



CAMBRIA COMMUNITY SERVICES DISTRICT

MEETING	TIME & DATE	LOCATION
Board of Directors	1:00 PM Thursday, November 21, 2024	Cambria Veterans' Memorial Hall 1000 Main Street, Cambria, CA 93428

AGENDA

Regular Board Meeting

November 21, 2024 1:00 PM

In person at:

**Cambria Veterans' Memorial Hall
1000 Main Street, Cambria, CA 93428**

AND via Zoom at:

Please click the link to join the webinar: [HERE](#)

Webinar ID: 821 5434 1356

Passcode: 150418

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

1. OPENING

1.A Call to Order

1.B Pledge of Allegiance

1.C Establishment of Quorum

1.D Report from Closed Session

1.E President's Report

1.F Agenda Review

2. BOARD MEMBER COMMUNICATIONS

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

3. PUBLIC SAFETY

3.A Sheriff's Department Report

3.B CCSD Fire Chief's Report

4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Members of the public who wish to comment on matters before the CCSD can submit written correspondence to boardcomment@CambriaCSd.org. Note: Written correspondence will not be read into the record during the Board meeting; however, correspondence received at least one hour prior to the meeting commencement will be forwarded to the Board of Directors and posted on the District's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.

5. MANAGER REPORTS

5.A General Manager's Report

5.B Facilities & Resources Manager's Report

5.C Finance Manager's Report

5.D Utilities Report

6. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

6.A Consideration to Adopt the October 2024 Expenditure Report

6.B Consideration to Adopt the October 10, 2024 and October 17, 2024 Regular Meeting Minutes

6.C Consideration of Adoption of Resolution 33-2024 Declaring Equipment Surplus Property and Authorizing Its Sale by the General Manager

6.D Receive and File the Investment Report for the Quarter Ended September 30, 2024

7. REGULAR BUSINESS

7.A Discussion and Consideration of Water and Sewer Charges Appeal for Jim and Linda Nelson at 2115 Spencer Street

7.B Receive, Discuss and File the First Quarter Budget Report for FY 2024/25

7.C Discussion and Consideration of Adoption of the Procurement Policies and Procedures Policy 2135

7.D Discussion and Consideration of Policy Committee Completion of Purpose and Direct Staff and District Counsel to Prepare a Draft of the New Committee's Purpose, Responsibilities, and Membership Criteria, and Update the Standing Committee Bylaws

7.E Discussion and Consideration of Proposed Guidelines for Handling Written Public Comments at Board Meetings

7.F Discussion and Consideration of Approval of Proposition 218 Notice Regarding Mission

Country Disposal's Solid Waste Collection and Disposal Rate Increase Request and
Consideration of Scheduling a Proposition 218 Hearing Date - Amended 11/18/2024

8. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote.

9. ADJOURN TO CLOSED SESSION

**9.A CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code
Section 54957.6**

**Agency Designated Representatives: General Manager, Matthew McElhenie and Che
Johnson**

Employee Group: International Association of Fire Fighters (IAFF)

**9.B CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code
Section 54957.6**

**Agency Designated Representatives: General Manager, Matthew McElhenie and Che
Johnson**

Employee Group: Service Employees International Union, Local 620

CAMBRIA Community Services District

Monday, November 4, 2024

Time Period: (Month)	Oct 1-Oct 31, 2024	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	233	23	34	39	146	15
CFS: Last Year	256	34	35	50	146	16
Assault/Battery:						
CFS	1					
Disturbance:						
CFS	17					
Burglary:						
CFS	0					
Theft:						
CFS	0					
Vandalism						
CFS	2					
Mail Theft:						
CFS	0					
Phone Scam:						
CFS	0					
Suspicious Circs:						
CFS	8					
Enforcement Stops:						
CFS	19					
Preventative Patrol Activity:						
CFS	20					

Notable:

FIRE CHIEF REPORT

October 2024

More detailed information is available at <https://www.cambriacsd.org/monthly-stats>

For questions/concerns/comments: Please contact:
Fire Chief Michael Burkey at: MBurkey@cambriacsd.org

Incidents:

- **Fires:**
 - 0
- **Medical Emergencies:**
 - 53
- **Hazardous Conditions:**
 - 8
- **Public Service Assists:**
 - 25
- **False Alarm:**
 - 4
- **Total Incidents:**
 - 90



Comparison Information

Residents: 50

Non-Residents: 21

October 2023 total: 88

Year to date total 2024: 824

Year to date total 2023: 877

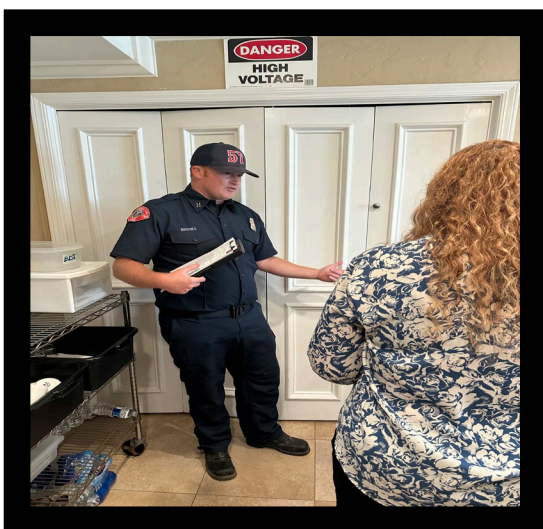


Training

- Firefighter Rescue Scenarios
- EMS-Paramedic Skills Refreshers(CCHD Assist)
- H70 and Mercy Air Training
- Command Scenarios
 - Wildland
 - Mayday
 - Structure

Public Education

- Fire Prevention week
- Burn relay/San Luis Obispo Farmers Market
- Project Hero
- Halloween/Trunk or Treat



Public Service

- Business Inspections:
 - 7
- Defensible Space/Residential Inspections:
 - 7

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Matthew McElhenie, General Manager

Meeting Date: November 21, 2024

Subject: General Manager's Report

The District continues to provide water, wastewater collection and treatment, emergency response, facilities, and administrative services. In addition to the District's daily operations and strategic objectives being updated biweekly on our [website](#), the following is an update on some of our ongoing projects and activities.

The recent summer and fall biological surveys that inform our Adaptive Management Plan (AMP) have been completed and show that the local stream and surrounding habitats are in excellent condition. Following its completion, the Cambria Community Services District has officially released the [Adaptive Management Plan Quarterly Baseline Monitoring Report for Summer & Fall 2024](#). The report provides essential insights into the ongoing adaptive management efforts and biological monitoring data, supporting the District's commitment to protecting and preserving our local environment.

The lower stream areas are thriving with pools supporting abundant wildlife. The riparian and wetland zones host diverse species, similar to what's been recorded in previous years. However, the biological surveys note that stream conditions vary significantly yearly and seasonally, mainly depending on rainfall. This natural fluctuation affects the stream's flow, groundwater levels, and overall ecosystem health. While we monitor various environmental factors, our current data does not include an annual or seasonal rainfall analysis, which is known to impact these natural systems. Understanding these rainfall patterns over time could give us valuable insights into how water levels are influenced.

The primary goal of the biological survey is to track changes in our aquatic systems over time, especially if the Water Reclamation Facility (WRF) needs to become operational. By examining trends in water quality and ecosystem health, we aim to ensure the stream and habitats remain perpetually healthy.

Here is the link to the full report: <https://www.cambriacsd.org/cambria-water-reclamation-facility-adaptive-management-plan-quarterly-baseline-monitoring>

Water Reclamation Facility Permitting

I understand that several of our community members have questions about how the permitting process works with the District and the County of San Luis Obispo as we progress through the Coastal Development Permit approval process for the WRF. The link below provides a guide to how to obtain a land use permit in San Luis Obispo County, which applies to permitting the WRF in Cambria.

<https://www.slocounty.ca.gov/departments/planning-building/forms-documents/land-use-permit-forms-and-documents/land-use-permit-application-package/user-guides/land-use-permit-user-guide>

Below are the processes we completed and continue to work through with the County of San Luis Obispo to address some of these information requests, known as "Information Holds."

Initial Consultation and Pre-Application Meetings

***Overview:** The process starts with an initial consultation with a San Luis Obispo County Planning Department planner. This meeting will provide an overview of the permit process, discuss zoning requirements, and identify any preliminary environmental or community concerns.*

What does this mean?

We are meeting with County planners to ensure we understand the requirements and address any early concerns about environmental impact, community alignment, and zoning compatibility.

Application Preparation

***What's Included:** The application must include detailed project information such as the intended use, environmental description (for CEQA compliance), maps, plans, and drawings specified by the planning checklist.*

What does this mean?

We are gathering all required documentation to ensure the application is as complete as possible, reducing the chances of delays. We want to be transparent about every aspect of the project, including environmental protection.

Application Submission

***Initial Review:** Once submitted, a permit center planner will review the application to ensure it is complete. We will be informed if any missing items and corrections or additions can be made.*

What does this mean?

The County's initial review helps identify any missing documents or details early on so we can address these before proceeding.

First 30 Days: Referral and Site Visit

***Referral Process:** The first 30 days after submission, the application is referred to relevant agencies for input. Below are the agencies that our project has been referred to. As of now, we have heard back from the California Coastal Commission and County Public Works.*

- Agricultural Commissioner's Office
- Air Pollution Control District (APCD)
- Building Department
- Cal Fire
- Environmental Health Department
- County Parks Department
- County Public Works
- North Coast Advisory Council
- Army Corps of Engineers
- California Department of Fish and Wildlife
- California Department of Transportation (Caltrans)
- California Coastal Commission
- Regional Water Quality Control Board (RWQCB)
- California State Parks

- U.S. Fish and Wildlife Service

What does this mean?

This period allows different departments to review our application and ensure it meets specific criteria, such as public health and safety standards. The site visit helps confirm that our plans align with the actual location.

Information Holds

***Overview:** If additional details are needed after the initial review, the County issues an “information hold letter.” This letter specifies additional materials or clarifications that must be provided.*

How We’ll Address Information Holds

We will promptly review each item in the information hold letter and consult our project planner to clarify what is needed. We’ll engage experts, such as environmental consultants or engineers (specifically, our consultant, SWCA) if specialized reports or analyses are required.

What does this mean?

Information holds are common in large projects. They allow the County to gather all necessary information to make informed decisions. We are committed to promptly addressing each hold to keep the process moving forward.

California Environmental Quality Act Review (CEQA)

Types of Determinations

- **Exempt:** Some projects, based on size or scope, may be exempt from further environmental review.
- **Negative Declaration (ND):** No significant environmental impact is expected.
- **Mitigated ND:** Potential impacts are identified but can be mitigated through specific conditions.
- **Environmental Impact Report (EIR):** Required if the project could have significant environmental impacts.

What does this mean?

The environmental review process thoroughly assesses any potential impacts on Cambria’s environment. If impacts are identified, we will work with the County to develop mitigation strategies that protect the environment and community health.

Public Hearing and Community Involvement

***Hearing Process:** The project will be scheduled for a public hearing once the environmental review is complete. The community will be notified, and residents can attend to provide input.*

What does this mean?

This hearing allows community members to voice any concerns or support for the project. We encourage community involvement and are here to answer questions and listen to feedback.

Decision and Potential Appeals

Approval, Conditions, and Appeals: After the hearing, the Planning Commission or Board of Supervisors will make a decision. The project may be approved, approved with conditions, or denied. Planning Commission decisions can be appealed to the Board of Supervisors, and Coastal Zone projects can be appealed to the California Coastal Commission.

What does this mean?

The approval process ensures the project aligns with local regulations, environmental standards, and community goals. If there are concerns with the decision, there are opportunities for appeals to ensure transparency and fairness.

Compliance with Conditions of Approval

Overview: If approved, the project must comply with all conditions before construction or operation can begin. This may include additional environmental protections, specific design elements, or infrastructure improvements.

What does this mean?

Any conditions the County imposes aim to ensure the project benefits the community. We will comply with all requirements to uphold community standards and safeguard public interests.

Monitoring and Continued Community Engagement

Post-Approval: After the permit is granted and the project is underway, we plan to continue updating the community on progress and address any concerns that may arise.

What does this mean?

Our commitment to community engagement does not end with permit approval. We will provide updates and ensure that the facility operates safely and responsibly.

This structured approach ensures that all relevant environmental, community, and regulatory standards are met before permits are granted for major infrastructure projects like the Water Reclamation Facility.

Meet General Manager

On Monday, November 25, 2024, from 8:30 a.m. to 7:00 p.m., I will be working out of the Cambria Veterans' Memorial Hall and would love to meet you and hear your thoughts on everything, Cambria. We will provide coffee and snacks, and as always, we welcome your feedback and ideas. If you have any concerns, please don't hesitate to contact me or any of our management team.

Cambria Community Services District Administrative Office Relocation

The Cambria Community Services District (CCSD) Administrative Office has officially moved from its previous location at 1316 Tamsen Street, Suite 201, and is pleased to announce the reopening at our new office.

New Physical Address:

2150 Main Street, #1-A,
Cambria, CA 93428

Mailing Address:

PO Box 65
Cambria, CA 93428 (no change)

Hours of Operation:

- **Monday through Thursday:** 10:00 a.m. to 4:00 p.m.
- **Every Other Friday:** 10:00 a.m. to 4:00 p.m.
- **By Appointment:** Available for in-person visits.

Lunch Closure:

The office is closed daily from 12:00 p.m. to 1:00 p.m. for lunch.

We look forward to welcoming you to our new office and continuing to serve you with the same dedication and care. If you have any questions or need further information, please do not hesitate to contact us at (805) 927-6223.

CCSD Office Closure for Thanksgiving Holiday

The Cambria Community Services District (CCSD) administrative office will be closed on Thursday, November 28, 2024, and Friday, November 29, 2024, in observance of Thanksgiving.

For all Water and Wastewater emergency services during this period, please call the CCSD's 24-hour main line at (805) 927-6223. Our office will reopen on Monday, December 2, 2024, at 9:00 a.m.

Public Record Requests

The Cambria Community Services District received one Public Record Request since October 10, 2024.

