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CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, August 25, 2011– 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session - None

2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT
(Estimated Time: 5 minutes)

3. **ACKNOWLEDGMENTS/PRESENTATIONS**

- A. Proclamation Recognizing Ben Boer, Facilities and Resources Supervisor Retirement

(Estimated Time: 15 minutes)

4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

6. **MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT

B. DESALINATION AND WATER STORAGE FACILITIES REPORT -
General Manager and/or District Engineer

C. MEMBER AND COMMITTEE REPORTS
(Estimated Time: 10 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Approve Expenditures for Month of July 2011

B. Approve Minutes of Board of Directors Meeting, July 28, 2011

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS

A. Hold a Public Hearing and Determine if a Majority Protest Exists and Consider Adoption of Resolution 47-2011 Approving Mission Country Disposal Proposed Rate Increase

B. Consider Adoption of Resolution 42-2011 Adopting Mitigated Negative Declaration for Stuart Street and Fiscalini Tank Sites Storage Project Initial Study/Mitigated Negative Declaration (Recommendation to Continue this item to Regular September 22, 2011 Board Meeting)

C. Conduct Public Hearing to Consider Approving the Appropriation Limit for Fiscal Year 2011/2012 and Adopt Resolution 40-2011 Establishing the Appropriation Limit for the CCSD

D. Consider Ordinance Amending CCSD Code Section 7.04.010 Relating to Rules Governing the Veterans' Memorial Building and Section 3.04.010 F and Table relating to User Fees and Charges

E. Consider Adoption of Resolution 50-2011 Adopting the Initial Study/Mitigated Negative Declaration for Geotechnical/Geophysical Research Investigation Study

(Estimated Time: 60 minutes)

9. REGULAR BUSINESS

A. Describe Water Conservation Goal Setting Requirements of Urban Water Management Plan

- B. Authorize General Manager to Form a Citizens Advisory Committee with Interested Stakeholders Regarding Proposed Lot Transfer from SLO Land Conservancy to CCSD
- C. Consider Adoption of Resolution 39-2011 Granting an Exception to the Hiring Freeze of CCSD Firefighter Engineer
- D. Consider Adoption of Resolution 49-2011 Approving Increase in General Fund Loan to Rodeo Grounds Pump Station Replacement and Stuart Street Storage Projects
- E. Consider Approving CCSD Response to SLO County Grand Jury July 8, 2011 Report titled "Rate Setting as a Water Conservation Tool"
- F. Consider Adoption of Resolution 48-2011 for the Election of Directors to the Special District Risk Management Authority (SDRMA) Board of Directors

(Estimated Time: 60 minutes)

10. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: August 25, 2011

Subject: MANAGER'S REPORT

ADMINISTRATION

I continue to work on the following items with the assistance of staff and will keep the Board of Directors informed via emails, telephone calls and face to face meetings on the progress being made.

- Support 2011 Goals adopted by the Board of Directors.
- Finalize GIS for Wastewater Collection System Upcoming training for staff will be held at the Fire Department.
- Work with staff, Ad-Hoc Committee and consultant on Master Fee Schedule
- Work with staff and Ad –Hoc Committee on Policy and procedures for all CCSD Facilities.
- Work with Finance Manager and Ad- Hoc Committee on Salary and Benefits.
- Received SCADA budget from Rockwell Construction Services and will be scheduling a meeting with the SCADA Ad- Hoc Committee to discuss alternatives.
- Met with Managers and Supervisors regarding purchasing policy, Purchase orders and line items within department budgets.
- Continue to meet weekly with Department Managers and Supervisors.
- Continue to hold monthly Management and Supervisor meetings following the CCSD Board meetings to brief everyone on the actions taken by the Board of Directors
- Continue to evaluate organizational effectiveness and efficiency.
- Work on evaluations for all supervisors and department managers. I have completed two to date with six remaining.
- Work with District Engineer and Army Corp of Engineers of Desalination project.
- Conducted final interview for Water Operator.

I attended the following community related events and or meetings on behalf of the CCSD.

- Attended Friends of the Elephant Seals dinner and slide show presentation
- Attended Chamber of Commerce monthly mixer
- Attended Forest Committee meeting
- Attended North Coast Advisory Council meeting.

**BOARD OF DIRECTORS' MEETING-AUGUST 25, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT**

AUDIT-The CCSD's audited financial statements for the fiscal year ended June 30, 2010 have been posted to the CCSD's website.

BUDGET-The Operating Budget for FY 2011/2012 has been posted to the CCSD website. The Fourth Quarter Revenue and Expenditure report for the twelve months ended June 30, 2011 is expected to be presented to the Board of Directors at the September 22, 2011 meeting. As previously reported, the fourth quarter report is delayed to allow time for most of the documentation for final activity related to FY 2010/2011 to be received.

EXPENDITURES-There were no disbursements in excess of \$100,000 during July, 2011.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund (LAIF) as of July 31, 2011, was \$4,039,674, which includes interest earned for during April-June, 2011 in the amount of \$5,483. This is a decrease of \$94,517 from June 30, 2011 and a decrease of \$153,448 from July 31, 2010, although it is pertinent that there was approximately \$221,000 more cash in the bank (after allowing for outstanding checks) on July 31, 2011 than on July 31, 2010, so there is a year-to-year net increase in available cash.

The reason that the cash in bank balance is higher at this time than in years past is due to the fact that the CCSD now has a bank account that is insured by the FDIC for any amount. Although this account does not earn interest, because interest rates are so low at this time, it is cost effective to maintain funds in this account that will be needed in a short period of time for working capital.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,593,574
General (Prop. 1A)	\$ 159,286
Resource Conservation (Lot Merger Program)	\$ 44,068
Water	\$ -0-
Wastewater (Capital)	\$ 95,789
Wastewater (Operations)	\$ 146,957

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, restricted amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2010. While Fiscal Year 2010/2011 ended on June 30, 2011, the activity for that fiscal year has not yet been reconciled or audited. It is projected that the Resource Conservation's balance (for the Lot Merger Program) will be updated for the September, 2011 Board of Directors' meeting.

INTERNAL LOANS-As of July 31, 2011, the CCSD Board of Directors approved the following internal loans to be made out of the General Fund and the indicated amounts have been disbursed.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
ON-GOING/PENDING ACTIVITY:				
Water	\$ 166,000	\$ 166,000	\$ 157,726	ACE Matching
Water	\$ 30,000	\$ 30,000	\$ -0-	Stuart Street Tank & Rodeo Grounds Pump Station Environmental Review
Water	\$ 17,000	\$ 15,678	\$ -0-	Stuart Street Tank & Rodeo Grounds Pump Station Environmental Review
Water	\$ 21,650	\$ -0-	\$ -0-	Prepare SCADA Installation Budget
Water	\$ 20,000	\$ -0-	\$ -0-	Prepare Desalination Financing Plan

Total Authorized Loans from the General Fund to the Water Fund*: \$ 254,650

Total Amount actually Loaned from the General Fund to the Water Fund: \$ 157,726

*Does not include loans authorized if the loan was not actually made and the work has been completed.

For the purposes of this report, loans approved by the Board of Directors where the activity was paid for out of working capital in prior years (in other words, there is no loan and will not be one in the future) have been deleted. At this time, it is projected that the Water Fund's costs for Stuart Street Tank & Rodeo Grounds Pump Station Environmental Reviews will be able to be paid out of the Water Fund's current working capital from operations with a substantial portion of the ACE Matching costs also expected to be repaid from the Water Fund's current working capital from operations.

EXTERNAL LOANS-As of July 31, 2011, the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions. This debt schedule has been modified from prior months. The changes are:

- The debt to OshKosh Capital that was extinguished has been removed.
- The breakout of annual principal and interest is shown.
- Activity for FY 2014/2015 has been added.

BOARD OF DIRECTORS' MEETING-AUGUST 25, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM DEBT

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 7/1/11>	542,945	292,355	1,585,000	797,008
PROJECTED PRINCIPAL PAYMENT(S) FFY 2011/2012*>	159,770	86,030	88,000	150,147
PROJECTED INTEREST PAYMENT(S) FFY 2011/2012*>	24,433	13,156	70,116	23,910
PROJECTED BALANCE @ 6/30/12*>	383,175	206,325	1,497,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,228	99,191	161,365	174,057
PREPAYMENT PENALTY>	No	No	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

*Presumes all scheduled payments are timely made.

**Average is based on years with a balance outstanding for the entire year. Payoff years are excluded.

BOARD OF DIRECTORS' MEETING August 25, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT

Response information is attached and represents activities for the month of July 2011.

Progress updates and highlights regarding the different programs and services our department provides are identified below:

Prevention and Education (July 2011)

- **04** residential new and remodel fire plan reviews were completed.
- **06** residential and commercial technical fire inspections were conducted.
- **03** residential and commercial water appliance inspections were conducted.
- **09** engine company commercial fire and life safety inspections were conducted.
- **07** public education event
- **01** residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (July)

- SLO County Chiefs Association July 13th 0900-1300, Morro Bay
- Central Coast Fire Prevention Officers July 14th 0900-1100, San Luis Obispo
- Cambria Forest Committee July 13th 1800-2000, Cambria
- Coastal Chiefs Meeting July 28th 0900-1100, Cayucos

Operations

Firefighter Engineer, Paul Ellis retires after thirty plus years of service. Paul joined the Cambria Fire Department in the fall of 2005 and served as a Firefighter Engineer. Paul's career in firefighting began with the U.S. Air Force in 1968. His thirty plus year career included twenty one years with the Los Angeles City Fire Department, three years with the Parker Fire Department in Colorado and six years with the Cambria CSD Fire Department.

The North Coast Ocean Rescue (NCOR) will be hosting the fifth annual Pier to Point Paddle and fund raiser on Saturday September 17th. The event begins at 8:00 a.m. at the San Simeon Pier and ends at Leffingwell Landing. Donations are welcome with all proceeds going directly to benefit the NCOR team. For more information about this popular event, contact Mike Casey at (805) 234-3922 or orchidoutrigger@earthlink.net and visit the NCOR website at www.ncoronline.com

“Wildfire Prevention is a Community Responsibility!”

CMB Fire Monthly Stats: Incidents

Categories	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Totals
Fire	0	0	0	3	1	2	0						6
Hazardous Mat.	1	0	1	0	0	0	0						2
Medical*	46	38	33	38	42	52	40						289
Vehicle TC	2	4	3	0	3	0	6						18
Hazardous Situations	1	1	6	1	1	0	1						11
Public Service Assist	10	11	10	7	15	5	12						70
False Alarms	5	1	6	2	3	10	13						40
Agency Assist	0	1	2	0	1	1	0						5
Mutual Aid	0	0	0	0	0	2	2						4
Auto Aid	0	0	0	1	0	0	2						3
Rescue	0	0	0	0	4	1	2						7
Fire Investigations	0	1	0	1	0	0	0						2
Monthly Response Totals	65	57	61	53	70	73	78	0	0	0	0	0	457
Cumulative Totals	65	122	183	236	306	379	457	0	0	0	0	0	457

**BOARD OF DIRECTORS' MEETING AUG. 25 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
WATER SUPERVISOR REPORT**

- Attached is the Water department summary for July call outs: 138 in total.
- Well levels are at the same as last month and the creeks are flowing past the well fields. Our pumping regime is still the same as last month.
- Paving is almost complete on Manor way. Should be completed by the end of next month.
- Repaired speed control valves at Stuart St. pump station.
- The meeting went well with ATS (William Bellis) on the Fiscalini Tank. We have scheduled another inspection for the internal portion of the tank with divers to see if there are other issues and perform minor repairs if needed. Then we will proceed with other repairs and or paint as recommended. Next inspection and work is scheduled for September.
- We are planning to make an appointment with PG&E to conduct pump efficiency tests on all of our active wells in the next few months.
- Our primary pump at the Rodeo Grounds Pump Station failed and has been sent in for repairs or to be replaced.
- There is some Hydrant work to be conducted in September in the East Village due to improvements on the sidewalk ramps (ADA compliant)

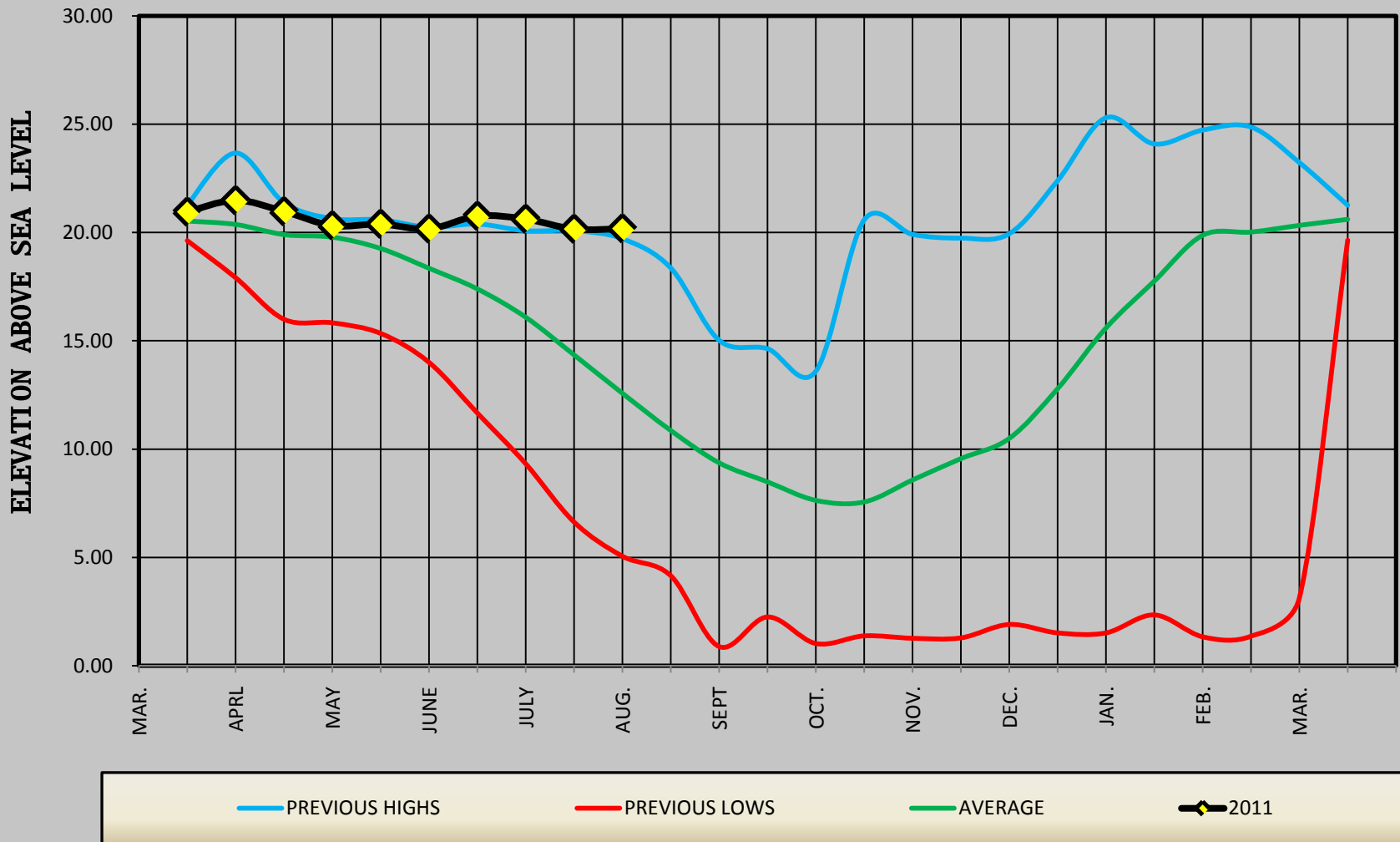
Jim Adams
Water System Supervisor

Water Department July 2011 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	44		44
Leak/high usage on customers side of meter	26	2	28
Meter dial and/or Transmitter replaced (routine)	8		8
Lock/Unlock water meter	3		3
Shut off/ Turn on water at meter	8	2	10
Low water pressure			0
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	2		2
System alarms handled by operator on call	2	5	7
Water main breaks			0
Retro fit inspections (low flow toilets, hot water recirc pumps)	11		11
Water meter and service line up-grades for fire flow	1		1
U.S.A North locations	13		13
Meter monitor installed/show customer how to read meter	3		3
Water service replaced as routine maintenance	1		1
Angle stops replaced (routine maintenance)	4		4
Other as not discibed above	3		3
Total number of services preformed during work hours			129
Total number of services preformed after work hours			9
Total number of services preformed			138

SAN SIMEON CREEK WELL LEVELS

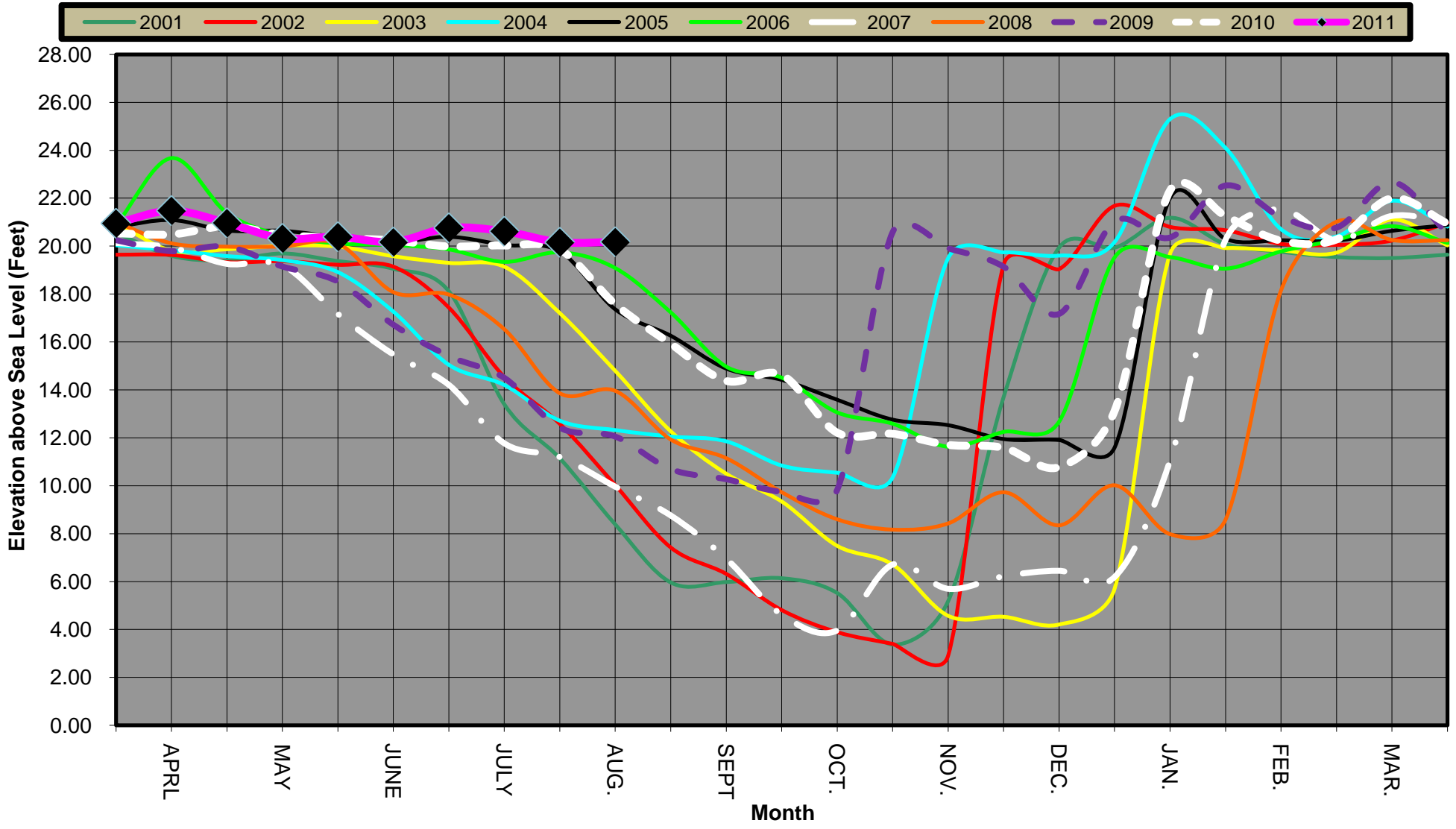
March 15th. 1988 - August 2nd, 2011



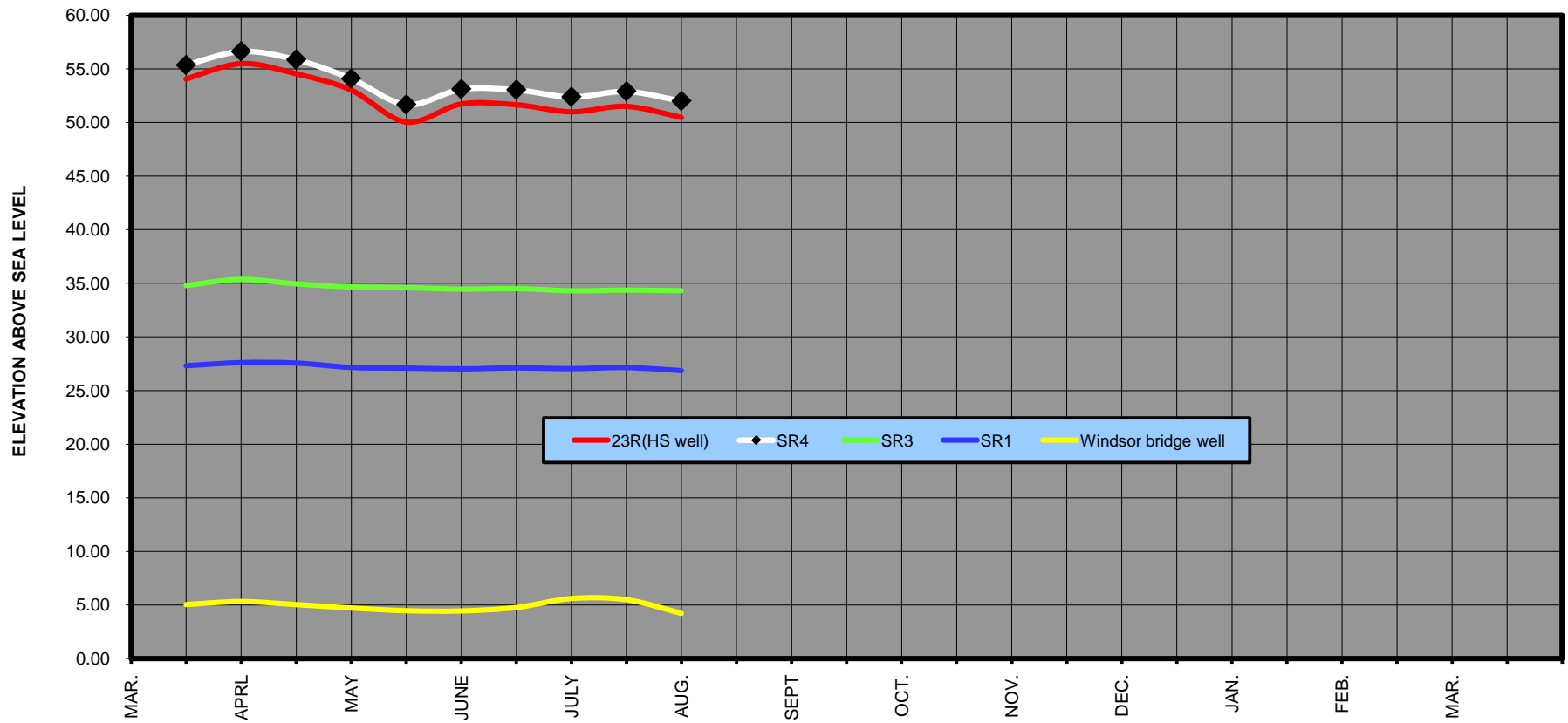
San Simeon Creek Well Levels

Last 10 years

March 15th, 2000 - August 2nd, 2011



SANTA ROSA CREEK WELL LEVELS
March 15th, 2011 - August 2nd, 2011



8/2/11

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 8/2/11

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	32.94	83.42	50.48	
SR4	30.00	82.00	52.00	
SR3	20.00	54.30	34.30	
SR1	19.53	46.40	26.87	
RP#1	20.94	46.25	25.31	
RP#2	15.21	33.11	17.90	
21R3	8.43	12.88	4.45	
WBE	12.65	16.87	4.22	
WBW	12.50	17.02	4.52	
AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS =				37.72 FEET

SAN SIMEON CREEK WELLS				
16D1	7.00	11.81	4.81	
9M1	26.91	65.63	38.72	
9P2	8.38	19.11	10.73	
9P7	9.36	19.59	10.23	
9L1	10.94	27.33	16.39	
SS4		25.92		Gradient = N/A
9K2	12.22	30.23	18.01	
SS3	14.40	33.25	18.85	
SS2	13.39	34.01	20.62	
SS1	13.00	34.07	21.07	
11B1	20.15	105.43	85.28	
11C1	14.94	98.20	83.26	
PFNW		93.22		Not Read
10A1	26.02	78.18	52.16	
10G2	19.15	62.95	43.80	
10G1	17.62	59.55	41.93	
10F2	25.78	66.92	41.14	
10M2	24.07	55.21	31.14	
9J3	16.44	43.45	27.01	
20.18 FEET				

Red Font are the CCSD's Production Wells

8/2/11

BOARD OF DIRECTORS' MEETING AUGUST 25, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
WASTEWATER SUPERVISOR REPORT

- 1) Installed identification markers around manholes that are located in fields/easements.
- 2) Continued on-going manhole inspections.
- 3) Removed rusted bolts on bio-solid dewatering unit and replaced with SS bolts.
- 4) Poured concrete curb around B3 lift station to keep water from entering control house.
- 5) Power washed and painted B3 lift station control house.
- 6) Ordered annual WWTP lab certification test.
- 7) Applied root x to gravity sewer line located on Plymouth.
- 8) Repaired manhole cover located on Nottingham/Cambridge.
- 9) Taking aeration basin #1 off line for inspection, cleaning, and sock replacement.
- 10) Working on quotes for emergency generator preventive maintenance program.
- 11) Working on quotes for replacing lift stations B1 and moonstone pump control panels.
- 12) Contacted Bob Wright construction to assist with removing manhole in Orlando easement.
- 13) Gave a plant tour to Abalone coast lab personnel.
- 14) WWTP personnel attended fire dept rescue training.

