

AMENDED 7/15/21

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambridcsd.org.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, July 15, 2021 - 2:00 PM

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

<https://zoom.us/j/96051919060?pwd=cENUWnBBK2ZZLzhuM2tTU1hzNGVFZz09>

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Webinar ID: 960 5191 9060

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1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. President's Report
- F. Agenda Review: Additions/Deletions

2. BOARD MEMBER COMMUNICATIONS

- A. Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

3. PUBLIC SAFETY

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report

4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

5. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Adopt the June 10, 2021 and June 17, 2021 Regular Meeting Minutes and the June 9, 2021 and June 16, 2021 Special Meeting Minutes
- B. Consideration to Adopt Resolution 27-2021 Regarding the Local State of Emergency Declaration

6. HEARINGS AND APPEALS

- A. Public Hearing to Discuss and Consider Adoption of Resolution 26-2021 Declaring a Stage 3 or 4 Water Shortage Changed

7. REGULAR BUSINESS

- A. Discussion and Consideration of Board Intent To Serve (ITS) Ad Hoc Committee Recommendations From Its Final Report

8. MANAGER REPORTS

- A. Public Comment: The President will be asking for Public Comment before the reports
- B. General Manager's Report
- C. Finance Manager's Report
- D. Utilities Report Changed

9. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote.

10. ADJOURN TO CLOSED SESSION

- A. Public Comment
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957(b)(2)
Title: General Manager
- C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code 54956.8
Property: 2284 Center Street (APN: 013-264-021)
Agency Negotiators: John F. Weigold, IV, General Manager
Negotiating Party: Cambria Historical Society
Under Negotiation: Price and Terms of Payment

Cambria CSD

Friday, July 2, 2021

Time Period: (Month)	June 1- June 30, 2021	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	49					
CFS: Last Year	55					
Assault/Battery:						
CFS	1					
Disturbance:						
CFS	19					
Burglary:						
CFS	4					
Theft:						
CFS	3					
Vandalism						
CFS	0					
Mail Theft:						
CFS	0					
Phone Scam:						
CFS	2					
Suspicious Circs:						
CFS	5					
Enforcement Stops:						
CFS	22					
Preventative Patrol Activity:						
CFS	10					

Notable:



Cambria CSD Fire Department

July 15th, 2021 CCSD Board Meeting

June 2021

Prevention and Education

- 0 Rough-in sprinkler inspections
- 3 Fire final inspections
- 6 Fire plan reviews
 - 1601 Main
 - 5099 Pineknolls
 - 1801 Ogden
 - 2110 Nottingham
 - 353 Huntington
 - 2710 Trenton
- 0 Engine company commercial fire and life safety inspections were conducted
- 0 Public education events
- 0 Fire Engine and Station tours

Meetings and Affiliations

- | | |
|------------------------------------|--|
| • Weekly operational briefings | June 0900 Cambria |
| • Weekly liaison briefings | June 1100 Cambria |
| • CCSD Managers mtg | June 1 st , 0830 Cambria |
| • Regional Hazmat mtg | June 1 st , 1400 Cambria |
| • County Fire Chief mtg | June 2 nd , 0900 Los Osos |
| • CCSD Managers mtg | June 8 th , 0830 Cambria |
| • SLOFIST mtg | June 9 th , 0900 Atascadero |
| • CCSD Board mtg | June 10 th , 1400 Cambria |
| • CISM mtg | June 10 th , 1500 Cambria |
| • CCSD Managers mtg | June 15 th , Cambria |
| • Fire Captain Recruitment | June 17 th , 0830 Templeton |
| • CCSD Board mtg | June 17 th , 1400 Cambria |
| • Evacuation mtg | June 18 th , 1000 Cambria |
| • CCSD Managers mtg | June 22 nd , 0830 Cambria |
| • Wildland Risk Reduction training | June 22 nd , 1300 Cambria |

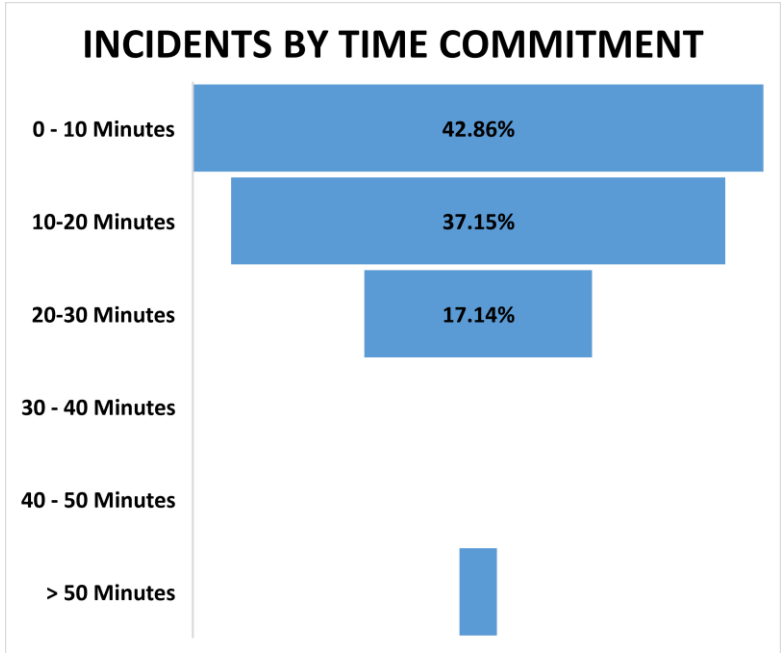
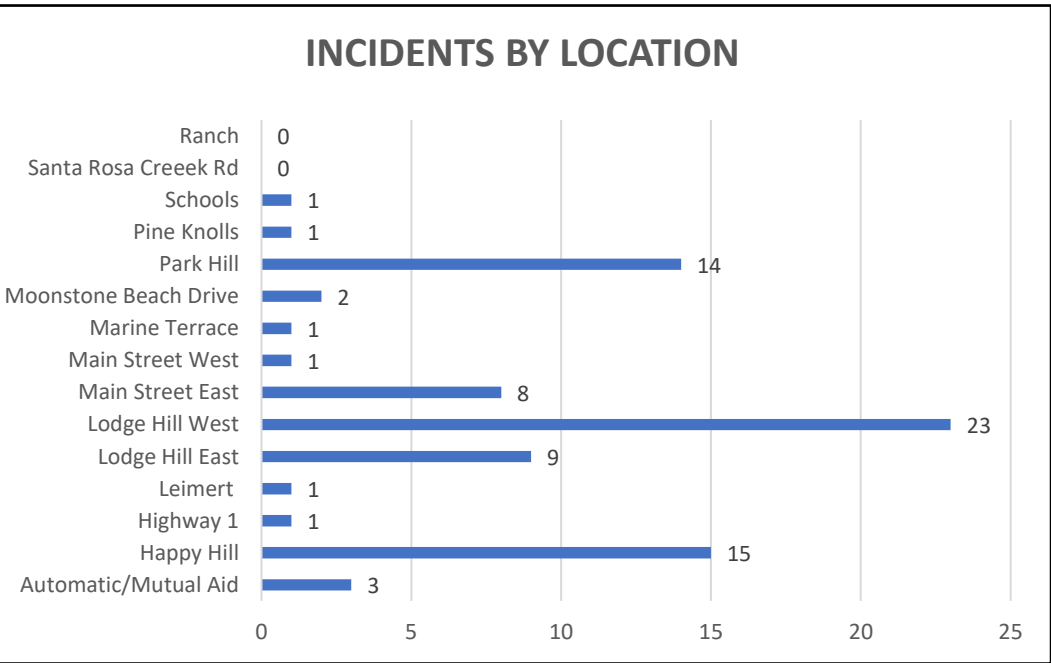
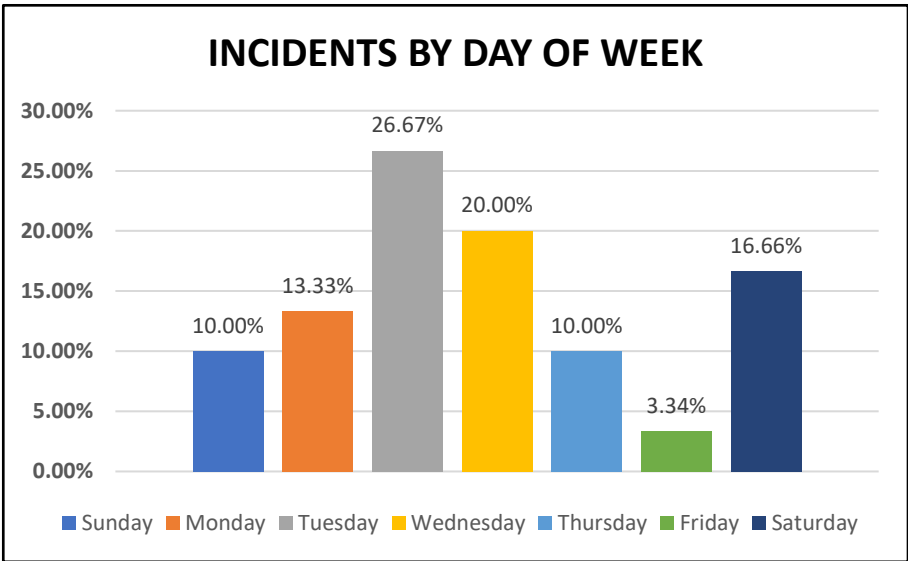
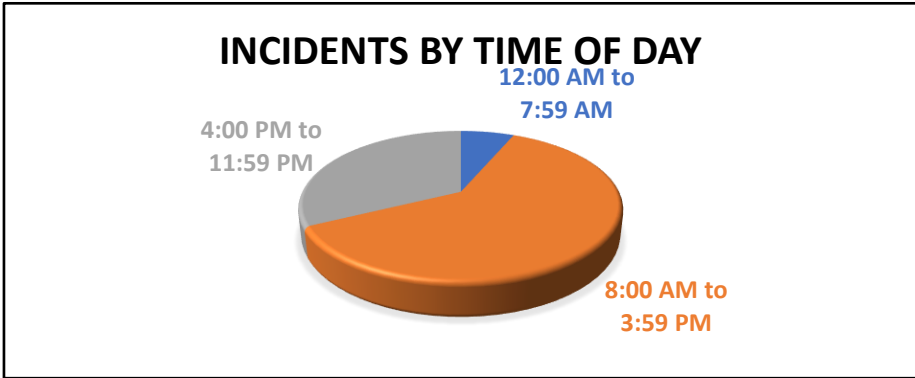
Operations and News

- SLO County EOC opened and running for Covid-19 Disaster Declaration
- Weekly coordination between EOC, Public Health, County Fire Chiefs
- Station is closed to the public, all public events, prevention activities and educational tours are cancelled
- Training for the month of June was primarily focused on the following – wildland

Grant Updates

- Awarded AFG Supplemental – Covid 19 PPE (equipment purchase in process)
- AFG Grant submitted for emergency equipment
- AFG SAFER Grant submitted for three firefighter/paramedic positions
- CA Climate Investment Grant in process for five evacuation studies to complete community

Fire Statistics are attached for your review



**CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
PROS COMMISSION
RESOURCES & INFRASTRUCTURE COMMITTEE
FINANCE COMMITTEE POLICY COMMITTEE
SPECIAL MEETING MINUTES
Wednesday, June 9, 2021 1:00 PM**

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 1:00 p.m.

2. PUBLIC COMMENT

Public Comment: Tina Dickason, Cambria.

3. REGULAR BUSINESS

The business transacted consisted of a presentation by David Hirsch of Carmel & Naccasha, LLP, on the Brown Act (Government Code Section 54950 et seq.). After the presentation, there was a question and answer session. No formal action of any kind was taken.

4. ADJOURN

President Steidel adjourned the meeting at 3:48 p.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording. CCSD written comments can be reviewed on the district's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, June 10, 2021 2:00 PM

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Steidel led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian

D. President's Report

President Steidel had nothing to report.

E. Agenda Review: Additions/Deletions

President Steidel asked for any additions or deletions. There were none.

2. BOARD MEMBER COMMUNICATIONS

Vice President Howell stated that he needs to leave the meeting around 4:00 p.m.

3. COMMISSION REPORT

A. PROS Chairman's Report

PROS Commission Chairman Steve Kniffen provided a report on the Skatepark.

Public Comment: There were none.

4. PUBLIC COMMENT

Public Comment:
Michael Lyons, Cambria
Tina Dickason, Cambria

Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria

5. CONSENT AGENDA

- A. Consideration of Adoption of Resolution 16-2021 Approving Award of Fire Hazard Fuel Reduction Program Agreement
- B. Consideration of Re-Approval of an Assistance by Hire Agreement Between CAL FIRE San Luis Obispo Unit and Cambria Community Services District
- C. Consideration of a Draft Addendum to the Previously Adopted Board Policy 4150 for Filling Vacancies on Board of Directors by Appointment

Director Gray moved to approve the consent agenda items 5A, 5B, and 5C.