Date	Name	Public Record Request	District Response Date	District Response
11/13/2024	Alondra Bibiano	Hi, I wanted to request a fire report about and SUV that caught on fire on 11/06/2024 at 2237 Romney Dr.	11/14/2024	The fire report for 2237 Romney Drive is attached.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.C.**

FROM: Denise Fritz, Administrative Department Manager

Meeting Date: November 21, 2024

Subject: Finance Manager’s Report

EXPENDITURE REPORT FOR THE MONTH OF OCTOBER 2024

The Expenditure Report for October 2024 is being submitted to the CCSD Board of Directors in today’s meeting (see Agenda Item 6.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor and a summary of each department’s monthly expenditures.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF OCTOBER 2024

Per the CCSD Board Bylaws, CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum of \$600 each month. The table below shows the month of the meeting being compensated for, the number of meetings attended for the month of compensation, and the total compensation paid for each CCSD Director.

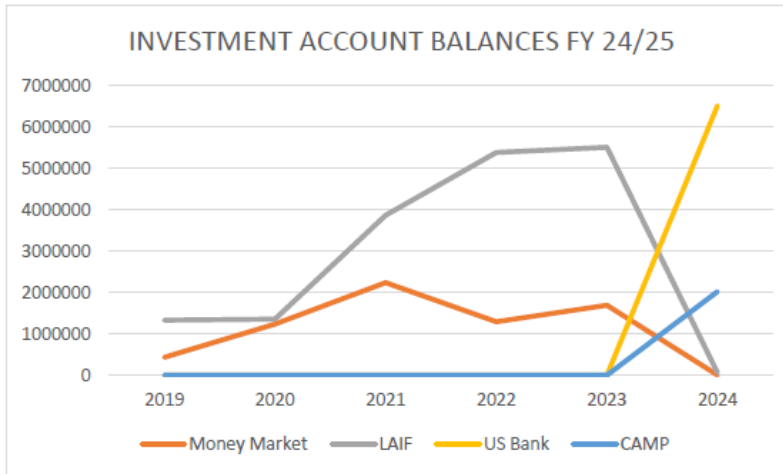
Director Name	Meeting Month	Number of Compensated Meetings	Amount Per Meeting	Total
Dean, Karen	September/October	6	\$100.00	\$600
Farmer, Harry	Jul/Aug/Sept	13	\$100.00	\$1,300
Gray, Tom	August	2	\$100.00	\$200
Scott, Debra			\$100.00	\$0
Thomas, Michael	September/October	8	\$100.00	\$800
Total				\$2,900

AVAILABLE CASH BALANCES AS OF OCTOBER 31, 2024

The total available cash is listed as follows:

Account Type - Operating	Balance
Main Checking	\$853,935.31
Total	\$853,935.31
Account Type - Investments	Balance
Money Market	\$4,427.40
Local Agency Investment Fund (LAIF)	\$61,044.46
CAMP	\$1,747,543.44
US Bank – Investment Fund	\$6,595,825.48
Total	\$8,408,840.78

Available cash is the balance in the Main Checking Account and the Investment Funds. As of October 31, 2024, the total available cash was \$9,262,776.09



The total available cash in all restricted accounts is listed as follows:

Account Type - Restricted	Balance
The Bank of New York Mellon	\$7,820,757.00
Payroll	\$21,313.15
Veterans' Hall	\$13,409.69
Health Reimbursement Account (HRA)	\$65,764.50
Total	\$7,921,244.34

Currently, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases, and carefully monitor their respective budget(s).

In late January 2021, CCSD facilities and equipment were damaged by significant rain and windstorm activity. The staff has continued working with the County of San Luis Obispo Office of Emergency Services and the State-CALOES to recover eligible costs. The State-CALOES staff met with CCSD staff and toured the damaged sites in early December 2021. The staff is working with State-CALOES on cost recovery efforts, and damage assessment reports are routed through the State-CALOES approval process.

To date, State-CALOES has approved the following projects for reimbursement:

Fund	Department	Description	Amount	75%	10%	Total
				OES Reimbursement	Admin	
GF	F&R	Rodeo Grounds Entrance Gate	\$5,705.00	\$4,278.75	\$427.88	\$4,706.63
GF	F&R	Santa Rosa Creek Trail	\$6,957.00	\$5,217.75	\$521.78	\$5,739.53
GF	F&R	Building, Shed & Fence	\$51,704.00	\$38,778.00	\$3,877.80	\$42,655.80
GF	Fire	Fencing Around Station	\$3,725.00	\$2,793.75	\$279.38	\$3,073.13
		Total	\$68,091.00	\$51,068.25	\$5,106.83	\$56,175.08

San Luis Obispo County has been included in the Major Disaster Declaration, FEMA-4699, for the March 2023 storms. District staff meets with FEMA weekly to submit projects for reimbursement regarding the March 2023 storm damage.

The following is the Bank of New York Mellon account activity for the SST projects.



Fund: 12 - WASTEWATER FUND

Revenue

12-43980-12 LOAN PROCEEDS - WW COP 2022A BONDS 12,100,000 445,597 3,833,646 4,279,243 7,820,757

Expense

12-61701-12 CAP ASSET - WW ECM 1 FLOW EQUAL IMPV 3,791,224 268,308 1,175,753 1,444,061 2,347,163
12-61702-12 CAP ASSET - WW ECM 2 INFLUENT LIFT STN IMPV 46,512 56,662 56,662 56,662 (10,150)
12-61703-12 CAP ASSET - WW ECM 3 MLW AERATION BASIN UPGRD 2,419,093 823,574 823,574 823,574 1,595,519
12-61704-12 CAP ASSET - WW ECM 4 BLOWER REPLACEMENT 603,329 75,562 245,568 321,130 282,199
12-61705-12 CAP ASSET - WW ECM 5 RAS & WAS IMPV 1,290,972 602,989 602,989 602,989 687,983
12-61706-12 CAP ASSET - WW ECM 7 ELECTRICAL IMPV SERVICE PANEL 554,687 144,400 144,400 246,127 308,560
12-61707-12 CAP ASSET - WW ECM 8 GENERATOR REPLACEMENT 925,404 377,332 377,332 377,332 548,072
12-61708-12 CAP ASSET - WW ECM 9 SCADA SYSTEM UPGRADE 1,148,557 352,857 352,857 352,857 795,700
12-61709-12 CAP ASSET - WW ECM 12 IMPV TO WW LIFT STATIONS 1,320,222 54,511 54,511 54,511 1,265,711

Expense Total: 12,100,000 445,597 3,833,646 4,279,243 7,820,757

Net - - - - -



Utilities Report for Department Activities October 2024

5D

Please note that an “Acronyms and Explanations” section has been added to this report and can be found at the end of this document. This list will be augmented as new terms are discussed. Please let us know if we can supply any additional information.

Wastewater Team Personnel Notes:

- Congratulations to Arthur Garney for passing the Grade III Wastewater Exam.
- Congratulations to Christien McManus for receiving his Class A Commercial Drivers License.

Water Team Personnel Notes:

- Adam Steventon has taken a position with a municipal water utility in the greater Bay Area. After 7 years of service to the community, his final day with the CCSD water department was October 4th. We thank him for his service.

Wastewater Treatment Plant (“WWTP”) Report

WWTP Maintenance and Repairs

Equipment Failure:

The motor on Return Activated Sludge (RAS) Pump #2 failed. After replacing the spare backup, the failed motor was sent to LAHRS Industrial Motors for repair and rewinding.

WW Process Change:

The Team has switched the mixing operation at the front of the clarifiers to auxiliary air. This will help reduce the clarifier's hydraulic loading, and the hot air provided will help settle solids in the clarifier.

Wet Season Preparation:

In preparation for the upcoming rainy season, the wastewater crew has removed leaves and pine needles from the storm drainage system. This helps prevent unnecessary debris from flowing into the headworks.

De-Ragging Issue:

The de-ragging unit continues to experience multiple issues with fibers clogging the screen. This issue causes the influent to overflow into the bypass, which requires pressure washing of the unit several times. The Wastewater Team wants to remind the public to ensure that only wash water, dishwater, toilet paper, and biological waste are disposed of via the sewer system. Items like disposable wipes, grease, coffee grounds, and dental floss should never be sent down the drain. We have created a flyer on the following page, which can be made available to hotels and home rentals to remind guests what is and is not to be flushed.



Utilities Report for Department Activities October 2024

5D

CCSD Wastewater Flyer for Residents and Visitors (Proposed)



No Wipes Down the Pipes

Even if a product says it is “flushable” ...

Unless it is toilet paper, it should not be flushed!

- Diapers (including cloth, cotton, disposable, or plastic)
- Flushable, disposable, cleaning, or baby wipes
- Paper towels, cloth towels, or any type of rag
- Feminine hygiene products
- Facial Tissues



Place the items listed above in a trash can

Putting these items down toilets may plug sewers and
cause raw sewage to back up into YOUR HOME



Utilities Report for Department Activities October 2024

5D

Wastewater Treatment Plant ("WWTP") Report (Continued)

Collections System: (Lift Station Maintenance)

Pump #1 at Lift Station A1 was replaced due to a failed front bearing.

Received and installed a new motor.

A second motor was purchased as a backup to the four pumps at Lift Station A1 and Lift Station 9.





Utilities Report for Department Activities October 2024

5D

Wastewater Treatment Plant (“WWTP”) Report (Continued)

Manhole Repair:

Damaged manholes on the East Ranch have been repaired. This included replacing old locker lids with sealed Pamarex lids and adding risers to raise the lids above 2023 stormwater levels. Repairing any manhole that can allow stormwater to enter the collection system is essential in reducing the inflow and infiltration (I&I) during a storm event, preventing excess water from entering the Treatment Plant. The increased volume from I&I stresses our treatment plant by increasing the total volume of liquid that needs to be processed. Ideally, no stormwater should enter the wastewater system.



SST Program Update:

Tough Automation installed a temporary cabinet and computer to handle SCADA in Motor Control Center 3 (MCC-3) while the components in the main cabinet were replaced.

Reviewed and approved valves and piping submitted.

Scheduled for Nov 12 to transfer SCADA to rewired cabinet in MCC-3.

A replacement diesel generator for the WWTP will ship in December.



Utilities Report for Department Activities October 2024

5D

Staff has been working with the SLO County Air Pollution Control District (APCD) on the permit for installing and operating the new generator.

Wastewater Treatment Plant ("WWTP") Report (Continued)

Weed Abatement at WWTP

Annual weed abatement was completed on the hillside along the southeast edge of the WWTP property. Sheep were brought in to consume and clear the previous year's growth.





Utilities Report for Department Activities October 2024

5D

Wastewater Treatment Plant (“WWTP”) Report (Continued)

Jetting Data – October 2024:

Activity Date	Street	Type	Length (ft)
10/28/24	Canterbury Ln.	Sewer line	263.9
10/10/24	Eton Rd.	Sewer line	191.7
10/11/24	Schoolhouse Lane	Sewer line	279.1
10/11/24	Schoolhouse Lane	Sewer line	329.1
10/11/24	Schoolhouse Ln. to Village Ln. Easement	Sewer line	320.2
10/11/24	Schoolhouse Ln. to Village Ln. Easement	Sewer line	77.8
10/28/24	Sunbury Ave.	Sewer line	207.4
10/15/24	Wood Dr.	Sewer line	237
10/15/24	Wood Dr.	Sewer line	400.8
10/15/24	Evensong Way	Sewer line	251.6
10/21/24	Weymouth St.	Sewer line	297.8
10/21/24	Weymouth St.	Sewer line	194.6
10/28/24	Canterbury Ln.	Sewer line	115.2
10/28/24	Canterbury Ln.	Sewer line	117.3
10/28/24	Canterbury Ln.	Sewer line	120.8
10/28/24	Croyden Ln.	Sewer line	153.9
10/28/24	Croyden Ln.	Sewer line	89.5
Total			4315.6



Utilities Report for Department Activities October 2024

5D

Water Department Report

Leak at the Veteran's Hall and Pinedorado Grounds:

Water Department staff were notified of a leak at the Pinedorado Grounds. The staff used soft excavation to locate the leak and make a repair. While exposing the pipe for repair, the existing PVC pipe failed and burst. The water loss flow rate was estimated at 100 gallons per minute. The PVC pipe that was installed as a domestic water conveyance service line was electrical conduit piping. This type of material is not an approved material for conveyance of domestic water.



Staff attempted to use a “water gate” to temporarily plug the PVC pipe. Due to the volume and high pressure, of approximately 125 psi, they could not stop the flow successfully. The isolation valve needed to be located to control the failure area.





Utilities Report for Department Activities October 2024

5D

Water Department Report (Continued)

The Wastewater department was called in to assist in excavation. Wastewater staff graciously assisted with traffic control and vacuum truck operation for the duration of the event that afternoon and into the evening.





Utilities Report for Department Activities October 2024

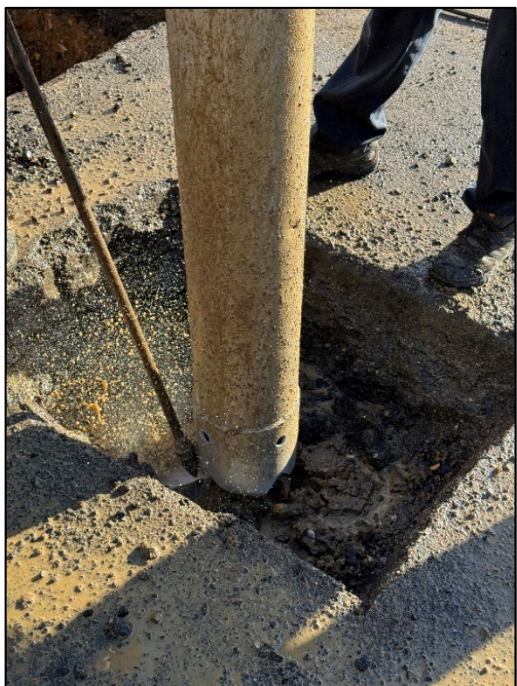
5D

Water Department Report (Continued)

Both departments engaged in potholing to locate the 10” domestic pressure main.

Unfortunately, the district's “as-built” drawings did not provide an exact location for the water main in that immediate area, and the existing 2” service line had no locating wire, so it could not be located with magnetic locating equipment.