Mike Finnigan
Senior WWTP Operator



B3 LIFT STATION 3 CURB

B3 LIFT STATION PAINTING



Fire Training 1



Fire Training 2



Fire Training 3



BOARD OF DIRECTORS' MEETING – August 25, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES
MANAGER'S REPORT

- § A complex analysis of the soil types and existing seed bank of the Coastal West Fiscalini bluff Area is underway. The result of this (no cost to the CCSD via Cal Poly) study will result in a productive development of strategies for the enhancement of the grassland of the Coastal Prairie of the West Fiscalini Ranch
- § Most of the mowing and weed whacking of CCSD properties has been done.
- § The Veteran's Building Main Hall and Stage floors have been refinished.
- § The Eucalyptus tree removal project will began Sept 16, 2011
- § The Erosion project on the West Ranch should begin mid Oct. this year.
- § The Moonstone Beach Connector Trail enhancement should occur mid Oct. this year.

Submitted by Benjamin Boer, Resources Supervisor

Photo Album

by Carlos Mendoza



























**BOARD OF DIRECTORS' MEETING AUGUST 25 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
ADMINISTRATIVE OFFICE REPORT**

Over the past 8 months the Administrative Office staff has been working on many improvements to our systems. Many of these improvements are a result of implementation of technology and many great ideas from the staff. Some of these improvements are listed below:

- Electronic debit process: Staff worked with the bank to create a file (1014 records) that can be uploaded in one process rather than individual data entry into the system. This reduced the process from 8 hours to 2 hours. Cortney Upthegrove and Kathy Fry have developed an automated process for electronic debit customer's payments to be uploaded to the Financial Management System using their own innovation. There was no cost to this process and there is a time savings of 4 hours every two months in staff time.
- Electronic check processing: Staff worked with the bank to implement a new electronic check process which allows for the checks to be electronic deposited and stored. Additional time savings were captured with this process.
- Online payment process: Staff worked with Official Payments Corporation to implement an online bill pay process on the CCSD website. Customers can now pay their utility bills and wait list annual fees online using checking, saving accounts and credit cards. There is a nominal fee associated with this convenient service.
- Billing statement coupons: Staff has also worked with the bank and their Financial Management System (FMS) software programmer to implement a new process which allows for electronic processing of the billing statement and the check. The process is then uploaded into the FMS through an automated process reducing staff time previously used to manually enter payments into the billing accounts. This process cost the CCSD \$5000 however Heritage Oaks Bank contributed \$2000 reducing the CCSD cost to \$3000. The CCSD acknowledges and expresses it's gratitude to Heritage Oaks Bank for their generous contribution.

Many other projects have also been moving forward, some of those are listed below:

- Administrative Staff are working with the Fire Chief to develop a "One Stop Shopping" process for the remodel application process. This new process should be fully developed and ready to go by October 1, 2011.
- Voluntary Lot Mergers are progressing and we are moving through the backlog with the assistance of First American Title Company.
- Recruitments for the Water and Wastewater Operators are coming to a close.
- Many of the Administrative Staff members have attended two chamber business mixers and provided reception duties at the CCSD Board of Directors meetings. We look forward to more opportunities to meet and greet with the community.

Submitted by Monique Madrid, Confidential-Administrative Technician III

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager
Bob Gresens, District Engineer

Meeting Date: August 25, 2011

Subject: DESALINATION AND
WATER STORAGE
FACILITIES REPORT

Please note that last month's Capital Projects summary table follows this report. An update will be handed out during today's meeting.

DESALINATION PROJECT

A CEQA hearing on the proposed data collection effort is part of today's agenda. The Army Corps is continuing its discussions with the California Coastal Commission on scheduling a Coastal Consistency Determination hearing for the data collection activities. The Corps is also in the process of pursuing a Right of Entry Permit from California State Parks for the same data collection, which is proposed on the exposed beach during low tide, and outside of the natural preserve boundary. In addition, geophysical investigation and geotechnical exploration permits are being pursued from California State Lands.

Two Corps quarterly reports are also attached, which includes a revised January 2011 report, as well a May 2011 report. The January 2011 quarterly report was updated to include costs that preceded an accounting system change that the Corps implemented during mid 2005.

**STUART STREET TANK AND RODEO GROUNDS PUMP STATION PROJECT
INITIAL STUDIES/MITIGATED NEGATIVE DECLARATIONS**

Staff is recommending that today's planned CEQA hearing on the Stuart Street Tank storage project be continued to allow for more time to prepare supporting documents. CEQA hearings are currently planned for the September 22, 2011 Board meeting.

2010 Urban Water Management Plan (UWMP) Update

Today's agenda includes discussion on the water conservation goal for the 2010 UWMP. The overall plan to implement the 2010 UWMP update includes:

- August 25, 2011 Board meeting – describe water conservation goal setting requirements of UWMP Act update & related CCSD data (information item only)
- September 22, 2011 – Public hearing on conservation goal setting portion of the update plan
- October 27, 2011 Board meeting – present entire UWMP & start public review period on full plan
- November 17, 2011 – consider any public testimony, followed by recommendations to formally adopt the updated plan.

Attachments: (3)



US Army Corps of Engineers



Cambria Seawater Desalination Project

Financial Report
20-May-11

Project Estimates

	Total	Federal (75%)	CCSD (25%)
a) Original Estimate - source: Project Cooperation Agreement dated March 24, 2006	13,700,000	10,275,000	3,425,000
b) Updated Estimate - source: CCSD Board update 1/29/2009 (See Note 1)	16,400,000	12,300,000	4,100,000
c) Updated Estimate - source: CCSD Board update 1/29/2009 with Solar Power (See Note 1)	20,100,000	15,075,000	5,025,000

Federal Authorizations

Omnibus Appropriation Act 2001 - PL 106-554	10,300,000	(authorized project Federal Limit)
WRDA 2007	3,000,000	(approved in-kind credit - not additional funding)
American Recovery and Reinvestment Act of 2009 (ARRA)	3,063,325	(part of \$10.3M authorization - not additional funding)

Project Funds

	Dollars	
	Appropriated	Allocated
Federal		
Regular Appropriations	1,025,000	886,500
ARRA	3,063,325	3,063,325
Cambria Community Services District		
Cash	166,000	166,000
Project Coordination Team		
In-Kind (\$3M under review)		-
Total	4,254,325	4,115,825

Project Obligations / Expenditures

	Dollars		
	Obligated (through 05-20-11)	Expended (through 05-20-11)	Estimate for next quarter
Federal			
Labor			
Project Management (See Note 2)	397,593	397,593	10,000
Planning (See Note 3)	220,328	220,328	7,000
Engineering (See Note 4)	244,863	244,863	25,000
Contracts			
Geotechnical Investigation	477,335	389,475	15,000
Geotechnical Investigation Contract Modification	557,446	-	-
Preliminary Design Contract	1,286,917	142,848	100,000
Environmental Impact Statement	543,650	-	100,000
Environmental Documents (Categorical Exclusion)	129,832	112,133	10,000
Subtotal USACE	3,857,964	1,507,240	267,000
CCSD			
PCT - Project Coordination Team (unofficial credit to date) (See Note 5) (estimated credit)	260,000	260,000	10,000
WRDA 2007 Authorized In-Kind Credit (estimated credit)	805,000	210,000	80,000
Subtotal CCSD	1,065,000	470,000	90,000
Total	4,922,964	1,977,240	357,000

Notes:

- Project costs inflated at annual rate of 4% per year to an estimated construction mid-point of June 2012. Federal amount shown is higher than what is currently authorized. The current Federal limit is \$10.3 million. Therefore \$10.3 million will be the maximum potential Federal expenditure on this project without additional authorization and an amendment of the project agreement. Without change, CCSD will be responsible for any project cost above \$10.3 million.
- Project management tasks have been related to all project management activities in development and coordination of the project management plan, integral determination report and project cooperation agreement. It also includes legal review, technical management, contracting costs, travel costs and coordination for obtaining rights of entry including real estate. It also includes project management tasks related to the verification phase of the project in addressing environmental considerations and geotechnical investigations.
- Planning cost is primarily the environmental work related to the project. Tasks have been focused on preparation of the project management plan and necessary coordination for development of an Environmental Assessment for the geotechnical work. Some actions also include coordination with other resource agencies and support for obtaining rights of entry.
- Engineering cost included actions to develop the project management plan related to coastal processes and geotechnical evaluations. It also includes time and coordination to develop a scope of work for the existing geotechnical evaluation contract, a modification to the geotechnical contract, development of the scope of work for the preliminary design contract and oversight of the contract.
- Project Coordination Team, PCT, activities include CCSD's time to coordinate with the Corps on project related design and construction actions.



US Army Corps of Engineers



Cambria Seawater Desalination Project

Financial Report
18-Jan-11

Project Estimates

	Total	Federal (75%)	CCSD (25%)
a) Original Estimate - source: Project Cooperation Agreement dated March 24, 2006	13,700,000	10,275,000	3,425,000
b) Updated Estimate - source: CCSD Board update 1/29/2009 (See Note 1)	16,400,000	12,300,000	4,100,000
c) Updated Estimate - source: CCSD Board update 1/29/2009 with Solar Power (See Note 1)	20,100,000	15,075,000	5,025,000

Federal Authorizations

Omnibus Appropriation Act 2001 - PL 106-554	10,300,000	(authorized project Federal Limit)
WRDA 2007	3,000,000	(approved in-kind credit - not additional funding)
American Recovery and Reinvestment Act of 2009 (ARRA)	3,063,325	(part of \$10.3M authorization - not additional funding)

Project Funds

	Dollars	
	Appropriated	Allocated
Federal		
Regular Appropriations	1,025,000	886,500
ARRA	3,063,325	3,063,325
Cambria Community Services District		
Cash	166,000	166,000
Project Coordination Team (to be officially documented)	260,000	260,000
In-Kind (\$3M - PCA Amendment No. 1)	3,000,000	890,000
Total	7,514,325	5,265,825

Project Obligations / Expenditures

	Dollars		
	Obligated (through 05-20-11)	Expended (through 05-20-11)	Estimate for next quarter
Federal			
Labor			
Project Management (See Note 2)	367,649	367,578	25,000
Planning (See Note 3)	189,030	189,030	20,000
Engineering (See Note 4)	145,607	145,607	40,000
Contracts			
Geotechnical Investigation	477,220	389,475	15,000
Geotechnical Investigation Contract Modification	557,446	-	200,000
Preliminary Design Contract	1,286,917	-	100,000
Environmental Impact Statement	543,650	-	150,000
Environmental Documents (Categorical Exclusion)	129,832	112,133	-
Subtotal USACE	3,697,351	1,203,823	550,000
CCSD (rounded)			
PCT - Project Coordination Team (unofficial credit to date) (See Note 5) (estimated credit)	260,000	260,000	10,000
WRDA 2007 Authorized In-Kind Credit (estimated credit)	890,000	111,000	170,000
Subtotal CCSD	1,150,000	371,000	180,000
Total	4,847,351	1,574,823	730,000

Notes:

1. Project costs inflated at annual rate of 4% per year to an estimated construction mid-point of June 2012. Federal amount shown is higher than what is currently authorized. The current Federal limit is \$10.3 million. Therefore \$10.3 million will be the maximum potential Federal expenditure on this project without additional authorization and an amendment of the project agreement. Without change, CCSD will be responsible for any project cost above \$10.3 million.

2. Project management tasks have been related to all project management activities in development and coordination of the project management plan, integral determination report and project cooperation agreement. It also includes legal review, technical management, contracting costs, travel costs and coordination for obtaining rights of entry including real estate. It also includes project management tasks related to the verification phase of the project in addressing environmental considerations and geotechnical investigations.

3. Planning cost is primarily the environmental work related to the project. Tasks have been focused on preparation of the project management plan and necessary coordination for development of an Environmental Assessment for the geotechnical work. Some actions also include coordination with other resource agencies and support for obtaining rights of entry.

4. Engineering cost included actions to develop the project management plan related to coastal processes and geotechnical evaluations. It also includes time and coordination to develop a scope of work for the existing geotechnical evaluation contract, a modification to the geotechnical contract, development of the scope of work for the preliminary design contract and oversight of the contract.

5. Project Coordination Team, PCT, activities include CCSD's time to coordinate with the Corps on project related design and construction actions.

DRAFT

Cambria Community Services District - Capital Projects Summary

Report Date: 7/28/2011

CCSD Project #	Project	Status	Active	Budget Category	\$	Start Date	% Spent	Est'd Physical % complete	\$ Spent	Notes
1801	Sewerwater Desalination									
	Geotechnical data collection is in progress and pending further environmental review & permitting. Project EIR/ES is waiting on geotechnical data to define alternatives. Preliminary design efforts are supporting EIR/ES alternatives development.	Yes	Yes	ACE PM/ACE staff Env/DIA Env/D/Chambers 30% Design/CDM	862,784 1,034,666 673,482 3,286,317 Subtotal 5,857,249	3/27/2005 9/30/2008 9/27/2010	100% 36% 17% 11%		862,784 389,475 112,133 1,428,648 1,507,240	(1) (2)(3) (2) (2) (4)
1814	SCADA (Supervisory Control & Data Acquisition) Remote equipment monitoring, controls, and alarms for water & wastewater infrastructure.	No	No	Planning, Design, Programming/Cybernet Equipment & software/Various vendors Field panels & install'n. Est	449,334 244,264 693,598 350,000 Subtotal 1,043,596	8/26/2004 4/12/2007	100%		449,334 244,264 693,598	(4) (5)
1818	Stuart Street & Fiscalini Tank Sites Storage Additional tank storage for fire protection	Yes	Yes	Environmental/RBF Design/RBF 10% Design Const'n Est CM/RE/Const'n Eng @ 10%	40,302 119,950 160,252 1,278,000 127,800 Subtotal 1,405,900	10/26/2005	64%	65	40,302 119,950 160,252 1,278,000 127,800 Subtotal 1,405,900	(6)(7) (7) (7) (8) (9)
1817	Rodriguez Grounds Pump Station New station will replace existing station, which is obsolete due to its age, condition, & flood plain location. Fire pumps being designed as part of the new station will also increase distribution system flows for fire fighting.	Yes	Yes	Environmental/RBF Design/RBF 10% Design Const'n Est CM/RE/Const'n Eng @ 10%	75,608 225,054 390,642 2,397,600 239,760 Subtotal 2,837,560	10/26/2005	67%	65	75,608 225,054 390,642 2,397,600 239,760 Subtotal 2,837,560	(6)(7) (7) (7) (8) (10)

Notes:

(1) Costs are from a May 20, 2011 ACE quarterly report. ACE PM & staff time reflect costs to date from project inception. These costs show an increase of \$234,000 when compared to the January 18, 2011 Quarterly report. The ACE Project manager further reported that the earlier January 18, 2011 report did not include \$73,512 in ACE PM/ACE staff costs that had occurred prior to a conversion in the Corps financial software, which took place during calendar year 2009. The more current 5/20/2011 quarterly report has now captured those earlier costs. Therefore the actual PM/ACE staff costs since the January 18, 2011 report amount to \$180,488.

(2) Funding for these line items is 100% Federal from an earlier American Recovery & Reinvestment Act of 2009 appropriation.

(3) The scope of work and associated percent complete are subject to further change based on resource agency permitting & right of entry requirements, which are currently unknown.

(4) From 1/29/2009 Board update report, construction costs were estimated at \$16,400,000 without solar power, and \$20,100,000 with solar power.

(5) Original planning-level project cost estimate by Cybormat was \$1,300,000.

(6) Project renamed from the Stuart Street Tank No. 3 project to "Stuart Street & Fiscalini Tank Sites Storage Project"

(7) The original October 26, 2005 RBF consulting contract of \$443,894 lumped design and environmental consulting costs together for both the tank and pump station projects. For internal cost tracking purposes, and to allow a means to estimate costs for each project individually, RBF consulting costs were split 70% for the pump station and 30% for the tank project. This percent allocation between projects was based on a ratio of construction cost estimates for each project that were presented in an earlier April 26, 2007 Preliminary Design Report (\$1,508,000 for the pump station project & \$912,000 for the tank project). Following a change of scope to add an alternative to the Stuart St. tank project's environmental clearance process a subsequent May 27, 2010 RBF contract amendment for \$17,000 was added to the overall contract. The \$17,000 additional authorization was accompanied by a redistribution of estimated design and environmental line item costs by RBF without increasing the RBF Contract authorization ceiling above \$460,894.

(8) Costs for environmental and design tests are from a June 24, 2011 RBF invoice, which includes total costs from the October 26, 2005 contract approval date to May 31, 2011.

(9) From a June 2011 preliminary design report addendum, which is based on June 2011 dollars, adding in \$108,000 for moving the smaller tank, as well as a 20% construction contingency.

(10) From a June 2011 preliminary design report addendum, which is based on June 2011 dollars, adding in \$100,000 for downstream pipeline reaches, as well as a 20% construction contingency.

