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# CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

**Thursday, April 26, 2012– 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

## AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

### 1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

### 2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT  
(Estimated Time: 5 minutes)

### 3. **ACKNOWLEDGMENTS/PRESENTATIONS**

(Estimated Time: 15 minutes)

### 4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

### 5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

### 6. **MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT

- B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE - General Manager and/or District Engineer
- C. MEMBER AND COMMITTEE REPORTS  
Presentation by President MacKinnon on Cambria Stimulus, "Controlled Release of Residential Water Connections"

(Estimated Time: 30 minutes)

## 7. **CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve Expenditures for Month of March 2012
- B. Consideration to Approve Minutes of Board of Directors Regular Meeting, March 22, 2012
- C. Consideration to Approve 2012 Revised Veterans' Memorial Building Rental Agreement

(Estimated Time: 15 minutes)

## 8. **HEARINGS AND APPEALS**

- A. Discussion and Consideration to Fix Water and Wastewater Standby or Availability Charges as Provided in Government Code Section 61124 and Consideration to Adopt Resolution 12-2012 Fixing Water and Wastewater Standby or Availability Charges for FY 2012/2013
- B. Discussion and Consideration to Introduce Ordinance XX-2012 Amending CCSD Code Section 7.04.010 Rules Governing Cambria Veterans' Memorial Building

(Estimated Time: 30 minutes)

## 9. **REGULAR BUSINESS**

- A. Discussion and Consideration of Scarecrow Festival Request for Main Street Light Lamp Post Brackets Funding
- B. Discussion and Consideration to Adopt Ordinance 02-2012 Amending CCSD Code Adding Chapter 7.12 Establishing Rules and Regulations for the Use of the CCSD's Skateboard Park

- C. Discussion and Consideration of Contingency in Addition to Baseline Amount of Water for the Purpose of Sizing Long-Term Water Supply
- D. Discussion and Consideration to Adopt Resolution 13-2012 Authorizing Professional Services Agreement with Cleath-Harris Geologists for Geologic Study and Investigations Services to Support CCSD Long Term Water Supply Analyses

(Estimated Time: 60 minutes)

**10. FUTURE AGENDA ITEM(S)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

**11. ADJOURN**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

-----  
Meeting Date: April 26, 2012

Subject: MANAGER'S REPORT

**ADMINISTRATION**

Listed below is my General Manager's Report for the Month of April 2012.

- The General Manager and the Finance Manager continue to meet with Department Managers regarding the preparation of the budget for fiscal year 2012/2013. The draft Budget will be brought to the Board for review and input to staff in its draft form in May. The Final Budget for Fiscal Year 2012/2013 will be brought to the Board for approval at the June Board meeting.
- On April 17, 2012 Judge Crawford ruled in favor of the CCSD regarding the Lindsey matter.
- Staff has received the final draft of the Master Fee schedule from Bartle Wells and Associates and will be meeting with the Ad-Hoc Committee within the next few weeks. A community workshop will be scheduled in the near future to solicit community input regarding the Master Fee Schedule. Staff anticipates bringing the Master Fee Schedule to the Board for consideration and adoption in May.
- Significant progress regarding construction is being made at the Cambria Skate Park. Staff met with representatives from the Lions Club, The Cambria Rotary Club and the American Legion to discuss future possible financial support for the Skate Park. Staff anticipates bringing an agreement forward to the Board between the CCSD and numerous service clubs throughout Cambria in May.
- The County of San Luis Obispo continues to work on the Fiscalini Ranch Conditional Use Permit application specifically the Fiscalini Ranch Plan. As of April 16, 2012 an anticipated date for adoption by the County has not yet been scheduled.
- The Planning Commission met as part of their regularly scheduled meeting discussed the Growth Management Ordinance. The Planning Commission unanimously voted to recommend to the County Commissioners to remove the following two sentences regarding Cambria. "Prior to June 30, 2015, the Maximum Annual Allocation may be reevaluated. Any change to the Maximum Annual Allocation requires amendment to this Title."
- I have been working with the County of San Luis Obispo Public Works Department regarding the purchase of a temporary Construction Easement for the Main Street Bridge replacement.
- The CCSD received a correspondence from State Parks regarding Proposition 84 funding regarding the Santa Lucia Middle School. Unfortunately the combined efforts between the CCSD and the CUSD did not result in funding for a Community Park.
- I met with the Superintendent for the Coast Unified School District to start discussions regarding the current lease that expires in June for the SR4 Well.

- Ad-Hoc Committees from both the CCSD and the CCHD in addition to staff have met to further discuss shared services between both agencies.
- A provisional Landowners Access Agreement was signed by the General Manager regarding the San Simeon Creek Steelhead Watershed Management Plan. The applicant was the Central Coast Salmon Enhancement and Greenspace.
- Bill Avery from Avery and Associates continue to meet with representatives from the MCE, IAFF and the SEIU.
- Conducted special meeting March 28 between PROS and the Friends of the Fiscalini Ranch Preserve Board of Directors regarding proposed Equestrian project on the East Ranch.
- Attended April 3 PROS meeting.
- As a friendly reminder the week of April 23-27 is Mission Country Clean up Week. To arrange for pickups of bulky items (not free) you can call 543-0875.

**BOARD OF DIRECTORS' MEETING-APRIL 26, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT**

**AUDIT**-The CCSD's audited financial statements for the fiscal year ended June 30, 2011 have been posted to the CCSD's website.

**BUDGET**-The Mid-Year Revision Operating Budget for FY 2011/2012 has been posted to the CCSD website. The Second Quarter Revenue and Expenditure report for the six months ended December 31, 2011 has been posted to the CCSD's website.

**EXPENDITURES**-There were no disbursements in excess of \$100,000 during March, 2012.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund (LAIF) as of March 31, 2012 was \$4,322,270, which is a decrease of \$200,000 from February 29, 2012. This is a decrease of \$505,885 from March 31, 2011. In addition, there was approximately \$60,000 less cash in the bank (after allowing for outstanding checks) on March 31, 2012 than on March 31, 2011. This overall decrease of approximately \$566,000 is mainly due to timing differences as noted below:

- In May, 2011, the loan for a Fire pumper engine was paid off at a cost of \$265,000. There will not be any similar payment this year.
- In May, 2011, the severance package and leave cash-out totaling approximately \$190,000 for the previous General Manager was paid. No similar expenditure is projected for this fiscal year.
- There has been approximately \$150,000 in grant related expenditures for which reimbursement was not received as of March 31 (the first reimbursement check for \$63,000 was received on April 10, 2012). There was no similar activity in the prior year.
- Wastewater's expenditures are \$188,000 higher as of March 31, 2012 than as of March 31, 2011. However, their expenditures for Fiscal Year 2011/2012 are only projected to be \$124,000 higher than for Fiscal Year 2010/2011. The key difference is none of Wastewater's Capital Outlay and/or Major Maintenance costs for Fiscal Year 2010/2011 had been expended by March 31, 2011, whereas \$118,000 has been for the current fiscal year.

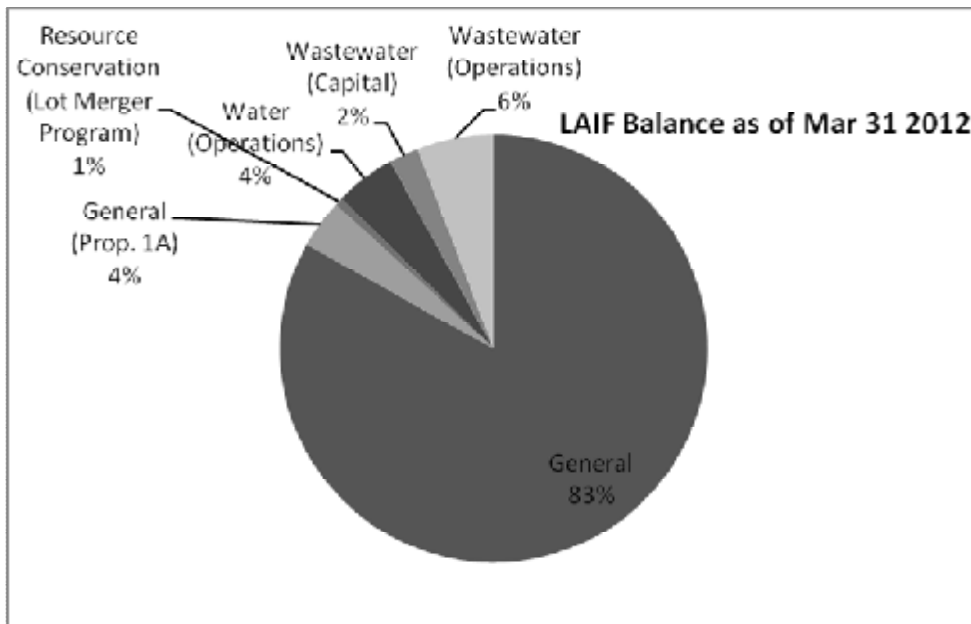
These factors total an amount greater than the LAIF plus Cash balance decrease. As additional information, it should be noted that during April-June, 2011, there was \$700,000 more withdrawn from LAIF than was deposited, but in April-June, 2010, there was \$125,000 more deposited into LAIF than was withdrawn and in April-June, 2009, there was only \$10,000 more withdrawn from LAIF than was deposited. (The amount expended for the Fire pumper engine, the previous General Manager's severance package and leave cash-out and Wastewater's Capital Outlay during April-June, 2011 was \$540,000). This is not to say that there will not be any significant expenditures this year with no like expenditure during the previous fiscal year. Specifically, it is expected that there will be approximately \$215,000 more in design and environmental costs for the Rodeo Grounds Pumping Station and Stuart Street Tank projects this year than for last year during the April-June period. However, it is expected that the current decrease in the CCSD's LAIF plus Cash balance will be greatly reduced by the end of the fiscal year.



The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,591,653
General (Prop. 1A)	\$ 159,286
Resource Conservation (Lot Merger Program)	\$ 27,152
Water (Operations)	\$ 197,433
Wastewater (Capital)	\$ 96,267
Wastewater (Operations)	\$ 250,479

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2011 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of March 31, 2012.



**INTERNAL LOANS**-As of March 31, 2012, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through March 31, 2012.

<b><u>BORROWING FUND</u></b>	<b><u>LOAN AMOUNT AUTHORIZED</u></b>	<b><u>COSTS TO DATE</u></b>	<b><u>AMOUNT OF LOAN OUTSTANDING TO DATE</u></b>	<b><u>PURPOSE OF LOAN</u></b>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

**EXTERNAL LOANS**-As of March, 2012 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

**BOARD OF DIRECTORS' MEETING-APRIL 26, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT ATTACHMENT  
SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 4/1/12>	542,945	292,355	1,497,000	797,008
PROJECTED PRINCIPAL PAYMENT(S) FFY 2011/2012*>	159,770	86,030	88,000	150,147
PROJECTED INTEREST PAYMENT(S) FFY 2011/2012*>	24,433	13,156	70,116	23,910
PROJECTED BALANCE @ 6/30/12*>	383,175	206,325	1,497,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,228	99,191	161,365	174,057
PREPAYMENT PENALTY>	No	No	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

\*Presumes all scheduled payments are timely made.

\*\*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded.

**BOARD OF DIRECTORS' MEETING APRIL 19, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of March 2012. Progress updates and highlights regarding the different programs and services our department provides are identified below:

**Prevention and Education (March 2012)**

- **08** residential new and remodel fire plan reviews were completed.
- **09** residential and commercial technical fire inspections were conducted.
- **01** residential and commercial water appliance inspections were conducted.
- **00** engine company commercial fire and life safety inspections were conducted.
- **01** public education event
- **06** residential smoke detectors were installed and or the batteries changed.

**Meetings and Affiliations (March 2012)**

- |                                 |         |                        |
|---------------------------------|---------|------------------------|
| • CAFS Research Team            | Mar. 1  | 1100-1400, Cambria     |
| • SLO County Chiefs Association | Mar. 7  | 0900-1300, Paso Robles |
| • Cal Chiefs FPO                | Mar. 13 | 0800-1700, Buellton    |
| • Cambria Forest Committee      | Mar. 14 | 1800-1900, Cambria     |
| • Estero Bay Drill Meeting      | Mar. 26 | 1300-1500, Cayucos     |
| • OTS Grant Management          | Mar. 27 | 0900-1000, Cambria     |
| • Executive Team                | Mar. 27 | 1330-1530, Cambria     |
| • SLO County EMSA               | Mar. 29 | 1000-1200, SLO         |
| • PG&E                          | Mar. 29 | 1300-1430. Cambria     |

**Operations**

The fire department continues to work with Cal Poly, National Fire Protection Association (NFPA) and the National Institute of Standards and Testing (NIST) in a National grant funded research project to evaluate the effectiveness of compressed air foam systems (CAFS). The team has met several times over the past few months in Cambria to evaluate hoseline maneuverability, kink ability and stream reach characteristics. The project will conclude in 2013 with a series of test structure burns.

**Prevention**

Changes made to the Fire Hazard Fuel Reduction Program (FHFRP or weed abatement program) have made it possible for the Fire Department to push the deadline for brush and weed clearance back about a month later than previous years. This change allows the deadline date to more closely align with the coastal fire season than in years past. This year the deadline to clear brush and ladder fuels will be July 13<sup>th</sup>. Declaration for clearing and noticing will begin in May.

**“Wildfire Prevention is a Community Responsibility!”**

## CMB Fire Monthly Stats: Incidents

<b>Categories</b>	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-11	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	<b>Totals</b>
Fire	0	0	0										<b>0</b>
Hazardous Mat.	0	0	0										<b>0</b>
Medical*	44	35	42										<b>121</b>
Vehicle TC	2	2	0										<b>4</b>
Hazardous Situations	2	2	6										<b>10</b>
Public Service Assist	9	3	5										<b>17</b>
False Alarms	4	7	12										<b>23</b>
Agency Assist	0	0	0										<b>0</b>
Mutual Aid	0	1	0										<b>1</b>
Auto Aid	1	0	0										<b>1</b>
Rescue	0	0	0										<b>0</b>
Fire Investigations	0	0											<b>0</b>
<b>Monthly Response Totals</b>	<b>62</b>	<b>50</b>	<b>65</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>177</b>
<b>Cumulative Totals</b>	<b>62</b>	<b>112</b>	<b>177</b>										<b>177</b>

**BOARD OF DIRECTORS' MEETING – APRIL 26, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

WATER SUPPLY AND DEMAND ANALYSIS STUDY REQUEST FOR PROPOSALS

A request for proposal (RFP) has been developed to solicit engineering proposals for a water supply and analysis study. The proposed study would include an analysis on whether a limited number of water connections could be released in view of the reduced demands that have occurred in recent years. Final edits are currently in progress to the RFP.

STUART STREET TANK AND RODEO GROUNDS PUMP STATION PROJECTS

Design details to support Coastal Development Permit (CDP) applications and submitting CDP applications to the County for review and approval remain to be completed.

2010 URBAN WATER MANAGEMENT PLAN (UWMP) UPDATE

The final 2010 UWMP has been filed with the appropriate agencies and is also available on the [cambriacsd.org](http://cambriacsd.org) web site.

UPDATES TO WATER CONSERVATION RETROFIT PROGRAM

Staff is continuing to develop recommendations to update certain water conservation performance standards referenced within the CCSD Municipal Code.

CAPITAL PROJECT BUDGET PLANNING ASSISTANCE

Work is continuing on planning future capital improvement needs to facilitate long-range financing analyses.

SCADA

Staff will be reinvestigating the SCADA project to determine how best to proceed with completing installation of the Phase I components, which were pre-purchased. This will likely include development of competitive bidding documents.

**BOARD OF DIRECTORS' MEETING APRIL 26, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**WATER SUPERVISOR REPORT**

- Attached is the Water Department summary for March call outs: 168 in total.
- Well levels are at normal levels (full) for this time of year. Both creeks are flowing past the well fields.
- All vehicles and equipment radios have changed out to narrow band radios. The administration office will be changed out next month.
- All annual reports completed.
- Several water valve cans have been raised, after county grading and paving. This will be reoccurring.
- The county is in the process of modifying ADA ramps in the east village, so we are working close with them to move some of our fire hydrants.
- Ongoing conservation review and meetings.
- Ongoing C.I.P. meetings, discussing priorities and schedules.
- Working on Operations budget.

Jim Adams  
Water System Supervisor

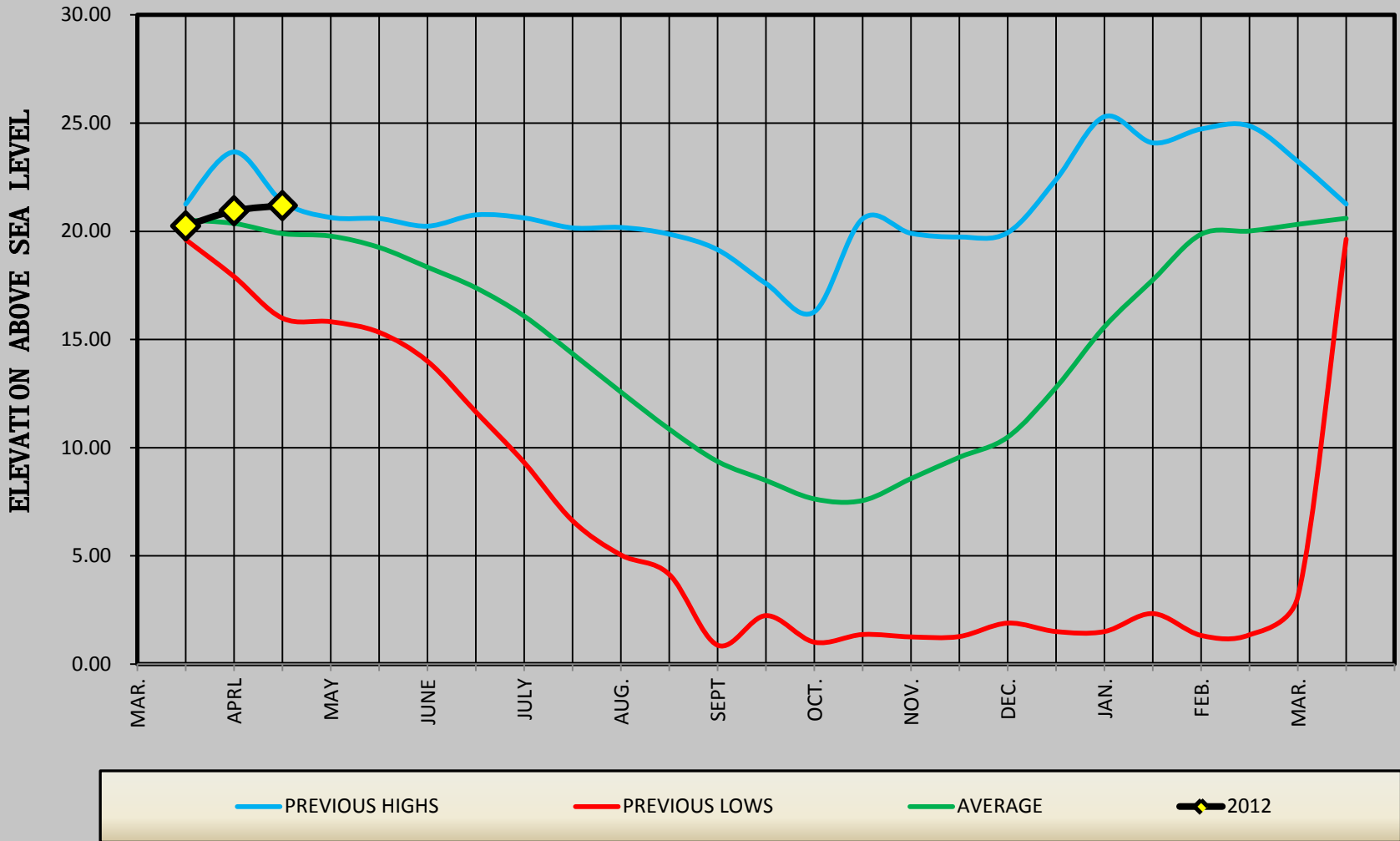
# Water Department March 2012 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	47		47
Leak/high usage on customers side of meter	25	4	29
Meter dial and/or Transmitter replaced (routine)	2		2
Lock/Unlock water meter	8		8
Shut off/ Turn on water at meter	3	5	8
Low water pressure	1	1	2
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	2		2
System alarms handled by operator on call		2	2
Water main break			0
Retro fit inspections (low flow toilets, hot water recirc pumps)	26		26
Water meter and service line up-grades for fire flow			0
U.S.A North locations	36		36
Meter monitor installed/show customer how to read meter	6		6
Water service replaced as routine maintenance			0
Angle stops replaced (routine maintenance)	2		2
Other as not discibed above	3 *		3
Total number of services preformed during work hours			156
Total number of services preformed after work hours			12
Total number of services preformed			168

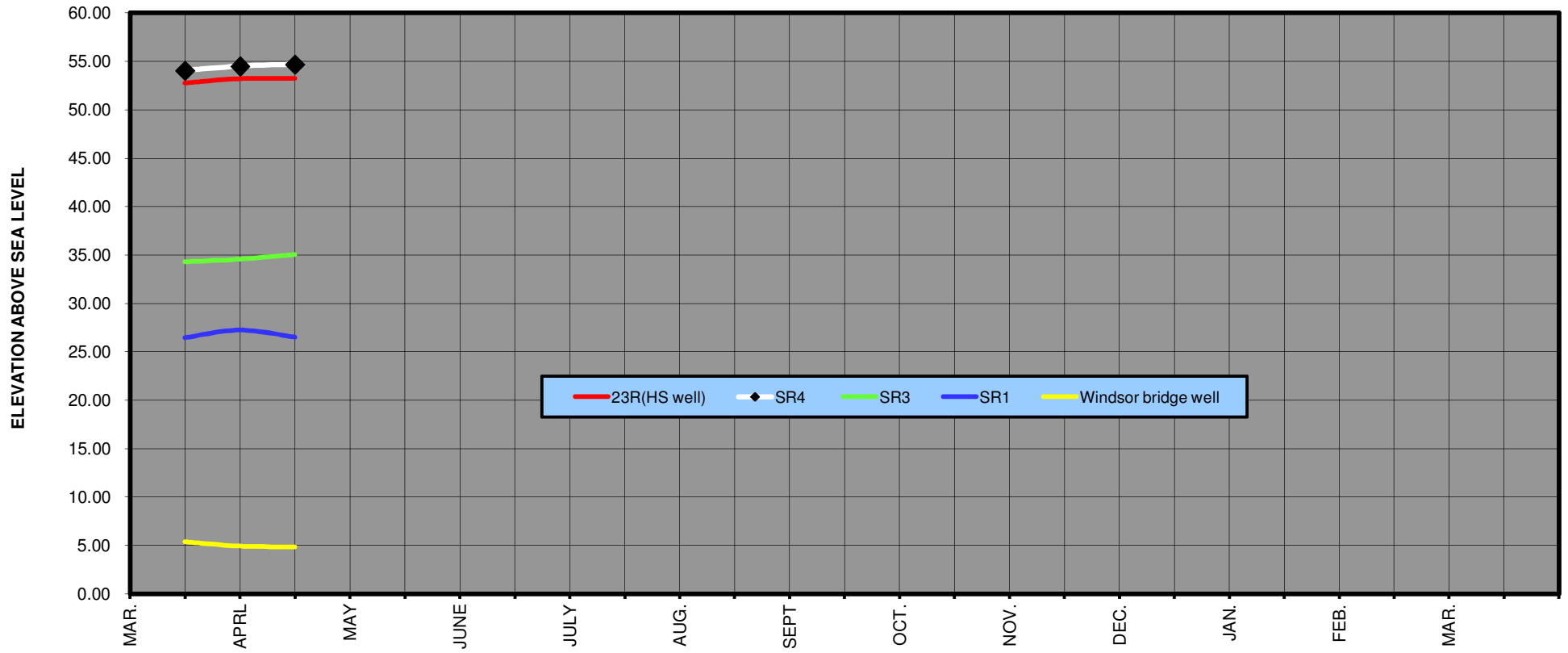
\*hydrants repaired/replaced



## SAN SIMEON CREEK WELL LEVELS March 15th. 1988 - April 16th, 2012



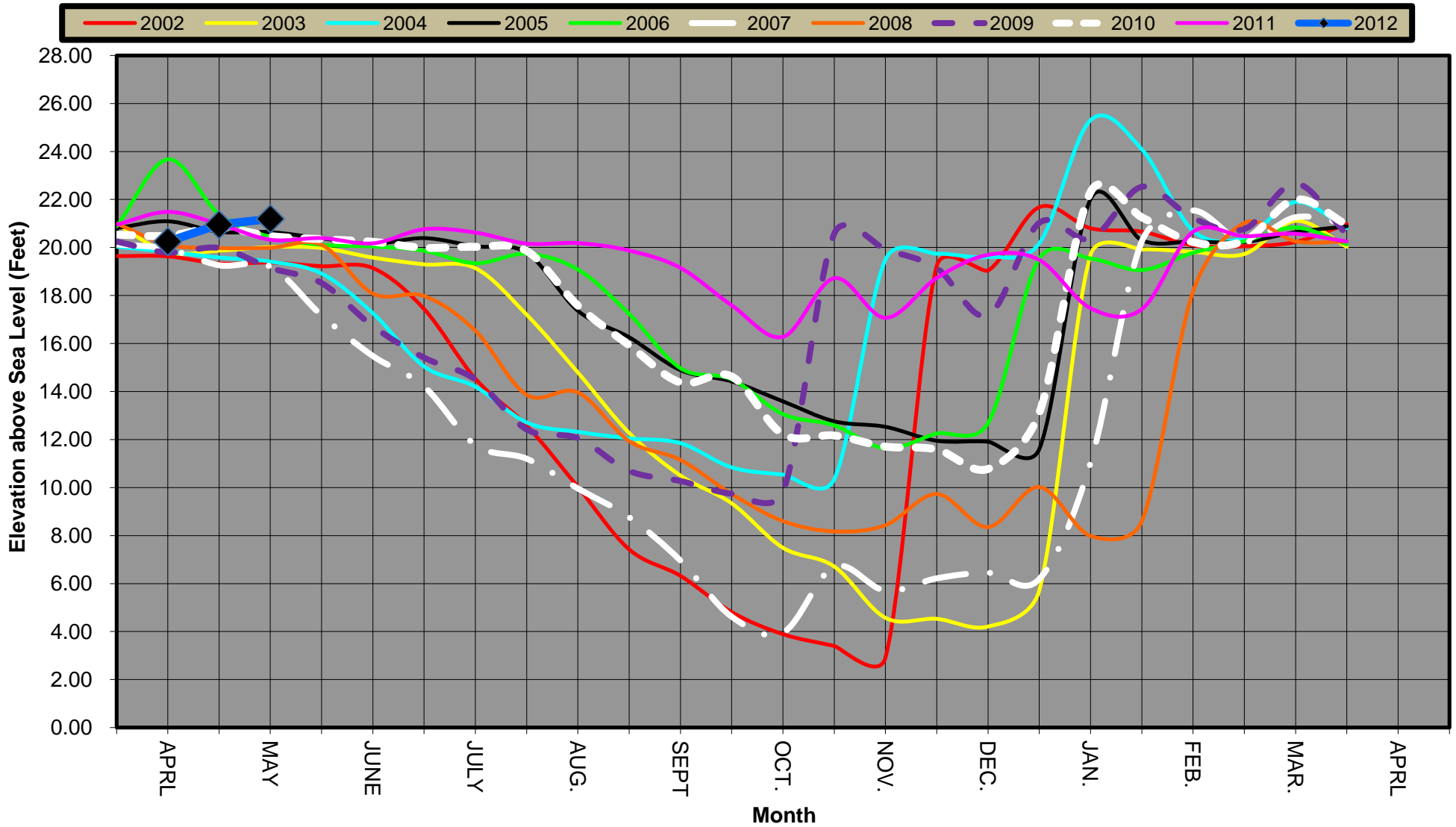
### SANTA ROSA CREEK WELL LEVELS March 15th, 2012 - April 16th, 2012



# San Simeon Creek Well Levels

## Last 10 years

March 15th, 2000 - April 16th, 2012



4/2/12

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 4/2/12

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	30.18	83.42	53.24	
SR4	27.50	82.00	54.50	
SR3	19.71	54.30	34.59	
SR1	19.15	46.40	27.25	
RP#1	20.60	46.25	25.65	
RP#2	14.05	33.11	19.06	
21R3	7.80	12.88	5.08	
WBE	11.96	16.87	4.91	
WBW	11.69	17.02	5.33	

AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS = 38.78 FEET

**SAN SIMEON CREEK WELLS**

16D1	6.75	11.81	5.06	
9M1	24.60	65.63	41.03	
9P2	7.55	19.11	11.56	
9P7	9.45	19.59	10.14	
9L1	9.90	27.33	17.43	
SS4		25.92		
9K2	11.20	30.23	19.03	
SS3	13.54	33.25	19.71	
SS2	12.68	34.01	21.33	
SS1	12.27	34.07	21.80	
11B1	19.33	105.43	86.10	
11C1	14.22	98.20	83.98	
PFNW	13.40	93.22	79.82	
10A1	25.40	78.18	52.78	
10G2	18.77	62.95	44.18	
10G1	17.13	59.55	42.42	
10F2	25.29	66.92	41.63	
10M2	23.72	55.21	31.49	
9J3	16.08	43.45	27.37	

Gradient = N/A

20.95 FEET

Red Font are the CCSD's Production Wells

4/2/12

4/16/12

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 4/16/12

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	30.15	83.42	53.27	
SR4	27.31	82.00	54.69	
SR3	19.24	54.30	35.06	
SR1	19.89	46.40	26.51	
RP#1	21.20	46.25	25.05	
RP#2		33.11		Not Read
21R3	8.13	12.88	4.75	
WBE	12.03	16.87	4.84	
WBW		17.02		Not Read
AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS =				38.75 FEET

<b>SAN SIMEON CREEK WELLS</b>				
16D1	6.57	11.81	5.24	
9M1		65.63		Not Read
9P2	7.60	19.11	11.51	
9P7		19.59		Not Read
9L1		27.33		Not Read
SS4		25.92		<b>Gradient = N/A</b>
9K2	10.98	30.23	19.25	
SS3	13.25	33.25	20.00	
SS2	12.40	34.01	21.61	
SS1	12.10	34.07	21.97	
11B1		105.43		Not Read
11C1	14.07	98.20	84.13	
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2		55.21		Not Read
9J3		43.45		Not Read
<b>21.19 FEET</b>				

Red Font are the CCSD's Production Wells

4/16/12

**BOARD OF DIRECTORS MEETING APRIL 26, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
WASTEWATER SUPERVISOR REPORT**

- 1) Sun Pacific installed over crank module on WWTP emergency generator.
- 2) Replaced 21-inch gasket on aeration basin air header.
- 3) Hydro cleaned gravity sewer line beginning from Burton Road to Bluebird Motel.
- 4) Hydro cleaned/Vacuum lift station #9.
- 5) Working on lift station #8 and #9 communication fault alarms. Adjusted sensaphone alarm time delay. Working on locating and I.D. all alarms.
- 6) San Luis Obispo Air Pollution Control District conducted annual equipment inspection.
- 7) Working with the Cambria Middle School on establishing a science outreach program for the students.
- 8) Currently assisting Cal-Poly senior engineering students with lab projects.
- 9) Preparing solids dewatering unit for operation.
- 10) Continue to make repairs to lift station communication alarm system.
- 11) Continue ongoing manhole inspections per SSMP.

