

Pursuant to Government Code Section 54953(e), members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at [boardcomment@cambriacsd.org](mailto:boardcomment@cambriacsd.org).



## CAMBRIA COMMUNITY SERVICES DISTRICT

**Thursday, April 21, 2022 - 1:00 PM**

### AGENDA

#### REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

**Please click the link below to join the webinar:**

<https://us06web.zoom.us/j/85967372218?pwd=MXU0TTVLUnMxcmcxVm1kVmFSYy9xZz09>

**Passcode: 879304**

**Or One tap mobile:**

US: +16699006833,,85967372218# or +12532158782,,85967372218#

**Or Telephone:**

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

**Webinar ID: 859 6737 2218**

International numbers available: <https://us06web.zoom.us/j/85967372218>

#### 1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. President's Report
- F. Agenda Review: Additions/Deletions

#### 2. BOARD MEMBER COMMUNICATIONS

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

#### 3. PUBLIC SAFETY

- A. Sheriff's Department Report
- B. CCSD Fire Chiefs Report

#### 4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

#### 5. MANAGER REPORTS

- A. General Manager's Report
- B. Finance Manager's Report
- C. Utilities Report

#### 6. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Adopt the March 2022 Expenditure Report
- B. Consideration to Adopt the March 10, 2022 and March 17, 2022 Regular Meeting Minutes
- C. Consideration of Adoption of Resolution 22-2022 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)
- D. Consideration of Adoption of Resolution 23-2022 Regarding the Continued Local State of Emergency Declaration
- E. Discussion and Consideration of Approval of a Memorandum of Understanding with the Cambria Lions Club Related to their Offer to Contribute \$1000 Per Year for Five Years for Maintenance of the Skatepark
- F. Consideration of Approval of Second Amendment to Contract with Hartzell General Engineering Contractor, Inc. for the Zone 2 to Zone 7 Santa Rosa Bridge Waterline Project and Adoption of Resolution 25-2022 Amending the Fiscal Year 2021/2022 Budget
- G. Consideration of Approval of Contract Amendment with CalPortland Construction for Utility Adjustments to Grade Change
- H. Consideration of Adoption of Resolution 26-2022 Amending the District Salary Schedule and the Pay Schedule for the Position of Administrative Department Manager

#### 7. REGULAR BUSINESS

- A. Discussion and Consideration of Strategic Plan Status Report and Update
- B. Receive, Discuss and Consider Report from the Finance Committee on Strategic Planning Task to Evaluate Structural Changes to Address Underfunded, Under-Staffed and Under-Resourced Services
- C. Discussion and Consideration of Proposed Policy 1040.2 Regarding Answering Correspondence to the Board
- D. Discussion and Consideration Providing Guidance to Parks, Recreation and Open Space Commission (PROS) Regarding its Top Priorities
- E. Discussion and Consideration of a Request by Bob Schwartz to County of San Luis Obispo to Drill a Well at 6775 Kathryn Drive
- F. Discussion and Consideration of Resolution 24-2022 Finalizing Changes to the Board and Standing Committee Bylaws

#### 8. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda.

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No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote

**9. ADJOURN**

## CAMBRIA COMMUNITY SERVICES DISTRICT

Wednesday, April 6, 2022

Time Period: (Month)	March 1 – March 31, 2022	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	311			54		
CFS: Last Year	282			49		
<b>Assault/Battery:</b>						
CFS	3					
<b>Disturbance:</b>						
CFS	17					
<b>Burglary:</b>						
CFS	0					
<b>Theft:</b>						
CFS	2					
<b>Vandalism</b>						
CFS	7					
<b>Mail Theft:</b>						
CFS	0					
<b>Phone Scam:</b>						
CFS	0					
<b>Suspicious Circs:</b>						
CFS	7					
<b>Enforcement Stops:</b>						
CFS	19					
<b>Preventative Patrol Activity:</b>						
CFS	18					

Notable:





## Cambria CSD Fire Department

### April 21<sup>st</sup>, CCSD Board Meeting

#### March 2022

##### Prevention and Education

- 0 Rough-in sprinkler inspections
- 3 Fire final inspections
- 5 Fire plan reviews
  - 1270 Ellis
  - 798 Drake
  - 528 Plymouth
  - 6736 Moonstone
  - 1775 Langton
- 0 Engine company commercial fire and life safety inspections were conducted
- 0 Public education events
- 0 Fire Engine and Station tours

##### Meetings and Affiliations

- |                                   |   |
|-----------------------------------|---|
| • Weekly operational briefings    | March 0900 Cambria  |
| • Weekly liaison briefings        | March 1100 Cambria  |
| • CCSD Managers mtg               | March 1 <sup>st</sup> , 0830 Cambria                                  |
| • Zonehaven Coordinators mtg      | March 1 <sup>st</sup> , 1430 Cambria                                  |
| • County Chiefs mtg               | March 2 <sup>nd</sup> , 0900 Zoom                                     |
| • CCSD Managers mtg               | March 8 <sup>th</sup> , 0830 Cambria                                  |
| • Fire Safe Focus Group mtg       | March 9 <sup>th</sup> , 1500 Cambria                                  |
| • CCSD Board mtg                  | March 10 <sup>th</sup> , 1300 Cambria                                 |
| • HMGP Grant mtg                  | March 14 <sup>th</sup> , 1000 Cambria                                 |
| • SDRMA/HR mtg                    | March 14 <sup>th</sup> , 1300 Cambria                                 |
| • CCSD Managers mtg               | March 15 <sup>th</sup> , 0830 Cambria                                 |
| • CISM Conference mtg             | March 15 <sup>th</sup> , 1500 Cambria                                 |
| • CISM Conference                 | March 17 <sup>th</sup> & 18 <sup>th</sup> , 0800-1600 San Luis Obispo |
| • HMGP Grant mtg                  | March 21 <sup>st</sup> , 1000 Cambria                                 |
| • CCSD Managers mtg               | March 22 <sup>nd</sup> , 0830 Cambria                                 |
| • Auto & Mutual Aid agreement mtg | March 22 <sup>nd</sup> , 1145 Morro Bay                               |
| • CISM mtg                        | March 23 <sup>rd</sup> , 1300 San Luis Obispo                         |
| • FHFRP map update mtg            | March 24 <sup>th</sup> , 1530 Cambria                                 |
| • CCSD Managers mtg               | March 29 <sup>th</sup> , 0830 Cambria                                 |
| • Zonehaven Coordinators mtg      | March 29 <sup>th</sup> , 1530 Cambria                                 |
| • Ad Hoc Fire Evacuation mtg      | March 31 <sup>st</sup> , 10000 Cambria                                |
| • Budget/staffing planning mtg    | March 31 <sup>st</sup> , 1500 Cambria                                 |

##### Operations and News

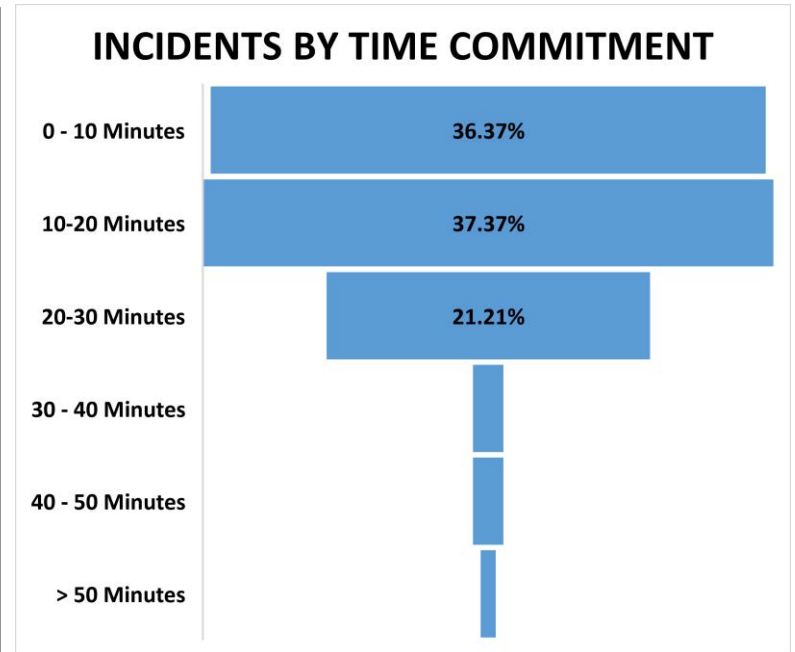
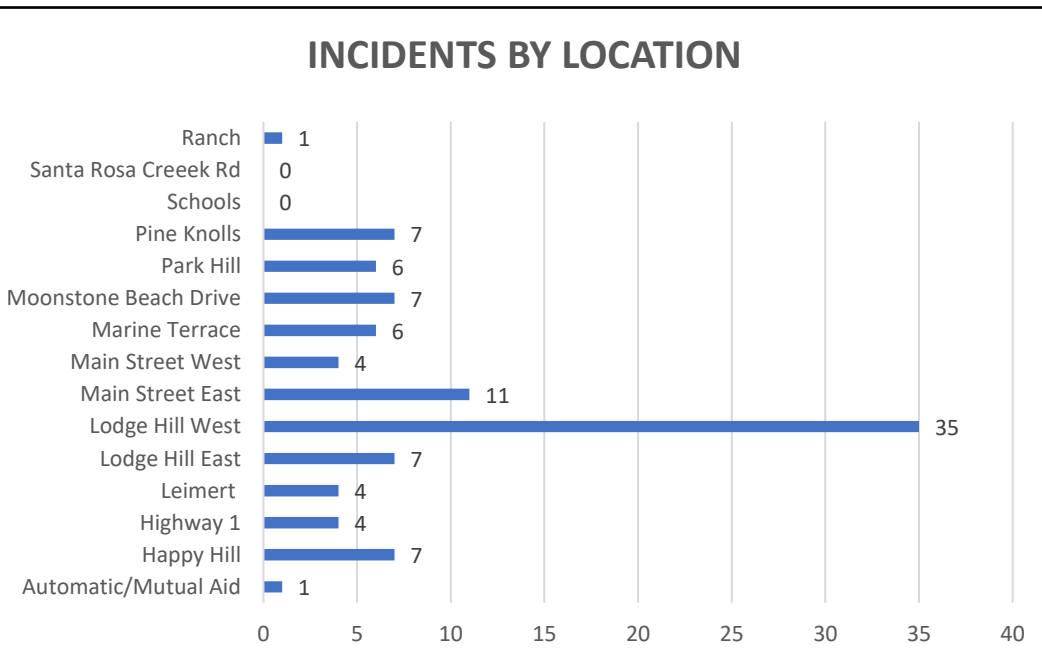
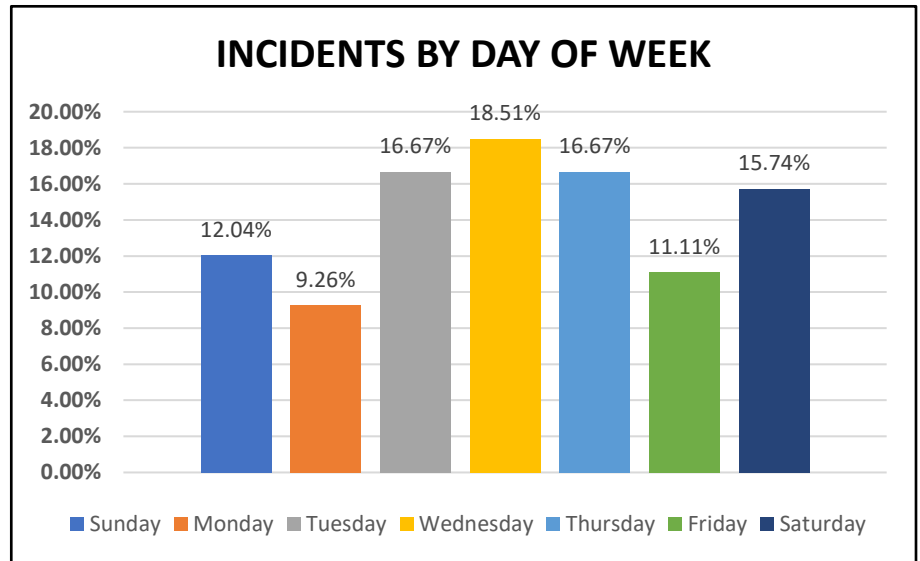
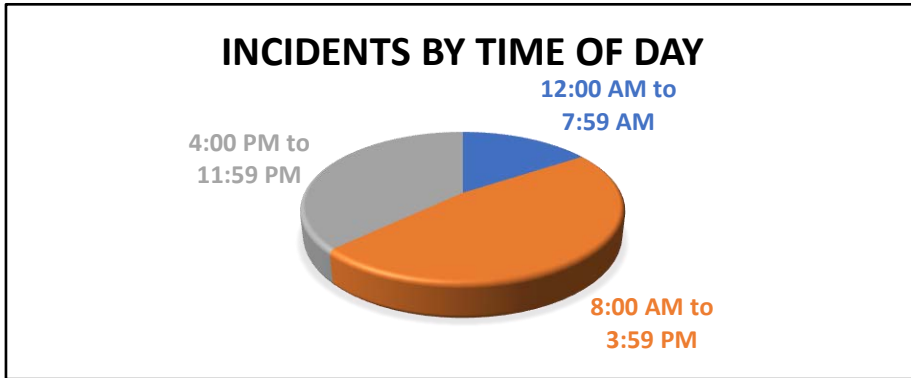
- SLO County EOC opened and running for Covid-19 Disaster Declaration
- Weekly coordination between EOC, Public Health, County Fire Chiefs
- Station is closed to the public, all public events, prevention activities and educational tours are cancelled
- Training for the month of March was primarily focused on orientation for new SAFER personnel and engineer training

##### Grant Updates

- Awarded AFG Supplemental: Covid 19 PPE – awarded, equipment purchase in process
- SLO OES Grant for mobile radio replacement – awarded, equipment purchase in process
- AFG SAFER Grant – awarded, personnel started January 1, 2022
- Zonehaven Evacuation Grant – awarded through County Fire Chiefs/Firesafe Counsel

Fire Statistics are attached for your review





## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: April 21, 2022

Subject: General Manager's Report

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**GENERAL MANAGER:**

The District continues its mission of providing water, wastewater treatment, emergency response, facilities, and administrative services. In addition to the daily operations of the Cambria Community Services District (CCSD), the following is an update on some of our current ongoing projects and activities:

Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

Staff Changes

Pam Duffield has been promoted to Administrative Department Manager effective April 8, 2022.

Electric Vehicle (EV) Charging Stations

The Veterans Hall EV station grant is being amended due to increased costs from the original estimate. Staff will begin the process to relocate the charging station to recover the ADA parking spot next to the American Legion entrance upon completion of the grant process. The East Main Street restroom EV station grant is in process with SLO County and final approval by the County Board of Supervisors.

East Ranch Restroom Project

The District Engineer has submitted our Construction Permit application. It is under review by County staff with an anticipated results by mid-May.

Skatepark Project

The Board will consider a request by staff at today's meeting to proceed with permitting and construction design of the skatepark.

**HUMAN RESOURCES:**COVID-19

There were no extraordinary actions taken by the General Manager this month related to the COVID-19 pandemic, as authorized by Resolutions 09-2020 and 52-2020.

On February 25, 2022, the Centers for Disease Control & Prevention (CDC) announced new COVID-19 metrics. In areas of low or medium risk, the CDC has dropped its recommendation for universal indoor masking. San Luis Obispo County is currently in the low risk tier. Additionally, on February 28, 2022, the California Department of Public Health (CDPH) released updated guidance for the use of face masks. The Cambria Community Services District will follow the CDC and CDPH guidance and as of March 1, 2022, masks are no longer required for unvaccinated CCSD employees in indoor public settings. CCSD employees can continue wearing a face mask if they so choose to do so.

The District is continuing to implement the following policies and procedures for added safety and health protection:

- At a minimum, District staff is cleaning and disinfecting commonly touched surfaces in all vehicles and apparatus at the beginning and end of the day.
- At a minimum, District staff is cleaning and disinfecting commonly touched surfaces in all CCSD buildings at the beginning and end of the day.
- All CCSD employees are regularly washing hands or using hand sanitizer.
- All CCSD employees are provided with face coverings, hand sanitizer and wipes.
- All CCSD employees are allowed to get COVID-19 vaccination appointments during their work day and are allowed to use district vehicles to go to and from their appointments.
- All Fire Department personnel are wearing personal protective equipment (PPE) gear/N95 masks on all emergency responses and are regularly washing hands/using hand sanitizer before, during and after each emergency.
- All Fire Department personnel responding to incidents of heightened concern, are wearing increased levels of personal protective equipment (PPE), N95 masks, eye protection, gowns, and shields as necessary.

#### **FACILITIES & RESOURCES:**

Please refer to the attached report.

#### **Attachments:**

- 1 - Facilities and Resources Report
- 2 - Public Record Requests and Responses





Facilities and Resources Manager Report



## Vet's Hall



The back stairs leading to the stage, had multiple posts, stair stringer and other parts rotted.







**Vet's Hall**  
Rotted posts, stair stringers and parts were replaced with pressure treated lumber.





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# Vet's Hall

All replaced parts got repainted

5A





## Vet's Hall

5A

A new keyless entry system was recently installed in the front door of the Vet's Hall.



On March 29th work began on replacing the roof over the American Legion's dining room and kitchen. On the first day of work, gravel was removed from the roof and material was delivered.





During the removal of the roof, some areas had dry rot from years of water leaks. Those areas were repaired prior to putting the new roof on.



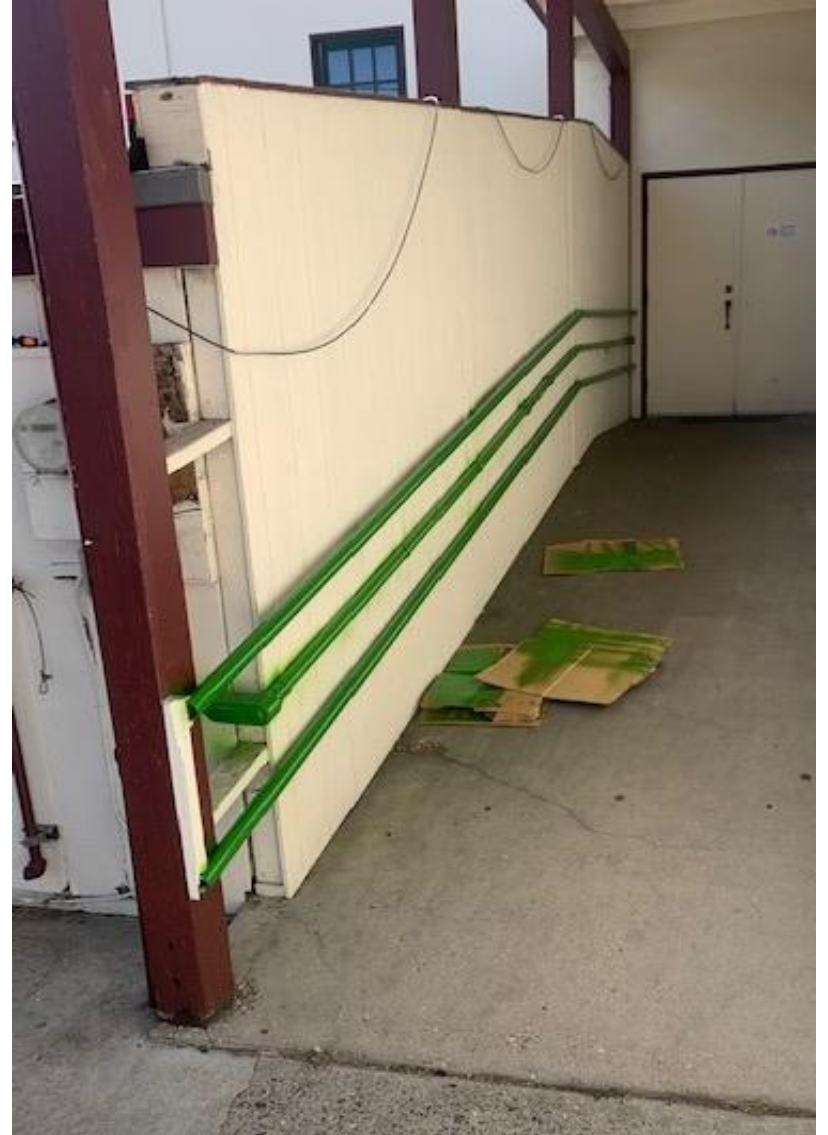


# Vets Hall Legion Kitchen/Dining Room

Below pictures of the finished roof, with new flashing and shiny new vent caps.



As part of the roof replacement work a new electrical service line was replaced. The old line ran on top of the roof. That line was cracked and was a point of water intrusion into the building. A new service line was installed along the side of the building and painted to match.





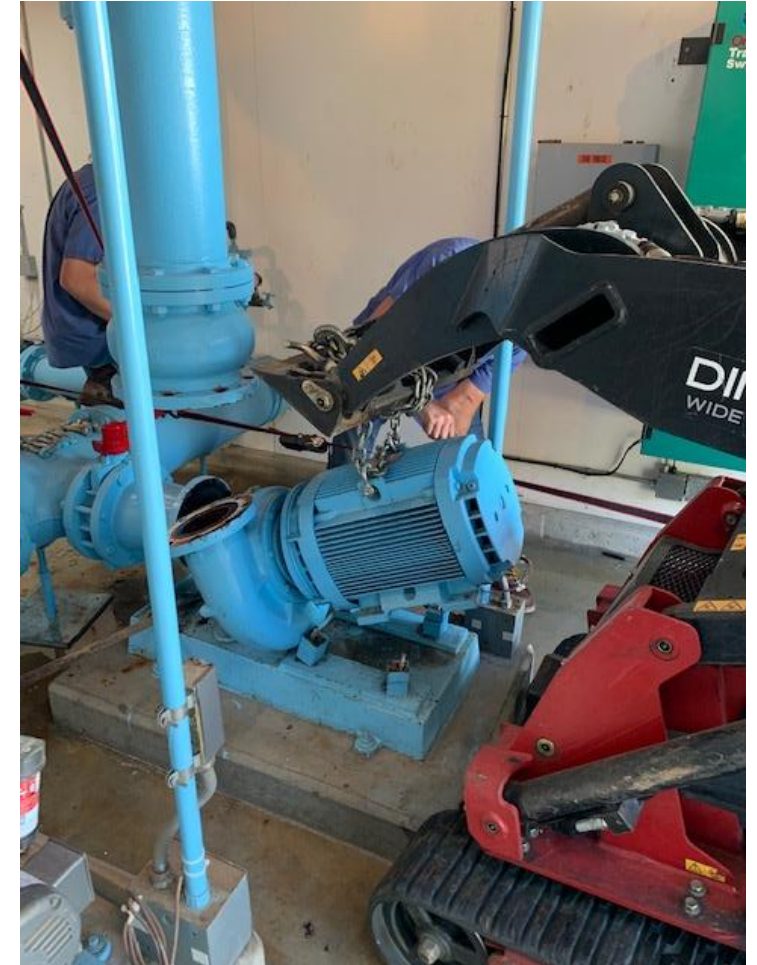
## Public Restroom East Village

5A

The CCSD<sup>19</sup> received a 25-page report from SLO County regarding ADA accessibility issues with the restroom. Supplies were purchased for the repairs. Facilities Staff performed all the work to bring the restroom up to code. Restroom was closed for  $\frac{3}{4}$  of a day while the work was being performed.



Facilities Staff assisted the Water Department in pulling out two water pumps that needed to get repaired. The Facilities small tractor was used to pull out the pumps and load them for transport.





## East Fiscalini Ranch Preserve

On Monday April 4<sup>th</sup> a car veered off the highway and damaged the foot bridge on the east part of Fiscalini Ranch Preserve. "Trail Closed" signs were installed on incoming trails to warn users of the trail closure. Facilities Staff assisted CHP and Cambria Towing in removing the vehicle from the Ranch.



5A







## Fiscalini Ranch Preserve

Some illegal dumping took place in the month of March on both east and west part of Fiscalini Ranch. Trash and couch were picked up by Facilities Staff.







## Invasive Plants

Facilities Staff is coordinating with FFRP in tackling invasive plants on Fiscalini Ranch. Below are pictures of F&R Staff mowing mustard, radish and thistles.





## Invasive Plants

5A

24 yards<sup>24</sup> of French broom were loaded up and removed from east part of Fiscalini Ranch by F&R Staff.







### East Ranch-Park

F&R Staff mowed the east ranch, dog park and fence line around the parking lot.





## 2021 Flood- Shed

5A

During the <sup>26</sup>January 2021 storm that flooded the F&R shop, the storage shed below was filled with 4' of water and mud. The shed was disposed off.





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## 2021 Flood- Shed

F&R Staff framed in and poured a new concrete pad for a new shed.



5A





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New shed completed





### Public Record Requests and Responses

The District responded to eight (8) Public Record Request since March 10, 2022 by the following citizens:

**3/10/22 Elizabeth Bettenhausen** - I request digital copies of all communication between Unloc (including representatives, members, lawyers, and consultants thereof) and Cambria Community Services District, from 1 January 2021 to 11 March 2022. Thank you.

On 3/29/22, the CCSD responded to Elizabeth Bettenhausen's 3/10/22 Public Records Request with the following:

Attached please find documents that are responsive to your request. Various emails.

**3/16/22 Karl Kolodzik** – CO Poisonings Date: 16 March 2022 EFI File Number: 024.06665  
Claim Number: EV327947  
Attention: Records Department

EFI has been retained by Southern California Gas Company to conduct an origin and cause investigation of the stated loss. Under the provisions of **section 1874 and 1875 of the California Insurance Code**, "insurance companies and fire/or police departments can freely exchange information, notes, reports and photographs without civil or criminal penalty." Should there be a charge for obtaining this information, please advise via my email address, Please forward a copy of the following to the email attached to this request:

Fire Incident Report \$  
 Investigative Report \$  
 Other \_\_\_\_\_

*Required information for the request:*

Insured: Southern California Gas Company  
Loss Location: Bluebird Motel; 1880 Main Street, Cambria, CA 93428  
Type of Property: Structure / Hotel  
Date of Incident: 12 March 2022  
Approximate Time: 1000 Hours  
Incident Number: 003615

On 3/23/22, the CCSD responded to Karl Kolodzik's 3/16/22 Public Records Request with the following:

Attached please find the documents responsive to your request. CMB Incident 220297

**3/17/22 Henry Krzciuk** - Please provide an electronic copy of the recently issued will serve letter issued to I believe Al Hadian as recently approved by the Cambria CSD Board.

On 3/23/22, the CCSD responded to Henry Krzciuk's 3/17/22 Public Records Request with the following:

The District's response is as follows. Attached please find the documents responsive to your request.

APN 013.085.002 – 6785 Cambria Pines Rd – Hadian – 10/15/20  
APN 013.085.001 – 6795 Cambria Pines – 3/10/22

Please note that the recently issued will serve letter is not to Al Hadian – but it is enclosed for your convenience.

**3/28/22 Christine Heinrichs** - California Coastal Commission letter regarding the EWS dated April 8, 2015, The National Marine Fisheries Service of the National Oceanic and Atmospheric Administration dated April 6, 2015; California Department of Parks and Recreation April 6, 2015; California Water Boards Central Coast Regional Water Quality Control Board dated July 22, 2014; US Fish and Wildlife Service, dated April 6, 2015.

On 3/28/22, the CCSD responded to Christine Heinrichs' 3/28/22 Public Records Request with the following:

The District's response is as follows:

All of the requested letters are included in Appendix A of the SEIR, which is available on our website:

WRF Page URL: <https://www.cambriacsd.org/water-reclamation-facility>

App A Direct URL: [https://www.cambriacsd.org/files/c87adf64e/20-appendix-a\\_nop\\_packet--ec\\_comment-letters.pdf](https://www.cambriacsd.org/files/c87adf64e/20-appendix-a_nop_packet--ec_comment-letters.pdf)

**3/29/22 James Miers** - I am requesting a study completed by Dan Turner from the SLO County Fire Safe Council, Cal Poly professor and transportation engineer Cornelius Nuworsoo, and a partnership with Cal Fire's geographical information systems program. They researched what an evacuation scenario in the Lodge Hill community of Cambria would look like. I'm not sure exactly when it was done, but I know it was presented on June 19, 2019 at A Wildfire Preparedness Day hosted by the Cambria Fire Safe Focus Group, a chapter of the San Luis Obispo County Fire Safe Council.

On 4/4/22, the CCSD responded to James Miers' 3/29/22 Public Records Request with the following:

Enclosed is the draft Assessment of Cambria's Emergency Evacuation Plan which is responsive to your request.

**3/29/22 Robert Enns** – Agent for property owner at 1460 Main Street, for the contents of that property's parcel file.

On 3/30/22, the CCSD responded to Robert Enns' 3/29/22 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

June 10, 2004 Letter Reg. 1460 Main Street

November 29, 2018 Letter Reg. 1460 Main Street

April 29, 2019 Impact Fees Reg. 1460 Main Street

April 29, 2019 Email Reg. 1460 Main Street

CIS Page for 1460 Main Street

Parcel File

Exhibit for CCSD Application for Verification of Water and Sewer Service

Retrofit Verification Form

**4/8/2022 Pike Photocopy Inc.**

Re: Montgomery, Wendell

Pike #: 129400

Records Requested: Employment: PERS & Payroll

Please find attached an authorization to release a copy of the records on the above subject. When you find the records, please contact us to arrange record retrieval. Payment is enclosed. If there is an extra charge, please let us know.

On 4/8/22, the CCSD responded to Pike Photocopy Inc.'s 4/8/2022 Public Records Request with the following:

We have searched diligently for documents related to your Public Records Request and we have not identified any documents that are responsive to your request. The CCSD wasn't formed until 1976 and the public record request mentions the Cambria County Water District from 1965-1969. The district suggests that you check with the County of San Luis Obispo. Your payment will be returned to the address on file.

**4/11/22 Teresa Mayer** - I am looking for the Cambria Fire Department's incident report of property located at 660 Huntington Road in Cambria, California 93428. The incident happened on or about August 30, 2019. This incident involved the death of Mark Hori. Please let me know if you need anything else from me. Thank you.

On 4/12/22, the CCSD responded to Teresa Mayer's 4/11/2022 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

1. 8/30/2019 Cambria Fire Incident Report
2. 8/30/2019 Cambria Fire Patient Care Report

**BOARD OF DIRECTORS' MEETING – APRIL 21, 2022**

**FINANCE MANAGER'S REPORT**

**EXPENDITURE REPORT FOR THE MONTH OF MARCH 2022**

The Expenditure Report for the month of March 2022 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 6.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

**CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF MARCH 2022**

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the meeting month, number of meetings attended and the total compensation for each CCSD Director.

Director Name	Meeting Month	Number of	Amt Per	Total
Farmer, Harry	Jan-22 & Feb-22	11	\$ 100.00	\$ 1,100.00
Howell, Donn		0	\$ 100.00	\$ -
Steidel, Cynthia	Jan-22 & Feb-22	7	\$ 100.00	\$ 700.00
Dean, Karen	Feb-22	4	\$ 100.00	\$ 400.00
Gray, Tom	Jan-22 & Feb-22	4	\$ 100.00	\$ 400.00
Total		26		\$ 2,600.00

**AVAILABLE CASH BALANCES AS OF MARCH 2022**

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,146,265.13
Money Market	\$ 1,890,020.54
Local Agency Investment Fund (LAIF)	\$ 5,370,767.70
Total	\$ 8,407,053.37

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of March 31, 2022, was \$8,407,053.37

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 180,607.85
Veterans Hall	\$ 3,999.24
Health Reimbursement Account (HRA)	\$ 37,374.86
Total	\$ 221,981.95

At this time, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases and carefully monitor their respective budget(s).

Staff submitted a reimbursement request for COVID-19 costs to FEMA. The next step in the process is for FEMA to determine if the costs submitted are eligible for reimbursement, which continues to be under review. Staff received correspondence from FEMA regarding assignment of a new recovery specialist. Staff will report on the outcome as more information becomes available.

In late January 2021, CCSD facilities and equipment were damaged by the significant rain and windstorm activity. Staff will continue working with the County of San Luis Obispo Office of Emergency Services and the State-CALOES to recover eligible costs. The State-CALOES staff met with CCSD staff and will be touring the damaged sites in early December 2021. Staff is working with State-CALOES on cost recovery efforts.

#### **NEW FINANCIAL SYSTEM UPGRADE - STATUS**

Staff is working with Tyler to close out the implementation contract and transition from post implementation support to general technical support. This process is expected to be completed in March-April 2022.

#### **ANNUAL AUDIT – STATUS**

The draft financial reports are under review and anticipated to be finalized in April 2022.

# Utilities Report for April 2022

Department Activities for the Month of March

## Wastewater Treatment Plant (WWTP)



*Figure A - Wastewater collection system workers, Tristan Reaper (left) and Ben Bivens (right)*

The big news this month is our collection system workers, Ben and Tristan, successfully passed their wastewater operator examinations. Tristan passed the Grade 3 exam, and Ben passed the Grade 2 exam. When not working in the collection system, both Ben and Tristan worked at the plant to get their required number of hours necessary for certification. Congratulations, gentlemen!

The screw press polymer control panel shorted out and requires a new circuit board to place back in service. Staff has managed to bypass the controller to operate the press temporarily. A new controller has been

ordered and will arrive in April. The polymer skid has been added to the CIP list for permanent replacement.

## Wastewater Collection System

This month, staff continued assisting CalPortland with their work on the County of San Luis Obispo's street overlay project. Several "missing" manholes have been located during this effort. These manholes were previously covered by County road maintenance. Staff have also identified several manholes requiring repair, including the one pictured in Figure B. This manhole has been exposed due to years of erosion. Such is an example of infrastructure upgrades required to our collection system.



*Figure B - Manhole needing repair due to erosion*

## Water Department

Water staff have also continued their work assisting CalPortland raise valve cans to grade as the street overlay project progresses. Maintaining access to critical appurtenances such as water valves is a high priority during projects like this. Road maintenance can sometimes occur without these collaborative efforts, resulting in additional work for the CCSD locating and raising valve cans after resurfacing efforts are completed.



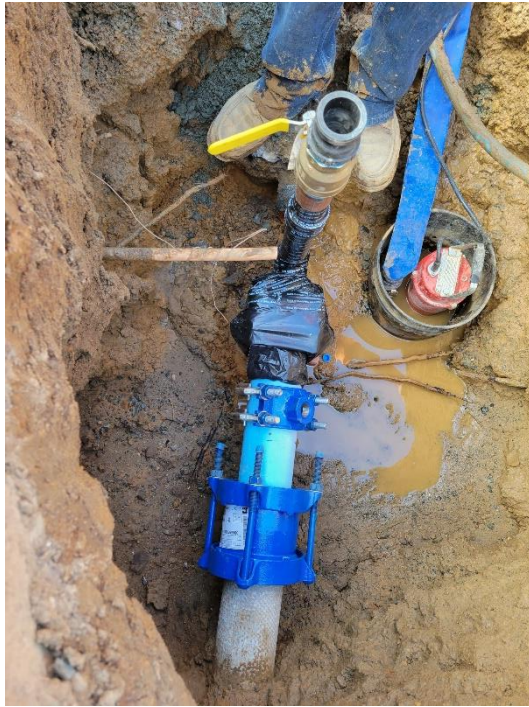


Figure C - New saddle at Somerset Way

The heavy equipment being used by CalPortland did some damage to water infrastructure in March. Early in the month, staff was alerted to a possible leak on Somerset Way. An 8-ton asphalt roller had caused a small fissure crack in the cement distribution line below surface. Staff took immediate action to stop the leak and implemented a permanent repair the following day. A new saddle for service to the adjacent residence and blow-off valve was installed.