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ACCURATE MAILING SERVICE	52776	7/5/2011	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 07/11
ACCURATE MAILING SERVICE	52776	7/5/2011	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 07/11
ACCURATE MAILING SERVICE	52871	7/27/2011	1	9.17	WD/BALANCE DUE FOR JULY 2011 UTILTY BILLS
ACCURATE MAILING SERVICE	52871	7/27/2011	2	9.17	WW/BALANCE DUE FOR JULY 2011 UTILTY BILLS
ACCURATE MAILING SERVICE	52871	7/27/2011	3	250.39	WD/PROFFESIONAL SERVICES JULY 2011
ACCURATE MAILING SERVICE	52871	7/27/2011	4	250.38	WW/PROFFESIONAL SERVICES JULY 2011
				<u>1,919.11</u>	
ADAMS, JAMES R.	52841	7/18/2011	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 07/11
AGP VIDEO	52807	7/13/2011	1	678.75	ADM/VIDEO PROD/DIST BOARD MEETING 6/23/11
AIRGAS WEST	52793	7/7/2011	1	251.88	FD/OXYGEN CYLINDERS 6/28/11
AL'S SEPTIC PUMPING, INC	52802	7/7/2011	1	725.00	WD/ANNUAL MAINTENANCE SANTA ROSA CREEK WTR TANK
ALLSTAR FIRE EQUIPMENT	52801	7/7/2011	1	5,455.80	FD/POLYESTER RUBBER LINED DJ HOSES
ALPHA FIRE & SECURITY	52847	7/20/2011	1	135.00	F&R/VETS HALL MONITOR ELEC FIRE SYS JULY-AUG 2011
ASHLAND, INC.	52784	7/7/2011	1	1,500.35	WW/PRAESTOL K
AT&T/CALNET2	52856	7/20/2011	1	15.82	WW/MONTHLY FAX CHARGES 6/10 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	15.52	WD/TELEMETRY SYS MONTHLY CHARGES 6/10 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	29.77	F&R/VET'S HALL ALARM 6/10 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	661.29	WD/CIRCUIT ALARM CHARGES 6/10 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	15.52	ADM/RADIO VAULT 6/10 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	15.52	WW/BUILDING PUMP LEIMERT TANK 6/10 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	16.38	ADM/FAX MONTHLY CHARGES 6/10 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	281.84	ADM/MAIN OFFICE MONTHLY CHARGES 6/10 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	66.57	WD/PHONE & FAX MONTHLY CHARGES 6/1 - 7/9/11
AT&T/CALNET2	52856	7/20/2011	1	111.52	WW/MONTHLY PHONE CHARGES 6/10 - 7/9/11
				<u>1,229.75</u>	
AVAYA	52786	7/7/2011	1	191.28	WW/PHONE & VOICEMAIL MAINTENANCE 4/19 - 6/18/11
AVAYA	52786	7/7/2011	1	105.96	ADM/PHONE & VOICEMAIL MAINTENANCE 4/17 - 6/16/11
				<u>297.24</u>	
BOB WRIGHT CONSTRUCTION	52879	7/28/2011	1	1,075.00	WW/ROOT RMVL SPENCER/MNHL FRM & CLR REPAIR ADAMS
BRENNTAG PACIFIC, INC.	52828	7/15/2011	1	964.55	WD/CHEMICALS JULY 2011
BRENNTAG PACIFIC, INC.	52875	7/28/2011	1	719.61	WW/CHEMICALS JULY 2011
				<u>1,684.16</u>	
BRODY, MATT R.	52876	7/28/2011	1	1,719.00	FD/REIM PARAMED CLS,INTRNSHP REG,ACLS&PALS,FISDAP
BURTON'S FIRE, INC.	52812	7/13/2011	1	77.94	FD/REPLACEMENT RED LED 500 SE LIGHT
BUSHWHACKER 1	52829	7/15/2011	1	3,825.00	WW/MOWING AND REMOVAL OF DEBRIS
BUSHWHACKER 1	52848	7/20/2011	1	80.00	FD/MOWING AND CLEANING OF GUTTERS AT FIRE STN B
				<u>3,905.00</u>	
BUSINESSPLANS, INC.	52777	7/5/2011	1	217.00	ADM/MONTHLY HRA PLAN ADMINISTRATION 07/11
CAMBRIA AUTO PARTS	52785	7/7/2011	1	33.55	WW/SCREWDRIVER TOOL SET
CAMBRIA AUTO PARTS	52785	7/7/2011	1	233.25	WD/CAR BATTERY AND DEEP SOCKET WRENCH
CAMBRIA AUTO PARTS	52870	7/27/2011	1	20.55	WW/POWER SERVICE DIESEL
				<u>287.35</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CAMBRIA HARDWARE CENTER	52873	7/27/2011	1	24.23	WD/MAINT & REPAIR WATER DIST SYSTEM
CAMBRIA HARDWARE CENTER	52873	7/27/2011	2	25.95	WD/MAINT & REPAIR WATER DEPT PUMPS
CAMBRIA HARDWARE CENTER	52873	7/27/2011	3	60.16	WD/MAINT & REPAIR WATER DEPT WELL FIELDS
CAMBRIA HARDWARE CENTER	52873	7/27/2011	4	41.30	WD/DEPARTMENT OPERATING SUPPLIES
CAMBRIA HARDWARE CENTER	52873	7/27/2011	1	162.30	WW/MAINT & REPAIR WWTP
CAMBRIA HARDWARE CENTER	52873	7/27/2011	2	46.68	WW/MAINT & REPAIR WW COLLECTION SYSTEMS
CAMBRIA HARDWARE CENTER	52873	7/27/2011	1	57.25	F&R/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	52873	7/27/2011	2	128.82	F&R/MAINT & REPAIR GROUNDS
CAMBRIA HARDWARE CENTER	52873	7/27/2011	3	50.60	F&R/DEPARTMENT OPERATING SUPPLIES
CAMBRIA HARDWARE CENTER	52873	7/27/2011	1	11.12	ADM/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	52873	7/27/2011	1	123.84	FD/MAINT & REPAIR BUILDINGS
				<u>732.25</u>	
CAMBRIA VILLAGE PHARMACY	52792	7/7/2011	1	29.50	ADM/UTILITY BILL COLLECTION APRIL 2011
CAMBRIA VILLAGE PHARMACY	52792	7/7/2011	1	31.00	ADM/UTILITY BILL COLLECTION MAY 2011
				<u>60.50</u>	
CAMBRIA VILLAGE SQUARE	52782	7/5/2011	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 07/11
CARMEL & NACCASHA LLP	52872	7/27/2011	1	2,805.00	FD/GENERAL DISTRICT COUNSEL SERVICES, JUNE 2011
CARMEL & NACCASHA LLP	52872	7/27/2011	2	4,480.65	ADM/GENERAL DISTRICT COUNSEL SERVICES, JUNE 2011
CARMEL & NACCASHA LLP	52872	7/27/2011	3	712.20	RC/GENERAL DISTRICT COUNSEL SERVICES, JUNE 2011
CARMEL & NACCASHA LLP	52872	7/27/2011	4	3,002.03	WD/GENERAL DISTRICT COUNSEL SERVICES, JUNE 2011
CARMEL & NACCASHA LLP	52872	7/27/2011	12	(6,600.00)	ADM/LESS JUNE 2011 RETAINER
CARMEL & NACCASHA LLP	52872	7/27/2011	1	74.00	WD/LITIGATION SERVICES BERGE JUNE 2011
CARMEL & NACCASHA LLP	52872	7/27/2011	2	74.00	WW/LITIGATION SERVICES BERGE JUNE 2011
CARMEL & NACCASHA LLP	52872	7/27/2011	3	3,394.65	WD/LITIGATION SERVICES LINDSEY JUNE 2011
CARMEL & NACCASHA LLP	52778	7/5/2011	1	6,600.00	ADM/MONTHLY RETAINER COUNSEL SERVICES 07/11
				<u>14,542.53</u>	
CENTRAL COAST COFFEE	52787	7/7/2011	1	60.30	ADM/OFFICE SUPPLIES
CHAMBER OF COMMERCE	52830	7/15/2011	1	210.00	ADM/MEMBERSHIP DUES 2011 - 12
CHAPARRAL BUSINESS MACHIN	52864	7/21/2011	1	115.00	ADM/MAINTENANCE & REPAIR SAVIN COPIER 9955
CHAPARRAL BUSINESS MACHIN	52864	7/21/2011	1	115.00	ADM/MAINTENANCE & REPAIR SAVIN FAX 3799
				<u>230.00</u>	
COAST ELECTRONICS/RADIO	52813	7/13/2011	1	493.50	FD/RADIO UPGRADES TO REPEATER SITE
COAST ELECTRONICS/RADIO	52813	7/13/2011	1	648.41	F&R/RADIO UPGRADES TO REPEATER SITE
COAST ELECTRONICS/RADIO	52813	7/13/2011	2	648.42	WD/RADIO UPGRADES TO REPEATER SITE
COAST ELECTRONICS/RADIO	52813	7/13/2011	3	648.42	WWW/RADIO UPGRADES TO REPEATER SITE
				<u>2,438.75</u>	
COASTAL REPROGRAPHIC SVCS	52814	7/13/2011	1	450.23	FD/APN MAPS MOUNTED AND SEALED
COASTAL REPROGRAPHIC SVCS	52814	7/13/2011	2	156.60	F&R/APN MAPS MOUNTED AND SEALED
COASTAL REPROGRAPHIC SVCS	52814	7/13/2011	3	156.60	ADM/APN MAPS MOUNTED AND SEALED
				<u>763.43</u>	
COLLINGS & ASSOCIATES	52849	7/20/2011	1	250.00	FD/RESIDENTIAL FIRE SPRINKLER PLAN REVIEW
CORBIN WILLITS SYSTEMS	52779	7/5/2011	1	1,174.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE 07/11
CRYSTAL SPRING WATER CO.	52815	7/13/2011	1	41.78	WW/MONTHLY EQUIP RENTAL/DISTILLED & DRINKING WATER
CULLIGAN-KITZMAN WATER	52816	7/13/2011	1	52.00	FD/14 DAY WATER SOFTENER SERVICE 6/33/11
ECS IMAGING INC.	52831	7/15/2011	1	7,220.00	ADM/LASERFICHE SUPPORT 7/30/11 - 7/30/12

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
FARM PLAN	52805	7/11/2011	1	61.01	F&R/PARTS FOR JOHN DEERE MOWER
FARM PLAN	52805	7/11/2011	1	79.67	F&R/SWITCH FOR JOHN DEERE MOWER
FARM PLAN	52805	7/11/2011	1	177.94	F&R/FILTERS FOR TRACTORS
				<u>318.62</u>	
FERGUSON ENT., INC #632	52803	7/7/2011	1	1,102.09	WD/110V SOLENOID VALVE
FERGUSON ENT., INC #632	52803	7/7/2011	1	127.74	WD/4.50-5.60 FE EXT RANGE COUPLING
FERGUSON ENT., INC #632	52803	7/7/2011	1	365.76	WD/CLA-VAL 3" REP FLOW CONTROL VALVE
				<u>1,595.59</u>	
FGL ENVIRONMENTAL	52794	7/7/2011	1	110.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	52794	7/7/2011	1	257.00	WW/INORGANIC, ORGANIC AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	52794	7/7/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	52794	7/7/2011	1	75.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	52794	7/7/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
				<u>622.00</u>	
FIRE CHIEFS ASSOC. OF SLO	52857	7/20/2011	1	1,050.00	FD/ANNUAL MEMBERSHIP DUES/HAZMAT JPA 2011/2012
FIRMA CONSULTANTS, INC.	52850	7/20/2011	1	545.00	PR/PROF SVCS MOONSTONE CONNECTOR TRAIL PROJECT
FIRST AMERICAN TITLE CO	52824	7/14/2011	1	712.00	RC/VOL LOT MERGER ESCROW DEP JAN.008
FIRST AMERICAN TITLE CO	52825	7/14/2011	1	232.00	RC/VOL LOT MERGER EXPENSE TAN.007
FIRST AMERICAN TITLE CO	52861	7/21/2011	1	248.00	RC/VOLUNTARY LOT MERGER EXPENSE ALL.019
FIRST AMERICAN TITLE CO	52862	7/21/2011	1	245.00	RC/VOLUNTARY LOT MERGER ESCROW DEP FOR.015
FIRST AMERICAN TITLE CO	52863	7/21/2011	1	343.00	RC/VOLUNTARY LOT MERGER EXPENSE TRO.024
FIRST AMERICAN TITLE CO	52868	7/27/2011	1	173.00	RC/VOLUNTARY LOT MERGER EXPENSE JOH.028
FIRST AMERICAN TITLE CO	52869	7/27/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEP FOR.015 #2
				<u>2,665.00</u>	
GERBER'S AUTO SERVICE	52788	7/7/2011	1	738.67	WW/TIRES FOR WASTEWATER FORD F150 LIC#1192809
GOLD COAST ENVIRONMENTAL	52789	7/7/2011	1	1,427.50	WW/EFFLUENT FLOW METER CALIBRATION
GRESENS, ROBERT C.	52842	7/18/2011	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 07/11
GRUBER, JEROME	52843	7/18/2011	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 07/11
HALDEMAN, INC.	52858	7/20/2011	1	215.33	FD/BATHROOM FAN
HOME DEPOT CREDIT SERVICE	52806	7/11/2011	1	179.57	ADM/PAINT AND SUPPLIES FOR ADMIN OFFICE
INNOVATIVE CONCEPTS	52780	7/5/2011	1	839.30	FD/MONTHLY BROADBAND SERVICES 07/11
INNOVATIVE CONCEPTS	52780	7/5/2011	2	839.30	F&R/MONTHLY BROADBAND SERVICES 07/11
INNOVATIVE CONCEPTS	52780	7/5/2011	3	839.30	ADM/MONTHLY BROADBAND SERVICES 07/11
INNOVATIVE CONCEPTS	52780	7/5/2011	4	839.30	WD/MONTHLY BROADBAND SERVICES 07/11
INNOVATIVE CONCEPTS	52780	7/5/2011	5	839.30	WW/MONTHLY BROADBAND SERVICES 07/11
INNOVATIVE CONCEPTS	52780	7/5/2011	6	25.00	WW/MONTHLY WEB HOSTING fire.cambriacsd.org 07/11
INNOVATIVE CONCEPTS	52832	7/15/2011	1	675.00	RC/WAITLIST MODIFICATIONS IN CIS
				<u>4,896.50</u>	
J B DEWAR	52795	7/7/2011	1	1,243.95	FD/DIESEL FUEL & GASOLINE CHARGES
J B DEWAR	52851	7/20/2011	1	1,418.45	WD/DIESEL FUEL & GASOLINE CHARGES
J B DEWAR	52851	7/20/2011	1	1,356.71	FD/DIESEL FUEL
				<u>4,019.11</u>	
KUYKENDALL, MICHAEL	52844	7/18/2011	1	45.00	WW/MONTHLY CELLULAR PHONE SERVICE REIMB 07/11

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
LIEBERT CASSIDY WHITMORE	52799	7/7/2011	1	1,140.00	ADM/PROFESSIONAL LEGAL SERVICES MAY 2011
LIEBERT CASSIDY WHITMORE	52799	7/7/2011	1	1,220.00	FD/PROFESSIONAL LEGAL SERVICES MAY 2011
				<u>2,360.00</u>	
MARKHAM, STUART/MATILDE	52838	7/15/2011	1	10.00	WD/CUSTOMER REFUND
MARYLEE BOALES GRANTS CONSULT	52827	7/15/2011	1	4,500.00	PR/PROP 84 PARK PROGRAM ROUND TWO APPLICATION
MATHESON TRI-GAS, INC	52796	7/7/2011	1	50.30	WW/ACETYLENE CYL RENTAL JUNE 2011
MATHESON TRI-GAS, INC	52833	7/15/2011	1	20.78	WW/OYGEN CYL RENTAL JULY 2011
				<u>71.08</u>	
MATTESON, RICH	52839	7/15/2011	1	80.00	WD/CUSTOMER REFUND
MENDOZA, CARLOS	52845	7/18/2011	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB 07/11
MENDOZA, CARLOS	52845	7/18/2011	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 07/11
				<u>45.00</u>	
MILLER, MARK	52846	7/18/2011	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB 07/11
MINER'S ACE HARDWARE	52852	7/20/2011	1	286.64	F&R/PAINTING SUPPLIES & LADDER
MISSION LINEN SUPPLY	52797	7/7/2011	1	63.52	F&R/LINEN SERVICE & UNIFORM CLEANING JUNE 2011
MISSION LINEN SUPPLY	52797	7/7/2011	2	234.08	WD/LINEN SERVICE & UNIFORM CLEANING JUNE 2011
				<u>297.60</u>	
MUNICIPAL CODE CORP	52859	7/20/2011	1	360.01	ADM/COPIES OF SUPPLEMENT NO 6 CODE OF ORDINANCES
NOBLE SAW, INC.	52808	7/13/2011	1	35.83	F&R/SPOOL TRIMMER LINE
PACIFIC GAS & ELECTRIC	52800	7/7/2011	1	4.29	F&R/ELECTRIC SERVICE 6/1 - 6/29/11
PACIFIC GAS & ELECTRIC	52800	7/7/2011	1	12.87	ADM/ELECTRIC SERVICE 6/1 - 6/29/11
PACIFIC GAS & ELECTRIC	52800	7/7/2011	1	8.58	WD/ELECTRIC SERVICE 6/1 - 6/29/11
PACIFIC GAS & ELECTRIC	52800	7/7/2011	1	8,744.69	WD/ELECTRIC SERVICE 6/1 - 6/30/11
PACIFIC GAS & ELECTRIC	52819	7/13/2011	1	1,868.41	WD/ELECTRIC SERVICE 6/2 - 6/30/11
PACIFIC GAS & ELECTRIC	52867	7/26/2011	1	14,527.87	WW/ELECTRIC SERVICE 6/1 - 6/30/11
				<u>25,166.71</u>	
PERS RETIREMENT SYSTEM	52826	7/14/2011	1	82.35	ADM/ADD'L PERS RETIREMENT DUE FOR 7/8/11 P/R
PRICE, CHARLENE	52840	7/15/2011	1	80.00	WD/CUSTOMER REFUND
PROCARE JANITORIAL SUPPLY	52834	7/15/2011	1	90.01	ADM/PAPER PRODUCTS FOR ADMIN OFFICE
PROCARE JANITORIAL SUPPLY	52853	7/20/2011	1	373.77	F&R/PAPER PRODUCTS & OPERATING SPPLS FOR VETS HALL
				<u>463.78</u>	
QUILL CORP	52804	7/7/2011	1	17.51	WW/OFFICE SUPPLIES
QUILL CORP	52804	7/7/2011	1	140.28	ADM/OFFICE SUPPLIES
QUILL CORP	52804	7/7/2011	1	106.91	WW/OFFICE SUPPLIES
QUILL CORP	52804	7/7/2011	1	16.51	ADM/OFFICE SUPPLIES
QUILL CORP	52804	7/7/2011	1	11.68	ADM/OFFICE SUPPLIES
QUILL CORP	52804	7/7/2011	1	276.77	ADM/OFFICE SUPPLIES
QUILL CORP	52804	7/7/2011	1	17.52	ADM/OFFICE SUPPLIES
QUILL CORP	52835	7/15/2011	1	243.21	FD/OFFICE SUPPLIES
QUILL CORP	52835	7/15/2011	1	139.29	ADM/OFFICE SUPPLIES
QUILL CORP	52854	7/20/2011	1	77.01	FD/OFFICE SUPPLIES
QUILL CORP	52865	7/21/2011	1	156.79	ADM/OFFICE SUPPLIES
QUILL CORP	52877	7/28/2011	1	105.09	FD/OFFICE SUPPLIES
				<u>1,308.57</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
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<u>VENDOR NAME</u>	<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>LINE NO.</u>	<u>LINE AMOUNT</u>	<u>LINE DESCRIPTION</u>
RBF CONSULTING	52820	7/13/2011	1	7,413.50	WD/PROF SERVICES STUART ST WATER UPGRADE MAY 2011
ROCKWELL CONSTR. SERVICES	52821	7/13/2011	1	9,000.00	WD/SCADA CONST PROP PHASE 1 INSTALLATION BDGT 6/11
SDRMA	52878	7/28/2011	1	123.75	ADM/PROPERTY & LIABILITY PROGRAM RENEWAL 2011/2012
SELECT BUSINESS SYSTEMS	52798	7/7/2011	1	144.05	FD/SHARP X3500 MONTHLY SVC AGRMENT 5/25 - 6/25/11
SLO CO FIRE DEPT / C.D.F.	52860	7/20/2011	1	16,326.00	FD/FIRE CHIEF COVERAGE CONTRACT SERVICES MAY 2011
SLO COUNTY NEWSPAPERS	52790	7/7/2011	1	115.60	ADM/PUBLIC NOTICE PROPOSED FINAL BUDGET FY 11 - 12
SLO COUNTY NEWSPAPERS	52790	7/7/2011	1	280.60	ADM/PUBLIC HEARING NOTICE DSP SRVS CHRNG ASSESSMENT
SLO COUNTY NEWSPAPERS	52790	7/7/2011	1	188.20	FD/REQUEST FOR PROPOSALS 2011 FIRE HAZ FUEL REDUCT
SLO COUNTY NEWSPAPERS	52790	7/7/2011	1	190.40	FD/PUBLIC HEARING NOTICE FIRE SPRSN BNFT ASSMNTS
				<u>774.80</u>	
SLO COUNTY PUBLIC WORKS	52855	7/20/2011	1	558.00	WD/ANNUAL UTILITY BLANKET ENCROACH. PERMIT '11-'12
SLO COUNTY PUBLIC WORKS	52855	7/20/2011	2	558.00	WW/ANNUAL UTILITY BLANKET ENCROACH. PERMIT '11-'12
				<u>1,116.00</u>	
STATE OF CALIFORNIA	52809	7/13/2011	1	162.00	ADM/LIVE SCAN PROCESS FEE
THE CAMBRIAN	52783	7/7/2011	1	39.00	ADM/ANNUAL SUB FOR "THE CAMBRIAN" THRU 7/17/12
THE DOCUTEAM	52817	7/13/2011	1	321.19	ADM/DOCUMENT STORAGE JUNE 2011
THE GAS COMPANY	52818	7/13/2011	1	97.94	F&R/GAS SERVICE 1000 MAIN 5/31 - 6/28/11
THE GAS COMPANY	52818	7/13/2011	1	5.39	ADM/GAS SERVICE 1316 TAMSEN STE 201 5/31 - 6/28/11
THE GAS COMPANY	52818	7/13/2011	1	162.06	FD/GAS SERVICE 2850 BURTON 5/31 - 6/29/11
THE GAS COMPANY	52818	7/13/2011	1	2.16	ADM/GAS SERVICE 1316 TAMSEN STE 203 5/31-6/28/11
THE GAS COMPANY	52818	7/13/2011	1	3.23	FD/GAS SERVICE 5490 HEATH 6/1 - 6/30/11
THE GAS COMPANY	52818	7/13/2011	1	31.56	WW/GAS SERVICE 5500 HEATH LN APT B 6/1 - 6/30/11
THE GAS COMPANY	52818	7/13/2011	1	33.71	WW/GAS SERVICE 5500 HEATH LN 6/1 - 6/30/11
THE GAS COMPANY	52818	7/13/2011	1	81.49	F&R/GAS SERVICE 3195 BURTON 5/31 - 6/29/11
				<u>417.54</u>	
ULINE	52822	7/13/2011	1	49.91	ADM/BAGS FOR D NOTICES
UNITED STAFFING ASSOC	52791	7/7/2011	1	911.47	ADM/TEMP STAFFING 6/13 - 6/17/11
UNITED STAFFING ASSOC	52791	7/7/2011	1	554.58	ADM/TEMP STAFFING 6/20 - 6/23/11
UNITED STAFFING ASSOC	52810	7/13/2011	1	911.46	ADM/TEMP STAFFING 6/27 - 7/1/11
UNITED STAFFING ASSOC	52866	7/21/2011	1	657.28	ADM/TEMP STAFFING 7/4 - 7/7/11
				<u>3,034.79</u>	
USA BLUE BOOK	52811	7/13/2011	1	249.32	WD/BLUE AND WHITE MARKING PAINT
USA BLUE BOOK	52811	7/13/2011	1	442.76	WD/CHLORINE POCKET COLORIMETER II
USA BLUE BOOK	52811	7/13/2011	1	589.85	WD/FREE CHLORINE REAGENT SET
USA BLUE BOOK	52811	7/13/2011	1	63.33	WW/NON-POTABLE WATER SIGN & HOSE NOZZLE
USA BLUE BOOK	52811	7/13/2011	1	221.36	WW/BUFFERS YELLOW RED BLUE & ADV GRAM STAIN KIT
USA BLUE BOOK	52836	7/15/2011	1	925.63	WW/CAP MEMBRANE KIT & DO METER WITH CABLE
				<u>2,492.25</u>	
VAN SCOYOC ASSOC., INC.	52781	7/5/2011	1	6,225.00	ADM/PROF FED'L ADVOCACY FOR DESAL WASH D.C. 07/11
VERIZON WIRELESS	52874	7/28/2011	1	96.23	FD/CELL PHONE SERVICE 6/8 - 7/7/11
VERIZON WIRELESS	52874	7/28/2011	1	27.92	F&R/CELL PHONE SERVICE 6/8 - 7/7/11
VERIZON WIRELESS	52874	7/28/2011	2	27.91	WD/CELL PHONE SERVICE 6/8 - 7/7/11
VERIZON WIRELESS	52874	7/28/2011	3	27.91	WW/CELL PHONE SERVICE 6/8 - 7/7/11
				<u>179.97</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
WALLACE GROUP	52837	7/15/2011	1	712.50	WD/GIS SERVICE & ASSESSMENT ENGINEERING JUNE '11
WALLACE GROUP	52837	7/15/2011	2	712.50	WW/GIS SERVICE & ASSESSMENT ENGINEERING JUNE '11
WALLACE GROUP	52837	7/15/2011	3	712.50	FD/GIS SERVICE & ASSESSMENT ENGINEERING JUNE '11
WALLACE GROUP	52837	7/15/2011	1	2,114.86	FD/FIRE HAZARD FUEL REDUCTION PROGRAM JUNE '11
				<u>4,252.36</u>	
WINSOR CONSTRUCTION, INC.	52823	7/13/2011	1	86.25	WD/CLASS II BASE
Accounts Payable Vendor Subtotal				<u>157,919.94</u>	
AFLAC (AMER FAM LIFE INS)	2287	7/8/2011	1	527.80	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2287	7/8/2011	1	198.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2309	7/22/2011	1	527.80	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2309	7/22/2011	1	198.43	VOLUNTARY INS-PRETAX
				<u>1,452.46</u>	
CAMBRIA COMMUNITY SERVICES DIS	2288	7/8/2011	1	1,150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2288	7/8/2011	2	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2288	7/8/2011	3	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2288	7/8/2011	4	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2288	7/8/2011	5	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2310	7/22/2011	1	1,150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2310	7/22/2011	2	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2310	7/22/2011	3	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2310	7/22/2011	4	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2310	7/22/2011	5	200.00	MEDICAL REIMBURSEMNT
				<u>3,600.00</u>	
CAMBRIA FIREFIGHTERS ASSN	2313	7/22/2011	1	199.12	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	2290	7/8/2011	1	3,804.36	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2290	7/8/2011	1	1,076.62	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2312	7/22/2011	1	4,185.89	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2312	7/22/2011	1	1,119.55	STATE INCOME TAX
				<u>10,186.42</u>	
H.O.B.-DIRECT DEPOSIT	2291	7/8/2011	1	2,899.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2291	7/8/2011	1	44,580.92	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2314	7/22/2011	1	2,899.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2314	7/22/2011	1	53,208.45	Direct Deposit Flat
				<u>103,587.37</u>	
H.O.B./FEDERAL TAXES	2292	7/8/2011	1	11,768.51	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2292	7/8/2011	1	9,424.43	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2292	7/8/2011	1	2,627.94	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2315	7/22/2011	1	12,583.48	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2315	7/22/2011	1	9,702.79	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2315	7/22/2011	1	2,705.64	FEDERAL INCOME TAX
				<u>48,812.79</u>	
ICMA-VNTGPT TRSFR AGT 457	2293	7/8/2011	1	2,538.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2293	7/8/2011	1	800.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2316	7/22/2011	1	2,538.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2316	7/22/2011	1	800.00	457 DEF COMP-INDIV
				<u>6,676.92</u>	

CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
PERS RETIREMENT SYSTEM	2294	7/8/2011	1	(0.05)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2294	7/8/2011	2	25,702.96	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2317	7/22/2011	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2317	7/22/2011	2	25,992.94	PERS PAYROLL REMITTANCE
				<u>51,695.84</u>	
SEIU LOCAL 620	2318	7/22/2011	1	212.81	SEIU UNION DUES
SEIU, LOCAL 620	2295	7/8/2011	1	200.63	SEIU UNION DUES
				<u>413.44</u>	
SLO CREDIT UNION	2289	7/8/2011	1	300.00	CREDIT UNION
SLO CREDIT UNION	2311	7/22/2011	1	300.00	CREDIT UNION
				<u>600.00</u>	
THE VARIABLE ANNUITY LIFE	2296	7/8/2011	1	75.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2319	7/22/2011	1	75.00	DEFERRED COMP -VALIC
				<u>150.00</u>	
<i>Payroll Payable Vendor Subtotal</i>				<u>227,374.36</u>	
TOTAL DISBURSEMENTS TO VENDORS FOR JUNE 30, 2011				<u><u>385,294.30</u></u>	



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, JULY 28, 2011, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President Clift called the regular meeting to order at 12:37 PM.
1B. PLEDGE OF ALLEGIANCE	President Clift led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	President Clift Present Vice President MacKinnon Present Director Bahringer Present Director De Micco Present Director Thompson Present Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, District Clerk Kathy Choate
1D. REPORT FROM CLOSED SESSION	Assistant District Counsel Hirsch reported no report .
2. SPECIAL REPORTS	
A. Sheriff's Department Report	Deputy Steeb reported 287 calls for service, of that 68 were EMS calls.
3. ACKNOWLEDGEMENTS/PRESENTATIONS	Greg Burns, VanScoyoc Associates presented federal advocacy status of proposed investigations of supplemental water, American Recovery Reinvestment Act (ARRA) funding, and authorized Federal funding credits for Cambria, and his role in supporting relationships in leadership roles at the Federal level. Public Comment: <u>Mary Webb</u> , Cambria. Pursuing water alternatives and federal funding of alternatives has never appeared in Van Scoyoc reports. Fifty percent of community opposes desalination.
4. PUBLIC COMMENT	<u>Amanda Rice</u> , Cambria. 3,542 days since moratorium declared. Commented if connections had continued demand would be 878 AF/year. Supports water demand study and compare to current usage. Supports in stream capacity study. Interested in status of public record retention policy. <u>Harry Farmer</u> , Cambria. Opposes desal costs and supports more cost effective, environmentally friendly reservoirs, cisterns, and green water. <u>Mary Webb</u> , Cambria. Thanked Jerry Gruber, and Admin staff for assistance with recent billing record request.
5. AGENDA REVIEW	Stands as published, Item 7A and E will be pulled for discussion.

