



CAMBRIA COMMUNITY SERVICES DISTRICT

MEETING	TIME & DATE	LOCATION
Board of Directors	1:00 PM Thursday, December 12, 2024	Cambria Veterans' Memorial Hall 1000 Main Street, Cambria, CA 93428

AGENDA

Regular Board Meeting

December 12, 2024 1:00 PM

In person at:

**Cambria Veterans' Memorial Hall
1000 Main Street, Cambria, CA 93428**

AND via Zoom at:

Please click the link to join the webinar: [HERE](#)

Webinar ID: 821 5434 1356

Passcode: 150418

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

1. OPENING

1.A Call to Order

1.B Pledge of Allegiance

1.C Establishment of Quorum

1.D Report from Closed Session

1.E President's Report

1.F Agenda Review

1.G Discussion and Consideration of Election of Officers

2. ACKNOWLEDGEMENTS

3. BOARD MEMBER COMMUNICATIONS

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

4. PUBLIC SAFETY

4.A Sheriff's Department Report

4.B CCSD Fire Chief's Report

5. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Written comments should be submitted to the Confidential Administrative Assistant via email or the [submission portal](#) at least 24 hours before the Board meeting. Written comments will not be read aloud during the meeting. Individuals submitting written comments are encouraged to provide their full name and contact information (such as an email address or phone number). Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information will be redacted by District staff for privacy purposes prior to distribution and posting. Please do not include any other information in your communication that you do not want to be made public, since written comments are public records. The written comments submitted at least 24 hours in advance will be compiled and distributed to all Board members and posted on the website 24 hours before the Board meeting for review and will be available in hard copy at the meeting.

6. MANAGER REPORTS

6.A General Manager's Report

6.B Facilities & Resources Manager's Report

6.C Finance Manager's Report

6.D Utilities Report

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

7.A Consideration to Adopt the November 2024 Expenditure Report

7.B Consideration to Adopt the November 14, 2024 and November 21, 2024 Regular Meeting Minutes

7.C Consideration of Adoption of Resolution 34-2024 Amending the CCSD Salary Schedule

7.D Consideration of Adoption of Resolution 38-2024 Authorizing an Application for Assistance to Firefighters Grants Program for Training Costs

8. REGULAR BUSINESS

8.A Receive a Presentation from Upper Salinas - Las Tablas Resource Conservation District Regarding a Habitat Restoration Project for the Fiscalini Ranch Preserve

8.B Discussion and Consideration of Standing Committee Chair and Liaison Appointments

8.C Discussion and Consideration of Adoption of Resolution 35-2024 Amending the Board and Standing Committee Bylaws, Adoption of Resolution 36-2024 Establishing the 2025 CCSD

Regular Board Meeting Schedule, and Adoption of Resolution 37-2024 Establishing the 2025 CCSD Standing Committee Meeting Schedule

- 8.D** Discussion and Consideration to Direct Staff to Advertise for Positions on the Standing Committees
- 8.E** Presentation on the Results of the District-Wide Staff Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis and Discussion and Consideration to Appoint an Ad Hoc Committee

9. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- 9.A** Finance Committee's Report
- 9.B** Policy Committee's Report
- 9.C** PROS Committee's Report
- 9.D** Resources & Infrastructure Committee's Report
- 9.E** Other Liaison Reports & Ad Hoc Committee Reports

10. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote.

11. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **1.G**

FROM: Matthew McElhenie, General Manager

Meeting Date: December 12, 2024 Subject: Discussion and Consideration of Election of Officers

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

Section 1.4 of the Board of Director Bylaws states that the President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

(a) Board Members shall rotate into the positions of Board President and Vice President, with the Board Member serving the longest since elected as President and the Board Member with the subsequent longest tenure on the Board serving as Vice President. Following such Board Members' one year of service in each position, the Board Member serving as Vice President shall rotate to the position of President, and the Board Member who has served as President shall rotate back to the position of Board Member. The Board Member who has served the next longest then rotates into the position of Vice President. In the event one or more Board Members are eligible to become President or Vice President and were last voted into office at the same election, the open position shall first go to the Board Member who received the most votes in that election, followed by the Board Member who received the next highest number of votes. Any Board Member may decline their appointment as President or Vice President. The appointment of officers shall be subject to the affirmative vote of the Board.

It is recommended that the Vice President of the Board of Directors open, accept nominations, close, and take a roll call vote for the office of President of the Board of Directors. The new President will then open, accept nominations, close, and take a roll call vote for the office of Vice President.

ATTACHMENTS:

1. [CCSD Board of Director Bylaws](#)



Cambria Community Services District Board of Director Bylaws

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in all matters, except as specified herein.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December, and the term of office shall commence immediately upon election and continue until replaced.
 - (a) Board Members shall rotate into the positions of Board President and Vice President, with the Board Member who has served the longest since elected serving as President and the Board Member with the next longest tenure on the Board serving as Vice President. Following such Board Members' one year of service in each position, the Board Member serving as Vice President shall rotate to the position of President, and the Board Member who has served as President shall rotate back to the position of Board Member. The Board Member who has served the next longest then rotates into the position of Vice President. In the event one or more Board Members are eligible to become President or Vice President and were last voted into office at the same election, the open position shall first go to the Board Member who received the most votes in that election, followed by the Board Member who received the next highest number of votes. Any Board Member may decline their appointment to the position of President or Vice President. The appointment of officers shall be subject to the affirmative vote of the Board.
- 1.5 The President or his or her designee is the official spokesperson for the Board in response to communications regarding the position of the Board on relevant District issues and is the point person and contact for intergovernmental relations.

2. MEETINGS

- 2.1 The Board shall comply with the provisions of the Ralph M. Brown Act (Government Code Section 54950 et seq.) concerning the calling and conduct of public meetings.
- 2.2 Regular meetings of the Board of Directors shall be on the second and third Thursday of each calendar month in the Veterans Memorial Hall, located at 1000 Main Street, Cambria, unless otherwise directed by the Board of Directors. The time for holding Regular meetings of the Board of Directors shall be established by resolution.
- 2.3 For regular meetings, a block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes unless extended

or shortened at the President's discretion. During general public comment:

- a) Board Members may briefly respond to statements or questions from the public;
- b) At the President's discretion, Board Members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
- c) The President of the Board or a Board majority in an open session may take action to direct staff to place a matter on a future agenda.

2.4 Meeting Length. The business at regular meetings of the Board of Directors, including any scheduled closed sessions, shall be conducted for no more than a three-hour period, unless extended by a four-fifths (4/5th) vote of the Board. In the event there are remaining items on the agenda at the end of the three-hour period, the Board may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Board of Director's business is discussed and to protect against fatigue in discussing and deciding important District issues.

2.5 Board Members shall attend all regular and special meetings of the Board unless excused for emergencies or other good cause.

- a) Good cause for absence includes circumstances of which the President of the Board is notified prior to the meeting. Good cause also includes Board-authorized meeting absences, such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.
- b) A Board Member who is absent for good cause may notify the President by electronic transmission, telephone communication, or letter. The President shall notify the General Manager and the Board of all absences that are excused for good cause. The minutes shall indicate whether an absence was excused.
- c) A Board Member vacancy shall occur upon the happening of any of the events set forth in Government Code Section 1770.

2.6 The President shall conduct all meetings in a manner consistent with the policies of the CCSD. The President shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board and shall announce the Board's decision on all subjects. On roll call, the maker of the motion shall be called first, the Board Member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made or seconded the motion.

2.7 A majority of the total membership of the Board shall constitute a quorum for the transaction of business. A majority of the total membership of the Board is sufficient to do business; however, all actions require a unanimous vote if only three attend. When there is no quorum for a regular meeting, the President, Vice President, or any Board Member shall adjourn such meeting, or, if no Board Member is present, the Confidential Administrative Assistant shall adjourn the meeting.

2.8 A roll call vote, if required by law, shall be taken upon votes on ordinances and resolutions and shall be entered in the minutes of the Board showing those Board Members voting aye, voting no, and those abstaining or absent. Unless a Board Member states that they are not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, their silence shall be recorded as a vote of abstention.

2.9 Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video recording device in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a

disruption of the proceedings.

- 2.10 All video recording devices shall remain stationary and shall be located and operated from behind the public speaker's podium once the meeting begins. The President retains the discretion to alter these guidelines, including the authority to require that all recording devices be located in the back of the room.

3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. An item placed on an agenda in this manner shall only be removed by the General Manager in cooperation with the President and Vice President. Any Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.
- 3.2 Those items considered to be of a routine and noncontroversial nature are placed on the Consent Agenda. These items shall be approved, adopted, and accepted by one motion of the Board of Directors.
 - a) Board Members may request any item listed on the Consent Agenda be removed from the Consent Agenda, and the Board will take action separately on that item.
 - b) A Board Member may ask a question for clarification on any item on the Consent Agenda. The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda.
 - c) When a Board Member wishes to pull an item simply to register a dissenting vote, the Board Member shall inform the presiding officer that he or she wishes to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the Confidential Administrative Assistant will register a "no" vote in the minutes.
- 3.3 No Board action may be taken on an item not on a posted agenda, except as set forth in Government Code Section 54954.2(b).

4. PREPARATION OF MINUTES

- 4.1 The minutes of the Board shall be kept by the Confidential Administrative Assistant.
- 4.2 The Confidential Administrative Assistant shall be required to make a record only of such business as was actually voted upon by the Board and, except as provided in Sections 4.3 and 4.6 below, shall not be required to record any remarks of Board Members or any other person.
- 4.3 Any Board Member may request for inclusion in the minutes brief comments pertinent to an agenda item only at the meeting in which the item is discussed.
- 4.4 Written comments delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall be maintained as a separate public record.
- 4.5 The Confidential Administrative Assistant shall attempt to record the names and general place of residence of persons addressing the Board and the title of the subject matter to which their remarks are related.
- 4.6 Whenever the Board acts in a quasi-judicial proceeding, the Confidential Administrative Assistant shall create a record of a summary of the testimony of the witnesses.

5. MEMBERS OF THE BOARD OF DIRECTORS

- 5.1 Information that is exchanged before meetings shall be distributed through the Confidential Administrative Assistant, and all Board Members will receive all information being distributed.
- 5.2 Board Members shall at all times conduct themselves with courtesy to each other, to staff, and to members of the audience present at Board meetings.
- 5.3 At the President's discretion, District Counsel shall act as parliamentarian. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 12th Edition for matters on which Rosenberg is silent) shall govern the Board of Directors in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, any special rules of order the Board may adopt and any statutes applicable to the CCSD that do not authorize the provisions of these Bylaws to take precedence.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Board Members have no individual authority. As individuals, Board Members may not commit the CCSD to any policy, act, or expenditure.
- 6.2 All members of the Board of Directors shall exercise their independent judgment on behalf of the interests of the entire District, including the residents, property owners, and the public as a whole. Board Members do not represent any fractional segment of the community, but are instead a part of the body which represents and acts for the community as a whole.
- 6.3 The Board of Directors shall adopt policies for the operation of the District, including, but not limited to, administrative policies, fiscal policies, personnel policies, and purchasing policies.
- 6.4 The primary responsibilities of the Board of Directors are:
 - a) The formulation and evaluation of policy;
 - b) Monitoring the CCSD's progress in attaining its goals and objectives;
 - c) Appointment, oversight, and evaluation of a General Manager to handle all matters concerning the operational aspects of the CCSD; and
 - d) Appointment, oversight, and evaluation of a District Counsel to handle all matters concerning the legal aspects of the CCSD.

7. BOARD MEMBER GUIDELINES

- 7.1 Board Members, by making a request of the General Manager, shall have access to information relative to the operation of the CCSD. If the General Manager cannot provide the requested information in a timely manner, the General Manager shall inform the individual Board Member why the information is not or cannot be made available.
 - (a) When a Board Member requests information, the path of communication shall be Board to General Manager, then General Manager to Staff.
 - (b) For posted agenda items, if a substantial amount of information that would take a significant amount of time to compile is being requested by an individual Board Member for agenda items, and the information being provided either in a written staff report or verbally at the Board meeting is not deemed sufficient to make a decision on that agenda item, a request by a

Board Member can be made to bring that agenda item back to a future Board meeting by making a motion and receiving an affirmative vote for that action to be placed back on an agenda as soon as reasonably possible.

- 7.2 Individual Board Members should not involve themselves in the day-to-day operations of the District. Their primary role is to participate in the process of establishing the District's policies and goals. The General Manager is responsible for implementing those policies and goals.
- 7.3 Personnel matters and other operational issues that may be of concern to individual Board Members should be addressed through the General Manager. Individual Board Members shall not involve themselves or interfere in personnel matters.
- 7.4 The General Manager shall take direction and instruction from the Board of Directors as a body when it is sitting in a duly convened meeting. Individual Board Members should refrain from giving orders or instruction to the General Manager or any subordinates of the General Manager.
- 7.5 When presented with questions or complaints from citizens or staff related to operational or personnel matters, Board Members should listen to the concerns expressed and either (1) confer with the General Manager or District Counsel, as appropriate, or (2) refer the individual to the General Manager for resolution of their concerns.

8. BOARD MEMBER COMPENSATION

- 8.1 Board Members may receive compensation of one hundred dollars (\$100.00) for each authorized day of service rendered as a Board Member.
- 8.2 The following are authorized meetings for which a Board Member may be compensated:
 - a) Regular Board meetings.
 - b) Special Board meetings.
 - c) Standing Committee meetings of which the Board Member is a Committee member.
 - d) Participation in a training program on a topic that is directly related to the District, provided that the Board of Directors has previously approved the Member's participation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's participation at the next Board meeting following the training program.
 - e) Representation of the District at a public event, provided that the Board of Directors has previously approved the Member's representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the public event.
 - f) Representation of the District at a public meeting or a public hearing conducted by another public agency, provided that the Board of Directors has previously approved the Member's representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the public meeting or public hearing.
 - g) Representation of the District at a meeting of a public benefit non-profit corporation on whose Board the District has membership, provided that the Board of Directors has previously approved the Member's representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the corporation's meeting.
- 8.3 Board Member compensation shall not exceed six days of service in any calendar month.
- 8.4 Board Member compensation shall not exceed \$100.00 per day or \$600.00 per month.
- 8.5 Each Board Member is entitled to reimbursement for travel, meals, lodging, and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board

pursuant to Government Code Section 53232.2.

- 8.6 Board Members shall provide brief reports on meetings attended at the expense of the District at the next regular Board meeting, as provided by Government Code Section 53232.3.

9. STANDING COMMITTEES

- 9.1 Standing committees are those committees created by formal Board action that have continuing subject matter jurisdiction, regularly established meeting schedules, and one Board Member as a non-voting chairperson who does not count toward a quorum. The General Manager is an ex-officio non-voting member of all standing committees and does not count toward a quorum.
- 9.2 The following shall be the standing committees of the District:
- a) Finance;
 - b) Resources & Infrastructure;
 - c) Policy; and
 - d) Parks, Recreation and Open Space
- 9.3 Committee Rules:
Members' terms and method of appointment, along with detailed rules and procedures for committees, are contained in the Standing Committee Bylaws, a Board-approved set of guidelines and expectations for committees.
- 9.4 Meetings:
- a) All committees shall comply with the provisions of the Ralph M. Brown Act concerning the calling of public meetings and with the Board and Standing Committee Bylaws.
 - b) A written report shall be prepared for each committee meeting by the Chair and forwarded to the Board of Directors. A recording of each meeting will be made available on the District's website.
 - c) With the exception of the Board Member serving as a non-voting Committee Chair, Board Members may attend meetings of the District's standing committees as observers only and shall not participate in such meetings.

10. AD HOC COMMITTEES AND LIAISON APPOINTMENTS

- 10.1 The President or a majority of the Board may create ad hoc committees consisting of two Board members in accordance with the provisions of the Brown Act from time to time with specific focus and duration, as required. Ad hoc committees shall meet on an as-needed basis.
- 10.2 The tasks of the ad hoc committee shall be outlined at the time of appointment, along with expected deliverables and an estimated completion date. The committee shall be considered dissolved when its final report has been made.
- 10.3 The President or a majority of the Board may appoint a liaison to an organization, group, non-profit, or other agency. The role of the liaison is to observe the meetings of those entities to which they are appointed as liaison and report back to the Board on the discussions and actions taken during those meetings on topics that relate to the community and the District. The liaison is not an official spokesperson of the Board at these meetings and shall not speak as such without prior Board approval. Any personal opinions or comments made by the liaison shall include the statement that it is their own personal opinion and does not reflect the opinion of the entire Board. Their comments shall not undermine the decisions adopted by the Board or commit the Board to

any action or policy.

- 10.4 The Board-appointed liaison may prepare and submit a written report for each meeting attended and forward it to the Confidential Administrative Assistant for inclusion in the appropriate agenda.

11. BOARD BYLAW REVIEW POLICY

- 11.1 Subject to Section 3.1, the Board Bylaws shall be reviewed annually at the first regular meeting in January, after which amendments to the Bylaws may be considered for adoption by the Board.

12. COMPLIANCE WITH FEDERAL AND STATE LAW

- 12.1 If it is determined any of these Bylaws conflict with Federal or State rules or statutes, the Federal or State rules or statutes will apply.
- 12.2 These Bylaws are for the purpose of providing guidance to the Cambria Community Services District Board of Directors in the performance of their duties.
- 12.3 These Bylaws are not intended to amend any laws governing the behavior of any individual Board member in a private capacity. All Board members will comply with all Federal and State laws governing their conduct in the performance of their duties.

CAMBRIA Community Services District

Tuesday, December 3, 2024

Time Period: (Month)	Nov 1-Nov 30, 2024	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	231	26	39	49	55	12
CFS: Last Year	251	26	28	48	69	22
Assault/Battery:						
CFS	4					
Disturbance:						
CFS	18					
Burglary:						
CFS	1					
Theft:						
CFS	1					
Vandalism						
CFS	2					
Mail Theft:						
CFS	0					
Phone Scam:						
CFS	0					
Suspicious Circs:						
CFS	9					
Enforcement Stops:						
CFS	20					
Preventative Patrol Activity:						
CFS	14					

Notable:

FIRE CHIEF REPORT

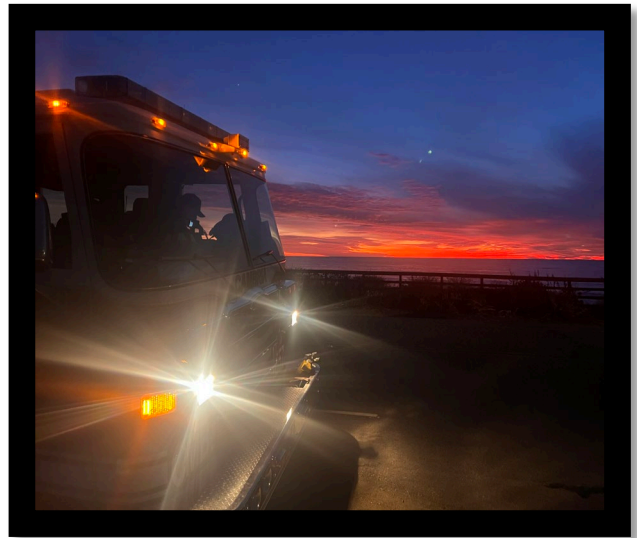
November 2024

More detailed information is available at <https://www.cambriacsd.org/monthly-stats>

For questions/concerns/comments, please contact:
Fire Chief Michael Burkey at: mburkey@cambriacsd.org

Incidents:

- **Fires:**
 - 2
- **Medical Emergencies:**
 - 47
- **Hazardous Conditions:**
 - 2
- **Public Service Assists:**
 - 33
- **False Alarm:**
 - 7
- **Total Incidents:**
 - 91



Comparison Information

Residents: 53

Non-Residents: 27

November 2023 total: 93

Year to date total 2024: 920

Year to date total 2023: 971

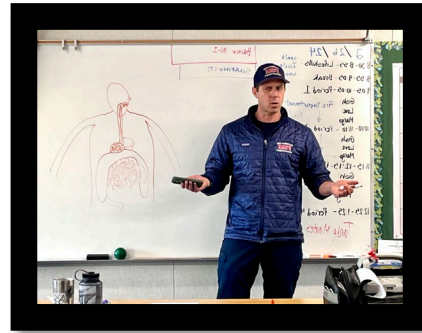


Training

- 102.5 total hours
- EMS-Infectious Control
- Elevator Rescue
- Command and Control
 - High Angle Rescue
- Fire Behavior
 - Reading Smoke

Public Education

- Station tours
- Hands only CPR Demo (CCHD)
- Cambria Christmas Market



Public Service

- Business Inspections:
 - 4
- Defensible Space/Residential Inspections:
 - 4
- Smoke Detector Changes
 - 4

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors
FROM: Matthew McElhenie, General Manager

AGENDA NO. **6.A.**

Meeting Date: December 12, 2024

Subject: General Manager's Report

The District continues to provide water, wastewater collection and treatment, emergency response, facilities, and administrative services. The following is an update on some of our ongoing projects and activities.

Meet General Manager

On Wednesday, December 18, 2024, from 8:30 a.m. to 7:00 p.m., I will be working out of the Cambria Veterans' Memorial Hall and would love to meet you and hear your thoughts on everything, Cambria. We will provide coffee and snacks, and as always, he welcomes your feedback and ideas.

CCSD Office Closure for the Christmas Holiday

The Cambria Community Services District (CCSD) administrative office will be closed on Wednesday, December 25, 2024, in observance of Christmas Day. For any Water and Wastewater emergency services during this time, please contact our 24-hour main line at (805) 927-6223. The office will reopen on Thursday, December 26, 2024, at 9:00 a.m.

CCSD Office Closure for New Year's Day

Please be advised that the CCSD administrative office will be closed on Wednesday, January 1, 2025, in observance of New Year's Day. For any Water and Wastewater emergency services during this time, please contact our 24-hour main line at (805) 927-6223. The office will reopen on Thursday, January 2, 2025, at 9:00 a.m.

Notice of Public Hearing Regarding Proposed Solid Waste Rate Adjustment

On November 21, 2024, the Board of Directors approved the enclosed Proposition 218 Notice regarding Mission Country Disposal's Solid Waste Collection and Disposal rate increase request and scheduled a Proposition 218 Hearing on [January 16, 2025](#), at 10:00 a.m., at 1000 Main Street Cambria, CA 93428, or [online](#).

At the Public Hearing, the Board will consider all public comment in support of and in opposition to the Proposed Rate Adjustment and whether or not a Majority Protest exists pursuant to the California Constitution. If approved, the Proposed 2025 Rate Adjustment would become effective on January 1, 2025 and annual adjustments would be effective each January 1 of 2026, 2027, 2028 and 2029.

To view the Notice of Public Hearing Regarding Proposed Solid Waste Rate Adjustment, please visit our [website](#).

Additional Information on Mission Country Disposal Solid Waste Rate Adjustment and Proposition 218 Hearing

We wanted to clarify the details surrounding Mission Country Disposal's (MCD) recent proposal to increase the solid waste rate.

On [November 14, 2024](#), the Cambria Community Services District (CCSD) Board of Directors received a presentation from R3 Consulting Group, Inc. and MCD regarding a proposed solid waste and recycling

collection rate increase for MCD. The Board thoroughly reviewed and discussed the proposal but did not determine MCD’s rate adjustments. Please take a moment to review Staff Report 4A, which is included in the agenda packet on our [website](#). Additionally, you can access the meeting recording [here](#).

On [November 21, 2024](#), the CCSD Board of Directors approved the Proposition 218 Notice related to MCD’s rate increase request and scheduled a Proposition 218 hearing for January 16, 2025, at 10:00 a.m. Please take a moment to review Staff Report 7F, which is included in the agenda packet on our [website](#). Additionally, you can access the meeting recording [here](#).

The CCSD is responsible only for conducting the Proposition 218 process. CCSD staff posted the [Notice of Public Hearing Regarding Proposed Solid Waste Rate Adjustment](#) on the District’s website following the CCSD Board of Directors' approval of the Proposition 218 Notice related to MCD’s rate increase request. To further support the community, the District chose to keep the franchise fee at 6%, even though we were offered the option of increasing it to 10%. Additionally, customers qualifying for PG&E’s low-income California Alternate Rates for Energy (CARE) program can enroll in CCSD’s Low-Income Wastewater Utility Rate Reduction Program. Upon enrollment, they are also automatically eligible for the trash rate reduction.

If you have any questions or need assistance enrolling in the CCSD’s [Low-Income Wastewater Utility Rate Reduction Program](#), we are here to help. Please feel free to contact us at (805) 927-6223.

Learn more about eligibility for the CARE program and apply [here](#).

Sand for 24/25 Storm Season

In preparation for the upcoming storm season, free sand is available to help protect our community from potential flooding and erosion. This resource is available to all Cambria residents who may need it.

Details:

- **Location for Sand Pickup:** 2021 Rodeo Grounds Road and Lampton Park (at the corner of Lampton and Windsor)
- **What to Bring:** Please bring your own shovel, containers, or bags for transportation. **Note: Tractors are not allowed to remove sand from the district’s sand locations.** While sandbags are not provided at the Cambria Fire Department, they can be purchased at most local hardware stores.

We encourage everyone to take advantage of this opportunity to safeguard your properties and be well-prepared.

For additional information about emergency preparedness in Cambria, click [here](#).

Public Record Requests

The Cambria Community Services District received one Public Record Request since November 15, 2024.

Date	Name	Public Record Request	District Response Date	District Response
11/15/2024	Cheryl McDowell	Please furnish me with the Vincent vs CCSD court records, including any settlement.	11/20/2024	The District does not keep litigation files in the ordinary course of business. However, you may obtain these records directly from the court.

Enclosures: Notice of Public Hearing Regarding Proposed Solid Waste Rate Adjustment

Notice of Public Hearing Regarding Proposed Solid Waste Rate Adjustment

Property Owners and Tenants - Customers:

This notice is intended to inform you that Cambria Community Services District (“District”) will hold a public hearing regarding rate Adjustments (the “Proposed Rate Adjustment”) proposed by Mission Country Disposal for properties and customers receiving solid waste, recycling, and green waste services within the District. The Proposed Rate Adjustment will be considered by the District Board of Directors (“Board”) at the date, time, and location specified below. Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- The Date, Time, and Place of the Public Hearing;
- The Reason for the Proposed Rate Adjustment;
- The Effective date of the Proposed Rate Adjustment;
- The Basis for the Proposed Rate Adjustment; and
- The Majority Protest Procedures.

NOTICE OF PUBLIC HEARING

The Public Hearing for the Proposed Rate Adjustment within the District limits will be held on:

Date: January 16, 2025 Time: 10:00 a.m.

Place: 1000 Main Street Cambria, CA 93428

Or online as listed below:

Please click this URL to join.

<https://us06web.zoom.us/j/87104323005?pwd=tOtHebcC36aqLTA1dqEP3g7IUAp5mX.1>

Passcode: 573106

Or One tap mobile:

+16699006833,,87104323005# US (San Jose)

+16694449171,,87104323005# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 669 444 9171 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782

or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000

or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968

or +1 309 205 3325 or +1 312 626 6799

Webinar ID: 871 0432 3005

International numbers available: <https://us06web.zoom.us/j/kerWuLDTGb>

At the Public Hearing, the Board will consider all public comment in support of and in opposition to the Proposed Rate Adjustment and whether or not a Majority Protest exists pursuant to the California Constitution (as described below). If approved, the Proposed 2025 Rate Adjustment would become effective on January 1, 2025 and annual adjustments would be effective each January 1 of 2026, 2027, 2028 and 2029.

Reason For and Basis of the Proposed Rate Adjustments

The Proposed Rate Adjustment for 2025 is based on the Garbage Company’s documented cost of providing solid waste services and is a 12.59% increase above current solid waste rates. This cost-based adjustment is necessary for the Garbage Company to continue to provide safe, environmentally sound and reliable solid waste removal, transportation and disposal services to the residents and businesses of the District. The adjustments are requested due to:

- Increases in organics processing costs – Third-party costs for the organic waste post-collection processing facility operated by the company formerly named Hitachi Zosen INOVA, and which are not within the Garbage Company’s control, have doubled since 2022. The change in cost is the result of changes in facility capital and operating costs.
- Increases in landfill disposal costs – Related party costs for landfill waste disposal at Cold Canyon have remained flat since 2016. The 2025 rate adjustment reflects a market adjustment to these costs, from a per ton tipping fee of \$41 per ton (in place since 2016) to a per ton tipping fee of \$70. The Garbage Company provided market comparison demonstrating the applicability of the \$70 per ton market tipping fee.
- Collection costs including labor, vehicles, operating expenses and overhead – These costs are increasing approximately 4.21% in 2025.
- Adjustments necessary for moving to a new methodology for annual rate adjustments that provides for increased rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness. These include updated depreciation lifespans for solid waste collection vehicles, removal of a limitation on corporate overhead costs for legal, tax, payroll, human resources, engineering, compliance, IT, training and recruiting programs, and updated profit allowance in-keeping with industry standards.
- Adjustments for new service enhancements, including the ability for residents to exchange a solid waste collection cart once annually at no additional cost, no charge collection for one bulky item twice annually via clean-up weeks.

The Proposed Rate Adjustments for 2025 applicable to residential solid waste customers are shown in the table below.

Garbage Container Size	2024	2025	Change in Monthly Rate
32-gallon	\$ 41.52	\$ 46.75	\$ 5.23
64-gallon	\$ 83.03	\$ 93.48	\$ 10.45
96-gallon	\$ 124.58	\$ 140.26	\$ 15.68

In addition, commencing each January 1 of 2026, 2027, 2028 and 2029 solid waste rates will be adjusted based on the following:

- Annual change in the Bureau of Labor Statistics’ Consumer Price Index (CPI) for Garbage and Trash Collection in the U.S all city average, with a minimum 2% adjustment and a maximum 5% adjustment. Amounts below the minimum or above the maximum will carry forward to the following year.
- Calculation of a 10% profit allowance starting in 2026 (estimated at additional 0.67% to 0.69% adjustment in 2026).
- Addition of a revenue balancing mechanism starting in 2027, wherein actual revenues from solid waste rates over or under projections carry forward as additions to, or offsets against, the annual CPI adjustment.
- Rate adjustments for January 1, 2026, 2027, 2028 and 2029 are not expected to exceed 7%.

The Proposed Rate Adjustments have been independently reviewed for consistency with the City of San Luis Obispo Rate Setting Process and Methodology Manual for Integrated Solid Waste Management dated June 1994 and in accordance with the provisions of the District's Franchise Agreement with the Garbage Company, as amended, governing solid waste service within the boundaries of the District. The Proposed Rate Adjustments contemplate implementation of a new methodology for annual rate adjustments which is described in New Solid Waste Rate Adjustment Methodology and 2025 Rates report authored by independent reviewer, R3 Consulting Group, Inc. The consultant's report and the complete set of proposed 2025 solid waste rates is available at the CCSD Administrative office located at 2150 Main Street, 1-A, Cambria, CA 93428.

How Do I Protest the Proposed Rate Adjustment?

Pursuant to Section 6 of Article XIII D of the California Constitution, the following persons may submit a written protest against the Proposed Rate Adjustment to the Confidential Administrative Assistant before the close of the Public Hearing referenced above.

- An owner(s) of property (parcel(s)) receiving solid waste, recycling, and green waste services within the District limits. If the person(s) signing the protest, as an owner, is not shown on the last equalized assessment roll as the owner of the parcel(s) then the protest must contain or be accompanied by written evidence that such person signing the protest is the owner of the parcel(s) receiving services; or
- A tenant(s) whose name appears on Mission Country Disposal's records as the customer of record for the corresponding parcel receiving solid waste, recycling, and green waste services within the District limits (tenant-customer).

A valid written protest must contain a statement that you protest the Proposed Rate Adjustment, the address or Assessor's Parcel Number (APN) of the parcel or parcels which receive solid waste, recycling, and green waste services, and a signature by either the owner or the tenant-customer of the parcel or parcels. One written protest per parcel shall be counted in calculating a majority protest to the Proposed Rate Adjustment subject to the requirements of Section 6 of Article XIII D of the California Constitution. Written protests will not be accepted by e-mail or by facsimile. Verbal protests will not be counted in determining the existence of a majority protest. To be counted, a protest must be received in writing by the Confidential Administrative Assistant before the close of the Public Hearing referenced above.

Written protests regarding the solid waste rate Adjustment may be mailed to:

**Cambria Community Services District
Attn: Confidential Administrative Assistant
P.O. Box 65, Cambria CA 93428**

Written protests may also be personally delivered to the CCSD Administrative office located at 2150 Main Street, 1-A, Cambria, CA 93428.

If valid written protests are presented by a majority of owners and/or tenants-customers of parcels receiving solid waste, recycling, and green waste services within the District limits, then the District will not adjust the rates for the services. The CCSD serves 4010 parcels.

**MISSION COUNTRY
DISPOSAL
RATE ADJUSTMENT EFFECTIVE JANUARY 1, 2025
CAMBRIA COMMUNITY SERVICES DISTRICT**

Service Description	Pickups Per Week	Monthly Rate Effective 01/01/2024	Proposed Rate Adjustment	Monthly Rate Effective 01/01/2025
RESIDENTIAL SINGLE FAMILY DWELLING AND MULTI-UNIT (4 UNITS OR LESS):				
32 Gallon Waste Wheeler	1	\$41.52	5.23	\$46.75
64 Gallon Waste Wheeler	1	\$83.03	10.45	\$93.48
96 Gallon Waste Wheeler	1	\$124.58	15.68	\$140.26
Residential customers must use the waste wheelers provided by the garbage company. The solid waste residential service fee for trash collections (container with black or gray lid), includes once a week pick-up of one green waste/organics container (green lid) and one recycling container (blue lid).				
RESIDENTIAL - OTHER CHARGES:				
Garbage extras (per bag)	1	\$20.78	2.62	\$23.40
Loose Cardboard	each	\$22.02	2.77	\$24.79
Loose Yardage	each	\$43.95	5.53	\$49.48
Small item pickup (TV, toilet)	each	\$31.37	3.95	\$35.32
Recycling extras(per bag)	1	\$10.39	1.31	\$11.70
Residential Trip Charge	each	\$15.65	1.97	\$17.62
Service away from the curb (per cart or commodity)	per month	\$18.81	2.37	\$21.18
Switch waste wheelers twice/year		\$15.65	1.97	\$17.62
Residential Restart Fee	each	\$55.57	7.00	\$62.57
Tax Lien Cert Mail Fee	each	\$6.44	0.81	\$7.25
White good, couch, hide-a-bed	each	\$109.82	13.83	\$123.65
Xtra 64 gal Green Waste Pickup	each	\$10.38	1.31	\$11.69
Xtra Green waste 64 or 96 gal cart	per month	\$2.93	0.37	\$3.30
Xtra Recycle 64 or 96 gal cart	per month	\$2.91	0.37	\$3.28
Mattress pickup	each	\$31.37	3.95	\$35.32
COMMERCIAL DUMPSTERS - ALL AREAS:				
1 yd dumpster	1	\$139.51	17.56	\$157.07
1 yd dumpster	2	\$208.21	26.21	\$234.42
1 yd dumpster	3	\$283.04	35.63	\$318.67
1 yd dumpster	4	\$355.23	44.72	\$399.95
1 yd dumpster	5	\$427.02	53.76	\$480.78
1.5 yd dumpster	1	\$177.03	22.29	\$199.32
1.5 yd dumpster	2	\$289.38	36.43	\$325.81
1.5 yd dumpster	3	\$362.88	45.69	\$408.57
1.5 yd dumpster	4	\$482.11	60.70	\$542.81
1.5 yd dumpster	5	\$602.24	75.82	\$678.06
2 yd dumpster	1	\$201.99	25.43	\$227.42

**MISSION COUNTRY
DISPOSAL
RATE ADJUSTMENT EFFECTIVE JANUARY 1, 2025
CAMBRIA COMMUNITY SERVICES DISTRICT**

Service Description	Pickups Per Week	Monthly Rate Effective 01/01/2024	Proposed Rate Adjustment	Monthly Rate Effective 01/01/2025
2 yd dumpster	2	\$351.97	44.31	\$396.28
2 yd dumpster	3	\$495.82	62.42	\$558.24
2 yd dumpster	4	\$640.10	80.59	\$720.69
2 yd dumpster	5	\$774.80	97.55	\$872.35
3 yd dumpster	1	\$259.59	32.68	\$292.27
3 yd dumpster	2	\$487.52	61.38	\$548.90
3 yd dumpster	3	\$714.71	89.98	\$804.69
3 yd dumpster	4	\$953.19	120.01	\$1,073.20
3 yd dumpster	5	\$1,222.99	153.97	\$1,376.96
4 yd dumpster	1	\$346.11	43.58	\$389.69
4 yd dumpster	2	\$650.04	81.84	\$731.88
4 yd dumpster	3	\$952.97	119.98	\$1,072.95
4 yd dumpster	4	\$1,270.89	160.01	\$1,430.90
4 yd dumpster	5	\$1,630.64	205.30	\$1,835.94
6 yd dumpster	1	\$519.19	65.37	\$584.56
6 yd dumpster	2	\$975.05	122.76	\$1,097.81
6 yd dumpster	3	\$1,429.45	179.97	\$1,609.42
6 yd dumpster	4	\$1,429.45	179.97	\$1,609.42
6 yd dumpster	5	\$2,446.04	307.96	\$2,754.00

The rates shown above include the monthly container rental fee and a semi-annual dumpster cleaning.