Spring has sprung—but fewer leaks are springing thanks to proactive service line replacement over the past four years. The most common leak repaired in our system is the service line leak. These are usually small pinhole leaks in the plastic service lines going from our mains to individual residences. Repairs are made to service lines with new leaks, but full service line replacement is implemented when a leak occurs on a line which has previously been repaired. This prevents return trips to a degraded section of service

line.

One of the main booster pumps for the system that conveys water from Zone 1 to Zone 2 began to leak in March. The 1985 motor and pump drive performed well past its duty cycle. Staff removed and reinstalled the refurbished unit after being rebuilt by Lahr Electric Motors. Since staff is maintaining excellent industry standards of operations and maintenance, this refurbished unit should have another few years of service ahead.



Figure D - Booster pump before (left) and after (right) repair

Preventative maintenance on booster pumps at the Leimert Booster Station also took place in March. New paint was applied to exterior piping and valves to protect it from corrosion and exposure to the elements.



Figure E - Tanks, pipes, and valves before (left) and after (right) painting

### Water Supply Status

As of March 31, the CCSD has diverted 11% and 11% of the annual San Simeon Creek and Santa Rosa Creek allocations, respectively, with 79% of total production coming from the San Simeon Creek aquifer. San Simeon Creek well levels are trending slightly below average (see attached charts) but the aquifer has fully recharged. Additional well level data and production summary reports are available on the website at [www.cambriacsd.org/water-data](http://www.cambriacsd.org/water-data).

Other Water Department activities for March are listed below.

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	20
Customer assists for high water usage on customer side of meter	29
Locking/Unlocking Water Meters	0
Meter Shut-Off/Turn-On at Owner's Request	6
Repairs of distribution system leaks	5
After-Hours System Alarm Responses	4
USA Locations	28
Water Quality/Pressure Complaints	0
Water Service Line Information Requests	4
Service angle stop/valves Replaced	3
Hydrant/valve maintenance (13 out of 369 to date in 2022)	5

### Water Reclamation Facility

Routine maintenance continues.



## Conservation & Permits

### Water Supply & Demand

Net diversion in March 2022 was 2.87 acre-feet lower than the same month last year. Demand in 2022 has consistently remained lower than in the early months of 2021 which is a welcome trend considering the minimal rainfall received this winter. Additional precipitation late in the month provided a much-needed boost to streamflow, hopefully prolonging the wet season a few extra weeks this spring.

Averages as of April 1 Using 1998-2021 Data

Stage	% of Average	SR4	WBE	WBW	Gradient	Average SS Wells
2	100%	53.29	5.65	5.58	3.01	20.06
	91%	48.49	5.14	5.08	2.74	18.25
3	90%	47.96	5.08	5.02	2.71	18.05
	81%	43.16	4.58	4.52	2.44	16.25
4	80%	42.63	4.52	4.46	2.41	16.04
	71%	37.83	4.01	3.96	2.14	14.24
5	70%	37.30	3.95	3.91	2.11	14.04
	61%	32.51	3.45	3.40	1.84	12.23
6	60%	31.97	3.39	3.35	1.81	12.03

4/1/2022	53.89	5.7	5.42	3.01	19.15
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Staff now has all the necessary data to begin the first Annual Supply and Demand Assessment, due to the State no later than June 1, 2022. This assessment will weigh critical data against current and historic consumption trends to project the surplus or deficit of water supply for the coming dry season. The assessment will be presented to the Board this spring and will be relied upon to determine the recommended water shortage stage for the start of the dry season.

Flume rebates are still available at [www.cambriacsd.org/rebates](http://www.cambriacsd.org/rebates) and walk-throughs can be scheduled at [www.cambriacsd.org/wue-walk-through](http://www.cambriacsd.org/wue-walk-through).

Permit counter activity for the month of March includes the following:

#### WILL SERVES FOR REMODELS, ACTIVE SERVICE TRANSFERS & GRANDFATHERS (13 TO DATE IN 2022)

023.052.029	440 Drake St	Parsons	Front Porch Remodel
023.041.031	2101 Sherwood Dr	Hodson	Water Damage Repair, Ext and Int

#### VACATION RENTAL WILL SERVES (2 TO DATE IN 2022)

023.313.014	2397 Alban Pl	Becerra
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**RETROFIT VERIFICATIONS (12 TO DATE IN 2022)**

022.045.020	5955 Sunbury Ave	Morello
024.312.038	1605 London Ln	Herbst
022.224.013	250 Cambridge St	Thomas
024.261.015	1565 Pierce Ave	McAvoy
013.294.010	5203 Oakhurst Dr	Conolly

**WATER USE EFFICIENCY WALK-THROUGHS (5 TO DATE IN 2022)**

022.323.043	420 Worcester	Residential	Jacobsen
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**ASSIGNMENTS (12 TO DATE IN 2022)**

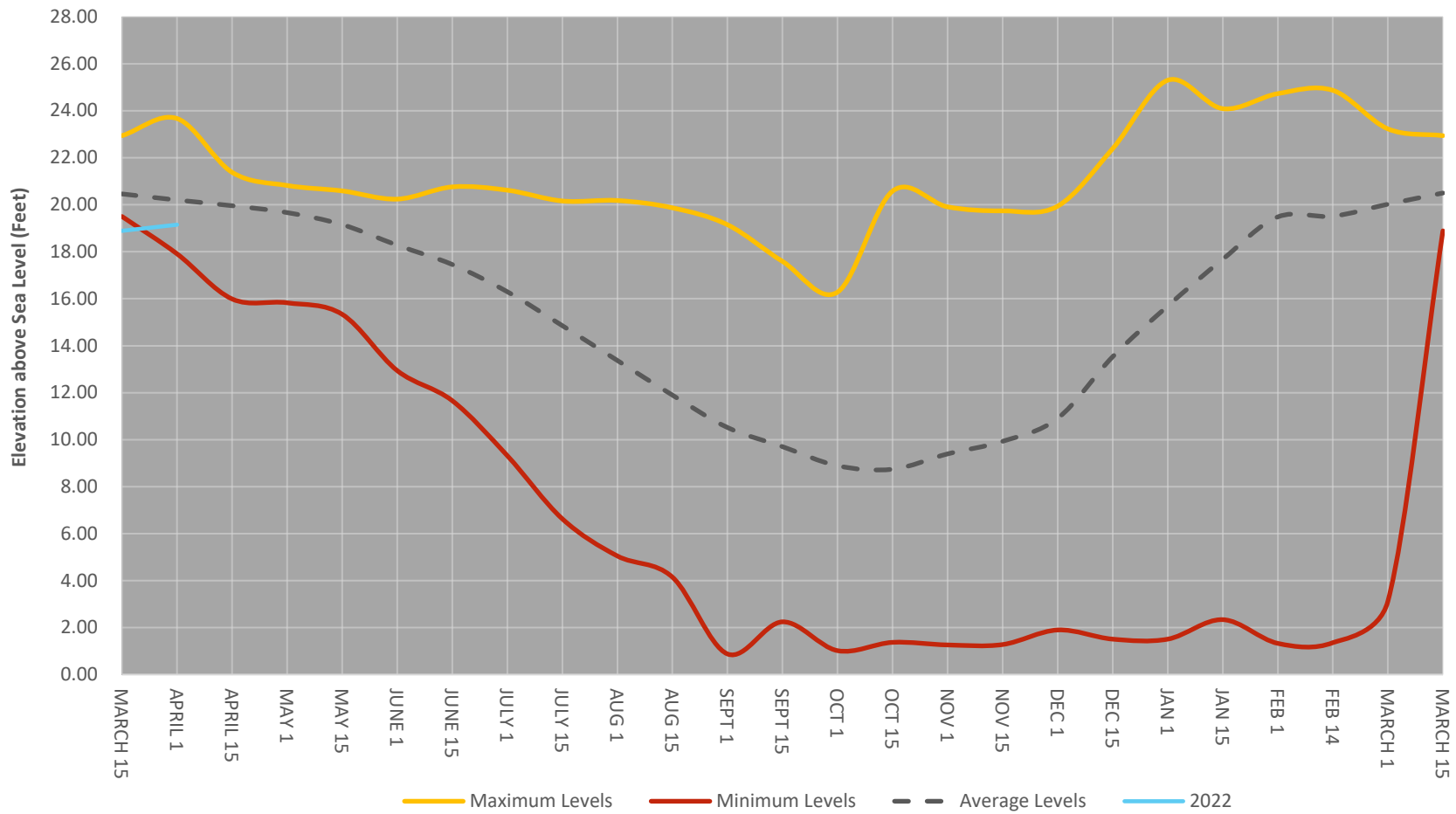
022.084.020	Croyden	WL No. 544
013.232.012	Main	WL No. 4 (Commercial)
024.143.016	Richard	WL No. 17
022.212.013	Hillcrest	WL No. 520
024.081.020	Radcliff	WL No. 117

**TRANSFERS (3 TO DATE IN 2022)**

023.096.050 to 022.242.031	WL No. 275	Morrow-Fortenberry
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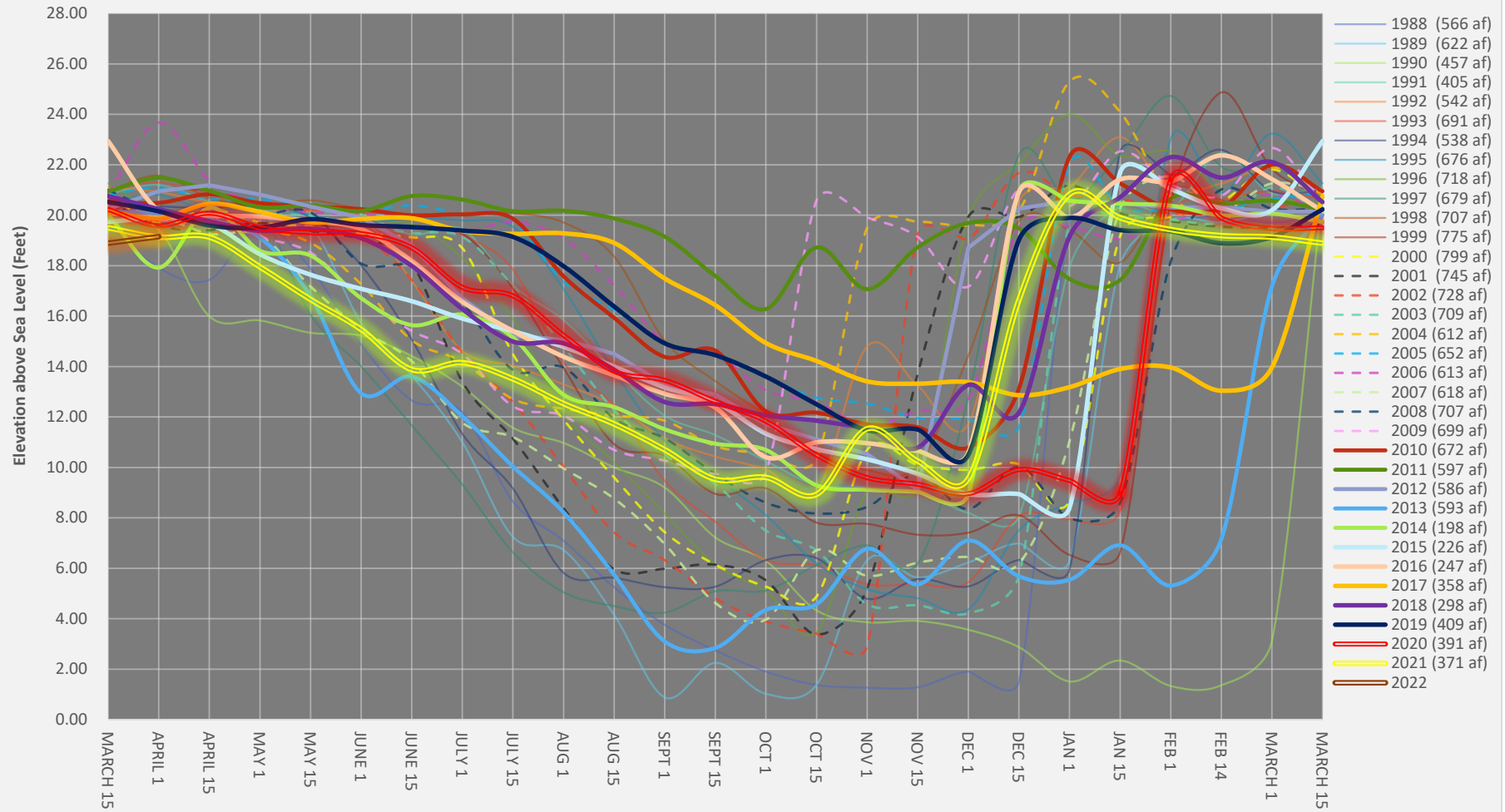
**VOLUNTARY LOT MERGERS (0 TO DATE IN 2022)****WATERLINE/METER REPLACEMENT (0 TO DATE IN 2022)**

### San Simeon Creek Well Levels Mid-March 2022 levels to date and 1988 to Current Min, Max, & Average

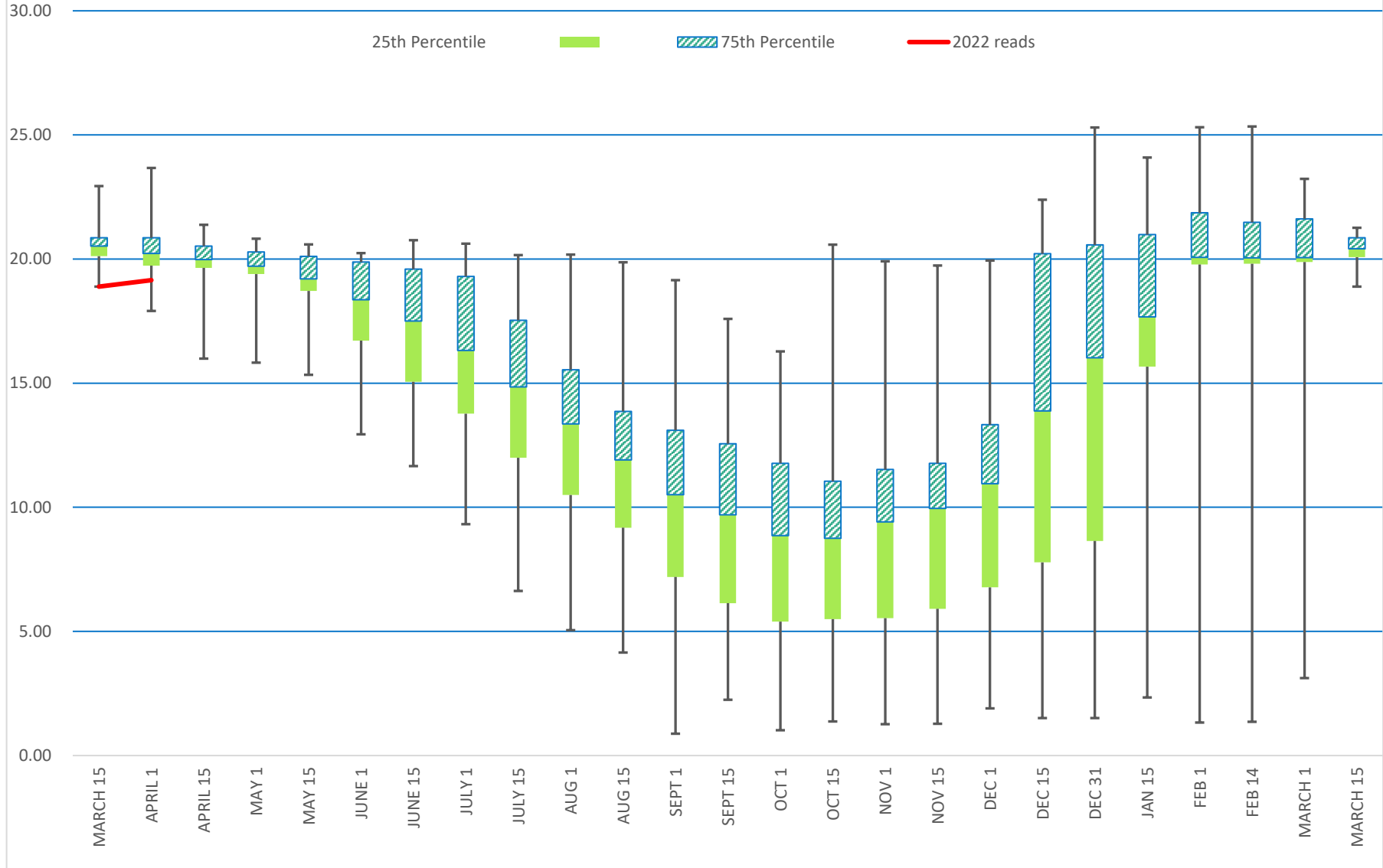




### San Simeon Creek Well Levels 1988 - Current

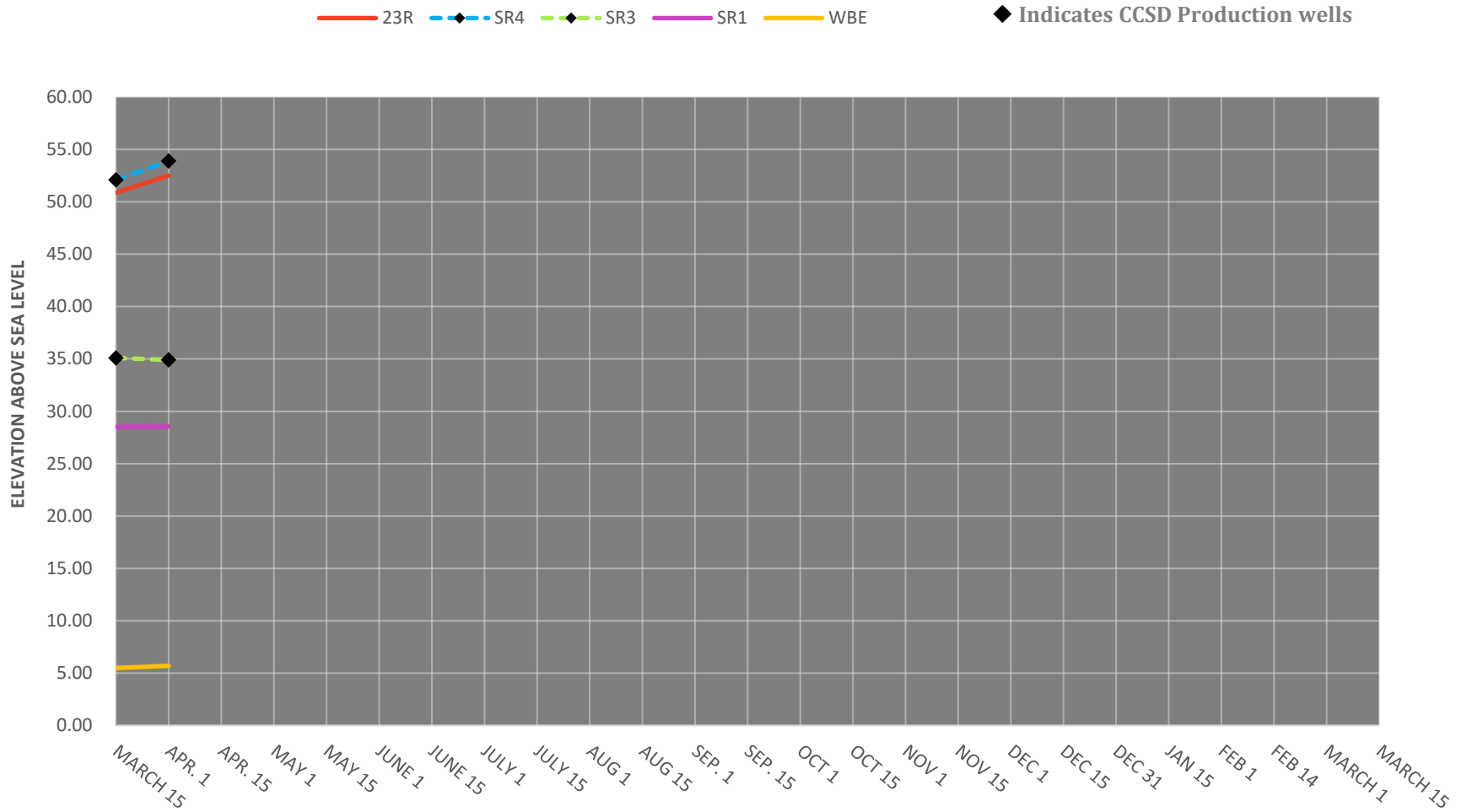


**1988 to Current Statistical San Simeon Well Level Summary by Month**  
**showing Minimums, Maximums, 25 % Percentile, 75% Percentile**  
**Average Level is the line between the Blue (hatched) and Green (solid) bars**



# SANTA ROSA CREEK WELL LEVELS

## March 15th, 2022 - Current







4/1/2022

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 4/1/2022

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	30.90	83.42	52.52	
SR4	28.11	82.00	53.89	
SR3	19.40	54.30	34.90	Read 4/4/2022
SR1	17.85	46.40	28.55	Read 4/4/2022
21R3	7.42	12.88	5.46	Meter read 45412 CF
WBE	11.17	16.87	5.70	Read 4/4/2022
WBW	11.60	17.02	5.42	Read 4/4/2022
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.73 FEET
<b>CCSD SANTA ROSA WELL SR4 =</b>				<b>53.89 FEET</b>

<b>SAN SIMEON CREEK WELLS</b>				
16D1	6.75	11.36	4.61	
MW4	11.12	15.95	4.83	
MW1	14.90	42.11	27.21	
MW2	13.79	38.10	24.31	
MW3	19.49	49.56	30.07	
9M1	27.88	65.63	37.75	
9P2	10.48	19.11	8.63	
9P7	11.13	20.69	9.56	
9L1	15.67	27.33	11.66	
RIW	11.68	25.41	13.73	
SS4	14.28	25.92	11.64	<b>SS4 to 9P2 Gradient = + 3.01</b>
MIW	12.25	29.89	17.64	
SS3	15.00	33.73	18.73	
SS2	13.61	33.16	19.55	
SS1	13.20	32.37	19.17	
11B1	19.55	105.43	85.88	
11C1	14.52	98.20	83.68	
PFNW	13.43	93.22	79.79	
10A1	26.25	78.18	51.93	
10G2	19.93	62.95	43.02	
10G1	18.56	59.55	40.99	
10F2	26.60	66.92	40.32	
10M2	22.81	55.21	32.40	
9J3	16.08	43.45	27.37	
lagoon	19.96			mitigation erosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS3 =				19.15 FEET

revised 6/6/16

**Red Font are the CCSD's Production Wells, as measured on 4/1/2022**

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015



Cambria Community Services District , CA

# Expense Approval Report

By Vendor Name

Payment Dates 3/1/2022 - 3/31/2022

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: 10041 - ABALONE COAST ANALYTICAL, INC.</b>					
ABALONE COAST ANALYTICAL, I75243		03/09/2022	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	95.00
ABALONE COAST ANALYTICAL, I75243		03/09/2022	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	130.00
ABALONE COAST ANALYTICAL, I75243		03/09/2022	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	95.00
ABALONE COAST ANALYTICAL, I75243		03/09/2022	WW/TOTAL SUSPENDED SOLIDS, QUANTI TRAY DW	12-60910-12	163.00
ABALONE COAST ANALYTICAL, I75243		03/09/2022	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	200.00
ABALONE COAST ANALYTICAL, I75355		03/24/2022	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	95.00
ABALONE COAST ANALYTICAL, I75355		03/24/2022	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	95.00
<b>Vendor 10041 - ABALONE COAST ANALYTICAL, INC. Total:</b>					<b>873.00</b>
<b>Vendor: 10057 - ADOBE INC.</b>					
ADOBE INC.	75341	03/22/2022	ALL DEPTS/ ACROBAT PRO DC LICENSE	01-60450-01	1,427.16
ADOBE INC.	75341	03/22/2022	ALL DEPTS/ ACROBAT PRO DC LICENSE	01-60450-02	203.88
ADOBE INC.	75341	03/22/2022	ALL DEPTS/ ACROBAT PRO DC LICENSE	01-60450-09	1,427.16
ADOBE INC.	75341	03/22/2022	ALL DEPTS/ ACROBAT PRO DC LICENSE	11-60450-11	203.88
ADOBE INC.	75341	03/22/2022	ALL DEPTS/ ACROBAT PRO DC LICENSE	11-60450-11	305.82
ADOBE INC.	75341	03/22/2022	ALL DEPTS/ ACROBAT PRO DC LICENSE	12-60450-12	407.76
ADOBE INC.	75341	03/22/2022	ALL DEPTS/ ACROBAT PRO DC LICENSE	12-60450-12	305.82
<b>Vendor 10057 - ADOBE INC. Total:</b>					<b>4,281.48</b>
<b>Vendor: 10064 - AGP VIDEO</b>					
AGP VIDEO	75342	03/22/2022	VIDEO CONFERENCING SERVICES	01-60860-09	825.00
<b>Vendor 10064 - AGP VIDEO Total:</b>					<b>825.00</b>
<b>Vendor: 10080 - ALL WAYS CLEAN</b>					
ALL WAYS CLEAN	75343	03/22/2022	F&R/ MONTHLY CLEANING VETS HALL MARCH 2022	01-6033V-02	230.69
ALL WAYS CLEAN	75343	03/22/2022	F&R/WD/WW/MONTHLY CLEANING HEATH LANE	01-6080M-02	162.00
ALL WAYS CLEAN	75343	03/22/2022	F&R/WD/WW/MONTHLY CLEANING HEATH LANE	11-6033B-11	196.69
ALL WAYS CLEAN	75343	03/22/2022	F&R/WD/WW/MONTHLY CLEANING HEATH LANE	12-6033B-12	196.69
ALL WAYS CLEAN	75343	03/22/2022	ADM/MONTHLY OFFICE	01-6033B-09	256.64



Cambria Community Services District , CA

# Expense Approval Report

By Vendor Name

Payment Dates 3/1/2022 - 3/31/2022

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
ALL WAYS CLEAN	75343	03/22/2022	CLEANING MARCH 2022 F&R/MONTHLY CLEANING PUBLIC RESTROOMS MARCH	01-6080M-02	857.60
<b>Vendor 10080 - ALL WAYS CLEAN Total:</b>					<b>1,900.31</b>
<b>Vendor: 11108 - ALLCHIN, JOHN</b>					
ALLCHIN, JOHN	75197	03/01/2022	CELL PHONE & INTERNET ALLOWANCE	12-6060C-12	100.00
<b>Vendor 11108 - ALLCHIN, JOHN Total:</b>					<b>100.00</b>
<b>Vendor: 10091 - ALPHA ELECTRICAL SERVICE</b>					
ALPHA ELECTRICAL SERVICE	75371	03/28/2022	WD/SERVICE CLL- RECONNECT BOOSTER PUMP B	11-6031D-11	511.50
<b>Vendor 10091 - ALPHA ELECTRICAL SERVICE Total:</b>					<b>511.50</b>
<b>Vendor: 10114 - ANDREW THOMSON</b>					
ANDREW THOMSON	75244	03/09/2022	WD/REPAIRS TO TRANSFORMER	11-6031W-11	2,670.37
ANDREW THOMSON	75244	03/09/2022	WW/TROUBLESHOOT SCADA LS 9	12-6032L-12	412.50
ANDREW THOMSON	75244	03/09/2022	WD/TEST PUMP SIGNAL	11-60630-11	495.00
ANDREW THOMSON	75244	03/09/2022	WW/REP RADIO FOR LIFT STATION SCADA	12-6032L-12	1,107.89
ANDREW THOMSON	75244	03/09/2022	WD/WORK ON SCADA	11-60630-11	495.00
<b>Vendor 10114 - ANDREW THOMSON Total:</b>					<b>5,180.76</b>
<b>Vendor: 10139 - ASSOCIATED TRAFFIC SAFETY</b>					
ASSOCIATED TRAFFIC SAFETY	75372	03/28/2022	F&R/ORANGE WORK SHIRTS	01-60900-02	88.09
<b>Vendor 10139 - ASSOCIATED TRAFFIC SAFETY Total:</b>					<b>88.09</b>
<b>Vendor: 10142 - AT&amp;T MOBILITY</b>					
AT&T MOBILITY	75237	03/03/2022	FD/MONTHLY CELL PHONE SERVICE FEB 2022	01-6060C-01	58.96
<b>Vendor 10142 - AT&amp;T MOBILITY Total:</b>					<b>58.96</b>
<b>Vendor: 10144 - AT&amp;T/CALNET3</b>					
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN A	12-6060P-12	22.20
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN B3	12-6060P-12	22.26
AT&T/CALNET3	75226	03/02/2022	WD/PINE KNOLLS TANK	12-6060P-12	33.16
AT&T/CALNET3	75226	03/02/2022	FD/FAX LINE	01-6060P-01	17.58
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN B1	12-6060P-12	22.19
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN B2	12-6060P-12	22.19
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN B	12-6060P-12	22.20
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN 9	12-6060P-12	22.20
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN A1	12-6060P-12	22.20
AT&T/CALNET3	75226	03/02/2022	WW/FAX LINE	12-6060P-12	22.31
AT&T/CALNET3	75226	03/02/2022	WD/TELEMETRY SYSTEMS	11-6060P-11	22.94
AT&T/CALNET3	75226	03/02/2022	F&R/FIRE ALARMS AT VETS HALL	01-6060P-02	43.05
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN 4	12-6060P-12	22.21





Cambria Community Services District , CA

# Expense Approval Report

By Vendor Name

Payment Dates 3/1/2022 - 3/31/2022

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
AT&T/CALNET3	75226	03/02/2022	WW/ALARM AT LIFT STN 8	12-6060P-12	22.19
AT&T/CALNET3	75226	03/02/2022	WD/LEIMERT PUMP STATION	11-6060P-11	22.23
AT&T/CALNET3	75226	03/02/2022	ADM/OFFICE FAX LINE	01-6060P-09	22.48
AT&T/CALNET3	75226	03/02/2022	F&R/RODEO GROUNDS RD	01-6060P-02	23.62
AT&T/CALNET3	75226	03/02/2022	WW/HEATH LANE PHONE	12-6060P-12	53.30
<b>Vendor 10144 - AT&amp;T/CALNET3 Total:</b>					<b>460.51</b>
<b>Vendor: 10140 - AT&amp;T</b>					
AT&T	75245	03/09/2022	WW/ALARM AT LIFT STN B-4	12-6060P-12	269.81
AT&T	75373	03/28/2022	WD/WELL HEAD ZONE TO ZONE TRANSMISSION	11-6060P-11	203.82
<b>Vendor 10140 - AT&amp;T Total:</b>					<b>473.63</b>
<b>Vendor: 10175 - BARTLE WELLS ASSOCIATES</b>					
BARTLE WELLS ASSOCIATES	75198	03/01/2022	W/WW/WRF FINANCE PLAN & RATE STUDIES	11-6080M-11	5,194.00
BARTLE WELLS ASSOCIATES	75198	03/01/2022	W/WW/WRF FINANCE PLAN & RATE STUDIES	12-6080M-12	5,194.00
BARTLE WELLS ASSOCIATES	75198	03/01/2022	W/WW/WRF FINANCE PLAN & RATE STUDIES	39-6080M-25	2,597.00
<b>Vendor 10175 - BARTLE WELLS ASSOCIATES Total:</b>					<b>12,985.00</b>
<b>Vendor: 12574 - BAVCO BACKFLOW APPARATUS &amp; VALVE CO INC</b>					
BAVCO BACKFLOW APPARATUS	75383	03/30/2022	WD/ANNUAL TEST KIT CALIBRATION & REPAIR	11-60930-11	158.26
BAVCO BACKFLOW APPARATUS	75383	03/30/2022	WD/MATERIAL FOR REPAIR OF DIST BCK FLOW DEVICES	11-6031D-11	367.08
<b>Vendor 12574 - BAVCO BACKFLOW APPARATUS &amp; VALVE CO INC Total:</b>					<b>525.34</b>
<b>Vendor: 10229 - BLAND, MELISSA</b>					
BLAND, MELISSA	75199	03/01/2022	WD/WW/WRF/MO CELL PHONE & INTERNET	11-6060C-11	33.00
BLAND, MELISSA	75199	03/01/2022	WD/WW/WRF/MO CELL PHONE & INTERNET	12-6060C-12	33.00
BLAND, MELISSA	75199	03/01/2022	WD/WW/WRF/MO CELL PHONE & INTERNET	39-6060C-25	34.00
BLAND, MELISSA	75333	03/21/2022	WD/REIMB MILES, HOTEL & FOOD COST CA IRRIG CONF	11-6120E-11	482.87
<b>Vendor 10229 - BLAND, MELISSA Total:</b>					<b>582.87</b>
<b>Vendor: 12575 - BLUME, COLTON</b>					
BLUME, COLTON	75385	03/30/2022	FD/REIMB FOR S212 WILD FIRE CHAINSAW CLASS	01-6120E-01	300.00
<b>Vendor 12575 - BLUME, COLTON Total:</b>					<b>300.00</b>
<b>Vendor: 10260 - BRENNTAG PACIFIC, INC.</b>					
BRENNTAG PACIFIC, INC.	75319	03/17/2022	WD/CHEMICALS	11-6091C-11	258.81
BRENNTAG PACIFIC, INC.	75319	03/17/2022	WD/CHEMICALS	11-6091C-11	384.70
<b>Vendor 10260 - BRENNTAG PACIFIC, INC. Total:</b>					<b>643.51</b>



