



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, July 23, 2015 - 12:30 PM

Cambria Veterans Memorial Building 1000 Main Street Cambria CA 93428

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Establishment of Quorum**
- D. Report from Closed Session**

Timothy Carmel

2. SPECIAL REPORTS (Estimated time 5 Minutes per item)

- A. Sheriff's Department Report**
- B. CAL-FIRE Report: Defensible Space/Tree Removal Update**

3. ACKNOWLEDGEMENTS AND PRESENTATIONS

- A. Balance Public Relations Update-Dean Florez**

4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

5. PUBLIC COMMENT (LIMITED TO 30 MINUTES)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not

on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

6. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)

A. Manager's Report

i. General Manager's Report

B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

7. CONSENT AGENDA (Estimated time: 15 Minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve the Expenditure Report for the Month of June 2015
- B. Consideration to Approve the Minutes from the June 25, 2015 Regular Meeting
- C. Consideration to Adopt Resolution 27-2015 Ratifying the Memorandum of Understanding (MOU) between Cambria Community Services District and Service Employees International Union (SEIU) Local 620
- D. Consideration to Adopt Resolution 30-2015 Approving Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies

8. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

- A. Public Hearing to Consider Adoption of Resolution 28-2015 Confirming the Itemized Report to Collect Delinquent Solid Waste Collection and Disposal Charges on the County Tax Rolls

9. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. Consideration of Voting to Elect a Representative to the CSDA Board of Directors, Coastal Network Seat A
- B. Discussion and Consideration to Authorize Acceptance of an Emergency Permit - Streamlined Permitting for Removal of Hazardous Trees from the County and Authorize Use of a Dead Tree Removal Emergency Permit Agreement and Waiver of Liability with Property Owners

10. PUBLIC COMMENT (CONTINUED)

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

11. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

12. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

- A. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: Shelline Bennett, Administrative Services Officer Monique Madrid; Employee Group, IAFF

- B.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: Shelline Bennett, Administrative Services Officer Monique Madrid; Employee Group, SEIU
- C.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: District Counsel Timothy Carmel; Employee Group, Unrepresented, Management and Confidential Exempt Employees (MCE)
- D.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: District Counsel Timothy Carmel; Employee, General Manager Jerry Gruber

TO: Board of Directors

AGENDA NO. 6.A.

FROM: Jerry Gruber, General Manager

Meeting Date: July 23, 2015

Subject: MANAGER'S REPORT

GENERAL MANAGER: UPDATE ON THE FOLLOWING ITEMS.

I will not be present at the July Board due to my being on vacation. The Finance Manager is also out until the first part of August. District Counsel Tim Carmel, Administrative Services Office Monique Madrid, District Engineer Bob Gresens, Facility and Resources Manager Carlos Mendoza and Battalion Chief Eric Shalhoob will be able to answer any questions relating to the attached staff reports to the General Manager Report. In an effort to keep my staff report brief I have listed several items below in a modified format to keep you apprised of the Districts activities.

Cal Fire Transition relating to administrative and managerial oversight of the Cambria Community Services District Fire Department. Things have been going exceptional well and I sincerely appreciated the work of Chief Robert Lewin and Battalion Chief Eric Shalhoob since the CCSD Board of Directors approved a one year Agreement with CAL FIRE. The transition has resulted in multiple meetings with Chief Lewin and his highly qualified support staff. President Robinette and General Manager Gruber met with Craig Ufferheide CERT Coordinator and assured Mr. Ufferheide that the CCSD Board of Directors, the General Manager and CAL FIRE will continue to support CERT and look forward to working shoulder to shoulder with all CERT volunteers, addressing and resolving fire related concerns for the community of Cambria.

Staff is closely monitoring the current well levels to include the WBE- Windsor Bridge East monitoring well as we calculate and anticipate when we will reactivate the EWS. Our current trigger mechanism to activate the EWS is as follows. Once the WBE monitoring well drops below the 3 foot level we will turn off both of the Santa Rosa Wells (3 and 4.). We will only run the San Simeon Wells and will closely monitor the well levels on a weekly basis. Historical data compiled by Justin Smith CCSD Water Systems Supervisor shows that when the San Simeon Wells drop to around 8-10 feet we reach a zero gradient within the hydrologic mound. It is staff recommendation that we do not allow the gradient to become negative, thus at that time we would reactivate the communities EWS. In conjunction to starting EWS the necessary regulatory agencies including State Parks will be contacted and meetings will be conducted. It is anticipated that the Dechlorination System will be installed and properly tested. In addition to the necessary support company's required to assist with starting the system will be incorporated into the process.

Significant reductions in Nitrate levels being discharged from the CCSD Wastewater Treatment plant continue to occur. Historically levels within the treatment facilities have ranged from the 30's and 40's. The treatment facility is now discharging on a consistent basis with levels as low as 6.54 mg/l. The Nitrate reductions have also manifested themselves in the 9P7 Well for the EWS. A recent twenty-four hour composite testing of the 9P7 well for Nitrate levels resulted in a range of Nitrate levels from 2 milligrams per liter to 7 milligrams per liter. This is a positive indicator that the Nitrate reductions achieved at the WWTP will enable us to operate the EWS. A special thanks to the Wastewater Department and the District Engineer for all of their efforts.

District Counsel Tim Carmel will briefly discuss the status relating to the Blanket Tree Removal Permit and the progress that has been made in a collaborative effort between the CCSD staff and the San Luis Obispo County staff .This is a separate agenda item that the CCSD Board of Directors will address later on in the agenda. I would however like to thank the County and the entire community for their efforts relating to defensible space. A great deal of activity has occurred not only on the County easements but also within the individual boundaries of the private home owners. There is not a day goes by that I do not hear the sound of chain saws resonating. Our theme within the community should be to remove one dead tree per day.

On another note relating to fire danger within Cambria significant progress has been made regarding the eradication of homeless encampments throughout Cambria. CAL FIRE, CAL TRANS, the San Luis Obispo Land Conservancy, San Luis Obispo County Sheriff's Department and CCSD Facilities and Resources Department have been working collaboratively in identifying and removing homeless encampments. Additional assistance will be solicited from State Parks with regards to identifying additional encampments along the San Simeon and Santa Rosa Creeks. These areas are environmentally sensitive areas and are not conducive to the risks associated with permanent dwellings.

I wanted to let the Community and the CCSD Board of Directors know that significant progress has been made on the EIR for the EWS. As of July 15, 2015 the Draft EIR is 75% complete. Staff continues to work closely with RBF Consulting on the EIR.

ADMINISTRATION:

District Clerk:

Agenda: I have worked with our new software programmer to develop the Special Meeting agenda To create a more flexible product.

Human Resources:

Recruitments:

We have finished the recruitment process for the Reserve Fire Fighters. We have hired and are now beginning the training for six (6) Reserves.

Information Technology:

We are currently reviewing proposals for a new IT contract. We will be bringing forward a contract for your consideration in August.

FACILITIES AND RESOURCES:

- Main St. Trash Cans:
 - Production has begun on the trash-recycle containers on Main St.
 - Estimated time frame for the containers to be placed on Main St= Mid-September
- Fiscalini Ranch:
 - Tree Grant: The San Luis Obispo Fire Safe Counsel received a \$75,000 grant from PG&E for hazardous tree removal. \$25,000 of the \$75,000 will be allocated to the Fiscalini Ranch Preserve and District property behind Waste Water Plant.

- Cal Fire Forester Alan Peters, Executive Director for Friends of the Fiscalini Ranch Preserve Jo Ellen Butler and Ranch Manager identified 190 trees that pose a danger to homes and trail users.
 - A permit has been submitted to the County.
 - Fire Breaks:
 - Staff has re mowed the fire break along Huntington Rd.
 - Fire Breaks on Warren-Tipton-Trenton, Ramsey and behind Waste Water Yard will be done at end of July.
 - Trails Forest:
 - Three main trails in forest have been cleared back of grasses, poison oak an low hanging branches.
- Parks:
 - Skate Park: Staff continues to provide weekly maintenance
- Vet's Hall:
 - 40 Events were held at Vet's Hall since the last BOD meeting.
 - Parking lot has been re sealed and re stripped.

ENGINEER:

- Working on grant reimbursement request to the County for the Proposition 84 Grant, which was awarded last year on the Emergency Water Supply Project. The County will use this information in submitting its overall grant reimbursement request to the Department of Water Resources. This request should amount to 95% of the total grant, or approximately \$4,163,000.
- Working on grant reimbursement request to the State Water Resources Control Board on the Public Water System Drought Emergency Response Program grant. This request should amount to approximately \$307,000, which is the entire grant less the cost of the replacement filter media at well SR-3. (The filter media is currently on order.)
- Continue to coordinate on possible Proposition 1 grant funding towards wastewater treatment plant improvements. Coordinated with Finance Manager on need for more detailed financial information, which will be entered into the Water Board's financial assistance web-based grant application (aka FFAST web site).
- Assisting WWTP on need to bypass a reach of pipeline to allow for its cleaning. Continue to work on influent screening project, which should alleviate the chronic downstream pipeline and process fouling problems.
- Continue to research near-term solutions towards lowering wastewater treatment plant effluent nitrates. Currently gathering vendor information on possible aeration tank baffles and mixers.
- Emergency Water Supply Project - Completed Change Order 3 for the de-chlorination work authorized by the Board on 5/14/2015. This work is schduled for completion next month.
- Continue to coordinate with RBF/Baker International on Emergency Water Supply Project EIR.
- Coordinating with SLO County on Energy Watch/PG&E funding opportunities on various WWTP improvements, including the aeration system.

Well Level and Production Reports are attached and are available on the District website located at www.cambriacsd.org

FIRE:

Prevention and Education (June 2015)

- 07 residential new and remodel fire plan reviews were completed.
- 10 residential and commercial technical fire inspections were conducted
- 05 engine company commercial fire and life safety inspections were conducted.
- 02 public education events.
- 01 residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (June 2015)

- Tree Removal Planning Green Space June 17 1500 –1700, Cambria
- SLO County Chiefs Assn. Meeting June 03 0900 - 1200, Camp Roberts
- Code Enforcement Meeting June 07 0900 - 1100, Cambria
- Fire Safe Focus Group June 09 1500 - 1700, Cambria
- Fire Safe Focus Group June 19 1500 - 1700 Cambria

Operations

- The water tender responded to the Deer Fire near Lake Nacimiento for 12 hours.
- Land Conservancy of San Luis Obispo cleaned up homeless encampment along with volunteers from the community.
- Fire Safe Focus Group has met several times making progress with Cal Trans to clear the entire Cal Trans right of way from Ardatth down to Windsor. The project will have several phases however this summer we will start removing and dead down fuels.
- Trees have been marked for removal on the Fiscalini Ranch. Fire Department personnel will utilize the trees for training and becoming certified tree fallers.
- Six new reserves have been hired two of them are paramedics. They have completed a week long Training Academy at the station on local Standard Operating Guidelines.

Prevention

- Engine company personnel have completed the weed abatement inspections for this year for unimproved parcels. CAL FIRE inspectors continue to conduct inspections and follow-up inspections of parcels with structures on them. Over 1900 parcels with structures have been inspected.
- Two Fire Prevention signs so far have been installed on access roads to the Village.

Transition of Fire Department Management

- Chief Mark Miller completed the transition with CAL FIRE management (staff) and at 5:00 PM on July 16th began his well-deserved retirement. Chief Eric Shalhoob has been appointed by Chief Robert Lewin as the Battalion Chief charged with management of the fire station and the department head. Other staff will provide support duties to the community. Staff created a transition document that is being followed that outlines the first 60 days of tasks to be completed to ensure a smooth transition. Staff continues to meet with stakeholders and CCSD personnel.

Fire Statistics are attached for your review.

WASTEWATER:

Wastewater Treatment Plant Operations (for June, 2015):

- Sludge holding tank weeds and sludge removed from top layer of the sludge holding tank.
- Electrical and meter calibration work perform at treatment plant

- Contractor excavating the isolation valve near muffin monster due to being broken in the open position.
- Clarifier 2 is “Out of Service” due to sludge collector failure, wear strips, wear shoes and jaw clutch were replaced.
- Sludge screw press is now in operation for 2015 sludge dewatering campaign.
- Weed abatement and clean up performed around treatment plant.

Collection Systems & Lift Stations

- OIT’s went out on the Vactor Jet Rodding truck to perform preventive maintenance on collections system on Main St.
- Weed abatement and clean up performed around lift stations.
- Checked that all alarms are functioning at all lift stations.
- Lift station generators where inspected for operation.

Laboratory:

- Implemented new process control laboratory test for TKN.
- Sampling for MW4 and 16D1 sample wells added to monthly sampling.
- Samples gathered for FGL monthly compliance reporting.
- Daily Testing for compliance reporting to local and state agencies.

Administrative:

- Gave tour of treatment plant to the CCSD Board “Wastewater Ad-Hoc committee”.
- Completed and submitted monthly report to Water Quality Control Board for April, 2015.

Work Request outside of WWTF and Collections System:

- Operator mowed weeds at and around the spray field.

WATER:

- Continue to work with Water Systems Consulting on the final design for the SR3 well and treatment facility so that it will meet the required contact time for surface water treatment. Still awaiting approval from the Department of Drinking Water.
- Finalized bid for new filter media at the SR3 treatment facility.
- Performed monthly pickling process at the EWS.
- Continued groundwater monitoring for the EWS.
- The water department has begun implementation of a valve exercising program. We have completed the Happy Hill, and Parkhill and Liemert areas.
- The Fiscalini Tank design has received plan approval from San Luis Obispo County. We are currently working with the neighboring property owners for temporary easement access to help facilitate construction of the tank.
- We continue to respond to reports of leaks within the community and assisting customers in locating leaks.
- Continue to work on updating the Districts annual Emergency Disinfection Plan and Sample Sitting Plan for the distribution system.
- Work has begun with a GIS Consultant to develop a valve mapping system which would allow for tracking of work completed such as valve exercising program. It will also assist with maintenance needs within the distribution system, discovered during valve exercising.

- Work has begun with the same GIS consultant to find the information needed to develop a plan for the water meter replacement program using cellular technology. This is scheduled begin incrementally in the next few years.
 - Using the routes and creating service areas that are clearly feed by a single tank. This in combination with the meters using the new technology will allow the District to narrow down areas of water loss and high usage.
 - It will allow us to control the number of metered connections within each service area. This will help the District estimate the cost for upgrading the meters in each service area. This will assist us in identifying which areas are the highest priority such as commercial vs residential or high usage areas.
- Continue to evaluate other controller options to ensure system reliability at the Liemert Tank.

Production data, well level reports, and associated graphs are attached for your review and can be located on the District website, www.cambriacsd.org

BOARD OF DIRECTORS' MEETING – JULY 23, 2015
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT

ADMINISTRATION

This Finance Manager's Report is abbreviated due to the unexpected absence of the Finance Manager for most of the month of July.

The Water and Wastewater Revenue section reflects invoicing in July for usage through June 2015.

Total expenditures for the Emergency Water Supply project are still reflected as \$9,631,945 as of May 30, 2015. Those expenditures exceed the loan amount of \$8,900,000. This is reflected on the "Cash Balance" report as an inter-fund loan from the General Fund.

BUDGET FY 2014/2015

- A Fiscal Year 2014/2015 Budget was adopted on June 26, 2014.
- A Budget Amendment was adopted on November 20, 2014.
- A Mid-Year Budget Amendment was adopted February 26, 2015.
- A Final budget amendment for Fiscal Year 2014/15 was adopted June 25, 2015.
- Cash held in the Proposition 1A Reserve was transferred to the General Fund on February 26, 2015. The funds are to be used to finance improvements at the East Ranch Park.
- A summary of revenues and expenditures through June 30, 2015 in each fund is provided on the "Budget-At-A-Glance" which is on the next page. The amounts shown are not yet reconciled or audited but the column on the far right shows revenue and expenditures projected by staff for the fiscal year.

BUDGET FY 2015/2016

- A Fiscal Year 2015/2016 Budget was adopted on June 25, 2015.

EXPENDITURES OVER \$100,000 DURING JUNE 2015

The following disbursements in excess of \$100,000 were made during June 2015:

Ck 60824	CDM Constructors, Inc.	\$357,976.05
Ck 60861	CDM Constructors, Inc.	\$117,500.59
Ck 60753	Special District Risk Management Association	\$144,132.92
Ck 60728	State Water Resources Control Board	\$164,069.20

**CAMBRIA COMMUNITY SERVICES
DISTRICT
BUDGET-AT-A-GLANCE
FISCAL YEAR 2014 - 2015**

GENERAL FUND	FISCAL YEAR 2014-2015 BUDGET	ACTUAL THROUGH 6/30/2015	PROJECTED THROUGH 6/30/2015
ADMINISTRATION DEPARTMENT			
REVENUES	\$ 1,448,639	\$1,456,542	\$1,442,940
EXPENDITURES	1,360,096	1,320,348	1,342,906
SURPLUS (DEFICIT)	\$ 88,543	\$ 136,194	\$ 100,035
FIRE DEPARTMENT			
REVENUES	\$ 1,725,635	\$1,702,479	\$1,722,169
EXPENDITURES	1,743,268	1,710,394	1,766,246
SURPLUS (DEFICIT)	\$ (17,633)	\$ (7,916)	\$ (44,077)
FACILITIES & RESOURCES DEPARTMENT			
REVENUES	\$ 528,475	\$ 575,638	\$ 529,390
EXPENDITURES	535,553	508,922	540,471
SURPLUS (DEFICIT)	\$ (7,078)	\$ 66,716	\$ (11,082)
PARKS & RECREATION DEPARTMENT			
REVENUES	\$ 19,205	\$ 20,916	\$ 19,205
EXPENDITURES	19,216	18,172	18,173
SURPLUS (DEFICIT)	\$ (11)	\$ 2,745	\$ 1,032
GRAND TOTAL GENERAL FUND			
REVENUES	\$ 3,721,954	\$3,755,575	\$3,713,704
EXPENDITURES	3,658,133	3,557,836	3,667,795
SURPLUS (DEFICIT)	\$ 63,821	\$ 197,739	\$ 45,909

WATER FUND	FISCAL YEAR 2014-2015 BUDGET	ACTUAL THROUGH 6/30/2015	PROJECTED THROUGH 6/30/2015
REVENUES	\$ 1,674,065	\$1,775,754	\$1,745,070
EXPENDITURES	1,896,441	1,658,418	1,833,483
SURPLUS (DEFICIT)	\$ (222,376)	\$ 117,336	\$ (88,413)

WASTEWATER FUND	FISCAL YEAR 2014-2015 BUDGET	ACTUAL THROUGH 6/30/2015	PROJECTED THROUGH 6/30/2015
REVENUES	\$ 1,871,650	\$1,869,264	\$1,872,940
EXPENDITURES	2,357,643	1,973,224	2,360,123
SURPLUS (DEFICIT)	\$ (485,993)	\$ (103,960)	\$ (487,184)

1 **CCSD WATER SALES HISTORY AND PROJECTIONS**

2 7/16/2015

3 FY 12/13	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CASH</u>
4 TOTAL	381,951	313,702	250,683	255,453	277,670	333,616	
5 BASE	102,586	102,672	102,722	102,809	102,906	102,915	616,610
6 USAGE	278,488	210,933	146,434	151,971	173,955	229,755	1,191,536
9 ADJUSTMNTS	877	97	1,527	673	809	946	4,929
11 TOTAL CASH							1,813,075
12 CCF	61,407	51,098	40,051	40,943	44,201	54,173	291,873
13 USAGE \$/CCI	4.54	4.13	3.66	3.71	3.94	4.24	

15 FY 13/14	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CASH</u>
16 TOTAL	393,622	298,103	242,203	232,597	271,413	231,812	
17 BASE	102,895	102,793	102,784	102,907	102,885	102,755	617,019
18 USAGE	288,512	192,906	137,197	129,137	97,979	99,313	945,044
21 ADJUSTMNTS	2,215	2,404	2,222	553	(157)	(17,035)	(9,798)
22 PENALTIES/SURCHARGES					70,706	46,779	117,485
23 TOTAL CASH							1,669,750
24 CCF	63,113	47,345	38,827	36,576	24,917	25,500	236,278
25 USAGE \$/CCI	4.57	4.07	3.53	3.53	3.93	3.89	

28 FY 14/15	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CASH</u>
29 TOTAL	315,646	386,085	328,775	347,274	397,073	349,205	
30 BASE	102,952	102,867	102,837	102,835	102,093	102,987	616,571
31 USAGE	127,246	103,268	83,048	85,496	107,340	103,415	609,813
32 EWS BASE		62,097	62,094	61,799	61,668	61,996	309,654
33 EWS USAGE		89,005	60,235	61,371	73,203	76,203	360,017
34 ADJUSTMNTS	(7,277)	(15,945)	(12,369)	(3,435)	(7,359)	(51,890)	(98,275)
35 PENALTIES/S	92,725	44,793	32,930	39,208	60,128	56,494	326,278
36 TOTAL CASH							2,124,058
37 CCF	31,592	28,764	23,723	23,967	28,899	28,229	165,174
38 FY 12-13	51%	56%	59%	59%	65%	52%	
39 USAGE \$/CCI	4.03	3.59	3.50	3.57	3.71	3.66	
40 EWSS\$/CCF		3.09	2.54	2.56	2.53	2.70	

42 FY 15/16	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CASH</u>
43 TOTAL	417,788	393,005	342,512	345,907	377,915	378,193	
44 BASE	102,952	102,867	102,837	102,835	102,093	102,987	616,571
45 USAGE	131,063	106,366	85,539	88,061	109,487	105,483	626,000
46 EWS BASE	62,097	62,097	62,094	61,799	61,668	61,996	371,751
47 EWS USAGE	91,675	91,675	62,042	63,212	74,667	77,727	460,999
48 EWS OPS							
49 ADJUSTMNTS	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(60,000)
50 PENALTIES/S	40,000	40,000	40,000	40,000	40,000	40,000	240,000
51 TOTAL CASH							2,255,320
52 CCF	32,540	29,627	24,435	24,686	29,477	28,794	169,558
53 PRIOR YR	103%	103%	103%	103%	102%	102%	
54 USAGE \$/CCI	4.03	3.59	3.50	3.57	3.71	3.66	
55 EWSS\$/CCF	2.82	3.09	2.54	2.56	2.53	2.70	

The chart below shows (on line 74) how actual CCFs billed in the first five billing cycles in fiscal year 2015 compared to what was billed in fiscal year 2013.

	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
FY 2012/2013	61,407	51,098	40,051	40,943	44,201	54,173
FY 2013/2014	63,113	47,345	38,827	36,576	24,917	25,500
Note 1	103%	93%	97%	89%	56%	47%
FY 2014/2015	31,592	28,764	23,723	23,967	28,899	28,229
Note 2	51%	56%	59%	59%	65%	52%
Note 1: Each FY 2013/2014 billing cycle compared to same billing cycle in FY 2012/2013						
Note 2: Each FY 2014/2015 billing cycle compared to same billing cycle in FY 2012/2013						

WASTEWATER REVENUE

The chart below shows actual Wastewater revenue for fiscal years 2013, 2014 and 2015.

56 **CCSD WASTEWATER SALES HISTORY AND PROJECTIONS**

57 7/16/2015

58 FY 12/13	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	
59 SEWER SALES	353,040	333,530	314,016	316,887	322,690	339,547	1,979,710
60 BASE	248,975	248,931	248,991	249,061	248,917	248,880	
61 USAGE	104,065	84,599	65,025	67,826	73,773	90,667	
62	<i>PERCENT SALES COMPARED TO JUL/AUG 2013:</i>						
63	100%	81%	62%	65%	71%	87%	
65							
66 FY 13/14	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	
67 TOTAL	356,678	327,765	312,334	309,020	288,655	288,937	1,883,389
68 BASE	249,916	249,111	249,098	249,489	249,415	249,153	95%
69 USAGE	106,762	78,654	63,236	59,531	39,240	39,784	
70	<i>COMPARISON TO SAME PERIOD FY 12/13</i>						
72							
74 TOTAL %	101%	98%	99%	98%	89%	85%	
75 USAGE %	103%	93%	97%	88%	53%	44%	
76							
77 FY 14/15	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	
78 TOTAL	298,877	291,469	286,650	287,225	292,401	291,940	1,748,562
79 BASE	250,263	250,012	249,984	250,198	249,261	250,349	88%
80 USAGE	48,614	41,457	36,666	37,027	43,140	41,591	
81	<i>COMPARISON TO SAME PERIOD FY 12/13</i>						
82							
82 TOTAL %	85%	87%	91%	91%	91%	86%	
83 USAGE %	47%	49%	56%	55%	58%	60%	
84							
85 FY 15/16	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	
87 TOTAL	300,335	292,713	287,750	288,336	293,264	292,772	1,755,170
88 BASE	250,263	250,012	249,984	250,198	249,261	250,349	89%
89 USAGE	50,072	42,701	37,766	38,138	44,003	42,423	
90	<i>COMPARISON TO SAME PERIOD FY 12/13</i>						
91							
92 TOTAL %	85%	88%	92%	91%	91%	86%	
93 USAGE %	48%	50%	58%	56%	60%	47%	
94							

EXPENDITURES FOR THE EMERGENCY WATER SUPPLY

- The District has undertaken the development of an emergency water supply in response to a declared Stage 3 Drought Emergency. The Finance Department has accounted for expenditures associated with this effort by grouping expenditures into two main categories:

- 1. EWS: Filtration System, SR1/SR3 at Santa Rosa Creek**
- 2. EWS: Brackish Water Treatment at San Simeon Creek**

- Total **invoices** paid thru May 2015 for the Emergency Water Supply projects associated with Santa Rosa Creek equal \$354,134. This figure includes costs associated with the rehabilitation of the Filtration Plant and the SR1 and SR3 wells. An additional \$40,000 will be required to replace the filtration filter media to complete the project. The District has been notified that it will receive a Public Works System Drought Relief Grant in the amount of \$307,876 to offset the cost of this project.
- With respect to the Brackish Water Treatment at San Simeon Creek project, total commitments made to-date, in the form of issued **purchase orders**, equal \$9,434,737. These relate to Task Orders in the following way:

\$174,495	Task Order 1: Hydrogeological Modeling
\$299,601	Task Order 2: Preconstruction Engineering (Phase 1)
\$920,084	Task Order 3: Preconstruction Services (Phase 2)
\$499,941	Task Order 4: Engineering; Permitting; Purchase Assistance
\$584,607	Task Order 5: Permitting & Environmental
\$308,090	Task Order 6: Permitting & Environmental
<u>\$6,647,919</u>	Design/Build Contract (with CDM Constructors, Inc.)
\$9,434,737	Total

- Invoices paid to May 2015 to CDM Smith, the Emergency Water Supply Project’s primary design/build contractor, equal \$8,872,457.

- \$174,495 for a progress billing for Task Order 1
- \$300,029 for a progress billing for Task Order 2
- \$909,743 for a progress billing for Task Order 3
- \$499,942 for a progress billing for Task Order 4
- \$603,767 for a progress billing for Task Order 5
- \$6,384,482 for the Design/Build Contract through May 2015

- With respect to the Brackish Water Treatment at San Simeon Creek project, total expenditures to all vendors through May 2015, meaning checks issued, equal \$9,631,945.
- The second loan payment to TPB Investments, Inc. for \$326,670 for principal and interest on the loan for the Emergency Water System was paid on July 2, 2015. The next payment is due February 1, 2016.