Rates for all commercial customers include recycling or greenwaste/organics pickup once per week, included with the garbage service rate. Customers can choose from a 64 or 96 gallon blue commingled recycle waste wheeler or a 32 or 64 gallon organics waste wheeler included with the garbage service rate (96 gallon waste wheelers can only be used with green waste due to weight). If you need more frequent recycling, including organics/greenwaste service, it can be provided at 25% of the garbage service rates for the specified level of service required. If you need a dumpster for recycling, it can be provided at 25% of the garbage service rates for the specified level of service required.

MULTI-FAMILY (5 or MORE)

Rates are the same as commercial dumpsters (above) and waste wheeler rates (below).

COMMERCIAL GARBAGE CANS - ALL AREAS:

32 gallon waste wheeler	1	\$41.52	5.23	\$46.75
64 gallon waste wheeler	1	\$83.06	10.46	\$93.52
64 gallon waste wheeler	2	\$133.39	16.79	\$150.18
96 gallon waste wheeler	1	\$124.56	15.68	\$140.24
96 gallon waste wheeler	2	\$155.72	19.61	\$175.33
96 gallon waste wheeler	3	\$194.64	24.51	\$219.15
Garbage extras (per bag)		\$20.78	2.62	\$23.40
Garbage extras (per yard)		\$43.95	5.53	\$49.48

**MISSION COUNTRY
DISPOSAL
RATE ADJUSTMENT EFFECTIVE JANUARY 1, 2025
CAMBRIA COMMUNITY SERVICES DISTRICT**

Service Description	Pickups Per Week	Monthly Rate Effective 01/01/2024	Proposed Rate Adjustment	Monthly Rate Effective 01/01/2025
* Maximum volume and weight per garbage can: 33 gallons / 80 pounds				
Rates for all "Waste Wheeler Container Service" customers include recycling or green waste/organics pickup once-per-week. Customers can choose from a 64 or 96 gallon blue waste wheeler once-per-week for commingled recycling, or a 32 or 64 gallon organics green lid waste wheeler once per-week for organics collections. More frequent than once-per-week pickup can be provided at 25% of the garbage service rate for the specified level of service required. Due to potential weight issues, organics are only collected in 32 or 64 gallon green lidded waste wheelers.				
COMMERCIAL - OTHER CHARGES:				
Additional 1Yd Recycle Pick Up		\$11.00	1.38	\$12.38
Additional 2Yd Recycle Pick Up		\$21.98	2.77	\$24.75
Additional 3Yd Recycle Pick Up		\$32.96	4.15	\$37.11
Bin Cleaning		\$75.30	9.48	\$84.78
Cmml Trip Charge		\$15.67	1.97	\$17.64
Lock Charge		\$94.07	11.84	\$105.91
Loose Cardboard		\$15.82	1.99	\$17.81
Recycle Bin Rental		\$13.91	1.75	\$15.66
Rental		\$64.62	8.14	\$72.76
Special Pickup 1.5yd		\$65.86	8.29	\$74.15
Special Pickup 1yd		\$43.95	5.53	\$49.48
Special Pickup 2yd		\$87.85	11.06	\$98.91
Special Pickup 3yd		\$131.84	16.60	\$148.44
Standby Time		\$4.03	0.51	\$4.54
Temporary Rental Charge		\$2.33	0.29	\$2.62
ADDITIONAL INFORMATION ALL CUSTOMERS:				
1. Customers requesting Temporary Bins or Roll-off Box Service can call the office for current rates				
2. Polystyrene (Styrofoam, Plastic #6) is not collected for recycling and should be thrown away as trash. Please bag Styrofoam packing peanuts before placing in trash container.				
3. It is encouraged to bag your trash in the garbage container but do not bag your recyclables or greenwaste in their respective containers and keep it loose.				
4. Recycling, Greenwaste/Organics and Garbage containers should be spaced 3 feet apart away from any obstacles (e.g., mailboxes, cars, etc.) before 6:00am on collection service day.				
5. The fee schedule above only includes the Garbage Company rates and does not include IWMA fees, which are separately noted on the billings.				
6. Cleaning fees will be billed on a time and materials basis.				
7. Late Fees are imposed for residential customers over 30 days delinquent. The fee is 1.5% per month of the outstanding charge, with a minimum fee of \$5.00. No prior notice is required, as this late fee policy is stated at the bottom of every bill.				
8. Customers can be charged for contamination fees in the trash, recycling and/or the greenwaste/organics containers.				
Any additional recycling services are charged at 25% of the garbage rate <u>for the equivalent container size and frequency.</u>				

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: Denise Fritz, Administrative Department Manager

Meeting Date: December 12, 2024

Subject: Finance Manager’s Report

EXPENDITURE REPORT FOR THE MONTH OF NOVEMBER 2024

The Expenditure Report for November 2024 is being submitted to the CCSD Board of Directors in today’s meeting (see Agenda Item 7.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor and a summary of each department’s monthly expenditures.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF NOVEMBER 2024

Per the CCSD Board Bylaws, CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum of \$600 each month. The table below shows the month of the meeting being compensated for, the number of meetings attended for the month of compensation, and the total compensation paid for each CCSD Director.

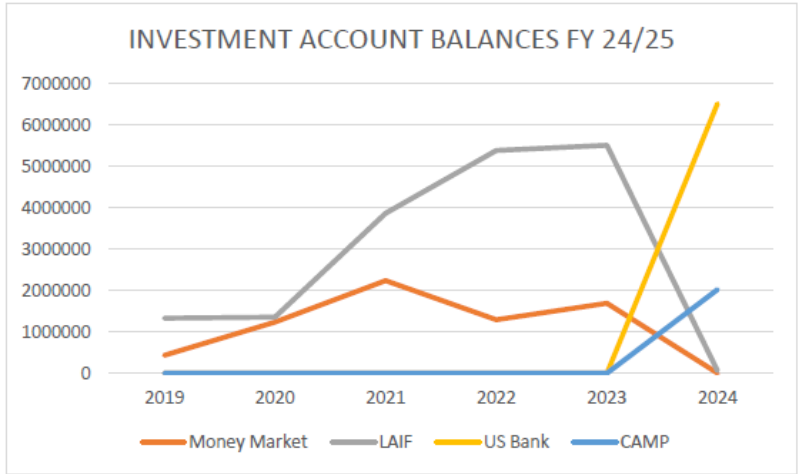
Director Name	Meeting Month	Number of Compensated Meetings	Amount Per Meeting	Total
Dean, Karen			\$100.00	\$0
Farmer, Harry			\$100.00	\$0
Gray, Tom			\$100.00	\$0
Scott, Debra			\$100.00	\$0
Thomas, Michael			\$100.00	\$0
Total				\$0

AVAILABLE CASH BALANCES AS OF NOVEMBER 30, 2024

The total available cash is listed as follows:

Account Type - Operating	Balance
Main Checking	\$279,176.41
Total	\$279,176.41
Account Type - Investments	Balance
Money Market	\$4,427.58
Local Agency Investment Fund (LAIF)	\$61,044.46
CAMP	\$2,054,717.24
US Bank – Investment Fund	\$6,598,159.88
Total	\$8,718,349.16

Available cash is the balance in the Main Checking Account and the Investment Funds. As of November 30, 2024, the total available cash was \$8,997,525.57



The total available cash in all restricted accounts is listed as follows:

Account Type - Restricted	Balance
The Bank of New York Mellon	\$7,820,757.00
Payroll	\$17,683.67
Veterans' Hall	\$12,159.80
Health Reimbursement Account (HRA)	\$67,774.41
Total	\$7,918,374.88

Currently, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases, and carefully monitor their respective budget(s).

The Board approved a budget adjustment of \$25,000 during Quarter 1 to move the Administrative offices. To date, the District has spent \$22,000, half of which was for IT services supporting the move and painting of the old Administrative offices.

The following is the Bank of New York Mellon account activity for the SST projects.



Fund: 12 - WASTEWATER FUND

Revenue

12-43980-12 LOAN PROCEEDS - WW COP 2022A BONDS 12,100,000 445,597 3,833,646 4,279,243 7,820,757

Expense

12-61701-12 CAP ASSET - WW ECM 1 FLOW EQUAL IMPV 3,791,224 268,308 1,175,753 1,444,061 2,347,163
12-61702-12 CAP ASSET - WW ECM 2 INFLUENT LIFT STN IMPV 46,512 56,662 56,662 56,662 (10,150)
12-61703-12 CAP ASSET - WW ECM 3 MLW AERATION BASIN UPGRD 2,419,093 823,574 823,574 823,574 1,595,519
12-61704-12 CAP ASSET - WW ECM 4 BLOWER REPLACEMENT 603,329 75,562 245,568 321,130 282,199
12-61705-12 CAP ASSET - WW ECM 5 RAS & WAS IMPV 1,290,972 602,989 602,989 602,989 687,983
12-61706-12 CAP ASSET - WW ECM 7 ELECTRICAL IMPV SERVICE PANEL 554,687 144,400 144,400 246,127 308,560
12-61707-12 CAP ASSET - WW ECM 8 GENERATOR REPLACEMENT 925,404 377,332 377,332 377,332 548,072
12-61708-12 CAP ASSET - WW ECM 9 SCADA SYSTEM UPGRADE 1,148,557 352,857 352,857 352,857 795,700
12-61709-12 CAP ASSET - WW ECM 12 IMPV TO WW LIFT STATIONS 1,320,222 54,511 54,511 54,511 1,265,711

Expense Total: 12,100,000 445,597 3,833,646 4,279,243 7,820,757

Net - - - - -



Utilities Report for Department Activities

November 2024

Please note that an “Acronyms and Explanations” section has been added to this report and can be found at the end of this document. This list will be augmented as new terms are discussed. Please let us know if we can supply any additional information.

Wastewater Treatment Plant (“WWTP”) Report

Regulatory Compliance:

The Utility Department Staff met with James Bishop and Rachel Hohn from the Central Coast Regional Water Quality Control Board to review the oncoming Discharge Requirements Order R3-2020-0020 (Order). This will be replacing the existing Waste Discharge Requirement Order 01-001. The new Order will be phased in with the completion of the changes to plant operations incurred by the SST program. The new order does not include significant changes and will have minimal impact on current procedures. In order to confirm compliance, a battery of the new effluent semiannual tests was performed. The results of these additional tests are shown in the table below.

Table 8. Groundwater Limitation for Non-Designated Groundwater Basins

Constituents	Units	25-Month Rolling Median	Sample Maximum	11/5/24 Results
Total Dissolved Solids	mg/L	500	1000	800
Chloride	mg/L	250	500	160
Sodium	mg/L	250	Not Applicable	144
Sulfate	mg/L	250	500	96.8
Boron	mg/L	.5	Not Applicable	.35

Due to the proximity of the Pacific Ocean and the CCSD’s use of groundwater as a drinking water source, Total Dissolved Solids(TDS) are high in the wastewater. One of the challenges to meeting the new Order's requirements will be meeting the 500 mg/L TDS 25-month Rolling Median limit.



Utilities Report for Department Activities

November 2024

Wastewater Treatment Plant (“WWTP”) Report (Continued)

Wet Season Preparation:

The current stormwater sampling procedure was reviewed with the Wastewater staff prior to the oncoming storms.

SST Program Update

Tough Automation removed old SCADA Components from the existing SCADA Cabinet. New back and side pans were installed, and components were powered up and checked for proper operation. The bypass cabinet installed last month will remain in service until new instrumentation and controls are landed in the SCADA Cabinet.

The existing civil/mechanical contractor has been removed from the contract. PG&E’s contract manager, Southland, has received the equipment ordered and has been reviewing the subcontracts associated with the civil/mechanical contract obligations. The second bidder is being reviewed for replacement. The scope of work established by the 100% plans and specifications and the final contract pricing remains the same.

Approaching rain events and winter have pushed start dates on most SST work to late spring or early summer of next year.

Collections System – Equipment Service and Training

The rotating assembly for Lift Station A1 was replaced and has been rebuilt by staff. This allowed the team to train our new collections personnel in pump repair. The rebuilt rotating assembly is stored in our shop and is ready for installation into Lift Station A1 or Lift Station 9.

A training session for the bypass of lift station A1 was held to prepare the wastewater crew for emergency operations. These events could be caused by the lift station's total electrical or total mechanical failure. Several problems were identified during this training session, including a rusted valve can lid on the lift station discharge valve, which was damaged while being removed and had to be replaced.

Additional issues encountered included:

- Collapsed suction hose
- Corroded wharf head cap for the bypass connection
- Leaking discharge hose

New suction and discharge hoses and fittings are being purchased to eliminate kinking in the hoses. The SOP (standard operating Procedure) is being evaluated and re-written.



Utilities Report for Department Activities

November 2024

Wastewater Treatment Plant (“WWTP”) Report (Continued)

Jetting Activity

Activity Date	Street	Type	Length (Dynamic) (ft)
11/6/24	Dovedale Ave.	Sewerline	376.3
11/6/24	Dovedale Ave.	Sewerline	313
11/6/24	Dovedale Ave.	Sewerline	202.4
11/6/24	Dovedale Ave.	Sewerline	309.6
11/13/24	Wood Dr.	Sewerline	343.5
11/14/24	Londonderry Ln.	Sewerline	200
11/14/24	Londonderry Ln.	Sewerline	212.3
11/14/24	Arliss Dr	Sewerline	302.9
11/18/24	Yorkshire St	Sewerline	287.8
11/18/24	Patterson Pl.	Sewerline	253.1
11/18/24	Green St.	Sewerline	271.4
11/18/24	Green St.	Sewerline	236.8
11/18/24	Green St.	Sewerline	213.9
11/18/24	Arliss Dr. to London Ln. Easement	Sewerline	217.5
11/18/24	Patterson Pl.	Sewerline	406.4
11/18/24	Martingale Rd.	Sewerline	281.1
		Total	4428

Camera Inspection

11/13/24	Wood Drive	Sewerline	343.5
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Utilities Report for Department Activities November 2024

Water Department Report

Water Leaks:

Pickwick Lane

Department Staff were notified of a potential leak on Pickwick that was heard running under a deck but had no surface flow indications. Staff investigated and listened with a detection device to every Hudson, Spencer, and Pickwick water service connection. During the inspection, staff used the Vac trailer to check for any leaks around the house's meter. Staff unearthed an underground "T" fitting and excavated the immediate area. The "T" connection had failed due to a missing compression sleeve.

After checking all the as-built construction plans, it was determined that the line was connected to a different pressure zone than what is in front of the customer's house. Staff revisited the site and were able to isolate, locate, and repair the leak.





Utilities Report for Department Activities

November 2024

Water Department Report (Continued)

Battery Upgrades

Two remote off-grid radio communication sites, solar powered, went down due to the shorter and cloudier days. The batteries stop holding a charge and cause communications loss whenever the solar sites are impacted by shade or lack of sunlight. The AGG (Absorbed Glass Mat) batteries were upgraded to lithium batteries. The new lithium batteries are twice as powerful, charge faster, operate for longer periods, contain significantly less hazardous material, and last 10-12 years.



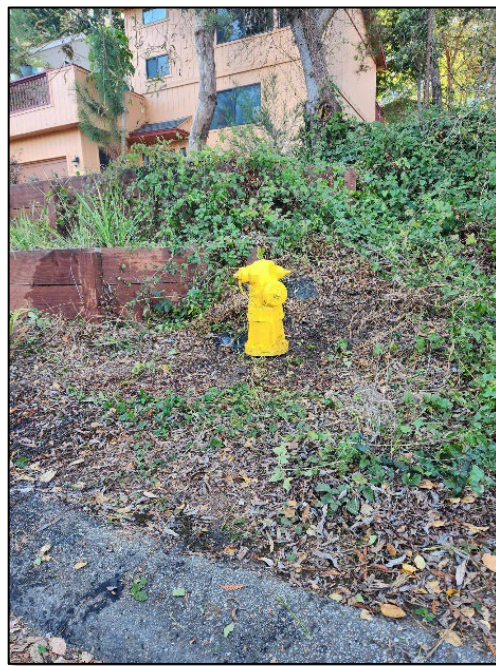


Utilities Report for Department Activities November 2024

Water Department Report (Continued)

Hydrant Maintenance:

The Water Department performed maintenance activities on numerous hydrants in town. Hydrants are flushed, lubricated, tested, and inspected for repairs. Access to each hydrant was also improved by removing any overgrowth and/or obstructions. System “dead ends” are flushed regularly. Dead ends are water mains that do not connect to another water main in a loop. These may or may not have a hydrant at the termination point.



Lead Service Lines Inventory Compliance

The CCSD completed its service line materials inventory. This is an inventory of the material of all the service lines on the CCSD and customer sides of the water meter throughout the CCSD’s service area. Anyone interested in the material of the service line connecting their house to the water main is encouraged to visit the website www.cambriacsd.org/water-data and scroll to the bottom of the page to access the inventory sheet. The inventory sheet is sorted by street name and street number and is also in a searchable PDF format, so to find a particular address, either scroll through the list or use the PDF search feature.



Utilities Report for Department Activities

November 2024

Water Department Report (Continued)

Training:

Southwest Membrane Operator Association (SWMOA)

Staff attended the SWMOA Annual Conference to learn about the latest membrane performance technology.

<https://www.swmoa.org/>

Water Well Update: San Simeon Well #3 VFD

Our Automation Contractor came to the site to integrate the Variable Frequency Drive (VFD) with our Supervisory Control and Data Acquisition (SCADA) system. The Water Team now has full remote control over the operation of the SS3 well and has slowed the pump's ramp up and ramp down. The control of the pump speed from the VFD will help extend the pump motor's duty cycle. Having control over the pump's hertz and flow velocity has significantly improved water quality at the site by allowing the disinfection treatment process to be more effectively controlled.





Utilities Report for Department Activities

November 2024

Water Department Report (Continued)

A Variable Frequency Drive (VFD) on a submersible pump offers several key benefits, enhancing both its performance and efficiency. Here are some of the main advantages:

1. Energy Savings

- **Variable Speed Control:** A VFD adjusts the speed of the motor to match the demand of the pump, allowing it to operate at only the necessary speed. This reduces energy consumption compared to running the pump at a constant speed (full load), especially in systems with fluctuating flow or pressure requirements.
- **Reduced Power Consumption:** Since the power required by a pump is proportional to the cube of its speed (i.e., halving the speed reduces power consumption by approximately 87%), a VFD can significantly reduce energy costs.

2. Soft Start and Stop

- **Reduced Mechanical Stress:** VFDs allow for a smooth start and stop by gradually ramping up or down the speed. This reduces the mechanical stress on the pump, motor, and associated piping, preventing water hammer and extending the system's lifespan.
- **Prevents Voltage Spikes:** By controlling the motor's acceleration and deceleration, a VFD avoids large voltage spikes and inrush currents that can damage electrical components.

3. Optimized Performance

- **Improved Flow and Pressure Control:** A VFD allows the pump speed to be adjusted to maintain constant pressure or flow, which is especially useful in systems with varying demands (e.g., irrigation and water supply).
- **Precise Control:** Operators can fine-tune the pump's performance to meet specific system requirements, ensuring more accurate and reliable operation.

4. Reduced Wear and Tear

- **Lower Maintenance Costs:** The soft start and controlled speed operation reduce mechanical wear, lowering the frequency of maintenance and extending the life of the pump and motor.
- **Less Cavitation Risk:** By managing pump speed, a VFD can help prevent cavitation (formation of vapor bubbles in the pump), which can lead to erosion and damage over time.



Utilities Report for Department Activities

November 2024

Water Department Report (Continued)

5. System Protection

- **Motor Protection:** VFDs can include built-in protection features like overvoltage, undervoltage, overcurrent, and thermal protection, which help prevent damage to the pump motor.
- **Fault Detection and Diagnostics:** Modern VFDs offer monitoring features that can detect faults in the system (e.g., motor overload, abnormal conditions) and provide diagnostic information to help in troubleshooting before serious damage occurs.

6. Noise Reduction

- **Quieter Operation:** By adjusting the pump's speed to match the actual demand, the pump operates more efficiently and quietly compared to running at full speed all the time, which reduces mechanical noise.

7. Extended Lifespan of Components

- **Reduced Stress on Pumping System:** Gradual starts and stops, along with optimized speed control, reduce stresses on the mechanical and electrical components of the pump, leading to a longer operational life for both the pump and the motor.

8. Automation and Integration

- **Remote Control and Monitoring:** Many VFDs can be integrated into automated systems, allowing for remote monitoring and control, which is especially useful in applications like water treatment plants or irrigation systems.
- **Integration with Other Systems:** VFDs can communicate with other control systems, enabling more sophisticated management of the pump's operation and the entire water distribution system.

9. Environmental Benefits

- **Lower Carbon Footprint:** By reducing energy consumption, VFDs contribute to lowering greenhouse gas emissions, which helps in making the operation more sustainable.

10. Cost-Effective in the Long Run

- Although VFDs may require an initial investment, the energy savings, reduced maintenance, and longer lifespan of the pump often result in a quick return on investment, making it a cost-effective solution over time.



Utilities Report for Department Activities

November 2024

Project Status Summaries

Note: The status of current CCSD projects can also be found on the CCSD website via the following link. <https://www.cambriacsd.org/district-project-updates>

Project:

Adaptive Management Plan (AMP)

Description:

The AMP is a surface water, groundwater, and biological monitoring program designed to detect potential impacts on sensitive biological resources, requiring groundwater modeling and monitoring while the WRF is in operation.

Current Status Update:

The 2017 AMP is available on the District website.

www.cambriacsd.org/files/f15b73f09/01_cambria-swf-amp_july-2017.pdf

AMP monitoring is ongoing. Per methods described in the AMP, quarterly surveys are conducted at eight (8) survey sites to collect data and to describe survey conditions, habitats, stream flows, surface water quality, 9P7 soil moisture, and observed species.

The CCSD's biologist has submitted the second and third-quarter AMP environmental monitoring reports. The twenty-four-page document encompasses background information for the project location, a methodology for surveying, and recommendations for future operations. The report can be located on the CCSD website at

www.cambriacsd.org/amp-annual-reports-amp-monitoring-reports

Project:

San Simeon Well Field (SSWF) Transmission Main Project

Description:

Developing a permanent repair of the San Simeon Water Main. This project will also include solutions for the parallel Sewer Effluent Main.

Current Status Update:

The permitting lead time for this project scale ranges from 4 months to 1 year. The current target is to proceed with the installation by late summer to early fall of 2025.

The CCSD's consultant is in the process of obtaining encroachment permits from Caltrans. This involves geotechnical analysis to locate existing utilities before obtaining Caltrans right-of-way (RoW). This analysis, permitting, and right-of-way are needed to proceed with the planning and design for our utilities' alignment, which is expected to require an open-cut trenching method for installation.

The application for an Encroachment Permit was successfully submitted for Caltrans Right of Way. Potholing for utilities and soils analysis will be performed once a ROE has been obtained.



Utilities Report for Department Activities

November 2024

Project Status Summaries (Continued)

Project: Water Meter Replacement Project – AMI

Description: This project will upgrade the CCSD metering system to an Advanced Metering Infrastructure (AMI) with new meters that can provide real-time water analytics.

Current Status Update:

Staff has installed 150 endpoints. On November 13th, an RFP was released and circulated for contracting the installation of additional endpoints. Water department staff will continue to install water meters based on staff availability. We request that the public keep the area around their meter box clear of obstructions for three feet in all directions.

Project: Cambria Skatepark Project

Description: Design and construction of a new skatepark facility at the old skatepark location on Main St across from the Vets Hall.

Current Status Update:

The minor use SLO County Planning portion of the permitting process is complete. The National Park Service requested additional project information, which was supplied via an updated Land and Water Conservation Fund(LWCF) A&R Form 10-904 and an updated LWCF Site Boundary map. Staff anticipates receiving funding in January 2025. On 10/30, staff received confirmation that all information required for the application completion was confirmed and that no additional information was needed.

Project: Community Park Restroom

Description: Design and construct a restroom facility near the Dog Park on the Fiscalini Ranch Preserve.

Current Status Update: The technical drawings for this project have been updated to show the agreed-upon placement of the restroom structure. The building has been rotated 90 degrees so that the entrance faces the future location of the playground. The San Luis Obispo County of Planning & Building has approved these updated plans, and additional fees for reorientation were paid. The CCSD has been in contact with this department and is working to expedite the approval of the updated plans. The CCSD has approved the contract for construction and monitoring during construction. The site preparation will begin in the final weeks of the year, with receipt and installation of the restroom in the first weeks of February.



Utilities Report for Department Activities

November 2024

Project Status Summaries (Continued)

Project: Pilot project for Zero Liquid Discharge for Brine in WRF

Description: Pilot study project to test innovative technology for brine reduction with the goal of zero liquid discharge

Current Status Update:

The new and updated Wastewater Permit has established future operations for the ZLD pilot or full-time operation. ZLD pilot operations have been postponed until the Fall of 2025.

Project: Stuart Street Tank Project

Description: Critical water infrastructure project to rebuild the Stuart Street tanks, which have reached their useful operational life

Current Status Update:

District staff and consultants presented the updated project in a pre-application meeting with San Luis Obispo County Planning. County Planning confirmed that a Coastal Development Permit (CDP) would be required due to the Project's expanded scope. The project must be submitted to County Planning for review, followed by a hearing in front of the Planning Commission. Staff is currently waiting for a date to be established for the Project hearing.

The Coastal Development Permit (CDP) application was successfully submitted to SLO County Planning on 8/27/2024. We anticipate a 2–3-month review period prior to permit issuance. The CDP application number is P-APP2024-00206.

Project: San Simeon Well 3

Description: Replacement of pump and motor

Current Status Update:

As mentioned in the Water Dept. section of the report, the new Variable Frequency Drive has been installed, and the SCADA integration has been completed. The Well location is fully operational.



Utilities Report for Department Activities

November 2024

REGULATORY COMPLIANCE REPORTING

State of California regulatory reporting requirements for Water and Wastewater

Water Department (Monthly/Quarterly Reporting)

- SAFER Drought & Conservation Data Collection monthly and quarterly report
- Title 22 monthly, quarterly, and annual monitoring report to the State Water Resources Control Board
- Disinfection By-Products Analysis Qtr. 3
- DDW: Surface Water Treatment Regulation (SWTR) for Santa Rosa Well 3 and Well 4;

San Simeon Wells 1-3 Testing/Reporting

Ground Water Regulation (GWR) for San Simeon Wells 1-3 (Monthly)

Total Coliform Regulation reporting (Monthly)

Bacterio-logical distribution system reporting (Monthly)

Disinfection Bi-Products (DBP) reporting (Quarterly)

Additional Water Department Reporting (Annually/Semi-Annual)

- Haz Mat Business Plan (Completed January 2024)
- Discharge Monitoring Report (Completed January 2024)
- Consumer Confidence Report (CCR) submittal to DDW and release to the public
- Annual Volumetric Discharge Report
- Annual Water Shortage Assessment (start April/due July 1)
- CCR final data posting by July 1
- Annual Stormwater Report (July 15)
- **California Lead and Copper Rule inventory and report** (Completed October 2024)
- Advanced Clean Fleets Report

Wastewater Department Reporting

Monthly/Quarterly

- CIWQS Spill Report Requirement
- RWQCB Report (Feb/Aug)



Utilities Report for Department Activities

November 2024

REGULATORY COMPLIANCE REPORTING (Continued)

Annually/Semi-Annually

- Volumetric Annual Report (Jan)
- CERS (Feb) – California Environmental Reporting System
 - <https://cers.calepa.ca.gov/>
- APCD Generator Report (Mar) – SLO County **Air Pollution Control District**
 - <https://www.slocleanair.org/>
- Biosolids Report (Apr/Oct)
- CIWQS (Apr) – **California Integrated Water Quality System Project**
 - <https://www.waterboards.ca.gov/ciwqs/>
- RWQCB Report (semi-annual May/Nov; annual Jan)
 - Regional Water Quality Control Board
 - <https://www.waterboards.ca.gov/centralcoast/>
- SMARTS Stormwater (Jul/Dec)
 - California Water Boards
 - <https://smarts.waterboards.ca.gov/smarts/>
- CUPA HazMat Plan Update – (Certified Unified Program Agency)
 - San Luis Obispo Department of Environmental Health Services
 - [https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-\(hazardous-materials-and-waste\)](https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-(hazardous-materials-and-waste))



Utilities Report for Department Activities November 2024

Water Resources, Conservation, & Permits Report

Water Supply Status Summary

As of November 27, the CCSD has diverted 39% of the annual San Simeon Creek allocation and 70% of the Santa Rosa Creek allocation, with 67% of total year-to-date production coming from the San Simeon Creek aquifer. Additional well-level data and production summary reports are available on the website at www.cambriacsd.org/water-data

Santa Rosa Basin Allocation

During the Santa Rosa basin dry season, from May 1 to October 31, the Water Department utilized 147.87 acre-feet of the 155.3 acre-feet allocated, or 95%, of the dry-season diversion. It must be noted that an incorrect formula was used to calculate the net diversions for August 2024. Those formulas have been corrected, and manual data was used to verify the correct water production numbers. This month's report includes the correct numbers for the net diversions from the Santa Rosa basin. For 2024, as of November 27, we have diverted 152.83 acre-feet, or 67%, of our 218 acre-feet per year (AFY) allocation.

San Simeon Basin

Creek flow at Palmer Flats resumed on November 26, and the San Simeon Basin entered the wet season. The total dry season for the San Simeon basin was 90 days, from August 28 to November 26. As of November 27, 2024, we have diverted 311.53 acre-feet, or 39%, of our 799 AFY acre-foot per year (AFY) allocation.

Water Supply & Demand

Net diversion in November 2024 (estimated for the remaining three (3) days of November for the Potable Water Shortage Assessment Table using production numbers from the same 3-day period in November 2023) was 2.70 acre-feet lower than last year. The demand reduction goal was 12.8 acre-feet (compared to anticipated unconstrained demand); however, the actual demand reduction achieved was 2.0 acre-feet. The cumulative supply shortage for the reporting period of July 1, 2024, through June 30, 2025, is estimated to be 5.9 acre-feet or 2.50%. The Net Water Diversion, By Source document, shows a 7.31-acre-foot reduction in demand over this same period last year; however, that number only includes water consumption through November 27th and so shows a greater reduction in demand than due to missing three (3) days of demand data.



Utilities Report for Department Activities

November 2024

Permit Counter Monthly Summary (YTD Counts Audited 11/04/2024)

ASSIGNMENT OF POSITION APPLICATIONS - 19 YTD

023.117.008 (#570)

023.204.072 (#464)

RETROFIT APPLICATIONS - 30 YTD

023.083.016 – 2028 Sherwood Drive Remodel

023.202.064 – 2845 Newton Drive Resale

013.151.034 – 2845 Schoolhouse Drive Resale

013.351.051 – 6255 Somerset Way Resale

TRANSFER OF POSITION/EDU APPLICATIONS - 3 YTD

VOLUNTARY LOT MERGER APPLICATIONS (ELIGIBILITY) - 14 YTD

023.383.063 & 023.383.060 – Approved

022.331.053 & 022.331.022 – Rejected for lot size

VACATION RENTAL CONDITIONAL APPROVAL APPLICATIONS - 18 YTD

022.201.004 - 5180 Guildford Drive

VACATION RENTAL FINAL APPROVAL – 6 YTD

WATER SERVICE INSTALLATION OR UPGRADE APPLICATIONS - 3 YTD

023.121.008 – 1901 Oxford Avenue – Upgrade to 1”

INTENT-TO-SERVES ISSUED - 0 YTD

WAITLIST WITHDRAWALS - 2 YTD

WILL SERVES ISSUED (INCLUDING FIRE PLAN / SPRINKLER REVIEWS) - 57 YTD

022.084.054 – 5890 Coventry Lane – Convert unconditioned space to living area

013.321.014 – 4919 Windsor Blvd – Addition of bedroom

023.015.016 – 371 Wedgewood St – New Garage

023.015.016 – 371 Wedgewood St – Addition of bar sink

WATER USE EFFICIENCY WALK-THROUGHS COMPLETED - 1 YTD



Utilities Report for Department Activities

November 2024

Acronyms and Explanations

AMI - Advanced Metering Infrastructure

APCD - "SLO County" Air Pollution Control District

- <https://www.slocleanair.org/>

AQMD - "South Coast" Air Quality Management District
(As opposed to the Bay Area AQMD, aka BAAQMD)

CCR - Consumer Confidence Report

CDP - Coastal Development Permit

CEQA - California Environmental Quality Act

- <https://ceqaportal.org/>

CUPA - Certified Unified Program Agency

- San Luis Obispo Department of Environmental Health Services
- [https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-\(hazardous-materials-and-waste\)](https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-(hazardous-materials-and-waste))

DDW - Drinking Water Program (State Water Resources Control Board)

- https://www.waterboards.ca.gov/drinking_water/programs/

ECM - Energy Conservation Modules

EDU - Equivalent Dwelling Unit (Water Allocation Unit)

EIR - Environmental Impact Report (Re: CEQA and MND's)

LAFCO (CALAFCO) - Local Agency Formation Commission - <https://calafco.org/>

LCP - Local Coastal Program

- Coastal planning documents that allow California's 76 coastal zone cities and counties to implement the Coastal Act at the local level.
- <https://www.coastal.ca.gov/lcp/lcp-info/>

Lift Station

- A pump that moves wastewater from a lower elevation to a higher elevation, so that it can reach a wastewater treatment plant. They are installed in low-lying areas or places with deep pipes.



Utilities Report for Department Activities

November 2024

Acronyms and Explanations (Continued)

NCAC - North Coast Advisory Council

- <https://www.ncacslo.org/>

NOFO - Notice of Funding Opportunity

NPDES - National Pollutants Discharge Elimination System

- Permit for discharge to water

MND - Mitigated Negative Declaration (Re: CEQA and EIR's)

- A mitigated negative declaration (MND) is a document that states that a project will not have a significant environmental impact.

Potholing – Creating holes to locate and map the path of underground pipes or conduit

SCADA - Supervisory Control and Data Acquisition (Method of machine control)

- <https://en.wikipedia.org/wiki/SCADA>

SGMA - Sustainable Groundwater Management Act

- <https://water.ca.gov/programs/groundwater-management/sgma-groundwater-management>

SWCA - Steven W Carothers Associates (Environmental Consulting Firm)

- <https://www.swca.com/>

TDS - Total Dissolved Solids

TMDL - Total Maximum Daily Load

- A TMDL is the calculation of the maximum amount of a pollutant allowed to enter a waterbody

VFD - Variable Frequency Drive

- A type of motor controller that regulates the speed and torque of an electric motor by changing the frequency and voltage of the power supply.

