

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**THURSDAY, SEPTEMBER 22, 2011, 12:30 PM**

AGENDA ITEM	DISCUSSION OR ACTION										
1A. <b>CALL TO ORDER</b>	President Clift called the regular meeting to order at 12:35 PM.										
1B. <b>PLEDGE OF ALLEGIANCE</b>	President Clift led the pledge of allegiance.										
1C. <b>ESTABLISHMENT OF QUORUM</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">President Clift</td> <td style="width: 40%; text-align: right;">Present</td> </tr> <tr> <td>Vice President MacKinnon</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Bahringer</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director De Micco</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Thompson</td> <td style="text-align: right;">Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, District Counsel Tim Carmel, District Engineer Bob Gresens, District Clerk Kathy Choate</p>	President Clift	Present	Vice President MacKinnon	Present	Director Bahringer	Present	Director De Micco	Present	Director Thompson	Present
President Clift	Present										
Vice President MacKinnon	Present										
Director Bahringer	Present										
Director De Micco	Present										
Director Thompson	Present										
1D. <b>REPORT FROM CLOSED SESSION</b>	No closed session to report on.										
2. <b>SPECIAL REPORTS</b>											
A. Sheriff's Department Report	Deputy Steeb reported 244 calls for service; of that 73 were EMS calls.										
3. <b>ACKNOWLEDGEMENTS/PRESENTATIONS</b>	President Clift presented a plaque of recognition to Richard Fishback, Maintenance Technician retiring October 14, 2011 with 12 years of service. Richard expressed his appreciation.										
4. <b>PUBLIC COMMENT</b>	<u>Amanda Rice</u> , Cambria. Commented 3,599 days since moratorium declared. 3,019 days since January 1, 2001 for In stream study according to Coastal Commission. Provided information on County's Energy Wise Plan to reduce County energy use and greenhouse gases and potable water use per capita baseline levels. Water and energy are inextricably linked and referenced CCSD utility costs.										
5. <b>AGENDA REVIEW</b>	Stands as published. Item 9 C moved to end of agenda.										
6. <b>MANAGER'S AND BOARD REPORTS</b>											
A. DESALINATION AND WATER STORAGE FACILITIES REPORT	<p>General Manager Gruber introduced the item and Bob Gresens presented the report. Full Board discussion followed regarding geotechnical investigation study and status with State Parks.</p> <p><b>Public Comment:</b>  <u>Mary Webb</u>, Cambria. Commented on 20-year desal effort. Opposes desal and named agencies stopping the effort; MBNS, NOA, State Lands Commission, Coastal Commission, National Marine Fisheries, Fish and Game. Response to comments; did not test for methyl mercury. Test plant at Dana</p>										

	<p>Point is shut down due to heavy storms and lagoon issues. Consider different water supply.  <u>Elizabeth Bettenhausen</u>, Cambria. State Parks has raised other concerns, what are they? Competing interests on desalination among agencies. On the record as not a member of Tea Party and opposed of going back to a primitive land of unprotected environment. Public paying taxes for ACE geotech testing and we need the data. What are criteria by which macro porosity will be judged if and when the final testing gets done on the beach? Analysis of data only on one page, no explanation of what kind of micro or macro porosity of layers of earth will be required to be adequate to transmit water into a desalination plant. By what criteria will engineers on the project make their decisions?</p>
<p>B. GENERAL MANAGER’S REPORT</p>	<p>General Manager Gruber presented Manager’s report, highlighting all department projects. Department Managers were available to answer questions. Board discussion followed regarding stream flow, pumping, and energy usage.  <b>Public Comment:</b>  <u>Amanda Rice</u>, Cambria. Under which item will \$200,000 surplus be discussed? What is progress on SSMP; is it completed?  <u>Mary Webb</u>, Cambria. Commented on production reports regarding Warren well. Requests reports be included in board packet. Requested meter billing data by customer class. There is enough water for community, not enough to grow. Desal is designed to run nine months of the year. SSMP should be more specific.</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	
<p>7. <b>CONSENT AGENDA</b></p>	
<p>A. Approve expenditures for month of August 2011  B. Approve minutes of Board of Directors Regular Meeting August 25, 2011  C. Approve extension of Intent to Serve Commercial EDUs, applicant, SLO County Library, APN 022-123-003, Cornwall Street</p>	<p>General Manager Gruber read consent agenda items A – C.  <b>Director MacKinnon moved to approve the consent agenda. Director Bahringer seconded. Motion carried unanimously.</b></p>
<p>8. <b>HEARINGS AND APPEALS</b></p>	<p>None</p>
<p>A. Adopt Ordinance amending CCSD Code Section 7.04.010 relating to rules</p>	<p>President Clift introduced the item. General Manager Gruber presented the staff report.</p>

