



## **Parks, Recreation and Open Space Commission (PROS)**

REGULAR MEETING  
Tuesday, June 6, 2017 - 10:00 AM  
VETERANS MEMORIAL BUILDING  
1000 Main Street, Cambria, CA 93428

### **AGENDA**

#### **1. OPENING**

- A. CALL TO ORDER
- B. ESTABLISH QUORUM
- C. CHAIR REPORT

#### **2. EX - OFFICIO REPORTS**

#### **3. PUBLIC COMMENT NOT ON THE AGENDA**

##### **\*NOTE:**

Members of the public wishing to address the PROS Commission on any subject that is not on the agenda within the jurisdiction of the Commission will have the opportunity to do so during agenda item three (3) when recognized by the chairperson.

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#### **4. GENERAL MANAGER'S REPORT**

#### **5. FACILITIES AND RESOURCES SUPERVISOR**

#### **6. REGULAR BUSINESS**

- A. Consideration to Approve the Minutes from the Regular Meeting held on May 2, 2017
- B. Discussion on Funding for the Fiscalini Ranch Preserve Community Park Phase 1 Park Project
- C. Friends of the Fiscalini Ranch will Provide a Report on the

Eucalyptus Removal Project

7. **CONSENT AGENDA (Estimated time: 15 Minutes)**
8. **COMMENTS, CONCERNS, OTHER FUTURE DISCUSSION ITEMS**
9. **ADJOURN**

Cambria Community Services District  
Minutes of Pros (Parks Recreation and Open Space Commissioners)  
May 2, 2017 10:00 A.M.  
Veterans Memorial Building  
1000 Main Street, Cambria, CA 93428

## **1 Opening**

A. Commissioner Steve Kniffen, Chair, Present: PROS Commissioners: Adolph Atenco, Joyce Renshaw, Tim Roche were present and Sub Kermit Johanssen, Alternate, was also present. Stanley Cooper was absent and Parks and Recreation Liaison & CCSD Board member: Michael Thompson was absent

CCSD Staff: General Manager Gruber was absent. Facilities Resources Supervisor Carlos Mendoza was present

Ex Officio Members: FFRP JoEllen Butler was present.

Other CCSD members present: Jim Bahringer

One member from the public was present: Lauren Younger

B Established Quorum of Five Commissioners .

C. Chair Report: Expressed concern that he wondered who was actually doing all the work on the mediums. It turns out that many groups are working on them. Beautify Cambria, Native Daughters, Garden Club and many many plain old volunteers. They have no plan but it is looking better.

## **2. Ex- Officio Member Reports:**

Friends of Fiscalini Ranch Preserve: JoEllen Butler reported: Wildflower show was a huge success. 572 people attended over 650 species of wildflowers over 125 more than last year. Some new species have shown up because of the fires.

Fire Focus has a grant of \$500. It wants to work with FFRP on removing Broom. At this time the East Ranch below Pacific Estates looks like a likely spot.

A Minor use permit has been turned in to the County requiring the cutting down of the Eucs on the Santa Rosa Creek Trail and replanting with natives.

Thank you Carlos for getting all the trails reopened.

**3. Public Comment on Topics Not on the Agenda:** Lauren Younger reported that she thinks there are far too many parking allocations on the East Ranch. There are 97 parking spots and they were required by the Planning Department. That number cannot be changed at this point.

**4. General Manager's Report:** Jerry Gruber reported: Meet with the budget committee. They do not want to take anything out of the reserves; so adjustments must be made to the Budget to accommodate that demand.

CCSD is moving forward with the purchase of the library and it will accommodate the staff very nicely. Many files are being digitized and that will make the need for files obsolete. It is also good for the community because it will mean the saving of a very unique building.

Things are moving nicely on getting things correct with the Cease and Desist order and the Sustainable Watery facility.

**5. Facilities and Resources Supervisor Report:** Carlos Mendoza reported: All Trails are now opened. Around 15-20 trees have been removed from the trails by Carlos crew. Rather than wait for State Funding for the Santa Rosa trail repair, Carlos and his crew went ahead and fixed the Trail for \$1000 rather than the estimate of \$15,000. A compactor was used and 30 tons of granite. It came out looking great. Thank you Carlos!

The work crew is starting to mow. You may notice on East Ranch, behind Huntington, and Windsor it is now mowed, more to come. The Steelhead park and dog park have been mowed.

There are tons of thistles on the Ranch due to the rains and spot spraying is being used to eradicate them in coordination with volunteers from FFRP. The Skate Park is still being vandalized and it is costing money and time from Carlos's crew. CCSD is going to have to make a policy decision about it very soon,

## 6. Consent Agenda

A. Consideration to Approve Minutes from the regular meeting held on April 4, 2017 Motion was made by Commissioner Johanssen, and seconded by Commissioner Atencio to approve the minutes. The motion passed unanimously.

## **7. Regular Business**

A. Discussion and Consideration to Review the Bids for the Fiscalini Ranch Preserve Park Phase 1 received on April 27, 2017. We received 3 bids Lowest bid came from S. Chaves Construction at \$302,800. That includes grading/drainage/parking lot, demolition of Phillip's house and dog park fence.

A lengthy discussion was held on how to proceed. The discussion was held around the issue of adding 83, 500 to our budget this year and then again the same amount added to 18-19 budget year. and then send it out for a rebid in 2018. We have \$135,00 in our Budget for the work this year.

B. Discussion and Consideration recommending to the CCSD Board of Directors for a Request of Additional Funding in the amount of \$167,800.00

The final outcome was, as stated by Jerry Gruber, to his CCSD board in an email which said:

“I wanted to let you know that the PROS Commission today unanimously approved asking the CCSD Board of Directors to support as part of the Fiscal Year Budget the remaining funds needed to complete the East Ranch Park Phase 1 Park Project. As you know we have \$ 135,000 set aside and the lowest Bid came in at \$ 302,800. As a point of clarification the project was bid to keep the Dog park fencing separate if need be. The work that would need to be done based on the terms of the Bid Documents would be \$ 257,093 for Grading/Parking Lot and \$ 15,900 for the removal of the Phillips House for a Total of \$ 272,993 The Dog Park Fencing came in at \$ 29,807 for a grand Total of \$ 302,800 Mr. Steve Kniffen PRO'S Chairman plans on coming to the Board Meeting on Thursday to speak on the Budget as it relates to the funding of the Park. “

**7. Comments, Concerns, other Future Discussion Items: None**

**8. Adjourn** The meeting was adjourned at 11:10 Next PROS meeting will be June 6, 2017 at 10:00 A.M. at Veterans Memorial Building.