



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF OCTOBER 15, 2024, REGULAR PROS COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the PROS Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Tuesday, October 15, 2024, at 2:00 PM

1. OPENING

1.A Call to Order: Chair Thomas called the meeting to order at 2:00 PM.

1.B Establishment of Quorum

A quorum was established with all Committee Members present: Steve Kniffen, Jim Bahringer, Shannon Sutherland, Juli Amodei, and Jeff Wilson. Chair Michael Thomas was present.

Staff members present: General Manager Matthew McElhenie and F&R Manager David Aguirre attended the meeting, and Utilities Manager Jim Green, and Utilities Department Administrative Technician Eric Johnson attended a portion of the meeting on zoom.

Public present: Dick Clark

Public on Zoom: Karin Argano and Kitty Connolly.

1.C Chair Report – 2:02 PM

Chair Thomas reported on key proceedings from the most recent CCSD Board meetings.

1.D Agenda Review – 2:04 PM

Chair Thomas asked for any questions or updates. There were none.

1.E Ad Hoc Subcommittee Report(s) – 2:05 PM

Chair Thomas updated changes to several of the Ad Hoc Subcommittees, including the disbanding of the Signage Ad Hoc and the Open Space Ad Hoc. Jeff Wilson will be the PROS Committee member responsible for working with the GM and others designated in the Strategic Plan regarding CCSD owned parcels. The Community Park Planning Ad Hoc remains in place.

1.F Committee Member Communications – 2:07 PM

Jeff Wilson brought up concerns regarding Sunday, October 6 incident of visitors to West Fiscalini Ranch falling off the cliff near the Bluff Trail, and suggested a review and addition of signage to keep visitors on the established boardwalk/pathway.

2. REPORTS FROM AFFILIATED COMMUNITY GROUPS -2:10 PM

Greenspace the Cambria Land Trust, 2:10 PM, Executive Director Karin Argano reported:

- The recent Saturday October 12 event at Creekside Reserve.
- Sunday October 20, 5:00 PM speaker series with Obi Kaufman at Saint Paul's.
- Greenspace Fiscal Year recently ended September 30.
- Working on the Master Plan for Strawberry Canyon

3. **PUBLIC COMMENT NOT ON THE AGENDA – 2:15PM:** There was none.

4. **REPORTS & PROJECT UPDATES**

4.A **Facilities & Resources Manager’s Report, David Aguirre – 2:15PM**

- Onboarding new F&R tech, Lalo.
- Continued cleanup of homeless encampments.
- Clean up at entry/exit of Rodeo Grounds, at base of stairs.
- West Ranch final Wednesday Weeders cleanups.
- Contributing to upcoming Lampton Cliffs ice plant removals.
- Mentioned problem of visitor trails off main boardwalk on Bluff Trail.
- Clean up at Windsor, south end of West Ranch.
- Gearing up for winter season.
- 1st set of interviews for remaining open Tech position, 2 locals as finalists.

4.B **Friends of the Fiscalini Ranch Preserve Report, FFRP Executive Director Kitty Connolly – 2:24 PM**

- Linking boardwalk soft opening Friday Oct 11; major thanks to donors!
- No bike signs soon to go up on the new boardwalk.
- Full formal boardwalk dedication on Oct 26.
- Plants being donated by Santa Barbara Nursery to be planted in November.
- Monterey Pine planting will be in early December.
- First Saturday Trails work party Saturday, Oct 19.

4.C **Skatepark Project Update Report, Juli Amodei – 2:27 PM**

- Appreciation to Mr. Aguirre for clearing the skatepark area of dirt and debris.
- As part of the Scarecrow Festival, Shredder is out front of the skate park.
- Continuing efforts regarding the Skatepark Maintenance Fund, hoping to reach a Memorandum of Understanding with the District by the end of November.
- Everything is on track for the grant, hoping for good news in early 2025.
- In September, the Board approved the contract with Spohn Ranch for preparation of plans and specifications.

For information, see the following resources:

- o [Skate Cambria](#)
- o [Cambria Skatepark](#) on the CCSD website.

GM McElhenie followed up with further details.

4.D **East Ranch Community Park Restroom Project Update, Matt McElhenie – 2:36 PM**

- Still targeting end January for delivery of pre-fab restroom.
- Minor changes to the electrical plans, should not slow anything down.
- Brief discussion regarding pathway to the bathroom from parking lot. No changes.
- Shannon discussed permitting/ ADA requirements, and a preliminary pre-permitting meeting with the County.

5. **CONSENT AGENDA – 2:43 PM**

5.A **Consideration to Approve the September 17, 2024 Regular Meeting Minutes**

Committee member Sutherland moved to approve the minutes.

Committee member Amodei seconded the motion.

Motion Passed Ayes 5, Nays 0, Abstain 0, Absent 0

6. **REGULAR BUSINESS**

6.A Update on Draft Community Park Phase 3 Plan Engagement Sessions -2:44PM

- Chair Thomas introduced the topic, and Community Park Phase 3 Plan Ad Hoc Committee Members Sutherland and Wilson led the discussion.
- Excellent progress to date engaging a wide range of community stakeholders.
- Shannon working on translation for the presentation files.
- Vice Chair Sutherland updated the Engagement Plan with the objective of completing all community engagement assignments by December 1, to enable the ad hoc committee to bring the Phase 3 Plan and summary of engagement data to the December 17 PROS Committee meeting.
- Regarding a Park Plan “outlook” meeting with the County, Matt, Jeff, and Shannon will coordinate a meeting with relevant County and CCSD staff before the December PROS meeting.

6.B Discuss and Update the PROS Goals Progress Report -3:13 PM

Vice Chair Sutherland led the discussion updating the PROS Goals Progress Report.

- Member Wilson reported on presentation to SLO County Parks and Rec Commission in September; Requested time on the October or November meeting agenda for full presentation.
- Vice Chair Sutherland briefly updated lack of progress on East/West Ranch Hwy 1 Crossing.
- Rodeo Grounds Road improvement: Manager Aguirre indicated sealer option costs need to be established and Vice Chair Sutherland indicated full paving costs need to be estimated.
- CCSD Open Parcels discussion, GM McElhenie indicated preference to wait until Project Manager is in place in a couple months thru a CalFire grant. Member Wilson in the interim will develop a draft framework for managing the inventory of parcels across a variety of stakeholders and potential uses, including parks, recreation, open space, and other options.

7. FUTURE AGENDA ITEMS – 3:43 PM

Chair Thomas proposed the following:

- For November 19: Update on Community Park Phase 3 Plan Engagement Sessions.
- For December: Bring the Community Park Phase 3 Plan, updated as appropriate based on the community engagement sessions, along with a summary of the engagement data to the December 17 PROS Committee meeting.
- Standing Committee terms expire January 2025, so he be asking who among the current PROS Committee members intend to reapply for the next term.

8. ADJOURN

Chair Thomas adjourned the meeting at 3:45 PM.