Director Dean seconded the motion.

Motion Passed Unanimously: Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray)
Nays– 0 Absent – 0

6. HEARINGS AND APPEALS

- A. Public Hearing to Discuss and Consider Adoption of Resolution 17-2021 Confirming 2020 Fire Hazard Fuel Reduction Itemized Report of the Cambria Community Services District.

General Manager Weigold introduced the item and provided a summary.

President Steidel opened the public hearing.

Public Comment: There were none.

President Steidel closed the public hearing.

Director Dean moved to adopt Resolution 17-2021 as submitted confirming the 2020 fire hazard fuel reduction itemized report for the CCSD.

Director Gray seconded the motion.

Motion Passed Unanimously: Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray)
Nays– 0 Absent – 0

- B. Public Hearing to Discuss and Consider Adoption of Resolution 18-2021 Approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment at the Rate of 2.9% for FY 2021/2022 and Confirming the Itemized Report to Collect the Assessment on the County Tax Rolls.

General Manager Weigold introduced the item and provided a summary.

President Steidel opened the public hearing.

Public Comment: There were none.

President Steidel closed the public hearing.

Vice President Howell moved to adopt Resolution 18-2021 Approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment at the Rate of 2.9% for FY 2021/2022 and Confirming the Itemized Report to Collect the Assessment on the County Tax Rolls.

Director Dean seconded the motion.

Motion Passed Unanimously: Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray)
Nays– 0 Absent – 0

- C.** Public Hearing to Discuss and Consider Adoption of Resolution 19-2021 Confirming the Itemized Report to Collect Delinquent Solid Waste Collection and Disposal Charges on the Fiscal Year 2021/2022 County Tax Rolls

General Manager Weigold introduced the item and provided a summary.

President Steidel opened the public hearing.

Public Comment: There were none.

President Steidel closed the public hearing.

Director Dean moved to adopt Resolution 19-2021 Confirming the Itemized Report to Collect Delinquent Solid Waste Collection and Disposal Charges on the Fiscal Year 2021/2022 County Tax Rolls.

Director Gray seconded the motion.

Motion Passed Unanimously: Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray)
Nays– 0 Absent – 0

7. REGULAR BUSINESS

- A.** Discussion and Consideration to Adopt Ordinance 01-2021 Amending Article IV of Title 3, Section 3.04.030 of the Cambria Community Services District Municipal Code Changing Reference to the Sustainable Water Facility (SWF) to the Water Reclamation Facility (WRF)

General Manager Weigold introduced the item and provided a summary.

Public Comment:
Tina Dickason, Cambria

Director Gray moved to adopt Ordinance 01-2021 Amending Article IV of Title 3, Section 3.04.030 of the Cambria Community Services District Municipal Code Relating to the Water Reclamation Facility (WRF) and to waive further reading.

Vice President Howell seconded the motion.

Motion Passed: Ayes-4 (Steidel, Howell, Dean, Gray) Nays-1 (Farmer) Absent-0

B. Discussion and Consideration to Introduce the 2020 Urban Water Management Plan and the 2020 Water Shortage Contingency Plan

General Manager Weigold introduced the item and provided a summary. He then turned it over to District Engineer Dienzo for further explanation.

Public Comment:

Crosby Swartz, Cambria (also submitted a written comment)

Laura Swartz, Cambria

Christine Heinrichs, Cambria (also submitted a written comment)

Elizabeth Bettenhausen, Cambria (also submitted a written comment)

Tina Dickason, Cambria

Brian Glusovich, Cambria

Melvin Dorin, Cambria (submitted a written comment)

No formal action is necessary. Mr. Dienzo will conduct one on one meetings with each Director to get their individual feedback next week.

President Steidel suggested a break from 4:15p.m. to 4:20 p.m.

8. MANAGER REPORTS

A. Public Comment: The President will be asking for public comment before the reports.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written report)

Elizabeth Bettenhausen, Cambria

B. General Manager's Report

General Manager Weigold provided a summary of the General Manager's Report. The report was a carryover from last month.

C. Finance Manager's Report

Finance Manager Duffield provided a summary of the Finance Manager's Report. The report was a carryover from last month.

D. Utilities Report

District Engineer Dienzo provided a summary of the Utilities Report. The report was a carryover from last month.

President Steidel moved to extend the meeting to 5:30 p.m. Director Farmer seconded the motion. All agreed.

9. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A.** Public Comment: The President will be asking for public comment before the reports.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment)

- B.** Finance Committee's Report

Director Gray had submitted a written report as part of the agenda packet.

- C.** Policy Committee's Report

- D.** Resources and Infrastructure Committee's Report

Director Dean had submitted a written report as part of the agenda packet.

- E.** Other Liaison Reports and Ad Hoc Committee Reports

Director Farmer and Director Dean had submitted written reports as part of the agenda packet.

10. FUTURE AGENDA ITEM(S)

President Steidel asked for any future agenda items. President Steidel would like to add a few items – Discussion and consideration for transition to in-person meetings and would like to get it on agenda on July 8th. The other agenda item had to do with the policy on how to fill board vacancies. Specific information on what would be the internal procedure and who is responsible for maintaining and gathering information. Her suggestion is to direct staff to develop the internal procedure for conducting the process outlined in Policy 4150 for filling board vacancies – and she'd like it to be on the agenda on August 15th.

Director Farmer wanted to ask District Engineer Dienzo to arrange for an update from Gus Yates on the Instream Flow Study and to get an update from Cindy Cleveland with regard to the health of the habitat area.

11. ADJOURN

President Steidel adjourned the meeting at 5:30 p.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.

**CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
PROS COMMISSION
RESOURCES & INFRASTRUCTURE COMMITTEE
FINANCE COMMITTEE POLICY COMMITTEE
SPECIAL MEETING MINUTES
Wednesday, June 16, 2021 10:00 AM**

1. OPENING

A. Call to Order

Vice President Howell called the meeting to order at 10:00 a.m.

2. PUBLIC COMMENT

Public Comment: Juli Amodei, Cambria.

3. REGULAR BUSINESS

The business transacted consisted of a presentation by David Hirsch of Carmel & Naccasha, LLP, on the Brown Act (Government Code Section 54950 et seq.). After the presentation, there was a question and answer session. No formal action of any kind was taken.

4. ADJOURN

Vice President Howell adjourned the meeting at 12:18 p.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording. CCSD written comments can be reviewed on the district's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, June 17, 2021 2:00 PM

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Steidel led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. President's Report

President Steidel had no report.

E. Agenda Review: Additions/Deletions

President Steidel asked for any additions or deletions. There were none.

2. BOARD MEMBER COMMUNICATIONS

There were none.

3. PUBLIC SAFETY

A. Sheriff's Department Report

Commander MacDonald was available and provided a summary of the Sheriff's Department Report.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report on recent activities in Cambria.

4. PUBLIC COMMENT

Public Comment:

Deryl Robinson, Cambria
Tina Dickason, Cambria

5. CONSENT AGENDA

- A. Consideration to Adopt the May 2021 Expenditure Report
- B. Consideration to Adopt the May 13, 2021 and May 20, 2021 Regular Meeting Minutes
- C. Consideration to Adopt Resolution 20-2021 Regarding the Local State of Emergency Declaration

Director Gray moved to approve the consent agenda with the correction to the minutes from May 13th regarding the counting of votes.

Director Farmer seconded the motion.

Motion Passed Unanimously: Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

6. HEARINGS AND APPEALS

- A. Public Hearing to Discuss and Consider the Adoption of Resolution 23-2021 Adopting the 2020 Urban Water Management Plan (UWMP) Demand Components and Resolution 24-2021 Adopting the 2020 Water Shortage Contingency Plan (WSCP)

General Manager Weigold introduced the item and provided a summary. He then turned it over to District Engineer Dienzo, who provided further explanation with a slide presentation.

President Steidel opened the public hearing.

Public Comment:

Crosby Swartz, Cambria (also submitted a written comment)
Marie Marsico, Cambria
Elizabeth Bettenhausen, Cambria
Deryl Robinson, Cambria
Scott, Cambria
Tina Dickason, Cambria
Christine Heinrichs, Cambria (submitted a written comment)

President Steidel closed the public hearing.

Director Gray moved to adopt Resolution 23-2021 with the two revisions that were detailed in today's meeting District Engineer Dienzo.

Vice President Howell seconded the motion.

Motion Passed: Ayes – 4 (Steidel, Howell, Dean, Gray) Nays– 1 (Farmer) Absent – 0

Director Dean moved to adopt Resolution 24-2021 with the addition of numerical information provided by District Engineer Dienzo

Director Gray seconded the motion.

Motion Passed Unanimously: Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0
Absent – 0

7. REGULAR BUSINESS

- A.** Discussion and Consideration of Adoption of Resolution 21-2021 Approving the CCSD Preliminary Budget for Fiscal Year 2021-2022 and Resolution 22-2021 Establishing the Fiscal Year 2021-2022 Appropriations Limit

General Manager Weigold introduced the item and provided a summary. He then turned it over to Finance Manager Duffield for further explanation.

Public Comment: None.

Vice President Howell moved to adopt Resolution 21-2021 Approving the CCSD Preliminary Budget for Fiscal Year 2021-2022

Director Dean seconded the motion.

Motion Passed Unanimously: Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0
Absent – 0

Director Dean moved to adopt Resolution 22-2021 Establishing the Fiscal Year 2021-2022 Appropriations Limit

Director Gray seconded the motion.

Motion Passed Unanimously: Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0
Absent – 0

President Steidel suggested a short break from 4:43 p.m. to 4:50 p.m.

Director Farmer moved at 4:52 p.m. to extend the meeting to 5:30 p.m.

Director Dean seconded the motion.

All agreed.

- B.** Discussion and Consideration of Strategic Plan Status Report and Update

General Manager Weigold introduced the item and provided a summary

Public Comment: There was none.

8. MANAGER REPORTS

- A.** Public Comment: There was none.

B. General Manager's Report

General Manager Weigold provided a summary of the General Manager's report.

C. Finance Manager's Report

Finance Manager Duffield provided a summary of the Finance Manager's report.

D. Utilities Report

Director Farmer moved at 5:25 p.m. to extend the meeting to 5:45 p.m.

Director Dean seconded. All agreed.

District Engineer Dienzo provided a summary of the Utilities report.

9. FUTURE AGENDA ITEM(S)

President Steidel asked for any future agenda items. Director Farmer asked for discussion and consideration as to when to allow for public comment before Board discussion of an agenda item, as well as after Board discussion.

10. ADJOURN

President Steidel adjourned the meeting at 5:43 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.B.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: July 15, 2021	Subject: Consideration of Adoption of Resolution 27-2021 Regarding the Continued Local State of Emergency Declaration
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RECOMMENDATIONS:

It is recommended that the Board of Directors consider adoption of Resolution 27-2021 declaring a continued local state of emergency in the Cambria Community Services District due to the coronavirus pandemic.

FISCAL IMPACT:

The District continues to work with customers challenged with paying for their water and wastewater utility services, due to the impact of the COVID-19. Listed below is a recap of the billing cycle, the number & dollar amount of late customers, as of July 1, 2021:

Billing Cycle	Late #	\$	Pmt PIn	\$
Jan-Feb 2020	1	70.81	0	-
Mar-Apr 2020	3	606.10	0	-
May-June 2020	3	630.20	0	-
Jul-Aug 2020	3	1,622.75	0	-
Sep-Oct 2020	4	1,719.92	0	-
Nov-Dec 2020	5	1,927.96	0	-
Jan-Feb 2021	33	23,563.60	1	799.27
Mar-Apr 2021	34	11,080.86	5	1,559.57
	86	41,222.20	6	2,358.84

The overall fiscal impacts and any potential FEMA grant reimbursement associated with the COVID-19 are unknown at this time.

DISCUSSION:

As the Board is aware, the State and County of San Luis Obispo have adopted a number of executive orders declaring a public health emergency and imposing restrictions on the general population to help control the spread of the COVID-19 virus. The Board of Directors adopted Resolution 52-2020 on November 19, 2020, which requires the Board to determine whether a local state of emergency continues to exist once a month. As the COVID-19 virus continues to ravage the State and country, it is recommended that the Board adopt Resolution 27-2021 declaring a continued local state of emergency.