CASH BALANCES

CCSD maintains one account with the State of California Local Agency Investment Fund (LAIF) and the following five accounts at Heritage Oaks Bank:

- a payroll account;
- an account for operation of the Veteran’s Hall;
- an account for medical benefits for employees;
- a main checking account; and
- a money market account.

CCSD pools all of its cash for all of its funds so, other than restricted funds, no cash asset is held for any specific fund. It should be noted that when the pooling method is used, a fund may overdraw its account in the pool. These overdrafts are reported as liabilities with a corresponding receivable (due to/from other funds) on the balance sheet.

The first three accounts shown above are restricted funds which are not available for use in other areas. However, the last two accounts are unrestricted and are available, along with LAIF, as part of the “pooled” cash of CCSD.

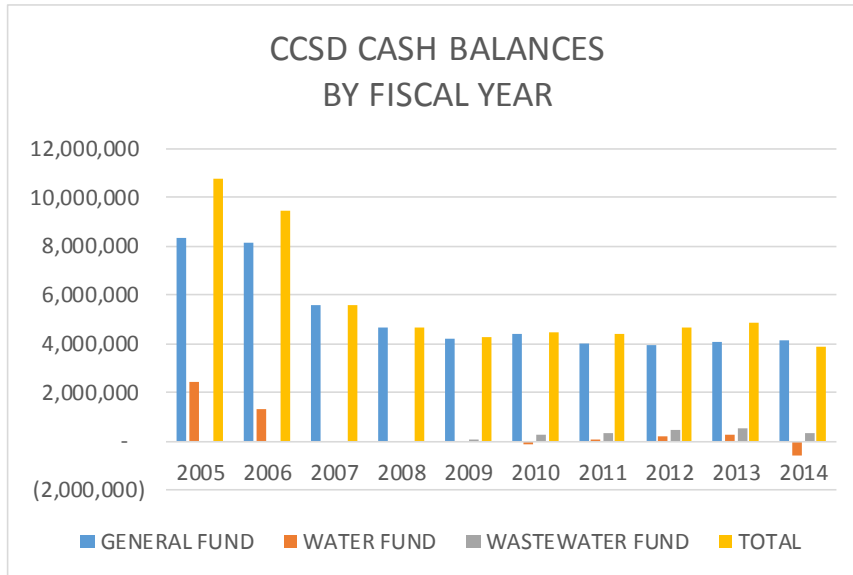
It should be noted that revenues and expenditures fluctuate significantly from month to month and that the most appropriate comparison of available cash balances is at the end of the fiscal year on June 30th. Final balance amounts in the Water and Wastewater funds are determined after all other fiscal year activity is recorded, reconciled and audited. Audited cash balances on June 30, 2014 were as shown below. It should be noted that the Emergency Water Supply Project is included in the Water Fund and receipt of funds from a loan of \$8,900,000 for the Water Fund (Emergency Water Supply Project) was anticipated shortly after the end of the fiscal year.

CCSD FINANCIAL AUDIT JUNE 30, 2014									
<u>FUND</u>	<u>CASH BALANCE</u>	<u>INTERFUND LOANS</u>	<u>CASH POSITION</u>						
GENERAL FUND	1,900,666	2,251,907	4,152,573						
WATER FUND	1,674,294	(2,251,907)	(577,613)						
WASTEWATER FUND	302,778		302,778						
TOTAL	3,877,738	-	3,877,738						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="padding: 5px;">2014 LOANS</td> <td style="text-align: right; padding: 5px;">2,094,181</td> </tr> <tr> <td style="padding: 5px;">LOANS PRIOR TO 2014</td> <td style="text-align: right; padding: 5px;">157,726</td> </tr> <tr> <td style="padding: 5px;">TOTAL LOANS</td> <td style="text-align: right; padding: 5px; border-top: 1px solid black;">2,251,907</td> </tr> </tbody> </table>				2014 LOANS	2,094,181	LOANS PRIOR TO 2014	157,726	TOTAL LOANS	2,251,907
2014 LOANS	2,094,181								
LOANS PRIOR TO 2014	157,726								
TOTAL LOANS	2,251,907								

Cash balances on June 30, 2015 are shown below. While the cash available is easily determined, the inter-fund loans are based on operating revenues and expenditures that have not been audited and are therefore only estimates. Cash balances decreased by \$1,197,140 in June primarily because of expenditures made for Wastewater Plant repairs and improvements and for expenditures to support the EWS.

CCSD UNAUDITED JUNE 30, 2015			
<u>ACCOUNT</u>	<u>CASH BALANCE</u>		
HERITAGE OAKS BANK MAIN	\$	1,553,589	
HERITAGE OAKS BANK MONEY MARKET	\$	305,081	
LAIF	\$	503,072	
TOTAL CASH BALANCE	\$	2,361,742	
<u>CASH ALLOCATION</u>			
<u>FUND</u>	<u>CASH BALANCE</u>	<u>INTERFUND LOANS</u>	<u>CASH POSITION</u>
GENERAL FUND	\$ 3,845,860	\$ (1,692,222)	\$ 2,153,638
PROS	\$ 159,286		\$ 159,286
WATER FUND	\$ (460,277)	\$ 460,277	\$ -
EWS FUND	\$ (1,231,945)	\$ 1,231,945	\$ -
WASTEWATER FUND	\$ 48,818		\$ 48,818
TOTAL	\$ 2,361,742	\$ -	\$ 2,361,742

The following chart and table show audited cash balances in the three funds on June 30th of each fiscal year for the last ten years.



	<u>GENERAL FUND</u>	<u>WATER FUND</u>	<u>WASTEWATER FUND</u>	<u>TOTAL</u>
2005	8,340,086	2,427,867	-	10,767,953
2006	8,172,903	1,290,772	0	9,463,675
2007	5,561,428	0	0	5,561,428
2008	4,658,444	0	0	4,658,444
2009	4,237,597	0	27,551	4,265,148
2010	4,414,366	(157,726)	242,400	4,499,040
2011	4,001,132	39,341	345,804	4,386,277
2012	3,972,897	231,027	450,891	4,654,815
2013	4,096,965	236,601	556,700	4,890,266
2014	4,152,573	(577,613)	302,778	3,877,738

INTERNAL LOANS

The only internal loan is the Army Corp of Engineers matching loan which was made consistent with the District’s practice of maintaining pooled cash available to cover the cash flow needs of the agency and of any individual Fund, to be restored to the General Fund.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	Army Corp of Engineers Matching

EXTERNAL LOANS

As of June 30, 2015, the CCSD external debt is as shown in the following two charts, including interest rates and prepayment penalty provisions.

**ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM INFRASTRUCTURE-RELATED DEBT**

DESCRIPTION	State Revolving Fund Loan	Bank Note (Funds 2006 Refund of 1999 Bonds)	Bank Note (2014 Installment Sales Agreement for EWS)
DEBT HOLDER	SWRCB	City National Bank	Western Alliance Bank
ORIGINAL PRINCIPAL	\$2,592,324.38	\$2,245,000.00	\$8,939,000.00
INTEREST RATE	3.00%	4.55%	4.11%
FUND	Wastewater	Wastewater	Emergency Water Supply
DEPARTMENT	Wastewater	Wastewater	Water
FINAL PAYMENT DATE	5/28/2016	9/23/2023	8/1/2034
PRINCIPAL BALANCE @ 8/11/14	\$332,920	\$1,303,000	\$8,939,000
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015	\$164,069	\$109,000	\$149,181
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015	\$9,987	\$56,807	\$177,573
PROJECTED BALANCE @ 6/30/15**	\$168,851	\$1,194,000	\$8,789,819
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016	\$168,851	\$109,000	\$304,246
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016	\$5,066	\$51,847	\$358,137
PROJECTED BALANCE @ 6/30/16**	\$0	\$1,085,000	\$8,485,573
PROJECTED PRINCIPAL PAYMENT(S) FFY 2016/2017	\$0	\$114,000	\$313,861
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017	\$0	\$46,773	\$345,565
PROJECTED BALANCE @ 6/30/17**	\$0	\$971,000	\$8,171,712
PROJECTED PRINCIPAL PAYMENT(S) FFY 2017/2018	\$0	\$118,000	\$326,893
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017	\$0	\$41,496	\$332,533
PROJECTED BALANCE @ 6/30/18**	\$0	\$853,000	\$7,844,819
PROJECTED INTEREST PAYMENTS FFY 14/15-17/18	\$15,053	\$196,923	\$1,213,808
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)*	\$173,987	\$161,731	\$659,975
PREPAYMENT PENALTY	No	Yes-3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	Yes - 5% until 8/1/2015; prepayment premium calculation before 8/1/2024; 0% on or after 8/1/2024

*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**Presumes all scheduled payments are timely made.

**ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF SHORT-TERM DEBT**

LENDER	CITY NATIONAL BANK
AMOUNT OF ORIGINAL DEBT	\$102,000
DATE LOAN OBTAINED	November 1, 2012
INTEREST RATE	3%
ANNUAL PAYMENT	\$27,605
DATE OF LAST PAYMENT	April 1, 2017
PURPOSE OF DEBT	Purchase of 4 Pick-up Trucks and 1 Office Copier

LENDER	MORTON REVOCABLE TRUST
AMOUNT OF ORIGINAL DEBT	\$53,612
DATE LOAN OBTAINED	September 15, 2013
INTEREST RATE	3.5%
ANNUAL PAYMENT	\$14,595
DATE OF LAST PAYMENT	November 20, 2017
PURPOSE OF DEBT	Purchase of 2 Pick-up Trucks

LENDER	JOHN DEERE FINANCIAL
AMOUNT OF ORIGINAL DEBT	\$31,350
DATE LOAN OBTAINED	July 31, 2013
INTEREST RATE	0%
ANNUAL PAYMENT	\$6,270
DATE OF LAST PAYMENT	July 30, 2018
PURPOSE OF DEBT	Purchase of John Deere Tractor

CMB Fire Monthly Stats: Incidents

Categories	15-Jan	15-Feb	15-Mar	15-Apr	15-May	15-Jun	15-Jul	15-Aug	15-Sep	15-Oct	15-Nov	15-Dec	Totals
Fire	0	1	0	0	1	3							5
Hazardous Mat.	1	0	0	0	0	0							1
Medical	49	52	43	42	33	53							272
Vehicle TC	1	0	0	1	3	4							9
Hazardous Situations	2	1	2	2	1	0							8
Public Service Assist	11	23	10	8	5	21							78
False Alarms	7	6	8	8	17	18							64
Agency Assist	0	0	0	0	0	0							0
Mutual Aid	0	0	1	0	0	1							2
Auto Aid	2	0	0	0	2	0							4
Rescue	0	1	0	0	0	0							1
Fire Investigations	0	0	0	0	0	0							0
Monthly Response Totals	73	84	64	61	62	100							
Cumulative Totals	73	157	221	282	344	444							444

7/13/15

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 7/13/15

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	39.05	83.42	44.37	
SR4	36.13	82.00	45.87	
SR3	21.20	54.30	33.10	
SR1	19.35	46.40	27.05	
RP#1	21.18	46.25	25.07	
RP#2		33.11		Not Read
21R3	9.48	12.88	3.40	37361
WBE	13.18	16.87	3.69	
WBW		17.02		Not Read
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				30.08 FEET
CCSD SANTA ROSA WELL SR4 =				45.87 FEET

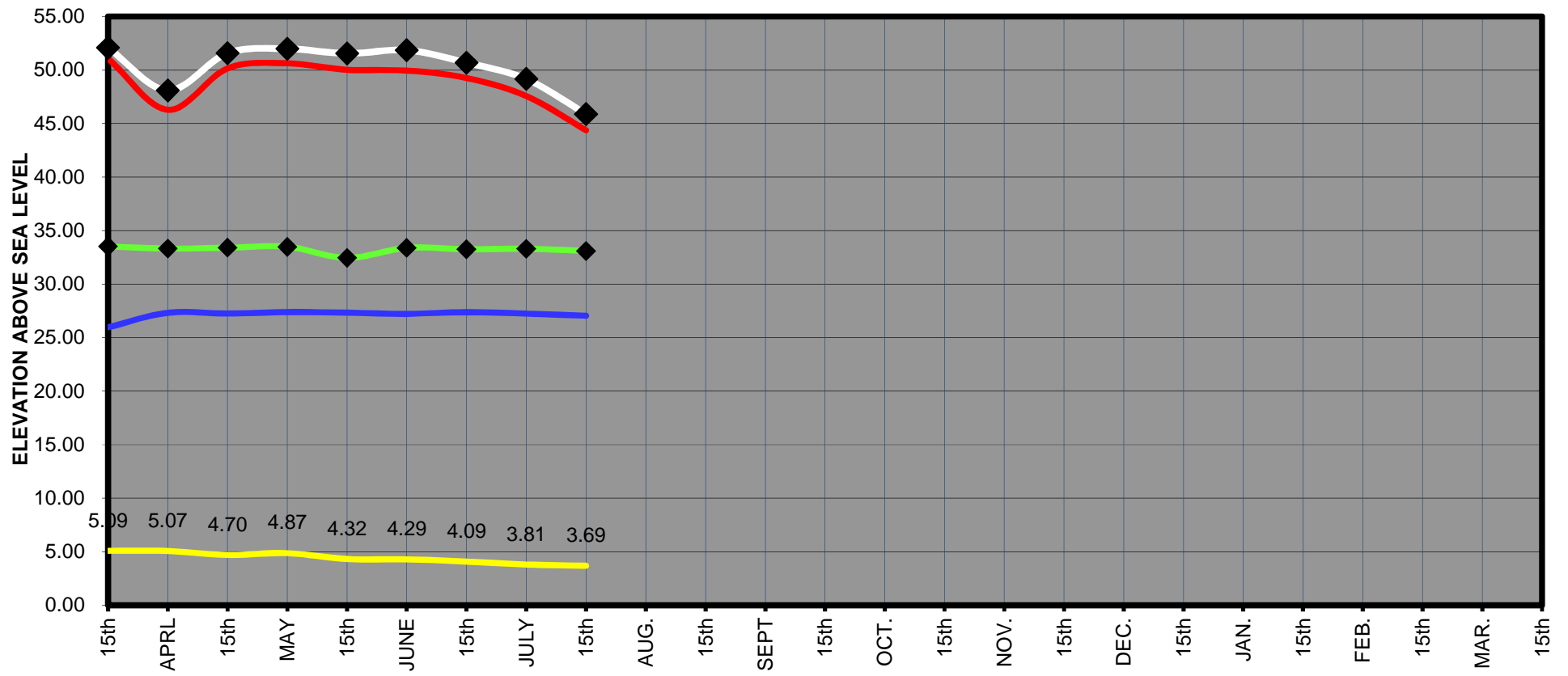
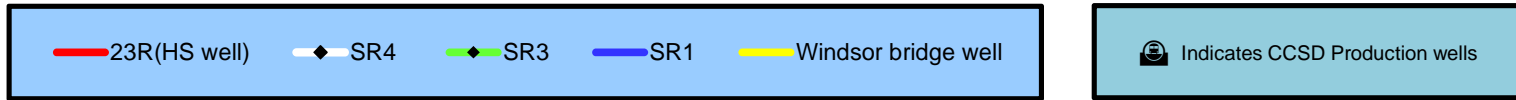
SAN SIMEON CREEK WELLS				
16D1	6.90	11.36	4.46	
MW1		42.11		Not Read
MW2		38.10		Not Read
MW3		49.56		Not Read
9M1		65.63		Not Read
9P2	10.69	19.11	8.42	
9P7		20.69		Not Read
9L1	14.90	27.33	12.43	
RIW		25.41		No Reference Elevation/unreadable
SS4	15.52	25.92	10.40	SS4 to 9P2 Gradient = + 1.98
MIW		29.89		Not Read
SS3	18.40	33.73	15.33	
SS2	17.46	33.16	15.70	
SS1	17.20	32.37	15.17	
11B1		105.43		Not Read
11C1	25.79	98.20	72.41	
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2	27.35	55.21	27.86	
9J3		43.45		Not Read
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS3 =				15.40 FEET

Red Font are the CCSD's Production Wells, as measured on 7/13/15
Reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updated 2/17/2015

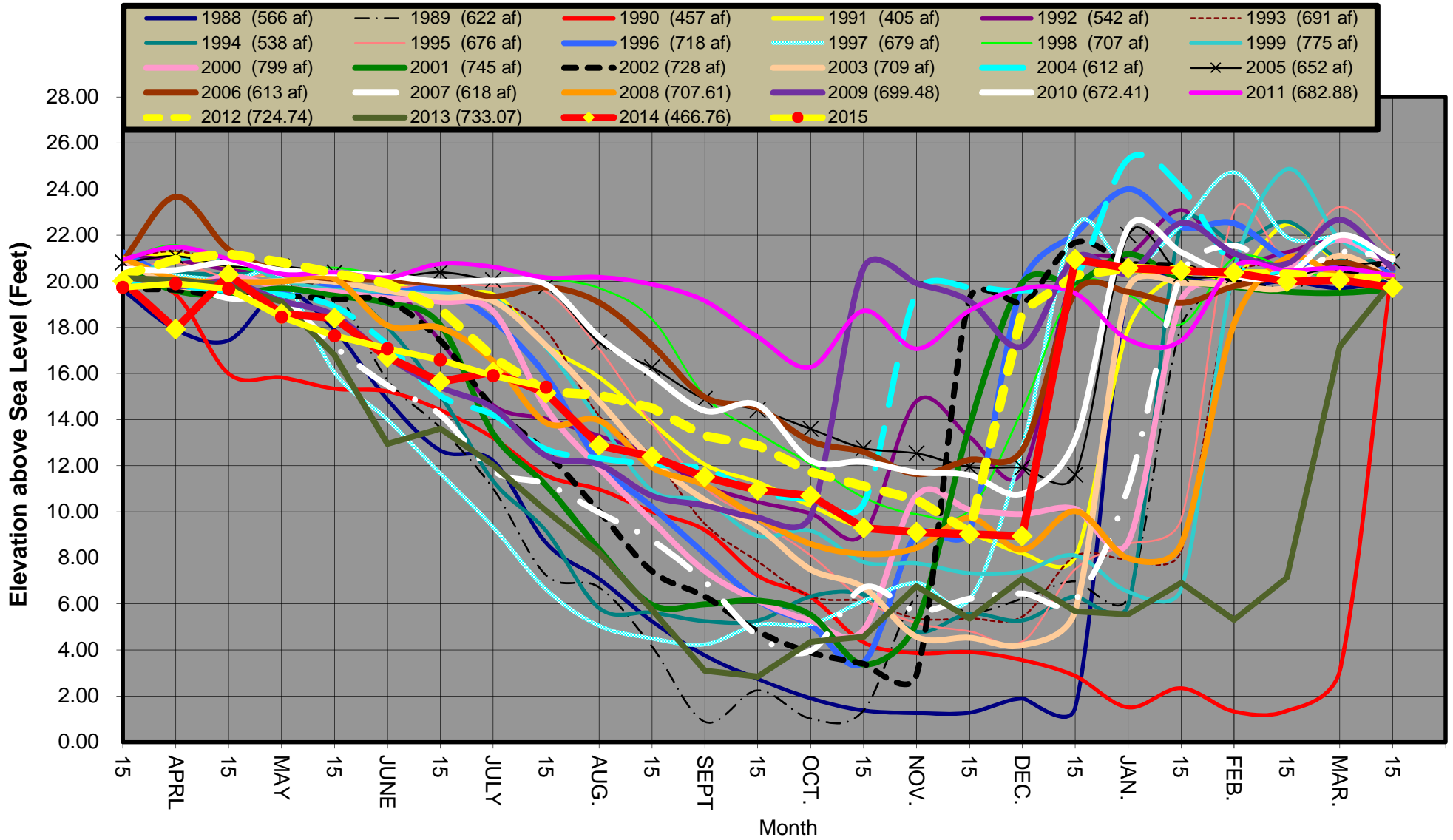
2015
CAMBRIA COMMUNITY SERVICES DISTRICT
WATER PRODUCTION, BY SOURCE
ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	1000.0 TOTAL	YEAR
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	86.60	77.90	72.30	62.60	55.00	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	TOTAL	50.63	49.28	65.68	68.66	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	60.92	56.38	56.38	746.10	
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	S.R.	2.33	0.67	0.71	2.20	24.69	33.55	32.94	24.87	18.26	21.03	32.21	24.46	217.92	
	TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	S.R.	24.83	3.81	0.00	0.00	13.53	26.06	25.21	34.10	32.64	11.02	0.00	1.34	172.54	
	TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	S.R.	0.00	0.00	0.77	0.62	0.68	8.74	21.96	27.30	32.52	21.71	14.48	9.73	138.51	
	TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2011	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	2011
	S.R.	0.00	0.70	0.00	0.76	6.65	11.03	12.97	14.82	19.45	14.15	5.19	0.00	85.72	
	TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2012	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	2012
	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.	

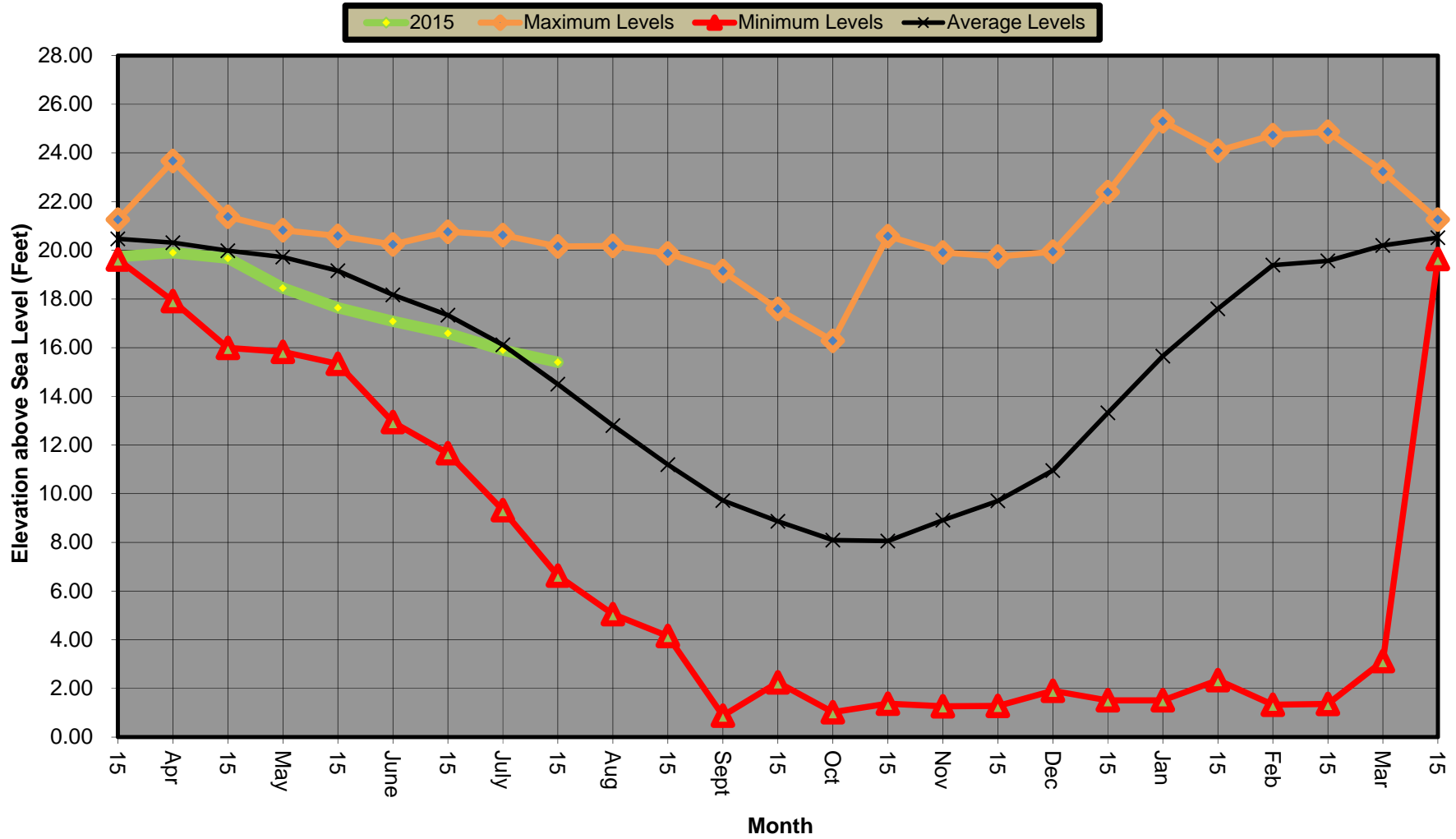
SANTA ROSA CREEK WELL LEVELS March 15th, 2015 - Current



San Simeon Creek Well Levels 1988 - Current



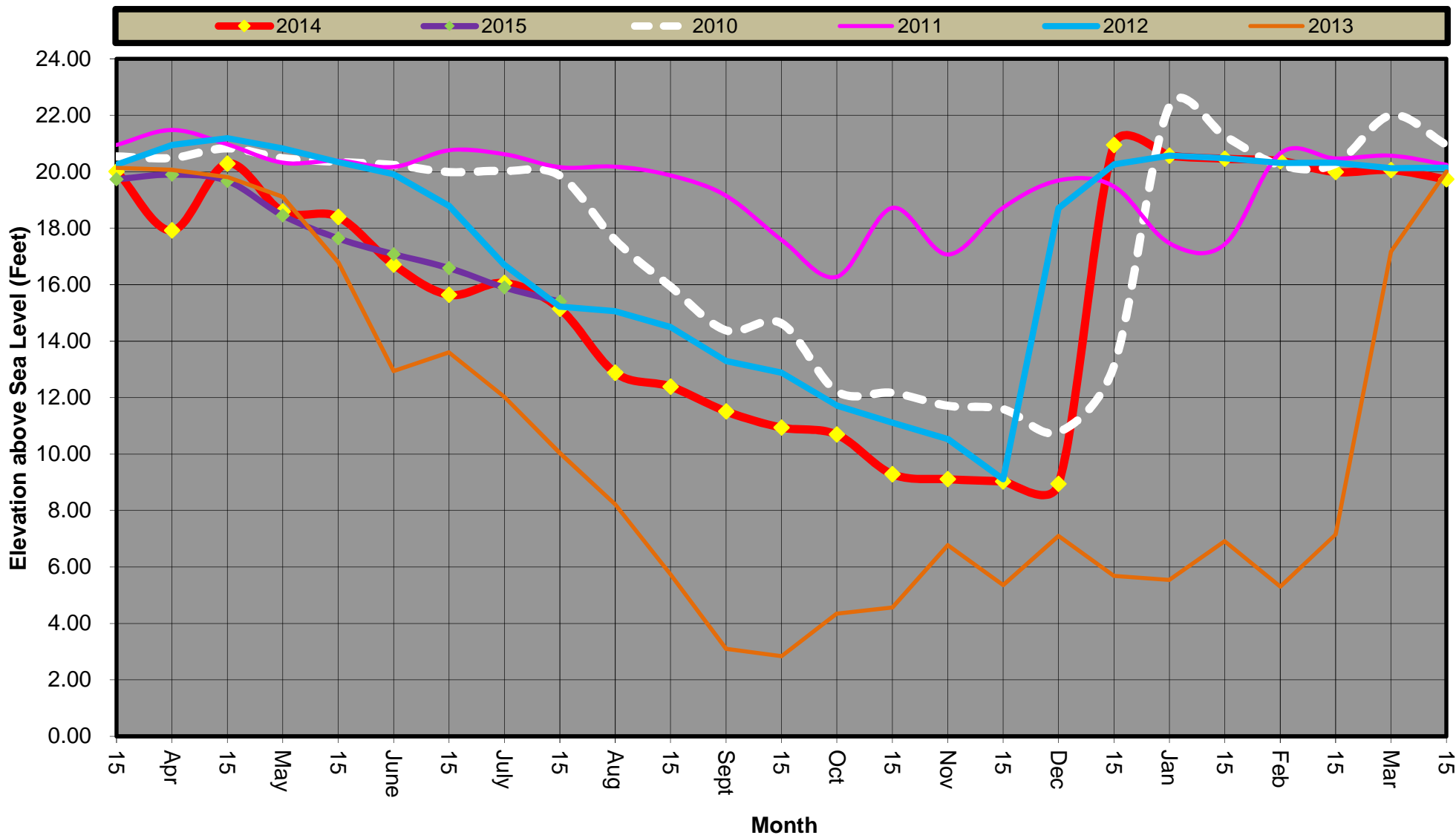
San Simeon Creek Well Levels Water Year 2015/2016 levels to date and 1988 to Current Min, Max, & Average