WDR - Waste Discharge Requirements

- Permit for discharge to land

ZLD - Zero Liquid Discharge

- https://en.wikipedia.org/wiki/Zero_liquid_discharge

CAMBRIA COMMUNITY SERVICES WELL LEVELS

11/15/2024

Well Read Date

SANTA ROSA CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
23R	High School	31.10	83.42	52.32	
SR4*	CCCD Production	28.70	82.00	53.30	
SR3	CCSD Production	19.21	54.30	35.09	
SR1	CCSD	17.55	46.40	28.85	
21R3	County Parks	7.48	12.88	5.40	Meter Read (CF): 49468
WBE	Windsor Bridge East	11.41	16.87	5.46	
WBW	Windsor Bridge West	11.59	17.02	5.43	

SR4 **53.30**
AVG SR1 & SR3 31.97

SAN SIMEON CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
16D1	Van Gordon Creek Bridge	6.32	11.36	5.04	
MW4	Monitoring at Lagoon Entrance	10.94	15.95	5.01	
MW1	Monitoring at Blowers		42.11		
MW2	Monitoring at Influent		38.10		
MW3	Monitoring at Pond Gate		49.56		
9M1	Warren's Van Gordon Creek		65.63		
9P2	Gradient Monitoring	11.98	19.11	7.13	
9P7	WRF Intake		20.69		
9L1	Abandoned Irrigation	20.48	27.33	6.85	
RIW	WRF Injection Well		25.41		
SS4	CCCD	18.64	25.92	7.28	
MIW	WRF Injection Monitoring		29.89		
SS3*	CCSD Production	21.73	33.73	12.00	
SS2*	CCSD Production	21.08	33.16	11.98	Unable to read SS2. Depth AMSL calculated as an average of SS3 & SS1. 21.08 is not accurate.
SS1*	CCSD Production	20.42	32.37	11.95	
11B1	Pedotti		105.43		
11C1	Pedotti	27.72	98.20	70.48	
PFNW	Palmer Flats		93.22		
10A1	Pedotti's Recorder		78.18		
10G2	New Rock Plant		62.95		
10G1	Old Rock Plant		59.55		
10F2	Warren		66.92		
10M2	Pedotti	29.85	55.21	25.36	
9J3	Pedotti		43.45		
Lagoon	Creek Pedestrian Bridge	17.55			Mitigation Erosion: None

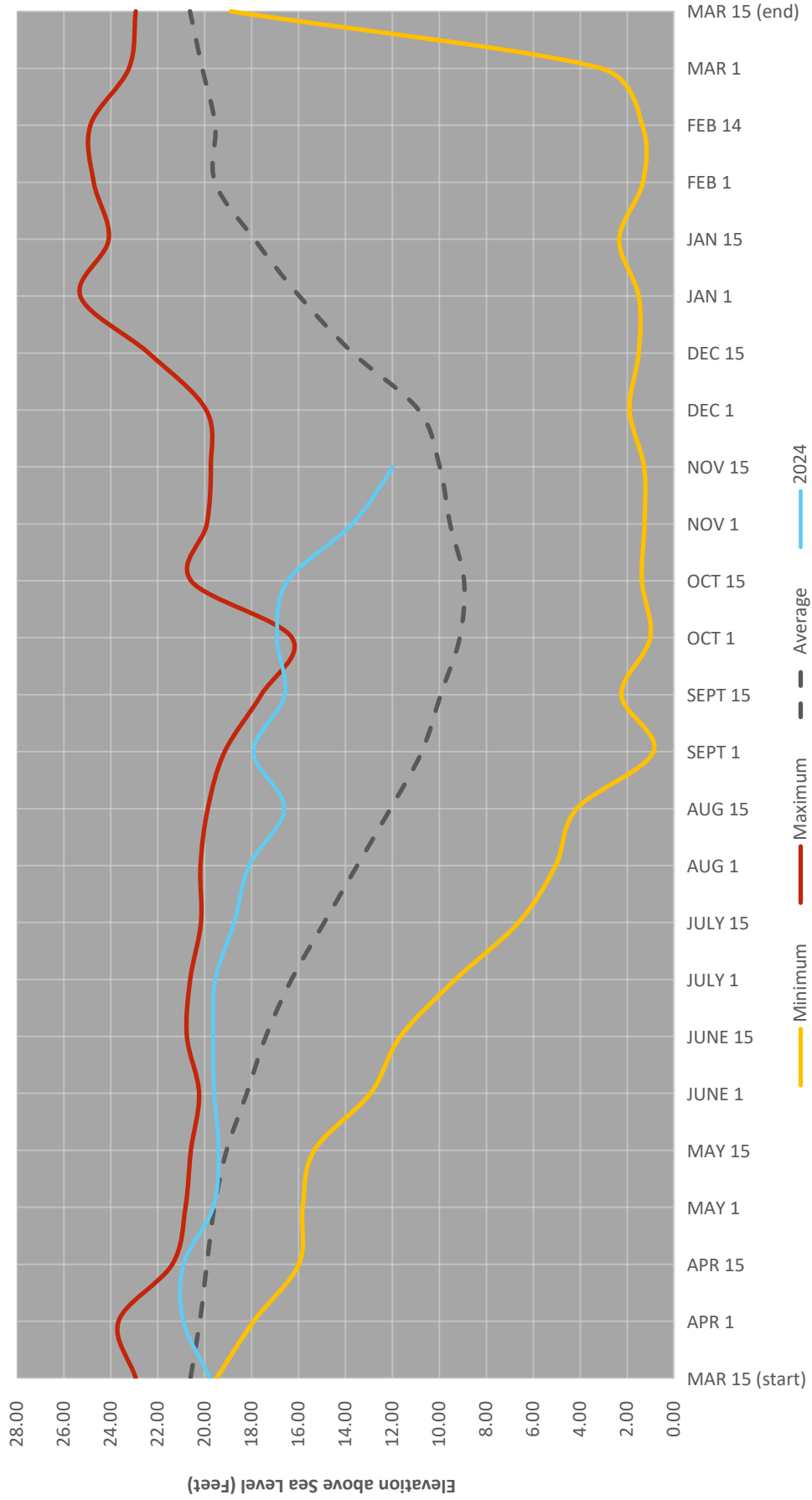
AVG S1, SS2 & SS3 **11.98**
SS4/9P2 Gradient **0.15**

*Above Mean Sea Level (AMSL)

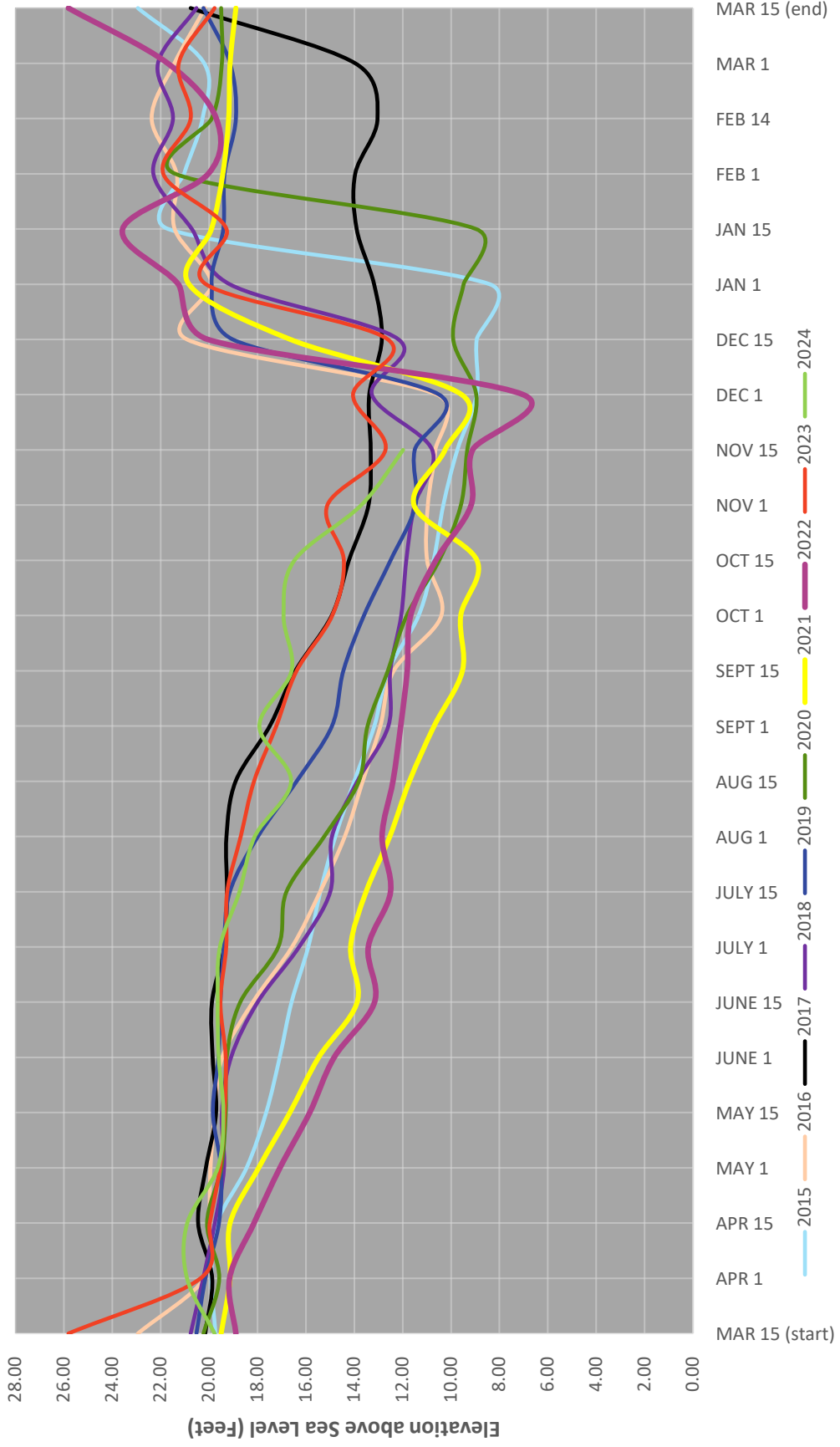
*CCSD's Production Wells

Reference point on 16D1, MIW1, MIW2, MIW3, 9P7, RIW, MIW1, SS1, SS2 and SS3 updated on 2/17/2015

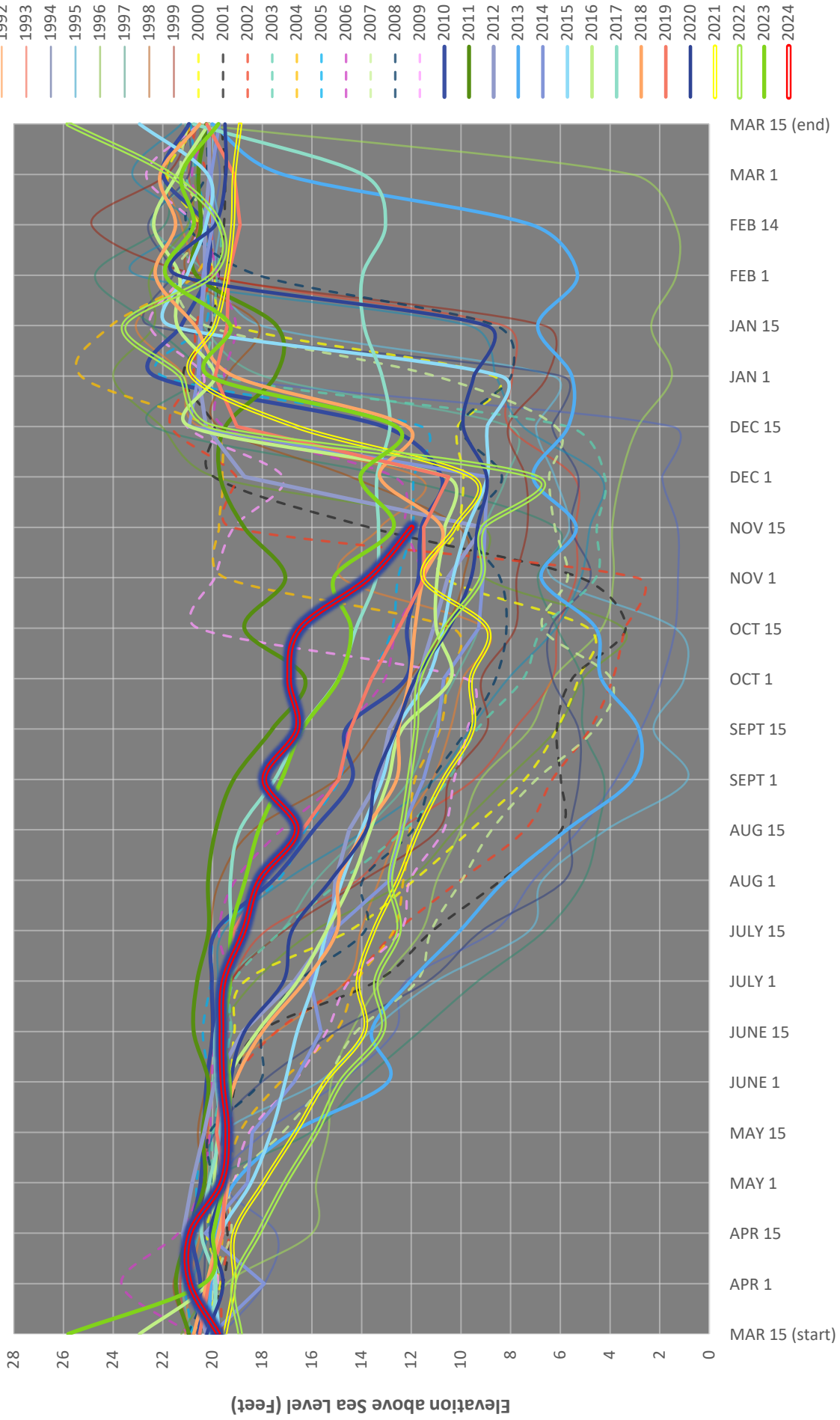
San Simeon Creek Well Levels Mid-March 2024 Levels to Date and 1988 to Current, Min, Max, & Average



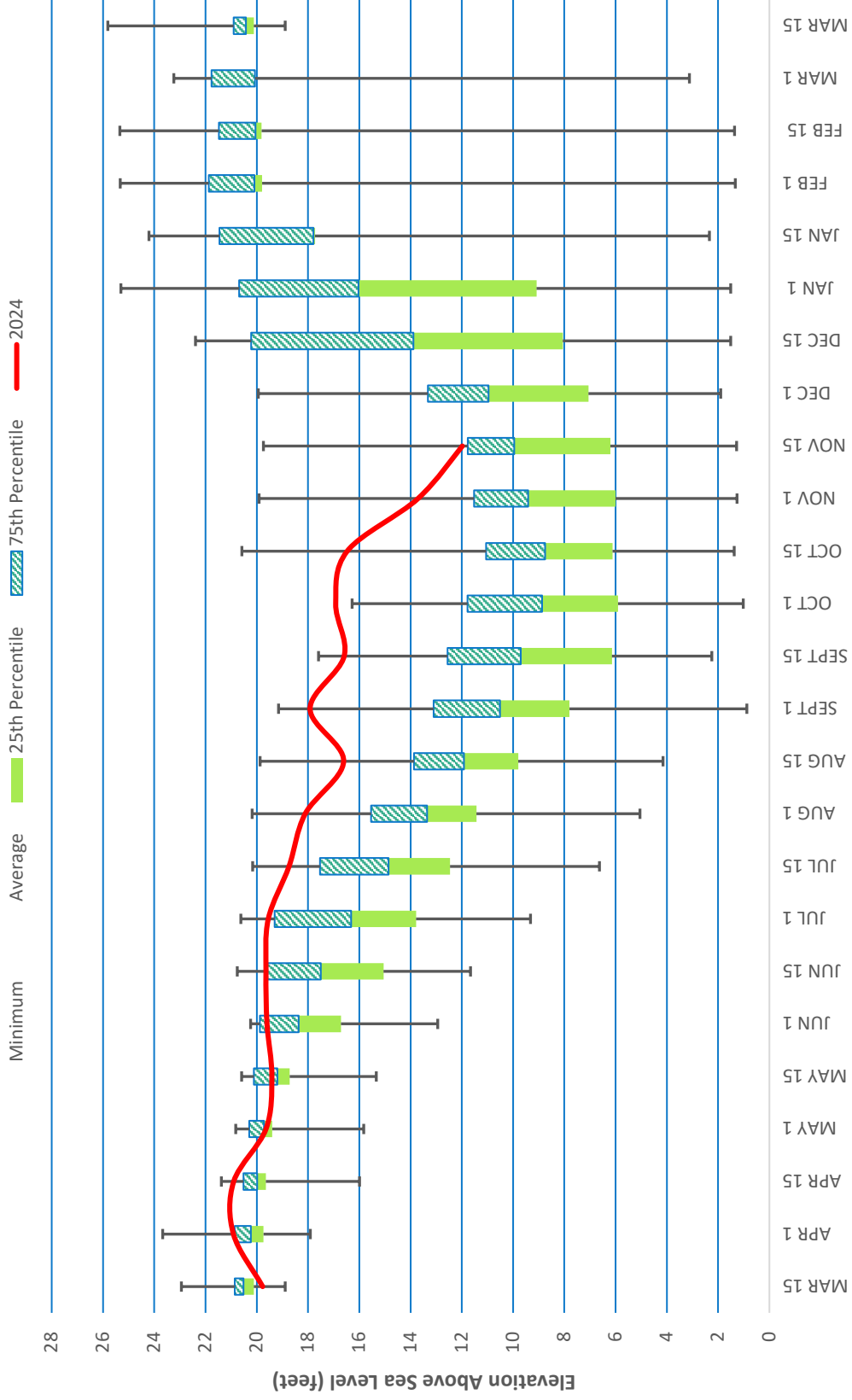
San Simeon Creek Well Levels Last 10 years March 2015 - Current



San Simeon Creek Well Levels 1988 - Current

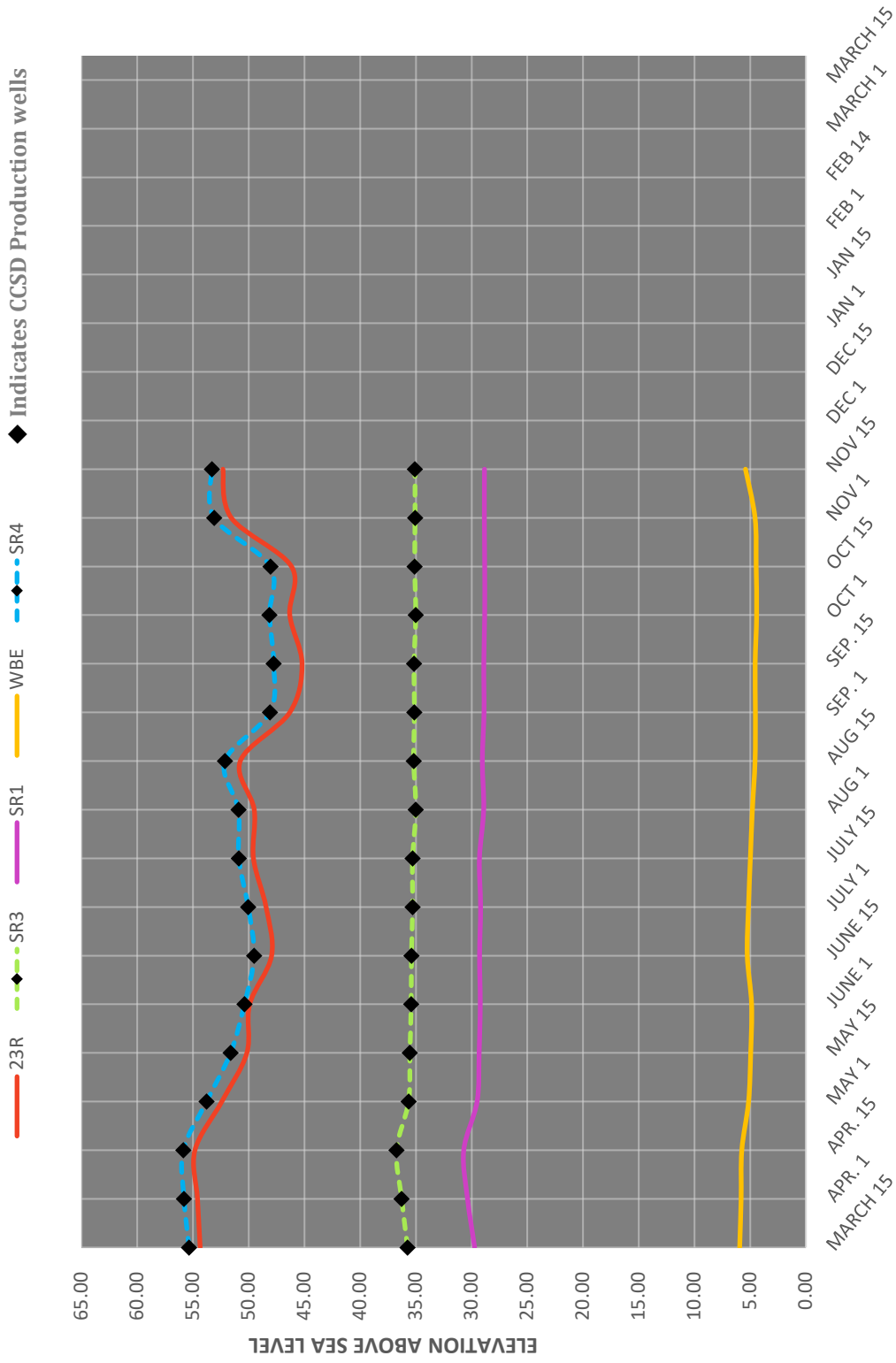


**1988 to Current Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Blue (hatched) and Green (solid) bars**



SANTA ROSA CREEK WELL LEVELS

March 2024 - Current



Potable Water Shortage Assessment ¹	Start Year: 2024												AF
	Volumetric Unit Used:												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Anticipated Unconstrained Demand	51.74	48.97	45.82	46.35	42.77	41.06	37.16	34.65	37.79	40.75	43.01	45.70	515.77
Actual Demand	52.17	49.16	45.01	46.77	40.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233.90
Supply Adjustment				0.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0
Anticipated Total Water Supply	55.49	49.20	40.74	38.43	41.19	43.81	44.74	39.34	38.20	39.05	43.52	46.19	519.90
Accrued Surplus/Shortage from Previous Month	0.0	3.3	0.0	-4.3	-8.3								
Anticipated Surplus/Shortage w/o WSCP Action	3.7	3.5	-5.0	-12.2	-9.9	2.8	7.6	4.7	0.4	-1.7	0.5	0.5	-5.1
Anticipated % Surplus/Shortage w/o WSCP Action	7%	7%	-11%	-26%	-23%	7%	20%	14%	1%	-4%	1%	1%	-1%
State Standard Shortage Level	1	1	2	3	3	1	1	1	1	1	1	1	1
Planned WSCP Actions													
Anticipated Benefit from WSCP: Supply Augmentation	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Anticipated Benefit from WSCP: Demand Reduction	5.2	4.9	9.2	13.9	12.8	4.1	3.7	3.5	3.8	4.1	9.8	7.7	82.6
Actual Benefit from WSCP Action	-0.4	-0.2	0.8	-0.4	2.0								
Anticipated Surplus/Shortage w/WSCP Action	8.9	8.4	4.1	1.7	2.9	6.9	11.3	8.2	4.2	2.4	10.3	8.2	77.5
Anticipated % Surplus/Shortage w/WSCP Action	17%	17%	9%	4%	7%	17%	30%	24%	11%	6%	24%	18%	15%
Actual Surplus/Shortage	3.3	0.0	-4.3	-8.3	3.4								-5.9
Actual % Surplus/Shortage	6%	0%	-9%	-18%	8%								-2.50%
State Standard Shortage Level Achieved	1	1	1	2	1	1	1	1	1	1	1	1	1

¹Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.

Definitions for Terms Used in This Table

Anticipated Unconstrained Demand: Projection based on the average water production over the last 3 reporting years (July 2018 -June 2021).

Actual Demand: The total amount of potable water produced for the month.

Supply Adjustment: Observed aquifer recharge/depletion from seasonal precipitation/lack thereof.

Anticipated Total Water Supply: The target amount to be produced assuming dry years conditions.

Anticipated Surplus/Shortage w/o WSCP: The volumetric difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions.

Anticipated % Surplus/Shortage w/o WSCP Action: The difference between the anticipated unconstrained demand and anticipated total water supply without any shortage response actions expressed as a percentage.

State Standard Shortage Level: The corresponding shortage level per California Water Code Section 10632(a)(3)(A).

Anticipated Benefit from WSCP - Supply Augmentation: Projected volume of water added to the supply, such as from the operation of the Water Reclamation Facility.

Anticipated Benefit from WSCP - Demand Reduction: Projected volume of water conserved through shortage response actions.

Actual Benefit from WSCP Action: Actual supply augmentation or demand reduction achieved.

Revised Anticipated Surplus/Shortage w/WSCP Action: Volumetric difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained.

Revised Anticipated % Surplus/Shortage w/WSCP Action: Difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained expressed as a percentage.

Actual Surplus/Shortage: Volumetric difference between the anticipated total water supply (including any adjustments) and the actual total demand.

Actual % Surplus/Shortage: Difference between the anticipated total water supply (including any adjustments) and the actual total demand expressed as a percentage.

WSCP: Water Shortage Contingency Plan

**CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
	DIFFERENCE (Current YR - Previous YR)	2.08	-0.96	3.18	-1.30	0.65	2.59	1.18	1.76	0.86	0.12	-7.31			
2024	S.S.	35.76	31.01	36.76	36.47	37.36	12.09	35.11	22.00	8.64	20.26	36.09	0.00	311.53	2024
	S.R.	1.60	1.69	0.92	0.65	3.87	34.80	17.64	27.82	37.29	26.46	0.10	0.00	152.83	
	SS & SR TOTAL	37.35	32.69	37.68	37.12	41.23	46.89	52.75	49.81	45.93	46.72	36.19	0.00	464.35	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2023	S.S.	34.88	33.18	30.27	37.48	35.36	32.09	35.66	29.96	29.01	14.94	40.76	43.02	396.61	2023
	S.R.	0.40	0.48	4.22	0.94	5.22	12.21	15.91	18.09	16.06	31.66	2.73	0.89	108.80	
	SS & SR TOTAL	35.28	33.66	34.50	38.42	40.57	44.30	51.57	48.05	45.07	46.60	43.49	43.91	505.42	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2022	S.S.	13.35	35.93	40.71	39.95	43.22	33.05	26.13	19.40	13.74	17.92	31.27	36.45	351.11	2022
	S.R.	23.95	0.04	0.03	0.04	0.05	11.17	23.27	27.59	28.77	25.30	7.44	0.32	147.98	
	SS & SR TOTAL	37.30	35.97	40.74	39.99	43.27	44.22	49.41	46.98	42.50	43.22	38.71	36.77	499.09	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2021	S.S.	31.92	26.91	34.69	36.88	36.41	34.84	31.03	30.49	31.75	27.27	27.28	21.16	370.62	2021
	S.R.	9.00	10.22	8.91	9.05	12.02	14.41	20.65	16.40	11.30	14.52	11.69	16.81	155.00	
	SS & SR TOTAL	40.92	37.14	43.60	45.93	48.43	49.25	51.68	46.89	43.05	41.79	38.97	37.97	525.61	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2020	S.S.	34.86	34.07	30.68	26.63	36.29	40.67	33.16	35.23	34.60	39.39	31.34	13.98	390.90	2020
	S.R.	4.10	5.37	6.32	8.97	7.21	7.77	19.10	17.85	14.22	10.67	12.61	27.85	142.04	
	SS & SR TOTAL	38.96	39.43	37.00	35.60	43.50	48.44	52.25	53.08	48.82	50.06	43.95	41.83	532.93	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2019	S.S.	34.49	23.50	24.82	33.30	35.07	36.17	41.98	39.45	36.02	37.32	33.64	26.26	402.00	2019
	S.R.	3.25	9.73	13.89	8.50	7.75	10.16	10.80	10.45	11.12	11.42	11.15	13.78	122.00	
	SS & SR TOTAL	37.74	33.23	38.71	41.80	42.81	46.33	52.78	49.91	47.13	48.74	44.78	40.05	524.00	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2018	S.S.	14.65	15.73	24.97	32.09	38.50	38.30	32.13	21.54	17.99	12.97	12.65	30.43	291.97	2018
	S.R.	30.09	23.61	13.23	6.96	5.02	7.89	22.00	30.88	27.67	31.81	30.59	10.11	239.85	
	SS & SR TOTAL	44.74	39.34	38.20	39.05	43.52	46.19	54.13	52.42	45.67	44.78	43.24	40.54	531.82	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2017	S.S.	31.85	18.62	40.94	45.34	46.26	34.05	22.86	16.93	23.78	26.18	20.90	22.54	350.25	2017
	S.R.	6.97	14.54	6.02	9.89	18.14	28.49	32.63	32.27	16.96	12.25	20.29	21.27	219.72	
	SS & SR TOTAL	38.82	33.17	46.95	55.23	64.40	62.55	55.49	49.20	40.74	38.43	41.19	43.81	569.97	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2016	S.S.	16.21	8.82	19.61	21.27	24.30	28.06	28.37	26.49	26.02	6.49	5.66	21.53	232.83	2016
	S.R.	18.10	27.70	16.92	15.76	15.92	13.96	20.53	18.31	16.92	34.50	31.75	18.46	248.83	
	SS & SR TOTAL	34.31	36.53	36.52	37.03	40.21	42.02	48.90	44.80	42.94	40.99	37.42	39.98	481.66	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.33	7.04	5.70	23.07	
2015	S.S.	19.95	16.65	17.16	17.79	16.18	14.14	15.14	17.39	20.36	26.17	23.74	21.23	225.89	2015
	S.R.	14.77	14.90	20.53	20.68	20.99	26.51	29.51	27.78	21.94	16.05	13.57	13.90	241.13	
	SS & SR TOTAL	34.72	31.55	37.69	38.47	37.17	40.65	44.65	45.17	42.30	42.22	37.31	35.13	467.02	
	AWTP	5.55	14.34	12.49	7.61	0.00	0.00	0.00	0.00	3.68	8.07	6.29	10.89	68.92	
2014	S.S.	22.93	16.97	24.90	25.03	19.39	14.40	11.94	0.00	0.76	24.32	13.74	23.81	198.17	2014
	S.R.	34.69	19.85	10.00	10.44	18.88	24.19	30.89	43.09	36.26	12.06	18.63	9.62	268.59	
	SS & SR TOTAL	57.62	36.82	34.90	35.47	38.27	38.59	42.82	43.09	37.01	36.37	32.36	33.44	466.76	
	AWTP														
2013	S.S.	50.55	47.40	54.72	55.27	63.18	46.01	60.82	72.32	57.73	29.84	26.72	28.61	593.16	2013
	S.R.	0.00	0.00	0.00	4.27	5.28	27.57	18.12	3.50	7.62	22.56	25.38	25.61	139.91	
	SS & SR TOTAL	50.55	47.40	54.72	59.54	68.45	73.58	78.94	75.82	65.35	52.40	52.11	54.22	733.07	
	AWTP														
2012	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	2012

**CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
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YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
201	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.01	201
	SS & SR TOTAL	53.66	48.88	52.60	51.18	61.50	67.67	76.12	74.34	66.70	63.65	57.56	50.88	724.74	
2011	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	2011
	SS & SR TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	SS & SR TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	SS & SR TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	SS & SR TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	

**CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
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YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	
1987	S.S.	41.51	41.30	48.40	63.00	68.80	63.80	66.10	62.90	49.90	36.40	32.90	42.30	617.31	1987
	S.R.	10.20	3.80	0.00	0.00	2.00	13.80	22.40	26.00	28.80	35.60	19.30	6.59	168.49	
	SS & SR TOTAL	51.71	45.10	48.40	63.00	70.80	77.60	88.50	88.90	78.70	72.00	52.20	48.89	785.80	

Net diversion totals reported 2016 to current. Previous years are gross totals and may include water volumes also reported under riparian statements.



Cambria CSD

Expense Approval Report

By Vendor Name

Payment Dates 11/1/2024 - 11/30/2024

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor: 12556 - ACTUARIAL RETIREMENT CONSULTING					
ACTUARIAL RETIREMENT CONSULTING	DFT0004268	11/25/2024	ADM/GASB 75 24 VALUATION & FYE 24 DISCLOSURE RPT	01-6080A-09	2,850.00
Vendor 12556 - ACTUARIAL RETIREMENT CONSULTING Total:					2,850.00
Vendor: 10064 - AGP VIDEO					
AGP VIDEO	80574	11/13/2024	ADM/VIDEO PRODUCTION & DISTRIBUTION SERVICES	01-61150-09	3,600.00
Vendor 10064 - AGP VIDEO Total:					3,600.00
Vendor: 12771 - AGUIRRE, DAVID					
AGUIRRE, DAVID	80515	11/01/2024	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	55.00
AGUIRRE, DAVID	80608	11/18/2024	F&R/REIMB PURCHASE OF CLEAR FOLDERS FOR OFFICE	01-60500-02	22.82
Vendor 12771 - AGUIRRE, DAVID Total:					242.82
Vendor: 10080 - ALL WAYS CLEAN					
ALL WAYS CLEAN	80540	11/04/2024	ADM/CARPET CLEANING FOR MOVE FROM 1316 TAMSON	01-6033B-09	650.00
Vendor 10080 - ALL WAYS CLEAN Total:					650.00
Vendor: 10091 - ALPHA ELECTRICAL SERVICE					
ALPHA ELECTRICAL SERVICE	80541	11/04/2024	WD/SVC & TRBL TRANSFER SWITCH - LEIMERT BOOSTER	11-6031G-11	469.00
ALPHA ELECTRICAL SERVICE	80541	11/04/2024	WD/SVC & INSTALL TEMPORARY VFD FOR WELL 3	11-6031W-11	3,148.07
ALPHA ELECTRICAL SERVICE	80558	11/06/2024	WW/SVC & INSTALL NEW UPS & SURGE PROTECTOR ON LS 8	12-6032L-12	1,817.25
ALPHA ELECTRICAL SERVICE	80558	11/06/2024	WW/SVC & INSTALL MOTORS & CONNECT AT LS A1	12-6032L-12	2,550.51
ALPHA ELECTRICAL SERVICE	80575	11/13/2024	WD/SVC CALL INSTALL ENCLOSURE & UPS - LEIMERT PS	11-6031L-11	3,321.61
Vendor 10091 - ALPHA ELECTRICAL SERVICE Total:					11,306.44
Vendor: 12671 - AMAZON CAPITAL SERVICES, INC.					
AMAZON CAPITAL SERVICES, INC.	DFT0004269	11/26/2024	FD/AMERICAN FLAGS & CARBON MONOXIDE DETECTORS	01-6033B-01	276.00
AMAZON CAPITAL SERVICES, INC.	DFT0004270	11/26/2024	ADM/WALL FILE ORGANIZERS & STAPLERS	01-6033B-09	93.59
AMAZON CAPITAL SERVICES, INC.	DFT0004271	11/26/2024	ADM/WALL FILE ORGANIZER	01-6033B-09	42.77
AMAZON CAPITAL SERVICES, INC.	DFT0004272	11/26/2024	ADM/KEYBOARDS, STANDING MATS & ENVELOPE MOISTENERS	01-6033B-09	238.29
AMAZON CAPITAL SERVICES, INC.	DFT0004273	11/26/2024	FD/STICKY NOTES	01-60500-09	40.90
AMAZON CAPITAL SERVICES, INC.	DFT0004274	11/26/2024	ADM/CORD HIDER WALL KIT	01-6033B-09	51.00
AMAZON CAPITAL SERVICES, INC.	DFT0004275	11/26/2024	STANDING DESKS & CHAIRS	01-6033B-09	879.38
AMAZON CAPITAL SERVICES, INC.	DFT0004276	11/26/2024	FD/HYDRATION DRINKS	01-60900-01	134.97
AMAZON CAPITAL SERVICES, INC.	DFT0004277	11/26/2024	FD/CALIFORNIA STATE FLAG & AMERICAN FLAG	01-6033B-01	64.32
AMAZON CAPITAL SERVICES, INC.	DFT0004278	11/26/2024	FD/HYDRATION DRINKS	01-60900-01	64.24
AMAZON CAPITAL SERVICES, INC.	DFT0004279	11/26/2024	ADM/FILE CABINET	01-6033B-09	128.69
AMAZON CAPITAL SERVICES, INC.	DFT0004280	11/26/2024	ADM/BLACKOUT SHADE & BULLETIN BOARD	01-6033B-09	498.05
AMAZON CAPITAL SERVICES, INC.	DFT0004281	11/26/2024	WD/COTTON TOWEL SET	11-60900-11	87.92
AMAZON CAPITAL SERVICES, INC.	DFT0004282	11/26/2024	ADM/FILE CABINET	01-6033B-09	85.79
AMAZON CAPITAL SERVICES, INC.	DFT0004283	11/26/2024	WD/LIFTMASTER SINGLE BUTTON REMOTE CONTROLS	11-60900-11	61.77
AMAZON CAPITAL SERVICES, INC.	DFT0004284	11/26/2024	ADM/WALL FILE ORGANIZER	01-6033B-09	36.35
AMAZON CAPITAL SERVICES, INC.	DFT0004285	11/26/2024	ADM/DISINFECTING WIPES & STICKY NOTES	01-60500-09	44.32
AMAZON CAPITAL SERVICES, INC.	DFT0004286	11/26/2024	ADM/AREA RUG, STICKY NOTES & ENGRAVED NAME PLATES	01-6033B-09	238.55
AMAZON CAPITAL SERVICES, INC.	DFT0004287	11/26/2024	ADM/PENCILS	01-60500-09	12.55
AMAZON CAPITAL SERVICES, INC.	DFT0004288	11/26/2024	FD/HYDRATION DRINKS	01-60900-01	263.36
AMAZON CAPITAL SERVICES, INC.	DFT0004289	11/26/2024	ADM/RETURN OF WALL FILE ORGANIZER	01-6033B-09	(34.21)

