrants fit in water/wastewater rates.

Jeff Hellman, Cambria. SCADA is a concer. He would like to review project bids. Commented on shelf life of water meter batteries.

Elizabeth Bettenhausen, Cambria. Thanked staff for CIP presentation. Supports funding of Class A upgrade for biosolids.

Tina Dickason, Cambria. Commented on amount of revenue CCSD would receive based on 12% increase and \$3 million loan.

Board discussion followed.

**Vice President Sanders exercised power of chair and replaced himself with Director De Micco on Utilities Committee and the Utilities Committee.**

Also recommended Director MacKinnon and Director Cliff serve on an Ad Hoc Finance Committee to review Ad Hoc Utilities Committee work product in preparation for a special meeting in early January 2009.

C. Request for waiver of disconnect/reconnect fee, Mr. And Mrs. Rice, 2220 Ardath Drive, Cambria. Tammy Rudock reviewed the staff report.

### **Public Comment:**

Amanda Rice, Cambria. Appealed fee charged for something that did not happen. Requested \$120 is applied to a future bill. She suggested on the 48-hour notice be revised to state policy more accurately. Board discussion followed.

**Director De Micco moved to recognize the fact that CCSD disengage staff to disconnect. While disconnect was not carried out, the reconnect fee be waived.**

**The total fee would be \$60.00 rather than \$120.00 and CCSD is to hold the \$60.00 for one year and if payment history is clean, \$60 deposit is to be refunded. Motion amended to apply \$60 to next bill, not hold as a deposit. Director Chaldecott seconded. Aye – 4, No – 1 (MacKinnon), Absent – 0**

D. Adopt 2009 regular Board meeting schedule. Tammy Rudock reviewed the staff report.

**Director Clift moved to adopt the 2009 regular Board meeting schedule with February 19 and August 20 selected as regular meeting dates for those months. Director MacKinnon seconded. Motion carried unanimously.**

**9. Public Comment:**

Mary Webb, Cambria. Requests no travel to ACWA conferences.

Jerry McKinnon, Cambria. Commented on communication expenses.

Bill Allen, Cambria. Commented on cisterns or above ground tanks for capturing rain water.

Tina Dickason, Cambria. Quoted Cambrian article referencing Timothy Bittle's refund claim quote with regard to valid protest.

Mahala Burton, Cambria. Commented on use of audio visual equipment by public and public comment period. Commented on Prop 218 process.

Tina Dickason, Cambria. Thank you to Board.

**9.** Vice President Sanders adjourned the meeting at 4:55 p.m.



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: Tammy Rudock, General Manager  
Mark Miller, Fire Chief

-----  
Meeting Date: January 29, 2009

Subject: Adopt Resolution 04-2009  
Declaring 1988 FMC Type II Fire  
Engine 5787 as Surplus  
Inventory and Approving its  
Disposal by Sale

**Recommendation:**

Adopt Resolution 04-2009 declaring 1988 FMC Type II Fire Engine 5787 as surplus inventory and approving its disposal by offer for sale.

**Financial Impact:**

There is no fiscal impact associated with the transfer of ownership for this fire engine. Staff estimates General Fund revenue proceeds of at least \$20,000 from the sale of the engine.

**Discussion:**

The 1988 FMC Type II Fire Engine 5787 is no longer used by the CCSD Fire Department personnel, and in the future will require substantial emissions retrofitting to be utilized in the State of California. Previously this piece of equipment was used as a reserve or back-up fire engine when the front-line fire engine was placed out of service for mechanical or other reasons. The requirement for service as reserve or back-up was eliminated upon receiving the new Pierce Engine in 2007, and Engine 5797 replacing Engine 5787 as back-up.

The value of the 1988 Fire Engine 5787 is extremely difficult to determine given its age, but assumed to be in excess of the \$500.00 limit required for the Board action to dispose of it. Staff recommends that it be offered for sale on several national fire service websites and advertising venues for the sum of \$30,000, with an anticipated sales range of \$20,000-\$30,000.

If the only offers received by the CCSD are less than \$20,000, staff would like the flexibility to work with the Board's Finance Ad Hoc Committee in negotiations with bidders to secure a successful sale.

Attachment: Resolution 04-2009  
Photo of Fire Engine 5787

-----  
BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_SANDERS\_\_\_CHALDECOTT \_\_\_ CLIFT \_\_\_ DE MICCO \_\_\_MACKINNON\_\_\_



## **CAMBRIA COMMUNITY SERVICES DISTRICT**

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RESOLUTION NO. 04-2009  
JANUARY 29, 2009

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
DECLARING 1988 FMC TYPE II FIRE ENGINE 5787  
AS SURPLUS INVENTORY AND  
APPROVING ITS DISPOSAL BY SALE

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Declare 1988 FMC Type II Fire Engine 5787 as surplus inventory and authorize its disposal by offer for sale for the sum of \$30,000, acknowledging the anticipated sales range of \$20,000 - \$30,000.
2. Authorize staff to work with the Board's Finance Ad Hoc Committee in negotiations with bidders that offer less than \$20,000 for the engine to secure a successful sale.
3. Authorize the General Manager to sign all documentation necessary to effectuate the sale of the engine.

PASSED AND ADOPTED THIS 29<sup>th</sup> day of January 2009.

---

Gregory W. Sanders, President  
Board of Directors

APPROVED AS TO FORM:

---

Arther R. Montandon  
District Counsel

ATTEST:

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Kathy Choate  
District Clerk







## **CAMBRIA COMMUNITY SERVICES DISTRICT**

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RESOLUTION 02-2009  
JANUARY 29, 2009

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AUTHORIZING A MERGER AGREEMENT FOR BOYLE ENGINEERING  
CORPORATION WITH PARENT COMPANY AECOM, USA, INC.  
FOR THE CONTRACT WITH CCSD DATED JUNE 12, 2003

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorize a merger agreement for Boyle Engineering, Inc., with parent company AECOM, USA, Inc..
2. Authorize the CCSD General Manager to sign the merger agreement.

PASSED AND ADOPTED this 29<sup>th</sup> day of January, 2009

\_\_\_\_\_  
President, Greg Sanders  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Choate  
District Clerk

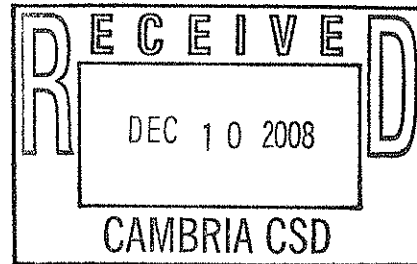
\_\_\_\_\_  
Arther R. Montandon  
District Counsel

O: TAR  
BOYLE | AECOM  
C: f/s  
~~BB~~  
B Bottle  
JA

Boyle Engineering Corporation  
1501 Quail Street  
Newport Beach, CA 92660  
T 949.476.3300 F 949.721.7141 www.boyle.aecom.com

December 5, 2008

Jim Adams  
Cambria Community Services Dist.  
2021 Rodeo Grounds Rd.  
Cambria, CA 93428



Re: Projects listed in Attachment A.

Subject: Merger of Boyle Engineering Corporation (Boyle) into AECOM USA, Inc.

Dear Mr. Adams,

Boyle is currently providing services to you for the projects listed herein. As you may be aware, AECOM Technology Corporation, our parent company, is integrating its North American operations. The organizational changes will allow better coordination of AECOM expertise and resources across business lines and regions.

As part of this integration, Boyle will be merged into AECOM USA, Inc., effective January 3, 2009. Through this integration, Boyle will become a member of an integrated engineering practice in North America. In addition to performing its traditional design, engineering and professional services, Boyle will now, when needed, also be able to bring a broader suite of infrastructure consulting skills to meet the needs of our clients.

To effectuate the above, and in accordance with the above contract(s), Boyle seeks your concurrence with the merger described above. Please consent to the merger by having an authorized representative sign a copy of this letter where indicated and return it in the enclosed prepaid envelope. Upon your approval and pursuant to this letter agreement, AECOM USA, Inc. will assume all rights and responsibility for the performance of all of the obligations under the contract(s) described above effective January 3, 2009.

Please be assured that you will continue to receive the quality service to which you are accustomed. The same personnel who are currently providing services under these projects will continue to do so. All of the terms and conditions set forth in the contracts relevant to these projects will remain in effect and the insurance coverage will remain the same.

We are truly excited about these developments and hope that you share our enthusiasm. I want to thank you in advance for your cooperation in this matter. Please call us at 949-476-3300 if you have any questions or require any additional information.

Sincerely,

Boyle Engineering Corporation



Phil Petrocelli, President

ACCEPTED AND AGREED

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachment A**

<b>Name of Project</b>	<b>Date of Contract</b>
Potable Water Tanks at Leimert & Pine Knolls	06/12/03



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.E.**

FROM: Tammy Rudock, General Manager

-----  
Meeting Date: January 29, 2009

Subject: Ratify Appointment of Michael Thompson to the Buildout Reduction Program Citizens Finance Committee

**Recommendation:**

Ratify appointment of Michael Thompson to the Buildout Reduction Program (BRP) Citizens Finance Committee.

**Fiscal Impact:**

None.

**Discussion:**

The BRP Citizens Finance Committee regrouped on Wednesday, January 14, 2009, to revisit its recommended financing options for the BRP, and was absent one member as the result of Wayne Parrack's relocation out of the area. The Executive Committee requested that staff consult with the Cambria Chamber of Commerce for a local business replacement. Chamber President, Mel McColloch, recommended Michael Thompson (Owner of *Matter of Taste*), who is available to be a participating member of the committee.

Since other members of the committee were formally appointed by the CCSD Board of Directors, Michael's appointment should be ratified.

-----  
BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DE MICCO \_\_\_ MACKINNON \_\_\_

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.F.**

FROM: Tammy Rudock, General Manager

-----  
Meeting Date: January 29, 2009

Subject: Adopt Resolution 08-2009  
Approving Joint Use Agreement  
between the CCSD and County  
of San Luis Obispo for Connector  
Trail Development Near  
Moonstone Beach Drive and  
Windsor Boulevard

**Recommendation:**

Adopt Resolution 08-2009 approving a Joint Use Agreement between the CCSD and County of San Luis Obispo to develop a connector trail near Moonstone Beach Drive and Windsor Boulevard.

