



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF SEPTEMBER 19, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, September 19, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, Utilities Department Manager Jim Green and Facilities & Resources Manager David Aguirre.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D President's Report

There was no President's Report.

1.E Agenda Review

President Gray asked for any agenda review items. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Dean congratulated AGP technician Jesse, who got married this weekend.

Director Farmer reported that September 21, 2024, is the United Nations International Day of Peace.

Vice President Scott stated that the Policy Committee meeting on September 26, 2024, has been cancelled.

3. PUBLIC SAFETY

3.A Sheriff's Department Report

Commander Stuart MacDonald provided a brief report on recent Sheriff's Department activities in Cambria for August.

Public Comment: none.

3.B CCSD Fire Chief's Report

Fire Chief Burkey provided a brief report on recent Fire Department activities in Cambria for August.

Public Comment: none.

4. PUBLIC COMMENT

Dennis Dudzik, Cambria

5. MANAGER REPORTS

5.A General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment: none.

5.B Facilities & Resources Manager's Report

Facilities & Resources Manager Aguirre provided a summary.

Public Comment:

Christine Heinrichs, Cambria

5.C Finance Manager's Report

Administrative Department Manager Fritz provided a summary of the Utilities Report.

Public Comment: none.

5.D Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Report.

Public Comment:

Gordon Heinrichs, Cambria

Christina Galloway, Cambria

6. CONSENT AGENDA

6.A Consideration to Adopt the August 2024 Expenditure Report

6.B Consideration to Adopt the August 8, 2024 and August 15, 2024 Regular Meeting Minutes

6.C Consideration to Approve an Amendment to the General Manager Position Description

6.D Consideration of Adoption of Resolution 30-2024 Approving an Agreement with Umpqua Bank for the Commercial Card Program

6.E Consideration of Adoption of Resolution 31-2024 Declaring Office Furniture Surplus Property and Authorizing Sale by the General Manager

Director Dean requested to pull consent agenda item 6C.

Director Thomas stated that the August 15, 2024, minutes are incorrect under the President's Report.

President Gray stated it should read, "He stated that reading of written correspondence aloud during Board meetings will be at the President's discretion."

Public Comment: none.

Director Dean moved to approve the consent agenda items 6A, 6B, 6D, and 6E.

Vice President Scott seconded the motion.

President Gray stated that this would include one change to the minutes as described in the discussion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Director Thomas requested that 7B be moved to the first regular business item.

The Board of Directors agreed.

General Manager McElhenie introduced item 6C and provided a summary.

Director Dean stated that the amendment restricts the General Manager's role in achieving the goals and objectives of the District's Strategic Plan when we also assign him other goals beyond the Strategic Plan. She suggested adding, as directed by the Board, to the sentence. She stated that this is not a policy and that the General Manager's position description is under the Board's purview.

District Counsel stated that this doesn't fit within the Policy Committee's purposes and responsibilities. It's a position description, but the Board has discretion.

Vice President Scott stated that the Policy Committee reviewed the CSDA Policy Handbook to see if the District needs those policies. There was a policy on the list that's named The Role of the General Manager. After further review of that policy and with many discussions with the General Manager, the Policy Committee decided that the District didn't need a policy, and the best way to underscore that the position of General Manager would include the suggested revision. The committee believed that the Board would consider their proposal and either approve or deny the suggested revision.

The Board of Directors held a discussion.

Public comment: none.

Director Thomas moved to approve the amendment to the General Manager position description, with the change that the policy execution read "assisting the CCSD Board of Directors and other community stakeholders, identify, work toward, and achieve the District's Strategic Plan."

Vice President Scott seconded the motion.

President Gray offered an amendment to read "assisting the CCSD Board of Directors and other community stakeholders, identify, work toward, and carry out the District's Strategic Plan."

Director Thomas and Vice President Scott accepted the amendment.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:44 p.m.

The Board of Directors reconvened the meeting at 2:55 p.m.

7. REGULAR BUSINESS

7.A Discussion and Consideration of Approval of a Partnership between SLOCOG and the CCSD for the Installation and Operation of Eight DC Electric Vehicle Fast Chargers in the Cambria Veterans' Memorial Hall Parking Lot

This was discussed as the second regular business item.

General Manager McElhenie introduced the item and provided a summary.

Tim Gillham from SLOCOG and Tom Hickey from SLO County Air Pollution Control District were available via Zoom to answer questions.

Public comment:
Gordon Heinrichs, Cambria

Director Dean moved to approve a partnership between SLOCOG and the CCSD for the installation and operation of eight DC electric vehicle fast chargers in the Cambria Veterans' Memorial Hall parking lot.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7.B Discussion and Consideration of Approval of an Agreement for Consultant Services with Spohn Ranch, Inc. for Preparation of Plans and Specifications for the Cambria Skatepark

This was discussed as the first regular business item.

General Manager McElhenie introduced the item and provided a summary.

Aaron Spohn was available via Zoom to answer questions.

Public comment:
Juli Amodei, Cambria

Director Thomas moved to approve an Agreement for Consultant Services with Spohn Ranch, Inc. for preparation of plans and specifications for the Cambria Skatepark.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7.C Discussion and Consideration of Adoption of Resolution 32-2024 Approving a First Amendment to Lease Agreement with Linnvestments, LLC

This was discussed as the third regular business item.

General Manager McElhenie introduced the item and provided a summary.

Public comment: none.

Director Farmer moved to adopt Resolution 32-2024, approving a First Amendment to the Lease Agreement with Linnvestments, LLC.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

8. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items. There were none.

Confidential Administrative Assistant Dodson announced the October Board meeting agenda items.

9. ADJOURN TO CLOSED SESSION

**9.A PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to
Government Code Section 54957(b)(1)
Title: General Manager**

District Counsel stated that the Board of Directors will now adjourn to a closed session for a Public Employee Performance Evaluation, pursuant to Government Code Section 54957(b)(1). The position title is General Manager.

Public comment:
Christina Galloway, Cambria

President Gray adjourned the meeting at 3:38 p.m.

For further details on the CCSD meeting, please visit the District's website.