<p>6. MANAGER'S AND BOARD REPORTS</p>	
<p>A. GENERAL MANAGER'S REPORT</p>	<p>General Manager Gruber presented Manager's report, highlighting all department projects. Department Managers/Supervisors were available to answer questions. Board discussion followed.</p>
<p>B. DESALINATION AND WATER STORAGE FACILITIES REPORT</p>	<p>General Manager Gruber requested Bob Gresens, District Engineer present the report. Board discussion followed. Public Comment: <u>Mary Webb</u>, Vice President, Greenspace Cambria Land Trust, established new water policy end of June and read the document. Supports in stream flow study. <u>Peter Chaldecott</u>, Cambria. Referenced San Simeon Creek well levels and lowest level in early 1990s. Drought situations are real and encouraged Board to remain focused and continue to solve water issue. <u>Elizabeth Bettenhausen</u>, Cambria. Supports the phrase "pump and bill." Requested update of percentage of engineer's time on desal, May 2011 ACE quarterly report, and regular reporting on costs of desal.</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	<p><u>Director Thompson, PROS liaison</u> announced Aug 2 PROS meeting and FFRP Kitchen Tour tickets on sale. <u>Director Thompson</u> reported the <u>Ad Hoc Facilities Committee</u> met to review private use of Vets Hall policy and at a future time will coordinate with Ad Hoc Fee Schedule Committee to review fees with public participation. Director Bahringer requested an agenda item be scheduled next month to provide for private use of Vets Hall. <u>Director Bahringer</u> attended NCAC meeting. <u>President Clift</u> reported on <u>July 18 CCSD/SLO Land Conservancy workshop</u> to discuss proposed transfer of lots to CCSD and next month's agenda will include an item to form a citizens committee to determine issues involved, what are potential costs, and what is the community's feeling on funding those costs? <u>Director MacKinnon, Salaries and Benefits Committee</u> reported the committee has had several committee meetings and are reviewing a variety of options.</p>

<p>7. CONSENT AGENDA</p>	
<p>A. Approve expenditures for month of June 2011</p> <p>B. Approve minutes of Board of Directors Regular Meeting June 23, 2011</p> <p>C. Schedule public hearing to consider approval of the Appropriation Limit for Fiscal Year 2011/2012</p> <p>D. Approve 12-month extension of Intent to Serve Letter for Senior Care Facility, Michael Clark, applicant, APN 024-191-052, Ardath Drive and Green Street property</p> <p>E. Approve a one-year extension of Agreement for Alternative Point of Water Diversion (Well SR 4) at Coast Union High School between the CCSD and Coast Union School District</p> <p>F. Adopt Resolution 37-2011 authorizing applicant's agent designation for Office of Emergency Services</p> <p>G. Adopt Resolution 38-2011 ratifying the hiring of Wastewater Operator</p>	<p>Director Bahringer commented on Item 7A Director De Micco commented on Item 7E General Manager Gruber read consent agenda items A – G. Public Comment: <u>Jerry McKinnon</u>, Cambria. Commented on pride of ownership of Cambria's facilities and resources and importance of maintenance. Director Thompson moved to approve consent agenda. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, Noes – 0, Absent - 0</p>
<p>8. HEARINGS AND APPEALS</p>	<p>None</p>
<p>A. Public hearing to adopt Resolution 35-2011 ordering abatement of public nuisance for Fire Hazard Fuel Reduction Program</p>	<p>General Manager presented staff report. President Clift opened public hearing. No public comment. President Clift closed the public hearing. Director MacKinnon moved to adopt Resolution 35-2011 authorizing the Fire Chief to abate the nuisance by having the weeds and debris removed from the parcels on the property listed in Exhibit "A." Director Bahringer seconded. Motion carried unanimously. Ayes – 5, Noes – 0, Absent - 0</p>
<p>B. Public Hearing to take public testimony on the Mitigated Negative Declaration for the proposed Geotechnical/Geophysical Research Investigation Study at Santa Rosa Creek Beach and Shamel Park Beach</p>	<p>President Clift introduced the item. General Manager Jerry Gruber requested District Engineer Bob Gresens present the staff report. He highlighted the report, followed by a Power Point, and read a statement from Army Corps of Engineers. President Clift opened the public hearing. <u>Elizabeth Bettenhausen</u>, Cambria. Commented on High and Low Tide Book referencing grunion runs and environmental analysis. Conclusions reached in IS/MND fall short of CEQA requirements for factual data supporting conclusions. No scientific merit. <u>Jim Webb</u>, Cambria. When public considers CEQA approves underlying activity that could result from</p>

approval. While Geotech presented as data gathering activity and not consider other ramifications, submits public is entitled to consider full ramifications of this project, which includes the establishment of an outfall and intake subterranean well and a potential desalination plant. Quoted a sentence from California Coastal Commission comment letter. Consider different site or reevaluate proposal. Both Santa Rosa and San Simeon Creeks are designated as critical habitat areas by National Marine Fisheries Service. Amanda Rice, Cambria. Short-sighted if test goes well, desal plant would be considered and to omit from analysis does not provide public and Board with all the information needed to make a good decision.

Mary Webb, Cambria. Basic consumption numbers have changed since WMP was written. In 1975 Cambria population about 2,000 and used 500 AF/year. In 2010 used 672 AF/year with population of 6,032. CCSD has plugged leaks (had 30-40% leaks back then) and Cambrians are conserving. Population has increased and there is no crisis. Expectations of water use in those plans from 1989 were usage would be 1,100 AF/year right now. The 2005 UWMP claimed we would be at 1200 AF by 2011. All the assumptions in those plans when 50% quality of life put in and all those calculations 2.21 people/household, Cambria has never had 2.21 people in a household. The vacancy rate has been 25 – 32% for the past twenty years. We have had about 1.66 people/household for twenty years. Not mandatory to do desal, smaller projects could work. WMP was written with 602 AF in mind. Since then, testimony has come forward we only need 300 AF or less. The Board now says desal would be run as needed and pumps are not designed to be turned off and on. Desal would be most expensive water for community. All projects in Water Master Plan will be challenged from this point on because they are based on water supply solution of desalination.

Ron Crummitt, Cambria. Commented on steelhead, remembers in 1980s there were no steelhead in creek due to five years of drought and we can never forget this is one of the reasons we are working for a permanent water supply. Encouraged Board to continue with the project. Several test drillings have been done on Shamel Park and no negative reactions or results.

	<p>Everything is the same as it was before and feels confident in the Army Corps with the paleo channel drilling.</p> <p><u>Ian McLauchlan</u>, Cambria. If excessive free rain had been saved in an area such as Whale Rock reservoir it would cover the dry periods in next few years that might come up. That water is free. We don't need extensive infrastructure to use the water and prudent use of water given through rainfall stored for future use should be required as a much better way to support the community of Cambria.</p> <p>Board clarification to comments, questions to staff and counsel, and discussion followed. The information provided by the public today will be forwarded to Army Corps of Engineers.</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Cast ballot for LAFCO alternate Special District member</p>	<p>President Clift presented the staff report. Director Thompson moved to cast ballot voting for Marshall Ochylski for alternate LAFCO special district member. Director MacKinnon second. Motion carried unanimously. Ayes – 5, Noes – 0, Absent - 0</p>
<p>10. ADJOURN</p>	<p>President Clift adjourned the meeting at 3:30 p.m.</p>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: August 25, 2011 Subject: Hold a Public Hearing and Determine if a Majority Protest Exists and Consider Adoption of Resolution 47-2011 Approving Mission Country Disposal Proposed Rate Increase

RECOMMENDATIONS:

1. Receive oral report and presentation by Mission Country Disposal;
2. Open public hearing to consider all public comment in support and in opposition of the proposed rate increase;
3. Report results of Proposition 218 written protests;
4. Close public hearing;
5. Discussion; and
6. If a majority protest does not exist, adopt Resolution 47-2011 approving Mission Country Disposal's 4.32% rate increase, effective September 1, 2011.

FISCAL IMPACT:

DISCUSSION:

On June 23, 2011 the CCSD Board of Directors approved Mission Country Disposal Notice of Public Hearing regarding proposed Solid Waste rate increase of 4.32%. On July 2, 2011 Mission Country Disposal mailed to all properties and customers receiving solid waste services within the District the notice of public hearing consistent with the requirements of Proposition 218.

Attached is the notice of public hearing, Resolution 47-2011, Mission Country Disposal's 2011 Interim Year Rate Adjustment Application requesting a rate adjustment in the amount of 4.32%, effective September 1, 2011, and financial statements for the years ended December 31, 2009 and 2008.

Justification for the rate adjustment is to continue to provide safe, environmentally sound and reliable solid waste removal, transportation and disposal services to the citizens of the CCSD. The increases are due to increasing operational costs. Several factors have contributed to the increased costs, including, the rising costs associated with the operation of a garbage company, increase costs associated with operation and fuel for vehicles, ongoing maintenance, increased labor costs, increased landfill rates, increased green waste fees, and increased costs associated with meeting more stringent State and Federal regulations. The last rate adjustment was in July 2008 in the amount of 2.94%.

This public hearing is being conducted in accordance with the requirements of Proposition 218. In order to protest the proposed increase written protests against the proposed rate increase must be filed with the District Clerk before the close of the public hearing. It should be noted that for purposes of determining protests, State law provides for one written protest per parcel.

While adopted for the CCSD's 2009 water and wastewater increases, Resolution 14-2009 contains guidelines for submission and tabulation of protests, and provides clarification regarding what constitutes a parcel given Cambria's history of subdivision and development, and customers with more than one APN number, or more than one lot. To the extent it becomes necessary in order to determine whether a majority protest exist, staff recommends utilizing those adopted guidelines.

Attachments: Notice of Public Hearing
Resolution 47-2011
2011 Interim Year Rate Adjustment Application
December 31, 2009 and 2008 Financial Statements

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER___ DE MICCO ___ THOMPSON___

RESOLUTION NO. 47-2011
AUGUST 25, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING MISSION COUNTRY DISPOSAL
REFUSE/RECYCLING 4.32% RATE ADJUSTMENT

WHEREAS, Mission Country Disposal has requested that the Board of Directors approve an adjustment to their Solid Waste rates; and

WHEREAS, notices of the proposed increase were sent in accordance with the requirements of Proposition 218 and a public hearing was held by the Board of Directors on August 25, 2011; and

WHEREAS, at the conclusion of the public hearing it was determined that a majority protest to the proposed rate increase does not exist;

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. To approve the Mission Country Disposal Refuse/Recycling 4.32% Rate Adjustment, effective September 1, 2011, for single-family residential, multi-unit residential, and non-residential (commercial/industrial) customers in Cambria, as further set forth in Exhibit A.

PASSED AND ADOPTED THIS 25th day of August 2011.

Muril N. Clift, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

**Exhibit "A" to Resolution 47-2011
PROPOSED RATE INCREASE AMOUNTS**

The following charts provide a summary of the current solid waste rates and proposed rate increases:

MISSION COUNTRY DISPOSAL RATE INCREASE EFFECTIVE September 1, 2011 CAMBRIA COMMUNITY SERVICES DISTRICT				
Service Description	Pickups Per Week	Current Monthly Rate Effective 11-1-2008	Proposed Rate Adjustment %	Proposed Monthly Rate Effective 9-1-2011
RESIDENTIAL:				
32 Gallon Waste Wheeler	1	\$16.60	4.32%	\$17.32
64 Gallon Waste Wheeler	1	\$33.20	4.32%	\$34.63
96 Gallon Waste Wheeler	1	\$49.80	4.32%	\$51.95
Service away from the curb	1	\$7.52	4.32%	\$7.84
Garbage extras (per bag)	1	\$8.30	4.32%	\$8.66
Recycling extras(per bag)	1	\$4.15	4.32%	\$4.33
Switch waste wheelers twice/year		\$22.22	4.32%	\$23.18
Sunday service		\$55.49	4.32%	\$57.89
White good, couch, hide-a-bed	each	\$43.91	4.32%	\$45.81
Mattress, box spring, small chair, tv	each	\$12.54	4.32%	\$13.08
Per month late fee or 18%	1	\$5.17	4.32%	\$5.39
COMMERCIAL DUMPSTERS - ALL AREAS:				
1 yd dumpster	1	\$55.77	4.32%	\$58.18
1 yd dumpster	2	\$83.25	4.32%	\$86.85
1 yd dumpster	3	\$113.16	4.32%	\$118.05
1 yd dumpster	4	\$142.02	4.32%	\$148.16
1 yd dumpster	5	\$170.71	4.32%	\$178.08
1.5 yd dumpster	1	\$70.76	4.32%	\$73.82
1.5 yd dumpster	2	\$115.70	4.32%	\$120.70
1.5 yd dumpster	3	\$145.07	4.32%	\$151.34
1.5 yd dumpster	4	\$192.74	4.32%	\$201.07
1.5 yd dumpster	5	\$240.76	4.32%	\$251.16
2 yd dumpster	1	\$80.76	4.32%	\$84.25
2 yd dumpster	2	\$140.72	4.32%	\$146.80
2 yd dumpster	3	\$198.21	4.32%	\$206.77
2 yd dumpster	4	\$255.91	4.32%	\$266.97
2 yd dumpster	5	\$309.76	4.32%	\$323.14

3 yd dumpster	1	\$103.79	4.32%	\$108.27
3 yd dumpster	2	\$194.91	4.32%	\$203.33
3 yd dumpster	3	\$285.74	4.32%	\$298.08
3 yd dumpster	4	\$381.07	4.32%	\$397.53
3 yd dumpster	5	\$488.94	4.32%	\$510.06
COMMERCIAL DUMPSTERS - ALL AREAS (Con't):				
4 yd dumpster	1	\$138.38	4.32%	\$144.36
4 yd dumpster	2	\$259.88	4.32%	\$271.11
4 yd dumpster	3	\$380.99	4.32%	\$397.45
4 yd dumpster	4	\$508.09	4.32%	\$530.04
4 yd dumpster	5	\$651.93	4.32%	\$680.09

The rates shown above include the monthly container rental fee and a semi-annual dumpster cleaning.

The rates are the same for bins and garwoods, when volume is identical. Bins and garwoods are types of containers used for recycling.

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COMMERCIAL GARBAGE CANS - ALL AREAS:

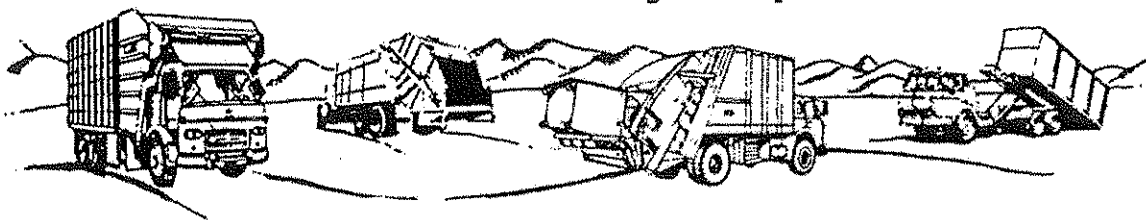
1 Can *	1	\$15.33	4.32%	\$15.99
32 gallon waste wheeler	1	\$16.60	4.32%	\$17.32
64 gallon waste wheeler	1	\$33.20	4.32%	\$34.63
64 gallon waste wheeler	2	\$53.33	4.32%	\$55.63
96 gallon waste wheeler	1	\$49.81	4.32%	\$51.96
96 gallon waste wheeler	2	\$62.26	4.32%	\$64.95
96 gallon waste wheeler	3	\$77.82	4.32%	\$81.18
Garbage extras (per bag)		\$8.30	4.32%	\$8.66
Garbage extras (per yard)		\$17.57	4.32%	\$18.33

* Maximum volume and weight per garbage can : 33 gallons / 80 pounds

COMMERCIAL - OTHER CHARGES:

Rates for all commercial customers include recycling pickup once per week free of charge for up to 4 cubic yards. **If you need more frequent service, it can be provided at a 75% discount from the garbage service rates for the specified level of service required.**

Mission Country Disposal



2945 McMillan Avenue • Suite 136 • San Luis Obispo, CA 93401
805-543-0875 • 805-995-0817 • 805-927-4995

Cambria CSD
Tammy Rudock
P O Box 65
Cambria, CA 93428

March 24, 2011

Enclosed please find the 2011 interim year rate request of 4.32%. It is made up of several components.

cola	1.01%
landfill	2.02%
greenwaste	1.29%
	<u>4.32%</u>

The cola percentage is per the US City average Nov, 2010.

The landfill increase is a \$5.00 per ton increase at Cold Canyon effective 1-1-2011. The last time the landfill requested an increase was 2002. Decreased tonnage combined with new environmental compliance rules are driving this increase. Tipping fees to contractors and 3rd parties went up \$15.00 per ton while the Mission Country tipping fee increase was \$5.00 per ton. The County Auditor has looked at this and will be moving it forward to the Board of Supervisors

The greenwaste tipping fee increase was a result of the closure of the Cold Canyon Composting facility due to neighbor's odor complaints. Cold Canyon lost the revenue from the sale of compost, (\$300,000 per year) as well as increased operational costs to handle the greenwaste as alternative daily cover (ADC). ADC counts for AB939 recycling credit but really is only a short term solution. We are working with the IWMA to get an Anaerobic Digestion enclosed system built at Cold Canyon as a long term solution.

I would be happy to meet with you or staff.


Tom Martin, General Manager

Interim Year Rate Adjustment Application

Requested Increase

1. Rate Increase Requested

4.32%

Rate Schedule

Rate Schedule	Current Rate	Increased Rate	Adjustment (a)	New Rate
Single Family Residential				
2. Economy Service	\$16.60	\$17.32		\$17.32
3. Standard Service	\$33.20	\$34.63	\$0.01	\$34.64
4. Premium Service	\$49.80	\$51.95	\$0.01	\$51.96

5. **Multiunit Residential and Non-residential**

Rate increases of 4.32%
 will be applied to all rates in each structure
 with each rate rounded up to the nearest \$0.01

Certification

To the best of my knowledge, the data and information in this application is complete, accurate, and consistent with the instructions provided by Cambria Community Services District.