**Mike Finnigan**  
**Senior WWTP Operator**

**BOARD OF DIRECTORS' MEETING – APRIL 26, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES**  
**MANAGER'S REPORT**

- Fiscalini Ranch:
  - § Ad hoc Trails:
    - § In November of 2011 members of the trails committee from FFRP and the Ranch Manager installed “Sensitive Habitat” signs as an experiment to keep people from walking on wetland areas.
    - § On April 5<sup>th</sup>, the Ranch Manager met with members of the trails committee from FFRP to evaluate the effectiveness of the trail closed signs.
      - The signs have not stopped people from walking on wetland areas. A new strategy is being evaluated.
  - § Sign:
    - § A new sign was installed on the South side of the Bluff Trail
  - § Huntington Trail:
    - § Staff cleared and chipped all low hanging branches on trail
- Moonstone Connector Trail:
  - § Work began on April 16<sup>th</sup>.
  - § Work is being performed by California Conservation Corp, with the assistance of Facilities Department staff.
  - § Works is scheduled for two weeks.
- Skate Park:
  - § Work continues to be done at the Skate Park.
  - § Facilities supervisor along with Jerry Gruber met with members of Lions Club, American Legion and Daniel Beauchene to discuss cooperation in maintaining the Skate Park.
  - § Both Lions Club and American Legion expressed their support for the Skate Park.
- Vet's hall:
  - § 50 events were held at Veterans Memorial Building since last board meeting.
  - § I have included for informational purposes the amount of fees that were waived in the last 3months:
    - § February: \$1,336.50
    - § March: \$1,177.50
    - § April: \$3,186.50
  - § Lucky Flag
    - § A memorial flag was installed in the Foyer by the American Legion.
  - § Memorial Flag Expansion:
    - § Facilities Supervisor has been meeting with American legion representatives on the expansion to the memorial flag in the parking lot.
    - § Work has begun on the expansion.

- § Vet's Hall Repairs:
  - § A member of the community that needed to do community service has been doing much needed painting to the exterior of the vet's hall.
    - Windows, hand rails, railings, doors and trim are being painted.
- § Veterans Memorial Building Rules and Fees
  - § Facilities Supervisor continues to work on revision of Veterans Memorial Building rules and fees.
- Proposals to Facilities Department:
  - § Staff set up and attended both presentations by the Equestrian committee that were held at Vet's hall. The committee is requesting to establishing an equestrian center on the Fiscalini Ranch.
  - § Facilities Supervisor and Jerry Gruber met with Scarecrow Festival Co-Chair Taylor Hilden, who is requesting use/funds and supervision of the street lights on Main Street.

Submitted by:  
Carlos Mendoza  
Facilities and Resources Supervisor/  
Fiscalini Ranch Preserve Manager



**BOARD OF DIRECTORS' MEETING APRIL 26, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
ADMINISTRATIVE OFFICE REPORT**

The Administrative Office staff continues to provide support to the community and the other CCSD departments through some of the following items:

**Recruitment:**

**Maintenance Technicians:** We are working through the recruitment process for one (1) additional part-time temporary, non-benefitted maintenance technician positions. We hope to have these positions filled and working by the end of May 2012.

**Reserve Firefighter:** We are currently in the process of hiring four (4) new reserve firefighters. We hope to have them on-board by May 15, 2012.

**Conservation:**

We are continuing to evaluate and develop an update to our current water conservation program.

**Voluntary lot mergers:**

We have twelve (12) lot merger applications pending for the current year.

**Master fee schedule:**

We are currently working to schedule a final conference call with Bartle Wells to review the suggestions on the final revisions for the proposed update to the master fee schedule.

**Annual Assessment Programs:**

The next season for the annual assessment programs is rapidly approaching. We have identified a team of staff members to assist with the implementation of each of these programs and are now underway with the data analysis and agenda staff report preparations. *Fire Hazard Fuel Reduction Program, Fire Suppression Benefit Assessment, and Water and Wastewater Availability*, were contracted out to the Wallace Group last year. This year they will be handled in-house this.

**2011 Update on Fire Hazard Fuel Reduction Program (FHFRP):**

**Invoices:** The Administrative Department is supporting the Fire Departments FHFRP by sending the final notices to the parcel owners. Any unpaid invoices will be rolled onto the tax bills in July.

**Miscellaneous items:**

Processing Pelfrey SFR EDU transfer, Received Kingston proposal for the senior housing project, Processing commercial EDU Transfer proposal, Waitlist position transfer, Fiber Optic application for 50% discount, Dog Park Insurance matter, and the Budget for 2012/2013.

Submitted by,

Monique Madrid  
Administrative Services Officer

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager  
Bob Gresens, District Engineer

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Meeting Date: April 26, 2012

Subject: LONG TERM WATER SUPPLY  
ALTERNATIVES UPDATE

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**WATER SUPPLY PROJECT EIR/EIS**

The Army Corps and their consultants are in the preliminary stages of developing and defining a reasonable range of water supply alternatives for analysis within the EIR/EIS. Several of the initial concepts being considered are attached, which may not survive the initial screening stage. These have also been made available for viewing on the [www.cambriacsd.org](http://www.cambriacsd.org) website.

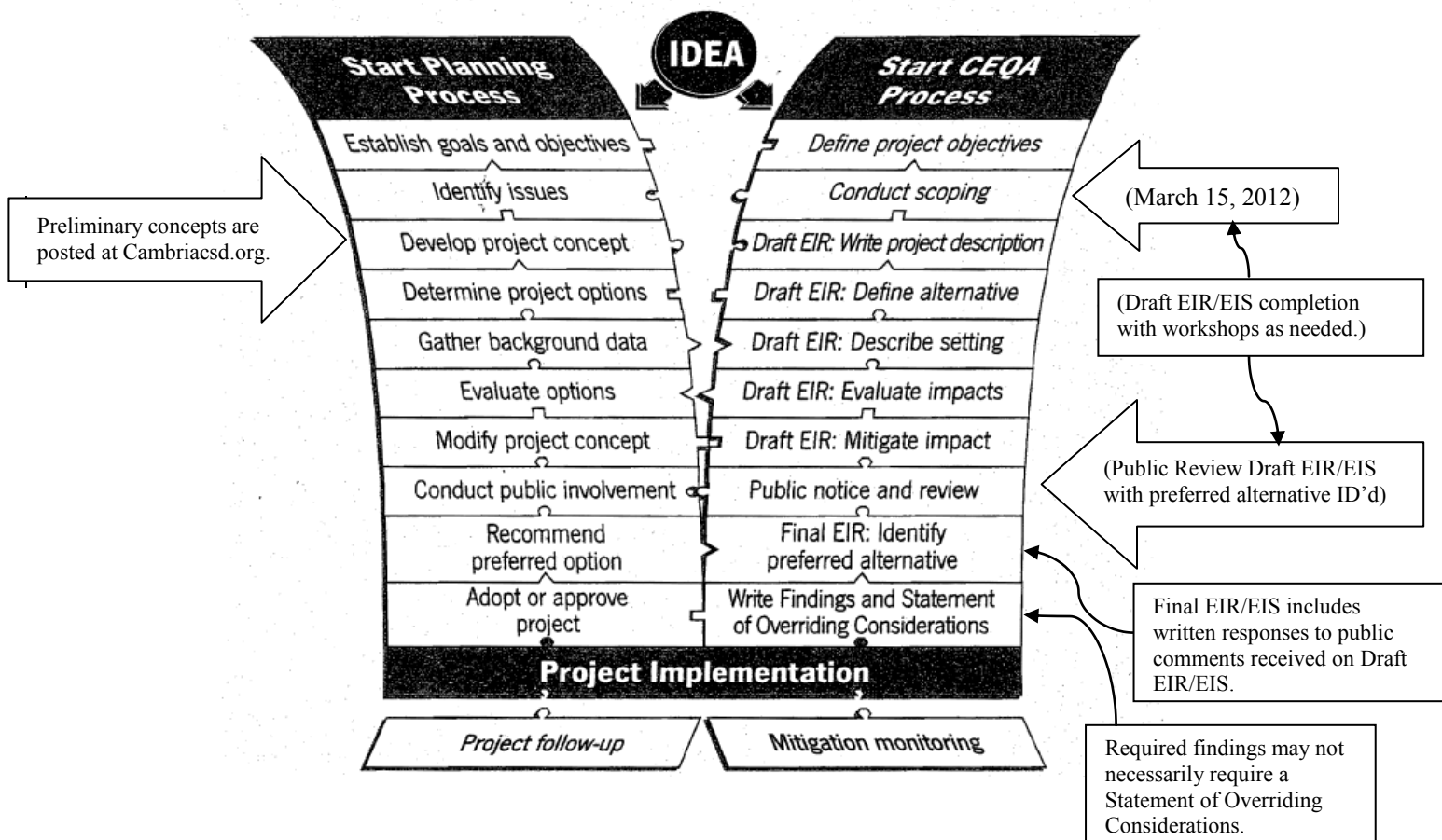
A one page summary of the overall planning and environmental compliance process is included with the initial concepts. As shown, workshops are anticipated to occur before completion of a public review draft EIR/EIS. The workshops are currently being planned to solicit input on the ranking criteria to use in comparing various alternatives, as well as in the development of a preferred alternative.

The public review draft EIR/EIS will be circulated for public review and comments over a 45 day review period. A final EIR/EIS is subsequently developed, which will include written response to review comments. A Board hearing will occur on the final EIR/EIS, which will include consideration of all comments received, mitigation measures, and other appropriate findings prior to the Board's adoption. The completion of the draft EIR/EIS could take an additional six to ten months to complete, depending upon the level of information needed to support its recommendations.



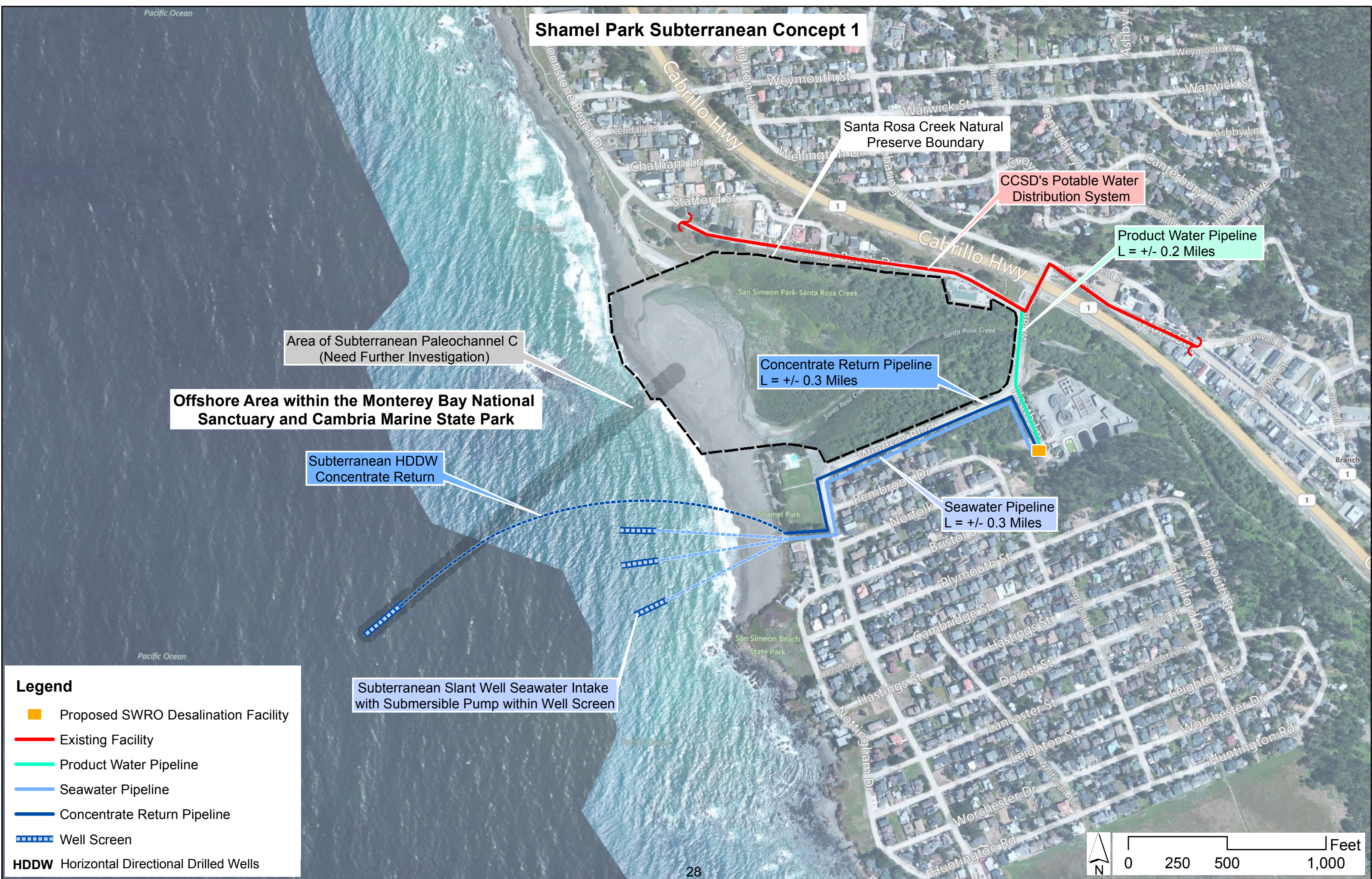
The concepts that follow were developed for the water supply project EIR/EIS, which is in the initial planning stages by the Army Corps of Engineers. These concepts are subject to further modification and possible deletion as the EIR/EIS process continues to define and further refine initial project objectives, including evaluating a reasonable range of alternatives. Additional concepts may also be developed beyond those that follow as additional information becomes known and various issues and concerns are further analyzed and considered. A preferred alternative will ultimately be identified and recommended as part of the EIR/EIS process.

As additional background, the following illustration<sup>1</sup> further describes the relationship between the planning process and preparation and certification of an EIR. Further procedural details can also be found within the Army Corps' March 15, 2012 PowerPoint presentation, which is being posted separately on the cambriacsd.org web site.



<sup>1</sup> CEQA Deskbook, 1999 Second Edition with 2001 Supplement, by Bass, Herson, & Bogdan, p. 17. Side notes added by CCSD.

# Shamel Park Subterranean Concept 1



Area of Subterranean Paleochannel C  
(Need Further Investigation)

Offshore Area within the Monterey Bay National  
Sanctuary and Cambria Marine State Park

Subterranean HDDW  
Concentrate Return

Concentrate Return Pipeline  
L = +/- 0.3 Miles

Seawater Pipeline  
L = +/- 0.3 Miles

CCSD's Potable Water  
Distribution System

Product Water Pipeline  
L = +/- 0.2 Miles

Subterranean Slant Well Seawater Intake  
with Submersible Pump within Well Screen

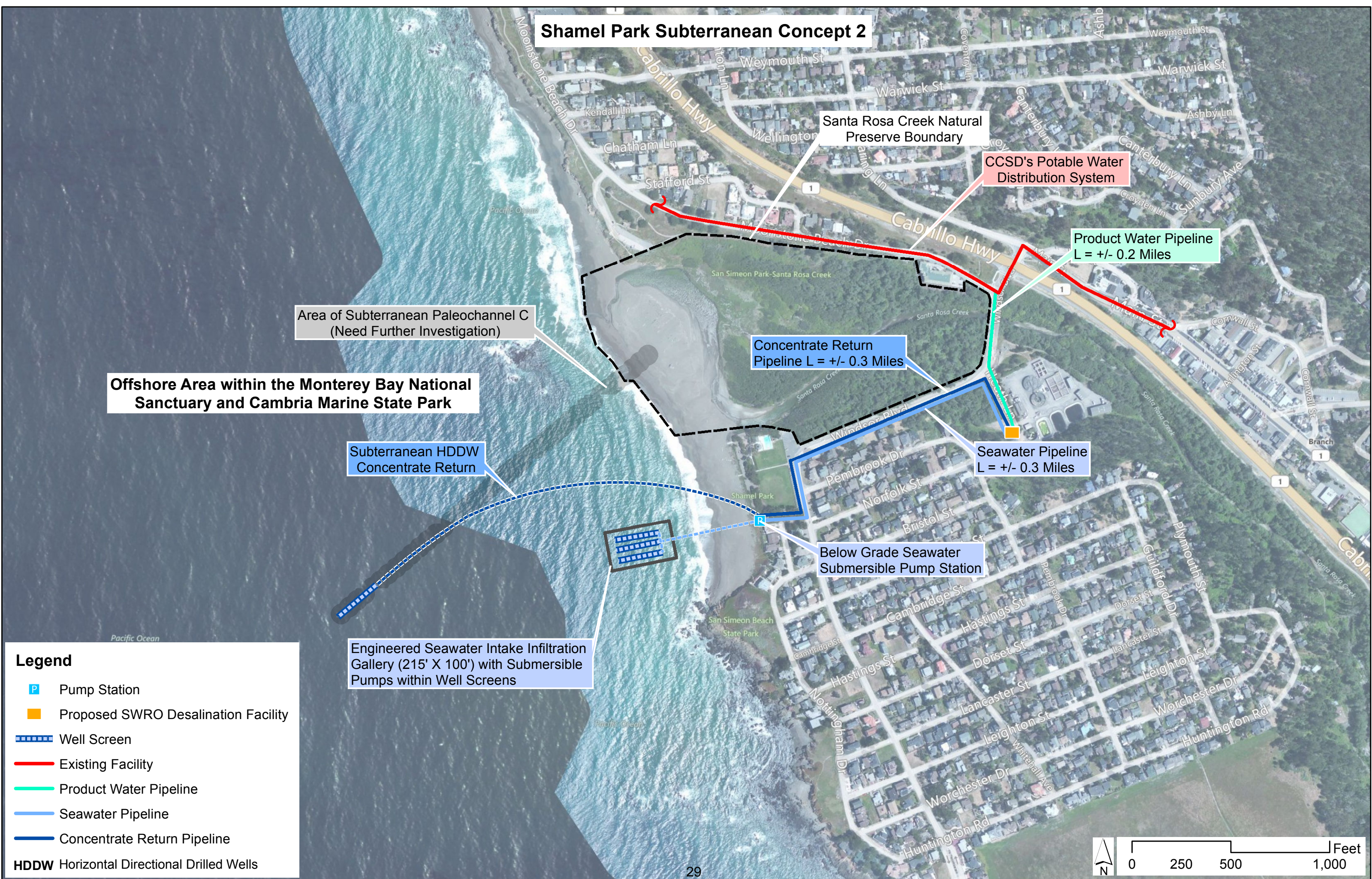
**Legend**

- Proposed SWRO Desalination Facility
- Existing Facility
- Product Water Pipeline
- Seawater Pipeline
- Concentrate Return Pipeline
- ▬▬▬▬ Well Screen

**HDDW** Horizontal Directional Drilled Wells



# Shamel Park Subterranean Concept 2



**Legend**

- P Pump Station
- Proposed SWRO Desalination Facility
- ▬▬▬▬ Well Screen
- ▬ Existing Facility
- ▬ Product Water Pipeline
- ▬ Seawater Pipeline
- ▬ Concentrate Return Pipeline

**HDDW** Horizontal Directional Drilled Wells



# Shamel Park Subterranean Concept 3 & 4

**Offshore Area within the Monterey Bay National Sanctuary and Cambria Marine State Park**

Concept 3 - Subterranean Slant Well Seawater Intake with Submersible Pump within Well Screen

Concept 4 - Subterranean HDDW Seawater Intake with Submersible Pump within Well Screen

Area of Subterranean Paleochannel C (Need Further Investigation)

Subterranean HDDW Concentrate Return

Seawater Pipeline  
L = +/- 0.3 Miles

Santa Rosa Creek Natural Preserve Boundary

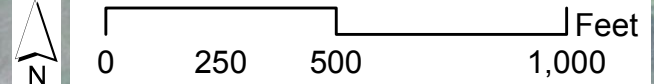
CCSD's Potable Water Distribution System

Product Water Pipeline  
L = +/- 0.2 Miles

Concentrate Return Pipeline  
L = +/- 0.3 Miles

## Legend

- Proposed SWRO Desalination Facility
- Well Screen
- Existing Facility
- Product Water Pipeline
- Seawater Pipeline
- Concentrate Return Pipeline
- Subterranean Intake Concept 3
- Subterranean Intake Concept 4
- HDDW** Horizontal Directional Drilled Wells



# Lampton Park Open Ocean Concept

CCSD's Potable Water Distribution System

Santa Rosa Creek Natural Preserve Boundary

Product Water Pipeline  
L=+/- 0.2 Miles

Limit of CDFG Marine Conservation Area  
Reclassified to Cambria Marine State Park

Concentrate Return Pipeline Within  
Existing Emergency Access Roadway  
L=+/- 2.4 Miles

Limit of Monterey Bay  
National Marine Sanctuary

Seawater Pipeline  
L=+/- 2.4 Miles

Limit of SMCA Area  
(White Rock State Marine Conservation Area)

HDD Installed Subterranean  
Seawater Intake Pipe with Wire  
Wrapped Screen Seawater Intake

HDD Installed Subterranean  
Concentrate Return Pipe with  
Ocean Concentrate Return Diffuser

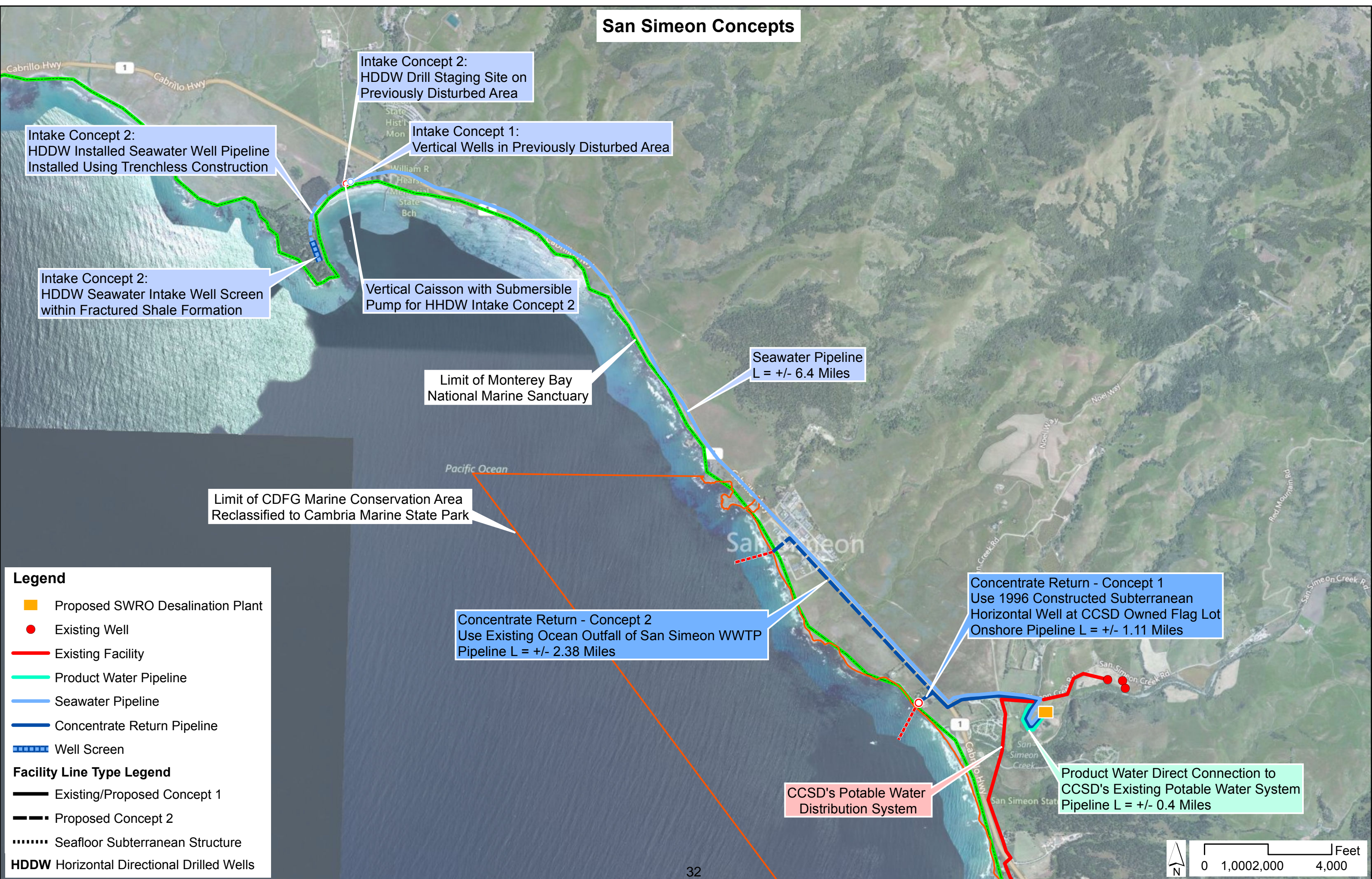
Lampton Cliffs  
County Park

## Legend

- Proposed SWRO Desalination Facility
- Proposed Pump Station
- Existing Facility
- Product Water Pipeline
- Seawater Pipeline
- Concentrate Return Pipeline
- HDD** Horizontal Directional Drilled



# San Simeon Concepts



Intake Concept 2:  
HDDW Installed Seawater Well Pipeline  
Installed Using Trenchless Construction

Intake Concept 2:  
HDDW Seawater Intake Well Screen  
within Fractured Shale Formation

Intake Concept 2:  
HDDW Drill Staging Site on  
Previously Disturbed Area

Intake Concept 1:  
Vertical Wells in Previously Disturbed Area

Vertical Caisson with Submersible  
Pump for HDDW Intake Concept 2

Limit of Monterey Bay  
National Marine Sanctuary

Seawater Pipeline  
L = +/- 6.4 Miles

Limit of CDFG Marine Conservation Area  
Reclassified to Cambria Marine State Park

Concentrate Return - Concept 2  
Use Existing Ocean Outfall of San Simeon WWTP  
Pipeline L = +/- 2.38 Miles

Concentrate Return - Concept 1  
Use 1996 Constructed Subterranean  
Horizontal Well at CCSD Owned Flag Lot  
Onshore Pipeline L = +/- 1.11 Miles

CCSD's Potable Water  
Distribution System

Product Water Direct Connection to  
CCSD's Existing Potable Water System  
Pipeline L = +/- 0.4 Miles

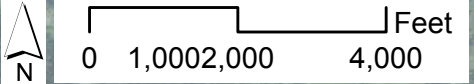
**Legend**

- Proposed SWRO Desalination Plant
- Existing Well
- Existing Facility
- Product Water Pipeline
- Seawater Pipeline
- Concentrate Return Pipeline
- ▬▬▬▬ Well Screen