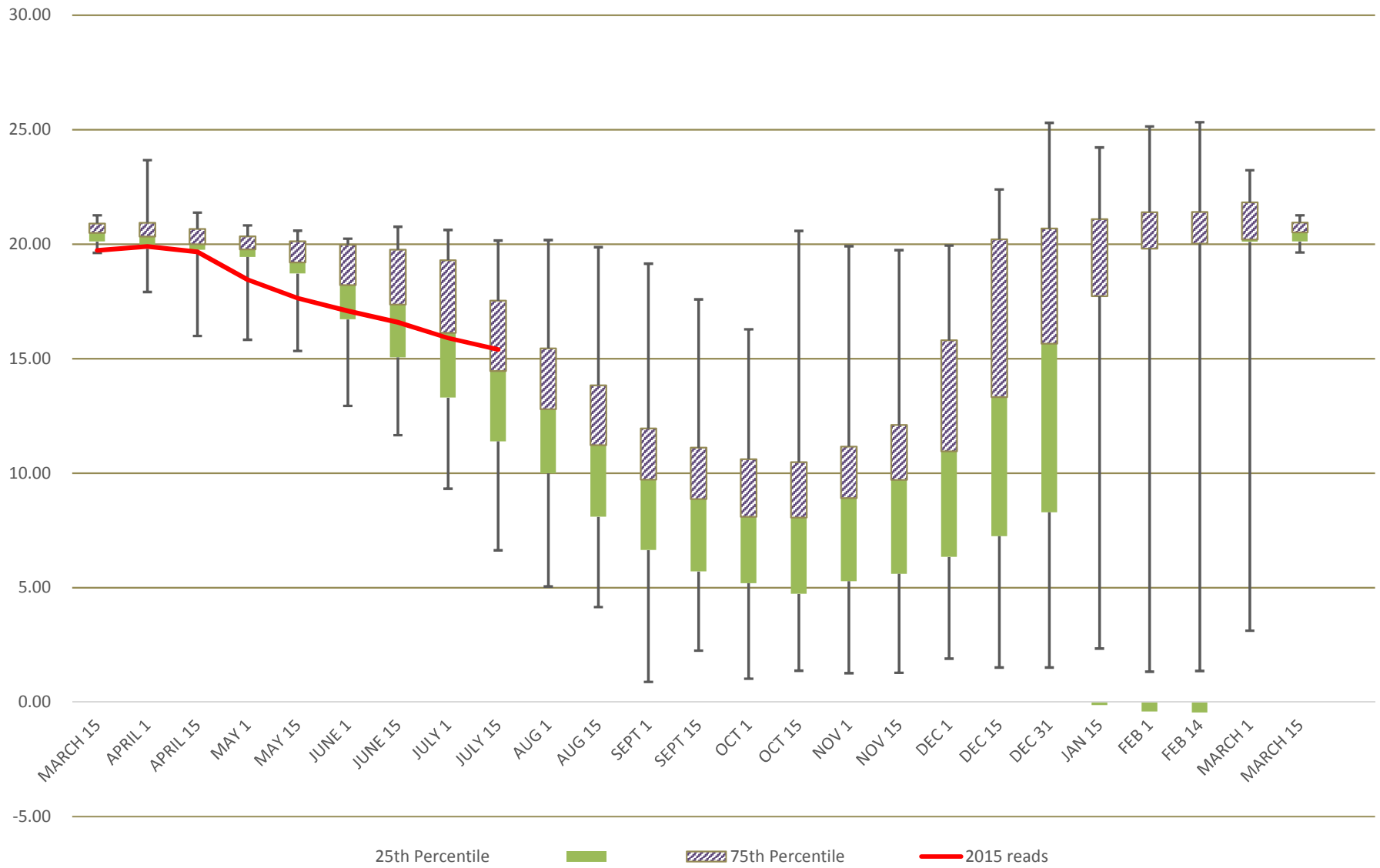
San Simeon Creek Well Levels

Last 5 years

March, 2010 - Current



1988 -2014 Statistical San Simeon Well Level Summary by Month
showing Minimums, Maximums, 25 % Percentile, 75% Percentile
Average Level is the line between the Purple (hatched) and Green (solid) bars



**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING JUNE, 2015**

<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Line #</u>	<u>Line Amt</u>	<u>Line Description</u>
ABALONE COAST ANALYTICAL, INC.	60733	6/4/2015	1	705.00	AWTP/GROSS ALPHA, BETA, RADIUM TESTING 05/11/15
ABALONE COAST ANALYTICAL, INC.	60733	6/4/2015	1	4,135.00	AWTP/GROUNDWATER MONTHLY
ABALONE COAST ANALYTICAL, INC.	60733	6/4/2015	1	180.00	AWTP/SURFACE IMPOUNDMENT
ABALONE COAST ANALYTICAL, INC.	60733	6/4/2015	1	60.00	WW/QUANTI TRAY
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	2,695.00	AWTP/PRODUCT WATER MONTHLY
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	3,033.00	AWTP/ANNUAL PRODUCT WATER
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	1,625.00	AWTP/QUARTERLY CONSTITUENTS
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	3,428.00	AWTP/GROUNDWATER ANNUAL
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	3,503.00	AWTP/GROUNDWATER ANNUAL
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	3,428.00	AWTP/GROUNDWATER ANNUAL
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	205.00	AWTP/SURFACE IMPOUNDMENT 05/21/15
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	3,503.00	AWTP/GROUNDWATER ANNUAL
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	3,428.00	AWTP/GROUNDWATER ANNUAL
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	3,428.00	AWTP/GROUNDWATER ANNUAL
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	3,428.00	AWTP/GROUNDWATER ANNUAL
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	230.00	AWTP/SURFACE IMPOUNDMENT
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	230.00	AWTP/SURFACE IMPOUNDMENT
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	130.00	AWTP/LAB TESTING SERVICE 05/27/15
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	230.00	AWTP/SUFACE IMPOUNDMENT06/09/15
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	100.00	AWTP/COLIFORM TESTING 06/10/15
ABALONE COAST ANALYTICAL, INC.	60846	6/18/2015	1	125.00	AWTP/COLIFORM TESTING 06/11/15
				37,829.00	
ACCURATE MAILING SERVICE	60718	6/3/2015	1	45.00	WD/POSTAGE DEPOSIT REMINDER NOTICES 06/2015
ACCURATE MAILING SERVICE	60718	6/3/2015	2	45.00	WW/POSTAGE DEPOSIT REMINDER NOTICES 06/2015
ACCURATE MAILING SERVICE	60718	6/3/2015	3	5.00	WD/POSTAGE DEPOSIT REMINDER NOTICES 06/2015
ACCURATE MAILING SERVICE	60718	6/3/2015	4	5.00	WW/POSTAGE DEPOSIT REMINDER NOTICES 06/2015
ACCURATE MAILING SERVICE	60847	6/18/2015	1	(700.00)	WD/PRE-PAY POSTAGE DEPOSIT MAR/APR UTILITY BILLS
ACCURATE MAILING SERVICE	60847	6/18/2015	2	(700.00)	WW/PRE-PAY POSTAGE DEPOSIT MAR/APR UTILITY BILLS
ACCURATE MAILING SERVICE	60847	6/18/2015	3	(100.00)	WD/PRE-PAY MAILING DEPOSIT MAR/APR UTILITY BILLS
ACCURATE MAILING SERVICE	60847	6/18/2015	4	(100.00)	WW/PRE-PAY MAILING SERVICE MAR/APR UTILITY BILLS
ACCURATE MAILING SERVICE	60847	6/18/2015	5	838.37	WD/REMAINDER DUE POSTAGE MAR/APR UTILITY BILLS
ACCURATE MAILING SERVICE	60847	6/18/2015	6	838.37	WW/REMAINDER DUE POSTAGE MAR/APR UTILITY BILLS
ACCURATE MAILING SERVICE	60847	6/18/2015	7	228.18	WD/REMAINDER DUE MAILING MAR/APR UTILITY BILLS
ACCURATE MAILING SERVICE	60847	6/18/2015	8	228.18	WW/REMAINDER DUE MAILING MAR/APR UTILITY BILLS
ACCURATE MAILING SERVICE	60847	6/18/2015	1	(45.00)	WD/PRE-PAY POSTAGE DEPOSIT
ACCURATE MAILING SERVICE	60847	6/18/2015	2	(45.00)	WW/PRE-PAY POSTAGE DEPOSIT
ACCURATE MAILING SERVICE	60847	6/18/2015	3	(5.00)	WD/PRE-PAY MAILING SERVICE
ACCURATE MAILING SERVICE	60847	6/18/2015	4	(5.00)	WW/PRE-PAY MAILING SERVICE
ACCURATE MAILING SERVICE	60847	6/18/2015	5	58.45	WD/REMAINDER DUE POSTAGE
ACCURATE MAILING SERVICE	60847	6/18/2015	6	58.44	WW/REMAINDER DUE POSTAGE
ACCURATE MAILING SERVICE	60847	6/18/2015	7	7.67	WD/REMAINDER DUE MAILING
ACCURATE MAILING SERVICE	60847	6/18/2015	8	7.67	WW/REMAINDER DUE MAILING
ACCURATE MAILING SERVICE	60847	6/18/2015	1	358.24	RC/POSTAGE FOR WAIT LIST ANNUAL INVOICES
				1,023.57	
ALL WAYS CLEAN	60849	6/18/2015	1	136.00	WD/MONTHLY CLEANING MAY 2015
ALL WAYS CLEAN	60849	6/18/2015	2	136.00	WW/MONTHLY CLEANING MAY 2015
				272.00	
ALLSTAR INDUSTRIAL SUPPLY	60734	6/4/2015	1	1,224.22	WW/THERM-APP DEVICE
ALLSTAR INDUSTRIAL SUPPLY	60848	6/18/2015	1	320.56	WW/SERVICE TO SAFETY CABINETS
				1,544.78	
ALPHA ELECTRICAL SERVICE	60735	6/4/2015	1	472.50	WD/SERVICE CALL-SR4 COMMUNICATION ALARM
ALPHA ELECTRICAL SERVICE	60850	6/18/2015	1	7,459.69	WW/REPLACE SOFT START BLOWER WITH A VFD
ALPHA ELECTRICAL SERVICE	60850	6/18/2015	1	14,500.00	WD/SCADA-TELEMETRY SYSTEM
ALPHA ELECTRICAL SERVICE	60850	6/18/2015	1	630.00	WD/SERVICE CALL- TROUBLESHOOT LEIMERT TRANSFORMER
ALPHA ELECTRICAL SERVICE	60850	6/18/2015	1	4,246.04	WD/SERVICE CALL-PRESSURE TRANSDUCER INSTALLATION
ALPHA ELECTRICAL SERVICE	60850	6/18/2015	1	955.00	WW/SERVICE CALL-CONFIGURE ALARM CONTROL SYSTEM
ALPHA ELECTRICAL SERVICE	60850	6/18/2015	1	4,250.00	WW/SERVICE CALL-CONFIGURE FLOW METERS
				32,513.23	
ARCHULETA, ORLANDO	60719	6/3/2015	1	45.00	WW/WIRELESS REIMB 06/2015
AT&T	60716	6/3/2015	1	93.95	WW/ALARM LIFT STATION B4 SVC THRU 06/24/15
AT&T	60844	6/18/2015	1	290.95	WD/ALARM VAN GORDON WELL FIELD JUN 2015
				384.90	
AT&T/CALNET3	60851	6/24/2015	1	18.11	WW/ALARM AT LIFT STN 8 924-1548 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.10	WW/ALARM AT LIFT STN B3 924-1550 THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.44	WW/ALARM AT LIFT STN B1 924-1038 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.45	WW/ALARM AT LIFT STN B2 924-1068 SVC THRU 06/09/15

AT&T/CALNET3	60851	6/24/2015	1	18.45	WW/ALARM AT LIFT STN B 924-1492 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.52	WW/ALARM AT LIFT STN A 924-1538 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.44	WW/ALARM AT LIFT STN A1 924-1708 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.59	WW/FAX LINE 927-0178 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.42	WD/TELEMETRY SYSTEM 927-0398 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	35.00	F&R/VET'S HALL ALARM 927-0493 THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	2	(15.40)	F&R/VET'S HALL ALARM 927-0493 THRU 06/09/15 CALN3
AT&T/CALNET3	60851	6/24/2015	1	18.44	WW/ALARM AT LIFT STN 4 927-1518 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.45	WW/ALARM AT LIFT STN 8927-1591 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.42	WD/LEIMERT PUMP STN 927-1972 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	18.78	ADM/FAX LINE 927-5584 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	277.13	ADM/PHONE SERVICE 927-6223 THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	63.57	WD/PHONE AND FAX LINES 927-6226 SVC THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	157.08	FD/PHONE SERVICE 927-6240 THRU 06/09/15
AT&T/CALNET3	60851	6/24/2015	1	130.85	WW/PHONE SERVICE 927-6250 THRU 06/09/15
				<u>887.84</u>	
BOB WRIGHT CONSTRUCTION	60860	6/24/2015	1	2,475.00	WD/RAISED VALVE CANS UP TO GRADE FOR ACCESS
BOB WRIGHT CONSTRUCTION	60885	6/26/2015	1	1,000.00	WW/RAISE & REPAIR MANHOLE
BOB WRIGHT CONSTRUCTION	60885	6/26/2015	2	1,000.00	WW/RAISE & REPAIR MANHOLE
				<u>4,475.00</u>	
BRATSET, STEPHEN	60823	6/11/2015	1	32.24	WW/REIMB EXP FOR DEPT SUPPLIES/MONTHLY PLANNER
BRENNTAG PACIFIC, INC.	60704	6/1/2015	1	382.12	WD/CHEMICALS 05/14/15
BRENNTAG PACIFIC, INC.	60862	6/26/2015	1	425.96	WD/CHEMICALS 05/29/15
				<u>808.08</u>	
CAMBRIA BUSINESS CENTER	60863	6/26/2015	1	16.82	WD/SHIPMENT SERVICES
CAMBRIA HARDWARE CENTER	60842	6/17/2015	1	59.16	WD/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	2	207.26	WD/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	3	13.95	WD/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	4	337.21	WD/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	5	186.13	WD/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	6	30.62	WD/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	7	145.62	WD/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	1	50.33	WW/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	2	208.32	WW/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	3	70.88	WW/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	4	17.19	WW/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	5	17.88	WW/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	6	76.97	WW/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	7	137.84	WW/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	1	22.51	F&R/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	2	168.47	F&R/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	3	18.52	F&R/HARDWARE SUPPLIES MAY 2015
CAMBRIA HARDWARE CENTER	60842	6/17/2015	1	70.91	FD/HARDWARE SUPPLIES MAY 2015
				<u>1,856.59</u>	
CAMBRIA PINES TREE SVC	60881	6/26/2015	1	1,300.00	F&R/TRIM TREE ON PINE ST
CAMBRIA VILLAGE SQUARE	60727	6/3/2015	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 06/2015
CAMBRIA VILLAGE SQUARE	60758	6/4/2015	1	503.61	ADM/COMMON AREA MAINTENANCE AND INSURANCE
				<u>3,685.74</u>	
CARMEL & NACCASHA LLP	60720	6/3/2015	1	10,000.00	ADM/MONTHLY RETAINER 06/2015
CARMEL & NACCASHA LLP	60864	6/26/2015	1	3,548.00	FD/COUNSEL SERVICES FOR MAY 2015
CARMEL & NACCASHA LLP	60864	6/26/2015	2	10,300.59	ADM/COUNSEL SERVICES FOR MAY 2015
CARMEL & NACCASHA LLP	60864	6/26/2015	3	99.50	WD/COUNSEL SERVICES FOR MAY 2015
CARMEL & NACCASHA LLP	60864	6/26/2015	4	675.00	AWTP/COUNSEL SERVICES FOR MAY 2015
CARMEL & NACCASHA LLP	60864	6/26/2015	5	250.00	WW/COUNSEL SERVICES FOR MAY 2015
CARMEL & NACCASHA LLP	60864	6/26/2015	6	(10,000.00)	ADM/MONTHLY RETAINER
				<u>14,873.09</u>	
CASAS, JULIA	60708	6/1/2015	1	29.46	MQ CUSTOMER REFUND
CDM CONSTRUCTORS INC.	60736	6/4/2015	1	38,942.72	AWTP/PLANT OPERATION - 3RD MONTH
CDM CONSTRUCTORS INC.	60824	6/11/2015	1	357,976.05	AWTP/CONTRACTOR'S APPLICATION FOR PAYMENT
CDM CONSTRUCTORS INC.	60861	6/25/2015	1	117,500.59	AWTP/REMAINDER BAL DUE CONTRACTORS APP NO 60035527
CDM CONSTRUCTORS INC.	60865	6/26/2015	1	38,942.72	AWTP/PLANT OPERATION SUPPORT - 1ST MONTH
				<u>553,362.08</u>	
CENTRAL COAST COFFEE ROASTING	60825	6/11/2015	1	25.92	WW/OFFICE SUPPLIES
CENTRAL COAST COFFEE ROASTING	60866	6/26/2015	1	103.68	F&R/OFFICE SUPPLIES
				<u>129.60</u>	
CHAMBER OF COMMERCE	60737	6/4/2015	1	60.00	ADM/BUSINESS SHOWCASE & COMMUNITY MIXER
CIVIL DESIGN STUDIO INC.	60826	6/11/2015	1	10,600.00	F&R/TOPOGRAPHIC SURVEY OF COMMUNITY PARK

CORBIN WILLITS SYSTEMS	60721	6/3/2015	1	1,224.12	ADM/MTHLY SUPPORT AGRMT - MOM SOFTWARE 06/2015
COX, BEVERLY	60709	6/1/2015	1	22.43	MQ CUSTOMER REFUND
CRYSTAL SPRINGS WATER CO.	60867	6/26/2015	1	25.50	WW/SPRING DRINKING WATER
CRYSTAL SPRINGS WATER CO.	60867	6/26/2015	1	35.11	WW/SPRING DRINKING WATER
CRYSTAL SPRINGS WATER CO.	60867	6/26/2015	1	5.00	WW/SERVICE FEE
				65.61	
D.LAFFERTY HEATING	60738	6/4/2015	1	121.75	WW/FABRICATE IN GALVANIZED COUNTER TOP
FENCE FACTORY, THE	60869	6/26/2015	1	52.50	F&R/FENCE RENTAL 5/27/15 - 6/26/15
FGL ENVIRONMENTAL	60739	6/4/2015	1	90.00	WD/BACTI & SUPPORT ANALYSIS 05/11/15
FGL ENVIRONMENTAL	60739	6/4/2015	1	20.00	WD/BACTI ANALYSIS 04/28/15
FGL ENVIRONMENTAL	60870	6/26/2015	1	173.00	WD/SUPPORT ANALYSIS 02/02/15
FGL ENVIRONMENTAL	60870	6/26/2015	1	231.00	WW/INORGANIC, INORGANIC, & SUPPORT ANALYSIS
FGL ENVIRONMENTAL	60870	6/26/2015	1	54.00	WW/INORGANIC ANALYSIS
FGL ENVIRONMENTAL	60870	6/26/2015	1	403.00	WW/INORGANIC ANALYSIS/ORGANIC ANALYSIS/SUPPORT ANA
FGL ENVIRONMENTAL	60870	6/26/2015	1	340.00	WD/ORGANIC ANALYSIS
FGL ENVIRONMENTAL	60870	6/26/2015	1	20.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	60870	6/26/2015	1	25.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	60870	6/26/2015	1	110.00	WD/BACTI ANALYSIS AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	60870	6/26/2015	1	20.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	60870	6/26/2015	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	60870	6/26/2015	1	28.00	WD/INORGANIC ANALYSIS
				1,604.00	
FIRST BANKCARD	60840	6/12/2015	2	21.54	ADM/TRAVEL EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	2	33.52	F&R/FIRST AID POISON OAK CLEANSER MAY 2015
FIRST BANKCARD	60840	6/12/2015	2	70.26	ADM/LABOR NEGOTIATIONS AND PERS MEETING MAY 2015
FIRST BANKCARD	60840	6/12/2015	3	41.59	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	4	55.74	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	5	6.75	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	6	24.62	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	7	42.75	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	8	21.70	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	9	1,096.43	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	10	51.11	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	11	1.95	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	12	20.01	ADM/ACWA CONFERENCE MEETING EXPENSE MAY 2015
FIRST BANKCARD	60840	6/12/2015	13	10.00	WD/TRANSFER AGREEMENT NOTARY EXP MAY 2015
FIRST BANKCARD	60840	6/12/2015	14	1.60	ADM/ST LEGISLATOR & DEAN FLORES MEETING MAY 2015
FIRST BANKCARD	60840	6/12/2015	15	5.05	ADM/ST LEGISLATOR & DEAN FLORES MEETING MAY 2015
FIRST BANKCARD	60840	6/12/2015	16	8.50	ADM/MEETING EXPENSE STATE CAPITOL MAY 2015
FIRST BANKCARD	60840	6/12/2015	17	84.25	ADM/MEETING EXPENSE SACRAMENTO MAY 2015
FIRST BANKCARD	60840	6/12/2015	18	51.40	ADM/MEETING EXPENSE SACRAMENTO MAY 2015
FIRST BANKCARD	60840	6/12/2015	19	100.63	ADM/MEETING UNDER SEC OF NATURAL RESOURCES MAY '15
FIRST BANKCARD	60840	6/12/2015	20	79.87	ADM/MEETING DIRECTOR OF STATE LANDS MAY 2015
FIRST BANKCARD	60840	6/12/2015	2	111.60	FD/FIRE SAFE COUNCIL MEETING MAY 2015
FIRST BANKCARD	60840	6/12/2015	3	74.87	FD/COUNTY FIRE CHIEFS MEETING MAY 2015
FIRST BANKCARD	60840	6/12/2015	4	68.09	FD/RECRUITMENT MEETING MAY 2015
FIRST BANKCARD	60840	6/12/2015	5	50.00	FD/COFFEE FOR FIRE STATION MAY 2015
FIRST BANKCARD	60840	6/12/2015	6	76.86	FD/CAL FIRE MEETING BEFORE INSPEC PROCESS MAY 2015
FIRST BANKCARD	60840	6/12/2015	2	100.00	ADM/FOOD FOR CLOSED SESSION MAY 2015
FIRST BANKCARD	60840	6/12/2015	3	10.50	ADM/FOOD FOR CLOSED SESSION MAY 2015
FIRST BANKCARD	60840	6/12/2015	4	143.43	ADM/BAY CITY WORKS BLOCK HEATER MAY 2015
FIRST BANKCARD	60840	6/12/2015	5	13.90	ADM/WORKING LUNCH MAY 2015
FIRST BANKCARD	60840	6/12/2015	6	(139.00)	ADM/J GRUBER ACWA HOTEL RESERVATON CR MAY 2015
FIRST BANKCARD	60840	6/12/2015	7	26.75	ADM/GRANT MEETING MAY 2015
FIRST BANKCARD	60840	6/12/2015	8	100.00	ADM/FOOD FOR CLOSED SESSION MAY 2015
FIRST BANKCARD	60840	6/12/2015	9	24.75	ADM/FOOD FOR CLOSED SESSION MAY 2015
FIRST BANKCARD	60840	6/12/2015	10	155.61	ADM/M CLIFT TRAVEL EXPENSES MAY 2015
				2,646.63	
GERBER'S AUTO SERVICE	60871	6/26/2015	1	808.34	WD/FORD 250:4 NEW TIRES & OIL CHANGE
GERBER'S AUTO SERVICE	60871	6/26/2015	1	20.00	WD/FORD 250SD: REPAIR TIRE
GERBER'S AUTO SERVICE	60871	6/26/2015	1	44.08	F&R/RANGER XLT: OIL CHANGE
				872.42	
GFOA - GOVT FIN OFCRS ASSN	60828	6/11/2015	1	160.00	ADM/GOVT FINANCE OFF MEMBRSHIP DUES 7/1/15-6/30/15
GIBSON, JOHNATHAN	60872	6/26/2015	1	275.00	FD/TRVL ADV FIRE COMMAND 2-A CERTIFICATION COURSE
GIERLICH MITCHELL INC.	60873	6/26/2015	1	1,972.94	WWW/WEAR SHOE/RETURN/FILLER BLOCK/28 KITS
GOLDEN BAY MECHANICAL SERVICES	60827	6/11/2015	1	208.85	F&R/REFRIGERATOR REPAIRS

