

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, September 10, 2020 2:00 PM

**1. OPENING**

**A. Call to Order**

President Farmer called the meeting to order at 2:00 p.m.

**B. Pledge of Allegiance**

President Farmer asked the Board of Directors and staff to read This Land is Your Land.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Utilities Department Manager/District Engineer Ray Dienzo and Deputy District Clerk Haley Dodson.

**D. Agenda Review: Additions/Deletions**

President Farmer asked for any additions or deletions. There were none.

**2. COMMISSION REPORT**

**A. PROS Chairman's Report**

PROS Chairman Steve Kniffen provided a report.

Director Pierson requested having a discussion on the PROS project list, which includes bathroom design and skate park at a future meeting.

Director Howell requested the skate park be a separate discussion item at a future meeting.

**3. PUBLIC COMMENT**

Public Comment:

Mel McColloch, Cambria (the Deputy District Clerk read the written comment into the record)

Jim Bahringer, Cambria

Juli Amodei, Cambria

Elizabeth Bettenhausen, Cambria

Cyrus Tatham, Cambria

Cheryl McDowell, Cambria

Tina Dickason, Cambria

**4. REGULAR BUSINESS**

- A.** Discussion and Consideration of Adoption of Resolution 45-2020 Declaring a Continued Local Emergency in the Cambria Community Services District Due to the Coronavirus Pandemic

Mr. Weigold introduced the item and provided a summary.

Director Rice moved to adopt Resolution 45-2020 declaring a continued local emergency in the Cambria Community Services District due to the coronavirus pandemic.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

- B.** Discussion and Consideration to Schedule Dates and Venues for the Strategic Planning Community Meeting and Retreat

Mr. Weigold introduced the item and turned it over to Vice President Steidel and Director Pierson, who provided a summary.

District Counsel stated the first special meeting will be devoted to public comment and the meeting will adjourn to the next day, which will be devoted to public comment and adjourned again to the retreat, where the public can be present to listen to the strategic plan. The first two meetings are devoted to public comment. The third day will allow the public to watch and observe.

Public Comment:  
Elizabeth Bettenhausen, Cambria  
Tina Dickason, Cambria

Director Rice thinks it is too soon to hold an in-person meeting and has concerns about the timing of the strategic plan.

Director Howell appreciates the need for the strategic plan meeting. He will not appear in public until there is a vaccine. If this plan is pursued, it needs to be postponed until the Board can physically meet. He supports holding the entire process virtually. He recommends not using the webinar format if the meetings will be held virtually.

President Farmer is in favor of the concept. He would like feedback from the public for two days.

Director Pierson stated the third day is very difficult to do with public comment. It does not allow for a good process and that is why we had public input at the beginning. He thinks Zoom sessions are fine. He suggests tabling this issue until the next Board starts in December.

Director Howell supports tabling this item.

Director Rice supports tabling this item.

Vice President Steidel will go in whatever direction the Board wishes. She does not want to see the Board push things out further.

Director Howell moved to table this item until one of the meetings in January.

Director Rice seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

**C. Discussion and Consideration of Adoption of Draft Policy 4150: CCSD Policy and Procedures for Filling Vacancies on Board of Directors by Appointment**

Mr. Weigold introduced the item and turned it over to Director Howell, who provided a summary.

Director Rice suggests delaying section 4150.3.1 until after the election. She suggests section 4150.3.2.2 require being over the age of 18 and a registered voter.

Public Comment:  
Jim Bahringer, Cambria

Director Rice moved to approve policy 4150 with section 4150.3.1 struck, the remaining sections renumbered appropriately and section 4150.3.2.2 amended with minimum requirements. It would read that applicants must be a registered voter and a resident of the District.

Director Howell supports removing 4150.3.1.

The Board discussed when to take public comment.

Director Howell stated the section will read that members of the public in attendance at the special meeting may address the committee only after all applicants have been interviewed.

Director Rice suggested adding at a public meeting the Board shall prepare and agree upon a single set of questions to be asked.

Vice President Steidel suggested rather than prefacing it at a public meeting, perhaps in advance of the special meeting would read more easily.

Director Howell re-read the sentence to read: All applicants who meet minimum requirements, as determined by CCSD staff review of submitted applications, shall be eligible for consideration of appointment and for interviews by the Board of Directors at a special meeting of the Board. In advance of the special meeting, the Board at a public meeting shall prepare and agree upon a single set of questions that shall be asked of each applicant.

Director Rice withdrew her original motion.

Director Howell moved that policy 4150 be adopted through section 4150.3.2 and to eliminate paragraph 4150.3.1.

District Counsel suggests it would be a better practice to make the revisions and bring it back for Board approval.

Director Howell withdrew his motion.

Director Pierson suggests Director Howell revise the policy with the suggested changes and bring it back on the consent agenda at the next meeting.

The Board of Directors took a break at 4:20 p.m.

The Board of Directors reconvened the meeting at 4:25 p.m.

**D. Discussion and Consideration to Adopt Resolution 46-2020 Regarding the Local State of Emergency Declaration**

Mr. Weigold introduced the item and provided a summary.

Director Pierson moved to approve Resolution 46-2020.

Vice President Steidel seconded the motion.

Director Rice asked why we are not doing a repeal and replace versus amend? It is difficult to figure out what the current situation is. Is there a reason to do an amendment rather than pass a new resolution?

District Counsel stated it can be done either way. This was shorter and easier. The Board can certainly table this and it can be brought back.

Director Howell would like this brought back, not to determine whether it is an emergency but at some point, what we are regarding as an emergency becomes the new normal. He is afraid that we may be in situation like that. There are certain powers that we are giving the General Manager and while it is something we want to do during an emergency, at some point it stops being an emergency and starts being the way things are. He would like to have this brought back and have the General Manager describe the things he has needed to do where he's needed the special powers that we've granted him and things he foresees in the future that requires special powers.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

**E. Discussion and Consideration of Board of Directors' Assignments to Standing Committees and Issues Related to Interaction Between the Board of Directors and Standing Committees, and Other Related Concerns**

Mr. Weigold introduced the item and turned it over to Vice President Steidel, who provided a summary.

Director Rice moved to extend the meeting to 5:10 p.m.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

Public Comment:

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

Director Rice recommends the President appoint an ad hoc committee to bring this item back for further discussion.

President Farmer appointed Vice President Steidel and Director Rice to an ad hoc committee.

**F. Discussion Regarding Holding Two Regular Board Meetings a Month**

Mr. Weigold introduced the item and provided a summary.

Director Howell stated if the Board is adhering to the schedule, not extending meetings, and working within 6 hours a month, we are doing well.

Director Pierson would support one meeting a month but suggests a four-hour limit for one meeting.

Vice President Steidel stated in the near term, it should be two meetings a month since we will have new Board members in the coming months.

**5. FUTURE AGENDA ITEM(S)**

The Board of Directors did not discuss future agenda items.

**6. ADJOURN**

President Farmer adjourned the meeting at 5:10 p.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.