



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF NOVEMBER 14, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, November 14, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, Utilities Department Manager Jim Green, Facilities & Resources Manager David Aguirre, and Maintenance Technician Oscar Mora.

Staff present via Zoom: District Counsel Timothy Carmel, Wastewater Systems Superintendent Toni Artho, and Program Manager Tristan Reaper.

1.D Report from Closed Session

District Counsel stated that at the October 17, 2024, regular Board meeting, the Board of Directors held a closed session for a Public Employee Performance Evaluation, pursuant to Government Code Section 54957(b). The position title was General Manager. No action was taken, but a good discussion was had.

1.E President's Report

President Gray provided an update on the Strategic Planning process, noting that the Board will be conducting a deeper dive into its goals. This process, developed by the Ad Hoc Committee in 2023, incorporates a richer and more detailed approach. He recommended reviewing the CCSD Strategic Planning Process Ad Hoc Committee Report for additional context. He requested staff input early in the process. General Manager McElhenie has already conducted two Strengths, Weaknesses, Opportunities & Threats (SWOT) analysis sessions with staff. A report summarizing the findings from these sessions will

be prepared and presented during the December 12, 2024, meeting. At that meeting, we will discuss the next steps, including timing, scheduling, and the potential appointment of a new Ad Hoc Committee.

General Manager McElhenie shared that on November 12 and 13, 2024, he conducted a series of SWOT analysis sessions. These sessions included participation from staff and union representatives from each department and had very robust discussions about the District's Strengths, Weaknesses, Opportunities & Threats.

1.F Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reported on the observance of World Kindness Day, which took place yesterday.

3. PUBLIC COMMENT

Tony Church, Cambria (submitted written correspondence for the record)
Christine Heinrichs, Cambria (submitted written correspondence for the record)
Christina Galloway, Cambria

4. PRESENTATION

4.A Receive a Presentation from R3 Consulting Group, Inc. Regarding Proposed Solid Waste and Recycling Collection Rate Increase for Mission Country Disposal

General Manager McElhenie introduced the item and provided a summary.

Robert Schultz provided a PowerPoint presentation and summary and answered questions.

Jeff Clarin provided a summary and answered questions.

The Board of Directors held a discussion.

Public Comment: none.

The Board of Directors took a break at 2:17 p.m.

The Board of Directors reconvened the meeting at 2:29 p.m.

5. REGULAR BUSINESS

5.A Discussion and Consideration of Approval of a Public Works Contract with Hartzell General Engineering Contractor, Inc. for the Construction of the East Ranch Community Park Public Restroom Installation Project and Authorization for the General Manager to Execute the Agreement

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria (submitted written correspondence for the record)

Director Thomas moved to approve a Public Works Contract with Hartzell General Engineering Contractor, Inc., for the construction of the East Ranch Community Park Public Restroom Installation Project and authorize the General Manager to execute the agreement.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5.B Discussion and Consideration of Approval of an Agreement for Consultant Services with Padre Associates, Inc. for the Environmental Monitoring of the East Ranch Community Park Public Restroom Installation Project

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Elizabeth Bettenhausen, Cambria

Director Dean moved to approve an Agreement for Consultant Services with Padre Associates, Inc. for the environmental monitoring of the East Ranch Community Public Park Restroom Installation Project.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

6.A Finance Committee's Report

A written report was included in the agenda packet. President Gray corrected the consent agenda to read approving the September 24, 2024, regular meeting minutes. Under 4A, a closed parenthesis was missing.

6.B Policy Committee's Report

A written report was included in the agenda packet. Vice President Scott stated that the Chairperson Report states there were three public members but only lists two. She didn't have the third person's name during the meeting.

6.C PROS Committee's Report

A written report was included in the agenda packet.

6.D Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

6.E Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

Public comment: none.

7. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items. There were none.

8. ADJOURN TO CLOSED SESSION

8.A CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representatives: General Manager, Matthew McElhenie and Che Johnson

Employee Group: International Association of Fire Fighters (IAFF)

8.B CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representatives: General Manager, Matthew McElhenie and Che Johnson

Employee Group: Service Employees International Union, Local 620

Public comment: none.

District Counsel stated that the Board of Directors will adjourn to a closed session for a conference with labor negotiators pursuant to Government Code Section 54957.6. The agency's designated representatives are General Manager Matthew McElhenie and Che Johnson. The employee groups are the International Association of Fire Fighters (IAFF), Local 4635, and the Service Employees International Union, Local 620.

President Gray adjourned the meeting to closed session at 2:58 p.m.

For further details on the CCSD meeting, please visit the District's website.