Name: TOM MARTIN

Title: General Manager

Signature:

Date: 02/22/11

Interim Year Rate Adjustment Application

Financial Information

Section I-Base Year Costs

Base Year Controllable Costs			
6.		Total Allowable Costs	\$2,589,800
7.	Plus	Allowable Operating Profit	\$194,931
8.	Plus	Lease Payments to Affiliated Companies	\$0
9.	Equals	Total Controllable costs	\$2,784,731 86.0%
Base Year Pass Through Costs			
10.		Tipping Fees	\$452,107
11.	Plus	AB 939 and Regulatory Fees	\$0
12.	Equals	Total Pass Through Costs	\$452,107 14.0%
13.		Base Year Revenue Requirements (less Franchise Fee)	\$3,236,838 100%

Section II-Changes in Costs

Change in Controllable Cost			
14.		Historical Percentage Change in Consumer Price Index	1.1%
Change in Pass Through Cost			
15.		Projected Base Year 2010 Tipping Fees	\$452,107
16.	Plus	Projected Base Year 2010 AB939 Fees	\$0
17.	Equals	Total Base Year Pass Through Costs	\$452,107
18.		Projected Interim Year 2011 Tipping Fees	\$552,851
19.		Projected Interim Year 2011 AB939 Fees	\$0
20.	Equals	Total Projected Interim Year Pass Through costs	\$552,851
21.		Projected Percentage Change in Pass Through Costs	22.28%

Section III-Calculation of Percent Change in Rates

Weighted Change in Controllable Costs			
22.		Controllable Costs as a Percent of Base Year Revenue Requirements	86.0%
23.	Multiplied	Percent change in CPI	1.1%
24.	Equals	Weighted Percent Change in Controllable Costs	0.95%
Weighted Change in Pass Through Costs			
25.		Pass Through Costs as a Percent of Base Yr Revenue Requirements	14.0%
26.	Multiplied	Percent Change in Pass Through Costs	22.28%
27.	Equals	Weighted Percent Change in Pass Through Costs	3.11%
Total Change			
28.		Total Percent Change in Cost (Line 24+ Line 27+ Line 28)	4.06%
29.	Divided	Adjustment for Franchise Fee (1-6.0 percent)	94.0%
30.	Equals	Percent change in Existing Rates	4.32%

All together with ADC

Interim Year Rate Adjustment Application

Financial Information

Section I-Base Year Costs

Base Year Controllable Costs

6.	Total Allowable Costs	\$2,589,800	
7.	<i>Plus</i> Allowable Operating Profit	\$194,931	
8.	<i>Plus</i> Lease Payments to Affiliated Companies	\$0	
9.	<i>Equals</i> Total Controllable costs	\$2,784,731	86.0%

Base Year Pass Through Costs

10.	Tipping Fees	\$452,107	
11.	<i>Plus</i> AB 939 and Regulatory Fees	\$0	
12.	<i>Equals</i> Total Pass Through Costs	\$452,107	14.0%

13.	Base Year Revenue Requirements (less Franchise Fee)	\$3,236,838	100%
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Section II-Changes in Costs

Change in Controllable Cost

14.	Historical Percentage Change in Consumer Price Index	1.1%
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Change in Pass Through Cost

15.	Projected Base Year 2010 Tipping Fees	\$452,107
16.	<i>Plus</i> Projected Base Year 2010 AB939 Fees	\$0
17.	<i>Equals</i> Total Base Year Pass Through Costs	\$452,107

18.	Projected Interim Year 2011 Tipping Fees	\$452,107
19.	Projected Interim Year 2011 AB939 Fees	\$0
20.	<i>Equals</i> Total Projected Interim Year Pass Through costs	\$452,107

21.	Projected Percentage Change in Pass Through Costs	0.00%
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Section III-Calculation of Percent Change in Rates

Weighted Change in Controllable Costs

22.	Controllable Costs as a Percent of Base Year Revenue Requirements	86.0%
23.	<i>Multiplied</i> Percent change in CPI	1.1%
24.	<i>Equals</i> Weighted Percent Change in Controllable Costs	0.95%

Weighted Change in Pass Through Costs

25.	Pass Through Costs as a Percent of Base Yr Revenue Requirements	14.0%
26.	<i>Multiplied</i> Percent Change in Pass Through Costs	0.00%
27.	<i>Equals</i> Weighted Percent Change in Pass Through Costs	0.00%

Total Change

28.	Total Percent Change in Cost (Line 24+ Line 27+ Line 28)	0.95%
29.	<i>Divided</i> Adjustment for Franchise Fee (1-6.0 percent)	94.0%
30.	<i>Equals</i> Percent change in Existing Rates	1.01%

Cola only

Interim Year Rate Adjustment Application

Financial Information

Section I: Base Year Costs

Base Year Controllable Costs

6.	Total Allowable Costs	\$2,589,800	
7.	Plus Allowable Operating Profit	\$194,931	
8.	Plus Lease Payments to Affiliated Companies	\$0	
9.	Equals Total Controllable costs	\$2,784,731	86.0%

Base Year Pass Through Costs

10.	Tipping Fees	\$452,107	
11.	Plus AB 939 and Regulatory Fees	\$0	
12.	Equals Total Pass Through Costs	\$452,107	14.0%

13.	Base Year Revenue Requirements (less Franchise Fee)	\$3,236,838	100%
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Section II: Changes in Costs

Change in Controllable Cost

14.	Historical Percentage Change in Consumer Price Index	0.0%
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Change in Pass Through Cost

15.	Projected Base Year 2010 Tipping Fees	\$452,107
16.	Plus Projected Base Year 2010 AB939 Fees	\$0
17.	Equals Total Base Year Pass Through Costs	\$452,107

18.	Projected Interim Year 2011 Tipping Fees	\$513,603	61496
19.	Projected Interim Year 2011 AB939 Fees	\$0	
20.	Equals Total Projected Interim Year Pass Through costs	\$513,603	

21.	Projected Percentage Change in Pass Through Costs	13.60%
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Section III: Calculation of Percent Change in Rates

Weighted Change in Controllable Costs

22.	Controllable Costs as a Percent of Base Year Revenue Requirements	86.0%
23.	Multiplied Percent change in CPI	0.0%
24.	Equals Weighted Percent Change in Controllable Costs	0.00%

Weighted Change in Pass Through Costs

25.	Pass Through Costs as a Percent of Base Yr Revenue Requirements	14.0%
26.	Multiplied Percent Change in Pass Through Costs	13.60%
27.	Equals Weighted Percent Change in Pass Through Costs	1.90%

Total Change

28.	Total Percent Change in Cost (Line 24+ Line 27+ Line 28)	1.90%
29.	Divided Adjustment for Franchise Fee (1-6.0 percent)	94.0%
30.	Equals Percent change in Existing Rates	2.02%

Landfill Only

Interim Year Rate Adjustment Application

Financial Information

Section I-Base Year Costs

Base Year Controllable Costs			
6.	Total Allowable Costs	\$2,589,800	
7.	Plus Allowable Operating Profit	\$194,931	
8.	Plus Lease Payments to Affiliated Companies	\$0	
9.	Equals Total Controllable costs	\$2,784,731	86.0%
Base Year Pass Through Costs			
10.	Tipping Fees	\$452,107	
11.	Plus AB 939 and Regulatory Fees	\$0	
12.	Equals Total Pass Through Costs	\$452,107	14.0%
13.	Base Year Revenue Requirements (less Franchise Fee)	\$3,236,838	100%

Section II-Changes in Costs

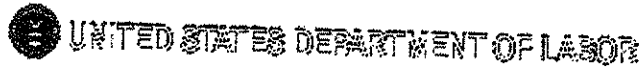
Change in Controllable Cost			
14.	Historical Percentage Change in Consumer Price Index		0.0%
Change in Pass Through Cost			
15.	Projected Base Year 2010 Tipping Fees	\$452,107	
16.	Plus Projected Base Year 2010 AB939 Fees	\$0	
17.	Equals Total Base Year Pass Through Costs	\$452,107	
18.	Projected Interim Year 2011 Tipping Fees	\$491,355	39248
19.	Projected Interim Year 2011 AB939 Fees	\$0	
20.	Equals Total Projected Interim Year Pass Through costs	\$491,355	
21.	Projected Percentage Change in Pass Through Costs		8.68%

Section III-Calculation of Percent Change in Rates

Weighted Change in Controllable Costs			
22.	Controllable Costs as a Percent of Base Year Revenue Requirements	86.0%	
23.	Multiplied Percent change in CPI	0.0%	
24.	Equals Weighted Percent Change in Controllable Costs	0.00%	
Weighted Change in Pass Through Costs			
25.	Pass Through Costs as a Percent of Base Yr Revenue Requirements	14.0%	
26.	Multiplied Percent Change in Pass Through Costs	8.68%	
27.	Equals Weighted Percent Change in Pass Through Costs	1.21%	
Total Change			
28.	Total Percent Change in Cost (Line 24+ Line 27+ Line 28)	1.21%	
29.	Divided Adjustment for Franchise Fee (1-6.0 percent)	94.0%	
30.	Equals Percent change in Existing Rates		1.29%

ADC only

MISSION COUNTRY	actual		10/31/10		annualized		2010 base year		2011 interim	
	per ton	through tons	per ton	tons	per ton	tons	per ton	tons	per ton	tons
Garbage Appliances, mattresses, etc.	\$ 29.25	10,250	\$ 299,816	12,300	\$ 29.25	359,779	\$ 34.25	12,360	\$ 424,275	3,233
			\$ 2,684	\$ 3,233		\$ 363,012			\$ 424,508	\$ 61,496
Blue bin-MRF	\$ 5.00	4,145	\$ 20,726	4,974	\$ 5.00	24,871	\$ 5.00	4,974	\$ 24,870	
Greenwaste-composted Greenwaste-ADC	\$ 18.00	3,045	\$ 54,802	3,045	\$ 18.00	54,802	\$ 18.00	3,568	\$ -	
	\$ 29.00	262	\$ 7,597	524	\$ 29.00	15,193	\$ 29.00	3,568	\$ 103,472	39,248
			\$ 62,399	3,568		69,996			\$ 103,472	
Total Disposal			\$ 385,635			\$ 457,879		\$ 452,107		\$ 552,850
				64232.64						
Garbage Appliances, mattresses, etc.	\$ 29.25	12,081	\$ 353,364							
			\$ 2,689							
			\$ 356,053							
Blue bin-MRF	\$ 5.00	5,008	\$ 25,040							
Greenwaste-composted Greenwaste-ADC	\$ 18.00	3,799	\$ 68,386							
	\$ 29.00		\$ 68,386							
Total Disposal			\$ 449,479							
Garbage Appliances, mattresses, etc.	\$ 29.25	12,326	\$ 360,534							
			\$ 312							
			\$ 360,846							
Blue bin-MRF	\$ 5.00	4,615	\$ 23,073							
Greenwaste-composted Greenwaste-ADC	\$ 18.00	3,854	\$ 69,380							
	\$ 29.00		\$ 69,380							
Total Disposal			\$ 453,299							



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Data extracted on: January 18, 2011 (3:24:49 PM)

Consumer Price Index - All Urban Consumers

12-Month Percent Change

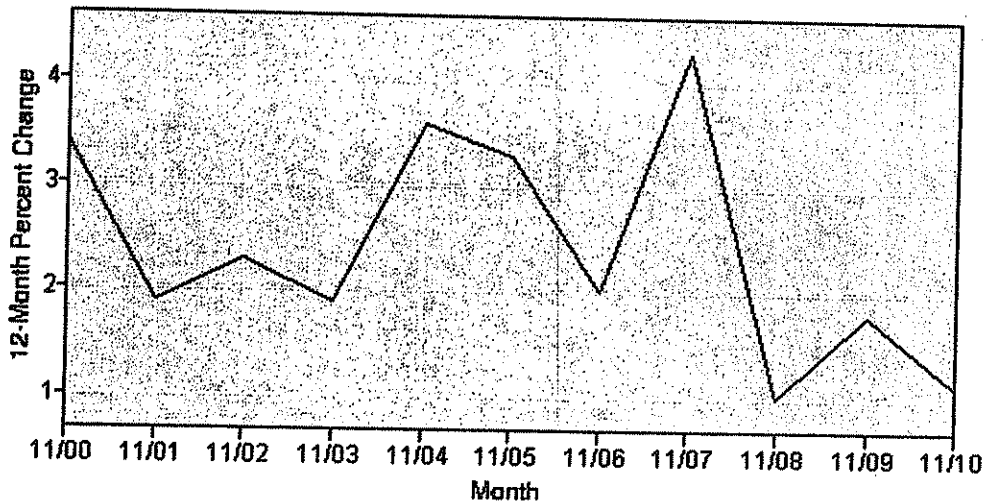
Series Id: CUSR0000SA0

Seasonally Adjusted

Area: U.S. city average

Item: All items

Base Period: 1982-84=100



Download: .xls

Year	Nov
2000	3.4
2001	1.9
2002	2.3

2003	1.9
2004	3.6
2005	3.3
2006	2.0
2007	4.3
2008	1.0
2009	1.8
2010	1.1

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BASE YEAR RATE ADJUSTMENT APPLICATION

Financial Information

Historical		Current	Projected	
2007	2008	2009	Base Year 2010	2011

(from Pg. 4)

Section I- Allowable Costs

6. Direct Labor	\$979,642	\$1,021,482	\$981,210	\$1,057,138	\$1,078,281
7. Corporate Overhead	\$70,990	\$73,261	\$76,214	\$77,052	\$78,593
8. Office Salaries	\$102,728	\$87,663	\$89,167	\$97,401	\$99,349
9. Other General and Admin Costs	\$1,428,107	\$1,418,529	\$1,309,639	\$1,358,209	\$1,385,373
10. Total Allowable Costs	\$2,581,467	\$2,600,935	\$2,456,230	\$2,589,800	\$2,641,596

Section II- Allowable Operating Profit

11. Operating Ratio	96.9%	93.2%	86.8%	93.0%	93.0%
12. Allowable Operating Profit	\$83,179	\$190,239	\$374,762	\$194,931	\$198,830

Section III- Pass Through Costs

13. Tipping Fees	\$482,011	\$453,299	\$449,478	\$452,107	\$518,000
14. Franchise Fees	\$237,194	\$381,322	\$374,377	\$368,940	\$376,319
15. AB939 Fees	\$0	\$0	\$0		\$0
16. Lease Pmts to Affiliated Companies	\$0	\$0	\$0	\$0	\$0
17. Total Pass Through Costs	\$719,205	\$834,621	\$823,855	\$821,047	\$894,319

Section IV - Revenue Requirement

18. Revenue Requirement			\$3,605,778	\$3,734,745	
19. Total Revenue Offsets (from Page 3)	\$3,383,851	\$3,625,795	\$3,654,847	\$3,615,324	\$3,690,064

Section V - Net Shortfall (Surplus)

20. Net Shortfall (Surplus)			(\$9,546)	
-----------------------------	--	--	-----------	--

21. Total Residential and Non-residential Revenue without increase in Base Year (pg.3, lines 32+40)	\$3,601,324	Cambria
22. Percent Change in Residential and Non-residential Revenue Requirement	-0.27%	-0.27%
23. Franchise Fee Adjustment Factor (1 - 6 percent)	90.00%	94.00%
24. Percent Change in Existing Rates	-0.30%	-0.29%

Base Year Rate Adjustment Application

Revenue Offset Summary

Section VII - Revenue Offsets

Historical		Current	Projected	
2007	2008	2009	Base Year 2010	2011

Residential Revenue (without increase in Base Yr.)

28. Single Family Residential	\$2,286,432	\$2,437,187	\$2,463,321	\$2,463,321	\$2,537,221
Multiumit Residential Dumpster					
29. Number of Accounts					
30. Revenues					
31. Less Allowance for Uncollectible Resid Accounts				\$0	
32. Total Residential Revenue	\$2,286,432	\$2,437,187	\$2,463,321	\$2,463,321	\$2,537,221

Non-residential Revenue (without increase in Base Yr.)

Account Type

Non-residential Can

33. Number of Accounts					
34. Revenues					\$0

Non-residential Wastewheeler

35. Number of Accounts					
36. Revenues					\$0

Non-residential Dumpster

37. Number of Accounts	823	827	820	811	811
38. Revenues	\$1,096,845	\$1,174,181	\$1,178,003	\$1,138,003	\$1,138,003

39. Less: Allowance for Uncollectible Non-resid					
---	--	--	--	--	--

40. Total Non-residential Revenue	\$1,096,845	\$1,174,181	\$1,178,003	\$1,138,003	\$1,138,003
--	--------------------	--------------------	--------------------	--------------------	--------------------

45. Interest on Investments	\$574	\$14,427	\$13,523	\$14,000	\$14,840
-----------------------------	-------	----------	----------	----------	----------

46. Other Income					
------------------	--	--	--	--	--

47. Total Revenue Offsets	\$3,383,851	\$3,625,795	\$3,654,847	\$3,615,324	\$3,690,064
----------------------------------	--------------------	--------------------	--------------------	--------------------	--------------------

Base Year Rate Adjustment Application

Cost Summary for Base Year

Section VIII-Base Year Cost Allocation				
Description of Cost	2007	2008	2009	Base Year 2010
Labor	\$903,287	\$944,946	\$907,324	\$983,331
Payroll Taxes	\$76,355	\$76,536	\$73,886	\$73,807
48. Total Direct Labor	\$979,642	\$1,021,482	\$981,210	\$1,057,138
49. Corporate Overhead	\$138,289	\$147,015	\$163,545	\$161,816
Less limitation (enter as negative)	(\$67,299)	(\$73,754)	(\$87,331)	(\$84,764)
Total Corporate Overhead	\$70,990	\$73,261	\$76,214	\$77,052
Office Salary	\$94,872	\$80,967	\$82,414	\$88,252
Payroll Taxes	\$7,856	\$6,696	\$6,753	\$9,149
50. Total Office Salaries	\$102,728	\$87,663	\$89,167	\$97,401
Amortization/Allocation	\$246,952	\$317,939	\$323,461	\$193,266
Bond expense	\$6,960	\$6,244	\$5,101	\$4,732
Bad Debt	\$15,234	\$8,627	\$12,009	\$12,000
Computer Services				
Depreciation on Bldg and Equip				
Depreciation on Trucks/Containers	\$395,511	\$315,562	\$197,048	\$223,925
Dues and Subscriptions	\$2,174	\$1,998	\$2,547	\$2,010
Drive Cam fees			\$8,574	\$9,148
Gas and oil	\$282,149	\$350,154	\$288,659	\$300,000
Interest Expense				
Legal and Accounting	\$13,673	\$11,758	\$11,229	\$11,680
Miscellaneous and Other	\$1,818	\$1,460	\$741	\$474
Office Expense	\$52,845	\$54,380	\$48,694	\$51,049
Operating Supplies	\$12,117	\$10,646	\$9,953	\$8,353
Other Insurance-Medical	\$110,345	\$121,651	\$161,534	\$167,763
Other Insurance	\$98,368	\$41,226	\$72,151	\$193,449
Other Taxes	\$13,638	\$12,749	\$13,063	\$12,234
Outside Services	\$7,945	\$7,394	\$2,930	\$6,143
Postage	\$2,456	\$8,721	\$2,887	\$1,931
Public Relations and Promotion	\$5,636	\$5,962	\$5,370	\$5,400
Permits	\$1,715	\$0	\$2,528	\$2,600
Rent	\$23,040	\$12,527	\$10,038	\$10,236
Telephone	\$15,041	\$10,599	\$10,653	\$10,600
Tires	\$29,871	\$26,904	\$20,059	\$20,000
Travel	\$231	\$231	\$313	\$178
Transportation-related parties		\$1,522	\$3,521	\$2,830
Truck Insurance				
Truck License	\$26,500	\$26,704	\$23,537	\$23,560
Truck Repairs	\$54,335	\$54,650	\$63,851	\$75,000
Uniforms	\$8,578	\$8,585	\$8,777	\$9,478
Utilities	\$975	\$336	\$411	\$170
51. Total Other Gen/Admin Costs	\$1,428,107	\$1,418,529	\$1,309,639	\$1,358,209
52. Total Tipping Fees	\$482,011	\$453,299	\$449,478	\$452,107
53. Total Franchise Fee	\$237,194	\$381,322	\$374,377	\$368,940
54. Total AB 939/Regulatory Fees	\$0	\$0	\$0	\$0
55. Total Lease Pmt to Affil Co.'s	\$0	\$0	\$0	\$0
56. Total Cost	\$3,300,672	\$3,435,556	\$3,280,085	\$3,410,847

Base Year Rate Adjustment Application

Base Year Revenue Offset Summary

For Information Purposes Only

Section VII-Revenue Offsets							
Description of Revenue <input type="checkbox"/> 0	Overall Total	Franchise Total	Refuse Collection				Non Franchised
			LO CSD	Cayucos	Cambria	County	
<i>Residential Revenue</i> (without increase in Base Year)							
57. Single Family Residential	10,634	10,634	5,062	1,793	3,652	127	
	\$2,463,321	\$2,463,321	\$1,229,342	\$331,431	\$880,638	\$21,910	\$0
<i>Multiunit Residential Dumpster</i>							
58. Number of Accounts	\$0	\$0					
59. Revenues	\$0	\$0					
60. Less Allowance for Uncollectable	\$0	\$0					
61. Total Residential Revenue	\$2,463,321	\$2,463,321	\$1,229,342	\$331,431	\$880,638	\$21,910	\$0
<i>Non-residential Revenue (without increase in Base Year)</i>							
Account Type Non-residential Can							
62. Number of Accounts	0	0					
63. Revenues	\$0	\$0					
Non-residential Wastewheeler							
64. Number of Accounts	0	0					
65. Revenues	\$0	\$0					
Non-residential Dumpster							
66. Number of Accounts	811	809	204	100	213	292	2
67. Revenues	\$1,138,003	\$1,036,902	\$355,867	\$99,045	\$272,800	\$309,190	\$101,101
68. Less: Allowance for Uncollectable							
Non-residential Accounts	\$0	\$0					
69. Total Non-residential Revenue	\$1,138,003	\$1,036,902	\$355,867	\$99,045	\$272,800	\$309,190	\$101,101
74. Interest on Investments	\$14,000	\$0				\$0	\$14,000
75. Other Income <input type="checkbox"/> 0	\$0	\$0	\$0				
76. Total Revenue Offsets	\$3,615,324	\$3,500,223	\$1,585,209	\$430,476	\$1,153,438	\$331,100	\$115,101

Fiscal Year: 1-1-2010 to 12-31-2010

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Base Year Rate Adjustment Application

Operating Information

Historical				Current		Projected		
2007	Percent Change	2008	Percent Change	2009	Percent Change	Base Year 2010	Percent Change	2011

Section IX-Operating Data

Residential & Commercial Garbage

77.	Los Osos Residential Accts	5,041	0.3%	5,058	0.0%	5,056	0.1%	5,062	0.0%	5,062
	Cayucos Residential Accts	1,768	1.1%	1,787	0.1%	1,789	0.2%	1,793	0.0%	1,793
	Cambria Residential Accts	3,589	0.6%	3,609	0.3%	3,619	0.9%	3,652	0.0%	3,652
	County Residential Accts	122	0.8%	123	0.8%	124	2.4%	127	0.0%	127
	Los Osos Commercial Accts	218	1.4%	221	-3.2%	214	-3.7%	206	0.0%	206
	Cayucos Commercial Accts	98	3.1%	101	0.0%	101	-1.0%	100	0.0%	100
	Cambria Commercial Accts	214	2.3%	219	-2.3%	214	-0.5%	213	0.0%	213
	County Commercial Accts	293	-2.4%	286	1.7%	291	0.3%	292	0.0%	292
78.	Routes	7	0.0%	7	0.0%	7	0.0%	7	0.0%	7
79.	Tons Collected	13,352	-7.7%	12,326	-2.0%	12,081	1.8%	12,300	0.0%	12,300
80.	Direct Labor Hours	18,720	0.0%	18,720	-5.6%	17,680	0.0%	17,680	0.0%	17,680

Recyclable Materials - Curbside Recycling-Los Osos, Cambria, Cayucos, & San Simeon

85.	Accounts	10,928	0.6%	10,995	0.0%	10,993	0.3%	11,026	0.0%	11,026
86.	Routes	3	0.0%	3	16.7%	3.5	0.0%	3.5	0.0%	3.5
	Tons Collected	4,039	14.3%	4,615	8.5%	5,008	-0.7%	4,974	0.0%	4,974
87.	Direct Labor Hours	10,400	0.0%	10,400	10.0%	11,440	0.0%	11,440	0.0%	11,440

Recyclable Materials - Greenwaste Collection-Los Osos & Cambria

88.	Accounts	9,062	0.5%	9,107	0.0%	9,103	0.3%	9,133	0.0%	9,133
89.	Routes	3	0.0%	3	0.0%	3	0.0%	3	0.0%	3
	Tons Collected	2,954	30.5%	3,854	-1.4%	3,799	-6.1%	3,568	0.0%	3,568
90.	Direct Labor Hours	6,240	0.0%	6,240	0.0%	6,240	0.0%	6,240	0.0%	6,240

**CAMBRIA COMMUNITY SERVICES DISTRICT
NOTICE OF PUBLIC HEARING REGARDING
PROPOSED SOLID WASTE RATE INCREASE**

Dear Property Owners and Tenants-Customers:

This notice is intended to inform you that the Cambria Community Services District Board of Directors (“District”) will hold a public hearing regarding solid waste disposal rate increases (the “Proposed Rate Increase”) proposed by Mission Country Disposal (“the Garbage Company”) for properties and customers receiving solid waste services within the District. The Proposed Rate Increase will be considered by the Cambria CSD Board at the date, time and location specified below. Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- The Date, Time and Place of the Public Hearing
- The Majority Protest Procedures
- The Basis for the Proposed Rate Increase; and
- The Proposed Rate Increase Amounts

NOTICE OF PUBLIC HEARING

A Public Hearing for the Proposed Solid Waste Rate Increases within the District’s boundary will be held on:

Date: August 25, 2011

Time: 12:30 pm

Place: Cambria Vets Building, 1000 Main Street, Cambria, CA

At the Public Hearing the Cambria Community Services District Board of Directors will consider all public comment in support and in opposition of the Proposed Rate Increase and whether or not a Majority Protest exists pursuant to the California Constitution (below). If approved, the Proposed Rate Increase would become effective September 1, 2011.

MAJORITY PROTEST

Pursuant to Section 6 of Article XIII D of the California Constitution, the following persons may submit a written protest against the Proposed Rate Increase to the District’s Clerk before the close of the Public Hearing referenced above.