**Facility Line Type Legend**

- Existing/Proposed Concept 1
- - - - Proposed Concept 2
- ⋯⋯⋯ Seafloor Subterranean Structure

**HDDW** Horizontal Directional Drilled Wells





# City of Morro Bay Shared Desalination Facilities Concept

Limit of CDFG Marine Conservation Area Reclassified to Cambria Marine State Park

Limit of Monterey Bay National Marine Sanctuary

Limit of SMCA Area (White Rock State Marine Conservation Area)

CCSD's Potable Water Distribution System

Coastal Zone Boundary

Product Water Pipeline  
L = +/- 18.3 Miles

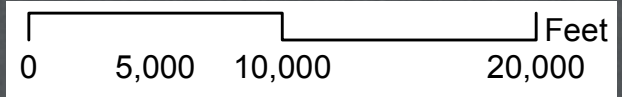
Seawater Pipeline  
L = +/- 0.6 Miles

Concentrate Return Pipeline to Power Plant Discharge Canal  
L = +/- 0.5 Miles

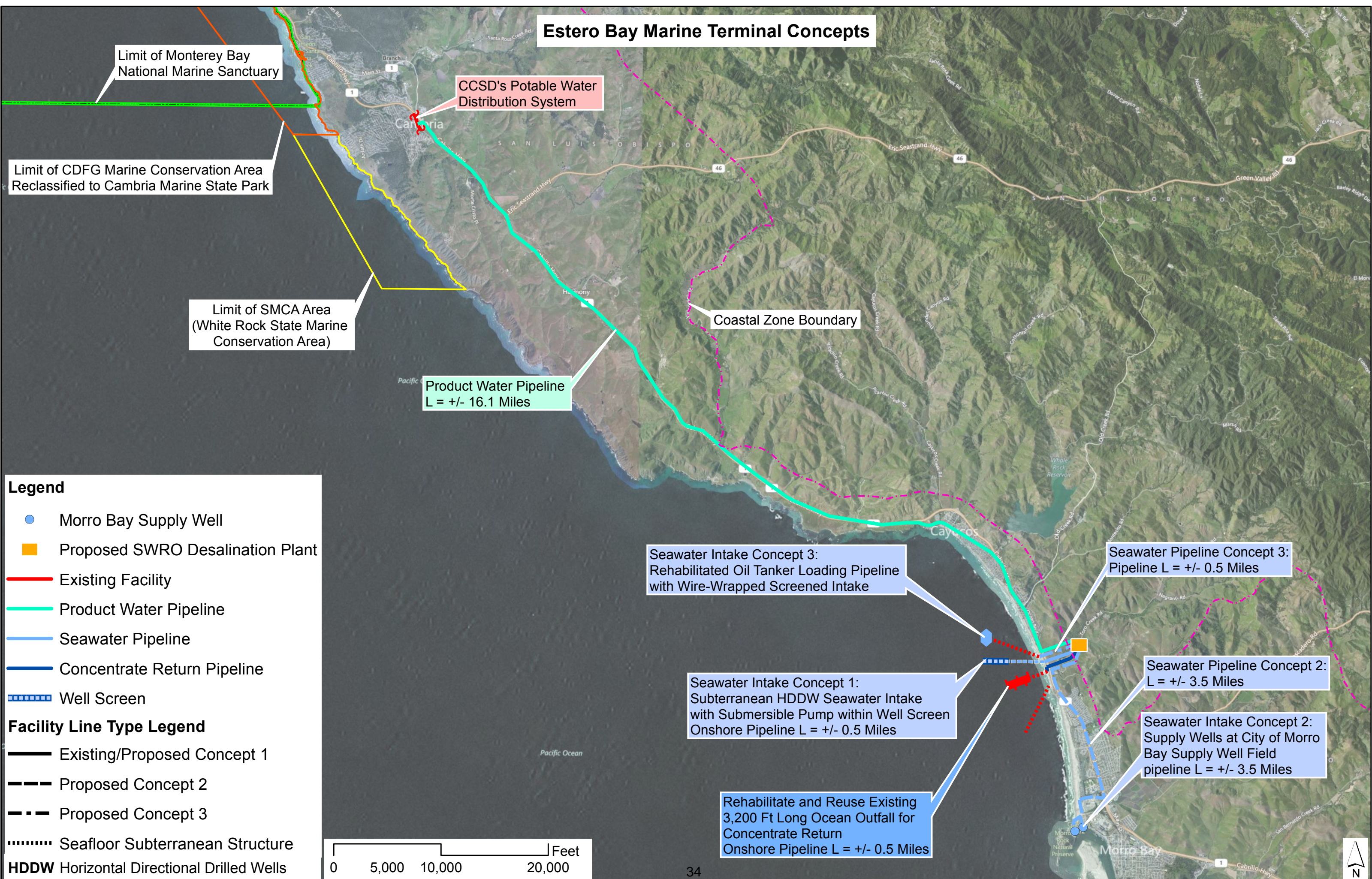
Supply Wells at City of Morro Bay Seawater Well Field

**Legend**

- Existing SWRO Desalination Plant Expansion
- Morro Bay Supply Well
- Existing Facility
- Product Water Pipeline
- Seawater Pipeline
- Concentrate Return Pipeline



# Estero Bay Marine Terminal Concepts



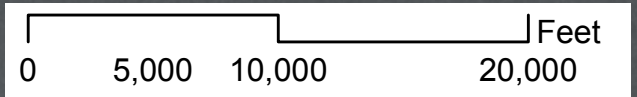
**Legend**

- Morro Bay Supply Well
- Proposed SWRO Desalination Plant
- Existing Facility
- Product Water Pipeline
- Seawater Pipeline
- Concentrate Return Pipeline
- ▬▬▬▬ Well Screen

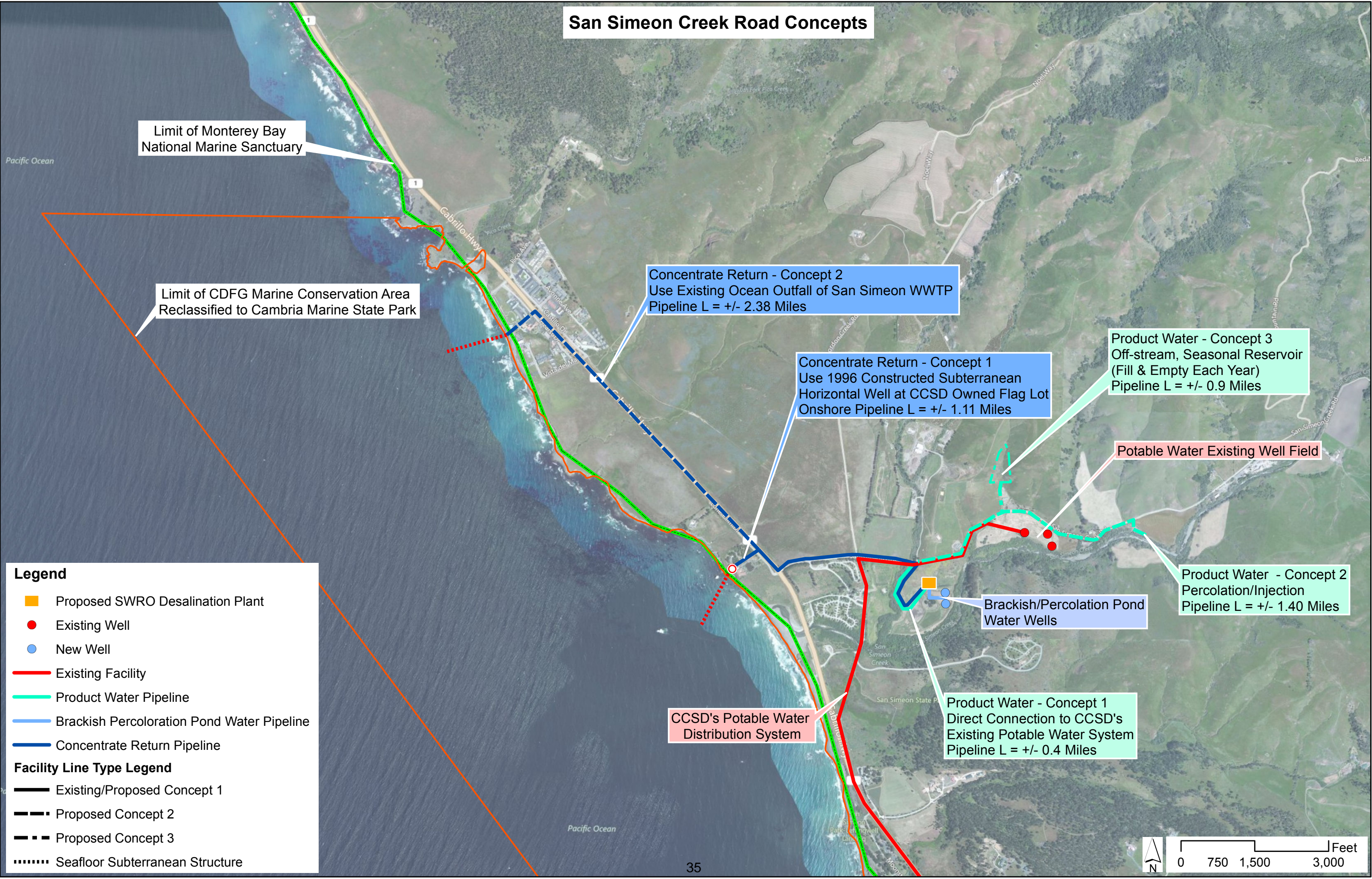
**Facility Line Type Legend**

- Existing/Proposed Concept 1
- - - Proposed Concept 2
- · - · Proposed Concept 3
- ⋯ Seafloor Subterranean Structure

**HDDW** Horizontal Directional Drilled Wells



# San Simeon Creek Road Concepts



Limit of Monterey Bay National Marine Sanctuary

Limit of CDFG Marine Conservation Area Reclassified to Cambria Marine State Park

Concentrate Return - Concept 2  
Use Existing Ocean Outfall of San Simeon WWTP  
Pipeline L = +/- 2.38 Miles

Concentrate Return - Concept 1  
Use 1996 Constructed Subterranean Horizontal Well at CCSD Owned Flag Lot  
Onshore Pipeline L = +/- 1.11 Miles

Product Water - Concept 3  
Off-stream, Seasonal Reservoir (Fill & Empty Each Year)  
Pipeline L = +/- 0.9 Miles

Potable Water Existing Well Field

Product Water - Concept 2  
Percolation/Injection  
Pipeline L = +/- 1.40 Miles

Product Water - Concept 1  
Direct Connection to CCSD's Existing Potable Water System  
Pipeline L = +/- 0.4 Miles

Brackish/Percolation Pond Water Wells

CCSD's Potable Water Distribution System

**Legend**

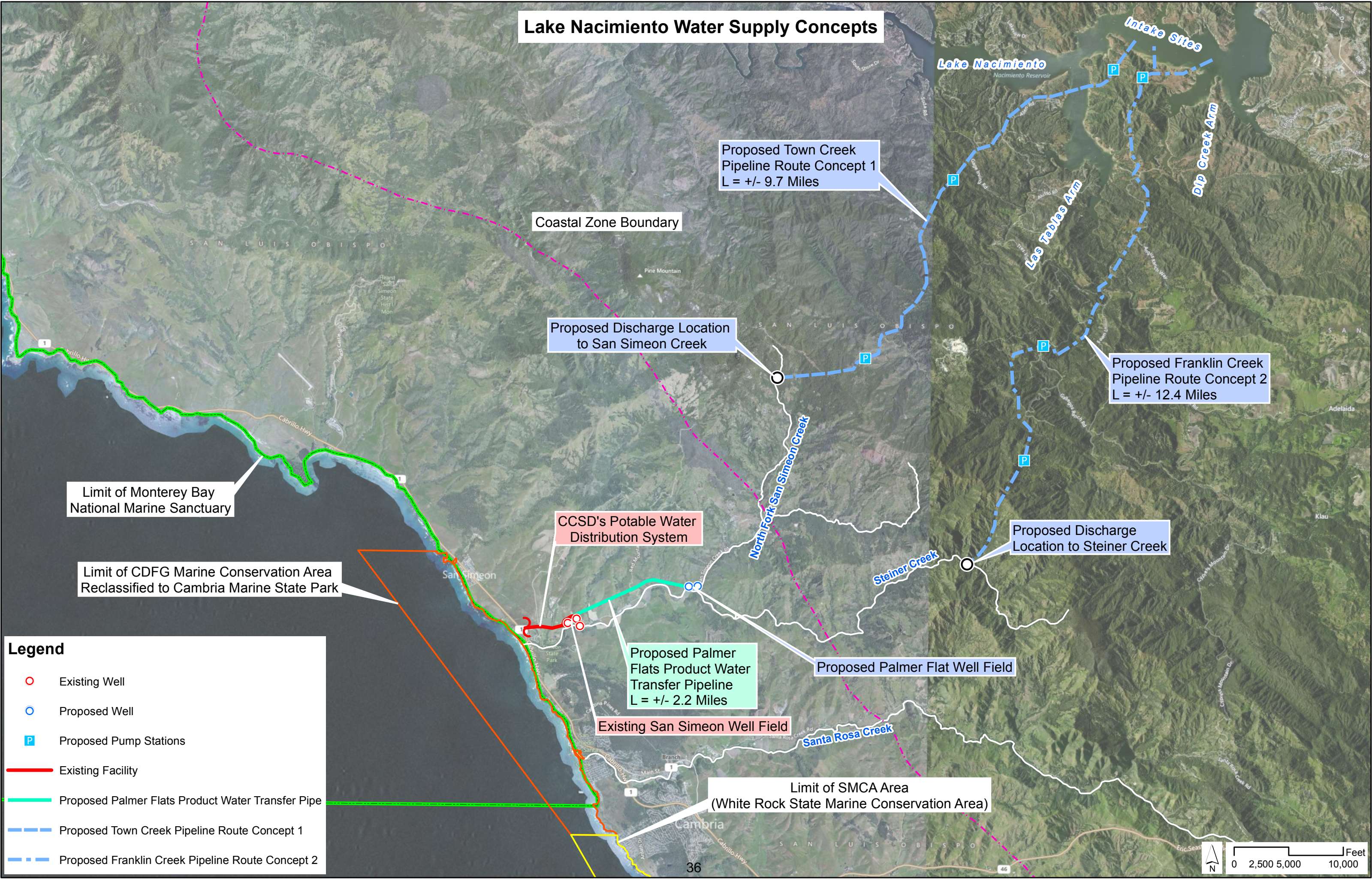
- Proposed SWRO Desalination Plant
- Existing Well
- New Well
- Existing Facility
- Product Water Pipeline
- Brackish Percolation Pond Water Pipeline
- Concentrate Return Pipeline

**Facility Line Type Legend**

- Existing/Proposed Concept 1
- - - Proposed Concept 2
- · · Proposed Concept 3
- ⋯ Seafloor Subterranean Structure



# Lake Nacimiento Water Supply Concepts



Proposed Town Creek Pipeline Route Concept 1  
L = +/- 9.7 Miles

Proposed Franklin Creek Pipeline Route Concept 2  
L = +/- 12.4 Miles

Coastal Zone Boundary

Proposed Discharge Location to San Simeon Creek

Proposed Discharge Location to Steiner Creek

Limit of Monterey Bay National Marine Sanctuary

Limit of CDFG Marine Conservation Area Reclassified to Cambria Marine State Park

CCSD's Potable Water Distribution System

Proposed Palmer Flats Product Water Transfer Pipeline  
L = +/- 2.2 Miles

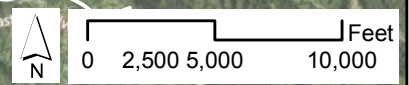
Proposed Palmer Flat Well Field

Existing San Simeon Well Field

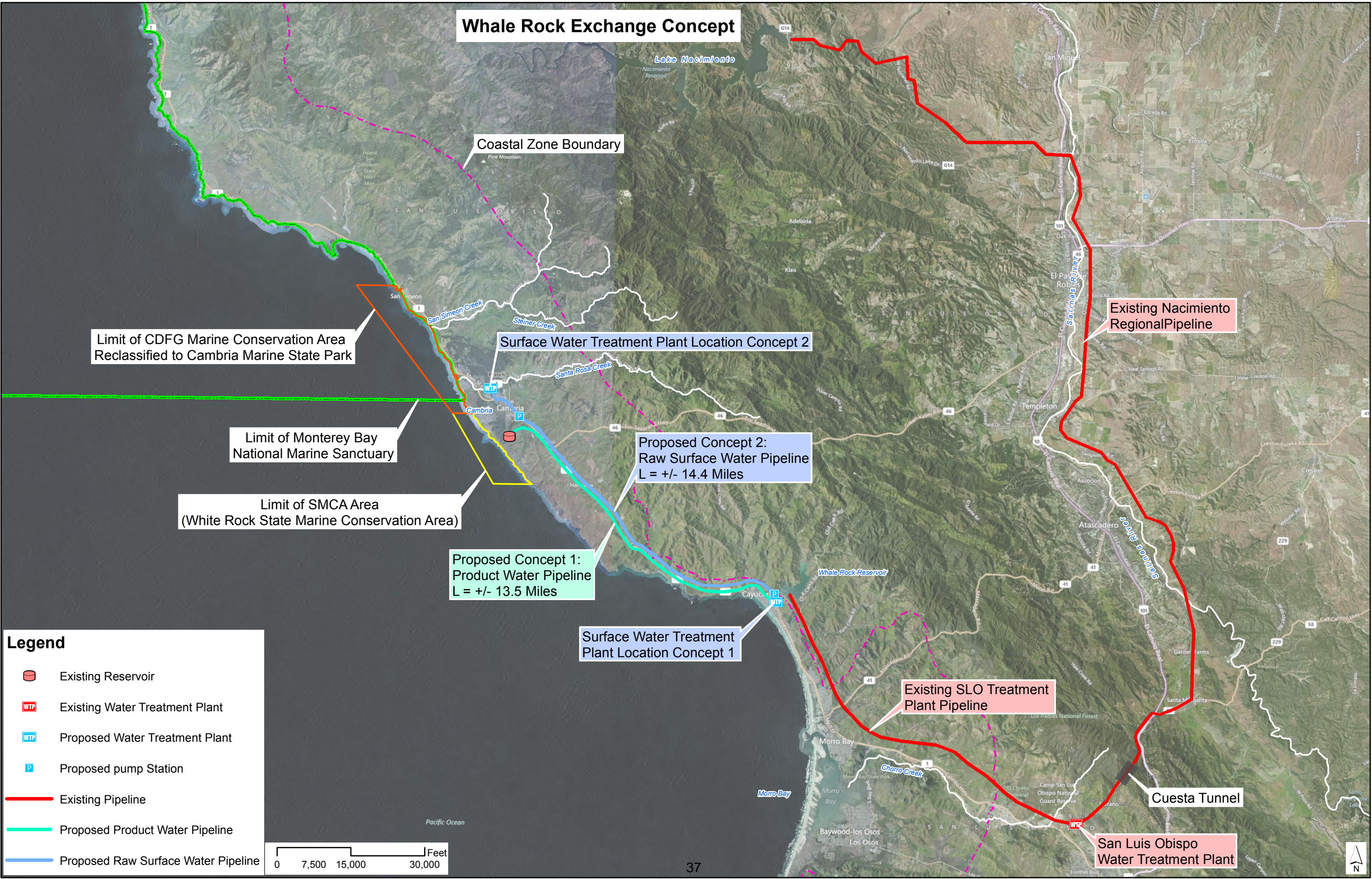
Limit of SMCA Area (White Rock State Marine Conservation Area)

**Legend**

- Existing Well
- Proposed Well
- P Proposed Pump Stations
- Existing Facility
- Proposed Palmer Flats Product Water Transfer Pipe
- Proposed Town Creek Pipeline Route Concept 1
- Proposed Franklin Creek Pipeline Route Concept 2

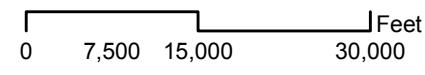


# Whale Rock Exchange Concept



**Legend**

- Existing Reservoir
- Existing Water Treatment Plant
- Proposed Water Treatment Plant
- Proposed pump Station
- Existing Pipeline
- Proposed Product Water Pipeline
- Proposed Raw Surface Water Pipeline



**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING MARCH 31, 2012**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
ABALONE COAST BACTERIOLOGY	54006	3/20/2012	1	404.00	WW/LAB TESTS
ACCURATE MAILING SERVICE	53926	3/1/2012	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 03/12
ACCURATE MAILING SERVICE	53926	3/1/2012	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 03/12
ACCURATE MAILING SERVICE	53982	3/13/2012	1	189.55	WD/BALANCE DUE FOR 3/12/12 MAILING
ACCURATE MAILING SERVICE	53982	3/13/2012	2	189.55	WW/BALANCE DUE FOR 3/12/12 MAILING
				<u>1,779.10</u>	
ADAMS, JAMES R.	53927	3/1/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 03/12
AGP VIDEO	53955	3/8/2012	1	585.00	ADM/VIDEO PROD/DIST BOARD MEETING 2/23/12
AIR POLLUTION CNTRL DIST	53920	3/1/2012	1	2,744.00	WD/PERMIT FEES FOR EMERGENCY STANDBY GENERATORS
AIR POLLUTION CNTRL DIST	53920	3/1/2012	2	1,568.00	WW/PERMIT FEES FOR EMERGENCY STANDBY GENERATORS
AIR POLLUTION CNTRL DIST	54029	3/20/2012	1	784.00	FD/RENEWAL OF EQUIPMENT PERMIT CHIPPER & GENERATOR
				<u>5,096.00</u>	
ALLSTAR FIRE EQUIPMENT	54030	3/20/2012	1	1,508.50	FD/CLASS "A" FOAM
ALPHA ELECTRICAL SERVICE	54007	3/20/2012	1	2,108.50	WD/REPLACE 3 MERCOID PRESSURE SWITCHES S.S. WELLS
AT&T	53983	3/13/2012	1	43.84	WW/ALARM LIFT STATION B-4
AT&T	54040	3/27/2012	1	282.84	WD/ALARM VAN GORDON CRK RD WELL FIELD MAR 2012
				<u>326.68</u>	
AT&T/CALNET2	53956	3/8/2012	1	16.17	ADM/MONTHLY FAX CHARGE 11/10/11-12/09/11
AT&T/CALNET2	54008	3/20/2012	1	16.03	WW/MONTHLY FAX CHARGE 02/10/12-03/09/12
AT&T/CALNET2	54008	3/20/2012	1	30.22	F&R/VET'S HALL ALARM 02/10/12-03/09/12
AT&T/CALNET2	54008	3/20/2012	1	662.18	WW/CIRCUIT ALARM CHARGES 02/10/12-03/09/12
AT&T/CALNET2	54008	3/20/2012	1	17.02	ADM/FAX MONTHLY CHARGES 02/10/12-03/09/12
AT&T/CALNET2	54008	3/20/2012	1	282.03	ADM/MAIN OFFICE MONTHLY CHARGES 02/10/12-03/09/12
AT&T/CALNET2	54008	3/20/2012	1	111.36	WW/MONTHLY PHONE CHARGES 02/10/12-03/09/12
AT&T/CALNET2	54031	3/20/2012	1	277.36	FD/MAIN OFFICE MONTHLY CHARGES
AT&T/CALNET2	54041	3/27/2012	1	15.76	WD/TELEMETRY SYS MONTHLY CHGS 02/10/12-03/09/12
AT&T/CALNET2	54041	3/27/2012	1	15.78	WD/BUILDING PUMP LEIMERT TANK 02/10/12-03/09/12
AT&T/CALNET2	54041	3/27/2012	1	68.48	WD/PHONE & FAX MONTHLY CHARGES 02/10/12-03/09/12
				<u>1,512.39</u>	
AVAYA	53984	3/13/2012	1	101.67	ADM/PHONE & VOICEMAIL MAINTENANCE 1/5/12-3/4/12
AVAYA	54042	3/27/2012	1	110.25	FD/PHONE & VOICEMAIL MAINTENANCE 03/16-06/15/12
AVAYA	54063	3/27/2012	1	191.28	WW/PHONE & VOICEMAIL MAINTENANCE 03/18/12-06/17/12
				<u>403.20</u>	
AVERY ASSOCIATES	53957	3/8/2012	1	1,700.00	ADM/LABOR RELATIONS SERVICES MARCH 2012
AVERY ASSOCIATES	54032	3/20/2012	1	721.02	ADM/EXPENSES RELATED TO LABOR RELATIONS
				<u>2,421.02</u>	
BEN HEASTON'S 24 HR PLBG	54009	3/20/2012	1	127.50	F&R/MAINT & REPAIR BUILDINGS
BOB WRIGHT CONSTRUCTION	54004	3/13/2012	1	2,275.00	WD/7 RAISED VALVE CANS
BOB WRIGHT CONSTRUCTION	54004	3/13/2012	1	425.00	WW/MAINT & REPAIR MANHOLE
BOB WRIGHT CONSTRUCTION	54028	3/20/2012	1	2,275.00	WD/RAISE 7 WATER VALVE CANS
				<u>4,975.00</u>	
BRENNTAG PACIFIC, INC.	53994	3/13/2012	1	649.63	WD/CHEMICALS 3/7/12
BRENNTAG PACIFIC, INC.	54010	3/20/2012	1	839.81	WW/CHEMICALS
				<u>1,489.44</u>	
BREZDEN PEST CONTROL, INC.	54064	3/27/2012	1	225.00	FD/PEST CONTROL

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BRUMIT DIESEL INC	53985	3/13/2012	1	71.49	FD/MAINT & REPAIR VEHICLES
BRUMIT DIESEL INC	53985	3/13/2012	1	65.59	FD/MAINT & REPAIR VEHICLES
				137.08	
BURTON'S FIRE, INC.	54043	3/27/2012	1	123.50	FD/TURBO HOSE
BUSINESSPLANS, INC.	53928	3/1/2012	1	259.00	ADM/MONTHLY HRA PLAN ADMINISTRATION 03/12
CAMBRIA HARDWARE CENTER	53967	3/8/2012	1	586.72	F&R/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	53967	3/8/2012	2	72.23	F&R/MAINT & REPAIR GROUNDS
CAMBRIA HARDWARE CENTER	53967	3/8/2012	3	38.53	F&R/DEPT. OPERATING SUPPLIES
CAMBRIA HARDWARE CENTER	53967	3/8/2012	4	32.16	F&R/CLOTHING/UNIFORMS
CAMBRIA HARDWARE CENTER	53967	3/8/2012	1	139.35	WD/MAINT & REPAIR DISTRIBUTION
CAMBRIA HARDWARE CENTER	53967	3/8/2012	2	37.83	WD/MAINT & REPAIR SR-4
CAMBRIA HARDWARE CENTER	53967	3/8/2012	3	39.58	WD/DEPARTMENT OPERATING SUPPLIES
CAMBRIA HARDWARE CENTER	53967	3/8/2012	1	25.94	ADM/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	53998	3/13/2012	1	184.53	WW/MAINT & REPAIR TREATMENT
CAMBRIA HARDWARE CENTER	53998	3/13/2012	2	64.88	WW/MAINT & REPAIR COLLECTION
CAMBRIA HARDWARE CENTER	54052	3/27/2012	1	29.01	FD/HARDWARE SUPPLIES FEBUARY 2012
				1,250.76	
CAMBRIA ROCK	54058	3/27/2012	1	324.21	WD/READY MIX
CAMBRIA VILLAGE SQUARE	53937	3/1/2012	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 03/12
CAMBRIA VILLAGE SQUARE	54062	3/27/2012	1	359.43	ADM/COMMON AREA MAINTENANCE
				3,541.56	
CARMEL & NACCASHA LLP	53929	3/1/2012	1	6,600.00	ADM/MONTHLY RETAINER LEGAL SERVICES 03/12
CENTRAL COAST COFFEE	53938	3/7/2012	1	44.64	ADM/OFFICE SUPPLIES
CHAPARRAL BUSINESS MACHIN	53921	3/1/2012	1	598.07	ADM/NEW PUMP FOR RICHCO COPIER
CHAPARRAL BUSINESS MACHIN	53966	3/8/2012	1	63.63	ADM/COMPUTER SUPPLIES
				661.70	
CHESNEY, WAYNE	54065	3/27/2012	1	53.61	F&R/COVERALLS
CITY NATIONAL BANK	53922	3/1/2012	1	34,056.75	WW/INTEREST PAYMENT-BANK LOAN
COAST ELECTRONICS/RADIO	54044	3/27/2012	1	2,341.27	WD/HAND HELD RADIOS
COAST ELECTRONICS/RADIO	54044	3/27/2012	2	2,341.27	WW/HAND HELD RADIOS
				4,682.54	
CORBIN WILLITS SYSTEMS	53930	3/1/2012	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE 03/12
CORI RYAN AND HER ATTYS ADAMS,	53939	3/7/2012	1	45,000.00	ADM/MUTUAL GENERAL RELEASE AND SETTLEMENT AGRMT
CRABTREE CONSULTING SERVICES,	54011	3/20/2012	1	1,401.12	FD/CONSOLIDATION WORKSHOP CCCSD/CCHD 2/4/12
CRYSTAL SPRING WATER CO.	53986	3/13/2012	1	53.37	WW/DRINKING AND DISTILLED WATER AND RENTAL FEB '12
CULLIGAN-KITZMAN WATER	54045	3/27/2012	1	52.00	FD/14 DAY WATER SOFTENER SERVICE 02/07-20/29/12
DIAMONDBACK FIRE & RESCUE	54046	3/27/2012	1	574.98	FD/EXTRICATION EQUIP SERVICE
DOLAN, ANNA MARIE	53974	3/8/2012	1	53.70	WD/CUSTOMER REFUND
ENTENMANN-ROVIN CO.	54047	3/27/2012	1	362.96	FD/4 BADGES 03/13/12