Cambria Community Services District , CA

# Expense Approval Report

By Vendor Name

Payment Dates 3/1/2022 - 3/31/2022

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: 10263 - BREZDEN PEST CONTROL, INC</b>					
BREZDEN PEST CONTROL, INC	75246	03/09/2022	ADM/SPRAY AND DEWEB TAMSON DR	01-6033B-09	106.00
BREZDEN PEST CONTROL, INC	75246	03/09/2022	F&R/SQUIRREL CONTROL VETS HALL	01-6033V-02	75.00
BREZDEN PEST CONTROL, INC	75246	03/09/2022	F&R/SQUIRREL CONTROL RODEO GRNDS RD	01-6033B-02	125.00
BREZDEN PEST CONTROL, INC	75374	03/28/2022	F&R/SQUIRREL CONTROL VETS HALL	01-6033V-02	75.00
<b>Vendor 10263 - BREZDEN PEST CONTROL, INC Total:</b>					<b>381.00</b>
<b>Vendor: 10288 - BURKEY, MICHAEL A</b>					
BURKEY, MICHAEL A	75200	03/01/2022	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
<b>Vendor 10288 - BURKEY, MICHAEL A Total:</b>					<b>45.00</b>
<b>Vendor: 12555 - CALIFORNIA HIGHWAY PATROL</b>					
CALIFORNIA HIGHWAY PATROL	75256	03/11/2022	F&R/CHP REPORT REQUEST	01-6033L-02	10.00
<b>Vendor 12555 - CALIFORNIA HIGHWAY PATROL Total:</b>					<b>10.00</b>
<b>Vendor: 10331 - CALIFORNIA STATE LANDS COMMISSION</b>					
CALIFORNIA STATE LANDS COM	75257	03/11/2022	WD/FEE FOR PIPELINE MAINT RA# 2019257	11-60780-11	73.48
<b>Vendor 10331 - CALIFORNIA STATE LANDS COMMISSION Total:</b>					<b>73.48</b>
<b>Vendor: 12515 - CALPORTLAND COMPANY</b>					
CALPORTLAND COMPANY	75258	03/11/2022	WD/WW/UTILITY ADJ CONTRACT PMT #1 ITEM 2	11-6035V-11	(1,625.00)
CALPORTLAND COMPANY	75258	03/11/2022	WD/WW/UTILITY ADJ CONTRACT PMT #1 ITEM 2	11-6035V-11	32,500.00
CALPORTLAND COMPANY	75258	03/11/2022	WD/WW/UTILITY ADJ CONTRACT PMT #1 ITEM 3&4	12-6032M-12	49,300.00
CALPORTLAND COMPANY	75258	03/11/2022	WD/WW/UTILITY ADJ CONT PMT #1 ITEM 3&4 RET 5%	12-6032M-12	(2,465.00)
<b>Vendor 12515 - CALPORTLAND COMPANY Total:</b>					<b>77,710.00</b>
<b>Vendor: 10340 - CAMBRIA AUTO SUPPLY LLC</b>					
CAMBRIA AUTO SUPPLY LLC	75259	03/11/2022	WD/SCREW EXTRACTOR KIT	11-60930-11	18.36
CAMBRIA AUTO SUPPLY LLC	75259	03/11/2022	FD/GREASE FITTING, CART & BATTERY BRUSH	01-6041L-01	34.74
CAMBRIA AUTO SUPPLY LLC	75259	03/11/2022	WW/RED THREADLOCKER	12-6041V-12	9.23
CAMBRIA AUTO SUPPLY LLC	75259	03/11/2022	FD/BULBS & CLNR WAX	01-6041L-01	23.13
CAMBRIA AUTO SUPPLY LLC	75259	03/11/2022	WD/SPARK PLUG	11-60900-11	3.35
CAMBRIA AUTO SUPPLY LLC	75259	03/11/2022	F&R/GLSS CLEANER, WASHER FLUID & BRAKE FLUID	01-60900-02	110.49
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	F&R/TRACTOR FITTING	01-6041N-02	14.40
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	WW/SAND PAPER	12-6032T-12	3.71
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	WW/STOP LEAK	12-6032T-12	13.20
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	F&R/MISC SUPPLIES & LUBRICATE	01-60900-02	51.59



Cambria Community Services District , CA

# Expense Approval Report

By Vendor Name

Payment Dates 3/1/2022 - 3/31/2022

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	WD/AIR FILTER	11-6041L-11	96.91
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	WD/REPLACEMENT BATTERY	11-6041N-11	183.27
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	WW/WIPER BLADES	12-6041L-12	63.82
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	F&R/AIR FILTERS	01-6041N-02	141.12
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	F&R/BATTERY & BATTERY TERMINAL CLNR	01-6041N-02	205.48
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	F&R/SPARK PLUGS	01-6041N-02	9.35
CAMBRIA AUTO SUPPLY LLC	75272	03/15/2022	FD/BATTERY	01-6041L-01	387.99
<b>Vendor 10340 - CAMBRIA AUTO SUPPLY LLC Total:</b>					<b>1,370.14</b>
<b>Vendor: 10341 - CAMBRIA BUSINESS CENTER</b>					
CAMBRIA BUSINESS CENTER	75273	03/15/2022	ADM/WD/FD/NOTARY SERVICE, UPS & FEDEX	01-43900-09	15.00
CAMBRIA BUSINESS CENTER	75273	03/15/2022	ADM/WD/FD/NOTARY SERVICE, UPS & FEDEX	01-60510-01	20.04
CAMBRIA BUSINESS CENTER	75273	03/15/2022	ADM/WD/FD/NOTARY SERVICE, UPS & FEDEX	11-60510-11	30.85
<b>Vendor 10341 - CAMBRIA BUSINESS CENTER Total:</b>					<b>65.89</b>
<b>Vendor: 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS</b>					
CAMBRIA ELECTRIC AND SECUR	75260	03/11/2022	F&R/INSTALL NEW FAN AT VETS HALL	01-6033V-02	120.00
<b>Vendor 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS Total:</b>					<b>120.00</b>
<b>Vendor: 10356 - CAMBRIA HARDWARE CENTER</b>					
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WW/PVC PIPE	12-6032T-12	64.09
CAMBRIA HARDWARE CENTER	75271	03/14/2022	FD/BLK LATEX SEALANT, CRWN STAPLE & SILICONE	01-60900-01	29.34
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WW/PVC MALE ADAPTOR	12-6032T-12	10.88
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WD/SINGLE SIDED KEYS	11-60900-11	16.67
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WD/FAUCET ADAPTER	11-60900-11	7.18
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WW/FLT STEEL BAR & SAFETY HASPS	12-6032L-12	18.75
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WW/SEALANT, DRILL BITS	12-6032L-12	33.58
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WW/MISC SUPPLIES	12-6032L-12	4.80
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WD/BALL VALVE	11-60900-11	78.28
CAMBRIA HARDWARE CENTER	75271	03/14/2022	ADM/AUGER	01-6033B-09	13.93
CAMBRIA HARDWARE CENTER	75271	03/14/2022	WW/DXL COOL TOUCH	12-60500-12	94.37
CAMBRIA HARDWARE CENTER	75282	03/16/2022	F&R/COVERS	01-6033V-02	36.97
CAMBRIA HARDWARE CENTER	75282	03/16/2022	F&R/HOSE COUPLING	01-6033B-02	6.42
CAMBRIA HARDWARE CENTER	75282	03/16/2022	F&R/FLUORESCENT TUBE BULB & SAFETY GLASSES	01-6033V-02	17.14
CAMBRIA HARDWARE CENTER	75282	03/16/2022	F&R/WALL CLOCKS	01-6033B-02	27.86
CAMBRIA HARDWARE CENTER	75282	03/16/2022	F&R/PAINT BRUSH & PVC FITTINGS	01-6033V-02	18.28
CAMBRIA HARDWARE CENTER	75282	03/16/2022	F&R/DRAIN CLN TOOL & SPRAY PAINT	01-6033B-02	19.81
CAMBRIA HARDWARE CENTER	75282	03/16/2022	F&R/MISC SUPPLIES	01-6033B-02	33.78
<b>Vendor 10356 - CAMBRIA HARDWARE CENTER Total:</b>					<b>532.13</b>





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<b>Vendor: 10368 - CAMBRIA VILLAGE SQUARE</b>					
CAMBRIA VILLAGE SQUARE	75201	03/01/2022	MONTHLY RENT - TAMSON	01-60750-09	2,553.03
<b>Vendor 10368 - CAMBRIA VILLAGE SQUARE Total:</b>					<b>2,553.03</b>
<b>Vendor: 10375 - CARMEL &amp; NACCASHA LLP</b>					
CARMEL & NACCASHA LLP	75283	03/17/2022	/LEGAL - MONTHLY RETAINER	01-6080K-09	11,100.00
CARMEL & NACCASHA LLP	75283	03/17/2022	ADM/MONTHLY SVCS PRIV & CONF FEB 2022	01-6080L-09	140.00
CARMEL & NACCASHA LLP	75283	03/17/2022	ADM/LEGAL SVCS GENERAL FEB 2022	01-6080K-09	2,602.05
<b>Vendor 10375 - CARMEL &amp; NACCASHA LLP Total:</b>					<b>13,842.05</b>
<b>Vendor: 10384 - CASTELLANOS, MICHAEL</b>					
CASTELLANOS, MICHAEL	75202	03/01/2022	FD/ MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
<b>Vendor 10384 - CASTELLANOS, MICHAEL Total:</b>					<b>45.00</b>
<b>Vendor: 10427 - CHARTER COMMUNICATIONS</b>					
CHARTER COMMUNICATIONS	75238	03/03/2022	F&R/ADM/WD/WW/ETHERNE T SERVICES	01-6060I-02	280.64
CHARTER COMMUNICATIONS	75238	03/03/2022	F&R/ADM/WD/WW/ETHERNE T SERVICES	01-6060I-02	140.88
CHARTER COMMUNICATIONS	75238	03/03/2022	F&R/ADM/WD/WW/ETHERNE T SERVICES	01-6060I-09	236.62
CHARTER COMMUNICATIONS	75238	03/03/2022	F&R/ADM/WD/WW/ETHERNE T SERVICES	11-6060I-11	261.84
CHARTER COMMUNICATIONS	75238	03/03/2022	F&R/ADM/WD/WW/ETHERNE T SERVICES	12-6060I-12	261.84
CHARTER COMMUNICATIONS	DFT0000818	03/03/2022	WW/WD/BUSINESS INTERNET & VOICE	11-6060I-11	39.99
CHARTER COMMUNICATIONS	DFT0000818	03/03/2022	WW/WD/BUSINESS INTERNET & VOICE	12-6060I-12	149.98
CHARTER COMMUNICATIONS	DFT0000819	03/03/2022	FD/ADM/WD/WW/BUSINESS INTERNET	01-6060I-01	162.50
CHARTER COMMUNICATIONS	DFT0000819	03/03/2022	FD/ADM/WD/WW/BUSINESS INTERNET	01-6060I-09	162.50
CHARTER COMMUNICATIONS	DFT0000819	03/03/2022	FD/ADM/WD/WW/BUSINESS INTERNET	11-6060I-11	162.50
CHARTER COMMUNICATIONS	DFT0000819	03/03/2022	FD/ADM/WD/WW/BUSINESS INTERNET	12-6060I-12	162.50
<b>Vendor 10427 - CHARTER COMMUNICATIONS Total:</b>					<b>2,021.79</b>
<b>Vendor: 10443 - CIO SOLUTIONS, LP</b>					
CIO SOLUTIONS, LP	75203	03/01/2022	ADM/MONTHLY BILLING FOR MARCH 2022	01-60440-09	2,872.95
CIO SOLUTIONS, LP	75344	03/22/2022	ADM/MONTHLY BILLING FOR APRIL 2022	01-60440-09	2,872.50
<b>Vendor 10443 - CIO SOLUTIONS, LP Total:</b>					<b>5,745.45</b>
<b>Vendor: 12085 - CISCO GRECO</b>					



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CISCO GRECO	75261	03/11/2022	F&R/GREEN WASTE DISPOSAL 2/1-3/1/22	01-6033R-02	785.00
<b>Vendor 12085 - CISCO GRECO Total:</b>					<b>785.00</b>
<b>Vendor: 10446 - CITIES DIGITAL, INC.</b>					
CITIES DIGITAL, INC.	75356	03/24/2022	ADM/LASERFICHE CLOUD PARTICIPANT USERS	01-60900-09	195.61
<b>Vendor 10446 - CITIES DIGITAL, INC. Total:</b>					<b>195.61</b>
<b>Vendor: 10451 - CITY NATIONAL BANK</b>					
CITY NATIONAL BANK	75320	03/17/2022	WW/PRINC & INT PMT - REVENUE BOND REFI	12-6180C-12	7,098.00
<b>Vendor 10451 - CITY NATIONAL BANK Total:</b>					<b>7,098.00</b>
<b>Vendor: 10474 - CLEVELAND BIOLOGICAL, LLC</b>					
CLEVELAND BIOLOGICAL, LLC	75247	03/09/2022	WRF/MONITORING & REPTG FOR AMP 12/12	39-6091E-25	1,930.00
CLEVELAND BIOLOGICAL, LLC	75247	03/09/2022	WRF/BIO MONITORING & REPTG FOR AMP 1/16	39-6091E-25	1,930.00
CLEVELAND BIOLOGICAL, LLC	75334	03/21/2022	SSWF/EMERGENCY BIO MONITORING REPAIR	11-60360-11	15,215.00
CLEVELAND BIOLOGICAL, LLC	75384	03/30/2022	WRF/BIO MONITORING & RPT WRITING 12/27/21-3/25/22	40-69100-30	5,605.00
<b>Vendor 10474 - CLEVELAND BIOLOGICAL, LLC Total:</b>					<b>24,680.00</b>
<b>Vendor: 10483 - COAST UNIFIED SCHOOL DIST</b>					
COAST UNIFIED SCHOOL DIST	75228	03/02/2022	WD/ANNUAL LEASE FOR WELL SITE SR4 COAST UNION HIGH	11-60780-11	43,643.30
<b>Vendor 10483 - COAST UNIFIED SCHOOL DIST Total:</b>					<b>43,643.30</b>
<b>Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.</b>					
CORBIN WILLITS SYSTEMS, INC.	75204	03/01/2022	ADM/MONTHLY SUPPORT AGMT MOM SOFTWARE 3/22	01-60440-09	1,299.04
CORBIN WILLITS SYSTEMS, INC.	75357	03/24/2022	ADM/MONTHLY SUPPORT AGMT MOM SOFTWARE 4/22	01-60440-09	1,299.04
<b>Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total:</b>					<b>2,598.08</b>
<b>Vendor: 12568 - DARRYL'S LOCK &amp; SAFE</b>					
DARRYL'S LOCK & SAFE	75321	03/17/2022	FD/DOOR LOCKS & TAX	01-60480-01	1,396.00
DARRYL'S LOCK & SAFE	75321	03/17/2022	FD/REKEY, INSTALL & TRIP CHARGE	01-60480-01	260.00
<b>Vendor 12568 - DARRYL'S LOCK &amp; SAFE Total:</b>					<b>1,656.00</b>
<b>Vendor: 12468 - DATAPROSE LLC</b>					
DATAPROSE LLC	75262	03/11/2022	WD/WW/MAILING & POSTAGE LATE NOTICES	11-60510-11	60.95
DATAPROSE LLC	75262	03/11/2022	WD/WW/MAILING & POSTAGE LATE NOTICES	11-6080M-11	14.97
DATAPROSE LLC	75262	03/11/2022	WD/WW/MAILING & POSTAGE LATE NOTICES	12-60510-12	60.95



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DATAPROSE LLC	75262	03/11/2022	WD/WW/MAILING & POSTAGE LATE NOTICES	12-6080M-12	14.97
<b>Vendor 12468 - DATAPROSE LLC Total:</b>					<b>151.84</b>
<b>Vendor: 10568 - DAVID CRYE, INC</b>					
DAVID CRYE, INC	75229	03/02/2022	WD/CRUSHER SAND	11-6035R-11	112.25
DAVID CRYE, INC	75386	03/30/2022	WD/CRUSHER SAND & ASPHALT	11-6035R-11	557.46
<b>Vendor 10568 - DAVID CRYE, INC Total:</b>					<b>669.71</b>
<b>Vendor: 10571 - DAVID KEITH TODD CONSULTING</b>					
DAVID KEITH TODD CONSULTIN	75205	03/01/2022	WRF/PROFESSIONAL SVC FOR PERMITTING1/01-01/31/22	40-69100-30	8,354.45
DAVID KEITH TODD CONSULTIN	75335	03/21/2022	WRF/PROFESSIONAL SVC FOR PERMITTING 2/1-2/28/22	40-69100-30	16,780.93
<b>Vendor 10571 - DAVID KEITH TODD CONSULTING Total:</b>					<b>25,135.38</b>
<b>Vendor: 12571 - DE ALBA CONSTRUCTION</b>					
DE ALBA CONSTRUCTION	75375	03/28/2022	F&R/REPAIR ON VET'S HALL BACK STAIRS	01-6033V-02	900.00
<b>Vendor 12571 - DE ALBA CONSTRUCTION Total:</b>					<b>900.00</b>
<b>Vendor: 12566 - DENIS OR YVONNE LYNCH</b>					
DENIS OR YVONNE LYNCH	75322	03/17/2022	FD/REFUND WEED ABTEMENT CHRG FY 20/21 APR	01-43700-01	1,172.00
<b>Vendor 12566 - DENIS OR YVONNE LYNCH Total:</b>					<b>1,172.00</b>
<b>Vendor: 11709 - DIENZO, RAY</b>					
DIENZO, RAY	75206	03/01/2022	CELL PHONE & INTERNET ALLOWANCE	11-6060C-11	33.00
DIENZO, RAY	75206	03/01/2022	CELL PHONE & INTERNET ALLOWANCE	12-6060C-12	33.00
DIENZO, RAY	75206	03/01/2022	CELL PHONE & INTERNET ALLOWANCE	39-6060C-25	34.00
<b>Vendor 11709 - DIENZO, RAY Total:</b>					<b>100.00</b>
<b>Vendor: 12539 - DIGITAL WEST</b>					
DIGITAL WEST	75263	03/11/2022	ALL DEPTS/PHONE SERVICE 3/1-3/31/22	01-6060P-01	377.00
DIGITAL WEST	75263	03/11/2022	ALL DEPTS/PHONE SERVICE 3/1-3/31/22	01-6060P-02	74.00
DIGITAL WEST	75263	03/11/2022	ALL DEPTS/PHONE SERVICE 3/1-3/31/22	01-6060P-09	475.01
DIGITAL WEST	75263	03/11/2022	ALL DEPTS/PHONE SERVICE 3/1-3/31/22	11-6060P-11	249.50
DIGITAL WEST	75263	03/11/2022	ALL DEPTS/PHONE SERVICE 3/1-3/31/22	12-6060P-12	191.50
<b>Vendor 12539 - DIGITAL WEST Total:</b>					<b>1,367.01</b>
<b>Vendor: 10927 - DODSON, HALEY</b>					





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DODSON, HALEY	75207	03/01/2022	CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
DODSON, HALEY	75358	03/24/2022	FD/REIMB FLOWERS-BADGE CEREMONY-	01-61240-01	39.38
<b>Vendor 10927 - DODSON, HALEY Total:</b>					<b>139.38</b>
<b>Vendor: 11552 - DUFFIELD, PAMELA</b>					
DUFFIELD, PAMELA	75208	03/01/2022	ADM/CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
<b>Vendor 11552 - DUFFIELD, PAMELA Total:</b>					<b>100.00</b>
<b>Vendor: 10678 - ELECTRICRAFT INC.</b>					
ELECTRICRAFT INC.	75230	03/02/2022	F&R/REPAIR POLE LIGHTS	01-6033L-02	4,769.45
<b>Vendor 10678 - ELECTRICRAFT INC. Total:</b>					<b>4,769.45</b>
<b>Vendor: 12549 - ELGIN, CLIFFORD</b>					
ELGIN, CLIFFORD	75209	03/01/2022	FD/MONTHLY CELL PHONE ALLOWANCE MARCH	01-6060C-01	45.00
<b>Vendor 12549 - ELGIN, CLIFFORD Total:</b>					<b>45.00</b>
<b>Vendor: 10718 - EVANS FABRICATION</b>					
EVANS FABRICATION	75231	03/02/2022	WW/FABRICATION FOR CABINET FOR B-2	12-6032L-12	520.00
EVANS FABRICATION	75231	03/02/2022	F&R/PIPE FENCE REPAIR CAMBRIA DOG PARKING LOT	01-6033G-02	380.00
<b>Vendor 10718 - EVANS FABRICATION Total:</b>					<b>900.00</b>
<b>Vendor: 12538 - EVERS, CHRISTIAN</b>					
EVERS, CHRISTIAN	75210	03/01/2022	FD/ MONTHLY CELL PHONE ALLOWANCE MARCH 2022	01-6060C-01	45.00
<b>Vendor 12538 - EVERS, CHRISTIAN Total:</b>					<b>45.00</b>
<b>Vendor: 10728 - FAMCON PIPE &amp; SUPPLY, INC</b>					
FAMCON PIPE & SUPPLY, INC	75248	03/09/2022	WD/AIR VAC MATERIALS & SUPPLIES	11-6031D-11	983.26
FAMCON PIPE & SUPPLY, INC	75248	03/09/2022	WD/AIR VAC MATERIALS & SUPPLIES	11-6035L-11	1,509.00
FAMCON PIPE & SUPPLY, INC	75248	03/09/2022	WD/VALVE BOXES	11-6035R-11	554.91
<b>Vendor 10728 - FAMCON PIPE &amp; SUPPLY, INC Total:</b>					<b>3,047.17</b>
<b>Vendor: 10747 - FENCE FACTORY</b>					
FENCE FACTORY	75264	03/11/2022	F&R/INSTALL CHAIN LINK FENCE	01-6033Z-02	6,830.00
FENCE FACTORY	75359	03/24/2022	F&R/DOWELLED LODGE	01-6033R-02	149.39
<b>Vendor 10747 - FENCE FACTORY Total:</b>					<b>6,979.39</b>
<b>Vendor: 10748 - FERGUSON ENTERPRISES LLC</b>					
FERGUSON ENTERPRISES LLC	75274	03/15/2022	F&R/URINAL PLUMBING PARTS & FAUCET FIXTURE	01-6033B-02	369.24
<b>Vendor 10748 - FERGUSON ENTERPRISES LLC Total:</b>					<b>369.24</b>



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<b>Vendor: 10751 - FGL ENVIRONMENTAL INC.</b>					
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WW/INORGANIC & SUPPORT ANALYSIS	12-60910-12	282.00
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WW/INORGANIC ANALYSIS	12-60910-12	201.00
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WW/INORGANIC & SUPPORT ANALYSIS	12-60910-12	769.00
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WD/INORGANIC & SUPPORT ANALYSIS	11-60910-11	136.00
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WD/BACTI ANALYSIS	11-60910-11	60.00
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	136.00
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WD/INORGANIC & SUPPORT ANALYSIS	11-60910-11	136.00
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WW/INORGANIC & SUPPORT ANALYSIS	12-60910-12	620.00
FGL ENVIRONMENTAL INC.	75249	03/09/2022	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
FGL ENVIRONMENTAL INC.	75345	03/22/2022	WD/ORGANIC & SUPPORT ANALYSIS	11-60910-11	518.00
FGL ENVIRONMENTAL INC.	75345	03/22/2022	WW/INORGANIC ANALYSIS	12-60910-12	242.00
FGL ENVIRONMENTAL INC.	75345	03/22/2022	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
FGL ENVIRONMENTAL INC.	75345	03/22/2022	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
<b>Vendor 10751 - FGL ENVIRONMENTAL INC. Total:</b>					<b>3,436.00</b>
<b>Vendor: 12540 - FNBO</b>					
FNBO	DFT0000820	03/17/2022	ADM/ZOOM VIDEO SVC	01-61150-09	389.90
FNBO	DFT0000835	03/17/2022	WD/HOTEL DEP AWWA CONF JGREEN 4/10-4/14/22	11-6120E-11	434.53
FNBO	DFT0000836	03/17/2022	FD/FULCRUM & GODADDY MONTHLY SUBSCRIPTION	01-6011W-01	94.99
FNBO	DFT0000836	03/17/2022	FD/FULCRUM & GODADDY MONTHLY SUBSCRIPTION	01-60540-01	31.00
FNBO	DFT0000858	03/23/2022	FD/MAND OCEAN RESCUE CERT PO#01-40-22	01-6120E-01	4,170.00
<b>Vendor 12540 - FNBO Total:</b>					<b>5,120.42</b>
<b>Vendor: 12499 - FORD MOTOR CREDIT COMPANY</b>					
FORD MOTOR CREDIT COMPANY	75284	03/17/2022	F&R/LEASE PMT 2021 FORD F-350 LEASE # 9109303	01-6180H-02	156.05
FORD MOTOR CREDIT COMPANY	75284	03/17/2022	F&R/LEASE PMT 2021 FORD F-350 LEASE # 9109303	01-6180J-02	779.94
<b>Vendor 12499 - FORD MOTOR CREDIT COMPANY Total:</b>					<b>935.99</b>
<b>Vendor: 12570 - FRONT GATE FENCING</b>					
FRONT GATE FENCING	75346	03/22/2022	FD/DEPOSIT STATION GATE	01-61700-01	1,000.00
<b>Vendor 12570 - FRONT GATE FENCING Total:</b>					<b>1,000.00</b>



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<b>Vendor: 10828 - FURNITURE INSTALLATION TEAM</b>					
FURNITURE INSTALLATION TEA	75232	03/02/2022	F&R/MANAGER'S WORK STATION FINAL PMT	01-6033Z-02	1,428.87
<b>Vendor 10828 - FURNITURE INSTALLATION TEAM Total:</b>					<b>1,428.87</b>
<b>Vendor: 10850 - GIBSON, JOHNATHAN</b>					
GIBSON, JOHNATHAN	75211	03/01/2022	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
<b>Vendor 10850 - GIBSON, JOHNATHAN Total:</b>					<b>45.00</b>
<b>Vendor: 10874 - GOOFY GRAPHICS</b>					
GOOFY GRAPHICS	75387	03/30/2022	F&R/SENSITIVE HABITAT SIGNS FOR RANCH	01-6033R-02	273.75
<b>Vendor 10874 - GOOFY GRAPHICS Total:</b>					<b>273.75</b>
<b>Vendor: 10885 - GRANDSTAFF PAINT &amp; PRESSURE WASHING</b>					
GRANDSTAFF PAINT & PRESSUF	75212	03/01/2022	WD/ 2-COATS PRIME & FINISH PAINT SR3 TRTMT PLANT	11-6031Q-11	5,235.00
<b>Vendor 10885 - GRANDSTAFF PAINT &amp; PRESSURE WASHING Total:</b>					<b>5,235.00</b>
<b>Vendor: 12501 - GRAVES, KAYLA</b>					
GRAVES, KAYLA	75213	03/01/2022	FD/ MONTHLY CELL PHONE ALLOWANCE MARCH 2022	01-6060C-01	45.00
<b>Vendor 12501 - GRAVES, KAYLA Total:</b>					<b>45.00</b>
<b>Vendor: 10896 - GREEN, JAMES R</b>					
GREEN, JAMES R	75214	03/01/2022	WD/WRF/MONTHLY CELL PHONE & INTERNET	11-6060C-11	80.00
GREEN, JAMES R	75214	03/01/2022	WD/WRF/MONTHLY CELL PHONE & INTERNET	39-6060C-25	20.00
<b>Vendor 10896 - GREEN, JAMES R Total:</b>					<b>100.00</b>
<b>Vendor: 12557 - HARTZELL GENERAL ENGINEERING CONTRACTOR, INC.</b>					
HARTZELL GENERAL ENGINEERI	75390	03/30/2022	WD/EMERGENCY SS WATERMAIN REPAIR	11-61700-11	338,418.91
HARTZELL GENERAL ENGINEERI	75390	03/30/2022	WD/EMERGENCY SS WATERMAIN REPAIR LESS 5%	11-61700-11	(16,920.95)
<b>Vendor 12557 - HARTZELL GENERAL ENGINEERING CONTRACTOR, INC. Total:</b>					<b>321,497.96</b>
<b>Vendor: 10972 - HD SUPPLY FACILITIES MAINTENANCE</b>					
HD SUPPLY FACILITIES MAINTEI	75275	03/15/2022	WW/HYDRANT IRON CAPS	12-6041V-12	270.06
HD SUPPLY FACILITIES MAINTEI	75376	03/28/2022	WD/LAB CHEMICALS & SUPPLIES	11-6091C-11	282.23
<b>Vendor 10972 - HD SUPPLY FACILITIES MAINTENANCE Total:</b>					<b>552.29</b>
<b>Vendor: 11003 - HOLLINGSWORTH, WILLIAM</b>					
HOLLINGSWORTH, WILLIAM	75215	03/01/2022	FD/INTERNET ALLOWANCE	01-6060C-01	55.00
<b>Vendor 11003 - HOLLINGSWORTH, WILLIAM Total:</b>					<b>55.00</b>
<b>Vendor: 11005 - HOME DEPOT CREDIT SERVICE</b>					





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HOME DEPOT CREDIT SERVICE	75323	03/17/2022	F&R/MISC SUPPLIES & LUMBER FOR DUMP TRAILER	01-6033B-02	2,004.56
HOME DEPOT CREDIT SERVICE	75323	03/17/2022	F&R/CREDIT FOR FUEL SNAKE AUGER	01-6033B-02	(433.92)
HOME DEPOT CREDIT SERVICE	75323	03/17/2022	F&R/PRESSURE TREATED LUMBER	01-6033B-02	433.92
HOME DEPOT CREDIT SERVICE	75323	03/17/2022	WW/MISC SUPPLIES & TAPE MEASURE	12-6032T-12	38.89
HOME DEPOT CREDIT SERVICE	75323	03/17/2022	WD/STORAGE SHED RODEO GROUNDS	11-6033B-11	271.68
HOME DEPOT CREDIT SERVICE	75323	03/17/2022	WD/WEED WACKER LINE	11-6033G-11	39.08
HOME DEPOT CREDIT SERVICE	75323	03/17/2022	F&R/CEILING FAN	01-6033V-02	320.68
HOME DEPOT CREDIT SERVICE	75347	03/22/2022	F&R/PAINT & SUPPLIES	01-6033B-02	287.05
HOME DEPOT CREDIT SERVICE	75347	03/22/2022	F&R/REBAR	01-6033B-02	269.35
HOME DEPOT CREDIT SERVICE	75347	03/22/2022	F&R/MATERIALS FOR SHED FOUNDATION	01-6033Z-02	225.98
HOME DEPOT CREDIT SERVICE	75347	03/22/2022	F&R/MATERIALS FOR SHED FOUNDATION	01-6033Z-02	205.15
HOME DEPOT CREDIT SERVICE	75347	03/22/2022	WD/MISC SUPPLIES	11-60900-11	260.26
HOME DEPOT CREDIT SERVICE	75347	03/22/2022	WD/BALL VALVE & NIPPLE FITTING	11-60900-11	140.44
<b>Vendor 11005 - HOME DEPOT CREDIT SERVICE Total:</b>					<b>4,063.12</b>
<b>Vendor: 11052 - INNOVATIVE CONCEPTS</b>					
INNOVATIVE CONCEPTS	75250	03/09/2022	FD/ADM/BUSINESS WEBSITE HOSTING	01-60440-01	25.00
INNOVATIVE CONCEPTS	75250	03/09/2022	FD/ADM/BUSINESS WEBSITE HOSTING	01-60440-09	25.00
INNOVATIVE CONCEPTS	75276	03/15/2022	FD/ADM/BUSINESS WEBSITE HOSTING	01-60440-01	25.00
INNOVATIVE CONCEPTS	75276	03/15/2022	FD/ADM/BUSINESS WEBSITE HOSTING	01-60440-09	25.00
<b>Vendor 11052 - INNOVATIVE CONCEPTS Total:</b>					<b>100.00</b>
<b>Vendor: 11067 - IPRINT TECHNOLOGIES</b>					
IPRINT TECHNOLOGIES	75251	03/09/2022	WD/BELT UNIT FOR BROTHER PRINTER	11-60450-11	112.62
IPRINT TECHNOLOGIES	75360	03/24/2022	WW/HP PRINTER INK CARTRIDGES	12-60530-12	275.65
<b>Vendor 11067 - IPRINT TECHNOLOGIES Total:</b>					<b>388.27</b>
<b>Vendor: 11072 - J B DEWAR INC.</b>					
J B DEWAR INC.	75236	03/03/2022	FD/75.80 GALS GAS; 105.00 GALS DIESEL	01-60960-01	886.69
J B DEWAR INC.	75236	03/03/2022	F&R/384.70 GALS GAS	01-60960-02	1,763.07
J B DEWAR INC.	75242	03/09/2022	F&R/251.60 GALS GAS	01-60960-02	1,213.23
J B DEWAR INC.	75331	03/21/2022	FD/335.70 GALS GAS & 100.00 GALS DIESEL	01-60960-01	2,413.85
J B DEWAR INC.	75331	03/21/2022	WD/2.0 GALS PUMP OIL FOR 5 WELL HEAD LOCATIONS	11-6031P-11	185.35



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J B DEWAR INC.	75354	03/23/2022	FD/195.00 GAS DIESEL	01-60960-01	1,158.16
J B DEWAR INC.	75354	03/23/2022	FD/238.90 GALS GAS	01-60960-01	1,326.07
J B DEWAR INC.	75370	03/28/2022	FD/PREMIX FUEL	01-60960-01	241.67
J B DEWAR INC.	75370	03/28/2022	F&R/170.50 GALS GAS	01-60960-02	962.11
<b>Vendor 11072 - J B DEWAR INC. Total:</b>					<b>10,150.20</b>
<b>Vendor: 12567 - JULI AMODEI</b>					
JULI AMODEI	1146	03/17/2022	F&R/REFUND VETS HALL SEC & KEY DEPOSIT	01-24200-02	250.00
JULI AMODEI	1146	03/17/2022	F&R/REFUND VETS HALL SEC & KEY DEPOSIT	01-24210-02	20.00
<b>Vendor 12567 - JULI AMODEI Total:</b>					<b>270.00</b>
<b>Vendor: 12572 - KATHLEEN MAHRT</b>					
KATHLEEN MAHRT	75377	03/28/2022	ADM/NOTARY SERVICES	01-6080M-09	50.00
<b>Vendor 12572 - KATHLEEN MAHRT Total:</b>					<b>50.00</b>
<b>Vendor: 10543 - KITZMAN WATER</b>					
KITZMAN WATER	75265	03/11/2022	WD/WW/DRINKING WATER	11-60500-11	54.40
KITZMAN WATER	75265	03/11/2022	WD/WW/DRINKING WATER	12-60500-12	54.40
KITZMAN WATER	75265	03/11/2022	FD/RO SERVICE HICAP SOFTENER	01-6033B-01	96.00
<b>Vendor 10543 - KITZMAN WATER Total:</b>					<b>204.80</b>
<b>Vendor: 11206 - LAHR ELECTRIC MOTORS</b>					
LAHR ELECTRIC MOTORS	75378	03/28/2022	WD/EMERGENCY REPAIR TO SR3 PUMP & MATERIALS	11-6031Q-11	2,952.10
<b>Vendor 11206 - LAHR ELECTRIC MOTORS Total:</b>					<b>2,952.10</b>
<b>Vendor: 11238 - LIBERTY COMPOSTING, INC.</b>					
LIBERTY COMPOSTING, INC.	75266	03/11/2022	WW/TIPPING FEES BIOSOLIDS FEB 2022	12-6032S-12	3,384.72
LIBERTY COMPOSTING, INC.	75277	03/15/2022	WW/TIPPING FEES BIOSOLIDS JAN 2022	12-6032S-12	6,104.11
<b>Vendor 11238 - LIBERTY COMPOSTING, INC. Total:</b>					<b>9,488.83</b>
<b>Vendor: 11241 - LIEBERT CASSIDY WHITMORE</b>					
LIEBERT CASSIDY WHITMORE	75233	03/02/2022	ADM/CLIENT/MATTER CA131- 00001 THROUGH 1/31/22	01-6080L-09	318.00
LIEBERT CASSIDY WHITMORE	75352	03/23/2022	ADM/CLIENT MATTER CA131- 00001	01-6080L-09	1,536.00
<b>Vendor 11241 - LIEBERT CASSIDY WHITMORE Total:</b>					<b>1,854.00</b>
<b>Vendor: 11242 - LIFE-ASSIST, INC.</b>					
LIFE-ASSIST, INC.	75361	03/24/2022	FD/EMERGENCY MEDICAL SUPPLIES-PPE GRANT	01-6089A-01	5,122.80
<b>Vendor 11242 - LIFE-ASSIST, INC. Total:</b>					<b>5,122.80</b>
<b>Vendor: 12573 - LUTTRELL STAFFING CALIFORNIA, LLC</b>					
LUTTRELL STAFFING CALIFORNI	75379	03/28/2022	ADM/TEMP SERVICES-	01-6080T-09	1,487.76