- An owner(s) of property (parcel(s)) receiving solid waste service within the District’s boundary. If the person(s) signing the protest, as an owner, is not shown on the last equalized assessment roll as the owner of the parcel(s) then the protest must contain or be accompanied by written evidence that such person signing the protest is the owner of the parcel(s) receiving water service; and
- A Tenant(s) whose name appears on the Garbage Company’s records as the customer of record for the corresponding parcel receiving solid waste services service within the District’s boundary (tenant-customer).

A valid written protest must contain a statement that you protest the increase in solid waste rates, the address and Assessor's Parcel Number (APN) of the parcel or parcels which receive solid waste service and must be signed by either the owner or the tenant-customer of the parcel or parcels. One written protest per parcel shall be counted in calculating a majority protest to the proposed solid waste rate increase subject to the requirements of Section 6 of Article XIII D of the California Constitution. Written protests will not be accepted by e-mail or by facsimile. Verbal protests will not be counted in determining the existence of a majority protest. To be counted, a protest must be received in writing by the District Clerk before the close of the Public Hearing referenced above.

Written protests regarding the solid waste rate increase may be mailed to:

**Cambria Community Services District
Attn: District Clerk
P.O. Box 65
Cambria, CA 93428-0065**

Written protests may also be personally delivered to the District Clerk at the Cambria Community Service District Office located at 1316 Tamsen Street, Suite 201, Cambria, California.

If valid written protests are presented by a majority of owners and/or tenants-customers of parcels receiving solid waste service within the District's boundary, then the District will not adjust/increase the solid waste rates. Only one protest per parcel will be counted in determining whether or not a majority protest exists.

REASON FOR THE PROPOSED RATE INCREASES

The Proposed Rate Increases (amounting to an increase of approximately 4.51% for each category of service) are necessary for the Garbage Company to continue to provide safe, environmentally sound and reliable solid waste removal, transportation and disposal services to the citizens of the Cambria Community Services District. The increases requested are due to increasing operational costs. Several factors have contributed to these increased costs, including, but not limited to, the rising costs associated with the operation of a garbage company, increased costs associated with operation and fuel for vehicles, ongoing maintenance, increased labor costs, increased landfill rates, increased green waste fees, and increased costs associated with meeting more stringent State and Federal regulations.

BASIS FOR THE PROPOSED RATE INCREASE

The Proposed Rate Increases (amounting to an increase of approximately 4.32% for each category of service) is based on the following cost increases incurred by the Garbage Company:

1. 1.01% of the Proposed Rate Increase is based on increased costs for fuel, for vehicles, ongoing maintenance, and increased labor costs.
2. 2.02% of the Proposed Rate Increase is based on a \$5.00 per ton increase in landfill tipping fees which is the result of decreased tonnage processed at the landfill combined with compliance with new environmental regulations.
3. 1.29% of the Proposed Rate Increase is based on increased landfill tipping fees for processing greenwaste. Because of odor complaints, the current method of composting greenwaste has been suspended, thereby causing an increase in costs for processing greenwaste from \$18.00 per ton to \$29.00 per ton.

PROPOSED RATE INCREASE AMOUNTS

The following charts provide a summary of the current solid waste rates and proposed rate increases:

MISSION COUNTRY DISPOSAL RATE INCREASE EFFECTIVE September 1, 2011 CAMBRIA COMMUNITY SERVICES DISTRICT				
Service Description	Pickups Per Week	Current Monthly Rate Effective 11-1-2008	Proposed Rate Adjustment %	Proposed Monthly Rate Effective 9-1-2011
RESIDENTIAL:				
32 Gallon Waste Wheeler	1	\$16.60	4.32%	\$17.32
64 Gallon Waste Wheeler	1	\$33.20	4.32%	\$34.63
96 Gallon Waste Wheeler	1	\$49.80	4.32%	\$51.95
Service away from the curb	1	\$7.52	4.32%	\$7.84
Garbage extras (per bag)	1	\$8.30	4.32%	\$8.66
Recycling extras(per bag)	1	\$4.15	4.32%	\$4.33
Switch waste wheelers twice/year		\$22.22	4.32%	\$23.18
Sunday service		\$55.49	4.32%	\$57.89
White good, couch, hide-a-bed	each	\$43.91	4.32%	\$45.81
Mattress, box spring, small chair, tv	each	\$12.54	4.32%	\$13.08
Per month late fee or 18%	1	\$5.17	4.32%	\$5.39
COMMERCIAL DUMPSTERS - ALL AREAS:				
1 yd dumpster	1	\$55.77	4.32%	\$58.18
1 yd dumpster	2	\$83.25	4.32%	\$86.85
1 yd dumpster	3	\$113.16	4.32%	\$118.05
1 yd dumpster	4	\$142.02	4.32%	\$148.16
1 yd dumpster	5	\$170.71	4.32%	\$178.08
1.5 yd dumpster	1	\$70.76	4.32%	\$73.82
1.5 yd dumpster	2	\$115.70	4.32%	\$120.70
1.5 yd dumpster	3	\$145.07	4.32%	\$151.34
1.5 yd dumpster	4	\$192.74	4.32%	\$201.07
1.5 yd dumpster	5	\$240.76	4.32%	\$251.16
2 yd dumpster	1	\$80.76	4.32%	\$84.25
2 yd dumpster	2	\$140.72	4.32%	\$146.80
2 yd dumpster	3	\$198.21	4.32%	\$206.77
2 yd dumpster	4	\$255.91	4.32%	\$266.97
2 yd dumpster	5	\$309.76	4.32%	\$323.14
3 yd dumpster	1	\$103.79	4.32%	\$108.27
3 yd dumpster	2	\$194.91	4.32%	\$203.33
3 yd dumpster	3	\$285.74	4.32%	\$298.08
3 yd dumpster	4	\$381.07	4.32%	\$397.53

3 yd dumpster	5	\$488.94	4.32%	\$510.06
COMMERCIAL DUMPSTERS - ALL AREAS (Con't):				
4 yd dumpster	1	\$138.38	4.32%	\$144.36
4 yd dumpster	2	\$259.88	4.32%	\$271.11
4 yd dumpster	3	\$380.99	4.32%	\$397.45
4 yd dumpster	4	\$508.09	4.32%	\$530.04
4 yd dumpster	5	\$651.93	4.32%	\$680.09

The rates shown above include the monthly container rental fee and a semi-annual dumpster cleaning.

The rates are the same for bins and garwoods, when volume is identical. Bins and garwoods are types of containers used for recycling.

COMMERCIAL GARBAGE CANS - ALL AREAS:

1 Can *	1	\$15.33	4.32%	\$15.99
32 gallon waste wheeler	1	\$16.60	4.32%	\$17.32
64 gallon waste wheeler	1	\$33.20	4.32%	\$34.63
64 gallon waste wheeler	2	\$53.33	4.32%	\$55.63
96 gallon waste wheeler	1	\$49.81	4.32%	\$51.96
96 gallon waste wheeler	2	\$62.26	4.32%	\$64.95
96 gallon waste wheeler	3	\$77.82	4.32%	\$81.18
Garbage extras (per bag)		\$8.30	4.32%	\$8.66
Garbage extras (per yard)		\$17.57	4.32%	\$18.33

* Maximum volume and weight per garbage can : 33 gallons / 80 pounds

COMMERCIAL - OTHER CHARGES:

Rates for all commercial customers include recycling pickup once per week free of charge for up to 4 cubic yards. **If you need more frequent service, it can be provided at a 75% discount from the garbage service rates for the specified level of service required.**

FURTHER INFORMATION

If you have questions about the Proposed Rate Increase, please call the offices of Mission Country Disposal, at (805) 543-0875.

Mission Country Disposal

Financial Statements

December 31, 2009 and 2008

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Independent Auditors' Report

To Mission Country Disposal
San Luis Obispo, California

We have audited the accompanying statements of revenues and expenses - regulatory basis of Mission Country Disposal for the years ended December 31, 2009 and 2008. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statements presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note 1, these financial statements were prepared in conformity with the accounting practices prescribed or permitted by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects the results of Mission Country Disposal's operations for the years ended December 31, 2009 and 2008, on the basis of accounting described in Note 1.

This report is intended solely for the information and use of the board of directors and management of Mission Country Disposal and the County of San Luis Obispo, Cambria Community Service District, Cayucos Community Service District, and Los Osos Community Service District and is not intended to be and should not be used by anyone other than these specified parties.

Caliber Audit & Attest, LLP

San Luis Obispo, California
February 2, 2010

Mission Country Disposal

*Statements of Revenues and Expenses - Regulatory Basis
Years Ended December 31, 2009 and 2008*

	<u>2009</u>	<u>2008</u>
<i>Revenues</i>		
Hauling revenue	\$ 3,641,324	\$ 3,611,368
Interest income, related parties	13,523	14,427
	<u>3,654,847</u>	<u>3,625,795</u>
<i>Allowable Costs</i>		
Direct labor	981,210	1,021,482
Corporate overhead	76,214	73,261
Office salaries	89,167	87,663
Other general and administrative costs	1,309,639	1,418,529
Tipping fees	449,478	453,299
Franchise fees and taxes	374,377	381,322
	<u>3,280,085</u>	<u>3,435,556</u>
Income before non-allowable costs	<u>374,762</u>	<u>190,239</u>
<i>Non-Allowable Costs</i>		
Charitable and political contributions	4,500	2,129
Corporate overhead	87,331	73,754
Entertainment	2,844	4,237
	<u>94,675</u>	<u>80,120</u>
Net income	<u>\$ 280,087</u>	<u>\$ 110,119</u>

See Notes to Financial Statements.

Mission Country Disposal

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

Nature of business:

Mission Country Disposal (the Company) became a wholly owned subsidiary of Waste Connections, Inc. as of April 1, 2002, and is a California corporation which operates a garbage collection service for residential, commercial, and governmental entities in the northern coastal regions of San Luis Obispo County. The Company services collection routes by use of Company-owned equipment and employees of the Company. The Company extends credit in the form of accounts receivable to customers in its service area.

Prescribed accounting practices:

The County of San Luis Obispo, Cambria Community Service District, Cayucos Community Service District, and Los Osos Community Service District require the Company to utilize the accounting principles prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo in its financial statement reporting for rate setting purposes.

The primary purpose of the accounting principles prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo is to determine integrated solid waste management rates which are fair to residents and which provide adequate revenue to the hauler. The basis of presentation prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo differs from U.S. generally accepted accounting principles in that the following expenses are non-allowable costs: charitable donations and political contributions, entertainment expenses, income tax expenses, and profit sharing payments not related to an Internal Revenue Service approved pension program.

In addition, according to the accounting principles prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management, the operations of the individual garbage districts are considered separate entities for rate setting purposes. Given this, the financial statements for each company have not been consolidated with the other subsidiaries of Waste Connections, Inc., as would have been specified by U.S. generally accepted accounting principles.

Income tax:

As noted above, income tax expense is a non-allowable cost resulting in a difference between the presentation of the Company's statements of operations under the principles prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo and U.S. generally accepted accounting principles. The income tax expense, which would be reported in the non-allowable costs

Mission Country Disposal

Notes to Financial Statements

portion of these financial statements, does not present, in accordance with U.S. generally accepted accounting principles, a provision for current or deferred income taxes of the Company or any allocation of income tax expense from its parent, Waste Connections, Inc.

Use of estimates:

The preparation of financial statements in conformity with practices prescribed or permitted by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Accounts receivable:

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. Changes in the valuation allowance have not been material to the financial statements.

Property and equipment:

Repairs, maintenance and small equipment purchases are charged to expense when incurred. Expenditures, which significantly increase asset values or extend useful lives, are capitalized and recorded at cost. Depreciation expense is calculated on the straight-line method over the following useful lives:

	<u>Years</u>
Buildings and improvements	25
Trucks	7
Containers	7
Other equipment	5 - 7

Depreciation expense for the years ended December 31, 2009 and 2008 was \$197,048 and \$315,562, respectively.

Advertising costs:

The Company expenses advertising costs as incurred. Advertising expense was \$5,370 and \$5,962 for the years ended December 31, 2009 and 2008, respectively.

Mission Country Disposal

Notes to Financial Statements

Economic dependency:

The Company provides disposal services to residential and commercial customers under the terms of a franchise agreement with the County of San Luis Obispo and three Community Service Districts within the County of San Luis Obispo. Collection rates are determined annually based on historical expenses, future budgeted expenses, and a reasonable rate of return. The franchise agreements are scheduled for renewal between the years of 2011 and 2023.

In consideration for the grant of the exclusive franchise to provide services to the respective municipalities, the Company has agreed to pay a franchise fee based upon a percentage of annual gross solid waste revenues provided to each grantee, as follows:

Cayucos Sanitary District	10%
Cambria Community Service District	6%
Los Osos Community Service District	10%
County of San Luis Obispo (unincorporated)	10%

The Company is required to submit audited financial statements to the County of San Luis Obispo and the Community Service Districts within six months of their year end. The contracts allow for an extension of time if mutually agreed upon by both parties.

Reclassifications:

Certain reclassifications have been made to the 2008 financial statements in order to conform to the 2009 presentation.

Note 2. Related Parties

Mission Country Disposal is a wholly-owned subsidiary of Waste Connections, Inc. Waste Connection, Inc. provides management and administrative services to the Company. The amount paid to Waste Connections, Inc. for these services was \$163,545 and \$147,015 for the years ended December 31, 2009 and 2008, respectively. These costs are included as corporate overhead in the accompanying statements of revenues and expenses - regulatory basis.

Waste Connections, Inc. is also the sole shareholder in Cold Canyon Land Fill, Inc. which operates the sanitary landfill that the Company utilizes for the disposal of garbage collected. Tipping fees paid to Cold Canyon Land Fill, Inc. for this service was \$449,478 and \$453,299 for the years ended December 31, 2009 and 2008, respectively.

The Company also pays other related companies for transportation costs of garbage to the landfill. The transportation costs for the years ended December 31, 2009 and 2008 totaled \$3,521 and \$1,522, respectively.

Mission Country Disposal

Notes to Financial Statements

In addition, the related companies pay for some goods and services on behalf of each other. These costs are allocated between the companies receiving the benefits through charges and credits to intercompany receivable and payable accounts based upon the actual costs incurred. The amount of the costs expensed totaled \$323,461 and \$317,939 for the years ended December 31, 2009 and 2008, respectively, which are recorded in the financial statements as allocated expenses under the other general and administrative costs account grouping.

Note 3. Profit Sharing

The Company's employees can participate in the 401(k) profit sharing plan (the Plan) offered by Waste Connections, Inc. Within this Plan, profit sharing plan contributions are made on discretionary basis to a trust, for the benefit of qualified employees. Substantially all employees are eligible who work 1,000 hours or more during a consecutive twelve month period. For the years ended December 31, 2009 and 2008, the Company's contribution amounted to \$18,453 and \$17,231, respectively. The total amount of the pension costs are recorded in the financial statements as part of direct labor and office salaries.

Note 4. Leases

The Company leased office space in Los Osos under a long-term operating lease that expired during 2008 and the Company did not renew the lease. Rent expense under this lease agreement for the year ended December 31, 2008 was \$2,760.

The Company leased office space in San Luis Obispo under a long-term operating lease which expired June 30, 2009. At that time, the lease converted to a month-to-month agreement. Rent expense for this space for the years ended December 31, 2009 and 2008 was \$7,038 and \$6,767, respectively.

During the year, the Company entered into a new lease for office space under a long-term non-cancellable operating lease with a lease expiration date of December 31, 2013.

Future minimum lease payments under this agreement as of December 31, 2009 are as follows:

<i>Year ending</i>	
<u>December 31:</u>	
2010	\$ 7,236
2011	7,453
2012	7,677
2013	7,907
	<u>\$ 30,273</u>

Mission Country Disposal

Notes to Financial Statements

The Company also leases storage space. Rent expense related to these locations totaled \$3,000 for the years ended December 31, 2009 and 2008, respectively.

Note 5. Commitments and Contingencies

The Company has certain workers' compensation claims, which are outstanding at the end of the year. The ultimate responsibility of these claims is held by Waste Connections, Inc., the sole shareholder and parent of the Company. The liability and expense is allocated from the corporate consolidated level to a related entity, Corral de Piedra, which serves as the Company's insurance manager and whose sole shareholder is also Waste Connections, Inc. Management does not anticipate any amount related to these claims becoming a liability of the Company on a stand alone basis. As such, the liability and expense for these claims have not been recorded to the financial statements of the Company.

Note 6. Subsequent Events

The date to which events occurring after December 31, 2009 have been evaluated for possible adjustment to the financial statements or disclosure is same as the report date, which is the date on which the financial statements were available to be issued.



Independent Auditors' Report on Supplementary Information

To Mission Country Disposal
San Luis Obispo, California

Our report on our audits of the statements of revenues and expenses - regulatory basis of Mission Country Disposal for the years ended December 31, 2009 and 2008 appears on page one. The audits were made for the purpose of forming an opinion on the statements of revenues and expenses - regulatory basis. The schedules presented on pages 9 and 10 are for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the statements of revenues and expenses - regulatory basis. Based on our audits of the December 31, 2009 and 2008 financial statements, the information is fairly stated in all material respects in relation to the statements of revenues and expenses - regulatory basis.

Caliber Audit & Attest, LLP

San Luis Obispo, California
February 2, 2010

Mission Country Disposal

*Schedules of Allowable Costs - Regulatory Basis
Years Ended December 31, 2009 and 2008*

	<u>2009</u>	<u>2008</u>
<i>Direct Labor</i>		
Labor	\$ 907,324	\$ 944,946
Payroll taxes	73,886	76,536
	<u>\$ 981,210</u>	<u>\$ 1,021,482</u>
 <i>Corporate Overhead</i>		
Allowable costs	\$ 76,214	\$ 73,261
Non-allowable costs	87,331	73,754
	<u>\$ 163,545</u>	<u>\$ 147,015</u>
 <i>Office Salaries</i>		
Office salaries	\$ 82,414	\$ 80,967
Payroll taxes	6,753	6,696
	<u>\$ 89,167</u>	<u>\$ 87,663</u>

Mission Country Disposal

Schedules of Allowable Costs - Regulatory Basis - Continued
Years Ended December 31, 2009 and 2008

	<u>2009</u>	<u>2008</u>
<i>Other General and Administrative Costs</i>		
Advertising and public relations	\$ 5,370	\$ 5,962
Bad debt	12,009	8,627
Bond	5,101	6,244
Depreciation	197,048	315,562
Dues and subscriptions	2,547	1,998
Drive cam fees	8,574	-
Gas and oil	288,659	350,154
Insurance	233,685	162,877
Legal and accounting	11,229	11,758
Miscellaneous and other	741	1,460
Office	48,694	54,380
Operating supplies	9,953	10,646
Other taxes	13,063	12,749
Outside services	2,930	7,394
Permits and licenses	26,065	26,704
Postage	2,887	8,721
Rent	10,038	12,527
Repairs	63,851	54,650
Telephone	10,653	10,599
Tires	20,059	26,904
Travel	313	231
Transportation, related parties	3,521	1,522
Uniforms	8,777	8,585
Utilities	411	336
Allocated expenses	<u>323,461</u>	<u>317,939</u>
	<u>\$ 1,309,639</u>	<u>\$ 1,418,529</u>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: Jerry Gruber, General Manager
Bob Gresens, District Engineer

Meeting Date: August 25, 2011 Subject: Consider Adoption of Resolution 42-2011 Adopting Mitigated Negative Declaration for Stuart Street and Fiscalini Tank Sites Storage Project Initial Study/Mitigated Negative Declaration (Recommendation to Continue this Item to Regular September 22, 2011 Board meeting)

RECOMMENDATIONS:

1. Determine whether there are members of the public wishing to speak on this item that may have scheduling conflicts with the September 22, 2011 meeting.
2. Receive testimony.
3. Continue this item to the September 22, 2011 meeting.

FISCAL IMPACT:

DISCUSSION:

(To be included within the September 22, 2011 agenda packet.)

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: Alleyne LaBossiere, Finance Manager

Meeting Date: August 25, 2011 Subject: Conduct Public Hearing to Consider Approving the Appropriation Limit for Fiscal Year 2011/2012, and Adopt Resolution 40-2011 Establishing the Appropriation Limit for the CCSD

RECOMMENDATION:

1. Conduct public hearing to approve the appropriation limit for Fiscal Year 2011/2012.
2. Adopt Resolution 40-2011 establishing the CCSD appropriation limit for Fiscal Year 2011/2012, and direct staff to submit the resolution to the SLO County Auditor-Controller.

FISCAL IMPACT:

There is no fiscal impact as the CCSD is below the calculated limit; however, the annual appropriation limit calculation is still required.

DISCUSSION:

This is an annual item required by State law, which limits the amount of property tax revenue that may be spent by local governments, including special districts, on activities other than education. The appropriation limit is submitted to the CCSD's auditor and becomes part of the annual audit review.

In 1979 California voters passed Proposition 4, known as the Gann Limit. The Gann Limit placed limits on local government spending using the 1978/1979 expenditure year as the base year. The calculation is adjusted annually based on population growth and California per capita personal income changes, pursuant to Proposition 111.

Resolution 40-2011 establishes the FY 2011/2012 Appropriation Limit and Budgeted Appropriation Subject to Limit. Revenue subject to the limit is property tax revenue. The CCSD's Appropriation Limit for FY 2011/2012 is \$2,243,374, and when compared to the budgeted appropriation of \$1,854,174, the CCSD falls under the limit by \$389,200. The financial analysis is attached for reference.

Attachments: Resolution 40-2011
FY 2011/2012 Appropriation Limit and Budgeted Appropriation Subject to Limit

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION 40-2011

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE PROPOSITON 4 APPROPRIATION LIMIT
FOR THE FISCAL YEAR 2011/2012

WHEREAS, the State of California Department of Finance staff notified the CCSD of the change in the California per capita personal income and population changes in the unincorporated portions of San Luis Obispo County in 2011, which are used to calculate the appropriations limit adjustment; and

WHEREAS, the calculation factor to adjust the appropriation limit in Fiscal Year 2011/2012 is 1.0338, which is applied to the prior year appropriation limit of \$2,169,999 to yield an appropriation limit of \$2,243,374 for Fiscal Year 2011/2012; and

WHEREAS, pursuant to California Constitution Article XIII B, Section 1, Government Code Section 7900, and pursuant to the subsequent guidelines set forth by Proposition 111, the CCSD appropriation limit must be adjusted for changes for Fiscal Year ending June 30, 2012; and

WHEREAS, the CCSD plans to appropriate approximately \$1,854,174 in direct property tax revenue proceeds during Fiscal Year 2011/2012.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors for the Cambria Community Services District approves the Appropriation Limit for the CCSD for Fiscal Year ending June 30, 2011, in the amount of \$2,243,374. This limit is greater than the expected total tax proceeds appropriation of \$1,854,174 budgeted in the current fiscal year.

PASSED AND ADOPTED this 25th day of August 2011.

