

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
THURSDAY, DECEMBER 20, 2012, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION												
1A. CALL TO ORDER	Vice President Thompson called the regular meeting to order at 12:35 PM.												
1B. PLEDGE OF ALLEGIANCE	President MacKinnon led the pledge of allegiance.												
1C. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">President</td> <td>Vacant</td> </tr> <tr> <td>Vice President Thompson</td> <td>Present</td> </tr> <tr> <td>Director Bahringer</td> <td>Absent</td> </tr> <tr> <td>Director Clift</td> <td>Absent</td> </tr> <tr> <td>Director Robinette</td> <td>Present</td> </tr> <tr> <td>Amanda Rice</td> <td>Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, District Clerk Kathy Choate, Administrative Services Officer Monique Madrid, Water System Supervisor Jim Adams</p>	President	Vacant	Vice President Thompson	Present	Director Bahringer	Absent	Director Clift	Absent	Director Robinette	Present	Amanda Rice	Present
President	Vacant												
Vice President Thompson	Present												
Director Bahringer	Absent												
Director Clift	Absent												
Director Robinette	Present												
Amanda Rice	Present												
1D. REPORT FROM CLOSED SESSION	District Counsel Hirsch reported the Board discussed the IAFF MOU and is on the agenda for approval later today.												
1E. ACCEPT CERTIFICATION BY SLO COUNTY CLERK OF NOVEMBER 6, 2012 ELECTION RESULTS	Vice President Thompson introduced the item. District Clerk Choate reported the certified election results of November 6, 2012; newly elected board members, Muril Clift, Amanda Rice, and Gail Robinette.												
1F. ADMINISTER OATH OF OFFICE TO NEWLY ELECTED DIRECTORS	Vice President Thompson introduced the agenda item and requested the District Clerk administer the oath of office to the newly elected board members. District Clerk Choate administered the oath of office to Board of Directors Clift, Rice, and Robinette.												
1G. ELECTION OF OFFICERS	<p>Vice President Thompson introduced the item and called for President nominations. Director Robinette nominated Vice President Thompson. Director Bahringer seconded. Hearing no further nominations, Vice President Thompson closed nominations. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p> <p>President Thompson called for Vice President nominations. Director Rice nominated Jim Bahringer. Hearing no further nominations, President Thompson closed nominations. Director Clift seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>												

<p>2. SPECIAL REPORTS</p>	
<p>A. Sheriff's Department Report</p>	<p>Commander Deputy Sheriff Nefores reported 197 calls for service; of that 60 EMS related for fire department and ambulance. General Manager and Fire Chief working on details to allow for small Sherriff office to be established at Fire Station.</p>
<p>3. ACKNOWLEDGEMENTS/PRESENTATIONS</p>	<p>Vice President Thompson presented a proclamation to outgoing Board of Director and past President Allan MacKinnon.</p>
<p>4. PUBLIC COMMENT</p>	<p>Public Comment: <u>Bob Putney</u>, Cambria. Read letter to Board submitted for the record today regarding retiree health benefits. <u>Arthur Montandon</u> written letter regarding retiree benefits entered into the record. <u>William Schwartz</u>, Niagara. Aquacraft Study. Provided a brochure on programs for Water Conservation Program. <u>Tina Dickason</u>, Cambria. Congratulated newly elected directors. Thanked Allan MacKinnon for dedication and service to the community. Commented on Mission Country Disposal Rate Increase and reason for increase and protests the increase. <u>Mike McLaughlin</u>, Cambria. Congratulated new directors. <u>Jerry McKinnon</u>, Cambria. Read Art Montandon's letter into the record. <u>Elizabeth Bettenhausen</u>, Cambria. Congratulated new board members. Hopes Board might take up again what former Chief and former counsel has made with regard to commitments made in writing. On back of weather section Cambria has received 30.9 inches of rain, not an optimistic about water supply, but aquifer might be shifting again. <u>Joyce Ronan</u>, Cambria. Commented on Cambria's homeless and has experienced on a personal level those here. <u>Jerry McKinnon</u>, Cambria. Pleased to see on the agenda not a discussion of the pay raise for Board.</p>
<p>5. AGENDA REVIEW</p>	<p>Pulled 7H – Biennial Resource Mgmt Plan for separate discussion.</p>
<p>6. MANAGER'S AND BOARD REPORTS</p>	