After several educated “guesstimations”, two potholes were dug, and a 10” main and tee were located. Staff exposed the main only to discover that no isolation valves existed. This meant the leak location could not be shut off without affecting a larger area. The only way to stop the water loss was to prepare fittings for installation that could terminate the live end and isolate it. This was attempted to avoid interrupting service to the remainder of Main Street during the peak dinner hour. The goal was to isolate the leak and seal it without adversely affecting the restaurant businesses on Main Street.





Utilities Report for Department Activities October 2024

5D

Water Department Report (Continued)

A 2” compression fitting connected to a ball valve was assembled, and a new hole was dug upstream of the leak to cut into a more structurally intact portion of the failing pipe and attach the fittings. Once again, the high pressure caused difficulty in performing a clean cut. With the cuts finally made into the pipe, attempts were made to slide the compression fittings into place. Unrelenting high pressure, coupled with further complications in the repair area, including the presence of other utilities, ultimately led to the decision to perform complete isolation of the water main on Main Street.





Utilities Report for Department Activities October 2024

5D

Water Department Report (Continued)

With the main fully shut down from the 500 block down to the 1000 block of Main St, staff were able to slip on a compression fitting with a water ball valve shut off. The fitting was installed by 8 p.m., and water service was restored to the affected area as quickly as possible. Operators from both departments worked to simultaneously backfill the holes and create a thrust block for the newly installed fittings. A thrust block was required so the compression fitting would not be forced off once the water main was reenergized.

We want to thank the Wastewater Superintendent and his staff again, for remaining on site all afternoon, and until 10 p.m., to assist the Water Department during this event.





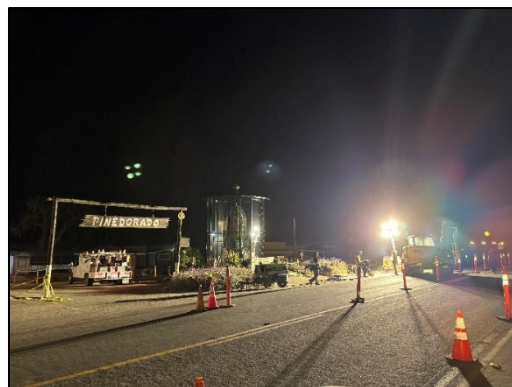
Utilities Report for Department Activities October 2024

5D

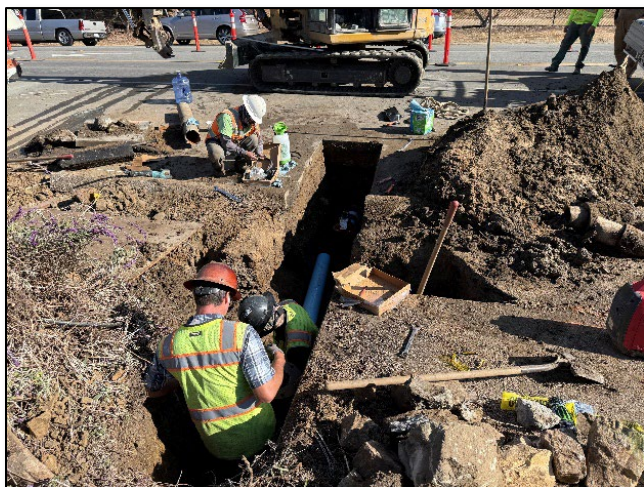
Water Department Report (Continued)

At this point, planning began to replace and upgrade the service line and meter manifold section. Staff reached out to several experienced contractors to expedite the repair. The contractors reached were all currently on jobs and didn't have spare operators to assist. Finally, Kirk Construction was able to dispatch a small crew to assist.

An Emergency Underground Service Alert was called in for all utilities to mark the location of their respective underground infrastructure. Water Staff continued to excavate and uncover the mess of plumbing and other infrastructure in the repair area. Contractors worked on open-cut trenching for the installation of new service lines to the Lion's Club and Vet's Hall. A new 2" HDPE service line was installed, a new 10" Gate Valve for future isolation was installed, a new manifold for meter relocation/ installation was installed, and the wet-barrel fire hydrant was relocated.



Work continued through Friday afternoon to make the final installation and surface restoration. By midafternoon, attendance at the Farmers Market had increased, and the groundwork was rescheduled to finish on the following Monday.





Utilities Report for Department Activities October 2024

5D

Water Department Report (Continued)

Wellington Water Line Replacement

A leak was discovered in the roadway at the top of the 400 block of Wellington Drive. Two existing water service lines run closely together to supply adjacent meters. Both appeared to be compromised. Staff coordinated with the County Roads Department and our Fire Department to notify them of a planned shutdown for traffic in this section of Wellington.

The water department proceeded to trench two new service lines to replace the compromised ones. Before the shutdown, staff prepared the trench area and exposed the connections to both meters from the road's edge. During this process, utilities were potholed and located to allow the water department to excavate. The two water lines were replaced from the main to the meter. Additional soil compaction testing was conducted. The department passed compaction testing with values greater than 95%.





Utilities Report for Department Activities October 2024

5D

Water Department Report (Continued)

Additional Leaks Repaired: (Both appeared to be caused by tree roots.)

Canterbury Lane

Pierce Avenue





Utilities Report for Department Activities October 2024

5D

Water Department Report (Continued)

SS3 VFD (San Simeon 3 Drinking Water Well)

A new Variable Frequency Drive (VFD) was installed at the San Simeon Well #3 site. Supply chain issues were originally responsible for the delay in product lead time. The device originally designated for shipment to the district was redirected to the US Military. Fortunately, the vendor quickly responded with a new device and free expedited shipping.

The new drive is installed, and Supervisory Control and Data Acquisition (SCADA) integration will occur over the following weeks to give operators full remote control over the pump and its functions.





Utilities Report for Department Activities October 2024

5D

Water Department Report (Continued)

Water Service Upgrade

A Water Service Upgrade was requested and completed at 2104 Andover Place. Upgrading the Water Service from a 3/4" to 1" diameter pipe and meter was required to allow for the installation of a sprinkler system, which was required as part of a remodel/addition project. The upgrade was more complicated than initially thought due to the condition of the existing pipes. A shutdown of the service area was required to replace the required components. The upgrade was completed, and service was restored by the end of the day.





Utilities Report for Department Activities October 2024

5D

Project Status Summaries

Note: The status of current CCSD projects can also be found on the CCSD website via the following link. <https://www.cambriacsd.org/district-project-updates>

Project:

Adaptive Management Plan (AMP)

Description:

The AMP is a surface water, groundwater, and biological monitoring program designed to detect potential impacts on sensitive biological resources, requiring groundwater modeling and monitoring while the WRF is in operation.

Current Status Update:

The 2017 AMP is available on the District website.

www.cambriacsd.org/files/f15b73f09/01_cambria-swf-amp_july-2017.pdf

AMP monitoring is ongoing. Per methods described in the AMP, quarterly surveys are conducted at eight (8) survey sites to collect data and to describe survey conditions, habitats, stream flows, surface water quality, 9P7 soil moisture, and observed species.

The CCSD's biologist has submitted the third quarter AMP environmental monitoring report. Second and third-quarter reports are currently being reviewed.

Project:

San Simeon Well Field (SSWF) Transmission Main Project

Description:

Developing a permanent repair of the San Simeon Water Main. This project will also include solutions for the parallel Sewer Effluent Main.

Current Status Update:

The permitting lead time for this scale of project ranges from 4 months to 1 year. The current target is to proceed with the installation by late summer to early fall of 2025.

The CCSD's consultant is in the process of obtaining encroachment permits from CalTrans for existing utility locating and for geotechnical data-gathering activities. This is required for work in the CalTrans right-of-way (RoW). The geotechnical data is needed for pipeline design. The consultant is also applying for a waiver from CalTrans to permit an open-cut trenching method for installation.



Utilities Report for Department Activities October 2024

5D

Project Status Summaries (Continued)

Project: Water Meter Replacement Project – AMI

Description: This project will upgrade the CCSD metering system to an Advanced Metering Infrastructure (AMI) with new meters that can provide real-time water analytics.

Current Status Update:

Staff began installing new registers in the community's north end using “in-house” staff. Manual data input is required for each replacement. While in initial training mode, this information provided an alert to a potential leak at a residence. Water staff immediately investigated and validated the warning. The part-time homeowner was contacted while the water staff isolated the water loss. Staff has installed 100 endpoints. An RFP will be released and circulated to contract the installation of additional endpoints. Water department staff will continue to install water meters based on equipment and staff availability. We request that the public keep the area around their meter box clear of obstructions for three (3) feet in all directions.

Project: Cambria Skatepark Project

Description: Design and construction of a new skatepark facility at the old skatepark location on Main St across from the Vets Hall.

Current Status Update:

The minor use SLO County Planning portion of the permitting process is complete. Additional project information was requested by the National Park Service. This information was supplied via an updated Land and Water Conservation Fund (LWCF) A&R Form 10-904 and an updated LWCF Site Boundary map. Staff anticipates receiving funding in January 2025. On 10/30 staff received word that all information required for the application completion was confirmed and that no additional information is needed. Staff is seeking engineering estimates to confirm construction costs.

Project: Community Park Restroom

Description: Design and construct a restroom facility near the Dog Park on the Fiscalini Ranch Preserve.

Current Status Update: The technical drawings for this project have been updated to show the agreed-upon placement of the restroom structure. The building has been rotated 90 degrees so that the entrance faces towards the future location of the playground. These updated plans have been submitted to San Luis Obispo County of Planning & Building for re-approval. The CCSD has been in contact with this department and is working to expedite the approval of the updated plans.



Utilities Report for Department Activities October 2024

5D

Project Status Summaries (Continued)

Project: Pilot project for Zero Liquid Discharge for Brine in WRF

Description: Pilot study project to test innovative technology for brine reduction with the goal of zero liquid discharge

Current Status Update:

Staff has submitted to County Planning for a Substantial Conformance Determination concerning the temporary pilot run. County Planning deemed a project modification permit for the temporary pilot test run was unnecessary.

Supply chain issues have affected the production of the treatment vessel for the ZLD project. Pilot operations have been rescheduled for the Fall of 2025. Provisions for ZLD pilot run and operations have been incorporated into the draft Wastewater Discharge Requirement. All information and data requested by regional water and county planning have been submitted to both departments respectively. No other information or submissions are required at this time.

Project: Stuart Street Tank Project

Description: Critical water infrastructure project to rebuild the Stuart Street tanks, which have reached their useful operational life

Current Status Update:

District staff and consultants presented the updated project in a pre-application meeting with San Luis Obispo County Planning. County Planning confirmed that a Coastal Development Permit (CDP) would be required due to the Project's expanded scope. The project must be submitted to County Planning for review, followed by a hearing in front of the Planning Commission. Staff is currently waiting for a date to be established for the Project hearing.

The Coastal Development Permit (CDP) application was successfully submitted to SLO County Planning on 8/27/2024. We anticipate a 2–3-month review period before permit issuance. The CDP application number is P-APP2024-00206.

Project: San Simeon Well 3

Description: Replacement of pump and motor

Current Status Update:

Staff had been waiting for the delivery of a variable-frequency drive (VFD). The VFD's supply chain lead times delayed its delivery and installation. The drive finally arrived, and installation was completed. SCADA integration of this new equipment has been completed, and the well is now fully operational.



Utilities Report for Department Activities October 2024

5D

REGULATORY COMPLIANCE REPORTING

State of California regulatory reporting requirements for Water and Wastewater

Water Department (Monthly/Quarterly Reporting)

- SAFER Drought & Conservation Data Collection monthly report
- Title 22 monthly monitoring report to the State Water Resources Control Board
- Disinfection By-Products Analysis Qtr. 3
- DDW: Surface Water Treatment Regulation (SWTR) for Santa Rosa Well 3 (SR3) and Well 4 (SR4)

San Simeon Wells 1-3 Testing/Reporting

Ground Water Regulation (GWR) for San Simeon Wells 1-3 (Monthly)

Total Coliform Regulation reporting (Monthly)

Bacterio-logical distribution system reporting (Monthly)

Disinfection Bi-Products (DBP) reporting (Quarterly)

Additional Water Department Reporting (Annually/Semi-Annual)

- Haz Mat Business Plan (Completed January 2024)
- Discharge Monitoring Report (Completed January 2024)
- CCR submittal to DDW and release to the public (Consumer Confidence Report)
- Annual Volumetric Discharge Report
- Annual Water Shortage Assessment (start April/due July 1)
- CCR final data posting by July 1 (Consumer Confidence Report)
- Annual Stormwater Report (July 15)
- **California Lead and Copper Rule inventory and report** (Completed October 2024)
- Advanced Clean Fleets Report

Wastewater Department Reporting

Monthly/Quarterly

- CIWQS Spill Report Requirement
- RWQCB Report (Feb/Aug)



Utilities Report for Department Activities October 2024

5D

REGULATORY COMPLIANCE REPORTING (Continued)

Annually/Semi-Annually

- Volumetric Annual Report (Jan)
- CERS (Feb) – California Environmental Reporting System
 - <https://cers.calepa.ca.gov/>
- APCD Generator Report (Mar) – SLO County **Air Pollution Control District**
 - <https://www.slocleanair.org/>
- Biosolids Report (Apr/Oct)
- CIWQS (Apr) – **California Integrated Water Quality System Project**
 - <https://www.waterboards.ca.gov/ciwqs/>
- RWQCB Report (semi-annual May/Nov; annual Jan)
 - Regional Water Quality Control Board
 - <https://www.waterboards.ca.gov/centralcoast/>
- SMARTS Stormwater (Jul/Dec)
 - California Water Boards
 - <https://smarts.waterboards.ca.gov/smarts/>
- CUPA HazMat Plan Update – (Certified Unified Program Agency)
 - San Luis Obispo Department of Environmental Health Services
 - [https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-\(hazardous-materials-and-waste\)](https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-(hazardous-materials-and-waste))



Utilities Report for Department Activities October 2024

5D

Water Resources, Conservation, & Permits Report

Water Supply Status Summary

As of October 31, the CCSD has diverted 34% of the annual San Simeon Creek allocation and 70% of the Santa Rosa Creek allocation, with 64% of total year-to-date production coming from the San Simeon Creek aquifer. The well levels in the San Simeon and Santa Rosa basins are above average for this time of year as we enter the height of the dry season. Additional well-level data and production summary reports are available on the website at www.cambriacsd.org/water-data

Santa Rosa Basin Allocation

During the Santa Rosa basin dry season, from May 1 to October 31, the Water Department utilized 148.56 acre-feet of the 155.3 acre-feet allocated, or 96%, of the dry-season diversion. Since the wet season in the Santa Rosa basin begins November 1st, we successfully remained below our aquifer allocation limit for the 2024 dry season. For 2024, as of October 31, we have diverted 153.4 acre-feet, or 70%, of our 218 acre-feet per year (AFY) allocation.

