



CAMBRIA COMMUNITY SERVICES DISTRICT

MEETING	TIME & DATE	LOCATION
PROS Committee	2:00 PM Tuesday, April 16, 2024	Cambria Veterans' Memorial Hall 1000 Main Street, Cambria, CA 93428

## **AGENDA**

### **Regular PROS Committee Meeting**

**Tuesday, April 16, 2024 2:00 PM**

**In person at:**

**Cambria Veterans' Memorial Hall  
1000 Main Street, Cambria, CA 93428**

**AND via Zoom at:**

**Please click the link to join the webinar: [HERE](#)**

**Webinar ID: 829 7570 2177**

**Passcode: 641439**

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

#### **1. OPENING**

**1.A Call to Order**

**1.B Establishment of Quorum**

**1.C Chair Report**

**1.D Agenda Review**

**1.E Ad Hoc Committee Report(s)**

**1.F Committee Member Communications**

**Any Committee Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.**

#### **2. PUBLIC COMMENT NOT ON THE AGENDA**

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on

the agenda. Each speaker has up to three minutes.

- 3. FACILITIES & RESOURCES MANAGER'S REPORT**
- 4. BRIEF REPORTS FROM GROUPS WITH ROLES AND RESPONSIBILITIES RELATED TO PROS WITHIN JURISDICTIONAL BOUNDARIES STARTING AT 2:15 PM**

There is no expectation that representatives from these groups necessarily report at every meeting, each will judge when to engage based on current issues and plans. To keep meeting duration to a manageable time span, we will limit reports to 3 minutes, and keep Committee discussion brief. Where substantive issues emerge, we will identify those issues as future discussion topics.

- [Friends of the Fiscalini Ranch Preserve](#), Executive Director Kitty Connolly
- [Skate Cambria](#), Juli Amodei
- Friends of the Dog Park, Shelly Becker
- [Greenspace the Cambria Land Trust](#), Executive Director Karin Argano
- [Forest Committee](#), Laura Swartz
- [The Land Conservancy of San Luis Obispo County](#), ED Kaila Dettman, or Daniel Bohlman
- [Kenneth Norris Rancho Marino Reserve](#), Reserve Director Keith Seydel

**5. CONSENT AGENDA**

**5.A Consideration to Approve the March 27, 2024 Special Meeting Minutes**

**6. REGULAR BUSINESS**

**6.A Update on the East Ranch Restroom Project**

**6.B Discuss and Consider the Color Scheme for the Skatepark Restroom**

**6.C Discuss and Update the PROS Goals Progress Report**

**6.D Discuss Responsibilities for Maintenance of Parks, Recreation & Open Spaces**

**7. FUTURE AGENDA ITEMS**

**8. ADJOURN**



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF MARCH 27, 2024, SPECIAL PROS COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A special meeting of the PROS Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Wednesday, March 27, 2024, at 12:30 PM

#### 1. OPENING

##### 1.A Call to Order

Chair Thomas called the meeting to order at 12:30 PM

##### 1.B Establishment of Quorum

A quorum was established with all Committee Members present: Michael Thomas, Steve Kniffen, Jim Bahringer, Kermit Johansson, Shannon Sutherland, and Jeff Wilson.

Staff members present: GM McElhenie and staff member Dodson were present in adjacent room at Vet's Hall for Meet the GM, and stepped in briefly as needed.

Public Present: Juli Amodei, Paula Porter, Gerry Porter, Janet Myers, Dennis Dudzik, Kitty Connolly, Tony Church

Present on Zoom: Jimmy Panetta's Legislative Assistant Diane Zanotti, Bob Kasper, Crosby and Laura Swartz, Harry Farmer

##### 1.C Chair Report

Chair Thomas had nothing to report.

##### 1.D Agenda Review

Chair Thomas asked for any agenda changes. None requested

##### 1.E Ad Hoc Subcommittee Reports, 12:33 PM

Community Park Plan – Chair Thomas briefly described the Project Viability Matrix in development, with Sub Committee member Sutherland highlighting some of the criteria and short and long term purpose to evaluate any use/activity proposal for the Park to be assessed for initial viability through the Matrix; Chair Thomas shared that Firma has developed an “as built” map of the Park and a map adding the revised proposed location of the rest room; Chair Thomas shared there's an upcoming on-site gathering with FFRP to propose specific staked boundaries for the Park on the East Ranch.