Muril N. Clift,
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
2011-2012 APPROPRIATION LIMIT AND BUDGETED APPROPRIATION
SUBJECT TO LIMIT**

2010-2011 APPROPRIATION COMPARISON

Limit for 2010-2011	2,169,999
Budgeted Appropriation Subject to Limitation	<u>1,872,903</u>
Amount Under Limit	<u><u>297,096</u></u>

2011-2012 LIMIT COMPARISON

Consumer Price Index & Population Ratio (Unincorporated SLO County):		
Per Capital Cost of Living Increase:	2.510%	
Converted to Ratio		1.0251
Population Increase:	<u>0.85%</u>	
Converted to Ratio		<u>1.0085</u>
Calculation of Factor FFY 2010-2011		1.0338
2011-2012 Limit: 1.0338 X \$2,169,999 =		2,243,374

2010-2011 BUDGETED APPROPRIATION SUBJECT TO LIMITATION

Secured and Unsecured Taxes	1,835,319
Special District Augmentation Fund	0
Home Owner Property Tax Relief	<u>18,855</u>
Total	<u><u>1,854,174</u></u>

2011-2012 APPROPRIATION COMPARISON

Limit for 2011-2012	2,243,374
Budgeted Appropriation Subject to Limitation	<u>1,854,174</u>
Amount Under Limit	<u><u>389,200</u></u>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.D.**

FROM: David H. Hirsch, Assistant District Counsel

Meeting Date: August 25, 2011 Subject: Consider Ordinance Amending CCSD Code Section 7.04.010 Relating to Rules Governing the Veterans' Memorial Building and Section 3.04.010 F and Table relating to User Fees and Charges

RECOMMENDATIONS:

It is recommended that the Board waive further reading, read by title only, and introduce Ordinance 01-2011 amending Section 7.04.010 of the Cambria Community Services District Code relating to Rules Governing the Veterans' Memorial Building, and Section 3.04.010 F and the Table relating to User Fees and Charges.

FISCAL IMPACT:

The fiscal impact to the CCSD will be an increase in revenue to the District as a result of user fees from use of the Veterans' Memorial Building for private functions. The amount is unknown at this time.

DISCUSSION:

The Ad Hoc Committee on Policies and Procedures for All CCSD Facilities has been reviewing the issue of amending the CCSD Code to allow the use of the Veterans' Memorial Building for private functions. Toward that goal, they have recommended that Chapter 7.04 of the CCSD Code, which contains provisions relating to the Veterans' Memorial Building be revised to permit such uses, and that user fees for the facility be reinstated.

Section 7.04.010 is the only section in Chapter 7.04. It is captioned "Rules governing Cambria Veterans' Memorial Building" and begins with a "Note" that includes the statement that "Use for private events or activities are prohibited". The rest of that Section goes on to list the various rules governing the use of the facility. In order to implement the Ad Hoc Committee's recommendation the attached Ordinance has been prepared which will delete the sentence prohibiting use for private events and activities.

It is also our understanding that the fee schedule for private use of the Veterans' Memorial Building had previously been contained in CCSD Code Section 3.04.010, which contains the District's schedule for user fees and charges. The proposed code amendment also will reinstate the fees for facility use for private events by adding appropriate language to the Table in Section 3.04.010. The fee schedule is also currently being looked at by the Ad Hoc Fee Schedule Committee, and fees for private events and activities will also be addressed when the fee schedule is brought to the Board for changes.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

ORDINANCE NO. 01-2011

BOARD OF DIRECTORS
 CAMBRIA COMMUNITY SERVICES DISTRICT
 DATED: SEPTEMBER 22, 2011

ORDINANCE AMENDING SECTION 7.04.010 AND SECTION 3.04.010 F AND TABLE 3.04.010 F OF THE CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD) CODE RELATING TO THE VETERANS' MEMORIAL BUILDING

The Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

Section 1. The Note in Section 7.04.010 of the Cambria Community Services District Code is hereby amended by deleting the last sentence and shall read as follows. All other provisions in Section 7.04.010 shall remain the same:

“Rules Governing Cambria Veterans’ Memorial Building

“Note: All reference in these rules to the terms "lessee" or "user" shall be deemed to mean any person, firm, corporation or organization who has obtained permission to use the Cambria Veterans' Memorial Building from the Cambria Community Services District”

Section 2. Section 3.04.010 F and Table F of Section 3.04.010 of the Cambria Community Services District Code is hereby amended to read as follows:

F.	Veteran's Memorial Hall Rentals	Direct/Verified Non-Profit Use OR Community Recreation Use*	SOCIAL, PRIVATE EVENTS, OR Commercial Use
	Security Deposit		
	Partial Facility Use	\$50	\$50
	Full Facility use	\$250	\$250
	Event with Alcohol	\$500	\$500
	Facility Use Fees below are all “per hour” of use (including setup and clean up)		
	Main Hall – includes stage and parking lot	\$20 – Class I** \$25 – Class II \$30 – Class III	\$30 – Class I** \$40 – Class II \$50 – Class III
	Lounge only	\$6	\$11
	Dining Room - w/Deck	\$12	\$22
	BBQ Pit	\$6	\$11
	Kitchen Only	\$6	\$11
	Parking Lot with use of Restrooms	\$9	\$17

Section 3. This Ordinance shall take effect thirty (30) days after its adoption.

The foregoing ordinance amendment was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 22nd day of September 2011.

AYES:
 NOES:
 ABSENT:

 Muriel N. Clift
 President, Board of Directors

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.E.**

FROM: Bob Gresens, District Engineer

Meeting Date: August 25, 2011 Subject: Consider Adoption of Resolution
50-2011 Adopting the Initial
Study/Mitigated Negative Declaration for
Geotechnical/Geophysical Research
Investigation Study

RECOMMENDATIONS:

1. Receive staff report recommending approval of the Initial Study/Mitigated Negative Declaration for the Geotechnical/Geophysical Research Investigation Study.
2. Approve the Initial Study/Mitigated Negative Declaration and accompanying Mitigation Monitoring Program for the Geotechnical/Geophysical Research Investigation Study subject to any deliberations deemed appropriate following the receipt of any public testimony.
3. Adopt Resolution 50-2011 adopting the Initial study/Mitigated Negative Declaration and Accompanying Mitigation Monitoring Program.

FISCAL IMPACT:

The Geotechnical/Geophysical Research Investigation Study data collection effort is 100 % federally funded.

DISCUSSION:

The proposed Geotechnical/Geophysical Research Investigation Study is being conducted by the US Army Corps of Engineers. This study is a data collection effort, which will help guide future decisions that remain to be made on a water supply project for Cambria. It should be emphasized that today's agenda item is only for activities associated with the collection of data. In addition, the location of the data collection points proposed may not necessarily match where future EIR/EIS alternatives would be proposed. The data collection points were chosen in part to reduce the potential environmental impacts from the data collection activities by using land-based equipment and operations, which allow sampling subterranean deposits from paleochannels before they head seaward from the beach areas. Should the subterranean deposits show promise, future alternatives would be considered and further analyzed that may include subterranean slant wells, or horizontal directionally drilled wells below the seafloor, which would not necessarily penetrate the seafloor or overlying water column. Such subterranean well approaches have been previously recommended in publications produced by both the Monterey Bay National Marine Sanctuary as well as the California Coastal Commission due to their potential to avoid or significantly reduce potential

impacts to the marine environment. In addition, past amendments recommended by the Coastal Commission and later incorporated into the San Luis Obispo County North Coast Area Plan included a community wide condition to further assess the feasibility of such subterranean well approaches. A similar project also exists within the Doheny State Park at Dana Point, which was previously reported on during the January 20, 2011 CCSD Board meeting.

The Initial Study/Mitigated Negative Declaration (IS/MND) before the Board today is part of a Joint Environmental Assessment and Initial Study Mitigated Negative Declaration that was originally circulated for public review from May 18, 2011 to June 20, 2011 after a notice was published in The Tribune newspaper. The Army Corps is lead on the Environmental Assessment, and will be taking separate action on it based upon the federal National Environmental Policy Act (NEPA), which is expected to be culminated with their signing of a Finding on No Significant Impacts (FONSI). The Army Corps action will also be considering all written comments that were received, as well as public testimony that was received on the Joint EA and IS/MND during the July 28, 2011 CCSD Board meeting.

The completion of the IS/MND was in response to the potential need to share cost funding of the investigation study. In addition, several of the State agencies involved have indicated that they want the CCSD to complete the CEQA process, which at this point would be to adopt the MND. However, the Corps has indicated funding for the current study is 100 percent federally funded from American Reinvestment and Recovery Act funds, and therefore the project remains a Corp project and the Board is not being requested to approve the project at this time.. The Corps is the lead federal agency in directing all of the investigation work as well as the activities of its contractors that are to performing the data collection. Before collecting data, the Corps remaining approval actions include a Coastal Consistency Determination hearing with the Coastal Commission, investigation permitting from the State Lands Commission, as well as right of entry permitting from State Parks.

Attachments: Mitigation Monitoring Program
Resolution 50-2011

BOARD ACTION: Date _____ Approved: _____ Denied: _____
UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

Mitigation Monitoring Program

Geotechnical/Geophysical Research Investigation Study

At Cambria, San Luis Obispo, California

The California Environment Quality Act (CEQA) was amended in 1989 to add Section 21081.6, which requires a public agency to adopt a monitoring or reporting program for assessing and ensuring compliance with any required mitigation measures applied to proposed development. As stated in Section 21081.6 of the Public Resources Code;

“ . . . the public agency shall adopt a reporting or monitoring program for the changes made to the project or conditions of project approval, adopted in order to mitigate or avoid significant effects on the environment.”

Section 21081.6 provides general guidelines for implementing mitigation monitoring programs and indicates that specific reporting and/or monitoring requirements, to be enforced during project implementation, shall be defined prior to final certification of the mitigated negative declaration.

The mitigation monitoring table that follows lists mitigation measures, which correspond to those described within the “Initial Study/Mitigated Negative Declaration for the Geotechnical/Geophysical Research Investigation Study at Cambria, San Luis Obispo, California.” To ensure that the mitigation measures are properly implemented, a monitoring program has been devised that specifies the timing and responsibility of monitoring each measure. Because the investigation is a federal project, the CCSD will serve as a responsible agency in its communications with the Army Corps of Engineers while monitoring the Corps implementation of the mitigation measures.

Mitigation Monitoring and Reporting Program						
Mitigation Measure	Party Responsible for Mitigation	Enforcing, Monitoring Agency	Verification of Compliance			
			Initials	Date	Remarks	
IV. Biological Resources						
IV.A.1	Use of heavy equipment for the geotechnical investigation activities, roto sonic sampling and CPT measurements, would be completed outside of potential grunion run periods of May through August.	Corps	NOAA Fisheries			
IV.A.2	Prior to conducting geophysical investigation activities on exposed beach areas during potential grunion spawning periods of May through August, a qualified biologist would survey the beach area for the potential presence of spawning grunion. Should spawning grunion be present, geophysical activities would be postponed to avoid potential impacts until cleared by a subsequent biological survey.	Corps	NOAA Fisheries			
IV.A.3	Geophysical instruments will be hand placed using manual labor to further avoid biological impacts.	Corps Contractor	Corps			
IV.A.4	Prior to conducting geophysical investigation activities, a qualified biologist would conduct a preactivity survey and employee education program.	Corps Contractor	Corps			
IV.A.5	During all data collection activities, all trach that may attract wildlife scavengers or predators would be properly contained, removed from the investigation area, and disposed of regularly.	Corps Contractor	Corps			
EA 5.2 ¹	Prior to mobilization, a pre-activity survey would be conducted by a Corps qualified biologist, or their representative, that would survey for the winter season presence or absence of western snowy plover. The winter survey would include the entire study site and surrounding habitats.	Corps Qualified Biologist	US Fish & Wildlife Service			

(1) Listed within Environmental Commitment 5.2 of the Environmental Assessment

Mitigation Monitoring and Reporting Program					
Mitigation Measure	Party Responsible for Mitigation	Enforcing, Monitoring Agency	Verification of Compliance		
			Initials	Date	Remarks
VII. Hazards and Hazardous Materials					
VII.A.1 ² Prior to mobilizing, persons conducting data collection activities would be trained and instructed to follow precautions and procedures called for in the Hazardous Spill Contingency Plan.	Corps Contractor	Corps			
VII.A.2 All sampled materials will be placed into bags for offsite analysis and appropriate disposal. The operators of the equipment will be required to follow Best management Practices related to equipment maintenance, fueling, transportation and operation. All fueling and maintenance will be performed in the staging area with plastic sheeting and absorbant mats placed under the equipment.	Corps Contractor	Corps			
VIII. Hydrology and Water Quality³					
VIII.A.1 Geotechnical activities, geotonic sampling, and CPT measurements, would be conducted on the exposed beach during low tide and low surf conditions.	Corps Contractor	Corps			

(2) Also see Environmental Commitment 5.4 of the Environmental Assessment

(3) Mitigation measures VII.A.1 and VII.A.2 also apply to Hydrology and Water Quality.

Mitigation Monitoring and Reporting Program					
Mitigation Measure	Party Responsible for Mitigation	Enforcing, Monitoring Agency	Verification of Compliance		
			Initials	Date	Remarks
ix. Land Use and Planning					
IX.B.1 ⁴ Prior to start of the data collection activities, signs will be placed at all beach access stairways and the emergency vehicle access ramp summarizing the proposed data collection activities, estimated durations, and point of contact regarding questions and concerns. Caution tape and other suitable flagging shall be installed around temporary equipment sampling and measurement points to provide additional public warning on a daily basis. Lateral beach access will be maintained at all times around the sampling and test equipment.	Corps and Corps Contractor	Corps, SLO County Sheriff's Department, SLO County Parks Dept., & California State Parks			
xi. Noise					
XI.A.1 Geotechnical equipment will not be operated before 7:00 a.m., or after 9:00 p.m. any day except Saturday or Sunday, or before 8:00 a.m., or after 5:00 p.m., on Saturday or Sunday.	Corps Contractor	Corps			
XI.A.2 All sampling and test equipment will be equipped with available noise suppression devices and propoeryl maintained mufflers.	Corps Contractor	Corps			
XI.A.3 Idling of equipment between uses will be prohibited.	Corps Contractor	Corps			
XI.A.4 Residences & businesses within 500 feet of the beach areas will be sent notice at least 14 and not more than 30 days prior to commencement of rotonomic sampling and CPT measurement activities. Notices will include a brief description of the planned activities, estimated duration of the activities, and contact information for reporting any noise concerns.	Corps Contractor	Corps			

(4) Also see Environmental Commitment 5.5 of the Environmental Assessment, which states the following:
 If the rotonomic drill casing must be left in place overnight, a six foot pole would be attached to the above ground casing and capped. This pole would be covered with luminance tape and other reflective marking. Temporary signage and expandable barricades from two or three angles will be placed above the high tide line to warn beachgoers or surfers of the protruding casing. Furthermore, an onshore security watch service will be provided during the non-working hours of the day should the geotechnical samplign activities require a vertical casing to be left in place overnight. The security guard will be stationed near the site of the casing and will be using a 20 million powered hand held spotlight focused on the six foot luminance taped pole.

RESOLUTION NO. 50-2011
August 25, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ADOPTING THE INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR
GEOTECHNICAL/ GEOPHYSICAL RESEARCH INVESTIGATION STUDY

WHEREAS, on May 18, 2011 the District issued a Notice of Intent to Adopt a Negative Declaration that began the public review and comment period of an Initial Study and Mitigated Negative Declaration for the Geotechnical/Geophysical Research investigation Study (G/GRIS), and

WHEREAS, on June 20, 2011 the District closed the public comment period on the Initial Study and Mitigated Negative Declaration for the G/GRIS, and

WHEREAS, on July 28, 2011 the District Board conducted a public hearing on the publicly circulated Initial Study and Mitigated Negative Declaration for the G/GRIS and received public testimony, and

WHEREAS, the District submitted all comments and public testimony to the US Army Corps for consideration as lead federal agency for the G/GRIS, and

WHEREAS, on August 25, 2011 the District Board further considered comments received on the G/GRIS as well as reviewed a Mitigation Monitoring and Reporting Program for the G/GRIS.

Therefore, the Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. The Initial Study and Mitigated Negative Declaration prepared for the G/GRIS, and the Mitigation Monitoring and Reporting Program are hereby adopted.
2. The District Manager or his designated representative is directed to coordinate with the US Army Corp of Engineers to the extent appropriate for the execution of the Mitigation and Reporting Program for the G/GRIS as it relates to their project.

PASSED AND ADOPTED THIS 25th day of August 2011.

Muril N. Clift
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager
Bob Gresens, District Engineer

Meeting Date: August 25, 2011 Subject: Describe Water Conservation Goal
Setting Requirements of Urban Water
Management Plan

RECOMMENDATIONS:

Receive staff report.

FISCAL IMPACT:

The cost for a contracted Urban Water Management Plan (UWMP) Update is estimated to range from a low of \$20,000 to approximately \$45,000. CCSD personnel completed the 2005 UWMP in-house and are similarly planning to complete the 2010 update. However, other commitments have led to the UWMP update schedule slipping beyond the July 2011 completion deadline set by the state. Fortunately, the CCSD is not currently pursuing State grant funds, which could be deemed ineligible without an updated 2010 UWMP. Currently, there are no fiscal impacts from not having the UWMP completed. Regardless, staff is continuing to pursue completion of the 2010 UWMP during this second half of 2011.

The 2010 updates to the UWMP Act will require a 5-percent water conservation reduction goal based on the methodology that will be described within today's staff presentation. Theoretically, one could surmise that a 5-percent reduction goal could also lead to a 5-percent reduction in water enterprise revenues. However, the 5-percent conservation goal is based on a five-year averaging method, which negates reduction required when compared to current demands. In addition, the reduction goal is to take place in 2020, with an intermediate goal set for 2015. Therefore, the potential fiscal impact from the UWMP conservation goal may not lead to an immediate impact. Conversely, the potential reduction in water enterprise revenue could conceivably be more noticeable in Cambria's case when compared to other areas that may be experiencing increases to their customer base.

DISCUSSION:

A significant change to the UWMP Act occurred with the passage of SBx7-7 in 2009, which called for a 20-percent statewide reduction in water consumption by 2020. Implementation of this bill led to the completion of 2020 goals for hydrologic regions within the state, with Cambria being within the Central Coast hydrologic region. The 2020 goal set for the Central Coast hydrologic region is 123 gallons per capita per day (gpcd), which is above Cambria's

current consumption rate (about 111 gpcd when based on the DWR's five year averaging method). From review of the methodologies called for in the State Department of Water Resources (DWR), Cambria's reduction goal for 2020, would be approximately 105 gpcd, with an intermediate goal of 109 gpcd for 2015.

Today's staff presentation will provide further details on how the aforementioned values were derived. Although no Board action is being requested, the UWMP Act will require a subsequent Board meeting to formally adopt a conservation goal.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager

Meeting Date: August 25, 2011 Subject: Authorize General Manager to Form a Citizens Advisory Committee with Interested Stakeholders Regarding Proposed Lot Transfer from the SLO Land Conservancy to CCSD

RECOMMENDATIONS:

Authorize General Manager to form a Citizens Committee with interested stakeholders regarding Proposed Lot Transfer from the SLO Land Conservancy to CCSD.

FISCAL IMPACT:

Fiscal impact should be limited considering staff time will involve salaried personnel and facility usage can be provided by using the Veterans Hall, Fire Station Training Room or Rabobank. There will be a small amount of miscellaneous cost for printing information for the public that should not exceed \$ 200.00. The estimated \$ 200.00 will be allocated from the Facilities and Resources budget.

DISCUSSION:

On July 18, 2011 a community work shop was hosted by the CCSD and the SLO Land Conservancy regarding the proposed lot transfer from the SLO Land Conservancy to the CCSD.

A consensus was reached that a community group of stakeholders should be formed as an advisory committee to further discuss, evaluate and make recommendations back to the CCCS Board of Directors regarding the lot transfer.

To clarify the goals and objectives of the Committee it was agreed upon that the CCSD Board of Directors in allowing the General Manager to form the Committee, would determine what ongoing maintenance cost for the Land Conservancy Lots would be, how much it would cost the community to implement the Forest Management Plan that was previously received by the CCSD Board of Directors but not adopted, and what it is already costing the community to keep up with the publically owned properties including the Fiscalini Ranch Preserve. The CCSD would take the information to the community in a form of a survey outlining several options on the level of service and the cost associated with those services. At that point in time the CCSD Board of Directors would provide the Community a choice of options, to include, not to do anything above and beyond what is currently being provided.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 9.C.

FROM: Mark Miller, Fire Chief

Meeting Date: August 25, 2011

Subject: Consider Adoption of Resolution 39-2011 Granting an Exception to Hiring Freeze of CCSD Firefighter Engineer.

RECOMMENDATIONS:

Adopt Resolution 39-2011 granting an exception to the hiring freeze of CCSD Firefighter Engineer.

DISCUSSION:

As a result of a recent vacancy, staff would like to proceed with the recruitment for a replacement Firefighter Engineer. The position is critical to the public safety and delivery of essential services to the community, and to maintain employee workplace safety.

Per Resolution 13-2009: The General Manager may determine that a vacated position is deemed necessary and critical to public safety or the delivery of essential services to the community. Upon such written determination, which shall be immediately transmitted to the Board of Directors, such a position may be filled on a temporary basis, subject to further review, consideration and ratification by the Board at its next meeting.

Written determination was provided to the Board of Directors on August 16, 2011. Staff recommends adoption of Resolution 39-2011 granting an exception to the hiring freeze pursuant to Resolution 13-2009 and allowing the hiring a Firefighter Engineer.

Fiscal Impact: All newly hired CCSD employees are required to pay their share of employee contribution to PERS. In addition to the PERS Contribution the newly hired Firefighter Engineer would start at a lower step compared to the outgoing Firefighter Engineer thus resulting in additional savings.

Attachment: Resolution 39-2011
August 16, 2011 Memo to Board

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON



CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

TO: CCSD Board of Directors

FROM: Jerry Gruber General Manager/ Mark Miller Fire Chief.

DATE: August 16, 2011

SUBJECT: Granting an Exception to the Hiring Freeze of CCSD Firefighter Engineer.

Paul Ellis Firefighter Engineer for the Cambria Community Services Fire Department will be retiring on August 19, 2011. The position of Engineer is critical to the public safety and delivery of essential services to the community, and to maintain employee workplace safety.

The Fire Department currently has three (3) Firefighter Engineer positions, working three separate shifts (A, B, & C Shifts). Each shift is forty eight (48) hours and is staffed with three (3) personnel, a Captain, Firefighter Engineer and a Reserve Firefighter. This maintains a staffing level of three (3) personnel on a single engine company twenty four hours a day seven days a week. In the event of significant emergency scenarios this single engine company is supplemented with call back response from all personnel – full time and Reserve Firefighters. The Department is currently staffed with seven (7) full time staff, a contingent of sixteen (16) reserve personnel and two volunteers.

If the Cambria Community Services Board of Directors agrees to granting an exception to the hiring freeze for the position of a Fire Fighter Engineer then an internal recruitment process will take place with the Administrative Department and the Fire Department working collaboratively together.

Fiscal Impact: Since all new hires for the Cambria Community Services District are required to pay their employee share of PERS the new Firefighter Engineer will pay their 9% of PERS resulting in savings to the Cambria Community Services District. In addition the newly hired Firefighter Engineer will start at a lower step than the outgoing Firefighter Engineer resulting in additional savings.

RESOLUTION 39-2011
August 25, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
GRANTING AN EXCEPTION TO THE HIRING FREEZE OF A FIREFIGHTER
ENGINEER

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Granting an exception to the hiring freeze imposed by Resolution 13-2009 to hire a Firefighter Engineer, filling a budgeted vacant position that is critical to the delivery of essential services and public and employee safety.

PASSED AND ADOPTED THIS 25th day of August 2011.

Muril N. Clift President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.D.**

FROM: Bob Gresens, District Engineer

Meeting Date: August 25, 2011 Subject: Consider Adoption of Resolution
49-2011 Approving Increase in General
Fund Loan to Rodeo Grounds Pump
Station Replacement and Stuart Street
Storage Projects

RECOMMENDATIONS:

Adopt Resolution 49-2011

FISCAL IMPACT:

The funding being provided by the General Fund is to be paid back from the Water Fund. The total amount of the previously authorized \$47,000 ceiling would be increased by \$16,000 to a total of \$63,000.

