

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, May 9, 2019 2:00 PM

**1. OPENING**

**A. Call to Order**

President Pierson called the meeting to order at 2:00 p.m.

**B. Pledge of Allegiance**

President Pierson led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: Interim General Manager Paavo Ogren, District Counsel Timothy Carmel, Assistant General Manager Monique Madrid and Finance Manager Pam Duffield.

**D. Report from Closed Session**

District Counsel reported the Board discussed the General Manager recruitment and applications received.

**E. Agenda Review: Additions/Deletions**

President Pierson asked for any additions or deletions.

There were none.

Item 8.A. will be considered on May 23, 2019 due to an outside printing error.

**2. PUBLIC SAFETY (Estimated time: 5 minutes per item)**

**A. Sheriff's Department Report**

Commander Manuele provided a summary of recent activities in Cambria for the Sheriff's Department.

**B. CCSD Fire Chief's Report**

Chief Hollingsworth was not present.

**C. PROS Chairman's Report**

PROS Chairman Steve Kniffen was not present.

**3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)**

Public Comment:

Tina Dickason  
Christine Heinrichs

#### **4. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

##### **A. Board Member, Committee and Liaison Reports**

###### **i. President's Report**

President Pierson recognized staff for the work they are doing and on the Regular Coastal Development Permit. The Board has received more General Manager resumes and they will be discussed in closed session.

###### **ii. Finance Committee Report**

Director Steidel reported a tour of the plant was held and information on the PG&E Turnkey program was provided. The goals and objectives were adopted by the Committee. The bylaws may not be the most recent version. A joint special meeting will be held with the Resources & Infrastructure Committee on Tuesday, May 14, 2019 from 2:00 p.m. to 5:00 p.m.

###### **iii. Policy Committee Report**

Director Rice reported the Policy Committee did not have a quorum last month and there is nothing to report.

###### **iv. Resources & Infrastructure Committee Report**

Vice Chair Karen Dean gave a brief report on the recent Resources & Infrastructure Committee WWTP & SWF tours. An ad hoc committee meeting was held with staff and they reviewed the CIP projects. The CIP lists were approved and sent to the Finance Committee for consideration.

Director Howell recommended the public attend tours of the facilities.

###### **v. Other Liaison Reports**

Public Comment:  
Tina Dickason

Director Rice also attended the SSCSD meeting and reported on the status of a possible regional WWTP project. SSCSD Board felt a meeting was premature. She suggested SSCSD and CCSD staff get together. She asked if the Board had a consensus on the item and would ask the Interim General Manager to look into what the project might entail.

Vice President Farmer reported on the Forest Committee meeting and removal of problem areas on the street medians. He discussed Fern Canyon and viewing it as a special area. He also reported on the FFRP meeting. The FFRP is looking for volunteers to maintain the dog park. FFRP has agreed to contribute \$5000 of the cost to clean-up various homeless camps. They may experience a budget shortfall for this year and next and consideration was given to use reserve funds. Children at Leffingwell School are involved in current activity at the Fiscalini Ranch.

President Pierson reported the Fire Safe Focus Committee will be having a town hall meeting in July to discuss readiness for fire emergency. An evacuation study was conducted on Lodge Hill and will be made available to the public at the town hall meeting.

## **5. MANAGER'S REPORT**

### **A. General Management Report**

Public Comment:  
Tina Dickason

Mr. Ogren explained that due to his limited time he lists items by bullet point and intends to report more details orally.

The Board reached consensus to ask staff to work with the Resources & Infrastructure Committee for initial review of the Project Description for the Regular Coastal Development Permit in July.

### **B. Finance Manager's Report**

Mrs. Duffield provided a brief summary of the Finance Manager's Report.

## **6. CONSENT AGENDA (Estimated time: 15 minutes)**

### **A. CONSIDERATION TO ADOPT THE APRIL 2019 EXPENDITURE REPORT**

### **B. CONSIDERATION TO ADOPT THE APRIL 11, 2019 AND APRIL 18, 2019 REGULAR MEETING MINUTES**

### **C. CONSIDERATION OF APPROVAL OF RIGHT OF WAY AGREEMENT, EASEMENTS AND CONSENT TO COMMON USE AGREEMENT WITH SAN LUIS OBISPO COUNTY FOR THE BURTON DRIVE MP 2.0 SLIP-OUT REPAIR PROJECT**

The consent agenda items were heard before items 5.A. and 5.B.

