

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, January 19, 2017 12:30 PM

1. OPENING

A. Call to Order

President Rice called the meeting to order at 12:30 p.m.

B. Pledge of Allegiance

President Rice led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors who were present: President Rice, Vice President Sanders, Director Thompson, Director Bahringer, and Director Farmer.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, District Engineer Bob Gresens, and Finance Manager Patrick O'Reilly.

D. Report from Closed Session

District Counsel Tim Carmel provided there was nothing to report from Closed Session. They discussed real property negotiations.

E. Agenda Review: Additions/Deletions

2. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Mike Lyons
Jessie Arnold
Tina Dickason
Mary Webb

3. SPECIAL REPORTS (Estimated time 5 Minutes per item)

A. Sheriff's Department Report

Commander Taylor reported on recent activities in Cambria for the Sheriff's Department.

B. Balance Public Relations Senator Dean Florez, Ret., to Present an Update Report on Services Provided

Senator Dean Florez, Ret. provided a presentation to the Board of Directors regarding his recent activities on behalf of the CCSD.

Public Comment:
Tina Dickason

4. ACKNOWLEDGEMENTS AND PRESENTATIONS

A. No acknowledgements and presentations.

5. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)

A. Manager's Report

i. General Manager's Report

General Manager Jerry Gruber introduced the item and provided a brief summary. District Engineer provided a brief summary of the Engineers report and reviewed an update on water loss and unaccounted for water. Finance Manager Patrick O'Reilly provided a brief summary of the Finance Managers report.

Public Comment:
Tina Dickason
Mary Webb
Mike Lyons

B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

Director Bahringer reported he attended the NCAC meeting on January 18, 2017 and the January BRP Committee meeting.

Director Thompson attended the last Fire Safe Focus Group meeting. He advised there has been various damage around town from the recent storms.

Director Farmer attended the last Forest Committee meeting.

President Rice will be attending a climate change adaptation symposium in Sacramento.

6. CONSENT AGENDA (Estimated time: 15 Minutes)

- A. CONSIDERATION TO APPROVE EXPENDITURE REPORT FOR DECEMBER 2016
- B. CONSIDERATION TO APPROVE THE REGULAR BOARD MEETING MINUTES FOR DECEMBER 15, 2016
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 01-2017 APPROVING AN INCREASE TO THE RESERVE ENGINEER SALARY SCHEDULE
- D. CONSIDERATION OF ADOPTION OF RESOLUTION 02-2017 APPROVING SALARY SCHEDULES TO COMPLY WITH CALPERS REGULATIONS

- E. CONSIDERATION OF ADOPTION OF RESOLUTION 03-2017 APPROVING AN AMENDED PAYMENT AND COMPENSATION PLAN FOR CCSD MANAGEMENT AND CONFIDENTIAL EMPLOYEES (MCE)
- F. CONSIDERATION OF ADOPTION OF RESOLUTION 04-2017 UPDATING THE ASSIGNMENT OF BANKING POWERS FOR THE CAMBRIA COMMUNITY SERVICES DISTRICT
- G. CONSIDERATION OF FISCAL YEAR 2016/2017 QUARTERLY BUDGET REVIEW

President Rice asked for any items that needed to be pulled. She asked to pull items 6C and 6G for separate consideration.

General Manager Jerry Gruber read the Consent Agenda.

Director Bahringer moved to approve consent agenda items 6A, 6B, 6D, 6E, and 6F.

Vice President Sanders seconded the motion.

Director Bahringer-Aye
Vice President Sanders-Aye
Director Farmer-Aye
Director Thompson-Aye
President Rice-Aye

Motion Passed Unanimously. 5-Ayes, 0-Nays, 0-Absent

District Clerk Monique Madrid provided a brief report regarding item 6C Reserve Engineer salary schedule. The board had a brief discussion.

Item 6C was considered separately:

Director Bahringer moved to adopt item 6C.

Vice President Sanders seconded the motion.

Director Bahringer-Aye
Vice President Sanders-Aye
Director Farmer-Aye
Director Thompson-Aye
President Rice-Aye

Motion Passed Unanimously. 5-Ayes, 0-Nays, 0-Absent

Item 6G was considered separately:

General Manager Jerry Gruber provided a brief report. The board received the report and no action was taken.

Public Comment:
Mary Webb

7. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. CONSIDER ADOPTION OF RESOLUTION 06-2017 AND INTRODUCTION OF ORDINANCE 01-2017 AMENDING CHAPTER 6.04 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE AND ADOPTING AND

AMENDING THE 2016 EDITION OF THE CALIFORNIA FIRE CODE, THE 2015 EDITION OF THE INTERNATIONAL WILDLAND URBAN INTERFACE CODE, NATIONAL FIRE PROTECTION ASSOCIATION STANDARD 1144 AND THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE

General Manager Jerry Gruber introduced the item and turned it over to Fire Chief William Hollingsworth. Mr. Hollingsworth provided a PowerPoint presentation to the board.

Public Comment:
Mike Lyons

Director Thompson moved to adopt Resolution 06-2017 and introduce Ordinance 01-2017 by title only and waive full reading. Schedule a Public Hearing for the February 23, 2017 Regular Board meeting to consider adoption of Ordinance 01-2017. Direct CCSD staff to submit Resolution 06-2017, Ordinance 01-2017 and all appropriate and required documentation to the County of San Luis Obispo, as required by the California Health and Safety Code Section 13869.7. Director Bahringer seconded the motion.