**Fiscal Impact:**

Minimal ongoing maintenance by CCSD would be required. This very small trail segment would be maintained by CCSD staff in conjunction with maintenance already being performed on the Crosstown Trail, which is in close proximity to this trail connector segment.

**Discussion:**

The County of San Luis Obispo owns a 6 x 60 foot portion of a parcel on the south end of the Moonstone Beach Trail at the intersection of Windsor Boulevard in Cambria. This property provides an important link to the Crosstown Trail, Santa Rosa Creek Trail, Moonstone Beach Trail, Fiscalini Ranch Preserve Trails, and the California Coastal Trail.

The segment is extremely narrow with a down slope on the west side of the property. Pedestrians, including walkers, joggers, cyclists, and those pushing baby carriages, must often walk on the busy Moonstone Beach Drive to connect with other trails in the area or enter Cambria's West Village.

To improve safety and access, the County of San Luis Obispo is funding \$20,000 for development of a 6 x 60 foot trail connector to be constructed by the California Conservation Corps. Based on the attached Joint Use Agreement, the CCSD will be responsible for maintenance thereafter on the subject property.

Approximately one year ago, Gail Robinette, President of the PROS Commission, brought this important safety issue to the attention of the PROS Commission. PROS Commissioners and CCSD staff have been working to secure funding to complete this project.

Attachment: Resolution 08-2009  
Photos of the trail connector site  
Connector trial parcel map  
Joint Use Agreement

-----  
BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_50 CLIFT \_\_\_ DE MICCO \_\_\_ MACKINNON \_\_\_



## **CAMBRIA COMMUNITY SERVICES DISTRICT**

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RESOLUTION 08-2009  
JANUARY 29, 2009

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING A JOINT USE AGREEMENT BETWEEN THE COUNTY OF SAN LUIS  
OBISPO AND THE CAMBRIA COMMUNITY SERVICES DISTRICT TO DEVELOP A  
CONNECTOR TRAIL NEAR MOONSTONE BEACH DRIVE AND WINDSOR BLVD.

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

Whereas, the County of San Luis Obispo owns property on the south end of the Moonstone Beach Trail at the intersection of Windsor Blvd in Cambria; and

Whereas, a 6 x 60 foot portion of this parcel requires development of a trail to safely allow pedestrians to connect with the Crosstown Trail, Santa Rosa Creek Trail, Fiscalini Ranch Preserve Trails, Moonstone Beach Trail, and California Coastal Trail; and

Whereas, because of the narrowness of this parcel and lack of trail segment, pedestrians, including walkers, joggers, cyclists and those pushing baby carriages, must walk on the busy Moonstone Beach Drive to connect with trails in the area or enter Cambria's West Village; and

Whereas, the County of San Luis Obispo will fund \$20,000 for the California Conservation Corps to develop this trail in exchange for the CCSD agreeing to provide ongoing minimal maintenance.

PASSED AND ADOPTED this 29<sup>th</sup> day of January 2009.

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Gregory W. Sanders, President  
Board of Directors

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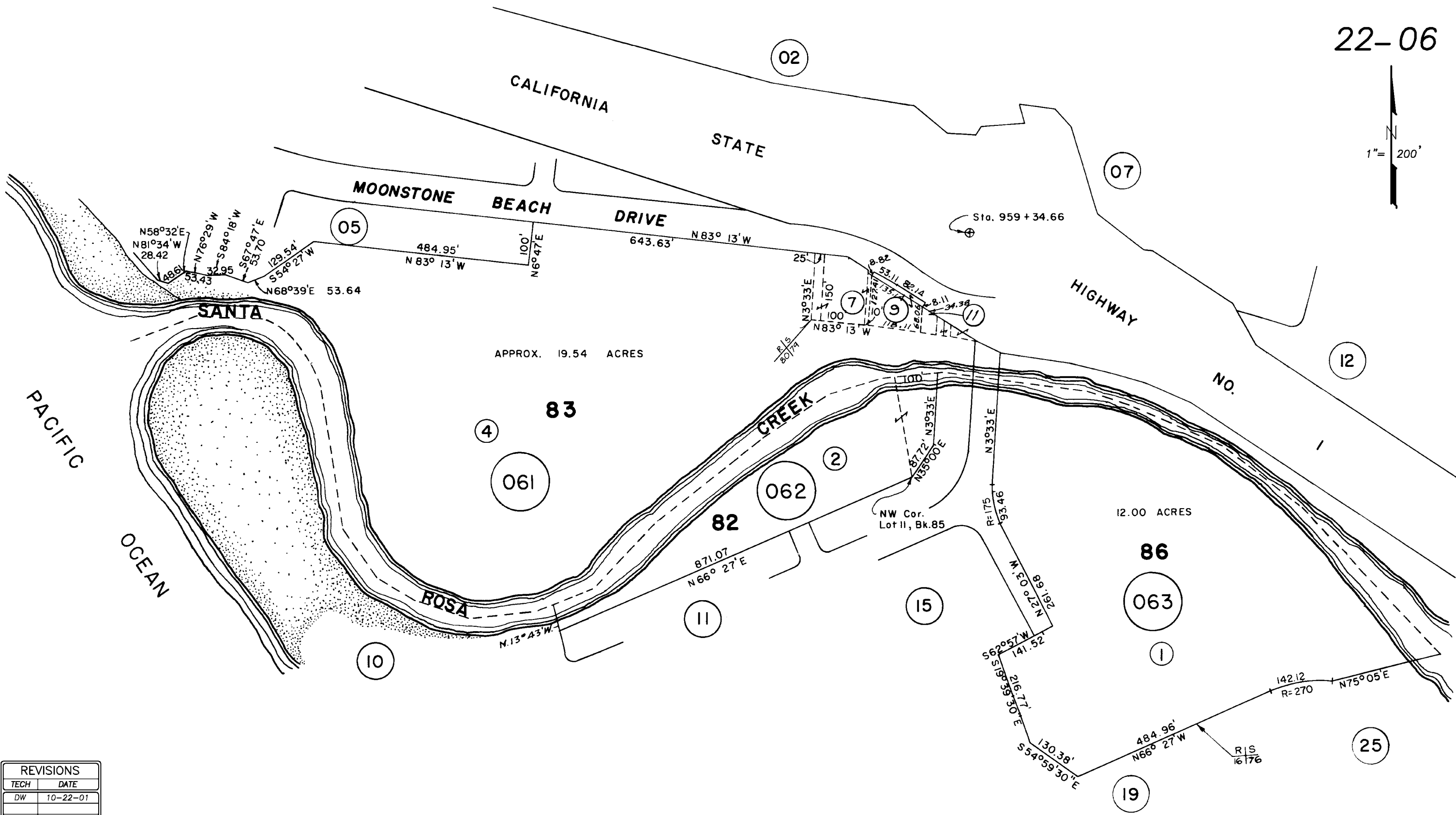
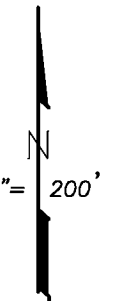
Arther R. Montandon,  
District Counsel

ATTEST:

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Kathy A. Choate  
District Clerk





APPROX. 19.54 ACRES

12.00 ACRES

REVISIONS	
TECH	DATE
DW	10-22-01



DW 10-22-01 THIS MAP IS PREPARED FOR ASSESSMENT PURPOSES ONLY.

**JOINT USE AGREEMENT  
BETWEEN THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AND THE COUNTY OF SAN LUIS OBISPO  
FOR JOINT IMPROVEMENT OF A CONNECTOR TRAIL  
NEAR MOONSTONE BEACH DRIVE AND WINDSOR BLVD, CAMBRIA, CA**

This Joint Use Agreement is made this 29th day of January, 2009 between the CAMBRIA COMMUNITY SERVICES DISTRICT (“DISTRICT”), a Special District located in the County of San Luis Obispo, and the COUNTY OF SAN LUIS OBISPO (“COUNTY”), a public entity in the state of California.

**Section I - Purpose**

1.1 The DISTRICT owns, maintains and operates recreational facilities in the unincorporated area of Cambria for community and visitor uses. The DISTRICT’s Board of Directors and Parks, Recreation and Open Space Commission (PROS) have established that an approximately 6 X 60 foot portion of a County-owned parcel on the south end of the Moonstone Beach Trail and the intersection of Windsor Blvd in Cambria, California (hereinafter, the “Property”), requires development of a public trail to safely allow pedestrians to connect with the Crosstown Trail, Santa Rosa Creek Trail, Fiscalini Ranch Preserve Trails, and Moonstone Beach Trail. The Property is extremely narrow with a downslope on the west side of the Property. Pedestrians must often walk on the heavily trafficked Moonstone Beach Drive to connect with other trails in the area or enter Cambria’s West Village.

1.2 The COUNTY has established a need to provide a safer and more convenient connection to the various trails referenced in Section 1.1 above and the town of Cambria.

1.3 The DISTRICT and COUNTY believe a joint effort whereby the COUNTY finances the development of the Property into a public trail (hereinafter, the “Moonstone Connector Trail”) and the DISTRICT maintains the Moonstone Connector Trail is in the interest of both entities and the community as a whole (hereinafter, the “Project”).

1.4 By jointly undertaking the Project, the DISTRICT and COUNTY, its residents and visitors, will receive the benefit of increased outdoor recreational facilities that are safe and convenient for children and adults at considerable savings and viability than if the COUNTY or DISTRICT were to undertake such a project at its own expense.

**Section II - Powers and Method of Exercise**

2.1 The COUNTY will contribute a total capital outlay not to exceed \$20,000 toward the Project specified above in 1.1 to be developed by the DISTRICT. Following adoption of this agreement, funds shall be paid by the COUNTY within 30 days of receipt of invoice from DISTRICT. All funds shall be used towards the Project. The DISTRICT shall return any portion of the \$20,000 not used for the Project to COUNTY.