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EVERBANK COMMERCIAL FINANCE	54048	3/27/2012	1	289.15	FD/SHARP X3500 COPIER LEASE AGREEMENT MARCH 2012
FARM SUPPLY COMPANY	53995	3/13/2012	1	167.30	F&R/OPERATING SUPPLIES
FENCE FACTORY, THE	53940	3/7/2012	1	250.00	F&R/FENCE RENTAL AGREEMENT FOR SKATE PARK
FERGUSON ENT., INC #632	54012	3/20/2012	1	3,943.59	WW/KENNEDY CHECK VALVES
FERGUSON ENT., INC #632	54012	3/20/2012	1	1,018.90	WD/MAINT & REPAIR FIRE HYDRANTS
FERGUSON ENT., INC #632	54049	3/27/2012	1	6,696.69	WD/4 FIRE HYDRANTS
				<u>11,659.18</u>	
FGL ENVIRONMENTAL	53941	3/7/2012	1	217.00	WW/ORGANIC AND INORGANIC AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53996	3/13/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53996	3/13/2012	1	110.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53996	3/13/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53996	3/13/2012	1	208.00	WW/ORGANIC AND INORGANIC AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53996	3/13/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53996	3/13/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	54050	3/27/2012	1	110.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	54050	3/27/2012	1	69.00	WD/INORGANIC AND SUPPORT ANALYSIS
				<u>1,074.00</u>	
FINNIGAN, MICHAEL	53931	3/1/2012	1	45.00	W/MONTHLY CELLULAR PHONE SERVICE REIMB 03/12
FIRMA CONSULTANTS, INC.	53987	3/13/2012	1	675.00	PR/PROF SVCS FISCALINI RANCH MDP ADD SVCS #2
FIRST AMERICAN TITLE CO	53942	3/7/2012	1	528.00	RC/VOL LOT MERGER APN 023-163-007 & 023-163-034
FIRST BANKCARD	53923	3/1/2012	1	-	ADM/J. GRUBER VISA CHARGES FEB. 2012
FIRST BANKCARD	53923	3/1/2012	2	61.46	ADM/MEETING EXPENSES
FIRST BANKCARD	53923	3/1/2012	3	12.19	PR/MEETING EXPENSE
FIRST BANKCARD	53923	3/1/2012	4	32.78	ADM/TRAINING EXPENSE
FIRST BANKCARD	53923	3/1/2012	1	-	WD/G. GRESENS VISA CHARGES FEB. 2011
FIRST BANKCARD	53923	3/1/2012	2	367.50	WD/URBAN WATER MGMT PLAN MEETING
FIRST BANKCARD	53923	3/1/2012	3	27.50	WD/LUNCH WITH GEOHYDROLOGIST RE WTR CONSERVATION
FIRST BANKCARD	54051	3/27/2012	1	-	ADM/FD/J. GRUBER VISA CHARGES FEBRUARY/MARCH 2012
FIRST BANKCARD	54051	3/27/2012	2	26.43	ADM/MEETING EXPENSES
FIRST BANKCARD	54051	3/27/2012	3	173.36	FD/EMPLOYEE RECRUITMENT
				<u>701.22</u>	
FLO-SYSTEMS, INC.	54066	3/27/2012	1	49,238.48	WW/NEW WEMCO GRIT CLASSIFIER UNIT FOR WWTP
G. W. POTTER	53943	3/7/2012	1	285.00	WW/MAINT & REPAIR EQUIPMENT
GEORGE, DEBBIE	53975	3/8/2012	1	26.18	WD/CUSTOMER REFUND
GORDON, STEVE	54067	3/27/2012	1	3,100.00	FD/CLAIMS
GRAINGER	54013	3/20/2012	1	47.88	WW/MAINT & REPAIR COLLECTION
GRESENS, ROBERT C.	53932	3/1/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 03/12
GRUBER, JEROME	53933	3/1/2012	1	45.00	DM/MONTHLY CELLULAR PHONE SERVICE REIMB 03/12
HARVEYS HONEYHUTS	53960	3/8/2012	1	59.57	F&R/TOILET RENTAL FISCALINI RANCH 2/3/12-02/24/12
HAYWARD LUMBER	53944	3/7/2012	1	706.47	F&R/MAINT & REPAIR SKATE PARK
HAYWARD LUMBER	53944	3/7/2012	1	2,594.60	F&R/MATERIALS TO REPAIR DRY ROT AND RAMP VETS HALL
HAYWARD LUMBER	53944	3/7/2012	1	81.11	F&R/MAINT & REPAIR
				<u>3,382.18</u>	



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HEADDING, SUE	53976	3/8/2012	1	15.82	WD/CUSTOMER REFUND
HOME DEPOT CREDIT SERVICE	53945	3/7/2012	1	97.37	F&R/DEPT OPERATING SUPPLIES
HOME DEPOT CREDIT SERVICE	53945	3/7/2012	2	262.99	F&R/TALL CABINET - VETS HALL
HOME DEPOT CREDIT SERVICE	53968	3/8/2012	1	132.54	F&R/MAINT & REPAIR BUILDINGS
HOME DEPOT CREDIT SERVICE	53988	3/13/2012	1	52.04	ADM/PAINT FOR MAIN OFFICE
HOME DEPOT CREDIT SERVICE	53988	3/13/2012	1	143.65	F&R/SHELVING
HOME DEPOT CREDIT SERVICE	53988	3/13/2012	1	29.81	F&R/MAINT & REPAIR BUILDINGS
HOME DEPOT CREDIT SERVICE	54016	3/20/2012	1	60.99	F&R/MAINT & REPAIR BUILDINGS
				<u>779.39</u>	
HULSEY , PATRICIA/JAMES	53977	3/8/2012	1	295.10	WD/CUSTOMER REFUND
IDLER'S INC.	54068	3/27/2012	1	549.42	FD/REFRIGERATOR AND ICE MAKER
INNOVATIVE CONCEPTS	53934	3/1/2012	1	839.30	FD/MONTHLY BROADBAND SERVICES 03/12
INNOVATIVE CONCEPTS	53934	3/1/2012	2	839.30	F&R/MONTHLY BROADBAND SERVICES 03/12
INNOVATIVE CONCEPTS	53934	3/1/2012	3	839.30	ADM/MONTHLY BROADBAND SERVICES 03/12
INNOVATIVE CONCEPTS	53934	3/1/2012	4	839.30	WD/MONTHLY BROADBAND SERVICES 03/12
INNOVATIVE CONCEPTS	53934	3/1/2012	5	839.30	WW/MONTHLY BROADBAND SERVICES 03/12
INNOVATIVE CONCEPTS	53934	3/1/2012	6	25.00	FD/MONTHLY WEB HOSTING
INNOVATIVE CONCEPTS	53961	3/28/2012	1	839.30	ADM/MONTHLY BROADBAND SERVICES 04/12
INNOVATIVE CONCEPTS	53961	3/28/2012	2	839.30	F&R/MONTHLY BROADBAND SERVICES 04/12
INNOVATIVE CONCEPTS	53961	3/28/2012	3	839.30	FD/MONTHLY BROADBAND SERVICES 04/12
INNOVATIVE CONCEPTS	53961	3/28/2012	4	839.30	WD/MONTHLY BROADBAND SERVICES 04/12
INNOVATIVE CONCEPTS	53961	3/28/2012	5	839.30	WW/MONTHLY BROADBAND SERVICES 04/12
INNOVATIVE CONCEPTS	53961	3/28/2012	6	25.00	FD/MONTHLY WEB HOSTING
				<u>8,443.00</u>	
J B DEWAR	53946	3/7/2012	1	2,180.29	WW/DIESEL
J B DEWAR	53946	3/7/2012	1	1,090.15	FD/DIESEL
J B DEWAR	53999	3/13/2012	1	989.11	WD/GASOLINE AND DIESEL
J B DEWAR	53999	3/13/2012	1	1,834.80	WW/DIESEL
J B DEWAR	54053	3/27/2012	1	1,336.46	FD/DIESEL
J B DEWAR	54053	3/27/2012	1	1,671.65	WD/GASOLINE AND DIESEL
J B DEWAR	54069	3/27/2012	1	2,424.73	WW/DIESEL
				<u>11,527.19</u>	
JOHN DEERE FINANCIAL	53989	3/13/2012	1	180.44	F&R/MAINT & REPAIR NON-LIC VEHICLES
JOHN WRIGHT CONSTRUCTION	54054	3/27/2012	1	400.00	WW/EQUIPMENT RENTAL TO INSTALL NEW WEMCO
L.N. CURTIS & SONS	53948	3/7/2012	1	4,397.25	FD/AIR BAG SYSTEM PASO ROBLES OTS GRANT
L.N. CURTIS & SONS	53948	3/7/2012	1	3,435.85	FD/STRUT SYSTEM SLO COUNTY OTS GRANT
L.N. CURTIS & SONS	54055	3/27/2012	1	3,305.45	FD/JLER LP ELEC REW REEL W/100' HYD HOSE OTS GRANT
L.N. CURTIS & SONS	54055	3/27/2012	1	1,845.93	FD/TURNOUT COAT PANTS BOOTS
				<u>12,984.48</u>	
LABOSSIERE, J. ALLEYNE	54014	3/20/2012	1	65.77	ADM/ATTEND CSMFO MEETING PISMO BEACH RE PROP TAX
LAHR ELECTRIC MOTORS	54015	3/20/2012	1	1,945.46	WW/REPAIR INFLUENT PUMP/MOTORS
LINC DELIVERY	53947	3/7/2012	1	19.50	WW/POSTAGE AND SHIPPING
MADRID, MONIQUE	54074	3/29/2012	1	9.82	ADM/REFUND FROM AFLAC FOR OVERPAYMENT
MATHESON TRI-GAS, INC	54000	3/13/2012	1	50.00	WW/ACETYLENE CY RENTAL FEB 2012
MATT HUMPHREY CONSTRUCTION	54034	3/20/2012	1	3,464.50	F&R/REBUILD RAMP/INSTALL NEW DOOR VET'S HALL

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MCCALL, TERI	53978	3/8/2012	1	88.31	WD/CUSTOMER REFUND
MCLAIN, STACY	53979	3/8/2012	1	9.94	WD/CUSTOMER REFUND
MCMASTER-CARR SUPPLY CO	53990	3/13/2012	1	427.18	WW/MAINT & REPAIR LIFT STATION
MENDOZA, CARLOS	53935	3/1/2012	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB 03/12
MENDOZA, CARLOS	53935	3/1/2012	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 03/12
				<u>45.00</u>	
MILLER, MARK	53936	3/1/2012	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB 03/12
MINER'S ACE HARDWARE	53924	3/1/2012	1	237.00	F&R/MAINT & REPAIR
MINER'S ACE HARDWARE	53962	3/8/2012	1	495.06	F&R/MAINT & REPAIR BUILDINGS
MINER'S ACE HARDWARE	54017	3/20/2012	1	112.51	F&R/MAINT & REPAIR BUILDINGS
MINER'S ACE HARDWARE	54070	3/27/2012	1	64.62	F&R/MAINT & REPAIR BUILDINGS
				<u>909.19</u>	
MISSION LINEN SUPPLY	53969	3/8/2012	1	276.89	WD/LINEN SERVICE & UNIFORM CLEANING FEB. 2012
MISSION LINEN SUPPLY	53969	3/8/2012	2	176.23	F&R/LINEN SERVICE & UNIFORM CLEANING FEB. 2012
				<u>453.12</u>	
MORRO BAY RV & MARINE	54001	3/13/2012	1	294.00	WW/MAINT & REPAIR GENERATOR
NANNI, LYN	53980	3/8/2012	1	32.15	WD/CUSTOMER REFUND
NAPA AUTO PARTS	53970	3/8/2012	1	101.32	WW/MAINT & REPAIR LIFT STATION
NAPA AUTO PARTS	53970	3/8/2012	1	114.69	WW/MAINT & REPAIR EQUIPMENT
NAPA AUTO PARTS	53970	3/8/2012	1	97.58	WW/MAINT & REPAIR EQUIPMENT
NAPA AUTO PARTS	53970	3/8/2012	1	(25.73)	WW/MAINT & REPAIR EQUIPMENT
NAPA AUTO PARTS	53970	3/8/2012	1	9.11	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	53970	3/8/2012	1	23.58	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	53970	3/8/2012	1	25.19	F&R/MAINT & REPAIR NON LIC VEHICLES
				<u>345.74</u>	
PACIFIC GAS & ELECTRIC	53963	3/8/2012	1	10.51	WD/ELECTRIC SERVICE 01/28/12-02/28/12
PACIFIC GAS & ELECTRIC	53971	3/8/2012	1	21.03	ADM/ELECTRIC SERVICE 01/28/12-02/28/12
PACIFIC GAS & ELECTRIC	54002	3/13/2012	1	4.74	F&R/ELECTRIC SERVICE 02/18/12 - 02/28/12
PACIFIC GAS & ELECTRIC	54002	3/13/2012	1	7,556.67	WD/ELECTRIC SERVICE 01/30/12-02/29/12
PACIFIC GAS & ELECTRIC	54002	3/13/2012	1	661.80	WD/ELECTRIC SERVICE 01/31/12-03/01/12
PACIFIC GAS & ELECTRIC	54018	3/20/2012	1	11,660.54	WW/ELECTRIC SERVICE 01/27/12-03/01/12
PACIFIC GAS & ELECTRIC	54035	3/20/2012	1	599.87	FD/ELECTRIC SERVICE 01/28/12-03/06/12
PACIFIC GAS & ELECTRIC	54035	3/20/2012	2	1,616.59	F&R/ELECTRIC SERVICE 01/28/12-03/06/12
PACIFIC GAS & ELECTRIC	54035	3/20/2012	3	296.62	ADM/ELECTRIC SERVICE 01/28/12-03/06/12
				<u>22,428.37</u>	
PETTY CASH	54073	3/27/2012	1	9.03	FD/EMPLOYEE RECRUITMENT
PETTY CASH	54073	3/27/2012	2	19.79	ADM/OFFICE SUPPLIES
PETTY CASH	54073	3/27/2012	3	35.45	ADM/POSTAGE
PETTY CASH	54073	3/27/2012	4	102.04	ADM/MEETING EXPENSES
PETTY CASH	54073	3/27/2012	5	26.20	WD/POSTAGE EXPENSE
PETTY CASH	54073	3/27/2012	6	10.00	ADM/CASH DRAWER RECONCILIATION
				<u>202.51</u>	
PHOENIX CIVIL ENGINEERING, INC	54036	3/20/2012	1	310.00	WW/PROF SVCS FOR GIS MAPPING COLL SYSTEM MAP
PHOENIX CIVIL ENGINEERING, INC	54036	3/20/2012	1	310.00	WW/PROF SVCS FOR WWTP BREAKER/ATS SYSTEM
				<u>620.00</u>	
PITNEY BOWES CREDIT- PBCC	54019	3/20/2012	1	162.00	ADM/QTRLY LEASE MAILING EQUIP 01/01/12-03/30/12

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POLY PRO WINDOW & DOOR CO	54037	3/20/2012	1	876.23	F&R/REPLACEMENT DOOR & HARDWARE @ VET'S HALL
POLY PRO WINDOW & DOOR CO	54037	3/20/2012	1	90.64	F&R/COPPER DOOR PAN FOR VET'S HALL JOB
				<u>966.87</u>	
PROCARE JANITORIAL SUPPLY	54056	3/27/2012	1	146.86	ADM/JANITORIAL SUPPLIES
PROCARE JANITORIAL SUPPLY	54071	3/27/2012	1	755.62	F&R/JANITORIAL SUPPLIES
				<u>902.48</u>	
PUMP REPAIR SERVICE CO.	53991	3/13/2012	1	3,906.73	WW/IMPELLER SHAFT OVERHAUL KIT & LABOR TO REBUILD
QUILL CORP	53949	3/7/2012	1	144.68	ADM/OFFICE SUPPLIES
QUILL CORP	53949	3/7/2012	1	37.08	WW/OFFICE SUPPLIES
QUILL CORP	53964	3/8/2012	1	38.20	ADM/OFFICE SUPPLIES
QUILL CORP	53964	3/8/2012	1	21.43	ADM/OFFICE SUPPLIES
QUILL CORP	53964	3/8/2012	1	5.78	ADM/OFFICE SUPPLIES
QUILL CORP	53964	3/8/2012	1	32.41	ADM/OFFICE SUPPLIES
QUILL CORP	53964	3/8/2012	1	45.40	ADM/OFFICE SUPPLIES
QUILL CORP	53992	3/13/2012	1	(38.20)	ADM/OFFICE SUPPLIES
QUILL CORP	53992	3/13/2012	1	124.11	ADM/OFFICE SUPPLIES
QUILL CORP	53992	3/13/2012	1	50.13	F&R/OFFICE SUPPLIES
QUILL CORP	53992	3/13/2012	1	53.90	ADM/OFFICE SUPPLIES
QUILL CORP	54020	3/20/2012	1	307.59	WD/OFFICE SUPPLIES
QUILL CORP	54020	3/20/2012	1	160.86	WD/OFFICE SUPPLIES
QUILL CORP	54020	3/20/2012	1	140.54	ADM/OFFICE SUPPLIES
QUILL CORP	54020	3/20/2012	1	332.02	ADM/OFFICE SUPPLIES
QUILL CORP	54057	3/27/2012	1	26.80	ADM/OFFICE SUPPLIES
QUILL CORP	54057	3/27/2012	1	20.37	ADM/OFFICE SUPPLIES
				<u>1,503.10</u>	
RACO MANUFACTURING & ENGINEERI	54038	3/20/2012	1	223.14	WW/DIGITAL DIRECTIONAL ANTENNA
RATZAT, COREY	53981	3/8/2012	1	186.70	WD/CUSTOMER REFUND
REVELES, JOSE	53965	3/8/2012	1	455.00	F&R/REMOVE DRY ROT AT VET'S HALL
REVELES, JOSE	53965	3/8/2012	1	490.00	F&R/INSTALL NEW PLYWOOD AND STUCCO MOLDING V. HALL
				<u>945.00</u>	
SAN LUIS POWERHOUSE	54059	3/27/2012	1	266.60	FD/MAINT & REPAIR BUILDINGS
SDRMA	54021	3/20/2012	1	18,425.00	ADM/WORKERS COMP INSUR PREMIUM 4TH QTR FY 11/12
SELECT BUSINESS SYSTEMS	53950	3/7/2012	1	174.24	FD/COPIER SUPPLIES
SELECT BUSINESS SYSTEMS	54060	3/27/2012	1	9.00	FD/TONER CARTRIDGE
				<u>183.24</u>	
SESSER PLUMBING	54022	3/20/2012	1	482.00	WD/REMOVE/REPLUMB IRR METER
SLO COUNTY CLERK-RECORDER	54023	3/20/2012	1	17.00	WD/LIEN RELEASE 2075 SHERWOOD
SLO COUNTY NEWSPAPERS	53972	3/8/2012	1	216.80	WD/LEGAL NOTICE - 2010 UWMP
SMYTH, NORMAN	54039	3/20/2012	1	32.18	FD/4 WHEEL TIRE COVERS FOR TRAILER
SPATIAL GRAPHICS AKA SPACEGRAP	53951	3/7/2012	1	675.00	WD/HYDRANT DATA
SPATIAL GRAPHICS AKA SPACEGRAP	53951	3/7/2012	2	1,650.00	WW/SEWER SYST MAINT PLAN & SCHEDULE
				<u>2,325.00</u>	
STATE OF CALIFORNIA	54024	3/20/2012	1	166.00	FD/FINGERPRINT APPS
STATE OF CALIFORNIA	54024	3/20/2012	2	83.00	F&R/FINGERPRINT APPS
				<u>249.00</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING MARCH 31, 2012**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
SUN PACIFIC	53952	3/7/2012	1	270.00	WW/MAINT & REPAIR GENERATOR
SUN PACIFIC	53952	3/7/2012	1	500.00	WW/RECONDITION 1200 AMP BREAKER
SUN PACIFIC	54025	3/20/2012	1	32,603.00	WW/PRCH/INSTALL 40KW KOHLER EMERG. GENERATOR
				<u>33,373.00</u>	
SWCA, INC.	54003	3/13/2012	1	200.00	PR/BIOLOGIST MONITORING MOONSTONE TRAIL
TECHXPRESS, INC.	53973	3/8/2012	1	2,680.00	ADM/MONTHLY NETGUARD IT SERVICE MARCH 2012
THE DOCUTEAM	53958	3/8/2012	1	242.48	ADM/DOCUMENT STORAGE FEBRUARY 2012
THE GAS COMPANY	53959	3/8/2012	1	58.41	ADM/GAS SERVICE 1316 TAMSEN #201
THE GAS COMPANY	53959	3/8/2012	1	48.08	ADM/GAS SERVICE 1316 TAMSEN #203
THE GAS COMPANY	53997	3/13/2012	1	167.20	F&R/GAS SERVICE 1000 MAIN ST. 01/31/12-03/01/12
THE GAS COMPANY	53997	3/13/2012	1	148.25	WW/GAS SERVICE 5500 HEATH LN 02/01/12-03/02/12
THE GAS COMPANY	53997	3/13/2012	1	116.00	F&R/GAS SERVICE 3195 BURTON DR 02/01/12-03/02/12
THE GAS COMPANY	54033	3/20/2012	1	218.86	FD/GAS SERVICE 01/31/12-03/01/12
THE GAS COMPANY	54033	3/20/2012	1	79.38	WW/GAS SERVICE 5500 HEATH LN APT B 2/2/12-3/2/12
THE GAS COMPANY	54033	3/20/2012	1	48.08	FD/GAS SERVICE 5490 HEATH LN 02/01/12-03/02/12
				<u>884.26</u>	
UNITED STAFFING ASSOC	53925	3/1/2012	1	179.73	FD/TEMP STAFFING WE 02/19/12
UNITED STAFFING ASSOC	53925	3/1/2012	2	998.40	F&R/TEMP STAFFING WE 02/19/12
UNITED STAFFING ASSOC	53925	3/1/2012	3	364.58	ADM/TEMP STAFFING WE 02/19/12
UNITED STAFFING ASSOC	53925	3/1/2012	4	143.78	RC/TEMP STAFFING WE 02/19/12
UNITED STAFFING ASSOC	53925	3/1/2012	5	192.00	WW/TEMP STAFFING WE 02/19/12
UNITED STAFFING ASSOC	53953	3/7/2012	1	184.86	FD/TEMP STAFFING WE 02/26/12
UNITED STAFFING ASSOC	53953	3/7/2012	2	148.80	WW/TEMP STAFFING WE 02/26/12
UNITED STAFFING ASSOC	53953	3/7/2012	3	51.35	RC/TEMP STAFFING WE 02/26/12
UNITED STAFFING ASSOC	53953	3/7/2012	4	492.96	ADM/TEMP STAFFING WE 02/26/12
UNITED STAFFING ASSOC	53953	3/7/2012	5	1,041.60	F&R/TEMP STAFFING WE 02/26/12
UNITED STAFFING ASSOC	53993	3/13/2012	1	179.72	FD/TEMP STAFFING WE 03/04/12
UNITED STAFFING ASSOC	53993	3/13/2012	2	1,041.60	F&R/TEMP STAFFING WE 03/04/12
UNITED STAFFING ASSOC	53993	3/13/2012	3	148.80	WW/TEMP STAFFING WE 03/04/12
UNITED STAFFING ASSOC	53993	3/13/2012	4	487.83	ADM/TEMP STAFFING WE 03/04/12
UNITED STAFFING ASSOC	53993	3/13/2012	5	61.62	RC/TEMP STAFFING WE 03/04/12
UNITED STAFFING ASSOC	54026	3/20/2012	1	379.99	FD/TEMP STAFFING WE 03/11/12
UNITED STAFFING ASSOC	54026	3/20/2012	2	223.20	WW/TEMP STAFFING WE 03/11/12
UNITED STAFFING ASSOC	54026	3/20/2012	3	523.77	ADM/TEMP STAFFING WE 03/11/12
UNITED STAFFING ASSOC	54026	3/20/2012	4	744.00	F&R/TEMP STAFFING WE 03/11/12
UNITED STAFFING ASSOC	54072	3/27/2012	1	184.86	FD/TEMP STAFFING WE 03/18/12
UNITED STAFFING ASSOC	54072	3/27/2012	2	1,009.05	F&R/TEMP STAFFING WE 03/18/12
UNITED STAFFING ASSOC	54072	3/27/2012	3	369.72	ADM/TEMP STAFFING WE 03/18/12
				<u>9,152.22</u>	
USA BLUE BOOK	53954	3/7/2012	1	389.65	WW/BLEU PRINT ORGANIZERS
USA BLUE BOOK	53954	3/7/2012	2	177.48	WW/MAINT & REPAIR COLLECTION
USA BLUE BOOK	53954	3/7/2012	3	309.20	WW/MAINT & REPAIR TREATMENT
USA BLUE BOOK	53954	3/7/2012	4	119.55	WW/LAB SUPPLIES
USA BLUE BOOK	54027	3/20/2012	1	184.68	WW/MEASURING WHEEL
				<u>1,180.56</u>	
VERIZON WIRELESS	54061	3/27/2012	1	87.20	FD/CELL PHONE SERVICE 02/08/12-03/07/12
VERIZON WIRELESS	54061	3/27/2012	1	85.26	FD/CELL PHONE SERVICES 2/08/12-03/07/12
				<u>172.46</u>	
ZOLL MEDICAL CORPORATION	53919	3/1/2012	1	18,845.97	FDMEDICAL SUPPLIES AFG GRANT

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
	53080	3/7/2012	9000	(34.21)	Ck# 053080 Reversed
	53081	3/7/2012	9000	(17.00)	Ck# 053081 Reversed
				<u>(51.21)</u>	
<b>Accounts Payable Vendor Subtotal</b>				<u>359,360.05</u>	
AFLAC (AMER FAM LIFE INS)	2598	3/2/2012	1	684.55	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2598	3/2/2012	1	77.93	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2614	3/16/2012	1	684.55	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2614	3/16/2012	1	77.93	VOLUNTARY INS-PRETAX
				<u>1,524.96</u>	
CAMBRIA COMMUNITY SERVICES DIS	2599	3/2/2012	1	1,000.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2599	3/2/2012	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2599	3/2/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2599	3/2/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2599	3/2/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2599	3/2/2012	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2615	3/16/2012	1	1,000.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2615	3/16/2012	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2615	3/16/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2615	3/16/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2615	3/16/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2615	3/16/2012	6	250.00	MEDICAL REIMBURSEMNT
				<u>3,700.00</u>	
CAMBRIA FIREFIGHTERS ASSN	2617	3/16/2012	1	205.22	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	2600	3/2/2012	1	2,703.19	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2600	3/2/2012	1	662.58	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2616	3/16/2012	1	3,343.71	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2616	3/16/2012	1	827.87	STATE INCOME TAX
				<u>7,537.35</u>	
H.O.B.-DIRECT DEPOSIT	2601	3/2/2012	1	2,974.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2601	3/2/2012	1	42,369.64	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2618	3/16/2012	1	2,974.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2618	3/16/2012	1	52,423.40	Direct Deposit Flat
				<u>100,741.04</u>	
H.O.B./FEDERAL TAXES	2602	3/2/2012	1	7,745.01	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2602	3/2/2012	1	7,077.92	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2602	3/2/2012	1	1,973.64	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2619	3/16/2012	1	9,897.94	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2619	3/16/2012	1	8,656.47	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2619	3/16/2012	1	2,413.90	FEDERAL INCOME TAX
				<u>37,764.88</u>	
ICMA-VNTGPT TRSFR AGT 457	2603	3/2/2012	1	2,363.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2603	3/2/2012	1	700.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2620	3/16/2012	1	2,363.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2620	3/16/2012	1	700.00	457 DEF COMP-INDIV
				<u>6,126.92</u>	
PERS RETIREMENT SYSTEM	2604	3/2/2012	1	0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2604	3/2/2012	2	20,743.46	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2621	3/16/2012	1	23,438.09	PERS PAYROLL REMITTANCE
				<u>44,181.57</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING MARCH 31, 2012**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
SEIU LOCAL 620	2605	3/2/2012	1	220.41	SEIU UNION DUES
SEIU LOCAL 620	2622	3/16/2012	1	220.41	SEIU UNION DUES
				440.82	
SLO CREDIT UNION	2606	3/2/2012	1	260.00	CREDIT UNION
SLO CREDIT UNION	2623	3/16/2012	1	260.00	CREDIT UNION
				520.00	
THE VARIABLE ANNUITY LIFE	2607	3/2/2012	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2624	3/16/2012	1	50.00	DEFERRED COMP -VALIC
				100.00	
				202,842.76	<i>Payroll Payable Vendor Subtotal</i>
				562,202.81	<b>Total Vendor Disbursements for March, 2012</b>



## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT  
 BOARD OF DIRECTORS REGULAR MEETING MINUTES  
 THURSDAY, MARCH 22, 2012, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President MacKinnon called the regular meeting to order at 12:35 PM.										
1B. PLEDGE OF ALLEGIANCE	President MacKinnon led the pledge of allegiance.										
1C. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">President MacKinnon</td> <td style="width: 40%;">Present</td> </tr> <tr> <td>Vice President Thompson</td> <td>Present</td> </tr> <tr> <td>Director Bahringer</td> <td>Present</td> </tr> <tr> <td>Director Clift</td> <td>Absent</td> </tr> <tr> <td>Director Robinette</td> <td>Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, Finance Manager Alleyne LaBossiere, Fire Chief Mark Miller, District Clerk Kathy Choate.</p>	President MacKinnon	Present	Vice President Thompson	Present	Director Bahringer	Present	Director Clift	Absent	Director Robinette	Present
President MacKinnon	Present										
Vice President Thompson	Present										
Director Bahringer	Present										
Director Clift	Absent										
Director Robinette	Present										
1D. REPORT FROM CLOSED SESSION	Assistant District Counsel Hirsch reported no report from closed session.										
2. SPECIAL REPORTS											
A. Sheriff's Department Report	No report.										
3. ACKNOWLEDGEMENTS/PRESENTATIONS	<p>President MacKinnon introduced Chief Miller. Chief Miller introduced new Fire Captain Jonathan Gibson and Fire Engineer Joseph Gibson. The District Clerk administered the oath of office to Jonathan and Joseph Gibson. Their parents were present and Mrs. Gibson pinned the badges on Captain Gibson and Engineer Gibson. A reception followed at the Fire Department.</p> <p>President MacKinnon introduced the presentation and General Manager Gruber introduced Bill Worrell, Integrated Waste Management Authority (IWMA). Mr. Worrell provided a presentation on the IWMA regional programs.</p>										
	<p>Prior to taking public comment, President MacKinnon invited Director Robinette to make a statement. Director Robinette stated "she owns a residential property with a wait list position and wanted to make sure everyone knows that. According to Regulation 18707.1 of the California Code of Regulations that indicates this given status does not constitute a basis for a conflict of interest for her. Nevertheless, at this time she chooses not to participate in any agendized board discussion or actions that singularly address any change to the wait list status. She takes deep pride in maintaining a very high standard of integrity and</p>										



	so has elected to exempt herself from waitlist discussion or action in the interest of transparency and to avoid any possible appearance of impropriety.”
4. PUBLIC COMMENT	<u>Pat Child</u> , Cambria. Commented on public comment procedure. Requested Board have discussion after General Manager introduces the topic, then open to public comment, and then back to the Board.
5. AGENDA REVIEW	Stands as published.
6. MANAGER’S AND BOARD REPORTS	
A. GENERAL MANAGER’S REPORT	General Manager presented the report. Board discussion followed. Public Comment: <u>Tina Dickason</u> , Cambria. Commented on water wait list deposits being refunded \$5,000 CD deposits and current annual fee; submitted hard copy Long Beach Water Department Conservation website materials, supports hiring a conservation specialist and a community group to advise the CCSD on conservation efforts.
B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE	General Manager Gruber introduced the item and <u>Bob Gresens</u> presented the report. Board discussion followed. Public Comment: <u>Nancy Anderson</u> , Cambria. Commented on knowledge of others in Cambria on water management history, current issues, and best alternatives. Having purchased a home in 1987 wants to live in quality of life in Cambria. In the larger scheme it behooves us to be careful stewards of this sacred place. Commended board on current openness and willing to listen and respond. Suggests Board give serious consideration to a suggestion made in the scoping session on March 15; that a planning session includes representatives of the community. Recommends CCSD take advantage of local experts to advise the board. Public deliberation and community partnerships work. <u>Elizabeth Bettenhausen</u> , Cambria. Attended the March 15 scoping session and felt the presentation did not have the specificity from ACE she had hoped. She thinks the conceptual analysis was faulty. Referenced ACE Manager, Josephine Axt statement, the final project could include more than one technology providing “diversification, so if something happens with one source you will have backup.” For the record, the Project

	<p>Cooperation Agreement between the Department of the Army of the United States and CCSD for the design and construction of the seawater desalination project in Cambria, California has the following definition of the project. The term project shall mean the design and construction of the seawater desalination plant which includes a subsurface seawater intake, pumping and pipeline facility to transport the seawater to the plant, etc., it goes on to describe that, only a desalination plant. There has been no money appropriated or allocated by the federal government for anything else. We have spent the \$2 million plus on the EIR/EIS and the design by the other company. There is no more money available. If we have a diversity of conceptual ideas that are actually transformed into alternatives, we have not only the need to work through a revision to the joint agreement through the US Congress, but we would have then to get the US Congress to appropriate more money. They have not agreed to appropriate it for anything, including conservation and recycling. We have a major question of public policy at CCSD's end and federal end and major question of funding. Do not take "diversification" too lightly when in this economy too impossible.</p> <p><u>Mary Webb</u>, Cambria. Commented on scoping session conceptual ideas/depictions of desalination intake from San Simeon down to Morro Bay. On the conceptual maps, seven or eight depictions of possibilities for intake and outfall pipes for a desalination project. Disappointed in not seeing any other alternatives, other than desalination, intake and outfall alternatives. The pipelines were shown in areas that she considers sacred, especially San Simeon Cove. ACE had a Nacimiento alternative, San Simeon, Santa Rosa Creek, Lampton Park which is a County Park and outfall would empty into White Rock conservation area, highly protected marine area, a Whale Rock alternative with a pipeline using the Chevron Marine terminal and some kind of project with Morro Bay. Requested the conceptual maps be posted to CCSD website. Desal is off the table. Expressed frustration with ACE saying CCSD is in step 1 of an EIR, when CCSD has been in an EIR process for 20 years. Commented CCSD is meeting with UNLOC, the Realtors, and other community organizations but not meeting with those in the audience, other members of the</p>
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	public or nonprofits such as Greenspace. Board discussion followed.
<b>C. MEMBER AND COMMITTEE REPORTS</b>	
<b>7. CONSENT AGENDA</b>	
<p>A. Approve expenditures for month of February 2012</p> <p>B. Approve minutes of Board of Directors February 23 regular meeting</p> <p>C. Adopt Resolution 11-2012 scheduling a public hearing to approve Water and Wastewater Standby or Availability charges for Fiscal Year 2012-2013</p> <p>D. Approve extension of Intent to Serve APN 013.084.051, Applicant Dane Phillips</p> <p>E. Authorize General Manager to enter into a contract for the transfer of single family residence position on commercial property to single family residential zoned property, APN 013.242.027, subject to meeting the requirements of CCSD Code Section 8.04.100(E)</p>	<p>President MacKinnon presented the consent agenda. Director Thompson moved to adopt the consent agenda as listed on the agenda. Director Robinette seconded. Director Bahringer abstained. Motion carried.</p> <p>Ayes – 3, No – 0, Absent – 1 (Clift), Abstain – 1 (Bahringer)</p>
<b>8. HEARINGS AND APPEALS</b>	
<p>A. Introduction of Ordinance 01-2012 establishing rules and regulations for the use of the CCSD's Skateboard Park</p>	<p>President MacKinnon introduced Ordinance XX-2012 and requested District Clerk read title of Ordinance XX-2012.</p> <p>Director Thompson moved to waive further reading. Director Bahringer seconded. Motion carried unanimously.</p> <p>Ayes – 4, No – 0, Absent – 1 (Clift)</p> <p>Assistant District Counsel David Hirsch presented the staff report. General Manager Gruber reported on partnering with American Legion and bringing an agreement back to the Board.</p> <p>Board discussion followed. Assistant District Counsel clarified section 4.12.040 Violation.</p> <p>Director Bahringer requested being on record to change CCSD Code regarding issuance of citations and fines and does not support section 4.12.040 as presented. Board and counsel discussion followed regarding misdemeanor citations.</p> <p>Director Bahringer moved to introduce Ordinance XX-2012 establishing rules and regulations for the use of the CCSD Skateboard Park. Director Thompson seconded. Motion carried unanimously.</p> <p>Ayes – 4, Noes – 0, Absent – 1 (Clift)</p>
<b>9. REGULAR BUSINESS</b>	
<p>A. Discussion and Consideration of Fiscal Year 2011/2012 Mid-Year Budget</p>	<p>General Manager Gruber introduced the item. Finance Manager LaBossiere reviewed the staff</p>

<p>review</p>	<p>report and proposed mid-year budget adjustments to each department's funds. Director Bahringer moved to approve the FY CCSD Operating Budget mid-year revisions. Director Thompson seconded. No action taken on this motion.</p> <p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Commented on pages 63 and 64 and move of Water Conservation Department, important to call it Water Conservation Department otherwise it sounds like all resources conserved are in the Water Fund. When it says sufficient water savings are garnered, how would water savings be garnered? If resource department fund moved into water fund and rename so more accurately described, would rebates be restored as a policy and would they come from water conservation fund or how would they be funded? Commented on page 65 under service fees for operating revenue. How does CCSD know that revenue from commercial lodging is up strongly? Is a \$30,000 revenue increase a strong increase? If we continue a strong commercial lodging increase, maybe the big dip in water use could show up. Always that turnabout on use and revenue. An analysis would be useful in terms of residential and commercial use.</p> <p><u>Tina Dickason</u>, Cambria. Hard to believe commercial lodging would be up. Vacancy signs daily, way down, even during holidays. Examine amount we spend with Fire Dept, 12% of operating budget. Fire calls month after month are zero and up with medical calls. Sees multiple agencies at one home and more than necessary. Supports going with CalFire.</p> <p><u>Mary Webb</u>, Cambria. Requested customer billing records by customer class placed on website. Commented on no pension and benefit costs associated with professional services and temporary staff vs. regular staff. On wait list, \$55,000 for wait list fees. Confused about wait list because we have added 310 housing units since the moratorium of 2000. These fees look the same, why aren't they changing? Is the wait list changing from year to year? Has it gone down from 666 residential, 10 commercial, and 12 multi-family? When we add grandfathered meters are some of those grandfathered meters coming out of the wait list or is that a separate list? Are people being added to the wait list as people are coming</p>
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	<p>off? Requested a future agenda item. Commented on the budget, opposes Resource Conservation Department being put into Water Fund. If commercial revenue is up 30% in the last year (that's huge in a down year) are they leaking, did they add pools?</p> <p>Finance Manager LaBossiere responded to public comment and questions.  Board discussion followed.  Director Robinette moved to approve the FY 2011/2012 Mid Year Budget. Director Thompson seconded. Motion carried unanimously.  Ayes – 4, No – 0, Absent – 1 (Clift)</p>
<p>B. Discussion and Consideration of revising quality of life increase that was developed as part of the 2008 Final Water Master Plan</p>	<p>President MacKinnon introduced the item. General Manager Gruber introduced the staff report. District Engineer Gresens presented the report.  Public Comment:  <u>Jim Webb</u>, Cambria. Commented on 50% quality of life increase and more than semantic problem. This increase has, in part, led to a capacity planning exercise the community has gone through to deliver that 50% additional water supply. In his opinion, it drove the choice for desalination as a means of providing that capacity. Pointed out Boyle Engineering report on Nipomo desalination plant; they look at other desal projects in California note the following; of comparable projects, neither Dana Point and Monterey Bay have received all of their permits at this time and are still in pilot testing and feasibility study phase. They also note considerable pressure from regulatory agencies exist to form regional partnerships. He pointed out; Cayucos, San Simeon, and Cambria are at level three water supply emergencies. He has worked for quite awhile to establish marine protected areas offshore from Cambria. One of the items looked at was how to protect the quality of water within those marine protected areas. Originally conceived of the task of designating areas as biologically significant, however ran into trouble with preexisting municipality use of outfalls (especially in southern California). The SRQCB has tried to address this by considering new designation (which he thinks will pass soon) specifically for marine protected areas. This is a state water quality protected area. A trade off in accepting this instead of ASBS designation was that on seawater intakes, "no new seawater intakes shall be</p>

established within a State water quality protected area and both of the NPA along the coast would be designated as such." Commented on feasibility of Whale Rock exchange.

Mahala Burton, Cambria. Commented on future water, new water source and figuring out capacity. California Code of Regulations 64562, part of water work standards addresses the quantity of water supply that is required to be available to water users and stated law. She interprets to mean whoever has a meter, whether vacant or not is a customer and we should plan for every single house. Why underestimate future water, if we are going to get into trouble? If we use the higher number of 2.2 people per household and consider full vacancy, that way we are planning for grandchildren and guests. We do not have enough water in our creeks. Jim Webb told her steelhead may be given a higher designation, from threatened to endangered. That means more water will need to stay in the creek for that. Santa Rosa, according to the Coastal Commission and condition on the diversion permit from SWCB says we really should not be using Santa Rosa Creek unless San Simeon cannot safely deliver water. This titrating between the two is something that the CCSD has come up with, but that is not what was envisioned when the diversion permit was granted for San Simeon. If Santa Rosa is such a great, reliable supply why in 2008 or 2009 did we have surcharges? She watched people come before the Board begging not to be surcharged \$10,000, \$5,000, \$2,000. One could go away for a weekend, spring a leak, and if being surcharged come home to a \$10,000 surcharge.

Elizabeth Bettenhausen, Cambria. Shortly after moving here, was invited to speak at Presbyterian women's function. After attending meetings at CCSD in 2002 or 2003 she would ask the women to talk about what they considered "quality of life." She was not invited back after that. She read from page eight of April 3, 2003 CCSD minutes regarding additional scenarios (Kennedy Jenks). Ten years ago she, her sister, and mother had always used two units per person bi-monthly. Before us is paradigm shift that is utterly necessary. Move from thinking that we, Americans, can consume whatever we want and pay for to the realization that if we keep doing that we are (as a tourist man told her on the beach the other day); we are our

own worst enemy because we are doing our house in. Does "quality of life" depend upon providing more units for people to consume? Or get people to say we are going to consume less? Hopes the Board has serious discussions about this issue rather than ratify an agenda document before you now.

Mary Webb, Cambria. Commented on 1.66 per house here for 20 years. Understands 2.21 if vacancy rate included. Suggests taking a number between 1.66 and 2.21, maybe 2 people per household. Supports eliminating 50% entirely. We should not have been adding 50% and calling it quality of life, contingency, safety factor in event of catastrophe). No need for 10% contingency. The UWMP 2010 has padding in the numbers for the annual daily per capita water use. The amount we will reduce to 105 or 109% by 2020 is actually more water than we are using today. Have the conversation of how much water do residents need and include the vacant houses. Her mother-in-law has a beautiful home here, and she should get her six units per month whether she is here or not. That house should have six units per month without having a surcharge. Whether she's there two, five, ten months, or one day out of the year, she deserves six units that month with no surcharges. Every housing unit here now, should get six units a month. How much water is that? If that were spelled out really easily we could all look at that document. We don't have that. That's the kind of water we need for Cambrians right now. Then, how much water do we need to grow? That is what you need to size water project for; it's not 602 acre feet. Commercial needs to be retrofitted. All the numbers we are using right now need to go downward; no contingency, eliminate 50% and start conversation on how much water it takes to grow. Hold a workshop.

Tina Dickason, Cambria. If you want learn about how much water lodging is using, check their metered usage. On this item for discussion, she feels mislead for the last ten, if not more, years. We have been mislead by former presidents, not the current one, past directors have told us Mr. Gresens says 602 acre feet (AF) is what is required. Then told, a year and half ago, 300 AF, then by a director two to three months ago, we only need 100 AF. How do numbers change so drastically in such a short period of time? She uses four units of

	<p>water bi-monthly. When community members comment to her about moving out of Cambria in order to water a lawn, she asks them, why would you have a lawn in Cambria? Submitted documents for the record (Long Beach Water Department website materials on conservation). Cambria can do conservation and opposes desal. Full Board discussion followed.</p> <p>Director Bahringer for the record "quality of life is wrong" and 50% contingency should be reexamined based upon recent data. This is his suggestion of the position of the Board and open to further discussion.</p> <p>Director Bahringer moved to repudiate "quality of life" in 2008 WMP and reevaluate a reasonable contingency based upon information received over past 10 years. Motion died for lack of second.</p> <p>President MacKinnon moved to remove 50% "quality of life" increase as part of the 2008 Final Water Master Plan. Motion died for lack of second.</p> <p>Further Board discussion followed.</p> <p>Director Bahringer proposed motion to say, we repudiate the word "quality of life" anytime it shows in 2008 Water Master Plan and that we reevaluate a reasonable contingency based upon the information we have gained over the last ten years, however we do that.</p> <p>Motion died for lack of second.</p> <p>Further Board discussion followed.</p> <p>Tina Dickason (requested to speak) spoke to Director Clift's December, January, and February statements to do whatever it takes to get this 50% of there and made that very clear; it was reported in The Cambrian. The fact that there is an empty seat does not take away from his comments and does not understand why the board cannot take action today. He has made it very clear where he stands on this.</p> <p>Board discussion followed.</p> <p>President MacKinnon moved to remove 50% "quality of life" increase as part of the 2008 Final Water Master Plan. Director Bahringer moved to amend, replacing word "remove" with "revise."</p> <p>Vice President Thompson seconded.</p> <p>Motion carried unanimously.</p> <p>Ayes – 4, No – 0, Absent – 1 (Clift)</p>
C. Discussion and Consideration to	President MacKinnon presented the item.



<p>Approve Ranking of 2012 CCSD Board Goals</p>	<p>Public Comment: <u>Jim Webb</u>, Cambria. Read Buildout Reduction Plan (BRP) goals. Does not see those goals in adopted goals by Board, what happened to them? <u>Elizabeth Bettenhausen</u>, Cambria. Put in bold font what Jim Webb just said; important for future deliberations. Every proposal BRP shows up, but never with specificity. Read what previous Board adopted, now revising 50%, you come back with specific possibilities on how to move ahead on the BRP. Even though we disagree on an ethical principle as to whether or not you are obliged to give the 666 people a chance to build their unspecified square footage dream homes, she believes we would agree the BRP is essential with what the Board is intending to move ahead with. <u>Tina Dickason</u>, Cambria. References Water Wastewater #1 ranked goal and suggests Board looks at what is actually possible. Commented on Stuart Street Project and Rodeo Grounds. Infrastructure needs should be number one. <u>Mary Webb</u>, Cambria. 50% quality of life was always called quality of life; we knew secretly the 50% was always going to go to growth. San Simeon and Santa Rosa creeks will always be pumped. Pumping the creeks is cheapest, number one source of water. That is where the habitat will get killed with the growth you are planning because your goals are to lift the moratorium. You have not revoked the 50% quality of life, we're not heading in a new direction, the goals are what were said at the ACE scoping session with eight choices of desal, intake and outfall pipes, with a goal to lift the moratorium with 50% quality of life that is going to replace our water supply; it's to size the water project, so you are saying we need a water project that is sized 800 acre feet. Desal was the only answer to that and is in the wrong direction.. We have added 310 housing units since the moratorium with no reduction in the wait list. That's a Coastal Commission action. We are heading to more lawsuits and more appeals. Desal in never going to happen. We have 4,062 housing units, 4, 020 connections, not 3,900, that data should be coming to you from your staff. We have 6,000 people in the 2010 census; 6,232 in the 2000 census, we have dropped 232 people in the last 10 years. The census also shows a higher senior population (older than 50). Board discussion followed regarding priorities.</p>
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10.	FUTURE AGENDA ITEM(S)	Report on Wait List.
11.	ADJOURN	President MacKinnon adjourned the meeting at 4:35p.m.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager  
Carlos Mendoza, Facilities and Resources Supervisor

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Meeting Date: April 26, 2012 Subject: Consideration to Approve 2012 Revised Veterans' Memorial Building Rental Agreement  
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**RECOMMENDATIONS:**

It is recommended that the Board of Directors approve the attached 2012 revised Veterans' Memorial Building Rental Agreement for use in renting out that facility.

**FISCAL IMPACT:**

There is no fiscal impact related to approval of the revised Rental Agreement.

**DISCUSSION:**

The Ad Hoc Facilities Committee (Directors Bahringer and Thompson) has been in the process of reviewing CCSD Code Section 7.04.010 relating to the Veterans Memorial Building rules and regulations. As part of this review the Committee has also reviewed and updated the Rental Agreement for f the Veterans' Memorial Building..

The revised Agreement will, in part, meet the 2012 goal to implement procedures for all CCSD facilities. Another item on today's Agenda (Item 8 B) is the consideration of the introduction of Ordinance XX-2012 amending Code Section 7.04.010 Rules Governing Veterans' Memorial Building. Adoption of this Ordinance will complete the 2012 Board Goals number two (2) under Facilities and Resources/Parks and Recreation.

Attached for the Board of Director's consideration and approval is a redlined version of the proposed revised Rental Agreement.

Attached: Redlined Veterans' Memorial Building Rental Agreement

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_



**Cambria Community Services District**  
 PO Box 65  
 Cambria, CA 93428  
 (805) 927-6223

**AGREEMENT FOR USE OF THE  
 VETERAN'S MEMORIAL BUILDING  
 1000 Main Street, Cambria CA**

This agreement is made and entered into this \_\_\_ day of \_\_\_\_\_, 2012 by and between the CAMBRIA COMMUNITY SERVICES DISTRICT, hereinafter referred to as "DISTRICT", and the applicant specified below, hereinafter referred to a "USER."

APPLICANT	EVENT
Name of Individual or Organization:	Purpose of Event:
Name of Authorized Agent signing for Organization:	Rental Dates/Times:
Address/Phone Number:	Alcohol to be served or sold? <div style="text-align: right;">Yes      No</div>
Email :	Is this a Commercial event? <div style="text-align: right;">Yes      No</div>

Facilities / Grounds to be rented:	# of Hours	User Class	Applicable rate per hour	Rental Amount Due	Preliminary Requirements	
Main Hall					Security Deposit	
Kitchen					Insurance	
Dining Room (w/deck)					Key Deposit	
Parking Lot Event (includes restrooms)						
BBQ Pit						
			Total Rent Due:		Deposit Req'd	

The DISTRICT AGREES to rent the facilities and/or grounds of the Veteran's Memorial Building for the date(s), rental charges and conditions specified herein.

The USER AGREES to provide a Certificate of Insurance, and endorsement, with \$500,000 coverage per event.

The additionally insured clause should read as follows: Cambria Community Services District including its directors, employees and agents, Attn: Veteran's Memorial Building, 1000 Main Street, Cambria, CA 93428. Your agent may fax the required Certificate/Evidence of Coverage, and endorsement, to 805-927-5584.

USER AGREES to and understands that District Board meetings, annual functions such as County or District Elections, Pinedorado, community-wide public meetings or functions including town hall meetings, take precedence in use of the Veteran's Memorial Building, and may result in cancellation of USER's scheduled event.

USER AGREES to be bound by all rules and regulations regarding use of the facilities or grounds that the District may adopt from time to time, and USER acknowledges receipt of a copy of the current rules and regulations, which are included and made a part of this agreement. USER also acknowledges receipt of a copy of this agreement.

USER AGREES to access and use ONLY those rooms and facilities for which they have paid and only on the dates and times listed above on the contract. Failure to comply may result in an increase in the rental amount that is owed to the CCSD.

USER AGREES to adhere to all of the rules governing the Cambria Veteran's Memorial Building.

**The CCSD is currently reviewing the fee schedule and may adopt an update to that fee schedule. All user fees may be subject to change if a new fee schedule is adopted. New fees will be effective on the date of adoption. Users will be notified.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Jerry Gruber, General Manager  
Alleyne LaBossiere, Finance Manager

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Meeting Date: April 26, 2012                      Subject: Discussion and Consideration to Fix Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124(b) and Consideration to Adopt Resolution 12-2012 Fixing Water and Wastewater Standby or Availability Charges for Fiscal Year 2012/2013

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**RECOMMENDATION:**

1. Receive staff report and review the Financial Report on Water and Wastewater Standby or Availability Charges.
2. Open Public Hearing.
3. Take Public Testimony.
4. Close Public Hearing.
5. Discussion.
6. Make appropriate findings and adopt Resolution 12-2012 establishing water and wastewater standby or availability charges for Fiscal Year (FY) 2012/2013.

**FISCAL IMPACT:**

<u>Standby/Availability Charge</u>	<u>Estimated Revenue for FY 2012/2013</u>
Water	\$ 177,000
Wastewater	\$ 115,000

**DISCUSSION:**

Attached is a Financial Report and proposed Resolution No. 12-2012 for review and adoption after a public hearing is held. Resolution 12-2012 establishes the Water and Wastewater Standby or Availability Charges for FY 2012/13 and directs staff to notify the affected property owners. Final adoption of the charges will take place after a noticed public hearing on May 24, 2012.

Attachments: Water and Wastewater Standby or Availability Charges Financial Report  
Resolution 12-2012 Fixing CCSD Water and Wastewater Standby or Availability Charges

BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied:

UNANIMOUS:    \_\_\_ MACKINNON    \_\_\_ THOMPSON    \_\_\_ BAHRINGER    \_\_\_ CLIFT    \_\_\_ ROBINETTE    \_\_\_

# Water and Wastewater Standby or Availability Charges

## Financial Report

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### Legislative Background

State Government Code § 61124 allows the Cambria Community Services (CCSD) to annually levy a maximum of \$45 water standby or availability charges per acre of land within the CCSD, and a maximum of \$30 wastewater standby or availability charges per acre within the CCSD. The CCSD has determined that the following fee schedule is consistent with the legal standard that the fee not be discriminatory or excessive and does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees:

#### **Water Standby or Availability Charges**

- a. For all parcels of one (1) acre or less: \$45.00
- b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one acre.
- c. For all subdivided land of more than one (1) acre:
  - (1) For the first ten (10) acres, \$45.00 per acre.
  - (2) For all such land over the first ten (10) acres, \$1.35 per acre.

#### **Wastewater Standby or Availability Charges**

- a. For all parcels of one (1) acre or less: \$30.00
- b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
  - (1) For the first ten (10) acres: \$30.00 per acre.
  - (2) For all such land over the first ten (10) acres: \$.90 per acre.

These charges do not exceed what the CCSD was charging in November 1996. Therefore, the imposition of the fees is exempt from the requirements of Proposition 218.

Estimated revenues from these sources during the CCSD's Fiscal Year 2012/2013 are as follows:

Ø Water	\$ 177,000
Ø Wastewater	\$ 115,000

The revenue projections are based on charging all improved property owners within the CCSD and unimproved property owners whose projects have received "Intent to Serve" letters, open connection permits and grandfather meters or open commitments.

## **CCSD Policy Summary**

In 1987 Government Code §61765.12 did not restrict the use of the standby/availability charges, but Proposition 218 indicates they must be used for “the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.” (California Constitution, Article XIII D, § 4.) In 1990, the Board established a policy whereby the standby and availability charges help fund the CCSD’s Capital Improvement Program (CIP). On January 19, 2012, the Board amended this policy so that “Water and Wastewater Standby or Availability revenue is to be spent on maintaining, repairing and/or improving the respective fund’s infrastructure. Specifically, these funds shall be spent on CIP, Major Maintenance or Capital Outlay projects.”

## **Fiscal Year (FY) 2009/2010 Actual and FY 2010/2011 Estimated Revenues & Expenditures**

A summary follows of FY 2010/2011 actual and 2011/2012 projected Water and Wastewater revenues and expenditures for CIP, Major Maintenance or Capital Outlay projects.

As indicated, standby or availability revenue is needed to finance the maintenance and improvements of the funds’ infrastructure, particularly since connection fee revenue declined sharply since the implementation of the Water Code 350 Water Moratorium in 2001 and has been virtually non-existent in the most recent years.

Eliminating the standby and availability charges would eliminate a source of funding for infrastructure projects.