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LUTTRELL STAFFING CALIFORNI	75379	03/28/2022	R.BENJAMIN WE-3/13/2022		
			ADM/TEMP SERVICES-	01-6080T-09	1,591.00
			R.BENJAMIN WE- 3/20/2022		
<b>Vendor 12573 - LUTTRELL STAFFING CALIFORNIA, LLC Total:</b>					<b>3,078.76</b>
<b>Vendor: 11278 - LYMAN, ANDREW C.</b>					
LYMAN, ANDREW C.	75239	03/03/2022	WD/MILEAGE REIMB WTR	11-6120E-11	132.21
			DISTRIB GR 2 EXAM FRESNO		
LYMAN, ANDREW C.	75239	03/03/2022	WD/REIMB WTR TRMT OP T1	11-6120E-11	115.00
			CERT RENEW, T2 CERT FEE		
<b>Vendor 11278 - LYMAN, ANDREW C. Total:</b>					<b>247.21</b>
<b>Vendor: 12481 - MAHRT, GEORGE</b>					
MAHRT, GEORGE	75240	03/03/2022	WD/REFUND OF WILL SERVE	11-40500-11	60.00
			PMT 1801 ODGEN		
MAHRT, GEORGE	75240	03/03/2022	WD/REFUND OF WILL SERVE	11-41100-11	600.00
			PMT 1801 ODGEN		
<b>Vendor 12481 - MAHRT, GEORGE Total:</b>					<b>660.00</b>
<b>Vendor: 12532 - MAJCO LLC</b>					
MAJCO LLC	75278	03/15/2022	WW/TIRE REPLACEMENT &	12-6041L-12	245.95
			WHEEL BALANCE		
MAJCO LLC	75278	03/15/2022	WD/FRONT DISC BRAKE	11-6041L-11	292.98
			SERVICE		
<b>Vendor 12532 - MAJCO LLC Total:</b>					<b>538.93</b>
<b>Vendor: 11296 - MALONEY, RYAN S</b>					
MALONEY, RYAN S	75216	03/01/2022	CELL PHONE ALLOWANCE	01-6060C-01	45.00
<b>Vendor 11296 - MALONEY, RYAN S Total:</b>					<b>45.00</b>
<b>Vendor: 12472 - MCCLATCHY COMPANY LLC</b>					
MCCLATCHY COMPANY LLC	75234	03/02/2022	ADM/LEGAL NOTICE ADS THE	11-6011I-11	345.28
			TRIBUNE		
<b>Vendor 12472 - MCCLATCHY COMPANY LLC Total:</b>					<b>345.28</b>
<b>Vendor: 11350 - MCMASTER-CARR SUPPLY CO</b>					
MCMASTER-CARR SUPPLY CO	75252	03/09/2022	WW/HOSE COUPLINGS	12-6032T-12	83.53
<b>Vendor 11350 - MCMASTER-CARR SUPPLY CO Total:</b>					<b>83.53</b>
<b>Vendor: 11363 - MEEKS, CODY</b>					
MEEKS, CODY	75253	03/09/2022	WD/REIMB T2 RENEWAL	11-6120E-11	60.00
MEEKS, CODY	75253	03/09/2022	WD/INCENTIVE PYMT LEVEL 3	11-61240-11	100.00
			CERT		
MEEKS, CODY	75253	03/09/2022	WD/REIMB D3 EXAM APP FEE	11-6120E-11	100.00
<b>Vendor 11363 - MEEKS, CODY Total:</b>					<b>260.00</b>
<b>Vendor: 11365 - MEL'S LOCK &amp; KEY</b>					
MEL'S LOCK & KEY	75267	03/11/2022	ADM/ADJUST BACK DOOR	01-6033B-09	50.00
			LOCK		
<b>Vendor 11365 - MEL'S LOCK &amp; KEY Total:</b>					<b>50.00</b>



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<b>Vendor: 11372 - MENDOZA, CARLOS</b>					
MENDOZA, CARLOS	75217	03/01/2022	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	100.00
<b>Vendor 11372 - MENDOZA, CARLOS Total:</b>					<b>100.00</b>
<b>Vendor: 11387 - MICHELLE DYER</b>					
MICHELLE DYER	75332	03/21/2022	WW/SERVICE OF SAFETY CABINETS	12-60480-12	85.00
<b>Vendor 11387 - MICHELLE DYER Total:</b>					<b>85.00</b>
<b>Vendor: 11405 - MINER'S ACE HARDWARE</b>					
MINER'S ACE HARDWARE	75362	03/24/2022	F&R/SHOVEL	01-60900-02	47.83
MINER'S ACE HARDWARE	75362	03/24/2022	F&R/PADLOCK, LOCK COMBO WITH REKEY	01-6033B-02	88.17
<b>Vendor 11405 - MINER'S ACE HARDWARE Total:</b>					<b>136.00</b>
<b>Vendor: 11437 - MOSS, LEVY &amp; HARTZHEIM LLP</b>					
MOSS, LEVY & HARTZHEIM LLP	75336	03/21/2022	ADM/AUDIT SERVICES FOR FY 20/21	01-6080A-09	11,045.00
MOSS, LEVY & HARTZHEIM LLP	75336	03/21/2022	ADM/AUDIT SERVICES FOR FY 20/21	01-6080A-09	1,000.00
<b>Vendor 11437 - MOSS, LEVY &amp; HARTZHEIM LLP Total:</b>					<b>12,045.00</b>
<b>Vendor: 11474 - NAVIA BENEFIT SOLUTIONS, INC.</b>					
NAVIA BENEFIT SOLUTIONS, INC.	75218	03/01/2022	ADM/CAFETERIA PLAN ADMINISTRATION FEB 2022	01-60860-09	350.00
NAVIA BENEFIT SOLUTIONS, INC.	75363	03/24/2022	ADM/CAFETERIA PLAN ADMINISTRATION MAR 2022	01-60860-09	355.00
<b>Vendor 11474 - NAVIA BENEFIT SOLUTIONS, INC. Total:</b>					<b>705.00</b>
<b>Vendor: 11492 - NOBLE SAW, INC.</b>					
NOBLE SAW, INC.	75235	03/02/2022	F&R/MISC PARTS	01-60900-02	233.63
NOBLE SAW, INC.	75364	03/24/2022	F&R/EARPROTECTION & MISC PARTS	01-60900-02	77.32
<b>Vendor 11492 - NOBLE SAW, INC. Total:</b>					<b>310.95</b>
<b>Vendor: 11517 - OASIS EQUIPMENT RENTAL</b>					
OASIS EQUIPMENT RENTAL	75337	03/21/2022	F&R/RENTAL OF CONCRETE TOOL	01-60700-02	13.20
<b>Vendor 11517 - OASIS EQUIPMENT RENTAL Total:</b>					<b>13.20</b>
<b>Vendor: 11520 - OFFICE1</b>					
OFFICE1	75268	03/11/2022	ADM/COPIER CONTRACT BASE & OVERAGE CHARGES	01-60440-09	371.84
OFFICE1	75268	03/11/2022	FD/CONTRACT BASE & OVERAGE CHARGES	01-60440-01	57.00
OFFICE1	75365	03/24/2022	FD/TAX PYMT FROM INV# AR787659	01-60440-01	1.86
<b>Vendor 11520 - OFFICE1 Total:</b>					<b>430.70</b>





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<b>Vendor: 11530 - ORKIN</b>					
ORKIN	75219	03/01/2022	FD/PREVENTIVE PEST CONTROL SERVICES	01-6033B-01	70.00
<b>Vendor 11530 - ORKIN Total:</b>					<b>70.00</b>
<b>Vendor: 11543 - PACIFIC GAS &amp; ELECTRIC</b>					
PACIFIC GAS & ELECTRIC	DFT0000821	03/11/2022	ALL/ELEC SVC GENERAL METERS	01-6060E-01	920.40
PACIFIC GAS & ELECTRIC	DFT0000821	03/11/2022	ALL/ELEC SVC GENERAL METERS	01-6060E-02	323.24
PACIFIC GAS & ELECTRIC	DFT0000821	03/11/2022	ALL/ELEC SVC GENERAL METERS	01-6060E-02	35.23
PACIFIC GAS & ELECTRIC	DFT0000821	03/11/2022	ALL/ELEC SVC GENERAL METERS	01-6060E-02	1,202.00
PACIFIC GAS & ELECTRIC	DFT0000821	03/11/2022	ALL/ELEC SVC GENERAL METERS	01-6060E-02	25.84
PACIFIC GAS & ELECTRIC	DFT0000821	03/11/2022	ALL/ELEC SVC GENERAL METERS	01-6060E-09	489.38
PACIFIC GAS & ELECTRIC	DFT0000821	03/11/2022	ALL/ELEC SVC GENERAL METERS	01-6060E-09	264.03
PACIFIC GAS & ELECTRIC	DFT0000822	03/11/2022	WW/ELEC SVC VARIOUS LIFT STATIONS	12-6060E-12	18,947.71
PACIFIC GAS & ELECTRIC	DFT0000823	03/11/2022	WD/ELEC SVC 2820 SANTA ROSA CRK RD	11-6060E-11	136.05
PACIFIC GAS & ELECTRIC	DFT0000824	03/11/2022	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 2	39-6060E-25	54.66
PACIFIC GAS & ELECTRIC	DFT0000825	03/11/2022	WD/ELEC SVC VARIOUS WELLS	11-6060E-11	10,980.61
PACIFIC GAS & ELECTRIC	DFT0000826	03/11/2022	WD/ELEC SVC VAN GORDON CRK RD	11-6060E-11	9.86
PACIFIC GAS & ELECTRIC	DFT0000827	03/11/2022	WRF/ELEC SVC SAN SIMEON	39-6060E-25	56.53
PACIFIC GAS & ELECTRIC	DFT0000834	03/11/2022	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39-6060E-25	469.37
<b>Vendor 11543 - PACIFIC GAS &amp; ELECTRIC Total:</b>					<b>33,914.91</b>
<b>Vendor: 11566 - PASO ROBLES FORD</b>					
PASO ROBLES FORD	75366	03/24/2022	WD/OIL CHAGE 2018 FORD F-150	11-6041L-11	70.90
<b>Vendor 11566 - PASO ROBLES FORD Total:</b>					<b>70.90</b>
<b>Vendor: 11591 - PERRY FORD LINCOLN</b>					
PERRY FORD LINCOLN	75324	03/17/2022	WW/5000 K SERVICE	12-6041L-12	74.93
PERRY FORD LINCOLN	75338	03/21/2022	WW/F-150 TRUCK PURCHASE	12-61700-12	28,036.22
<b>Vendor 11591 - PERRY FORD LINCOLN Total:</b>					<b>28,111.15</b>
<b>Vendor: 11602 - PETTY CASH</b>					
PETTY CASH	75220	03/01/2022	ADM/PETTY CASH REIMBURSEMENT	01-60510-09	106.17
<b>Vendor 11602 - PETTY CASH Total:</b>					<b>106.17</b>



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<b>Vendor: 11606 - PHIL'S PRO PLUMB</b>					
PHIL'S PRO PLUMB	75339	03/21/2022	FD/SNAKE KITCHEN SINK DRAIN	01-6033B-01	195.00
<b>Vendor 11606 - PHIL'S PRO PLUMB Total:</b>					<b>195.00</b>
<b>Vendor: 12452 - PITNEY BOWES GLOBAL FINANCIAL SVCS LLC</b>					
PITNEY BOWES GLOBAL FINAN(75380		03/28/2022	ADM/QURTLY LEASE POSTAGE MACHINE 1/12/22 - 4/11/22	01-60700-09	148.20
<b>Vendor 12452 - PITNEY BOWES GLOBAL FINANCIAL SVCS LLC Total:</b>					<b>148.20</b>
<b>Vendor: 11663 - PROCARE JANITORIAL SUPPLY</b>					
PROCARE JANITORIAL SUPPLY 75367		03/24/2022	F&R/TISSUSE, SOAP, SEAT LINERS FOR VETS HALL	01-60900-02	1,197.01
PROCARE JANITORIAL SUPPLY 75388		03/30/2022	F&R/CAN LINERS FOR VETS HALL	01-60900-02	71.85
<b>Vendor 11663 - PROCARE JANITORIAL SUPPLY Total:</b>					<b>1,268.86</b>
<b>Vendor: 11713 - REAPER, TRISTAN</b>					
REAPER, TRISTAN	75241	03/03/2022	WW/MILEAGE TRVL ADV WW TRMT OP 3 EXAM VENTURA	12-6120E-12	227.94
<b>Vendor 11713 - REAPER, TRISTAN Total:</b>					<b>227.94</b>
<b>Vendor: 11731 - RETIREE00</b>					
RETIREE00	75285	03/17/2022	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	500.30
<b>Vendor 11731 - RETIREE00 Total:</b>					<b>500.30</b>
<b>Vendor: 11732 - RETIREE01</b>					
RETIREE01	75286	03/17/2022	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	500.30
<b>Vendor 11732 - RETIREE01 Total:</b>					<b>500.30</b>
<b>Vendor: 11733 - RETIREE02</b>					
RETIREE02	75287	03/17/2022	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	482.30
<b>Vendor 11733 - RETIREE02 Total:</b>					<b>482.30</b>
<b>Vendor: 11735 - RETIREE04</b>					
RETIREE04	75288	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
<b>Vendor 11735 - RETIREE04 Total:</b>					<b>175.65</b>
<b>Vendor: 11736 - RETIREE05</b>					
RETIREE05	75289	03/17/2022	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	175.65
<b>Vendor 11736 - RETIREE05 Total:</b>					<b>175.65</b>
<b>Vendor: 11737 - RETIREE06</b>					
RETIREE06	75290	03/17/2022	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	175.65



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<b>Vendor 11737 - RETIREE06 Total:</b>					<b>175.65</b>
<b>Vendor: 11738 - RETIREE07</b>					
RETIREE07	75291	03/17/2022	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	175.65
<b>Vendor 11738 - RETIREE07 Total:</b>					<b>175.65</b>
<b>Vendor: 11739 - RETIREE08</b>					
RETIREE08	75292	03/17/2022	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	101.45
<b>Vendor 11739 - RETIREE08 Total:</b>					<b>101.45</b>
<b>Vendor: 11740 - RETIREE09</b>					
RETIREE09	75293	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
<b>Vendor 11740 - RETIREE09 Total:</b>					<b>175.65</b>
<b>Vendor: 11741 - RETIREE10</b>					
RETIREE10	75294	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
<b>Vendor 11741 - RETIREE10 Total:</b>					<b>175.65</b>
<b>Vendor: 11742 - RETIREE11</b>					
RETIREE11	75295	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
<b>Vendor 11742 - RETIREE11 Total:</b>					<b>175.65</b>
<b>Vendor: 11743 - RETIREE12</b>					
RETIREE12	75296	03/17/2022	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1,113.59
<b>Vendor 11743 - RETIREE12 Total:</b>					<b>1,113.59</b>
<b>Vendor: 11744 - RETIREE13</b>					
RETIREE13	75297	03/17/2022	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	175.65
<b>Vendor 11744 - RETIREE13 Total:</b>					<b>175.65</b>
<b>Vendor: 11745 - RETIREE14</b>					
RETIREE14	75298	03/17/2022	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	175.65
<b>Vendor 11745 - RETIREE14 Total:</b>					<b>175.65</b>
<b>Vendor: 11746 - RETIREE15</b>					
RETIREE15	75299	03/17/2022	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	175.65
<b>Vendor 11746 - RETIREE15 Total:</b>					<b>175.65</b>
<b>Vendor: 11747 - RETIREE16</b>					
RETIREE16	75300	03/17/2022	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	500.30



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<b>Vendor 11747 - RETIREE16 Total:</b>					<b>500.30</b>
<b>Vendor: 11748 - RETIREE17</b>					
RETIREE17	75301	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	500.30
<b>Vendor 11748 - RETIREE17 Total:</b>					<b>500.30</b>
<b>Vendor: 11750 - RETIREE19</b>					
RETIREE19	75302	03/17/2022	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	500.30
<b>Vendor 11750 - RETIREE19 Total:</b>					<b>500.30</b>
<b>Vendor: 11751 - RETIREE20</b>					
RETIREE20	75303	03/17/2022	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	175.65
<b>Vendor 11751 - RETIREE20 Total:</b>					<b>175.65</b>
<b>Vendor: 11752 - RETIREE21</b>					
RETIREE21	75304	03/17/2022	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	175.65
<b>Vendor 11752 - RETIREE21 Total:</b>					<b>175.65</b>
<b>Vendor Name</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Description (Item)</b>	<b>Account Number</b>	<b>Amount</b>
<b>Vendor: 11753 - RETIREE22</b>					
RETIREE22	75305	03/17/2022	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	492.60
<b>Vendor 11753 - RETIREE22 Total:</b>					<b>492.60</b>
<b>Vendor: 11755 - RETIREE24</b>					
RETIREE24	75306	03/17/2022	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	175.65
<b>Vendor 11755 - RETIREE24 Total:</b>					<b>175.65</b>
<b>Vendor: 11757 - RETIREE26</b>					
RETIREE26	75307	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	932.63
<b>Vendor 11757 - RETIREE26 Total:</b>					<b>932.63</b>
<b>Vendor: 11758 - RETIREE27</b>					
RETIREE27	75308	03/17/2022	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	925.50
<b>Vendor 11758 - RETIREE27 Total:</b>					<b>925.50</b>
<b>Vendor: 11759 - RETIREE28</b>					
RETIREE28	75309	03/17/2022	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	500.30
<b>Vendor 11759 - RETIREE28 Total:</b>					<b>500.30</b>
<b>Vendor: 11761 - RETIREE30</b>					





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RETIREE30	75310	03/17/2022	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	482.30
<b>Vendor 11761 - RETIREE30 Total:</b>					<b>482.30</b>
<b>Vendor: 11762 - RETIREE31</b>					
RETIREE31	75311	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
<b>Vendor 11762 - RETIREE31 Total:</b>					<b>175.65</b>
<b>Vendor: 11763 - RETIREE32</b>					
RETIREE32	75312	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	463.32
<b>Vendor 11763 - RETIREE32 Total:</b>					<b>463.32</b>
<b>Vendor: 11764 - RETIREE33</b>					
RETIREE33	75313	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	482.30
<b>Vendor 11764 - RETIREE33 Total:</b>					<b>482.30</b>
<b>Vendor: 11765 - RETIREE34</b>					
RETIREE34	75314	03/17/2022	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	101.45
<b>Vendor 11765 - RETIREE34 Total:</b>					<b>101.45</b>
<b>Vendor: 11767 - RETIREE36</b>					
RETIREE36	75315	03/17/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	850.23
<b>Vendor 11767 - RETIREE36 Total:</b>					<b>850.23</b>
<b>Vendor: 11768 - RETIREE37</b>					
RETIREE37	75316	03/17/2022	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	57.78
RETIREE37	75316	03/17/2022	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	751.12
RETIREE37	75316	03/17/2022	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	346.67
<b>Vendor 11768 - RETIREE37 Total:</b>					<b>1,155.57</b>
<b>Vendor: 11769 - RETIREE38</b>					
RETIREE38	75317	03/17/2022	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,150.00
<b>Vendor 11769 - RETIREE38 Total:</b>					<b>1,150.00</b>
<b>Vendor: 11770 - RETIREE39</b>					
RETIREE39	75369	03/28/2022	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	482.30
<b>Vendor 11770 - RETIREE39 Total:</b>					<b>482.30</b>
<b>Vendor: 11837 - RUTAN &amp; TUCKER, LLP</b>					
RUTAN & TUCKER, LLP	75353	03/23/2022	ADM/PROFESSIONAL	01-6080L-09	2,828.37



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<b>Vendor 11837 - RUTAN &amp; TUCKER, LLP Total:</b>					<b>2,828.37</b>
<b>Vendor: 11859 - SAN LUIS OBISPO COUNTY AIR POLLUTION CONTROL DISTRICT</b>					
SAN LUIS OBISPO COUNTY AIR	175279	03/15/2022	WD/WW/EQUIPMENT PERMIT RENEWAL	11-60550-11	1,626.80
SAN LUIS OBISPO COUNTY AIR	175279	03/15/2022	WD/WW/EQUIPMENT PERMIT RENEWAL	12-60550-12	2,846.90
<b>Vendor 11859 - SAN LUIS OBISPO COUNTY AIR POLLUTION CONTROL DISTRICT Total:</b>					<b>4,473.70</b>
<b>Vendor: 11863 - SAN LUIS POWERHOUSE</b>					
SAN LUIS POWERHOUSE	75280	03/15/2022	WD/SAN SIMEON CREEK GENERATOR REPAIR	11-6031G-11	699.55
<b>Vendor 11863 - SAN LUIS POWERHOUSE Total:</b>					<b>699.55</b>
<b>Vendor: 11925 - SHANK, BENJAMIN</b>					
SHANK, BENJAMIN	75221	03/01/2022	FD/ MONTHLY CELLPHONE ALLOWANCE MARCH 2022	01-6060C-01	45.00
<b>Vendor 11925 - SHANK, BENJAMIN Total:</b>					<b>45.00</b>
<b>Vendor: 11966 - SLO COUNTY ENVIRONMENTAL HEALTH</b>					
SLO COUNTY ENVIRONMENTAL	75348	03/22/2022	WD/CROSS CONNECTION- ADMIN COST	11-60550-11	809.20
<b>Vendor 11966 - SLO COUNTY ENVIRONMENTAL HEALTH Total:</b>					<b>809.20</b>
<b>Vendor: 11094 - SMITH, JEFFREY L.</b>					
SMITH, JEFFREY L.	75325	03/17/2022	F&R/PLUMBING REPAIR IN BATHROOMS AT VETS HALL	01-6033V-02	318.00
<b>Vendor 11094 - SMITH, JEFFREY L. Total:</b>					<b>318.00</b>
<b>Vendor: 12478 - SO CAL GAS</b>					
SO CAL GAS	DFT0000828	03/11/2022	F&R/GAS SVC VETS HALL	01-6060G-02	201.58
SO CAL GAS	DFT0000829	03/11/2022	ADM/GAS SVC 1316 TAMSON	01-6060G-09	44.63
SO CAL GAS	DFT0000830	03/11/2022	FD/GAS SVC 2850 BURTON DR	01-6060G-01	483.41
SO CAL GAS	DFT0000831	03/11/2022	FD/GAS SVC 5500 HEATH LANE #B	01-6060G-01	102.44
SO CAL GAS	DFT0000832	03/11/2022	FD/GAS SVC 5490 HEATH	01-6060G-01	60.24
SO CAL GAS	DFT0000833	03/11/2022	WW/WD/GAS SVC 5500 HEATH LANE	11-6060G-11	120.73
SO CAL GAS	DFT0000833	03/11/2022	WW/WD/GAS SVC 5500 HEATH LANE	12-6060G-12	120.73
<b>Vendor 12478 - SO CAL GAS Total:</b>					<b>1,133.76</b>
<b>Vendor: 12003 - SOLENIS LLC</b>					
SOLENIS LLC	75349	03/22/2022	WW/PRAESTOL K SLUDGE POLYMER	12-6032S-12	6,090.94
<b>Vendor 12003 - SOLENIS LLC Total:</b>					<b>6,090.94</b>
<b>Vendor: 12012 - SOUTH COAST EMERGENCY VEHICLE SERVICES</b>					
SOUTH COAST EMERGENCY VEI	75340	03/21/2022	FD/REPAIRS ON PUMPER TRUCK	01-6041L-01	2,267.31



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<b>Vendor 12012 - SOUTH COAST EMERGENCY VEHICLE SERVICES Total:</b>					<b>2,267.31</b>
<b>Vendor: 12058 - STATE OF CALIFORNIA</b>					
STATE OF CALIFORNIA	75269	03/11/2022	ADM/FINGERPRINT APPS &	01-61250-09	49.00
<b>Vendor 12058 - STATE OF CALIFORNIA Total:</b>					<b>49.00</b>
<b>Vendor: 12084 - STEVENTON, ADAM</b>					
STEVENTON, ADAM	75389	03/30/2022	WD/REIMB WATER TREATMENT T4 EXAM	11-6120E-11	130.00
<b>Vendor 12084 - STEVENTON, ADAM Total:</b>					<b>130.00</b>
<b>Vendor: 12534 - STILLWATER SCIENCES</b>					
STILLWATER SCIENCES	75254	03/09/2022	WD/SS CRK INSTREAM FLOW STUDY 01/03/22-01/30/22	11-6080M-11	13,946.99
STILLWATER SCIENCES	75350	03/22/2022	WD/SS CRK INSTREAM FLOW STUDY 01/31/22-02/27/22	11-6080M-11	14,679.96
<b>Vendor 12534 - STILLWATER SCIENCES Total:</b>					<b>28,626.95</b>
<b>Vendor: 12130 - SYNCB/AMAZON</b>					
SYNCB/AMAZON	75329	03/21/2022	WW/SPACE HEATER &	12-60500-12	36.45
SYNCB/AMAZON	75329	03/21/2022	WW/SPACE HEATER &	12-60920-12	33.84
SYNCB/AMAZON	75329	03/21/2022	ALL DEPTS/DISTRICT WIDE COVID N95 RESPIRATORS	01-60900-09	554.40
SYNCB/AMAZON	75329	03/21/2022	WW/BACKFLOW VALVES	12-6032L-12	98.42
SYNCB/AMAZON	75329	03/21/2022	ADM/COFFEE PODS	01-60500-09	35.34
SYNCB/AMAZON	75329	03/21/2022	ADM/MISC OFFICE SUPPLIES	01-60500-09	97.82
SYNCB/AMAZON	75329	03/21/2022	ADM/PAPER CLIPS	01-60500-09	6.75
SYNCB/AMAZON	75329	03/21/2022	ALL DEPTS/DISTRICT WIDE COVID SUPPLIES HAND SANIT	01-60900-09	21.48
SYNCB/AMAZON	75329	03/21/2022	ALL DEPTS/DISTRICT WIDE COVID SUPPLIES LYSOL WIPES	01-60900-09	53.48
SYNCB/AMAZON	75329	03/21/2022	FD/COFFEE CREAMER & COFFEE	01-60900-01	67.11
SYNCB/AMAZON	75329	03/21/2022	WW/BANKERS BOXES	12-60500-12	40.74
SYNCB/AMAZON	75329	03/21/2022	WD/EMERGENCY SIGNS FOR EYE WASKING STATION	11-60480-11	7.50
SYNCB/AMAZON	75329	03/21/2022	ADM/REPLACEMENT MONITOR FOR AP/AR	01-60450-09	181.95
SYNCB/AMAZON	75329	03/21/2022	ADM/COFFE PODS	01-60500-09	35.34
SYNCB/AMAZON	75329	03/21/2022	ALL DEPTS/DISTRICT WIDE COVID SUPPLIES LYSOL WIPES	01-60900-09	89.63
SYNCB/AMAZON	75329	03/21/2022	ADM/ADAPTORS FOR SECOND MONITOR FOR A/P & A/R	01-60450-09	21.11
SYNCB/AMAZON	75329	03/21/2022	WD/TOWELS	11-6033B-11	23.58
SYNCB/AMAZON	75329	03/21/2022	ADM/REFUND FOR COFFEE PODS INV 1/27/22	01-60500-09	(35.34)
<b>Vendor 12130 - SYNCB/AMAZON Total:</b>					<b>1,369.60</b>
<b>Vendor: 10688 - TORLANO, EMILY A.</b>					
TORLANO, EMILY A.	75222	03/01/2022	FD/MONTHLY CELL PHONE	01-6060C-01	45.00





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			ALLOWANCE		
			<b>Vendor 10688 - TORLANO, EMILY A. Total:</b>		<b>45.00</b>
<b>Vendor: 12231 - TROPHY HUNTERS</b>					
TROPHY HUNTERS	75326	03/17/2022	FD/NAMETAG	01-60940-01	13.59
			<b>Vendor 12231 - TROPHY HUNTERS Total:</b>		<b>13.59</b>
<b>Vendor: 12507 - TURN KEY CONSTRUCTION AND SOLAR INC</b>					
TURN KEY CONSTRUCTION AND	75223	03/01/2022	F&R/PROF SVCS-CHARGE STN AT VETS HALL FINAL PMT	01-61700-02	7,843.00
			<b>Vendor 12507 - TURN KEY CONSTRUCTION AND SOLAR INC Total:</b>		<b>7,843.00</b>
<b>Vendor: 12238 - TYLER TECHNOLOGIES, INC</b>					
TYLER TECHNOLOGIES, INC	75255	03/09/2022	ADM/PAYROLL	01-61700-09	100.00
TYLER TECHNOLOGIES, INC	75255	03/09/2022	ADM/PAYROLL W-9 SETUP	01-61700-09	105.00
			<b>Vendor 12238 - TYLER TECHNOLOGIES, INC Total:</b>		<b>205.00</b>
<b>Vendor: 12250 - UNITED STAFFING ASSOC</b>					
UNITED STAFFING ASSOC	75281	03/15/2022	ADM/AR/AP ADMIN	01-6080T-09	963.84
UNITED STAFFING ASSOC	75281	03/15/2022	ADM/TEMP A/R & A/P ADMIN	01-6080T-09	696.75
			<b>Vendor 12250 - UNITED STAFFING ASSOC Total:</b>		<b>1,660.59</b>
<b>Vendor: 12261 - US BANK EQUIPMENT FINANCE</b>					
US BANK EQUIPMENT FINANCE	75270	03/11/2022	ADM/FD/COPIER LEASE PAYMENT	01-60440-01	109.85
US BANK EQUIPMENT FINANCE	75270	03/11/2022	ADM/FD/COPIER LEASE PAYMENT	01-60440-09	199.53
			<b>Vendor 12261 - US BANK EQUIPMENT FINANCE Total:</b>		<b>309.38</b>
<b>Vendor: 12286 - VERIZON WIRELESS</b>					
VERIZON WIRELESS	75351	03/22/2022	ALL/MONTHLY ON-CALL CELL PHONES AND TABLETS	01-6060C-01	191.11
VERIZON WIRELESS	75351	03/22/2022	ALL/MONTHLY ON-CALL CELL PHONES AND TABLETS	01-6060C-02	47.98
VERIZON WIRELESS	75351	03/22/2022	ALL/MONTHLY ON-CALL CELL PHONES AND TABLETS	11-6060C-11	128.93
VERIZON WIRELESS	75351	03/22/2022	ALL/MONTHLY ON-CALL CELL PHONES AND TABLETS	12-6060C-12	73.92
			<b>Vendor 12286 - VERIZON WIRELESS Total:</b>		<b>441.94</b>
<b>Vendor: 12293 - VITAL RECORDS CONTROL</b>					
VITAL RECORDS CONTROL	75381	03/28/2022	ADM/BOX, STORAGE, PICK UP & DELIVERY	01-6080M-09	2,052.90
			<b>Vendor 12293 - VITAL RECORDS CONTROL Total:</b>		<b>2,052.90</b>
<b>Vendor: 12315 - WATER SYSTEMS CONSULTING, INC</b>					
WATER SYSTEMS CONSULTING,	75327	03/17/2022	WD/WRF/2020 URBAN WATER MGMT PLAN	11-6080E-11	4,691.25
			<b>Vendor 12315 - WATER SYSTEMS CONSULTING, INC Total:</b>		<b>4,691.25</b>



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<b>Vendor: 12569 - WAVELENGTHS SURF SHOP</b>					
WAVELENGTHS SURF SHOP	75382	03/28/2022	FD/HEAT WETSUIT, BOOTS, SWIM FIN & HEAD HOOD	01-6220S-01	2,044.36
WAVELENGTHS SURF SHOP	75382	03/28/2022	FD/O'NEILL WETSUIT &	01-6220S-01	375.17
<b>Vendor 12569 - WAVELENGTHS SURF SHOP Total:</b>					<b>2,419.53</b>
<b>Vendor: 11113 - WEIGOLD, IV JOHN F.</b>					
WEIGOLD, IV JOHN F.	75224	03/01/2022	CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
<b>Vendor 11113 - WEIGOLD, IV JOHN F. Total:</b>					<b>100.00</b>
<b>Vendor: 12343 - WESTERN EQUIPMENT FINANCE</b>					
WESTERN EQUIPMENT FINANC 75225		03/01/2022	F&R/TORO TX 1000 DINGO WIDE TRACK MARCH 2022	01-61800-02	318.49
WESTERN EQUIPMENT FINANC 75225		03/01/2022	F&R/TORO TX 1000 DINGO WIDE TRACK MARCH 2022	01-6180H-02	21.36
WESTERN EQUIPMENT FINANC 75368		03/24/2022	F&R/TORO TX 1000 DINGO WIDE TRACK APRIL 2022	01-61800-02	318.49
WESTERN EQUIPMENT FINANC 75368		03/24/2022	F&R/TORO TX 1000 DINGO WIDE TRACK APRIL 2022	01-6180H-02	21.36
<b>Vendor 12343 - WESTERN EQUIPMENT FINANCE Total:</b>					<b>679.70</b>
<b>Vendor: 12392 - WM A MORTON &amp; ANJA NOLTING MORTON REVOCABLE TRUST</b>					
WM A MORTON & ANJA NOLTI 75328		03/17/2022	WW/ANNUAL INSTALLMENT PMT DUMP TRUCK	11-6180H-11	1,988.07
WM A MORTON & ANJA NOLTI 75328		03/17/2022	WW/ANNUAL INSTALLMENT PMT DUMP TRUCK	11-6180J-11	14,948.37
<b>Vendor 12392 - WM A MORTON &amp; ANJA NOLTING MORTON REVOCABLE TRUST Total:</b>					<b>16,936.44</b>
<b>Grand Total:</b>					<b>819,384.71</b>

## Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	134,104.87
11 - WATER FUND	510,295.49
12 - WASTEWATER FUND	137,118.41
39 - WRF OPERATIONS	7,125.56
40 - WRF CAPITAL	30,740.38
<b>Grand Total:</b>	<b>819,384.71</b>

### Vendor: 10103 - AMERITAS LIFE INSURANCE G

AMERITAS LIFE INSURANCE G	DFT0000862	03/25/2022	DENTAL PREMIUM	01-21500-00	3,968.92
AMERITAS LIFE INSURANCE G	DFT0000862	03/25/2022	DENTAL PREMIUM	01-21500-00	610.42
AMERITAS LIFE INSURANCE G	DFT0000862	03/25/2022	DENTAL PREMIUM	01-51020-09	(0.02)
<b>Vendor 10103 - AMERITAS LIFE INSURANCE G Total:</b>					<b>4,579.32</b>

### Vendor: 10350 - CAMBRIA COMMUNITY SERVICE

CAMBRIA COMMUNITY SERVIC	DFT0000804	03/04/2022	MEDICAL REIMBURSEMENT	01-21710-00	1,540.00
CAMBRIA COMMUNITY SERVIC	DFT0000804	03/04/2022	MEDICAL REIMBURSEMENT	01-51220-01	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000804	03/04/2022	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVIC	DFT0000804	03/04/2022	MEDICAL REIMBURSEMENT	01-51220-09	300.00