2.2 The DISTRICT will be responsible for all environmental permitting, bids, contracting, and state, federal and local legal compliance in connection with the Project. The DISTRICT will be responsible for all contract payments to the chosen contractors, and will have sole responsibility for and authority over the manner in which the studies and development of the Moonstone Connector Trail are completed.

**Section III - Manner of Operation**

3.1 The DISTRICT shall assume sole responsibility for maintaining the Moonstone Connector Trail.

3.2 The DISTRICT agrees to defend, indemnify and hold harmless the COUNTY and its officers, agents and employees from and against any and all claims, demand, costs, expenses, judgments, causes of action and liability which may be incurred during the construction of the Moonstone Connector Trail and by reason of injury to person or property due to any dangerous or defective condition or alteration on the Moonstone Connector Trail. The COUNTY agrees to defend, indemnify and hold harmless the DISTRICT and its officers, agents and employees from and against any and all claims, demand, costs, expenses, judgments, causes of action and liability which may be incurred by reason of injury to person or property arising by reason of dangerous or defective conditions or alteration of the Moonstone Connector Trail where such condition was caused or allowed to exist or continue by reason, fault, or action by or on behalf of the COUNTY.

**Section IV - Miscellaneous**

4.1 The term of this Agreement shall be for a one-year period beginning on April 1, 2009.

4.2 Neither party to this Agreement shall assign or transfer this Agreement or any interest therein without the prior written consent of the other party.

**IN WITNESS WHEREOF**, the parties have executed this agreement the day and year first written above.

SIGNATURES ON FOLLOWING PAGE

COUNTY OF SAN LUIS OBISPO

By: \_\_\_\_\_  
Chair, Board of Supervisors

Approved by the Board of Supervisors this  
\_\_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGAL  
EFFECT.

WARREN R. JENSEN  
County Counsel

By: Shamu G. Matron  
Deputy County Counsel

Date: 1/26/09

CAMBRIA COMMUNITY SERVICES  
DISTRICT

By: \_\_\_\_\_  
Tammy R. Rudock  
General Manager

By: \_\_\_\_\_  
Arther R. Montandon  
District Legal Counsel

ATTEST:

EFFECT:

\_\_\_\_\_  
District Clerk



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.A.

FROM: Tammy Rudock, General Manager  
Alleyne LaBossiere, Finance Manager

Meeting Date: January 29, 2009

Subject: Adopt Resolution 03-2009  
Approving Mid-Year Revision  
to Fiscal Year 2008/2009  
Operating Budget

**Recommendation:**

Adopt Resolution 03-2009 approving mid-year revision to Fiscal Year 2008/2009 Operating Budget.

**Fiscal Impact:**

Overall fiscal impacts are reflected by department on the spreadsheet entitled "FY 2008/2009 Operating Budget Mid-Year Revision, All Funds/All Departments." Specific details will be outlined during staff's presentation and discussion.

**Discussion:**

The Board's Finance Ad Committee and staff met several times to discuss mid-year revision to the CCSD's operating budget for FY 2008/2009. Please note the previously FY 2009/2010 operating budget was not addressed.

Staff designed the FY 2008/2009 Mid-Year Revision spreadsheets to reflect the following columnar information:

- § Description
- § Budget amounts (removing items related to the rates since they were rescinded by the Board on 1/7/09)
- § Actual expenditures through 12/31/08
- § Mid-year revision (decrease or increase, with the decreases identified within parentheses)
- § Proposed amended budget through 6/30/09
- § Percentage increase/decrease between the adopted/revised and amended budgets.

Attachment: Resolution 03-2009  
FY 2008/2009 DRAFT Mid-Year Operating Budget Revision

BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DE MICCO \_\_\_ MACKINNON \_\_\_



## CAMBRIA COMMUNITY SERVICES DISTRICT

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RESOLUTION 03-2009  
JANUARY 29, 2009

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING MID-YEAR REVISION TO  
FISCAL YEAR 2008/2009 OPERATING BUDGET

WHEREAS, the CCSD General Manager and Finance Manager, working with the Board's Finance Ad Hoc Committee, developed a DRAFT a Mid-Year Revision to the Operating Budget for Fiscal Year (FY) 2008/2009; and

WHEREAS, the Mid-Year Revision to the Operating Budget for FY 2008/2009 was presented at the January 29, 2009, regular meeting; and

WHEREAS, the Board of Directors have publicly reviewed and discussed the Mid-Year Revision to the FY 2008/2009 Operating Budget Fiscal Year during said Board Meeting, and provided direction to staff as necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the CCSD's Mid-Year Revision to the FY 2008/2009 Operating Budget, as attached hereto, is hereby approved.

By unanimous vote on the motion of \_\_\_\_\_, seconded by Director \_\_\_\_\_, Resolution No. 03-2009 is adopted at the Regular Meeting of the Cambria Community Services District this 29<sup>th</sup> day of January 2009.

\_\_\_\_\_  
Gregory W. Sanders, President  
Board of Directors

\_\_\_\_\_  
Arther R. Montandon,  
District Counsel

ATTEST:

\_\_\_\_\_  
Kathy A. Choate  
District Clerk

DRAFT  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**RECAP OF CHANGES**

Pg. 1 of 2

<b>RATE RESCISSION EFFECTS*</b>	<b>EFFECT ON FY 2008-2009 OPERATING BUDGET</b>
<b>WATER FUND</b>	
Service Fee Revenue Decrease due to Rate Rescission	(173,284)
Interest Revenue Decrease due to Rate Rescission	(79,500)
Debt Service Decrease due to Rate Rescission	146,651
<b>TOTAL EFFECT WATER FUND-RATE RESCISSION</b>	<b><u>(106,133)</u></b>

<b>WATER FUND</b>	
Service Fee Revenue Decrease due to Rate Rescission	(172,000)
Interest Revenue Decrease due to Rate Rescission	(10,500)
Debt Service Decrease due to Rate Rescission	25,475
<b>TOTAL EFFECT WASTEWATER FUND-RATE RESCISSION</b>	<b><u>(157,025)</u></b>

\*Due to rate recession being approved by CCSD Board of Directors on January 8, 2009, the related Service and Interest Revenue and Debt Service have already been deleted from the Budget.

**OPERATING BUDGET CHANGES**

<b>WATER FUND</b>	
Water Sales Revenue Decrease	(160,000)
Operations Personnel Costs Increase (CIP Decrease-\$274,000)	(57,647)
Professional Services Expenditures Increase-Federal Advocate	(33,000)
Professional Services Expenditures Increase-Legal	(25,000)
Professional Services Expenditures Increase-Prop. 218	(12,000)
Professional Services Expenditures Decrease-Other	5,000
Allocated Overhead Expenditure Increase	(23,433)
Maintenance & Repairs Expenditures Decrease	21,000
Utilities Expenditures Increase-Increased Pumping During Peak Periods to Maintain Levels	(14,000)
Other Expenditures Increases/Decreases-Net	2,000
<b>TOTAL DECREASE-NET</b>	<b><u>(297,080)</u></b>

<b>WASTEWATER FUND</b>	
Operations Personnel Costs Increase (CIP Decrease-\$112,000)	(108,223)
Allocated Overhead Expenditure Increase	(59,832)
Sludge Processing & Disposal Decrease	25,000
Operating Supplies & Equipment Decrease	20,000
Professional Services Expenditures Increase	(20,000)
Other Expenditures Increases/Decreases-Net	9,200
<b>TOTAL DECREASE-NET</b>	<b><u>(133,855)</u></b>

<b>RESOURCE CONSERVATION FUND**</b>	
Property Tax Revenue Increase	113,444
Remodel/In-Lieu Revenue Decrease	(65,000)
Land Conservancy Decrease (BRP-Carried Over to FY 09/10)	32,000
Allocated Overhead Expenditure Increase	(27,235)
Other Expenditures Increases/Decreases-Net	15,778
<b>TOTAL DECREASE-NET</b>	<b><u>68,987</u></b>

\*\*Resource Conservation Fund combined with General Fund to make up Governmental Fund

DRAFT  
 CAMBRIA COMMUNITY SERVICES DISTRICT  
 FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION  
 RECAP OF CHANGES

Pg. 2 of 2

EFFECT ON  
 FY 2008-2009  
 OPERATING  
 BUDGET

**GENERAL FUND/FIRE DEPARTMENT**

Property Tax Revenue Decrease	(275,340)
Operations Personnel Costs Increase	(53,601)
Firefighter Reimbursement Revenue Increase	55,000
Fuel Hazard Contract Expenditure Decrease	65,000
Weed Abatement Revenue Decrease	(65,000)
Grant Revenue Increase	42,202
Allocated Overhead Expenditure Increase	(38,770)
Government Fees & Dues Expenditure Increase (911 Dispatch Moved From Prof. Serv.)	(29,000)
Professional Services Expenditure Decrease (911 Dispatch Moved to Gov't Fees)	20,000
Travel & Training Expenditures Decrease	17,000
Fire Benefit Assessment Revenue Decrease	(14,603)
Operating Supplies & Equipment Expenditures Decrease	13,000
Other Expenditures Increases/Decreases-Net	13,892

**TOTAL DECREASE-NET** (250,220)

**GENERAL FUND/ADMINISTRATION**

Administrative Services Revenue Increase	166,606
Property Tax Revenue Decrease	(83,186)
Operations Personnel Costs Increase (Assistant Finance Manager Position Vacant)	(74,891)
Travel & Training Expenditures Decrease	47,000
Office Supplies & Equipment Expenditure Decrease	15,000
Maintenance & Repairs Expenditures Decrease	10,000
Other Expenditures Increases/Decreases-Net	(11,705)

**TOTAL INCREASE-NET** 68,824

**GENERAL FUND/FACILITIES & RESOURCES**

Property Tax Revenue Increase	343,392
Allocated Overhead Expenditure Increase	(14,711)
Transfer From Reserves-Storm Drain Repair	12,512
Storm Drain Repair-Expenditure Increase	(12,512)
Facility Rents Revenue Decrease	(10,000)
Other Expenditures Increases/Decreases-Net	(7,500)