Attachment:

1 - Resolution 27-2021

**RESOLUTION 27-2021
July 15, 2021**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT DECLARING A CONTINUED LOCAL STATE OF EMERGENCY DUE TO THE CORONAVIRUS (COVID 19) PANDEMIC

WHEREAS, on March 23, 2020 The Board of Directors (“Board”) adopted Resolution 09-2020 declaring a state of emergency to exist in the Cambria Community Services District as a result of the coronavirus pandemic; and

WHEREAS, on November 20, 2020, the Board adopted Resolution 52-2020, which requires the Board to determine whether a local state of emergency continues to exist within the District once per month.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Cambria Community Services District that a local state of emergency continues to exist in the Cambria Community Services District as a result of the coronavirus pandemic.

PASSED AND ADOPTED THIS 15th day of July 2021.

Cindy Steidel, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, Utilities Department Manager

Meeting Date: July 15, 2021	Subject: Discussion and Consideration of Adoption of Resolution 26-2021 Declaring a Stage 3 or 4 Water Shortage
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RECOMMENDATIONS:

Staff recommends the Board receive a report on the District's water supply outlook and consider adoption of Resolution 26-2021 declaring either a Stage 3 or Stage 4 water shortage.

FISCAL IMPACT:

Both Stage 3 and 4 require additional CCSD staff outreach, including water audits and a staffed booth at the Vet's Hall during the Farmer's Market. Costs for conservation mailers, signage, and product demos or giveaways have been approved in the FY 2021/2022 budget. A stage 4 declaration requires the Water Department to read meters monthly (billing will still be bi-monthly).

DISCUSSION:

The 2020 Water Shortage Contingency Plan (WSCP) was adopted unanimously during the Board's regular meeting held June 17, 2021. The WSCP contains six stages of water shortage severity (see attachment) which correspond to various water shortage indicators, including the average well levels at the San Simeon Creek well field, well levels at the Santa Rosa monitoring wells, gradient measurement between wells 9P2 and SS4, well levels at Santa Rosa (SR) Well 4, and the length of the dry season (as indicated by flow cessation at Palmer Flats).

As of July 1, 2021, the levels at the Santa Rosa monitoring wells and SR Well 4 are at or near 90% of average. However, average well levels at the San Simeon Well Field are about 84% of normal for this time of year and the gradient has lowered to 1.89feet, approximately 88% of normal. In comparing current San Simeon well levels with the 2000 baseline water supply model, approximately 235 acre-feet of production can occur before depleting the basin to precariously low levels. This volume, if actually available, is adequate to serve average demand through the end of the dry season (October 31st); however, late or inadequate seasonal precipitation could jeopardize supplies in November and December. Staff will provide updated data at today's meeting to better inform the Board regarding the appropriate water shortage stage to declare.

Shortage Indicator	Status as of 7/1/2021	WSCP Stage	Recommended Stage
Start of Dry Season	May 27 th	Stage 3	Stage 3
9P2/SS4 Gradient	1.89	Stage 3	
SSWF Avg Level	14.15	Stage 3	
WBE/WBW Monitoring Wells	4.62/4.21	Stage 2	

SR Well 4 Level	49.45	Stage 2	
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To be conservative and to adequately protect CCSD water supply and Cambria's coastal resources, staff recommends that the Board take early action to curb demand, which has been above-average to date in 2021.

Should the District declare a Stage 4 Water Shortage Emergency, staff will need to solicit new or updated Permanent Resident Certification forms for all residential accounts to properly determine water use allocations. Although Stage 4 does not include penalties for exceeding allocations, the WSCP does direct staff to notify customers who exceed their allocations and warn that penalties will be assessed in Stages 5 and 6. Furthermore, the WSCP uses either commercial EDU allotments or the average of the last 12 months' water use, whichever is less, to determine commercial water use allocations. In light of the impacts of COVID-19 on the commercial sector, staff recommends that the Board consider alternative metrics for determining commercial water use allocations. An average of the last three years' water use or simply the average water use in 2019 could be substituted to avoid the influence of State and County imposed closures and occupancy limits which resulted in lower-than-average commercial water use.

Information about the Water Shortage Contingency Plan, including required shortage response actions for each stage, can be found at www.cambriacsd.org/water-shortage-contingency-plan.

In summary, staff recommends the following Board actions:

1. Consider adoption of a water shortage stage.
2. Approve Resolution 26-2021 declaring a water shortage stage (to be determined at Board meeting).
3. Direct staff to use an alternative metric for determining commercial water use allocations.

Attachment:

1 - Resolution 26-2021

2 - Water Shortage Contingency Plan Shortage Response Actions

RESOLUTION NO. 26-2021
July 8, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
DECLARING A STAGE ___ WATER SHORTAGE _____

WHEREAS, the Board of Directors of the Cambria Community Services District (“CCSD”) has declared a Water Code Section 350 Water Shortage Emergency; and

WHEREAS, pursuant to Water Code Section 353, the Board of Directors may adopt such regulations and restrictions on the delivery of water which will conserve the water supply for the greatest public benefit; and

WHEREAS, in addition to Water Code Section 353, Water Code Section 375 provides that a public entity which supplies water may, after holding a public hearing, adopt and enforce water conservation programs to reduce the quantity of water used by the persons within the entity’s service area or jurisdiction for the purpose of conserving the entity’s water supplies; and

WHEREAS, after holding a duly noticed public hearing on June 17, 2021 the Board of Directors adopted Resolution 24-2021 adopting the Water Shortage Contingency Plan (WSCP); and

WHEREAS, CCSD staff have analyzed the status and condition of existing supplies and compared them to the water shortage criteria contained within the WSCP to recommend that the Board take action to declare a water shortage and direct staff to implement the appropriate shortage response actions contained within the WSCP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. Based upon the existing water supply conditions as described in the staff report for agenda item 6 A presented to the Board of Directors at today’s meeting and in light of the drought currently impacting much of the West Coast and classified locally as “Extreme” by the U.S. Drought Monitor, the Board of Directors

hereby find that immediate steps must be taken and measures imposed to reduce water consumption and the Board hereby declares a Stage 3 Water Shortage Warning.

[OR]

hereby finds that the demands and requirements of water consumers cannot be satisfied without depleting the water supply of the CCSD to the extent that there would be insufficient water for human consumption, sanitation and fire protection and that, based on the condition, the Board of Directors hereby declares a Stage 4 Water Shortage Emergency.

2. Resolution 18-2017 is hereby repealed and replaced by this Resolution. The Water Shortage Response Actions set forth in Exhibit “A” which is attached hereto and incorporated herein, shall be effective immediately and apply within the jurisdictional boundaries of the Cambria Community Services District until rescinded or modified by the Board of Directors. All other CCSD water conservation rules, regulations, restrictions, definitions, enforcement procedures, violation provisions and appeal procedures which are in force shall remain in force, except where they may conflict with the Water Shortage Response Actions set forth in this Resolution.

3. The General Manager is hereby authorized and directed to implement the Water Shortage Response Actions set forth in Exhibit "A" including establishing administrative procedures to carry out the requirements in an effective and equitable manner.
4. CCSD staff is hereby directed to continue to monitor and evaluate current water and drought conditions on an ongoing basis and report back to the Board of Directors on a monthly basis.
5. The Board Secretary shall publish this Resolution in full within 10 days of its adoption in accordance with the provisions of Water Code Section 376(a). After such publication, and in accordance with the provisions of Water Code Section 377, violation of the Water Shortage Response Actions set forth in Exhibit "A" is a misdemeanor and punishable as set forth in Water Code Section 377.
6. Within fourteen (14) days from the date of this Resolution, the General Manager is hereby directed to provide notice to all water customers of the Stage ____ Water Shortage condition and the Water Shortage Response Actions as set forth herein as well as consequences for a violation thereof. The General Manager is further directed to pursue a vigorous public information program about water supply conditions and the need to reduce water consumption, through local newspapers and other media, mailings to customers, by handouts and by such other means deemed appropriate by the General Manager.

PASSED AND ADOPTED THIS 8th day of July, 2021, by the following vote:

Ayes:
Nays:
Absent:
Abstain:

Cindy Steidel, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

8.4 Shortage Response Actions

CCSD Municipal Code Chapter 4.08 entitled “Waste of Water,” prohibits water waste at all times, regardless of whether there may a particular water conservation stage in place. This approach was originally adopted by the CCSD Board during 2000 as Ordinance 4-2000, which has since been codified within the CCSD Municipal Code.

As mentioned above, there are long-term and short-term water supply shortages with significant overlap in regard to stages, mandatory prohibitions, and consumption reduction methods as described in the following sections. **Table 8-2** summarizes the possible actions identified by CCSD staff to implement during a water shortage as well as the criteria that would trigger each water shortage stage. This table of actions is designed as a menu of options; CCSD is not required to implement each action for each stage. Actions identified in earlier stages may also be used in later stages (e.g., actions identified in Stages 1-3 may be implemented in Stage 4 as well as other Stage 4 actions, etc.).

Table 8-2. Shortage Response Actions

STAGE	CRITERIA	SUGGESTED ACTIONS
1 – UP TO 10% WATER USE REDUCTION	Baseline - Water Use Efficiency is a Way of Life	<p>THE FOLLOWING ARE PROHIBITED AT ALL TIMES UNDER CHAPTER 4.08 OF THE CCSD MUNICIPAL CODE:</p> <p>The watering of grass, lawns, ground-cover, shrubbery, open ground, crops, and trees herein after collectively called "landscape or other irrigation," in a manner or to an extent which allows excess water to run-off the area being watered. Every water user is deemed to have under his or her control at all times his or her water distribution lines and facilities and to know the manner and extent of his or her water use and excess run-off;</p> <p>The watering of grass, lawns, ground-cover, shrubbery, open ground, crops or trees or other irrigation within any portion of the district in violation of the following schedule and procedures: a. Watering shall be accomplished with a person in attendance; b. Watering shall not take place between the hours of ten a.m. and six p.m.; and c. Watering shall be limited to the amount of water necessary to maintain landscaping.</p> <p>The washing of sidewalks, walkways, driveways, parking lots, windows, buildings, and all other hard-surfaced areas by direct hosing unless utilizing high-pressure, low-volume systems;</p> <p>The escape of water through breaks or leaks within the water user's plumbing or distribution system for any substantial period of time within which such break or leak should reasonably have been discovered and corrected. Water must be shut off within two hours after the water user discovers such leak or break or receives notice from the district of such leak or break, whichever occurs first. Such leak or break shall be corrected within an additional six hours;</p> <p>The serving of water to customers by any eating establishment except when specifically requested;</p> <p>Except as approved in advance in writing by the general manager of the district, the use of water by governmental entities or agencies for: (1) routine water system flushing for normal maintenance, (2) routine sewer system flushing for normal maintenance, and (3) fire personnel training;</p> <p>Washing vehicles by use of an unrestrained hose. Use of a bucket for washing a vehicle and rinsing with a hose with a shutoff at the point of release is permitted subject to non-wasteful applications. Vehicle is defined as any mechanized form of transportation including, but not limited to, passenger cars, trucks, recreational vehicles (RVs), campers, all-terrain vehicles (ATVs), motorcycles, boats, jet skis, and off-road vehicles;</p>
	Dry season starts in June or later	
	Rainfall at 86-100% of normal	
	Average SS well levels at or above 100% of normal (≥20.1 ft)	
	WBE/WBW well levels at or above 100% of normal (WBE is ≥5.6 ft and WBW is ≥5.6 ft)	
9P2/SS4 gradient at or above 100% of normal (≥3.0 ft)		