Fiscal Year 2010/2011 infrastructure funding sources and expenditures were as follows:

	<b>WATER FUND</b>	<b>WASTEWATER FUND</b>
Standby Availability Revenue	\$ 177,294	\$ 115,168
Revenue from Operations	51,942	-0-
Connection Fee Revenue	<u>-0-</u>	<u>-0-</u>
Total Funding Sources	<u>\$ 229,236</u>	<u>\$ 115,168</u>
Infrastructure Expenditures	<u>\$ 229,236</u>	<u>\$ 11,764</u>
Transfer to Reserves	<u>-0-</u>	<u>103,404</u>

Fiscal Year 2011/2012 estimated infrastructure funding sources and expenditures are as follows:

	<b>WATER FUND</b>	<b>WASTEWATER FUND</b>
Standby Availability Revenue	\$ 177,000	\$ 115,000
Revenue from Operations	74,350	116,484
Transfer from Reserves	181,854	-0-
Connection Fee Revenue	<u>-0-</u>	<u>-0-</u>
 Total Funding Sources	 <u>\$ 433,204</u>	 <u>\$ 231,484</u>
 Infrastructure Expenditures	 <u>\$ 433,204</u>	 <u>\$ 231,484</u>
 Transfer to Reserves	 <u>\$ -0-</u>	 <u>\$ -0-</u>

The CCSD has identified a number of priority Water and Wastewater CIP, Major Maintenance and Capital Outlay Projects, including:

- Ø Rodeo Grounds Pump Station Relocation
- Ø Stuart Street Tank Replacement
- Ø Alternate Water Supply
- Ø Pine Knolls Connection Pipeline
- Ø WWTP/Collection System Improvements and Upgrades
- Ø Alarm System Upgrades (SCADA)

The proposed project list underscores the importance of having the maximum standby and availability charges in place. Failure to do further restricts an already slim revenue stream and may result in the inability of the CCSD to support current and future debt service associated with capital projects and/or limits the CCSD's ability to obtain long term financing of its projects in addition to being unable to fund infrastructure maintenance and improvements.

Failure to adopt Resolution 12-2012 will result in an estimated reduction of \$177,000 in Water Enterprise revenues and \$115,000 in Wastewater Enterprise revenues for Fiscal Year 2012/2013.



RESOLUTION 12-2012  
APRIL 26, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS FOR  
THE CAMBRIA COMMUNITY SERVICES DISTRICT  
FIXING CCSD WATER AND WASTEWATER STANDBY  
OR AVAILABILITY CHARGES

WHEREAS, the Board of Directors of the Cambria Community Services (hereinafter called "CCSD") pursuant to Government Code § 61124 duly adopted a preliminary resolution toward the fixing of water and wastewater standby or availability charges for CCSD; and

WHEREAS, said preliminary resolution provided for the giving of notice and scheduling a public hearing concerning said water and wastewater standby or availability charges; and

WHEREAS, any person interested, including all persons owning property within the CCSD, were given the opportunity to appear and be heard concerning said CCSD water and wastewater standby or availability charges at the April 26, 2012, CCSD regular Board meeting, the time and place set in said preliminary resolution and notice for the public hearings concerning said water and wastewater standby or availability charges; and

WHEREAS, it is hereby found that the water and wastewater standby fees charged confer a special benefit upon the property assessed, and the amount being assessed does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees; and

WHEREAS, it is hereby found and determined that the water and wastewater standby or availability charges and the different rate structure for subdivided and un-subdivided land as set forth hereinafter are not discriminatory or excessive and will be in compliance with the law; and

WHEREAS, it is hereby found and determined that the water and wastewater standby or availability charges hereinafter set forth be fixed by the CCSD Board of Directors as the CCSD's water and wastewater standby or availability charges.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the CCSD as follows:

1. The recitals set forth hereinabove are true, correct and valid.

2. The Board of Directors of the CCSD hereby fixes the Water Standby or Availability Charges for the CCSD for the Fiscal Year 2012/2013 as follows:
  - a. For all parcels of one (1) acre or less: \$45.00.
  - b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one (1) acre.
  - c. For all subdivided land of more than one (1) acre:
    - (1) For the first ten (10) acres, \$45.00 per acre.
    - (2) For all such land over the first ten (10) acres: \$1.35 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which water is made available by the CCSD for any purpose, whether or not the water is actually used. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

3. The Board of Directors of the CCSD hereby fixes the Wastewater Standby or Availability Charges for the CCSD for the Fiscal Year 2012/2013 as follows:
  - a. For all parcels of one (1) acre or less: \$30.00.
  - b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
  - c. For all subdivided land of more than one (1) acre:
    - (1) For the first ten (10) acres, \$30.00 per acre.
    - (2) For all such land over the first ten (10) acres: \$.90 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which wastewater is made available by the CCSD for any purpose, whether the water is actually used or not. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

4. The Tax Collector of the County of San Luis Obispo is hereby authorized to collect these Water and Wastewater Standby or Availability Charges on the property tax bill along with such administrative fee as is allowed by law.
5. The CCSD Board of Directors intends to hold a public hearing confirming the itemized reports describing each parcel and the amount of Water and Wastewater Standby or Availability Charges to be assessed against each parcel on May 24, 2012, at 12:30 p.m. at

the following address: Cambria Veteran's Memorial Building, 1000 Main Street, Cambria, California.

6. The CCSD District Clerk is hereby authorized and directed to publish a notice of said public hearing prior to the date set for hearing, in a newspaper of general circulation printed and published in the County; and mail to each assessed property owner a notice of the filing of the report.
7. This resolution shall take effect immediately upon its adoption.
8. This resolution shall be available for public inspection in the offices of the District Clerk at the following address: Cambria Community Services District, 1316 Tamsen Street, Suite 201, Cambria, California.

PASSED AND ADOPTED THIS 26<sup>th</sup> day of April 2012, by the following roll call votes:

Ayes:  
Noes:  
Absent:

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Allan S. MacKinnon  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: Jerry Gruber, General Manager  
David Hirsch, Assistant District Counsel

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Meeting Date: April 26, 2012 Subject: Consider Introduction of Ordinance  
XX-2012 Amending CCSD Code  
Section 7.04.010 Rules Governing  
Cambria Veterans' Memorial Building

**RECOMMENDATIONS:**

It is recommended that the Board introduce, by title only, Ordinance XX-2012 amending CCSD Code Section 7.04.010 rules governing Cambria Veterans' Memorial Building, and waive full reading.

**FISCAL IMPACT:**

**DISCUSSION:**

The Ad Hoc Facilities and Resources Committee (Directors Bahringer and Thompson) met with staff to review the Veterans' Memorial Building rules and regulations. The proposed ordinance amending Section 7.04.010 is attached in strikethrough/redlined format for the Board's discussion and consideration.

Below is a summary of recommended revisions to amend CCSD Code Section 7.04.010:

In first paragraph under 7.04.010; Note: The deletion of "Use of private events or activities are prohibited," was formally adopted by the Board with Ordinance 01-2011. That codification will appear in the CCSD Code following the publication of code revisions scheduled for June 2012.

F. Combine G with F, as both pertains to decorating.

G. Insert new language with regard to event signs and the posting thereof.

N. Revise smoking policy to comply with California State Law.

O. Replace "shall" with "may"

P. Delete "fee and." Revise "one week" to "90 days." Add language, "General Manager may waive collection of deposit under extenuating circumstances."

R. Insert acronym "ABC." Add language, "Additionally, CCSD must be provided with a copy of the ABC permit."

T. For the purpose of the CCSD Code, delete towing company telephone number in tow away zone signs and replace with language to read, "[INSERT APPROPRIATE TELEPHONE NUMBER HERE]. Delete reference to Ordinance No. 7-94, and replace with CCSD Code Section 7.04 (T) (2) and (3) respectively.

Staff is recommending that the Board of Directors introduce Ordinance XX-2012.

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_

## Chapter 7.04 - VETERANS' MEMORIAL BUILDING

### Sections:

[7.04.010 - Rules governing Cambria Veterans' Memorial Building.](#)

### 7.04.010 - Rules governing Cambria Veterans' Memorial Building.

Note: All reference in these rules to the terms "lessee" or "user" shall be deemed to mean any person, firm, corporation or organization who has obtained permission to use the Cambria Veterans' Memorial Building from the Cambria Community Services District. ~~Use for private events or activities are prohibited.~~

A. Lessee agrees to save the Cambria Community Services District, its officers, agents and employees harmless from any and all liability arising from the use by the lessee of the Cambria Veterans' Memorial Building.

B. The general manager shall require the lessee to make arrangements and pay for adequate security protection at all public dances and may require security for other events as deemed appropriate. The number of security personnel required will be determined by the general manager or designated representative. No music shall be played after twelve midnight on Monday through Saturday and no music shall be played after ten p.m. on Sundays. All doors and windows shall remain closed while music is being played after eight p.m.

C. Lessee must pay for all breakage, damage or loss to the building, furnishings and equipment occurring during such use.

D. No equipment or any furnishings shall be removed from the building, except by express permission from the general manager, the manager's authorized representative, or the building supervisor.

E. Garbage and trash must be placed in containers provided and left where required by the building supervisor.

F. Decorations used within the hall or on the grounds shall not create a fire hazard, and must have the prior **written approval** of the building supervisor. This prohibition may include, but not be limited to, candles or open flame, hay bales and Christmas trees. The right to limit the size and amount of decorations is reserved by the building supervisor.

~~G.~~ Decorating of the upper walls (above the wood trim approximately nine feet above the floor) or ceiling is prohibited except from permanently installed eyes and hooks and approved by the building supervisor. Pins or thumbtacks may be used on bulletin board material on walls. The use of tape, nails or staples is prohibited on any painted surface and floor of the building.

G. Event signs may be posted not more than five (5) days prior to the event and must be removed within one (1) day after the event. Failure to remove signs in a timely manner may result in lessee being assessed a sign removal charge.

H. The use of confetti, rice or dance floor wax is prohibited.

I. Safe building and/or room capacity, as posted, shall not be exceeded.

J. Thermostats and fuses/breakers shall not be tampered with. In the event of any difficulties with such equipment, the building supervisor shall be contacted immediately.

K. Upon leaving the building, user shall check to insure that all lights, heaters and fans are turned off. All windows and doors shall be closed and locked. Any equipment shall be returned to the storage closet from which it came. All tables shall be taken down, stacked on table carts and chairs shall be folded and stacked against the walls in designated areas behind the leg stops.

L. The kitchen shall be left clean, with all counters wiped off, floor mopped, spills cleaned from both top and inside of oven. All food stuffs are to be removed from kitchen, including refrigerators. Garbage shall be bagged, tied closed and deposited inside the dumpsters at rear of building. Note: the district does not supply pots, pans, utensils, dishes or glasses.

M. The outside barbecue area shall be left clean of any food scraps and debris. Unused wood shall be stacked neatly by the side of the pit wall. Fire coals shall be quenched with water, and the grill leveled to the top edge of the pit. The grill and pit rim shall be scraped clean of food scraps, food fats, and other debris.

N. Smoking is restricted prohibited in the Veterans' Memorial Building pursuant to the following policy: as provided by California State Law (Labor Code 6405.5).

~~1.— Purpose. Because smoking of tobacco or any other weed or plant is a positive danger to health and cause of material discomfort and a health hazard to those who are present in confined places, and in order to serve public health, safety and welfare, the declared purpose of this chapter is to regulate the smoking of tobacco or any other weed or plant in the Cambria Veterans Memorial Building.~~

~~2.— Definitions. "Smoke" or "smoking," as defined in this chapter, means and includes the carrying of pipe, cigar, or cigarette of any kind which is burning, or the igniting of pipe, cigar, or cigarette of any kind.~~

~~3.— Restrictions on Smoking in the Veterans' Memorial Building. Smoking shall be allowed in designated areas as provided in this policy within the Cambria Community Services building known as the Veterans' Memorial Building. Provided, however, that state and county laws providing more restrictive smoking policies shall take precedence over those provisions of this policy where a conflict exists. If there is no conflict, or where the district policy is more restrictive, district policy shall take precedence. Excepted from this policy shall be the American Legion Club Room located downstairs beneath the stage as long as the door connecting the Club Room and main hall is closed. There shall be no smoking in the Club Room when the door between the Club Room and main hall is open. The Legion, or any other user of the Club Room, shall provide adequate ventilation to insure that smoke or fumes do not enter the main floor of the Veterans' Memorial Building.~~

~~Smoking shall be limited to the main hall, dining hall and lounge subject to the conditions outlined below. Smoking in all other areas, including the lobby, coat room, kitchen, restrooms and stage areas shall be prohibited at all times and during all events.~~

~~The following special conditions shall apply:~~

~~a. Meetings or activities held by governmental and other public agencies -- no smoking shall be allowed at anytime in the Veterans' Memorial Building.~~

~~b. Meetings or activities held by private individuals or organizations -- smoking shall be allowed or prohibited at the discretion of the party(s) renting the facility. In the event a meeting or activity allows smoking a "no smoking" area shall be provided and designated as such in the main hall.~~

~~4. Posting of Signs. The general manager or designated representative shall have available appropriate signs for posting during events held at the Veterans' Memorial Building.~~

~~5. Violation Penalty. Any person or organization who violates any provision of this chapter by smoking, or allows smoking in a posted no smoking area or does not adhere to policies regarding ventilation or closed doors shall be guilty of an infraction and subject to punishment by:~~

~~a. A fine not exceeding fifty dollars (\$50.00) for a first violation;~~

~~b. A fine not exceeding one hundred dollars (\$100.00) for a second violation;~~

~~c. A fine not exceeding two hundred and fifty dollars (\$250.00) for each additional violation of this chapter.~~

O. Reservations may be made no earlier than twelve (12) months in advance. However, recurring events on a weekly, monthly or annual basis, such as Pinedorado, or an event requiring longer than twelve (12) months to prepare for, may be scheduled on an ongoing basis, by written authorization by the general manager. The number of advance reservations by any particular individual, group, corporation or organization may be limited when such is necessary in the public interest and at the discretion of the general manager. Non-profit organizations shall take precedence over for profit use where a scheduling conflict arises. Such determination ~~shall~~ may be made by the general manager. The decision of the general manager regarding advance reservations shall be final. The district reserves the right to cancel any reservation if the building is required for district use, or for emergency purposes.

P. Applications for use of the building or grounds shall be accompanied by a deposit pursuant to the fee schedule on file at the district office. Upon confirmation of the reservation the district shall require full payments of the rental fee and determine if an additional deposit is required. This rental ~~fee and~~ deposit shall be held by the district and forfeited if lessee fails to cancel the use of the building prior to ~~one week~~ 90 days from the time scheduled for such use. General Manager may waive collection of deposit under extenuating circumstances. The rental fee for that time reserved shall be deducted from the amount received and the balance, if any, shall be returned to the lessee. This deposit shall also be applied to repair or maintenance of the building, if in the opinion of the building supervisor the lessee or guests of the lessee caused damage to the building beyond usual wear and tear, or if the lessee fails to leave the building in good, clean condition in accordance with the rules herein regarding clean-up. This does not relieve the lessee

of the responsibility of additional charges if the deposit does not cover the cost to restore the building to its original condition at the beginning of the rental period. An appropriate refund shall be made within seven days of end of the rental period. For regularly recurring uses the deposit shall remain on file with the district until such regularly recurring use is terminated.

Q. All users of the Veterans' Memorial Building shall provide the district with a current certificate of insurance from an insurer authorized to provide coverage in the state of California providing for general liability coverage, naming the Cambria Community Services District as additionally named insured. The amount of coverage shall be in an amount established by the district and shall be provided before use begins. This coverage may be available from the district at the users' expense.

R. The sale of alcoholic beverages is prohibited unless permission has been granted by the general manager or the manager's authorized representative. Any sale and/or consumption of alcoholic beverages on the premises shall be subject to the rules and regulations of the alcoholic beverage control (ABC) board. Additionally, CCSD must be provided with a copy of the ABC permit.

The sale or serving alcoholic beverages on the premises requires that the lessee provide the district CCSD with an additional or combined insurance policy with specific coverage for the sale and/or serving of alcoholic beverages.

S. Every effort will be made to schedule adequate clean-up time after an event. If use does not allow for adequate clean-up time, the general manager, or his or her designated representative may limit the event to ensure adequate clean-up time and/or advise the next user that adequate clean-up will not take place prior to their scheduled event.

T. The following policy shall govern the parking facilities:

1. The board of directors specifically finds as follows:
  - a. The Cambria Community Services District has experienced problems constituting a public nuisance caused by unregulated and unauthorized public parking on certain unimproved district-owned property;
  - b. The district is authorized, pursuant to Vehicle Code S 22651(n), to cause to be removed any vehicle parked or left standing if the district board by resolution or ordinance has prohibited such parking, has authorized the removal of vehicles, and has posted signs giving notice of the removal; and
  - c. The district by this chapter desires to regulate parking on district-owned property.
2. No person shall park or leave standing any vehicle upon subject property overnight, between the hours of two a.m. and six a.m., without permit obtained from the general manager or authorized representative, when there is posted upon such property at least two signs reading substantially as follows:

NO OVERNIGHT PARKING

2:00 AM TO 6:00 AM

EXCEPT BY DISTRICT PERMIT



TOW AWAY ZONE

CALL ~~927-3823~~ [INSERT APPROPRIATE TELEPHONE NUMBER HERE]

CAMBRIA COMMUNITY SERVICES DISTRICT

~~ORDINANCE NO. 7-94~~ CCSD CODE SECTION 7.04 (T) (2)

VC SS 22519; 22651-22659

3. During special events or by special use the general manager, or authorized representative, may cause temporary signs to be installed on subject property, restricting use of subject property to those uses allowed under district permit issued for and authorizing the special event, or special use. No person shall park or leave standing any vehicle upon the subject property without district permit at such times as there is posted upon such property at least two temporary special event, or special use signs reading substantially as follows:

TOW AWAY ZONE

SPECIAL EVENT

NO PARKING WITHOUT PERMIT

(TIME) (DATE) TO (TIME) (DATE)

RE: TOWED VEHICLES

CALL ~~927-3823~~ [INSERT APPROPRIATE TELEPHONE NUMBER HERE]

CAMBRIA COMMUNITY SERVICES DISTRICT

~~ORDINANCE NO. 7-94~~ CCSD CODE SECTION 7.04 (T) (3)

VC SS 22519; 22651-22659

4. Violation of subsection T of this section shall be an infraction punishable by a fine not to exceed one hundred dollars (\$100.00) for a first violation; a fine not exceeding two hundred dollars (\$200.00) for a second violation; and a fine not exceeding five hundred dollars (\$500.00) for each additional similar violation. In addition, if the applicable parking regulation establishes a "tow away zone" or otherwise provides that improperly parked vehicles will be removed, the district may cause such vehicle to be removed pursuant to the provisions of Vehicle Code S 22651(n) by any police official enumerated in Vehicle Code S 22651.

5. Prior to enforcing parking regulations adopted pursuant to this section, the district shall cause the property to be regulated to be posted with signs giving notice of the district regulations.

(Ord. 5-2005 (part); Ord. 7-94 Exh. A)

**ORDINANCE NO. XX-2012**

**BOARD OF DIRECTORS  
CAMBRIA COMMUNITY SERVICES DISTRICT  
DATED: , 2012**

**ORDINANCE AMENDING SECTION 7.04.010 OF THE CAMBRIA  
COMMUNITY SERVICES DISTRICT CODE RELATING TO  
RULES GOVERNING THE CAMBRIA VETERAN' MEMORIAL  
BUILDING**

**WHEREAS**, pursuant to the authority of Government Code Section 61060(b), the Cambria Community Services District (the "District") is authorized to adopt by ordinance rules and regulations for the administration, operation, use and maintenance of its facilities; and

**WHEREAS**, Chapter 7.04 of Title 7 of the Cambria Community Services District Code contains rules and regulations governing the Cambria Veterans' Memorial Building and the District Board of Directors finds that it is in the best interest of the District to amend those rules and regulations;

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT DOES ORDAIN AS FOLLOWS:**

**SECTION 1:** Section 7.4.010 of the Cambria Community Services District Code is hereby amended to read as follows:

**"7.04.010 - Rules governing Cambria Veterans' Memorial Building.**

Note: All reference in these rules to the terms "lessee" or "user" shall be deemed to mean any person, firm, corporation or organization who has obtained permission to use the Cambria Veterans' Memorial Building from the Cambria Community Services District.

A. Lessee agrees to save the Cambria Community Services District, its officers, agents and employees harmless from any and all liability arising from the use by the lessee of the Cambria Veterans' Memorial Building.

B. The general manager shall require the lessee to make arrangements and pay for adequate security protection at all public dances and may require security for other events as deemed appropriate. The number of security personnel required will be determined by the general manager or designated representative. No music shall be played after twelve midnight on Monday through Saturday and no music shall be played after ten p.m. on Sundays. All doors and windows shall remain closed while music is being played after eight p.m.

C. Lessee must pay for all breakage, damage or loss to the building, furnishings

and equipment occurring during such use.

D. No equipment or any furnishings shall be removed from the building, except by express permission from the general manager, the manager's authorized representative, or the building supervisor.

E. Garbage and trash must be placed in containers provided and left where required by the building supervisor.

F. Decorations used within the hall or on the grounds shall not create a fire hazard, and must have the prior written approval of the building supervisor. This prohibition may include, but not be limited to, candles or open flame, hay bales and Christmas trees. The right to limit the size and amount of decorations is reserved by the building supervisor.

Decorating of the upper walls (above the wood trim approximately nine feet above the floor) or ceiling is prohibited except from permanently installed eyes and hooks and approved by the building supervisor. Pins or thumbtacks may be used on bulletin board material on walls. The use of tape, nails or staples is prohibited on any painted surface and floor of the building.

G. Event signs may be posted not more than five (5) days prior to the event and must be removed within one (1) day after the event. Failure to remove signs in a timely manner may result in lessee being assessed a sign removal charge.

H. The use of confetti, rice or dance floor wax is prohibited.

I. Safe building and/or room capacity, as posted, shall not be exceeded.

J. Thermostats and fuses/breakers shall not be tampered with. In the event of any difficulties with such equipment, the building supervisor shall be contacted immediately.

K. Upon leaving the building, user shall check to insure that all lights, heaters and fans are turned off. All windows and doors shall be closed and locked. Any equipment shall be returned to the storage closet from which it came. All tables shall be taken down, stacked on table carts and chairs shall be folded and stacked against the walls in designated areas behind the leg stops.

L. The kitchen shall be left clean, with all counters wiped off, floor mopped, spills cleaned from both top and inside of oven. All food stuffs are to be removed from kitchen, including refrigerators. Garbage shall be bagged, tied closed and deposited inside the dumpsters at rear of building. Note: the district does not supply pots, pans, utensils, dishes or glasses.

M. The outside barbecue area shall be left clean of any food scraps and debris. Unused wood shall be stacked neatly by the side of the pit wall. Fire coals shall be quenched with water, and the grill leveled to the top edge of the pit. The grill and pit rim shall be scraped clean of food scraps, food fats, and other debris.

N. Smoking is prohibited in the Veterans' Memorial as provided by California State Law (Labor Code 6405.5).

O. Reservations may be made no earlier than twelve (12) months in advance. However, recurring events on a weekly, monthly or annual basis, such as Pinedorado, or an event requiring longer than twelve (12) months to prepare for, may be scheduled on an ongoing basis, by written authorization by the general manager. The number of advance reservations by any particular individual, group, corporation or organization may be limited when such is necessary in the public interest and at the discretion of the general manager. Nonprofit organizations shall take precedence over for profit use where a scheduling conflict arises. Such determination may be made by the general manager. The decision of the general manager regarding advance reservations shall be final. The district reserves the right to cancel any reservation if the building is required for district use, or for emergency purposes.

P. Applications for use of the building or grounds shall be accompanied by a deposit pursuant to the fee schedule on file at the district office. Upon confirmation of the reservation the district shall require full payments of the rental fee and determine if an additional deposit is required. This rental deposit shall be held by the district and forfeited if lessee fails to cancel the use of the building prior to 90 days from the time scheduled for such use. General Manager may waive collection of deposit under extenuating circumstances. The rental fee for that time reserved shall be deducted from the amount received and the balance, if any, shall be returned to the lessee. This deposit shall also be applied to repair or maintenance of the building, if in the opinion of the building supervisor the lessee or guests of the lessee caused damage to the building beyond usual wear and tear, or if the lessee fails to leave the building in good, clean condition in accordance with the rules herein regarding clean-up. This does not relieve the lessee of the responsibility of additional charges if the deposit does not cover the cost to restore the building to its original condition at the beginning of the rental period. An appropriate refund shall be made within seven days of end of the rental period. For regularly recurring uses the deposit shall remain on file with the district until such regularly recurring use is terminated.

Q. All users of the Veterans' Memorial Building shall provide the district with a current certificate of insurance from an insurer authorized to provide coverage in the state of California providing for general liability coverage, naming the Cambria Community Services District as additionally named insured. The amount of coverage shall be in an amount established by the district and shall be provided before use begins. This coverage may be available from the district at the users' expense.

R. The sale of alcoholic beverages is prohibited unless permission has been granted by the general manager or the manager's authorized representative. Any sale and/or consumption of alcoholic beverages on the premises shall be subject to the rules and regulations of the alcoholic beverage control (ABC) board. Additionally, CCSD must be provided with a copy of the ABC permit.

The sale or serving alcoholic beverages on the premises requires that the lessee provide the CCSD with an additional or combined insurance policy with specific

coverage for the sale and/or serving of alcoholic beverages.

S. Every effort will be made to schedule adequate clean-up time after an event. If use does not allow for adequate clean-up time, the general manager, or his or her designated representative may limit the event to ensure adequate clean-up time and/or advise the next user that adequate clean-up will not take place prior to their scheduled event.

T. The following policy shall govern the parking facilities:

1. The board of directors specifically finds as follows:

a. The Cambria Community Services District has experienced problems constituting a public nuisance caused by unregulated and unauthorized public parking on certain unimproved district-owned property;

b. The district is authorized, pursuant to Vehicle Code S 22651(n), to cause to be removed any vehicle parked or left standing if the district board by resolution or ordinance has prohibited such parking, has authorized the removal of vehicles, and has posted signs giving notice of the removal; and

c. The district by this chapter desires to regulate parking on district-owned property.

2. No person shall park or leave standing any vehicle upon subject property overnight, between the hours of two a.m. and six a.m., without permit obtained from the general manager or authorized representative, when there is posted upon such property at least two signs reading substantially as follows:

NO OVERNIGHT PARKING

2:00 AM TO 6:00 AM

EXCEPT BY DISTRICT PERMIT

TOW AWAY ZONE

CALL [INSERT APPROPRIATE TELEPHONE NUMBER HERE]

CAMBRIA COMMUNITY SERVICES DISTRICT

CCSD CODE SECTION 7.04 (T) (2)

VC Sections 22519; 22651-22659

3. During special events or by special use the general manager, or authorized representative, may cause temporary signs to be installed on subject property, restricting use of subject property to those uses allowed under district permit issued for and authorizing the special event, or special use. No person shall park or leave standing any vehicle upon the subject property without district permit at such times as there is posted upon such property at least two

temporary special event, or special use signs reading substantially as follows:

TOW AWAY ZONE

SPECIAL EVENT

NO PARKING WITHOUT PERMIT

(TIME) (DATE) TO (TIME) (DATE)

RE: TOWED VEHICLES

CALL [INSERT APPROPRIATE TELEPHONE NUMBER HERE]

CAMBRIA COMMUNITY SERVICES DISTRICT

CCSD CODE SECTION 7.04 (T) (3)

VC Sections 22519; 22651-22659

4. Violation of subsection T of this section shall be an infraction punishable by a fine not to exceed one hundred dollars (\$100.00) for a first violation; a fine not exceeding two hundred dollars (\$200.00) for a second violation; and a fine not exceeding five hundred dollars (\$500.00) for each additional similar violation. In addition, if the applicable parking regulation establishes a "tow away zone" or otherwise provides that improperly parked vehicles will be removed, the district may cause such vehicle to be removed pursuant to the provisions of Vehicle Code S 22651(n) by any police official enumerated in Vehicle Code S 22651.

5. Prior to enforcing parking regulations adopted pursuant to this section, the district shall cause the property to be regulated to be posted with signs giving notice of the district regulations. "

**SECTION 2:** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unlawful.

**SECTION 3:** This Ordinance shall become effective thirty (30) days after the date of its adoption.

The foregoing ordinance amendment was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the    day of    , 2012.

AYES:

NOES:

ABSENT:

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Allan MacKinnon  
President, Board of Directors

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. 9.A.

FROM: Jerry Gruber, General Manager

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Meeting Date: April 26, 2012      Subject: Discussion and Consideration of Scarecrow Festival Request for Main Street Light Lamp Post Brackets Funding

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**RECOMMENDATION:** Discussion and consideration of funding for Scarecrow Festival request for Main Street Lamp Post Brackets.

- Alternative 1: The Cambria Community Services District Board of Directors could choose to fund 100% of the Scarecrow Festival's request and make a donation to the Cambria Historical Society in the amount of \$7,558.00
- Alternative II: The Cambria Community Services Board of Directors could choose to a percentage of the \$ 7,558.00 requested by the Scarecrow Festival and make a donation to the Historical Society in the amount to be determined.
- Alternative III: The Cambria Community Board of Directors could choose to not fund any of the requested \$ 7,558.00 from the Scarecrow Festival and recommend that the Historical Society solicit donations from a broader base of community resources.