San Simeon Basin

The San Simeon Basin entered the dry season when the creek flow at Palmer Flats ceased on August 28, 2024. The dry-season allocation is 370 AFY, and we have diverted 28.90 acre-feet or 8% of the dry-season allocation. For 2024, as of October 31, we have diverted 274.84 acre-feet, or 34%, of our 799 AFY acre-foot per year (AFY) allocation.

Water Supply & Demand

Net diversion in October 2024 was 0.17 acre-feet higher than last year. The demand reduction goal was 13.9 acre-feet (compared to anticipated unconstrained demand); however, the actual demand reduction achieved was -0.4 acre-feet, representing an increase over anticipated unconstrained demand. The cumulative supply shortage for the reporting period of July 1, 2024, through June 30, 2025, is estimated to be 9.3 acre-feet or 4.79%.



Utilities Report for Department Activities October 2024

5D

Permit Counter Monthly Summary (YTD Counts Audited 11/04/2024)

ASSIGNMENT OF POSITION APPLICATIONS - 17 YTD

023.451.008 #37
023.451.009 #248
023.076.021 #283

RETROFIT APPLICATIONS - 26 YTD

013.301.022 – 5509 Oakhurst Drive
022.053.045 – 5768 Moonstone Beach Drive
022.172.052 – 400 Norfolk Street
023.016.015 – 385 Atwell Street

TRANSFER OF POSITION/EDU APPLICATIONS - 3 YTD

VOLUNTARY LOT MERGER APPLICATIONS (ELIGIBILITY) - 12 YTD

VACATION RENTAL REGISTRATIONS (WILL SERVES) - 17 YTD

WATER LINE INSTALLATION OR UPGRADE APPLICATIONS - 2 YTD

2104 Andover - APN: 023.205.001 - Upgrade to 1" Water line and meter
559 Warwick – APN: 022.042.054 - Upgrade to 1" Water line and meter

INTENT-TO-SERVES ISSUED - 0 YTD

WAITLIST WITHDRAWALS - 2 YTD

WILL SERVES ISSUED (INCLUDING FIRE PLAN / SPRINKLER REVIEWS) - 36 YTD

022.083.012 - 626 Ashby Lane
022.212.053 - 901 Sheffield Street
024.243.048 - 1795 Hudson Ave
022.042.054 - 559 Warwick Street
022.031.008 - 467 Weymouth Street

WATER USE EFFICIENCY WALK-THROUGHS COMPLETED - 1 YTD



Utilities Report for Department Activities October 2024

5D

Acronyms and Explanations

AMI - Advanced Metering Infrastructure

AFY - Acre-foot per year.

APCD - [SLO County] Air Pollution Control District

- <https://www.slocleanair.org/>

AQMD – [South Coast] Air Quality Management District
(As opposed to the Bay Area AQMD, aka BAAQMD)

CCR - Consumer Confidence Report

CDP - Coastal Development Permit

CEQA - California Environmental Quality Act

- <https://ceqaportal.org/>

CUPA - Certified Unified Program Agency

- San Luis Obispo Department of Environmental Health Services
- [https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-\(hazardous-materials-and-waste\)](https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-(hazardous-materials-and-waste))

DDW - Drinking Water Program (State Water Resources Control Board)

- https://www.waterboards.ca.gov/drinking_water/programs/

ECM - Energy Conservation Modules

EDU - Equivalent Dwelling Unit (Water Allocation Unit)

EIR - Environmental Impact Report (Re: CEQA and MND's)

LAFCO (CALAFCO) - Local Agency Formation Commission

- <https://calafco.org/>

LCP - Local Coastal Program

- Coastal planning documents that allow California's 76 coastal zone cities and counties to implement the Coastal Act at the local level.
- <https://www.coastal.ca.gov/lcp/lcp-info/>



Utilities Report for Department Activities October 2024

5D

Acronyms and Explanations (Continued)

Lift Station

- A pump that moves wastewater from a lower elevation to a higher elevation, from where it can flow via gravity. They are installed in low-lying areas or places with deep pipes.

NCAC - North Coast Advisory Council

- <https://www.ncacslo.org/>

NOFO - Notice of Funding Opportunity

NPDES - National Pollutants Discharge Elimination System

- Permit for discharge to water

MND - Mitigated Negative Declaration (Re: CEQA and EIR's)

- A mitigated negative declaration (MND) is a document that states that a project will not have a significant environmental impact.

Potholing - Creating holes to locate and map the path of underground pipes or conduit

SCADA - Supervisory Control and Data Acquisition (Method of machine control)

- <https://en.wikipedia.org/wiki/SCADA>

SGMA - Sustainable Groundwater Management Act

- <https://water.ca.gov/programs/groundwater-management/sgma-groundwater-management>

SWCA - Steven W Carothers Associates (Environmental Consulting Firm)

- <https://www.swca.com/>

TDS - Total Dissolved Solids

TMDL - Total Maximum Daily Load

- A TMDL is the maximum amount of a pollutant allowed to enter a waterbody

VFD - Variable Frequency Drive

- A type of motor controller that regulates an electric motor's speed and torque by changing the power supply's frequency and voltage.

WDR - Waste Discharge Requirements

- Permit for discharge to land

ZLD - Zero Liquid Discharge

- https://en.wikipedia.org/wiki/Zero_liquid_discharge

CAMBRIA COMMUNITY SERVICES WELL LEVELS

10/15/2024

Well Read Date

SANTA ROSA CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
23R	High School	37.25	83.42	46.17	
SR4*	CCCD Production	33.94	82.00	48.06	
SR3	CCSD Production	19.19	54.30	35.11	
SR1	CCSD	17.57	46.40	28.83	
21R3	County Parks	8.78	12.88	4.10	Meter Read (CF): 49390
WBE	Windsor Bridge East	12.40	16.87	4.47	
WBW	Windsor Bridge West	12.76	17.02	4.26	

SR4 **48.06**
AVG SR1 & SR3 31.97

SAN SIMEON CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
16D1	Van Gordon Creek Bridge	6.68	11.36	4.68	
MW4	Monitoring at Lagoon Entrance	11.04	15.95	4.91	
MW1	Monitoring at Blowers		42.11		
MW2	Monitoring at Influent		38.10		
MW3	Monitoring at Pond Gate		49.56		
9M1	Warren's Van Gordon Creek		65.63		
9P2	Gradient Monitoring	11.01	19.11	8.10	
9P7	WRF Intake		20.69		
9L1	Abandoned Irrigation	17.28	27.33	10.05	
RIW	WRF Injection Well		25.41		
SS4	CCCD	15.31	25.92	10.61	
MIW	WRF Injection Monitoring		29.89		
SS3*	CCSD Production	17.35	33.73	16.38	
SS2*	CCSD Production	16.58	33.16	16.47	Unable to read SS2. Depth AMSL calculated as an average of SS3 & SS1. 16.58 is not accurate.
SS1*	CCSD Production	15.81	32.37	16.56	
11B1	Pedotti		105.43		
11C1	Pedotti	24.49	98.20	73.71	
PFNW	Palmer Flats		93.22		
10A1	Pedotti's Recorder		78.18		
10G2	New Rock Plant		62.95		
10G1	Old Rock Plant		59.55		
10F2	Warren		66.92		
10M2	Pedotti	26.87	55.21	28.34	
9J3	Pedotti		43.45		
Lagoon	Creek Pedestrian Bridge	18.86			Mitigation Erosion: None

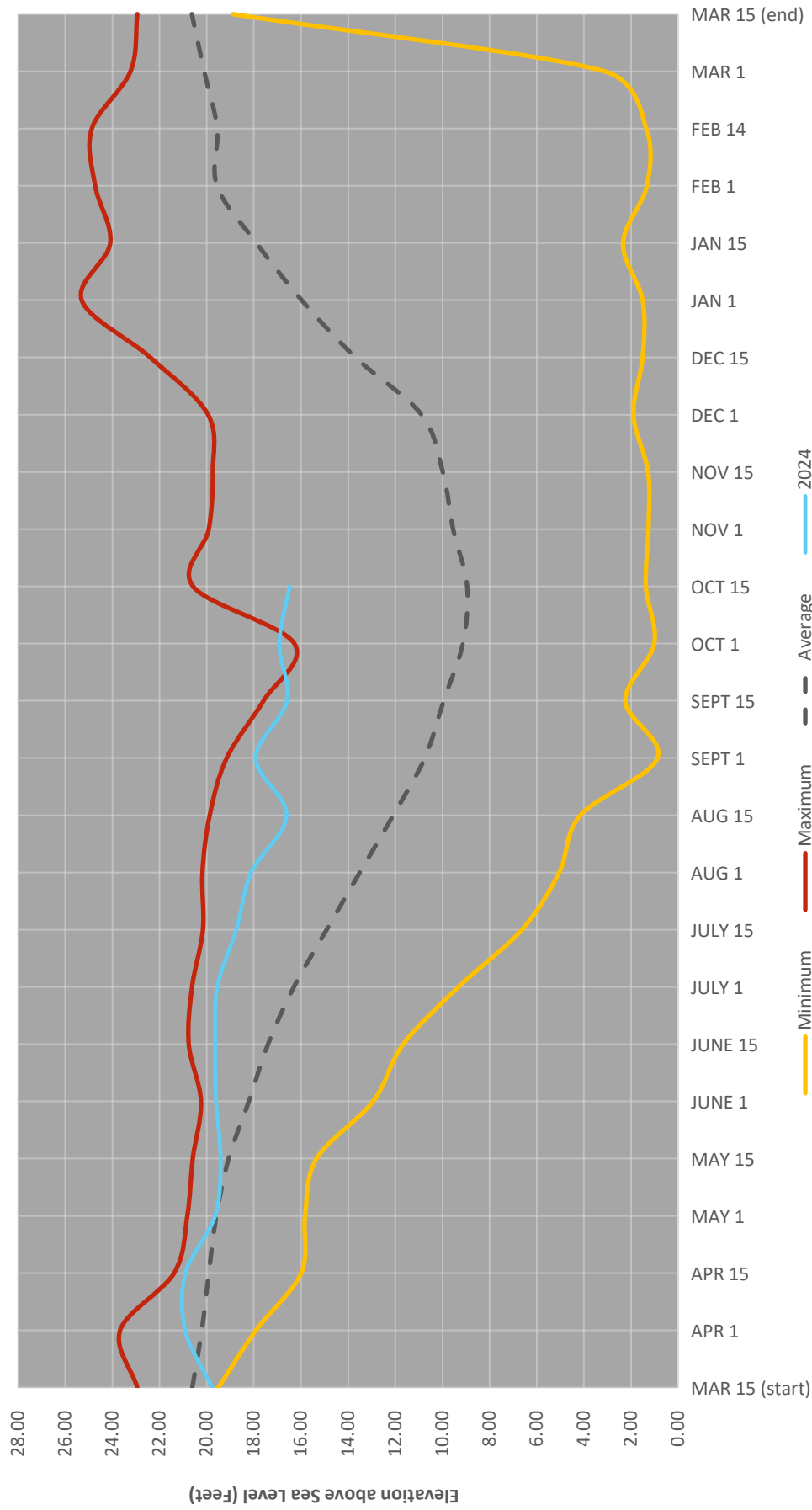
AVG S1, SS2 & SS3 **16.47**
SS4/9P2 Gradient **2.51**

*Above Mean Sea Level (AMSL)

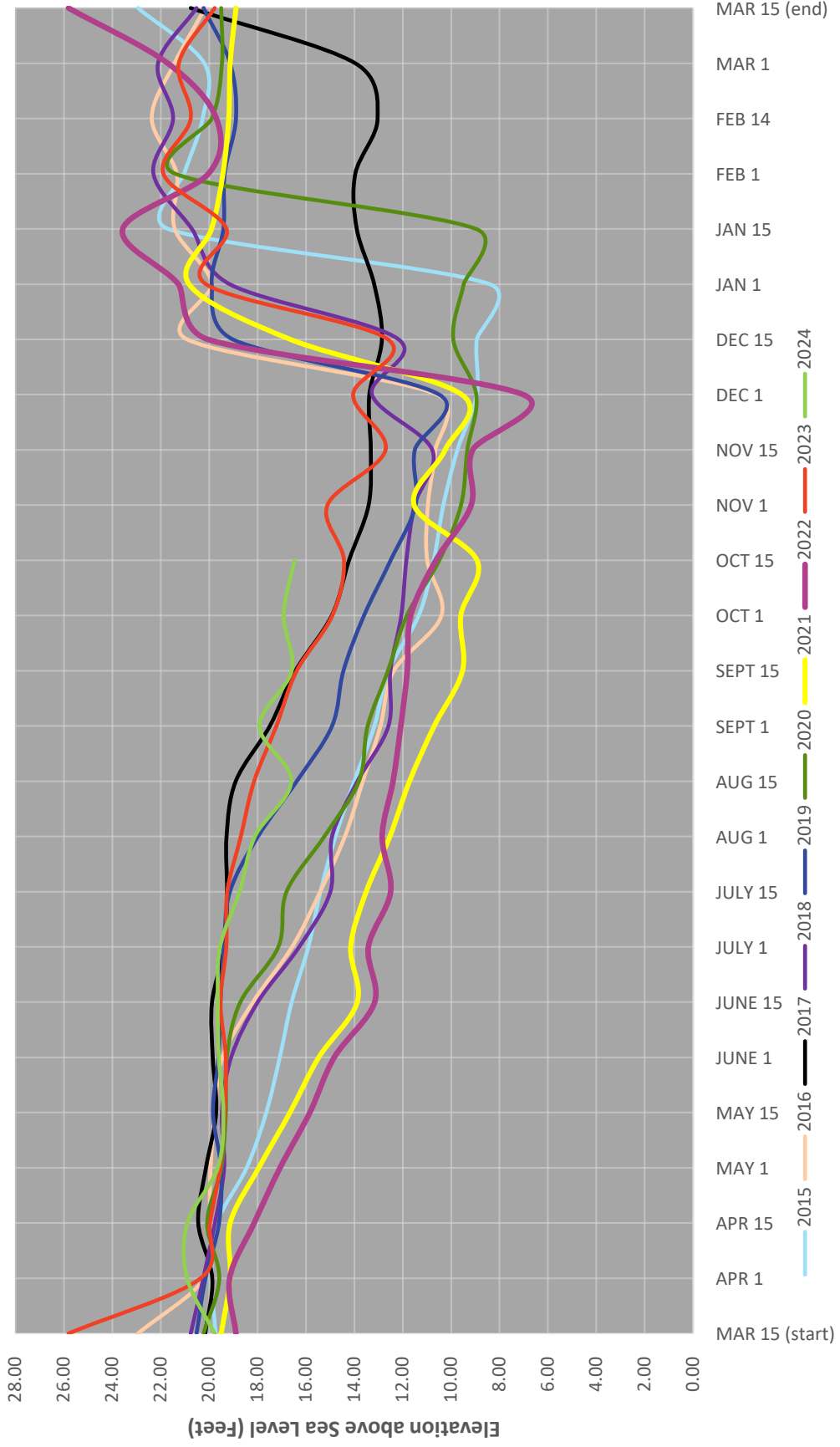
*CCSD's Production Wells

Reference point on 16D1, MIW1, MIW2, MIW3, 9P7, RIW, MIW1, SS1, SS2 and SS3 updated on 2/17/2015