Signage: No new update from Chair Sutherland

CCSD Vacant Parcels/Open Space: No update from Sub Committee Member Wilson; Ad Hoc Committee to be established by F&R Manager reflecting PROS member, Utilities staff member, Fire Dept staff member, and Fire Safe Focus Group member, with input from community.

**1.F. Committee Member Communications, 12:37 PM**

Kermit Johansson briefly reported, that after looking through the Wallace Group April 2023 Fire Hydrant and CCSD Parcel Atlas Map, there may be opportunities to trade existing properties for other properties that might provide better trail connectivity.

**2. PUBLIC COMMENT ON AGENDA ITEMS, 12:40 PM**

Juli Amodei requested update on ordering of the East Ranch Rest Room, as it was not clear to her if it had been ordered. Chairman Thomas indicated to the best of his knowledge GM McElhenie was set to be issuing the PO soon.

**3. FACILITIES & RESOURCES MANAGER'S REPORT**

No report - Mr. Aguirre was not in attendance

**4. BRIEF REPORTS FROM GROUPS WITH ROLES AND RESPONSIBILITIES RELATED TO PROS WITHIN JURISDICTIONAL BOUNDARIES, 12:43 PM**

FFRP – ED Kitty Connolly reported that intensive volunteer weeding was taking place now; hazardous trees that were removed from trails were chipped and placed on trails; FFRP Board voted to designate funding for the linking boardwalk, previously reviewed and supported by PROS, will be presented to the CCSD Board in April; the Spanish language docent program is coming together with several walks already taking place.

Skate Cambria – Juli Amodei update that the Tony Hawk Foundation grant application for \$25,000 is being re-submitted the end of March, and if received will be allocated for Skate Park maintenance; \$7,000 in private funding was received last month; Several regional skate events such as Skate Safari are upcoming and Skate Cambria will be active and present; They are ready to finish requirements with the County and begin getting permitted.

Cambria Forest Committee – Crosby and Laura Swartz had no updates to report

**5. CONSENT AGENDA**

**5.A Consideration to Approve the February 20, 2024 Regular Meeting Minutes, 12:49 PM**

Committee member Kniffen moved to approve the minutes.

Committee member Bahringer seconded the motion.

Motion Passed Ayes 5, Nays 0, Abstain 0, Absent 0

## 6. REGULAR BUSINESS

### 6.A Discuss the Updated CCSD Strategic Plan, 12:51 PM

Chair Thomas introduced the topic, highlighted some of the key changes to the Strategic Plan, including the addition of a Vision, as well as revised Core Values.

### 6.B Discuss and Update the PROS Goals Progress Report, 12:53 PM

Chair Thomas introduced the topic and displayed the updated Goals revised following CCSD Board feedback on the matrix Committee Member Sutherland has built. Chair Thomas described the content on the Community Park Plan Goal as an example of how the completed matrix will look and how we will engage the Community on the Plan.

Community Member Crosby Swartz commented on the vagueness of the language in the Open Space/Vacant Parcel Goal about what is to be accomplished end of 2024.

Discussion among Committee members ensued about the process of our role in advising the Board in general and specifically our role in this particular Goal. Chair Thomas reinforced that this Goal is within PROS purview.

Julie Amodei commented that we need to rely more on communications and integration with the County and NCAC to help further our Goals achievement.

Community member Laura Swarz once again submitted that we need to coordinate with the SLO Land Conservancy to establish what we can and can't do with certain affected vacant parcels.

Community Member Dudzik commented that we need to be including maintenance needs and costs in our Goals related to flood risk issues on Santa Rosa Creek due to tree blockage.

At this point, Chairman Thomas suggested that we switch the order of agenda items 6C and 6D.