Item 6.C. was pulled and heard separately. Mr. Ogren provided a brief description of the item. He confirmed the pedestrian pathway will be restored. Mr. Phil Acosta was present and spoke. He advised an easement was requested and they are following federal guidelines. He also provided revised documents and confirmed the pedestrian path will be reconstructed as part of the plan. The documents need to be updated to reflect the current President and Interim General Manager signature lines. The County is trying to begin the project in July, but they are asking for a two-year construction easement to allow for any possible unforeseen delays.

Director Howell asked for some verbiage changes and asked to delay the item. Phil Acosta advised this could delay the project to next season.

District Counsel suggested continuing this item to the May 23, 2019 board meeting.

Director Steidel moved to approve consent items 6.A. and 6.B.

Director Howell second the motion.

Roll Call Vote:  
Director Steidel- Aye  
Director Howell- Aye  
Director Rice- Abstain  
Vice President Farmer- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Steidel, Howell, Farmer, Pierson), 0-Nays, 1-Abstain (Rice) 0-Absent

**7. REGULAR BUSINESS (Estimated time: 15 minutes per item)**

**A. DISCUSSION AND CONSIDERATION OF THIRD QUARTER BUDGET REVIEW AND CONSIDERATION OF RECOMMENDATIONS TO APPROVE RESOLUTION 18-2019 AMENDING THE FISCAL YEAR 2018/19 BUDGET**

Mrs. Duffield introduced the item, presented the third quarter budget and recommended adjustments to the Board.

Director Howell moved to adopt Resolution 18-2019 approving the budget adjustments to the Fiscal Year 2018/19 budget.

Director Steidel seconded the motion.

Roll Call Vote:

Director Howell- Aye

Director Steidel- Aye

Director Rice- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

The Board reached consensus to follow the recommendation number.

**8. HEARINGS AND APPEALS (Estimated time: 15 minutes)**

**A. DISCUSSION AND CONSIDERATION OF ADOPTION OF THE ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR COLLECTION ON THE COUNTY TAX ROLLS**

This item was not heard and was moved to the May 23, 2019 meeting.

**9. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)**

President Pierson adjourned the meeting to closed session at 4:22 p.m.

**A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.  
Title: General Manager**

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.  
Title: Interim General Manager**

**10. ADJOURNMENT**

**A. THE REMAINING ITEMS ON THE AGENDA WILL BE CONSIDERED AT THE SECOND REGULAR MEETING ON MAY 23, 2019**

**11. OPENING**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Establishment of Quorum**
- D. Report from Closed Session**
- E. Agenda Review: Additions/Deletions**

**12. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)**

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

**13. REGULAR BUSINESS (Estimated time: 15 minutes per item)**

- A. DISCUSSION AND CONSIDERATION TO SCHEDULE A TOWN HALL MEETING DATE TO RECEIVE INPUT FROM THE PUBLIC, BOARD MEMBERS, AND STAFF TO DEVELOP THE DISTRICT'S MISSION STATEMENT**

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

- B. DISCUSSION AND CONSIDERATION OF APPROVING AMENDED COVENANT RELATED TO PROPERTY LOCATED AT 2706 MAIN STREET, A LEASE WITH THE CAMBRIA HISTORICAL SOCIETY FOR USE OF THAT PROPERTY FOR THE SANTA ROSA SCHOOLHOUSE AND AUTHORIZING WATER AND SEWER SERVICE FOR THE PROPERTY**

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

- C. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 19- 2019 APPROVING WATER, SUSTAINABLE WATER FACILITY AND SEWER RATE INCREASES EFFECTIVE JULY 1, 2019 AS AUTHORIZED IN RESOLUTION 27- 2018 IN ACCORDANCE WITH PROPOSITION 218**

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

**14. FUTURE AGENDA ITEM(S) (Estimated time: 15 minutes)**

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

**15. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)**

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

- A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.**

Title: General Manager

- B.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.

Title: Interim General Manager

- C.** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1).

Name of Case: CCSD v. CDM Smith, Inc.