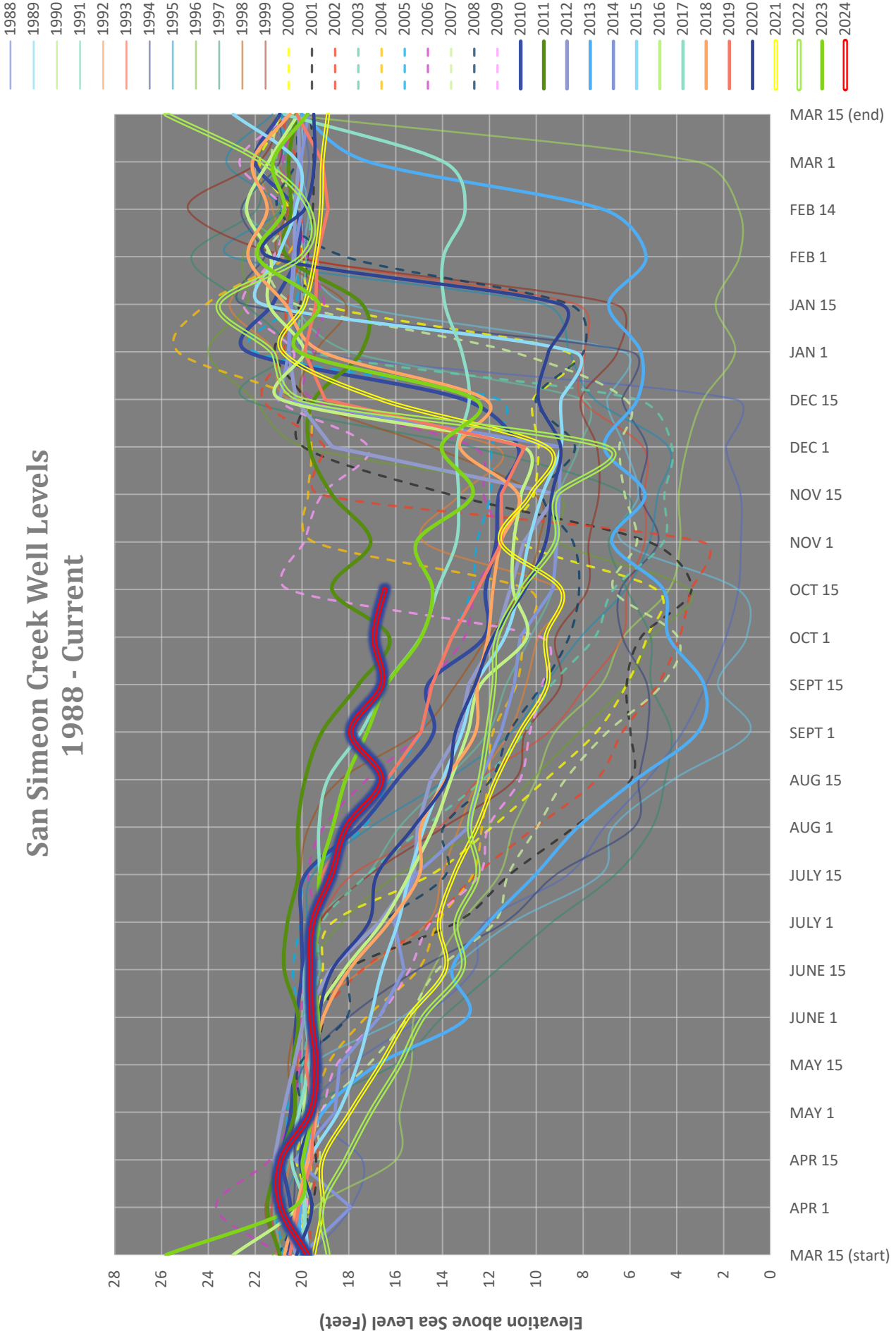
San Simeon Creek Well Levels Mid-March 2024 Levels to Date and 1988 to Current, Min, Max, & Average



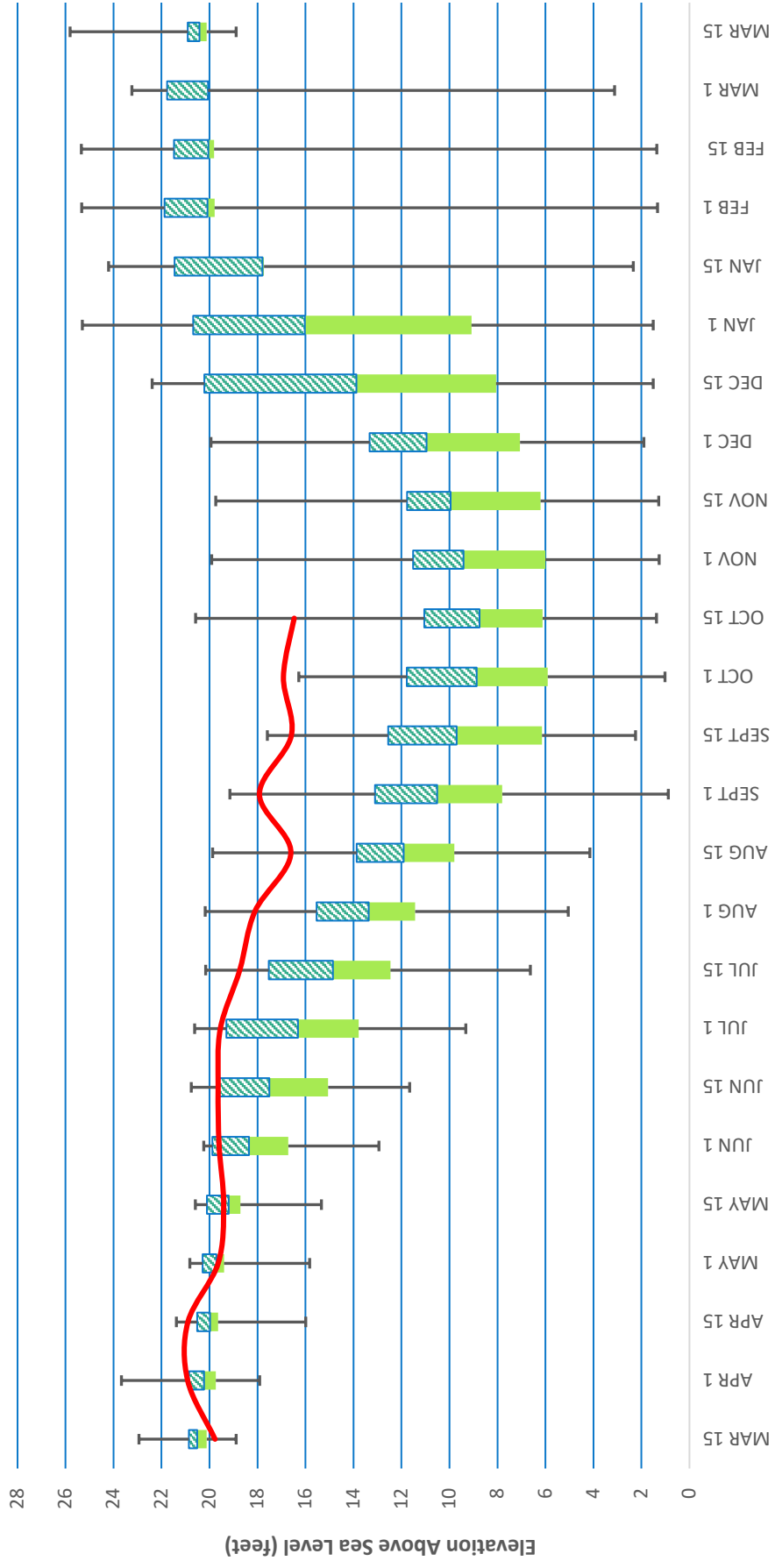
San Simeon Creek Well Levels Last 10 years March 2015 - Current



San Simeon Creek Well Levels 1988 - Current

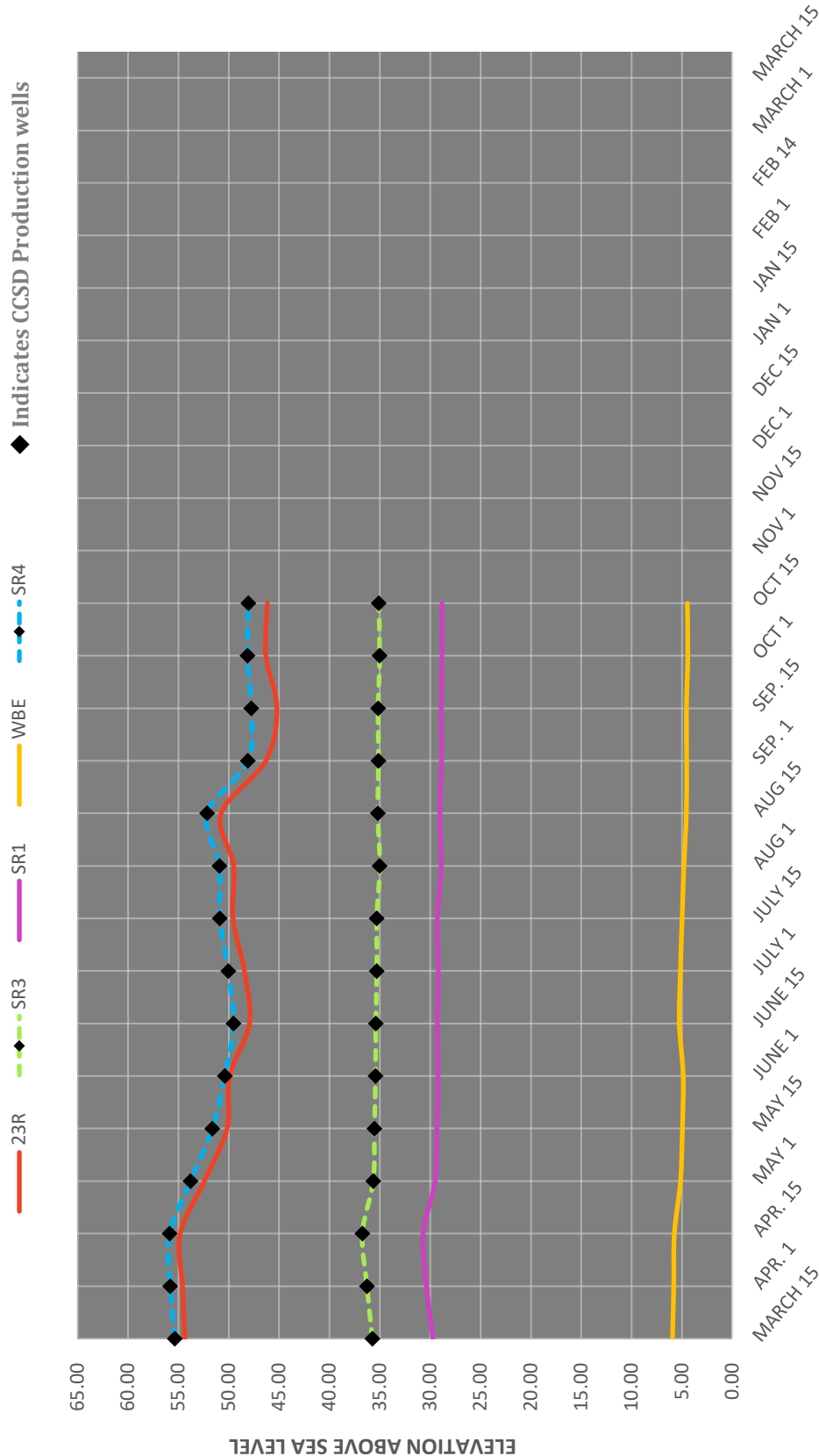


1988 to Current Statistical San Simeon Well Level Summary by Month
showing Minimums, Maximums, 25 % Percentile, 75% Percentile
Average Level is the line between the Blue (hatched) and Green (solid) bars
2024



SANTA ROSA CREEK WELL LEVELS

March 2024 - Current



Potable Water Shortage Assessment ¹	Start Year: 2024												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Anticipated Unconstrained Demand	51.74	48.97	45.82	46.35	42.77	41.06	37.16	34.65	37.79	40.75	43.01	45.70	515.77
Actual Demand	52.17	49.16	45.01	46.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	193.11
Supply Adjustment				0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Anticipated Total Water Supply	55.49	49.20	40.74	38.43	41.19	43.81	44.74	39.34	38.20	39.05	43.52	46.19	519.90
Accrued Surplus/Shortage from Previous Month	0.0	3.3	0.0	-4.3									
Anticipated Surplus/Shortage w/o WSCP Action	3.7	3.5	-5.0	-12.2	-1.6	2.8	7.6	4.7	0.4	-1.7	0.5	0.5	3.2
Anticipated % Surplus/Shortage w/o WSCP Action	7%	7%	-11%	-26%	-4%	7%	20%	14%	1%	-4%	1%	1%	1%
State Standard Shortage Level	1	1	2	3	1	1	1	1	1	1	1	1	1
Planned WSCP Actions													
Anticipated Benefit from WSCP: Supply Augmentation	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Anticipated Benefit from WSCP: Demand Reduction	5.2	4.9	9.2	13.9	4.3	4.1	3.7	3.5	3.8	4.1	9.8	7.7	74.1
Actual Benefit from WSCP Action	-0.4	-0.2	0.8	-0.4									
Anticipated Surplus/Shortage w/WSCP Action	8.9	8.4	4.1	1.7	2.7	6.9	11.3	8.2	4.2	2.4	10.3	8.2	77.3
Anticipated % Surplus/Shortage w/WSCP Action	17%	17%	9%	4%	6%	17%	30%	24%	11%	6%	24%	18%	15%
Actual Surplus/Shortage	3.3	0.0	-4.3	-8.3									-9.3
Actual % Surplus/Shortage	6%	0%	-9%	-18%									-4.79%
State Standard Shortage Level Achieved	1	1	1	2	1	1	1	1	1	1	1	1	1

¹Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.

