



## CAMBRIA COMMUNITY SERVICES DISTRICT

I, David Pierson, President of the Cambria Community Services District Board of Directors, hereby call a Special Meeting of the Board of Directors pursuant to California Government Code Section 54956. The Special Meeting will be held: **Wednesday, January 30, 2019, 5:30 PM, 1000 Main Street Cambria, CA 93428**. The purpose of the Special Meeting is to discuss or transact the following business:

### **AGENDA**

#### **SPECIAL MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**

**Wednesday, January 30, 2019, 5:30 PM  
1000 Main Street Cambria, CA 93428**

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at [www.cambriacsd.org](http://www.cambriacsd.org). The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

- 1. OPENING**
  - A. Call to Order**
  - B. Pledge of Allegiance**
  - C. Establishment of Quorum**
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**
  - A. RECEIVE AND DISCUSS PUBLIC INPUT ON DESIRED KNOWLEDGE, SKILLS AND ABILITIES OF FUTURE GENERAL MANAGER**
- 4. ADJOURN**

Cambria Community Services District is seeking a general manager. The Cambria CSD provides Fire Protection, Water and Wastewater service and other minor services to an unincorporated coastal community of about 6,200 residents with an annual budget of about \$10 million. The district also manages acres of publicly owned open space, and outsourced solid waste disposal.

The General Manager is hired by and reports directly to an elected five member Board of Directors to manage the day-to-day operations of the District while carrying out the policies and directives of the Board. The General Manager, the District's Legal Counsel and the independent auditor report directly to the Board. The General Manager provides leadership, strategic vision and policy guidance for the district.

The ideal candidate should....

- be a strategic thinker with demonstrated planning skills, strong interpersonal skills, and a collaborative and inclusive leadership style.
- have experience in budgeting, managing financial resources, personnel management, and resources planning.
- understand the importance of communication and promote policies that enhance trust and transparent government.
- have a strong customer service focus and will build trust, inspire and motivate others by example, promote teamwork, and unite the organization with a shared sense of purpose.
- maintain cooperative working relationships with various public agencies and other groups, and intergovernmental and regulatory agencies (including the Coastal Commission, Regional Water Quality Control Board, and SLO County departments)

### **Required qualifications**

A minimum of a Bachelor's Degree and five years of management/supervisory experience, preferably in local government, is required. A Master's Degree and experience in a smaller and/or rural community is preferred. A background in economic development, finance, and community consensus building is desired. Or, any combination of education and experience which would likely provide the necessary knowledge and abilities.

The position is open until filled and offers a competitive compensation package.

Please send your resume and cover letter in Word to Cambria Community Services District, Attention: GM search committee. The first review of resumes will occur on **January 31, 2019**. For

additional information about this job, please contact the district office 805-927-6223. Or email President David Pierson at [dpierson@cambriacsd.org](mailto:dpierson@cambriacsd.org)