**TOTAL INCREASE-NET** 311,181

**GENERAL FUND/PARKS & RECREATION**

Property Tax Revenue Decrease	(137,692)
Other Expenditures Increases/Decreases-Net	(12,441)

**TOTAL DECREASE-NET** (150,133)

**CCSD RESULTS OF OPERATIONS-NET** (382,296)

**DRAFT**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**ALL FUNDS/DEPARTMENTS**

DESCRIPTION	REVISED* BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
WATER FUND	(1,806,137)	(884,673)	159,000	(1,647,137)	-8.8%
WASTEWATER FUND	(1,720,400)	(875,372)	(3,200)	(1,723,600)	0.2%
FIRE DEPARTMENT-GENERAL FUND	(2,128,112)	(1,165,643)	256,741	(1,871,371)	-12.1%
ADMINISTRATION-GENERAL FUND	(1,505,611)	(741,297)	(76,895)	(1,582,506)	5.1%
FACILITIES AND RESOURCES-GEN FUND	(118,656)	(69,710)	(349,335)	(467,991)	294.4%
PARKS & RECREATION-GENERAL FUND	(227,376)	(154,595)	143,650	(83,726)	-63.2%
RESOURCE CONSERVATION FUND	(115,000)	(25,600)	(48,444)	(163,444)	42.1%
<b>TOTAL OPERATING REVENUE</b>	<b>(7,621,292)</b>	<b>(3,916,890)</b>	<b>81,517</b>	<b>(7,539,775)</b>	<b>-1.1%</b>
<b>OPERATING EXPENDITURES</b>					
WATER FUND	1,617,931	911,911	138,080	1,756,011	8.5%
WASTEWATER FUND	1,794,294	816,598	137,055	1,931,349	7.6%
FIRE DEPARTMENT-GENERAL FUND	1,877,892	879,987	(6,521)	1,871,371	-0.3%
ADMINISTRATION-GENERAL FUND	1,519,065	764,848	8,071	1,527,137	0.5%
FACILITIES AND RESOURCES-GEN FUND	429,837	214,071	38,154	467,991	8.9%
PARKS & RECREATION-GENERAL FUND	77,243	34,382	6,483	83,726	8.4%
RESOURCE CONSERVATION FUND	183,987	55,221	(20,543)	163,444	-11.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>7,500,249</b>	<b>3,677,017</b>	<b>300,779</b>	<b>7,801,029</b>	<b>4.0%</b>
<b>OPERATING (INCOME)/LOSS</b>					
WATER FUND	(188,206)	27,238	297,080	108,874	-157.8%
WASTEWATER FUND	73,894	(58,775)	133,855	207,749	181.1%
<b>TOTAL REVENUE LESS EXPENDITURES</b>					
FIRE DEPARTMENT-GENERAL FUND	(250,220)	(285,657)	250,220	0	-100.0%
ADMINISTRATION-GENERAL FUND	13,454	23,551	(68,824)	(55,369)	-511.6%
FACILITIES AND RESOURCES-GEN FUND	311,181	144,361	(311,181)	0	-100.0%
PARKS & RECREATION-GENERAL FUND	(150,133)	(120,213)	150,133	0	-100.0%
RESOURCE CONSERVATION FUND	68,987	29,621	(68,987)	0	-100.0%
<b>CCSD RESULTS OF OPERATIONS-NET</b>	<b>(121,043)</b>	<b>(239,874)</b>	<b>382,296</b>	<b>261,254</b>	<b>-315.8%</b>

\*Per Cambria Community Services District Board of Directors' adoption of Resolution 01-2009, previously approved rate of 12% was rescinded as was the related proposal to borrow \$8,100,000. Budgeted Revenue and Expenditures related to rescinded rate increase are not included.

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**ALL FUNDS/DEPARTMENTS**

DESCRIPTION	REVISED* BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
SERVICE FEES	(3,452,837)	(1,719,603)	160,000	(3,292,837)	-4.6%
PROPERTY TAX	(1,969,102)	(1,036,176)	39,382	(1,929,720)	-2.0%
ADMINISTRATIVE SERVICES CHARGES	(1,074,209)	(537,105)	(166,606)	(1,240,815)	15.5%
FIRE BENEFIT ASSESSMENT	(402,224)	(225,566)	14,603	(387,621)	-3.6%
REMODEL/IN LIEU FEES	(115,000)	(25,600)	65,000	(50,000)	-56.5%
WEED ABATEMENT/FUEL REDUCTION	(105,848)	(24,366)	65,000	(40,848)	-61.4%
INTEREST INCOME	(98,680)	(53,047)	4,194	(94,486)	-4.3%
ASSIGN/EXTENSION/ACCT SERVICE FEES	(73,100)	(35,215)	3,000	(70,100)	-4.1%
SERVICE FEES	(70,000)	(19,108)	0	(70,000)	0.0%
FRANCHISE FEES	(67,857)	(24,536)	0	(67,857)	0.0%
FACILITY RENTS	(40,000)	(13,348)	10,000	(30,000)	-25.0%
CDF/INSPECTION FEES	(23,000)	(46,108)	(55,000)	(78,000)	239.1%
GRANT REVENUE	(86,335)	(118,043)	(36,161)	(122,496)	41.9%
OTHER	(43,100)	(26,557)	(9,383)	(52,483)	21.8%
TRANSFER FROM RESERVES	0	(12,512)	(12,512)	(12,512)	N/A
<b>TOTAL OPERATING REVENUE</b>	<b>(7,621,292)</b>	<b>(3,916,890)</b>	<b>81,517</b>	<b>(7,539,775)</b>	<b>-1.1%</b>
<b>OPERATING EXPENDITURES</b>					
SALARIES & WAGES	2,231,667	1,268,898	275,598	2,507,265	12.3%
PAYROLL TAXES & BENEFITS	1,555,072	792,994	31,695	1,586,767	2.0%
INSURANCE & BAD DEBT	88,362	83,999	(1,970)	86,394	-2.2%
MAINTENANCE & REPAIRS	360,382	146,743	(34,000)	326,382	-9.4%
SLUDGE PROCESSING & DISPOSAL	100,000	41,983	(25,000)	75,000	-25.0%
OFFICE SUPPLIES & EQUIPMENT	132,951	60,723	(31,000)	101,951	-23.3%
GOVERNMENT FEES, DUES, PUBLICATIONS	141,758	105,632	13,000	154,758	9.2%
UTILITIES	392,250	178,926	25,000	417,250	6.4%
PROFESSIONAL SERVICES	193,662	111,130	57,000	250,662	29.4%
FUEL HAZARD CONTRACT	90,000	24,843	(65,000)	25,000	-72.2%
DISTRICT OFFICE RENT	52,554	25,457	(1,500)	51,054	-2.9%
LEASE-WELL SITE & EQUIPMENT	28,300	27,564	2,000	30,300	7.1%
OPERATING SUPPLIES & EQUIPMENT	162,099	58,535	(26,000)	136,099	-16.0%
TRAINING & TRAVEL	104,337	18,195	(61,920)	42,417	-59.3%
PUBLIC OUTREACH/EDUCATION/EVENTS & TROLLEY	31,061	20,078	11,757	42,818	37.9%
PREPAREDNESS	14,591	1,937	(6,000)	8,591	-41.1%
DEBT SERVICE	671,653	151,361	0	671,653	0.0%
REBATE AND RETROFIT PROGRAMS	12,691	5,600	(3,000)	9,691	-23.6%
BRP PROGRAM (Lot Mergers)	14,650	2,802	(7,000)	7,650	-47.8%
LAND CONSERVANCY-BRP	48,000	0	(32,000)	16,000	-66.7%
STORM DRAIN	0	12,512	12,512	12,512	N/A
ALLOCATED OVERHEAD	1,074,209	537,105	166,606	1,240,815	15.5%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>7,500,249</b>	<b>3,677,017</b>	<b>300,779</b>	<b>7,801,029</b>	<b>4.0%</b>
<b>CCSD RESULTS OF OPERATIONS-NET</b>	<b>(121,043)</b>	<b>(239,874)</b>	<b>382,296</b>	<b>261,254</b>	<b>-315.8%</b>

\*Per Cambria Community Services District Board of Directors' adoption of Resolution 01-2009, previously approved rate of 12% was rescinded as was the related proposal to borrow \$8,100,000. Budgeted Revenue and Expenditures 1/26/2009 related to rescinded rate increase are not included. 62

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**GOVERNMENTAL FUNDS/DEPARTMENTS**

DESCRIPTION	ADOPTED BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
FIRE DEPARTMENT-GENERAL FUND	(2,128,112)	(1,165,643)	256,741	(1,871,371)	-12.1%
ADMINISTRATION-GENERAL FUND	(1,505,611)	(741,297)	(76,895)	(1,582,506)	5.1%
FACILITIES AND RESOURCES-GEN. FUND	(118,656)	(69,710)	(349,335)	(467,991)	294.4%
PARKS & RECREATION-GENERAL FUND	(227,376)	(154,595)	143,650	(83,726)	-63.2%
RESOURCE CONSERVATION FUND	(115,000)	(25,600)	(48,444)	(163,444)	42.1%
<b>TOTAL OPERATING REVENUE</b>	<b><u>(4,094,755)</u></b>	<b><u>(2,156,845)</u></b>	<b><u>(74,283)</u></b>	<b><u>(4,169,038)</u></b>	<b>1.8%</b>
<b>OPERATING EXPENDITURES</b>					
FIRE DEPARTMENT-GENERAL FUND	1,877,892	879,987	(6,521)	1,871,371	-0.3%
ADMINISTRATION-GENERAL FUND	1,519,066	764,848	8,071	1,527,137	0.5%
FACILITIES AND RESOURCES-GEN. FUND	429,837	214,071	38,154	467,991	8.9%
PARKS & RECREATION-GENERAL FUND	77,243	34,382	6,483	83,726	8.4%
RESOURCE CONSERVATION FUND	183,987	55,221	(20,543)	163,444	-11.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b><u>4,088,025</u></b>	<b><u>1,948,508</u></b>	<b><u>25,644</u></b>	<b><u>4,113,669</u></b>	<b>0.6%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b><u>(6,730)</u></b>	<b><u>(208,337)</u></b>	<b><u>(48,639)</u></b>	<b><u>(55,369)</u></b>	<b>722.7%</b>