### 6.D Discuss and Consider a Proposal by the Cambria Rotary for a Peace Garden in the Vets Hall Parking Area, 1:16 PM

Chair Thomas introduced the topic and Rotary Club members Paula Porter, Gerry Porter and Janet Myers presented the proposal for the picket stake tribute where the existing plaques and peace garden are. The stakes will be high school student designed and painted. The stakes framework is designed to be removed annually and replaced each year with new stakes.

Committee member Sutherland moved to recommend to the CCSD Board for approval.

Committee member Kniffen seconded the motion.

Motion Passed Ayes 5, Nays 0, Abstain 0, Absent 0

### 6.C Discuss and Consider a List of the Most Urgent Pedestrian and Transportation Needs in Cambria, 1:40 PM

Chair Thomas introduced the topic and displayed the proposed list of priority needs. Lengthy discussion and debate ensued regarding the list itself, what's appropriate to be included, who should be included, role of NCAC, role of the County, and process for moving these forward to the Board, including commentary from GM McElhenie. Various public comment was received from Laura Swartz, Christina Galloway, and Tony Church.

Suggestion was submitted from GM McElhenie that it was acceptable to him for us to develop this list and provide it to him and for him to then work with staff, the County, and whoever is needed and would then make proposals to the CCSD Board for project approvals.

Committee member Sutherland moved to provide the included list to GM McElhenie, removing item #2 related to Lampton Cliffs.

Committee member Bahringer seconded the motion.

Motion Passed Ayes 5, Nays 0, Abstain 0, Absent 0

## **7. FUTURE AGENDA ITEMS**

Chair Thomas asked for any future agenda items.

Dennis Dudzik asked for clarification of roles and responsibilities on maintenance of parks, recreation & open spaces.

Juli Amodei asked for an update on ordering of the East Ranch Rest Room and updated timeline.

## **8. ADJOURN**

Chair Thomas adjourned the meeting at 2:25 PM.

Attachment: PROS List of the Most Urgent Pedestrian and Transportation Needs in Cambria

## PROS List of the Most Urgent Pedestrian and Transportation Needs in Cambria

### Background and Purpose of this Document:

The Parks, Recreation & Open Space Committee (PROS Committee) is a standing committee of the Cambria Community Services District (CCSD) focused on meeting the parks, recreation & open space needs of the Cambria community. Some of these needs can be met entirely by the CCSD, but many of these needs require support and funding from the County of San Luis Obispo. The PROS Committee understands that the County faces funding challenges, and that not all needs can be satisfied as quickly as the community would like. Nonetheless, it's important to be clear and consistent regarding our priorities, to enable the County to establish long term plans. The purpose of this document is to clarify the most urgent of these needs.

It is also worth noting what this document does not address. This document does not address road repairs such as the Santa Rosa Creek Road and Pine Knolls Drive, or any other scopes outside the purview of the PROS Committee.

### The Most Urgent Projects Cambria Needs from the County:

	<b>Project</b>	<b>Description</b>	<b>Justification</b>
1.	Rodeo Grounds Road	Pave Rodeo Grounds Road from Burton Drive to the parking lot.	To enable access to our Community Park and CCSD facilities in all weather conditions.
2.	Lower Burton Drive Walkway	Provide a safe walking path from Burton Drive and Eton Road to Village Lane.	This is the primary route for Santa Lucia Middle School students to walk to the East Village, is generally overgrown with weeds and is not a safe pedestrian pathway along this busy road. This is also an essential pedestrian pathway for a large swath of Cambria residents as well as visitors staying at the Cambria Pines Lodge.
3.	Safe Pedestrian Walkways on Ardath Drive/ Main Street	Provide safe pedestrian walkway on Ardath/ Main Street on both sides of Hwy 1.	Enable Cambria residents and visitors to walk or ride safely into town. See Note 1.
4.	Safe Pedestrian Walkways on Windsor Blvd.	Provide safe pedestrian walkway on Windsor Blvd on both sides of Hwy 1.	Enable Cambria residents and visitors to walk or ride safely into town. See Note 1.
5.	Safe Pedestrian Walkways on Burton Drive	Provide safe pedestrian walkway on Burton Drive on both sides of Hwy 1.	Enable Cambria residents and visitors to walk or ride safely into town. See Note 1.