<p>governing the Veterans' Memorial Building and Section 3.04.010(F) and table relating to user fees and charges</p>	<p>President Clift opened the public hearing.</p> <p><b>Public Comment:</b> <u>Jerry McKinnon</u>, Cambria. Requested California Military Code be added to user fee schedule regarding rental of building and limitations. What are asterisks referencing? Is Fireside Lounge room restricted? <u>Mary Webb</u>, Cambria. Expressed concern to any group being able to use building. Maintenance costs will increase. Undue hardship on non-profits. <u>Amanda Rice</u>, Cambria. How much community input solicited on changing fees? Board discussion followed regarding public use of facility for private events.</p> <p><b>Director Thompson moved to adopt by title only and waive the reading. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</b></p> <p><b>Director Thompson moved to adopt Ordinance 01-2011 amending CCSD Code Section 7.04.010 relating to rules governing the Veterans' Memorial Building and Section 3.04.010(F) and the table relating to user fees and charges. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</b></p>
<p>B. Adopt Resolution 42-2011 adopting the Mitigated Negative Declaration for Stuart Street and Fiscalini Tank Sites Storage Project and authorized proceeding with the Project (hearing continued from August 25, 2011 regular board meeting).</p>	<p>General Manager Gruber introduced the item. District Engineer Bob Gresens presented the staff report and power point. President Clift opened the public hearing. Board discussion followed.</p> <p><b>Public Comment:</b> <u>Mary Webb</u>, Cambria. Submitted 16 comment pages during public review. Read from Pine Knolls Tank appeal. Implement and fund Forest Management Plan, in stream study, Santa Rosa Creek Habitat Conservation Plan and geo-hydrological study of San Simeon Creek for Recycled Water Plan. Commented on future water demand assumptions. Reconsider fiscal accountability of desal. <u>Elizabeth Bettenhausen</u>, Cambria. Commented on Mary Webb's comment letter. Referenced response to her comment letter regarding Forest Management Plan. The Plan is neither funded nor implemented. Mitigation is contingent upon funding and implementation of Cambria Forest Management Plan. <u>Amanda Rice</u>, Cambria. Seconded everything Ms.</p>

	<p>Bettenhausen stated about Forest Management Plan mitigation effort not being implemented, Ms. Webb’s comments on capacity issues and commented on existing fire flow demands. Existing fire flow already increased and did not see in this document capacity needs being addressed.</p> <p>Board discussion followed regarding fire flow and water storage for fire protection.</p> <p><b>Director DeMicco moved to adopt Resolution 41-2011 adopting the Initial Study Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Stuart Street Tank Site Water Storage Project; approving the Project (Alternate 1 in the IS/MND) and authorizing staff to proceed with the Project subject to available funding; and authorizing the General Manager to sign and file the Notice of Determination Director Bahringer seconded. Motion carried unanimously.</b>  <b>Ayes – 5, No – 0, Absent - 0</b></p>
<p>C. Adopt Resolution 51-2011 adopting the Initial Study/Mitigated Negative Declaration for Rodeo Grounds Pump Station and authorize proceeding with the project (recommendation to continue this item to regular October 27, 2011 Board meeting)</p>	<p>President Clift introduced the item and opened the public hearing. No public comment.  <b>Director Bahringer moved to continue meeting to October 27 meeting. Director Thompson seconded. Motion carried unanimously.</b>  <b>Ayes – 5, No – 0, Absent - 0</b></p>
<p>D. Adopt Resolution 52-2011 adopting the Initial Study and Mitigated Negative Declaration, along with the Findings and the Mitigation Monitoring Program for the Moonstone Beach Drive Connector Path and authorize proceeding with the project</p>	<p>Board President Clift introduced the item. General Manager Gruber presented the staff report. President Clift opened the public hearing.  <b>Public Comment:</b> None  President Clift closed the public hearing.  <b>Director Thompson moved to approve Resolution 52-2011 adopting a Mitigated Negative Declaration, along with the Findings and the Mitigation Monitoring Program for the Moonstone Beach Drive Connector Path and authorize staff to proceed with the project and execute and file a Notice of Determination. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</b></p>
<p>9. <b>REGULAR BUSINESS</b></p>	
<p>A. Consider Adoption of Resolution 53-2011 approving contract</p>	<p>General Manager Gruber introduced the item. District Engineer presented the report. Board</p>