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**WATER FUND/DEPARTMENT**

DESCRIPTION	REVISED* BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
SERVICE FEES	(1,732,837)	(846,102)	160,000	(1,572,837)	-9.2%
ACCOUNT SERVICE FEES	(10,750)	(6,725)	(2,000)	(12,750)	18.6%
ASSIGNMENT/EXTENSION	(62,350)	(28,490)	5,000	(57,350)	-8.0%
OTHER	(200)	(3,356)	(4,000)	(4,200)	2000.0%
<b>TOTAL OPERATING REVENUE</b>	<b>(1,806,137)</b>	<b>(884,673)</b>	<b>159,000</b>	<b>(1,647,137)</b>	<b>-8.8%</b>
<b>OPERATING EXPENDITURES</b>					
SALARIES & WAGES	346,078	287,086	36,357	382,435	10.5%
PAYROLL TAXES & BENEFITS	234,222	164,580	21,290	255,512	9.1%
M & R-DELIVERY SYSTEM	99,352	36,379	(20,000)	79,352	-20.1%
M & R-PLANT	10,068	1,894	(5,000)	5,068	-49.7%
M & R-VEHICLES & EQUIP	9,068	5,882	4,000	13,068	44.1%
OFFICE SUPPLIES & EQUIPMENT	27,456	11,784	(4,000)	23,456	-14.6%
GOVERNEMENT FEES & DUES	30,036	8,654	(6,000)	24,036	-20.0%
UTILITIES	126,129	63,034	14,000	140,129	11.1%
BAD DEBT & CLAIMS	1,000	876	0	1,000	0.0%
PROFESSIONAL SERVICES	22,515	27,064	65,000	87,515	288.7%
LEASE-WELL SITE	26,000	26,000	0	26,000	0.0%
OPERATING SUPPLIES & EQUIPMENT	29,600	17,305	2,000	31,600	6.8%
TRAINING & TRAVEL	6,132	4,823	5,000	11,132	81.5%
PUBLIC OUTREACH & EDUCATION	2,368	2,569	2,000	4,368	84.5%
DEBT SERVICE	184,139	22,097	0	184,139	0.0%
ALLOCATED OVERHEAD	463,768	231,884	23,433	487,201	5.1%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,617,931</b>	<b>911,911</b>	<b>138,080</b>	<b>1,756,011</b>	<b>8.5%</b>
<b>OPERATING (INCOME)/LOSS</b>	<b>(188,206)</b>	<b>27,238</b>	<b>297,080</b>	<b>108,874</b>	<b>-157.8%</b>

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**WASTEWATER FUND/DEPARTMENT**

DESCRIPTION	REVISED* BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
SERVICE FEES	(1,720,000)	(873,501)	0	(1,720,000)	0.0%
OTHER	(400)	(1,871)	(3,200)	(3,600)	800.0%
<b>TOTAL OPERATING REVENUE</b>	<b>(1,720,400)</b>	<b>(875,372)</b>	<b>(3,200)</b>	<b>(1,723,600)</b>	<b>0.2%</b>
<b>OPERATING EXPENDITURES</b>					
SALARIES & WAGES	314,803	178,013	79,518	394,321	25.3%
PAYROLL TAXES & BENEFITS	234,433	122,245	28,705	263,138	12.2%
M & R-COLLECTION SYSTEM	60,965	25,815	0	60,965	0.0%
M & R-PLANT	24,420	8,469	0	24,420	0.0%
M & R-VEHICLES & EQUIP	9,811	5,087	0	9,811	0.0%
SLUDGE PROCESSING & DISPOSAL	100,000	41,983	(25,000)	75,000	-25.0%
OFFICE SUPPLIES & EQUIPMENT	25,604	9,059	(5,000)	20,604	-19.5%
GOVERNMENTAL FEES & DUES	46,705	47,645	(5,000)	41,705	-10.7%
UTILITIES	187,274	77,269	5,000	192,274	2.7%
PROFESSIONAL SERVICES	6,627	14,197	20,000	26,627	301.8%
OPERATING SUPPLIES & EQUIPMENT	58,918	16,005	(20,000)	38,918	-33.9%
TRAINING & TRAVEL	9,931	2,144	(3,000)	6,931	-30.2%
PUBLIC OUTREACH & EDUCATION	2,368	2,409	2,000	4,368	84.5%
DEBT SERVICE	438,448	129,264	0	438,448	0.0%
ALLOCATED OVERHEAD	273,987	136,994	59,832	333,819	21.8%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,794,294</b>	<b>816,598</b>	<b>137,055</b>	<b>1,931,349</b>	<b>45.5%</b>
<b>OPERATING (INCOME)/LOSS</b>	<b>73,894</b>	<b>(58,775)</b>	<b>133,855</b>	<b>207,749</b>	<b>-79.5%</b>

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**GENERAL FUND-FIRE DEPARTMENT**

DESCRIPTION	ADOPTED BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
PROPERTY TAX	(1,571,040)	(826,709)	275,340	(1,295,700)	-17.5%
FIRE BENEFIT ASSESSMENT	(402,224)	(225,566)	14,603	(387,621)	-3.6%
WEED ABATEMENT/FUEL REDUCTION	(105,848)	(24,366)	65,000	(40,848)	-61.4%
FIREFIGHTER REIMB/INSPECTION FEES	(23,000)	(46,108)	(55,000)	(78,000)	239.1%
INTEREST INCOME	(5,000)	(2,675)	0	(5,000)	0.0%
GRANT REVENUE	0	(37,749)	(42,202)	(42,202)	N/A
OTHER	(21,000)	(2,470)	(1,000)	(22,000)	4.8%
<b>TOTAL OPERATING REVENUE</b>	<b>(2,128,112)</b>	<b>(1,165,643)</b>	<b>256,741</b>	<b>(1,871,371)</b>	<b>-12.1%</b>
<b>OPERATING EXPENDITURES</b>					
SALARIES & WAGES	806,680	442,022	68,223	874,903	8.5%
PAYROLL TAXES & BENEFITS	505,180	245,521	(14,622)	490,558	-2.9%
INSURANCE	2,134	165	(1,969)	165	-92.3%
MAINTENANCE & REPAIR	40,204	19,282	0	40,204	0.0%
OFFICE SUPPLIES & EQUIPMENT	17,300	6,970	(7,000)	10,300	-40.5%
GOVERNMENT FEES & DUES	5,540	1,509	29,000	34,540	523.5%
UTILITIES	28,811	12,990	0	28,811	0.0%
PROFESSIONAL SERVICES	26,065	2,682	(20,000)	6,065	-76.7%
FUEL HAZARD CONTRACT	90,000	24,843	(65,000)	25,000	-72.2%
OPERATING SUPPLIES & EQUIPMENT	65,705	16,496	(13,000)	52,705	-19.8%
TRAINING & TRAVEL	25,258	3,397	(17,000)	8,258	-67.3%
PUBLIC OUTREACH & EDUCATION	2,005	2,082	77	2,082	3.8%
PREPAREDNESS	14,591	1,937	(6,000)	8,591	-41.1%
EQUIPMENT LEASE	2,300	1,564	2,000	4,300	87.0%
DEBT SERVICE	49,066	0	0	49,066	0.0%
ALLOCATED OVERHEAD	197,053	98,527	38,770	235,823	19.7%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,877,892</b>	<b>879,987</b>	<b>(6,521)</b>	<b>1,871,371</b>	<b>-0.3%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>(250,220)</b>	<b>(285,657)</b>	<b>250,220</b>	<b>0</b>	<b>-100.0%</b>

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**GENERAL FUND-ADMINISTRATION DEPARTMENT**

DESCRIPTION	ADOPTED BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
ADMINISTRATIVE SERVICES CHARGES	(1,074,209)	(537,105)	(166,606)	(1,240,815)	15.5%
PROPERTY TAX	(178,665)	(94,017)	83,186	(95,479)	-46.6%
INTEREST INCOME	(93,380)	(48,849)	6,525	(86,855)	-7.0%
SERVICE FEES	(70,000)	(19,108)	0	(70,000)	0.0%
FRANCHISE FEES	(67,857)	(24,536)	0	(67,857)	0.0%
OTHER	(21,500)	(17,683)	0	(21,500)	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>(1,505,611)</b>	<b>(741,297)</b>	<b>(76,895)</b>	<b>(1,582,506)</b>	<b>5.1%</b>
<b>OPERATING EXPENDITURES</b>					
SALARIES & WAGES	564,458	274,313	77,664	642,122	13.8%
PAYROLL TAXES & BENEFITS	435,016	197,102	(2,773)	432,243	-0.6%
INSURANCE	85,229	82,959	0	85,229	0.0%
MAINTENANCE & REPAIRS	52,522	20,509	(10,000)	42,522	-19.0%
OFFICE SUPPLIES & EQUIPMENT	56,999	29,106	(15,000)	41,999	-26.3%
GOVERNMENT FEES & DUES	58,723	47,728	(5,000)	53,723	-8.5%
UTILITIES	23,463	13,930	6,000	29,463	25.6%
DISTRICT OFFICE RENT	52,554	25,457	(1,500)	51,054	-2.9%
PROFESSIONAL SERVICES	110,882	56,182	(2,000)	108,882	-1.8%
TRAINING & TRAVEL	60,400	6,544	(47,000)	13,400	-77.8%
PUBLIC OUTREACH & EDUCATION	13,820	11,018	2,680	16,500	19.4%
TROLLEY	5,000	0	5,000	10,000	100.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,519,066</b>	<b>764,848</b>	<b>8,071</b>	<b>1,527,137</b>	<b>0.5%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>13,455</b>	<b>23,551</b>	<b>(68,824)</b>	<b>(55,369)</b>	<b>511.5%</b>