	<b>Project</b>	<b>Description</b>	<b>Justification</b>
6.	Safe Pedestrian Walkways on Weymouth St.	Provide safe pedestrian walkway on Weymouth on both sides of Hwy 1.	Enable Cambria residents and visitors to walk or ride safely into town.  See Note 1.

Note 1: Further details in Purpose and Need: Safe Walkways at 4 Intersections, by Kermit Johansson. It may be advantageous to discuss these 4 areas as one bundled project, but they are shown separately in this table to make it easier for the public and the committee to weigh in on priorities.

**For reference, a similar starter list clarifying needs from CalTrans:**

	<b>Project</b>	<b>Description</b>	<b>Justification</b>	
	Hwy 1 crossing connecting Fiscalini West Ranch and East Ranch	Provide a safe Highway 1 crossing, either through traffic control measures, or an improved multipurpose trail under the Santa Rosa Creek bridge.	Currently Cambria residents and visitors cannot walk from the West Ranch trails to the East Ranch trails into town without crossing Highway 1 at an uncontrolled intersection.	

**Attachments for further detail:**

- Purpose and Need: Pave/Drain Cambria's East Ranch Access Road for all Season Public Use.
- Purpose and Need: Safe Walkways at 4 Intersections (Weymouth, Windsor, Burton Drive, Ardath Drive/Main Street) and Highway 1 in Cambria, CA.
- Purpose and Need for Pedestrian/biking/Multipurpose Path Under SR1 through Santa Rosa Creek Bridge 49-186 at Cambria



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: PROS Committee Members

AGENDA NO. **6.B.**

FROM: Michael Thomas, Chair

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Meeting Date: April 16, 2024

Subject: Discuss and Consider the Color Scheme  
for the Skatepark Restroom

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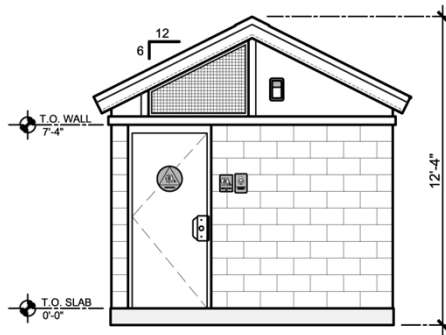
**DISCUSSION:**

At the 9/14/2023 CCSD Board Meeting, the Board authorized the General Manager to receive a \$47,500 non-matching grant from San Luis Obispo County Tourism Business Improvement District for use towards the bathroom at the proposed Cambria Skatepark. At the 11/9/2023 CCSD Board Meeting, the Board approved the Intent to Serve Letter for the Cambria Skatepark Restroom. Plans for this Restroom have been submitted and approved by County planning. The Public Restroom Company specs are attached.

For discussion and consideration today is the color scheme for the Skatepark Restroom.

Attachments:

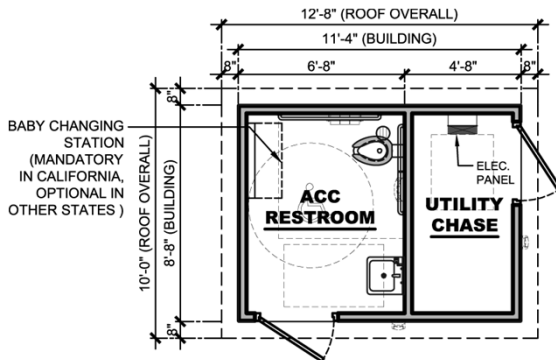
- Public Restroom Company Playground Series PS-011 Specifications
- Restroom Colors



## ELEVATION

SCALE: 1/8"=1'0"

NOTE:  
DOOR PICTOGRAM  
(MANDATORY IN CALIFORNIA)  
OPTIONAL IN OTHER STATES



## FLOOR PLAN

SCALE: 1/8"=1'0"