STAGE	CRITERIA	SUGGESTED ACTIONS
		<p>Use of potable water from the district's water supply system for compacting or dust control purposes;</p> <p>Using unmetered water from any fire hydrant, except as required for fire suppression;</p> <p>It is unlawful for any consumer to remove, replace, alter, or damage any water meter or components thereof.</p> <hr/> <p>Landscape irrigation using non-potable water sources is encouraged; no restrictions. Irrigation of parks, school ground areas, and road median landscaping will not be permitted more than twice a week.</p> <p>Irrigation of ornamental turf on public medians with potable water is prohibited.</p> <p>No application of potable water to outdoor landscapes (turf and ornamental landscapes) within 48 hours before, during, or after a rainfall event with measurable rainfall. Measurable rainfall for the region is defined as greater than or equal to 0.5 inches.</p> <p>New landscaping should be limited to native or drought tolerant plants when a Stage 1 water conservation program is in effect.</p> <p>Limits on watering duration. Watering or irrigating of lawns, landscape or other vegetated area with potable water using a landscape irrigation system or a watering device that is not continuously attended is limited to no more than 15 minutes per day per station. This subsection does not apply to landscape irrigation systems that exclusively use high efficiency irrigation equipment, very low-flow drip type irrigation systems when no emitter produces more than two gallons of water per hour, and weather-based controllers or high-efficiency stream rotor sprinklers.</p> <p>Operators of hotels, motels, and other commercial establishments offering lodgings shall post in each room a notice of water shortage conditions, encouraging water conservation practices.</p> <p>Lodging establishment must offer opt out of linen service.</p> <p>Require covers for pools and spas.</p> <p>Watering to maintain the level of water in swimming pools shall occur only when essential.</p>
<p>2 – UP TO 20% WATER USE REDUCTION</p>	<p>Drought Watch</p> <p>Dry season starts in June or later</p> <p>Rainfall at 71-85% of normal</p> <p>Average SS well levels at 91-100% of normal (18.2-20.1 ft)</p> <p>WBE/WBW well levels at 91-100% of normal (WBE is 5.2-5.6 ft and WBW is 5.1-5.6 ft)</p> <p>9P2/SS4 gradient at 91-100% of normal (2.8-3.0 ft)</p>	<p>Up to 3 days per week landscape irrigation when using potable water; no more than 15 minutes per day per station.</p> <p>Car washing is only permitted using a commercial carwash that recirculates water or by high pressure/low volume wash systems.</p> <p>Commercial car wash and laundry systems. Installation of new or replacement non re-circulating water systems in commercial conveyor car wash or commercial laundry systems is prohibited.</p> <p>Use of graywater, as that term is defined in the California Health & Safety Code, or recycled water for irrigation is permitted on any day and at any time, subject only to any permits issued by the County.</p> <p>Construction operations receiving water from a construction meter or water truck shall not use water unnecessarily for any purpose other than those required by regulatory agencies. Construction projects requiring watering for new landscaping materials shall adhere to the designated irrigation requirements set forth in this plan and shall only install native or drought-tolerant plant species.</p> <p>District will commence public outreach campaign regarding water shortage watch restrictions including presentations and/or materials provided to local schools and street signage.</p>

STAGE	CRITERIA	SUGGESTED ACTIONS
<p>3 – UP TO 30% WATER USE REDUCTION</p>	<p>Water Shortage Warning</p> <p>Dry season starts in May or later</p> <p>Rainfall at 56-70% of normal</p> <p>Average SS well levels at 81-90% of normal (16.1-18.1ft)</p> <p>WBE/WBW well levels at 81-90% of normal (WBE is 4.6-5.1 ft and WBW is 4.6-5.0 ft)</p> <p>9P2/SS4 gradient at 81-90% of normal (2.5-2.7 ft)</p>	<p>Irrigation on public medians with potable water is prohibited.</p> <p>Decorative water features that use potable water must be drained and kept dry.</p> <p>Wash only full loads of laundry and/or dishes.</p> <p>Filling, refilling, or replenishing swimming pools, spas, ponds, streams, and artificial lakes is prohibited.</p> <p>Tune-up irrigation system by checking for and repairing leaks and damaged sprinklers.</p> <p>Up to two days per week of landscape irrigation when using potable water; no more than 15 minutes per day per station.</p> <p>Shorten showers and turn off faucets while brushing teeth or shaving.</p> <p>District will expand outreach campaign to include a staffed booth at the weekly Farmer's Market. Water efficient product giveaways will be provided, budget permitting.</p> <p>Fix leaky faucets, toilets, showerheads, pipes, and other water plumbing immediately.</p>
<p>4 – UP TO 40% WATER USE REDUCTION</p>	<p>Drought Emergency</p> <p>Dry season starts in April or later</p> <p>Rainfall at 41-55% of normal</p> <p>Average SS well levels at 71-80% of normal (14.1-16.0ft)</p> <p>WBE/WBW well levels at 71-80% of normal (WBE is 4.1-4.5 ft and WBW is 4.0-4.5 ft)</p> <p>9P2/SS4 gradient at 71-80% of normal (2.2-2.4 ft)</p>	<p>Up to one day per week of landscape irrigation when using potable water; no more than 10 minutes per day per station.</p> <p>Maintenance of existing landscaping necessary for fire protection as specified by the Fire Chief of the Cambria CSD Fire Department; if fire-protection landscaping is not sustainable by irrigation one (1) days per week, irrigation may be increased to not more than two (2) days per week;</p> <p>Maintenance of existing landscaping for erosion control; if erosion-control landscaping is not sustainable by irrigation one (1) day per week, may be irrigated up to two (2) days per week.</p> <p>Implement monthly meter reading; customer notification re: percentage of allocation used</p> <p>Existing pools shall not be emptied and refilled using potable water unless required for public health and safety purposes.</p> <p>No new will serves for projects including pool or spa installation will be permitted.</p> <p>Staff directed to communicate with water users in the 90th percentile of their customer class to help reduce consumption.</p> <p>Previous waivers for watering or water use in excess of drought restrictions will be revoked.</p> <p>Washing of personal vehicles at home (including autos, trucks, trailers, motor homes, boats, or others) is prohibited.</p> <p>Water use allocation per permanent resident: 3 units per month. Commercial water use allocation: 3 units per EDU or fraction thereof; or average of last 12 months water use, whichever is less. Vacation rental allocation: 3 units per month.</p> <p>Upon the declaration of a water shortage emergency, no new water meters allowed, except for health and safety, unless water demand is offset to a net zero increase. Achieving net zero water increase is when potable water use of proposed development is no greater than current demand within the District's service area prior to installation of the new meters. The District will separately develop a "Net Zero Water Increase Program." The objective of the Program shall be to provide a means to continue sustainable growth during continuing water shortage conditions.</p> <p>No new temporary construction meter permits will be issued by the District.</p>

STAGE	CRITERIA	SUGGESTED ACTIONS
5 – UP TO 50% WATER USE REDUCTION	<p data-bbox="290 415 597 478">Extreme Drought Emergency</p> <p data-bbox="290 485 597 537">Dry season starts in March or earlier</p> <p data-bbox="290 579 529 632">Rainfall at 26-40% of normal</p> <p data-bbox="290 674 565 758">Average SS well levels at 61-70% of normal (12.1-14.0 ft)</p> <p data-bbox="290 800 597 915">WBE/WBW well levels at 61-70% of normal (WBE is 3.5-4.0 ft and WBW is 3.4-3.9 ft)</p> <p data-bbox="290 957 578 1010">9P2/SS4 gradient at 61-70% of normal (1.9-2.1 ft)</p>	<p data-bbox="613 279 1484 363">The District will suspend consideration of annexations to its service area unless the annexation increases the water supply available to the District by more than the anticipated demands of the property to be annexed.</p> <p data-bbox="613 369 1097 401">Staff directed to prepare WRF for operation.</p> <p data-bbox="613 415 1484 468">No irrigation of turf, landscapes and/or ornamental gardens with potable water sources.</p> <p data-bbox="613 485 1484 537">Water use for public health and safety purposes only. Customer rationing may be implemented.</p> <p data-bbox="613 554 1052 585">No new construction meters will be issued.</p> <p data-bbox="613 592 1224 623">Dedicated irrigation meters will be locked by CCSD staff.</p> <p data-bbox="613 638 1430 690">Staff directed to perform mandatory water audits for water users in the 90th percentile.</p> <p data-bbox="613 707 1484 760">No replacement water may be provided for ponds or lakes. Aeration equipment should be managed in such a way as to eliminate evaporative loss of water.</p> <p data-bbox="613 777 1484 856">Water use allocation per permanent resident: 2 units per month. Commercial water use allocation: 2 units per EDU or fraction thereof; or 75% of average of last 12 months water use, whichever is less. Vacation rental allocation: 2 units per month.</p> <p data-bbox="613 873 1484 1073">Penalty charges for violation of water use allocations. Water use that exceeds allocation by less than 25% will be subject to a five-hundred percent (500%) surcharge levied on all usage above the customer's allocation. Water use that exceeds allocation by more than 25% will be subject to a one-thousand percent (1000%) surcharge levied on all usage above the customer's allocation. The tiered penalty structure is designed to acknowledge those customers who make a good faith effort to reduce consumption but go over their allocation by a small amount.</p> <p data-bbox="613 1089 948 1121">Staff directed to operate WRF.</p> <p data-bbox="613 1127 1005 1159">No water for commercial car washes.</p> <p data-bbox="613 1165 1341 1197">No planting of new landscaping (seed, sod, or other plant materials).</p>
6 – GREATER THAN 50% WATER USE REDUCTION	<p data-bbox="290 1209 597 1262">Exceptional Drought Emergency</p> <p data-bbox="290 1304 597 1356">Dry season starts in March or earlier</p> <p data-bbox="290 1398 586 1430">Rainfall at <25% of normal</p> <p data-bbox="290 1472 581 1524">Average SS well levels at <60% of normal (≤ 12.0 ft)</p> <p data-bbox="290 1566 602 1650">WBE/WBW well levels at <60% of normal (WBE is ≤ 3.4 ft and WBW is ≤ 3.3 ft)</p> <p data-bbox="290 1692 594 1745">9P2/SS4 gradient at <60% of normal (≤ 1.8 ft)</p>	<p data-bbox="613 1209 1484 1262">All landscape and non-essential outdoor water use for all Customers in all areas of the District's retail water service area shall be prohibited.</p> <p data-bbox="613 1278 1419 1310">Water rationing and penalties for exceeding allocations to remain in effect.</p> <p data-bbox="613 1316 1187 1348">Water use for public health and safety purposes only.</p> <p data-bbox="613 1354 948 1386">Staff directed to operate WRF.</p>

ATTACHMENTS ADDED LATE

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.A.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: July 15, 2021

Subject: Discussion and Consideration of Board Intent to Serve (ITS) Ad Hoc Committee Recommendations from Its Final Report

RECOMMENDATIONS:

The Intent to Serve (ITS) Ad Hoc Committee recommends the Board of Directors review the final recommendations from its final report and discuss and consider implementing the same.

FISCAL IMPACT:

There is no fiscal impact associated with approving the ITS Ad Hoc Committee report.

DISCUSSION:

The Intent to Serve (ITS) Ad Hoc Committee was formed at the December 17, 2020 CCSD Board meeting. The Committee consists of Directors Harry Farmer and Karen Dean. After a few meetings and discussions with staff and legal counsel, the Committee presented a final report (see Attachment 1) at the CCSD Board meeting on June 10, 2021. The Board at that time requested the recommendations in the report be agendaized for discussion and consideration.

Staff recommends the Board discuss and consider the ITS Ad Hoc Committee's recommendations and provide direction to staff as appropriate.

Attachment:

- 1 - CCSD Intent to Serve Letters Ad Hoc Committee Report and Recommendations
- 2 - List of Active ITS – Added Late
- 3 – Non-Active Service Commitments – Added Late

CCSD Intent to Serve Letters Ad Hoc Committee Report and Recommendations

The CCSD Board Ad Hoc Committee on Intent to Serve Letters (ITS), consisting of Director Harry Farmer and Director Karen Dean, was formed during the December 17, 2020 CCSD Board meeting. The original task of this Committee was to research the status of the existing active ITS, to review the Municipal Code Ordinances and District policies related to the ITS, and to develop possible recommendations for Board consideration regarding the methodology for bringing all new connections to the Board for discussion, while also providing public transparency on the background and the requirements for those new connections.

During the CCSD Board meeting of March 11, 2021, an additional task was added to the ITS Ad Hoc Committee, which was to investigate potential action to suspend all Active ITS and the effects of temporarily suspending those ITS. The Committee was advised to work with Staff and District Legal Counsel to look at Active Intent to Serves, Existing Commitments, legal constraints, and what the Board can or cannot do in regards to new connections, transfers, etc., and to make recommendations for possible policy and procedural modifications for the Board to consider.

Our Ad Hoc Committee met several times, including meeting with Staff and Legal Counsel. In addition to receiving updated data on the Active ITS for consideration of a possible recommendation to suspend those letters temporarily, we also received updates on Existing Commitments for Unimproved Single Family Residential, the Cambria West Tract 1804, Unbuilt Active Service Transfers, Unimproved Multi-Family Residential, and Unimproved Commercial from Staff and Legal Counsel, as well as the background on these and what the legal restraints are for them. We researched and discussed with Staff and District Counsel the current policy and procedures on Intent to Serves and on Will Serves, the Municipal Codes regarding new connections, the retrofit and offset program, and other requirements involved with new projects.

The parcels named above as "Existing Commitments" have meters in the ground, no existing structures, and are paying the base bi-monthly rates for water, and therefore are considered active service connections. These are what are being called by the District "Grandfathered" units. To quote the County Growth Management Ordinance, Section 26.01.070(10)a.1.ii:

"Grandfathered" Units in Cambria. Of the total number of dwelling units to be allowed in Cambria each year, the Cambria Community Services District shall reserve eight allocations for parcels certified by the district as having "grandfathered" right to water service and "will serve" letters will be issued to such applicants on a first-come-first-served basis. These grandfathered units shall be allocated as follows: four units for Tract 1804 and four for the remaining units on the grandfather list. This increase shall be re-evaluated once the Cambria Community Services District has lifted the current

moratorium on development that is not considered as grandfathered or active meter status.