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT**

DESCRIPTION	ADOPTED BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
PROPERTY TAX	(78,356)	(41,232)	(343,392)	(421,748)	438.2%
FACILITY RENTS	(40,000)	(13,348)	10,000	(30,000)	-25.0%
INTEREST INCOME	(300)	(1,524)	(2,331)	(2,631)	777.0%
TRANSFER FROM RESERVES	0	(12,512)	(12,512)	(12,512)	N/A
OTHER	0	(1,094)	(1,100)	(1,100)	N/A
<b>TOTAL OPERATING REVENUE</b>	<b>(118,656)</b>	<b>(69,710)</b>	<b>(349,335)</b>	<b>(467,991)</b>	294.4%
<b>OPERATING EXPENDITURES</b>					
SALARIES & WAGES	157,825	72,195	11,426	169,251	7.2%
PAYROLL TAXES & BENEFITS	119,317	53,051	(1,495)	117,822	-1.3%
MAINTENANCE & REPAIRS	18,972	12,212	2,000	20,972	10.5%
STORM DRAIN	0	12,512	12,512	12,512	N/A
OPEN SPACE MAINTENANCE	35,000	11,214	(5,000)	30,000	-14.3%
OFFICE SUPPLIES & EQUIPMENT	3,870	2,871	0	3,870	0.0%
UTILITIES*	26,573	11,703	0	26,573	0.0%
OPERATING SUPPLIES & EQUIPMENT	7,876	8,729	5,000	12,876	63.5%
TRAINING & TRAVEL	1,250	7	(1,000)	250	-80.0%
ALLOCATED OVERHEAD	59,154	29,577	14,711	73,865	24.9%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>429,837</b>	<b>214,071</b>	<b>38,154</b>	<b>467,991</b>	8.9%
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>311,181</b>	<b>144,361</b>	<b>(311,181)</b>	<b>0</b>	-100.0%

\*East Village Main Street streetlight's operations have been added with no additional expense as a result of cost-cutting in other areas.

**DRAFT**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**GENERAL FUND-PARKS AND RECREATION DEPARTMENT**

DESCRIPTION	ADOPTED BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
PROPERTY TAX	(141,041)	(74,218)	137,692	(3,349)	-97.6%
GRANTS	(86,335)	(80,294)	6,041	(80,294)	-7.0%
OTHER	0	(83)	(83)	(83)	N/A
<b>TOTAL OPERATING REVENUE</b>	<b>(227,376)</b>	<b>(154,595)</b>	<b>143,650</b>	<b>(83,726)</b>	<b>-63.2%</b>
<b>OPERATING EXPENDITURES</b>					
SALARIES & WAGES	0	0	6,664	6,664	N/A
PAYROLL TAXES & BENEFITS	0	0	3,194	3,194	N/A
PUBLIC EVENTS	5,000	2,000	0	5,000	0.0%
PUBLIC OUTREACH /EDUCATION	200	0	0	200	0.0%
POSTAGE AND PRINTING	1,722	933	0	1,722	0.0%
DUES, FEES, PUBLICATIONS	694	0	0	694	0.0%
PROFESSIONAL SERVICES	27,573	11,005	(6,000)	21,573	-21.8%
TRAINING & TRAVEL	1,166	0	0	1,166	0.0%
ALLOCATED OVERHEAD	40,888	20,444	2,625	43,513	6.4%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>77,243</b>	<b>34,382</b>	<b>6,483</b>	<b>83,726</b>	<b>8.4%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>(150,133)</b>	<b>(120,213)</b>	<b>150,133</b>	<b>0</b>	<b>-100.0%</b>



**DRAFT**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**FISCAL YEAR 2008-2009 OPERATING BUDGET MID-YEAR REVISION**  
**RESOURCE CONSERVATION FUND\*/DEPARTMENT**

DESCRIPTION	ADOPTED BUDGETED FISCAL YEAR 2008-2009	ACTUAL 7/1/2008- 12/31/2008	MID-YEAR BUDGET REVISION	PROPOSED AMENDED BUDGET FISCAL YEAR 2008-2009	ORIGINAL- AMENDED BUDGET INCREASE/ (DECREASE)
<b>OPERATING REVENUE</b>					
IN-LIEU FEES	(35,000)	0	35,000	0	-100.0%
REMODEL FEES	(80,000)	(25,600)	30,000	(50,000)	-37.5%
PROPERTY TAXES	0	0	(113,444)	(113,444)	
<b>TOTAL OPERATING REVENUE</b>	<b>(115,000)</b>	<b>(25,600)</b>	<b>(48,444)</b>	<b>(163,444)</b>	42.1%
<b>OPERATING EXPENDITURES</b>					
SALARIES & WAGES	41,823	15,269	(4,254)	37,569	-10.2%
PAYROLL TAXES & BENEFITS	26,904	10,495	(2,604)	24,300	-9.7%
REBATE & RETROFIT PROGRAMS	12,691	5,600	(3,000)	9,691	-23.6%
VOLUNTARY LOT MERGER PROGRAM	14,650	2,802	(7,000)	7,650	-47.8%
LAND CONSERVANCY-BRP	48,000	0	(32,000)	16,000	-66.7%
PUBLIC OUTREACH/EDUCATION	300	0	0	300	0.0%
DUES, FEES, PUBLICATIONS	60	95	0	60	0.0%
TRAINING & TRAVEL	200	1,280	1,080	1,280	540.0%
ALLOCATED OVERHEAD	39,359	19,680	27,235	66,594	69.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>183,987</b>	<b>55,221</b>	<b>(20,543)</b>	<b>163,444</b>	-11.2%
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>68,987</b>	<b>29,621</b>	<b>(68,987)</b>	<b>0</b>	-100.0%

\*The Resource Conservation Fund is included in Governmental Funds.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: Bob Gresens, District Engineer

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Meeting Date: January 29, 2009

Subject: Status Report on Desalination Project

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**Recommendation:**

Receive report.

**Fiscal Impact:**

The estimated cost for the planned desalination facility is approximately \$14,000,000, as expressed in June 2008 dollars. This cost is based on a facility capable of producing 602 acre-feet of fresh water during the dry season, which equates to a production capacity of 740 gallons per minute. For future financing considerations, this cost will need to be increased to an estimated mid-point of construction, which is currently the second quarter of 2012. Assuming construction costs may inflate at four-percent per year from June 2008 to June 2012, the estimated future project cost would be approximately \$16,400,000.

Should the project incorporate a renewable energy supply, such as solar arrays, the aforementioned June 2008 cost would be approximately \$17,200,000. Inflated at four percent per year to a June 2012 mid-point construction timeframe, the project costs with a renewable energy power system would be approximately \$20,100,000.

The above costs are total costs, and do not include any reduction for the current \$10.3 million Federal Water Resource Development Act (WRDA) authorization, nor the \$3 million credit allowance the CCSD obtained in the last WRDA bill for prior expenditures. The WRDA program typically provides 75-percent federal funding, with 25-percent of the project costs coming from local funding. There are also opportunities to further offset renewable energy system costs from the California Solar Initiative program, which are not deducted in the above costs.

**Discussion:**

During September 2008, the Army Corps executed a consulting engineering agreement with Diaz-Yourman for completion of a geotechnical investigation at the Santa Rosa Creek beach and near shore area. This work will provide further details on the characteristics of the underlying sediments in key paleochannel areas identified during an earlier geophysical investigation by Advanced Geoscience. The data collected from the Diaz-Yourman study will be used to further define project alternatives that will be analyzed within a future, project-level EIR/EIS (Environmental Impact Report/Environmental Impact Statement) on the proposed desalination project.

The current Federal authorization for the work by Diaz-Yourman (D-Y) is \$477,220, which is being paid for by the Army Corps out of approximately \$715,000 in funds that were

reprogrammed into the CCSD project within the Corps FY07/08 budget. The work by D-Y is in its initial planning phase, which calls for the development of an Initial Investigation and Analysis Plan (IIAP). Staff is currently reviewing and providing comments to the Corps on an administrative review draft of the IIAP. Once finalized, the IIAP will be used to guide investigation efforts, which will include related environmental clearance processing and associated permitting. Further details will be shared on the IIAP after it is finalized by the Corps and D-Y. Staff currently estimates the field work on this study may start during the late summer or early fall of 2009, which is subject to future change.

To further address questions on the overall project status, staff updated an earlier project schedule, which is summarized in the attached. Numerous assumptions had to be applied in developing this schedule, including the receipt of future federal funding appropriations, which would begin on October 1, 2009. Related to budgeting, staff will be working on a Federal FY09/10 funding appropriations within the next week. As shown on the attached schedule summary, key work tasks besides the geotechnical study will include future engineering design, the project-level EIR/EIS, project permitting, easements, and construction. We currently estimate construction to occur from late second quarter 2011 to mid 2013, with the earlier construction phase including some equipment pre-purchase. This is a very preliminary schedule, and as with such estimates, can vary dramatically depending upon project permitting as well as future funding.