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CAMBRIA COMMUNITY SERVIC	DFT0000804	03/04/2022	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000804	03/04/2022	MEDICAL REIMBURSEMENT	12-51220-12	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000844	03/18/2022	MEDICAL REIMBURSEMENT	01-21710-00	1,540.00
CAMBRIA COMMUNITY SERVIC	DFT0000844	03/18/2022	MEDICAL REIMBURSEMENT	01-51220-01	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000844	03/18/2022	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVIC	DFT0000844	03/18/2022	MEDICAL REIMBURSEMENT	01-51220-09	300.00
CAMBRIA COMMUNITY SERVIC	DFT0000844	03/18/2022	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000844	03/18/2022	MEDICAL REIMBURSEMENT	12-51220-12	200.00
<b>Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total:</b>					<b>4,980.00</b>
<b>Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP</b>					
EMPLOYMENT DEVELOPMENT	DFT0000815	03/04/2022	STATE TAX WITHHOLDING	01-21100-00	3,827.77
EMPLOYMENT DEVELOPMENT	DFT0000816	03/04/2022	SDI	01-21300-00	1,449.89
EMPLOYMENT DEVELOPMENT	DFT0000855	03/18/2022	STATE TAX WITHHOLDING	01-21100-00	4,577.31
EMPLOYMENT DEVELOPMENT	DFT0000856	03/18/2022	SDI	01-21300-00	1,567.92
<b>Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total:</b>					<b>11,422.89</b>
<b>Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.</b>					
IAFF LOCAL 4635 CAMBRIA PRC	7124	03/02/2022	DUES-FIRE IAFF	01-21600-00	240.00
IAFF LOCAL 4635 CAMBRIA PRC	7125	03/16/2022	DUES-FIRE IAFF	01-21600-00	240.00
<b>Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total:</b>					<b>480.00</b>
<b>Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES</b>					
IRS/FEDERAL PAYROLL TAXES	DFT0000813	03/04/2022	FEDERAL TAX WITHHOLDING	01-21000-00	10,692.17
IRS/FEDERAL PAYROLL TAXES	DFT0000814	03/04/2022	MEDICARE TAX	01-21200-00	3,627.86
IRS/FEDERAL PAYROLL TAXES	DFT0000817	03/04/2022	SOCIAL SECURITY TAX	01-21200-00	15,512.36
IRS/FEDERAL PAYROLL TAXES	DFT0000853	03/18/2022	FEDERAL TAX WITHHOLDING	01-21000-00	13,344.41
IRS/FEDERAL PAYROLL TAXES	DFT0000854	03/18/2022	MEDICARE TAX	01-21200-00	3,954.56
IRS/FEDERAL PAYROLL TAXES	DFT0000857	03/18/2022	SOCIAL SECURITY TAX	01-21200-00	16,909.36
<b>Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total:</b>					<b>64,040.72</b>
<b>Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457</b>					
MISSION SQUARE RETIREMENT	DFT0000799	03/04/2022	457 YEE CONTIRBUTION	01-21410-00	6,533.00
MISSION SQUARE RETIREMENT	DFT0000800	03/04/2022	457 YEE CONTIRBUTION	01-21410-00	734.47
MISSION SQUARE RETIREMENT	DFT0000801	03/04/2022	457 YEE CONTIRBUTION	01-21410-00	75.00
MISSION SQUARE RETIREMENT	DFT0000802	03/04/2022	DC 457 MGMT MATCH	01-21410-00	900.00
MISSION SQUARE RETIREMENT	DFT0000803	03/04/2022	DD ICMA SEIU MATCH	01-21410-00	345.00
MISSION SQUARE RETIREMENT	DFT0000841	03/18/2022	457 YEE CONTIRBUTION	01-21410-00	6,533.00
MISSION SQUARE RETIREMENT	DFT0000842	03/18/2022	457 YEE CONTIRBUTION	01-21410-00	734.47
MISSION SQUARE RETIREMENT	DFT0000843	03/18/2022	DC 457 MGMT MATCH	01-21410-00	900.00
<b>Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total:</b>					<b>16,754.94</b>
<b>Vendor: 11652 - PPBI DIRECT DEPOSIT</b>					
PPBI-DIRECT DEPOSIT	200019	03/04/2022	CHECK	01-21520-00	2,230.38
PPBI-DIRECT DEPOSIT	EFT0000022	03/04/2022	PAYROLL EFT	01-21520-00	80,409.97
PPBI-DIRECT DEPOSIT	200020	03/18/2022	CHECK	01-21520-00	1,924.67
PPBI-DIRECT DEPOSIT	EFT0000023	03/18/2022	PAYROLL EFT	01-21520-00	91,115.65
<b>Vendor 11652 - PPBI-DIRECT DEPOSIT Total:</b>					<b>175,680.67</b>
<b>Vendor: 11593 - PERS HEALTH BENEFIT SERV</b>					
PERS HEALTH BENEFIT SERV	DFT0000860	03/25/2022	HEALTH PREMIUM	01-51210-02	745.00
PERS HEALTH BENEFIT SERV	DFT0000860	03/25/2022	HEALTH PREMIUM	01-51210-09	1,639.00
PERS HEALTH BENEFIT SERV	DFT0000860	03/25/2022	HEALTH PREMIUM	01-51210-09	59.90
PERS HEALTH BENEFIT SERV	DFT0000860	03/25/2022	HEALTH PREMIUM	11-51210-11	894.00
PERS HEALTH BENEFIT SERV	DFT0000860	03/25/2022	HEALTH PREMIUM	12-51210-12	1,043.00
<b>Vendor 11593 - PERS HEALTH BENEFIT SERV Total:</b>					<b>44,859.72</b>
<b>Vendor: 11594 - PERS RETIREMENT SYSTEM</b>					
PERS RETIREMENT SYSTEM	DFT0000795	03/04/2022	PERS RETIREMENT	01-21400-00	2,164.86
PERS RETIREMENT SYSTEM	DFT0000796	03/04/2022	PERS RETIREMENT	01-21400-00	5,789.99
PERS RETIREMENT SYSTEM	DFT0000797	03/04/2022	PERS RETIREMENT	01-21400-00	1,532.60
PERS RETIREMENT SYSTEM	DFT0000798	03/04/2022	PERS RETIREMENT	01-21400-00	1,547.93





Cambria Community Services District , CA

# Expense Approval Report

By Vendor Name

Payment Dates 3/1/2022 - 3/31/2022

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
PERS RETIREMENT SYSTEM	DFT0000805	03/04/2022	PERS RETIREMENT	01-21400-00	1,195.90
PERS RETIREMENT SYSTEM	DFT0000806	03/04/2022	PERS RETIREMENT	01-21400-00	2,316.90
PERS RETIREMENT SYSTEM	DFT0000807	03/04/2022	PERS RETIREMENT	01-21400-00	1,135.28
PERS RETIREMENT SYSTEM	DFT0000808	03/04/2022	PERS RETIREMENT	01-21400-00	1,423.99
PERS RETIREMENT SYSTEM	DFT0000809	03/04/2022	PERS RETIREMENT	01-21400-00	3,385.70
PERS RETIREMENT SYSTEM	DFT0000810	03/04/2022	PERS RETIREMENT	01-21400-00	3,807.03
PERS RETIREMENT SYSTEM	DFT0000837	03/18/2022	PERS RETIREMENT	01-21400-00	2,181.72
PERS RETIREMENT SYSTEM	DFT0000838	03/18/2022	PERS RETIREMENT	01-21400-00	5,834.41
PERS RETIREMENT SYSTEM	DFT0000839	03/18/2022	PERS RETIREMENT	01-21400-00	1,626.20
PERS RETIREMENT SYSTEM	DFT0000840	03/18/2022	PERS RETIREMENT	01-21400-00	1,642.46
PERS RETIREMENT SYSTEM	DFT0000845	03/18/2022	PERS RETIREMENT	01-21400-00	1,195.90
PERS RETIREMENT SYSTEM	DFT0000846	03/18/2022	PERS RETIREMENT	01-21400-00	2,316.90
PERS RETIREMENT SYSTEM	DFT0000847	03/18/2022	PERS RETIREMENT	01-21400-00	1,147.26
PERS RETIREMENT SYSTEM	DFT0000848	03/18/2022	PERS RETIREMENT	01-21400-00	1,438.79
PERS RETIREMENT SYSTEM	DFT0000849	03/18/2022	PERS RETIREMENT	01-21400-00	3,389.69
PERS RETIREMENT SYSTEM	DFT0000850	03/18/2022	PERS RETIREMENT	01-21400-00	3,811.51
PERS RETIREMENT SYSTEM	DFT0000861	03/25/2022	ACCRUED LIAB-MISC & SAFETY	01-51090-01	11,253.00
PERS RETIREMENT SYSTEM	DFT0000861	03/25/2022	ACCRUED LIAB-MISC & SAFETY	01-51090-02	3,098.68
PERS RETIREMENT SYSTEM	DFT0000861	03/25/2022	ACCRUED LIAB-MISC & SAFETY	01-51090-09	10,764.45
PERS RETIREMENT SYSTEM	DFT0000861	03/25/2022	ACCRUED LIAB-MISC & SAFETY	11-51090-11	8,088.57
PERS RETIREMENT SYSTEM	DFT0000861	03/25/2022	ACCRUED LIAB-MISC & SAFETY	12-51090-12	9,441.52
PERS RETIREMENT SYSTEM	DFT0000861	03/25/2022	ACCRUED LIAB-MISC & SAFETY	39-51090-25	1,881.61
<b>Vendor 11594 - PERS RETIREMENT SYSTEM Total:</b>					<b>93,412.85</b>
<b>Vendor: 11911 - SEIU LOCAL 620</b>					
SEIU LOCAL 620	DFT0000811	03/04/2022	SEIU UNION DUES	01-21600-00	187.16
SEIU LOCAL 620	DFT0000812	03/04/2022	SEIU UNION DUES	01-21600-00	175.60
SEIU LOCAL 620	DFT0000851	03/18/2022	SEIU UNION DUES	01-21600-00	187.16
SEIU LOCAL 620	DFT0000852	03/18/2022	SEIU UNION DUES	01-21600-00	175.60
<b>Vendor 11911 - SEIU LOCAL 620 Total:</b>					<b>725.52</b>
<b>Vendor: 12175 - THE LINCOLN NATIONAL LIFE</b>					
THE LINCOLN NATIONAL LIFE	DFT0000859	03/25/2022	LIFE INSUR-GROUP	01-21640-00	295.80
<b>Vendor 12175 - THE LINCOLN NATIONAL LIFE Total:</b>					<b>295.80</b>
<b>Grand Total:</b>					<b>417,232.43</b>

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, March 10, 2022 1:00 PM

**1. OPENING**

**A. Call to Order**

President Howell called the meeting to order at 1:00 p.m.

**B. Pledge of Allegiance**

President Howell led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer, and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

**D. Report from Closed Session**

District Counsel reported that the Board met with its labor negotiator and there was no reportable action.

**E. President's Report**

President Howell had nothing to report.

**F. Agenda Review: Additions/Deletions**

President Howell asked for any additions or deletions. There were none.

**2. BOARD MEMBER COMMUNICATIONS**

Director Farmer stated that a Skate Cambria event will be held this coming Saturday at the Vets Hall.

**3. COMMISSION REPORT**

**A. PROS Chairman's Report**

PROS Commission Chairman Steve Kniffen provided a report about the recent work of the PROS Commission.

**4. PUBLIC COMMENT**

Public Comment:  
 Paul McDonnell, Cambria  
 Deryl Robinson, Cambria  
 Elizabeth Bettenhausen, Cambria  
 Dennis Dudzik, Cambria  
 Jim Spencer, Cambria  
 Donald Archer, Cambria (submitted a written comment)

## 5. REGULAR BUSINESS

### A. Discussion and Consideration of Request for Will Serve Letter for Tract 1804 Grandfathered Service

General Manager Weigold introduced the item and provided a summary. He then turned it over to District Counsel for further explanation of legal matters.

Public Comment:  
 Crosby and Laura Swartz, Cambria  
 Deryl Robinson, Cambria  
 Christine Heinrichs, Cambria  
 Christine Lingenfelter (The Assemi Group)  
 Elizabeth Bettenhausen, Cambria (also submitted a written comment)  
 Donald Archer, Cambria (submitted a written comment)

Director Gray moved to approve issuance of request for will serve letter for Tract 1804 grandfathered service at 6795 Cambria Pines Road, Assessor Parcel #013-085-001.

Director Steidel seconded the motion.

Motion Passed - Ayes - 4 (Howell, Dean, Steidel, Gray) Abstain - 1 (Farmer) Nays- 0 Absent - 0

### B. Discussion and Consideration to Approve the Memorandum of Understanding (MOU) with Cambria Community Council, Direct Staff to Proceed with Design and Permitting Phases of the Skate Park Project, and Adopt Resolution 14-2022 Amending the Fiscal Year 2021/2022 Budget

General Manager Weigold introduced the item and provided a summary. He then turned it over to District Counsel for further explanation. Ray Dienzo and Pamela Duffield.

Public Comment:  
 Laura Swartz, Cambria  
 Dick Clark, Cambria

Director Gray moved to adopt the MOU as presented with amendments proposed and with the deletion of the word "Operations" in 2 places.

Vice President Dean seconded the motion.

Motion Passed Unanimously - Ayes - 5 (Howell, Dean, Steidel, Farmer, Gray) Nays- 0 Absent - 0

Public Comment:  
 Suzanne Kennedy, Cambria  
 Chelsie Foster, Cambria



Elizabeth Bettenhausen, Cambria

Director Steidel moved that upon receipt of specified funds, direct staff to proceed with the design and permitting phase of Skate Park Project

Vice President Dean seconded the motion.

Motion Passed Unanimously - Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

Public Comment:

Chelsie Foster, Cambria

Elizabeth Bettenhausen, Cambria

Director Gray moved to adopt Resolution 14-2022 Amending the Fiscal Year 2021/2022 Budget.

Vice President Dean seconded the motion.

Motion Passed Unanimously - Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

At 3:10 p.m., President Howell suggested a break until 3:15 p.m. All agreed.

**C. Discuss and Consider the Intent and Expectation for the Policy Committee and Its Purpose Relative to CCSD Board Needs**

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Christine Heinrichs, Cambria

Ted Key, Cambria

Debra Scott, Cambria

President Howell moved to table to a future date.

Director Gray seconded the motion.

Motion Passed Unanimously - Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

At 3:58 p.m. President Howell moved to extend the meeting to 4:30 p.m.

Vice President Dean seconded the motion. All agreed.

**D. Receive Board Ad Hoc Report and Discussion and Consideration of Changes to the Board and Standing Committee Bylaws**

Public Comment:

Michael Calderwood, Cambria

President Howell moved to table this item to Thursday, April 14, 2022 Board meeting.

Director Gray seconded the motion.

Motion Passed Unanimously - Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

E. Discussion and Consideration of Resuming In Person or Hybrid Meetings

Public Comment: None

Vice President Dean moved to table this item to Thursday, March 17, 2022 Board meeting.

Director Farmer seconded the motion.

Motion Passed Unanimously - Ayes - 5 (Howell, Dean, Steidel, Farmer, Gray) Nays- 0 Absent - 0

**6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

Public Comment:

Christine Heinrichs, Cambria

Laura Swartz, Cambria

**A. Finance Committee's Report**

Director Steidel had nothing to report.

**B. Policy Committee's Report**

Director Farmer had nothing to report.

**C. Resources and Infrastructure Committee's Report**

Vice President Dean had nothing to report.

**D. Other Liaison Reports and Ad Hoc Committee Reports**

Director Farmer, Director Gray, and Vice President Dean spoke about their respective reports.

**7. FUTURE AGENDA ITEM(S)**

President Howell asked for any future agenda items. Director Farmer stated that he would like to address the issue of the WRF costs.

**8. ADJOURN**

President Howell adjourned the meeting at 4:27 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, March 17, 2022 1:00 PM

**1. OPENING**

**A. Call to Order**

President Howell called the meeting to order at 1:00 p.m.

**B. Pledge of Allegiance**

President Howell led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer, and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

**D. President's Report**

President Howell reported that this was Ossana Terterian's last Board meeting and thanked her for her services.

**E. Agenda Review: Additions/Deletions**

President Howell asked for any additions or deletions.

**2. AWARDS, ACKNOWLEDGEMENTS AND PRESENTATIONS**

**A. Swearing in of new SAFER Firefighters**

The Fire staff was not ready at that moment and waited until right before the consent agenda to start the swearing in of the three new firefighters. Interim Captain Jonathan Gibson oversaw the swearing in ceremony.

**3. BOARD MEMBER COMMUNICATIONS**

President Howell asked for any Board communications. There were none.

**4. PUBLIC SAFETY**

**A. Sheriff's Department Report**



Sgt. Ian Doughty was available to provide the Sheriff's Department Report and had sent a written report for inclusion in the agenda materials.

**B. CCSD Fire Chief's Report**

Interim Captain Jonathan Gibson provided a report on recent Fire Department activities in Cambria.

Public Comment:  
Christine Heinrichs, Cambria  
Crosby and Laura Swartz, Cambria  
Dennis Dudzik, Cambria

**5. PUBLIC COMMENT**

Public Comment:  
Tina Dickason, Cambria  
Elizabeth Bettenhausen, Cambria

**6. MANAGER REPORTS**

**A. General Manager's Report**

Public Comment: None

General Manager Weigold provided a summary of the General Manager's Report.

**B. Finance Manager's Report**

Public Comment: None

Finance Manager Duffield provided a summary of the Finance Manager's Report.

**C. Utilities Report**

Public Comment:  
Elizabeth Bettenhausen, Cambria

District Engineer Dienzo provided a summary of the Utilities Report.

**7. CONSENT AGENDA**

**A. Consideration to Adopt the February 2022 Expenditure Report**

**B. Consideration to Adopt the February 10, 2022 and February 17, 2022 Regular Meeting Minutes**

**C. Consideration of Adoption of Resolution 15-2022 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)**

Director Farmer moved to approve the consent agenda.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

## 8. REGULAR BUSINESS

- A.** Receive and Discuss the Water Reclamation Facility's Adaptive Management Plan Annual Report and Consider Directing Staff to Submit the Report to the Appropriate Resource Agencies for Concurrence

General Manager Weigold introduced the item and provided a summary. He then turned it over to District Engineer Dienzo for further explanation. He introduced Cindy Cleveland and Gus Yates who also made presentations on the Adaptive Management Plan.

Public Comment:

Ted Key, Cambria

Crosby and Laura Swartz, Cambria

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria

Robert Fountain, Cambria (also submitted a written comment)

Crosby Swartz, Cambria (submitted a written comment)

Director Gray moved to receive the Water Reclamation Facility's Adaptive Management Plan Annual Report and direct staff to submit the report to the appropriate natural resource agencies for concurrence.

Director Steidel seconded the motion.

President Howell moved to amend the motion and to add wording after “direct staff to submit the report to the appropriate Resource Agencies for concurrence” by changing the wording to WRF and a few introductory sentences added to Gus Yates’ report to explain it.

Vice President Dean seconded the motion.

Motion Passed Ayes – 4 (Howell, Dean, Farmer, Gray) Nays– 1 (Steidel) Absent – 0

The Board moved to vote on the original motion by Director Gray above.

Motion Passed Ayes – 4 (Howell, Dean, Steidel, Gray) Nays– 0 Abstain - 1 (Farmer) Absent – 0

At 3:36 p.m., President Howell suggested a short break to 3:40 p.m. All agreed.

At 3:43 p.m., Vice President Dean suggested extending the meeting to 5:00 p.m.

President Howell seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

- B.** Receive and Discuss Water, Water Reclamation Facility and Wastewater Rate Recommendations from Bartle Wells Associates, and Consider Scheduling a Proposition

## 218 Public Hearing Date and Directing Staff to Commence the Proposition 218 Noticing Process

General Manager Weigold introduced the item and provided a summary. He then introduced the staff members standing by to answer questions. He turned it over to Utilities Manager Dienzo for further explanation. Alex Handlers also answered questions.

### Public Comment:

Elizabeth Bettenhausen, Cambria

James Townsend, Cambria (submitted a written report)

Steve Desper, Cambria

Director Gray moved to propose a water rate of 4.5% rate for the first 3 years.

There was no second.

Director Gray moved to propose a water rate of 5.5% rate.

There was no second.

President Howell moved to propose water rates be increased by 6% a year for 3 years starting in July 1, 2022.

Director Steidel seconded the motion.

Motion Passed Ayes – 4 (Howell, Dean, Steidel, Farmer) Nays– 1 (Gray) Absent – 0

Director Gray moved to not propose a WRF increase for 3 years started July 1, 2022.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

Vice President Dean moved to propose a sewer rate increase of 7.5% per year for the next 3 years starting July 1, 2022.

Director Gray seconded the motion.

President Howell moved to amend the motion to propose to set sewer rates at 9%, 7.5% and 6% for the 3 years started July 1, 2022.

There was no second.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

District Counsel suggested proposing a CPI adjustment from December to December for the 4<sup>th</sup> and 5<sup>th</sup> years for all rates that would be for water, sewer and WRF based on the California State rate based on the fiscal year starting July 1, 2025.



Vice President Dean moved to propose a CPI adjustment from December to December for the 4<sup>th</sup> and 5<sup>th</sup> years for all rates that would be for water, sewer and WRF based on the California State rate based on the fiscal year starting July 1<sup>st</sup> 2025.

Director Gray seconded the motion.

President Howell moved to amend the motion to exclude the WRF from the motion.

Director Farmer seconded the motion.

President Howell withdrew the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

Director Gray moved to direct staff to commence the Prop 218 noticing process.

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

Director Farmer moved to include a protest form with the Prop 218 notice.

Vice President Dean seconded the motion.

Director Steidel moved to extend the meeting to 5:30 p.m. All agreed.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

Director Gray moved to schedule a public hearing date on May 19, 2022.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

**C. Discussion and Consideration to Adopt Resolution 16-2022 or 17-2022 Continuing or Terminating the Local State of Emergency Declaration**

General Manager Weigold introduced the item and provided a summary. He then turned it over to District Counsel for further explanation.

Public Comment: None

Director Gray moved to maintain the emergency declaration by adopting Resolution 16-2022 Continuing the Local State of Emergency Declaration.

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

**D. Discussion and Consideration of Resuming In Person or Hybrid Meetings**

General Manager Weigold introduced the item and provided a summary.

No action was taken on this item.

**E. Discussion and Consideration of 2022 Strategic Plan Status Report and Update**

General Manager Weigold introduced the item and provided a summary.

Public Comment:  
Dennis Dudzik, Cambria

No action was taken on this item.

**9. FUTURE AGENDA ITEM(S)**

President Howell asked for any future agenda items. Director Gray asked about the saltwater intrusion and ask staff to find out about two properties.

Public Comment:  
Laura Swartz, Cambria

**10. ADJOURN**

President Howell adjourned the meeting at 5:30 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: John F. Weigold, IV, General Manager  
Timothy Carmel, District Counsel

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Meeting Date: April 21, 2022                      Subject: Consideration of Adoption of Resolution 22-2022 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors consider adoption of Resolution 22-2022 to continue authorizing remote teleconference meetings of the legislative bodies of the Cambria Community Services District Section 54953(e)(3).

**FISCAL IMPACT:**

The fiscal impact of continuing to implement the teleconferencing requirement, for CCSD Board, Standing Committees and PROS Commission regular and special meetings includes AGP Video expense and continuing the Zoom subscription. An estimate of cost of expenses for a regular and special Board meeting are listed below. AGP Video does not attend and support Standing Committee and PROS Commission meetings.

<b>Teleconference Meeting Expense – AGP Video &amp; Zoom</b>	
Contract Rate - Meeting (up to 3 hours)	\$350.00
Overtime Rate	\$125.00
SLO-SPAN Streaming	\$200.00
Zoom Subscription – Monthly	\$389.90
<b>Grand Total per meeting</b>	<b>\$1,064.90</b>

**DISCUSSION:**

At the September 24, 2021 Board of Directors meeting the Board of Directors adopted Resolution 37-2021 authorizing remote teleconference meetings of the legislative bodies of the Cambria Community Services District in accordance with newly adopted Government Code Section 54953(e) that was added to the Brown Act by AB 361.

Government Code Section 54953(e) permits legislative bodies, when there is a proclaimed State of Emergency declared by the Governor pursuant to Government Code Section 8625, to make a determination to authorize meeting remotely via teleconferencing as a result of the emergency. To do so, a resolution needs to be adopted in which the legislative body finds that meeting in person would present imminent risks to the health or safety of attendees, or that State or local officials have imposed or recommended measures to promote social distancing.



The initial resolution is valid for thirty (30) days after teleconferencing for the first time pursuant to Government Code section 54953(e). If the State of Emergency remains active after that 30 day period, the local agency may act to renew its resolution and continue authorizing remote teleconferenced meetings by passing another resolution which includes findings that the State of Emergency declaration remains active, the local agency has reconsidered the circumstances of the State of Emergency, and the local agency has either identified: A) ongoing, direct impacts to the ability to meet safely in-person, or B) active social distancing measures as directed by relevant State or local officials.

Resolution 37-2021, adopted on September 24, 2021, included findings and was based upon a determination that as a result of the proclaimed State of Emergency in California due to the COVID-19 pandemic, and its continued spread in San Luis Obispo County and Cambria through the Delta variant of SARS-CoV-2, which is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others, holding meetings in person would present imminent risks to the health or safety of attendees. Recently, the BA.2 variant, which is highly transmissible, has become the dominant strain in California.

Resolution 37-2021 became effective immediately and remained in effect for thirty (30) days after teleconferencing for the first time pursuant to Government Code section 54953(e). In order to continue to hold remote teleconferenced meetings in April, the Board of Directors will need to continue to adopt a subsequent resolution every thirty (30) days in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Cambria Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

RESOLUTION 22-2022

April 21, 2022

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MAKING  
FINDINGS IN ACCORDANCE WITH GOVERNMENT  
CODE SECTION 54953(e)(3), AUTHORIZING THE CONTINUANCE OF  
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, on March 4, 2020 Governor Newsom declared a State of Emergency in the State of California pursuant to Government Code Section 8625 as a result of the threat of the Coronavirus (COVID-19) pandemic, which declaration continues to be in effect; and

WHEREAS, on September 16, 2021 Governor Newsom signed AB 361, which added subsection (e) to Government Code section 54953 of the Brown Act, and makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code section 8558; and

WHEREAS, in addition to the Governor's proclamation of a State of Emergency, on March 23, 2020 the Board of Directors ("Board") adopted Resolution 09-2020 declaring a State of Emergency to exist in the Cambria Community Services District as a result of the Coronavirus pandemic; and has continued to make determinations that a local State of Emergency continues to exist in the Cambria Community Services District as a result of the Coronavirus pandemic; and

WHEREAS, there has been a significant incidence of COVID-19 cases in San Luis Obispo County due primarily to the BA.2 variant of SARS-CoV-2, the virus that causes COVID-19. Emerging evidence indicates that the BA.2 variant is highly transmissible and can be spread even by fully vaccinated individuals; and

WHEREAS, on September 24, 2021 the Board of Directors adopted Resolution 37-2021, finding that the requisite conditions exist for the legislative bodies of the Cambria Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the State of Emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors now desires to adopt a Resolution finding that the requisite conditions exist for the legislative bodies of the Cambria Community Services District, as defined in the Brown Act, to continue to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The above recitals are true, correct and are incorporated herein by this reference.
2. In accordance with the requirements of Government Code Section 54953(e)(3), the Board of Directors of the Cambria Community Services District hereby finds and determines that it has reconsidered the circumstances of the State of Emergency and that the State of Emergency continues to exist and to directly impact the ability of the members to meet safely in person due to the COVID-19 pandemic, and its continued spread in San Luis Obispo County and Cambria through the BA.2 variant of SARS-CoV-2, which is highly transmissible, and that even fully vaccinated individuals can spread the virus to others, and therefore holding meetings in person would present imminent risks to the health or safety of attendees.
3. The General Manager and legislative bodies of the Cambria Community Services District are hereby authorized and directed to continue to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public remote teleconferencing meetings in accordance with the requirements of Government Code section 54953(e) and other applicable provisions of the Brown Act.
4. This Resolution shall take effect immediately upon its adoption and shall be effective for thirty (30) days after its adoption, subject to being extended for an additional 30 day period by the Board of Directors adoption of a subsequent resolution in accordance with Government Code section 54953(e)(3) to further extend the time during which the legislative bodies of the Cambria Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

Resolution 22-2022 was adopted at a regular meeting of the Cambria Community Services District on April 21, 2022.

\_\_\_\_\_  
Donn Howell, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Haley Dodson  
Administrative Analyst – HR & IT

\_\_\_\_\_  
Timothy J. Carmel, District Counsel



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.D.**

FROM: John F. Weigold, IV, General Manager

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Meeting Date: April 21, 2022                      Subject: Consideration of Adoption of Resolution 23-2022 Regarding the Continued Local State of Emergency Declaration

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors consider adoption of Resolution 23-2022 declaring a continued local state of emergency in the Cambria Community Services District due to the coronavirus pandemic.

**FISCAL IMPACT:**

The District continues to work with customers challenged with paying for their water and wastewater utility services, due to the impact of the COVID-19. Listed below is a recap of the billing cycle, the number & dollar amount of late customers, as of April 13, 2022:

Billing Cycle	Late #	\$	Pmt Pln	\$
Jan-Feb 2021 & Prior	10	5,613.24	0	-
Mar-Apr 2021	5	1,875.33	0	-
May-Jun 2021	6	2,378.86	0	-
Jul-Aug 2021	10	2,497.16	0	-
Sep-Oct 2021	21	2,904.24	0	-
Nov-Dec 2021	54	9,480.23	2	766.61
Jan-Feb 2022	206	61,569.59	7	3,876.82
	312	86,318.65	9	4,643.43

The overall fiscal impacts and any potential FEMA grant reimbursement associated with COVID-19 are unknown at this time.

**DISCUSSION:**

As the Board is aware, the State and County of San Luis Obispo have adopted a number of executive orders declaring a public health emergency and imposing restrictions on the general population to help control the spread of the COVID-19 virus. The Board of Directors adopted Resolution 52-2020 on November 19, 2020, which requires the Board to determine whether a local state of emergency continues to exist once a month. As the COVID-19 virus continues to significantly impact the State and country, it is recommended that the Board adopt Resolution 23-2022 declaring a continued local state of emergency.

Attachment: Resolution 23-2022

**RESOLUTION 23-2022**

**April 21, 2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT DECLARING A CONTINUED LOCAL STATE OF EMERGENCY DUE TO THE CORONAVIRUS (COVID 19) PANDEMIC**

**WHEREAS**, on March 23, 2020 The Board of Directors (“Board”) adopted Resolution 09-2020 declaring a state of emergency to exist in the Cambria Community Services District as a result of the coronavirus pandemic; and

**WHEREAS**, on November 20, 2020, the Board adopted Resolution 52-2020, which requires the Board to determine whether a local state of emergency continues to exist within the District once per month.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors of the Cambria Community Services District that a local state of emergency continues to exist in the Cambria Community Services District as a result of the coronavirus pandemic.

PASSED AND ADOPTED THIS 21<sup>st</sup> day of April, 2022.

\_\_\_\_\_  
Donn Howell, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Haley Dodson  
Administrative Analyst – HR & IT

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.E.**

FROM: John F. Weigold, IV, General Manager  
Timothy J. Carmel, District Counsel

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Meeting Date: April 21, 2022

Subject: Discussion and Consideration of  
Approval of a Memorandum of  
Understanding with the Cambria Lions  
Club Related to their Offer to  
Contribute \$1000 Per Year for Five  
Years for Maintenance of the  
Skatepark

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss and consider approving a Memorandum of Understanding (MOU) with the Cambria Lions Club to memorialize their offer to contribute \$1000 per year for five years to help fund the cost of maintaining the Skatepark, once it has been constructed.

**FISCAL IMPACT:**

The Skatepark Project is a multi-year capital project and the Board has made a funding commitment of \$178,000 towards the Project. Additional funds required for the Project are otherwise being raised by Skate Cambria. As set forth in the related MOU with the Cambria Community Council, the bidding and construction phase of the Skatepark Project is contingent upon all of the funds necessary to construct the Project having been raised by Skate Cambria, which will include funds sufficient to create a reserve fund for operation and maintenance of the Skatepark. The Cambria Lions Club has generously offered to contribute \$1000 a year for 5 years to help pay for maintenance of the new Skatepark.

**DISCUSSION:**

As the Board is aware, the Skatepark Project is currently moving forward with the design and permitting phases. Skate Cambria has been raising funds for the Project. Spohn Ranch, the firm that has prepared a conceptual design, has estimated the Project will cost \$661,000, if built today. On December 9, 2021 the District Board of Directors reaffirmed its commitment to the Skatepark Project and voted to allocate \$178,000 in funding. Skate Cambria has committed to raising the additional funding needed, so that the Skatepark Project can move forward and be constructed in the near future. Skate Cambria's only role is raising the funds necessary for the design, permitting, construction, and operation and maintenance of the Skatepark and providing input to the District. The District will have the ultimate authority regarding its design, construction, operation, and maintenance.

The bidding and construction phase of the Skatepark Project is contingent upon, and will not commence until, all of the funds necessary to construct the Project have been raised and have been deposited with the Cambria Community Council, which will include funds sufficient to create a reserve fund for operation and maintenance of the Skatepark. The Cambria Lions Club has generously offered to contribute \$1000 a year for 5 years to help pay for maintenance of the new Skatepark. Accordingly, a draft MOU to memorialize the Lions Club's offer and the District's acceptance of their contributions, has been prepared for consideration by the Board of Directors.

The MOU includes a provision for acknowledgement and recognition of the Lions Club's contributions, with permanent recognition within the park, which will include either signage on park features, or on mosaic tiles. It also sets forth the budgeting procedure. After construction of the Skatepark, during the annual District budget process, the District budget will reflect that costs for maintenance of the Skatepark will be calculated based upon receiving the Lions Club's contribution. After notification to the Lions Club, the funds will be remitted to the District and only be used for maintenance of the Skatepark.





## MEMORANDUM OF UNDERSTANDING SKATEPARK MAINTENANCE CONTRIBUTION

This Memorandum of Understanding (“MOU”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between the Cambria Community Services District (the “District”), a California special district and the Cambria Lions Club, (the “Lions Club”); collectively referred to herein as the “Parties.”

### WITNESSETH:

**WHEREAS**, the District has a project underway to design and develop a new Skatepark for the community (the “Skatepark Project”); and

**WHEREAS**, a local community group, Skate Cambria has been formed with the mission of building a Skatepark as a modern concrete facility that will last for generations of skaters to come, and has been raising funds for the new Skatepark Project; and

**WHEREAS**, the projected cost of the new Skatepark park is \$531,000 with an additional \$130,000 assessed for miscellaneous site improvements, including spectator seating with a shade structure, ornamental fencing, parking, signage, and landscaping; and

**WHEREAS**, on December 9, 2021 the District reaffirmed its commitment to the Skatepark Project and voted to allocate \$178,000 in funding for the skatepark, and along with private donations raised by Skate Cambria, the total available funding as of April, 2022 is \$394,000 and the goal of Skate Cambria is to raise additional funding so that the Skatepark Project can move forward and be constructed in the near future; and

**WHEREAS**, once constructed and completed there will be ongoing costs to maintain the new Skatepark, and the Cambria Lions Club has generously offered to contribute \$1000 a year for 5 years to help pay for maintenance of the new Skatepark and the parties desire to enter into this MOU to memorialize the Lions Club’s offer.