Definitions for Terms Used in This Table

Anticipated Unconstrained Demand: Projection based on the average water production over the last 3 reporting years (July 2018 -June 2021).

Actual Demand: The total amount of potable water produced for the month.

Supply Adjustment: Observed aquifer recharge/depletion from seasonal precipitation/lack thereof.

Anticipated Total Water Supply: The target amount to be produced assuming dry years conditions.

Anticipated Surplus/Shortage w/o WSCP: The volumetric difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions.

Anticipated % Surplus/Shortage w/o WSCP Action: The difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions expressed as a percentage.

State Standard Shortage Level: The corresponding shortage level per California Water Code Section 10632(a)(3)(A).

Anticipated Benefit from WSCP - Supply Augmentation: Projected volume of water added to the supply, such as from the operation of the Water Reclamation Facility.

Anticipated Benefit from WSCP - Demand Reduction: Projected volume of water conserved through shortage response actions.

Actual Benefit from WSCP Action: Actual supply augmentation or demand reduction achieved.

Revised Anticipated Surplus/Shortage w/WSCP Action: Volumetric difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained.

Revised Anticipated % Surplus/Shortage w/WSCP Action: Difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained expressed as a percentage.

Actual Surplus/Shortage: Volumetric difference between the anticipated total water supply (including any adjustments) and the actual total demand.

Actual % Surplus/Shortage: Difference between the anticipated total water supply (including any adjustments) and the actual total demand expressed as a percentage.

WSCP: Water Shortage Contingency Plan

**CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
DIFFERENCE (Current YR - Previous YR)		2.08	-0.96	3.18	-1.30	0.65	2.59	1.18	1.81	0.86	0.17				
2024	S.S.	35.76	31.01	36.76	36.47	37.36	12.09	35.11	21.40	8.64	20.26	7.93	0.00	282.77	2024
	S.R.	1.60	1.69	0.92	0.65	3.87	34.80	17.64	28.46	37.29	26.50	0.00	0.00	153.42	
	SS & SR TOTAL	37.35	32.69	37.68	37.12	41.23	46.89	52.75	49.86	45.93	46.77	7.93	0.00	436.19	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2023	S.S.	34.88	33.18	30.27	37.48	35.36	32.09	35.66	29.96	29.01	14.94	40.76	43.02	396.61	2023
	S.R.	0.40	0.48	4.22	0.94	5.22	12.21	15.91	18.09	16.06	31.66	2.73	0.89	108.80	
	SS & SR TOTAL	35.28	33.66	34.50	38.42	40.57	44.30	51.57	48.05	45.07	46.60	43.49	43.91	505.42	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2022	S.S.	13.35	35.93	40.71	39.95	43.22	33.05	26.13	19.40	13.74	17.92	31.27	36.45	351.11	2022
	S.R.	23.95	0.04	0.03	0.04	0.05	11.17	23.27	27.59	28.77	25.30	7.44	0.32	147.98	
	SS & SR TOTAL	37.30	35.97	40.74	39.99	43.27	44.22	49.41	46.98	42.50	43.22	38.71	36.77	499.09	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2021	S.S.	31.92	26.91	34.69	36.88	36.41	34.84	31.03	30.49	31.75	27.27	27.28	21.16	370.62	2021
	S.R.	9.00	10.22	8.91	9.05	12.02	14.41	20.65	16.40	11.30	14.52	11.69	16.81	155.00	
	SS & SR TOTAL	40.92	37.14	43.60	45.93	48.43	49.25	51.68	46.89	43.05	41.79	38.97	37.97	525.61	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2020	S.S.	34.86	34.07	30.68	26.63	36.29	40.67	33.16	35.23	34.60	39.39	31.34	13.98	390.90	2020
	S.R.	4.10	5.37	6.32	8.97	7.21	7.77	19.10	17.85	14.22	10.67	12.61	27.85	142.04	
	SS & SR TOTAL	38.96	39.43	37.00	35.60	43.50	48.44	52.25	53.08	48.82	50.06	43.95	41.83	532.93	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2019	S.S.	34.49	23.50	24.82	33.30	35.07	36.17	41.98	39.45	36.02	37.32	33.64	26.26	402.00	2019
	S.R.	3.25	9.73	13.89	8.50	7.75	10.16	10.80	10.45	11.12	11.42	11.15	13.78	122.00	
	SS & SR TOTAL	37.74	33.23	38.71	41.80	42.81	46.33	52.78	49.91	47.13	48.74	44.78	40.05	524.00	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2018	S.S.	14.65	15.73	24.97	32.09	38.50	38.30	32.13	21.54	17.99	12.97	12.65	30.43	291.97	2018
	S.R.	30.09	23.61	13.23	6.96	5.02	7.89	22.00	30.88	27.67	31.81	30.59	10.11	239.85	
	SS & SR TOTAL	44.74	39.34	38.20	39.05	43.52	46.19	54.13	52.42	45.67	44.78	43.24	40.54	531.82	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2017	S.S.	31.85	18.62	40.94	45.34	46.26	34.05	22.86	16.93	23.78	26.18	20.90	22.54	350.25	2017
	S.R.	6.97	14.54	6.02	9.89	18.14	28.49	32.63	32.27	16.96	12.25	20.29	21.27	219.72	
	SS & SR TOTAL	38.82	33.17	46.95	55.23	64.40	62.55	55.49	49.20	40.74	38.43	41.19	43.81	569.97	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2016	S.S.	16.21	8.82	19.61	21.27	24.30	28.06	28.37	26.49	26.02	6.49	5.66	21.53	232.83	2016
	S.R.	18.10	27.70	16.92	15.76	15.92	13.96	20.53	18.31	16.92	34.50	31.75	18.46	248.83	
	SS & SR TOTAL	34.31	36.53	36.52	37.03	40.21	42.02	48.90	44.80	42.94	40.99	37.42	39.98	481.66	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.33	7.04	5.70	23.07	
2015	S.S.	19.95	16.65	17.16	17.79	16.18	14.14	15.14	17.39	20.36	26.17	23.74	21.23	225.89	2015
	S.R.	14.77	14.90	20.53	20.68	20.99	26.51	29.51	27.78	21.94	16.05	13.57	13.90	241.13	
	SS & SR TOTAL	34.72	31.55	37.69	38.47	37.17	40.65	44.65	45.17	42.30	42.22	37.31	35.13	467.02	
	AWTP	5.55	14.34	12.49	7.61	0.00	0.00	0.00	0.00	3.68	8.07	6.29	10.89	68.92	
2014	S.S.	22.93	16.97	24.90	25.03	19.39	14.40	11.94	0.00	0.76	24.32	13.74	23.81	198.17	2014
	S.R.	34.69	19.85	10.00	10.44	18.88	24.19	30.89	43.09	36.26	12.06	18.63	9.62	268.59	
	SS & SR TOTAL	57.62	36.82	34.90	35.47	38.27	38.59	42.82	43.09	37.01	36.37	32.36	33.44	466.76	
2013	S.S.	50.55	47.40	54.72	55.27	63.18	46.01	60.82	72.32	57.73	29.84	26.72	28.61	593.16	2013
	S.R.	0.00	0.00	0.00	4.27	5.28	27.57	18.12	3.50	7.62	22.56	25.38	25.61	139.91	
	SS & SR TOTAL	50.55	47.40	54.72	59.54	68.45	73.58	78.94	75.82	65.35	52.40	52.11	54.22	733.07	
.2	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	.2

**CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
201	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.01	201
	SS & SR TOTAL	53.66	48.88	52.60	51.18	61.50	67.67	76.12	74.34	66.70	63.65	57.56	50.88	724.74	
2011	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	2011
	SS & SR TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	SS & SR TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	SS & SR TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	SS & SR TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	

**CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
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YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	
1987	S.S.	41.51	41.30	48.40	63.00	68.80	63.80	66.10	62.90	49.90	36.40	32.90	42.30	617.31	1987
	S.R.	10.20	3.80	0.00	0.00	2.00	13.80	22.40	26.00	28.80	35.60	19.30	6.59	168.49	
	SS & SR TOTAL	51.71	45.10	48.40	63.00	70.80	77.60	88.50	88.90	78.70	72.00	52.20	48.89	785.80	

Net diversion totals reported 2016 to current. Previous years are gross totals and may include water volumes also reported under riparian statements.



Cambria CSD

Expense Approval Report

By Vendor Name

Payment Dates 10/1/2024 - 10/31/2024

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor: 12771 - AGUIRRE, DAVID					
AGUIRRE, DAVID	80369	10/01/2024	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	55.00
Vendor 12771 - AGUIRRE, DAVID Total:					55.00
Vendor: 12703 - ALLSTAR INDUSTRIAL SUPPLY					
ALLSTAR INDUSTRIAL SUPPLY	80491	10/18/2024	WW/FILTERS FOR BLOWERS, GLOVES & MISC SUPPLIES	12-6032T-12	2,450.53
ALLSTAR INDUSTRIAL SUPPLY	80491	10/18/2024	WD/UNIFORM PURCHASE - SERVUS & STEEL TOE BOOTS	11-60940-11	222.00
Vendor 12703 - ALLSTAR INDUSTRIAL SUPPLY Total:					2,672.53
Vendor: 10091 - ALPHA ELECTRICAL SERVICE					
ALPHA ELECTRICAL SERVICE	80392	10/04/2024	WW/EMERG SVC & REPAIR OF VFD IGBT ON RAS PUMP 2	12-60350-12	1,648.00
Vendor 10091 - ALPHA ELECTRICAL SERVICE Total:					1,648.00
Vendor: 10092 - ALPHA FIRE UNLIMITED					
ALPHA FIRE UNLIMITED	80409	10/07/2024	F&R/TESTING & INSPECTION OF VET'S HALL FIRE ALARM	01-6033V-02	195.00
Vendor 10092 - ALPHA FIRE UNLIMITED Total:					195.00
Vendor: 12671 - AMAZON CAPITAL SERVICES, INC.					
AMAZON CAPITAL SERVICES, INC.	DFT0004119	10/23/2024	F&R/REPLACEMENT TONER CARTRIDGE	01-60500-02	61.12
AMAZON CAPITAL SERVICES, INC.	DFT0004120	10/23/2024	F&R/POISON IVY & OAK POST CONTACT SKIN TOWELETTES	01-60930-02	57.05
AMAZON CAPITAL SERVICES, INC.	DFT0004121	10/23/2024	F&R/HEAVY DUTY INDUSTRIAL DOLLY	01-60900-02	302.33
AMAZON CAPITAL SERVICES, INC.	DFT0004122	10/23/2024	ADM/DISINFECTING WIPES	01-60500-09	21.26
AMAZON CAPITAL SERVICES, INC.	DFT0004123	10/23/2024	F&R/RING FLOODLIGHT CAMERAS	01-6033B-02	561.76
AMAZON CAPITAL SERVICES, INC.	DFT0004124	10/23/2024	FD/GROUND COFFEE & WEATHER RESISTANT BATT CHARGER	01-60900-01	153.97
AMAZON CAPITAL SERVICES, INC.	DFT0004125	10/23/2024	ADM/SHREDDER FOR 2150 MAIN ST	01-6033B-09	173.20
AMAZON CAPITAL SERVICES, INC.	DFT0004126	10/23/2024	FD/SIDE TAB DIVIDERS & MULTIFOLD PAPER TOWELS	01-60900-01	58.05
AMAZON CAPITAL SERVICES, INC.	DFT0004127	10/23/2024	FD/CUSTOMIZED RECHARGEABLE BATTERY	01-60900-11	57.52
AMAZON CAPITAL SERVICES, INC.	DFT0004128	10/23/2024	WD/CLIPBOARDS, BED & FLOOR LINERS FOR 2024 F-150	11-6033B-11	333.28
AMAZON CAPITAL SERVICES, INC.	DFT0004129	10/23/2024	ADM/OFFICE # 1 & OFFICE # 3 DESKS FOR 2150 MAIN ST	01-6033B-09	258.84
AMAZON CAPITAL SERVICES, INC.	DFT0004130	10/23/2024	F&R/POISON IVY & OAK POST CONTACT TOWELETTES	01-60900-02	11.41
AMAZON CAPITAL SERVICES, INC.	DFT0004131	10/23/2024	ADM/OFFICE # 3 REFRIGERATOR FOR 2150 MAIN ST	01-6033B-09	193.04
AMAZON CAPITAL SERVICES, INC.	DFT0004132	10/23/2024	FD/DISINFECTING WIPES, TAB DIVIDERS & FOOT PUMP	01-60500-01	44.81
AMAZON CAPITAL SERVICES, INC.	DFT0004133	10/23/2024	ADM/OFFICE # 1 RUG FOR 2150 MAIN ST	01-6033B-09	150.14
AMAZON CAPITAL SERVICES, INC.	DFT0004134	10/23/2024	F&R/MORA RECOGNITION PLAQUE	01-61240-02	28.95
AMAZON CAPITAL SERVICES, INC.	DFT0004135	10/23/2024	ADM/RESTROOM CABINET FOR 2150 MAIN ST	01-6033B-09	179.18
AMAZON CAPITAL SERVICES, INC.	DFT0004136	10/23/2024	ADM/PRINTER FOR ACCOUNTS PAYABLE	01-60440-09	534.75
AMAZON CAPITAL SERVICES, INC.	DFT0004137	10/23/2024	ADM/WOOD SHELVES FOR 2150 MAIN ST	01-6033B-09	38.60
AMAZON CAPITAL SERVICES, INC.	DFT0004138	10/23/2024	ADM/CLEAR BUSINESS CARD HOLDER	01-60500-09	22.38