<p>amendment to RBF Consulting Services Agreement and Design-Phase Project Funding for Rodeo Grounds Pump Station Replacement and Stuart Street and Fiscalini Tanks Site Storage Projects</p>	<p>discussion followed.</p> <p><b>Public Comment:</b>  <u>Amanda Rice</u>, Cambria Requested some of the \$200,000 be set aside to fund retrofit/rebate program (\$20,000 to \$30,000).  <u>Elizabeth Bettenhausen</u>, Cambria. When do we get a capital project budget? Over \$4M for three projects and nothing about paying back \$166,000 or desal costs. Need clear deliberation regarding projected revenue, projected costs, and if we don't have the money we can't do the projects.  <u>Mary Webb</u>, Cambria. Opposes rate increases. This is about fire, based on fire flows, based on housing density growth. Community being asked to pay for future growth. Have not seen a budget of costs.</p> <p>Full Board discussion of funding alternatives followed. Board directed staff to proceed using item 1, using Water Reserves to move the project forward and begin to look at Item 3 (rate study) for overall funding.</p>
<p>B. Board review and approval of Conservation Goal setting portion of the Urban Water Management Update Plan</p>	<p>General Manager Gruber introduced the item. District Engineer Bob Gresens presented the report and power point.</p> <p><b>Public Comment:</b>  <u>Mary Webb</u>, Cambria. Saw no methodology saying commercial and residential water use should be increased by 50%. Recycling Plan is not included and is tied to desalination. Waterwise flyer provides water conservation rules. Consider ordinance to prohibit planting lawn. Residential with commercial use are combined, need to know what each category is using. Are commercial accounts retrofitted? Requests customer billing by class usage be available to public.  <u>Elizabeth Bettenhausen</u>, Cambria. Use and production; who uses how much? Need categories of users, how much does a motel use? Ben Boer was full time conservation officer with CCSD. No conservation officer in salary chart for CCSD. No one in charge of conservation anymore? Was 12 – 18 units a formal action? Would board include in UWMP they are not raising standard up to 18 units. On October 27 specific references to 2005, was anything from 2005 accomplished? If so what and how was it done?  <u>Amanda Rice</u>, Cambria. Methodology alternatives</p>

	<p>were not described and explanation not provided as to why methodology chosen should be used. Commercial vs. residential; all four methodologies were created by public process in Sacramento by DWR; because Cambria is small any amount of change is magnified. Commercial is built into daily per capita. Would like to know what goals would be if other methodologies used? Number of gallons per day per capita at 105 gallons per day is 8 units bimonthly. In the actual plan we will see how we meet the goal? CCSD during 2005 update was member of UWCC and they have a set of best management practices that as a member CCSD should be submitting annual reports towards goals set.</p> <p>Board discussion and questions to staff followed. <b>Director DeMicco moved to approve a five-percent 2020 reduction goal in the CCSD Urban Water Management Plan. Director Thompson seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</b></p>
<p>C. Adopt Resolution 54-2011 approving reclassification of a Confidential Administrative Technician III position to Administrative Services Officer and adopting a salary range for the Administrative Services Officer position</p>	<p>President Clift introduced the item. Board discussion followed regarding reclassification. <b>Director Bahringer moved to adopt Resolution 54-2011 approving reclassification of a Confidential Administrative Technician III position to Administrative Services Officer and adopt a salary range for the Administrative Services Officer position. Director MacKinnon seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</b></p>
<p>D. Adopt Resolution 55-2011 approving revision of Facilities Resources Supervisor salary range</p>	<p>General Manager Gruber presented staff report. <b>Director De Micco moved to approve Resolution 55-2011 approving Facilities and Resources Supervisor salary range. Director MacKinnon seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</b></p>
<p>E. Adopt Resolution 56-2011 granting exception to hiring freeze for Facilities and Resources Supervisor position</p>	<p>General Manager Gruber presented the staff report. <b>Director MacKinnon moved to grant exception to hiring freeze for Facilities and Resources Supervisor position. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</b></p>
<p>F. Adopt Resolution 57-20111 granting exception to hiring freeze for Maintenance Technician full time position</p>	<p>General Manager Gruber presented staff report. Board discussion followed. <b>Board directed staff to continue discussion to October regular meeting, with an option to contract out the full time and</b></p>

	<p><b>part-time positions. Consider part time employee through employment agency. Develop list of approved vendors to work with.</b></p> <p>Public Comment:</p> <p><u>Jerry McKinnon</u>, Cambria. Time is of the essence. Supports hiring an employee, opposed to contract work. Hire good employees. The job is not a simple job to be discussed for a month and come back with a decision.</p> <p><u>Mary Webb</u>, Cambria. Supports Director MacKinnon looking at staff salaries and benefits.</p>
<p><b>10. ADJOURN</b></p>	<p>President Clift adjourned the meeting at 5:10 p.m.</p>