GREEN, STEVIE ANNE	60710	6/1/2015	1	37.34	MQ CUSTOMER REFUND
GRESENS, ROBERT C.	60722	6/3/2015	1	45.00	WD/WIRELESS REIMB 06/2015
GRUBER, JEROME	60729	6/4/2015	1	45.00	ADM/WIRELESS REIMBURSEMENT 06/2015
HACH COMPANY	60741	6/4/2015	1	209.34	WW/CALIBRATION KIT
HACH COMPANY	60741	6/4/2015	1	81.00	WW/TEST TUBE COOLING RACK
HACH COMPANY	60829	6/11/2015	1	370.59	WW/PUMP TUBING
HACH COMPANY	60874	6/26/2015	1	247.52	WW/NITRATE,TEST TUBES,AMMONIA,NITRITE
HACH COMPANY	60874	6/26/2015	1	113.03	WW/ASSY STAND
HACH COMPANY	60874	6/26/2015	1	1,383.53	WW/KTO: HQ40D (1 EA) GEL PROBE,STD W/1M CABLE
HACH COMPANY	60874	6/26/2015	1	350.45	WW/STAND, ELECTRO-MAGNETIC STIRRER
				<u>2,755.46</u>	
HARMAN, CLAUDIA	60852	6/24/2015	1	196.41	F&R/REIMBURSE EXPENSE FOR TRASH CANS ON MAIN
HART IMPRESSIONS PRINT & COPY	60742	6/4/2015	1	63.34	WD/CONSERVATION NOTIFICATION DOORHANGER
HENRY SCHEIN, INC.	60743	6/4/2015	1	165.65	F&R/SMART PAD CARTRIDGE SET
INNOVATIVE CONCEPTS	60723	6/3/2015	1	25.00	ADM/CIS HOSTING & FIRE WEBSITE HOSTING 06/2015
INNOVATIVE CONCEPTS	60723	6/3/2015	2	25.00	FD/CIS HOSTING & FIRE WEBSITE HOSTING 06/2015
				<u>50.00</u>	
J B DEWAR	60744	6/4/2015	1	704.63	FD/230 GLS DIESEL
J B DEWAR	60744	6/4/2015	1	1,531.79	WW/500 GLS DIESEL
J B DEWAR	60830	6/11/2015	1	1,170.86	FD/124 GLS GASOLINE & 235 GLS DIESEL
J B DEWAR	60830	6/11/2015	1	1,737.51	F&R/250 GLS GASOLINE & 275.5 GLS DIESEL
J B DEWAR	60875	6/26/2015	1	1,881.22	WW/600 GLS DIESEL
				<u>7,026.01</u>	
JEFF SMITH PLUMBING	60745	6/4/2015	1	165.00	F&R/PULLED URINAL TO CLEAR STOPPAGE
JOHN DEERE FINANCIAL	60724	6/3/2015	1	522.49	F&R/MONTHLY PYMT COMPACT UTILITY TRACTOR 06/2015
LIEBERT CASSIDY WHITMORE	60876	6/26/2015	1	800.00	FD/IAFF NEGOTIATIONS
LIEBERT CASSIDY WHITMORE	60876	6/26/2015	1	3,283.50	ADM/SEIU & IAFF NEGOTIATIONS
LIEBERT CASSIDY WHITMORE	60876	6/26/2015	2	1,933.75	FD/SEIU & IAFF NEGOTIATIONS
LIEBERT CASSIDY WHITMORE	60876	6/26/2015	1	487.50	ADM/PROF SVCS THRU 4/30/15
				<u>6,504.75</u>	
MADRID, MONIQUE	60730	6/4/2015	1	45.00	ADM/WIRELESS REIMBURSEMENT 06/15
MAIN, MARTY	60711	6/1/2015	1	138.65	MQ CUSTOMER REFUND
MCCOLLOM, ANKE	60712	6/1/2015	1	13.34	MQ CUSTOMER REFUND
MCMASTER-CARR SUPPLY CO	60831	6/11/2015	1	163.55	WD/ROLLER CHAIN & CONNECTING LINK
MEDSTOP URGENT CARE	60746	6/4/2015	1	284.00	F&R/PRE-EMPLOYMENT PHYSICAL
MEDSTOP URGENT CARE	60746	6/4/2015	1	284.00	WW/PRE-EMPLOYMENT PHYSICAL
MEDSTOP URGENT CARE	60878	6/26/2015	1	150.00	WW/PRE-EMPLOYMENT PHYSICAL & DMV PHYSICAL
MEDSTOP URGENT CARE	60878	6/26/2015	1	284.00	WD/PRE-EMPLOYMENT PHYSICAL
				<u>1,165.55</u>	
MENDOZA, CARLOS	60725	6/3/2015	1	22.50	F&R/WIRELESS REIMB 06/2015
MENDOZA, CARLOS	60725	6/3/2015	2	22.50	ADM/WIRELESS REIMB 05/2015
				<u>45.00</u>	
MICHAEL J. WALSH	60832	6/11/2015	1	447.90	FD/CHIPPING EVENT: BANNERS/OPEN HOUSE/FILM ETC.
MILLER, MARK	60726	6/3/2015	1	45.00	FD/WIRELESS REIMB 06/2015
MINER'S ACE HARDWARE	60747	6/4/2015	1	195.71	WW/HELMET SYSTEM
MINER'S ACE HARDWARE	60747	6/4/2015	1	68.22	F&R/DEPARTMENT OPERATING SUPPLIES
MINER'S ACE HARDWARE	60879	6/26/2015	1	8.39	WW/KEYS
MINER'S ACE HARDWARE	60879	6/26/2015	1	85.65	F&R/DEPARTMENT OPERATING SUPPLIES
				<u>357.97</u>	
MISSION LINEN SUPPLY	60880	6/26/2015	1	641.42	WW/LINEN SERVICE & UNIFORM CLEANING MAY 2015
MISSION LINEN SUPPLY	60880	6/26/2015	1	1,018.70	WD/LINEN SERVICE & UNIFORM CLEANING MAY 2015
				<u>1,660.12</u>	
MOULTHROP, STEPHANI	60833	6/11/2015	1	720.89	ADM/REIMB AUTO DEBIT FOR MAR/APRIL WATER BILL
MUNICIPAL CODE CORP	60748	6/4/2015	1	650.00	ADM/ONLINE CODE HOSTING & CODE BANK
McKARNEY, NANCY	60877	6/26/2015	1	125.00	WD/WATER PROJECT FLYER

NAPA AUTO PARTS	60749	6/4/2015	1	42.41	FD/MAINT & REPAIR VEHICLE
NAPA AUTO PARTS	60749	6/4/2015	1	10.74	FD/MAINT & REPAIR ENG 5791
NAPA AUTO PARTS	60749	6/4/2015	1	52.52	FD/CHIPPING
NAPA AUTO PARTS	60749	6/4/2015	1	19.94	FD/MAINT & REPAIR BUILDING
NAPA AUTO PARTS	60749	6/4/2015	1	6.76	WW/PAINT PEN FOR MARKING PUMPS & ELECTRICAL MOTORS
NAPA AUTO PARTS	60749	6/4/2015	1	7.84	FD/MAINT & REPAIR ENG 5791
NAPA AUTO PARTS	60749	6/4/2015	1	40.44	WW/SMALL TOOLS & EQUIPMENT
NAPA AUTO PARTS	60749	6/4/2015	1	17.18	WW/OIL ABSORBENT FOR GROUNDS
NAPA AUTO PARTS	60749	6/4/2015	1	28.89	WW/WIPER BLADES & DRIVER DOOR LATCH STRIKER
				<u>226.72</u>	
NOBLE SAW, INC.	60750	6/4/2015	1	93.66	WW/BRUSHCUTTER
NORTH COAST TREE SERVICE	60751	6/4/2015	1	500.00	F&R/REMOVED 5 TREES ON WARREN
ORTIZ, PATTI	60713	6/1/2015	1	45.87	MQ CUSTOMER REFUND
PACIFIC GAS & ELECTRIC	60732	6/4/2015	1	19.71	ADM/ELECTRIC SVC 1316 TAMSEN #203 MAY 2015
PACIFIC GAS & ELECTRIC	60732	6/4/2015	1	9.86	WD/ELEC SVC 7806 VAN GORDON CREEK RD MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	1	652.49	WD/ELEC SVC 990 S SIMEON CRK EWS TR PLANT MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	1	26.10	WD/ELEC SVC 9110 CHARING LANE MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	2	439.58	WD/ELEC SVC 1320 SAN SIMEON CRK RD MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	3	40.03	WD/ELEC SVC 1330 SAN SIMEON CRK RD MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	4	1,580.05	WD/ELEC SVC 1340 SAN SIMEON CRK RD MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	5	566.13	WD/ELEC SVC 6425 CAMBRIA PINES RD MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	6	37.31	WD/ELEC SVC 988 MANOR WAY MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	7	2,535.13	WD/ELEC SVC 2031 RODEO GRONDS RD MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	8	38.00	WD/ELEC SVC 2499 VILLAGE LANE MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	9	468.23	WD/ELEC SVC 1975 STUART STREET MAY 2015
PACIFIC GAS & ELECTRIC	60761	6/9/2015	1	3,263.44	WD/ELEC SVC 2820 SANTA ROSA CRK WELL PUMP MAY 2015
PACIFIC GAS & ELECTRIC	60841	6/12/2015	1	223.03	WW/ELEC SVC 990 SAN SIMEON CRK ROAD MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	1	227.05	WW/ELEC SVC LIFT STATION A MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	2	172.83	WW/ELEC SVC LIFT STATION 9 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	3	108.27	WW/ELEC SVC LIFT STATION B-2 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	4	180.35	WW/ELEC SVC LIFT STATION A-1 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	5	391.97	WW/ELEC SVC LIFT STATION B MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	6	176.37	WW/ELEC SVC LIFT STATION B-3 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	7	316.60	WW/ELEC SVC LIFT STATION B-4 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	8	20.80	WD/ELEC SVC LIFT STN WELL PUMP 9P7 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	9	21.33	WD/ELEC SVC LIFT STATION 8 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	10	11,624.91	WD/ELEC SVC TREATMENT PLANT MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	11	16.49	WD/ELEC SVC LIFT STATION 4 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	12	132.12	WD/ELEC SVC LIFT STATION B-1 MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	1	30.49	F&R/ELEC SVC WEST VILLAGE MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	2	19.15	F&R/ELEC SVC EAST VILLAGE MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	3	1,195.70	F&R/ELEC SVC ALL STREET LIGHTING MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	4	471.74	F&R/ELEC SVC VETERAN'S HALL MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	5	626.60	FD/ELEC SVC 2850 BURTON DRIVE MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	6	27.83	FD/ELEC SVC 2850 BURTON DRIVE MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	7	467.76	ADM/ELEC SVC ADMIN OFFICE MAY 2015
PACIFIC GAS & ELECTRIC	60845	6/18/2015	8	125.97	ADM/ELEC SVC RADIO SHACK MAY 2015
				<u>26,253.42</u>	
PETTY CASH	60762	6/9/2015	1	38.90	ADM/BOARD MEETING SUPPLIES JUNE 2015
PETTY CASH	60762	6/9/2015	2	14.87	ADM/MEETING EXPENSE JUNE 2015
PETTY CASH	60762	6/9/2015	3	29.94	ADM/POSTAL BAG REPLENISHMENT JUNE 2015
				<u>83.71</u>	
POSTMASTER	60752	6/4/2015	1	220.00	ADM/ANNUAL RENEWAL OF PO BOX 65
PROCARE JANITORIAL SUPPLY	60834	6/11/2015	1	79.53	ADM/DEPARTMENT OPERATING SUPPLIES
PROCARE JANITORIAL SUPPLY	60834	6/11/2015	1	583.95	F&R/DEPARTMENT OPERATING SUPPLIES
				<u>663.48</u>	
QUILL CORP	60883	6/26/2015	1	311.48	WD/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	140.87	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	12.03	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	3.32	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	182.74	AWTP/BROTHER MONO LASER PRINTER
QUILL CORP	60883	6/26/2015	1	236.49	AWTP/DEPARTMENT OPERATING SUPPLIES
QUILL CORP	60883	6/26/2015	1	10.74	WD/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	150.83	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	38.69	FD/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	142.32	WD/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	595.58	FD/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	429.99	WD/COLOR LASER PRINTER
QUILL CORP	60883	6/26/2015	1	26.85	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	50.51	ADM/WIRELESS KEYBOARD AND MOUSE

QUILL CORP	60883	6/26/2015	1	121.36	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	122.07	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	5.98	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	6.52	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	97.69	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	306.23	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	145.85	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	218.12	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	3.21	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	169.10	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	21.49	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	3.21	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	67.04	WW/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	106.43	WW/LAB SUPPLIES
QUILL CORP	60883	6/26/2015	1	80.47	WD/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	3.75	WW/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	27.94	WW/LAB SUPPLIES
QUILL CORP	60883	6/26/2015	1	256.42	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	207.50	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	23.63	WD/WATER FILTER
QUILL CORP	60883	6/26/2015	1	21.96	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	13.96	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	28.45	ADM/OFFICE SUPPLIES
QUILL CORP	60883	6/26/2015	1	15.45	ADM/OFFICE SUPPLIES
				<u>4,406.27</u>	
RAIN FOR RENT	60853	6/24/2015	1	818.40	WD/FRESH WATER PROJ:21,000 GAL TANK RENTAL
RBF CONSULTING	60705	6/1/2015	1	14,397.66	AWTP/PROJECT EIR PROF. SERVICES 03/02 - 03/29/15
RBF CONSULTING	60705	6/1/2015	1	<u>5,002.94</u>	AWTP/CEWS AMP IMPLEMENTATION PROGRAM PROJ# 144819
				<u>19,400.60</u>	
RETIREE00	60763	6/10/2015	1	469.20	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE00	60794	6/10/2015	1	326.52	WD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE01	60764	6/10/2015	1	804.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE01	60795	6/10/2015	1	623.52	WW/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE02	60765	6/10/2015	1	678.18	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE02	60796	6/10/2015	1	419.76	F&R/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE04	60766	6/10/2015	1	469.20	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE04	60797	6/10/2015	1	326.52	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO DEC '15
RETIREE05	60767	6/10/2015	1	485.33	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE05	60798	6/10/2015	1	423.30	WW/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE06	60768	6/10/2015	1	173.52	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE06	60799	6/10/2015	1	162.78	WD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE07	60769	6/10/2015	1	341.41	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE07	60800	6/10/2015	1	311.76	WD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE08	60770	6/10/2015	1	469.20	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE08	60801	6/10/2015	1	326.52	WD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE09	60771	6/10/2015	1	181.66	ADM/MONTHLY HEALTH INSUR PREM REIMB FOR JUL '15
RETIREE09	60802	6/10/2015	1	211.62	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE10	60772	6/10/2015	1	341.41	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE10	60803	6/10/2015	1	311.76	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE11	60773	6/10/2015	1	173.60	FR/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE11	60804	6/10/2015	1	163.26	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE12	60774	6/10/2015	1	804.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE12	60805	6/10/2015	1	623.52	WW/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE13	60775	6/10/2015	1	195.37	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE14	60776	6/10/2015	1	173.60	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE14	60806	6/10/2015	1	163.26	F&R/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE15	60777	6/10/2015	1	173.60	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE15	60807	6/10/2015	1	163.26	FD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE16	60778	6/10/2015	1	469.20	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE16	60808	6/10/2015	1	326.52	WD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE17	60779	6/10/2015	1	469.20	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE17	60809	6/10/2015	1	326.52	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE19	60780	6/10/2015	1	887.96	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE20	60781	6/10/2015	1	167.02	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE20	60810	6/10/2015	1	123.78	WW/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE21	60782	6/10/2015	1	173.60	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE21	60811	6/10/2015	1	163.26	WW/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE22	60783	6/10/2015	1	804.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE22	60812	6/10/2015	1	623.52	WW/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE23	60784	6/10/2015	1	469.20	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE23	60813	6/10/2015	1	326.52	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE24	60785	6/10/2015	1	173.60	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE24	60814	6/10/2015	1	163.26	F&R/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE26	60786	6/10/2015	1	804.83	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE26	60815	6/10/2015	1	275.40	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE27	60787	6/10/2015	1	804.83	FR/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15

RETIREE27	60816	6/10/2015	1	623.52	FD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE28	60788	6/10/2015	1	469.20	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE28	60817	6/10/2015	1	326.52	F&R/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE29	60789	6/10/2015	1	469.20	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE29	60818	6/10/2015	1	326.52	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE30	60790	6/10/2015	1	341.41	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE30	60819	6/10/2015	1	519.60	WD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE31	60791	6/10/2015	1	341.41	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE31	60820	6/10/2015	1	311.76	WD/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE32	60792	6/10/2015	1	804.83	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE32	60821	6/10/2015	1	623.52	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
RETIREE33	60793	6/10/2015	1	341.41	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '15
RETIREE33	60822	6/10/2015	1	311.76	ADM/CORRECTED MONTHLY INS REIMB DEC '14 TO MAY '15
				<u>23,856.01</u>	
REVELES, JOSE	60884	6/26/2015	1	1,110.00	ADM/CCSD OFFICE CLEANING 04/11 - 6/10/15
RITTERBUSH REPAIR SERVICE	60835	6/11/2015	1	1,370.00	FD/MAINT & REPAIR ENG. 5791 & 5758
RITTERBUSH REPAIR SERVICE	60854	6/24/2015	1	165.00	FD/MAINT & REPAIR ENG 5758, 5791, 5758
				<u>1,535.00</u>	
SDRMA	60753	6/4/2015	1	144,132.92	ADM/ANNUAL WORKERS COMP JULY 1 - JUNE 30 2015-16
STATE OF CAL - DEPT OF	60755	6/4/2015	1	117.33	ADM/FIRE PREVENTION FEE ASSESMENT
STATE OF CALIFORNIA	60855	6/24/2015	1	245.00	FD/FINGER PRINT PROCESSING 5 EMPLOYEES
STATE WATER RES.CTRL.BRD.	60754	6/4/2015	1	170.00	WW/OIT GRADE I LICENSE FOR JAY BLOCK
STATE WATER RESOURCE CONTROL E	60728	6/3/2015	1	164,069.20	WW/CWSRF FINANCE AGRMNT CONT NO.94806-550-0
STATE WATER RESOURCE CONTROL E	60728	6/3/2015	2	9,987.60	WW/CWSRF FINANCE AGRMNT CONT NO.94806-550-0
				<u>174,226.80</u>	
TECHXPRESS, INC.	60756	6/4/2015	1	3,135.00	ADM/MONTHLY NETGUARD IT SERVICE
THE DOCUTEAM	60868	6/26/2015	1	330.50	ADM/DOCUMENT STORAGE MAY 2015
THE GAS COMPANY	60717	6/3/2015	1	49.09	ADM/GAS SVC 1316 TAMSEN #203 1/23-2/25/15
THE GAS COMPANY	60717	6/3/2015	2	41.65	ADM/GAS SVC 1316 TAMSEN #203 02/25-03/25/15
THE GAS COMPANY	60717	6/3/2015	3	10.79	ADM/GAS SVC 1316 TAMSEN #203 03/25-04/23/15
THE GAS COMPANY	60731	6/4/2015	1	97.02	F&R/GAS SVC VETERAN'S HALL MAY 2015
THE GAS COMPANY	60760	6/9/2015	1	107.20	FD/GAS SVC 2850 BURTON DRIVE MAY 2015
THE GAS COMPANY	60760	6/9/2015	1	2.73	FD/GAS SVC 5490 HEATH LANE MAY 2015
THE GAS COMPANY	60760	6/9/2015	1	43.94	WW/GAS SVC 5500 HEATH LANE #B MAY 2015
THE GAS COMPANY	60760	6/9/2015	1	34.83	WW/GAS SVC 5500 HEATH LANE MAY 2015
				<u>387.25</u>	
THOMAS S. GRAY	60740	6/4/2015	1	3,000.00	AWTP/PUBLIC OUTREACH SERVICE MAY 2015
UNITED RENTALS (NA) INC.	60836	6/11/2015	1	486.98	WW/ROAD PLATE RENTAL 5/07/15 THRU 6/04/15
USA BLUE BOOK	60757	6/4/2015	1	160.10	WW/DEPARTMENT OPERATING SUPPLES
USA BLUE BOOK	60837	6/11/2015	1	432.67	WD/MAINT & REPAIR DISTRIBUTION SYSTEM
USA BLUE BOOK	60837	6/11/2015	1	2,581.15	WW/AMT SHREDDER PUMP
USA BLUE BOOK	60856	6/24/2015	1	1,104.84	WD/WIKA PRESSURE TRANSMITTER
USA BLUE BOOK	60856	6/24/2015	1	2,452.87	WD/MAINT & REPAIR TREATMENT PLANT
USA BLUE BOOK	60856	6/24/2015	1	169.84	WW/THICKSTER GLOVES
USA BLUE BOOK	60856	6/24/2015	1	233.33	WD/MAINT & REPAIR TREATMENT PLANT
				<u>7,134.80</u>	
VERIZON WIRELESS	60843	6/17/2015	1	34.23	FD/MONTHLY CELL PHONE SERV WATER TENDER MAY 2015
VERIZON WIRELESS	60843	6/17/2015	2	58.03	FD/MONTHLY CELL PHONE SERV E-5791 MAY 2015
VERIZON WIRELESS	60843	6/17/2015	1	35.63	F&R/MONHTLY ON CALL PHONE SVC 909-1234 MAY 2015
VERIZON WIRELESS	60843	6/17/2015	2	65.98	WD/MONTHLY ON CALL PHONE SERV 909-1235 MAY 2015
VERIZON WIRELESS	60843	6/17/2015	3	43.64	WW/MONTHLY ON CALL PHONE SVC 909-1236 MAY 2015
VERIZON WIRELESS	60843	6/17/2015	4	22.30	ADM/MONTHLY CELL PHONE SERVICE 536-0624 MAY 2015
				<u>259.81</u>	
WATER SYSTEMS CONSULTING, INC	60706	6/1/2015	1	7,111.00	WD/WATERSHED SANITARY SURVEY SRVS 4/1 - 4/30/15
WATER SYSTEMS CONSULTING, INC	60857	6/24/2015	1	8,030.50	WD/WATERSHED SANITARY SURVEY SRVCS 5/1/15-05/31/15
				<u>15,141.50</u>	
WECK LABORATORIES, INC	60707	6/1/2015	1	4,745.00	AWTP/UV TESTING
WECK LABORATORIES, INC	60707	6/1/2015	1	1,680.00	AWTP/UV TESTING SPLIT RADIONEUCLITIDES
				<u>6,425.00</u>	
WELCH, JAMES	60714	6/1/2015	1	13.34	MQ CUSTOMER REFUND
WIERENGA, DAVID	60759	6/4/2015	1	355.80	FD/REIMB. FOR RADIO/ANTENNA/STAND PURCHASE

WILSON BOHANNAN PADLOCK CO	60858	6/24/2015	1	250.90	WD/BRASS PADLOCKS
WINSOR CONSTRUCTION, INC.	60838	6/11/2015	1	50.00	F&R/GREEN WASTE DISPOSAL
WINSOR CONSTRUCTION, INC.	60838	6/11/2015	1	50.00	F&R/GREEN WASTE DISPOSAL
WINSOR CONSTRUCTION, INC.	60838	6/11/2015	1	80.00	F&R/GREEN WASTE DISPOSAL
WINSOR CONSTRUCTION, INC.	60859	6/24/2015	1	70.00	F&R/GREEN WASTE DISPOSAL 06/04/15
				<u>250.00</u>	
WOOD, JERRY	60839	6/11/2015	1	168.53	FD/REIMB. EXP FOR CERT REHAB TEAM SUPPLIES
YOUNG, PAUL D.	60715	6/1/2015	1	38.37	MQ CUSTOMER REFUND
	60552	6/24/2015	9000	(492.28)	Ck# 060552 Reversed

Accounts Payable Vendor Subtotal 1,132,750.01

AFLAC (AMER FAM LIFE INS)	4189	6/5/2015	1	186.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4189	6/5/2015	1	36.37	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4221	6/19/2015	1	186.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4221	6/19/2015	1	36.37	VOLUNTARY INS-PRETAX
				<u>445.60</u>	
AMERITAS	4231	6/30/2015	1	2,532.55	DENTAL INSURANCE-YER
AMERITAS	4231	6/30/2015	2	64.69	DENTAL INSURANCE-YER
AMERITAS	4231	6/30/2015	3	179.40	DENTAL INSURANCE-YER
AMERITAS	4231	6/30/2015	4	127.54	DENTAL INSURANCE-YER
AMERITAS	4231	6/30/2015	5	117.68	DENTAL INSURANCE-YER
AMERITAS	4231	6/30/2015	6	58.84	DENTAL INSURANCE-YER
AMERITAS	4231	6/30/2015	7	(1.23)	DENTAL INSURANCE-YER
AMERITAS	4231	6/30/2015	1	451.29	DENTAL INSURANCE-YER
				<u>3,530.76</u>	
CAMBRIA COMMUNITY SERVICES DIS	4190	6/5/2015	1	950.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4190	6/5/2015	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4190	6/5/2015	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4190	6/5/2015	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4190	6/5/2015	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4190	6/5/2015	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4222	6/19/2015	1	950.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4222	6/19/2015	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4222	6/19/2015	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4222	6/19/2015	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4222	6/19/2015	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4222	6/19/2015	6	250.00	MEDICAL REIMBURSEMNT
				<u>3,700.00</u>	
CAMBRIA FIRE FIGHTERS LOCAL 46	4193	6/5/2015	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	4224	6/19/2015	1	240.00	DUES-FIRE IAFF
CAMBRIA FIREFIGHTERS ASSN	4192	6/5/2015	1	126.73	RESERVE FIREFTR DUES
				<u>606.73</u>	
EMPLOYMENT DEVELOPMENT DP	4191	6/5/2015	1	3,857.39	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4191	6/5/2015	1	842.57	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4223	6/19/2015	1	2,303.53	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4223	6/19/2015	1	338.30	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4223	6/19/2015	1	2,856.45	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4223	6/19/2015	1	723.31	STATE INCOME TAX
				<u>10,921.55</u>	
H.O.B.-DIRECT DEPOSIT	4194	6/5/2015	1	3,275.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4194	6/5/2015	1	56,303.97	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4225	6/19/2015	1	3,275.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4225	6/19/2015	1	48,143.18	Direct Deposit Flat
				<u>110,997.15</u>	
ICMA-VNTGPT TRSFR AGT 457	4196	6/5/2015	1	2,281.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4196	6/5/2015	1	909.25	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4227	6/19/2015	1	2,300.00	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4227	6/19/2015	1	2,281.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4227	6/19/2015	1	909.25	457 DEFERRED COMP
				<u>8,681.16</u>	
IRS/FEDERAL PARYOLL TAXES	4195	6/5/2015	1	11,303.94	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4195	6/5/2015	1	11,794.86	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4195	6/5/2015	1	2,758.46	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4226	6/19/2015	1	8,725.52	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4226	6/19/2015	1	4,660.84	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4226	6/19/2015	1	1,090.08	FEDERAL INCOME TAX

IRS/FEDERAL PARYOLL TAXES	4226	6/19/2015	1	8,671.67	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4226	6/19/2015	1	10,058.46	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4226	6/19/2015	1	<u>2,352.36</u>	FEDERAL INCOME TAX
				61,416.19	
LINCOLN FINANCIAL GROUP	4232	6/30/2015	1	185.99	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	4232	6/30/2015	2	7.57	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	4232	6/30/2015	3	15.13	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	4232	6/30/2015	4	<u>3.32</u>	LIFE INSURANCE
				212.01	
PERS HEALTH BENEFIT SERV	4233	6/30/2015	1	21,214.61	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	2	(40.00)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	3	1,122.18	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	4	1,458.83	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	5	(217.59)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	6	(0.07)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	7	488.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	8	488.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	9	1,342.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	10	732.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	11	732.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	12	97.17	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	13	73.48	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4233	6/30/2015	1	<u>5,042.81</u>	MEDICAL INSURANC-YER
				32,533.42	
PERS RETIREMENT SYSTEM	4197	6/5/2015	1	0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4197	6/5/2015	2	25,516.10	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4228	6/19/2015	2	4,582.03	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4228	6/19/2015	1	0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4228	6/19/2015	2	<u>24,052.05</u>	PERS PAYROLL REMITTANCE
				54,150.22	
SEIU LOCAL 620	4198	6/5/2015	1	359.90	SEIU UNION DUES
SEIU LOCAL 620	4229	6/19/2015	1	<u>400.19</u>	SEIU UNION DUES
				760.09	
VARIABLE ANNUITY LIFE (VALIC)	4199	6/5/2015	1	50.00	DEFERRED COMP -VALIC
VARIABLE ANNUITY LIFE (VALIC)	4230	6/19/2015	1	<u>50.00</u>	DEFERRED COMP -VALIC
				100.00	