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
AMAZON CAPITAL SERVICES, INC.	DFT0004139	10/23/2024	ADM/BROCHURE HOLDER WALL MOUNT FOR 2150 MAIN ST	01-6033B-09	47.18
AMAZON CAPITAL SERVICES, INC.	DFT0004140	10/23/2024	F&R/A-FRAME TRAILER JACK, SQUARE JACK & CABIENT	01-60930-02	397.01
AMAZON CAPITAL SERVICES, INC.	DFT0004141	10/23/2024	ADM/SURGE PROTECTOR, TRIM, BROOM & MOP WALL MOUNT	01-6033B-09	129.52
AMAZON CAPITAL SERVICES, INC.	DFT0004142	10/23/2024	F&R/WALL SCONCE FLY LIGHT TRAPS	01-6033V-02	427.86
AMAZON CAPITAL SERVICES, INC.	DFT0004169	10/23/2024	FD/COMMERCIAL COFFEE FILTERS	01-60900-01	54.99
AMAZON CAPITAL SERVICES, INC.	DFT0004170	10/23/2024	ADM/LOTION HAND SOAP REFILL	01-60500-09	50.44
Vendor 12671 - AMAZON CAPITAL SERVICES, INC. Total:					4,348.64
Vendor: 10114 - ANDREW THOMSON					
ANDREW THOMSON	80494	10/23/2024	WW/REPAIR & INSTALL SOLA UPS ON LIFT STATON 8	12-6032L-12	2,665.13
Vendor 10114 - ANDREW THOMSON Total:					2,665.13
Vendor: 12829 - APPLIED PROCESS LOGIC, INC.					
APPLIED PROCESS LOGIC, INC.	DFT0004172	10/28/2024	ADM/IFP CONSULTING & TRAINING CCSD TEAMS	01-60440-09	7,500.00
Vendor 12829 - APPLIED PROCESS LOGIC, INC. Total:					7,500.00
Vendor: 10134 - ARTHO, ANTONI D					
ARTHO, ANTONI D	80370	10/01/2024	WW/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	12-6060C-12	100.00
Vendor 10134 - ARTHO, ANTONI D Total:					100.00
Vendor: 10144 - AT&T/CALNET3					
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION A	12-6060P-12	30.51
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION B3	12-6060P-12	30.46
AT&T/CALNET3	80360	10/01/2024	WD/PINE KNOLLS TANK SCADA	11-6060P-11	61.02
AT&T/CALNET3	80360	10/01/2024	FD/FAX LINE	01-6060P-01	21.16
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION B1	12-6060P-12	30.45
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION B2	12-6060P-12	30.46
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION B	12-6060P-12	30.46
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION 9	12-6060P-12	30.44
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION A1	12-6060P-12	30.47
AT&T/CALNET3	80360	10/01/2024	WW/FAX LINE FINAL CANCELED 8/27/2024	12-6060P-12	2.35
AT&T/CALNET3	80360	10/01/2024	WD/TELEMETRY SYSTEMS	11-6060P-11	31.41
AT&T/CALNET3	80360	10/01/2024	F&R/ALARM AT VET'S HALL	01-6060P-02	59.29
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION 4	12-6060P-12	30.43
AT&T/CALNET3	80360	10/01/2024	WW/ALARM AT LIFT STATION 8	12-6060P-12	30.44
AT&T/CALNET3	80360	10/01/2024	WD/LIEMERT PUMP STATION	11-6060P-11	30.42
AT&T/CALNET3	80360	10/01/2024	ADM/FAX LINE FINAL CANCELED 8/27/2024	01-6060P-09	2.30
AT&T/CALNET3	80360	10/01/2024	F&R/RODEO GROUNDS	01-6060P-02	26.58
AT&T/CALNET3	80360	10/01/2024	WW/PHONE SERVICE	12-6060P-12	64.03
Vendor 10144 - AT&T/CALNET3 Total:					572.68
Vendor: 10140 - AT&T					
AT&T	DFT0004058	10/02/2024	WD/WELL HEAD ZONE TO ZONE TRANSMISSION	11-6060P-11	189.45
Vendor 10140 - AT&T Total:					189.45
Vendor: 12713 - BANK OF NEW YORK MELLON TRUST COMPANY N.A.					
BANK OF NEW YORK MELLON	80513	10/30/2024	WW/COP SERIES 2022A BOND INTEREST	12-61801-12	1,640.00
Vendor 12713 - BANK OF NEW YORK MELLON TRUST COMPANY N.A. Total:					1,640.00
Vendor: 12425 - BENJAMIN A. HILL, INC.					
BENJAMIN A. HILL, INC.	80393	10/04/2024	WD/WW/ANNUAL SUBSCRIPTION OCT 2024 - OCT 2025	11-6080G-11	360.00
BENJAMIN A. HILL, INC.	80393	10/04/2024	WD/WW/ANNUAL SUBSCRIPTION OCT 2024 - OCT 2025	12-6080G-12	360.00
Vendor 12425 - BENJAMIN A. HILL, INC. Total:					720.00

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor: 12575 - BLUME, COLTON					
BLUME, COLTON	80371	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12575 - BLUME, COLTON Total:					45.00
Vendor: 10249 - BOUND TREE MEDICAL, LLC					
BOUND TREE MEDICAL, LLC	80495	10/23/2024	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	484.43
BOUND TREE MEDICAL, LLC	80505	10/30/2024	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	6.70
Vendor 10249 - BOUND TREE MEDICAL, LLC Total:					491.13
Vendor: 10260 - BRENNTAG PACIFIC, INC.					
BRENNTAG PACIFIC, INC.	80353	10/02/2024	WD/CHEMICALS	11-6091C-11	1,301.98
BRENNTAG PACIFIC, INC.	80467	10/16/2024	WD/CHEMICALS	11-6091C-11	1,303.35
BRENNTAG PACIFIC, INC.	80481	10/18/2024	WD/CHEMICALS	11-6091C-11	2,086.70
BRENNTAG PACIFIC, INC.	80481	10/18/2024	WD/CHEMICALS	11-6091C-11	506.91
Vendor 10260 - BRENNTAG PACIFIC, INC. Total:					5,198.94
Vendor: 10269 - BROOKS, CRAIG					
BROOKS, CRAIG	80372	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10269 - BROOKS, CRAIG Total:					45.00
Vendor: 10288 - BURKEY, MICHAEL A					
BURKEY, MICHAEL A	80373	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	55.00
Vendor 10288 - BURKEY, MICHAEL A Total:					55.00
Vendor: 12888 - BUSTILLO, ALONDRA					
BUSTILLO, ALONDRA	1219	10/18/2024	F&R/SECURITY DEPOSIT	01-24200-02	1,000.00
Vendor 12888 - BUSTILLO, ALONDRA Total:					1,000.00
Vendor: 12746 - CALIFORNIA SPECIAL DISTRICTS ASSOCIATION					
CALIFORNIA SPECIAL DISTRICTS ASSOC	80506	10/30/2024	ADM/ANNUAL MEMBERSHIP DUES JAN - DEC 2025	01-60540-09	9,548.00
Vendor 12746 - CALIFORNIA SPECIAL DISTRICTS ASSOCIATION Total:					9,548.00
Vendor: 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS					
CAMBRIA ELECTRIC	80394	10/04/2024	ADM/INSTALL OUTLET'S THRU OFF & FOR WALL MOUNT TV	01-6033B-09	505.21
CAMBRIA ELECTRIC	80394	10/04/2024	F&R/VET'S HALL CAMERA INSTALLATION	01-6033B-02	372.03
Vendor 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS Total:					877.24
Vendor: 10356 - CAMBRIA HARDWARE CENTER					
CAMBRIA HARDWARE CENTER	80406	10/04/2024	WD/DOLLY	11-60900-11	41.82
CAMBRIA HARDWARE CENTER	80407	10/04/2024	FD/PRO DUCT TAPES	01-60930-01	64.30
CAMBRIA HARDWARE CENTER	80408	10/04/2024	F&R/STEPLADDER	01-60930-02	89.01
CAMBRIA HARDWARE CENTER	80408	10/04/2024	F&R/GAL WHITE VINEGAR	01-60900-02	6.96
CAMBRIA HARDWARE CENTER	80408	10/04/2024	F&R/DECK SCRUB BRUSH	01-60930-02	53.60
CAMBRIA HARDWARE CENTER	80408	10/04/2024	F&R/LOCK HITCH, SINGLE SIDED KEY & GORILLA GLUE	01-60930-02	41.74
CAMBRIA HARDWARE CENTER	80408	10/04/2024	F&R/TERRO FLY TRAPS, YLW JACKET TRAPS & MISC SUPP	01-60930-02	54.29
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/REPAIR POND 3 VALVE	12-6032T-12	17.46
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/REPAIR AIR HDR DIGESTER	12-6032T-12	7.82
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/REPAIR AIR HDR DIGESTER	12-6032T-12	7.82
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/NUTS, BOLTS & SCREWS	12-60900-12	4.34
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/GEL HAND SANITIZER	12-60920-12	12.84
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/RUBBER HOSE WASHER & GREEN MARKING PAINT	12-6033G-12	19.81
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/CLEAN LVL SENSOR LIFT STATION B4	12-6032L-12	28.38
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/CAT LITTER BAGS	12-6033G-12	27.86
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/GRY WIRE CONNECTORS	12-6032L-12	2.67
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/GRY SHELF BRACKETS & MISC SUPPLIES	12-6032T-12	9.93
CAMBRIA HARDWARE CENTER	80424	10/04/2024	WW/REPAIR MANHOLE EAST RANCH	12-6032M-12	202.62
Vendor 10356 - CAMBRIA HARDWARE CENTER Total:					693.27
Vendor: 10368 - CAMBRIA VILLAGE SQUARE					
CAMBRIA VILLAGE SQUARE	80362	10/01/2024	ADM/MONTHLY RENT - TAMSON ST OCTOBER 2024	01-60750-09	2,771.83

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
CAMBRIA VILLAGE SQUARE	80410	10/07/2024	ADM/OUTSIDE MAINTENANCE & INSURANCE JULY - AUG 24	01-6033G-09	735.88
Vendor 10368 - CAMBRIA VILLAGE SQUARE Total:					3,507.71
Vendor: 10371 - CANNON CORPORATION					
CANNON CORPORATION	80482	10/18/2024	WD/SS EFFLUENT LINE REPLACEMENT PROJECT	11-61700-11	3,194.45
CANNON CORPORATION	80482	10/18/2024	WD/SS EFFLUENT LINE REPLACEMENT PROJECT	12-61700-12	3,194.46
Vendor 10371 - CANNON CORPORATION Total:					6,388.91
Vendor: 10375 - CARMEL & NACCASHA LLP					
CARMEL & NACCASHA LLP	80423	10/01/2024	ADM/MONTHLY RETAINER OCTOBER 2024	01-6080K-09	13,500.00
CARMEL & NACCASHA LLP	80425	10/09/2024	ADM/LEGAL SERVICE GENERAL	01-6080L-09	2,092.50
CARMEL & NACCASHA LLP	80425	10/09/2024	ADM/LEGAL SERVICE GENERAL	01-6080L-09	48.00
CARMEL & NACCASHA LLP	80468	10/16/2024	ADM/MONTHLY RETAINER NOVEMBER 2024	01-6080K-09	13,500.00
Vendor 10375 - CARMEL & NACCASHA LLP Total:					29,140.50
Vendor: 10384 - CASTELLANOS, MICHAEL					
CASTELLANOS, MICHAEL	80374	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10384 - CASTELLANOS, MICHAEL Total:					45.00
Vendor: 10427 - CHARTER COMMUNICATIONS					
CHARTER COMMUNICATIONS	DFT0004093	10/09/2024	F&R/ADM/WD/WW/ETHERNET SVCS	01-6060I-02	394.11
CHARTER COMMUNICATIONS	DFT0004093	10/09/2024	F&R/ADM/WD/WW/ETHERNET SVCS	01-6060I-09	221.24
CHARTER COMMUNICATIONS	DFT0004093	10/09/2024	F&R/ADM/WD/WW/ETHERNET SVCS	11-6060I-11	279.00
CHARTER COMMUNICATIONS	DFT0004093	10/09/2024	F&R/ADM/WD/WW/ETHERNET SVCS	12-6060I-12	278.99
CHARTER COMMUNICATIONS	DFT0004094	10/09/2024	WD/WW/BUSINESS INTERNET	11-6060I-11	94.98
CHARTER COMMUNICATIONS	DFT0004094	10/09/2024	WD/WW/BUSINESS INTERNET	12-6060I-12	94.99
CHARTER COMMUNICATIONS	DFT0004095	10/09/2024	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-01	162.50
CHARTER COMMUNICATIONS	DFT0004095	10/09/2024	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-09	162.50
CHARTER COMMUNICATIONS	DFT0004095	10/09/2024	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	11-6060I-11	162.50
CHARTER COMMUNICATIONS	DFT0004095	10/09/2024	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	12-6060I-12	162.50
Vendor 10427 - CHARTER COMMUNICATIONS Total:					2,013.31
Vendor: 10443 - CIO SOLUTIONS, LP					
CIO SOLUTIONS, LP	DFT0004059	10/01/2024	ADM/MONTHLY COMPUTER SUPPORT - OCTOBER 24	01-60440-09	1,156.00
CIO SOLUTIONS, LP	DFT0004066	10/09/2024	ADM/INSTALLATION OF NEW RICOH COPY MACHINE	01-60440-09	181.25
Vendor 10443 - CIO SOLUTIONS, LP Total:					1,337.25
Vendor: 10463 - CIVIL DESIGN STUDIO INC.					
CIVIL DESIGN STUDIO INC.	80354	10/02/2024	PROS/ENGINEER SVCS FOR PUBLIC RESTROOMS PROJ	01-61700-16	1,000.00
CIVIL DESIGN STUDIO INC.	80483	10/18/2024	PROS/PROJ MNGMNT & ENG SVCS - PUBLIC RESTROOM PROJ	01-6080M-16	2,185.00
Vendor 10463 - CIVIL DESIGN STUDIO INC. Total:					3,185.00
Vendor: 12887 - CONROY, CLINT					
CONROY, CLINT	80484	10/18/2024	WD/REIMB FOR SWRCB T3 EXAM FEE	11-6120E-11	100.00
Vendor 12887 - CONROY, CLINT Total:					100.00
Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.					
CORBIN WILLITS SYSTEMS, INC.	80496	10/23/2024	ADM/MONTHLY HISTORICAL ARCHIVE ACCESS NOV 24	01-60440-09	400.00
Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total:					400.00
Vendor: 12738 - CORE & MAIN LP					
CORE & MAIN LP	80355	10/02/2024	WD/WATER SERVICE LINE PIPE	11-6031D-11	218.79
CORE & MAIN LP	80485	10/18/2024	WD/PRESSURE BACKFLOW NO LEAD BALL VALVES	01-6060W-02	660.05
Vendor 12738 - CORE & MAIN LP Total:					878.84
Vendor: 10515 - CORRPRO COMPANIES, INC.					
CORRPRO COMPANIES, INC.	80356	10/02/2024	WD/ANNUAL CATHODIC PROT INSPECTION, CLEAN & REPAIR	11-6031S-11	4,380.00
Vendor 10515 - CORRPRO COMPANIES, INC. Total:					4,380.00