<p>A. GENERAL MANAGER'S REPORT</p>	<p>General Manager presented the reports, highlighting department activities. Board discussion followed.</p> <p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Thanked Water Department for the repair on Windsor and the survey of highest users. Thanked Carlos for work done on Vets Hall. The County Cross Town Trail has County trees that need attention. Thanked Carlos for maintaining a safe forest for public.</p>
<p>B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE</p>	<p>President MacKinnon introduced the item. General Manager Gruber commented. District Engineer Bob Gresens presented the staff report. Board discussion followed.</p> <p><u>Mahala Burton</u>, Cambria. Requested status on hard rock drilling and commented on Whale Rock.</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	<p>Director Robinette reported on Dec ember 4 PROS meeting and commented on Fiscalini Ranch Event Policy and donations being accepted as part of the policy.</p> <p>President Thompson reported on the Ad Hoc Shared Services Committee meeting and commented on the Kingston Bay Senior Living Facility project. An addendum to the interagency operation agreement with CCHD is on today's agenda.</p> <p>Vice President Bahringer reported there was no NCAC meeting this month.</p>
<p>7. CONSENT AGENDA</p>	
<p>A. Approve expenditures for month of November 2012</p> <p>B. Approve minutes of Board of Directors November 15, 2012 regular meeting</p> <p>C. Adopt Resolution 69-2012 authorizing banking powers.</p> <p>D. Adopt Resolution 72-2012 approving an amendment to the Agreement for Administrative and Management Services between the CCSD and the CCHD</p> <p>E. Adopt Resolution 70-2012 approving side letter with SEIU (Service Employees International Union Local 620 for Dental Plan Ameritas Fusion</p> <p>F. Adopt Resolution 81-2012 authorizing an amendment to the CCSD Contract with</p>	<p>Item 7H pulled and will be considered separately.</p> <p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Commented on item 7G, software management. What does the Board want staff to do on conservation? If conservation policy will not be considered until January, it might be premature to obligate a staff position until we know what it is that position will do.</p> <p><u>Jerry McKinnon</u>, Cambria. Representing American Legion and expenditures for November, around \$2,000 spent on maintenance of Vets Hall and requests a special budget page for the operation of the public building and restrooms. Include ranch land in Parks and Recreation as well as skateboard</p>

<p>CalPERS</p> <p>G. Adopt Resolution 73-2012 approving revised Administrative Technician III Position Description</p> <p>H. Approve CCSD's comments to the Administrative Draft of the San Luis Obispo County Biennial Resource Management System Report</p> <p>I. Cast ballot electing Muril Clift as Special District Member to Local Agency Formation Commission (LAFCO) term expiring December 2014</p>	<p>park, so funding is not a drain on the Veterans Hall budget. Property taxes support the Veterans building.</p> <p>Director Clift moved to approve the consent agenda minus Item 7 H. Vice President Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p> <p>President Thompson introduced the item 7H, Administrative draft of the SLO County Biennial Resource Management System (RMS) Report. General Manager Gruber presented the staff report.</p> <p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Why is it necessary to have this agenda item doing what it is doing? <u>Mary Webb</u>, Cambria. Pull the item off agenda. What is needed to approve? So many things changed. Considerable disagreement with Fryer report and UWMP plan numbers. Requests additional time to review these comments. Board discussion followed. <u>Richard Hawley</u>, Cambria. Has vacancy rate been included in this report? Obligated to include those people in that analysis as to what real water use is? Watching the creeks, not the level of groundwater, but the flow, if I were a fish and San Simeon Creek is at Level III; it goes dry and some go dry fairly early. Count every single house with water use. District does a good job of balancing the creeks. <u>Tina Dickason</u>, Cambria. Before any more usage of water allowed to be produced through our system at the current level we have, pump station and WW treatment plant need to be addressed before we ever add more connections to go through these aged systems. We have vacation homes. Complimented conservation program work, whatever category is determined it needs to be based on factual information. <u>Mahala Burton</u>, Cambria. Commented on Coastal Commission and their certifying any changes. Commented on SR4 well being shut down and summer potential for shut down. How would we provide water? In the past 10 years surcharges have been enacted three or four times.</p>
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	<p>Commented on US geographical survey on San Simeon Creek. When you figure out 810 AF it is not a total amount at one time; it is determined by seasons, no evidence, and no experience. Consider the facts.</p> <p>Director Rice moved to direct staff to revise the comments to the RMS to include that our level of severity be changed from Level III to Level I or no level of severity. Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p>
<p>8. HEARINGS AND APPEALS</p>	<p>None</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Adopt Resolution 74-2012 approving Water Department Budget Amendment for emergency SR4 well repair</p>	<p>President Thompson introduced the item. General Manager Gruber presented the staff report.</p> <p>Director Robinette moved to adopt 74-2012 approving Water Department budget amendment for emergency SR4 well repair. Vice President Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>B. Adopt Ordinance 06-2012 amending Chapters 4.26 and 4.20 of the CCSD Code relating to Appendix 4.16A Acceptable Water Saving Plumbing and Fixtures and Subsection 4.20.050 Program Standards</p>	<p>President Thompson introduced the item. General Manager Gruber presented the staff report. Board discussion followed.</p> <p>Public Comment: <u>Mary Webb</u>, Cambria. Supports conservation in concert with the activities with regard to growth.</p> <p>Director Robinette moved to waive further reading and read by title only. Director Clift seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p> <p>Director Robinette moved to adopt Ordinance 06-2012 amending Chapters 4.26 and 4.20 of the CCSD Code relating to Appendix 4.16A acceptable water saving plumbing and fixtures and Subsection 4.20.050 program standard. Director Clift seconded.</p> <p>Director Bahringer moved to amend with effective date of April 15. Motion failed for lack of second.</p>