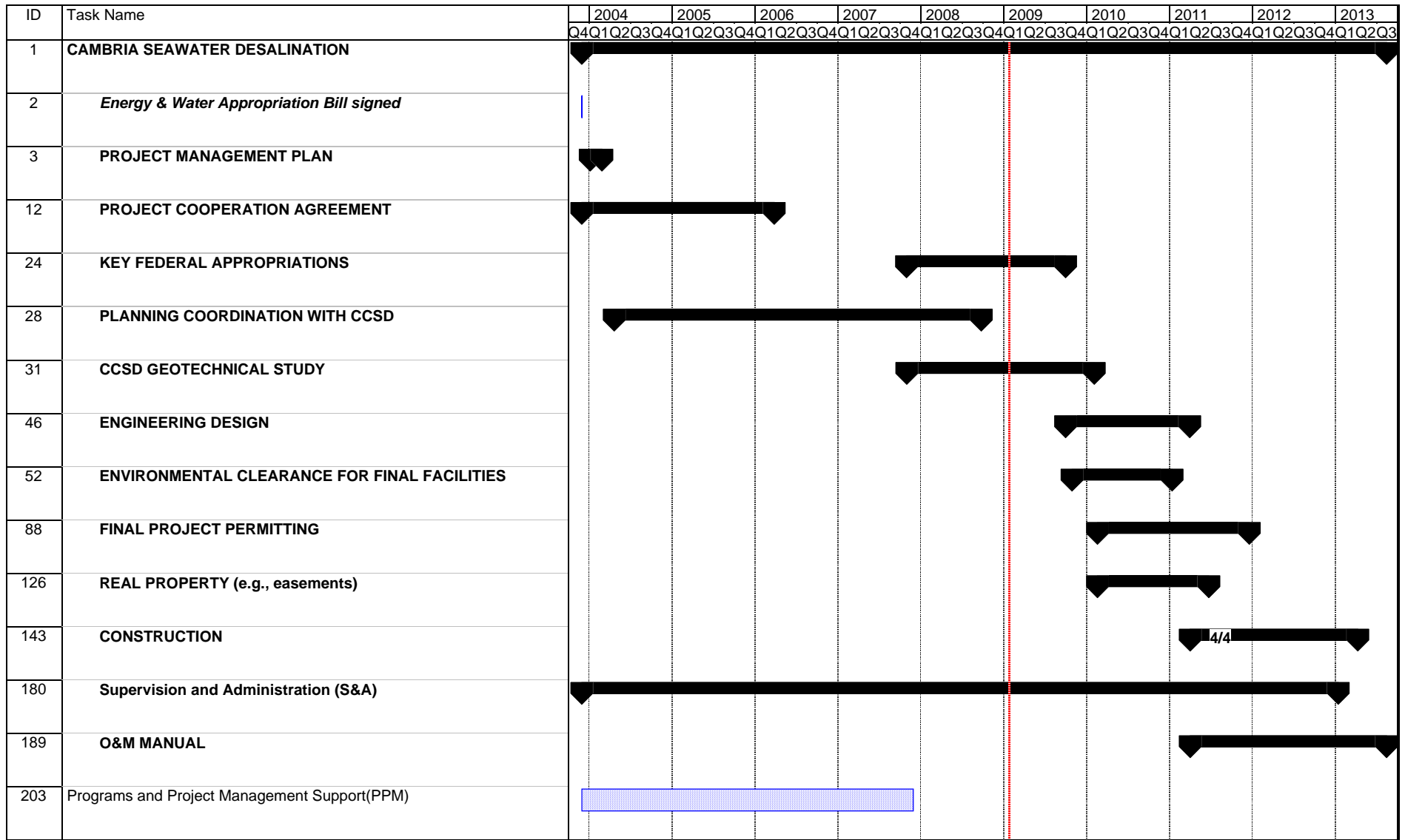
This concludes my written report. Further details and information that may be developed following the publication of this report will be shared as part of today's presentation.

Attachments (1)

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DE MICCO \_\_\_ MACKINNON \_\_\_



Project: 2009.01.23 Desal Project Upd Date: Fri 1/23/09	Task		Rolled Up Task		External Tasks	
	Progress		Rolled Up Milestone		Project Summary	
	Milestone		Rolled Up Progress		Group By Summary	
	Summary		Split		Deadline	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: Art Montandon, District Counsel  
Tammy Rudock, General Manager

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Meeting Date: January 29, 2009                      Subject:      Adopt Resolution 07-2009 Approving  
Board of Directors' Bylaws for 2009  
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**RECOMMENDATIONS:**

1. Review and discuss proposed revisions to Bylaws
2. Adopt Resolution 07-2009 approving the 2008 Board of Directors' Bylaws.

**FISCAL IMPACT:** None.

**DISCUSSION:** Attached are the Board of Directors' Bylaws for annual review. The 2009 Bylaws include proposed revisions:

**SUMMARY OF STRIKETHROUGH VERSION**

- 1.5 Change President and Vice President selection to December meeting in election years;
- 2.4(c) Change to "Subsequently" the President of the Board or "a Board majority" may take action to direct staff to place a matter on a future agenda.

Attachment: DRAFT 2009 Proposed Bylaws  
Resolution 07-2009

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BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:     SANDERS     CHALDECOTT     CLIFT     DE MICCO     MAC KINNON\_\_



# **CAMBRIA COMMUNITY SERVICES DISTRICT**

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RESOLUTION NO. 07-2009  
JANUARY 29, 2009

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING THE 2009 CAMBRIA COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS' BYLAWS

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. The attached CCSD Board of Directors' Bylaws for 2009 are approved.

PASSED AND ADOPTED THIS 29<sup>th</sup> day of January 2009.

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Gregory W. Sanders, President  
Board of Directors

APPROVED AS TO FORM:

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Arther R. Montandon  
District Counsel

ATTEST:

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Kathy Choate  
District Clerk





## CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS' BYLAWS

### 1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as chairperson at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as chairperson for the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting of each calendar year.
- 1.5 The term of office for the President and Vice President of the Board shall commence immediately upon their election at the December ~~January~~ regular Board meeting each year and shall continue until replaced.

### 2. MEETINGS

- 2.1 Regular meetings of the Board of Directors shall commence at 12:30 p.m. on the fourth Thursday of each calendar month in the Veterans' Memorial Hall currently located at 1000 Main Street, Cambria unless otherwise directed by the Board of Directors.
- 2.2 Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for their absence.
- 2.3 No Board action may be taken on an item not on the posted agenda; provided, however, matters deemed to be emergencies or of an urgent nature may be added to the agenda under the procedures of the Brown Act.

- 2.4 Pursuant to the Brown Act:
- (a) Board Members may briefly respond to statements or questions from the public; and
  - (b) Board Members may, on their own initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
  - (c) Subsequently, the President of the Board or ~~any two Board members~~ a Board majority may take action to direct staff to place a matter on a future agenda.
- 2.5 The President shall conduct all meetings in a manner consistent with the policies of the District. All comments shall be directed to the President. The President shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board and shall announce the Board's decision on all subjects. The President shall vote on all motions except in the case of a conflict of interest. On roll call the maker of the motion shall be called first, the Board member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made the motion or seconded the motion.
- 2.6 A majority of the Board shall constitute a quorum for the transaction of business. A majority of the Board is sufficient to do business, however motions must be passed unanimously if only three attend. When there is no quorum for a regular meeting, the President, Vice President, or any Board member shall adjourn such meeting, or, if no Board member is present, the District Clerk shall adjourn the meeting.
- 2.7 A roll call vote if required by law or contract shall be taken upon votes on ordinances and resolutions, and shall be entered in the minutes of the Board showing those Board members voting aye, voting no and those abstaining or absent. Unless a Board member states that they are not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, his or her silence shall be recorded as an affirmative vote and vote of abstention shall be recorded as an abstention.
- 2.8 Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video tape recorder or a still or motion picture camera in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a disruption of the proceedings.
- 2.9 All video tape recorders, still and/or motion picture cameras shall remain stationary and shall be located and operated from behind the public speakers podium once the meeting begins. The

President retains the discretion to alter these guidelines, including the authority to require that all video tape recorders, still and/or motion picture cameras be located in the back of the room.

### 3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. Any Director may call the General Manager and request an item to be placed on the regular meeting agenda no later than 4:30 p.m. two weeks prior to the meeting date. The General Manager shall establish a District Policy to guide staff in the preparation of meeting agendas.
- 3.2 A block of approximately 20 minutes time shall be set aside to receive general public comment. Comments on agendaed items should be held until the appropriate item is called. Unless otherwise directed by the President, members of the public shall state their name and their general place of residence prior to giving their comment. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion.
- 3.3 Those items on the District Agenda, which are considered to be of a routine and non-controversial nature, are placed on the "Consent Agenda." These items shall be approved, adopted, and accepted, etc. by one motion of the Board of Directors. For example, approval of Minutes, approval of Warrants, various Resolutions accepting developer improvements, minor budgetary items, status reports, and routine District operations.
  - (a) Board members may request that any item listed under "Consent Agenda be removed from the "Consent Agenda," and the Board will then take action separately on that item. A member of the public will be given an opportunity to comment on the "Consent Agenda," however, only a member of the Board of Directors can remove an item from the "Consent Agenda." Items, which are removed ("pulled") by members of the Board for discussion, will typically be heard after other "Consent Agenda" items are approved unless the President orders an earlier or later time.
  - (b) A Board member may ask questions on any item on the "Consent Agenda." When a Board member has a minor question for clarification concerning a consent item, which will not involve extended discussion, the item may be discussed for clarification and the questions will be addressed along with the rest of the "Consent Agenda." Board members are encouraged to seek clarifications prior to the meeting if possible.

- (c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer that they wish to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the District Clerk will register a “no” vote in the minutes.

#### 4. PREPARATION OF MINUTES AND MAINTENANCE OF TAPES

- 4.1 The minutes of the Board shall be kept by the District Clerk and shall be neatly produced and kept in a file for that purpose, with a record of each particular type of business transacted in paragraphs with proper subheadings;
- 4.2 The District Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the Board and, except as provided in Section 4.3 below, shall not be required to record any remarks of Board Members or any other person;
- 4.3 Any Director may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.4 Written materials delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall not be included in the meeting minutes.
- 4.5 The District Clerk shall attempt to record the names and general place of residence of persons addressing the Board, the title of the subject matter to which their remarks related, and whether they spoke in support or opposition to such matter;
- 4.6 Whenever the Board acts in a quasi-judicial proceeding such as in assessment matters, the District Clerk shall compile a summary of the testimony of the witnesses.
- 4.7 Any tape or film record of a District meeting made for whatever purpose at the direction of the District shall be subject to inspection pursuant to the California Public Records Act. District tape and film records may be erased ninety (90) days after the taping or the recording.

#### 5. MEMBERS OF THE BOARD OF DIRECTORS

Directors shall prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff or exchanged between Directors before meetings.

- 5.1 Information that is exchanged before meetings shall be distributed through the General Manager, and all Directors will receive all information being distributed.
- 5.2 Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
- 5.3 Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors takes action, Directors should commit to supporting said action and not to create barriers to the implementation of said action.
- 5.4 At the President's discretion District Counsel shall act as parliamentarian.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the District. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the District to any policy, act or expenditure.
- 6.2 Directors do not represent any fractional segment of the community, but are, rather, a part of the body, which represents and acts for the community as a whole.
- 6.3 The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the District are to be delegated to professional staff members of the District.