NOTE: STAINLESS FIXTURES

## PERSPECTIVE (FINISHES SUBJECT TO CHANGE) RESTROOM BUILDING

# PS-011 PLAYGROUND SERIES

45 USERS/HR.



[www.PublicRestroomCompany.com](http://www.PublicRestroomCompany.com)

2587 BUSINESS PARKWAY

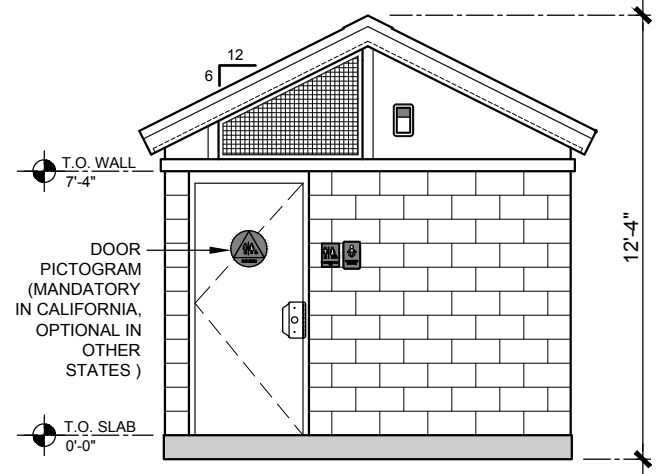
MINDEN NEVADA 89423

P: 888-888-2060 F: 888-888-1448

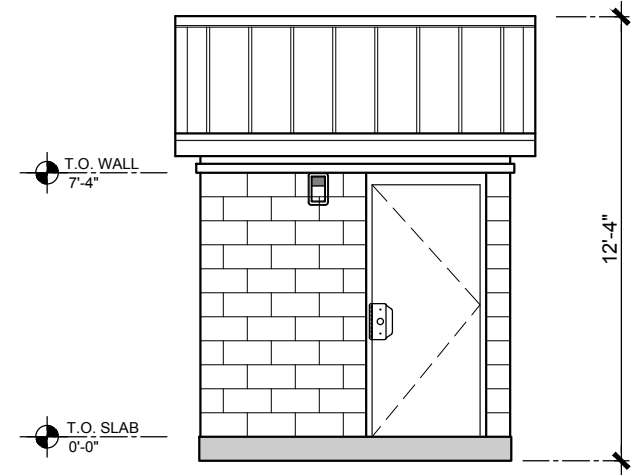
BUYBOARD 2019

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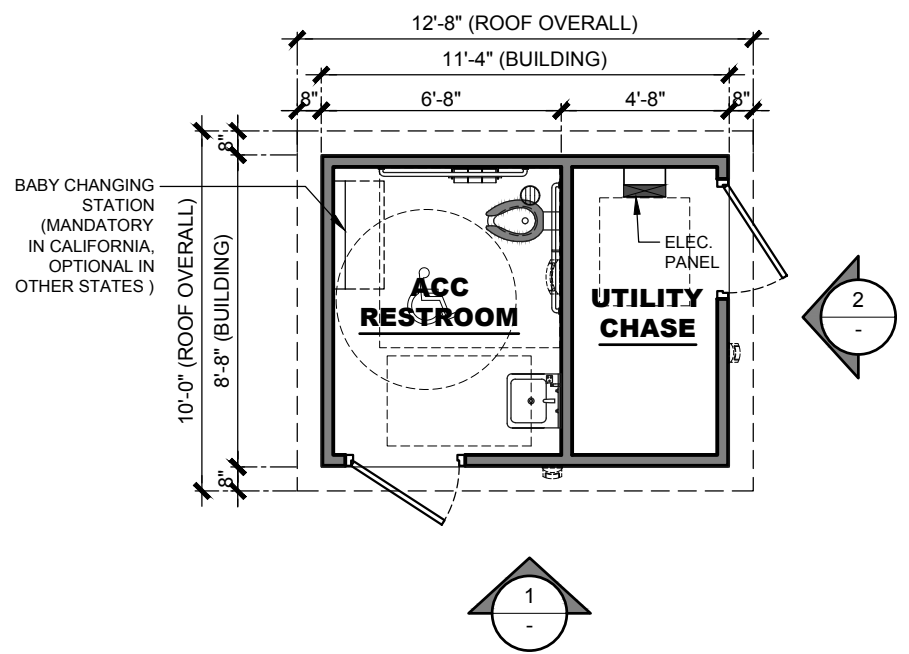
PLAYGROUND SERIES