Roll Call Vote:
Director Thompson-Aye
Director Bahringer-Aye
Director Farmer-Aye
Vice President Sanders-Aye
President Rice-Aye

Motion was passed unanimously, 5-Ayes, 0-Nays, 0-Absent

B. DISCUSSION AND CONSIDERATION OF PROPOSED 2017 BOARD GOALS

General Manager Jerry Gruber introduced the item and turned it over to President Rice. President Rice led the discussion.

Public Comment:
Tina Dickason

Director Bahringer moved to adopt the proposed 2017 board goals with the provision for an opportunity to have a town meeting before the end of the first quarter to address the mission statement vision for the district.

Vice President Sanders seconded the motion.

Roll Call Vote:
Director Bahringer-Aye
Vice President Sanders-Aye
Director Farmer-Aye
Director Thompson-Aye
President Rice-Aye

Motion was passed unanimously, 5-Ayes, 0-Nays, 0-Absent

C. DISCUSSION AND CONSIDERATION OF AD HOC COMMITTEE AND DIRECTOR LIAISON ASSIGNMENTS

General Manager Jerry Gruber introduced the item and turned it over to President Rice.

Public Comment:

Tina Dickason
Mary Webb
Mike Lyons

The board had an extensive discussion regarding AD HOC Committee and Director Liaison Assignments and agreed on the following:

Finance AD HOC Committee: President Rice & Vice President Sanders
Fire Department AD HOC Committee: Director Thompson & Vice President Sanders
Infrastructure AD HOC Committee: Director Bahringer & Director Farmer
Parks, Recreation and Open Space Liaison: Director Thompson & Director Bahringer
Water Supply AD HOC Committee: President Rice & Vice President Sanders
North Coast Advisory Counsel Liaison: Director Bahringer
Coast Union School District Liaison: President Rice
Cambria Healthcare District Liaison: Vice President Sanders
Cambria Forest Committee Liaison: Director Farmer
Cambria Tourism Board Liaison: Director Bahringer
Fire Safe Focus Group Liaison: Director Thompson
Friends of the Fiscalini Ranch Preserve Liaison: Director Farmer
San Simeon Liaison: Director Thompson
Regulatory and other Local, State and Federal agencies: President Rice

Director Bahringer moved to adopt agenda item # 7C as amended.

Vice President Sanders seconded the motion.

Roll Call Vote:
Director Bahringer-Aye
Vice President Sanders-Aye
Director Farmer-Aye
Director Thompson-Aye
President Rice-Aye

Motion was passed unanimously, 5-Ayes, 0-Nays, 0-Absent

- D. CONSIDERATION OF ADOPTION OF RESOLUTION 05-2017 AMENDING SECTION 8 OF THE CCSD BYLAWS TO INCREASE BOARD MEMBER COMPENSATION FROM \$75 TO \$100, PER AUTHORIZED MEETING OR DAY OF SERVICE, NOT TO EXCEED \$600 PER MONTH; DISCUSSION AND DIRECTION REGARDING ANY OTHER CHANGES TO THE BYLAWS**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel Timothy Carmel.

Director Bahringer moved to adopt the bylaws as changed.

Director Farmer seconded the motion.

Public Comment:
Tina Dickason
Mary Webb

Roll Call Vote:
Director Bahringer-Aye
Director Farmer-Aye
Director Thompson-Nay
Vice President Sanders-Nay
President Rice-Aye

Motion was passed, 3-Ayes, 2-Nays (Thompson, Sanders), 0-Absent

E. CONSIDERATION OF LIFTING STAGE 3 WATER SHORTAGE EMERGENCY

General Manager Jerry Gruber introduced the item and turned it over to District Counsel Timothy Carmel. District Counsel provided a brief report to the board.

Public Comment:

Mike Lyons
Tina Dickason
Mary Webb

Director Bahringer moved to table it and direct staff to keep things in mind. If the General Manager finds that he has criteria that he wants to use, or if he feels that there's a condition he wants to bring up, that he can actually bring it up as something we can act on in that meeting, and not just his General Managers report.

Vice-President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
Vice President Sanders-Aye
Director Farmer-Aye
Director Thompson-Aye
President Rice-Aye

Motion was passed unanimously, 5-Ayes, 0-Nays, 0-Absent

F. AUTHORIZE THE GENERAL MANAGER TO EXECUTE TASK ORDER 8 TO THE FEBRUARY 7, 2014 ENGINEERING SERVICES AGREEMENT, EMERGENCY WATER SUPPLY PROJECT-CDM SMITH, FOR CONTINUATION OF TECHNICAL ASSISTANCE

General Manager Jerry Gruber introduced the item and turned it over to District Engineer Bob Gresens. Mr. Gresens provided a report to the board.

Public Comment:

Tina Dickason

Director Bahringer moved to authorize the General Manager to execute Task Order 8 to the February 7, 2014 engineering services agreement, emergency water supply project- CDM Smith, for continuation of technical assistance.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
Vice President Sanders-Aye
Director Farmer-Nay
Director Thompson-Aye
President Rice-Nay

Motion was passed, 3-Ayes, 2-Nays (Farmer, and Rice), 0-Absent

8. FUTURE AGENDA ITEM(s) (Estimated time: 15 Minutes)

District Counsel stated the Suspension of Surcharges ends in February and suggested putting it on the agenda for February.

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