	<p>Motion carried as moved. Ayes – 4, No – 1 (Bahringer), Absent - 0</p>
<p>C. Approve the Commercial, Institutional and Industrial Retrofit Program Participation Agreement to Retrofit Commercial Washing Machines</p>	<p>President Thompson introduced the item. General Manager Gruber turned the item to District Engineer for presentation of the staff report. Director Bahringer moved to approve the Commercial, Institutional and Industrial Retrofit Program Participation Agreement with Laundromat owners Norma and Eliseo Casas for the retrofit of commercial washing machines in the Laundromat located at the Redwood Shopping Center, 2096 Main Street #B. Director Rice seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p> <p>Public Comment: None</p>
<p>D. Adopt Resolution 75-2012 to update Exhibit “B,” Non-Active Service Commitments (Existing Commitment List) and Exhibit “D” Active Service Commitments per CCSD Code 8.04.030</p>	<p>President Thompson introduced the item. General Manager Gruber thanked the Board of its time to review this item and suggested bringing this item to the Board every January. ASO Madrid presented the staff report.</p> <p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Posed questions on assumptions and will send email to staff outlining her questions. Board discussion followed. Director Robinette moved to adopt Resolution 75-2012 updating Exhibit B, non-active service commitment list and exhibit D active service commitments per CCSD Code 8.04.030. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p> <p>Director Robinette moved to amend Resolution 75-2012 to say we want to see on an annual basis and starting January 2013. Director Bahringer seconded the amendment. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>E. Approve request for Intent to Serve letter for two (2) Affordable Housing EDUs (Equivalent Dwelling Units) for 2845 Schoolhouse Lane</p>	<p>President Thompson introduced the item. General Manager Gruber presented the staff report.</p> <p>Public Comment: <u>Dr. John Fowler</u>, Cambria. Heard from Executive Director in August and approved around since</p>

	<p>1970, started process of affordable housing. Habitat for Humanity got their ideas from PSHH. Here in SLO County, not Monterey. 2005 acquired site to do phase II and optimistic about phase II, already have a presence here. Very complicated to do affordable housing; for profit joint venture, tax credit applications, and lenders. Financing, home funds, takes years of planning in addition to water permits. Requesting an additional two EDUs, work in hospitality business and would like to live here and not commute.</p> <p><u>Paul Reichardt</u>, Cambria. Resident of Cambria and EDA designs, representative of PSHH. Has worked with different board over the years. Offered gratitude to staff. Introduced idea of non-profit. HUD grant that came through County with time constraints, jeopardy of funding attached to the project. Available for technical questions.</p> <p><u>Elizabeth Bettenhausen</u>, Cambria. Adopt unanimously in the next 30 seconds; supports the project.</p> <p>Vice President Bahringer moved to approve the request for Intent to Serve letter for two (2) Affordable Housing EDUs for 2845 Schoolhouse Lane, Applicant: People’s Self Help Housing. Director Clift seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>F. Discussion and confirmation of CCSD Affordable Housing Program pursuant to CCSD Code 8.04.110</p>	<p>President Thompson introduced the item. General Manager Gruber presented the staff report.</p> <p>Public Comment:</p> <p><u>Paul Reichardt</u>, Cambria. PSHH. Commented on complicated situation and not many sites left in urban service area for affordable housing. Practical, sensible, reasonable approach which satisfied deed restriction for property back to 40 EDUs due to meter transfers associated with the property. Open space development over 4 acres of the project. Would get PSHH up to the 40 EDUs for the complete project.</p> <p><u>Elizabeth Bettenhausen</u>, Cambria. Posed two questions; no actions in this action regarding more units for PSHH. Supports the project. Board discussion followed.</p>
<p>G. Adopt Resolution 71-1012 approving Fiscalini Ranch Event Policy</p>	<p>President Thompson introduced the item. General Manager Gruber presented the staff report.</p>