DISCUSSION:

The District's water master planning included completion of a Water Master Plan Task 3 report entitled, "Potable Water Distribution System Analysis, Final," dated July 2004. Recommendations from this report included increasing tank storage at the Stuart Street tank site, as well as replacing the existing Rodeo Grounds Pumping Station. In 2006, requests for proposals were sent to five engineering firms for environmental clearance and design tasks for this purpose. Following consultant interviews and review of cost proposals, a contract with RBF Consulting was approved by the Board on October 26, 2006 in the amount of \$443,894, with funding from "Water Reserves." Subsequent to the original contract award, work was suspended due to water fund limitations. Within the past two years, the projects were restarted to complete the environmental clearance process.

Restarting the projects included establishing an internal loan from the General Fund to Water. The original General Fund loan was approved by the Board on October 1, 2009, in the amount of \$30,000. This amount was later increased by \$17,000 on May 7, 2010, which resulted in a total General Fund loan ceiling of \$47,000. Based on RBF costs incurred to date and future projections towards this loan ceiling, staff is recommending the current General Fund loan ceiling be increased by \$16,000 for completion of the environmental clearance process.

BOARD ACTION: Date _____ Approved: _____ Denied: _____
 UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___



RESOLUTION 49-2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING INCREASE TO GENERAL FUND RESERVES LOAN TO THE WATER FUND
FOR COMPLETION OF THE ENVIRONMENTAL REVIEW PROCESS FOR A
NEW STUART STREET TANK AND RODEO GROUNDS PUMP STATION REPLACEMENT

WHEREAS, on October 1, 2009 CCSD Board Resolution 47-2009 approved capital expenditures for completion of environmental review process for Stuart Street Tank No. 3 and Rodeo Grounds Pump Station Replacement projects (Projects); and

WHEREAS, Resolution 47-2009 authorized a loan from General Fund reserves to the Water Fund in an amount not to exceed \$30,000, without further Board approval, for completion of the environmental review process for Stuart Street Tank No. 3 and Rodeo Grounds Pump Station replacement projects; and

WHEREAS, Resolution 26-2010 authorized an \$17,000 increase to the loan from General Fund reserves, without further Board approval, for further development of a project alternative, that was not in the original scope of work; and

WHEREAS, a further increase in the General Fund loan to the Water Fund in the amount of \$16,000 has been projected in order to allow for completion of the environmental clearance process.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorize a \$16,000 increase in the loan from General Fund reserves to the Water Fund for purposes of completing the environmental review process on the projects.
2. Authorize a total General Fund loan amount to the Water Fund to not exceed \$63,000, without further Board approval.

PASSED AND ADOPTED THIS 25th day of August 2011.

Muril Clift, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Tim Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.E.**

FROM: Jerry Gruber, General Manager
Monique Madrid, Admin Tech III Confidential

Meeting Date: August 25, 2011 Subject: Consider Approving CCSD Response to SLO County Grand Jury July 8, 2011 Report titled, "Rate Setting as a Water Conservation Tool."

RECOMMENDATIONS:

Consider approving CCSD response to SLO County Grand Jury report dated July 8, 2011 titled, "rate setting as a water conservation tool." The CCSD is required to respond to the Grand Jury's report pursuant to Penal Code Section 933(c) no later than 90 days after the grand jury submits a final report.

FISCAL IMPACT: A portion of the \$500 programming fee to revise the CCSD utility bills.

DISCUSSION: The CCSD received a report from the Grand Jury on July 8, 2011. The report recommends two changes to the CCSD utility bill. Item number 3 recommends that the CCSD should consider revising water bills to show rate tiers, water usage for each tier and the charges for each tier. Item number 6 recommends that the CCSD should consider revising sewer bills to show that water usage affects sewer charges. CCSD staff will be implementing these recommendations to the upcoming utility bill which will be mailed to customers on 9/10/2011.

The Administrative Staff has been developing a new process for utility payments during the last six months. Utility bills are currently processed manually. Staff has been working with Heritage Oaks Bank and the Financial Management Systems programmers in order to implement a more expeditious and electronic payment process using new technology. Due to the timing of the Grand Jury recommendations staff has been able to incorporate them into the new utility bills.

CCSD customers will soon see a change to their utility bills. In the next billing cycle the bottom of the billing statement will be the coupon which will need to be returned for processing with the payment. Staff has been able to incorporate the changes with little interruption and cost due to the timing of the recommendations.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___



August 25, 2011

DIRECTORS:

Muril N. Clift
President

Allan S. MacKinnon
Vice President

James Bahringer
Director

Frank J. De Micco
Director

Michael Thompson
Director

OFFICERS:

Jerry Gruber
General Manager

Timothy J. Carmel
District Counsel

Kathy A. Choate
District Clerk

Honorable Charles S. Crandall, Presiding Judge
Superior Court of California
1050 Monterey Street
San Luis Obispo CA 93408

Dear Judge Crandall:

In accordance with the requirements of Penal Code Section 933, this letter is being sent of behalf of the Cambria Community Services District (CCSD) to respond to the Grand Jury report dated July, 8, 2011 titled, "**Rate Setting as a Water Conservation Tool.**"

We are happy to report that the CCSD is currently implementing the recommendations listed in the referenced report for Findings 3 and 6. This new information will be provided to the customers in the upcoming utility bills due to go out to our customers on September 10, 2011.

We hold customer service as one of our highest values and are excited to be able to provide our customers with a better product.

Sincerely,

Muril N. Clift
Board President

c: SLO County Grand Jury, PO Box 4910, SLO 93402
via email: GrandJury@co.slo.ca.us

Response to Grand Jury Report Form

Report Title: Rate Setting as a Water Conservation Tool

Report Date: July 8, 2011

Response by: Muril N. Clift

Title: CCSD Board President

FINDINGS

- I (we) agree with the findings numbered: 3 and 6
- I (we) disagree wholly or partially with the findings numbered: _____
(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons.)

RECOMMENDATIONS

- Recommendations numbered 3 and 6 have been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered _____ have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered _____ require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.

(Attach an explanation.)

Date: 8/25/2011 Signed: _____

Number of pages attached _____

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.F.**

FROM: Jerry Gruber, General Manager
Kathy Choate, District Clerk

Meeting Date: August 25, 2011 Subject: Consider Adoption of Resolution
48-2011 for the Election of Directors to
the Special District Risk Management
Authority (SDRMA) Board of Directors

RECOMMENDATIONS:

Adopt Resolution 48-2011 electing three candidates to SDRMA Board of Directors.

FISCAL IMPACT:

None.

DISCUSSION:

On May 10, 2011 SDRMA’s Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA’s Policy No. 2011-02 establishing the guidelines for Director Elections. The Election Committee confirmed that seven (7) candidates met the qualification requirements and those names are included on the Official Election Resolution and Ballot (attached).

After selecting up to three (3) candidates, the CCSD governing body must approve the enclosed Official Election Resolution and Ballot. The four-year terms for newly elected Directors will begin on January 1, 2012 and terminate on December 31, 2015.

The signed Resolution and Ballot will be sealed and submitted by mail at SDRMA’s office on or before 5:00 p.m., Friday, September 16, 2011.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION NO. 48-2011

**A RESOLUTION OF THE GOVERNING BODY OF THE
Cambria Community Services District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2011-02 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2011-02 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Cambria Community Services District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



OFFICIAL 2011 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 5:00 p.m., Friday, September 16, 2011. Faxes or electronic transmissions are NOT acceptable.

SANDY RAFFELSON
District Clerk, Herlong Public Utility District

EMERY ROSS
Director, Mariposa County Resource Conservation District

MIKE SCHEAFER
Director/Secretary, Costa Mesa Sanitary District

EDMUND K. SPRAGUE (INCUMBENT)
Board President, Olivenhain Municipal Water District

ED GRAY (INCUMBENT)
Director, Chino Valley Independent Fire District

BETHZABE YANEZ
Board President, East Palo Alto Sanitary District

TERRY BURKHART
Board President, Bighorn-Desert View Water Agency

ADOPTED this ____ day of _____, 2011 by the Cambria Community Services District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST: _____

APPROVED: _____

**Special District Risk Management Authority
Board of Directors
Candidates' State of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA

Nominee/Candidate: Sandy Raffelson
District/Agency: Herlong Public Utility District
Work Address: 448-805 Pole Line Rd, P O Box 515, Herlong CA 96113
Work Phone: (530) 827-3150 Home Phone: (530) 254-0234

Why do you want to serve on the SDRMA Board of Directors?

I think it would be a great experience to serve on the Board and I could give Northern California and Small District's a voice on the Board. I feel I would be an asset to the Board with my degree in business and my 25 years experience in accounting and auditing. I have audited small districts and know what they need and what they can afford.

I understand the challenges that small District face every day when it comes to managing liability insurance and worker's compensation for a few employees with limited revenues and staff. My education and experience gives me an appreciation of the importance of risk management services and programs, especially for smaller district's that lack expertise among staff because of not dealing with claims on a day to day basis to be proficient in it.

I feel I could be an asset to this Board and would love a chance to try.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I am currently the District Clerk for the Herlong PUD Board of Directors for the last 3 years, before that serving as the Secretary to the Board of Herlong Utilities, Inc. I worked directly with the formation of our District which included working for 2 separate Board's of Directors and the transfer of assets from a public benefit corporation to a special district. As part of the team that worked to form the District I was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the District's initial Board of Directors as well as the transfer of multiple permits and closure procedures from multiple agencies for the seamless transition of our District operations. I closed out the Corporation books and established the books for the District transitioning to fund accounting. I have also administered the financial portion of a large capital improvement project as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I also am the primary administrator of a federal contract for utility services with the Federal Bureau of Prison.

In the last 15 years I have served on several Boards in Logan and Lassen County. I have served 4 years on a Preschool Board that during that time the school purchase property and moved the Preschool to a better location, hired a new Director and 2 new teachers.

I have served as PTA President for 2 years for a private K-8th grade school. After resigning from PTA President, I accepted a Board member position for 4 years during which time we hired 1 principal and 2 teachers, purchased computer lab equipment enough for all student, upgraded water system in building and purchased insulated windows to keep children warm and heating cost down.

**Special District Risk Management Authority
Board of Directors
Candidates' State of Qualifications**

I was nominated for Treasurer for Lassen County 4H Council, at which time I was also on several committees including Fair, Scholarship, Grant and Fundraising. I served as Treasurer for 3 years, paying all bills, reimbursing funds, making all deposits and did all bookkeeping for the Board. I also transformed the books from the 60's to the current age by setting the Council books up on a Bookkeeping Software and designing Financial Statements everyone could understand.

I am currently Lassen County Horse Show Manager for a 2 day horse show with over 100 classes. Also this is my 9th year putting together the Lassen County 4H/FFA Horse Show for the Community. This includes all fundraising/donations to run the shows, purchasing all awards, getting staff to help with shows, and managing the show on the event date.

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelors Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for 4 years and have 25 years of accounting experiences. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committees. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage Incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minium and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program through CSDA and co-sponsored by SDRMA and California Special District Alliance. I have completed several of the SDRMA's Target Safety courses and CSDA courses. I am currently working on my completion of the CSDA Special District Leadership Academy and will complete these courses on April 28th, 2011.

I work for a District in Northeastern California that has under gone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Through past experience I hope to make a great Board member representing the small districts of Northern California and their growing pains and make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

I appreciate the way the Board and staff has worked hard to make SDRMA programs affordable for small district and I would like to help continue in this direction. I would also like to grow the education program to help keep claims down and if claims are down than each district would benefit by less cost.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature: Sandy Raffelson Date: 3/30/11
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**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Emery Ross
District/Agency Mariposa County Resource Conservation District
Work Address 5009 Fairgrounds Road, P. O. Box 746, Mariposa, CA 95338
Work Phone 209-966-3431 Home Phone 209-852-2606

Why do you want to serve on the SDRMA Board of Directors?

- To gain more knowledge about the SDRMA and what factors affect the decisions it renders.
- To assist in maintaining SDRMA as a top-notch organization, from a Board member perspective.

What Board or committee experience do you have that would help you to be an effective Board member? (SDRMA or any other organization)

- Appointed to the Board of Directors of the Mariposa County Resource Conservation District in June 2010; served as an Associate Director for 1-1/2 years.
- Currently President of the Board of Directors of the Lake Don Pedro Community Services District; have served on the LDPCSD Board since 2008.

What special skills, talents or experience (including volunteer experience) do you have?


- 15 years experience working for a public agency with 250 employees where there was much exposure to risk management from all sides. During my years as a manager, worked with County District Attorney, judges and County Counsel.
- Work experience with family law firm.
- Independent columnist for local newspaper for past 7 years; ag editor.
- Cattle rancher in Mariposa County for past 18 years.

What is your overall vision for SDRMA?

See SDRMA broaden its existing resource capability in the area of training for elected officials and special district staff in order to reduce future exposure.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date MAY-2-2011

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Mike Scheafer

District/Agency Costa Mesa Sanitary District

Work Address 1551-B Baker St, Costa Mesa, CA 92626

Work Phone 714-435-0300

Home Phone 714-549-4961

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I believe I have the qualifications and experience that enable me to assess the needs of Special Districts in risk management areas. I enjoy being able to help manage the risks of my customers, and would look forward to bringing that attitude and ability to Special Districts. I feel a commitment to serving a broad base of constituents and being able to provide a service if I can. Personally I enjoy examining the issues faced by Districts and then being able to provide help with solutions.

I believe serving on the SDRMA Board of Directors presents challenges and opportunities that will help me grow as a Director of my Special District.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Former and current Special District Director, former City Councilmember City of Costa Mesa. Active in Lions Clubs International as a Past District Governor and member of several local, state and international committees. Service on several non profit boards of directors: Boys and Girls Clubs, Little League Baseball, AYSO, Costa Mesa Senior Center, others. Have served as President of all boards that I have been a member of.

Former member of Western Insurance Information Service, having served as a public speaker for that organization. I hold a community college teaching credential in Insurance Education.

Former instructor for AD Banker, Insurance Education. Taught California pre licensing classes as well as California Department of Insurance Continuing Education classes.

Participant and speaker for the insurance industry in both Sacramento and Washington DC. Served as political liaison for State Farm Insurance.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**


**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

In almost every board that I have associated with I have been asked to take a leadership role, either on the board or as a speaker for that organization. I possess a skill in public speaking and interaction with people. I enjoy public speaking, especially for organizations and causes where I feel I can provide a service. I have years of volunteer experience in insurance, sports, youth activities, public service and other areas.

What is your overall vision for SDRMA? (Response Required)

I would look forward to continuing the excellent work that SDRMA currently does. I would like to be a part of expanding and marketing the work of SDRMA. As a Director I appreciate the need to manage the risk that we all face. My vision would be to continue that work, but look for ways to make sure that all Special Districts are aware of the service provided by SDRMA.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4/11/11

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate **Edmund K. Sprague**
District/Agency **Olivenhain Municipal Water District**
Work Address **1966 Olivenhain Road, Encinitas, CA 92024**
Work Phone **(760) 753-6466** Home Phone **(760) 484-4404**

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have made a career-long commitment to safety and risk management, as a firefighter since 1986, emergency planner since 1993, and president of Olivenhain Municipal Water District's Board of Directors for the last three years, to which I was recently named to another term as president. My experience developing oversight standards and risk management assessment programs across several public agencies, combined with 14 years of leadership experience, is invaluable to a greater understanding of the field of risk management and my ability to properly navigate challenges faced by those in the industry.

Thankfully, I have been able to share my extensive knowledge and give back to the community in my capacity serving the customers of OMWD. A founding member of SDRMA, OMWD's commitment to safety far exceeds simply meeting minimum requirements, and this commitment has been renewed annually by the Board of Directors as part of our "Safety Has No Quitting Time" program. We have taken advantage of the Target Safety program since its inception, and have found it a cost-effective and valuable tool in providing employees with the training that they need to continually operate as safely as possible. Board members and management also routinely attend SDRMA trainings and events. Our commitment has yielded an unmatched lost-time injury rate and an exceptional experience modification factor—among the best in the state—proving that SDRMA has acted wisely in rewarding agencies such as ours with discounted premiums. OMWD has invested its trust in SDRMA, and SDRMA has most prudently returned the favor.

SDRMA's commitment to safety and risk management is just as extraordinary as at OMWD, and my successful track record of managing risk across agencies and disciplines provides me with a unique opportunity to positively contribute to the guidance of an organization as committed to risk management as I am.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

The lion's share of my board-level experience is as president of OMWD's Board of Directors. During my tenure, OMWD has responded to the economic crisis of the last several years by dedicating ourselves like never before to the efficient expenditure of public funds. The board enacted policies such as the "Holding the Line" program, a unique cost-containing initiative that recently earned CSDA's Innovative Program of the Year award. The Special District Leadership Foundation recognized OMWD as a District of Distinction based on our sound fiscal and administrative policies, also recognized by the Government Finance Officers Association of the US and Canada for Excellence in Financial Reporting. Further, I serve as an elected councilmember of the La Costa Heights School Site Council, which oversees budgets and planning for supplemental educational programs. I am proud of my successes in leading such fiscally prudent public organizations, and I look forward to sharing these same principles at SDRMA.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Teamwork is critical when working together as a board, and I have proven as a member of Carlsbad Fire Department and OMWD's Board of Directors that my exemplary ability to work as part of a larger team is a valuable resource in pursuit of common goals. Compromise in the boardroom, however, is only effective when balanced with the ability to communicate one's informed position. This never-ceasing desire for maintaining my willingness to learn on behalf of my constituents is evidenced through my pursuit of a masters degree in Public Administration, as well as Special District Administrator certification through the Special District Leadership Academy. Just as important is sharing this knowledge with others; I ably convey lessons as a Battalion Chief with Carlsbad Fire, as a fire service instructor at Palomar College, as an Assistant Scoutmaster with Boy Scout Troop 2000, and as a volunteer with the Carlsbad Boys & Girls Club and Elin Forest Recreational Reserve.

What is your overall vision for SDRMA? (Response Required)

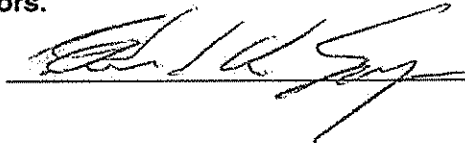
SDRMA is widely respected in the special district community for its commitment to risk management, insurance, safety, and service to its members. Even during my relatively brief tenure on OMWD's Board of Directors, I have witnessed SDRMA constantly striving to improve the services that it offers, and I hope to assist SDRMA in continuing and enhancing the level of service that it provides.

This is not to say that SDRMA shouldn't continue to explore opportunities to improve; streamlining of the CIP program by which to offer more competitive base-level premiums is one area that may be examined. Another area is ensuring that the package of services SDRMA provides is competitive with that of other providers; SDRMA may consider a program through which instructors visit job sites for specific trainings when a Target Safety module may not be sufficient.

However, the groundwork for effective administration of SDRMA has clearly already been set by the board, and I hope to continue the strong tradition of exemplary service to its members.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4/20/11

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Ed Gray
District/Agency Chino Valley Independent Fire District
Work Address 14011 City Center Drive Chino Hills, California 91709
Work Phone (909) 902-5260 Home Phone (909) 627-4821

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

When appointed to the Board of Directors of SDRMA in November of 2010, I made a commitment to be an effective member of the SDRMA team and to work hard to ensure the continued success of the organization. Although I have been on the Board a short time, I believe I have shown that I seek to understand issues and use common sense when making decisions. I wish to continue my service to SDRMA as I can be a positive member of the SDRMA team and an asset to the members, board and staff.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I currently serve on the Board of Directors of the SDRMA. I have been an elected Director of the Chino Valley Independent Fire District since 2004. During my tenure, I have served multiple terms as President and Vice-President, and as a member of our Finance, Planning and Personnel Committees. I have served as Liaison to the City Councils of Chino and Chino Hills and to the San Bernardino County Board of Supervisors. I am also the District's representative and current Chairman of the Citizens Advisory Committee for the California Institution for Men in Chino. I serve on the Citizens Oversight Committee to the Chino Valley Unified School District and am a member of the Chino Valley Lions Club.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

After serving in the US Army, I enjoyed a lengthy career in law enforcement retiring in 2004 as a Police Lieutenant. I learned early in my career, that to be an effective individual and leader, it was important to actively listen to people; to seek understanding of all sides of an issue; and make decisions based on common sense and "rightness".

My experience as an elected official has broadened my knowledge and reinforced my belief that decisions must be made based on what is right, and not on what is a personal preference.

What is your overall vision for SDRMA? (Response Required)

I see SDRMA as continuing its' journey as a successful, effective and efficient service provider through innovation, right thinking and conservative business strategies. I can visualize the organization exploring other avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Ed Gray Date April 21, 2011

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Bethzabe Yanez
District/Agency East Palo Alto Sanitary District
Work Address 901 Weeks Street, East Palo Alto, CA 94303
Work Phone 650-325-9021 Home Phone

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I want to serve on the SDRMA Board because risk management is one of the most important challenges facing our agency today. I've been involved in public service in various capacities in my community for the past ten (10) years and I've come to understand the importance of transparency, accountability, and fiscal responsibility. Managing risk is crucial to the success or failure of any Public Agency.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I'm currently serving as Board President on the East Palo Alto Sanitary District Board of Directors. In my position, I'm responsible for agenda preparation and the conduct of Regular Board meeting. I also serve on the District Finance Committee responsible for approving all district warrants and advising District Management on issues coming before the board. In these positions I have learned the art of negotiations and compromise to get projects developed and implemented that serve the best interest of our community. If selected, I bring my skills and commitment to the SDRMA Board.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

I offer the following skill set, that I feel will benefit the SDRMA Board if selected: Past President of the East Palo Alto YMCA, City of East Palo Alto Traffic & Transportation Commission, Board Member of the Mouton Mental Health Center, Owner Operator of Gaston & Betsy Catering Service. Also, I'm bilingual and have used my skills as an interpreter for various city agencies.

What is your overall vision for SDRMA? (Response Required)

I see the future of SDRMA as a primary source of education to member agencies leading the way in developing strategies that we can use to meet the risk management challenges of the future. While I believe the services currently being offered both crucial and important, I feel the ability to identify future agency needs and the education of member agencies is priority number one.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4.26.11

Special District Risk Management Authority

Board of Directors

Candidate's Statement of Qualifications

Nominee/Candidate: Terry Burkhart
District/Agency: Bighorn-Desert View Water Agency
Work Address: 622 Jemez Trail, Yucca Valley, CA 92284

Why do you want to serve on the SDRMA Board of Directors?

I believe my thirty four years experience in the insurance industry, primarily in agency commercial departments, can be of value to SDRMA. I enjoy working with my current Board of Directors and expect SDRMA to be interesting, challenging, and educational.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Currently I am President, Bighorn-Desert View Water Agency Board of Directors, in the second year of a two year term. Other Boards include Johnson Valley Improvement Association, nine years as board member or officer; Business and Professional Women (BPW), North Orange County BPW, board member and all offices; BPW Regional board – secretary.

Instructor for Insurance Educational Association for twelve years.

Completed Special District Leadership Academy

Completed Special District Institute three part course.

Committees: BDVWA – Planning, Legislative, Engineering, Grants & Security – chair

Various ad hoc committees: Reche Basin Recharge Project

Financial/Budget

Commissioner, Mojave Pipeline Commission

Representative to Mojave Water Agency Technical Advisory Committee

What special skills, talents or experience (including volunteer experience) do you have?
34 years in insurance industry, much as agency Commercial Department Manager. Did
policy analysis for risk management consultant for large international company. Experience
noted above.

What is your overall vision for SDRMA?

The name speaks for itself: "Risk Management" must be the essential goal.
Providing education to clients on avoidance of loss, mitigation of loss, as a means of
achieving safety goals. Prompt response to client loss situations, working with the client to
control/minimize loss, and where applicable prevent future loss is vital. Satisfied clients are
apt to pay more attention to loss prevention information provided them.

I certify that I meet the candidate qualifications as outlined in the SDRMA election
policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors.
I will commit the time and effort necessary to serve. Please consider my application for
nomination/candidacy to the Board of Directors.

Candidate Signature Terry Burkhat Date 4-29-2011