**NOW THEREFORE**, in consideration of the mutual covenants and conditions set forth herein, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **CONTRIBUTION.** The Cambria Lions Club hereby agrees to contribute \$1000 per year for five years to help fund the cost of maintaining the Skatepark once it has been constructed (the "Contribution").

2. **SIGNAGE ACKNOWLEDGING CONTRIBUTION.** Skate Cambria and the District will acknowledge and recognize the Lions Club's Contribution to the Skatepark Project with permanent recognition within the park, which will include either signage on park features, or on mosaic tiles.

3. **DISTRICT BUDGETING AND PAYMENT TO DISTRICT.** After construction of the Skatepark, during the annual District budget process the District Budget shall reflect that costs for maintenance of the Skatepark shall be calculated based upon receiving the Contribution. Upon notification by the District, the Lions Club shall remit that year's Contribution to the District and such funds shall only be used by District for maintenance of the Skatepark

4. **INTENT.** It is the intention of the parties that the Contribution and any unpaid promised installment under this MOU shall constitute the Lions Club's binding obligation and shall be enforceable at law and equity, and the Lions Club acknowledges that the District will be substantially relying on the Contribution and will continue to rely on the Contribution during the five year period, to help fund maintenance of the Skatepark as set forth herein.

5. **AMENDMENT.** This MOU may be amended by the mutual consent of the parties hereto if such amendment is in writing and executed by the Lions Club and by the District.

6. **ENTIRE MOU.** This MOU supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter hereof and contains all the agreements between the parties with respect to such matter. Each

party acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this MOU shall be valid or binding.

**IN WITNESS WHEREOF**, the Parties hereto have caused this MOU to be executed the day and year first above written.

**CAMBRIA COMMUNITY SERVICES DISTRICT**

**CAMBRIA LIONS CLUB**

By: \_\_\_\_\_  
John F. Weigold IV, General Manager

By: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Haley Dodson, Administrative Analyst – HR & IT

Approved As To Form:

\_\_\_\_\_  
Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.F.**

FROM: John F. Weigold, IV, General Manager  
Ray Dienzo, Utilities Department Manager/District Engineer

Meeting Date: April 21, 2022                      Subject: Consideration of Approval of Second Amendment to Contract with Hartzell General Engineering Contractor, Inc. for the Zone 2 to Zone 7 Santa Rosa Bridge Waterline Project and Adoption of Resolution 25-2022 Amending the Fiscal Year 2021/2022 Budget

**RECOMMENDATIONS:**

Staff recommends that the Board approve a contract amendment with Hartzell General Engineering Contractor, Inc. (Hartzell), authorize the General Manager to execute the second contract amendment in an amount not to exceed \$9,984.37 and in a form acceptable to District Counsel, and adopt Resolution 25-2022 amending the Fiscal Year (FY) 2021/2022 Budget.

**FISCAL IMPACT:**

The FY 2021/2022 adopted Water Fund – Water Operations budget includes \$200,619 for the Zone 2 to Zone 7 Santa Rosa Bridge Waterline Project (Project). The current budget is insufficient to cover the cost of the proposed second amendment. A budget adjustment is requested in the amount of \$9,985 and will be funded from Water Fund reserves, as provided in the chart below. The Water Fund reserves are estimated to be \$364,788 on June 30, 2022.

Budget Adjustment					
Fund	Date	Agenda Item	Purpose	Sources	Uses
Water			Funding from Water Fund Reserves	\$ 9,985	\$ -
Water			Zone 2 to Zone 7 Santa Rosa Creek Bridge Waterline Project	\$ -	\$ 9,985
			Fund Sub-Total	\$ 9,985	\$ 9,985
			Difference (unidentified sources of funding)	\$ -	

**DISCUSSION:**

On May 20, 2021, the Board authorized staff to proceed with a Request for Proposals for the Project. Hartzell was the responsive low bidder and was awarded the contract, which was executed on June 25, 2021. The original contract was \$170,000, but due to field conditions unforeseen in the design drawings, a change order for an additional \$30,618.88 was requested and approved on September 30, 2021, bringing the total contract amount to \$200,618.88.

The additional change orders now proposed total \$9,984.37 and are the result of work authorized by the District Engineer in the field during Project activities. These changes



were necessary to respond to unforeseen conditions and prevent safety hazards. The changes included the following activities:

- Time and materials associated with installing two additional 12-inch ductile iron fittings and appurtenances.
- Time and materials associated with removing additional concrete panels from tie-in location to bridge wing walls and side-walk repair.
- Time and materials associated with locating and actuating existing valves and investigating tie-in location.

The District Engineer previously negotiated cost savings from the original Contract Change Orders (CCO) Nos. 2, 3, and 5 when first proposed by Hartzell.

Hartzell has submitted all pay estimates for the Project, including Pay Estimate No. 3 which includes the proposed CCOs (see Attachment A). A Notice of Completion has been recorded with the County of San Luis Obispo.

Staff recommends the Board of Directors approve and authorize the General Manager to execute the second amendment in an amount not to exceed \$9,984.37 and in a form acceptable to District Counsel, and adopt Resolution 25-2022 amending the FY 2021/2022 budget.

Attachments: Hartzell's Pay Estimate No. 3  
CCO Request No.2,3,5  
Resolution 25-2022 Amending the FY 2021/2022 Budget



# Invoice

CA Contractor License: A, 1024896  
 PO Box 771  
 Cayucos, CA 93430  
 805-610-8113  
 office@hartzellco.com

**Invoice #:** 22017  
**Invoice Date:** 3/24/2022  
**Terms:** Due on receipt

<b>Bill To:</b>
Cambria Community Service District

<b>Project:</b>
Zone 2 - Zone 7 Santa Rosa Bridge Waterline

Description	Amount
Payment Application #3	
Invoice Amount	40,903.25
Less 5% Retention	-2,045.16

Make all checks payable to Hartzell General Engineering Contractor, Inc.  
 There will be a 1.5% interest charge per month on late invoices  
 Thank you for your business!

<b>Total</b>	\$38,858.09
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$38,858.09



Pay Estimate No. 03  
 Date: 3/24/22  
 FINAL

<b>Cambria Community Service District</b>				
<b>Zone 2 to Zone 7 Santa Rosa Bridge Waterline Project</b>				
<b>Pay Estimate</b>				

Item	Description	CONTRACT AMOUNT				PRIOR ESTIMATE		THIS ESTIMATE		TOTAL TO DATE	
		Quantity	UOM	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
<b>GENERAL</b>											
1.)	All Work Identified in Contract Documents	1.00	LS	\$170,000.00	\$170,000.00						
1a	Mobilize	1.00	LS	\$5,000.00	\$5,000.00	1.00	\$5,000.00	0.00	\$0.00	1.00	\$5,000.00
1b	Demobilize	1.00	LS	\$2,000.00	\$2,000.00	1.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
1c	Bonds	1.00	LS	\$5,500.00	\$5,500.00	1.00	\$5,500.00	0.00	\$0.00	1.00	\$5,500.00
1d	Site Facilities	1.00	LS	\$2,000.00	\$2,000.00	1.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
1e	Unload Pipe and Stage	1.00	LS	\$1,500.00	\$1,500.00	1.00	\$1,500.00	0.00	\$0.00	1.00	\$1,500.00
1f	Pipe and Fitting Material	1.00	LS	\$76,000.00	\$76,000.00	1.00	\$76,000.00	0.00	\$0.00	1.00	\$76,000.00
1g	Pipe Hanger Material	1.00	LS	\$7,000.00	\$7,000.00	1.00	\$7,000.00	0.00	\$0.00	1.00	\$7,000.00
1h	Install Pipe on Bridge	1.00	LS	\$30,000.00	\$30,000.00	1.00	\$30,000.00	0.00	\$0.00	1.00	\$30,000.00
1i	Install Pipe at Connection Areas	1.00	LS	\$25,000.00	\$25,000.00	1.00	\$25,000.00	0.00	\$0.00	1.00	\$25,000.00
1j	Coat Piping	1.00	LS	\$13,000.00	\$13,000.00	1.00	\$13,000.00	0.00	\$0.00	1.00	\$13,000.00
1k	Test Piping	1.00	LS	\$3,000.00	\$3,000.00	0.90	\$2,700.00	0.10	\$300.00	1.00	\$3,000.00
<b>Original Contract Total</b>					<b>\$170,000.00</b>		<b>\$169,700.00</b>		<b>\$300.00</b>		<b>\$170,000.00</b>

\*This schedule of values is for billing purposes only. These unit prices shall not be the basis for negotiation of Contract Change Orders.

Item	CCO No.	Description	Quantity	UOM	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	PCO No. 1	RFI No. 01 Changes – Revision No. 01	1.00	LS	\$30,618.88	\$30,618.88	0.00	\$0.00	1.00	\$30,618.88	1.00	\$30,618.88
2	PCO No. 2	Install Additional 45's Bend for Depth	1.00	LS	\$3,574.06	\$3,574.06	0.00	\$0.00	1.00	\$3,574.06	1.00	\$3,574.06
3	PCO No. 3	Exploring Bike Shop Side Tie-IN Locations	1.00	LS	\$3,426.94	\$3,426.94	0.00	\$0.00	1.00	\$3,426.94	1.00	\$3,426.94
4	PCO No. 5	Additional Concrete Sidewalk Removal and Replacement	1.00	LS	\$2,983.37	\$2,983.37	0.00	\$0.00	1.00	\$2,983.37	1.00	\$2,983.37
<b>Revised Contract Total</b>			<b>1.00</b>	<b>LS</b>		<b>\$210,603.25</b>		<b>\$169,700.00</b>		<b>\$40,903.25</b>		<b>\$210,603.25</b>

January 31, 2022

Cambria Community Service District  
1316 Tamson Drive  
Cambria, CA 93428

Re: Zone 2 to 7 Santa Rosa Bridge Waterline Project

Subject: CCO Request Proposal – PCO No. 02 – Install Additional 45's Bends for Depth

Dear Mr. Dienzo,

As directed by Cambria Community Service District (District), Hartzell General Engineering Contractor, Inc. (HGEC) performed the following work on Time and Material.

This change included the following activities:

- Purchase and pickup additional material
- Time associated with installing the additional two (2) 12-inch ductile iron fittings and appurtenances

Please carefully review the information here-in. If everything is in order, please issue a Contract Change Order in the amount of \$3,574.06 to accommodate these changes.

Should you have any question regarding this proposal, please feel free to contact me at the earliest convenience.

Sincerely,

HARTZELL GENERAL ENGINEERING CONTRACTOR, INC.



Charles Hartzell  
President



# HARTZELL GENERAL ENGINEERING CONTRACTOR

Table of Contents

## Santa Rosa Zone 2 to Zone 7 Waterline Project PCO No. 02 - Install Additional 45 Bends

Date of Work	Report No.	Cost	Progress Billing	Pay Estm No.	Paid
11/09/21	1	\$2,115.75			
11/15/21	2	\$1,458.31			
		\$3,574.06			

Payment

Payment

**\$ 3,574.06** Remaining Balance

# HARTZELL GENERAL ENGINEERING CONTRACTOR FORCE ACCOUNT ANALYSIS

PROJECT NO.	21-016
DATE OF WORK	11/9/2021
DESCRIPTION OF WORK	

PCO #	2
PROJECT NO.	20-016
DATE OF REPORT	12/23/2021
REPORT NO.	1

Procure additional material for 45's on dog park side of bridge and parts for tie-in changes as directed by the Engineer.

## LABOR

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
NP	N	Grove			3.00	64.82	194.46		95.55	
			TOTAL				TOTAL 194.46		TOTAL 95.55	

## EQUIPMENT

ID #	CLASS	MAKE	CODE	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
2012	TRUCK	T&TT	12-20			3.00	36.92				110.76
										TOTAL	110.76

## MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT	
Famcon	100066909	11/09/21	P&F	1.00	1,450.73	1,450.73	
						TOTAL	1,450.73

## SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT	
						TOTAL	

LABOR SURCHARGE	10%	213.91
OT LABOR SURCHARGE	10%	
SS LABOR SURCHARGE	10%	
SUBSISTENCE / HR \$	0.00	
LABOR MARKUP	35%	288.77
EQUIPMENT MARKUP	15%	127.37
MATERIAL MARKUP	15%	1,668.34
SUBTOTAL		2,084.49
BOND COST	2%	31.27
SUBCONTRACTOR MARKUP	10%	

TOTAL 2,115.75



Santa Maria FAMCON Pipe & Supply  
 1631 Carlotti Dr.  
 SANTA MARIA, CA 93454  
 Phone 805-347-1306  
 Fax 805-347-4404



# Invoice

INVOICE DATE	INVOICE NUMBER
11/09/2021	S100066909.001
REMIT TO: Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036	
PAGE NO. 1 of 2	

BILL TO:

SHIP TO:

HARTZELL GENERAL ENG. CONTRACTORS  
 PO BOX 722  
 CAYUCOS, CA 93430

20-014 SLO RTA BUILDING  
 HARTZELL GENERAL ENG CONT  
 ELKS LANE AND PRADO RD  
 SAN LUIS OBISPO, CA 93401

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
2979	SLO RTA	SLO RTA	Steve Geis		
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
William Alvarez		WILL CALL	Net 30 Days	11/09/2021	11/09/2021
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
4ea	4ea	1112P 12" PACKAGED MEGA-LUG FOR D.I. #1400 (SGDPPK12) (EZDP12)	128.000/ea	512.00	
1ea	1ea	1108P 8" PACKAGED MEGA-LUG FOR D.I. #1400 (SGDPPK08)	66.000/ea	66.00	
1ea	1ea	NARG080 GASKET, NON-ASB. RING, 150# 8"X 1/16"	3.500/ea	3.50	
1ea	1ea	6800 SET, 6"/8" BOLT & NUT PLATED	8.500/ea	8.50	
<del>1ea</del>	<del>1ea</del>	<del>25FHS20MI 2-1/2" FHT X 2" MIP SWIVEL HOSE ADAPTER</del>	<del>60.000/ea</del>	<del>60.00</del>	
1ea	1ea	2-1/2" MHT X 2-1/2" MHT 25MH25MH DOUBLE MALE HEX NIPPLE	35.000/ea	35.00	
2ea	2ea	GP200 PLUG, GALV 2"	3.000/ea	6.00	
<del>2ea</del>	<del>2ea</del>	<del>GCAP200 CAP, GALV 2"</del>	<del>3.000/ea</del>	<del>6.00</del>	
1ea	1ea	CS202BS08100 SADDLE, 8"X 1"CS 202BS BRZ. W/S.S. STRAPS,#202BS-905-CC4	175.000/ea	175.00	
1ea	1ea	NSF4004NL STOP, CORP CC X MIP, 1" F400-4-NL	49.000/ea	49.00	
<del>1ea</del>	<del>1ea</del>	<del>RP200NL 2" R.P. DEVICE W/BALL VALVES WILKINS 975XL 2 NL</del>	<del>945.000/ea</del>	<del>945.00</del>	
2ea	2ea	SSBM45120 45,MJ C/L SSB L/ACC. 12", C153	166.000/ea	332.00	
1ea	1ea	SSBMF90080 BEND,MJ X FLG 90,SSB L/ACC.8", C153	188.000/ea	188.00	
<del>1ea</del>	<del>1ea</del>	<del>2810FHMP ADAPTER,HYDRANT 2 1/2 FHT X 2" MIP #25FH20MI</del>	<del>21.000/ea</del>	<del>21.00</del>	



# Invoice

INVOICE DATE	INVOICE NUMBER	PAGE NO.
11/09/2021	S100066909.001	2 of 2

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
		2021/11/09 01:53:28 PM S100066909.1  <i>Nick Greve</i>		

Invoice is due by 12/09/2021

**Past Due invoices may be subject to 1.50% late charge.**  
**Thank you for your business. If this invoice is paid by credit card, there will be a 3% fee.**

Subtotal	2407.00
S&H Charges	0.00
Tax	210.61
Payments	0.00
Amount Due	2617.61





January 31, 2021

Cambria Community Service District  
1316 Tamson Drive  
Cambria, CA 93428

Re: Zone 2 to 7 Santa Rosa Bridge Waterline Project

Subject: CCO Request Proposal – PCO No. 03 – Exploring Bike Shop Side Tie-In Locations

Dear Mr. Dienzo,

As directed by Cambria Community Service District (District), Hartzell General Engineering Contractor, Inc. (HGEC) performed the following work on Time and Material.

This change included the following activities:

- Purchase and pickup additional material for tie-in
- Pothole and explore area with vacuum excavation equipment
- Install service saddle and actuate existing valves to determine shut down with District staff
- Excavate area and expose to determine actual configuration of existing water main tie-in

Please carefully review the information here-in. If everything is in order, please issue a Contract Change Order in the amount of \$3,426.94 to accommodate these changes.

Should you have any question regarding this proposal, please feel free to contact me at the earliest convenience.

Sincerely,

HARTZELL GENERAL ENGINEERING CONTRACTOR, INC.



Charles Hartzell  
President

# HARTZELL GENERAL ENGINEERING CONTRACTOR

Table of Contents

## Santa Rosa Zone 2 to Zone 7 Waterline Project PCO No. 03 - Explore North Tie-In Locations

Date of Work	Report No.	Cost	Progress Billing	Pay Estm No.	Paid
11/10/21	1	\$2,470.53			
11/15/21	2	\$956.41			
		\$3,426.94			

Payment

Payment

**\$ 3,426.94** **Remaining Balance**







January 31, 2022

Cambria Community Service District  
1316 Tamson Drive  
Cambria, CA 93428

Re: Zone 2 to 7 Santa Rosa Bridge Waterline Project

Subject: CCO Request Proposal – PCO No. 05 – Additional Concrete Sidewalk Removal and Replacement

Dear Mr. Dienzo,

As directed by Cambria Community Service District (District), Hartzell General Engineering Contractor, Inc. (HGEC) performed the following work on Time and Material.

This change included the following activities:

- Remove additional concrete panels from tie-in location to bridge wing walls
- Compact existing material and place new Class II Base
- Install additional forms and rebar material
- Purchase and place additional concrete for new sidewalk

Please carefully review the information here-in. If everything is in order, please issue a Contract Change Order in the amount of \$2,983.37 to accommodate these changes.

Should you have any question regarding this proposal, please feel free to contact me at the earliest convenience.

Sincerely,

HARTZELL GENERAL ENGINEERING CONTRACTOR, INC.



Charles Hartzell  
President

# HARTZELL GENERAL ENGINEERING CONTRACTOR

Table of Contents

## Santa Rosa Zone 2 to Zone 7 Waterline Project PCO No. 05 - Remove and Replace Additional Concrete

Date of Work	Report No.	Cost	Progress Billing	Pay Estm No.	Paid
12/03/21	1	\$714.35			
12/06/21	2	\$2,269.02			
		\$2,983.37			

Payment

Payment

**\$ 2,983.37** Remaining Balance







RESOLUTION NO. 25-2022  
April 21, 2022

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AMENDING THE FISCAL YEAR 2021/2022 BUDGET

WHEREAS, on August 19, 2021, the Board of Directors adopted Resolution 30-2021 approving the Final Budget for Fiscal Year 2021/2022; and

WHEREAS, Government Code Section 61111(a) authorizes the board of directors of a community services district to amend the budget by resolution; and

WHEREAS, the Board of Directors desires to amend the Fiscal Year 2021/2022 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the Fiscal Year 2021/2022 Budget is hereby amended as shown on Exhibit "A," attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED this 21<sup>st</sup> day of April, 2022.

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Donn Howell  
Board President

ATTEST:

APPROVED AS TO FORM:

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Haley Dodson  
Administrative Analyst – HR & IT

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Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT  
 2021-2022 FISCAL YEAR BUDGET  
 RECOMMENDED BUDGET ADJUSTMENT

**Budget Adjustment**

<b>Fund</b>	<b>Date</b>	<b>Agenda Item</b>	<b>Purpose</b>	<b>Sources</b>	<b>Uses</b>
Water			Funding from Water Fund Reserves	\$ 9,985	\$ -
Water			Zone 2 to Zone 7 Santa Rosa Creek Bridge Waterline Project	\$ -	\$ 9,985
			Fund Sub-Total	\$ 9,985	\$ 9,985
			Difference (unidentified sources of funding)	\$ -	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.G.**

FROM: John F. Weigold, IV, General Manager  
Ray Dienzo, Utilities Department Manager/District Engineer

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Meeting Date: April 21, 2022	Subject: Consideration of Approval of Contract Amendment with CalPortland Construction for Utility Adjustments to Grade
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**RECOMMENDATIONS:**

Staff recommends that the Board of Directors approve a contract amendment with CalPortland Construction (CalPortland) for utility adjustments to grade in conjunction with the County of San Luis Obispo's Asphalt Overlay Project and authorize the General Manager to execute the contract amendment in an amount not to exceed \$45,000 and in a form acceptable to District Counsel.

**FISCAL IMPACT:**

The total estimated cost of the contract amendment will not exceed \$45,000 and will be funded by the Water Fund. No budget adjustment is required, as these costs will be managed within the respective fund's budgeted maintenance & operation expenditure accounts.

**DISCUSSION:**

On December 9, 2021, the Board authorized the General Manager to execute a contract with CalPortland, which is performing the asphalt overlay project for the County of San Luis Obispo. The contract includes adjustment to grade of all impacted CCSD utility facilities in CalPortland's scope of work for the County. The initial estimate of impacted facilities included 100 water valves, 180 sewer manholes, and 18 sewer clean-outs.

A change order in the amount of \$45,000 is now required due to quantity changes discovered during fieldwork. The change order includes the following:

- Field verified quantities (see attached letter from CalPortland) of impacted CCSD facilities now show:
  - Sewer Manholes – 145 total, 35 less than originally estimated
  - Water Valve Boxes – 205 total, 105 more than originally estimated
- Based on these new quantities, the lowered number of manholes decreases the price by \$28,000 (35 x \$800ea) and the increased number of water valves increases the price by \$52,000 (105 x \$500ea) for a net total increase of \$24,500.
- Staff recommends including a buffer of \$20,500 to respond to any future variations in field count versus the new estimate. The number of manholes and valve counts were updated by staff since the time of CalPortland's estimate, hence it is appropriate to increase the total contract amendment to \$45,000.



Executing the contract amendment will allow the District to take advantage of the competitive pricing secured in the original contract. This cost is less expensive by an order of 1.5-2.0 times the amount it would take to do the project in-house or through a new round of competitive bidding.

Staff recommends the Board approve the contract amendment with CalPortland for utility adjustments to grade and authorize the General Manager to execute the amendment in an amount not to exceed \$45,000. The contract amendment will be reviewed and approved by District Counsel prior to execution by the General Manager.

Attachment: CalPortland Letter-Summary of Increased Quantity



DATE: April 13th, 2022  
PROJECT: 2022CAL-01 Utility adjustments to Grade  
TO: Cambria Community Service District  
ATTN: Ray Dienzo  
CELL: 805-927-6119  
EMAIL: [RDienzo@cambriacsd.org](mailto:RDienzo@cambriacsd.org)  
RE: Summary of Increase Utility Qty

Hi Ray,

Calportland Construction on April 4<sup>th</sup> updated CCSD with the following progress stating that as of 3/31/22 CalPortland had raised:

has the following request for information regarding the 300628 - 2020-21 County Overlay Various Roads in Cambria Project:

- 1. Water valves – 156 ea
- 2. Cleanouts – 4 ea
- 3. Manholes – 113 ea

At that time, it appeared the Quantity of Water valves was way over the original bid quantity of 100 ea.

Upon further investigation from the Utility Lowering as-built records are as follow:

	Site 2	Site 1	Site 3	Total
MH	36	33	76	<b>145</b>
WV	36	74	95	<b>205</b>
CO	4	6	2	<b>12</b>

With 205 WV's and the original bid only had 100 EA included, an increase in dollar amount of 105 EA x \$500.00 per each = \$52,500.00. There are fewer manholes at 145 EA and our original bid had 180 EA included, a decrease in dollar amount of 35 EA x \$800.00 per each = (\$28,000.00)

So overall there is a net increase in price of approximately \$24,500.00 to adjust the extra water valves and fewer manholes. Or if you don't want to pay any additional quantities we can stop once we get to a certain number? Please let us know what you would like to do? We are done with Site 1 and 3, and currently working in Site 2.

Please let me know what you think on these. Please call with any questions.

Sincerely,

Brian Shiffar  
Project Manager  
Calportland Construction

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.H.**

FROM: John F. Weigold IV, General Manager

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Meeting Date: April 21, 2022

Subject: Consideration of Adoption of Resolution 26-2022 Amending the District Salary Schedule and the Pay Schedule for the Position of Administrative Department Manager

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**RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt Resolution 26-2022 amending the CCSD salary schedule.

**FISCAL IMPACT:**

The budget impact of amending the salary for the Administrative Department Manager would be approximately \$1,642, plus benefits, for the remainder of the fiscal year. This amount will be offset by anticipated salary saving, due to vacant positions in the Administrative Department.

The proposed salary range for the Administrative Department Manager is \$131,632-\$160,000 annually, with each step as follows:

Step A	Step B	Step C	Step D	Step E
\$131,632	\$138,214	\$145,124	\$152,380	\$160,000

**DISCUSSION**

The General Manager is requesting consideration to amend the salary range for the Administrative Department Manager position.

Staff recommends the Board of Directors adopt Resolution 26-2022 approving the amended salary schedule and pay schedule.

Attachments: Resolution 26-2022 and Exhibit A

RESOLUTION 26-2022  
April 21, 2022

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AMENDING THE DISTRICT'S SALARY SCHEDULE AND  
AMENDING THE PAY SCHEDULE FOR THE  
POSITION OF ADMINISTRATIVE DEPARTMENT MANAGER

WHEREAS, CalPERS requires that pay amounts be established pursuant to publicly available schedules; and

WHEREAS, publicly available salary schedules are required to comply with California Code of Regulations (CCR) Section 570.5.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The revised Cambria Community Services District Salary Schedule, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved.
2. In accordance with CalPERS regulation CCR §570.5, the pay rate and pay schedule for the position of Administrative Department Manager shall be at the scheduled rates of Steps A thru E annually, as follows:

Step A	Step B	Step C	Step D	Step E
\$131,632	\$138,214	\$145,124	\$152,380	\$160,000

3. This Resolution and the salaries contained in Exhibit A shall constitute a publicly available pay schedule as required by Government Code Section 20480. Pursuant to CCR §570.5, it shall be immediately accessible and available for public review during the District's normal business hours.
4. This pay schedule shall be effective immediately on the date of the adoption of this Resolution. This Resolution and the pay schedule contained herein shall be retained by the District in its official records on a permanent basis.

Resolution 26-2022 was adopted at a Regular Meeting of the Cambria Community Services District Board of Directors on April 21, 2022.

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Donn Howell  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Haley Dodson  
Administrative Analyst – HR & IT

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Timothy J. Carmel  
District Counsel



Exhibit A

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SALARY SCHEDULE  
FOR THE PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022  
Updated April 21, 2022**

POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	10 YEARS	15 YEARS	20 YEARS
						SERVICE STEP E+5%	SERVICE STEP E+7.5%	SERVICE STEP E+10%
<b>SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUAL AMOUNTS) - Wage Increases Effective 1st Full Payroll Following January 16, 2022</b>								
<b>Administration (Includes 1.5% Wage Increase)</b>								
Clerical Assistant	36,609	38,439	40,361	42,380	44,498	46,723	47,836	48,948
Administrative Technician I	43,667	45,851	48,143	50,550	53,078	55,732	57,059	58,386
Administrative Technician II	51,995	54,595	57,325	60,191	63,201	66,361	67,941	69,521
Board Secretary	51,995	54,595	57,325	60,191	63,201	66,361	67,941	69,521
Administrative Technician III	63,160	66,318	69,634	73,116	76,772	80,610	82,530	84,449
Finance Specialist-Payroll/Benefits	63,160	66,318	69,634	73,116	76,772	80,610	82,530	84,449
<b>Facilities &amp; Resources (Includes 1.5% Wage Increase &amp; 1.0% Equity Adjustment)</b>								
Maintenance Technician	47,747	50,134	52,641	55,273	58,036	60,938	62,389	63,840
<b>Water, SWF &amp; Wastewater Operations (Includes 1.5% Wage Increase &amp; 1.0% Equity Adjustment)</b>								
Water Treatment OIT	47,509	49,884	52,378	54,997	57,747	60,635	62,078	63,522
Water Treatment Operator I	49,690	52,174	54,783	57,522	60,398	63,418	64,928	66,438
Water Treatment Operator II	56,289	59,103	62,059	65,161	68,420	71,840	73,551	75,261
Water Systems Operator T3/D2	63,764	66,952	70,300	73,815	77,506	81,381	83,319	85,256
WasteWater Collection System Worker	49,867	52,361	54,979	57,728	60,614	63,645	65,160	66,675
WasteWater Systems OIT	52,492	55,117	57,873	60,766	63,805	66,995	68,590	70,185
WasteWater Systems Operator I	55,177	57,936	60,832	63,874	67,068	70,421	72,098	73,774
Laboratory Technician	60,965	64,013	67,214	70,575	74,103	77,808	79,661	81,514
WasteWater Systems Operator II	62,193	65,303	68,568	71,996	75,596	79,376	81,266	83,155
WasteWater Systems Operator III	68,717	72,153	75,761	79,549	83,526	87,702	89,790	91,879
<b>CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL AMOUNTS) 3.75% Wage Increases Effective 1st Full Payroll Following December 31, 2021</b>								
Fire Captain	80,143	84,150	88,357	92,775	97,414	102,285	104,720	107,155
Fire Engineer	66,466	69,790	73,279	76,943	80,790	84,830	86,850	88,869
<b>CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (HOURLY AMOUNTS) 3.75% Wage Increases Effective 1st Full Payroll Following December 31, 2021</b>								
Firefighter (SAFER Grant)	18.93	19.88	20.87	21.91	23.01	N/A	N/A	N/A
<b>CAMBRIA RESERVE FIREFIGHTERS (HOURLY RATE: NO STEPS) \$1.00 salary increase, effective January 1, 2022</b>								
Reserve Recruit Firefighter **	15.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter **	15.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Fire Engineer **	16.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Lieutenant **	17.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>CAMBRIA EXEMPT EMPLOYEES (ANNUAL AMOUNTS) 2% Wage Increases Effective November 19, 2021</b>								
Administrative Analyst - HR & IT	84,963	89,211	93,672	98,355	103,273	N/A	N/A	N/A
Facilities & Resources Manager	91,347	95,914	100,710	105,746	111,033	N/A	N/A	N/A
Program Manager	91,347	95,914	100,710	105,746	111,033	N/A	N/A	N/A
Water Systems Superintendent	102,712	107,848	113,240	118,902	124,847	N/A	N/A	N/A
Wastewater Systems Superintendent	102,712	107,848	113,240	118,902	124,847	N/A	N/A	N/A
Finance Manager	112,259	117,872	123,766	129,954	136,452	N/A	N/A	N/A
District Engineer/Utilities Department Manager	124,609	130,840	137,382	144,251	151,463	N/A	N/A	N/A
Fire Chief	124,609	130,840	137,382	144,251	151,463	N/A	N/A	N/A
Administrative Department Manager	131,632	138,214	145,124	152,380	160,000	N/A	N/A	N/A
General Manager	170,000	170,000	170,000	170,000	170,000	N/A	N/A	N/A

\*\* Increase rate \$1.00 per year January 1, 2019-January 1, 2022

Red denotes a change

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.A.

FROM: John F. Weigold IV, General Manager

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Meeting Date: April 21, 2022

Subject: Discussion and Consideration of  
Strategic Plan Status Report and  
Update

---

**RECOMMENDATIONS:**

Staff recommends that the Board of Directors discuss and consider the monthly updates to the Strategic Plan.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

The Board held a special meeting on January 24<sup>th</sup> and adjourned to January 25<sup>th</sup> to update the Strategic Plan, then adopted the updated plan on February 10<sup>th</sup>. This effort included a review and update of the District's mission statement, as well as a review of and further development of goals for the next three years and underlying objectives to be largely accomplished over the next six months. Staff recommends that the Board discuss and consider the Strategic Plan Status Report and update the report as necessary. The Board will review the progress of the goals and objectives monthly and will hold a comprehensive Strategic Plan update session on June 27-28, 2022 during a special meeting.

Staff recommends the Board review, discuss and consider the monthly updates to the Strategic Plan.

Attachment: 2022 Strategic Plan and Board Goals and Objectives

C A M B R I A   C O M M U N I T Y   S E R V I C E S   D I S T R I C T  
S I X - M O N T H   S T R A T E G I C   O B J E C T I V E S

**January 25, 2022 - June 15, 2022**

THREE-YEAR GOAL: INCREASE AND IMPROVE COMMUNICATION WITH THE PUBLIC						
WHEN	WHO	WHAT	STATUS			COMMENTS
1. At the <b>June 9, 2022</b> CCSD Board meeting	General Manager John Weigold	Develop and present to the Board a Public Outreach Program, including a proactive communications plan and a suggested administrative procedure to ensure all news and updates are written with a consistent voice and format.			X	
2. TBD	CCSD President Donn Howell and General Manager John Weigold	Present to the Board for its consideration the concept of holding two informal town hall meetings by June 15th.			X	Pending resolution of in-person meetings.

**THREE-YEAR GOAL: ACHIEVE AND SUSTAIN ADEQUATE FINANCIAL RESOURCES**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. June 16, 2022 to BOD	Finance Committee, working with GM John Weigold and Finance Manager Pam Duffield	Identify potential organizational changes and efficiencies to address underfunded, under-resourced and understaffed services/support needs and formulate report to the Finance Committee for presentation to the BOD.	X			Final report to the Board on 4/21.
2. June 16, 2022 to BOD	GM John Weigold and Finance Manager Pam Duffield	Complete the Tyler Incode Financial System implementation throughout the district and report results to the Board.			X	
3. FUTURE OBJECTIVE	Ad Hoc Committee to be Appointed by the Board of Directors	Prioritize the areas for immediate alternative review by the Finance Committee in its report "Underfunded, Under-resourced and Understaffed Services/Support Needs" and make recommendations to the Board on implementations				Directors Steidel and Gray to discuss further.

**THREE-YEAR GOAL: ACHIEVE A BALANCE BETWEEN GROWTH AND RESOURCES**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 17, 2022 Board meeting	Directors Harry Farmer and Tom Gray, working with Upper Salinas-Las Tablas Resource Conservation District	Assist the Resources Conservation District (RCD) in applying for a grant to update the existing Forest Management Plan and report the results to the Board.	X			Grant application submitted in February 2022 in conjunction with FFRP for a forest management study. Award announcements anticipated in May/June 2022.
2. FUTURE OBJECTIVE	Utilities Dept. Manager Ray Dienzo - lead, working with Staff & Board ad hoc (Donn Howell & Cindy Steidel)	Present to the Board of Directors a process to address policy recommendations for accessory dwelling units (ADU) and affordable housing.				
3. FUTURE OBJECTIVE	CCSD Directors Harry Farmer and Tom Gray, working with RCD, the Cambria Forest Committee, Friends of the Fiscalini Ranch Preserve, Green Space, and the SLO Land Conservancy	Participate in updating the existing Forest Management Plan to address the health and well-being of the forest.				