Payroll Payable Vendor Subtotal 288,054.88

TOTAL DISBURSEMENTS FOR JUNE, 2015 1,420,804.89

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
THURSDAY, JUNE 25, 2015 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President Robinette called the regular meeting to order at 12:32 PM.
A	President Robinette led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	<p>President Robinette Present Vice President Clift Present Director Bahringer Present Director Thompson Present Director Rice Present</p> <p>Staff Present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Patrick O'Reilly, District Engineer Bob Gresens</p>
1D. REPORT FROM CLOSED SESSION	<p>1D. District Counsel reported there was no closed session and nothing to report.</p> <p>Public Comment: None</p>
2. SPECIAL REPORTS	
<p>A. Sheriff's Department Report B. Cambria Community Services District Fire Dept. C. Cal Fire</p>	<p>A. Sheriff's Department: Commander Taylor reported. B. CCSD Fire: Mark Miller reported. C. Cal Fire: Forrester Allan Peters reported.</p> <p>Public Comment:</p>
3. ACKNOWLEDGEMENTS/PRESENTATIONS	
<p>A. Shirley Bianchi to provide an update of activities relating to Fire Focus Group. B. Balanced Public Relations to provide an update of their services</p>	<p>A. President Robinette introduced Shirley Bianchi. Shirley Bianchi provided an update on the activities relating to the Fire Focus Group. B. General Manager Jerry Gruber introduced the item and turned it over to Dean Florez. Mr. Florez then presented a Power Point slide show.</p> <p>Public Comment:</p>
4. AGENDA REVIEW: Additions/Deletions and Pulled Consent Items	<p>Director Rice pulled item 7E Director Thompson pulled Item 7C</p> <p>Public Comment: None</p>

<p>5. PUBLIC COMMENT</p>	<p>Public Comment: Darren Thibault-Land Conservancy Jerry Wood Kathy Smith submitted a written item. President Robinette read it into the record. Jay Oleschack-SLO County Bike Committee Member Elizabeth Bettenhausen</p>
<p>6. MANAGER'S AND BOARD REPORTS</p>	
<p>A. GENERAL MANAGER'S REPORT</p>	<p>General Manager Jerry Gruber presented the manager's report. Finance Manager Patrick O'Reilly presented the financial report through April 30, 2015.</p> <p>Public Comment: None</p>
<p>B. AD HOC COMMITTEE REPORTS</p>	<p>Director Bahringer and Director Rice with the Wastewater Plant Improvement Committee had a tour of the WWTP</p> <p>Director Clift has spent time in Sacramento and item 7E will address the meetings he has attended.</p> <p>General Manager will schedule a Conservation Ad Hoc Committee meeting</p> <p>Public Comment: None</p>
<p>7. CONSENT AGENDA</p>	
<p>A. Consideration to Approve the Expenditure Report for the Month of May 2015.</p> <p>B. Consideration to Approve the Minutes from the Special Board Meeting held on May 14, 2015, and the Regular Board Meeting held on May 28, 2015.</p> <p>C. Consideration of Designating a Parking Space for Purple Heart Veterans at the Veterans Memorial Building.</p> <p>D. Consideration of Resolution 18-2015 Establishing Fiscal Year 2015/2016 Appropriations Limit.</p> <p>E. Consideration to Extend the Agreement for Consultant Services with Balance Public Relations.</p>	<p>Items 7C and 7E were pulled for separate consideration.</p> <p>General Manager Jerry Gruber introduced the consent agenda.</p> <p>Public Comment: None</p> <p>Director Bahringer moved to accept the consent agenda with the exception of items 7C and 7E.</p> <p>Director Clift seconded the motion.</p> <p>Motion passed unanimously. Ayes-5, No's-0, Absent-0.</p> <p>Item 7C: Director Thompson advised that he had observed these types of placards for Purple Heart Veterans and feels it would be</p>

	<p>appropriate to have one in front of the CCSD Veterans Building.</p> <p>Public comment: Mel McCulloch</p> <p>Director Bahringer moved to accept consent agenda item 7C.</p> <p>Director Thompson seconded the motion.</p> <p>Motion passed unanimously. Ayes-5, No’s-0, Absent-0.</p> <p>Item 7E: General Manager Jerry Gruber introduced the item. Director Rice questioned the changes to the scope of work which were added by the board at the meeting where the contract was approved.</p> <p>Public Comment: Elizabeth Bettenhausen</p> <p>Director Bahringer moved to approve item 7E the amendment to the contract to extend it.</p> <p>Director Rice seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-aye Director Rice-aye Director Thompson-aye Vice-President Clift-aye President Robinette-aye</p> <p>Motion passed unanimously. Ayes-5, No’s-0, Absent-0.</p>
<p>8. HEARINGS AND APPEALS A. Discussion and Consideration to Confirm the Itemized Report of Water and Wastewater Standby or Availability Charges as Provided in Government Code Section 61124(b) and Consideration to Adopt Resolution 13-2015 Confirming Water and Wastewater Standby or Availability Charges for Fiscal Year 2015/2016.</p>	<p>8A. General Manager introduced the item.</p> <p>President Robinette opened the public hearing.</p> <p>Public Comment: None</p> <p>President Robinette closed the public hearing.</p> <p>Director Bahringer moved to Adopt Resolution</p>

<p>B. Public Hearing to Discuss and Consider Resolution 19-2015 Approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment at the rate of 0.2% for FY 2015-2016.</p> <p>C. Public Hearing to Discuss and Consider Adoption of Resolution 22-2015 Approving the CCSD Budget for Fiscal Year 2015/2016.</p> <p>D. Public Hearing to Discuss and Consider Adoption of Resolution 20-2015 Confirming 2014 Fire Hazard Fuel Reduction Itemized Report of the Cambria Community Services District.</p>	<p>13—2015 confirming the Water and Wastewater Standby or Availability Charges for Fiscal Year 2015/2016.</p> <p>Director Clift seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-aye Vice President Clift-aye Director Thompson-aye Director Rice-Abstain President Robinette-aye</p> <p>Motion passed 4-1, Ayes-4, Nos-0, Absent-0, Abstain-1 (Rice)</p> <p>8B. General Manager introduced the item.</p> <p>President Robinette opened the public hearing.</p> <p>Public Comment: None</p> <p>President Robinette closed the public hearing.</p> <p>Director Bahringer moved to adopt Resolution 19-2015 approving the Fire Suppression Benefit Assessment Consumer Price Index Adjustment at the rate of 0.2% for FY 2015/2016.</p> <p>Director Rice seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-aye Director Rice-aye Director Thompson-aye Vice President Clift-aye President Robinette-aye</p> <p>Motion passed unanimously, Ayes-5, Nos-0, Absent-0.</p> <p>8C. General Manager Jerry Gruber introduced the item and turned it over to the Finance Manager Patrick O'Reilly.</p> <p>President Robinette opened the public hearing.</p>
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	<p>Public Comment: Elizabeth Bettenhausen</p> <p>President Robinette closed the public hearing.</p> <p>Director Bahringer moved to adopt Resolution 22-2015 approving the CCSD Budget for Fiscal Year 2015/2016.</p> <p>Director Thompson seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-aye Director Thompson-aye Director Rice-aye Vice President Clift-aye President Robinette-aye</p> <p>Motion passed unanimously, Ayes-5, Nos-0, Absent-0.</p> <p>8D. General Manager Jerry Gruber introduced the item and turned it over to Finance Manager Patrick O’Reilly.</p> <p>President Robinette opened the public hearing.</p> <p>Public Comment: None</p> <p>President Robinette closed the public hearing.</p> <p>Director Bahringer moved to adopt Resolution 20-2015 Confirming 2014 Fire Hazard Fuel Reduction Itemized Report of the CCSD.</p> <p>Director Rice seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-aye Director Rice-aye Director Thompson-aye Vice President Clift-aye President Robinette-aye</p> <p>Motion passed unanimously, Ayes-5, Nos-0, Absent-0.</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Discussion and Consideration of Appointments to Rate</p>	<p>9A. General Manager Jerry Gruber introduced the item and turned it over to the Board</p>

<p>Adjustment/Implementation Ad Hoc Committee and Ad Hoc Committee to Evaluate Fire Prevention and Response Service Options and Implementation of Grand Jury Recommendations.</p> <p>B. Consider Adoption of Resolution 21-2015 Approving Amendments to the CCSD Budget for FY 2014/2015.</p> <p>C. Discussion and Consideration to Adopt Resolution 14-2015 Ratifying the Memorandum of Understanding (MOU) between Cambria Community Services District and the International Association of Fire Fighters Union Local 4635</p> <p>D. Discussion and Consideration of Adoption of Resolution 24-2015 Authorizing Purchase of Wastewater Treatment Plant Screening Equipment.</p> <p>E. Consider Adoption of Resolution 23-2015 for the Election of Directors to the Special District Risk Management Authority Board of Directors.</p> <p>F. Discussion and Consideration to Adopt Resolution 25-2015 Approving an Agreement with the California Department of Forestry and Fire Protection for CCSD Fire Department Management Services.</p>	<p>President.</p> <p>President Robinette recommended the following board members to serve on the Rate Adjustment Implementation Ad Hoc Committee:</p> <p><i>Director Rice</i> <i>Director Bahringer</i></p> <p>Public Comment: Elizabeth Bettenhausen</p> <p>Director Thompson moved to approve the Ad Hoc Committee members Bahringer and Rice to serve on the Rate Adjustment/Implementation Committee:</p> <p>Director Clift seconded the motion.</p> <p>Roll Call Vote: Director Thompson-aye Vice President Clift-aye Director Bahringer-aye Vice President Clift-aye President Robinette-aye</p> <p>Motion passed unanimously, Ayes-5, No's-0, Absent-0.</p> <p>President Robinette recommended the following board members to serve on the Ad Hoc Committee to Evaluate Fire Prevention and Response Service Options and Implementation of Grand Jury Recommendations</p> <p><i>Director Thompson</i> <i>Vice-President Clift</i></p> <p>Public Comment: Jerry Wood Elizabeth Bettenhausen Bob Putney Michael Walsh</p> <p>Director Bahringer moved to approve the Ad Hoc Committee members Director Thompson</p>
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	<p>and Vice-President Clift to serve on the Ad Hoc Committee to Evaluate Fire Prevention and Response Service Options and Implementation of Grand Jury Recommendations</p> <p>Director Rice seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-aye Director Rice-aye Director Thompson-aye Vice President Clift-aye President Robinette-aye</p> <p>Motion passed unanimously, Ayes-5, Nos-0, Absent-0.</p> <p>9B. General Manager Jerry Gruber introduced the item and turned it over to Finance Manager Patrick O'Reilly. Patrick presented the information in the form of a Power Point slide show.</p> <p>Public Comment: Mary Webb</p> <p>Director Bahringer moved to adopt Resolution 21-2105 Approving Amendments to the CCSD Budget for FY 2014/2015</p> <p>Director Thompson seconded the motion.</p> <p>Roll Call Vote: Director Rice-aye Director Bahringer-aye Director Thompson-aye Vice President Clift-aye President Robinette-aye</p> <p>Motion passed unanimously, Ayes-5, Nos-0, Absent-0.</p> <p>9C. General Manager Jerry Gruber introduced the item and reviewed the items which were negotiated.</p> <p>Public Comment: None</p>
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	<p>Director Rice moved to adopt Resolution 14-2015 ratifying the MOU with IAFF Union Local 4635.</p> <p>Director Bahringer seconded the motion.</p> <p>Roll Call Vote: Director Rice-aye Director Bahringer-aye Director Thompson-aye Vice President Clift-aye President Robinette-aye</p> <p>Motion passed unanimously, Ayes-5, No's-0, Absent-0.</p> <p>9D. General Manager Jerry Gruber introduced the item and turned it over to Bob Gresens. Bob Gresens reviewed the item with the Board.</p> <p>Public Comments: Mary Webb</p> <p>Director Clift moved to adopt Resolution 24-2015 Authorizing Purchase of Wastewater Treatment Plant screening equipment not to exceed \$80,000.</p> <p>Director Bahringer seconded the motion.</p> <p>Roll Call Vote: Director Clift-aye Director Bahringer -aye Director Rice-aye Director Thompson -aye President Robinette-aye</p> <p>Motion passed unanimously, Ayes-5, No's-0, Absent-0.</p> <p>9E. General Manager Jerry Gruber introduced the item.</p> <p>Vice President Clift moved to vote for Ed Gray, Sandy Seifert Raffelson and R. Michael Wright and Adopt Resolution 23-2015 for the Election of Directors to the Special District Risk Management Authority Board of Directors.</p>
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	<p>Director Thompson seconded the motion.</p> <p>Roll Call Vote: Vice President Clift-aye Director Thompson-aye Director Bahringer -aye Director Rice -aye President Robinette-aye Motion passed unanimously, Ayes-5, No’s-0, Absent-0.</p> <p>9F. General Manager Jerry Gruber introduced the item.</p> <p>Public Comment: Mary Ann Meyer Mike Broadhurst provided a written comment read into the record. John Angel Sonya Costellanos Elizabeth Bettenhausen Bob Putney</p> <p>Director Clift moved to Adopt Resolution 25-2015 Approving an Agreement with the California Department of Forestry and Fire Protection for CCSD Fire Department Management Services.</p> <p>Director Thompson seconded the motion.</p> <p>Roll Call Vote: Vice President Clift-aye Director Bahringer-aye Director Thompson-aye Director Rice-no President Robinette-aye Motion passed, Ayes-4, Nos-1 (Rice), Absent-0.</p>
<p>10. PUBLIC COMMENT (continued)</p>	<p>Public Comment: None</p>
<p>11. FUTURE AGENDA ITEM(S)</p>	<p>Public Comment:</p>
<p>12. ADJOURN TO CLOSED SESSION</p>	<p>President Robinette adjourned the meeting at 6:24 p.m.</p>

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager
Monique Madrid, Administrative Services Officer

Meeting Date: July 23, 2015 Subject: Consideration to Adopt
Resolution 27-2015 Ratifying the
Memorandum of Understanding (MOU)
between Cambria Community Services
District and Service Employees International
Union (SEIU) Local 620

Recommendation:

Adopt Resolution 27-2015 ratifying the Memorandum of Understanding (MOU) between the CCSD and SEIU (Local 4635.)

Fiscal Impact:

Ratification of the MOU will have the following fiscal impacts:

A three (3) year term:

Section 31: Health Plan:

Revise Paragraph B and rename Paragraph A: Revise cost sharing to an 85/15 split of premiums for the lowest cost plan available to the District employees offered through the PERS system (the Blue Shield Net Value HMO is currently the lower plan that is utilized) currently in effect for Blue Shield Net Value. This will result in a cost to the District of about \$454 per month which equals \$16,344 over the three year period of the contract.

Paragraph A and C: Delete paragraphs.

Add: **Paragraph D.** If, during the term of this MOU, the legal requirements of the Affordable Care Act have an impact on District rights and obligations regarding health benefits for District employees, the District shall have the right to reopen Article 30 – Health Benefits, in order to meet and confer over such impacts.

Section 32: Dental Plan:

Paragraph A: A Dental Insurance policy will be provided for each unit member and his/her dependents. The District shall pay 90% of the premiums for employee and dependent coverage for the lowest cost plan.

Paragraph B: Delete Paragraph

Paragraph C: Delete Paragraph

Section 33: Life Insurance:

Section 41: Rates of Pay: A 4% base salary increase effective the first full payroll period following July 1, 2015, resulting in additional staffing costs of \$50,204 through June 30, 2016;

A 3.5% salary increase effective on the first full payroll period following July 1, 2016, resulting in additional staffing cost of \$45,686 through June 30, 2017; and

A 3.5% salary increase effective on the first full payroll period following July 1, 2017, resulting in additional staffing cost of \$47,285 through the end of the contract on June 30, 2018.

The cost increases for the term of the contract is equal to \$143,175.

Discussion:

The previous MOU between the CCSD and the SEIU Local 620 was for the period from July 1, 2012 to June 30, 2015. The new MOU will be for a three (3) year period from July 1, 2015, to June 30, 2018. It contains the changes set forth in the foregoing discussion of Fiscal Impacts and is attached as Exhibit A to Resolution 27-2015. In addition to the changes in compensation and benefits outlined above, it includes a few additional changes relating to composition of units, sick leave, bilingual pay, prescription safety glasses and uniforms. The most significant language clarifications are the following:

3. COMPOSITION OF UNITS

OFFICE UNIT

Administrative Technician I, II, III and IV

OPERATIONS AND MAINTENANCE UNIT

Water Treatment Operator I, II, and III

Wastewater Operator I, II

Wastewater Operator In Training

Laboratory Technician

Maintenance Technician

Wastewater System Supervisor

Water System Supervisor

24. SICK LEAVE

A. Each full-time employee will earn sick leave from the date of employment, at the rate of 3.70 hours per biweekly pay period (96 hours/year). Regular part-time employees shall receive sick leave pay on a pro rata basis according to hours worked. This does not apply to temporary employees. Unused sick leave may be accumulated without limit. Unit members may use up to one-half of one year's annual accrual (e.g., 48 hours for full-time employees) for family sick leave purposes.

B. Sick leave may be used for such things as: personal illness or injury; required attendance of an employee upon a sick or injured spouse, child or other immediate family member residing with the employee; medical or dental appointments to the extent that such appointments cannot be scheduled outside the work day. An employee may be granted sick leave only in the case of actual sickness as defined herein. No

employee who is on sick leave shall engage in work or other activities which would negatively affect the employee's ability to return to work and to perform the duties assigned.

- C. Sick Leave Requests. An employee requesting sick leave shall notify his/her immediate supervisor or the Department Head no later than one (1) hour before the time their work shift begins or immediately when taken ill during work hours. Failure to do so without good reason, as determined by the Administrative Services Officer, Department Head, or their designee, may result in that day of absence being treated as leave of absence without pay. The employee, or the employee's designee, will first attempt to personally notify the employee's immediate supervisor or Department Head before utilizing voicemail, e-mail, and/or text message to make the sick leave request.
- D. Physician's Certificate Requirements. In the event that an employee has requested or taken sick leave for three (3) or more workdays, the District may require the employee to immediately, or as soon as possible, provide a physician's certificate as to the illness or injury, duration, the treatment recommended for it, and/or an approval of the employee's intended return to work. However, the District may require such certification regarding sick leave use at any time, including when the District has reason to believe that sick leave is being abused. The General Manager or the General Manager's authorized representative may terminate or withhold said benefits if the employee fails to furnish satisfactory or non-falsified proof of illness or accident.
- E. Abuse of Sick Leave. An employee is subject to disciplinary action for abuse of sick leave which is defined as a claim of entitlement to sick leave when the employee does not meet the requirements of sick leave as defined above, when they engage in work or other activities which negatively affect their ability to return to work, or when they furnish falsified proof of illness or accident.
- F. Excessive Use of Sick Leave. Excessive use of unprotected sick leave may be considered in establishing the performance rating. Unprotected sick leave is sick leave which is not used in connection with Family Sick Leave, a reasonable accommodation for a disability, or any other leave that is provided under the law for which sick leave may be used. Excessive use of sick leave, tardiness, and failing to use the call-in procedures when absent or tardy can negatively impact the performance of your job or affect others in the performance of their job. Examples of excess use may include whether an employee's sick leave use indicates a pattern of use on or around specific days of the week, the number of absences compared to other employees, whether absenteeism is limited to a finite time period or whether it continues over time, the basis for the absenteeism and the significance of the impact on the performance of the employee's job or of others.

25. FAMILY MEDICAL LEAVE

Unit members shall be eligible for benefits under the California Family Rights Act or Federal Family Medical Leave Act pursuant to state and federal law. Leaves of absence will run concurrently with the CFRA or FMLA when applicable.

Section 30: ALLOWANCES:

B. In addition, the District may, at its sole discretion following inspection of the previous year's clothing, provide the following articles of clothing once annually:

5 long sleeve shirts
5 short sleeve shirts
1 jacket
plus hats as needed

D. Prescription Safety Glasses. The District agrees to provide each employee in the bargaining unit a maximum allowance of up to one-hundred fifty hundred dollars (\$150) per fiscal year for medically required prescription safety glasses. Employees will purchase approved prescription safety glasses from a vendor of their choice and submit a request for reimbursement. Upon reimbursement by the District, the employee shall maintain and wear such prescription safety glasses when performing his/her duties with the District.

E. Bilingual Premium Pay.

- a. The District, in its discretion, may designate a certain number of bargaining unit employees who will be called upon to speak, translate, read or write in Spanish as part of his/her regular duties. Such circumstance(s) will not be interpreted as the employee working out of his/her classification.
- b. The General Manager, or his/her designee, within his/her discretion, will determine the number of employees assigned and which eligible employees will be offered and/or retain a bilingual designation.
- c. Eligible employees, as defined below, who receive a bilingual assignment will receive bilingual premium pay in the amount of twenty-five (\$25) dollars per pay period for all pay periods actually worked.
 - i. Employees must pass a proficiency test as determined appropriate by the District. The proficiency test may measure, among other skills, an employee's ability to communicate, read, or write, fluently, directly, and accurately in both English and Spanish.
 - ii. The District, in its discretion, may re-test employees' proficiency to determine continued eligibility for a bilingual designation.

36. RETIREMENT

A. The District provides a Retirement Program for all regular employees working half-time or more. The Retirement Program may be provided through contract with the California Public Employees Retirement System (P.E.R.S.), as is currently provided and may be integrated with Federal Social Security Program, as is currently provided. The District shall provide the PERS 3% @ 60 retirement plan for covered employees hired prior to October 1, 2012, including single highest year computation and credit for unused sick leave. The District shall provide the PERS 2% @ 60 retirement plan for covered employees hired on or

after October 1, 2012 up through December 31, 2012, including the 36 highest consecutive months' final compensation provision. All covered employees hired on or after January 1, 2013 who are defined as "new members" under PEPRA will be covered by the 2% @ 62 retirement plan and the 36 highest consecutive months' final compensation provision.

- B. All employees shall pay 100% of the PERS employee contribution. Employees receiving the 3% @ 60 retirement plan currently pay the entire 8% employee contribution and employees receiving the 2% @ 60 retirement plan currently pay the entire 7% employee contribution, as determined by statute and CalPERS. All covered employees hired on or after January 1, 2013 who are defined as "new members" under PEPRA will pay 50% of the total normal cost of the retirement benefit, as determined by CalPERS.

Attachment: Resolution 27-2015
Exhibit "A" to Resolution 27 2015 SEIU MOU 2015-2018

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ CLIFT ___ THOMPSON ___ BAHRINGER ___ RICE

RESOLUTION NO. 27-2015
July 23, 2015

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
RATIFYING THE MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN CAMBRIA COMMUNITY SERVICES DISTRICT AND
SERVICE EMPLOYEE INTERNATIONAL UNION LOCAL 620

WHEREAS, the Board of Directors of the Cambria Community Services District entered into labor negotiations with the Service Employee International Union (SEIU) Local 620; and

WHEREAS, an agreement was reached between the CCSD and SEIU Local 620.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that it does hereby ratify the Memorandum of Understanding between Cambria Community Services District and the Service Employee International Union (SEIU)/Local 620, with a term from 7/1/2015 through 6/30/2018, a copy of which is attached hereto as Exhibit "A," and authorizes its execution by the General Manager.

PASSED AND ADOPTED THIS 23rd day of July, 2015.

Gail Robinette
President, Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Monique Madrid
District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT
AND
SERVICE EMPLOYEES INTERNATIONAL UNION,
LOCAL 620

MEMORANDUM OF UNDERSTANDING



JULY 1, 2015 - JUNE 30, 2018

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MEMORANDUM OF UNDERSTANDING
CCSD AND SEIU LOCAL 620

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CAMBRIA COMMUNITY SERVICES DISTRICT AND
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 620
MEMORANDUM OF UNDERSTANDING
FOR THE PERIOD OF JULY 1, 2012 - JUNE 30, 2015

1. DESIGNATION OF THE PARTIES

This Memorandum of Understanding (M.O.U.) is made by and between the Cambria Community Services District, a Special District, hereinafter called the District, and the Service Employees International Union, AFL-CIO, CLC, Local 620, hereinafter called the Union.

2. RECOGNITION

The District recognizes the Union as the majority representative of employees in the Office Unit & Operations and Maintenance Unit, as described in Section 3 of this MOU, for the purpose of meeting and conferring regarding wages, hours, and other terms and conditions of employment.

3. COMPOSITION OF UNITS

The District constructed the below employee units, which exclude management and confidential classifications, based on an appropriate community of interests. The unit classifications, including appropriate supervisory employee classifications, are as follows:

OFFICE UNIT

Administrative Technician I, II, III and IV

OPERATIONS AND MAINTENANCE UNIT

Water Treatment Operator I, II, and III
Water Treatment Operator-in-Training
Wastewater Operator I, II
Wastewater Operator-In-Training
Laboratory Technician
Maintenance Technician
Wastewater System Supervisor
Water System Supervisor

4. REPRESENTATION

- A. The District and the Union agree that Union Officers and Representatives shall be allowed to meet with District Representatives for the purpose of Meeting and Conferring in good faith. If meetings occur during working hours, reasonable numbers of participating employees will receive reasonable time off without loss of compensation or any other benefit when formally Meeting and Conferring with representatives of the District.
- B. The Union agrees to provide the District Employee Relations Officer with a list of Union Officers and Representatives who are authorized to Meet and Confer in good faith and to keep the list up to date.

- C. The District agrees that Union staff representatives shall be given access to working locations during hours of work to conduct grievance investigations. A staff representative is defined as a paid full-time or part-time employee of the union.

5. UNION STEWARDS

- A. The Union shall furnish the District Employee Relations Officer with a written list identifying by name and work location all regular and alternate stewards.
- B. One union steward shall be authorized when participating in the investigation and processing of a grievance to take a reasonable amount of District time without loss of compensation or benefits to perform these duties.

6. USE OF DISTRICT FACILITIES

- A. The parties agree that the Union shall have the right to use District bulletin board space allocated for Union literature and notices at the various work sites, but limited as provided by Article IV, Section 2, of Ordinance 6-86. (See Appendix A) This includes allowance of notices of Union meetings.
- B. Upon prior arrangement with the District Employee Relations Officer or designee the District shall provide a meeting room (if available) at no cost to the Union during non-working hours for the purpose of conducting meetings.

7. AGENCY SHOP

- A. Definition
Agency Shop as used in this Article means an organizational security agreement as defined in Government Code Section 3502.5 and applicable law.
- B. Agency Fee
Each employee in the Unit shall be required to choose to become a member in good standing of the Union or satisfy the agency fee financial obligations set forth below. New employees must make the required choice within 30 days of employment in the Unit.

