

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, December 15, 2022 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:06 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz, Fire Chief Justin Vincent, Facilities & Resources Manager Carlos Mendoza and Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

D. Report from Closed Session

District Counsel reported at the December 8, 2022 closed session, the Board of Directors discussed the Windeler appeal and general manager recruitment.

Public Comment:
Christine Heinrichs, Cambria

E. President's Report

President Dean doesn't have a report but will have one at the end of the meeting.

F. Agenda Review: Additions/Deletions

President Dean asked for any addition or deletions. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reported on the gathering on November 19, 2022 to get public input on the use of the East Ranch.

3. PUBLIC SAFETY

A. Sheriff's Department Report

Commander Stuart MacDonald provided a brief report of recent activities in Cambria for the month of November.

B. CCSD Fire Chief's Report

Chief Vincent provided a brief report of recent Fire Department activities in Cambria for the month of November.

4. PUBLIC COMMENT

Public Comment:

Christine Heinrichs, Cambria

Michael Calderwood, Cambria

Elizabeth Bettenhausen, Cambria

Dennis Dudzik, Cambria

Linda Prentiss, Cool, California (the administrative analyst read the written comment into the record)

5. MANAGER REPORTS

A. General Manager's Report

Acting General Manager Dienzo provided a brief summary of the General Manager's Report.

Public Comment:

Elizabeth Bettenhausen, Cambria

Michael Calderwood, Cambria

B. Facilities & Resources Manager's Report

Facilities & Resources Manager Mendoza provided a brief summary of the Facilities & Resources report.

C. Finance Manager's Report

Finance Manager Fritz provided a brief summary of the Finance Manager's report.

Public Comment:

Elizabeth Bettenhausen, Cambria

D. Utilities Report

Acting General Manager Dienzo provided a brief summary of the Utilities Report.

Public Comment:

Crosby Swartz, Cambria (submitted a written comment for the record)

Elizabeth Bettenhausen, Cambria

The Board of Directors took a break at 3:03 p.m.

The Board of Directors reconvened the meeting at 3:10 p.m.

6. CONSENT AGENDA

- A. Consideration to Adopt the November 2022 Expenditure Report
- B. Consideration to Adopt the November 10, 2022 and November 17, 2022 Regular Meeting Minutes and November 16, 2022 Special Meeting Minutes
- C. Consideration of Adoption of Resolution 79-2022 Regarding the Continued Local State of Emergency Declaration
- D. Consideration of Adoption of Resolution 80-2022 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)
- E. Consideration of Adoption of Resolution 81-2022 Updating the Assignment of Banking Powers for Cambria Community Services District

Director Scott pulled 6A for further discussion.

Vice President Gray moved to approve consent agenda items 6B-6E.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0 (Director Scott & Director Thomas abstained from 6B)

The Board of Directors had a discussion on item 6A.

Vice President Gray moved to approve 6A.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent -0

7. REGULAR BUSINESS

- A. Discussion and Consideration of Strategic Plan Ad Hoc Committee Report and Strategic Planning Process, Goals and Objectives

The Board of Directors and Acting General Manager Dienzo made minor revisions to the six-month strategic objective dates.

Vice President Gray moved to extend the meeting to 4:15 pm.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Director Thomas moved to accept the strategic plan update as completed.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

B. Discussion and Consideration Regarding Standing Committee and PROS Commission Application Process and Direct Staff to Proceed with Advertising for the Standing Committees, PROS Commission and PROS Commission Alternate Positions

Acting General Manager Dienzo introduced the item and provided a summary.

Director Scott moved to proceed with advertising for the Standing Committees, PROS Commission and PROS Commission Alternate positions and set the deadline to January 12, 2023 at 5:00 p.m. and application review will commence on January 19, 2023 and to amend the document to identify that there will be a fiscal impact.

Vice President Gray seconded the motion and suggested reviewing the PROS Commission appointment procedures.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

8. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Thomas suggested reviewing the methodology for allocating administrative overhead.

Vice President Gray suggested the reviewing the PROS Commission appointment procedures.

9. ADJOURN

President Dean announced that the Board will hold a special meeting on December 20, 2022.

President Dean adjourned the meeting at 4:05 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.