THREE-YEAR GOAL: DEVELOP AND IMPLEMENT A LONG-TERM INFRASTRUCTURE AND RESOURCES PLAN						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 14, 2022 Board Meeting	GM Weigold led with CCSD Dir. Karen Dean and Utilities Dept. Manager Ray Dienzo (co-leads), working with the Finance Chair, Finance Manager Pam Duffield, GM John Weigold IV and the Resources & Infrastructure (R&I) Committee	Create a process for development of an annual Capital Improvement project (CIP) list for the budget process. This will lead to Prioritizing of short-term infrastructure requirements for future resourcing and present to the Board of Directors for consideration through the annual budget.		X		Meeting scheduled for 3/10. R&I continued discussions at its meeting on 4/11.
2. June 15, 2022	Utilities Dept. Manager Ray Dienzo, working with the R&I Committee	Prioritize the remaining non-funded Utility Department SST/IGA projects' requirements for future resourcing and present to the Board.				
3. June 15, 2022	CCSD Dir. Karen Dean, working with the R&I Committee	Prioritize long term infrastructure requirements for future resourcing				
4. FUTURE OBJECTIVE	CCSD Dir. Karen Dean, working with the R&I Committee, Utilities Manager Ray Dienzo, Finance Manager Pam Duffield	Review the current inventory requirements and report results, with recommendations, to the Board				

THREE-YEAR GOAL: ACHIEVE COMMUNITY PREPAREDNESS FOR WILDFIRES AND OTHER EMERGENCIES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 17, 2022 Board meeting	Fire Chief William Hollingsworth, working with CCHD Ops Director	Review and update the adopted Multi-Jurisdictional Hazard Mitigation Plan for Cambria, and report results to the CCSD Board for consideration				
2. April 14, 2022	CCSD Directors Tom Gray and Karen Dean (co-leads), working with Firesafe Focus Group moderator Dave Pierson and Fire Chief William Hollingsworth	Identify potential additional evacuation routes and capabilities and support needed relevant grant applications, including the recently awarded Zonehaven grant to the Firesafe Council, and report results to the CCSD Board			X	
3. June 15, 2022	Fire Chief William Hollingsworth, working with CCSD Directors, GM John Weigold, and District Counsel	Research a Defensible Space Ordinance for the community of Cambria and present it to the Board as a staff report for consideration and direction				

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Finance Committee

AGENDA NO. **7.B.**

FROM: John F. Weigold IV, General Manager  
Pam Duffield, Finance Manager

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Meeting Date: April 21, 2022

Subject: Receive, Discuss and Consider Report from the Finance Committee on Strategic Planning Task To Evaluate Structural Changes to Address Underfunded, Under-Staffed and Under-Resourced Services

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**RECOMMENDATION:**

Staff recommends the Board of Directors receive, discuss and consider the report from the Finance Committee on the strategic planning task to evaluate structural changes to address underfunded, under-staffed and under-resourced services.

**FISCAL IMPACT:**

There is no financial impact for this item.

**DISCUSSION:**

The Finance Committee formed an ad hoc committee on October 26, 2021, for the Strategic Planning Three-Year Goal – Achieve and Sustain Adequate Financial Resources to Fulfill The Mission, to evaluate potential structural changes in addressing the underfunded, under-staffed and under-resourced services. The ad hoc committee had several meetings with staff, completed research and presented its report to the Finance Committee on March 22, 2022. The Finance Committee reviewed the report and voted 4-0 to forward the report to the Board.

Staff recommends the Board receive, discuss and consider the Finance Committee's report on strategic planning task to evaluate structural changes to address underfunded, under-staffed and under-resourced services and provide direction to staff as deemed appropriate.

Attachments: Finance Committee Report  
Underfunded/Staffed/Resourced Services List  
CIP Listing, dated 2/3/2022

**Cambria Community Services District  
Standing Finance Committee Report:  
Identify Potential Organizational Changes and Efficiencies to Address Under-Funded,  
Under-Resourced and Under-Staffed Services/Support Needs.**

This report responds to the Cambria Community Services District (CCSD or District) three-year strategic planning goal to achieve and sustain adequate financial resources. The Cambria Community Services District Standing Finance Committee established an ad hoc subcommittee to address the following task. The report has been reviewed by the full Standing Finance Committee, which recommends the CCSD Board of Directors (Board) receive and adopt the report.

### **Task**

Specifically, the task undertaken by the ad hoc committee, working with General Manager John Weigold and Finance Manager Pam Duffield, was to identify potential organizational changes and efficiencies to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.

In an earlier report, the Board received a report identifying numerous underfunded, under-resourced and understaffed services/support needs. The report was limited to the activities within the General Fund, largely funded by Cambria property taxes. The CCSD Enterprise Funds, Water and Wastewater, were not included in the study because they are, in theory, self-funded by rates charged for services. Rates are reviewed periodically and set at levels necessary to fully fund the operations.

On the other hand, the General Fund departments – Fire Department; Facilities and Resources; Parks, Recreation and Open Space; and Administration -- are funded by property taxes. Short of voter-approved special assessments, property taxes are subject to Prop 13 limits and do not necessarily scale in proportion to the full range of services provided by the CCSD. Further, since Prop 13 limits property assessment increases to 2% per year, the taxes based on those assessments do not necessarily keep pace with inflation. Nor has property tax revenue expanded to scale with expansion of the fire department, acquisition of the Fiscalini Ranch Preserve and hundreds of vacant lots, acquisition of the Vets Hall, and other add-on obligations.

### **Approach**

There are limited ways an organization can improve the balance between resources and needs. The first is to find new sources of revenue. Next, an organization can find efficiencies in how resources are deployed. Finally, an organization can consider limiting or curtailing activities to redeploy resources to higher priority activities. The ad hoc subcommittee considered each of these approaches with respect to each of the departments supported by the General Fund. The following are the subcommittee's recommendations.

## New Sources of Revenue

- **Grants:** The district has had limited success obtaining grants for various projects and operations. These include the SAFER grant to add three firefighters to the payroll, grants to clear dead trees and debris from the Fiscalini Ranch Preserve, and Prop 68 funds that will partially finance a new restroom on the East Ranch. The District should continue to seek out grant funding. In addition to supporting the Fire Department and managing fire risk in the forest, grants may be available for infrastructure repair to address the deteriorated condition of the Vets Hall.
- **Usage Rates:** The Vets Hall is used for numerous events by individuals, non-profit organizations, and profit-making operations. In the past, the CCSD has been generous in reducing rates, particularly for Cambria's non-profit organizations. Unfortunately, the rates charged have been insufficient to cover the cost of maintaining the facility. Going forward, the District should consider raising rates to the point the Vets Hall is closer to self-sufficient. Rates could be structured in such a way that local users pay less than non-locals, reflecting the fact that local people and organizations are already paying property taxes that provide funds to the District.
- **Non-Profit Support:** Currently, the CCSD has a robust example of non-profit support for District operations in its partnership with the Friends of the Fiscalini Ranch Preserve. Like the Ranch, the Vets Hall is a community resource. The District should explore the possibility of non-profit support for operations and maintenance of the Hall. For instance, events at the Vets Hall bring in visitors, which should be of interest to the Tourism Board and the Chamber of Commerce. The Lions make extensive use of the Vets Hall for the Farmers Market and Pinedorado. And of course, the American Legion and its auxiliary are housed at the Vets Hall. All of these organizations have a stake in the facility's condition and might be willing to contribute.
- **Interfund Loans:** The Enterprise Funds have outstanding debt to the General Fund of approximately \$550,000. Currently Water and Wastewater Rates are under review. The District should assure that any potential new rates will support timely repayment of these interfund loans. The funds repaid should be earmarked for one-time needs such as the Vets Hall repairs or placed in reserves to address future one-time issues.

## Efficiencies

- **External Opportunities:** The most prominent opportunities to reduce cost through reorganizing relate to the overlap of responsibilities between the Fire Department, Cal Fire and the Health Care District. However, these have been exhaustively researched in the past and have been found to be extremely complicated and, at the same time, unlikely to yield any savings. Further, the community would likely be forcefully opposed to substituting Cal Fire for the CCSD Fire Department.
- **Internal Opportunities:** Within the General Fund departments, there is an overlap of mission. Much of the forest health work done on the Fiscalini Ranch Preserve is aimed at reducing fire danger. Even though the large-scale projects are accomplished with outside services, there is substantial effort expended supervising those operations and for routine clearing on a small scale. The District should explore whether members of on-



duty fire crews, when not responding to emergencies, might be available to take on some of this work.

- **Other Cost-Saving Opportunities:** The District should continually evaluate cost-saving opportunities such as equipment replacement schedules and outsourcing. In particular, the Fire Department should benchmark its replacement schedules for big-ticket items, like fire engines, against the practices of other fire departments in the surrounding area. When considering outsourcing, the District should evaluate whether there is an actual net savings generated by using outside services.

### **Curtailing or Eliminating Activities or Services**

The subcommittee reviewed the scope of services carried out by the General Fund departments and was unable to find any that were not either required by agreements or relied on by the community. The scope of services provided by the District ranges from responding to fires and life-threatening emergencies, to managing the Fiscalini Ranch Preserve, the Vets Hall, and hundreds of vacant lots, to maintaining public restrooms, to lighting our streets. Beyond the complication of petitioning LAFCO to reduce the scope of services the District is authorized to carry out, loss of these essential services would be a detriment to the community.

In conclusion, the ad hoc subcommittee's report builds on the earlier report received by the Board that itemized and prioritized underfunded and under-resourced needs of the General Fund. The subcommittee considered the conclusions and recommendations contained in that report. Beyond that, the subcommittee took a fresh look at the problem, primarily from the perspective of whether revising the organizational model could attract new funds or yield savings. The conclusion is that, at best, the possibilities are modest. However, the subcommittee urges the CCSD to pursue these possibilities in an effort to provide important community services within a constrained budget.

**Cambridria Community Services District**  
**Strategic Plan - Achieve and Sustain Adequate Financial Resources to Fulfill the Mission**  
**Task #1 - Identify Underfunded, Under-resourced and Under-staffed Services**  
**Due Date - April 1, 2021, Updated July 27, 2021**

Fund	Department	Source	Priority	Budget Item Request Description	Line Item Request Amount	FY 2021/2022		Ongoing Expense (Y/N)
						FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount	
General	Fire	Budget Funded	1	Radio System Upgrade (Grant Failed with County OES)	30,000	30,000	-	N
General	Fire	Budget Unfunded	1	Addition of 3 Firefighters (Step E Salary & Benefits) 3 Staff - Replaces the reserve firefighter program and provides 3 staff on engine at one time. (current is 2 FTE and 1 reserve firefighters)	361,200	-	361,200	Y
General	Fire	Budget Unfunded	1	Zoll X Series EKG (Grant Offset)	40,000	40,000	-	N
General	Fire	Budget Unfunded	1	Station Security Upgrade - Phase I of III	80,000	20,000	60,000	Y
<b>Priority 1 Sub-Total</b>					<b>511,200</b>	<b>90,000</b>	<b>421,200</b>	
General	Fire	Budget Unfunded	2	Fuel Station Computer Replacement (Delayed in FY 19/20)	14,000	14,000	-	N
General	Fire	Budget Unfunded	2	Addition of Clerical Assistant	74,799	-	74,799	Y
General	Fire	Under Funded	2	2021 Storm Damage	42,975	12,000	30,975	N
General	Fire	Under Funded	2	Hose Replacement - Per NFPA Guidelines (current 30+ yrs)	30,000	-	30,000	N
General	Fire	Under Funded	2	2nd Set of Turnout Uniforms for FF - Per NFPA (13 sets)	26,000	-	26,000	N
General	Fire	Under Funded	2	Training Facility for Firefighters	50,000	-	50,000	N
General	Fire	Under Funded	2	Unimproved Property for Training Facility	50,000	-	50,000	N
General	Fire	Under Funded	2	Fire Station Painting Exterior & Garages	20,000	-	20,000	N
General	Fire	Under Funded	2	Fire Engine Type 3 (FY 2022/2023)	400,000	-	400,000	N
General	Fire	Under Funded	2	Truck - Utility with Buildout (Loan Offset)	50,000	50,000	-	N
<b>Priority 2 Sub-Total</b>					<b>757,774</b>	<b>76,000</b>	<b>681,774</b>	
General	Fire	Budget Unfunded	3	CERT (New GL Acct Fmly 6220A)	5,500	3,605	1,895	Y
General	Fire	Under Funded	3	Fire Prevention Officer (Paramedic/Captain)	168,000	-	168,000	Y
General	Fire	Under Funded	3	Additional Storage Shed & Foundation	8,000	8,000	-	N
General	Fire	Under Funded	3	Fire Station Addition for Residential Wing/Admin Office	3,000,000	-	3,000,000	Y
General	Fire	Under Funded	3	Water Tender (FY 2031/2032)	250,000	-	250,000	N
General	Fire	Under Funded	3	Vehicle Equipment Reserve - Annual	50,000	-	50,000	Y
General	Fire	Under Funded	3	Emergency Generator Replacement	100,000	-	100,000	N
General	Fire	Under Staffed	3	Addition of 3 Firefighters (Step E Salary & Benefits) 4 Staff - Replaces the reserve firefighter program and provides 4 staff on engine at one time. (current is 2 FTE and 1 reserve firefighters)	361,200	-	361,200	Y
<b>Priority 3 Sub-Total</b>					<b>3,942,700</b>	<b>11,605</b>	<b>3,931,095</b>	
<b>Fire Department - Sub-Total</b>					<b>5,211,674</b>	<b>177,605</b>	<b>5,034,069</b>	
General	Fac & Res	Budget Unfunded	1	Addition of Maintenance Worker (Step E & Benefits)	92,603	-	92,603	Y

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						FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount	
General	Fac & Res	Budget Unfunded	1	Buildings & Grounds Increase for weed abatement & tree removal	120,000	-	120,000	Y
General	Fac & Res	Budgeted	1	Temporary Services (6 mos)	24,000	8,000	16,000	Y
General	Fac & Res	Under Funded	1	2021 Storm Damage	269,750	48,500	221,250	N
General	Fac & Res	Under Funded	1	Vets Hall - Priority 1 Projects	116,500	15,000	101,500	Y
General	Fac & Res	Under Funded	1	Rodeo Grounds Shop Building - Annual CIP Budget	30,000	-	30,000	Y
General	Fac & Res	Under Fund/Res/Staff	1	Homeless Encampment	150,000	60,000	90,000	Y
General	Fac & Res	Under Fund/Res/Staff	1	Vacant Lot Maintenance (450 +/- Lots)	80,973	80,973	-	Y
<b>Priority 1 Sub-Total</b>					<b>883,826</b>	<b>212,473</b>	<b>671,353</b>	
General	Fac & Res	Under Funded	2	Vets Hall - Priority 2 Projects	112,500	-	112,500	Y
General	Fac & Res	Under Funded	2	Community Park/Dog Park Maintenance	14,100	14,100	-	Y
General	Fac & Res	Under Fund/Res/Staff	2	Ranch Staffing/Maintenance	500,000	-	500,000	Y
General	Fac & Res	Under Fund/Res/Staff	2	Public Restrooms (Monthly cleaning, supplies, repairs, staffing)	36,336	36,336	-	Y
<b>Priority 2 Sub-Total</b>					<b>662,936</b>	<b>50,436</b>	<b>612,500</b>	
General	Fac & Res	Under Funded	3	Street Lighting - Annual Electricity, Maintenance	16,200	16,200	-	Y
General	Fac & Res	Under Funded	3	Vets Hall - Priority 3 Projects	145,500	-	145,500	Y
General	Fac & Res	Under Funded	3	Public Restroom & Parking Lot - Annual CIP Budget	5,000	-	5,000	Y
General	Fac & Res	Under Funded	3	Cross Town Trail, Santa Rosa Creek Trail Systems	6,375	6,375	-	Y
General	Fac & Res	Under Funded	3	Cross Town Trail, Santa Rosa Creek Trail Systems- Asphalt Maint	50,000	-	50,000	Y
General	Fac & Res	Under Funded	3	Pocket Parks Maintenance - Moonstone Beach & Bridge/Center	1,000	1,000	-	Y
General	Fac & Res	Under Funded	3	Banner Program for Non-Profits	1,000	-	1,000	Y
General	Fac & Res	Under Funded	3	Trash Enclosures - Decorative Planters Annual Replacement	35,000	-	35,000	Y
General	Fac & Res	Under Fund/Res/Staff	3	Ranch Mgmt Plan Projects, Forest Mgmt & Restoration	1,000,000	-	1,000,000	N
<b>Priority 3 Sub-Total</b>					<b>1,260,075</b>	<b>23,575</b>	<b>1,236,500</b>	
<b>Facilities &amp; Resources Department Sub-Total</b>					<b>2,806,837</b>	<b>286,484</b>	<b>2,520,353</b>	
General	PROS	Budget Unfunded	3	Community Park Phase II - Design	10,000	-	10,000	N
General	PROS	Under Funded	3	Skatepark - CIP for Construction	350,000	7,215	342,785	N
General	PROS	Under Funded	3	Fiscalini Ranch Restroom - CIP for Construction	220,000	14,925	205,075	N
General	PROS	Under Funded	3	Community Park Plan- CIP for Construction	3,000,000	-	3,000,000	N
General	PROS	Under Funded	3	Community Park Plan- CIP for Construction (Land Only)	1,000,000	-	1,000,000	N

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						FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount	
<b>Priority 3 Sub-Total</b>					<b>4,580,000</b>	<b>22,140</b>	<b>4,557,860</b>	
<b>PROS Department Sub-Total</b>					<b>4,580,000</b>	<b>22,140</b>	<b>4,557,860</b>	
General	Admin	Under Funded	1	Consultant Services for Redistricting	3,600	3,600	-	N
<b>Priority 1 Sub-Total</b>					<b>3,600</b>	<b>3,600</b>	<b>-</b>	
General	Admin		2		-	-	-	N
<b>Priority 2 Sub-Total</b>					<b>-</b>	<b>-</b>	<b>-</b>	
General	Admin	Budget Unfunded	3	Clerical Assistant Part-Time to Full Time (Step E & Benefits)	44,879	-	44,879	Y
General	Admin	Under Funded	3	Replace District Car (FY 2022 or 2023)	30,000	-	30,000	N
General	Admin	Under Funded	3	Administrative Office Building	400,000	-	400,000	N
General	Admin	Under Funded	3	Administrative Office - Leased Space Carpet	25,000	-	25,000	N
<b>Priority 3 Sub-Total</b>					<b>499,879</b>	<b>-</b>	<b>499,879</b>	
<b>Administrative Department Sub-Total</b>					<b>503,479</b>	<b>3,600</b>	<b>499,879</b>	
<b>Total General Fund</b>					<b>13,101,991</b>	<b>489,829</b>	<b>12,612,161</b>	
Water	Water	Under Funded	1	CIP Priority 1 Projects	1,570,527	579,649	990,878	Y
<b>Priority 1 Sub-Total</b>					<b>1,570,527</b>	<b>579,649</b>	<b>990,878</b>	
Water	Water	Under Funded	2	CIP Priority 2 Projects	633,000	-	633,000	Y
Water	Water	Under Funded	2	Cover for Sheltering of Equipment at Plant (50%)	15,000	15,000	-	N
Water	Water	Under Funded	2	AWIA (American Water Infrastructure Act) Vulnerability Assessment	5,000	5,000	-	N
Water	Water	Under Funded	2	TCP (Trichloropropane) Monitoring	5,000	5,000	-	Y
Water	Water	Under Funded	2	Modular Office Building @ Plant	10,000	10,000	-	N
Water	Water	Under Funded	2	2021 Storm Damage	47,000	-	47,000	N
Water	Water	Under Resourced	2	Lease w/CUHS for Well Site (annual cost w/annual CPI incr)	42,000	42,000	-	Y
<b>Priority 2 Sub-Total</b>					<b>757,000</b>	<b>77,000</b>	<b>680,000</b>	
Water	Water	Under Funded	3	CIP Priority 3 Projects	1,181,000	-	1,181,000	Y
Water	Water	Under Funded	3	Van Gordon Site - Modular Office Building	100,000	-	100,000	N
Water	Water	Under Funded	4	CIP Priority 4 Projects	100,000	-	100,000	Y

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Fund	Department	Source	Priority	Budget Item Request Description	Line Item Request Amount	FY 2021/2022		Ongoing Expense (Y/N)
						FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount	
<b>Priority 3 &amp; 4 Sub-Total</b>					<b>1,381,000</b>	<b>-</b>	<b>1,381,000</b>	
<b>Water Department Sub-Total</b>					<b>3,708,527</b>	<b>656,649</b>	<b>3,051,878</b>	
Water	WRF-Ops/Cap	Under Funded	1	CIP Priority 1 Projects	200,000	200,000	-	Y
<b>Priority 1 Sub-Total</b>					<b>200,000</b>	<b>200,000</b>	<b>-</b>	
Water	WRF-Ops/Cap	Under Funded	2	CIP Priority 2 Projects	260,000		260,000	Y
Water	WRF-Ops/Cap	Under Funded	2	2021 Storm Damage	51,000	-	51,000	N
<b>Priority 2 Sub-Total</b>					<b>311,000</b>	<b>-</b>	<b>311,000</b>	
Water	WRF-Ops/Cap	Under Funded	3	CIP Priority 3 Projects	410,000		410,000	Y
<b>Priority 3 Sub-Total</b>					<b>410,000</b>	<b>-</b>	<b>410,000</b>	
<b>WRF Department Sub-Total</b>					<b>921,000</b>	<b>200,000</b>	<b>721,000</b>	
Wastewater	Wastewater	Budget Unfunded	1	Replace John Deere Tractor	70,000	70,000	-	N
Wastewater	Wastewater	Budget Unfunded	1	Replace Van - Transport of Video Camera System	55,000	55,000	-	N
Wastewater	Wastewater	Under Funded	1	CIP Priority 1 Projects	1,520,000	135,125	1,384,875	Y
Wastewater	Wastewater	Under Funded	1	CIP Priority SST Projects	10,416,852	489,894	9,926,958	Y
<b>Priority 1 Sub-Total</b>					<b>12,061,852</b>	<b>750,019</b>	<b>11,311,833</b>	
Wastewater	Wastewater	Under Funded	2	CIP Priority 2 Projects	80,000	-	80,000	Y
Wastewater	Wastewater	Under Funded	2	2021 Storm Damage	2,269	2,269	-	N
Wastewater	Wastewater	Under Funded	2	PFAS (Per-and polyfluoroalkyl substance) Monitoring	5,000	2,000	3,000	Y
Wastewater	Wastewater	Under Funded	2	PFAS (Per-and polyfluoroalkyl substance) Treatment	100,000	10,000	90,000	Y
Wastewater	Wastewater	Under Funded	2	Cover for Sheltering of Equipment at Plant (50%)	15,000	-	15,000	N
<b>Priority 2 Sub-Total</b>					<b>202,269</b>	<b>14,269</b>	<b>188,000</b>	
Wastewater	Wastewater	Under Funded	3	CIP Priority 3 Projects	695,000	-	695,000	Y
<b>Priority 3 Sub-Total</b>					<b>695,000</b>	<b>-</b>	<b>695,000</b>	
<b>Wastewater Department Sub-Total</b>					<b>12,959,121</b>	<b>764,288</b>	<b>12,194,833</b>	
<b>Total Enterprise Funds</b>					<b>17,588,648</b>	<b>1,620,937</b>	<b>15,967,711</b>	



	B	C	D	E	F	G	
1	<b>General Fund CIP (Revised 2/3/2022)</b>						
2	<b>General Fund Projects</b>		<b>Ranking</b>	<b>FY Project Cost</b>	<b>10-Yr Cost</b>	<b>Notes</b>	
3	<b>Administration Department Projects</b>						
4	Tyler Incode	1	\$ 2,875	\$ 76,050			
5	Replace District Car	3	\$ -	\$ 30,000			
6							
7		<b>Subtotal</b>	<b>\$ 2,875</b>	<b>\$ 106,050</b>			
8	<b>Facilities &amp; Resources/PROS Projects</b>						
9	F350 Truck - Replace 1999 F150 Truck	1	\$ -	\$ 40,000			
10	Electric Vehicle Charging Station (Vets Hall)	1	\$ 11,267	\$ 22,272			
11	Electric Vehicle Charging Station (East Village Parking Lot)	1	\$ -	\$ 17,000			
12	Skate Park Improvements	1	\$ 696	\$ -			
13	Restroom Facilities @ Fiscalini Ranch Preserve	1	\$ 11,745	\$ 371,480		Project Cost Updated to Reflect Dec 2021 Budget Adj	
14	Vets Hall Sewer Line	1	\$ -	\$ 40,000			
15	Vets Hall Electrical Emergency (Generator & Equipment)	1	\$ -	\$ 80,000			
16	Re-Roof Entire Vets Hall Building & American Legion Kitchen Area	1	\$ -	\$ 55,000			
17	Vets Hall Water Line	2	\$ -	\$ 10,000			
18	Vets Hall Kitchen Improvements (Replace cabinets, countertops, sinks)	3	\$ -	\$ 20,000			
19	Vets Hall Restroom Improvements (Replace particians, countertops, sinks & flooring)	3	\$ -	\$ 17,500			
20		<b>Subtotal</b>	<b>\$ 23,708</b>	<b>\$ 673,252</b>			
21	<b>Fire Department Projects</b>						
22	Radio System Upgrade Phase 2	1	\$ -	\$ 40,729			
23	Fire Department Station Security	2	\$ -	\$ 80,000			
24	Zoll X Series EKG	2	\$ -	\$ 40,000			
25	Extrication Tool	2	\$ -	\$ 60,000			
26	Utility Truck	2	\$ -	\$ 50,000			
27	Fuel Station Computer Replacement	3	\$ -	\$ 14,000			
28	Replace Fire Truck - Engine Type 1	3	\$ -	\$ 700,000		FY 2027	
29	Purchase New Fire Truck - Engine Type 3	3	\$ -	\$ 400,000		FY 2022	
30	Replace Water Tender	3	\$ -	\$ 250,000		FY 2024	
31	Facility Training Center (Sea Train Container)	3	\$ -	\$ 100,000			
32	Fire Station Expansion	3	\$ -	\$ 3,000,000		Includes Admin Office	
33		<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 4,734,729</b>			
34			<b>GRAND TOTAL</b>	<b>\$ 5,514,031</b>			
35			Priority 1 Total	\$ 742,531			
36			Priority 2 Total	\$ 240,000			
37			Priority 3 Total	\$ 4,531,500			
38			Priority 4 Total	\$ -			
39				\$ -			
40	<b>Completed Projects</b>		<b>Ranking</b>	<b>FY Project Cost</b>	<b>10-Yr Cost</b>	<b>Actual Cost</b>	<b>Notes</b>

	B	C	D	E	F	G
1	<b>Wastewater CIP (Revised 02/03/2022)</b>					
2	<b>Wastewater Projects</b>	<b>Ranking</b>	<b>FY Project Cost</b>	<b>10-Yr Cost</b>	<b>Notes</b>	
3	<b>Treatment Plant Projects in SST (All SST Cost Estimates Current as of 6/2/2020)</b>					
4	Investment Grade Audit (30% Design for all ECMs)	SST	\$ -	\$ 688,404		
5	Electrical Upgrades (ECM 7) - Conduits between PG&E transformer and service witchboard, switchboard, connections to existing switchboard, connections to generator)	SST	\$ -	\$ 337,963		
6	Secondary Water System (3W) Improvements (ECM 10) - Submersible pumps, hydrpneumatic tank, demo, electrical/I&C	SST	\$ -	\$ 218,985		
7	Sewer Lift Stations (ECM 12) - Lift Station B1, Lift Station B4, Lift Station 4: Electrical/I&C	SST	\$ -	\$ 2,739,235		
8	Influent Lift Station Modifications (ECM 2) - Bypassing; VFDs; Equipment & Material Demo; Pumps, guiderails, valves, and piping installation; upper concrete wet well deck & hatches (installation); electrical/I&C; new concrete and repair coatings	SST	\$ -	\$ 1,025,772		
9	Modified Ludzak-Ettinger Process Upgrade (ECM 3) - MLE conversion based on Carollo 2015 Study minus VFD costs; header repair	SST	\$ -	\$ 1,012,326		
10	Influent Flow Equalization (ECM 1) - New or refurbished EQ tanks based on Carollo 10% design	SST	\$ -	\$ 922,043		
11	Effluent Pump Station Improvements (ECM 11) - Demo; surge tank replacement; instrumentation; replace air release valves; pipeline cleaning and flushing; electrical/I&C	SST	\$ -	\$ 374,580		
12	RAS and WAS Pumping Improvements (ECM 5) - RAS pumping system; WAS pumping system; scum pumps replacement; skimming troughs replacement; electrical/I&C	SST	\$ -	\$ 733,792		
13	SCADA System (ECM 9) - New SCADA system based on Carolla 10% Design	SST	\$ -	\$ 455,259		
14	Backup Power (ECM 8) - 365 kW NG Generator; Demo; Propane backup	SST	\$ -	\$ 479,327		
15	Blower System Improvements (ECM 4) - Replace 2 blowers; duct replacement	SST	\$ -	\$ 457,179		
16	Sludge Thickening (ECM 6) - Rehabilitate rotary drum thickener and screw press; new transfer pumps; stabilization tanks; aeration system and control valve; demo of clarifiers; rolloff area with roof; electrical/I&C	SST	\$ -	\$ 971,987		
17		<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 10,416,852</b>		
18	<b>Treatment Plant Projects Not in SST</b>					
19	Security Improvements	1	\$ -	\$ 15,000		
20	Replace Tractor	1	\$ -	\$ 40,000		
21	Replace Van - Transport of Sewer Video Camera System	1	\$ -	\$ 55,000		
22	Replace F150	1	\$ -	\$ 30,000		
23	Walkway Grating on Digester Tanks		\$ -	\$ 20,000		
24	<b>Clarifier Improvements</b>					
25	Eastern clarifier - Replace chain drive	1	\$ -	\$ 40,000		
26	Eastern clarifier - Replace drive unit's metallic hubs with non-corrosive hubs	1	\$ -	\$ 35,000		
27	Eastern clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$ -	\$ 40,000		
28	Western clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$ -	\$ 40,000		
29	Cover for Sheltering of Equipment @ Plant ( 50%)	2	\$ -	\$ 15,000		
30		<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 330,000</b>		
31	<b>Collection System Projects</b>					
32	<b>Lift Station A (Nottingham &amp; Leighton/Park Hill)</b>					
33	New Submersible Pumps, MCC, Bypass Piping, Control Panel at Grade Elevation	1	\$ -	\$ 490,000		
34	<b>Lift Station A-1 (Sherwood &amp; Harvey/Marine Terrace)</b>					
35	New Submersible Pumps, Bypass Piping	1	\$ -	\$ 265,000		
36	<b>Lift Station B - (SR Creek/Behind Park Hill)</b>					
37	New Control Panel, Generator, Wet Well, Submersible Pumps, and Valve Vault	3	\$ -	\$ 435,000		
38	<b>Lift Station B-2 (Wood Dr./E. Lodge Hill)</b>					
39	New Control Panel at Grade Elevation	1	\$ -	\$ 425,000		
40	<b>Lift Station B-3 (Green St./W. Lodge Hill)</b>					
41	New Control Panel	1	\$ -	\$ 250,000		
42	New Submersible Pumps, MCC, Bypass Piping	3	\$ 5,062	\$ 250,000		
43	Collection System Assessment software (E.g, t4 Spatial or other)	3	\$ -	\$ 10,000		
44		<b>Subtotal</b>	<b>\$ 5,062</b>	<b>\$ 2,125,000</b>		
46				<b>GRAND TOTAL</b>	<b>\$ 12,871,852</b>	
48				Priority 1 Total	\$ 1,665,000	
49				Priority 2 Total	\$ 95,000	
50				Priority 3 Total	\$ 695,000	
51				Priority 4 Total	-	
52				SST Total	\$ 10,416,852	\$ -
54	<b>Completed Projects</b>	<b>Ranking</b>	<b>FY Project Cost</b>	<b>10-Yr Cost</b>	<b>Actual Cost</b>	<b>Notes</b>



	A	C	D	E	F	G
1	<b>Water CIP (Revised 02/03/2022)</b>					
2		Ranking	FY Project Cost	10-Yr Cost	Notes	
3	<b>Water Distribution System Projects</b>					
4	Pressure Zone 2 to Zone 7 transmission main replacement @ SR Creek pedestrian bridge	1	\$ -	\$ 215,527		
5	Water Meter Replacements & Upgrades (phased)	1	\$ -	\$ 1,050,000		
6	Piney Way erosion control inspection report and follow-up protection efforts for existing pipeline	1	\$ -	\$ 10,000		
7	SS2 Electrical Panel Upgrade	1	\$ -	\$ 15,000		
8	Subzone metering of distribution system	2	\$ -	\$ 150,000		
9	Cover for Sheltering of Equipment @ Plant (50%)	2	\$ -	\$ 15,000		
10	Modular Office Building @ Plant	2	\$ -	\$ 10,000		
11	Replacement of problematic service lines within Leimert	3	\$ -	\$ 130,000		
12	Water Master Plan Amendment (revised fire flow modeling/tank sizing check)	3	\$ -	\$ 35,000		
13	Inspection & spot repair to water transmission main under S. Parks wetlands area; or lining of transmission main plus study & pre-design	4	\$ -	\$ 80,000		
14	Pine Knolls - Iva Court zone 1 pipeline expansion	4		\$ 165,000		
15		Subtotal	\$ -	\$ 1,875,527		
16	<b>Tank &amp; Booster Pump Station Projects</b>					
17	SCADA System - Phased Upgrades (Adding historian, reporting, etc)	1	\$ -	\$ 250,000		
18	Stuart Street Tank Rehabilitation	1	\$ -	\$ 458,000		
19	Electrical transfer switch and conduit to well SS-3	2	\$ -	\$ 25,000		
20	Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station)	3	\$ -	\$ 1,016,000		
21		Subtotal	\$ -	\$ 1,749,000		
22	<b>Vehicles and Trailer-Mounted Equipment</b>					
23	Replacement 2005 F-150 Truck with F-250 (for towing Ditch Witch)	1	\$ -	\$ 35,000		
24		Subtotal	\$ -	\$ 35,000		
25	<b>Water conservation</b>					
26	Database for water conservation program/tracking with parcel links & APN file conversion	1	\$ -	\$ 10,000		
27		Subtotal	\$ -	\$ 10,000		
29				GRAND TOTAL	\$ 3,669,527	
31				Priority 1 Total	\$ 2,043,527	
32				Priority 2 Total	\$ 200,000	
33				Priority 3 Total	\$ 1,181,000	
34				Priority 4 Total	\$ 245,000	
36	<b>Completed Projects</b>					
37		Ranking	FY Project Cost	10-Yr Cost	Actual Cost	Notes
38						
39						
40						
41	<b>WRF CIP (Revised 02/03/2022)</b>					
44		Ranking	FY Project Cost	10 yr Cost	Notes	
45	<b>Permitting &amp; Planning</b>					
46	Urban Water Management Plan - CDP Portion	1	\$ -	\$ 20,463		
47	Groundwater modeling/piezometer installation/monitoring	1	\$ -	\$ 75,758		
48	EIR consulting (follow up agency discussions to support the WRF's Regular CDP)	1	\$ -	\$ 28,609		
49	Section 7 ESA consulting, annual AMP report, & AMP update	1	\$ -	\$ 100,000		
50		Subtotal	\$ -	\$ 128,609		
51	<b>Interim, short-term SWF Modifications</b>					
52	Brine Tank Secondary Containment, Grading, Rock	1	\$ -	\$ 20,000		
53		Subtotal	\$ -	\$ 20,000		
54	<b>Advanced Water Treatment Plant</b>					
55	Miscellaneous instrumentation / monitoring upgrades	2	\$ -	\$ 10,000		
56		Subtotal	\$ -	\$ 10,000		
57	<b>Long-Term Improvement Modifications</b>					
58	Consulting assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)	1	\$ -	\$ 40,000		
59	Future permanent mods at WRF for trailer fill station (transfer tanks, piping, & spill containment/loading pad) (1,2)	2	\$ -	\$ 200,000		
60	AWTP pull-barn style covers for outdoor equipment & control panels (1,2)	2	\$ -	\$ 50,000		
61	Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets	3	\$ -	\$ 25,000		
62	Installation of remote sensing instrumentation at SS creek (needs ROE agreement with State Parks)	3	\$ -	\$ 10,000		
63	Solar Array System (1,2)	3	\$ -	\$ 375,000		
64		Subtotal	\$ -	\$ 700,000		
66				GRAND TOTAL	\$ 858,609	
68				Priority 1 Total	\$ 188,609	
69				Priority 2 Total	\$ 260,000	
70				Priority 3 Total	\$ 410,000	
71				Priority 4 Total	-	
73	<b>Completed Projects</b>					
		Ranking	FY Project Cost	Actual Cost	Actual Cost	Notes

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: John F. Weigold, IV, General Manager

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Meeting Date: April 21, 2022

Subject: Discussion and Consideration of  
Proposed Policy 1040.2 Regarding  
Answering Correspondence to the  
Board

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**RECOMMENDATIONS:**

The Policy Committee recommends the Board of Directors discuss and consider Policy 1040.2 regarding Answering Correspondence to the Board.