The Ad Hoc Committee is not including these “grandfathered” Active Service Connections that are considered Existing Commitments in our recommendations on suspending Active Intent to Serves. We are also not addressing the WWL or future ITS at this time as we are still in a moratorium and no new ITS for new connections are currently being issued. Please note that we will be using the term “Will Serve”, as did the quote from the Growth Management Ordinance above, for the purpose of this report for grandfathered/active service connections that have no structures or improvements to differentiate those projects from the current Active Intent to Serves.

After extensive discussions with Staff and Counsel, as well as research of policies, procedures, and codes, the legal constraints involved with Existing Commitments, the current requirements for projects to be able to move forward, the Ad Hoc Committee has the following recommendations to be brought forward to the Board for discussion and consideration regarding Policy and Procedure modifications, amendments to the Municipal Code, and adjustments for water offsets for future projects.

Recommendation 1:

There are a total of five current Active ITS letters. These include one Single Family Residential, one Multifamily Residential, and three Commercial ITS.

The Single Family Residential ITS expires Sept 2021.

Two of the Commercial ITS expired in 2018, however they had not been notified that the suspension of their ITS from the drought emergency declaration of 2013 had been lifted. The other Commercial ITS expires Dec 2022.

We recommend that the Board discuss and consider temporarily suspending four of the Active ITS listed above, the one Single Family Residential ITS and the three Commercial ITS, until such time that the final results of both the Task 1 & Task 2 of the Instream Flow Study have been completed and accepted.

We are NOT recommending that the Multifamily Residential ITS be included in this action to suspend ITS. This project has already been approved by the California Coastal Commission, and is in the process of addressing all the requirements and conditions that the CCC has placed on this project.

Recommendation 2:

We recommend that a policy be considered for all Will Serves for new projects on the Existing Commitment lists. These are currently unimproved parcels that include grandfathered single family residential meters, Tract 1804, unbuilt active service transfers, Multifamily, and Commercial. These shall be brought before the Board for review and discussion of the status of the project, any legal requirements involved, and for transparency for the public.

(We are not including minor remodels or additions to existing structures in this policy change recommendation.)

Recommendation 3:

We recommend that Municipal Code section 8.04.080.D.4, Procedure for new service from district water and sewer waitlists, be amended to require all applications for projects requiring any EDUs be considered by the Board of Directors. The current Code only requires projects with over 3 EDUs to be considered by the Board.

Recommendation 4:

We recommend that Municipal Code section 8.04.080.E.3 be amended to require all requests for extensions of Intent to Serve letters, regardless of the number of EDUs involved, be considered by the Board of Directors. The current Code only requires project extensions with over 3 EDUs to be considered by the Board.

Recommendation 5:

We recommend that Municipal Code section 8.04.080.H be amended to require extensions of connection permits, regardless of the number of EDUs, be considered by the Board of Directors. The current Code only requires connection permit extensions with over 3 EDUs be considered by the Board.

Recommendation 6:

We recommend that the use of the retrofit points in the points bank from past retrofits be suspended or put on hold, and that any new projects requiring retrofit/offset points for construction obtain them through new verifiable water offsets and retrofits. We further recommend that retrofits upon resale be disconnected from retrofits/offset points due to the difficulty in verification.

Recommendation 7:

We recommend that any new projects on the currently unimproved parcels, as well as tear down/rebuilds, be required to only use non-potable water for outdoor landscape irrigation.

Recommendation 8:

We recommend that all Will Serve or Availability of Water & Sewer notification letters sent to SLO County for Existing Commitments or Grandfathered meters have a statement included that the property has a water meter installed, the property owner has been paying a bimonthly base water charge, and the District is legally obligated to provide water service due to a Settlement Agreement or Active Service Connection prior to the declaration of the Moratorium in 2001.

Respectfully submitted,

Director Karen Dean and Director Harry Farmer

A) SINGLE FAMILY RESIDENTIAL INTENT TO SERVE

POS	Parcel	Owner	Street	Area	Intent To Serve	Expires
1	024.331.032	SETTIMI, JANINE (TRUSTEE)	BURTON DR	LODGE HILL	1 EDU	9/23/2021
1 Total Records Listed						

B) MULTI FAMILY RESIDENTIAL INTENT TO SERVE - AHP

POS	Parcel	Owner	Street	Area	Intent To Serve	Expires
1	013.151.034	CAMBRIA PINES APARTMENTS	SCHOOLHOUSE LN	NORTH LODGE HILL	33 EDUs	2/8/2022
1 Total Records Listed						

C) COMMERCIAL INTENT TO SERVE

POS	Parcel	Owner	Street	Area	Intent To Serve	Expires
1	024.191.052	KINGSTON BAY CAMBRIA LP	LONDONDERRY LN @ ARDATH	LODGE HILL	11.78 EDUs	2/23/2018
2	022.381.002	EADY, PROPERTIES	6276 MOONSTONE BEACH DR	MOONSTONE	6 EDUs	2/23/2018
3	022.123.003	SLO, COUNTY	CORNWALL ST	WEST VILLAGE	1.26 EDUs	12/1/2022
3 Total Records Listed						

7/13/2021

33 CCSD CODE EXHIBIT "B" to 8.04.030 (A)(2),(3) Existing Commitments [Updated 2/4/2021]

Parcel Designation	APN	Location	Status / Notes
Unimproved Single-family Residential Meters	013.051.018	San Simeon Creek Rd.	1.88 EDU, water only (Molinari Agreement)
	013.084.005	Kathryn Dr.	ITS transferred from 024.262.028 11/2000; ITS exchanged for Grandfather from 023.041.045 10/2008
	013.122.005	900 Pineridge Dr. #2	Vacant; Too far from sewer line.
	013.151.023	Schoolhouse Ln.	Vacant, Water
	013.232.004	Wall St.	Vacant, Water + Sewer; Carson Agreement, non-transferrable
	013.323.008	Windsor Blvd.	Transferred Grandfathered Water Service from 024.363.007 6/8/2012. Vacant, Water + Sewer
	013.331.041	Buckley Dr.	Vacant, Water, Meter In Ground
	022.083.033	Canterbury Ln.	Vacant, Water
	022.151.061	Windsor Blvd.	Vacant, Water
	022.283.017	Windsor Blvd.	Vacant, Water
	022.292.003	Leighton St.	Vacant, Water + Sewer
	024.312.026	Linden Ct. (Special Project Area 2)	Vacant, Water + Sewer; 1 EDU Granted by Board Action
	013.081.081	Jordan Rd.	Vacant, Water (Created from split of improved parcel pursuant to settlement agreement and CDP Application A-3-SLO-03-117)
Section Total	13		
EDU Total	12		
Unimproved Commercial <i>Each APN is assigned one (1) commercial EDU unless otherwise noted.</i>	013.101.046	Main St.	Vacant, Water; 1 Commercial EDU
	013.101.072	Main St. Across from Vets Hall	Vacant, Water + Sewer; 3 Commercial EDUs; CCSD Owned
	013.131.038	Rodeo Grounds Rd.	Vacant, Water; 1 Commercial EDU; CCSD Owned
	013.264.021	Center St.	Vacant, Water, 1 Commercial EDU, CCSD Owned, Old Admin Location
	013.251.011	Adjacent to 1880 Main St.	Vacant, Water; 1 Commercial EDU
Section Total	5		
EDU Total	7		
Unimproved Multi-family Residential	023.441.008	Burton Dr.	Vacant, Water + Sewer; 0.72 Commercial EDUs
Section Total	1		
EDU Total	0.72		
Cambria West Tract 1804. <i>Service is subject to the terms and service conditions of the Settlement Agreement and Full Mutual Release dated July 12, 1999, between the District and Cambria West/Leimert ("Leimert"), including payment of connection fees and surcharge fees prior to installation of meters. Satisfaction of the District's Water Conservation and Retrofit Ordinance requirements for retrofit or in-lieu retrofit fees will be required prior to issuance of building permits for residential uses.</i>	013.085.001	6795 Cambria Pines Rd.	Vacant, Water
	013.085.002	6785 Cambria Pines Rd.	Vacant, Water
	013.085.003	6775 Cambria Pines Rd.	Vacant, Water
	013.085.005	6725 Cambria Pines Rd.	Vacant, Water
	013.085.009	6188 Brighton Ln.	Vacant, Water + Sewer
	013.085.012	6735 Kathryn Dr.	Vacant, Water
	013.085.014	6825 Kathryn Dr.	Vacant, Water
	013.085.018	6730 Kathryn Dr.	Vacant, Water
Section Total	8		
EDU Total	8		

34 CCSD CODE EXHIBIT "B" to 8.04.030 (A)(2),(3) Existing Commitments [Updated 2/4/2021]

Parcel Designation	APN	Location	Status / Notes
Parks/Landscape/Irrigation Service Commitments <i>No EDUS assigned. Cannot be used for construction.</i>	013.101.081	Tamson Dr.	Irrigation meter
	013.101.083	Knollwood Dr.	Irrigation
	013.181.025	Rancho Marino	Stockwater, per easement (inactive)
	022.341.034	Worcester Dr.	Andy's Garden
	013.264.023	Center St.	Irrigation
<i>Section Total</i>	5		
EDU Grand Total	27.72		
Unbuilt Active Service Transfers from Exhibit D "Active Service Commitments"	022.053.041	Moonstone Beach Dr	Residential EDU transferred off commercial property APN 013.221.027 leaving .43 EDUs behind; 023.213.001 alternate retirement (2001)
	013.323.007	Windsor Blvd	Residential EDU transferred from residential parcel APN 024.112.028; 024.112.021 alternate retirement (2002)
	024.361.033	Pineridge Dr	Residential EDU transferred from residential parcel APN 022.071.082; sender merged with improved lot and converted to guesthouse; 023.451.006 alternate retirement (2003)
	023.131.014	Ogden Dr at Newhall	Residential EDU transferred from commercial parcel APN 013.151.035 leaving 4 EDUs behind; 024.273.025 and .028 alternate retirement (2005)
	023.068.010	Benson Ave at Ardath	Residential EDU transferred from residential parcel APN 024.311.022; sender merged with improved lot and structures joined to create one SFR and guesthouse (2011)
	023.067.008	Drake St	Residential EDU transferred from residential parcel APN 023.086.039; 023.371.012 alternate retirement (2014)
	022.084.046	Croyden Ln	Residential EDU transferred from residential parcel APN 013.231.002 (2015)
	023.045.044	Castle St	Residential EDU transferred from residential parcel APN 023.333.040; permit in process (2017)
	022.312.038	Worcester Dr at Whitehall Ave	Residential EDU transferred from commercial parcel APN 013.221.023 leaving .43 EDUs behind; 023.118.019 alternate retirement (2019)
<i>Section Total</i>	9		
EDU Total	9		

Non-Active Service Commitments. This category consists of parcels with what the district has determined have pre-existing (grandfathered) commitments for service, but which do not have active service uses. Non-active service parcels are listed by current assessor parcel number (APN), prior APN (if applicable), address, account number and status, including the type (single-family residential, multifamily residential, commercial, or affordable housing) and number of EDUs assigned. Non-active service commitments are subject to minimum bi-monthly billing to maintain commitment status.

Parks/Landscape/Irrigation Commitments. This category consists of water meters installed on a parcel for park irrigation, landscape or agricultural irrigation or stock watering purposes only. Such commitments do not include parks owned by the state of California, the county of San Luis Obispo, or the district. Such commitments do not have any present or future residential or commercial water service entitlement attached, do not have EDUs assigned, and do not include sewer service. Such meters pay for water use only and are separately categorized on Exhibit B.

Unbuilt Active Service Transfers. This designation is assigned to all meters which have been transferred in accordance with 8.04.100 of the CCSD's Municipal Code and remain unbuilt as of the date of this list.

Records added 2/4/2021 per audit of parcel files.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors
FROM: John F. Weigold, IV, General Manager

AGENDA NO. **8.B.**

Meeting Date: July 15, 2021

Subject: General Manager's Report

GENERAL MANAGER:

The District continues its mission of providing water, wastewater treatment, emergency response, facilities, and administrative services. In addition to the daily operations of the Cambria Community Services District (CCSD), the following is an update on some of our current ongoing projects:

Skatepark

Spohn Ranch, our skatepark design contractor, is continuing their work on design and budgeting. They are hoping to have some preliminary drawings this week. They continue to wait on soils test and civil engineering work.