Unless the employee has a) voluntarily submitted to the District an effective dues deduction request; b) notified the Union of his /her intent to pay an agency fee (full fee or reduced because objections filed), as evidenced by written notice of, same from the Union to the District; or c) qualified for an exemption upon religious grounds as provided below, the District, upon notice from the Union of the employee's failure to make a timely choice, shall process a mandatory agency fee payroll deduction in the appropriate amount and forward that amount to the Union.

The amount of the fee to be charged shall be determined by the Union subject to applicable law; and shall therefore be an amount not to exceed the normal periodic membership dues and general assessments applicable to Union members.

As to non-members objecting to the Union spending their agency fee on matters unrelated to collective bargaining and contract administration, the amount of the agency fee shall not reflect expenditures which the courts have determined to be non-chargeable, including political contributions to candidates and parties, members-only benefits, charitable contributions and ideological expenditures and,

to the extent prohibited by law, shall not reflect expenditures for certain aspects of lobbying, ballot measures, publications, organizing and litigation.

C. Conformance with Law

The Union represents that the collection, administration and use of agency fee funds shall be in conformance with the law. In addition, the Union shall comply with all applicable law regarding disclosure of its expenses, notice to employees of their right to object, provision for agency fee payers to challenge the Union's determinations of amounts chargeable to objecting non-members, and appropriate escrow provisions to hold contested amounts while the challenges are underway.

The Union shall make available, at its expense, an expeditious administrative appeals procedure to Unit employees who object to payment of any portion of the representation service fee. Such procedure shall provide for a prompt decision to be made by an impartial decision-maker jointly selected by the Union and the objecting employee(s). A copy of such procedure shall be made available upon request by the Union to non-Union employees and the District.

The foregoing description of permissible agency fee charges and related procedures is included here for informational purposes and is not intended to change applicable law. The District shall promptly remit to the Union all monies deducted, accompanied by a list of employees for whom such deductions have been made.

D. Employee Notification

Each non-member who is required to pay an agency fee shall annually receive written notification from the Union of the amount of the deduction and the procedure, which he/she must follow to receive a rebate for non-representation activities during the year and the procedure for appealing all or any part of the agency fee. The District shall also be sent a copy of this yearly notice upon request.

The District shall make a reasonable effort to distribute to each new employee in the Unit, a letter supplied by the Union, which describes the agency fee obligation.

E. Religious Exemption

1. Any employee who is a member of a religious body of which the traditional tenets or teachings include objections to joining or supporting employee organizations shall not be required to meet the above agency fee obligations, but shall pay by means of mandatory payroll deduction an amount equal to the agency fee (proportionate share of Union's cost of legally authorized representational services), to a non-religious, non-labor charitable organization exempt from taxation under Section 501(C)(3) of the Internal Revenue Code, as designated by the employee from a list provided by the District.
2. To qualify for the religious exemption the employee must provide to the Union, with a copy to the District, a written statement of objection, along with verifiable evidence of membership as described above. The District shall implement the change in status within 30 days unless notified by the Union that the religious exemption is not valid.

- F. Provision of Information
The Union shall furnish any information needed by the District to fulfill the provisions of this Article.
- G. Dues/Fee Deductions
Any of the above described payment obligations shall be processed by the District in the usual and customary manner and time frames.
- H. Leave without Pay
Employees on an unpaid leave of absence for an entire pay period or more shall have agency fees suspended. Fee deductions shall have the same priority as dues deductions in the current hierarchy for partially compensated pay periods.
- I. Indemnification/Hold Harmless
The Union agrees to fully indemnify, defend and hold harmless the District and its officers, employees and agents against any and all claims, proceedings, settlements and/or liability regarding the legality of this Article or any action taken or not taken by or on behalf of the District under this Section.

8. MANAGEMENT RIGHTS RESERVED

- A. Relegation of Management Rights - The District retains, solely and exclusively, all rights and authority of Management which have not been expressly abridged or limited by the various provisions of: (1) The Employer-Employee Relations Ordinance of Cambria Community Services District (Ordinance 6-86, as it now exists or may subsequently be amended); or of: (2) This Memorandum of Understanding.
- B. Specific Management Rights Reserved - The sole and exclusive rights and authority of Management, which are not abridged by this Memorandum of Understanding, shall include but shall not be limited to, the following:
1. Those rights stated in Article I, Section 5: District Rights of District Ordinance 6-86 (See Appendix B).
 2. The right to determine the existence or non-existence of facts that are the basis for management decision.
 3. The right to determine the nature, manner, and extent of services to be provided to the public, methods of financing, and types or equipment to be used.
 4. The right to establish, continued, discontinue, or modify policies, practices, or procedures (subject to provisions of Meyers-Milias-Brown Act).
 5. The right to determine, and to re-determine from time to time, the number, relocation, relocation and types of its operations, and the methods, processes and materials to be employed, including the right to introduce new or improved methods or facilities; to discontinue processes or operations or to discontinue their performance by employees; the right to contract for or subcontract any work or operations of the District; to

determine the number of hours per day or per week operations shall be carried on, and the schedules thereof (subject to provisions of Meyers-Milias-Brown Act).

6. The right to select, determine and schedule the number and types of employees required.
7. The right to assign work to such employees in accordance with requirements determined by management consistent with provisions provided in District's Policy, Procedures & Rules.
8. The right to establish and change work schedules and assignments (subject to provisions of Meyers-Milias-Brown Act).
9. The right to transfer, reclassify, promote, or demote employees, or to layoff, terminate, or otherwise relieve employees from duty for lack of work or other lawful reasons; to determine the facts of lack of work.
10. The right to make and enforce safety rules and work rules for the maintenance of discipline, and to take disciplinary action.
11. The right to determine and exercise the procedures and standards of selection for employment and promotion.
12. The right to establish and enforce dress and grooming standards (see District Personnel Policy, Procedures & Rules, Sec. 11.1, No. 35, for example).
13. The right to determine the content and intent of job classifications.
14. The right to determine the style and/or types of District-issued wearing apparel, equipment or technology to be used.
15. The District shall reserve all other prerogatives and responsibilities normally inherent in management, provided the same are not contrary to Ordinance 6-86 or this Memorandum of Understanding (subject to provisions in Meyers-Milias-Brown Act).

9. EMPLOYEES' RIGHTS

Employees of the District shall have the rights specified in Article I, Section 4 of the District Ordinance 6-86 (See Appendix C).

10. UNION RIGHTS

- A. Leave for Union Business - The District will allow an employee to take leave for Union business if the General Manager determines that such leave will not be disruptive of District business. One employee per calendar year shall be designated to attend Union Board meetings. Such employee, with prior approval of the employee's supervisor, may attend Union Board meetings. District shall provide up to four (4) hours of regular straight time up to four (4) times per year.

- B Names of Unit Members - The District will give the Union a list of names, classification and work location of unit members upon request by the Union. The District will not charge for the list.
- C. Agenda - The District will make available to the Union, in the same manner as to the public, the Agendas for District Board Meetings.

11. NON-DISCRIMINATION

- A. The District and the Union agree that the provisions of this agreement shall be applied equally to all employees without favor or discrimination because of race, creed, age, national origin, sexual preference, political or religious affiliations, or disability.
- B. The District and the Union agree that neither will unlawfully interfere, intimidate, restrain, coerce, or discriminate against any employee in his/her free choice to participate or not participate in union activities, or to join or not to join the Union.

12. PERSONNEL FILES

- A. Inspection of files: Material in the personnel file of a unit member which may serve as a basis for affecting the status of his/her employment will be made available for inspection by the person involved.
- B. Comments and review: When information of a derogatory nature is placed in his/her personnel file a unit member will be given notice and an opportunity to review and comment on that material. An employee will have the right to have his/her own written comments attached to any such derogatory statement, within a reasonable time after the item is placed in his/her personnel file.
- C. Authorization to examine files: A unit member shall have the right to authorize, in writing, a representative to examine his/her personnel files.

13. PROMOTIONS, APPLICATIONS AND APPLICANTS

See District's Personnel Policy, Procedures & Rules, Article 4 for Applications and Applicants and Article 10.2 for Promotions. Also see payment and compensation plan Article 4.3 Promotional Advancement.

14. WORKING OUT OF POSITION

Employees directed by their supervisor and assigned to work in a higher salary range position for 24 consecutive work hours, or more in any pay period shall be paid for the entire pay period they are required to work out of classification at step "A" on the salary range of the classification worked, or on that step which will give them a one step increment increase over their regular rate of pay, whichever is greater.

15. LAYOFF AND REINSTATEMENT POLICY

A. LAYOFF POLICY

When, in the judgment of the Board, it becomes necessary to make a reduction in the work force, said reduction shall be accomplished through attrition. If a reduction in the work force is necessary, layoffs shall be based on seniority within the classification targeted for elimination whenever possible. The District shall

provide thirty (30) days written notice to the employee(s) affected. Employees subject to layoff shall be eligible to voluntarily demote to a lower classification based on seniority in the lower classification. Reinstatement from layoff shall be based on seniority in the classification where the vacancy occurs. Eligibility for reinstatement by an employee laid off shall be for a period of twenty-four (24) months from the date of the layoff.

B. BUMPING RIGHTS

When a covered employee accepts a promotion or reassignment within covered classifications and fails to successfully complete the probationary period for that new promotion or assignment, the affected employee shall have the right to return to the previously held classification, or its replacement if applicable, subject to seniority with the District, based on the employee's original date of hire.

C. REINSTATEMENT POLICY

A former covered employee who has separated from his/her employment with the District in good standing may request reinstatement to his/her previously held position with the District within three years (36 months) of such severance. Under these conditions, reinstatement may be granted by the General Manager, provided there is a vacancy in the previously held classification at the time of the request. If reinstatement is granted, the reinstated employee shall be assigned a new date of hire (the reinstatement date) for seniority purposes, and shall have leave accruals established at the rates in place at the time of the termination in good standing. The health care reimbursement program shall be based upon the new hire date as defined in Article 30C. Such reinstated employee shall serve the typical probationary period for the classification filled through reinstatement.

16. GRIEVANCE PROCEDURE

- A. Purpose: It is the purpose of this Article to provide an avenue of communication through which an employee or groups of employees may have their complaint heard and decided in an orderly and fair manner. An employee or an employee group may be represented, by their exclusive representative, in their dealings with the District under this Article.
- B. Definition of Grievance: A grievance is a complaint of an employee or group of employees concerning the interpretation or application of:
1. The administration of the conditions of employment, including job description, salary, and benefits in force between the District and the employee.
 2. Working conditions within the control of the Manager, including the District's Policies, Procedures and Rules, and for which no other procedures for orderly solution of such complaints exist.
- C. Informal Discussion: Any employee, or group of employees, shall first discuss the alleged grievance with the immediate supervisor within twelve (12) working days of the event comprising the alleged grievance. If the employee is still dissatisfied with the supervisor's solution to the complaint, the grievance may be presented into the grievance procedure.

Procedure: The grievance procedure shall be as follows:

1. If a complaint or grievance has not been resolved at the informal discussion stage, the grievant may submit his/her complaint in writing to the Manager within five (5) working days of the informal discussion. Within ten (10) working days of receipt of such grievance, the Manager shall investigate and provide a written response to the grievance.
2. If, within five (5) working days of receipt of the Manager's written response to the grievance, the employee is still dissatisfied with the resolution proposed, the employee may appeal in writing to the Manager for a hearing before the District Board. The Manager, upon receipt of the written appeal to the Board shall schedule an executive closed session of the Board (unless the appellant requests in writing an open session). The session may be at the Board's next regular meeting, or at any time within 30 working days of the Manager's receipt of the written appeal to the Board. The employee may present his opinion and present facts to the Board and the Board shall hear District evidence and the recommendation of the Manager. The Board may continue the hearing if this is deemed necessary. The Board shall render its decision within thirty (30) working days from the close of the hearing. The Board's decision shall be final.
3. Refer to Appendix E for grievance form.

17. HOURS OF WORK

A. Work Schedule:

Covered employees shall be assigned to work 80 hours in each two-week payroll period on a 9-80 work schedule, consisting of eight work-days of nine hours each and one work day of 8 hours. Assignment of work days and scheduled days off under this schedule shall be at the discretion of the District.

B. Emergency Response:

In the event of a declared emergency, the General Manager or his/her designee shall have the authority to suspend all leave and cause all employees to return to duty.

C. Paydays:

Paydays shall be bi-weekly on alternate Fridays. If a payday falls on a holiday, paychecks will be issued the last workday prior to the designated payday.

18. OVERTIME

In addition to their regular time bi-weekly pay, which may include holiday pay or other paid leave, covered employees will receive overtime pay at a rate of 1.5 times the regular hourly rate of pay for all hours worked in addition to the assigned work schedule. Overtime is defined as hours worked in excess of the regular daily work schedule or in excess of the assigned 40 hour week on the 9-80 work schedule. Paid leave shall be considered time worked for the purpose of computing overtime hours.

If an employee works on a holiday, in addition to the straight time standard holiday pay, all actual hours worked on that holiday shall be compensated at the overtime rate of 1.5 times the actual hours worked.

Authorization for overtime work must be given in advance by the Department Head if the need for such overtime work can be anticipated during normal working hours. During evenings and weekends, the employee on stand-by duty is authorized to perform essential emergency work and to approve the overtime hours of one additional employee to assist when necessary. If more than one additional employee is needed to assist, then approval must be obtained from a supervisor or manager.

19. COMPENSATORY TIME

Definition: For purposes of this M.O.U., compensatory time off ("CTO") is time earned for overtime hours worked but not cashed out (as opposed to "paid leave time" which encompasses all paid leave categories including but not limited to CTO, Standard Holiday Pay, Float Holiday Pay, Vacation Leave, Sick Leave, Paid Administrative Leave, etc.)

Compensatory time balances as of the first full pay period in June of each year shall automatically be converted to a cash payment to the employee on the last paycheck in June unless State or Federal regulations indicate differently, or extenuating circumstances warrant the General Manager to authorize a carry-over amount not to exceed 40 hours upon request of an employee. Requests for carry-overs must be submitted in writing to the General Manager no later than June 15th of each year.

20. STANDBY PAY

Certain employees will be required to be on standby for rapid response to District operational problems or emergencies after hours, weekends or holidays. Such standby duty will normally be rotated among employees in a department, as determined by the Department Manager. Standby duty is normally assigned for one week at a time, thus requiring standby outside of duty hours on 5 weekdays plus standby on 2 week-end days. Effective upon ratification, for each day's standby assignment an employee will be paid \$50.00 per day. The \$50.00 is a flat daily stipend and is not subject to overtime calculations.

This is in addition to the employee's pay for regular duty work schedule and is also in addition to any overtime actually worked. Thus, if an employee on standby must respond to a problem that results in time actually worked in excess of 40 hour week, the standby employee will be paid for the time actually worked at one and one-half times the regular rate. An employee on standby duty will be required to wear a pager and remain in the local area where the pager is active. The standby employee may pursue any personal activity that leaves him/her available to promptly respond to calls for response to operational problems or emergencies.

21. AFTER HOURS CALL-BACK

Each non-exempt employee who responds to a call-back after normal work hours, including on-call workers, shall be compensated for a minimum of 2 hours for each response. If actual work exceeds 2 hours, then all time worked will be accounted for and paid on an hour for hour basis. If the time worked on call-back qualifies as overtime, then the hours worked will be compensated at one-and-one-half times the regular rate. This call-back section applies to call-back on regular work days or on week-ends and holidays.

22. HOLIDAYS

The following are the eleven standard paid holidays observed by this District:

New Years Day	Independence Day	Thanksgiving Day
Martin Luther King Day	Labor Day	Day After Thanksgiving
President's Day	Columbus Day	Christmas Day
Memorial Day	Veterans Day	

In lieu of Lincoln's Birthday, Admissions Day and the half day for Christmas Eve/New Year's Eve, float holiday time shall be provided each employee employed by the District on July 1 of each year, provided the employee was employed continuously by the District on or before the previous January 1st. Float holiday hours will be accrued on July 1st of each year based on the following chart:

Regular # of hours/day	Total # of Holiday Hrs/Yr		11 Std Holiday Hours/Yr		July 1 st Float Holiday Hours to Accrue
8	110		88		22
9	110		98		12
10	110		110		0
<i>Per Section 22 C – regular part time employees shall receive holiday pay on a pro rata basis:</i>					
4 hrs/day	55 hrs/yr		44 std hol hrs		11 float hrs
etc.					

- A. No employee, except an employee on paid leave, will be eligible for regular holiday pay unless he or she shall have worked the regularly scheduled shift preceding and following the designated holiday.
- B. Unless otherwise provided in this Article, when a holiday listed herein falls on a Sunday, the following Monday shall be deemed to be the holiday in lieu of the day listed, and when a holiday falls on a Saturday the preceding Friday shall be deemed to be the holiday in lieu of the day listed. If the holiday falls on an employee's Standard Day Off, the employee is to take the holiday on their regular scheduled work day either immediately preceding or following their Standard Day Off.
- C. Regular part-time employees shall receive holiday pay on a pro rata basis according to hours worked. This does not apply to temporary employees.
- D. The Friday after Thanksgiving is a standard paid holiday and is allotted 8 hours in the chart above. If your SDO (standard day off) is scheduled for that Friday, your SDO stays on that Friday, and you move the holiday to another day (see item B above) – in these instances: fill out a PAF, request an alternate day off, show 8 hours standard holiday pay on the alternate day off, and 1 hour float holiday pay (or other type of paid leave) if you are taking a 9 hour day off.
- E. Float Holiday balances as of the first full pay period in June of each year shall automatically be converted to a cash payment to the employee on the last paycheck in June unless State or Federal regulations indicate differently.

23. VACATION

Every full-time unit member shall earn paid vacation at the prescribed rate under 23A as part of his/her compensation. Unit members shall also earn vacation credit during any paid leave. Regular, non-temporary, part-time unit members accrue vacation time on a pro rata basis according to the percentage of full-time work assigned the position.

A. Vacation shall be earned as follows:

- 1 through the end of the 5th year of service (60 months):
3.08 hours biweekly (80 hrs/yr)
- 5 through the end of the 10th year of service (120 months):
4.61 hours biweekly (120 hrs/yr)
- 10 through the end of the 15th year of service (180 months):
6.15 hours biweekly (160 hrs/yr)
- 15 years or more (180 months plus one day):
7.69 hours biweekly (200 hrs/yr)

24. SICK LEAVE

- A. Each full-time employee will earn sick leave from the date of employment, at the rate of 3.70 hours per biweekly pay period (96 hours/year). Regular part-time employees shall receive sick leave pay on a pro rata basis according to hours worked. This does not apply to temporary employees. Unused sick leave may be accumulated without limit. Unit members may use up to one-half of one year's annual accrual (e.g., 48 hours for full-time employees) for family sick leave purposes.
- B. Sick leave may be used for such things as: personal illness or injury; required attendance of an employee upon a sick or injured spouse, child or other immediate family member residing with the employee; medical or dental appointments to the extent that such appointments cannot be scheduled outside the work day. An employee may be granted sick leave only in the case of actual sickness as defined herein. No employee who is on sick leave shall engage in work or other activities which would negatively affect the employee's ability to return to work and to perform the duties assigned.
- C. Sick Leave Requests. An employee requesting sick leave shall notify his/her immediate supervisor or the Department Head no later than one (1) hour before the time their work shift begins or immediately when taken ill during work hours. Failure to do so without good reason, as determined by the Administrative Services Officer, Department Head, or their designee, may result in that day of absence being treated as leave of absence without pay. The employee, or the employee's designee, will first attempt to personally notify the employee's immediate supervisor or Department Head before utilizing voicemail, e-mail, and/or text message to make the sick leave request.
- D. Physician's Certificate Requirements. In the event that an employee has requested or taken sick leave for three (3) or more workdays, the District may require the employee to immediately, or as soon as possible, provide a physician's certificate as to the illness or injury, duration, the treatment

recommended for it, and/or an approval of the employee's intended return to work. However, the District may require such certification regarding sick leave use at any time, including when the District has reason to believe that sick leave is being abused. The General Manager or the General Manager's authorized representative may terminate or withhold said benefits if the employee fails to furnish satisfactory or non-falsified proof of illness or accident.

- E. Abuse of Sick Leave. An employee is subject to disciplinary action for abuse of sick leave which is defined as a claim of entitlement to sick leave when the employee does not meet the requirements of sick leave as defined above, when they engage in work or other activities which negatively affect their ability to return to work, or when they furnish falsified proof of illness or accident.
- F. Excessive Use of Sick Leave. Excessive use of unprotected sick leave may be considered in establishing the performance rating. Unprotected sick leave is sick leave which is not used in connection with Family Sick Leave, a reasonable accommodation for a disability, or any other leave that is provided under the law for which sick leave may be used. Excessive use of sick leave, tardiness, and failing to use the call-in procedures when absent or tardy can negatively impact the performance of your job or affect others in the performance of their job. Examples of excess use may include whether an employee's sick leave use indicates a pattern of use on or around specific days of the week, the number of absences compared to other employees, whether absenteeism is limited to a finite time period or whether it continues over time, the basis for the absenteeism and the significance of the impact on the performance of the employee's job or of others.
- G. Upon termination of a full-time or regular part-time employee in good standing (i.e., resignation/retirement excluding disciplinary termination and resignation/retirement in lieu of disciplinary termination), he/she will be paid for 50% of accumulated but unused sick leave, up to a maximum accrual amount of 720 hours. Therefore, the maximum that will be paid is $50\% \times 720 = 360$ hours.
- H. Employees may voluntarily transfer up to forty (40) hours of unused sick leave per fiscal year in one (1) hour increments to a "sick leave bank" under the conditions established herein. The sick leave transfer shall be on an hour for hour basis and subject to the following conditions:
 1. The employee donating the sick leave must have a minimum of eighty (80) hours of accrued sick leave available after the donation. No transfers of sick leave shall be allowed when the donating employee is terminated, separated or retires from the District within nine (9) months after the donation. All transfers to the "sick leave bank" shall be non-reversible and donations shall be processed on the District's Personnel Action Form in the same manner as any other leave request.
 2. Employees eligible to receive sick leave hours from the "sick leave bank" must have been employed by the District for a minimum of eighteen (18) months, have exhausted all paid leave and are suffering from a long term illness or injury that will result in the loss of work for a period of at least twenty consecutive (20) working days. These "sick leave bank" provisions shall extend to the required attendance of an employee for the care of a

spouse, child or other immediate family member residing with the employee. The General Manager shall review, approve, modify or deny requests for use of the "sick leave bank" based on the employee requests and the criteria established in this Section.

3. Employees utilizing the "sick leave bank" may integrate these benefits with the provisions of Section 36 of this Memorandum of Understanding for State Disability Insurance, as well as Worker's Compensation, provided however, that the total compensation from these sources combined shall not exceed the employee's base salary.
4. The District reserves the right to request additional information on the nature of the injury or illness and/or require verification from a medical doctor regarding the diagnosis prior to making an eligibility determination.
5. The maximum sick leave available for use by an eligible employee during any twelve (12) month period shall be the lesser of 1056 hours or the amount of sick leave available in the "sick leave bank". Allocation of hours from the "sick leave bank" shall commence on the date that all other leave of the requesting employee is exhausted. Subsequent eligibility by additional employees for use of the "sick leave bank" shall result in the concurrent use of available hours in the "sick leave bank".

- I. Twenty four (24) hours of sick leave may be converted to vacation or pay if no sick leave is used by an employee during the calendar year provided that the employee was employed continuously from January 1st through December 31st. The employee must request the conversion during the month of January for the previous calendar year. Failure to request the conversion during January will result in ineligibility for conversion for the previous calendar year. All requests for conversion are non-reversible and shall require prior approval by the General Manager.

25. FAMILY MEDICAL LEAVE

Unit members shall be eligible for benefits under the California Family Rights Act or Federal Family Medical Leave Act pursuant to state and federal law. Leaves of absence will run concurrently with the CFRA or FMLA when applicable.

26. BEREAVEMENT LEAVE

A unit member shall be eligible for a temporary leave of absence without loss of salary, upon the death of any member of the immediate family. Such leave is available for each incident, and shall be limited to 3 days (24 hours), where the death and service are within the State of California, and up to five days (40 hours) where the death or service is outside the State. If bereavement leave has been exhausted, a covered employee may elect to use other paid leave including sick leave, if necessary, for this purpose. "Immediate family member" is defined below. The employee shall include their familial relationship to the deceased on their Personnel Action Form.

27. DEFINITION OF IMMEDIATE FAMILY FOR BEREAVEMENT LEAVE

"Member(s) of Immediate Family" as used for Bereavement Leave only shall mean mother, father, husband, wife, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, guardian with whom employee has lived. The definition includes "In-Law" relationships in each case and "Step" relationships in the case of parents and children.

28. ADMINISTRATIVE LEAVE

Each Office Unit Employee with at least one (1) year of service with the District shall be credited with eighteen (18) hours of Administrative Leave annually. Administrative Leave shall be credited in July of each year provided the employee was employed continuously by the District on or before the previous January 1st.

Administrative Leave balances as of the first full pay period in June of each year shall automatically be converted to a cash payment to the employee on the last paycheck in June unless State or Federal regulations indicate differently.

29. JURY DUTY

Employees of the District who are called or required to serve as a trial juror upon notification and appropriate verification submitted to his/her supervisor shall be entitled to be absent from his/her duties with the District during the period of such service or while necessarily being present in court as a result of such call. The employee's normal pay shall be continued during jury duty. The employee shall turn over his/her jury duty pay to the District. Temporary employees shall not be paid during their absence from work on jury duty.

30. ALLOWANCES

- A. Employees in the operations and maintenance unit shall receive an annual boot or safety shoe allowance of \$150 payable in July of each year.
- B. Employees in the operations and maintenance unit shall receive an annual clothing allowance of \$250 payable in July of each year.

Employees shall maintain their uniforms and other clothing worn on the job in neat and clean condition. The employee shall replace worn or damaged clothing items at their own cost with the exception of coveralls or other job specialty clothing.

In addition, the District may, at its sole discretion following inspection of the previous year's clothing, provide the following articles of clothing once annually:

- 5 long sleeve shirts
- 5 short sleeve shirts
- 1 jacket
- plus hats as needed

Employees shall be required to wear these items while on duty.

- C. The District shall provide an on-going Training & Education Allowance for employees who have received recognized certifications and education above what is required for their job classification. Recognized certificates shall include but not be limited to State Department of Health Services (DHS) Operator Grades above

Level II in Wastewater, Water and Laboratory; California Water Environment Association (CWEA), Collection Grades above Level II, American Water Works Association (AWWA) Certifications, Associate of Arts/Science Degrees, Bachelors in Arts/Science Degrees, Spanish Language Certification and other related training and education from a certified institution approved by the General Manager. for certificates and/or degrees obtained after July 1, 1997. Such reimbursement shall be in accordance with the schedule identified below. In order to be eligible, the employee must have obtained the certificate and/or degree while employed by the District and has had prior approval from the General Manager that the training and/or education program qualifies under this allowance. An employee shall only be eligible for reimbursement in the fiscal year in which the training and/or education was completed. Such allowance is not cumulative and may not be carried over from one fiscal year to the next. The maximum allowance in any one fiscal year shall not exceed three hundred and fifty dollars (\$350.00) per employee.