**FISCAL IMPACT:**

There is no financial impact associated with this item.

**DISCUSSION:**

The Policy Committee met on September 30, 2021 to review and discuss the attached draft Policy 1040.2 regarding answering correspondence to the Board. The Committee recommends the Board of Directors adopt the proposed policy.

Attachment: Draft Policy 1040.2 – Answering Correspondence to the Board

## Policy 1040.2 – Answering **Response to** Correspondence to the Board

### **1040.2.1 Introduction**

#### 1040.2.1.1 Purpose

The intent of this policy is to help promote and enhance the quality of communication between the CCSD and the community it serves. As such, it provides guidance as to how Directors should respond to correspondence **they** receive ~~by them~~ as individuals or by the CCSD Board as a whole.

### **1040.2.2 General Requirements**

1040.2.2.1 Timely acknowledgement: All correspondence ~~should~~ **will** be acknowledged within two business days of receipt **by the individual who initially receives the correspondence. If the correspondence is addressed to the Board or all Directors individually, the response will be a letter or an email stating:**

**“Thank you for your correspondence. The CCSD Directors appreciate all interest, questions, and input related to the activities of the Board. Since your correspondence is directed to all CCSD Directors, I have forwarded it to the Board President and the General Manager to coordinate a response.”**

#### 1040.2.2.2 Limitations imposed by the Brown Act

To avoid the creation of a meeting as defined by the Brown Act, Directors must never ~~do a~~ “reply all” to an email addressed or copied to multiple Directors.

#### 1040.2.2.3 Providing Guidance for the Public

~~Guidance should be provided to the public via~~ **The District Website provides direction to the public on** as to how to contact the District **and, including the timeframe for response, what expectations they should have regarding a response and information that** ~~The public should also be informed that any~~ correspondence to the Board relating to the conduct of the District’s business is a public record and ~~could be~~ **is** subject to inspection and copying through a public records request.

### **1040.2.3 Letters and emails addressed to the Board as a whole or to all Directors individually**

~~This section refers to correspondence addressed to the Board as a whole or to all Directors, each individually.~~

1040.2.3.1 ~~No~~ **Individual Directors will not** ~~may~~ respond except as directed by the Board President.

1040.2.3.2 If the Board President decides that an answer is appropriate, the correspondence shall be answered by the President or the President’s designee. The designee can be the General Manager or another Director.

1040.2.3.3 All Directors shall be copied on any response.

### **1040.2.4 Letters and emails addressed to individual Directors**

This section refers to correspondence received by a single Director and that Director believes that he or she is the sole recipient. All other cases shall be handled as correspondence addressed to the Board as a whole (see 1040.2.3 above).



1040.2.4.1 If the subject matter relates to questions or complaints about operational matters, the Director ~~should~~ **will** forward the correspondence to the General Manager for resolution.

1040.2.4.2. In all other cases:

Whether to respond and how to respond is up to the individual Director, provided that the following guidelines are observed.

A) Individual Directors shall clearly indicate that they are representing only themselves and are not speaking for the Board as a whole.

B) Directors must observe the rules of individual conduct, as detailed in the current Board Bylaws and any applicable ~~current~~ social media policies adopted by the District.

**C) The Board President and General Manager will be copied (or blind copied) on the individual Board member's response.**

**Explanation:**

The reason we added C to 1040.2.4.2. is that there may be incidents when the individual Director is not aware that other Directors have been sent the same correspondence. Including the President and the GM on the individual Director's response will allow them to coordinate the Board's response, if necessary.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: John F. Weigold IV, General Manager

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Meeting Date: April 21, 2022

Subject: Discussion and Consideration Providing  
Guidance to the Parks, Recreation and  
Open Space Commission (PROS)  
Regarding its Top Priorities

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**RECOMMENDATIONS:**

Staff recommends that the Board of Directors discuss and consider providing guidance to the PROS Commission regarding its top priorities.

**FISCAL IMPACT:**

The FY 2021/2022 adopted PROS budget includes \$19,152 for the updating of the PROS Master Plan. No budget adjustment is required at this time.

**DISCUSSION:**

The PROS Commission has \$19,152 available in the FY 2021/2022 budget for a consultant to assist with updating the PROS Master Plan, however the PROS Commission has had discussions regarding redirecting PROS budgeted funds for other uses.

Staff recommends that the Board discuss and consider providing additional guidance and direction to the PROS Commission.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.E.**

FROM: John F. Weigold, IV, General Manager

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Date: April 21, 2022

Subject: Discussion and Consideration of  
a Request by Bob Schwartz to  
County of San Luis Obispo to  
Drill a Well at 6775 Kathryn Drive

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**RECOMMENDATIONS:**

Staff recommends the Board discuss and consider a request by Bob Schwartz to the County of San Luis Obispo to drill a well at 6775 Kathryn Drive.

**FISCAL IMPACT:**

The fiscal impact of approving the request to drill an irrigation well at 6775 Kathryn Drive would be minimal loss of revenue due to the replacement of potable irrigation water with non-potable irrigation water from the private well.

**DISCUSSION:**

In January 2022, the County of San Luis Obispo's Department of Planning and Building received a request from Cambria resident Bob Schwartz to drill a private irrigation well on his property at 6775 Kathryn Drive (see attached parcel report). On January 13, 2022, a County Planner responded to Mr. Schwartz' request, informing him that—among other requirements—he needed to obtain a letter or email from the CCSD stating that it has no objection to the new well. The County is not requesting a will serve for this application.

The subject property lies within the boundary of the CCSD's service area and receives potable water service from the CCSD. The parcel is 18.4 acres in size and is zoned Rural Lands. A neighboring property of similar size and zoning has an irrigation well which was previously supported by the CCSD. The parcel does not lie within the Santa Rosa or San Simeon Creek watershed and extractions from the proposed well are not likely to impact CCSD production wells.

No application, plot plan, site map, or any other documentation has been provided to CCSD staff in support of this request. The request has received zoning clearance from the County of San Luis Obispo per plan number ZON2022-00249.

Attachment: Parcel Report APN 013-085-013, 6775 Kathryn Dr

Parcel Information

**APN:** 013-085-013

**Owner Address:**

PO BOX 57037 TUCSON  
AZ 85732

**Site Address:**

06775 KATHRYN DR

**Description:** TR 1804 LT 13

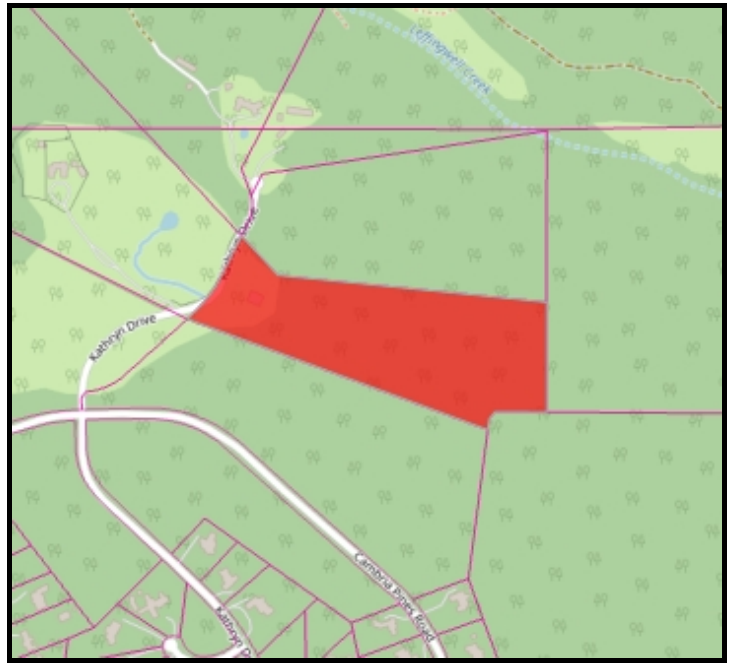
**Tax Rate Area Code:** 061037

**Estimated Acres:** 17

**Community Code:** NOCST

**Supervisor District:** Supdist 2

**Average Percent Slope:** 5



Selected Parcel

Land Use Information

Land Uses

Combining Designations

RL	Terrestrial Habitat
	Sensitive Resource Area Coastal Zone



Parcel location within San Luis Obispo County

Permit Information

Permit	Description		Application Date
ZON2022-00249	Zoning Clearance	Coastal Well	3/15/2022 10:59:01 AM
2022-00081	Research		2/3/2022 4:11:28 PM
CODE2021-00077	Code Enforcement		3/25/2021 8:03:18 AM
REA2021-00049	Research		3/19/2021 11:23:43 AM



PMTN2021-00167	PMTN: Renewable Energy	Renewable Energy Misc., Residential	2/5/2021 8:28:26 AM
COD2014-00528	Code Enforcement		4/27/2015 2:10:24 PM
PMT2012-02418	PMTR - Residential Permit	New Structure	6/28/2013 10:28:32 AM
PMT2012-02417	PMTR - Residential Permit	New Structure	6/28/2013 10:26:37 AM
PMT2012-02416	PMTR - Residential Permit	New Structure	6/28/2013 10:24:23 AM
DRC2012-00006	Land Use	Minor Use Permit	7/12/2012 2:53:33 PM
S990146T	Subdivision	Tract Map	11/19/1999 12:00:00 AM
D990128W	Determination	Waiver of Curb, Gutter, and Sidewalk	10/26/1999 12:00:00 AM
S980205N	Subdivision	Road Naming (Non-Hearing)	3/17/1999 12:00:00 AM
G930004M	Long-Range Planning	General Plan Amendment	5/14/1996 12:00:00 AM
S890315T	Subdivision	Tract Map	1/22/1996 12:00:00 AM
D910279D	Land Use	Conditional Use Permit	9/11/1995 12:00:00 AM

## Property Addresses

## Recorded Ownership Documents

## Parcel History

APN Is (Child Parcel)	APN Was (Parent Parcel)
013-085-013	013-081-038
013-085-013	013-081-049
013-085-013	013-081-053



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.F.**

FROM: John F. Weigold IV, General Manager

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Meeting Date: April 21, 2022

Subject: Discussion and Consideration of  
Resolution 24-2022 Finalizing Changes  
to the Board and Standing Committee  
Bylaws

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors consider adoption of Resolution 24-2022 to finalize changes to the Board and Standing Committee Bylaws.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

In accordance with the Cambria Community Services District Board Bylaws, the Board is required to review the Bylaws annually. The Board will receive a report from the Board Bylaws Ad Hoc Committee and discuss and consider changes to the Board and Standing Committee Bylaws. A Resolution has been prepared amending the Bylaws with any changes for consideration by the Board.

Attachment: 1. Resolution 24-2022  
2. Notes on Bylaw Revisions  
3. Board Bylaws Revisions  
4. Standing Committee Bylaw Revisions

**RESOLUTION NO. 24-2022**  
**April 21, 2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA  
COMMUNITY SERVICES DISTRICT AMENDING  
THE CAMBRIA COMMUNITY SERVICES DISTRICT BYLAWS**

**BE IT RESOLVED** by the Board of Directors of the Cambria Community Services District as follows:

The Cambria Community Services District Bylaws attached hereto as Exhibit A and incorporated herein by this reference are hereby approved.

PASSED AND ADOPTED this 21<sup>st</sup> day of April, 2022.

\_\_\_\_\_  
Donn Howell, President  
Board of Directors

APPROVED AS TO FORM:

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel

ATTEST:

\_\_\_\_\_  
Haley Dodson  
Administrative Analyst – HR & IT

## Ad Hoc Committee on Bylaws Report

An ad hoc Committee, consisting of Directors Gray and Dean, was assigned to review the existing Board and Standing Committee Bylaws and come back to the Board with any suggested revisions or updates.

### Notes on Bylaw Revisions

- I. CCSD Board Bylaws
  1. General revisions:
    - a. Changes to bring consistency to referencing of Board members. Existing bylaws use terms “Director(s)” and “Board Member(s)” interchangeably. The ad hoc committee has opted to use “Board member(s)” for all such referencing. (Lower-case “m” reflects the fact that “Board member” is not an official title).
    - b. Changes to correct typographical errors, pronoun-agreement errors (i.e., “their” referring to a single Board member), closed spaces between words, and other “clean-up” tasks. We also eliminated heading “2.2 Reserved” on the “Meetings” section.
  2. Specific revisions/additions:
    - a. “Board of Directors” added to title for accuracy (and to distinguish these bylaws from those for the Standing Committees).
    - b. New Section 2.4 added to set policy for attendance at Board meetings and for declaring vacancies in cases of repeated, unexcused absences. The wording here is a condensed version of the CSDA model Policy 4100, with a less restrictive threshold for excused absences. Current bylaws have no policy in this area.
    - c. New Sections 2.5 through 2.9, governing the rules for conduct of meetings, voting, and recording of meetings by the public. All these sections were in the 2013 Board bylaws and, in the opinion of the ad hoc committee, should be reinstated here to formalize current practices (e.g., regarding roll-call votes), clarify rules regarding quorums and abstentions, and ensuring that recording activities do not interfere with conduct of meetings.
    - d. New Section 3.3 added (also from 2013 bylaws) to note that emergency actions can be taken without inclusion on the Agenda as long as Brown Act procedures are followed.
    - e. Language added to Section 4.1 to note that the position of Board Secretary can be filled (as is currently the case) by a CCSD employee rather than a member of the Board.
    - f. Section 5.3 in “Members of the Board of Directors) is revised to clarify the rule on appropriate activity by Board members regarding an action already taken by the Board. First, language is added to specify that the rule applies to *final* action on a matter before the Board and not, for instance, to the just one of multiple Board votes that are needed in some cases (e.g., resolutions, actions requiring a

related budget adjustment, etc.). Second, the phrase “create barriers to” implementation is replaced by “interfere with,” as, in our view, more clearly describing the type of activity that this section aims to discourage.

- g. In “Board Bylaw Review Policy” (11.1), the requirement of annual Bylaw review in January is retained, but the February deadline for Board consideration of revisions is eliminated to afford the Board greater flexibility. The rule as revised also allows the Board to consider revisions at any time.

## II. Standing Committee Bylaws.

### 1. General revisions:

- a. Changes for consistency in punctuation, capitalization and typefaces. Multiple listed items, for instance, were given the same format throughout. Superfluous underlining was eliminated, and italic type was used for titles of Rosenberg’s and Robert’s rules. Typeface was converted to the same one (Colibri 14-point) used for Board Bylaws.

### 2. Specific revisions/additions:

- a. Section 1.2 (under Scope of Responsibility) revised with the addition of “only” before “District-related issues approved and assigned to it by the Board of Directors.” This clarifies and formalizes current practice.
- b. Section 2.3 (appointment of committee chairs) is revised for consistency with Section 3.1.
- c. Section 2.4 is added to set a policy for attendance at Committee meetings and declaring vacancies. It is identical with the new Section 2.4 of the Board bylaws (see above) with one exception – “Board-authorized or Committee-authorized” in place of “Board-authorized” in 2.4.a.
- d. Section 4.5 is revised in a manner identical to Section 5.3 of the Board bylaws (see above).
- e. Section 8.1 is revised to delete language specifying biennial review of Standing Committee bylaws and specific provisions whereby Committee chairs propose bylaw changes to the Board of Directors. (As Board members, the Committee chairs already have the ability to propose such changes as future agenda items). Language on the vote required for a bylaw amendment was also revised to specify that a majority of the Board, not just of a quorum, is required.

Respectfully submitted,

Directors Tom Gray & Karen Dean

CAMBRIA COMMUNITY SERVICES DISTRICT BOARD  
OF DIRECTORS BYLAWS

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.
- 1.5 The President or his or her designate shall be the spokesperson for the Board and point person for intergovernmental relations.

2. MEETINGS

- 2.1 Regular meetings of the Board of Directors shall be on the second and third Thursday of each calendar month in the Veterans Memorial Hall, located at 1000 Main Street, Cambria, unless otherwise directed by the Board of Directors. The time for holding Regular meetings of the Board of Directors shall be established by resolution.
- 2.2 For regular meetings, a block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion. During



general public comment:

- (a) Board ~~M~~members may briefly respond to statements or questions from the public; and
- (b) Board ~~M~~members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
- (c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.

2.3 Meeting Length. The business at regular meetings of the Board of Directors, including any scheduled closed sessions, shall be conducted for no more than a three-hour period, unless extended by a four-fifths (4/5th) vote of the Board. In the event there are remaining items on the agenda at the end of the three-hour period, the Board may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Board of Director's business is discussed and to protect against fatigue in discussing and deciding important District issues.

2.4 Board members shall attend all regular and special meetings of the Board unless excused for emergencies or other good cause:

- (a) Good cause for absence includes circumstances of which the President of the Board is notified prior to the meeting. Good cause also includes Board-authorized meeting absences such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.
- (b) A Board member who will be absent for good cause may notify the President by electronic transmission, telephone communication, or letter. The President shall notify the General Manager and the Board of all absences that are excused for good cause. The minutes shall indicate whether an absence was excused.

- (c) A Board member vacancy shall occur upon the happening of any of the events set forth in Government Code section 1770.
- 2.5 The President shall conduct all meetings in a manner consistent with the policies of the CCSD. All comments shall be directed to the President. The President shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board, and shall announce the Board's decision on all subjects. On roll call, the maker of the motion shall be called first, the Board member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made or seconded the motion.
- 2.6 A majority of the total membership of the Board shall constitute a quorum for the transaction of business. A majority of the total membership of the Board is sufficient to do business; however, motions must be passed unanimously if only three attend. When there is no quorum for a regular meeting, the President, Vice President or any Board member shall adjourn such meeting, or, if no Board member is present, the Board Secretary shall adjourn the meeting.
- 2.7 A roll call vote, if required by law, shall be taken upon votes on ordinances and resolutions, and shall be entered in the minutes of the Board showing those Board members voting aye, voting no and those abstaining or absent. Unless a Board member states that he or she is not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, his or her silence shall be recorded as a vote of abstention.
- 2.8 Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video recording device in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a disruption of the proceedings.
- 2.9 All video recording devices shall remain stationary and shall be located and operated from behind the public speaker's podium once the meeting begins. The President retains the discretion to alter these guidelines, including the authority to require and all recording devices

be located in the back of the room.

### 3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. An item placed on an agenda in this manner shall only be removed by the General Manager, in cooperation with the President and Vice President. Any Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board ~~M~~members acting in open session.
- 3.2 Those items, ~~which are~~ considered to be of a routine and noncontroversial nature, are placed on the Consent Agenda. These items shall be approved, adopted, and accepted by one motion of the Board of Directors.
  - (a) Board members may request any item listed under Consent Agenda be removed from the Consent Agenda, and the Board will take action separately on that item.
  - (b) A Board member may ask a minor question, for clarification, on any item on the Consent Agenda. The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda.
  - (c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer ~~they wish~~ that he or she wishes to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the Board Secretary will register a "no" vote in the minutes.
- 3.3 No Board action may be taken on an item not on a posted agenda, except as set forth in Government Code Section 54954.2(b).

### 4. PREPARATION OF MINUTES

- 4.1 The minutes of the Board shall be kept by the Board Secretary, who may be an employee of the CCSD.
- 4.2 The Board Secretary shall be required to make a record only of such business as was actually passed upon by a vote of the Board and, except as provided in Section 4.3 and 4.6 below, shall not be required to record any remarks of Board members or any other person.
- 4.3 Any ~~Director~~ Board member may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.4 Written comments delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall be maintained as a separate public record.
- 4.5 The Board Secretary shall attempt to record the names and general place of residence of persons addressing the Board and the title of the subject matter to which their remarks related.
- 4.6 Whenever the Board acts in a quasi-judicial proceeding, the Board Secretary shall create a record of a summary of the testimony of the witnesses.

## 5. MEMBERS OF THE BOARD OF DIRECTORS

- 5.1 Information that is exchanged before meetings shall be distributed through the Board Secretary, and all ~~Directors~~ Board members will receive all information being distributed.
- 5.2 ~~Directors~~ Board members shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
- 5.3 Individual ~~Directors~~ Board members have the right to disagree with ideas or opinions, while being respectful. Once the Board of Directors takes final action on a matter before it, ~~Directors~~ Board members should not ~~create barriers to~~ interfere with the implementation of said action.
- 5.4 At the President's discretion, District Counsel shall act as parliamentarian. The rules contained in the current edition of

*Rosenberg's Rules of Order* (and *Robert's Rules of Order* 11th Edition for matters on which Rosenberg is silent) shall govern the Board of Directors in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Board may adopt and any statutes applicable to the CCSD that do not authorize the provisions of these bylaws to take precedence.

## 6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, ~~Directors~~Board members have no individual authority. As individuals, ~~Directors~~Board members may not commit the CCSD to any policy, act or expenditure.
- 6.2 All members of the Board of Directors shall exercise their independent judgment on behalf of the interests of the entire district, including the residents, property owners, and the public as a whole. ~~Directors~~Board members do not represent any fractional segment of the community, but are rather a part of the body which represents and acts for the community as a whole.
- 6.3 The Board of Directors shall adopt policies for the operation of the district, including, but not limited to, administrative policies, fiscal policies, personnel policies, and the purchasing policies.
- 6.4 The primary responsibilities of the Board of Directors are:
  - a) The formulation and evaluation of policy.
  - b) Monitoring the CCSD's progress in attaining its goals and objectives.
  - c) Appointment, oversight and evaluation of a General Manager to handle all matters concerning the operational aspects of the CCSD.
  - d) Appointment, oversight and evaluation of a District Counsel to handle all matters concerning the legal aspects of the CCSD.

## 7. BOARD MEMBER GUIDELINES



- 7.1 Board ~~M~~members, by making a request of the General Manager, shall have access to information relative to the operation of the CCSD. If the General Manager cannot provide the requested information in a timely manner, the General Manager shall inform the individual Board ~~M~~member why the information is not or cannot be made available.
- 7.2 Individual Board ~~M~~members should not involve themselves in the day-to-day operations of the District. Their primary role is to participate in the process of establishing the District's policies and goals. The General Manager is responsible for implementing those policies and goals.
- 7.3 Personnel matters and other operational issues that may be of concern to individual Board ~~M~~members should be addressed through the General Manager. Individual Board ~~M~~members shall not involve themselves or interfere in personnel matters, to protect their impartiality when hearing an appeal of discipline, per the District's disciplinary and grievance process.
- 7.4 The General Manager shall take direction and instruction from the Board of Directors, as a body, when it is sitting in a duly convened meeting. Individual Board ~~M~~members should refrain from giving orders or instruction to the General Manager or any subordinates of the General Manager.
- 7.5 When presented with questions or complaints from citizens or staff related to operational or personnel matters, Board ~~M~~members should listen to the concerns expressed and either: (1) confer with the General Manager or District Counsel, as appropriate; or (2) refer the individual to the General Manager for resolution of their concerns.

## 8. ~~DIRECTOR~~ BOARD MEMBER COMPENSATION

- 8.1 ~~Directors~~Board members may receive compensation of one hundred dollars (\$100.00) for each authorized day of service rendered as a ~~Director~~Board member.
- 8.2 The following are authorized meetings for which a ~~Director~~Board member may be compensated:

- (a) Regular Board meetings.
  - (b) Special Board meetings.
  - (c) Standing Committee meetings of which the ~~Director~~  
Board member is a Committee member.
  - (d) Participation in a training program on a topic that is directly related to the District, provided that the Board of Directors has previously approved the member's participation at a Board meeting and that the member delivers a written report to the Board regarding the member's participation at the next Board meeting following the training program.
  - (e) Representation of the District at a public event, provided that the Board of Directors has previously approved the member's representation at a Board meeting and that the member delivers a written report to the Board regarding the member's representation at the next Board meeting following the public event.
  - (f) Representation of the District at a public meeting or a public hearing conducted by another public agency, provided that the Board of Directors has previously approved the member's representation at a Board meeting and that the member delivers a written report to the Board regarding the member's representation at the next Board meeting following the public meeting or public hearing.
  - (g) Representation of the District at a meeting of a public benefit nonprofit corporation on whose board the District has membership, provided that the Board of Directors has previously approved the member's representation at a Board meeting and that the member delivers a written report to the Board regarding the member's representation at the next Board meeting following the corporation's meeting.
- 8.3 ~~Director~~Board member compensation shall not exceed six days of service in any calendar month.
- 8.4 ~~Director's~~Board member compensation shall not exceed \$100.00 per day or \$600.00 per month.

- 8.5 Each Board Member is entitled to reimbursement for ~~their~~ travel, meals, lodging and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board pursuant to Government Code Section 53232.2
- 8.6 Board Members shall provide brief reports on meetings attended at the expense of the District at the next regular Board meeting, as provided by Government Code Section 53232.3.

9. STANDING COMMITTEES

- 9.1 Standing committees are those that have continuing subject matter jurisdiction, regularly established meeting schedules and one ~~director~~ Board member as chairperson. The General Manager may be an ex-officio member of all standing committees.
- 9.2 The following shall be the standing committees of the District:
  - a) Finance
  - b) Resources & Infrastructure
  - c) Policy
- 9.3 Committee Rules:  
Members' terms, and method of appointment, along with detailed rules and procedures for committees, are contained in the Committee Bylaws, a Board-approved set of guidelines and expectations for committees.
- 9.4 Meetings:
  - a) All committees shall comply with the provisions of the Ralph M. Brown Act concerning the calling of public meetings and the Board and committee bylaws.
  - b) Summary notes for each committee meeting shall be forwarded to the CCSD Board of Directors as a public record. A recording of each meeting will be made available on the ~~d~~District's website.
  - c) With the exception of the Board Member serving as Committee Chair, Board Members may attend meetings of the District's Standing Committees as observers only and shall not participate in such meetings.

## 10. AD HOC COMMITTEES

- 10.1 The President or a majority of the Board may create ad hoc committees consisting of two Board members in accordance with the provisions of the Brown Act from time to time with specific focus and duration as required. Ad hoc committees shall meet on an as needed basis.
- 10.2 The duties of the ad hoc committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

## 11. BOARD BYLAW REVIEW POLICY

- 11.1 Subject to 3.1 the Board Bylaws shall be reviewed annually at the first regular meeting in January, ~~and after which~~ amendments to the Bylaws ~~shall~~ may be considered for adoption by the Board. ~~at the first regular meeting in February.~~

## 12. COMPLIANCE WITH FEDERAL AND STATE LAW

- 12.1 If it is determined any of these Bylaws conflict with Federal or State rules or statutes, the Federal or State rules or statutes will apply.
- 12.2 These Bylaws are for the purpose of providing guidance to the Cambria Community Services District (CCSD) Board of Directors in the performance their duties.
- 12.3 These Bylaws are not intended to amend any laws governing the behavior of any individual Board ~~M~~member in a private capacity. ~~Each Director~~ All Board members will comply with all Federal and State laws governing their conduct in the performance of their duties ~~as Directors~~.

## CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

### 1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.

1.2 Each Standing Committee shall consider only District-related issues approved and assigned to it by the Board of Directors, or issues within the purview of each Committee as defined in "Standing Committee Statements of Purpose and Responsibilities" below.

1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.

1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or their ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.

1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and formatting as appropriate but will not require further content review or consideration by the Policy Committee

#### 1.7 Standing Committee Statements of Purpose and Responsibilities

1.7.1 The Finance Committee shall:



- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust;
- (b) Support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline;
- (c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding staff identified potential funding sources available to the District from private, public, County, State or federal entities;
- (e) Support other Standing Committees' fiscal review needs.

1.7.2 The Resources and Infrastructure Committee shall:

- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community;
- (b) Support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community, working within the bounds of current and potential resources and priorities of the District;
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs;
- (d) Support other Standing Committees' resource and infrastructure review needs.

1.7.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies;
- (b) Identify potential areas of policy needs not currently addressed in the Policy Handbook, develop needs assessment regarding impact due to lack of policy and immediacy of need, and provide to the Board, through the committee chair, for definition of content, consideration of timing needs and

- approval to proceed in policy development;
- (c) Support other Standing Committees' policy review needs.

## 2. COMMITTEE MEMBERS

- 2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.
- 2.2 Each Committee member must live and be registered to vote within the CCSD boundaries.
- 2.3 Method of appointment:
  - (a) The Chairperson shall be ~~appointed by the President of CCSD Board of Directors, subject to Board approval~~ chosen annually from members of the Board of Directors by majority vote of the Board.
  - (b) Volunteer committee members shall serve two-year terms. Such terms shall begin in February of odd numbered years.
  - (c) At the end of a term of office a Committee member wishing to continue for another term shall fill out an application as specified in 2.3.(d) below and will be considered for appointment along with the other applicants.
  - (d) Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for committee membership. Such invitation shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.
  - (e) Any applications received per 2.3.(d) above shall be retained by the District and remain active for two years.
  - (f) Committee members shall be appointed from the pool of applicants (see 2.3.(d) above) by recommendation of the Committee Chairperson and a majority vote of CCSD Board of Directors.
  - (g) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

2.4 Committee members shall attend all regular and special meetings of the Committee unless excused for emergencies or other good cause:

- (a) Good cause for absence includes circumstances of which the Chairperson of the Committee is notified prior to the meeting. Good cause also includes Board-authorized or Committee-authorized meeting absences such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.
- (b) A Board member who will be absent for good cause may notify the Chairperson by electronic transmission (e.g., email), telephone communication, or letter. The minutes shall indicate whether an absence was excused.
- (c) A vacancy shall occur if a Committee member is absent from three (3) consecutive regular meetings without good cause, except as otherwise provided for by law or as authorized by the Board of Directors.

2.5. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3.(d) above) and appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board

3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the aCommittee.

3.3. No member of the committee shall hold more than one office.

3.4. Chairperson ~~D~~uties:

- (a) ~~v~~Vote only in the event of a tie vote,
- (b) ~~p~~Preside over meetings,
- (c) ~~e~~Establish committee meeting agendas, consistent with direction from a majority of the Board of Directors,
- (d) ~~a~~Appoint appropriate ad hoc committees,
- (e) ~~s~~Sign reports,

- (f) ~~r~~Represent the Committee at regular CCSD Board meetings,
- (g) ~~c~~Coordinate with CCSD staff input for agenda preparation for the monthly Committeemeetings,
- (h) ~~d~~Develop a meeting calendar, including joint Committee meetings, to be approved bythe CCSD board.

3.5. Vice Chairperson duties:

- (a) ~~p~~Perform the duties of the Chairperson in their absence,
- (b) ~~a~~Act as liaison to another Standing Committee as determined by the Chairperson or amajority of the Committee.

3.6. Secretary duties:

- (a) ~~r~~Record the minutes of the meetings in action form, ensuring the accuracy of when,how and by whom the Committee's business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include at a minimum:
  - ~~t~~The date, time and location of the meeting,
  - ~~a~~A list of the Committee members present and absent,
  - ~~a~~A record of reports presented and by whom,
  - ~~t~~The text of motions presented and description of any action taken,
  - ~~l~~List of items considered for future agenda,
  - ~~t~~Time of meeting adjournment.

4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

- 4.1. Members of the Committee and their activities are bound by all applicable provision of theBrown Act (Government Code Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
- 4.3. Members of the Committee are charged with protecting and upholding

the public interest and exhibiting the highest level of ethics.

- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff and to members of the audience present at Committee meetings.
- 4.5. Committee members have the right to disagree with ideas or opinions, while being respectful. Once the Committee takes final action on a matter before it, individual Committee members should not ~~create barriers to~~ interfere with the implementation of any said action voted upon by the Committee.
- 4.6. Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 4.7. After two consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.
- 4.8. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.

## 5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. Chair shall develop the draft agenda in cooperation with the Vice Chair and CCSD staff.
- 5.3. CCSD staff shall prepare the final agenda and attachments.
- 5.4. CCSD staff shall post agendas at the District Administrative Office and be distributed to all Committee members and the agenda distribution list.

## 6. MEETINGS

- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
- 6.2. Information that is exchanged before meetings shall be distributed through the District Clerk, and Committee members will receive all information being distributed as part of the normal meeting Agenda.

- 6.3. The Committee shall meet monthly on dates set annually by the Committee, unless otherwise publicly noticed 72 hours in advance. The Committee may call publicly noticed special meetings as needed, with required 24-hour notice.
- 6.4. A majority of all Committee members, including the Chair, shall constitute a quorum.
- 6.5. The business at regular meetings of the Committee, shall be conducted for no more than a two-hour period, unless extended by a majority vote of a quorum of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.
- 6.6. All Committee meetings shall be conducted by laws governing open meetings and public participation.
- 6.7. The CCSD General Manager shall determine a staff liaison to the Committee for the purpose of improving the flow of communication.

## 7. PARLIAMENTARY AUTHORITY

- 7.1. The rules contained in the current edition of ~~Rosenberg's Rules of Order~~ Rosenberg's Rules of Order (and ~~Roberts Rules of Order~~ Robert's Rules of Order 11<sup>th</sup> Edition for matters on which Rosenberg} is silent), shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the provision of these laws to take precedence.

## 8. AMENDMENTS TO BYLAWS

- 8.1. The CCSD Board of Directors retains sole authority to amend these bylaws. ~~In addition to reviewing these bylaws in odd numbered years, committee chairpersons may include any urgent suggestions or ideas for changes during their monthly report. The Board of Directors may~~



~~provide the chairperson direction regarding the suggestion or place the item on a future agenda for consideration.~~ Any amendments must be approved by a majority ~~a quorum~~ of the CCSD Board of Directors.