**FISCAL IMPACT:** The Cambria Scarecrow Festival Co-Chair Taylor Hilden has requested that the CCSD contribute \$7,558.00 for the purchase and installation of thirty nine (39) light post brackets to hang flags for the Scarecrow Festival. The Cambria Scarecrow Festival Committee is part of the Cambria Historical Society. The CCSD Board of Directors could elect to fund this amount in its entirety or could choose to fund a portion of the amount requested. Additional fiscal impact could be required of CCSD staff to oversee the coordination of flags being displayed by numerous organizations. Additional cost would be incurred by the CCSD to have our legal counsel draft a formal agreement that would clearly delineate the responsibilities of each party such as ongoing maintenance, insurance and the process involved in obtaining, tracking and coordinating encroachment permits from the County of San Luis Obispo. At this point in the process it would be difficult to determine the actual fully burdened cost for one Administrative Technician II position and staff from the Facilities and Resources Department. Funding would come from the Facilities and Resources Departments Fiscal Year 2012/2013 budget to pay for the brackets. The Cambria Chamber of Commerce has donated \$950.00, a grant from the County provided an additional \$650.00 and the Cambria Historical Society have donated \$100.00.

**DISCUSSION:** The General Manager and the Facilities and Resources Supervisor met twice with Taylor Hilden Co-Chair of the Cambria Scarecrow Festival to discuss how the CCSD could partner with the Cambria Scarecrow Festival regarding the hanging of banners from the street lights that currently exist throughout Town along Main Street. Since the CCSD owns the street lights along Main Street the CCSD was approached regarding the usage of the street lights to mount brackets to hang banners for the annual Scarecrow Festival. An understanding was



reached that due to the CCSD'S limited financial and staffing resources, a partnership would be necessary between the CCSD and the Scarecrow Festival staff in order to successfully implement a program that would allow both parties to clearly identify areas of responsibilities. I have attached for the Board's review a copy of the proposal from Taylor Hilden regarding the requested amount for a total of 39 brackets. This proposal also includes installation cost of \$1,410.00 from Mike Rice. I have included a copy of the encroachment permit rules and a copy of the encroachment permit application for your review.

It is important to note that the Board action today is to approve funding at some level to purchase brackets for the Scarecrow Festival to hang Banners. It is likely that future organizations such as the American Legion, Elephant Seals, Oktoberfest, Rotary, Historical Society, Friends of The Lighthouse, The Chamber of Commerce, Cambria Tourism Board, and a plethora of other organizations will want to possibly hang banners to advertise their events. Staff recommends that any Board action should take into consideration all of the costs for hanging banners for a particular event. This would include the hiring of a bonded and licensed contractor, applying for and obtaining the necessary encroachment permits from the County, providing the CCSD with the necessary Insurance required to protect the District from accidents that could occur relating to hanging banners, and banner scheduling which should be the responsibility of the individual organization.

In closing the CCSD supports the concept of beautifying the community with banners, promoting business and tourism and bringing additional visitors to town, while continuing to balance limited fiscal and staffing resources to maintain current CCSD assets.

Attachments:

- Costs to Purchase and Install Lamp Post Arms
- Taylor Hilden, Cambria Historical Society notes regarding SLO County Encroachment Permit Rules
- SLO County Encroachment Permit Application

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BOARD ACTION:     Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied:

UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_

**PRESENT TO CCSD BOARD FOR APPROVAL**

**39 ADDITIONAL ARMS NEEDED**

@\$182	\$7098
Installation Estimate from Mike Rice:	\$1410
<b>TOTAL</b>	<b>\$8508 **</b>

\*\*Does not include tax, shipping and reserves for replacement

**FUNDS AVAILABLE FOR LAMPPOST ARMS**

Cambria Chamber has collected:

Bruce Gibson grant	\$650
Rotary Club	\$200
Cambria Historical Society	\$100
<b>TOTAL:</b>	<b>\$ 950</b>

**COSTS TO PURCHASE AND INSTALL ARMS: \$8505**

**CHAMBER CONTRIBUTION \$ 950**

**CCSD CONTRIBUTION \$7558**

March 14, 2011

Notes from telephone conversation:

Taylor Hilden  
Cambria Historical Society

## **ENCROACHMENT PERMIT RULES**

Dave Flynn  
Deputy Director Public Works  
San Luis Obispo County Gov.  
(805) 781-4463

<http://www.slocounty.ca.gov/Assets/PW/Traffic/ENCROACHMENT+PERMIT+APPLICATION.pdf>

All groups wishing to use the Cambria Main Street Utility Poles or Lampposts to hang flags, banners or signs need to apply for an Encroachment Permit with SLO County Public Works Department. The process is available online at the above web address.

To obtain the permit an "Authorization to Use" letter from Cambria Services District is needed.

The completed application and letter plus descriptions of the banners or flags should be submitted online to Mark Davis at the Public Works Department.

Approval takes about 3 working days. Once approved the permit is "Open Ended" so no need to repeat the application each year. For non-profit organizations there is NO FEE.

Case Number: PMT \_\_\_\_\_ - \_\_\_\_\_

Permit Number: ENC \_\_\_\_\_ - \_\_\_\_\_



SAN LUIS OBISPO COUNTY DEPARTMENT OF PUBLIC WORKS  
**ENCROACHMENT PERMIT APPLICATION**

Paavo Ogren, Director

County Government Center, Room 207 • San Luis Obispo CA 93408 • (805) 781-5252

Fax (805) 781-1229

email address: [pwd@co.slo.ca.us](mailto:pwd@co.slo.ca.us)

**LAND OWNER INFORMATION**

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone (24-hr): \_\_\_\_\_ Fax: \_\_\_\_\_

Signature of Land Owner: \_\_\_\_\_ (Date) \_\_\_\_\_

*I, the above signed applicant, do hereby certify that the information provided on the Encroachment Permit Application is true, accurate, and to the best of my knowledge. I also, by signing this Application do hereby agree to abide with the Agreement Clause stated below.*

**CONTRACTOR / UTILITY FRANCHISE INFORMATION**

Name: \_\_\_\_\_ License No: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone (24-hr): \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ (Date) \_\_\_\_\_

*I, the above signed applicant, do hereby certify that the information provided on the Encroachment Permit Application is true, accurate, and to the best of my knowledge. I also, by signing this Application do hereby agree to abide with the Agreement Clause stated below.*

**PROJECT SITE INFORMATION**

Project Address: \_\_\_\_\_

Est. Start Date: \_\_\_\_\_ Est. Completion Date: \_\_\_\_\_

Project Description (pick all that apply):

Utility [ ] Blanket Utility [ ] Driveway [ ] Transportation [ ] Road Closure [ ] Other [ ]

Description of Work: \_\_\_\_\_

**Agreement Clause:**

- The applicant agrees and accepts that the work will be done in accordance with County Standards and Specifications, Encroachment Permit Conditions, State Streets and Highways Code, State Vehicle Code, and the attached Provisions.
- The applicant agrees and accepts that any work within the right of way of a county maintained road shall be performed by an appropriately licensed and bonded contractor, and shall provide traffic control per the latest California Manual of Uniform Traffic Control Devices.
- The applicant agrees to provide a cash damage deposit (with assignment to the County) in the amount specified on the Encroachment Permit which sum is deemed sufficient by the Department of Public Works and which cash damage deposit aforesaid shall guarantee payment to the County for all costs of work of improvement, engineering, inspection, and related incidental expenses done or incurred by the County as is provided for herein.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager  
David Hirsch, Assistant District Counsel

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Meeting Date: April 26, 2012      Subject: Consider Adoption of Ordinance  
02-2012 Establishing Rules and  
Regulations for the Use of the CCSD's  
Skateboard Park

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**RECOMMENDATIONS:**

It is recommended that the Board waive further reading, read by title only, and adopt Ordinance 02-2012 establishing rules and regulations for the use of the Cambria Community Services District's ("CCSD") skateboard park.

**FISCAL IMPACT:**

Implementation of the Ordinance would require the CCSD to incur the costs of installing the necessary signage for the skateboard park. In addition, the CCSD would incur additional costs to implement an inspection and maintenance program.

**DISCUSSION:**

At its March 22, 2012 meeting the Board of Directors introduced Ordinance 02-2012, which will amend the CCSD's Code pursuant to Health & Safety Code Section 115800 relating to the operation of the CCSD's skateboard park as an unsupervised skateboard park.

This Ordinance is now being presented to the Board for adoption. The attached Ordinance will add Chapter 7.12 to Title 7 of the CCSD's Code.

If the Ordinance is adopted, CCSD will be required to post signs at the skateboard park providing notice that any person riding a skateboard, inline skates or roller skates in the skateboard park must wear a helmet, elbow pads and knee pads. The signs must also state that anyone failing to wear the required safety equipment will be subject to citation under this Ordinance.

In addition to adopting the Ordinance and posting the proper signage, the CCSD will need to institute an inspection and maintenance program in order to address potential liability related to the condition of the skateboard park.

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_

**ORDINANCE NO. 02-2012**

**AN ORDINANCE OF THE CAMBRIA COMMUNITY SERVICES DISTRICT ESTABLISHING RULES AND REGULATIONS FOR THE USE OF THE CAMBRIA COMMUNITY SERVICES DISTRICT'S SKATEBOARD PARK.**

**WHEREAS**, the Cambria Community Services District (the "District") is a special district formed pursuant to California Government Code Section 61000 et seq.; and

**WHEREAS**, the District owns a skateboard park located on Main Street across from the Veterans' Hall, Cambria, for use by the public; and

**WHEREAS**, it is in the best interest of the public to provide for the safe use of the skateboard park; and

**WHEREAS**, the District lacks the financial resources to provide staff supervision of the skateboard park; and

**WHEREAS**, California Health and Safety Code Section 115800 prohibits any operator of a skateboard park from permitting any person to ride a skateboard in the skateboard park, unless that person is wearing a helmet, elbow pads, and knee pads; and

**WHEREAS**, Section 115800 allows public agencies owning unsupervised skateboard parks to comply with their obligation to enforce the helmet, knee pads and elbow pads requirement by adoption of an ordinance requiring any person using the skateboard park to wear a helmet, elbow pads, and knee pads and by posting signs at the skateboard park providing notice of these safety requirements; and

**WHEREAS**, Section 115800 provides that the use of a publicly owned skateboard park shall be deemed a "hazardous recreational activity" within the meaning of Government Code Section 831.7 if the person skateboarding is twelve years of age or older, the skateboarding activity that caused the injury was a stunt trick or luge skateboarding, the skateboard park is on public property, the public agency has adopted an ordinance requiring users of the skateboard park to wear helmets, elbow pads and knee pads, and the public agency has posted notice of such requirements at the skateboard park.

**NOW THEREFORE, BE IT ORDAINED**, by the Board of Directors of the Cambria Community Services District as follows:

**SECTION 1. Recitals.**

The recitals above are true and correct and are incorporated herein by this reference.

**SECTION 2.** Chapter 7.12 is hereby added to Title 7 of the Cambria Community Services District Code to read as follows:

**Chapter 7.12-- Skateboard Park Regulations**

**7.12.010 Skateboard Park Regulations.**

- A. It shall be unlawful and a violation of this section for any person to engage in, or for any adult responsible for the supervision of a minor child to permit the minor child to engage in any activity prohibited under this section.
- B. The skateboard park is an unsupervised facility. Riding or otherwise using a skateboard or any other permitted coasting device in the skateboard park without a helmet, elbow pads and knees pads is prohibited.
- C. All safety equipment shall be functional, properly sized, and in good repair.
- D. Coasting devices permitted in the skateboard park are limited to skateboards, inline skates, and roller skates. All other uses or devices are prohibited.
- E. Use of motorized vehicles within the skateboard park is prohibited.
- F. Use or occupation of the skateboard park before 7 am or after dark is prohibited.
- G. Use of alcoholic beverages and tobacco products at the skateboard park are prohibited.
- H. Additional ramps, jumps, obstacles or any other equipment may not be brought into the skateboard park.

**7.12.020. Hazardous Recreational Activity.**

The use of skateboards, inline skates or roller skates in the skateboard park is considered a hazardous recreational activity within the meaning of Government Code Section 831.7, which creates a substantial risk of injury to a participant or a spectator. All users of the skateboard park voluntarily assume the risk of serious injury or death in use of the skateboard park.

**7.12.030 Signage.**

The Cambria Community Services District shall post signs at the skateboard park affording reasonable notice that any person riding a skateboard, inline skates or roller skates in the skateboard park must wear a helmet, elbow pads, and knee pads, and that any person failing to do so will be subject to citation under this Ordinance. It is unlawful to damage, deface, destroy or alter any such sign posted at the skateboard park.

**7.12.040 Violation.**

Any violation of this Ordinance is a misdemeanor punishable by a fine not to exceed \$1,000 and/or imprisonment not to exceed six months.

**SECTION 3. Severability.**

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this Ordinance. The District Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases are declare unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

**SECTION 4. Effective Date.**

A summary of this Ordinance shall be published in a newspaper published and circulated in the jurisdictional boundaries of the District at least five (5) days prior to the meeting of the Board of Director at which the proposed Ordinance is to be



adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the office of the District Clerk. Within fifteen (15) days after adoption of the Ordinance, the summary with the names of those Board Members voting for and against the Ordinance shall be published again, and the District Clerk shall post a certified copy of the full text of such adopted Ordinance. This Ordinance shall take effect thirty (30) days after its adoption.

Introduced at a meeting of the Cambria Community Services District Board of Directors on March 22, 2012, and passed and adopted by the Board of Directors of the Cambria Community Services District on April 26, 2012, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

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Allan S. MacKinnon  
President Board of Directors

ATTEST:

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Kathy Choate  
District Clerk

APPROVED AS TO FORM:

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Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Jerry Gruber, General Manager  
Bob Gresens, District Engineer  
Tim Carmel, District Counsel  
David Hirsch, Assistant District Counsel

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Meeting Date: April 26, 2012      Subject: Discussion and Consideration of Contingency in Addition to Baseline Amount of Water for the Purpose of Sizing Long-Term Water Supply

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**RECOMMENDATION:**

Staff recommends the completion of a sensitivity analysis on the range of alternatives that are currently being developed as part of the water supply project EIR/EIS. The sensitivity analysis approach would include a range of contingencies to consider on each alternative, which would then be used to further guide the decision making process. A brief presentation will be made by staff to further describe this approach. Therefore, it is recommended that the Board receive the staff report and provide further direction to staff.

**FISCAL IMPACT:**

To be determined.

**DISCUSSION:**

As part of the development of the Water Master Plan, baseline water demand was evaluated for several different scenarios with regard to the ultimate total number of residential hookups in Cambria. This analysis included development of a baseline water demand figure, as well as the baseline demand with additional increases of 10%, 20% and 50% with respect to sizing any long-term water supply alternative. This additional increment has been referred to as a “quality of life” increase; however, this has also been referenced as an additional amount of water over the baseline needed in order to provide a contingency for emergency and drought purposes<sup>1</sup>.

During review of the Water Master Plan Task 4 report<sup>2</sup> in July 2003, the Board of Directors, by minute action, selected a scenario of 4650 existing and future residential hookups, plus an increment of additional water to increase the maximum average residential water use from 12 to 18 units. This essentially provided direction to staff to use the 50% contingency, which meant using a value of 602 acre feet as the amount of additional water needed for purposes of sizing a long-term water supply facility. The baseline demand for 4650 total residential hookups resulted in a sizing need of 306 acre feet.

At it’s March 22, 2012 meeting the Board of Directors considered the issue of the “quality of life” increase, and several Board Members indicated that they wanted staff to provide additional

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<sup>1</sup> Final Water Master Plan Program Environmental Impact Report, July 2008, pp. 13-27 & 13-28, response to comment 4-15. For additional background information, these pages are being enclosed as Exhibit A.

<sup>2</sup> Assessment of Long-Term Water Supply Alternatives, Final Report, June 2004, Kennedy/Jenks Consultants, K/J 024602.10

information regarding what, if any, additional amount of water would be appropriate as a contingency. The Board's discussion also made it clear that the term "quality of life" should no longer be used. Action was taken to revise the 50% additional increment. Accordingly, staff is presenting this report to facilitate the Board's discussion regarding what, if any, amount of water over the baseline, would be appropriate as a contingency. It should be noted that the choice of an amount of water, with or without an additional contingency increment, will essentially be the amount of water studied for sizing purposes, as part of the current EIR/EIS process that will be evaluating long-term water supply alternatives for Cambria.

### **Factors Considered in Long-term Water Supply Planning.**

In planning for a reliable long-term supply, there are both quantitative and qualitative considerations. The quantitative factors focus on values associated with population forecasts, unit demands, and statistical analyses, such as probability of occurrence. Qualitative factors are less resolute, but can be equally significant in planning for certain unknowns, such as future regulatory requirements, potential environmental needs, potential changes by upstream water users within the watersheds, and the potential for extreme or catastrophic events. The long-range nature of water supply projects adds to the uncertainty of projections, as 100 percent accuracy is not likely in making forecasts over several decades into the future. With these thoughts in mind, the following outlines key factors that were considered during the earlier water supply planning efforts, while also correlating these factors to more recent information when possible. Key factors included: potential changes in demographics; future habitat requirements; potential changes in agricultural demands within the watersheds; climatic variability, and catastrophic event planning. Besides the contingency applied to future demands, there were also concerns over available supply, particularly during the summer dry season. During the earlier planning period, a 2000 Baseline Water Supply Analysis report was completed, which developed past supply projections. The 2000 Baseline report coupled with very limited operating experience with the emergency Santa Rosa aquifer well (SR-4), led to the use of relatively low dry season supply of 286 acre-feet within the earlier water master plan. This supply value assumed no capacity was available from the Santa Rosa aquifer, and only 286 of a permitted 370 acre-feet of dry season capacity would be available from the San Simeon aquifer following an incomplete recharge of the existing aquifer.

Demographics associated with levels of occupancy and future build out. Past water master planning efforts included the consideration of several scenarios on build-out projections and future water demands. These scenarios were summarized within Tables 2-7 and 2-8 of the June 2004 water master plan report entitled "Assessment of Long-Term Water Supply Alternatives<sup>3</sup>." For convenient reference, the two tables from the 2004 report are attached as Exhibit B. Each of these tables included demand and supply estimates for baseline demand conditions, as well as potential future demand increases of 10, 20, and 50 percent above baseline conditions. Table 2-7 was developed using a population density of 1.66 persons per household, which was from prior census years based on total population divided by the number of housing units (using both occupied and non-occupied residences). The 1.66 persons per household value can be correlated to an overall vacancy rate of about 25-percent. Table 2-8 was developed to show estimates if there were 100-percent occupancy of all of the residences in Cambria, and using the past census average of 2.21 persons per occupied home. The 100-percent occupancy rate of Table 2-8 is conservatively high. However, the U.S. census is usually conducted during the month of April, which may not necessarily correspond with the period of highest occupancy levels within

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<sup>3</sup> Kennedy/Jenks Consultants, K/J 024602.10

Cambria due to the area being a popular summer vacation destination

Since the 2004 report was completed, the 2010 census actually found the occupancy percentage in Cambria to have increased from a historic value of around 25 percent, to 32 percent. Population had actually decreased by about 200 between the 2000 and 2010 censuses. It remains unknown, whether the past decrease from 2000 to 2010 was solely due to the economic recession, and whether a reversal in this past trend could occur during an economic recovery.

2009 Water Conservation Act. More recent regulatory mandates have also occurred since the earlier water master planning period, with the Water Conservation Act of 2009 being among the most significant. The requirements of the 2009 act are described in detail within the CCSD's 2010 Urban Water Management Plan update<sup>4</sup>. The main outcome in Cambria's case is to reduce its existing baseline demands 5-percent by 2020. Therefore, future water conservation measures are being planned by the CCSD to meet the demand reduction targets set by the 2009 legislation. Besides the 2009 Act, water demands and production by the CCSD have fallen over the past decade, which could reflect impacts from the economic recession as well as continuing water conservation efforts.

Habitat Requirements. During early 2000, the CCSD stopped using its Santa Rosa well field following the discovery of an MtBE groundwater plume. An emergency well (well SR-4) and associated iron and manganese removal facility were completed further upstream from the MtBE plume and placed into operation during late August of 2001. Except for short-term shut downs during September and October of 2002, the new well SR-4 and treatment facility have performed adequately. The 2002 shutdowns occurred during September and October of 2002 due to habitat concerns, as operators resorting to shutting off well SR-4 whenever they suspected upstream riparian pumping, in conjunction with well SR-4, would either stop Creek flow or lower creek levels. The 2002 shutdown of well SR-4 led to planning level concerns over relying upon the permitted dry season appropriation right from the Santa Rosa aquifer in future facility sizing. Therefore, zero dry season capacity from the Santa Rosa aquifer wells was assumed in estimating the dry season supply availability within the aforementioned planning Tables 2-7 and 2-8.

Since 2002, the CCSD has gained ten additional years of operating experience from which to base an opinion on the reliability of using the newer Santa Rosa well SR-4. This led to the 2010 Urban Water Management Plan assumption that approximately 200 acre feet of capacity could be made available from the Santa Rosa aquifer. This assumption was based on an updated 1998 USGS report's water budget, as well as the CCSD water department's continued attention to the adjacent creek conditions, and their ability to switch pumping regimes to the San Simeon wells should similar conditions occur as were experienced during 2002.

A significant unknown on potential habitat needs remains on what the Coastal Commission may expect with regard to in-stream flow studies of both creeks. This was most recently mentioned within the Commission's March 23, 2012 comment letter to the water supply project Notice of Preparation, which is attached as Exhibit C. Future discussions on the alternatives and associated contingency level may need consider the in-stream flow concerns, as well as the potential impacts the completion of such studies could have that could potentially delay efforts towards completing a water supply project. Further discussions with the Coastal Commission are

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<sup>4</sup> Adopted by CCSD Board on February 23, 2012. The adopted 2010 UWMP is available at the cambriacsd.org web site as well as the CCSD office and Cambria library.

being planned as follow up to their March 23, 2012 letter. Should less dry season pumping capacity result from such requirements, any supplemental water supply would need to be sized to offset such lost capacity.

Climatic Variability. The Santa Rosa and San Simeon groundwater aquifers have a small volume of storage in relation to the dry season demands. The aquifers can therefore be susceptible to saltwater intrusion should seasonal rainfall arrive late in the year, or should there be only partial recharge during the winter rainy season. The 2010 Urban Water Management Plan (UWMP) estimated that a 15-percent reduction in future demands would be needed to meet a reduced supply during a single dry season drought period. This reduction would be in addition to the 5-percent reduction target required by the 2009 Water Conservation Act. A 15-percent reduction is CCSD's current Stage 2 drought emergency declaration reduction goal, which includes provisions for drought surcharges. The sentiment of the Board during completion of the earlier water master plan was against using such means in reducing the size of a future water supply project, as relief was being sought from a future facility to help avoid such emergency drought declarations. From the projections made in the 2010 UWMP, there would be about 909 acre feet in water demands at build out. During a drought, the available groundwater supply was projected to be approximately 689 acre-feet, or about 85 percent of an estimated 810 acre-foot supply. This results in a difference of approximately 220 acre-feet between the projected demand at build out and the estimated dry season supply during a single dry year.

Agricultural Demands. Upstream agricultural interests have riparian water rights, which are typically used for irrigation. Should future non-irrigated agricultural lands become more intensively irrigated, there could conceivably be less water made available to CCSD's downstream wells during the dry season. In addition, there is at least one agreement in place, which resulted in a water rights dispute settlement. This particular agreement calls for providing up to 183.5 acre of non-potable or potable water to serve an agricultural demand<sup>5</sup>.

Catastrophic Event Planning. The use of a future water supply project has advantages in responding to catastrophic events such as the past groundwater contamination plume, which resulted in the 2000 shutdown of the Santa Rosa aquifer well field. Having a more diverse water supply provides greater operating flexibility and associated reliability in responding to other catastrophic events, such as a major earthquake, wild land fire, and tsunami inundation.

### **Contingency Factor Planning Using a Sensitivity Analysis Approach**

Based on issues that were raised during the past Water Master Plan and the evolving nature of conditions that may impact future facility sizing and costs, staff suggests consideration of a future sensitivity analysis approach in deciding upon any contingency factors applied towards the sizing of a future facility. Currently, the Army Corps is developing a range of alternatives for consideration within the water supply project EIR/EIS. As part of this process, each alternative could be estimated at baseline demands and with various contingencies applied. This would likely result in a matrix, which could then be further assessed to make a more informed decision. This approach would ensure that an alternative, which could prove to be far less costly or environmentally impacting, would not be screened out arbitrarily. In essence the Board could further assess the benefits and potential offsetting reliability more clearly against potential costs.

In closing there are several issues to consider in projecting future supply needs. Several of these

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<sup>5</sup> November 6, 2006 settlement agreement between the CCSD and Warren.

are not readily quantifiable, nor within the direct control of the CCSD. In addition, the permitting and construction of a water supply project has a very long lead time. Therefore, a contingency may still be desired in the associated sizing of a future, long-term water supply project. Staff recommends a future sensitivity analysis approach be considered, which would assess a reasonable range of alternatives and associated contingency factors.

Attachments:

- Exhibit A – Pages 13-27 & 13-28 from July 2008 Final Water Master Plan Program EIR
- Exhibit B - Tables 2-7 and 2-8 from June 2004 Final Report, Assessment of Long-Term Water Supply Alternatives
- Exhibit C – March 23, 2012 Notice of Preparation comment letter from the California Coastal Commission on the Water Supply Project EIR/EIS.

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BOARD ACTION:     Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied:

UNANIMOUS: \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_



expanses of Federally designated critical habitat, have their own unique set of onerous and complex environmental concerns as well as permitting requirements.

4-14 The commentor does not consider recent legislation (AB 946, 2007 - Krekorian) in his discussion, which allows for net metering credit from remotely located renewable power supply systems that can further offset long-term energy costs.

\* 4-15 The commentor implies that desalination is a much larger project than storage projects and draws parallels to irrigation ponds used to water cattle. The commentor is further reminded that the CCSD does not have the flexibility outlined in his rancher analogy by simply reducing the number of cattle raised in response to a drought. For example, the CCSD cannot simply ask its customers to leave town due to a water shortage, and has therefore developed the subject Water Master Plan approaches. The commentor further questions the addition of future connections as well as the application of a 50-percent quality of life increase in sizing the proposed desalination project. The "quality of life" increase could have been similarly labeled as a safety or contingency factor used in sizing a future facility as opposed to condoning the future relaxation of established water conservation practices. In order to respond to the 50-percent quality of life increase questioning, the sensitivity of the percent quality of life increase needs to be viewed from a facility sizing perspective.

Convenient references for reviewing the sensitivity of the 50-percent value can be found in Tables 2-6 and 2-7 of the Kennedy/Jenks Assessment of Long-Term Supply Alternatives report. The 602 acre-feet per dry season sizing of the proposed desalination project uses the lowest population density (see Table 2-7, 1.66 persons per dwelling unit), the lowest ultimate buildout scenario column (4,650 existing and future residential connections), while allowing for a 50 percent demand increase when compared to current demands (i.e., 50 percent greater than demands that occur while operating under a water shortage emergency). Comparing these same criteria to a 2.21 persons per dwelling unit density (see Table 2-8), results in a need for 819 acre-feet during the dry season. With no quality of life increase, the same sizing needs reduce to 306 acre feet for the 1.66 density criteria, and 451 acre feet for the 2.21 density. Based on review of historic census data, the water master planning recommended proceeding with the 1.66 population density criteria for sizing. Should future demographic changes result in the higher 2.21 population density, the 602 acre-feet sizing equates to a 20 percent quality of life increase allowance. Besides the potential unknowns on future demographics, reliability in response to an emergency scenario was considered. Such emergency scenarios would be no use of either aquifer being available following a catastrophic event. Such events could involve accidental release of a contaminant to both aquifers, a multiple-year drought with virtually no intervening aquifer recharge, a major wildland fire, and tsunami inundation of the aquifers resulting in saltwater contamination. Under such emergency scenarios, the 602 acre-feet per dry season facility would be operated year-round resulting in the production of approximately 1,200 acre-feet. When comparing the 1,200 acre-foot capacity against the 1.66 population density table (Table 2-7), 1,009 acre-feet of supply would be needed assuming no quality of life increase, and 1211 acre-feet with a 20-percent quality of life increase. If the 2.21 maximum population density were to evolve at some time in the future, 1256 acre-feet in demand would need to be provided, which allows for no quality of life increase. Therefore, although referenced as a "quality of life" increase, this increase



also serves as a safety factor in considering long-term reliability under emergency events as well as providing some contingency should future demographics shift from past patterns.

Under the 1.66 density criteria, the relative construction cost difference between there being no quality of life increase allowance and a 50 percent increase, is approximately \$1,700,000. Granted this is not an insignificant amount, however this sizing will provide the CCSD some room to adjust its operation in response to emergency situations as well as potential changes in future demographics. This cost differential will also be primarily related to the treatment process train components as opposed to supporting pipelines and infrastructure. The modular nature of desalination could allow stepwise increases in capacity from 306 acre feet to 602 acre-feet per dry season capacity should the CCSD decide to do so in the future. The CCSD operating staff can also adjust the future operation to match actual future demands as well as seasonal rainfall patterns.

