



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF OCTOBER 22, 2024, REGULAR FINANCE COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Finance Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Tuesday, October 22, 2024, at 10:00 AM

#### **1. OPENING**

##### **1.A Call to Order**

Chairman Gray called the meeting to order at 10 a.m.

##### **1.B Establishment of Quorum**

A quorum was established.

Committee members present: Chairman Tom Gray, Cheryl McDowell, David Pierson, Karen Chrisman, Keith Hinrichsen and Scott McCann.

Staff present: Matthew McElhenie, General Manager, Haley Dodson, Confidential Administrative Assistant, and Denise Fritz, Administrative Department Manager.

##### **1.C Chair Report**

Chairman Gray discussed the timing of the next meeting in December.

**1.D Ad Hoc Subcommittee Report(s):** No reports.

**1.E Committee Member Communications:** No reports.

#### **2. PUBLIC COMMENT:**

A written comment was received but the subject matter was not within the jurisdiction of the committee. The comment is posted on the CCSD website.

#### **3. CONSENT AGENDA**

##### **3.A Consideration to Approve the September 24, 2024 Regular Meeting Minutes**

Minor changes were made as requested by Chair Gray and Member Chrisman.

Mr. Pierson moved to approve the minutes.

Mr. McCann seconded the motion.

Motion passed 5-0.

#### **4. REGULAR BUSINESS**

##### **4.A Discussion and Consideration of the Fiscal Year 2024/2025 First Quarter Budget Report and Staff Recommendation**

Ms. Fritz reviewed the changes to the budget in the 1<sup>st</sup> quarter. Mr. Hinrichsen asked for clarification on a number of items in the budget and Ms. Fritz provided the clarity. Chair Gray asked what the difference was between the Original Budget column and the Current Total Budget column. Ms. Fritz clarified that the Current Total Budget includes the encumbrances brought forward at the end of the previous fiscal year. Mr. McElhenie then reported that there are probable significant cost increases in several of the enterprise projects listed in the CIP. There followed a discussion on the replacement of the customer water meters and the time and monies needed to get that project completed.

Mr. Pierson moved to forward the report to the Board of Directors recommending approval.

Mr. Hinrichsen seconded the motion.

Motion passed 5-0.

#### **4.B Discussion and Consideration of Proposed Funding Framework for Skatepark Maintenance**

Dick Clark, President of the Cambria Community Council (CCC), presented the possible funding of the skate park maintenance through an annuity. The annuity would use both the restricted and unrestricted funds currently held by the CCC, a total of \$62,000, to fund \$4,000 in maintenance each year. Combined with the \$1,000 pledge from the Cambria Lions Club would provide a budget of \$5,000 per year. Mr. McElhenie reported the CCSD staff is prepared to track all skate park costs for the first 5 years following construction to get a reasonable budget for the years following. There was then a discussion on who would hold and invest the \$62,000, the CCSD or the CCC.

Mr. Pierson moved to recommend the proposed funding framework for skatepark maintenance to the Board of Directors using the combined funds of \$5,000 for the maintenance of the skate park. The \$62,000 would be held and invested by the CCC.

Ms. McDowell seconded the motion.

Motion passed 5-0.

#### **5. FUTURE AGENDA ITEM(S)**

Chairman Gray asked for any future agenda items. Mr. Pierson requested the CIP items for the Veterans' Hall be updated and reviewed at the next meeting. Ms. McDowell asked for an update on the Veterans' Hall fee changes.

#### **6. ADJOURN**

Chairman Gray adjourned the meeting at 11:20 a.m.