**ELEVATION 1**  
SCALE: 3/16"=1'-0"



**ELEVATION 2**  
SCALE: 3/16"=1'-0"



**FLOOR PLAN**  
SCALE: 3/16"=1'-0"  
W/ STAINLESS STEEL FIXTURE



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BUILDING TYPE:	<b>RESTROOM BUILDING</b>
PROJECT:	<b>PS-011 CITY, STATE</b>

REVISION #	REVISION DATE:	DRAWN BY: -
-	-	
PROJECT #:	START DATE:	DRAWN BY: -
-	-	

SHEET#	-
MAX. PERSON / HOUR:	<b>45 S</b>

## MS Colorfast45<sup>®</sup> Paint System



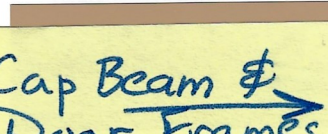
**Polar White (80)**

SR = 0.58	TE = 0.87	SRI = 68
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**Light Stone (63)**

SR = 0.50	TE = 0.88	SRI = 58
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Cap Beam & Door Frames

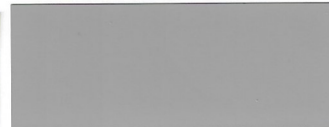
SR = 0.52	TE = 0.87	SRI = 60
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**Antique Bronze (D4)**

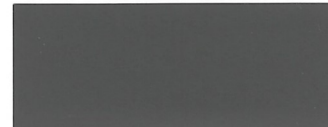
SR = 0.36	TE = 0.88	SRI = 39
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Body Color



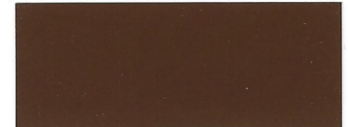
**Ash Grey (25)**

SR = 0.37	TE = 0.88	SRI = 40
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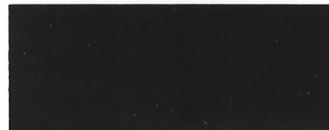
**Charcoal (17)**

SR = 0.30	TE = 0.87	SRI = 31
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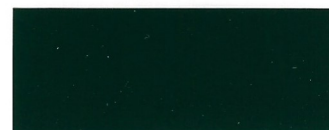
**Brown (12)**

SR = 0.31	TE = 0.87	SRI = 32
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**Dark Brown (44)**

SR = 0.27	TE = 0.87	SRI = 27
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**Forest Green (26)**

SR = 0.27	TE = 0.87	SRI = 27
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**Fern Green (07)**

SR = 0.30	TE = 0.88	SRI = 31
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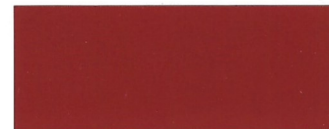
**Sierra Green (20)**

SR = 0.38	TE = 0.87	SRI = 41
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**Ocean Blue (35)**

SR = 0.30	TE = 0.88	SRI = 31
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**Red (24)**

SR = 0.30	TE = 0.86	SRI = 30
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**Matte Black (106)**

SR = 0.27	TE = 0.86	SRI = 26
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**Acrylic Coated Galvalume<sup>®</sup> (41)**

SR = 0.67	TE = 0.14	SRI = 56
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Limited availability.  
Contact your local branch for  
additional information.

Non-Painted Finish

(Color Code) • SR = Initial Solar Reflectance • TE = Thermal Emittance • SRI = Solar Reflectance Index



All Colors Meet or Exceed ENERGY STAR<sup>®</sup> Steep Slope Requirements



Color selections are close representations but are limited by printing and viewing conditions. Actual samples are available by request.