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
AMAZON CAPITAL SERVICES, INC.	DFT0004290	11/26/2024	ADM/RETURN OF PAPER TOWEL DISPENSER	01-6033B-09	(68.08)
AMAZON CAPITAL SERVICES, INC.	DFT0004291	11/26/2024	ADM/MINI FRIDGES FOR OFFICE	01-6033B-09	214.48
AMAZON CAPITAL SERVICES, INC.	DFT0004292	11/26/2024	ADM/RETURN OF STANDING MATS	01-6033B-09	(143.13)
AMAZON CAPITAL SERVICES, INC.	DFT0004293	11/26/2024	FD/HYDRATION DRINKS	01-60900-01	66.42
AMAZON CAPITAL SERVICES, INC.	DFT0004294	11/26/2024	ADM/WALL HOOKS & STANDING FLOOR MATS	01-6033B-09	141.11
AMAZON CAPITAL SERVICES, INC.	DFT0004295	11/26/2024	ADM/FILE CABINET, SOAP & PAPER TOWEL DISPENSERS	01-6033B-09	362.13
AMAZON CAPITAL SERVICES, INC.	DFT0004296	11/26/2024	ADM/RETURN OF WALL ORGANIZER	01-6033B-09	(7.50)
AMAZON CAPITAL SERVICES, INC.	DFT0004297	11/26/2024	ADM/FILE CABINET	01-6033B-09	(159.25)
AMAZON CAPITAL SERVICES, INC.	DFT0004298	11/26/2024	ADM/PLAQUE	01-61240-09	85.79
AMAZON CAPITAL SERVICES, INC.	DFT0004299	11/26/2024	FD/TRASH BAGS	01-60900-11	84.88
AMAZON CAPITAL SERVICES, INC.	DFT0004300	11/26/2024	ADM/STANDING DESK CONVERTER	01-6033B-09	529.81
AMAZON CAPITAL SERVICES, INC.	DFT0004301	11/26/2024	ADM/CHAIRS	01-6033B-09	114.32
AMAZON CAPITAL SERVICES, INC.	DFT0004302	11/26/2024	FD/HYDRATION DRINKS	01-60900-01	(134.97)
Vendor 12671 - AMAZON CAPITAL SERVICES, INC. Total:					4,394.61
Vendor: 10114 - ANDREW THOMSON					
ANDREW THOMSON	80542	11/04/2024	WD/TRBL & RESTORE BOOSTER OP ON LEIMERT WTR TANK	11-6031L-11	1,325.00
ANDREW THOMSON	80542	11/04/2024	WD/SVC & INSTALL LEVEL SENSOR IN BACKWASH TANK	11-6031R-11	1,803.76
ANDREW THOMSON	80542	11/04/2024	WD/BUILD & DESIGN NETWORK RTU BACK PANEL	11-60370-11	788.65
ANDREW THOMSON	80542	11/04/2024	WD/TROUBLESHOOT LEIMERT POWER ATS ISSUES	11-6031L-11	1,012.50
ANDREW THOMSON	80542	11/04/2024	WD/TRBL & REPLACE BW TANK LEVEL SENSOR ON SR4	11-6031R-11	752.44
ANDREW THOMSON	80542	11/04/2024	WW/RESET TRIPPED UPS ON WWTP INFLUENT PUMP STATION	12-6031T-12	225.00
ANDREW THOMSON	80604	11/18/2024	WD/SS WELL #3 VARIABLE FREQUENCY DRIVE INSTALL	11-61700-11	34,168.15
Vendor 10114 - ANDREW THOMSON Total:					40,075.50
Vendor: 10134 - ARTHO, ANTONI D					
ARTHO, ANTONI D	80516	11/01/2024	WW/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	12-6060C-12	100.00
Vendor 10134 - ARTHO, ANTONI D Total:					100.00
Vendor: 10144 - AT&T/CALNET3					
AT&T/CALNET3	80535	11/01/2024	WW/PHONE SERVICE	12-6060P-12	103.11
Vendor 10144 - AT&T/CALNET3 Total:					103.11
Vendor: 10140 - AT&T					
AT&T	DFT0004183	11/01/2024	WD/WELL HEAD ZONE TO ZONE TRANSMISSION	11-6060P-11	189.45
Vendor 10140 - AT&T Total:					189.45
Vendor: 10166 - BADGER METER INC.					
BADGER METER INC.	DFT0004220	11/13/2024	WD/PILOT METERS REGISTERS-DIALS	11-61700-11	90,579.06
BADGER METER INC.	DFT0004230	11/15/2024	WD/PILOT METERS AT&T SIGNAL ENDPOINTS	11-61700-11	10,025.73
BADGER METER INC.	DFT0004238	11/18/2024	WD/PILOT METERS REGISTERS-DIALS	11-61700-11	91,615.10
BADGER METER INC.	DFT0004239	11/19/2024	WD/PILOT METERS VERIZON ENDPOINTS REMAINING BAL	11-61700-11	31,481.91
BADGER METER INC.	DFT0004267	11/20/2024	WD/PILOT METERS VERIZON ENDPOINTS REMAINING BAL	11-61700-11	8,917.58
Vendor 10166 - BADGER METER INC. Total:					232,619.38
Vendor: 10178 - BATTERY SYSTEMS, INC.					
BATTERY SYSTEMS, INC.	80589	11/15/2024	WD/RADIO RELAY BATTERIES	11-60370-11	2,069.91
BATTERY SYSTEMS, INC.	80642	11/20/2024	WD/RADIO RELAY BATTERIES	11-60370-11	2,072.51
Vendor 10178 - BATTERY SYSTEMS, INC. Total:					4,142.42
Vendor: 12674 - BIG BRAND TIRES					
BIG BRAND TIRES	80543	11/04/2024	WW/REPLACE TIRES ON 2019 FORD F-350	12-6041L-12	1,625.45
Vendor 12674 - BIG BRAND TIRES Total:					1,625.45
Vendor: 12575 - BLUME, COLTON					
BLUME, COLTON	80517	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor 12575 - BLUME, COLTON Total:					45.00
Vendor: 12891 - BONILLA & BONILLA PTRN					
BONILLA & BONILLA PTRN	80536	11/01/2024	FD/FIRST DRAW FOR LEAK REPAIRS ON ROOF	01-61700-01	6,765.00
BONILLA & BONILLA PTRN	80536	11/01/2024	FD/FINAL LEAK REP & REBUILD CRICKET AREA ON ROOF	01-61700-01	6,000.00
Vendor 12891 - BONILLA & BONILLA PTRN Total:					12,765.00
Vendor: 10249 - BOUND TREE MEDICAL, LLC					
BOUND TREE MEDICAL, LLC	80654	11/25/2024	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	494.01
Vendor 10249 - BOUND TREE MEDICAL, LLC Total:					494.01
Vendor: 10260 - BRENNTAG PACIFIC, INC.					
BRENNTAG PACIFIC, INC.	80544	11/04/2024	WD/CHEMICALS	11-6091C-11	850.01
BRENNTAG PACIFIC, INC.	80605	11/18/2024	WD/CHEMICALS	11-6091C-11	472.63
Vendor 10260 - BRENNTAG PACIFIC, INC. Total:					1,322.64
Vendor: 10269 - BROOKS, CRAIG					
BROOKS, CRAIG	80518	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10269 - BROOKS, CRAIG Total:					45.00
Vendor: 10288 - BURKEY, MICHAEL A					
BURKEY, MICHAEL A	80519	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	55.00
Vendor 10288 - BURKEY, MICHAEL A Total:					55.00
Vendor: 10394 - CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION					
CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION	80662	11/27/2024	WD/WATER RIGHTS TAX - SANTA ROSA WELL FIELD	11-60550-11	374.96
CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION	80662	11/27/2024	WD/WATER RIGHTS TAX - SAN SIMEON WELL FIELD	11-60550-11	444.68
Vendor 10394 - CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION Total:					819.64
Vendor: 10356 - CAMBRIA HARDWARE CENTER					
CAMBRIA HARDWARE CENTER	80567	11/06/2024	ADM/FLOOR MOP, BROOM, DUST PAN & MISC SUPPLIES	01-60500-09	126.47
CAMBRIA HARDWARE CENTER	80568	11/06/2024	WD/COFFEE FILTERS	11-6033B-11	7.49
CAMBRIA HARDWARE CENTER	80568	11/06/2024	WD/CHEMICAL PUMP HARDWARE	11-6031P-11	8.33
CAMBRIA HARDWARE CENTER	80568	11/06/2024	ADM/KEYS, WASTEBASKET & MISC SUPPLIES	01-6033B-09	72.46
CAMBRIA HARDWARE CENTER	80568	11/06/2024	ADM/ADM/SINGLE SIDED KEYS	01-6033B-09	12.79
CAMBRIA HARDWARE CENTER	80568	11/06/2024	WD/VINEGAR FOR WEED CONTROL	11-6033G-11	27.87
CAMBRIA HARDWARE CENTER	80568	11/06/2024	WD/VET'S HALL WTR SVC LINE REPAIR PARTS	11-6033Z-11	39.66
CAMBRIA HARDWARE CENTER	80568	11/06/2024	WD/VET'S HALL WTR SVC LINE REPAIR PARTS	11-6033Z-11	80.09
CAMBRIA HARDWARE CENTER	80568	11/06/2024	WD/VET'S HALL WTR SVC LINE REPAIR PARTS	11-6033Z-11	45.45
CAMBRIA HARDWARE CENTER	80568	11/06/2024	WD/VET'S HALL WTR SVC LINE REPAIR PARTS	11-6033Z-11	136.26
CAMBRIA HARDWARE CENTER	80568	11/06/2024	WD/VET'S HALL WTR SVC LINE REPAIR PARTS	11-6033Z-11	5.76
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/MANHOLE REPAIR PARTS	12-6032M-12	202.87
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/MANHOLE REPAIR PARTS EAST RANCH	12-6032M-12	19.38
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/MANHOLE REPAIR PARTS EAST RANCH	12-6032M-12	145.65
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/DAWN SOAP & DISTILLED WATER	12-60920-12	24.08
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/BATTERIES FOR DO SENSOR	12-60920-12	25.71
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/FLY SWATTERS & BATTERIES	12-60930-12	29.35
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/SS CLAMPS, TUBES & FUEL LINES	12-60930-12	16.19
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/OUTLET CAPS & PENS	12-60500-12	7.49
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/REPLACE AIR HEADER CLARIFIER PARTS	12-6032D-12	66.01
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/TRACTOR FLUID, GLOVES & SAW BLADE SET	12-6041N-12	159.75
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/REPAIR CLARIFIER AIR HDR PARTS	12-6032T-12	57.87
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/DBL PALM GLOVES, SHIMS & MISC SUPPLIES	12-60930-12	39.43
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/PVC GLUE	12-6032T-12	19.28
CAMBRIA HARDWARE CENTER	80569	11/06/2024	WW/REPAIR CLARIFIER AIR HEADER PARTS	12-6032T-12	3.54

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/BRASS QUICK CONNECT SET & MISC SUPPLIES	01-60930-02	18.07
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/COIL CHAIN	01-6033R-02	8.66
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/WOOD RAT SNAP TRAPS	01-6033V-02	17.12
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/COMBO LOCK, SURFACE HINGES & MOUSE TRAPS	01-6033V-02	40.49
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/WOOD STAKES	01-6033G-02	7.71
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/200 WATT BULB	01-6033V-02	4.82
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/BATTERIES	01-60900-02	8.03
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/FAST DRY CAULK, FOAM BRUSH & BRUSH FOAM	01-6033B-02	7.05
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/OSCILLATING BLADES & MISC SUPPLIES	01-6033B-02	83.62
CAMBRIA HARDWARE CENTER	80586	11/14/2024	F&R/STAIN PRIMER & SCRAPER BLADES	01-6033B-02	33.20
CAMBRIA HARDWARE CENTER	80590	11/15/2024	ADM/MAGNETIC STUD FINDER	01-60500-09	17.15
CAMBRIA HARDWARE CENTER	80590	11/15/2024	FD/GAL STORAGE TOTE	01-60900-01	75.02
CAMBRIA HARDWARE CENTER	80590	11/15/2024	FD/GFCI RECEPTACLES	01-60900-01	60.04
CAMBRIA HARDWARE CENTER	80590	11/15/2024	FD/RETURN OF GFCI RECEPTACLES	01-60900-01	(60.04)
Vendor 10356 - CAMBRIA HARDWARE CENTER Total:					1,700.17
Vendor: 10371 - CANNON CORPORATION					
CANNON CORPORATION	80591	11/15/2024	WD/SS EFFLUENT LINE REPLACEMENT PROJECT	11-61700-11	3,341.75
CANNON CORPORATION	80591	11/15/2024	WD/SS EFFLUENT LINE REPLACEMENT PROJECT	12-61700-12	3,341.75
Vendor 10371 - CANNON CORPORATION Total:					6,683.50
Vendor: 12898 - CANNONLES, GREGORY					
CANNONLES, GREGORY	80663	11/27/2024	WD/REFUND ON DEP FOR APN 022.212.053	11-24200-11	159.00
Vendor 12898 - CANNONLES, GREGORY Total:					159.00
Vendor: 10375 - CARMEL & NACCASHA LLP					
CARMEL & NACCASHA LLP	80559	11/06/2024	ADM/LEGAL SERVICE GENERAL	01-6080L-09	3,259.50
CARMEL & NACCASHA LLP	80559	11/06/2024	ADM/LEGAL SERVICE GENERAL	01-6080L-09	216.00
CARMEL & NACCASHA LLP	80559	11/06/2024	ADM/MONTHLY RETAINER DECEMBER 2024	01-6080K-09	13,500.00
Vendor 10375 - CARMEL & NACCASHA LLP Total:					16,975.50
Vendor: 10384 - CASTELLANOS, MICHAEL					
CASTELLANOS, MICHAEL	80520	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10384 - CASTELLANOS, MICHAEL Total:					45.00
Vendor: 10427 - CHARTER COMMUNICATIONS					
CHARTER COMMUNICATIONS	DFT0004213	11/12/2024	WD/WW/BUSINESS INTERNET	11-6060I-11	94.98
CHARTER COMMUNICATIONS	DFT0004213	11/12/2024	WD/WW/BUSINESS INTERNET	12-6060I-12	94.99
CHARTER COMMUNICATIONS	DFT0004214	11/12/2024	F&R/ADM/WD/WW/ETHERNET SVCS	01-6060I-02	395.60
CHARTER COMMUNICATIONS	DFT0004214	11/12/2024	F&R/ADM/WD/WW/ETHERNET SVCS	01-6060I-09	222.07
CHARTER COMMUNICATIONS	DFT0004214	11/12/2024	F&R/ADM/WD/WW/ETHERNET SVCS	11-6060I-11	283.04
CHARTER COMMUNICATIONS	DFT0004214	11/12/2024	F&R/ADM/WD/WW/ETHERNET SVCS	12-6060I-12	283.04
CHARTER COMMUNICATIONS	DFT0004215	11/12/2024	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-01	162.50
CHARTER COMMUNICATIONS	DFT0004215	11/12/2024	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-09	162.50
CHARTER COMMUNICATIONS	DFT0004215	11/12/2024	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	11-6060I-11	162.50
CHARTER COMMUNICATIONS	DFT0004215	11/12/2024	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	12-6060I-12	162.50
CHARTER COMMUNICATIONS	DFT0004237	11/18/2024	ADM/BUISNESS INTERNET	01-6060I-09	394.79
Vendor 10427 - CHARTER COMMUNICATIONS Total:					2,418.51
Vendor: 10443 - CIO SOLUTIONS, LP					
CIO SOLUTIONS, LP	80560	11/06/2024	ADM/OFFICE MOVE FROM TAMSON TO MAIN ST	01-6033B-09	9,300.06
CIO SOLUTIONS, LP	80664	11/27/2024	ADM/MONTHLY COMPUTER SUPPORT - DECEMBER 24	01-60440-09	3,124.20
CIO SOLUTIONS, LP	80664	11/27/2024	ADM/MONTHLY COMPUTER SUPPORT - DECEMBER 24	01-60440-09	1,305.60
CIO SOLUTIONS, LP	80664	11/27/2024	ADM/CREDIT MEMO FOR INVOICE 100159-123	01-60440-09	(130.00)
CIO SOLUTIONS, LP	80664	11/27/2024	ADM/CREDIT MEMO FOR INVOICE 108476-124	01-60440-09	(0.52)
CIO SOLUTIONS, LP	DFT0004181	11/01/2024	ADM/MONTHLY COMPUTER SUPPORT - NOVEMBER 24	01-60440-09	3,124.20
CIO SOLUTIONS, LP	DFT0004182	11/01/2024	ADM/MONTHLY COMPUTER SUPPORT - NOVEMBER 24	01-60440-09	1,156.00
Vendor 10443 - CIO SOLUTIONS, LP Total:					17,879.54

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.					
CORBIN WILLITS SYSTEMS, INC.	80665	11/27/2024	ADM/MONTHLY HISTORICAL ARCHIVE ACCESS DEC 24	01-60440-09	400.00
Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total:					400.00
Vendor: 12738 - CORE & MAIN LP					
CORE & MAIN LP	80537	11/01/2024	WD/GEN PURPOSE DIAMOND BLADES	11-6033Z-11	420.50
CORE & MAIN LP	80545	11/04/2024	WD/BLACK TUBES, BALLCORP, EPOXY & COPPER WIRE	11-6033Z-11	1,812.53
CORE & MAIN LP	80545	11/04/2024	WD/WATER PIPE FITTINGS	11-6031D-11	896.27
CORE & MAIN LP	80666	11/27/2024	WD/AMI METER LIDS	11-6031D-11	5,101.24
Vendor 12738 - CORE & MAIN LP Total:					8,230.54
Vendor: 12818 - CSG CONSULTANTS					
CSG CONSULTANTS	80609	11/18/2024	FD/319 LAMPTON APN 023.089.039	01-43730-01	135.00
CSG CONSULTANTS	80609	11/18/2024	FD/343 HARVEY ST APN 023.049.035	01-43730-01	135.00
CSG CONSULTANTS	80609	11/18/2024	FD/5321 PLYMOUTH ST APN 022.201.056	01-43730-01	135.00
CSG CONSULTANTS	80609	11/18/2024	FD/2905 BURTON DR APN 023.431.003	01-43730-01	135.00
Vendor 12818 - CSG CONSULTANTS Total:					540.00
Vendor: 10568 - DAVID CRYE, INC					
DAVID CRYE, INC	80592	11/15/2024	WD/CRUSHER SAND & CLASS II BASE	11-6033Z-11	473.68
Vendor 10568 - DAVID CRYE, INC Total:					473.68
Vendor: 10571 - DAVID KEITH TODD CONSULTING					
DAVID KEITH TODD CONSULTING	80576	11/13/2024	WRF/PROF SVC FOR PERMIT RENEWAL 10/1 - 10/31/2024	40-61700-30	844.68
Vendor 10571 - DAVID KEITH TODD CONSULTING Total:					844.68
Vendor: 12875 - DE LAGE LANDEN FINANCIAL SERVICES, INC.					
DE LAGE LANDEN FINANCIAL SERVICES, INC.	80643	11/20/2024	ADM/MONTHLY COPIER CHARGES & OVERAGE	01-60440-09	186.29
DE LAGE LANDEN FINANCIAL SERVICES, INC.	80655	11/25/2024	FD/MONTHLY COPIER CHARGES & OVERAGE	01-60440-01	793.65
DE LAGE LANDEN FINANCIAL SERVICES, INC.	80655	11/25/2024	WD/WW/MONTHLY COPIER CHARGES & OVERAGE	11-60440-11	93.15
DE LAGE LANDEN FINANCIAL SERVICES, INC.	80655	11/25/2024	WD/WW/MONTHLY COPIER CHARGES & OVERAGE	12-60440-12	93.14
Vendor 12875 - DE LAGE LANDEN FINANCIAL SERVICES, INC. Total:					1,166.23
Vendor: 12678 - DEPARTMENT OF JUSTICE					
DEPARTMENT OF JUSTICE	80593	11/15/2024	FD/F&R/WW/FINGERPRINT APPS & FBI	01-61250-01	49.00
DEPARTMENT OF JUSTICE	80593	11/15/2024	FD/F&R/WW/FINGERPRINT APPS & FBI	01-61250-02	49.00
DEPARTMENT OF JUSTICE	80593	11/15/2024	FD/F&R/WW/FINGERPRINT APPS & FBI	12-61250-12	49.00
Vendor 12678 - DEPARTMENT OF JUSTICE Total:					147.00
Vendor: 12539 - DIGITAL WEST					
DIGITAL WEST	DFT0004185	11/04/2024	ALL DEPTS/PHONE SERVICE 11/01/2024 - 11/30/2024	01-6060P-01	480.00
DIGITAL WEST	DFT0004185	11/04/2024	ALL DEPTS/PHONE SERVICE 11/01/2024 - 11/30/2024	01-6060P-02	103.00
DIGITAL WEST	DFT0004185	11/04/2024	ALL DEPTS/PHONE SERVICE 11/01/2024 - 11/30/2024	01-6060P-09	160.29
DIGITAL WEST	DFT0004185	11/04/2024	ALL DEPTS/PHONE SERVICE 11/01/2024 - 11/30/2024	01-6060P-09	230.00
DIGITAL WEST	DFT0004185	11/04/2024	ALL DEPTS/PHONE SERVICE 11/01/2024 - 11/30/2024	11-6060P-11	132.00
DIGITAL WEST	DFT0004185	11/04/2024	ALL DEPTS/PHONE SERVICE 11/01/2024 - 11/30/2024	11-6060P-11	80.50
DIGITAL WEST	DFT0004185	11/04/2024	ALL DEPTS/PHONE SERVICE 11/01/2024 - 11/30/2024	12-6060P-12	103.00
DIGITAL WEST	DFT0004185	11/04/2024	ALL DEPTS/PHONE SERVICE 11/01/2024 - 11/30/2024	12-6060P-12	80.50
Vendor 12539 - DIGITAL WEST Total:					1,369.29
Vendor: 10630 - DITCH WITCH WEST					
DITCH WITCH WEST	80610	11/18/2024	WD/SVC & REPLACE WASHER HOSE & INSTALL TANK CAP	11-60400-11	2,274.75
Vendor 10630 - DITCH WITCH WEST Total:					2,274.75
Vendor: 10927 - DODSON, HALEY					
DODSON, HALEY	80521	11/01/2024	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
DODSON, HALEY	80577	11/13/2024	ADM/REIMB FOR MILEAGE & DRINKS FOR CCSD MEETINGS	01-61150-09	68.14
Vendor 10927 - DODSON, HALEY Total:					168.14

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor: 12808 - ELIJAH MERMIN					
ELIJAH MERMIN	80546	11/04/2024	WD/GRANT WRITING-RELATED CONSULTING SERVICES	11-6080M-11	1,750.00
Vendor 12808 - ELIJAH MERMIN Total:					1,750.00
Vendor: 12538 - EVERS, CHRISTIAN					
EVERS, CHRISTIAN	80522	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
EVERS, CHRISTIAN	80600	11/15/2024	FD/REIMB FOR EMPLOYEE TRVL - SUICIDE PREVENTION	01-6120E-01	85.00
Vendor 12538 - EVERS, CHRISTIAN Total:					130.00
Vendor: 10728 - FAMCON PIPE & SUPPLY, INC					
FAMCON PIPE & SUPPLY, INC	80538	11/01/2024	WD/ITEMS FOR SERVICE LINE REPAIR AT VET'S HALL	11-6033Z-11	3,742.16
FAMCON PIPE & SUPPLY, INC	80547	11/04/2024	WD/WATER DISTRIBUTION PARTS	11-6031D-11	1,728.31
FAMCON PIPE & SUPPLY, INC	80578	11/13/2024	WD/ITEMS FOR SERVICE LINE REPAIR AT VET'S HALL	11-6033Z-11	1,391.05
FAMCON PIPE & SUPPLY, INC	80667	11/27/2024	WD/PARTS FOR VET'S HALL WTR SVC LINE LEAK	11-6033Z-11	1,976.14
Vendor 10728 - FAMCON PIPE & SUPPLY, INC Total:					8,837.66
Vendor: 10751 - FGL ENVIRONMENTAL INC.					
FGL ENVIRONMENTAL INC.	80548	11/04/2024	WD/BACTI & MISC ANALYSIS	11-60910-11	39.00
FGL ENVIRONMENTAL INC.	80548	11/04/2024	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	149.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	221.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC & MISC ANALYSIS	12-60910-12	227.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80561	11/06/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80594	11/15/2024	WD/BACTI & MISC ANALYSIS	11-60910-11	33.00
FGL ENVIRONMENTAL INC.	80594	11/15/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80594	11/15/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80594	11/15/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80594	11/15/2024	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	149.00
FGL ENVIRONMENTAL INC.	80594	11/15/2024	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	177.00
FGL ENVIRONMENTAL INC.	80644	11/20/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80644	11/20/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80644	11/20/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80644	11/20/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80644	11/20/2024	WD/BACTI & MISC ANALYSIS	11-60910-11	39.00
FGL ENVIRONMENTAL INC.	80644	11/20/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80644	11/20/2024	WW/BACTI & MISC ANALYSIS	12-60910-12	45.00
FGL ENVIRONMENTAL INC.	80656	11/25/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80656	11/25/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80656	11/25/2024	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	149.00
FGL ENVIRONMENTAL INC.	80668	11/27/2024	WW/INORGANIC & MISC ANALYSIS	12-60910-12	232.00
FGL ENVIRONMENTAL INC.	80668	11/27/2024	WD/BACTI & MISC ANALYSIS	11-60910-11	73.00
Vendor 10751 - FGL ENVIRONMENTAL INC. Total:					3,616.00

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor: 10768 - FIRMA CONSULTANTS, INC.					
FIRMA CONSULTANTS, INC.	80562	11/06/2024	PROS/COMMUNITY PARK PLAN	01-60800-16	983.75
				Vendor 10768 - FIRMA CONSULTANTS, INC. Total:	983.75
Vendor: 12540 - FNBO					
FNBO	DFT0004234	11/15/2024	WD/COSTCO - EMPLOYEE DEPARTURE LUNCH	01-61240-09	186.84
FNBO	DFT0004234	11/15/2024	WD/HARBOR FREIGHT - MISC OFFICE & VEHICLE SUPPLIES	11-6041L-11	40.50
FNBO	DFT0004234	11/15/2024	WD/HARBOR FREIGHT - MISC OFFICE & VEHICLE SUPPLIES	11-6041N-11	40.50
FNBO	DFT0004234	11/15/2024	WD/HARBOR FREIGHT - MISC OFFICE & VEHICLE SUPPLIES	11-60480-11	40.50
FNBO	DFT0004234	11/15/2024	WD/HARBOR FREIGHT - MISC OFFICE & VEHICLE SUPPLIES	11-60900-11	40.50
FNBO	DFT0004234	11/15/2024	WD/HARBOR FREIGHT - MISC OFFICE & VEHICLE SUPPLIES	11-60930-11	40.50
FNBO	DFT0004234	11/15/2024	WD/HARBOR FREIGHT - MISC OFFICE & VEHICLE SUPPLIES	11-60940-11	40.46
FNBO	DFT0004234	11/15/2024	WD/AMPERAGE ELECTRICAL - LOW COOLANT LEVEL SENSOR	12-6032G-12	154.41
FNBO	DFT0004235	11/15/2024	FD/CULTIVO COFFEE - WHOLESALE BULK COFFEE	01-60900-01	87.50
FNBO	DFT0004235	11/15/2024	FD/CULTIVO COFFEE - WHOLESALE BULK COFFEE	01-60900-01	87.50
FNBO	DFT0004235	11/15/2024	FD/BATTERY UNIVERSE - BIC BATTERY REPLACEMENT	01-60930-01	519.80
FNBO	DFT0004235	11/15/2024	FD/2WAYRADIOPARTS.COM - MOTOROLA SINGLE-UNIT CHRGR	01-60930-01	630.91
FNBO	DFT0004235	11/15/2024	FD/RADIOPARTS.COM - MOTOROLA BATT MULTI-UNIT CHRGR	01-60930-01	1,426.51
FNBO	DFT0004235	11/15/2024	FD/SOUTH BAY PUBLIC SAFETY - REFUND FOR REG	01-6120E-01	(350.00)
FNBO	DFT0004235	11/15/2024	FD/ACADEMY - ETORLANO SUICIDE PREV REGISTRATION	01-6120E-01	280.00
FNBO	DFT0004235	11/15/2024	FD/ACADEMY - CEVERS SUICIDE REGISTRATION	01-6120E-01	280.00
FNBO	DFT0004236	11/15/2024	ADM/ETSY - CCSD CUSTOM LOGO BUSINESS SIGN	01-6033B-09	231.99
FNBO	DFT0004236	11/15/2024	ADM/ETSY - CCSD DECAL FOR 2150 MAIN ST FRONT DOOR	01-6033B-09	60.16
FNBO	DFT0004236	11/15/2024	ADM/CAMBRIA HARDWARE - LAMP GM'S OFFICE	01-6033B-09	31.09
FNBO	DFT0004236	11/15/2024	ADM/WORLD MARKET - AREA RUG FOR OFFICE #1	01-6033B-09	110.91
FNBO	DFT0004236	11/15/2024	ADM/RING PROTECT - YRLY RING PROTECT FEE	01-6033B-09	100.00
FNBO	DFT0004236	11/15/2024	ADM/APPLE.COM - ICLOUD+ WITH 50 GB STORAGE	01-60440-09	0.99
FNBO	DFT0004236	11/15/2024	ADM/APPLE.COM - ICLOUD+ WITH 50 GB OF STORAGE	01-60440-09	0.99
FNBO	DFT0004236	11/15/2024	ADM/MEATHEAD MOVERS - LOCAL COMM MOVE 9/24 & 9/25	01-6080M-09	1,420.11
FNBO	DFT0004236	11/15/2024	ADM/ZOOM - MONTHLY WEBINAR FEE	01-61150-09	310.08
FNBO	DFT0004236	11/15/2024	ADM/SLO COUNTY CHAPTER - MMCELHENIE CSDA MEETING	01-6120E-09	20.00
FNBO	DFT0004236	11/15/2024	ADM/LIEBERTCASS - 2025 PUBLIC AGENCY LEG REG	01-6120G-09	75.00
FNBO	DFT0004236	11/15/2024	ADM/MEDUSA'S MEXICAN - LUNCH FOR FIRE DEPT STAFF	01-61240-09	78.73
FNBO	DFT0004236	11/15/2024	ADM/LUIGIS - UTY DEP APPR'N LUNCH FOR ADMIN MOVE	01-61240-09	90.36
FNBO	DFT0004236	11/15/2024	ADM/COOKIE CROCK MRKT -EMPLOYEE DEP BBQ STEVENTON	01-61240-09	65.30
				Vendor 12540 - FNBO Total:	6,142.14
Vendor: 12499 - FORD MOTOR CREDIT COMPANY					
FORD MOTOR CREDIT COMPANY	80579	11/13/2024	F&R/LEASE PAYMENT 2021 FORD F-350	01-6180H-02	36.73
FORD MOTOR CREDIT COMPANY	80579	11/13/2024	F&R/LEASE PAYMENT 2021 FORD F-350	01-6180J-02	899.26
				Vendor 12499 - FORD MOTOR CREDIT COMPANY Total:	935.99
Vendor: 12602 - FRITZ, DENISE					
FRITZ, DENISE	80523	11/01/2024	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
				Vendor 12602 - FRITZ, DENISE Total:	100.00

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor: 10837 - GARDENSOFT GARDENSOFT	80606	11/18/2024	WD/WATER WISE WEBSITE LICENSE 12/10/24 - 12/10/25	11-60111-11	219.15
Vendor 10837 - GARDENSOFT Total:					219.15
Vendor: 12521 - GARNEY, ARTHUR GARNEY, ARTHUR	80588	11/15/2024	WW/REIMB WW GRD 3 CERT FEE	12-6120E-12	230.00
Vendor 12521 - GARNEY, ARTHUR Total:					230.00
Vendor: 10847 - GERBER'S AUTO SERVICES GERBER'S AUTO SERVICES	80563	11/06/2024	WW/SMOG INSPECTION ON FORD F-250	12-6041L-12	45.75
GERBER'S AUTO SERVICES	80645	11/20/2024	WD/SMOG & OIL CHANGE ON 2012 FORD F-250	11-6041L-11	151.76
Vendor 10847 - GERBER'S AUTO SERVICES Total:					197.51
Vendor: 12501 - GRAVES, KAYLA GRAVES, KAYLA	80524	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12501 - GRAVES, KAYLA Total:					45.00
Vendor: 10896 - GREEN, JAMES R GREEN, JAMES R	80525	11/01/2024	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	11-6060C-11	33.33
GREEN, JAMES R	80525	11/01/2024	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	12-6060C-12	33.33
GREEN, JAMES R	80525	11/01/2024	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	39-6060C-25	33.34
GREEN, JAMES R	80580	11/13/2024	WD/REMIB FOR MILEAGE & PARKING FOR WRAC MEETING	11-61150-11	50.50
Vendor 10896 - GREEN, JAMES R Total:					150.50
Vendor: 10962 - HARVEY'S HONEYHUTS HARVEY'S HONEYHUTS	80646	11/20/2024	F&R/EMRG WTR SVC LINE REPAIR AT VET'S HALL	01-6033V-02	290.22
Vendor 10962 - HARVEY'S HONEYHUTS Total:					290.22
Vendor: 11005 - HOME DEPOT CREDIT SERVICE HOME DEPOT CREDIT SERVICE	DFT0004305	11/27/2024	F&R/WET PATCH, GAP FILLER, STOP LEAK & DOLLYS	01-6033V-02	370.58
HOME DEPOT CREDIT SERVICE	DFT0004306	11/27/2024	F&R/PARKING SIGNS & HEAVY SPRING CLAMPS	01-6033R-02	61.83
HOME DEPOT CREDIT SERVICE	DFT0004307	11/27/2024	FD/FIRE STATION CLEANING & MISC SUPPLIES	01-60900-01	190.69
HOME DEPOT CREDIT SERVICE	DFT0004308	11/27/2024	F&R/FENCE STAYS & BARB WIRE	01-6033E-02	96.31
Vendor 11005 - HOME DEPOT CREDIT SERVICE Total:					719.41
Vendor: 11052 - INNOVATIVE CONCEPTS INNOVATIVE CONCEPTS	80549	11/04/2024	ADM/BUSINESS WEBSITE HOSTING	01-60440-09	25.00
Vendor 11052 - INNOVATIVE CONCEPTS Total:					25.00
Vendor: 11072 - JB DEWAR INC. JB DEWAR INC.	80557	11/05/2024	F&R/250.00 GALS OF GASOLINE & 70.00 GALS OF DIESEL	01-60960-02	1,341.47
JB DEWAR INC.	80603	11/15/2024	FD/415.00 GALS OF GASOLINE & 225.00 GALS OF DIESEL	01-60960-01	2,730.95
JB DEWAR INC.	80652	11/21/2024	F&R/SVC COAXIAL HOSES & COAX BREAK AWAY ON TANK	01-60960-02	991.04
JB DEWAR INC.	80652	11/21/2024	FD/SVC & INSTAL FILL-RITE KIT & FLOW METER ON TANK	01-60960-01	766.72
JB DEWAR INC.	80653	11/25/2024	F&R/50.00 GALS OF GASOLINE & 125.00 GALS OF DIESEL	01-60960-02	770.48
Vendor 11072 - JB DEWAR INC. Total:					6,600.66
Vendor: 11106 - JOEL SWITZER DIESEL REPAIR, INC JOEL SWITZER DIESEL REPAIR, INC	80657	11/25/2024	WW/SVC & REPAIR AIR BREAKS ON 2019 FREIGHTLINER	12-6041V-12	2,895.34
Vendor 11106 - JOEL SWITZER DIESEL REPAIR, INC Total:					2,895.34
Vendor: 12895 - K&K CLEANING K&K CLEANING	80647	11/20/2024	WD/WW/CLEANING OF WATER & WASTEWATER PLANT	11-6033B-11	200.00
K&K CLEANING	80647	11/20/2024	WD/WW/CLEANING OF WATER & WASTEWATER PLANT	12-6033B-12	200.00
Vendor 12895 - K&K CLEANING Total:					400.00
Vendor: 12720 - KANNER, DREW KANNER, DREW	80526	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12720 - KANNER, DREW Total:					45.00
Vendor: 11178 - KIRK CONSTRUCTION					

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
KIRK CONSTRUCTION	80658	11/25/2024	F&R/EMERGENCY WTR SVC LINE REPAIR AT VET'S HALL	01-6033V-02	15,083.88
Vendor 11178 - KIRK CONSTRUCTION Total:					15,083.88
Vendor: 10543 - KITZMAN WATER					
KITZMAN WATER	80550	11/04/2024	WD/WW/MONTHLY DRINKING WATER	11-6033B-11	49.25
KITZMAN WATER	80550	11/04/2024	WD/WW/MONTHLY DRINKING WATER	12-6033B-12	49.25
KITZMAN WATER	80564	11/06/2024	FD/RO WATER SOFTNER SERVICE	01-6033B-01	219.58
Vendor 10543 - KITZMAN WATER Total:					318.08
Vendor: 11241 - LIEBERT CASSIDY WHITMORE					
LIEBERT CASSIDY WHITMORE	80659	11/25/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00001	01-6080L-09	252.00
LIEBERT CASSIDY WHITMORE	80659	11/25/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00020	01-6080L-09	763.50
LIEBERT CASSIDY WHITMORE	80659	11/25/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00022	01-6080L-09	225.00
LIEBERT CASSIDY WHITMORE	80659	11/25/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00024	01-6080L-09	1,125.00
LIEBERT CASSIDY WHITMORE	80659	11/25/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00025	01-6080L-09	2,189.00
Vendor 11241 - LIEBERT CASSIDY WHITMORE Total:					4,554.50
Vendor: 11242 - LIFE-ASSIST, INC.					
LIFE-ASSIST, INC.	80551	11/04/2024	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	44.75
Vendor 11242 - LIFE-ASSIST, INC. Total:					44.75
Vendor: 12880 - LINNVESTMENTS					
LINNVESTMENTS	80539	11/01/2024	ADM/MONTHLY RENT - MAIN ST NOVEMBER 2024	01-60750-09	1,952.00
Vendor 12880 - LINNVESTMENTS Total:					1,952.00
Vendor: 12894 - LOPEZ, LEONILA					
LOPEZ, LEONILA	1223	11/14/2024	F&R/REFUND OF VET'S HALL SEC DEP 10/12/24 EVENT	01-24200-02	1,000.00
Vendor 12894 - LOPEZ, LEONILA Total:					1,000.00
Vendor: 12782 - LOUDERMILK, TYLER					
LOUDERMILK, TYLER	80527	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12782 - LOUDERMILK, TYLER Total:					45.00
Vendor: 12702 - MAHONEY, STUART					
MAHONEY, STUART	80528	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
MAHONEY, STUART	80565	11/06/2024	FD/REIMBURSEMENT FOR AHA CPR ONLINE CLASS REG	01-6120E-01	36.00
Vendor 12702 - MAHONEY, STUART Total:					81.00
Vendor: 11296 - MALONEY, RYAN S					
MALONEY, RYAN S	80529	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 11296 - MALONEY, RYAN S Total:					45.00
Vendor: 11326 - MCELHENIE, MATTHEW					
MCELHENIE, MATTHEW	80530	11/01/2024	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	55.00
Vendor 11326 - MCELHENIE, MATTHEW Total:					55.00
Vendor: 11357 - MEDSTOP MEDICAL CLINIC, INC					
MEDSTOP MEDICAL CLINIC, INC	80669	11/27/2024	ADM/ANNUAL PHYSICAL	01-6080M-09	745.00
Vendor 11357 - MEDSTOP MEDICAL CLINIC, INC Total:					745.00
Vendor: 11363 - MEEKS, CODY					
MEEKS, CODY	80531	11/01/2024	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	11-6060C-11	80.00
MEEKS, CODY	80531	11/01/2024	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	39-6060C-25	20.00
MEEKS, CODY	80660	11/25/2024	WD/REIMB FOR EMPLOYEE TRVL - SWMOA 2024 CONFERENCE	11-6120E-11	125.00
Vendor 11363 - MEEKS, CODY Total:					225.00
Vendor: 11365 - MEL'S LOCK & KEY					
MEL'S LOCK & KEY	80581	11/13/2024	F&R/SVC CALL - REPIN LOCKS & DUP KEYS - VET'S HALL	01-6033V-02	123.41
Vendor 11365 - MEL'S LOCK & KEY Total:					123.41
Vendor: 12811 - MICHAEL K. NUNLEY & ASSOCIATES					
MICHAEL K. NUNLEY & ASSOCIATES	80582	11/13/2024	WD/PROF SVCS STUART STREET TANKS REPLACEMENT	11-61700-11	2,698.75
Vendor 12811 - MICHAEL K. NUNLEY & ASSOCIATES Total:					2,698.75