COVID-19

San Luis Obispo County, following the Governor's Executive Order, has eliminated all tier structure and has eliminated the mask requirement for vaccinated individuals in most settings. CCSD, in following California State Division of Occupational Safety and Health (Cal/OSHA) requirements, has also relaxed most restrictions in the workplace - more information on requirements can be found later in this report under Human Resources. Staff has also made preparations for the resumption of in-person meetings dependent on Board action at this meeting.

Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

Grants

CCSD was recently notified that our \$375,000 Stuart Street water tank repair work, selected by Congressman Carbajal for consideration for House funding, has made it into the Congressional Appropriations bill in the House.

HUMAN RESOURCES:

On July 1, 2021, the Cambria CSD Fire Department announced that Fire Captain Dan McCrain has been selected as Morro Bay's new Fire Chief. He was chosen from a pool of over 20 candidates following a comprehensive interview and assessment process. Dan will begin work with the [City of Morro Bay](#) on July 31, 2021.

Morro Bay City Manager, Scott Collins, stated, "I am excited to bring Daniel McCrain onboard at this key time in Morro Bay history. The City is going through some big changes and the Fire Department will play a large role in seeing these challenges and opportunities through successfully. Therefore, we need a strong leader and manager to guide these important efforts by working closely with the Fire Department staff. Daniel is the right person for the job, and I look forward to him joining my executive team and leading the Fire Department."

Dan has over 27 years of fire/paramedic and emergency management service experience, with his last 5 years serving as a Fire Captain/Paramedic with our Department. During his 12-year tenure with Cambria Fire, he oversaw emergency response for his shift, and was in charge of fire prevention, community education, the commercial business inspection program, and coordinating our advanced life support program.

Dan has served the Cambria CSD Fire Department, the CCSD, and the community of Cambria with his commitment to excellence and customer service. Although the CCSD and Cambria CSD Fire Department are truly saddened to see him leave, we could not be more pleased to see him progress in his career and are proud of what he has accomplished.



COVID-19

On June 15, 2021, Cal/OSHA aligned their face covering guidance with the California Department of Public Health and Centers for Disease Control & Prevention, which states that masks are not required for fully vaccinated individuals, except in the following settings where masks are required for everyone, regardless of vaccination status:

- On public transit
- Indoors in K-12 schools, childcare and other youth settings.
- Healthcare settings (including long term care facilities)
- State and local correctional facilities and detention centers
- Homeless shelters, emergency shelters and cooling centers

Masks will no longer be required for vaccinated CCSD employees, but masks will continue to be required for unvaccinated CCSD employees and individuals in indoor public settings and businesses. While unvaccinated employees no longer have to wear masks in many outdoor settings, Cal/OSHA still requires unvaccinated employees to wear face coverings while driving in vehicles unless they are alone, eating or drinking, or require an accommodation. There are currently no restrictions applying to indoor and outdoor settings, with the exception of unvaccinated employees and members of the public being required to wear masks in indoor settings.

There were no extraordinary actions taken by the General Manager this month related to the COVID-19 pandemic, as authorized by Resolutions 09-2020 and 52-2020.

FACILITIES & RESOURCES:

Please refer to the attached report.

Attachments:

- 1 - Facilities and Resources Report
- 2 - Public Record Requests and Responses



- All fire breaks on Fiscalini Ranch have been completed
- FFRP contributed \$6,000 for cost's associated with this years fire breaks



- CCSD Staff continues to work on dead trees along trails. 5 dead trees were cut and chipped on Fiscalini Ranch.



- CCSD Staff and a local Contractor continue to work on weedabating CCSD owned parcels through out town.



55 CCSD Parcels are on the weedabatement list this year:

013.084.054	023.353.057	024.242.025
013.101.072	023.381.049	024.273.006
013.131.038	023.492.001	024.273.025
013.151.045	023.492.002	024.273.026
013.301.018	023.492.006	024.273.028
022.053.046	023.492.018	024.301.004
022.063.001	023.492.020	024.322.004
022.093.011	023.492.027	024.322.010
022.151.050	024.031.007	024.322.012
022.151.051	024.034.035	024.322.017
022.212.036	024.062.021	024.353.029
022.271.036	024.123.006	023.492.007
022.333.010	024.162.011	023.492.021
022.343.036	024.181.016	023.492.026
023.115.007	024.181.028	023.492.032
023.214.048	024.181.033	024.181.050
023.353.012	024.181.039	024.181.053
023.353.034	024.181.048	
023.353.049	024.181.049	

- A large willow fell across the Santa Rosa Creek Trail. The willow tree was also blocking access to Waste Water's lift station.
- CCSD Staff cut and chipped up the tree.



Public Record Requests and Responses

The District responded to four (4) Public Record Request since May 29, 2021 by the following citizens:

06/07/21 Lynette Dias - Please provide a Fire Department Report for a fire that happened last week at 480 Cambridge.

On 6/08/21, the CCSD responded to Ms. Dias' 06/07/21 Public Records Request with the following:

Attached please find CMB Incident 2021006845.

06/11/21 Eric Bolton - Hello Ms. Terterian, I'm a new Cambria resident. Sometime in the 1930's / 1940's, my grandfather Robert Burdette Utter owned two different parcels of land in Cambria. The first was a lot near downtown, which he sold in order to purchase a larger lot in the Lodge Hill area. The state bought the second lot under eminent domain when they improved and rerouted Highway 1. I'm wondering if there might be a record of these land purchases, and where they were located. It's something my mother, his daughter, has often wondered about. I stopped by the office, but see it's still closed due to Covid. Any assistance or suggestions you can offer would be greatly appreciated. Obviously, there's no hurry, and I'm not sure even if I'm reaching out to the proper department. Thanks, Eric Bolton.

On 6/14/21, the CCSD responded to Mr. Bolton's 06/11/21 Public Records Request with the following:

The Cambria Community Services District was formed in 1976, we would therefore not have any of the State's eminent domain records.

06/17/21 Tina Dickason - Good afternoon, Ossana, Please provide any/all comments made by agencies and members of the public, relating to the CCSD's Draft Urban Water Management Plan. Thank you, Tina Dickason

On 6/24/21, the CCSD responded to Ms. Dickason's 06/17/21 Public Records Request with the following:

Attached please find the documents responsive to your request.

Combined written comments 5.20.21

Combined written comments 6.10.21

Combined written comments 6.17.21

07/01/21 Special Districts Transparent California - I am requesting a copy of **Cambria Community Services District's** Employee Compensation Report for the 2020 calendar year under the provisions of California Govt. Code §§ 6250 - 6270, the California Public Records Act.

The purpose of this request is to obtain records which provide a complete and comprehensive account of **Cambria Community Services District's** total costs

associated with employee full names and compensation. Specifically, this request seeks an accounting, by full name and job title, of total gross wages paid to each employee and the total cost incurred by the employer for providing retirement and health benefits.

As a reminder, per Gov. Code § 6252(e) and § 6254.9(d), public records are defined broadly to encompass, among other things, all information stored in a computer database.

In an effort to standardize how this information is reported, please include the following categories in your response:

- Employee Name (full name, including first and last)
- Position/Job Title (“City Manager”, “Police Officer”, etc.)
- Annual Salary Minimum & Maximum
- Total Regular Pay
- Overtime Pay
- Other Pay (any additional forms of pay that are not reported in Regular Pay)
- Total Retirement Cost (All forms of employer-paid retirement contributions, deferred compensation, etc., including Unaccrued Actuarial Liability if applicable)
- Total Health Cost (All forms of employer-paid health and welfare benefits, such as health, dental and vision insurance benefits.)

In the event **Cambria Community Services District** is not in possession of a record of this nature, we request copies of any other record or records that contain information, even if only in part, that is responsive to the purpose of this request — employee name in conjunction with their compensation data for the 2020 year. Please provide the requested materials or, per § 6253(c), a timeline along which they will be made available by, no later than ten days from the date of this request. Per § 6253.9(a), we ask that you provide the records in an **Excel spreadsheet format**.

As a reminder, § 6253.1 instructs public agencies to "**assist** requester in finding records and information that are responsive to the request or to the purpose of the request."

Please feel free to contact me with any questions that you might have.

Thank you. Best Regards, Special Districts Transparent California
specialdistricts@transparentcalifornia.com

On 7/6/21, the CCSD responded to Special Districts Transparent California's 07/01/21 Public Records Request with the following:

- Below are the attachments responsive to your request:
- 2020 Comp Report Employee & Department
- 2020 SCO Compensation Report

BOARD OF DIRECTORS' MEETING – JULY 15, 2021

FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF JUNE 2021

The Expenditure Report for the month of June 2021, is delayed due to fiscal year end closing. This report will be presented to the CCCS Board of Directors at the August 12, 2021 meeting.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF JUNE 2021

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the meeting month, number of meetings attended and the total compensation for each CCSD Director.

Director Name	Meeting Month	Number of	Amt Per	Total
Farmer, Harry	May-21	5	\$ 100.00	\$ 500.00
Howell, Donn	May-21	6	\$ 100.00	\$ 600.00
Steidel, Cynthia		0	\$ 100.00	\$ -
Dean, Karen		0	\$ 100.00	\$ -
Gray, Tom	May-21	5	\$ 100.00	\$ 500.00
Total		16		\$ 1,600.00

AVAILABLE CASH BALANCES AS OF JUNE 2021

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,730,942.79
Money Market	\$ 2,938,449.82
Local Agency Investment Fund (LAIF)	\$ 3,863,032.11
Total	\$ 8,532,424.72

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of June 30, 2021, was \$8,532,424.72.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 216,322.10
Veterans Hall	\$ 4,710.20
Health Reimbursement Account (HRA)	\$ 72,073.23
Total	\$ 293,105.53

At this time, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases and carefully monitor their respective budget(s).

Staff submitted a reimbursement request for COVID-19 costs to FEMA. The next step in the process is for FEMA to determine if the costs submitted are eligible for reimbursement, which continues to be under review. Staff will report on the outcome as information becomes available.

In late January 2021, CCSD facilities and equipment were damaged by the significant rain and windstorm activity. The total costs are still under evaluation, as damages are still being assessed. The initial estimate is projected to be \$400,000 or greater. Staff is continuing to work with County of San Luis Obispo Office of Emergency Services to determine if State or Federal disaster relief will be granted.

NEW FINANCIAL SYSTEM UPGRADE - STATUS

Staff and the Tyler Ad-hoc Committee have continued routine conference calls with Tyler Technologies, in developing the next steps required for implementation. During the month of June 2021, the Project Accounting, Work Orders, Fixed Assets and Bank Reconciliation were configured for use. The Accounts Receivable module will be configured in mid-July 2021.

ANNUAL AUDIT – STATUS

Staff is working with the Auditor, to prepare the FY 2019/2020 financial audit. The fieldwork portion of the audit was completed in early May 2021. The auditor is preparing draft financial statements.

Utilities Report for July 2021

Department Activities for the Month of **June**

Wastewater Treatment Plant (WWTP)

Cleaning and preparations for future upgrades at the WWTP continues. Staff drained and cleaned two effluent ponds. The sludge that was exposed generated some odors but issues were cleared after a few days.

Collection System

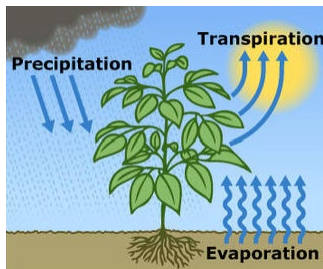
Routine line jetting and cleaning continues. Our staff cleaned the lines crossing the Fiscalini Ranch all the way through to Lift Station A (at Nottingham Ave and Leighton St). The guys also cleared a chunk of concrete as they were cleaning Moonstone Beach Dr.



Figure 1 Effluent Basin #2

Tech Talk Topic – Evapotranspiration

In general, evapotranspiration is the sum of evaporation and transpiration. Evaporation is the process of turning liquid into vapor. Heat and atmospheric conditions cause water in our creeks to turn to vapor. Transpiration is the process of water movement through vegetation mainly through its leaves, stems and flowers. Evapotranspiration is defined as the water lost to the atmosphere from the ground surface through a combination of these two processes. This factor plays a role in water conservation through irrigation practices as evapotranspiration rates vary in regions within our County. In our area, evapotranspiration rates are generally lower than in the inland areas of the County. Consider this when you adjust your irrigation controls. This and other devices such as soil moisture meters will contribute to water smart irrigation. For more information on this topic see the link to the California Irrigation Management Information System (CIMIS). <https://cimis.water.ca.gov/>



Water Department

With the cessation of San Simeon Creek flow at Palmer Flats (as of May 27) San Simeon Well # 1 is now available for production. Prior to operation, raw sample obtained and analytics confirmed the absence of bacteriological constituents.