	<p>Director Bahringer moved to adopt Resolution 71-2012 approving the Fiscalini Ranch Event policy. Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p> <p>Director Bahringer moved to amend the motion to direct staff to pursue opportunities to capture revenue for such events and return with recommendation next month. Director Robinette seconded. Motion carried unanimously. Ayes – 4, No – 1 (Clift), Absent - 0</p> <p>Public Comment: None</p>
<p>H. Adopt Resolution 79-2012 approving a Thirty two hour Maintenance Technician</p>	<p>Director Clift moved to adopt Resolution 79-2012 approving a thirty two hour Maintenance Technician. Director Robinette seconded. Ayes – 5, No – 0, Absent – 0</p> <p>Public Comment: None</p>
<p>I. Adopt Resolution 80-2012 approving a 32-hour position and position description of Confidential-Administrative Assistant and adopting the salary range (Exhibit “A” to the Payment and Compensation Plan)</p>	<p>President Thompson introduced the item. General Manager Gruber presented the item.</p> <p>Director Rice moved to adopt Resolution 80-2012 approving a 32-hour position and position description of Confidential-Administrative Assistant and adopting the salary range (Exhibit “A” to the Payment and Compensation Plan) Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p>
<p>J. Discussion and Consideration Regarding CCSD Board of Director 2013 Goals and Objectives</p>	<p>President Thompson introduced the item. General Manager Gruber presented the staff report.</p> <p>President Thompson directed staff to bring back to January meeting for a full discussion and committee assignments.</p>
<p>K. Adopt Resolution 76-2012 ratifying Memorandum of Understanding (MOU) between CCSD and IAFF (International Association of Firefighters) Local 4635</p>	<p>President Thompson introduced the item. General Manager Gruber presented the item.</p> <p>Director Bahringer moved to adopt Resolution 76-2012 ratifying MOU between CCSD and IAFF Local 4635. Director Rice seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>L. Adopt Resolution 77-2012 electing to be subject to Public Employees Medical and Hospital Care Act only with respect to members of a specific employee organization and fixing the employer’s contribution at an amount</p>	<p>President Thompson introduced the item. General Manager Gruber turned the presentation over to ASO Madrid.</p> <p>Board discussion followed.</p> <p>Vice President Bahringer moved to adopt Resolution 77-2012 electing to be subject to</p>

<p>at or greater than that prescribed by Section 22892(b) of the Government Code</p>	<p>Public Employees Medical and Hospital Care Act only with respect to members of a specific employee organization and fixing the employer's contribution at an amount at or greater than that prescribed by Section 22892(b) of the Government Code. Director Clift seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>M. Adopt Resolution 78-2012 awarding a Maintenance Agreement for Wastewater Collection System Cleaning and Closed Circuit Television (CCTV) Work to Advanced Sewer Technologies</p>	<p>President Thompson introduced the item. General Manager Gruber presented the report. Board discussion followed.</p> <p>Director Bahringer moved to adopt Resolution 78-2012 awarding Maintenance Agreement to Advanced Sewer Technologies for Wastewater Collection System Cleaning and Closed Circuit Television work for the amount not to exceed \$103,785.00. Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>N. Discussion and Consideration to approve a letter of support for Greenspace application to CalTrans Department of Transportation Environmental Enhancement and Mitigation Program for acquisition of 13.23 acre parcel in Strawberry Canyon</p>	<p>President Thompson introduced the item. General Manager Gruber presented the report.</p> <p>Director Clift moved to approve a letter of support for Greenspace application to CalTrans Department of Transportation Environmental Enhancement and Mitigation Program for acquisition of 13.23 acre parcel in Strawberry Canyon. Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>10. FUTURE AGENDA ITEM(S)</p>	
<p>11. ADJOURN</p>	<p>President Thompson adjourned the meeting to closed session at 5:55 PM</p>