

CAMBRIA COMMUNITY SERVICES DISTRICT
MINUTES OF PROS (Parks Recreation and Open Space) COMMISSIONERS
February 7, 2012 – Veterans Memorial Building

1A. Commission Chair Steve Kniffen called meeting to order at 10:06 AM.

Present: PROS Commissioners Jeff Miller, Tim Roche, Ben Bouldin and Chair Steve Kniffen

Parks & Recreation Liaison & CCSD Board: Gail Robinette and Michael Thompson

CCSD Staff: Jerry Gruber, Kathy Choate and Carlos Mendoza

Ex Officio Members: FFRP – JoEllen Butler

Ex Officio Members: CUSD – Lee Wright

Guests: Susan McDonald, Linda Finley and Kathleen Jones

1B. Established quorum of four commissioners present.

1C. Chair Report – None.

1D. Election of PROS Vice Chair to Fill Unexpired Term of Vice Chair Robinette through December 31, 2012

Commission Chair Steve Kniffen nominated Commissioner Jeff Miller.

Commissioner Roche seconded.

Motion passed unanimously. Ayes – 4, No – 0.

2. Public Comment – none

Item 5. #E2 – Coast Unified School District report was given here as Lee Wright had to return to work. Lee reported that he is still working on obtaining Prop 84 funds to use for school playing fields.

3. CCSD Parks & Recreation Manager's Report – Jerry Gruber & Carlos Mendoza

3A. Status Update on Fiscalini Ranch Management Plan – Jerry reported that County waived approximately \$13,000 of the \$15,000 fees involved with submitting the plan from Firma Consultants. Jerry reported that yesterday he received an email that included a Conditional Use Permit and Notice of New Project Referral from the County. JoEllen Butler and Jerry are not sure why, and along with Carlos, will be contacting the County for more information.

3B. Update on Lot Transfer and Committee – Jerry reported that the CCSD Board of Directors action was to not take the lots from the Land Conservancy at this time, due to the financial burden that would pass to CCSD.

- 3C. Update on Moonstone Beach Drive Connector Trail – Jerry and Carlos reported that the agreement is in place with the archeologist and biologist and that the project is scheduled to start on Monday, February 13, 2012 and be completed in 1 – 2 weeks.
- 3D. Update on Facilities and Resources Department Staffing – The plan to hire 5 part-timers to work 16 hours per week has not worked. Only 1 new hire at this point. Will be re-evaluating the staff need, hiring process and interviewing to fill positions.
- 3E. Status Update on Dog Park – Commissioner Roche submitted his report dated December 13, 2011. There was some wind and rain damage from the recent storms. Need to evaluate what needs to be repaired or replaced. Commissioner Roche reported that the SLO POST board was re-elected for another two-year term. They plan on starting a membership and fund-raising campaign. Commissioner Bouldin asked when the J & J Heller Cambria Dog Park sign would be put in place and there are not funds for it at this time. Commissioner Roche asked Jerry if any action is taking place on getting the decomposed granite in place on Rodeo Grounds back to the new community park area, and Jerry reported that there are no funds in this year's budget and to bring the item up when next year's budget process starts.
- 4. Ranch Manager's Report – Carlos Mendoza
 - 4A. Update on Seasonal Wetlands Restoration Project – Carlos reported that the signage has been installed and 2 trails have been closed. The signage seems to be helping. There has also been some of the old fencing replaced.
 - 4B. Update on Erosion Control Project on Fiscalini Ranch Preserve – Carlos reported the start of this project has been delayed until August/September.
 - 4C. Update on Eucalyptus Project – Carlos reported this project has been completed.
 - 4D. Update on Skate Park – Carlos reported there is a new point person for the skate park, Daniel Beauchene. There has been a major clean up of the site and reconstruction of existing structures are in progress and some structures have been removed.
- 5. Regular Business -
 - 5A. Approve Minutes of Commissioner Meetings of October 4, 2011 & December 13, 2011
Commissioner Miller moved to approve. Commissioner Roche seconded.
Motion passed unanimously. Ayes – 4, No – 0.
 - 5B. Receive Equestrian Project Proposal – Susan McDonad, Linda Finley and Kathleen Jones submitted a proposal to PROS to incorporate an equestrian facility in to the Management Plan of East Ranch of the Fiscalini Ranch Preserve.
Commissioner Miller moved to schedule a special March evening PROS meeting in conjunction with FFRP to have the equestrian group make a presentation and to accept any public comments. Presentation to also be presented at regular

April PROS meeting and on April PROS Agenda as an action item should any recommendation want to be made by PROS to the CCSD Board. Commissioner Roche seconded. Motion passed.

Ayes – 3, No – 1 (Bouldin).

- 5C. Receive Report from Ad Hoc Committee on Commissioner Vacancy Applications and Recommendation to Fill the Unexpired Term of Gail Robinette. PROS Commissioners to Approve an Appointment Recommendation for CCSD Board of Directors Consideration.

Ad Hoc Committee did not come to an agreement so all four Commissioners had a discussion about the three applications that were received.

Commissioner Miller moved to recommend Amanda Rice to fill the vacancy. Commission Chair Kniffen seconded. Motion failed to pass.

Ayes – 2, No – 2 (Bouldin, Roche).

Commissioner Roche moved to recommend Joyce Renshaw to fill the vacancy. Commissioner Bouldin seconded. Motion passed unanimously.

Ayes – 4, No – 0.

- 5D. Review PROS By-Laws/Guidelines and Approve Proposed Revisions for Approval Consideration by CCSD Board of Directors.

Commissioner Miller moved to accept proposed revisions.

Commissioner Roche seconded. Motion passed unanimously.

Ayes – 4, No – 0.

- 5E. Ex Officio Member Reports

1. Friends of Fiscalini Ranch Preserve (FFRP) – JoEllen Butler reported that the removal of invasives continues, there was a planting of wild currants and that the planting of the “Name a Tree Grove” will be starting soon. She also wanted to thank Carlos and the California Conservation Corps for their work and assistance with the invasive removal.

2. Coast Unified School District – report given above

6. Comments, Concerns, Other Future Discussion Items – none

7. Commission Chair Kniffen adjourned the meeting at 11:45 AM.

Next PROS Regular Meeting: April 3, 2012 at 10:00 AM at the Veterans Memorial Building. There will be a PROS Special Evening Meeting in March 2012. The date, time and location are to be determined.