

CAMBRIA COMMUNITY SERVICES DISTRICT POLICY COMMITTEE

REGULAR MEETING

Thursday, December 30, 2021

2:30 p.m.

**1. OPENING**

A. CALL TO ORDER Chairman Howell called the meeting to order at 2:30 p.m.

B. ESTABLISH A QUORUM

A quorum was established.

Committee members present - Donn Howell (Chair), Gordon Heinrichs, Claudia Harmon, Ted Key and Debra Scott

District staff present – General Manager John Weigold and Board Secretary Ossana Terterian, Chief Hollingsworth

C. CHAIRMAN'S REPORT

Chairman Howell announced that he has been elected Board president so he has resigned as Policy Committee Chair in order to give his full focus to the president's job. He outlined the process for electing a Vice Chair and a Secretary for the committee. The Board has not appointed a Board member to be liaison to the committee at this time so the Vice Chair elected by the committee will lead the meetings. He described the responsibilities of both the Vice Chair and the Secretary. He offered to be a unofficial liaison between the committee and the Board until the Board appoints an official Chair. The committee members thanked Chairman Howell for his past support and work with committee.

D. COMMITTEE MEMBER COMMUNICATIONS

There were none.

E. PUBLIC COMMENT NOT ON AGENDA ITEMS

There was no public comment.

**2. CONSENT AGENDA**

A. Consideration to Approve the December 8, 2021 Special Meeting Minutes

Member Harmon motioned to accept the minutes as written. Member Scott seconded the motion. Motion passed – Ayes – 4 Nays – 0

**3. REGULAR BUSINESS**

A. Election of a Vice-Chair and Secretary

The Chair asked for nominations for Vice-Chair for the committee. Member Harmon nominated Member Heinrichs for the position of Vice-Chair. Since Member Heinrichs was the only member nominated for Vice-Chair, the Chair asked for a motion to appoint Member Heinrichs as the Vice-Chair. Member Harmon motioned to appoint Member Heinrichs as the Vice-Chair of the committee. Member Scott seconded the motion. The motion passed. Ayes - 4 Nays - 0

The Vice-Chair asked for nominations for Secretary for the committee. Member Harmon nominated Member Scott for the position of Secretary. Since Member Scott was the only member nominated for Secretary, Vice-Chair Heinrichs asked for a motion to appoint Member Scott to the position of Secretary. Member Harmon motioned to appoint Member Scott as the Secretary of the committee. Member Key seconded the motion. The motion passed. Ayes - 4 Nays - 0

#### B. Discussion and Consideration of 2022 Policy Committee Meeting Dates

Member Scott motioned that the Policy Committee Dates for 2022 be held at 3:00 p.m on the 4<sup>th</sup> Thursday of each month with the exception of November and December. The dates of the meetings are scheduled for:

January 27, 2022	July 28, 2022
February 24, 2022	August 25, 2022
March 24, 2022	September 22, 2022
April 28, 2022	October 27, 2022
May 26, 2022	December 1, 2022
June 23, 2022	December 29, 2022

The motion was seconded by Member Key. The motion passed. Ayes - 4 Nays - 0.

#### C. Discussion and Consideration of Policy 1040.2 - Responding to Correspondence to the Board Prior to Sending it Back to the Board

The draft revisions to the policy were presented by the Ad hoc committee made up of Members Key and Scott. Members made suggestions for slight revisions. Member Scott will make the suggested revisions and forward the finalized draft to Board Secretary Ossana Terterian for future review by the Board. Member Key motioned to accept the draft policy changes with the suggested minor revisions and forward it to the Board for consideration. Member Harmon seconded the motion. The motion passed. Ayes - 4 Nays - 0.

#### D. Discussion and Consideration of a Final Version of a Policy Regarding Climate Change

Member Key presented the proposed revisions to the policy regarding climate change. Discussion ensued among the members of the committee. Public comment was offered by a member of the public. Member Harmon commented and motioned to postpone consideration of this policy until the next regularly scheduled Policy Committee meeting so that further amendments may be incorporated into the policy. Member Scott seconded the motion. The motion passed. Ayes - 4 Nays - 0.

#### E. Discussion and Consideration of Policy 2300 -- Emergency Preparedness

The policy 2300 was presented by Vice-Chair Heinrichs who invited the other members and Chief Hollingsworth to comment. Discussion ensued. Chief Hollingsworth suggested several additions to the policy but commented that the policy as written was strong and much needed. Member Harmon made some suggestions for revisions to the policy. Member Key motioned to postpone consideration of the policy until the next regularly scheduled committee meeting so that further amendments may be added. Member Harmon seconded the motion. The motion passed. Ayes – 4 Nays – 0.

#### 4. FUTURE AGENDA ITEMS

Policy Regarding Climate Change

Emergency Preparedness Policy 2300

CCSD Policy Manual review

#### 5. ADJOURN

Member Harmon motioned for the meeting to be adjourned. Member Key seconded the motion. The motion passed. Ayes – 4 Nays – 0. Vice-Chair Heinrichs adjourned the meeting at 4:32 p.m.