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor: 11405 - MINER'S ACE HARDWARE MINER'S ACE HARDWARE	80552	11/04/2024	ADM/MISC BATHROOM & OFFICE SUPPLIES	01-6033B-09	76.19
Vendor 11405 - MINER'S ACE HARDWARE Total:					76.19
Vendor: 12896 - MOORE, MATTHEW MOORE, MATTHEW	80648	11/20/2024	WD/WW/WEED ABATEMENT & VEG CTRL AT WWTP & WRF	11-6033G-11	5,500.00
MOORE, MATTHEW	80648	11/20/2024	WD/WW/WEED ABATEMENT & VEG CTRL AT WWTP & WRF	12-6033G-12	5,500.00
Vendor 12896 - MOORE, MATTHEW Total:					11,000.00
Vendor: 12768 - MUNICIPAL RESOURCE GROUP, LLC. MUNICIPAL RESOURCE GROUP, LLC.	80595	11/15/2024	F&R/RECRUITMENT BACKGROUND CHECKS	01-61250-02	3,575.00
MUNICIPAL RESOURCE GROUP, LLC.	80649	11/20/2024	ADM/MONTHLY HR COACHING & CONSULTING SVCS OCT 24	01-6080M-09	2,700.00
Vendor 12768 - MUNICIPAL RESOURCE GROUP, LLC. Total:					6,275.00
Vendor: 11474 - NAVIA BENEFIT SOLUTIONS, INC. NAVIA BENEFIT SOLUTIONS, INC.	80670	11/27/2024	ADM/MONTHLY CAFETERIA PLAN ADMINISTRATION NOV 24	01-60860-09	298.20
Vendor 11474 - NAVIA BENEFIT SOLUTIONS, INC. Total:					298.20
Vendor: 12772 - OPTIMIZED INVESTMENT PARTNERS OPTIMIZED INVESTMENT PARTNERS	DFT0004212	11/12/2024	ADM/INVESTMENT ADVISORY SVCS - OCTOBER 2024	01-6080F-09	1,713.47
Vendor 12772 - OPTIMIZED INVESTMENT PARTNERS Total:					1,713.47
Vendor: 11566 - PASO ROBLES FORD PASO ROBLES FORD	80553	11/04/2024	WD/OIL CHANGE & MULIT-POINT INSPECTION 2024 F-250	11-6041L-11	152.58
Vendor 11566 - PASO ROBLES FORD Total:					152.58
Vendor: 11543 - PG&E PG&E	DFT0004222	11/12/2024	WD/ELEC SVC 2820 SANTA ROSA RD	11-6060E-11	6,088.03
PG&E	DFT0004223	11/12/2024	WRF/ELEC SVC SAN SIMEON CRK RD	39-6060E-25	461.62
PG&E	DFT0004224	11/12/2024	WRF/SAN SIMEON CRK RD UNIT 2	39-6060E-25	67.37
PG&E	DFT0004225	11/12/2024	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39-6060E-25	753.42
PG&E	DFT0004226	11/12/2024	WD/ELEC SVC VARIOUS WELLS	11-6060E-11	9,467.21
PG&E	DFT0004227	11/12/2024	ALL/ELEC SVC GENERAL METER'S	01-6060E-01	1,277.50
PG&E	DFT0004227	11/12/2024	ALL/ELEC SVC GENERAL METER'S	01-6060E-02	887.10
PG&E	DFT0004227	11/12/2024	ALL/ELEC SVC GENERAL METER'S	01-6060E-02	1,700.41
PG&E	DFT0004227	11/12/2024	ALL/ELEC SVC GENERAL METER'S	01-6060E-09	715.87
PG&E	DFT0004228	11/12/2024	WW/ELEC SVC VARIOUS LIFT STATIONS	12-6060E-12	24,483.34
Vendor 11543 - PG&E Total:					45,901.87
Vendor: 11627 - PLACER TITLE COMPANY PLACER TITLE COMPANY	80602	11/15/2024	WD/VL MERGER FEES APN 023.303.058 & 023.303.028	11-6080V-10	669.80
Vendor 11627 - PLACER TITLE COMPANY Total:					669.80
Vendor: 12794 - PURCELL, OWEN PURCELL, OWEN	80661	11/25/2024	WD/REIMB FOR EMPLOYEE TRVL - SWMOA 2024 CONFERENCE	11-6120E-11	125.00
Vendor 12794 - PURCELL, OWEN Total:					125.00
Vendor: 11713 - REAPER, TRISTAN REAPER, TRISTAN	80532	11/01/2024	WD/WW/WRF/MONTHLY CELL PHONE REIMB	11-6060C-11	33.00
REAPER, TRISTAN	80532	11/01/2024	WD/WW/WRF/MONTHLY CELL PHONE REIMB	12-6060C-12	33.00
REAPER, TRISTAN	80532	11/01/2024	WD/WW/WRF/MONTHLY CELL PHONE REIMB	39-6060C-25	34.00
Vendor 11713 - REAPER, TRISTAN Total:					100.00
Vendor: 11731 - RETIREE00 RETIREE00	80612	11/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	604.86
Vendor 11731 - RETIREE00 Total:					604.86
Vendor: 11732 - RETIREE01 RETIREE01	80613	11/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	604.86

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor 11732 - RETIREE01 Total:					604.86
Vendor: 11733 - RETIREE02 RETIREE02	80614	11/15/2024	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	522.52
Vendor 11733 - RETIREE02 Total:					522.52
Vendor: 11735 - RETIREE04 RETIREE04	80615	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
Vendor 11735 - RETIREE04 Total:					223.93
Vendor: 11736 - RETIREE05 RETIREE05	80616	11/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	223.93
Vendor 11736 - RETIREE05 Total:					223.93
Vendor: 11737 - RETIREE06 RETIREE06	80617	11/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	223.93
Vendor 11737 - RETIREE06 Total:					223.93
Vendor: 11738 - RETIREE07 RETIREE07	80618	11/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	223.93
Vendor 11738 - RETIREE07 Total:					223.93
Vendor: 11740 - RETIREE09 RETIREE09	80619	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
Vendor 11740 - RETIREE09 Total:					223.93
Vendor: 11741 - RETIREE10 RETIREE10	80620	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
Vendor 11741 - RETIREE10 Total:					223.93
Vendor: 11742 - RETIREE11 RETIREE11	80621	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
Vendor 11742 - RETIREE11 Total:					223.93
Vendor: 11743 - RETIREE12 RETIREE12	80622	11/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1,202.05
Vendor 11743 - RETIREE12 Total:					1,202.05
Vendor: 11744 - RETIREE13 RETIREE13	80623	11/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	223.93
Vendor 11744 - RETIREE13 Total:					223.93
Vendor: 11747 - RETIREE16 RETIREE16	80624	11/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	604.86
Vendor 11747 - RETIREE16 Total:					604.86
Vendor: 11748 - RETIREE17 RETIREE17	80625	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	604.86
Vendor 11748 - RETIREE17 Total:					604.86
Vendor: 11750 - RETIREE19 RETIREE19	80626	11/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	604.86
Vendor 11750 - RETIREE19 Total:					604.86
Vendor: 11752 - RETIREE21 RETIREE21	80627	11/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	223.93
Vendor 11752 - RETIREE21 Total:					223.93
Vendor: 11753 - RETIREE22 RETIREE22	80628	11/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	534.22
Vendor 11753 - RETIREE22 Total:					534.22
Vendor: 11755 - RETIREE24 RETIREE24	80629	11/15/2024	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	223.93
Vendor 11755 - RETIREE24 Total:					223.93
Vendor: 11757 - RETIREE26 RETIREE26	80630	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	1,189.76
Vendor 11757 - RETIREE26 Total:					1,189.76
Vendor: 11758 - RETIREE27 RETIREE27	80631	11/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	604.86

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
Vendor 11758 - RETIREE27 Total:					604.86
Vendor: 11759 - RETIREE28 RETIREE28	80632	11/15/2024	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	604.86
Vendor 11759 - RETIREE28 Total:					604.86
Vendor: 11762 - RETIREE31 RETIREE31	80633	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
Vendor 11762 - RETIREE31 Total:					223.93
Vendor: 11763 - RETIREE32 RETIREE32	80634	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	532.91
Vendor 11763 - RETIREE32 Total:					532.91
Vendor: 11764 - RETIREE33 RETIREE33	80635	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	522.52
Vendor 11764 - RETIREE33 Total:					522.52
Vendor: 11765 - RETIREE34 RETIREE34	80636	11/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	133.46
Vendor 11765 - RETIREE34 Total:					133.46
Vendor: 11767 - RETIREE36 RETIREE36	80637	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	534.22
Vendor 11767 - RETIREE36 Total:					534.22
Vendor: 11768 - RETIREE37 RETIREE37	80638	11/15/2024	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	63.65
RETIREE37	80638	11/15/2024	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	827.44
RETIREE37	80638	11/15/2024	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	381.89
Vendor 11768 - RETIREE37 Total:					1,272.98
Vendor: 11769 - RETIREE38 RETIREE38	80639	11/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,609.76
Vendor 11769 - RETIREE38 Total:					1,609.76
Vendor: 11770 - RETIREE39 RETIREE39	80640	11/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	522.52
Vendor 11770 - RETIREE39 Total:					522.52
Vendor: 11003 - RETIREE40 RETIREE40	80641	11/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	1,609.76
Vendor 11003 - RETIREE40 Total:					1,609.76
Vendor: 12892 - SAFETY-KLEEN SYSTEMS, INC. SAFETY-KLEEN SYSTEMS, INC.	80554	11/04/2024	WD/WET DIESEL REMOVAL	11-6031G-11	467.38
Vendor 12892 - SAFETY-KLEEN SYSTEMS, INC. Total:					467.38
Vendor: 11863 - SAN LUIS POWERHOUSE SAN LUIS POWERHOUSE	80650	11/20/2024	WW/SVC CALL & REPAIR GENERATOR OVERHEATING	12-6032G-12	771.00
Vendor 11863 - SAN LUIS POWERHOUSE Total:					771.00
Vendor: 12536 - SIERRA PACIFIC MATERIALS SIERRA PACIFIC MATERIALS	80555	11/04/2024	WD/COLD MIX FOR VET'S HALL WTR SVC LINE REPAIR	11-6033Z-11	514.42
Vendor 12536 - SIERRA PACIFIC MATERIALS Total:					514.42
Vendor: 11966 - SLO COUNTY ENVIRONMENTAL HEALTH SLO COUNTY ENVIRONMENTAL HEALTH	80583	11/13/2024	WD/CHARGEABLE REPORT WRITING/CORRESPONDENCE	11-60550-11	1,192.50
SLO COUNTY ENVIRONMENTAL HEALTH	80583	11/13/2024	WD/CROSS CONNECTION - ADMIN COST	11-60550-11	1,033.40
SLO COUNTY ENVIRONMENTAL HEALTH	80597	11/15/2024	WD/HAZMAT DISCLOSURE - 2025 ANNUAL CHRG RDO GRND	11-60550-11	600.00
SLO COUNTY ENVIRONMENTAL HEALTH	80597	11/15/2024	WD/HAZMAT DISCLOSURE - 2025 ANNUAL CHRG HEATH LN	11-60550-11	680.00
SLO COUNTY ENVIRONMENTAL HEALTH	80597	11/15/2024	WD/HAZMAT DISCLOSURE - 2025 ANNUAL CHRG SS WF RD	11-60550-11	600.00
SLO COUNTY ENVIRONMENTAL HEALTH	80597	11/15/2024	WD/HAZMAT DISCLOSURE - 2025 ANNUAL CHRG BURTON DR	11-60550-11	600.00
SLO COUNTY ENVIRONMENTAL HEALTH	80597	11/15/2024	WD/HAZMAT DISCLOSURE - 2025 ANNUAL CHRG SR CRK RD	11-60550-11	600.00

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
SLO COUNTY ENVIRONMENTAL HEALTH	80597	11/15/2024	WD/HAZMAT DISCLOSURE - 2025 ANNUAL CHRGS CRK RD	11-60550-11	600.00
Vendor 11966 - SLO COUNTY ENVIRONMENTAL HEALTH Total:					5,905.90
Vendor: 11977 - SLO COUNTY PLANNING & BUILDING					
SLO COUNTY PLANNING & BUILDING	DFT0004264	11/20/2024	F&R/FINAL PERMITTING FOR EAST RANCH RESTROOM	01-61700-16	142.48
Vendor 11977 - SLO COUNTY PLANNING & BUILDING Total:					142.48
Vendor: 11979 - SLO COUNTY TAX COLLECTOR					
SLO COUNTY TAX COLLECTOR	80671	11/27/2024	ADM/TAX ROLL UPDATE CHARGE APN 023.271.060	01-60550-09	36.00
Vendor 11979 - SLO COUNTY TAX COLLECTOR Total:					36.00
Vendor: 12478 - SOCAL GAS					
SOCAL GAS	DFT0004216	11/12/2024	WD/WW/GAS SVC 5500 HEATH LANE	11-6060G-11	23.61
SOCAL GAS	DFT0004216	11/12/2024	WD/WW/GAS SVC 5500 HEATH LANE	12-6060G-12	23.62
SOCAL GAS	DFT0004217	11/12/2024	F&R/GAS SVC AT VET'S HALL	01-6060G-02	209.16
SOCAL GAS	DFT0004218	11/12/2024	FD/GAS SVC 2850 BURTON DRIVE	01-6060G-01	263.12
SOCAL GAS	DFT0004219	11/12/2024	FD/GAS SVC 5500 HEATH LANE #B	01-6060G-01	42.36
Vendor 12478 - SOCAL GAS Total:					561.87
Vendor: 12014 - SOUTH SLO COUNTY SANITATION					
SOUTH SLO COUNTY SANITATION	80598	11/15/2024	WRF/ANNUAL BRINE PERMIT FEE 2025	39-60550-25	500.00
Vendor 12014 - SOUTH SLO COUNTY SANITATION Total:					500.00
Vendor: 12065 - STATE WATER RESOURCES CONTROL BOARD					
STATE WATER RESOURCES CONTROL BOARD	80696	11/27/2024	WD/OPERATOR D3 CERTIFICATION RENEWAL - JGREEN	11-6120E-11	90.00
Vendor 12065 - STATE WATER RESOURCES CONTROL BOARD Total:					90.00
Vendor: 12066 - STATE WATER RESOURCES CONTROL BOARD					
STATE WATER RESOURCES CONTROL BOARD	80672	11/27/2024	WW/ANNUAL STORM WATER PERMIT FEE 7/1/24 -6/30/25	12-60550-12	1,723.00
Vendor 12066 - STATE WATER RESOURCES CONTROL BOARD Total:					1,723.00
Vendor: 12588 - STEWART, WIL					
STEWART, WIL	80533	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12588 - STEWART, WIL Total:					45.00
Vendor: 12712 - STICKS AND STONES TRUCKING					
STICKS AND STONES TRUCKING	80584	11/13/2024	F&R/GREEN WASTE DISPOSAL	01-6033B-02	240.00
Vendor 12712 - STICKS AND STONES TRUCKING Total:					240.00
Vendor: 12117 - SWCA, INC.					
SWCA, INC.	80599	11/15/2024	WRF/WATER RECLAMATION FACILITY CDP PROJECT	40-61700-30	5,230.00
Vendor 12117 - SWCA, INC. Total:					5,230.00
Vendor: 12645 - SYNAGRO WEST, LLC					
SYNAGRO WEST, LLC	80611	11/18/2024	WW/BIOSOLIDS TO LIBERTY COMPOST/MONTHLY TRAILER	12-6032S-12	5,871.16
Vendor 12645 - SYNAGRO WEST, LLC Total:					5,871.16
Vendor: 12141 - TAPS TRUCK ACCESSORY					
TAPS TRUCK ACCESSORY	80556	11/04/2024	WD/INST TOOL BOX & STROBE LIGHT - FORD LIGHTNING	11-6041L-11	1,657.22
Vendor 12141 - TAPS TRUCK ACCESSORY Total:					1,657.22
Vendor: 10688 - TORLANO, EMILY A.					
TORLANO, EMILY A.	80534	11/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
TORLANO, EMILY A.	80601	11/15/2024	FD/REIMB FOR EMPLOYEE TRVL - SUICIDE PREVENTION	01-6120E-01	97.73
Vendor 10688 - TORLANO, EMILY A. Total:					142.73
Vendor: 11644 - U.S POST OFFICE					
U.S POST OFFICE	80607	11/18/2024	ADM/ACCUMULATED CHARGES FOR UNDELIVERABLE MAIL	01-6080M-09	70.07
Vendor 11644 - U.S POST OFFICE Total:					70.07
Vendor: 12893 - UFFERHEIDE, CRAIG & PAULLA					
UFFERHEIDE, CRAIG & PAULLA	80566	11/06/2024	FD/CERT SUPPORTER LIVE SCAN REIMBURSEMENT	01-60550-01	66.00
Vendor 12893 - UFFERHEIDE, CRAIG & PAULLA Total:					66.00
Vendor: 12897 - UMPQUA BANK					
UMPQUA BANK	DFT0004265	11/21/2024	ADM/ADOBE - AI ASSISTANT FOR ADOBE	01-60440-09	30.14

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
UMPQUA BANK	DFT0004266	11/21/2024	FD/EMS AUTHORITY - LICENSE RENEWAL MBURKEY	01-6120E-01	250.00
Vendor 12897 - UMPQUA BANK Total:					280.14
Vendor: 12249 - UNITED RENTALS (NA) INC.					
UNITED RENTALS (NA) INC.	80651	11/20/2024	WD/VAC TRAILER RENTAL	11-60400-11	2,681.25
Vendor 12249 - UNITED RENTALS (NA) INC. Total:					2,681.25
Vendor: 12286 - VERIZON WIRELESS					
VERIZON WIRELESS	DFT0004184	11/01/2024	ALL/ON-CALL CELL PHONES & TABLETS	01-6060C-01	290.49
VERIZON WIRELESS	DFT0004184	11/01/2024	ALL/ON-CALL CELL PHONES & TABLETS	01-6060C-02	270.22
VERIZON WIRELESS	DFT0004184	11/01/2024	ALL/ON-CALL CELL PHONES & TABLETS	01-6060C-09	785.67
VERIZON WIRELESS	DFT0004184	11/01/2024	ALL/ON-CALL CELL PHONES & TABLETS	01-6060C-09	(474.81)
VERIZON WIRELESS	DFT0004184	11/01/2024	ALL/ON-CALL CELL PHONES & TABLETS	11-6060C-11	154.27
VERIZON WIRELESS	DFT0004184	11/01/2024	ALL/ON-CALL CELL PHONES & TABLETS	12-6060C-12	114.50
Vendor 12286 - VERIZON WIRELESS Total:					1,140.34
Vendor: 12293 - VITAL RECORDS HOLDINGS, LLC					
VITAL RECORDS HOLDINGS, LLC	80585	11/13/2024	ADM/DOCUMENT STORAGE & DELIVERY	01-6080M-09	741.90
Vendor 12293 - VITAL RECORDS HOLDINGS, LLC Total:					741.90
Grand Total:					552,279.60

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	130,202.74
11 - WATER FUND	354,580.01
12 - WASTEWATER FUND	59,552.42
39 - WRF OPERATIONS	1,869.75
40 - WRF CAPITAL	6,074.68
Grand Total:	552,279.60

Vendor: 12453 - CALIFORNIA STATE DISBURSEMENT					
CALIFORNIA STATE DISBURSEMENT	DFT0004193	11/08/2024	GARNISHMENT-CHILD SUPPORT	01-21630-00	350.00
Vendor 12453 - CALIFORNIA STATE DISBURSEMENT Total:					350.00

Vendor: 10350 - CAMBRIA COMMUNITY SERVICE					
CAMBRIA COMMUNITY SERVICE	DFT0004198	11/08/2024	MEDICAL REIMBURSEMENT	01-21710-00	1,250.00
CAMBRIA COMMUNITY SERVICE	DFT0004198	11/08/2024	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0004198	11/08/2024	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0004198	11/08/2024	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0004198	11/08/2024	MEDICAL REIMBURSEMENT	12-51220-12	150.00
CAMBRIA COMMUNITY SERVICE	DFT0004250	11/22/2024	MEDICAL REIMBURSEMENT	01-21710-00	1,250.00
CAMBRIA COMMUNITY SERVICE	DFT0004250	11/22/2024	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0004250	11/22/2024	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0004250	11/22/2024	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0004250	11/22/2024	MEDICAL REIMBURSEMENT	12-51220-12	150.00
Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total:					4,200.00

Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP					
EMPLOYMENT DEVELOPMENT DP	DFT0004209	11/08/2024	STATE TAX WITHHOLDING	01-21100-00	5,188.94
EMPLOYMENT DEVELOPMENT DP	DFT0004210	11/08/2024	SDI	01-21300-00	1,155.62
EMPLOYMENT DEVELOPMENT DP	DFT0004261	11/22/2024	STATE TAX WITHHOLDING	01-21100-00	5,614.90
EMPLOYMENT DEVELOPMENT DP	DFT0004262	11/22/2024	SDI	01-21300-00	1,177.94
Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total:					13,137.40

Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.					
IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER	DFT0004186	11/08/2024	DUES-FIRE IAFF	01-21600-00	440.00
IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER	DFT0004240	11/22/2024	DUES-FIRE IAFF	01-21600-00	440.00
Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total:					880.00

Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES					
IRS/FEDERAL PAYROLL TAXES	DFT0004207	11/08/2024	FEDERAL TAX WITHHOLDING	01-21000-00	12,766.73
IRS/FEDERAL PAYROLL TAXES	DFT0004208	11/08/2024	MEDICARE TAX WITHHOLDING	01-21200-00	3,958.36

Vendor Name	PMT	PMT Date	Description (Item)	Account	Amount
IRS/FEDERAL PAYROLL TAXES	DFT0004211	11/08/2024	SOCIAL SECURITY TAX	01-21200-00	16,722.82
IRS/FEDERAL PAYROLL TAXES	DFT0004259	11/22/2024	FEDERAL TAX WITHHOLDING	01-21000-00	13,924.83
IRS/FEDERAL PAYROLL TAXES	DFT0004260	11/22/2024	MEDICARE TAX WITHHOLDING	01-21200-00	4,093.12
IRS/FEDERAL PAYROLL TAXES	DFT0004263	11/22/2024	SOCIAL SECURITY TAX	01-21200-00	16,629.74
Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total:					68,095.60

Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457

MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457	DFT0004194	11/08/2024	457 YEE CONTIRBUTION	01-21410-00	4,670.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457	DFT0004195	11/08/2024	457 YEE CONTIRBUTION	01-21410-00	51.47
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457	DFT0004196	11/08/2024	DC 457 MGMT MATCH	01-21410-00	900.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457	DFT0004197	11/08/2024	DD ICMA SEIU MATCH	01-21410-00	350.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457	DFT0004247	11/22/2024	457 YEE CONTIRBUTION	01-21410-00	4,670.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457	DFT0004248	11/22/2024	457 YEE CONTIRBUTION	01-21410-00	32.81
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457	DFT0004249	11/22/2024	DC 457 MGMT MATCH	01-21410-00	900.00
Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total:					11,574.28

Vendor: 11652 - PPBI DIRECT DEPOSIT

PPBI-DIRECT DEPOSIT	20122	11/8/2024	Check	01-21520-00	2,873.61
PPBI-DIRECT DEPOSIT	EFT0000110	11/8/2024	EFT	01-21520-00	86,481.92
PPBI-DIRECT DEPOSIT	20123	11/22/2024	Check	01-21520-00	1,551.69
PPBI-DIRECT DEPOSIT	EFT0000111	11/22/2024	EFT	01-21520-00	91,292.41
					182,199.63

Vendor: 11594 - PERS RETIREMENT SYSTEM

PERS RETIREMENT SYSTEM	DFT0004187	11/08/2024	PERS RETIREMENT	01-21400-00	1,385.02
PERS RETIREMENT SYSTEM	DFT0004188	11/08/2024	PERS RETIREMENT	01-21400-00	4,221.62
PERS RETIREMENT SYSTEM	DFT0004189	11/08/2024	PERS RETIREMENT	01-21400-00	318.35
PERS RETIREMENT SYSTEM	DFT0004190	11/08/2024	PERS RETIREMENT	01-21400-00	821.48
PERS RETIREMENT SYSTEM	DFT0004191	11/08/2024	PERS RETIREMENT	01-21400-00	3,270.37
PERS RETIREMENT SYSTEM	DFT0004192	11/08/2024	PERS RETIREMENT	01-21400-00	3,220.43
PERS RETIREMENT SYSTEM	DFT0004199	11/08/2024	PERS RETIREMENT	01-21400-00	1,582.28
PERS RETIREMENT SYSTEM	DFT0004200	11/08/2024	PERS RETIREMENT	01-21400-00	1,134.38
PERS RETIREMENT SYSTEM	DFT0004201	11/08/2024	PERS RETIREMENT	01-21400-00	1,458.81
PERS RETIREMENT SYSTEM	DFT0004202	11/08/2024	PERS RETIREMENT	01-21400-00	2,123.35
PERS RETIREMENT SYSTEM	DFT0004203	11/08/2024	PERS RETIREMENT	01-21400-00	3,630.93
PERS RETIREMENT SYSTEM	DFT0004204	11/08/2024	PERS RETIREMENT	01-21400-00	3,598.14
PERS RETIREMENT SYSTEM	DFT0004241	11/22/2024	PERS RETIREMENT	01-21400-00	1,335.07
PERS RETIREMENT SYSTEM	DFT0004242	11/22/2024	PERS RETIREMENT	01-21400-00	4,071.17
PERS RETIREMENT SYSTEM	DFT0004243	11/22/2024	PERS RETIREMENT	01-21400-00	302.60
PERS RETIREMENT SYSTEM	DFT0004244	11/22/2024	PERS RETIREMENT	01-21400-00	1,004.33
PERS RETIREMENT SYSTEM	DFT0004245	11/22/2024	PERS RETIREMENT	01-21400-00	3,574.38
PERS RETIREMENT SYSTEM	DFT0004246	11/22/2024	PERS RETIREMENT	01-21400-00	3,548.25
PERS RETIREMENT SYSTEM	DFT0004251	11/22/2024	PERS RETIREMENT	01-21400-00	516.03
PERS RETIREMENT SYSTEM	DFT0004252	11/22/2024	PERS RETIREMENT	01-21400-00	1,134.38
PERS RETIREMENT SYSTEM	DFT0004253	11/22/2024	PERS RETIREMENT	01-21400-00	1,458.81
PERS RETIREMENT SYSTEM	DFT0004254	11/22/2024	PERS RETIREMENT	01-21400-00	2,123.35
PERS RETIREMENT SYSTEM	DFT0004255	11/22/2024	PERS RETIREMENT	01-21400-00	3,590.48
PERS RETIREMENT SYSTEM	DFT0004256	11/22/2024	PERS RETIREMENT	01-21400-00	3,558.04
Vendor 11594 - PERS RETIREMENT SYSTEM Total:					52,982.05

Vendor: 11911 - SEIU LOCAL 620

SEIU LOCAL 620	DFT0004205	11/08/2024	SEIU UNION DUES	01-21600-00	274.89
SEIU LOCAL 620	DFT0004206	11/08/2024	SEIU UNION DUES	01-21600-00	70.84
SEIU LOCAL 620	DFT0004257	11/22/2024	SEIU UNION DUES	01-21600-00	329.10
SEIU LOCAL 620	DFT0004258	11/22/2024	SEIU UNION DUES	01-21600-00	70.84
Vendor 11911 - SEIU LOCAL 620 Total:					745.67

Grand Total: 334,164.63



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF NOVEMBER 14, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, November 14, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, Utilities Department Manager Jim Green, Facilities & Resources Manager David Aguirre, and Maintenance Technician Oscar Mora.

Staff present via Zoom: District Counsel Timothy Carmel, Wastewater Systems Superintendent Toni Artho, and Program Manager Tristan Reaper.

1.D Report from Closed Session

District Counsel stated that at the October 17, 2024, regular Board meeting, the Board of Directors held a closed session for a Public Employee Performance Evaluation, pursuant to Government Code Section 54957(b). The position title was General Manager. No action was taken, but a good discussion was had.

1.E President's Report

President Gray provided an update on the Strategic Planning process, noting that the Board will be conducting a deeper dive into its goals. This process, developed by the Ad Hoc Committee in 2023, incorporates a richer and more detailed approach. He recommended reviewing the CCSD Strategic Planning Process Ad Hoc Committee Report for additional context. He requested staff input early in the process. General Manager McElhenie has already conducted two Strengths, Weaknesses, Opportunities & Threats (SWOT) analysis sessions with staff. A report summarizing the findings from these sessions will

be prepared and presented during the December 12, 2024, meeting. At that meeting, we will discuss the next steps, including timing, scheduling, and the potential appointment of a new Ad Hoc Committee.

General Manager McElhenie shared that on November 12 and 13, 2024, he conducted a series of SWOT analysis sessions. These sessions included participation from staff and union representatives from each department and had very robust discussions about the District's Strengths, Weaknesses, Opportunities & Threats.

1.F Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reported on the observance of World Kindness Day, which took place yesterday.

3. PUBLIC COMMENT

Tony Church, Cambria (submitted written correspondence for the record)
Christine Heinrichs, Cambria (submitted written correspondence for the record)
Christina Galloway, Cambria

4. PRESENTATION

4.A Receive a Presentation from R3 Consulting Group, Inc. Regarding Proposed Solid Waste and Recycling Collection Rate Increase for Mission Country Disposal

General Manager McElhenie introduced the item and provided a summary.

Robert Schultz provided a PowerPoint presentation and summary and answered questions.

Jeff Clarin provided a summary and answered questions.

The Board of Directors held a discussion.

Public Comment: none.

The Board of Directors took a break at 2:17 p.m.

The Board of Directors reconvened the meeting at 2:29 p.m.

5. REGULAR BUSINESS

5.A Discussion and Consideration of Approval of a Public Works Contract with Hartzell General Engineering Contractor, Inc. for the Construction of the East Ranch Community Park Public Restroom Installation Project and Authorization for the General Manager to Execute the Agreement

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria (submitted written correspondence for the record)

Director Thomas moved to approve a Public Works Contract with Hartzell General Engineering Contractor, Inc., for the construction of the East Ranch Community Park Public Restroom Installation Project and authorize the General Manager to execute the agreement.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5.B Discussion and Consideration of Approval of an Agreement for Consultant Services with Padre Associates, Inc. for the Environmental Monitoring of the East Ranch Community Park Public Restroom Installation Project

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Elizabeth Bettenhausen, Cambria

Director Dean moved to approve an Agreement for Consultant Services with Padre Associates, Inc. for the environmental monitoring of the East Ranch Community Public Park Restroom Installation Project.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

6.A Finance Committee's Report

A written report was included in the agenda packet. President Gray corrected the consent agenda to read approving the September 24, 2024, regular meeting minutes. Under 4A, a closed parenthesis was missing.

6.B Policy Committee's Report

A written report was included in the agenda packet. Vice President Scott stated that the Chairperson Report states there were three public members but only lists two. She didn't have the third person's name during the meeting.

6.C PROS Committee's Report

A written report was included in the agenda packet.

6.D Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

6.E Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

Public comment: none.

7. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items. There were none.

8. ADJOURN TO CLOSED SESSION

8.A CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representatives: General Manager, Matthew McElhenie and Che Johnson

Employee Group: International Association of Fire Fighters (IAFF)

8.B CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representatives: General Manager, Matthew McElhenie and Che Johnson

Employee Group: Service Employees International Union, Local 620

Public comment: none.

District Counsel stated that the Board of Directors will adjourn to a closed session for a conference with labor negotiators pursuant to Government Code Section 54957.6. The agency's designated representatives are General Manager Matthew McElhenie and Che Johnson. The employee groups are the International Association of Fire Fighters (IAFF), Local 4635, and the Service Employees International Union, Local 620.

President Gray adjourned the meeting to closed session at 2:58 p.m.

For further details on the CCSD meeting, please visit the District's website.



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF NOVEMBER 21, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, November 21, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, Facilities & Resources Manager David Aguirre, Program Manager Tristan Reaper, and Maintenance Technician Eduardo Chavez Alvarez.

Staff present via Zoom: District Counsel Timothy Carmel.

1.D Report from Closed Session

District Counsel stated that at the November 14, 2024, regular Board meeting, the Board of Directors held a closed session for a conference with labor negotiators pursuant to Government Code Section 54957.6. The District's designated representatives were General Manager, Matthew McElhenie and attorney Che Johnson. The employee groups are International Association of Fire Fighters (IAFF), Local 4635 and Service Employees International Union, Local 620. No action was taken.

1.E President's Report

There was no President's Report.

1.F Agenda Review

President Gray asked for any changes to the agenda.

Director Thomas suggested moving Regular Business item 7.A up.

The Board of Directors decided to move 7.A after Public Safety.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reported that Greenspace will be planting 1000 trees at Hearst San Simeon State Park. Volunteers are needed on November 23, 2024, from 10:00 a.m. to 1:00 p.m.

Vice President Scott stated that there is a banner on the front of the Cambria Vets Hall advertising that free Thanksgiving dinners are being provided for a thousand people and invited everyone to come.

Director Thomas stated that a group of volunteers removed approximately 10 to 15 years of ice plant during the recent Lampton Cliffs restoration project. The next work part will be on December 3, 2024, at 9:00 a.m. at Lampton Cliffs County Park.

3. PUBLIC SAFETY

3.A Sheriff's Department Report

Commander Stuart MacDonald provided a brief report on recent Sheriff's Department activities in Cambria for October. Mr. MacDonald announced his retirement, and the Board of Directors thanked him for his dedicated service.

Public Comment: none.

3.B CCSD Fire Chief's Report

Fire Chief Burkey provided a brief report for October on recent Fire Department activities in Cambria.

Public Comment:
Tina Dickason, Cambria

4. PUBLIC COMMENT

Tina Dickason, Cambria

5. MANAGER REPORTS

5.A General Manager's Report

This item was discussed after 7A.

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:
Christine Heinrichs, Cambria (submitted written correspondence for the record)
Tina Dickason, Cambria

5.B Facilities & Resources Manager's Report

General Manager McElhenie provided a summary.

Facilities & Resources Manager Aguirre introduced the newly hired Maintenance Technician, Eduardo Chavez Alvarez.

Public Comment: none.

5.C Finance Manager's Report

Administrative Department Manager Fritz provided a summary of the Finance Manager’s Report.

Public Comment: none.

5.D Utilities Report

Program Manager Reaper provided a summary of the Utilities Report.

Public Comment:

Christine Heinrichs, Cambria (submitted written correspondence for the record)

Crosby Swartz, Cambria

Elizabeth Bettenhausen, Cambria

Dennis Dudzik, Cambria

The Board of Directors took a break at 3:04 p.m.

The Board of Directors reconvened the meeting at 3:15 p.m.

6. CONSENT AGENDA

6.A Consideration to Adopt the October 2024 Expenditure Report

6.B Consideration to Adopt the October 10, 2024 and October 17, 2024 Regular Meeting Minutes

6.C Consideration of Adoption of Resolution 33-2024 Declaring Equipment Surplus Property and Authorizing Its Sale by the General Manager

6.D Receive and File the Investment Report for the Quarter Ended September 30, 202

Mrs. Dodson announced corrections to the October 17, 2024, regular meeting minutes under the consent agenda to read Director Thomas requested minor corrections to page 68 of the September 12, 2024, minutes that Bruce Howard commented in person at the meeting, Lauren Younger commented via Zoom, and on page 74 that the September 19, 2024, minutes reflect the correct spelling of ‘aloud.’ Additionally, under Vice President Scott’s motion, it should be corrected to read, “Vice President Scott moved that the Board approve the Climate Adaptation Policy Number 1060 with the following changes: delete the last sentence in the first paragraph under purpose, under 1060.1 under transportation, change the last sentence to “implement the use of electric equipment as feasible and within budgetary constraints,” and recommend that the Board approve this with those changes.”