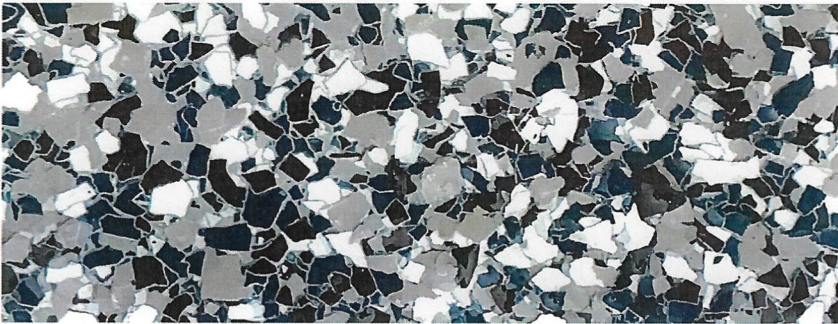
# POLYMER FLOOR FINISHES

publicrestroomcompany.com | 888.888.2060



**A1433**

Color Chips 1/4"  
Grey Blend  
#B22-2101



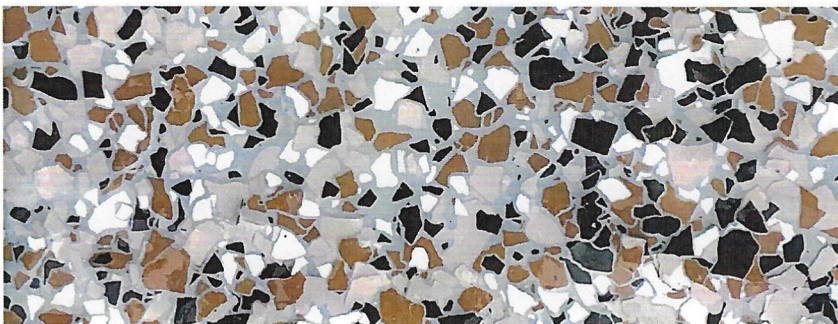
**A1435**

Color Chips 1/4"  
Blue Blend  
#B22-2104



**A1436**

Color Chips 1/4"  
Green Blend  
#B22-2158



**A1434**

Color Chips 1/4"  
Tan Blend  
#B22-2102

Floor  
←

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: PROS Committee Members

AGENDA NO. **6.D.**

FROM: Michael Thomas, Chair

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Meeting Date: April 16, 2024

Subject: Discuss Responsibilities for  
Maintenance of Parks, Recreation &  
Open Spaces

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**DISCUSSION:**

At the March 27, 2024 PROS Committee Special Meeting, questions were raised regarding roles and responsibilities for maintenance of parks, recreation & open spaces, and more specifically the responsibilities of the PROS Committee for maintenance within its purview.

It is worth noting the Scope of Responsibility stated in the Standing Committee Bylaws approved by the Board 8/10/2023:

- 1.6.4 The Parks, Recreation and Open Space Committee shall:
- (a) Assess existing resources and gather information regarding the parks, open space and recreational needs of the community.
  - (b) Establish collaborative working relationships with relevant public and private organizations.
  - (c) Support and work directly with the CCSD General Manager and Facilities & Resources Manager to create plans for meeting the needs of the community within the bounds of current and potential resources.
  - (d) Recommend plans of action to the Board regarding meeting the community needs for parks, recreation and open space.
  - (e) Facilitate communication with the residents of Cambria both to update community priorities for parks, recreation and open space, and to obtain community support for planned actions.

The summary below is offered as a starting point for the discussion.

The CCSD Facilities & Resources Department is responsible for maintenance of CCSD parks, recreation & open spaces in cooperation and partnership with community groups, consistent with agreements established with these community groups.

Consistent with the Scope of Responsibility defined above, the PROS Committee is responsible for:

- Identification of unmet maintenance needs of existing CCSD parks, recreation & open spaces.
- Identification of expected maintenance needs of proposed CCSD parks, recreation & open spaces.
- Working with the Facilities & Resources Department to identify plans and resources to satisfy these maintenance needs.