The following allowances shall be allocated based on satisfactory completion of course work and/or receipt of the appropriate certification:

Water, Wastewater, Laboratory & Collection System Certificates:

Level III	\$100
Level IV	\$200
Level V	\$300
Associate of Arts/Science:	\$250
Bachelors of Arts/Science:	\$350
Spanish Language Classes above entry level:	\$100
AWWA and other programs approved by the General Manager:	\$100

- D. A maximum of five employees shall be selected on a voluntary basis by the General Manager for the Dive Team. The Dive Team's responsibility shall include, but not be limited to, research, monitoring and other activities related to the District's Desalination Intake and Outfall Facilities. The District General Manager shall determine the effective date of the establishment of the Dive Team based on progress associated with the Desalination Project. An approved list of equipment required by the District shall be established by the General Manager. The District shall reimburse the employee for all District required equipment, provided prior approval is first obtained from the General Manager. Commencing the first July 1, following two years after establishment of the Dive Team, the District shall provide an allowance of two hundred dollars (\$200.00) for diving equipment repair, maintenance and replacement. Upon separation or resignation by a Dive Team Member or discontinuance of the Dive Team for any reason, employees reimbursed for equipment shall either return the equipment to the District, or reimburse the District for the current value of the equipment. The current value of the equipment shall be based on the total purchase price less straight line depreciation of the equipment at 20% of total cost per year in service.
- E. Prescription Safety Glasses. The District agrees to provide each employee in the bargaining unit a maximum allowance of up to one-hundred fifty hundred dollars (\$150) per fiscal year for medically required prescription safety glasses. Employees will purchase approved prescription safety glasses from a vendor of their choice and submit a request for reimbursement. Upon reimbursement by the District, the employee shall maintain and wear such prescription safety glasses when performing

his/her duties with the District.

F. Bilingual Premium Pay.

- a. The District, in its discretion, may designate a certain number of bargaining unit employees who will be called upon to speak, translate, read or write in Spanish as part of his/her regular duties. Such circumstance(s) will not be interpreted as the employee working out of his/her classification.
- b. The General Manager, or his/her designee, within his/her discretion, will determine the number of employees assigned and which eligible employees will be offered and/or retain a bilingual designation.
- c. Eligible employees, as defined below, who receive a bilingual assignment will receive bilingual premium pay in the amount of twenty-five (\$25) dollars per pay period for all pay periods actually worked.
 - i. Employees must pass a proficiency test as determined appropriate by the District. The proficiency test may measure, among other skills, an employee's ability to communicate, read, or write, fluently, directly, and accurately in both English and Spanish.
 - ii. The District, in its discretion, may re-test employees' proficiency to determine continued eligibility for a bilingual designation.

31. HEALTH BENEFITS

- A. For all regular employees working full-time, the District will pay 85% of the premiums currently in effect for employee and dependent coverage for the lowest cost plan available to District employees offered through the PERS system (the Blue Shield Net Value HMO plan is currently the lowest cost health plan that is utilized). The District payment is inclusive of the PERS minimum health contribution (current amount). The balance of the total District contribution is a cafeteria like plan contribution. In the event an employee elects a higher cost coverage, the employee shall pay the increased cost for that plan. District premium payments apply to retirees and their dependents as applied to active employees and their dependents for employees/retirees hired before October 1, 2012.
- B. Employees hired after October 1, 2012 shall be eligible to receive retiree health contributions in an amount equal to the PERS minimum health contribution only.

C. HEALTH REIMBURSEMENT ACCOUNT

- (i) **Regular employees**, after completion of their probationary period shall be eligible for the Health Care Reimbursement Program. Eligible employees shall receive a credit of \$1300 in the approved program for eligible costs each January 1st. This program shall be administered by an approved third party provider and shall conform to all applicable laws, rules and regulations.

- (ii) **Probationary employees** shall become eligible for this benefit upon successful completion of their probation. The benefit is pro-rated for new employees and is not retroactive. It takes effect with the next full pay period after passing probation. Employer contributions are \$50 per pay period for the remaining periods in the calendar year after passing probation.

Promotional probationary employees are covered under paragraph (i) above.

- (iii) **Part-time employees** hired after July 1st 2006 are eligible for a pro-rated portion of the benefit. For example, half-time employees will be eligible for \$25 per pay period after successfully passing probation. Non-probationary, half-time employees are eligible for \$650 on January 1st. Full-time employees who convert to a part-time schedule will also have this benefit pro-rated based on their average hourly work schedule.
- (iv) **Retired Employees:** This benefit extends into retirement for employees who were hired before July 1st 2006. This benefit does not extend to the spouse of a retired employee. Employees hired on or after July 1st 2006 will not be eligible for this benefit after separation from the district whether through retirement, voluntary separation, or any other means.

- D. If, during the term of this MOU, the legal requirements of the Affordable Care Act have an impact on District rights and obligations regarding health benefits for District employees, the District shall have the right to reopen Article 30 – Health Benefits, in order to meet and confer over such impacts.

32. DENTAL INSURANCE

A Dental Insurance policy will be provided for each unit member and his/her dependents. The District shall pay 90% of the premiums for employee and dependent coverage for the lowest cost plan.

33. LIFE INSURANCE

A Group Life Insurance Plan will be provided with a \$25,000 life insurance policy for each unit member, a \$1,000 policy for each employee's spouse, and a \$1,000 policy for each employee dependent under the age of 21. The District will pay the full monthly premium for each unit member spouse and dependent children.

At its discretion, the District may revise its Group Life Insurance Plan to provide a \$50,000 life insurance policy for each unit member, a \$5,000 policy for each employee's spouse, and, at the District's discretion, either a \$2,500 or \$5,000 policy for each employee dependent under the age of 21. The District will pay the full monthly premium for each unit member, spouse, and dependent children up to a maximum contribution of \$10.00 per month for employee only policy or a maximum contribution of \$12.00 per month for employee-family policy.

34. SEXUAL HARASSMENT POLICY

The Sexual Harassment Policy provided as Appendix D shall be the policy of the District.

35. DOMESTIC PARTNERS

Domestic partners (as defined by Family Code Section 297 and registered with the State of California) shall be included as dependents and eligible for the specific benefits described in Articles 26, 30, 31 and 32. By extending to an employee the specific benefits defined by this Article, the District does not intend to confer or imply any other unspecified benefits to such employee, or to the employee's domestic partner.

36. RETIREMENT

- A. The District provides a Retirement Program for all regular employees working half-time or more. The Retirement Program may be provided through contract with the California Public Employees Retirement System (P.E.R.S.), as is currently provided and may be integrated with Federal Social Security Program, as is currently provided. The District shall provide the PERS 3% @ 60 retirement plan for covered employees hired prior to October 1, 2012, including single highest year computation and credit for unused sick leave. The District shall provide the PERS 2% @ 60 retirement plan for covered employees hired on or after October 1, 2012 up through December 31, 2012, including the 36 highest consecutive months' final compensation provision. All covered employees hired on or after January 1, 2013 who are defined as "new members" under PEPRRA will be covered by the 2% @ 62 retirement plan and the 36 highest consecutive months' final compensation provision.
- B. All employees shall pay 100% of the PERS employee contribution. Employees receiving the 3% @ 60 retirement plan currently pay the entire 8% employee contribution, and employees receiving the 2% @ 60 retirement plan currently pay the entire 7% employee contribution, as determined by statute and CalPERS. All covered employees hired on or after January 1, 2013 who are defined as "new members" under PEPRRA will pay 50% of the total normal cost of the retirement benefit, as determined by CalPERS.

37. STATE DISABILITY INSURANCE (SDI)

The District shall provide for the integration of State Disability Insurance benefits with sick leave or vacation time on a pro rata basis. This procedure shall not allow the employee to receive more than he/she would have received if the employee were on duty, but shall allow the employee to receive a full salary for as long as his or her sick leave/ vacation reserves allow through integration.

38. PART-TIME EMPLOYEES

- A. An average of under 20 hours per week will receive a pro-rata portion of vacation, sick leave and holiday pay only as recognized for new hires.
- B. An average of over 20 hours per week will receive a pro-rata portion of leave i.e., vacation, sick leave and holiday pay as recognized for new hires. No health benefits, PERS retirement if and when eligible for membership.
- C. An average of over 30 hours per week: will receive a pro-rata portion of health benefits, dental benefits, vacation, sick leave, and holiday, as recognized for new hires and PERS retirement in pro-rata portion.

39. ADVANCEMENT IN SALARY

The salary range as set forth for each position is divided into five (5) steps that shall be applied as follows. The ranges usually reflect approximately 5% between steps in the range.

- A. Normally a newly appointed employee is placed upon the "A" step (bottom step) of his/her salary range. However, upon determination of the Manager that the needs of the District service and the qualifications of the newly appointed employee warrant such placement, the employee may be started on any step of the salary range.
 - 1. Step Increases. Progression from one step of the salary range to the next shall be based upon a satisfactory written employee evaluation of the employee's performance by his/her Department Head, who shall make such recommendation to the Manager for concurrence. Progression from "A" step to "B" step will normally be at the satisfactory completion of the 12 month probationary period. If the probationary period is extended the initial step increase from "A" to "B" step will not be granted until the satisfactory completion of the extended probationary period. All other step increases ("B" to "C" step, and above) will be at one year intervals between steps, but only upon satisfactory performance review and merit increase recommendation by the employee's Department Head to the Manager, and the Manager's concurrence. (Note that a probationer who was initially appointed above the "A" step may satisfactorily complete probation in 12 months, but will not be eligible for merit step increase until one year from initial employment unless the General Manager determines that outstanding performance during probation warrants a merit increase at the completion of the probationary period).
- B. Positions are assigned to ranges as indicated in Appendices G – I, attached.

40. PROMOTIONAL ADVANCES

Whenever a full-time employee is promoted to a higher position in the District's service he/she will be placed on a step in the salary range of the new position which will approximately result in at least a 5% increase in pay compared to the employee's existing pay range. If the top of the new position's salary range ("E" step) does not allow such 5% improvement, then the promotion shall be made to the "E" step of the promotional position's range.

41. RATES OF PAY

- B. All salary increases to be implemented during the term of this agreement shall occur in the first full payroll period following a specified date. The District will provide the following base salary increases:
 - 1. A 4.0% base salary increase effective the first full payroll period following July 1, 2015;
 - 2. A 3.5% base salary increase effective during the first full payroll period following July 1, 2016;
 - 3. A 3.5% base salary increase effective during the first full payroll period following July 1, 2017.

C. *Longevity Pay*

Upon completion of 10 years (120 months) of continuous employment with the CCSD, covered employees will receive a 5% increase in base salary.

Upon completion of 15 years (180 months) of continuous employment with the CCSD, covered employees will receive an additional 2.5% increase in base salary (resulting in 7.5% overall increase).

Upon completion of 20 years (240 months) of continuous employment with the CCSD, covered employees will receive an additional 2.5% increase in base salary (resulting in a 10% overall longevity increase).

Qualification for each increase shall be based on a covered employee's original date of hire with the CCSD. Such increases shall be applied at whatever salary range and step the employee occupies after becoming eligible.

Employees hired on or after October 1, 2012 will not receive longevity pay.

42. CONTRACT/JOB DESCRIPTION REVIEW

District and Union have reviewed existing contract language and job descriptions of represented employees. Such review has resulted in modifications to the Contract and employee job descriptions.

43. INCORPORATION OF INDEPENDENT DOCUMENTS

Only those paragraphs of the District's Ordinance 6-86, the paragraphs of the District's Personnel Policy, Procedures and Rules and the paragraphs of the District's Payment and Compensation Plan which paragraphs are specifically referred to in this M.O.U. shall be considered part of this M.O.U..

44. TERM OF MEMORANDUM OF UNDERSTANDING

The term of this M.O.U. shall be from July 1, 2015 through June 30, 2018. If either party requests modification or extension of the M.O.U. by April 1, 2018, then Meeting and Conferencing shall commence no later than May 1, 2018, to strive for such modification or extension. Provided, however, on mutual agreement of the parties, items subject to the meet and confer process may be opened for discussion with the exception of wages and retirement benefits.

45. VIDEO DISPLAY TERMINAL (VDT) USE

District shall provide special equipment, including special eyeglasses, training on the health hazards of VDT use and such other materials and equipment upon request of an employee and approval by the General Manager. The cost of such equipment and other materials may be apportioned if it is used both on and off the job. Employees shall be allowed periodic breaks as approved by their supervisor when working continuously on a VDT. The District will make a concerted effort to reduce or eliminate noise from office equipment within office space and budget limitations.

46. CONTRACTING OUT

The District will notify the Union thirty (30) days in advance of Board action if it intends to contract out the functions currently performed by employees within the unit. Upon

request, the District will meet with the Union to explain the reason for the decision to contract out and to solicit Union views on the proposal. Nothing in this section shall be construed to limit the rights of the Board of Directors to contract outside work in its sole discretion.

47. DISTRICT POLICIES AND PROCEDURES

The District and Union agreement to reopen negotiations on revised District Policies and Procedures falling within the scope of representation during the first year of the Agreement.

48. SEVERABILITY CLAUSE


If any article or section of this M.O.U. shall be found invalid or unlawful by reason of existing or subsequently enacted legislation or by judicial authority, all other articles or sections of this M.O.U. shall remain in full force and effect for the duration of this M.O.U.

IN WITNESS WHEREOF, the undersigned have signed this Memorandum of Understanding as of the date first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

By: 
Jerome A. Gruber, General Manager/Employee Relations Officer

SERVICES EMPLOYEES INTERNATIONAL UNION LOCAL 620

By: 
Darryl Scheck, Field Representative

COMMITTEE MEMBERS

By: 
Justin Smith

By: 
Delon Blackburn

APPENDICES

- "A" ARTICLE IV, SECTION 2, OF ORDINANCE 6-86
(Employee Organization Activities/Use of District Resources)

- "B" ARTICLE I, SECTION 5, OF ORDINANCE 6-86
(District Rights)

- "C" ARTICLE I, SECTION 4, OF ORDINANCE 6-86
(Employee Rights)

- "D" SEXUAL HARASSMENT POLICY
(Adopted by Resolution 24-96, June 24, 1996)

- "E" EMPLOYEE GRIEVANCE FORM

- "F" SALARY RANGES - EFFECTIVE JULY 1, 2015
- "G" SALARY RANGES - EFFECTIVE JULY 1, 2016
- "H" SALARY RANGES - EFFECTIVE JULY 1, 2017



APPENDIX A

Excerpt from ORDINANCE 6-86

(5/27/04: Note: this sheet does not represent the complete Ordinance 6-86. The boxed section below is the only pertinent section for purposes of this MOU.)

... writing to the District Employee Relations Officer within fourteen (14) days of such change.

Section 2. Employee Organization Activities/Use of District Resources

Access to District work locations and the use of District paid. time, facilities, equipment and other resources by employee organizations and those representing them shall be authorized only to the extent provided for in the Memorandum of Understanding and/or administrative procedures and shall be limited to activities pertaining directly to employer-employee relationships and not such internal employee organization business as: soliciting membership, campaigning for office and organization meetings and election, and shall not interfere with the efficiencies, safety and security or normal conduct of the District operations.

ARTICLE V – MISCELLANEOUS PROVISIONS

Section 1. Construction

This Ordinance shall be administered and construed as follows:

- (a) Nothing in this Ordinance shall be construed to deny to any person, employee, organization, the District or any authorized official body or representative of the District, the rights, powers and authority granted by federal or state law;
- (b) This Ordinance shall be interpreted' so as to carry out its purposes as set forth in Article I. ...

APPENDIX B

Excerpt from ORDINANCE 6-86

(5/27/04: Note: this sheet does not represent the complete Ordinance 6-86. The boxed section below is the only pertinent section for purposes of this MOU.)

Section 5. District Rights

The District retains, solely and exclusively, all rights of management which have not been expressly abridged or limited by the various provisions of this Ordinance or of a Memorandum of Understanding. The rights of the District include, but are not limited to, the exclusive right to determine the mission of its constituent departments, committees and boards; set standards of service; determine the procedures and standards of selection for employment and promotion; direct its employees; take disciplinary action; relieve its employees from duty because of lack of work or for other legitimate reasons; maintain the efficiency of District operations; determine the method, means and personnel by which District operations are to be conducted; determine the content of job classifications; take all necessary actions to carry out its mission and emergency; and exercise complete control and discretion over its organization and the technology of performing its work. The District shall reserve all other prerogatives and responsibilities normally inherent in management, provided the same are not contrary to this Ordinance.

Section 6. Procedural Guidelines

A. The District Employee Relations Officer, under direction of the Board of Directors, is responsible for implementation of this Ordinance, and the Board of Directors may establish such additional administrative procedures, rules and regulations as it deems necessary for ...

APPENDIX C

Excerpt from ORDINANCE 6-86

(5/27/04: Note: this sheet does not represent the complete Ordinance 6-86. The boxed section below is the only pertinent section for purposes of this MOU.)

... interest of the District to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward or discipline other employees or responsibly direct them or to adjust their grievance or effectively to recommend such action if the exercise of such authority is not merely routine or clerical in nature, but calls for the use of independent judgment.

(u) Valid election – means an election in which one choice receives the valid votes of more than fifty percent (50%) of the eligible voters in an appropriate unit.

Section 4. Employee Rights

Employees of the District shall have the right, subject to the regulations established by the Board of Directors, to join and participate in the activities of an organization of their own choice and be represented by an organization in their employment relations with the District.

Employees of the District shall also have the right to refuse to join or participate in the activities of employee organizations and have the right to represent themselves individually in their employment relations with the District.

No employee shall be interfered with, intimidated, restrained, coerced or discriminated against by the District or by any employee organization because of his/her exercise of these rights.

APPENDIX D

ADOPTED BY RESOLUTION 24-96, JUNE 24, 1996

CAMBRIA COMMUNITY SERVICES DISTRICT SEXUAL HARASSMENT POLICY

Purpose. It is legally mandated by State and Federal laws that employees have a right to work in an environment that is free from all forms of discrimination, including sexual harassment. Sexual harassment is a form of discrimination that is prohibited by Title VII of the Civil Rights Act of 1964 and California Government Code Section 12940. Sexual harassment is a costly form of discrimination that can result in expensive litigation that may result in back pay or punitive damage awards, withdrawal of Federal support funds and/or other adverse actions. District employees have a grave responsibility for maintaining high standards of honesty, integrity, impartiality and conduct to assure proper performance of the District's business and the maintenance of confidence of the people it serves. It is, therefore, the policy of the Cambria Community Services District that sexual harassment is unacceptable and will not be tolerated.

Definition. Sexual harassment is generally defined as unsolicited and unwelcomed sexual advances of a severe and/or pervasive nature, be they written, verbal, physical and/or visual, that usually occurs when:

1. Submission to that conduct or communication is made either explicitly or implicitly a term or condition of employment;
2. Submission to or rejection of that conduct or communication by an employee is used as a basis for employment decisions affecting the employee; or,
3. Such conduct or communication has the potential to affect an employee's work performance negatively and/or create an intimidating, hostile or otherwise offensive work environment.
4. Such conduct, whether blatant or subtle, that discriminates against a person solely because of that person's sex.

Definition Examples. Sexual harassment manifests itself in many forms. The following are a few examples of sexual harassment:

1. Written: sexually suggestive or obscene letters, notes or invitations
2. Verbal: sexually derogatory comments, slurs, jokes, remarks or epithets.
3. Visual: leering, making sexual gestures, or displaying sexually suggestive objects, pictures, cartoons or posters.
4. Physical: assault, attempted rape, impeding or blocking movement, or touching.
5. Other:

- a. Sexual advances which are unwanted (this may include situations which began as reciprocal attractions/ but later ceased to be reciprocal).
- b. Persons in nontraditional work environments who are subjected to hazing (this may include being dared or asked to perform unsafe work practices, having tools and equipment stolen, etc.) if requests for sexual favors are not met.
- c. Employment benefits affected in exchange for sexual favors (may include situations where an individual is treated less favorably because others have acquiesced to sexual advances).
- d. Implying or actually withholding support for appointment, promotion transfer or change of assignment; or initiating a rejection on probation or adverse action; or suggesting that a poor performance report will be prepared if requests for sexual favors are not met.
- e. Reprisals or threats after negative response to sexual advances.

Policy Publicizing. All employees shall be informed of the District's sexual harassment policy and complaint process prior to their need to know, and again when any complaint is filed. Also, said policy and complaint process shall be readily available to all employees and members of the general public utilizing the District's facilities and services.

1. All new employees shall be given a copy of the sexual harassment policy at the time of hiring and said policy's contents shall be discussed with said employee at that time by their Department Head or Supervisor.
2. An annual bulletin shall be prepared and distributed to all employees reinforcing them of the District's sexual harassment policy. Said bulletin shall also include summaries of cases involving sexual harassment, including examples of back pay, punitive damages and personal financial liability of supervisors.
3. Within three (3) working days after any complaint has been filed in accordance with this policy, a bulletin shall be prepared and distributed to all employees reinforcing them of the District's sexual harassment policy.

Complaint Process. Any employee who believes they are the victim of sexual harassment may file a formal or informal confidential complaint without fear of reprisal or embarrassment.

1. An informal complaint is made verbally by the employee to his/her immediate supervisor. Although filing the complaint with said immediate supervisor is preferred, the employee is free to file his/her complaint with any supervisory employee.
2. A formal complaint is made in writing, using the "Employee Grievance Form," attached hereto as Exhibit "A," and made a part hereof. Said form should be submitted by the employee to his/her immediate supervisor. Although submitting the formal complaint with said immediate supervisor is preferred the employee is free to submit his/her formal complaint with any supervisory employee, or with the President of the Board of Directors if the employee's immediate supervisor is the

General Manager and the General Manager is unavailable or personally involved in said complaint.

Complaint Response Process. Any supervisory employee who receives a formal or informal sexual harassment complaint shall at all times maintain the confidentiality of the plaintiff and shall personally deliver said complaint immediately and directly to the General Manager.

1. Within twenty-four (24) hours of the filing of a formal or informal complaint, even if it is withdrawn, an investigation shall be conducted by the General Manager.
2. A written record of any investigation of an alleged sexual harassment shall be maintained. Findings shall be kept by the General Manager.
3. All discussions resulting from said investigation shall be kept confidential.
4. The person initiating the complaint has the right to be accompanied by an advocate(s) when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.

Disciplinary Procedures and Sanctions. Upon conclusion of the investigation of an alleged sexual harassment, appropriate action shall be taken by the General Manager against the harasser where sexual harassment is found. Whatever punishment is meted out to the harasser shall be made known to the victim of the harassment.

1. Appropriate action shall be taken to remedy the victim's loss, if any, resulting from the harassment. Making the employee whole may involve reinstatement, back pay, promotion, etc.
2. Action taken to remedy a sexual harassment situation shall be done in a manner so as to protect potential future victims.
3. Employees complaining of sexual harassment shall be protected thereafter from any form of reprisal and/or retaliation.

APPENDIX E

**EMPLOYEE GRIEVANCE FORM
CAMBRIA COMMUNITY SERVICES DISTRICT**

Employee's Name: _____ Date: _____

Statement of grievance, including specific reference to any law, policy, rule, regulation and/or instruction deemed to be violated, misapplied or misinterpreted:

Circumstances involved:

Decision rendered by the Informal conference:

Specific remedy sought:

APPENDIX F



CAMBRIA COMMUNITY SERVICES DISTRICT
SALARY RANGE - SEIU MOU 2015 - 2018
MONTHLY RATES EFFECTIVE JULY 1, 2015

POSITION	STEP A	STEP B	STEP C	STEP D	STEP E
Administrative Technician I	\$ 3,264.71	\$ 3,427.94	\$ 3,599.34	\$ 3,779.30	\$ 3,968.27
Water Treatment OIT	\$ 3,448.82	\$ 3,621.26	\$ 3,802.33	\$ 3,992.44	\$ 4,192.06
Maintenance Technician	\$ 3,466.07	\$ 3,639.37	\$ 3,821.34	\$ 4,012.40	\$ 4,213.02
Water Treatment Operator I	\$ 3,607.16	\$ 3,787.52	\$ 3,976.89	\$ 4,175.74	\$ 4,384.52
WasteWater System Operator In Training	\$ 3,810.59	\$ 4,001.12	\$ 4,201.17	\$ 4,411.23	\$ 4,631.79
Administrative Technician II	\$ 3,887.37	\$ 4,081.74	\$ 4,285.83	\$ 4,500.12	\$ 4,725.13
WasteWater Systems Operator I	\$ 4,005.46	\$ 4,205.73	\$ 4,416.02	\$ 4,636.82	\$ 4,868.66
Water Treatment Operator II	\$ 4,086.17	\$ 4,290.48	\$ 4,505.01	\$ 4,730.26	\$ 4,966.77
Laboratory Technician	\$ 4,425.62	\$ 4,646.90	\$ 4,879.24	\$ 5,123.20	\$ 5,379.36
WasteWater Systems Operator II	\$ 4,514.79	\$ 4,740.53	\$ 4,977.56	\$ 5,226.44	\$ 5,487.76
Water Systems Operator T3/D2	\$ 4,628.80	\$ 4,860.24	\$ 5,103.25	\$ 5,358.41	\$ 5,626.33
Administrative Technician III	\$ 4,722.07	\$ 4,958.18	\$ 5,206.08	\$ 5,466.39	\$ 5,739.71
Administrative Technician IV	\$ 4,963.56	\$ 5,211.74	\$ 5,472.32	\$ 5,745.94	\$ 6,033.24
Water & Wastewater Supervisors	\$ 5,851.58	\$ 6,144.16	\$ 6,451.37	\$ 6,773.94	\$ 7,112.63

APPENDIX G

CAMBRIA COMMUNITY SERVICES DISTRICT
SALARY RANGE - SEIU MOU 2015 - 2018
MONTHLY RATES EFFECTIVE JULY 1, 2016

POSITION	STEP A	STEP B	STEP C	STEP D	STEP E
Administrative Technician I	\$ 3,378.99	\$ 3,547.94	\$ 3,725.34	\$ 3,911.60	\$ 4,107.18
Water Treatment OIT	\$ 3,569.55	\$ 3,748.03	\$ 3,935.43	\$ 4,132.20	\$ 4,338.81
Maintenance Technician	\$ 3,587.40	\$ 3,766.77	\$ 3,955.11	\$ 4,152.86	\$ 4,360.50
Water Treatment Operator I	\$ 3,733.43	\$ 3,920.10	\$ 4,116.11	\$ 4,321.91	\$ 4,538.01
WasteWater Systems Operator In Training	\$ 3,943.98	\$ 4,141.18	\$ 4,348.24	\$ 4,565.65	\$ 4,793.93
Administrative Technician II	\$ 4,023.45	\$ 4,224.63	\$ 4,435.86	\$ 4,657.65	\$ 4,890.53
WasteWater Systems Operator I	\$ 4,145.68	\$ 4,352.96	\$ 4,570.61	\$ 4,799.14	\$ 5,039.09
Water Treatment Operator II	\$ 4,229.21	\$ 4,440.67	\$ 4,662.71	\$ 4,895.84	\$ 5,140.63
Laboratory Technician	\$ 4,580.54	\$ 4,809.57	\$ 5,050.04	\$ 5,302.55	\$ 5,567.67
WasteWater Systems Operator II	\$ 4,672.84	\$ 4,906.48	\$ 5,151.80	\$ 5,409.40	\$ 5,679.86
Water Systems Operator T3/D2	\$ 4,790.83	\$ 5,030.38	\$ 5,281.89	\$ 5,545.99	\$ 5,823.29
Administrative Technician III	\$ 4,887.37	\$ 5,131.74	\$ 5,388.33	\$ 5,657.74	\$ 5,940.63
Administrative Technician IV	\$ 5,137.31	\$ 5,394.18	\$ 5,663.89	\$ 5,947.08	\$ 6,244.44
Water & Wastewater Supervisors	\$ 6,056.42	\$ 6,359.24	\$ 6,677.20	\$ 7,011.06	\$ 7,361.62

APPENDIX H

CAMBRIA COMMUNITY SERVICES DISTRICT
SALARY RANGE - SEIU MOU 2015 - 2018
MONTHLY RATES EFFECTIVE JULY 1, 2017

POSITION	STEP A	STEP B	STEP C	STEP D	STEP E
Administrative Technician I	\$ 3,497.18	\$ 3,672.04	\$ 3,855.64	\$ 4,048.42	\$ 4,250.85
Water Treatment OIT	\$ 3,694.41	\$ 3,879.13	\$ 4,073.08	\$ 4,276.74	\$ 4,490.58
Maintenance Technician	\$ 3,712.88	\$ 3,898.52	\$ 4,093.45	\$ 4,298.12	\$ 4,513.03
Water Treatment Operator I	\$ 3,864.02	\$ 4,057.22	\$ 4,260.08	\$ 4,473.09	\$ 4,696.74
WasteWater Systems Operator In Training	\$ 4,081.93	\$ 4,286.03	\$ 4,500.33	\$ 4,725.35	\$ 4,961.62
Administrative Technician II	\$ 4,164.19	\$ 4,372.40	\$ 4,591.02	\$ 4,820.57	\$ 5,061.60
WasteWater Systems Operator I	\$ 4,290.69	\$ 4,505.22	\$ 4,730.48	\$ 4,967.00	\$ 5,215.35
Water Treatment Operator II	\$ 4,377.14	\$ 4,596.00	\$ 4,825.80	\$ 5,067.09	\$ 5,320.45
Laboratory Technician	\$ 4,740.76	\$ 4,977.80	\$ 5,226.69	\$ 5,488.02	\$ 5,762.42
WasteWater Systems Operator II	\$ 4,836.29	\$ 5,078.10	\$ 5,332.01	\$ 5,598.61	\$ 5,878.54
Water Systems Operator T3/D2	\$ 4,958.41	\$ 5,206.33	\$ 5,466.65	\$ 5,739.98	\$ 6,026.98
Administrative Technician III	\$ 5,058.32	\$ 5,311.24	\$ 5,576.80	\$ 5,855.64	\$ 6,148.43
Administrative Technician IV	\$ 5,317.01	\$ 5,582.86	\$ 5,862.00	\$ 6,155.10	\$ 6,462.86
Water & Wastewater Supervisors	\$ 6,268.27	\$ 6,581.68	\$ 6,910.76	\$ 7,256.30	\$ 7,619.12

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.D.