Public Comment: none.

Director Thomas moved to approve the consent agenda with the minor corrections as noted.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7. REGULAR BUSINESS

7.A Discussion and Consideration of Water and Sewer Charges Appeal for Jim and Linda Nelson at 2115 Spencer Street

This item was discussed after Public Comment.

General Manager McElhenie introduced the item and provided a summary. A utility bill handout was provided.

Jim Nelson provided a summary.

Attorney Russell Read, representing the Nelsons, provided a summary.

Public Comment:

Donn Howell, Cambria

Christina Galloway, Cambria

The Board of Directors held a discussion.

Director Dean moved that the Board deny the appeal and have this bill paid.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

President Gray suggested that the General Manager discuss a payment plan the Nelsons.

General Manager McElhenie stated he would be happy to do so.

7.B Receive, Discuss and File the First Quarter Budget Report for FY 2024/25

This item was discussed after 7D.

General Manager McElhenie introduced the item and provided a summary.

Administrative Department Manager Fritz provided a summary.

The Board of Directors held a discussion.

Public Comment: none.

7.C Discussion and Consideration of Adoption of the Procurement Policies and Procedures Policy 2135

This item was discussed after 7B.

General Manager McElhenie introduced the item and provided a summary.

Public Comment: none

The Board of Directors held a discussion.

Confidential Administrative Assistant Dodson announced the Board's revisions:

- Section 1.4, the first sentence reads, "The fiscal year budget approved by the Board provides the authority to CCSD staff to procure materials, supplies, equipment, services, and Public Works referenced in the approved budget."

- Change “the General Manager, or, in their absence” to “the General Manager, or, in his or her absence” throughout the document.
- Section 2.2.B.1., remove number one.
- Section 2.4.C., change the dollar amount from \$200,001 to \$200,000.
- Section 3.2.B., capitalize Department Manager.
- Section 3.3.A., change the dollar amount from \$525,000 to \$25,000.
- Section 4.5.A., change the sentence to read, “For Contracts estimated to be fifty thousand dollars (\$50,000) or more, the Board of Directors shall approve the award of professional service contracts.”
- Section 5.2.B., remove the “s” in requires.
- The staff will come back to the Board of Directors to update the excess limit in Section 5.3 in 2025.
- Change all the tables to standard capitalization.

Vice President Scott moved to adopt the Procurement Policies and Procedures Policy 2135 with the edits outlined by Mrs. Dodson.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

At 3:57 p.m., the Board of Directors unanimously agreed to extend the meeting to 5:00 p.m.

7.D Discussion and Consideration of Policy Committee Completion of Purpose and Direct Staff and District Counsel to Prepare a Draft of the New Committee's Purpose, Responsibilities, and Membership Criteria, and Update the Standing Committee Bylaws

This item was discussed after the consent agenda.

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott provided a summary.

Public Comment:
Gordon Heinrichs, Cambria
Donn Howell, Cambria

The Board of Directors held a discussion.

Chief Burkey provided a summary of the need for and benefits of the proposed new committee.

Director Thomas moved to approve the Policy Committee’s completion of purpose and direct staff and District Counsel to prepare a draft of the new committee's purpose, responsibilities, and membership criteria, and update the Standing Committee Bylaws with the focus being on the realm of fire safety, emergency preparedness, and related focus.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7.E Discussion and Consideration of Proposed Guidelines for Handling Written Public Comments at Board Meetings

This item was discussed after 7C.

General Manager McElhenie introduced the item and provided a summary.

Public Comment: none.

The Board of Directors held a discussion.

Mrs. Dodson announced the Board's revisions:

- Change the second bullet point under Section 2 to read, "The following shall also be included on the Agenda and CCSD website: "Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information will be redacted by District staff for privacy purposes prior to distribution and posting. Please do not include any other information in your communication that you do not want to be made public, since written comments will be public records."
- Change the first bullet point under Section 5 to read, "Written comments must pertain to matters within the subject matter jurisdiction of the Board or to an item on the meeting agenda. While, pursuant to Government Code Section 54954.3(c), persons are entitled to criticize the District's policies, procedures, programs and services, and the acts or omissions of the Board, persons commenting are asked to refrain from offensive language or personal attacks."
- Change the first bullet point under Section 6 to read, "The written comments submitted in advance shall be compiled and posted on the District's website 24 hours before the meeting, and copies will be available at the meeting."

Director Farmer moved to approve the proposed guidelines for handling written public comments at Board meetings, with the changes as noted.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7.F Discussion and Consideration of Approval of Proposition 218 Notice Regarding Mission Country Disposal's Solid Waste Collection and Disposal Rate Increase Request and Consideration of Scheduling a Proposition 218 Hearing Date

This item was discussed after 7E.

General Manager McElhenie introduced the item and provided a summary.

Jeff Clarin was available for questions.

Public Comment: none.

The Board of Directors held a discussion.

Director Dean moved to approve the Proposition 218 Notice Regarding Mission Country Disposal's Solid Waste Collection and Disposal rate increase request and schedule a Proposition 218 Hearing for January 16, 2025, at 10:00 a.m.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

8. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items. There were none.

9. ADJOURN TO CLOSED SESSION

9.A CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representatives: General Manager, Matthew McElhenie and Che Johnson

Employee Group: International Association of Fire Fighters (IAFF)

9.B CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representatives: General Manager, Matthew McElhenie and Che Johnson

Employee Group: Service Employees International Union, Local 620

District Counsel stated that the Board of Directors will adjourn to a closed session for a conference with labor negotiators pursuant to Government Code Section 54957.6. The District's designated representatives are General Manager Matthew McElhenie and attorney Che Johnson. The employee groups are the International Association of Fire Fighters (IAFF), Local 4635, and the Service Employees International Union, Local 620.

Public comment: none.

President Gray adjourned the meeting to a closed session at 4:34 p.m.

For further details on the CCSD meeting, please visit the District's website.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C**

FROM: Matthew McElhenie, General Manager

Meeting Date: December 12, 2024 Subject: Consideration of Adoption of Resolution 34-2024
Amending the CCSD Salary Schedule

FISCAL IMPACT:

The second-year impact will be a 3% salary increase, effective January 18, 2025, for approximately six months of the fiscal year. This increase is approximately \$6,000, of which \$4,000 is general funded and \$2,000 is enterprise funded.

The Fiscal Year 2024/2025 budget includes the State of California minimum wage increase for Reserve Firefighters.

DISCUSSION:

On January 18, 2024, the Board approved a 3% salary increase each year over a three-year period for the MCE group. Year one was effective January 18, 2024; year two is effective January 18, 2025; and year three is effective January 18, 2026. This item is being brought forward to implement and incorporate the year two salary increase into the salary schedule.

Effective January 1, 2025, the minimum wage in California was increased to \$16.50 per hour for all employees, including Reserve Firefighters.

It is recommended that the Board of Directors adopt Resolution 34-2024, amending the CCSD salary schedule.

ATTACHMENTS:

1. [Resolution 34-2024](#)
2. [Exhibit A](#)

RESOLUTION NO. 34-2024
DECEMBER 12, 2024

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE SALARY SCHEDULE FOR FY 2024-2025

WHEREAS, the CCSD's Salary Schedule must be amended to reflect mandatory minimum wage rate increases for the Reserve Recruit Firefighter and Reserve Firefighter positions, as well as for the incremental increases for all Management & Confidential Employees (MCE) effective January 18, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the Cambria Community Services District Salary Schedule, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved.

PASSED AND ADOPTED THIS 12th day of December, 2024.

_____, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Haley Dodson
Confidential Administrative Assistant

**CAMBRIA COMMUNITY SERVICES DISTRICT
SALARY SCHEDULE
FOR THE PERIOD JULY 1, 2024 THROUGH JUNE 30, 2025
Updated December 12, 2024**

POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	GM Approval STEP E + 1%- 5%	10 YEARS SERVICE STEP E+5%	15 YEARS SERVICE STEP E+7.5%	20 YEARS SERVICE STEP E+10%
SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUAL AMOUNTS) - Wage Increases Effective 1st Full Payroll Following January 16, 2024									
Administration (Includes 1.5% Wage Increase)									
Administrative Technician I	44,987	47,236	49,598	52,078	54,682	N/A	57,416	58,783	60,150
Administrative Technician II	53,382	56,051	58,854	61,796	64,886	N/A	68,130	69,753	71,375
Administrative Technician III	65,069	68,322	71,738	75,325	79,091	N/A	83,046	85,023	87,000
Administrative Technician IV	79,051	83,004	87,154	91,512	96,087	N/A	100,892	103,294	105,696
Facilities & Resources (Includes 1.5% Wage Increase & 1.0% Equity Adjustment)									
Maintenance Technician	50,165	52,673	55,306	58,072	60,975	N/A	64,024	65,548	67,073
Water & Wastewater Operations (Includes 1.5% Wage Increase & 1.0% Equity Adjustment)									
Water Treatment Plant OIT	49,914	52,410	55,031	57,782	60,671	N/A	63,705	65,222	66,738
Water Treatment Operator I	52,205	54,816	57,556	60,434	63,456	N/A	66,629	68,215	69,801
Water Treatment Operator II	59,138	62,095	65,200	68,460	71,883	N/A	75,477	77,274	79,071
Water Systems Operator T3/D2	66,992	70,342	73,859	77,552	81,429	N/A	85,501	87,536	89,572
Wastewater Collection System Worker	52,392	55,011	57,762	60,650	63,683	N/A	66,867	68,459	70,051
Wastewater Treatment Plant OIT	55,149	57,907	60,802	63,842	67,034	N/A	70,386	72,062	73,737
Wastewater Operator I	57,970	60,868	63,912	67,107	70,463	N/A	73,986	75,747	77,509
Laboratory Technician	64,051	67,254	70,616	74,147	77,855	N/A	81,747	83,694	85,640
Wastewater Operator II	65,342	68,609	72,039	75,641	79,423	N/A	83,394	85,380	87,366
Wastewater Operator III	72,196	75,806	79,596	83,576	87,755	N/A	92,142	94,336	96,530
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL AMOUNTS) 4% Wage Increases Effective 1st Full Payroll Following December 31, 2024									
Fire Captain	86,683	91,017	95,568	100,346	105,364	N/A	110,632	113,266	115,900
Fire Engineer	71,890	75,485	79,259	83,222	87,383	N/A	91,752	93,936	96,121
CAMBRIA FIREFIGHTERS IAFF LOCAL 4635 (ANNUAL AMOUNTS) 4% Wage Increases Effective 1st Full Payroll Following December 31, 2024									
Firefighter (SAFER Grant)	59,631	62,612	65,743	69,030	72,482	N/A	N/A	N/A	N/A
Firefighter	59,631	62,612	65,743	69,030	72,482	N/A	N/A	N/A	N/A
RESERVE FIREFIGHTERS (HOURLY RATE) Effective January 1, 2025									
Reserve Recruit Firefighter	16.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter	16.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
MANAGEMENT & CONFIDENTIAL EMPLOYEES (ANNUAL AMOUNTS) 3% Wage Increases Effective January 18, 2025									
Facilities & Resources Manager	98,848	103,790	108,980	114,429	120,150	121,352-126,158	N/A	N/A	N/A
Program Manager	98,848	103,790	108,980	114,429	120,150	121,352-126,158	N/A	N/A	N/A
Confidential Administrative Assistant	111,146	116,704	122,539	128,666	135,099	136,450-141,854	N/A	N/A	N/A
Water Systems Superintendent	111,146	116,704	122,539	128,666	135,099	136,450-141,854	N/A	N/A	N/A
Wastewater Systems Superintendent	111,146	116,704	122,539	128,666	135,099	136,450-141,854	N/A	N/A	N/A
Fire Chief	142,442	149,564	157,042	164,894	173,139	174,870-181,796	N/A	N/A	N/A
Utilities Department Manager	142,442	149,564	157,042	164,894	173,139	174,870-181,796	N/A	N/A	N/A
Administrative Department Manager	142,442	149,564	157,042	164,894	173,139	174,870-181,796	N/A	N/A	N/A
General Manager	185,658	185,658	185,658	185,658	185,658	N/A	N/A	N/A	N/A

Red denotes a change

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D**

FROM: Matthew McElhenie, General Manager
Michael Burkey, Fire Chief

Meeting Date: December 12, 2024 Subject: Consideration of Adoption of Resolution 38-2024
Authorizing an Application for Assistance to
Firefighters Grants Program for Training Costs

FISCAL IMPACT:

The Cambria CSD Fire Department is still finalizing the grant application and has not yet determined the exact grant award request. At this stage, the fiscal impact is approximate and subject to change. The proposed Assistance to Firefighters Grant (AFG) application would be for approximately \$231,969, for which a 5% (\$11,599) match is required.

If the grant is awarded, the Fire Department will prepare and present the exact final fiscal impact analysis for the Board's consideration, either as a budget adjustment or included as a new funding request in the FY 2025/2026 Budget. This will ensure that the Board has accurate and comprehensive information before making a decision.

DISCUSSION:

The AFG Program, administered by the Federal Emergency Management Agency (FEMA), is focused on enhancing the safety of the public and firefighters regarding fire and fire-related hazards. The objective is to provide critically needed resources that equip and train emergency personnel to recognized standards, enhance operational efficiencies, foster interoperability, and support community resilience. This application would focus on emergency training for the Cambria CSD Fire Department personnel, which would help bring the Department into National Fire Protection Association compliance for all-hazard response capability.

Per the funding announcement, FEMA is making \$291,600,000 available through the AFG Program to a projected 2,000 awardees; pursuing these operational items fits the application criteria of high-priority items. The applicant must be compliant with AFG requirements, including being current with past grants, closeouts, and other reporting requirements. The application submittal deadline is December 20, 2024. Agencies anticipate being notified of the grant award in April 2025.

It is recommended that the Board of Directors adopt Resolution 38-2024 and authorize the General Manager to apply for an Assistance to Firefighters Grant for training costs.

ATTACHMENTS:

1. [Resolution 38-2024](#)

RESOLUTION NO. 38-2024
December 12, 2024

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING THE GENERAL MANAGER
TO APPLY FOR THE ASSISTANCE TO FIREFIGHTERS GRANTS PROGRAM
FOR TRAINING COSTS

WHEREAS, the Federal Emergency Management Agency (FEMA) has opened the application period for the Assistance to Firefighters Grants (AFG) Program for emergency service agencies; and

WHEREAS, the deadline for AFG application is December 20, 2024.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the General Manager is hereby authorized to apply to AFG for training costs.

PASSED AND ADOPTED THIS 12th day of December, 2024.

_____, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel, District Counsel

ATTEST:

Haley Dodson
Confidential Administrative Assistant

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A**

FROM: Matthew McElhenie, General Manager

Meeting Date: December 12, 2024 Subject: Receive a Presentation from Upper Salinas - Las Tablas Resource Conservation District Regarding a Habitat Restoration Project for the Fiscalini Ranch Preserve

FISCAL IMPACT:

The Upper Salinas - Las Tablas Resource Conservation District (USLTRCD) received a grant from the California Association of Resource Conservation Districts (CARCD) and the Wildlife Conservation Board. The USLTRCD will be paying for all costs associated with this project. They don't predict any fiscal impacts other than the monitoring of the progress, and they have funding to maintain the site until the end of 2026, which includes watering, weeding, caging, etc. They can also install irrigation if the CCSD/FFRP find that would be helpful. Commencing in 2027, the plants and the irrigation system, if installed, will need to be maintained by Friends of the Fiscalini Ranch Preserve (FFRP) volunteers.

Some CCSD staff time will be needed to monitor the project's progress, but there are no other significant fiscal impacts anticipated on CCSD. USLTRCD will bear all project costs.

DISCUSSION:

The Cambria Community Services District owns the Fiscalini Ranch Preserve ("Ranch"). The FFRP holds a permanent conservation easement that protects, maintains, and helps restore the Ranch's natural resources and maintains access as a public trust. The FFRP also assists in managing the Ranch for the public by organizing volunteers to remove invasive plants, maintain trails, plant native species to restore natural habitats, improve accessibility, and raise funds from public and private sources for projects on the Ranch.

The USLTRCD has received a grant from CARCD to implement a habitat restoration project ("Project") on the Ranch. The FFRP is working with CARCD and USLTRCD on this Project. On September 12, 2024, the Board of Directors unanimously approved a Landowner Access Agreement with Upper Salinas - Las Tablas Resource Conservation District regarding access to and use of real property to implement a habitat restoration project for the Fiscalini Ranch Preserve, but requested a presentation with the following information:

- Detailed habitat restoration project map
- Detailed scope of project
- Pictures of the habitat restoration project plants

CCSD staff worked with the Upper Salinas - Las Tablas Resource Conservation District to obtain the requested information, which is attached.

It is recommended that the Board of Directors receive a presentation from the Upper Salinas—Las Tablas Resource Conservation District on a habitat restoration project for the Fiscalini Ranch Preserve.

ATTACHMENTS:

1. Native Plant Restoration for Understory Diversity

Native Plant Restoration for Understory Diversity

Prepared by:

Hailey Leurck

US-LTRCD

805-440-8120

Hailey@us-ltrcd.org

About the Upper Salinas – Las Tablas Resource Conservation District:

Founded in 1951, the Upper Salinas-Las Tablas Resource Conservation District (US-LTRCD) provides technical assistance, education, and resources to help agricultural, rural, and urban communities preserve natural elements while supporting robust land productivity. We are a non-regulatory, grant-funded organization.

Project Funding:

Our organization has received funding from the Wildlife Conservation Board (WCB) and the California Association of Resource Conservation Districts (CARCD) to implement projects on sites in our district that improve pollinator habitat and prioritize native plant species. Funding covers RCD staff time as well as plants and materials for planning, implementation and maintenance of projects.

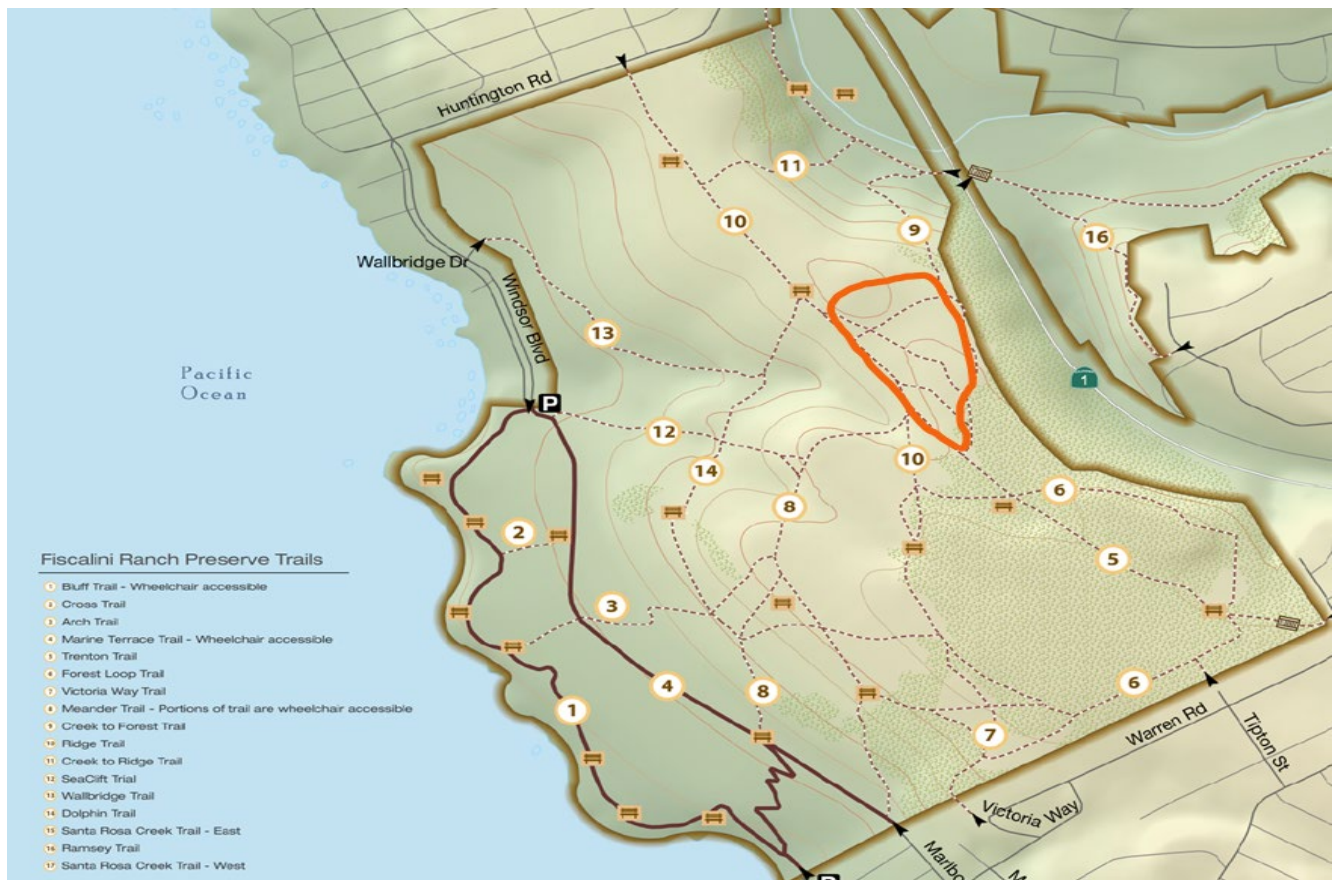
Project Scope:

RCD staff conducted a site visit at Fiscalini Ranch Preserve and identified an area on the east side of the Ridge Trail as a prime opportunity to enhance biodiversity and increase understory species in a region previously planted with pines. After consulting with Kitty Connolly of Fiscalini Ranch Preserve and Keith Nevison from the Santa Barbara Botanic Garden (SBBG), we selected several appropriate species for the area: toyon (*Heteromeles arbutifolia*), sticky monkey-flower (*Diplacus aurantiacus*), coyote brush (*Baccharis pilularis*), coffeeberry (*Frangula californica*), and sand ryegrass (*Leymus arenarius*). These species will increase biodiversity and increase resources for pollinators and wildlife including the Monarch butterfly. The RCD has placed an order for 100 of each species from SBBG, who will be collecting seeds from Fiscalini and growing the plants for delivery in Fall 2025. In total, 500 understory plants will be introduced to the restoration area.

RCD staff will oversee the installation of plants and materials and have proposed organizing an outreach event to engage volunteers in the restoration process and educate them about native plants. This event could coincide with Fiscalini’s volunteer event on the Saturday after Thanksgiving in 2025. Additional materials such as compost, mulch, plant caging, and irrigation supplies may be purchased as needed, with final decisions to be made closer to implementation.





Site preparation, potentially involving invasive weed removal and marking appropriate plant spacing, will be handled by RCD staff, with assistance from Fiscalini volunteers if available. As part of the grant, the RCD will also manage site maintenance through December 2026, which may include watering, weed control, adding mulch, and maintaining plant cages. RCD staff will coordinate ongoing maintenance efforts with Kitty Connolly. Through this grant funding, Fiscalini Ranch Preserve and the Cambria Community Services District should not incur any financial burden, aside from the time spent on regular correspondence and updates.

Project Area:



Selected Plant Species:

Additional species may be selected after Santa Barbara Botanic Garden collects seeds at the site. Additional species will be passed along to CCSD board members.

	sticky monkey-flower (<i>Diplacus aurantiacus</i>)
	toyon (<i>Heteromeles arbutifolia</i>)
	coffeeberry (<i>Frangula californica</i>)
	coyote brush (<i>Baccharis pilularis</i>)

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B**

FROM: Matthew McElhenie, General Manager

Meeting Date: December 12, 2024 Subject: Discussion and Consideration of Standing
Committee Chair and Liaison Appointments

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The Board of Directors should review and appoint one CCSD Board Member as Chairperson to each standing committee. Section 3.1 of the CCSD Standing Committee Bylaws identifies the appointment method: "The Chairperson shall be chosen annually from members of the Board of Directors by a majority vote of the Board." The current Committee Chairpersons are as follows:

- Finance Committee: Tom Gray
- Resources and Infrastructure Committee: Karen Dean
- PROS Committee: Michael Thomas

It should be noted that at the November 21, 2024 regular meeting, the Board approved the Policy Committee's completion of purpose and directed staff to prepare a draft statement of purpose and responsibilities, and the membership criteria for a new standing committee with a focus on fire safety, emergency preparedness, and related issues, and update the Standing Committee Bylaws, as appropriate. Staff is in the process of drafting those documents. A Chairperson for the proposed new committee will be considered by the Board at a later date.

The Board of Directors will discuss the current liaison appointments listed below during the meeting.

- Cambria Fire Safe Focus Group – President Gray
- Cambria Forest Committee – Director Farmer
- Friends of Fiscalini Ranch Preserve – Director Farmer
- North Coast Advisory Council – Director Thomas
- San Simeon CSD – Vice President Scott
- California Coastal Commission - Director Dean

It is recommended that the Board of Directors review the Standing Committee Chair and liaison appointments and make new appointments as necessary.

ATTACHMENTS:

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C**

FROM: Matthew McElhenie, General Manager

Meeting Date: December 12, 2024 Subject: Discussion and Consideration of Adoption of Resolution 35-2024 Amending the Board and Standing Committee Bylaws, Adoption of Resolution 36-2024 Establishing the 2025 CCSD Regular Board Meeting Schedule, and Adoption of Resolution 37-2024 Establishing the 2025 CCSD Standing Committee Meeting Schedule

FISCAL IMPACT:

The budget includes a maximum of \$600 per month for each Director for attendance at meetings, as established by State law.

DISCUSSION:

According to Board of Director Bylaws Section 2.2, “Regular meetings of the Board of Directors shall be on the second and third Thursday of each calendar month in the Veterans Memorial Hall, located at 1000 Main Street, Cambria, unless otherwise directed by the Board of Directors. The time for holding Regular meetings of the Board of Directors shall be established by resolution.” The Board has the authority to amend this schedule as needed.

On August 8, 2024, the Board of Directors reviewed the frequency of regular meetings and proposed holding a single Regular Board meeting each month on the second Thursday. The Board Bylaws have been revised to reflect this change, and the amended Section 2.2 now schedules the regular monthly meeting for the second Thursday. All proposed meeting dates for 2025 are in alignment with this change.

The proposed meeting time is 10:00 a.m. at the Cambria Veterans Memorial Hall, though the Board must formally establish this time by resolution.

The 2025 Standing Committee Regular Meeting Schedules have been developed to ensure consistency and alignment with the Board's Regular Meeting Schedule. The proposed schedules are as follows:

- **Finance Committee:** Meetings will be held on the Monday (or Tuesday when holidays occur) following the Regular Board Meeting at 10:00 a.m.
- **Resources & Infrastructure Committee:** Meetings will be held on the Monday (or Tuesday when holidays occur) following the Regular Board Meeting at 2:00 p.m.
- **Parks, Recreation, and Open Space Committee:** Meetings will be held on the Thursday following the Regular Board Meeting at 1:00 p.m.

It is recommended that the Board of Directors adopt Resolution 35-2024, amending the Board and Standing Committee Bylaws, approve the proposed 2025 Regular Board Meeting Schedule, as attached,

adopt Resolution 36-2024, formally establishing the 2025 Cambria Community Services District Regular Board Meeting Schedule for the second Thursday of each month at 10:00 a.m., and adopt Resolution 37-2024, approving the proposed 2025 Standing Committee Regular Meeting Schedules, as attached.

ATTACHMENTS:

1. [Resolution 35-2024](#)
2. [Exhibit A - CCSD Board of Director Bylaws](#)
3. [Exhibit B - CCSD Standing Committee Bylaws](#)
4. [Resolution 36-2024](#)
5. [Exhibit A - 2025 Board of Directors Regular Meeting Schedule](#)
6. [Resolution 37-2024](#)
7. [Exhibit A - Finance, Resources & Infrastructure and Parks, Recreation & Open Space \(PROS\) Standing Committee Meeting Schedules](#)

RESOLUTION NO. 35-2024
December 12, 2024

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AMENDING THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD AND STANDING COMMITTEE BYLAWS

BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The Cambria Community Services District Board Bylaws attached hereto as Exhibit A and incorporated herein by this reference and are hereby approved.
2. The Cambria Community Services District Standing Committee Bylaws attached hereto as Exhibit B and incorporated herein by this reference and are hereby approved.

PASSED AND ADOPTED this 12th day of December, 2024.

_____, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Haley Dodson
Confidential Administrative Assistant



Exhibit A

Cambria Community Services District Board of Director Bylaws

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in all matters, except as specified herein.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December, and the term of office shall be for one year and commence immediately upon election and continue until replaced.

~~(a) Board Members shall rotate into the positions of Board President and Vice President, with the Board Member who has served the longest since elected serving as President and the Board Member with the next longest tenure on the Board serving as Vice President. Following such Board Members' one year of service in each position, the Board Member serving as Vice President shall rotate to the position of President, and the Board Member who has served as President shall rotate back to the position of Board Member. The Board Member who has served the next longest then rotates into the position of Vice President. In the event one or more Board Members are eligible to become President or Vice President and were last voted into office at the same election, the open position shall first go to the Board Member who received the most votes in that election, followed by the Board Member who received the next highest number of votes. Any Board Member may decline their appointment to the position of President or Vice President. The appointment of officers shall be subject to the affirmative vote of the Board.~~ Board members shall rotate into the positions of Board President and Vice President with the President being a Board Member who has not held the position of President during the last 4 years and who has previously served as Vice President. A Board member shall have served a minimum of one year on the Board prior to becoming eligible for the position of Vice President. Following one year of service as President, the Board Member shall rotate back to the position of Board Member. Any Board Member may decline their appointment as President or Vice President. The appointment of officers shall be subject to the affirmative vote of the full Board.

- 1.5 The President or his or her designee is the official spokesperson for the Board in response to communications regarding the position of the Board on relevant District issues and is the point person and contact for intergovernmental relations.

2. MEETINGS

- 2.1 The Board shall comply with the provisions of the Ralph M. Brown Act (Government Code Section 54950 et seq.) concerning ~~the~~ calling and conducting ~~of~~ public meetings.
- 2.2 ~~The~~ Regular meetings of the Board of Directors shall be on the second ~~and third~~ Thursday of each calendar month in the Veterans Memorial Hall, located at 1000 Main Street, Cambria, unless otherwise directed by the Board of Directors. The time for holding Regular meetings of the Board of Directors shall be established by resolution.
- 2.3 For regular meetings, a block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion. During general public comment:
 - a) Board Members may briefly respond to statements or questions from the public;
 - b) At the President's discretion, Board Members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
 - c) The President of the Board or a Board majority in an open session may take action to direct staff to place a matter on a future agenda.
- 2.4 Meeting Length. The business at regular meetings of the Board of Directors, including any scheduled closed sessions, shall be conducted for no more than a ~~six~~three-hour period, unless extended by a four-fifths (4/5th) vote of the Board. In the event there are remaining items on the agenda at the end of the ~~six~~three-hour period, the Board may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Board of Director's business is discussed and to protect against fatigue in discussing and deciding important District issues.
- 2.5 Board Members shall attend all regular and special meetings of the Board unless excused for emergencies or other good cause.
 - a) Good cause for absence includes circumstances of which the President of the Board is notified prior to the meeting. Good cause also includes Board-authorized meeting absences, such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.
 - b) A Board Member who is absent for good cause may notify the President by electronic transmission, telephone communication, or letter. The President shall notify the General Manager and the Board of all absences that are excused for good cause. The minutes shall indicate whether an absence was excused.
 - c) A Board Member vacancy shall occur upon the happening of any of the events set forth in Government Code Section 1770.
- 2.6 The President shall conduct all meetings in a manner consistent with the policies of the CCSD. The President shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board and shall announce the Board's decision on all subjects. On roll call, the maker of the motion shall be called first, the Board Member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made or seconded the motion.
- 2.7 A majority of the total membership of the Board shall constitute a quorum for the transaction of business. A majority of the total membership of the Board is sufficient to do business; however, all actions require a unanimous vote if only three attend. When there is no quorum for a regular

meeting, the President, Vice President, or any Board Member shall adjourn such meeting, or, if no Board Member is present, the Confidential Administrative Assistant shall adjourn the meeting.

- 2.8 A roll call vote, if required by law, shall be taken upon votes on ordinances and resolutions and shall be entered in the minutes of the Board showing those Board Members voting aye, voting no, and those abstaining or absent. Unless a Board Member states that they are not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, their silence shall be recorded as a vote of abstention.
- 2.9 Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video recording device in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a disruption of the proceedings.
- 2.10 All video recording devices shall remain stationary and shall be located and operated from behind the public speaker's podium once the meeting begins. The President retains the discretion to alter these guidelines, including the authority to require that all recording devices be located in the back of the room.

3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. An item placed on an agenda in this manner shall only be removed by the General Manager in cooperation with the President and Vice President. Any Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.
- 3.2 Those items considered to be of a routine and noncontroversial nature are placed on the Consent Agenda. These items shall be approved, adopted, and accepted by one motion of the Board of Directors.
- a) Board Members may request any item listed on the Consent Agenda be removed from the Consent Agenda, and the Board will take action separately on that item.
 - b) A Board Member may ask a question for clarification on any item on the Consent Agenda. The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda.
 - c) When a Board Member wishes to pull an item simply to register a dissenting vote, the Board Member shall inform the presiding officer that he or she wishes to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the Confidential Administrative Assistant will register a "no" vote in the minutes.
- 3.3 No Board action may be taken on an item not on a posted agenda, except as set forth in Government Code Section 54954.2(b).

4. PREPARATION OF MINUTES

- 4.1 The minutes of the Board shall be kept by the Confidential Administrative Assistant.
- 4.2 The Confidential Administrative Assistant shall be required to make a record only of such business as was actually voted upon by the Board and, except as provided in Sections 4.3 and 4.6 below, shall not be required to record any remarks of Board Members or any other person.
- 4.3 Any Board Member may request for inclusion in the minutes brief comments pertinent to an

agenda item only at the meeting in which the item is discussed.

- 4.4 Written comments delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall be maintained as a separate public record.
- 4.5 The Confidential Administrative Assistant shall attempt to record the names and general place of residence of persons addressing the Board and the title of the subject matter to which their remarks are related.
- 4.6 Whenever the Board acts in a quasi-judicial proceeding, the Confidential Administrative Assistant shall create a record of a summary of the testimony of the witnesses.

5. MEMBERS OF THE BOARD OF DIRECTORS

- 5.1 Information that is exchanged before meetings shall be distributed through the Confidential Administrative Assistant, and all Board Members will receive all information being distributed.
- 5.2 Board Members shall at all times conduct themselves with courtesy to each other, to staff, and to members of the audience present at Board meetings.
- 5.3 At the President's discretion, District Counsel shall act as parliamentarian. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 12th Edition for matters on which Rosenberg is silent) shall govern the Board of Directors in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, any special rules of order the Board may adopt and any statutes applicable to the CCSD that do not authorize the provisions of these Bylaws to take precedence.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Board Members have no individual authority. As individuals, Board Members may not commit the CCSD to any policy, act, or expenditure.
- 6.2 All members of the Board of Directors shall exercise their independent judgment on behalf of the interests of the entire District, including the residents, property owners, and the public as a whole. Board Members do not represent any fractional segment of the community, but are instead a part of the body which represents and acts for the community as a whole.
- 6.3 The Board of Directors shall adopt policies for the operation of the District, including, but not limited to, administrative policies, fiscal policies, personnel policies, and purchasing policies.
- 6.4 The primary responsibilities of the Board of Directors are:
 - a) The formulation and evaluation of policy;
 - b) Monitoring the CCSD's progress in attaining its goals and objectives;
 - c) Appointment, oversight, and evaluation of a General Manager to handle all matters concerning the operational aspects of the CCSD; and
 - d) Appointment, oversight, and evaluation of a District Counsel to handle all matters concerning the legal aspects of the CCSD.

7. BOARD MEMBER GUIDELINES

- 7.1 Board Members, by making a request of the General Manager, shall have access to information relative to the operation of the CCSD. If the General Manager cannot provide the requested information in a timely manner, the General Manager shall inform the individual Board Member why the information is not or cannot be made available.
- (a) When a Board Member requests information, the path of communication shall be Board to General Manager, then General Manager to Staff.
 - (b) For posted agenda items, if a substantial amount of information that would take a significant amount of time to compile is being requested by an individual Board Member for agenda items, and the information being provided either in a written staff report or verbally at the Board meeting is not deemed sufficient to make a decision on that agenda item, a request by a Board Member can be made to bring that agenda item back to a future Board meeting by making a motion and receiving an affirmative vote for that action to be placed back on an agenda as soon as reasonably possible.
- 7.2 Individual Board Members should not involve themselves in the day-to-day operations of the District. Their primary role is to participate in the process of establishing the District's policies and goals. The General Manager is responsible for implementing those policies and goals.
- 7.3 Personnel matters and other operational issues that may be of concern to individual Board Members should be addressed through the General Manager. Individual Board Members shall not involve themselves or interfere in personnel matters.
- 7.4 The General Manager shall take direction and instruction from the Board of Directors as a body when it is sitting in a duly convened meeting. Individual Board Members should refrain from giving orders or instruction to the General Manager or any subordinates of the General Manager.
- 7.5 When presented with questions or complaints from citizens or staff related to operational or personnel matters, Board Members should listen to the concerns expressed and either (1) confer with the General Manager or District Counsel, as appropriate, or (2) refer the individual to the General Manager for resolution of their concerns.