Our water system SCADA upgrade nearly complete and is transitioning into “soft” integration and operator training.

Staff is replacing non-working angle stops (valve before meter) in preparation for the meter upgrade. Our new accounting system has gone through multiple rounds of billing and is poised for the transition to the new meter system. Staff will bring the proposed meter upgrade project to the Board for consideration in August.

Staff pulled new chemical lines and upgraded disinfection valving at the Santa Rosa Well #4 site in preparation for dry season diversion.



Figure 2 - Blow Off Leak at Victoria Way



Figure 3 - Distribution system leak on Weymouth

Leak repairs continue to take place. One leak of note, as shown in Figure 3, took place at Weymouth on 6/24/2021.

Water Supply Status

As of June 30, the CCSD has diverted 26% of the annual San Simeon Creek and 28% of the annual Santa Rosa Creek allocations, with 77% of total production coming from the San Simeon Creek aquifer. San Simeon Creek well levels are still trending below average (see attached

charts). Additional well level data and production summary reports are available on the website at www.cambriacsd.org/water-data.

Water Department Activities and Tasks for June 2021:

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	417
Customer assists for high water usage on customer side of meter	9
Locking/Unlocking Water Meters	0
Meter Shut-Off/Turn-On at Owner's Request	4
Repairs of distribution system leaks	7
After-Hours System Alarm Responses	1
USA Locations	39
Water Service Line Information Requests	1
Customer Service Line/Meter Maintenance	1
Flume Installation Assistance	3
Hydrant Testing/Maintenance*	0
Back-up Generator maintenance/testing	0
Water Service Line Upgrade for fire flow	1
Angles tops Replaced	3

*Additional information regarding the Department's hydrant maintenance program can be found at www.cambriacsd.org/water.

Water Reclamation Facility

Staff is continuing basic maintenance and monitoring.

Of note, staff is repairing cabinet and weather stripping for the UV/ Oxidation device, and also obtaining proposals for replacement of human machine interface (HMI) and other devices damaged by prolonged exposure to coastal weather.

The scheduled June audit of R/O treatment trains has been postponed until July, awaiting materials which were unavailable for procurement prior to originally scheduled audit.

Conservation & Permits

The Instream Flow Study Request for Proposals (RFP) closed June 1st with one eligible proposal received. Because the proposal's cost estimate exceeds the budget requested for Fiscal Year 2021/2022, staff will be presenting the proposal and a recommended budget adjustment to the Finance Committee in the coming weeks.

The RFP for the Zone 2 to Zone 7 Santa Rosa Bridge Water Line project was released in June and four bids were received. The lowest bidder has been awarded the contract, and the bid received is within budget. This project replaces the temporary pipeline currently laid across the pedestrian bridge with a permanent 12" pipeline suspended from the bridge on the down stream side. Contract negotiations are in progress and work should be completed by October 15, 2021.

Permit counter activity for the month of June includes the following:

Assignments (16 To Date In 2021)

APN 023.215.049	Farrell to Sullivan/Harris	Waitlist No. 334
APN 022.192.035	Evans to Weinell	Waitlist No. 214

Transfers (4 To Date In 2021)

Voluntary Lot Mergers (2 To Date In 2021)

Will Serves for Remodels, Active Service Transfers, & Grandfathers (21 To Date In 2021)

Stone/Gannage	022.283.014	5110 Nottingham	Full Demo & Rebuild
Singer/Greenfield	023.033.018	1022 Kenneth	Bed & Bath Addition
Sayles/Blair	023.302.037	2710 Trenton	New Garage & Addition
Bergen/Low	023.272.004	2587 Romney	Interior & Exterior Remodel
Lucero/Low	023.114.033	1875 Chester	Garage Conversion to Guesthouse

Vacation Rental Will Serves (19 to Date in 2021)

1980 Sherwood
2380 Adams
5201 Plymouth

Retrofit Verifications (26 To Date In 2021)

2182 Blythe	2211 Sherwood
1011 Suffolk	5060 Pine Knolls
484 Worcester	

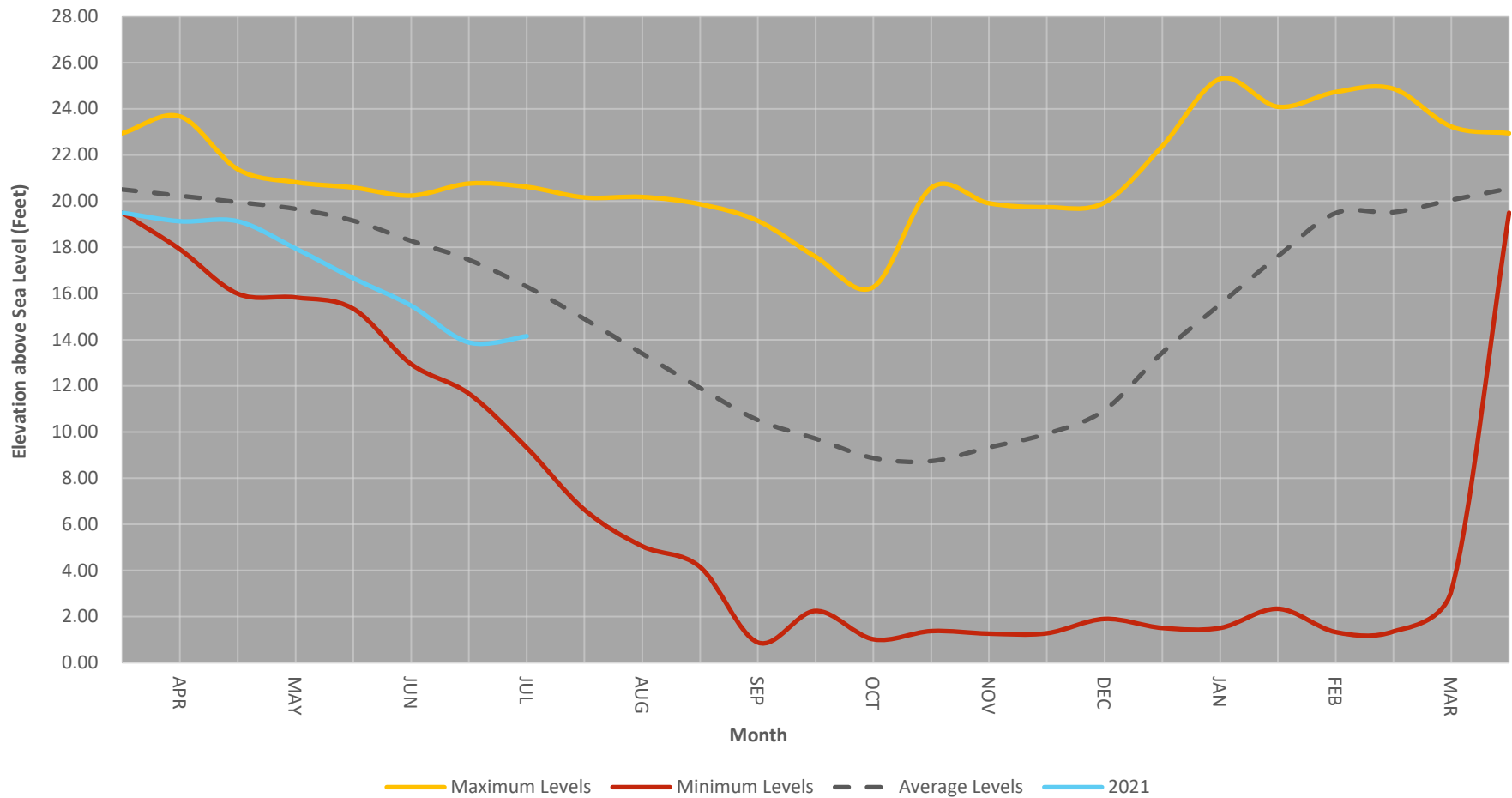
Water Line/Meter Replacement (1 to date in 2021)

2148 Andover Service Line Upgrade for Fire Flow

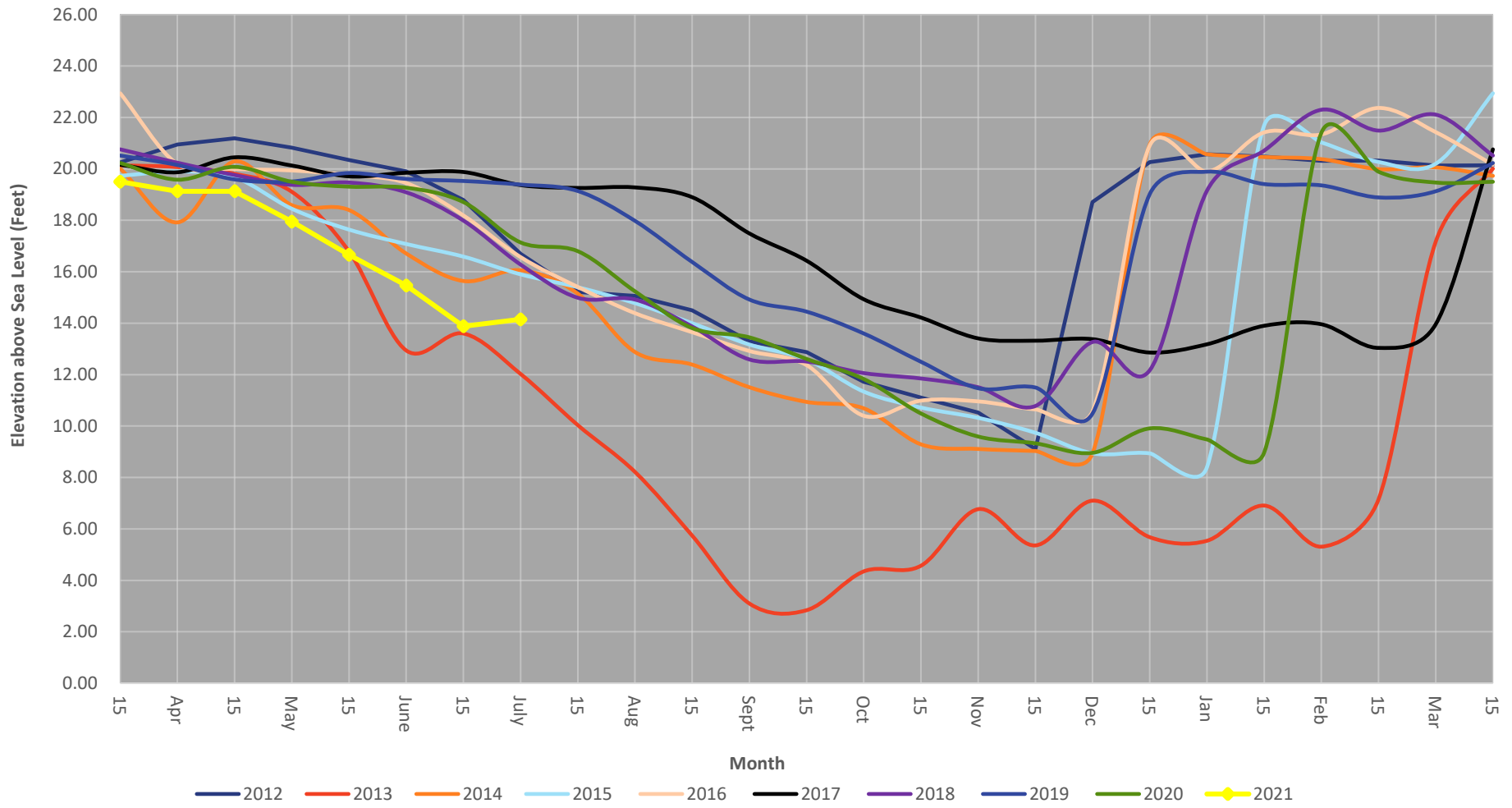
Attachment:

Attachment 1 – Water Charts and Graphs (ADDED LATE)