- 4-16 Comment is noted. As stated on Page 3-13 of the Draft EIR, Demand Management involves further improvements to the current conservation program and regulations, set forth by the CCSD, to reduce potable water use for landscaping. The CCSD is also a signatory agency to the California Urban Water Conservation Council, which promotes water conservation, as well as related research and innovation in advancing water conservation. The water master plan recommends a three-pronged approach to solving the chronic water shortages in Cambria; namely, water conservation, recycled water for non-potable irrigation, and seawater desalination to augment potable water supplies.
- 4-17 The commentator describes capital costs and funding needs, which will continue to be a focus of concern by the CCSD and discussed in public forums. For desalination, the CCSD was able to obtain a \$10.3 million Federal authorization from the Water Resources Development Act program, which provides 75 percent funding. Most recently, the CCSD was also able to obtain a \$3 million credit for local costs via the 2007 WRDA bill. If successful in obtaining subsequent appropriations, approximately \$13.3 million in Federal funding may ultimately be applied towards the desalination project. Depending upon the contracting approach pursued, a certain level of outside funding is also available for renewable power systems, such as solar arrays. The recent passage of AB 946 in 2007 further allows for direct net metering credit to the CCSD from operation of an inland or remote renewable power system, which further brightens the outlook for future energy cost savings. With regard to Alternatives and cost factors, please refer to Response to Comment No. 4-15.
- 4-18 Commentor does not comment on the Draft EIR. No further response is necessary.
- 4-19 Comment is noted. Further discussion on the 50 percent quality of life increase can be found in Response to Comment No. 4-15.
- 4-20 Comment is noted. Commentor does not directly comment on information provided in the Draft EIR. No further response is necessary.



**FINAL REPORT**  
**Assessment of Long-Term Water  
Supply Alternatives**



**Cambria Community Services District  
Cambria, California**

**June 2004  
K/J 024602.10**

**Kennedy/Jenks Consultants**

**TABLE 2-7  
SUPPLY VS. DEMAND PROJECTIONS (1.66 PERSONS/ DWELLING UNIT)**

	Scenario 1		Scenario 2		Scenario 3		Scenario 4					
	6700 Residential Units	5700 Residential Units	5700 Residential Units	5250 Residential Units	4650 Residential Units	4650 Residential Units	4650 Residential Units	4650 Residential Units				
	winter	summer	winter	summer	winter	summer	winter	summer				
Max Day Demand (gpm) <sup>(a)</sup>	1,128	1,577	960	1,342	884	1,236	783	1,095				
Average Day Demand (gpm) <sup>(b)</sup>	752	1,051	640	894	589	824	522	730				
Baseline Demand (AF) <sup>(c)</sup>	600	853	1,454	511	726	1,237	471	669				
Supply (AF) <sup>(d)</sup>	944	286	1,230	944	286	1,230	944	286				
<b>Surplus (+) / Deficit (-) (AF) <sup>(e)</sup></b>	<b>344</b>	<b>-567</b>	<b>-224</b>	<b>433</b>	<b>-440</b>	<b>-7</b>	<b>473</b>	<b>-383</b>	<b>91</b>	<b>527</b>	<b>-306</b>	<b>221</b>
<b>Demand with 10% increase (AF)</b>	661	939	1,599	562	799	1,361	518	736	1,253	458	652	
Supply (AF)	944	286	1,230	944	286	1,230	944	286	1,230	944	286	
<b>Surplus (+) / Deficit (-) (AF)</b>	<b>283</b>	<b>-653</b>	<b>-369</b>	<b>382</b>	<b>-513</b>	<b>-131</b>	<b>426</b>	<b>-450</b>	<b>-23</b>	<b>486</b>	<b>-366</b>	<b>120</b>
<b>Demand with 20% increase (AF)</b>	721	1,024	1,745	613	871	1,484	565	802	1,367	500	711	
Supply (AF)	944	286	1,230	944	286	1,230	944	286	1,230	944	286	
<b>Surplus (+) / Deficit (-) (AF)</b>	<b>223</b>	<b>-738</b>	<b>-515</b>	<b>331</b>	<b>-585</b>	<b>-254</b>	<b>379</b>	<b>-516</b>	<b>-137</b>	<b>444</b>	<b>-425</b>	<b>19</b>
<b>Demand with 50% increase (AF)</b>	901	1,280	2,181	766	1,089	1,855	706	1,003	1,709	625	888	
Supply (AF)	944	286	1,230	944	286	1,230	944	286	1,230	944	286	
<b>Surplus (+) / Deficit (-) (AF)</b>	<b>43</b>	<b>-994</b>	<b>-951</b>	<b>178</b>	<b>-803</b>	<b>-625</b>	<b>238</b>	<b>-717</b>	<b>-479</b>	<b>319</b>	<b>-602</b>	<b>-284</b>

**Notes:**

- (a) From "Task 3: Potable Water System Modeling" prepared by Kennedy/Jenks Consultants, dated March 2004.
- (b) Calculated by dividing the Max Day Demand by the Max Day Demand Factor of 1.5
- (c) Conversion of gpm to AF. 181 days were assumed for the winter season and 184 days for the summer season.
- (d) From Table 2-2
- (e) Supply minus Demand

**TABLE 2-8  
SUPPLY VS. DEMAND PROJECTIONS (2.21 PERSONS/DWELLING UNIT)**

	Scenario 1		Scenario 2		Scenario 3		Scenario 4	
	6700 Residential Units winter	5700 Residential Units summer	5700 Residential Units winter	5250 Residential Units summer	5250 Residential Units winter	4650 Residential Units summer	4650 Residential Units winter	1,362 annual
Max Day Demand (gpm) <sup>(a)</sup>	1,403	1,962	1,194	1,669	1,100	1,538	974	1,362
Average Day Demand (gpm) <sup>(b)</sup>	936	1,308	796	1,113	733	1,025	649	908
Baseline Demand (AF) <sup>(c)</sup>	747	1,062	636	903	585	832	519	737
Supply (AF) <sup>(d)</sup>	944	286	1,230	286	1,230	286	1,230	286
Surplus (+) / Deficit (-) (AF) <sup>(e)</sup>	197	-776	308	-617	-309	-546	425	-451
Demand with 10% Increase (AF)	822	1,168	699	994	644	915	570	811
Supply (AF)	944	286	1,230	286	1,230	286	1,230	286
Surplus (+) / Deficit (-) (AF)	122	-882	245	-708	-463	-629	374	-525
Demand with 20% Increase (AF)	897	1,274	763	1,084	703	998	622	884
Supply (AF)	944	286	1,230	286	1,230	286	1,230	286
Surplus (+) / Deficit (-) (AF)	47	-988	181	-798	-617	-712	322	-598
Demand with 50% Increase (AF)	1,121	1,593	2,714	1,355	2,309	1,248	2,126	1,105
Supply (AF)	944	286	1,230	286	1,230	286	1,230	286
Surplus (+) / Deficit (-) (AF)	-177	-1,307	-1,484	-1,069	-1,079	-962	166	-819

**Notes:**

- (a) From the "Task 3: Potable Water System Modeling" prepared by Kennedy/Jenks Consultants, dated March 2004.
- (b) Calculated by dividing the Max Day Demand by the Max Day Demand Factor of 1.5
- (c) Conversion of gpm to AF. 181 days were assumed for the winter season and 184 days for the summer season.
- (d) From Table 2-2
- (e) Supply minus Demand

## CALIFORNIA COASTAL COMMISSION

45 FREMONT, SUITE 2000  
 SAN FRANCISCO, CA 94105-2219  
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March 23, 2012

**TO:** Kathleen Anderson  
 U.S. Army Corps of Engineers  
 Los Angeles District  
 P.O. Box 532711  
 Los Angeles, CA 90053-2325

Robert C. Gresens, P.E.  
 District Engineer  
 Cambria Community Services District  
 P.O. Box 65  
 Cambria, CA 93428

**VIA EMAIL:** [kathleen.s.anderson@usace.army.mil](mailto:kathleen.s.anderson@usace.army.mil)  
[bgresens@cambriacsd.org](mailto:bgresens@cambriacsd.org)

**RE:** Comments on Corps of Engineers (Corps) *Notice of Intent* and Cambria Community Services District (CCSD) *Notice of Preparation* for joint environmental review of Cambria Water Supply Project.

Dear Ms. Anderson and Mr. Gresens:

This letter provides Coastal Commission staff comments on the above-referenced scoping notices. The Corps and the CCSD plan to jointly prepare an Environmental Impact Statement and Environmental Impact Report (EIS/EIR) to evaluate a proposed water supply project for the community of Cambria, in San Luis Obispo County. The scoping notices describe project options being considered as seawater desalination, local or imported surface water, groundwater, hard rock drilling, or seasonal reservoir storage.

The comments herein are meant in part to follow up on those we provided informally in discussions with the Corps and CCSD earlier this year after the Commission's December 2011 objection to the Corps' previous proposed project. Our comments are meant to help identify suggested next steps and preferred alternatives that will resolve Cambria's water supply concerns and be consistent with applicable Coastal Act, Local Coastal Program, and Coastal Management Program policies.

#### GENERAL/ADMINISTRATIVE COMMENTS

**Request for Coordination:** Our primary comment is that the Corps and CCSD coordinate their review with Commission staff to ensure the analyses and recommendations are consistent with relevant Coastal Act and Local Coastal Program policies. We also recommend the Corps' and CCSD's review include coordination with other regulatory agencies and involved landowners.

As you may recall, recent water supply proposals for the CCSD suffered in part from insufficient coordination with involved stakeholders. We are available to provide our preliminary evaluation of proposed alternatives as they are further defined, to evaluate the EIS/EIR analyses of potential benefits and impacts of the alternatives, and to participate in other efforts that may help resolve Cambria's water supply concerns.

**Coastal Development Permit Needed:** The Corps' notice acknowledges that the eventual proposed project(s) will require federal consistency review by the Coastal Commission. Please note, too, that depending on location, the eventual proposal(s) will also require a Coastal Development Permit (CDP) from the Commission and/or San Luis Obispo County. With Commission review of a CDP application, there would be no need for the Corps to separately submit a request for consistency review, as the Commission's CDP evaluation would include the review needed for federal consistency. We recommend the EIS/EIR acknowledge the need for both a CDP and federal consistency review. If you have questions, we are happy to provide additional details of the required review process.

**Identify Applicable Standards of Review:** As noted above, the project will require a CDP from the Coastal Commission and/or the County; we therefore recommend the EIS/EIR identify provisions of the Coastal Act and the San Luis Obispo County Local Coastal Program (LCP) that apply to the proposed project and alternatives. Proposals will likely be subject to LCP or Coastal Act policies related to protection of marine life and sensitive habitats, limitations on coastal bluff development, growth-inducement, and others. For example, pursuant to the LCP's North Coast Plan, an instream flow study is needed for any major water supply project that might affect San Simeon or Santa Rosa Creek streamflows. It would be prudent for the CCSD to conduct the above-referenced instream flow study, either prior to or as part of this EIS/EIR review, regardless of the water supply project(s) selected. Study results could show a need to increase or decrease currently assumed water volumes or flow regimes now serving as the basis for basin protections – e.g., caps on seasonal well withdrawals, volumes needed for seawater intrusion barriers or to protect instream flows, etc. Those results could also change the amount of water in the two watersheds available to contribute to the CCSD's water supply and could change the currently projected demands for future supplies that underpin the proposed project objectives, as further discussed below.

#### **COMMENTS ON SUBSTANTIVE ELEMENTS OF THE EIS/EIR**

**Provide the basis for the CCSD's projected water demand and proposed water supply volumes:** We recommend that the EIS/EIR fully describe the basis for the projected water demand and the amount of water expected from a new water supply project or projects. We understand the most recent CCSD forecasts may show a need for less than the recently proposed 600 acre-feet per year supply from a desalination facility. The document should also describe how that expected demand is consistent with relevant state and local water supply policies and requirements, including those of California's 2010 Green Building Code, which anticipates reductions in per capita water use around the state.

We also recommend the EIS/EIR distinguish between projected water demands that could be met using non-potable supplies instead of potable supplies – e.g., landscape irrigation that might use non-potable supplies (as contemplated by the above-referenced Green Building Code). Making this distinction will allow the EIS/EIR to identify and evaluate a broader range of alternatives than those listed in the scoping notices, which may result in a more cost-effective and less environmentally damaging set of projects to provide the projected demand.

**Expand the range of project alternatives:** The water supply alternatives identified in the notices are seawater desalination, local or imported surface water, groundwater, hard rock drilling, or seasonal reservoir storage. As we discussed earlier this year, we recommend the Corps and CCSD evaluate a much broader range of alternatives, as there appear to be other feasible options for meeting the project objective of providing a reliable supply for Cambria's current and future water needs. As part of this evaluation, we recommend the EIS/EIR include an updated re-assessment of alternatives considered in past planning efforts (e.g., the CCSD's June 2004 *Assessment of Long-Term Water Supply Alternatives*), as the assumptions, costs, and feasibility of many of these alternatives have likely changed during the past several years.

We also recommend that the EIS/EIR evaluate combined alternatives, since there may be instances where a combination of feasible alternatives can comprehensively provide the expected water supply that a single alternative cannot. The above-referenced *Assessment of Long-Term Water Supply Alternatives*, for example, notes that potable water demand could be reduced through combining a recycled water system with demand management.

We recommend that the expanded range of alternatives evaluated include those described below, as both stand-alone and combined water supply sources. Please note, too, that pursuant to Coastal Act Section 30233, any proposal to place structures in open coastal waters – e.g., new or modified intakes, discharges, screens, etc. – the Commission will evaluate whether there are feasible and less environmentally damaging alternatives, which are likely to include those below. Please note, too, that evaluation of any site-specific proposed alternatives – e.g., a particular facility, pipeline, reservoir, etc. – will likely require comprehensive site-specific data collection and analyses to determine feasibility and impacts.

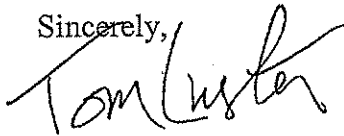
- **Additional conservation measures:** Although Cambria has already incorporated a number of conservation measures into its water supply system, there appear to be others that could further reduce demand and thereby create additional supply from existing sources. For instance, the CCSD's February 2012 *Draft Urban Water Management Plan* states that water conservation measures needed to conform to the 2010 California Green Building Standards Code are still "to be determined". Some of these "to be determined" measures could substantially increase the efficiency of the currently available water supply and decrease the amount of water expected from new proposed project(s). The EIS/EIR should evaluate additional feasible conservation measures and identify the amount of water each would provide as part of the CCSD's overall water supply portfolio.
- **Use of recycled and/or reclaimed water:** We understand the nearby Morro Bay/Cayucos wastewater treatment facility may have available up to several hundred acre-feet per year of recycled water. We recommend the EIS/EIR evaluate whether this may serve as a water supply for the CCSD, either as a stand-alone source or in conjunction with other supplies. For example, as noted in its *Urban Water Management Plan*, the CCSD plans to complete a recycled water distribution system to distribute water from its own wastewater treatment facility, and the expected supply from that source could be supplemented with recycled water from the Morro Bay/Cayucos facility.

- **Expanded aquifer recharge:** The CCSD is currently using treated wastewater to provide aquifer recharge as a seawater intrusion barrier. We recommend the EIS/EIR evaluate whether an expanded aquifer recharge program might provide some of the CCSD's projected water supply needs. This alternative might also alleviate some of Cambria's water supply limitations that result from seasonal differences in wet and dry season water availability and demand. For example, the CCSD's analyses show that although water demand is higher during the summer dry season, water availability from the San Simeon and Santa Rosa basins is capped during that season to maintain instream flows, protect senior water rights, and ensure other benefits. An expanded aquifer recharge program, as evaluated in conjunction with the instream flow study noted above, could assist in maintaining those benefits while allowing for additional inbasin water supply.
- **Desalting intruded seawater or brackish water:** Previous efforts by the Corps and CCSD to locate a desalination facility focused on areas in or near sensitive creek mouths and estuaries. We understand there may be more suitable locations elsewhere in the region where wells have been abandoned due to seawater intrusion or where surface and subsurface conditions may allow for new wells to intercept intruded seawater in a manner that is not harmful to coastal resources. While this approach would likely require additional site-specific studies to determine final feasibility, the EIS/EIR should analyze this option as possibly providing a less environmentally damaging form of desalination than those considered in the past.
- **Non-structural alternatives:** The EIS/EIR should evaluate non-structural methods such as changes in water pricing (i.e., a more progressive tiered water rate structure), demand management, in-basin water exchanges, adjudication of the San Simeon and Santa Rosa basins, purchase of development rights, etc., as alternatives that may reduce projected water demand or may provide at least part of the expected water supply.

**CLOSING**

Thank you for the opportunity to provide comments. As noted previously, we are happy to help with the evaluations and coordination mentioned above. Please feel free to contact me at 415-904-5248 or [tluster@coastal.ca.gov](mailto:tluster@coastal.ca.gov) if you have questions.

Sincerely,



Tom Luster  
Energy, Ocean Resources, and Federal Consistency Division

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. 9.D.

FROM: Jerry Gruber, General Manager  
Bob Gresens, District Engineer  
Tim Carmel, District Counsel  
David Hirsch, Assistant District Counsel

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Meeting Date: April 26, 2012      Subject: Discussion and Consideration to Adopt  
Resolution 13-2012 Authorizing Professional  
Services Agreement with Cleath-Harris  
Geologists for Geologic Study and Investigations  
Services to support CCSD Long Term Water  
Supply Analyses

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**RECOMMENDATION:**

Discussion and consideration to adopt Resolution 13-2012 authorizing professional services agreement with Cleath-Harris Geologists for Geologic Study and Investigations Services to support CCSD long term water supply analyses.

**FISCAL IMPACT:**

Researching and investigating hard rock drilling for groundwater is not within the scope of work currently being completed by the Army Corps on the water supply project EIR/EIS. Therefore, the proposed work needs to be funded by the CCSD. The costs for a reconnaissance-level study to further assess the viability of this concept are estimated to not exceed \$15,000 without further Board authorization. Should the results of the reconnaissance-level study recommend exploratory drilling, such costs could range from approximately \$40,000 to \$80,000 depending upon well location and depth. Funding for \$15,000 would be from the Water Department budget.

**DISCUSSION:**

The current list of concepts being considered within the water supply project EIR/EIS being completed by the Army Corps includes hard-rock drilling for groundwater that may be contained within rock fractures of certain geologic formations. To assist with the study and definition of a hard rock drilling alternative, the services of Cleath-Harris Geologists is recommended. Timothy Cleath of Cleath-Harris has local expert knowledge of the area's geology, and is recommended to complete reconnaissance-level study of the area's more promising rock formations. This information would be shared with the Army Corps consultant to incorporate within the water supply project EIR/EIS should it prove to be a feasible alternative. Should such an approach be considered within the reasonable range of alternatives to be screened, it could have environmental and economic advantages. Therefore, it is recommended to pursue a contract directly with Cleath-Harris Geologists to further augment the on-going work by the Army Corps.

Attachments: Resolution 13-2012  
Cleath-Harris Agreement

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BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied:

UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_



RESOLUTION NO. 13-2012  
APRIL 26, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING CONSULTANT SERVICES AGREEMENT WITH CLEATH –  
HARRIS GEOLOGISTS, INC. FOR WATER SUPPLY PROJECT ASSISTANCE

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the Agreement for Consultant Services with Cleath-Harris Geologists Inc., a copy of which is attached hereto as Exhibit "A".
2. The General Manager is hereby authorized to execute the Agreement on behalf of the Cambria Community Services District.

PASSED AND ADOPTED THIS 26<sup>th</sup> day of April 2012.

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Allan S. MacKinnon, President  
Board of Directors

APPROVED AS TO FORM:

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Timothy J. Carmel  
District Counsel

ATTEST:

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Kathy A. Choate  
District Clerk

## **AGREEMENT FOR CONSULTANT SERVICES**

This AGREEMENT FOR CONSULTANT SERVICES ("Agreement") is made and effective as of April 26, 2012, between Cleath-Harris Geologists, Inc. ("Consultant"), and the **CAMBRIA COMMUNITY SERVICES DISTRICT**, a political corporation of the State of California ("District"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

### **1. TERM**

This Agreement shall commence on April 27, 2012 and shall remain and continue in effect until June 30, 2013, unless sooner terminated pursuant to the provisions of this Agreement.

### **2. SERVICES**

Consultant shall perform the tasks described and comply with all terms and provisions set forth in Exhibit "A", attached hereto and incorporated herein by this reference.

### **3. PERFORMANCE**

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein. Consultant shall employ, at a minimum generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

### **4. AGREEMENT ADMINISTRATION**

District General Manager or his designated representative, shall represent District in all matters pertaining to the administration of this Agreement. Cleath-Harris President or his designated representative, shall represent Consultant in all matters pertaining to the administration of this Agreement.

### **5. PAYMENT**

The District agrees to pay the Consultant in accordance with the payment rates and terms set forth in Exhibit "B", attached hereto and incorporated herein by this reference.

### **6. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE**

(a) The District may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the

Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the District suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the District shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the District. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the District pursuant to Section 5.

7. **TERMINATION ON OCCURRENCE OF STATED EVENTS**

This Agreement shall terminate automatically on the occurrence of any of the following events:

- (a) Bankruptcy or insolvency of any party;
- (b) Sale of Consultant's business; or
- (c) Assignment of this Agreement by Consultant without the consent of District.
- (d) End of the Agreement term specified in Section 1.

8. **DEFAULT OF CONSULTANT**

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, District shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the District Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the District shall have the right, notwithstanding any other provision of this Agreement to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

9. **LAWS TO BE OBSERVED.** Consultant shall:

(a) Procure all permits and licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the due and lawful prosecution of the services to be performed by Consultant under this Agreement;

(b) Keep itself fully informed of all existing and proposed federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in Consultant's performance under this Agreement, or the conduct of the services under this Agreement;

(c) At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders, and decrees mentioned above;

(d) Immediately report to the District's General Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement.

(e) The District, and its officers, agents and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

#### 10. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by District that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of District or its designees at reasonable times to such books and records; shall give District the right to examine and audit said books and records; shall permit District to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the District and may be used, reused, or otherwise disposed of by the District without the permission of the Consultant. With respect to computer files, Consultant shall make available to the District, at the Consultant's office and upon reasonable written request by the District, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

## 11. INDEMNIFICATION

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subContractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

(b) Indemnification for Other Than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless District, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subContractors of Consultant.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subContractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this agreement or this section.

## 12. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit "C" attached hereto and incorporated herein as though set forth in full.

13. **INDEPENDENT CONSULTANT**

(a) Consultant is and shall at all times remain as to the District a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither District nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the District. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against District, or bind District in any manner.

(b) No employee benefits shall be available to Consultant in connection with performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, District shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for District. District shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

14. **UNDUE INFLUENCE**

Consultant declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of the Cambria Community Services District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the Cambria Community Services District will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the District to any and all remedies at law or in equity.

15. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect,

in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

16. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without District's prior written authorization. Consultant, its officers, employees, agents, or subContractors, shall not without written authorization from the District Manager or unless requested by the District Counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the District. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.

(b) Consultant shall promptly notify District should Consultant, its officers, employees, agents, or subContractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Consultant. However, District's right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

17. **NOTICES**

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To District: Jerry Gruber, General Manager  
Cambria Community Services District  
P.O. Box 65  
Cambria, CA 93428

With a copy to: Timothy J, Carmel, District Counsel

Carmel & Naccasha, LLP  
1410 Marsh St.  
San Luis Obispo, CA 93401

To Consultant: Timothy S. Cleath, President  
Cleath-Harris Geologists, Inc.  
11545 Los Osos Valley Road, Suite C  
San Luis Obispo, CA 93405

18. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, nor any part thereof, without the prior written consent of the District.

19. **GOVERNING LAW**

The District and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the superior or federal district court with jurisdiction over the Cambria Community Services District.

20. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. **TIME**

District and Consultant agree that time is of the essence in this Agreement.

22. **CONTENTS OF REQUEST FOR PROPOSAL AND PROPOSAL**

Consultant is bound by the contents of the Proposal submitted by the Consultant, Exhibit "E", attached hereto and incorporated herein by this reference.

23. **CONSTRUCTION**

The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement



or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

24. **AMENDMENTS**

Amendments to this Agreement shall be in writing and shall be made only with the mutual written consent of all of the parties to this Agreement.

25. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

[Signatures on following page]

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year first above written.

**CAMBRIA COMMUNITY SERVICES  
DISTRICT**

**CONSULTANT**

By: \_\_\_\_\_  
Jerome D. Gruber, General Manager

By: \_\_\_\_\_  
Timothy S. Cleath  
Its: President

Attest:

\_\_\_\_\_  
Kathy A. Choate, District Clerk

Approved As To Form:

\_\_\_\_\_  
Timothy J. Carmel, District Counsel

EXHIBIT A  
SCOPE OF WORK

## **SCOPE OF WORK**

The scope of work for the proposed hydrogeologic services includes the following tasks:

1. Research information on the geology of rock formations that may appear promising for the storage of banked groundwater within the urbanized area of Cambria and its adjacent rural area. This includes aerial photographs, geologic and topographic maps, parcel maps, stream flow and rainfall records, environmental studies, historic documents, water rights reporting, well logs, test hole data, pumping test data, water quality data, seismic studies.
2. Visit the more favorable sites identified with the property owner/owners to observe and document developed and undeveloped water sources (wells, springs, streams, ponds and reservoirs) geologic formations (water bearing geologic units) and structure (folds and faults), historic water uses, roads and gates (access to promising sites for exploration).
3. Conduct interviews with potential property owner/property owner representatives and others about: floods and droughts, concerns related to impacts to current uses and environmental conditions, specific areas of that may relate to water development efforts.
4. Perform testing and analysis of existing water production facilities and site specific features, including: measuring flow from springs; sampling and testing water from wells and springs; measuring the depth to water in wells and performing very short pumping tests at wells (if appropriate).
5. Prepare a summary report about potentially developable groundwater resources. This report would identify water bearing strata and assess the potential production from wells tapping those strata, describe surface water features and their interaction with groundwater sources. If there appears to be sufficient evidence that development of water on the property could produce water that would be of use to the District, present strategies to further explore and develop these groundwater sources.
6. Meet with District personnel to discuss findings from the reconnaissance efforts.

EXHIBIT B  
PAYMENT SCHEDULE

## **FEES AND CONDITIONS**

The initial services reconnaissance level site assessment for a hard rock groundwater resource shall not exceed \$15,000 unless further authorized by the CCSD Board. Water quality testing costs are not included within this budget because the extent of these tests are not known. The CCSD may elect to conduct those tests using a laboratory that would be independent of this contract.

Consultant proposes to perform services on a time and materials basis in accordance with the Following hourly rate schedule and the attached Terms of Fees and Conditions:

### **Hourly Rate Schedule**

Principal Hydrogeologist/Engineering Geologist \$135/hr.

Associate Hydrogeologist \$125/hr.

Associate Geologist \$110/hr.

Staff Geologist \$85/hr.

Office/Field Assistant \$65/hour

Mileage \$0.60/mile

Direct expenses will be billed at cost plus 10%.

Consultant invoices will be submitted monthly, which shall be due and payable upon receipt. A simple interest rate of ten percent (10%) per annum ((but not to exceed the maximum rate allowed by law) will be added to the unpaid balance of each invoice. The interest period shall commence 30 days after date of original invoice and shall terminate upon date of payment. Payments will be first credited to interest and then to principle. No interest charge would be added during the initial 30 day period following date of invoice.

The fee for services will be based on current hourly rates for specific classifications and expenses. Hourly rates and expenses included in the attached schedule are reevaluated on January 1 and July 1 of each year. A contract amendment would be requested for formal approval by the District to adjust future hourly rates.

## EXHIBIT C

### INSURANCE REQUIREMENTS

*Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to District in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to District.*

*Consultant shall provide the following types and amounts of insurance:*

Commercial General Liability Insurance using Insurance Services Office “Commercial General Liability” policy from CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant’s employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer’s liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designated to protect against acts, errors or omissions of the Consultant and “Covered Professional Services” as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must “pay on behalf of” the insured and must include a provision establishing the insurer’s duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

*Insurance procured pursuant to these requirements shall be written by insurer that are admitted carriers in the state California and with an A.M. Bests rating of A- or better and a minimum financial size VII.*

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and District agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds District, its officials employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992. Consultant also agrees to require all Consultants, and subContractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant’s employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against



District regardless of the applicability of any insurance proceeds, and to require all Consultants and subContractors to do likewise.

3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the District or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to District and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any Consultant or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the District, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect District's protection without District's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to District at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, District has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by District shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at District option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to District of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subContractor, is intended to apply first and on a primary, noncontributing basis in relation to any other insurance or self insurance available to District.

10. Consultant agrees to ensure that subContractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subContractors and others engaged in the project will be submitted to District for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any Consultant, subContractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to District. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the District. At the time the District shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The District reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the District will negotiate additional compensation proportional to the increase benefit to District.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of District to inform Consultant of non-compliance with any insurance requirements in no way imposes any additional obligations on District nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as District, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until District executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to

the renewing or new coverage must be provided to District within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to District, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge District or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to District. It is not the intent of District to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against District for payment of premiums or other amounts with respect thereto.

22. Consultant agrees to provide immediate notice to District of any claim or loss against Consultant arising out of the work performed under this agreement. District assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve District.