8. BOARD MEMBER COMPENSATION

- 8.1 Board Members may receive compensation of one hundred dollars (\$100.00) for each authorized day of service rendered as a Board Member.
- 8.2 The following are authorized meetings for which a Board Member may be compensated:
- a) Regular Board meetings.
 - b) Special Board meetings.
 - c) Standing Committee meetings of which the Board Member is a Committee member.
 - d) Participation in a training program on a topic that is directly related to the District, provided that the Board of Directors has previously approved the Member's participation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's participation at the next Board meeting following the training program.
 - e) Representation of the District at a public event, provided that the Board of Directors has previously approved the Member's representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the public event.
 - f) Representation of the District at a public meeting or a public hearing conducted by another public agency, provided that the Board of Directors has previously approved the Member's

representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the public meeting or public hearing.

- g) Representation of the District at a meeting of a public benefit non-profit corporation on whose Board the District has membership, provided that the Board of Directors has previously approved the Member's representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the corporation's meeting.

8.3 Board Member compensation shall not exceed six days of service in any calendar month.

8.4 Board Member compensation shall not exceed \$100.00 per day or \$600.00 per month.

8.5 Each Board Member is entitled to reimbursement for travel, meals, lodging, and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board pursuant to Government Code Section 53232.2.

8.6 Board Members shall provide brief reports on meetings attended at the expense of the District at the next regular Board meeting, as provided by Government Code Section 53232.3.

9. STANDING COMMITTEES

9.1 Standing committees are those committees created by formal Board action that have continuing subject matter jurisdiction, regularly established meeting schedules, and one Board Member as a non-voting chairperson who does not count toward a quorum. The General Manager is an ex-officio non-voting member of all standing committees and does not count toward a quorum.

9.2 The following shall be the standing committees of the District:

- a) Finance;
- b) Resources & Infrastructure;
- c) Policy; and
- d) Parks, Recreation and Open Space

9.3 Committee Rules:

Members' terms and method of appointment, along with detailed rules and procedures for committees, are contained in the Standing Committee Bylaws, a Board-approved set of guidelines and expectations for committees.

9.4 Meetings:

- a) All committees shall comply with the provisions of the Ralph M. Brown Act concerning the calling of public meetings and with the Board and Standing Committee Bylaws.
- b) A written report shall be prepared for each committee meeting by the Chair and forwarded to the Board of Directors. A recording of each meeting will be made available on the District's website.
- c) With the exception of the Board Member serving as a non-voting Committee Chair, Board Members may attend meetings of the District's standing committees as observers only and shall not participate in such meetings.

10. AD HOC COMMITTEES AND LIAISON APPOINTMENTS

10.1 The President or a majority of the Board may create ad hoc committees consisting of two Board members in accordance with the provisions of the Brown Act from time to time with specific focus

and duration, as required. Ad hoc committees shall meet on an as-needed basis.

- 10.2 The tasks of the ad hoc committee shall be outlined at the time of appointment, along with expected deliverables and an estimated completion date. The committee shall be considered dissolved when its final report has been made.
- 10.3 The President or a majority of the Board may appoint a liaison to an organization, group, non-profit, or other agency. The role of the liaison is to observe the meetings of those entities to which they are appointed as liaison and report back to the Board on the discussions and actions taken during those meetings on topics that relate to the community and the District. The liaison is not an official spokesperson of the Board at these meetings and shall not speak as such without prior Board approval. Any personal opinions or comments made by the liaison shall include the statement that it is their own personal opinion and does not reflect the opinion of the entire Board. Their comments shall not undermine the decisions adopted by the Board or commit the Board to any action or policy.
- 10.4 The Board-appointed liaison may prepare and submit a written report for each meeting attended and forward it to the Confidential Administrative Assistant for inclusion in the appropriate agenda.

11. BOARD BYLAW REVIEW POLICY

- 11.1 Subject to Section 3.1, the Board Bylaws shall be reviewed annually at the first regular meeting in January, after which amendments to the Bylaws may be considered for adoption by the Board.

12. COMPLIANCE WITH FEDERAL AND STATE LAW

- 12.1 If it is determined any of these Bylaws conflict with Federal or State rules or statutes, the Federal or State rules or statutes will apply.
- 12.2 These Bylaws are for the purpose of providing guidance to the Cambria Community Services District Board of Directors in the performance of their duties.
- 12.3 These Bylaws are not intended to amend any laws governing the behavior of any individual Board member in a private capacity. All Board members will comply with all Federal and State laws governing their conduct in the performance of their duties.



Exhibit B

Cambria Community Services District Standing Committee Bylaws

1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The Committees shall gather information, explore alternatives, examine implications, and offer options for review and deliberation by the Board of Directors. Committee members are expected to stay current on the issues under discussion by the Board of Directors.

1.2 Each Standing Committee shall consider only District-related issues approved and assigned to it by the Board of Directors, or issues within the purview of each Committee as defined in “Standing Committee Statements of Purpose and Responsibilities” below.

1.3 Apart from their normal function as part of an advisory resource, Committees and the individual members have no authority and may not verbally or by action represent the Committee or the CCSD in any policy, act, or expenditure.

1.4 The Committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or its ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the Committee.

1.6 Standing Committee Statements of Purpose and Responsibilities

1.6.1 The Finance Committee shall:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust;
- (b) Support and work directly with the CCSD General Manager and Administrative Department Manager-Finance Manager in enhancing financial integrity and monetary discipline;
- (c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding potential funding sources available to the District from private, public, County, State or federal entities; and
- (e) Support other standing committees’ fiscal review needs.

1.6.2 The Resources and Infrastructure Committee shall:

- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community;
- (b) Support and work directly with the CCSD General Manager and Utilities Department Manager in identifying/defining plans to meet the infrastructure needs of the community, working within the bounds of current and potential resources and priorities of the District;
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs; and
- (d) Support other standing committees' resource and infrastructure review needs.

1.6.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies; Identify potential areas of policy needs not currently addressed in the CCSD Policy Handbook and develop needs assessments regarding impact due to lack of policy and immediacy of need. The Committee Chair shall provide the needs assessments to the Board members for consideration. If the Board determines that a policy is required, the Board shall proceed according to the existing Policy No. 1000 ("Adoption/Amendment of Policies") and (for policies to be included in the District Policy Handbook) the "Policy Handbook Checklist" adopted on November 10, 2022; and
- (b) Support other standing committees' policy review needs.

1.6.4 The Parks, Recreation and Open Space Committee shall:

- (a) Assess existing resources and gather information regarding the parks, open space, and recreational needs of the community;
- (b) Establish collaborative working relationships with relevant public and private organizations;
- (c) Support and work directly with the CCSD General Manager and Facilities & Resources Manager to create plans for meeting the needs of the community within the bounds of current and potential resources;
- (d) Recommend plans of action to the Board regarding meeting the community needs for parks, recreation, and open space; and
- (e) Facilitate communication with the residents of Cambria both to update community priorities for parks, recreation, and open space and to obtain community support for planned actions.

2. COMMITTEE MEMBERS

2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as a non-voting Chairperson who does not count toward a quorum. Additionally, the General Manager is an ex-officio non-voting member of all Standing Committees and does not count toward a quorum.

2.2 Each Committee member must live and be registered to vote within the CCSD boundaries. No Committee member shall serve on more than one (1) Committee at a time.

2.3 Method of appointment:

- (a) Volunteer Committee members shall serve two-year terms. Such terms shall begin in February of odd-numbered years.

(b) At the end of a term of office, a Committee member wishing to continue for another term shall fill out an application as specified in 2.3(d) below and will be considered for appointment along with the other applicants.

(c) Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for Committee membership. Such invitation shall be advertised on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted to the website or the Administrative Offices during regular business hours during the application period.

(d) Any applications received per 2.3(d) above shall be retained by the District and remain active for two years.

(e) Committee members shall be appointed from the pool of applicants (see 2.3(d) above) by recommendation of the Committee Chairperson and approved by a majority vote of the CCSD Board of Directors.

(f) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

2.4 Committee members shall attend all regular and special meetings of the Committee unless excused for emergencies or other good cause:

(a) Good cause for absence includes circumstances of which the Chairperson of the Committee is notified prior to the meeting. Good cause also includes Board-authorized or Committee-authorized meeting absences, such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.

(b) A Committee member who is absent for good cause may notify the Chairperson by electronic transmission (e.g., email), telephone communication, or letter. The minutes shall indicate whether an absence was excused.

(c) A vacancy shall occur if a Committee member is absent from three (3) consecutive regular meetings without good cause, except as otherwise provided for by law or as authorized by the Board of Directors.

2.5. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3(d) above) and appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

3.1. The Chairperson shall be chosen annually from members of the Board of Directors by a majority vote of the Board. [A Director may not serve as Chairperson of more than one Standing Committee at the same time.](#)

3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.

3.3. No member of the Committee shall hold more than one office.

3.4. Chairperson duties:

(a) Preside over meetings,

(b) Supervise, provide guidance, and act as a liaison between the Board and the Committee,

(c) Establish committee meeting agendas,

- (d) Appoint appropriate ad hoc committees of two (2) Committee members.
- (e) To avoid any appearance of unduly influencing voting Committee members, the Chairperson shall not attend ad hoc committee meetings or meet with two voting Committee members outside of a meeting to discuss Committee business,
- (f) Sign reports,
- (g) Represent the Committee at regular CCSD Board meetings,
- (h) Coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings,

3.5. Vice Chairperson duties:

- (a) Perform the duties of the Chairperson in their absence,
- (b) Act as liaison to another Standing Committee as determined by the Chairperson or a majority of the Committee.

3.6. Secretary duties:

- (a) Record the minutes of the meetings in action form, ensuring the accuracy of when, how, and by whom the Committee's business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include, at a minimum:
 - The date, time, and location of the meeting,
 - A list of the Committee members present and absent,
 - A record of reports presented and by whom,
 - The text of motions adopted along with a count of yes and no votes and the Committee members dissenting,
 - List of items considered for future agenda,
 - Time of meeting adjournment.

4. COMMITTEE MEMBER GUIDELINES

- 4.1. Members of the Committee and their activities are bound by all applicable provisions of the Brown Act (Government Code Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
- 4.3. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.
- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff, and to members of the audience present at Committee meetings. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.
- 4.5. Committee members shall complete AB 1234 (Government Code Section 53235 et seq.) ethics training every two (2) years.

5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. The Chair shall develop the draft agenda with input from the Vice Chair and CCSD staff.
- 5.3. CCSD staff shall prepare the final agenda and attachments.
- 5.4. CCSD staff shall post agendas on the District's website and at the District Administrative Office and distribute to all Committee members and the agenda distribution list.

6. MEETINGS

- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
- 6.2. Information that is exchanged before meetings shall be distributed through the Confidential Administrative Assistant, and Committee members will receive all information being distributed as part of the meeting agenda.
- 6.3. The Committee shall hold regular meetings as often as once a month and at least quarterly, on dates set annually by the Committee. The Committee may call special meetings as needed, with required 24-hour public notice.
- 6.4. A majority of the five (5) voting Committee members shall constitute a quorum as required to hold a meeting. Any action taken by the Committee shall require at least three (3) votes.
- 6.5. The business at regular meetings of the Committee shall be conducted for no more than a two-hour period, unless extended by a four-fifths vote of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.
- 6.6. The CCSD General Manager may determine a staff liaison to the Committee if needed for facilitating communication.

7. PARLIAMENTARY AUTHORITY

- 7.1. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 12th Edition for matters on which Rosenberg is silent) shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, any special rules of order the Committee may adopt, and statutes applicable to the Committee that do not authorize the provision of these Bylaws to take precedence.

8. AMENDMENTS TO BYLAWS

- 8.1. These Standing Committee Bylaws shall be reviewed annually at the first regular Board of Directors meeting in January, after which amendments may be considered for adoption by the Board.
- 8.2. The CCSD Board of Directors retains sole authority to amend these Bylaws. A majority of the CCSD Board of Directors must approve any amendments.

RESOLUTION NO. 36-2024
DECEMBER 12, 2024

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ESTABLISHING THE 2025 CCSD REGULAR BOARD MEETING SCHEDULE

BE IT RESOLVED that the Cambria Community Services District Board of Directors does hereby adopt the 2025 Regular Board Meeting Schedule, attached hereto as Exhibit A and incorporated herein by this reference.

PASSED AND ADOPTED THIS 12th day of December, 2024.

_____, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Confidential Administrative Assistant

Timothy J. Carmel
District Counsel



**CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
2025 REGULAR MEETING SCHEDULE**

January 9, 2025, at _____
February 13, 2025, at _____
March 13, 2025, at _____
April 10, 2025, at _____
May 8, 2025, at _____
June 12, 2025, at _____
July 10, 2025, at _____
August 14, 2025, at _____
September 11, 2025, at _____
October 9, 2025, at _____
November 13, 2025, at _____
December 11, 2025, at _____

Regular meetings are subject to cancellation and will be held at the Veterans' Hall located at 1000 Main Street, Cambria, CA 93428, and via Zoom Webinar. Special meetings may be held on other dates, pursuant to Government Code Section 54956.

RESOLUTION NO. 37-2024
DECEMBER 12, 2024

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ESTABLISHING THE 2025 CCSD FINANCE, PARKS, RECREATION & OPEN SPACE, AND THE
RESOURCES & INFRASTRUCTURE STANDING COMMITTEE REGULAR SCHEDULES

BE IT RESOLVED that the Cambria Community Services District Board of Directors does hereby adopt the 2025 Regular Standing Committee Meeting Schedules, attached hereto as Exhibit A and incorporated herein by this reference.

PASSED AND ADOPTED THIS 12th day of December, 2024.

_____, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Confidential Administrative Assistant

Timothy J. Carmel
District Counsel



**CAMBRIA COMMUNITY SERVICES DISTRICT
FINANCE STANDING COMMITTEE
2025 REGULAR MEETING SCHEDULE**

**January 13, 2025, at 10:00 a.m.
February 18, 2025, at 10:00 a.m.
March 17, 2025, at 10:00 a.m.
April 14, 2025, at 10:00 a.m.
May 12, 2025, at 10:00 a.m.
June 16, 2025, at 10:00 a.m.
July 14, 2025, at 10:00 a.m.
August 18, 2025, at 10:00 a.m.
September 15, 2025, at 10:00 a.m.
October 14, 2025, at 10:00 a.m.
November 17, 2025, at 10:00 a.m.
December 15, 2025, at 10:00 a.m.**

Regular meetings are subject to cancellation and will be held at the Veterans' Hall located at 1000 Main Street, Cambria, CA 93428, and via Zoom Webinar. Special meetings may be held on other dates, pursuant to Government Code Section 54956.



**CAMBRIA COMMUNITY SERVICES DISTRICT
RESOURCES & INFRASTRUCTURE STANDING COMMITTEE
2025 REGULAR MEETING SCHEDULE**

- January 13, 2025, at 2:00 p.m.**
- February 18, 2025, at 2:00 p.m.**
- March 17, 2025, at 2:00 p.m.**
- April 14, 2025, at 2:00 p.m.**
- May 12, 2025, at 2:00 p.m.**
- June 16, 2025, at 2:00 p.m.**
- July 14, 2025, at 2:00 p.m.**
- August 18, 2025, at 2:00 p.m.**
- September 15, 2025, at 2:00 p.m.**
- October 14, 2025, at 2:00 p.m.**
- November 17, 2025, at 2:00 p.m.**
- December 15, 2025, at 2:00 p.m.**

Regular meetings are subject to cancellation and will be held at the Veterans' Hall located at 1000 Main Street, Cambria, CA 93428, and via Zoom Webinar. Special meetings may be held on other dates, pursuant to Government Code Section 54956.



**CAMBRIA COMMUNITY SERVICES DISTRICT
PARKS, RECREATION & OPEN SPACE
STANDING COMMITTEE
2025 REGULAR MEETING SCHEDULE**

**January 16, 2025, at 1:00 p.m.
February 20, 2025, at 1:00 p.m.
March 20, 2025, at 1:00 p.m.
April 17, 2025, at 1:00 p.m.
May 15, 2025, at 1:00 p.m.
June 19, 2025, at 1:00 p.m.
July 17, 2025, at 1:00 p.m.
August 21, 2025, at 1:00 p.m.
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Regular meetings are subject to cancellation and will be held at the Veterans' Hall located at 1000 Main Street, Cambria, CA 93428, and via Zoom Webinar. Special meetings may be held on other dates, pursuant to Government Code Section 54956.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.D**

FROM: Matthew McElhenie, General Manager

Meeting Date: December 12, 2024 Subject: Discussion and Consideration to Direct Staff to Advertise for Positions on the Standing Committees

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The current Finance, Parks, Recreation and Open Space and Resources & Infrastructure Committee appointments expire on February 1, 2025. In accordance with the Cambria Community Services District (CCSD) Standing Committee Bylaws Section 2, prior to the beginning of a term or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for Committee membership. Such invitations shall be advertised on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted to the website or the Administrative Offices during regular business hours during the application period. Any applications received shall be retained by the District and remain active for two years. Committee members shall be appointed from the pool of candidates by recommendation of the Committee Chairperson and approved by a majority vote of the CCSD Board of Directors. The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications before recommending them to the CCSD Board of Directors.

Each Committee member must live and be registered to vote within the CCSD boundaries. The selected candidates will serve until February 1, 2027. The Standing Committee Application and Standing Committee Bylaws are attached for the Board's reference.

It is recommended that the Board direct staff to advertise and solicit candidates for the open positions on the Standing Committees.

ATTACHMENTS:

1. [CCSD Standing Committee Bylaws](#)
2. [CCSD Standing Committee Application](#)



Cambria Community Services District Standing Committee Bylaws

1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The Committees shall gather information, explore alternatives, examine implications, and offer options for review and deliberation by the Board of Directors. Committee members are expected to stay current on the issues under discussion by the Board of Directors.

1.2 Each Standing Committee shall consider only District-related issues approved and assigned to it by the Board of Directors, or issues within the purview of each Committee as defined in “Standing Committee Statements of Purpose and Responsibilities” below.

1.3 Apart from their normal function as part of an advisory resource, Committees and the individual members have no authority and may not verbally or by action represent the Committee or the CCSD in any policy, act, or expenditure.

1.4 The Committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or its ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the Committee.

1.6 Standing Committee Statements of Purpose and Responsibilities

1.6.1 The Finance Committee shall:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust;
- (b) Support and work directly with the CCSD General Manager and Administrative Department Manager-Finance Manager in enhancing financial integrity and monetary discipline;
- (c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding potential funding sources available to the District from private, public, County, State or federal entities; and
- (e) Support other standing committees’ fiscal review needs.

1.6.2 The Resources and Infrastructure Committee shall:

- (a) Assess existing resources and gather information regarding infrastructure and

- resource needs of the community;
- (b) Support and work directly with the CCSD General Manager and Utilities Department Manager in identifying/defining plans to meet the infrastructure needs of the community, working within the bounds of current and potential resources and priorities of the District;
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs; and
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1.6.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies; Identify potential areas of policy needs not currently addressed in the CCSD Policy Handbook and develop needs assessments regarding impact due to lack of policy and immediacy of need. The Committee Chair shall provide the needs assessments to the Board members for consideration. If the Board determines that a policy is required, the Board shall proceed according to the existing Policy No. 1000 ("Adoption/Amendment of Policies") and (for policies to be included in the District Policy Handbook) the "Policy Handbook Checklist" adopted on November 10, 2022; and
- (b) Support other standing committees' policy review needs.

1.6.4 The Parks, Recreation and Open Space Committee shall:

- (a) Assess existing resources and gather information regarding the parks, open space, and recreational needs of the community;
- (b) Establish collaborative working relationships with relevant public and private organizations;
- (c) Support and work directly with the CCSD General Manager and Facilities & Resources Manager to create plans for meeting the needs of the community within the bounds of current and potential resources;
- (d) Recommend plans of action to the Board regarding meeting the community needs for parks, recreation, and open space; and
- (e) Facilitate communication with the residents of Cambria both to update community priorities for parks, recreation, and open space and to obtain community support for planned actions.

2. COMMITTEE MEMBERS

2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as a non-voting Chairperson who does not count toward a quorum. Additionally, the General Manager is an ex-officio non-voting member of all Standing Committees and does not count toward a quorum.

2.2 Each Committee member must live and be registered to vote within the CCSD boundaries. No Committee member shall serve on more than one (1) Committee at a time.

2.3 Method of appointment:

- (a) Volunteer Committee members shall serve two-year terms. Such terms shall begin in February of odd-numbered years.
- (b) At the end of a term of office, a Committee member wishing to continue for another term shall fill out an application as specified in 2.3(d) below and will be

considered for appointment along with the other applicants.

(c) Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for Committee membership. Such invitation shall be advertised on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted to the website or the Administrative Offices during regular business hours during the application period.

(d) Any applications received per 2.3(d) above shall be retained by the District and remain active for two years.

(e) Committee members shall be appointed from the pool of applicants (see 2.3(d) above) by recommendation of the Committee Chairperson and approved by a majority vote of the CCSD Board of Directors.

(f) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

2.4 Committee members shall attend all regular and special meetings of the Committee unless excused for emergencies or other good cause:

(a) Good cause for absence includes circumstances of which the Chairperson of the Committee is notified prior to the meeting. Good cause also includes Board-authorized or Committee-authorized meeting absences, such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.

(b) A Committee member who is absent for good cause may notify the Chairperson by electronic transmission (e.g., email), telephone communication, or letter. The minutes shall indicate whether an absence was excused.

(c) A vacancy shall occur if a Committee member is absent from three (3) consecutive regular meetings without good cause, except as otherwise provided for by law or as authorized by the Board of Directors.

2.5. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3(d) above) and appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

3.1. The Chairperson shall be chosen annually from members of the Board of Directors by a majority vote of the Board.

3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.

3.3. No member of the Committee shall hold more than one office.

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(a) Preside over meetings,

(b) Supervise, provide guidance, and act as a liaison between the Board and the Committee,

(c) Establish committee meeting agendas,

(d) Appoint appropriate ad hoc committees of two (2) Committee members.

(e) To avoid any appearance of unduly influencing voting Committee members, the Chairperson shall not attend ad hoc committee meetings or meet with two voting

Committee members outside of a meeting to discuss Committee business,

- (f) Sign reports,
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- (a) Perform the duties of the Chairperson in their absence,
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- (a) Record the minutes of the meetings in action form, ensuring the accuracy of when, how, and by whom the Committee's business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include, at a minimum:
 - The date, time, and location of the meeting,
 - A list of the Committee members present and absent,
 - A record of reports presented and by whom,
 - The text of motions adopted along with a count of yes and no votes and the Committee members dissenting,
 - List of items considered for future agenda,
 - Time of meeting adjournment.

4. COMMITTEE MEMBER GUIDELINES

- 4.1. Members of the Committee and their activities are bound by all applicable provisions of the Brown Act (Government Code Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
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5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. The Chair shall develop the draft agenda with input from the Vice Chair and CCSD staff.

- 5.3. CCSD staff shall prepare the final agenda and attachments.
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- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
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7. PARLIAMENTARY AUTHORITY

- 7.1. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 12th Edition for matters on which Rosenberg is silent) shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, any special rules of order the Committee may adopt, and statutes applicable to the Committee that do not authorize the provision of these Bylaws to take precedence.

8. AMENDMENTS TO BYLAWS

- 8.1. These Standing Committee Bylaws shall be reviewed annually at the first regular Board of Directors meeting in January, after which amendments may be considered for adoption by the Board.
- 8.2. The CCSD Board of Directors retains sole authority to amend these Bylaws. A majority of the CCSD Board of Directors must approve any amendments.



CCSD STANDING COMMITTEE APPLICATION

Please check which committee you are applying for. You may apply for more than one committee when you complete the application. The CCSD keeps Standing Committee applications for further committee vacancies for two years.

- The Finance Standing Committee reviews budget processes and financial management to promote fiscal stability and instill public trust.
- The Resources & Infrastructure Committee assesses existing resources and gathers information regarding the infrastructure and resource needs of the community.
- The Parks, Recreation & Open Space (PROS) Committee assesses existing resources and gathers information regarding the parks, open space, and recreational needs of the community.
- We are excited to announce the formation of a new standing committee focused on Fire Preparedness beginning in 2025. If you are interested in applying to be part of this important initiative, please indicate your interest by checking this box. In January, the Board of Directors will discuss more details about the committee’s objectives and application process.

Deadline: Open until filled

If you are interested in serving the community as a CCSD Standing Committee member, please complete this application and return it to:

- CCSD Administration Office during regular business hours
- CCSD Administration drop boxes located at 2150 Main Street, #1-A, Cambria, CA 93428
- Mail to CCSD, Attention: Haley Dodson, PO Box 65 Cambria, CA 93428
- Haley Dodson at hdodson@cambriacsd.org

For more information about the CCSD Standing Committees, please refer to the [CCSD website](#). The Political Reform Act (Government Code Section 82000, etc. Seq.) requires most state and local government officials and employees to disclose their personal assets and income publicly. Individuals must also disqualify themselves from participating in decisions that may affect their personal financial interests. Standing Committee members are required by law to file a [Statement of Economic Interest form](#).

Name: _____

Home Address: _____

City: _____	State: _____	Zip Code: _____
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Email: _____

Home Telephone: _____	Cell Telephone: _____
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Are you a registered voter in Cambria? _____

I have been a registered voter at the address listed above since: _____

If less than six months, what is your last voter registration address and date? _____

BACKGROUND (RELATED EXPERIENCE, SKILLS, OR QUALIFICATIONS)

Signature: _____	Date: _____
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CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.E**

FROM: Matthew McElhenie, General Manager

Meeting Date: December 12, 2024 Subject: Presentation on the Results of the District-Wide Staff Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis and Discussion and Consideration to Appoint an Ad Hoc Committee

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The CCSD held two productive meetings on November 12 and 13, 2024. General Manager McElhenie met with Management & Confidential Employees (MCE), International Association of Firefighters (IAFF) Local 4635, and Service Employees International Union (SEIU), Local 620 union representatives to engage in comprehensive discussions focused on the District's strengths, weaknesses, opportunities, and threats (SWOT). This presentation will provide a detailed breakdown of the SWOT analysis findings from a Staff perspective, setting the stage for informed decision-making and future strategic planning.

It is recommended that following the presentation, the Board of Directors appoint an Ad Hoc Committee to evaluate the findings further and recommend actionable steps to address critical issues identified in the analysis.

ATTACHMENTS:

1. [CCSD Strategic Planning Process Ad Hoc Committee Report](#)

CCSD Strategic Planning Process Ad Hoc Committee Report

Date:	November 16, 2023
To:	CCSD Board of Directors
From:	President Dean, Director Thomas
Subject:	CCSD Strategic Planning Process

Background:

in June 2022, the Board Ad Hoc Committee of Vice President Dean and Director Steidel presented an updated Strategic Planning Process which was adopted by the Board. This updated Strategic Planning Process represented a significant improvement for the District. At the 7/13/2023 Board Meeting, another Board Ad Hoc Committee of President Dean and Director Thomas was formed to review the Strategic Planning Process, propose further improvements, and consider options for a workshop facilitator.

As we have developed experience with this process, in the spirit of continuous improvement, we have identified several additional improvement opportunities.

- Incorporate a Vision Statement into the CCSD strategic planning processes.
- More fully define the process.
- We need an earlier opportunity for public input.
- Once we receive public input, organize the input in ways that better enable the Board to give full consideration to this input.
- Improve the Strategic Planning Workshop.
- Arrange for Strategic Planning Workshop facilitation.

Recommendations:

The Strategic Planning Process Ad Hoc Committee recommends the Board discuss and consider:

1. Adopting the attached Strategic Planning Process, which addresses these improvement opportunities.
2. Approving the ad hoc committee recommendation of Dick Clark to facilitate our 2024 Strategic Planning Workshop.
3. Approving the ad hoc committee recommendation to retitle the “Six-Month Objectives Status Report” as simply “Objectives Status Report” recognizing that a longer term focus is needed to achieve CCSD Strategic Goals.

Attachment: CCSD Strategic Planning Process Description

CCSD Strategic Planning Process

This summary of the CCSD Strategic Planning Process includes:

- The Annual Planning Calendar,
- A description of the Strategic Planning Workshop,
- Strategic Planning Process Flowcharts, which outline each component of the Strategic Planning Process, showing distinctions between the Plan for 2024, Major Strategic Updates, which we plan to conduct every 3 years, and Minor Annual Updates, and
- A description of each step and element of the Strategic Planning Process.

Annual Planning Calendar

Provisional dates, to be updated and finalized with each annual planning calendar.

Timing	Strategic Planning Activity
At or by the 2 nd Board Meeting in January, 1/18/2024	Notice of public input session at least 1 week prior to the public input session to enable full participation and preparation.
At the 1 st Board Meeting in February, 2/8/2024	Semi-annual review of progress towards achieving strategic plan objectives and supporting actions.
At the 1 st Board Meeting in February, 2/8/2024	Public input session as the primary topic on the agenda for the 1 st Board Meeting in February.
Within 5-7 days ≤2/13/2024	Board Strategic Planning Ad Hoc Committee compiles and organizes the public input.
≤2/14/2024	Send public input summary to workshop participants requesting their input.
Within 5-7 days ≤2/20/2024	Workshop participants provide their input.
2/26/2024	Public Input portion of the Special Board Meeting for the Strategic Planning Workshop.
Within 5-7 days ≤2/26/2024	Board Strategic Planning Ad Hoc Committee compiles and organizes input from the public and workshop participants.
5-6 days prior to the Workshop, 2/26/2024	Send summary information to workshop participants.
1 st week in March, 3/4/2024	Strategic Planning Workshop.
1 week < 1 st Board Meeting in March (3/7/2024)	Strategic Planning Workshop minutes compiled for Board review and consideration.
1 st Board Meeting in March (3/14/2024)	Board review and consideration of the updated Strategic Plan.
A Board Meeting in September (9/12 or 9/19)	Semi-annual review of progress towards achieving strategic plan objectives and supporting actions.

CCSD Strategic Planning Process

Strategic Planning Workshop

The annual Strategic Planning Workshop will be held as a Special Meeting of the CCSD Board, with Public Input on the morning of the last Monday in February, and the rest of the workshop on the 1st Monday in March each year (Monday and Tuesday for major updates), with all participants in person at the Vets Hall, in the main room. These workshops will be available to the public on zoom, but without AGP video. To be more conducive to creativity and participation, this will be an informal setting, with participants on a first name basis.

Workshop Scope: unless otherwise determined by the CCSD Board, major strategic plan updates will be conducted every 3 years. The last major strategic plan update was in 2022, so we expect to conduct the next major update in 2025.

Major Updates: in major updates, the Board will review and update every component of the plan, the Mission, Vision, Values, Core Areas, Strategic Goals, etc. In major updates, we will plan a 2-day duration for the Strategic Planning Workshop.

Minor Updates: In minor updates, the Board will only review and update the Objectives and Supporting Actions for each Strategic Goal. However, at the discretion of the Board President, the Board may consider refinements to other components in the plan as needed. In minor updates, we will plan a 1-day duration for the Strategic Planning Workshop.

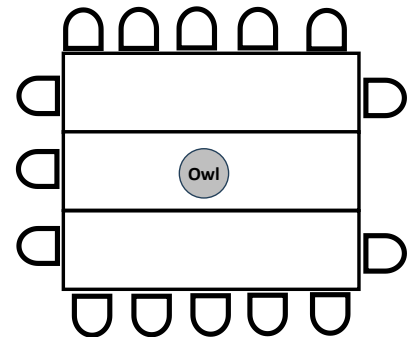
Workshop Participants, attending in person:

- The 5 Directors
- General Manager, Matthew McElhenie
- Administrative Manager/ Finance Manager, Denise Fritz
- Confidential Administrative Assistant, Haley Dodson, as recorder
- Fire Chief, Michael Burkey
- Fire Safe Focus Group Chair, Dave Pierson
- Utilities Department Manager, Jim Green
- Program Manager, Tristan Reaper
- Facilities & Resources Manager, David Aguirre
- Legal Counsel, David Hirsch
- Strategic Planning Workshop Facilitator

Workshop Setting: conference table format, with participants sitting around the table.

Facilitation: the 2024 Strategic Planning Workshop will be facilitated by Dick Clark as recommended by the Board Strategic Planning Ad Hoc Committee and approved by the Board.

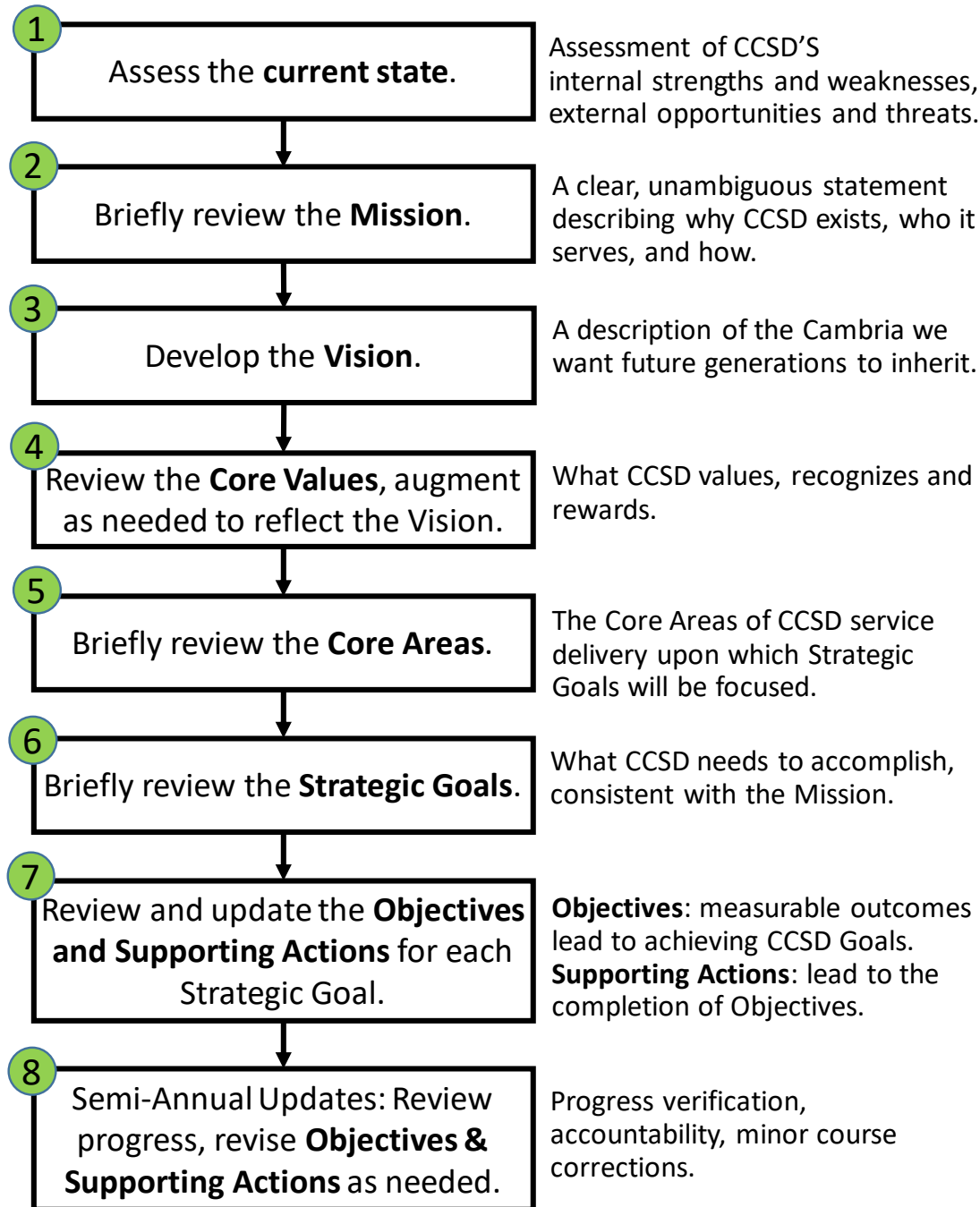
Agenda: developed by the Board Strategic Planning Ad Hoc Committee working with the Confidential Administrative Assistant and the Facilitator.