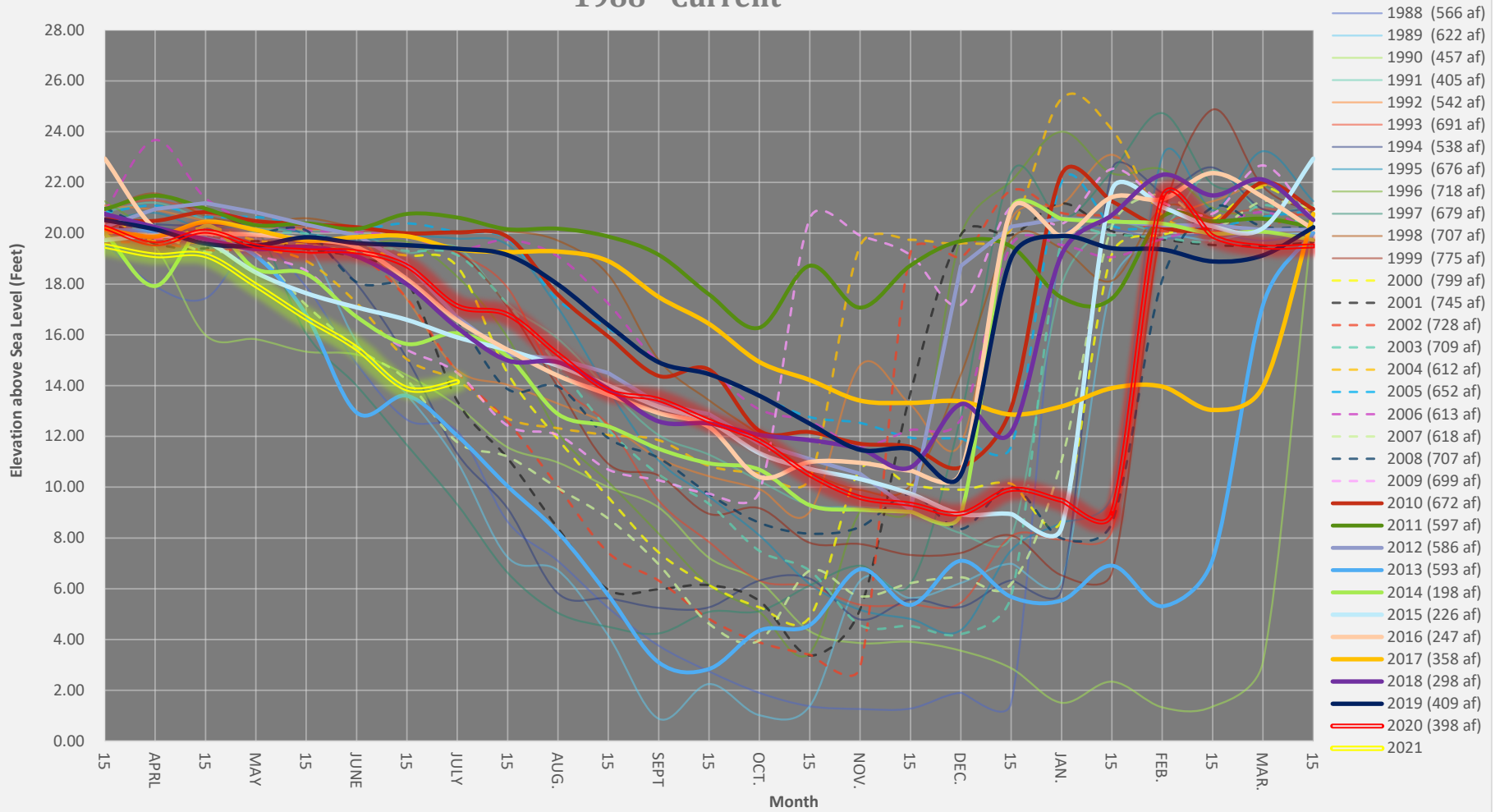
San Simeon Creek Well Levels Mid-March 2021 levels to date and 1988 to Current Min, Max, & Average

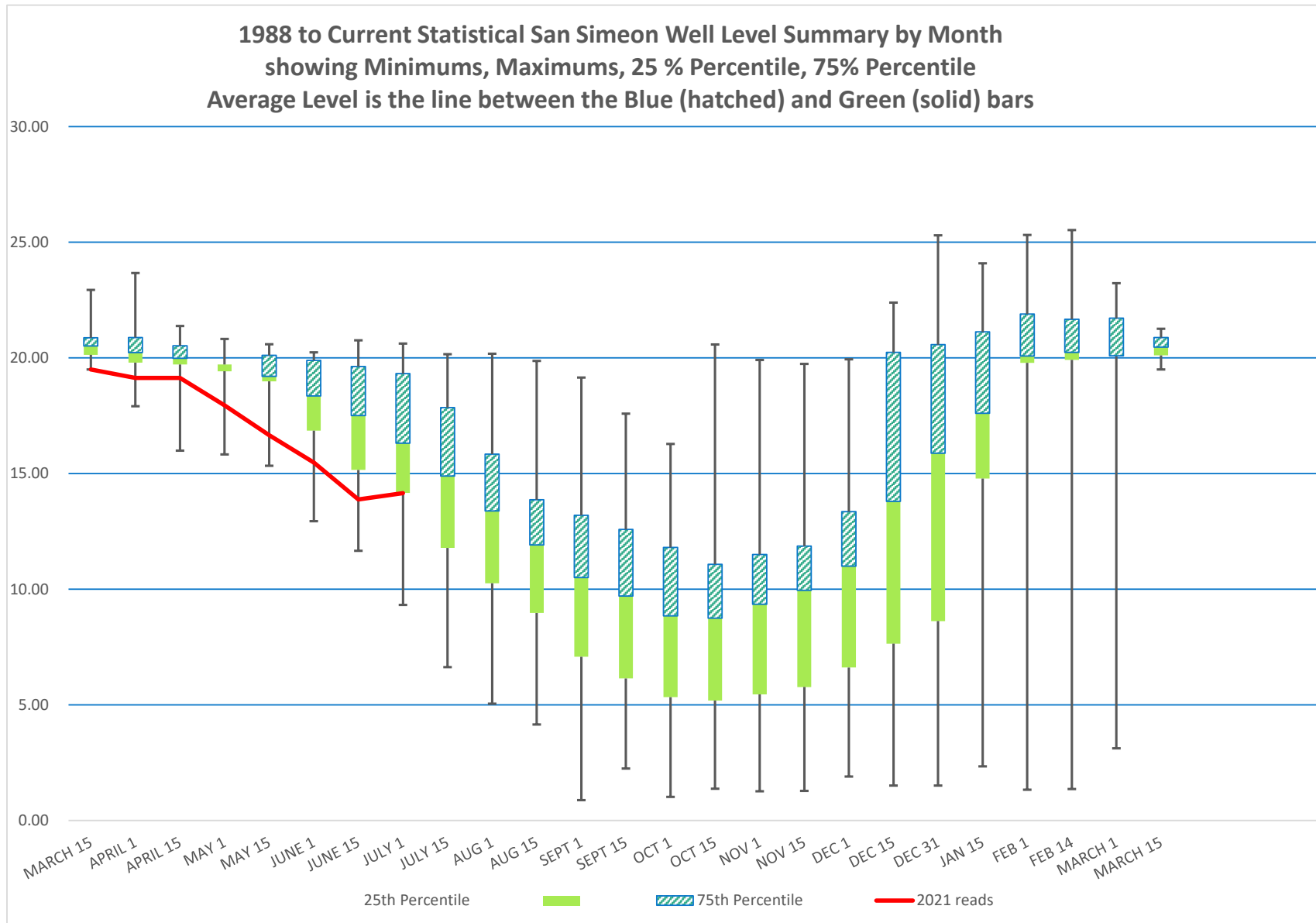


San Simeon Creek Well Levels Last 10 years March 2012 - Current

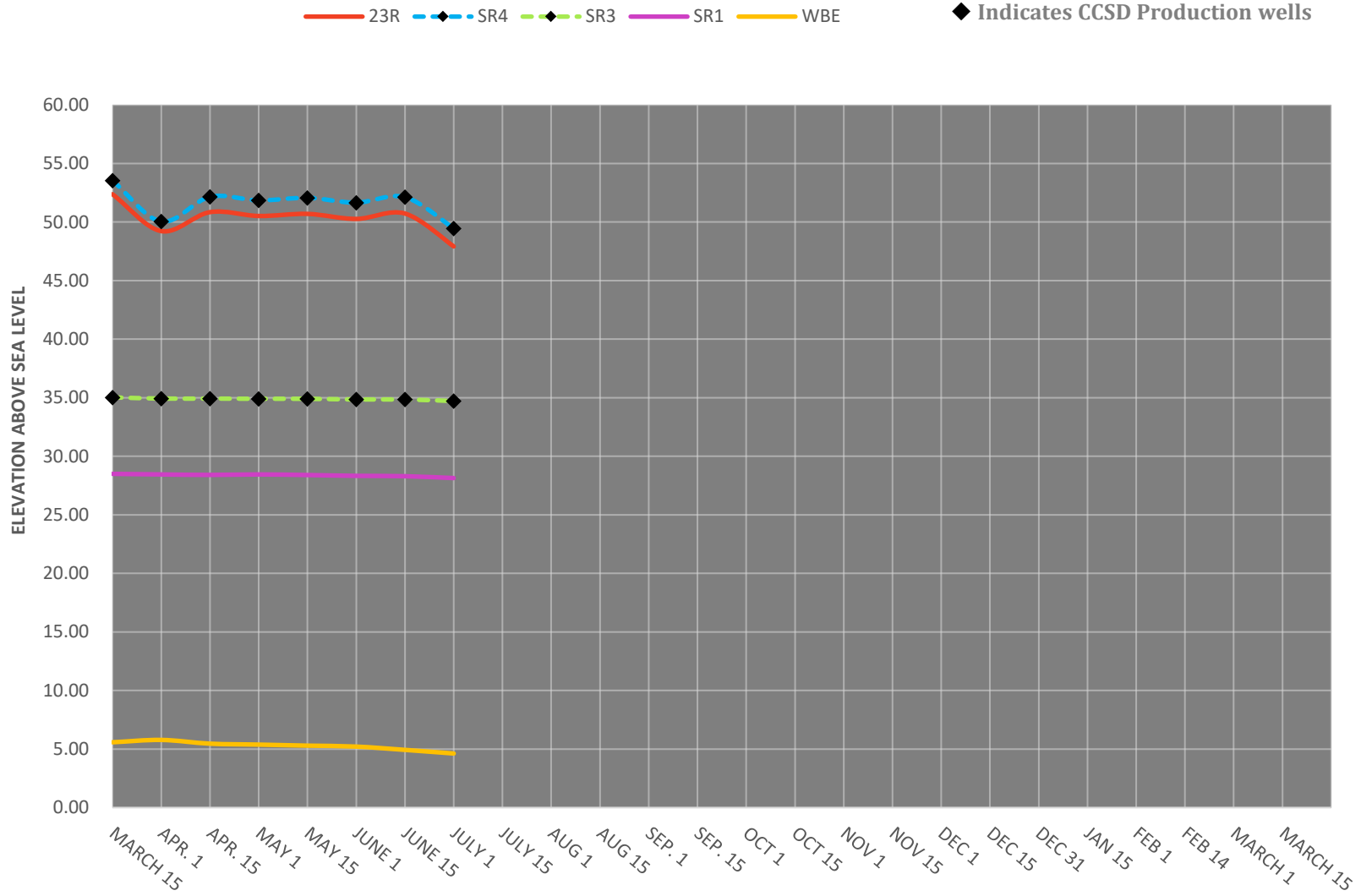


San Simeon Creek Well Levels 1988 - Current





SANTA ROSA CREEK WELL LEVELS March 15th, 2021 - Current



7/1/21

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 7/1/21

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	35.50	83.42	47.92	
SR4	32.55	82.00	49.45	
SR3	19.58	54.30	34.72	
SR1	18.26	46.40	28.14	
21R3	8.70	12.88	4.18	Meter read 45082 CF
WBE	12.25	16.87	4.62	
WBW	12.81	17.02	4.21	

AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 = 31.43 FEET
CCSD SANTA ROSA WELL SR4 = 49.45 FEET

SAN SIMEON CREEK WELLS

16D1	8.20	11.36	3.16	
MW4	12.59	15.95	3.36	
MW1	16.69	42.11	25.42	
MW2	16.20	38.10	21.90	
MW3	21.31	49.56	28.25	
9M1	37.31	65.63	28.32	
9P2	12.00	19.11	7.11	
9P7	12.13	20.69	8.56	
9L1	19.72	27.33	7.61	
RIW	15.84	25.41	9.57	
SS4	16.92	25.92	9.00	SS4 to 9P2 Gradient = + 1.89
MIW	16.90	29.89	12.99	
SS3	19.82	33.73	13.91	
SS2	18.66	33.16	14.50	
SS1	18.33	32.37	14.04	
11B1	31.03	105.43	74.40	
11C1	24.77	98.20	73.43	
PFNW	21.39	93.22	71.83	
10A1	30.01	78.18	48.17	
10G2	22.34	62.95	40.61	
10G1	20.79	59.55	38.76	
10F2	29.17	66.92	37.75	
10M2	27.66	55.21	27.55	
9J3	20.42	43.45	23.03	
lagoon	20.51			mitigation erosion none

AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS3 = 14.15 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 7/1/21

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

2021
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	

2021
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	