7. DIRECTOR GUIDELINES

- 7.1 Board Members, by making a request to the General Manager or District Clerk, shall have access to information relative to the operation of the District, including but not limited to statistical information, information serving as the basis for certain actions of Staff, justification for Staff recommendations, etc. If the General Manager or District Clerk cannot provide the requested information in a timely manner by reason of information deficiency, or major interruption in work schedules, work loads, and priorities, then the General Manager or District Clerk shall inform the

individual Board Member why the information is not or cannot be made available.

- 7.2 In handling complaints from residents, property owners within the District, or other members of the public, Directors are encouraged to listen carefully to the concerns, but the complaint should be referred to the General Manager for processing and the District's response, if any.
- 7.3 Directors, when seeking clarification of policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming, should confer directly with the General Manager.
- 7.4 When approached by District personnel concerning specific District policy, Directors should direct inquiries to the General Manager or District Clerk. The chain of command should be followed.
- 7.5 Directors and General Manager should develop a working relationship so that current issues, concerns and District projects can be discussed comfortably and openly.
- 7.6 When responding to constituent request and concerns, Directors should respond to individuals in a positive manner and route their questions to the General Manager, or in their absence, to the District Clerk.
- 7.7 Directors are responsible for monitoring the District's progress in attaining its goals and objectives, while pursuing its mission.

## 8. DIRECTOR COMPENSATION

- 8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each meeting they attend that relates to District business, including regular, adjourned or special meetings, standing or ad hoc committee meetings, including any days of travel for Board business, and excluding personal or impromptu meetings with a constituent(s).
- 8.2 Director compensation shall not exceed six days in any calendar month.
- 8.3 In no event shall Director compensation exceed \$100 per day, or \$600 per month.



- 8.4 Each Board Member is entitled to reimbursement for their expenses incurred in the performance of the duties required or authorized by the Board.
- (a) It is the policy of the District to exercise prudence with respect to hotel/motel accommodations. It is also the policy of the District for Board members and staff to stay at the main hotel/motel location of a conference, seminar, or class to gain maximum participation and advantage of interaction with others whenever possible. Actual hotel/motel costs shall be reimbursed. Personal phone calls are not reimbursable.
  - (b) Any Director traveling on District business shall receive in addition to transportation and lodging expenses, as an alternative to presenting receipts, a per diem allowance to cover ordinary expenses such as meals, refreshments and tips. The amount set for per diem shall be considered fair reimbursement and the Director shall neither be required to account for use of the per diem, return the unused portions, nor claim additional expenses for these items. The per diem shall be set by resolution of the Board. Raise per diem to \$50.00 per diem.

9. COMMITTEES

- 9.1 (a) As is customary with Board meetings, all committees shall meet within the jurisdictional boundaries of CCSD except in emergency.
- (b) Ad Hoc Committees  
The Board shall appoint such ad hoc committees as may be deemed necessary or advisable. The duties of the ad hoc committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.
- 9.2 Standing Committees
- (a) The Board may create standing committees at its discretion. Standing committees shall be advisory committees to the Board of Directors and shall not commit the District to any policy, act or expenditure. Each standing committee may consider District related issues, on a continuing basis, assigned to it by the Board of Directors. The Board of Directors shall appoint committee members.
  - (b) All standing committees shall be conducted as public meetings in accordance with the Brown Act and Sections 2, 3 and 4 of these Bylaws. Summary notes for each meeting of each committee shall be forwarded to the Board of Directors as a public record.

10. CORRESPONDENCE DISTRIBUTION POLICY

Time permitting, the following letters and other documents shall be accumulated and delivered to the Board of Directors on Monday of each week and/or with agenda packet.

10.1 All letters approved by the Board of Directors and/or signed by the President on behalf of the District; and

10.2 All letters and other documents received by the District that are of District-wide concern as determined by District staff.

10.3 The District General Manager shall establish a policy for receiving, processing and distribution of District correspondence.

11. CONFLICTS AND RELATED POLICY

State laws are in place, which attempt to eliminate any action by a Board Member or the District that may reflect a conflict of interest. The purpose of such laws and regulations is to insure that all actions are taken in the public interest. Laws, which regulate conflicts, are very complicated. The following provides a brief policy summary of various conflict related laws. Directors are encouraged to consult with District Legal Counsel and/or the FPPC at (916) 322-5660, prior to the day of the meeting, if they have a question about a particular agenda item.

11.1 Conflict of Interest

Each Director is encouraged to review the District Conflict Code on an annual basis. The general rule is that an official may not participate in the making of a governmental decision if it is: (1) reasonably foreseeable that the decision will have a (2) material financial effect on the (3) official or a member of his or her immediate family or on an economic interest of the official, and (4) the effect is distinguishable from the effect on the public generally. Additionally, the FPPC regulations relating to interests in real property have recently been changed. If the real property in which the Director has an interest is located within 500 feet of the boundaries of the property affected by decision, that interest is now deemed to be directly involved in the decision.

11.2 Interest in Contracts, Government Codes Section 1090

The prohibitions of Government Code Section 1090 provide that the Board of Directors may not contract with any business in which another Board member has financial interest.

11.3 Incompatible Office

The basic rule is that public policy requires that when the duties of two offices are repugnant or overlap so that their exercise may require contradictory or inconsistent action, to the detriment to the other public interest, their discharge by one person is incompatible with that interest.

12. **BOARD MEMBER VACANCY**

The Community Services District law specifically states in Government Code § 61042, subd. (c):

*Any vacancy in the office a member elected to the board of directors shall be filled pursuant to Section 1780.*

Government Code §1780 states the options for filling a Board vacancy.

Should the board of directors choose to fill a vacancy by appointment (allowed by law) the following process in addition to the required actions may include:

- 12.1 Adopt a resolution calling for posting of Notice of Vacancy.
- 12.2 The notice is posted in compliance with Government Code §1780 which provides that the remaining board members may fill the vacancy by appointment and that a notice be posted at the three CCSD posting locations at least fifteen (15) days before the appointment is made.
- 12.3 The notice may be published in a newspaper of general circulation.
- 12.4 Within 30 days of vacancy notice and receipt of applications call a special meeting for applicant interview process.
- 12.5 The appointment is to be made within 60 days of effective resignation.
- 12.6 At next regular meeting hold nominations to fill the vacancy. The successful candidate will receive a motion, second and a two thirds majority of votes cast.
- 12.7 The appointee will take the Oath of Office and is encouraged to participate in timely orientation.

13. **EVALUATIONS**

The District's General Manager and District Legal Counsel shall be evaluated annually.

14. **CONTINUING EDUCATION**

Members of the Board of Directors are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve District operation.

Subject to budgetary constraints, there is no limit as to the number of Directors attending a particular conference or seminar when it is apparent that their attendance is beneficial to the District.

15. BOARD BY-LAW REVIEW POLICY

Subject to 3.1 the Board By-law Policy shall be reviewed annually at the first regular meeting in February. The review shall be provided by District Counsel and ratified by Board action.

16. RESTRICTIONS ON RULES

The rules contained herein are guidelines only and shall govern the Board in all cases to which they are applicable, and in which they are not inconsistent with State or Federal laws.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.D.**

FROM: Tammy Rudock, General Manager  
Kathy Choate, District Clerk

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Meeting Date: January 29, 2009                      Subject:            Review and Approve 2009 Board  
Committee Assignments  
-----

**RECOMMENDATIONS:**

Review the list of Board Committees and appoint and/or confirm the committee assignments for 2009.

**FISCAL IMPACT:**

None.

**DISCUSSION:**

Attached is the list of proposed 2009 Board Committees/Assignments. Annually, the Board reviews these lists, adds or eliminates committees as deemed appropriate.

Highlights:

- § The Litigation Advisory Committee was compressed into the Board's Executive Committee.
- § Allan MacKinnon replaces Peter Chaldecott on the CCHD/CCSD Co-Location Project Committee.
- § Muril Clift and Frank De Micco replace Greg Sanders on the State and Federal Government Relations Committee.
- § Frank De Micco and Allan MacKinnon volunteered for North Coast Advisory Council liaisons.
- § Currently there is no Director assigned to Forest Committee.
- § Staffer, Bryan Bode, replaces Peter Chaldecott as the Parks and Recreation Liaison.

Attached:     DRAFT 2009 Board Committees/Assignments

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BOARD ACTION:     Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_SANDERS\_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO \_\_\_ MACKINNON\_\_\_\_\_

# DRAFT

## CAMBRIA COMMUNITY SERVICES DISTRICT BOARD COMMITTEES/ASSIGNMENTS 2009

<u>AD HOC COMMITTEES</u>	<u>DATE ASSIGNED</u>	<u>MEMBERS</u>
Executive Committee	01/08/09 01/08/09	Greg Sanders Peter Chaldecott
Litigation Advisory Committee	01/22/08 01/29/09	Greg Sanders Peter Chaldecott
Finance Committee	01/08/09 01/08/09	Muril Clift Allan MacKinnon
Buildout Reduction Program Committee	01/22/08 01/08/09	Greg Sanders Peter Chaldecott
Cambria Community Healthcare District CCHD/CCSD Co-Location Project Committee	01/29/09 03/06/08	Allan MacKinnon Muril Clift
North Coast Advisory Council (NCAC) Liaison	01/29/2009	Frank De Micco Allan MacKinnon
State and Federal Government Relations Committee	01/29/09 01/29/09	Muril Clift Frank De Micco
Utilities Committee	01/08/09 01/08/09	Peter Chaldecott Frank De Micco
<u>BOARD MEMBER ASSIGNMENTS</u>	<u>DATE ASSIGNED</u>	<u>MEMBERS</u>
ACWA Region 5 Representative and ACWA Local Government Liaison	01/22/04	Staff: Tammy Rudock
Forest Committee Liaison	01/29/2009	
Parks and Recreation Representative	01/29/2009	Staff: Bryan Bode