CCSD Strategic Planning Process

CCSD Strategic Planning Process Flowchart for the 2024 Minor Update

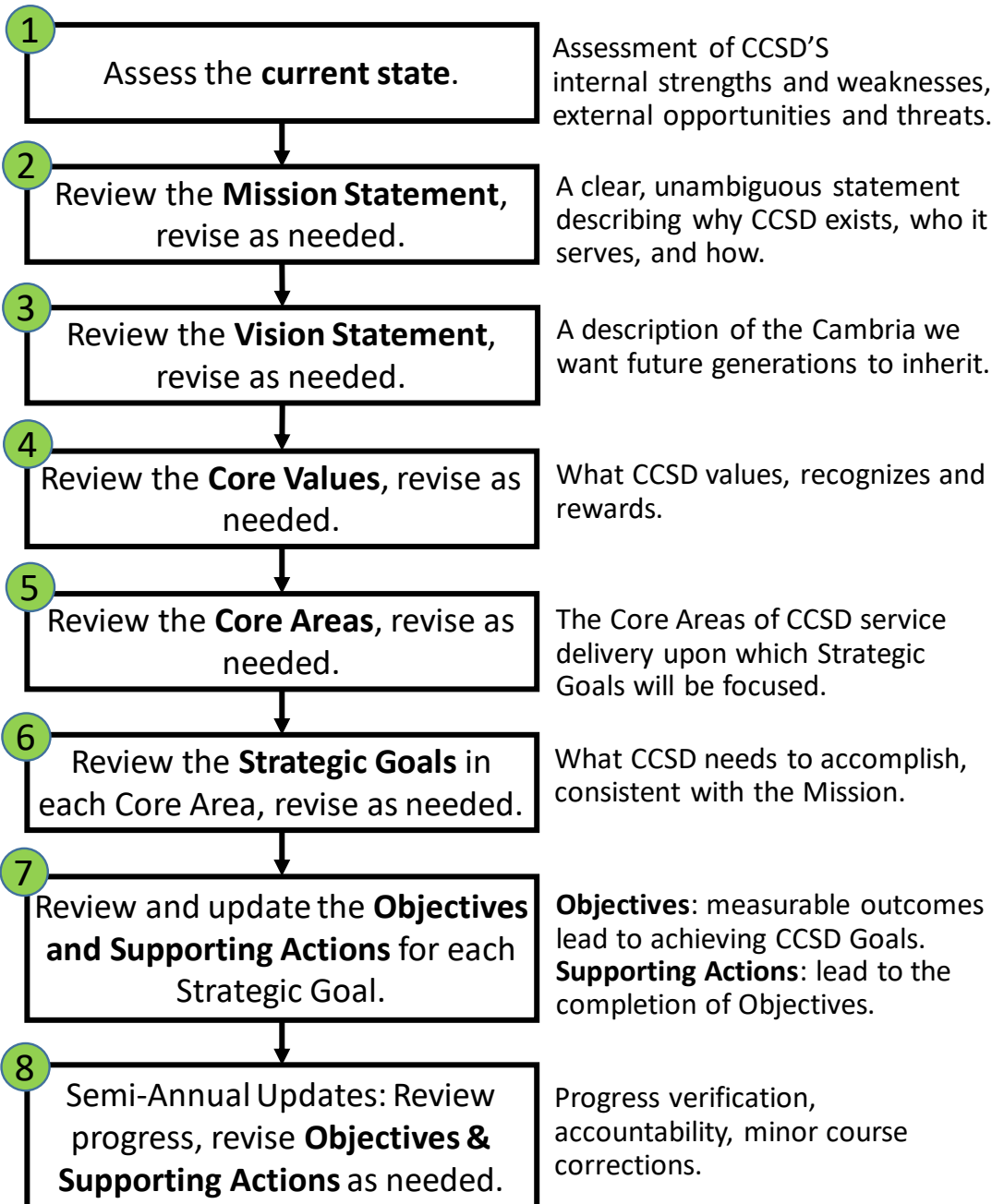
In the 2024 strategic update, we are adding a Vision Statement, to be more consistent with best practices. Once we establish the District's Vision, we may find the need to augment the Core Values with additional value statements. We will only do a brief review of the Mission, Core Areas and Strategic Goals, without updating these elements.



CCSD Strategic Planning Process

CCSD Strategic Planning Process for Major Updates

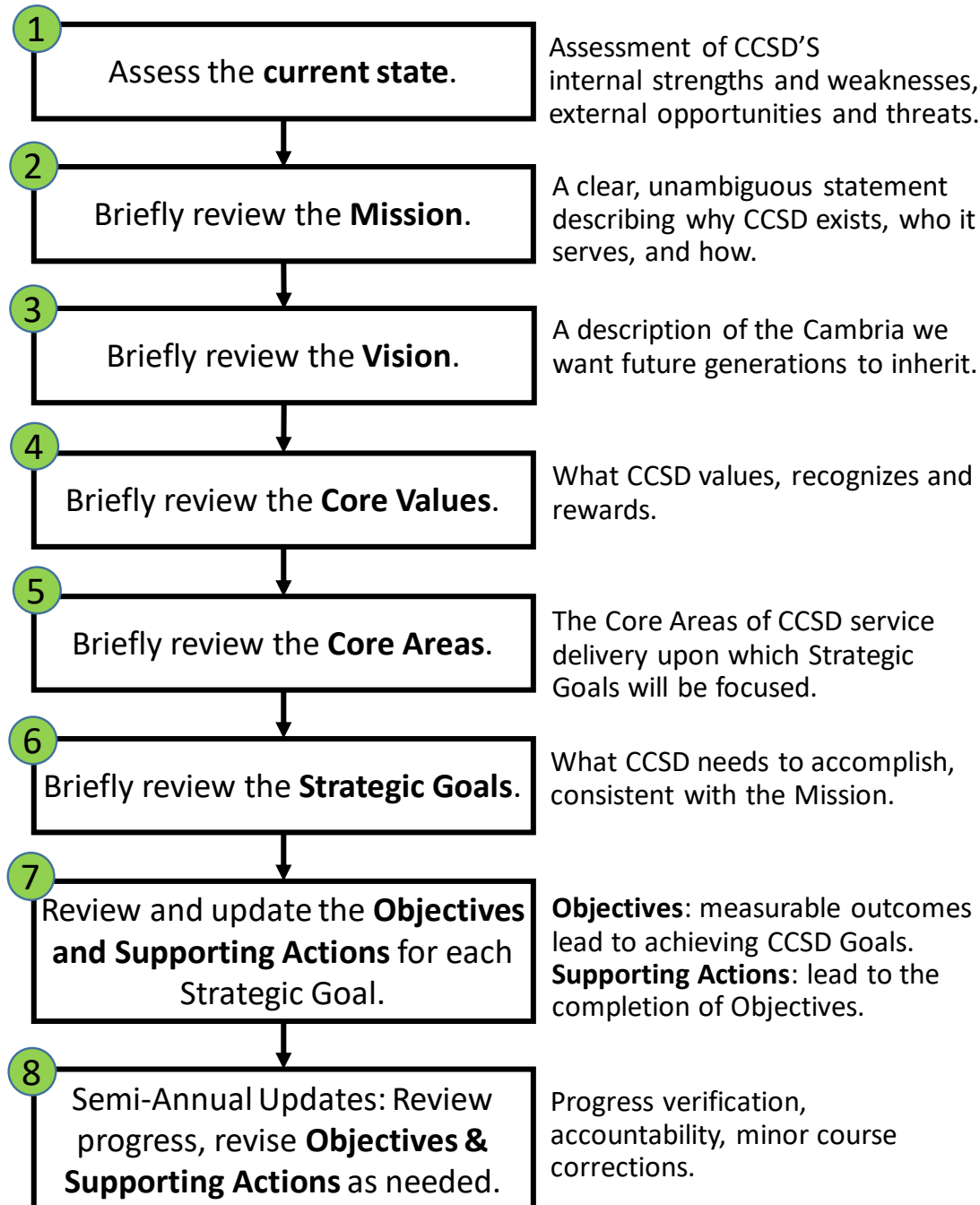
Unless otherwise determined by the Board, major strategic plan updates will be conducted every 3 years. The last major strategic plan update was in 2022, so the next major update is expected to be conducted in 2025. In major updates, the Board will review and update every component of the plan, and we will plan a 2-day duration for the Strategic Planning Workshop.



CCSD Strategic Planning Process

CCSD Strategic Planning Process for Minor Annual Updates

In the Minor Annual Updates, in steps 2-6, we only do a brief review of the Mission, Vision, Core Values, Core Areas and Strategic Goals, without updating these elements.



CCSD Strategic Planning Process

A Description of Each Step of the Strategic Planning Process

1. The current state,
2. Mission, describing why CCSD exists, who it serves, and how,
3. Vision, describing the Cambria we want future generations to inherit,
4. Core Values, what CCSD values, recognizes and rewards,
5. Core Areas of CCSD service delivery,
6. Strategic Goals that CCSD needs to accomplish in each Core Area,
7. Objectives & Supporting Actions for each Strategic Goal, and
8. Semi-Annual Strategic Plan Updates.

1. Assess the current state

This method of assessing the current state is a variation on the well-established SWOT analysis, where organizations identify their strengths, weaknesses, opportunities and threats as a starting point in their strategic planning processes. As CCSD applies this methodology, we seek to identify:

- Internal **Strengths** and recent accomplishments.
- internal **Weaknesses**.
- **Positive External Factors:** External factors and trends which could have a positive impact on CCSD in the years ahead.
- **Negative External Factors:** External factors and trends which could have a negative impact on CCSD in the years ahead.

Consistent with the Annual Planning Calendar and Strategic Planning Process Flowcharts outlined above, this assessment of the current state serves as the foundation for the remainder of the planning process.

We start the process with a public input session at least 2-3 weeks prior to the Strategic Planning Workshop. This can be either a Regular or Special Board meeting. The Board will solicit community input as outlined above, with the operative questions listed below:

District Strengths and Accomplishments:	<ul style="list-style-type: none"> • What are the District's strengths? • What are the District's accomplishments since the last Strategic Planning Workshop?
District Weaknesses:	<ul style="list-style-type: none"> • What are the District's current internal weaknesses/challenges?
Positive External Factors:	<ul style="list-style-type: none"> • What are the external factors/trends (e.g., economic, political, technological, health and environmental) that might have a positive impact on the District?
Negative External Factors:	<ul style="list-style-type: none"> • What are the external factors/trends (e.g., economic, health, technological, political, environmental) that might have a negative impact on the District?

CCSD Strategic Planning Process

In addition to the assessment of the current state, at the major strategic plan update sessions, the Board will also solicit community input on the following areas:

- Does the **Mission Statement** provide a clear, unambiguous statement describing why CCSD exists, who it serves, and how?
- Do the **Core Values** adequately describe what CCSD values, recognizes and rewards?
- Do the **Core Areas** adequately describe the primary areas of CCSD service delivery?
- Which **Strategic Goals** have been achieved and should be removed from the Plan?
- What additional **Strategic Goals** are needed based on what we have learned from our assessment of the current state?

At the public input session, create a record summarizing public comments. Appoint a Board ad hoc committee to quickly organize the public input. Provide this input to the Strategic Planning Workshop participants well in advance of the workshop. Each participant reviews this input and provides their additional input and priorities.

After the Strategic Planning Workshop participants provide their input, have the same Board ad hoc committee organize their input, and distribute the organized input to workshop participants 1 week prior to the Strategic Planning Workshop, to enable adequate preparation.

2. Review the Mission Statement, revise as needed.

The Mission Statement provides a clear, unambiguous statement describing why CCSD exists, who it serves, and how.

As part of the major strategic planning updates, ask the following question as part of the Strategic Planning Workshop:

Does the Mission Statement provide a clear, unambiguous statement describing why CCSD exists, who it serves, and how?

- **Yes:** If the answer is yes, that's great! Move on...
- **No:** If the answer is no, revise the existing Mission Statement, or create a new one as part of the Strategic Planning Workshop.

3. Review the Vision, revise as needed.

The Vision provides a description of the Cambria we want future generations to inherit. Previous strategic planning updates did not discuss or establish a Vision for the CCSD. This is an essential element of most strategic planning processes, so it's time to establish the CCSD Vision. Most of the other strategic planning elements focus on the short term. This is the element that will get us focusing on long term needs as well. The operative question to elicit input on the vision: *Imagine our grandchildren are living here in Cambria, living the good life we enjoy here today. And if you don't have grandchildren, imagine the grandchildren of one of your good friends. Describe what that future looks like to you.*

CCSD Strategic Planning Process

4. Review the Core Values, revise as needed.

The Core Values describe what CCSD values, recognizes and rewards.

As part of the major strategic planning updates, ask the following question as part of engaging public input, in preparing workshop participants, and as part of the Strategic Planning Workshop:

Do the Core Values adequately describe what CCSD values, recognizes and rewards?

- **Yes:** If the answer is yes, that's great! Move on...
- **No:** If the answer is no, as part of the Strategic Planning Workshop:
 - Revise any of the Core Values which need to be more clearly worded.
 - Add any Core Values which are missing.
 - Delete any Core Values which are no longer relevant or needed.

5. Review the Core Areas, revise as needed.

These are the Core Areas of CCSD service delivery upon which Strategic Goals will be focused.

Although the Core Areas of CCSD service delivery are not likely to change often, nonetheless it's worthwhile assuring that they clearly reflect the scope of CCSD services. As part of the major strategic planning updates, ask the following question as part of the Strategic Planning Workshop:

Do the Core Areas adequately describe the primary areas of CCSD service delivery?

- **Yes:** If the answer is yes, that's great! Move on...
- **No:** If the answer is no, revise the Core Areas as part of the Strategic Planning Workshop.

6. Review the Strategic Goals in each Core Area, revise as needed.

The Strategic Goals describe what CCSD needs to accomplish in each Core Area, consistent with the Mission.

As part of the major strategic planning updates, ask the following questions as part of the Strategic Planning Workshop:

- For each Strategic Goal, have we achieved this goal? Is it time to remove this Strategic Goal from the Strategic Plan, or does this Strategic Goal need to remain in the plan because of its ongoing nature?
- For each Core Area of CCSD services, what additional Strategic Goals are needed based on what we have learned from our assessment of the current state?

CCSD Strategic Planning Process

7. Review and update the Objectives & Supporting Actions for each Strategic Goal.

At each strategic update, review and revise the Objectives & Supporting Actions for each Strategic Goal as follows:

- Which of the Objectives & Supporting Actions have been completed?
 - Remove those that have been completed from the list, and make note of the accomplishments as appropriate.
 - For those which have not yet been completed, update as appropriate.
- Considering the internal Strengths and Weaknesses, and the external factors and trends which could impact CCSD in the coming year, what additional Objectives are needed for each Strategic Goal? Each Objective should be worded as a measurable outcome which will contribute to achieving a Goal.
- For each Objective, what Supporting Actions do we need to document and track to help ensure completion of the Objectives.
- For each Objective and Supporting Action, identify the:
 - **Target Date:** the date by which the Board expects the Objective to be achieved, and for Supporting Actions, the date by which the Board expects the action to be completed.
 - **Responsible Party:** the individual accountable for achieving the Objective or completing the Supporting Action. Where a group is identified, the accountable individual should be listed first.

As a final check, the **necessary and sufficiency check**:

- **Necessary:** Look over the entire set of plan elements we have created. Understanding that more words are not necessarily better, and in the interest of keeping things as simple as we can, is there anything in the plan that really is not necessary?
- **Sufficiency:** Again, look over the entire set of plan elements we have created. Is anything missing? If we accomplish all of these Strategic Goals and Objectives, are they collectively sufficient to achieve the CCSD mission? If not, what's missing?

This marks the end of the Strategic Planning Workshop. The next step occurs at one or more regularly scheduled CCSD Board Meetings.

8. Semi-Annual Strategic Plan Updates.

Semi-Annual Plan Updates: Review progress on Objectives and Supporting Actions, revise as needed. Using the updated table approved at the 7/13/2023 Board Meeting, the GM updates the table for review and discussion by the Board. The first Board review using this new format was on 10/12/2023. Previously referred to as the “Six-Month Objectives Status Report” this report will subsequently be referred to as the “Objectives Status Report” to avoid overemphasizing a short term focus.

PROS Committee Report for the December 12, 2024 CCSD Board Meeting

The CCSD Parks, Recreation and Open Space (PROS) Committee held a meeting Tuesday November 19, 2024, 2:00-3:45 PM, in person at the Vets Hall and via Zoom. We had a quorum, with all Committee Members present: Shannon Sutherland, Juli Amodei, Steve Kniffen Jim Bahringer and Jeff Wilson. PROS Committee Chair Thomas presided over the meeting.

Staff was represented by GM Matthew McElhenie, F&R Manager David Aguirre and Utilities Manager Jim Green for a portion of the meeting.

Public Present: Robbie Hargraves, Chelsea Foster, Shelley Becker, Laura Schwartz, Tony Church, and Dick Clark for a portion of the meeting.

We had the following participants on Zoom: Director Harry Farmer, and Bob Trout for a portion of the meeting.

Chair Report, 2:03 PM, Chair Thomas reported:

In a recent Cambrians for Aquatics update, rather than continuing to pursue the East Ranch location, CFA is doing due diligence on what they consider to be another promising location.

Considering the expiration of Standing Committee terms January 2025, Chair Thomas asked which of the current PROS Committee members intend to reapply for the next term:

- Steve Kniffen, Shannon Sutherland, and Jeff Wilson intend to reapply for the next term.
- Juli Amodei does not intend to reapply for the next term.
- Jim Bahringer indicated he plans to apply for one of the other standing committees.

Agenda Review, 2:10 PM, no changes, but somehow the Skatepark Project Update got dropped off the agenda, so we will address this during Public Comment.

Public Comment Not on the Agenda, 2:11 PM,

Robbie Hargreaves, owner of the [Solvang Skate Shop](#), grew up on Vandenberg AFB, a skate instructor, shared his experiences developing skate parks, the positive influence skating can have on our youth, and the importance of bringing the skating industry in to support.

Chelsea Foster grew up in Cambria, talked about the decades long effort to bring a skate park to Cambria, and the significance of the Main Street location.

Juli Amodei brought up concerns regarding consideration by staff of the East Ranch Community Park as a potential alternative skate park location.

Shannon Sutherland brought up that several years ago, a local cabinet maker taught Cambria skaters how to make their own skateboards, a very engaging and positive life experience for our youth.

GM McElhenie provided an update from the Skate Park Ad Hoc Committee. There was discussion of the East Ranch Community Park as a potential alternative skate park location because cost estimates for the Main Street location may exceed the available funding, and the East Ranch location could have less infrastructure costs than the Main Street location. The GM emphasized that this is merely a consideration, and in no way a change of course from the current plans.

Reports from Affiliated Community Groups:

County Parks and Recreation Commission, 2:26 PM, Chair Thomas reported that Ron Roach has replaced Pandora Nash-Karner as our District 2 Commissioner.

Forest Committee, 2:27 PM, Laura Swartz reported:

- Continuing work on the weeding guide.
- The public is invited to Forest Committee meetings, typically the 2nd Friday each month, 10 AM on Zoom.
- The Forest Committee continues to research forest health publications, available on their [website](#).
- There has been a recent resurgence of Sudden Oak Death in the San Francisco Bay area.

Friends of the Cambria Dog Park, 2:30 PM, Shelly Becker, reported their top 3 issues are foundations for gazebos, gate latches, and water supply.

Greenspace the Cambria Land Trust, 2:31 PM, Executive Director Karin Argano not present, Chair Thomas and committee member Jeff Wilson reported on the plans for tree planting on the north side of San Simeon Creek Road this Saturday November 23, 10:00 AM.

Lampton Cliffs Adopt-a-Park Iceplant Removal Project, 2:31 PM, Suzanne Fiedler not present, Chair Thomas reported on the 4th successful ice plant removal work party this morning, with another work party scheduled Tuesday December 3rd, 9:00 AM.

Reports & Project Updates:

Facilities & Resources Manager's Report, 2:37 PM, David Aguirre reported on:

- Efforts planning maintenance on the Fern Canyon Trail.
- Plans for maintaining trails on Fiscalini Ranch, in collaboration with FFRP Volunteers.
- Maintenance of the culvert at the Cambria Dog Park, and plans to spread and grade road base material in the parking lot.
- Challenges with encampments, interfacing with CalTrans.
- Shelly Becker asked about water supply for the Dog Park, F&R Manager Aguirre explained the time and effort involved replacing the 250 gallon water supply tank at the Dog Park. Question to follow up on whether the restroom will include a water spigot.
- Currently assessing tree hazards on CCSD lots.
- Soon to be fully staffed.

Friends of the Fiscalini Ranch Preserve Report, 2:44 PM, with FFRP Executive Director Kitty Connolly vacationing in New Zealand, Chair Thomas reported on the October 26 dedication of the new Linking Boardwalk and upcoming erosion control work parties. Responding to a question from Laura Swartz, F&R Manager Aguirre reported on the new trail head sign at the Tipton entrance, the first of the new trail head signs.

East Ranch Community Park Restroom Project Update, 2:47 PM, GM McElhenie reported on the recent contracts issued for site preparation and environmental monitoring, with Hartzell planning to do the installation in the 1st quarter of 2025. Juli Amodei asked about the current estimate of the total installed cost of the East Ranch Restroom. GM McElhenie listed the various costs which add up to approximately \$470k

In the Consent Agenda, 2:51 PM, the committee approved the October 15, 2024 Minutes.

Regular Business:

Update on Draft Community Park Phase 3 Plan Engagement Sessions, 2:52 PM, the Community Park Plan Ad Hoc Committee, Shannon Sutherland and Jeff Wilson, discussed and updated the Community Park Phase 3 Plan Engagement Spreadsheet, with all reporting very high interest and favorability on all of the components included in the Phase 3 Plan. We have currently received around 100 survey responses.

Further discussion about the consideration of the East Ranch as a potential alternative skate park location, and the impact that would have on Draft Community Park Phase 3 Plan as well as the current matching grant for the skatepark.

Discussion of tentative next steps for the Community Park Plan Ad Hoc Committee:

- Summarize the data in early December.
- Make any changes needed to the Phase 3 Plan.
- Meet with staff, Monte Soto, and County Planning.
- Present to PROS.
- Present to the Board in January, for input, not for a vote.
- Back to the Board in February for a vote.

PROS Goals Progress Report, 3:38 PM, Vice Chair Sutherland led the discussion updating the PROS Goals Progress Report.

The next PROS Committee Regular Meeting is scheduled Tuesday, December 19, 2024, 2-4 PM.

Respectfully submitted,
Michael Thomas, CCSD Director and PROS Committee Chair

Resources and Infrastructure Committee Report for December 12, 2024 CCSD Meeting

The regular meeting of the Resources and Infrastructure Committee was held on Monday November 4, 2024, in person at the Veterans Memorial Hall and via Zoom.

Opening (Time 2:00pm)

The meeting was called to order at 2:00pm by Chairperson Dean.

Committee Members present were Chairperson Karen Dean, Vice Chair Steve Siebuhr, Secretary Derrick Williams, and Committee Members Jim Webb and Dennis Dudzik. Committee Member Mark Meeks was absent.

Staff present were General Manager Matthew McElhenie, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager James Green, Program Manager Tristan Reaper, and Water Systems Supervisor Cody Meeks.

Others present were Director Harry Farmer (remote), public members Allan Dean, Michelle Millward (remote), and Jeff Wilson (remote).

Chair Report (Time 2:01pm)

Chairperson Dean reported that the Board will be voting in December to request Staff post the application for all Standing Committee positions for a two year term. We will be polling the committee members at the December 9 meeting to see who among the current committee members will be applying to continue on the Resources and Infrastructure Committee.

Ad Hoc Subcommittee Reports (Time 2:01pm)

There were no Ad Hoc reports.

Committee Member Communications (Time 2:02pm)

Committee Member Webb gave a brief report from the Marine Sanctuaries' decades review. He reported that one of their biggest concerns is the destruction of kelp by sea urchins.

Utilities Department Manager Report (Time 2:05)

Utilities Manager James Green gave a verbal update on the following projects:

- Zero Liquid Discharge (ZLD): There have been supply chain issues with the ZLD trailer, and the District will not have the opportunity to test the ZLD process until most likely next September or October. Global Water Innovations has provided the requested analysis of the permeate which will allow the District to finalize the permitting for the ZLD pilot project.
- AMI Water Meters: District Staff is continuing to install the AMI meters. The District is planning to release an RFP to get more assistance with the installations.
- San Simeon Well #3: The Variable Frequency Drive (VFD) has been installed on SS#3, and the District is waiting to integrate the VFD with its SCADA System.
- San Simeon Transmission Lines: The District is continuing to work on obtaining the right of way easement and encroachment permits for testing the soils along the CalTrans right of way. Construction is anticipated to begin April 2025.

- Skate Park: The District has completed the application for the grant funding. Chairperson Dean asked about timing for completion of the Skate Park Project. It would typically be a 3-year time frame to complete, but the District can request an extension on the grant funding timeline up to 5 years.

Public Comment: There was no public comment on the above items.

Public Comment (Time 2:17pm)

One written public comment was received from Linda Prentiss, however it was on an item not under the jurisdiction of the R&I Committee. There were no other public comments on items not on the agenda.

Consent Agenda (Time 2:18pm)

Consideration to Approve the September 30, 2024 Special Meeting Minutes

Committee Member Dudzik pointed out the word “not” was missing from the sentence “Standing Committee Members should not request actions from Staff”. Committee Member Dudzik moved to approve the minutes with the recommended correction, motion was seconded by Committee Member Webb. Motion passed with 4-Ayes, 1-absent (Meeks).

Regular Business

4.A. Receive a Presentation from Asterra Recovery on Satellite-Based Leak Detection Services for Water and Wastewater, Discuss and Consider Forwarding a Recommendation to the Board of Directors to Include Asterra’s Leak Detection Services in the 2025/2026 FY Budget (Time 2:19pm)

Water Systems Supervisor Cody Meeks introduced the Asterra technology for detecting lost water using satellite-based imaging. Mr. Matias Rodriquez from Asterra was available on Zoom and provided a very detailed presentation on this technology and Asterra’s proposal for Cambria.

There is extensive information on Asterra’s satellite leak detection technology for both water and wastewater pipelines, and their proposals for Cambria on pages 13 through 31 in the November 4 R&I Agenda packet. Three different level plans were proposed, with options for one, two, or three years. Utilities Manager Green stated that he felt the two year plan would be the best option for our District.

Public Comment

Mr. Jeff Wilson, via Zoom, asked if this technology could be used with drones or helicopters instead of satellites. Mr. Rodriquez stated that Asterra tried that method but it was not cost effective. Mr. Wilson then asked if there alternative providers of this service, for example Siemens. Utilities Manager Jim Green stated the District has not looked into other providers, but if the Committee is interested Staff can look into other providers and review possible costs and plans. If there are more than two vendors, District can issue an RFP. Mr. Green pointed out that this technology would help the most with investigating smaller service line leaks.

4.B. Receive Information Regarding an Incentive Opportunity for the Purchase of an EV Tractor, Discuss and Consider a Recommendation to the CCSD Board of Directors for a Budget Adjustment for the Purchase of the EV Tractor. (Time 3:37pm)

Utilities Manager Green presented the background of the need for a new backhoe tractor. The Water Department’s CASE 580 loader tractor is thirty years old, and has been experiencing significant failures. It is unable to be repaired by a mobile mechanic due to the need for a costly teardown, and the closest location for

the needed repairs was over an hour either direction north or south. The manufacturer replacement parts are also no longer in production. Staff has reached out for proposals for replacement of the tractor. A similar new diesel tractor would cost \$173,316. Staff looked into EV tractors, which do cost more, but there are vouchers available that would reduce the cost to less than that of a standard diesel backhoe.

Committee Member Siebuhr asked if the District had considered a used tractor. Utilities Manager Green did not think the cost would be worth it.

Committee Member Dudzik asks what Staff sees as possible downsides to an electric tractor. Utilities Manager Green stated that the biggest uncertainty would be about the operational longevity of the electric tractor before needing to be recharged.

Committee Member Siebuhr pointed out that reliability in storms may be limited in the case of power failures that could make recharging the tractor a problem. Utilities Manager Green stated that he thought the tractor could be recharged with the District generators.

Staff will look into whether an electric tractor can be rented and tested, or if there are any good deals on used tractors and funding.

Public Comment: There was no public comment on this item.

4.C. Receive a Presentation from R&I Committee Member Dennis Dudzik on a Proposed “Cambria Flood Risk Mitigation and Management Plan” (Time 3:22pm)

Committee Member Dennis Dudzik gave a verbal overview of a proposed Cambria Flood Risk Mitigation and Management Plan. An extensive written report on this plan was included in the agenda packet and gave a detailed background of recent flood events, the purpose and need of this proposed plan, as well as recommendations for implementation of solutions to address and mitigate future flood concerns.

Committee Member Webb asked about the diversion channel and pump at the West end of town. Program Manager Tristan Reaper explained that the gravity drain pipes have flap gates that close when Santa Rosa Creek Floods, and that forces the gravity drains to back up into the West end of town.

General Manager McElhenie stated that flooding is a significant concern, however it is somewhat out of the District’s jurisdiction, and the District does not have the capacity of either staff or funds to lead this proposed effort. The District would like SLO County to take the lead, and will bring this issue up with the County at the upcoming Water Resources Advisory Committee meeting. Chairperson Dean requested that General Manager McElhenie and Utilities Manager Jim Green keep the R&I Committee updated on their discussions with the County Flood Control District regarding this issue.

Public Comment: There was no public comment on this topic.

5. Future Agenda Items (Time 3:52pm)

Chairperson Dean asked for any future agenda items. Items suggested include the following:

- SST Projects update
- SR4 Tank Repair cost and scope
- Wastewater EV charging station update
- Update on the Ditch Witch vacuum trailer

- Discussion of FLO brand meters by Moen, similar to FLUME, but shuts off water line if leaks are detected.
- Program Manager Reaper states that District must update the UWMP and Water Storage Contingency Plan, both due July 2026. A consultant will be needed.
- The District is investigating an offset study similar to Los Osos and possibly revamping the Districts water conservation plan.
- Receive updates on any meetings with County Flood Control regarding flood management.
- District would like to update their hydraulic model and water master plan. This may come to R&I in January or February.

6. Adjournment (4:00pm)

Chairperson Dean adjourned the meeting at 4:00pm

Respectfully submitted,

CCSD Director Karen Dean, Resources & Infrastructure Committee Chairperson

Friends of the Fiscalini Ranch Preserve November 12th, 2024 meeting summary

The meeting was called to order at 4 PM by Board Chair Dianne Anderson. Present were Vice Chair Tom Loganbill, Secretary John Nixon, Treasurer Mary Maher, assistant to the Executive Director Barbara Beuche, and Board members Marvin Josephson, Bob Detweiler, Jose Luis Sanchez, Shari Robascotti, Cathleen Campe, Rusty Burns, and CCSD Board Director and FFRP liaison Harry Farmer. Absent were Executive Director Kitty Connolly and Board member Ellie Etter.

Minutes of the October 8th, 2024 FFRP meeting were considered. The motion to approve was made by Jose Luis Sanchez, with a second by Tom Longanbill. Board approval was unanimous.

Discussion took place regarding ED Connolly's written Executive Director Report, mainly focused on the very successful official Linking Boardwalk dedication that took place on Saturday, October 26th. Over 100 people attended the celebration. Featured were words of congratulation and appreciation from County Supervisor Bruce Gibson, Seamus McKeon, Senior Legislative Assistant to Congressman Jimmy Panetta, and Jennifer Ford, Senior Field Representative for State Assembly member Dawn Addis. A walk up the Boardwalk and back by all in attendance was also a highlight of the event. In addition, sales of FFRP merchandise at the event PopUp were quite successful.

There was no Ranch Manager report.

Chair Anderson provided her report, featuring the annual fun/fundraiser "Songs of the Season" on Saturday, December 7th from 2-4PM at Fog's End. The Chair asked Board members to take 1/2 hour of their time at the event to walk around and ask attendees to purchase raffle tickets. Cathleen, Shari and Mary all volunteered, and Bob Detweiler stated his wife would also be glad to help. Marvin Josephson volunteered to man the raffle table itself. Many wonderful raffle items have already been donated by various merchants and businesses. Savory bites are being provided by Robin's Restaurant, as will mouthwatering desserts from various community bakers. Also mentioned was there will be a special pottery demonstration and sale by the very talented Cambria artist Patty Griffin. 39 tickets have been sold so far.

Cathleen Campe provided the Outreach and Development Report. She has posted information on the "Songs for the Season" fundraiser at various web sites, including Facebook, CambriaCA, Next Door, and Cambria Currents, as well as physical posters placed at many locations in our community. Well done Cathleen!

Treasurer Mary Maher's Report included that the final payment for the Linking Boardwalk has been made, needless to say adding more joy celebrating the Boardwalk itself. Barbara Beuche communicated that many Boardwalk dedications and plaques have been purchased since the event, including at the FFRP office on Main St.

Nominating Committee member Rusty Burns announced that two very qualified folks from our community have applied to be FFRP Board members, Annika Keeley and Keith Seydel. Ms Keeley has an MS in Wildlife Biology, a PhD in Forest Science, and is presently the Conservation Science Director at the Center for Large Landscape Conservation in Bozeman, Montana. Mr Seydel spent 25 years as a research scientist through the Marine Science Institute at the University of California Santa Barbara, and has served as the Reserve Director for Rancho Marino Reserve here in Cambria for 5 years. He recently oversaw the forest treatment project at the Reserve in partnership with Cal Fire and the Upper Salinas-Resource Conservation District. They will be voted upon at the FFRP December 10th Board meeting, and sworn in at the January Annual meeting.

Ranch Committee head Marvin Josephson announced trail work will begin at the Tipton trail tomorrow, Wednesday the 13th, and major ice plant pulling will take place on the Bluff trail this Saturday, November 16th. Volunteers are welcome.

The meeting was adjourned by Chair Anderson at 4:30PM.

The next FFRP Board meeting will take place Tuesday, December 10th, 2024 at 4PM at the CCAT Green Room, 1350 Main St, Cambria.

This meeting summary written and submitted by CCSD Board member ad FFRP liaison Harry Farmer.

Cambria Forest Committee November 15, 2024 meeting summary

The meeting was called to order by Chair Crosby Swartz at 10:16 AM. Also in attendance were Treasurer Laura Swartz, Board member Julie Jorgensen, Greenspace Vice President Donni Morgan, and CCSD Board Director and CFC liaison Harry Farmer. Arriving at 10:24 was CFC Board member Christine Heinrichs, who earlier this morning had been out taking photos of the nearby King Tides at various beach locations north of Cambria.

Crosby began by thanking Ms Heinrichs and Director Farmer for sending out emails referencing various recent Bioneers presentations in print or audio.

There was no Public Comment.

As for the minutes of the October 11th meeting, Chair Swartz recommended reading Director Farmer's liaison report in the November 14th CCSD Board meeting Agenda package.

Treasurer Laura Swartz was again happy to report the Forest Committee has nearly \$3,000 in the bank account. She also added the Invasive Weed Guide has yet to be printed, with Crosby remarking he'd been, "swamped with other various projects". Nevertheless, the commitment to print the Guide remains strong and will happen!

As for Organizational Reports. Donni Morgan announced that Greenspace would again be having their annual tree planting Saturday, November 23rd, from 10AM-1PM just north of San Simeon State Park by Van Gordon Creek. Roughly 1,000 trees will be planted, and volunteers will be much appreciated. Unfortunately this year State Parks did not give permission to plant understory, hopefully this will be allowed next year. Donni also reported on the very engaging presentation on condors by Joe Burnett from the Ventana Wildlife Society provided at the Greenspace monthly speaker series on Sunday, November 10th. About 45 people in attendance were much appreciative of the information and videos provided. Greenspace also discussed with Mr Burnett the possibility of showing their feature film "Condor Canyon", which has been winning awards at numerous film festivals nation wide.

Crosby then referenced an article on Natural Reforestation, addressing the fact numerous projects locally are in the planning stages, with complete details not yet available. He stated any project that included cutting down trees and reducing their number should not be encouraged despite whatever rationale for doing so is provided. Laura then added she prefers the term, "rewilding" as opposed to reforestation, which has a different connotation. Crosby added, "we're not looking for tree farms, but at the whole forest environment".

Ms Jorgensen then spoke to how Cal Fire could perhaps be educated as to taking a different approach to "forest restoration", developing a more educated or enlightened policy. Donni Morgan then pointed out that Cal Fire has a Forest Ecologist, leading to a discussion as to perhaps contacting this person to pursue a more knowledgeable and broad based policy in the area of "forest restoration".

Ms Heinrichs then mentioned it appeared the CCSD was again pushing the idea of a bio generator, using tree debris and wood chips from the forest to generate electricity. A brief discussion resulted in the conclusion that pursuing this project was not looked upon favorably.

Crosby then brought up the Agenda item regarding the December CFC meeting. He reminded us that in the past, due to the busyness of the Holiday season, the meeting has occasionally been cancelled. After a brief

discussion of available options, including perhaps all go out to lunch together, Crosby decided to just leave the December 13th meeting on the schedule.

Under Unfinished Business, the topic of the Invasive Weed Guide was again discussed. Laura stated the Guide was, “pretty much laid out”, it’s a matter of getting the text and pictures more organized, and determining how much can be put on a page before being sent to the printer. It was decided Laura and Christine will be connecting later today or tomorrow to arrange how to pursue the needed adjustments.

Laura then stated she’d be attending the upcoming PROS (Parks, Recreation and Open Space) Committee meeting, and asked if anyone had a topic they wished to bring up for the Committee to address. A discussion then ensued as to the proposed Community Park on the East Ranch, the escalating cost of the prefab restroom installation required by the County, and other expenditures. The belief that grant funding would be available to pursue other recreational activities at the Park was commented upon, with the observation that private donations are possibly an important part of the process as well. Further discussion on the pouring of concrete to set the restroom upon inspired much debate as to what the heck is going on.

At this point the meeting was adjourned by Chair Swartz at 10:50 AM.

The next meeting of the Cambria Forest Committee is scheduled for Friday, December 13th, at 10 AM via Zoom.

This summary written and submitted by CCSD Board member and CFC Liaison Harry Farmer.