FROM: Eric Shalhoob, Battalion Chief

Meeting Date: July 23, 2015

Subject: Consideration to Adopt Resolution 30-2015 Approving Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies

RECOMMENDATIONS:

It is recommended that the Board of Directors adopt the attached Resolution approving the Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies as required by the California Office of Emergency Services (CAL OES), thereby securing the Cambria Community Services District’s ability to continue to seek full reimbursement for eligible mutual aid responses to fires and other disasters.

FISCAL IMPACT:

If adopted, the attached Resolution would result in continued reimbursement (portal to portal) and administrative fee revenue to the Cambria Community Services District (CCSD) for our role in processing non-local, reimbursement – eligible disaster responses.

DISCUSSION:

Under the California Fire Assistance Agreement, the CCSD Fire Department is able to participate in emergency responses outside its area of jurisdiction (i.e., mutual aid). Mutual aid responses outside the County usually result in Federal and/or State Government reimbursement. Participation in out-of-county mutual aid assignments is made possible only by utilizing employees beyond their normal work-hours and backfilling personnel (at overtime rates) to maintain local response capabilities. It is the CCSD’s legal obligation to compensate employees at the overtime rate when working them in excess of their designated hours.

In an attempt to curb potential overpayment in large mutual aid assignments, the State is requiring affirmation of local employee payment arrangements (particularly when providing “portal-to-portal” pay).

As required by law, the CCSD pays its FLSA non-exempt employees for all work hours. This includes travel time to and from out-of-county mutual aid assignments. Participation in these mutual aid assignments must be covered by off-duty firefighters compensated at the overtime (time and a half) rate. This is consistent with State and Federal wage laws, and is also referenced in the labor group’s Memorandum of Understanding (MOU). Not all participating mutual aid agencies are paid overtime for all hours (e.g., Federal workers) and the State is now requiring an affidavit stipulating the manner of local pay. Filing a local resolution with the State will allow the CCSD to receive reimbursement commensurate to its cost for this service.

Attachment: Resolution 30-2015

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ CLIFT ___ THOMPSON⁸⁰ ___ RICE ___ BAHRINGER ___

RESOLUTION 30-2015

July 23, 2015

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY
ASSISTANCE TO THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES

WHEREAS, the Cambria Community Services District (CCSD) is a public agency located in the County of San Luis Obispo, State of California; and

WHEREAS, it is the CCSD's desire to provide fair and legal payment to all of its employees for time worked; and

WHEREAS, the CCSD employs Fire Department response personnel, including the following: Fire Chief, Fire Captain, Fire Captain/Paramedic, Engineer, Engineer/Paramedic Firefighter, Firefighter/Paramedic, Reserve Firefighter and Reserve Firefighter/Paramedic; and

WHEREAS, in the course of their employment, CCSD Fire Department personnel are sometimes assigned to out-of-county emergency incidents away from their official duty station or in support of such emergency incidents or are pre-positioned for emergency response, which requires they work in excess of their normal work hours; and

WHEREAS, the CCSD will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the CCSD will compensate its employees at the overtime rate in accordance with their current Memorandum of Understanding with the International Association of Firefighters Local 4635 while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the CCSD has been presented with an Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies which will secure its continued ability to seek full reimbursement from the State for eligible mutual aid responses to emergency incidents.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the recitals set forth in this Resolution, as stated above, are true and correct, shall be enacted, and the Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies is hereby approved.

This Resolution is effective on its date of adoption.

PASSED AND ADOPTED THIS 23rd day of July 2015.

AYES:

NOES:

ABSENT:

Gail Robinette, President

Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel District Counsel

ATTEST:

Monique Madrid District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Jerry Gruber, General Manager
Monique Madrid

Meeting Date: July 23, 2015

Subject: Public Hearing to Consider Adoption of Resolution 28-2015 Confirming the Itemized Report to Collect Delinquent Solid Waste Collection and Disposal Charges on the County Tax Rolls

RECOMMENDATIONS:

1. Receive staff report and review the itemized report for delinquent solid waste collection and disposal charges.
2. Open Public Hearing.
3. Take Public Testimony.
4. Close Public Hearing.
5. Discussion.
6. Adopt Resolution 28-2015 adopting the itemized report (Exhibit "A" to the Resolution) describing each parcel and the amount of delinquent solid waste collection and disposal charges to be collected against each parcel.

FISCAL IMPACT:

The property owner of record is responsible for payment. Collecting delinquent amounts on the tax roll ensures the CCSD and Mission Country Disposal will receive payment for solid waste collection and disposal from owners who do not pay their bill.

DISCUSSION:

On October 1, 2009 the CCSD Board of Directors adopted Ordinance 02-2009 electing to have delinquent solid waste collection and disposal service charges collected on the County tax roll in accordance with the provisions of Health and Safety Code Section 5473.1 et seq.

The CCSD Board of Directors found that the timely and full payment of charges for solid waste collection and disposal services is critical for the successful operation of the CCSD's solid waste franchise and elected to, by resolution, have solid waste collection and disposal charges which are delinquent at the end of any fiscal year collected on the tax roll.

Mission Country Disposal has requested and filed an itemized report with the CCSD to collect delinquent solid waste collection and disposal charges on the 2015/2016 tax roll. Charges outstanding total approximately \$2800.00.

The Board is required to hold a hearing at which it is to consider all objections and protests to the itemized report. Pursuant to Health and Safety Code Section 5473.3, at the conclusion of the hearing the Board may adopt, revise, change, reduce or modify any charge or overrule any

or all objections. The attached Resolution has been prepared for Board consideration to approve and adopt the report. Thereafter it will be filed with the County Auditor and the amounts of the delinquent charges will be entered as charges against the parcels and collected on the annual bills for taxes levied against the respective lots and parcels.

Attachments: Resolution 28-2015

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ CLIFT ___ THOMPSON ___ BAHRINGER ___ RICE ___

RESOLUTION NO. 28-2015
JULY 23, 2015

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE
ITEMIZED REPORT AND AUTHORIZING DELINQUENT SOLID WASTE
COLLECTION AND DISPOSAL SERVICE CHARGES TO BE
COLLECTED ON TAX ROLL

WHEREAS, the Board of Directors (“Board”) of the Cambria Community Services District (“District”) makes the following findings of fact:

1. On October 1, 2009, the District Board duly adopted Ordinance No. 02-2009 pursuant to which the District elected to have delinquent solid waste collection and disposal service charges collected on the tax roll in the same manner, by the same persons, and at the same time as its general taxes, all pursuant to applicable Government and Health and Safety Codes; and

2. In accordance with Health and Safety Code Section 5473.1, the District Clerk has mailed letters to owners of real property notifying them of the District’s intent to have such solid waste collection and disposal service charges delinquent as of May 15, 2015, placed on the 2014-2015 County tax roll for collection, pursuant to Health and Safety Code Sections 5473 and 5473a by filing a written report with the Auditor-Controller’s office of the County of San Luis Obispo, containing a description of each parcel of real property with delinquent solid waste collection and disposal service charges and the owner thereof; and

3. In accordance with the requirements of Health and Safety Code Section 5473.1, the Interim District Clerk has caused a notice to be published of the time and place of the public hearing to be held before the District Board at which time all interested persons will be given the opportunity to present oral or written testimony for or against said report or any portions thereof; and

4. On or before, July 24, 2015 the final filing date established by the County Auditor-Controller’s Office, the Finance Manager must submit all changes, additions and deletions to such list on a final filing basis; and

5. In accordance with San Luis Obispo County regulations, as of July 1, 2008 a fee of \$36.00 will be charged for each assessment removed or revised from the assessment listing occurring on a tax bill after extension. Thus, any charge levied against the District for change(s) in an assessment amount of a property owner that is not the result of District error will be subsequently invoiced and collected by the District from the property owner of record.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District as follows:

Section 1. The above findings are true and correct, and are incorporated herein by this reference.

Section 2. The Board hereby approves and adopts the itemized report describing the delinquent solid waste collection and disposal service charges attached hereto as Exhibit "A" and hereby authorizes such charges to be collected on the County real property tax roll, pursuant to the procedures set forth in Health and Safety Code Sections 5473 *et seq.*

Ayes:
Noes:
Absent:

PASSED AND ADOPTED this 23rd day of June 2015.

Gail Robinette Board President

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy Carmel, District Counsel

Exhibit A to Resolution 28-2015 Solid Waste Itemized Delinquent list

EXHIBIT A TO RESOLUTION 28-2015

Cust No.	Customer Name	Parcel No.	20 Day	F/C	Total
10066459	PHILLIPS, EZRA & KIMBERLY	024-161-008	249.40	70.00	319.40
10054151	LANKFORD, DARIN	022-261-036	239.83	60.00	299.83
8003849	CASADO, LUCY	023-162-022	226.47	60.00	286.47
8004231	SMALLEY, BETTY J	022-041-001	219.79	60.07	279.86
10052064	BLACK, BRUCE	023-112-031	219.79	60.00	279.79
10049559	MC ALPINE, TIM & GINA	023-401-006	250.12	29.67	279.79
10041219	WEIL, DAVID	024-312-005	219.79	60.00	279.79
10080645	GONZALES, ALBERT	023-122-028	209.89	60.00	269.89
8002607	EWERS, SANDRA	022-233-014	216.00	0.00	216.00
10084359	LALUZ, WILLIAM	023-207-031	92.91	0.00	122.91
8002253	LUEKEN, DOROTHY & WILLIA	022-201-053	76.45	20.00	96.45
8003415	LOEFFLER, JAMES	024-182-023	63.94	20.00	83.94
					2,814.12

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager
Tim Carmel, District Counsel

Meeting Date: July 23, 2015 Subject: Consideration of Voting to Elect a Representative to the CSDA Board of Directors, Coastal Network Seat A

RECOMMENDATIONS:

It is recommended that the Board of Directors consider and vote for a candidate as the representative to the CSDA Board of Directors, Coastal Network Seat A and authorize the Board President to execute the ballot and submit it on behalf of the CCSD

FISCAL IMPACT:

None.

DISCUSSION:

The Cambria Community Services District is a member of the California Special District Association ("CSDA"). CSDA is governed by an 18-member Board of Directors elected by mail ballots. The Board consists of three directors from each of six "networks" located throughout California. The CCSD is located in the Coastal Network.

CSDA has requested that the CCSD vote to elect a representative to the CSDA Board of Directors for Coastal Network Seat A for a three year term. Ballots are due by 5:00 p.m. on August 7, 2015.

There are three candidates for Seat A: Robert Blair, from the Nipomo Community Services District; Peter Le, from the Marina Coast Water District; and Elaine Magner, from the Pleasant Valley Recreation and Park District. Information about the three candidates is attached for reference.

It is recommended that the Board of Directors consider the candidates and select one to be the Coastal Network Seat A representative and authorize the Board President to execute the ballot and submit it on behalf of the CCSD.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ CLIFT ___ THOMPSON ___ BAHRINGER ___ RICE

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager
Tim Carmel, District Counsel

Meeting Date: July 23, 2015 Subject: Discussion and Consideration to Authorize Acceptance of an Emergency Permit - Streamlined Permitting for Removal of Hazardous Trees from the County and Authorize Use of a Dead Tree Removal Emergency Permit Agreement and Waiver of Liability with Property Owners

RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and consider whether to authorize acceptance of an Emergency Permit-Streamlined Permitting for Removal of Hazardous Trees from San Luis Obispo County (the “Emergency Permit”) and also authorize the General Manager to enter into a Dead Tree Removal Emergency Permit Agreement and Waiver of Liability (“Dead Tree Removal Agreement”) with property owners wishing to use the Emergency Permit to remove dead trees from their property.

FISCAL IMPACT:

County staff has indicated that they will waive all County fees associated with the Emergency Permit. There will be costs related to complying with permit conditions, including the requirement to apply for a regular Coastal Development Permit. The Dead Tree Removal Agreement with property owners, however, is intended to shift the burden of compliance with Emergency Permit conditions to the property owner, including the tree replacement requirements. Otherwise, costs cannot be ascertained at this time.

DISCUSSION:

As the Board is aware, on March 26, 2015 the Board of Directors adopted Resolution XX-2015, declaring a State of Emergency in Cambria due to the extreme risk of a catastrophic fire and directing the General Manager and Fire Chief to take any and all necessary steps to preplan and coordinate with County, State and Federal emergency management agencies to protect the community against this risk of fire. Since then Staff has been making efforts to coordinate removal of dead trees from property within the jurisdictional boundaries of the CCSD.

Removal of trees in Cambria falls under San Luis Obispo County’s tree removal requirements, which, in addition to a cost of \$126, also require verification from an arborist that the tree is dead. County staff, however, has been working with the CCSD in an effort to streamline the tree removal approval process by issuing the attached blanket Emergency Coastal Development Permit entitled “Emergency Permit Streamlined Permitting for Removal of Hazardous Trees in Cambria ZON2014-00693,” so that individual property owners won’t have to each obtain approval.

The Emergency Permit, which will be valid for a 3 year period, contains several conditions. The conditions include: that the work authorized by the Permit shall be commenced within 60 days of permit issuance; that a regular Coastal Development Permit shall be applied for; that a Tree Replacement Plan containing certain information shall be submitted as part of the regular Coastal Development Permit; that monthly reports shall be submitted regarding removed trees; and an indemnification provision. After discussions with County staff, they have agreed to include language in the Emergency Permit relating to the CCSD entering into agreements with individual property owners in the form that has been drafted by District Counsel, which is discussed further below. They also have agreed that removal of one tree on any lot within 60 days of permit issuance will vest the permit. Also, the condition requiring a Tree Replacement Plan can be satisfied by submittal of the required information by individual property owners removing trees.

As noted, District Counsel has also drafted a Dead Tree Removal Agreement to be executed by property owners wishing to use the Emergency Permit to remove dead trees from their property. The Dead Tree Removal Agreement would allow individual property owners to remove CAL FIRE identified dead trees in accordance with the Emergency Permit, subject to their compliance with the Permit conditions, including the Tree Replacement Plan requirement. The Dead Tree Removal Agreement also provides that the property owner assumes the risks related to the tree removal, waives and releases the CCSD from any injury that might result from the tree removal activity, declares and warrants that they have adequate insurance that covers the tree removal activity, and indemnifies and holds the CCSD and County harmless from any claims.

Staff recommends that the Board consider authorizing acceptance of the Emergency Permit for the removal of dead trees by President Robinette and consider authorizing the General Manager to enter into the Dead Tree Removal Emergency Permit Agreement and Waiver of Liability with property owners wishing to use the Emergency Permit to remove dead trees from their property.

Attachments:

Emergency Permit

Dead Tree Removal Emergency Permit Agreement and Waiver of Liability

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ CLIFT ___ THOMPSON ___ BAHRINGER ___ RICE



DEPARTMENT OF PLANNING AND BUILDING

Promoting the Wise Use of Land – Helping to Build Great Communities

ZON2014-00693

Emergency Permit

Streamlined Permitting for Removal of Hazardous Trees in Cambria

Project Description

The purpose of this emergency permit is to mitigate fire hazards in Cambria by establishing a streamlined permitting process for removal of up to 500 to 1,000 dead or dying trees deemed hazardous by Cal Fire pursuant to Public Resources Code (PRC) 4291. Under this permit, Cal Fire's PRC 4291 notification to landowners will serve as evidence verifying that the identified trees meet the tree removal criteria in Coastal Zone Land Use Ordinance (CZLUO) Section 23.05.064(b). Trees removed pursuant to this emergency permit will not be subject to individual tree removal permits or the payment of associated permit fees.

Justification

The fire hazard in Cambria and need for this emergency permit is described in the attached project description. As cited in the attached project description, the fire hazard is also documented in a March 12, 2015 San Luis Obispo County Grand Jury report entitled "In a State of Emergency? Assessing Fire Risk in Cambria." A key finding of the report states "The community of Cambria faces a severe fire threat due to a combination of environmental, geographical and demographic factors."

As recommended by the Grand Jury report, the Cambria Community Services District (CCSD) declared a state of emergency based upon the risk of a catastrophic fire on March 26, 2015. This declaration notes that 30 to 40 percent of the overall forest in Cambria is either dead or dying. These trees, the majority of which are located on private parcels, are much more susceptible to burning and they significantly increase the risk of wildland fire spread.

The fire hazard in Cambria is exacerbated by severe drought conditions combined with Cambria's severely limited water supply. On January 17, 2014, Governor Jerry Brown declared a drought emergency for the State of California; on January 30, 2014, the CCSD Board of Directors declared a Stage 3 Water Shortage Emergency; and on March 11, 2014, the County Board of Supervisors proclaimed a local emergency due to drought conditions in San Luis Obispo County.

Conditions of Approval

1. This emergency permit is valid for a period of 3 years of permit issuance.
2. Only the work described in this permit is authorized. Any additional work requires separate authorization from the Director of Planning and Building.
3. The CCSD will enter into agreements with individual property owners seeking to remove trees under this emergency permit, which agreements shall be in substantially the form of Exhibit A, attached hereto and incorporated herein by this reference.

4. The work authorized by this permit shall be commenced within 60 days of permit issuance. This requirement shall be satisfied by commencement of removal of any tree on any lot pursuant to a Cal Fire PRC 4291 order and an agreement entered into between the CCSD and a property owner as provided in Condition 3. Any work commenced after expiration of this permit requires separate authorization or a regular Coastal Development Permit. The work authorized by this permit shall be completed within 3 years of the above date.
5. Within 30 days of the date of issuance of this emergency permit, the permittee shall apply for a regular Coastal Development Permit to authorize the emergency project. The regular permit will be subject to all applicable provisions of the Local Coastal Program, including the tree replacement requirements in CZLUO Section 23.05.064 (Tree Removal Standards).
6. As part of the complete application for a regular Coastal Development Permit, a Tree Replacement Plan shall be submitted which describes at a minimum:
 - a. The number of trees to be replanted consistent with the tree replacement requirements in CZLUO Section 23.05.064 (Tree Removal Standards);
 - b. The location(s) where the replacement trees will be planted;
 - c. The size and species of the replacement trees; and
 - d. Timing of when the replanting will occur.

This Condition may be satisfied by submittal of the required Tree Replacement Plan and foregoing information by individual property owners removing trees in accordance with this Permit and agreements between the CCSD and property owners as provided in Condition 3.

7. The applicant shall submit monthly reports to the Department of Planning and Building describing the number and location of trees removed during the monthly reporting period pursuant to this emergency permit.
8. The applicant shall as a condition of approval of this emergency permit defend and indemnify, at his sole expense, against any action, and any expenses, attorneys' fees, or costs incurred in relation to any such action, brought against the County of San Luis Obispo, its present or former officers, agents, or employees, by a third party challenging either its decision to approve this emergency permit or the manner in which the County is interpreting or enforcing the conditions of this emergency permit, or any other action by a third party relating to approval or implementation of this emergency permit arising out of the negligence or willful misconduct of the applicant.

Findings

- A. This emergency permit is necessary to mitigate the extreme fire hazard in Cambria more quickly than permitted by the procedures for regular permits administered pursuant to the Coastal Zone Land Use Ordinance. The extreme fire hazard in Cambria is documented in the March 12, 2015 San Luis Obispo County Grand Jury report entitled "In a State of Emergency? Assessing Fire Risk in Cambria." A key finding of the report states, "The community of Cambria faces a severe fire threat due to a combination of environmental, geographical and demographic factors." According to the CCSD, 30 to 40 percent of the overall forest in Cambria is either dead or dying. These trees, the majority of which are located on private

parcels, are much more susceptible to burning and they significantly increase the risk of wildland fire spread. This emergency permit will help mitigate the fire hazard in Cambria by establishing a streamlined permitting process for removing dead trees on private parcels. The work authorized by this emergency permit can be completed within a 3 year timeframe.

- B. Public comment on the proposed emergency action has been reviewed.
- C. The work proposed is consistent with the requirements of the certified Local Coastal Program. As conditioned, the permittee shall apply within 30 days for a regular CDP to authorize the emergency project. The regular permit will be subject to all applicable provisions of the Local Coastal Program, including the tree replacement requirements in CZLUO Section 23.05.064 (Tree Removal Standards).

DEAD TREE REMOVAL EMERGENCY PERMIT AGREEMENT AND WAIVER OF LIABILITY

THIS AGREEMENT is made and entered into this _____ day of _____, 2015, by and between the CAMBRIA COMMUNITY SERVICES DISTRICT, a special district, hereinafter referred to as "CCSD," and _____, who is the owner of the real property described herein and who is hereinafter referred to as "Property Owner."

RECITALS

1. At the March 26, 2015 meeting of the Board of Directors of the CCSD, a Resolution was adopted declaring a State of Emergency in Cambria due to the extreme risk of a catastrophic fire based upon a combination of environmental, geographical and demographic factors.
2. Cambria is located in a 3200-acre native Monterey Pine forest that is riddled with thousands of dead trees; it has been estimated that 30% to 40% of the overall forest is either dead or dying and, in some stands of trees, as many as 70% of the trees are dead or dying.
3. The agencies that provide fire protection services to Cambria, CAL FIRE and the CCSD Fire Department (the "Fire Authorities"), have identified properties that have dead trees that must be removed by the property owner in order to lessen the dangerous conditions by clearing their land of the highly combustible dead wood.
4. Removal of trees in Cambria falls under San Luis Obispo County's ("County") jurisdiction and requires tree removal permit. In addition to the \$126 fee for a permit, the County requires verification from an arborist that the tree is dead and removal is subject to the additional Tree Removal Standards contained in San Luis Obispo County Code Section 23.05.064.
5. In an effort to facilitate and expedite the removal of the dead trees, thereby reducing the extreme fire danger and minimizing the burden on individual property owners, the CCSD has collaborated with San Luis Obispo County to secure a blanket Emergency Tree Removal Permit ("Emergency Permit"), which includes a waiver of permit fees and some of the other County Code provisions.
6. Property Owner, whose property is located at _____ (the "Property") and whose Property has been identified by the Fire Authorities as

having dead trees that must be removed, desires to take advantage of the Emergency Permit, subject to the terms and conditions of this Agreement, so as not to have to secure an individual tree removal permit from the County.

NOW, THEREFORE, In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. By execution of this Agreement, Property Owner shall be entitled to remove the dead trees identified by the Fire Authorities from his/her/its property, in accordance with the terms of the Emergency Permit issued by San Luis Obispo County on _____, 2015, a copy of which is attached hereto and incorporated herein by reference. Property Owner shall be responsible for compliance with any and all conditions contained in the Emergency Permit, including, but not limited to, the obligation to plant replacement trees on the Property, in accordance with San Luis Obispo County Code Section 23.05.064(c), and acknowledges that failure to comply with this requirement could subject Property Owner to enforcement action or prosecution by the County, as well as liability to the CCSD for a breach of this Agreement.
2. Property Owner shall only remove the trees identified by the Fire Authorities, and understands that removal of any other trees will subject Property Owner to prosecution by the County for violation of the County Code relating to Tree Removal (reference San Luis Obispo County Code Sections 23.05.060 et seq.).
3. In consideration of being permitted to utilize the Emergency Permit, Property Owner expressly agrees to:
 - a. assume all risks of personal injury, death, and property damage from any causes whatsoever arising from the removal of the dead trees from the Property;
 - b. unconditionally waive and release the CCSD and its officers and employees, agents, servants, and all representatives from any injury that Property Owner may sustain, or any damage that may be caused to the Property, in connection with said activities; and
 - c. indemnify and hold harmless the CCSD from any claims, losses, liability, damage or costs, including court cost and attorney's fees that may arise due to the removal of the dead trees from the Property.
4. Property Owner hereby declares and warrants that he/she/it has adequate insurance on the Property that covers the dead tree removal activity that is

the subject of this Agreement and that such insurance will be maintained for the duration of all tree removal activities conducted in accordance with this Agreement. Upon request of the CCSD, Property Owner shall immediately provide proof of such insurance on forms acceptable to the CCSD.

5. Property Owner further acknowledges that the tree removal that has been identified and required by the Fire Authorities also may be subject to the CCSD's annual Fire Hazard Fuel Reduction Program, and nothing herein shall be deemed to modify any requirements to remove vegetation and hazardous fire fuels from the Property in accordance with the procedures and requirements of Health and Safety Code Sections 14875 et seq.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

PROPERTY OWNER

By: _____
Jerry Gruber, District Manager

By: _____
Print Name: _____