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor: 12468 - DATAPROSE LLC					
DATAPROSE LLC	80395	10/04/2024	FD/VANDALISM & GRAFFITI MAILINGS & POSTAGE	01-60530-01	522.84
DATAPROSE LLC	80395	10/04/2024	FD/VANDALISM & GRAFFITI SPANISH MAILINGS & POSTAGE	01-60530-01	522.84
DATAPROSE LLC	80395	10/04/2024	WD/WW/FD/ADM/UTIL STMTS, EVAC & VAND MLNGS & PSTGE	01-6080M-01	37.08
DATAPROSE LLC	80395	10/04/2024	WD/WW/FD/ADM/UTIL STMTS, EVAC & VAND MLNGS & PSTGE	01-6080M-09	74.16
DATAPROSE LLC	80395	10/04/2024	WD/WW/FD/ADM/UTIL STMTS, EVAC & VAND MLNGS & PSTGE	11-60510-11	1,051.82
DATAPROSE LLC	80395	10/04/2024	WD/WW/FD/ADM/UTIL STMTS, EVAC & VAND MLNGS & PSTGE	11-6080M-11	244.29
DATAPROSE LLC	80395	10/04/2024	WD/WW/FD/ADM/UTIL STMTS, EVAC & VAND MLNGS & PSTGE	12-60510-12	1,051.81
DATAPROSE LLC	80395	10/04/2024	WD/WW/FD/ADM/UTIL STMTS, EVAC & VAND MLNGS & PSTGE	12-6080M-12	244.29
Vendor 12468 - DATAPROSE LLC Total:					3,749.13
Vendor: 10568 - DAVID CRYE, INC					
DAVID CRYE, INC	80507	10/30/2024	WD/CRUSHER B SAND	11-6035R-11	97.15
DAVID CRYE, INC	80507	10/30/2024	WD/CLASS II B BASE	11-6035R-11	101.78
Vendor 10568 - DAVID CRYE, INC Total:					198.93
Vendor: 12875 - DE LAGE LANDEN FINANCIAL SERVICES, INC.					
DE LAGE LANDEN FINANCIAL SERVICES	80486	10/18/2024	ADM/MONTHLY COPIER CHARGES & OVERAGE	01-60440-09	186.29
DE LAGE LANDEN FINANCIAL SERVICES	80486	10/18/2024	FD/MONTHLY COPIER CHARGES & OVERAGE	01-60440-01	793.65
DE LAGE LANDEN FINANCIAL SERVICES	80486	10/18/2024	WD/WW/MONTHLY COPIER CHARGES & OVERAGE	11-60440-11	93.14
DE LAGE LANDEN FINANCIAL SERVICES	80486	10/18/2024	WD/WW/MONTHLY COPIER CHARGES & OVERAGE	12-60440-12	93.15
Vendor 12875 - DE LAGE LANDEN FINANCIAL SERVICES, INC. Total:					1,166.23
Vendor: 12539 - DIGITAL WEST					
DIGITAL WEST	DFT0004060	10/01/2024	ALL DEPTS/PHONE SERVICE 10/01/24 - 10/31/2024	01-6060P-01	480.00
DIGITAL WEST	DFT0004060	10/01/2024	ALL DEPTS/PHONE SERVICE 10/01/24 - 10/31/2024	01-6060P-02	103.00
DIGITAL WEST	DFT0004060	10/01/2024	ALL DEPTS/PHONE SERVICE 10/01/24 - 10/31/2024	01-6060P-09	160.30
DIGITAL WEST	DFT0004060	10/01/2024	ALL DEPTS/PHONE SERVICE 10/01/24 - 10/31/2024	01-6060P-09	219.37
DIGITAL WEST	DFT0004060	10/01/2024	ALL DEPTS/PHONE SERVICE 10/01/24 - 10/31/2024	11-6060P-11	80.50
DIGITAL WEST	DFT0004060	10/01/2024	ALL DEPTS/PHONE SERVICE 10/01/24 - 10/31/2024	11-6060P-11	132.00
DIGITAL WEST	DFT0004060	10/01/2024	ALL DEPTS/PHONE SERVICE 10/01/24 - 10/31/2024	12-6060P-12	103.00
DIGITAL WEST	DFT0004060	10/01/2024	ALL DEPTS/PHONE SERVICE 10/01/24 - 10/31/2024	12-6060P-12	80.50
Vendor 12539 - DIGITAL WEST Total:					1,358.67
Vendor: 10927 - DODSON, HALEY					
DODSON, HALEY	80375	10/01/2024	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
Vendor 10927 - DODSON, HALEY Total:					100.00
Vendor: 12884 - DUNN-EDWARDS CORPORATION					
DUNN-EDWARDS CORPORATION	80469	10/16/2024	ADM/PAINT FOR MOVE OUT FROM 1316 TAMSON STE 201	01-6033B-09	1,095.33
Vendor 12884 - DUNN-EDWARDS CORPORATION Total:					1,095.33
Vendor: 12808 - ELIJAH MERMIN					
ELIJAH MERMIN	80396	10/04/2024	WD/GRANT WRITING-RELATED CONSULTING SERVICES	11-6080M-11	1,251.25

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor 12808 - ELIJAH MERMIN Total:					1,251.25
Vendor: 12538 - EVERS, CHRISTIAN					
EVERS, CHRISTIAN	80376	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12538 - EVERS, CHRISTIAN Total:					45.00
Vendor: 10728 - FAMCON PIPE & SUPPLY, INC					
FAMCON PIPE & SUPPLY, INC	80470	10/16/2024	WD/BALL VALVES	11-6031D-11	242.44
Vendor 10728 - FAMCON PIPE & SUPPLY, INC Total:					242.44
Vendor: 10751 - FGL ENVIRONMENTAL INC.					
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/BACTI & MISC ANALYSIS	12-60910-12	45.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/INORGANIC & MISC ANALYSIS	12-60910-12	227.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/INORGANIC, MISC & SUPPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WD/INORGANIC & MISC ANALYSIS	11-60910-11	69.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80363	10/01/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	930.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	221.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC & MISC ANALYSIS	12-60910-12	111.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INROGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	FGL/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80411	10/07/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
FGL ENVIRONMENTAL INC.	80487	10/18/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80487	10/18/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80487	10/18/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80487	10/18/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80487	10/18/2024	WD/INORGANIC & MISC ANALYSIS	11-60910-11	69.00
FGL ENVIRONMENTAL INC.	80497	10/23/2024	WD/BACTI & MISC ANALYSIS	11-60910-11	175.00
FGL ENVIRONMENTAL INC.	80497	10/23/2024	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	149.00
FGL ENVIRONMENTAL INC.	80497	10/23/2024	WD/BACTI & MISC ANALYSIS	11-60910-11	39.00
FGL ENVIRONMENTAL INC.	80497	10/23/2024	WD/BACTI & MISC ANALYSIS	11-60910-11	33.00
FGL ENVIRONMENTAL INC.	80497	10/23/2024	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	149.00
FGL ENVIRONMENTAL INC.	80497	10/23/2024	WW/BACTI & MISC ANALYSIS	12-60910-12	45.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC & MISC ANALYSIS	12-60910-12	111.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	930.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	1,013.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	97.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WW/INORGANIC, MISC AND SUPPORT ANALYSIS	12-60910-12	157.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WD/BACTI & MISC ANALYSIS	11-60910-11	39.00
FGL ENVIRONMENTAL INC.	80508	10/30/2024	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	149.00

Vendor 10751 - FGL ENVIRONMENTAL INC. Total: 12,843.00

Vendor: 12540 - FNBO

FNBO	DFT0004109	10/17/2024	F&R/DICK'S SPORTING GOODS - CELLULAR TRAIL CAMERAS	01-6033V-02	518.92
FNBO	DFT0004109	10/17/2024	F&R/O'REILLY AUTO PARTS - NEW BATTERIES	01-6033V-02	290.58
FNBO	DFT0004109	10/17/2024	F&R/HARBOR FREIGHT - LOW PROFILE DRILL PRESS	01-60930-02	65.24
FNBO	DFT0004109	10/17/2024	F&R/CAMBRIA CHEVRON - FUEL FOR 2013 FORD	01-60960-01	116.01
FNBO	DFT0004109	10/17/2024	F&R/CAMBRIA CHEVRON - FUEL FOR 5142 JOHN DEERE TRC	01-60960-02	91.76
FNBO	DFT0004109	10/17/2024	F&R/CAMBRIA CHEVRON - FUEL FOR 2021 F-350	01-60960-02	144.00
FNBO	DFT0004109	10/17/2024	F&R/EXXON MORRO BAY - FUEL FOR TRUCK	01-60960-02	66.52
FNBO	DFT0004109	10/17/2024	F&R/CAMBRIA CHEVRON - FUEL FOR 4120 JOHN DEERE TRC	01-60960-02	23.22
FNBO	DFT0004109	10/17/2024	F&R/CAMBRIA CHEVRON - FUEL FOR 2016 FORD	01-60960-02	145.10
FNBO	DFT0004110	10/17/2024	ADM/APPLE.COM - ICLOUD+ WITH 50 GB OF STORAGE	01-60440-09	0.99
FNBO	DFT0004110	10/17/2024	ADM/VERIZON - 0466 DEVICE PAYOFF TO ADD NEW LINE	01-6060C-09	499.80
FNBO	DFT0004110	10/17/2024	ADM/ZOOM - MONTHLY WEBINAR FEE	01-61150-09	310.08

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
FNBO	DFT0004110	10/17/2024	ADM/SLO CO CHAPTER - DSCOTT CSDA SLO CO CH MEETING	01-6120D-09	20.00
FNBO	DFT0004110	10/17/2024	ADM/RENAISSANCE HOTELS - HOTEL ANNUAL CONF & SHOW	01-6120E-09	523.89
FNBO	DFT0004110	10/17/2024	ADM/UNITED.COM - FLIGHT TO ANNUAL CONF & SHOWCASE	01-6120E-09	536.68
FNBO	DFT0004110	10/17/2024	ADM/UNITED.COM - TRVL ECONOMY SEAT PLUS	01-6120E-09	35.99
FNBO	DFT0004110	10/17/2024	ADM/BACON BACON - TRVL MEAL ANNUAL CONF & SHOW	01-6120E-09	23.71
FNBO	DFT0004110	10/17/2024	ADM/UBER TRIP - TRVL MMCELHENIE ANNUAL CONF & SHOW	01-6120E-09	22.64
FNBO	DFT0004110	10/17/2024	ADM/RENAISSANCE HOTELS - TRVL MEAL ANNUAL CONF	01-6120E-09	22.09
FNBO	DFT0004110	10/17/2024	ADM/SLO REGIONAL AIRPORT - AIRPORT PRKG ANNUAL CON	01-6120E-09	20.35
FNBO	DFT0004110	10/17/2024	ADM/LADLE & LEAF - TRVL MEAL ANNUAL CONF & SHOW	01-6120E-09	5.16
FNBO	DFT0004110	10/17/2024	ADM/WATER INDUSTRY TRNG - REG CA CROSS CONNECTION	01-6120E-09	350.00
FNBO	DFT0004110	10/17/2024	ADM/UNITED.COM - TRVL ECONOMY SEAT PLUS	01-6120E-09	45.99
FNBO	DFT0004110	10/17/2024	ADM/RENAISSANCE HOTELS - TRVL MEAL ANNUAL CONF	01-6120E-09	5.39
FNBO	DFT0004110	10/17/2024	ADM/UNITED.COM - TRVL ECONOMY SEAT PLUS	01-6120E-09	36.99
FNBO	DFT0004110	10/17/2024	ADM/YOU GRILL KOREAN BBQ - TRVL MEAL ANNUAL CONF	01-6120E-09	44.05
FNBO	DFT0004110	10/17/2024	ADM/UBER TRIP - TRVL MMCELHENIE ANNUAL CONF & SHOW	01-6120E-09	54.90
FNBO	DFT0004110	10/17/2024	ADM/UNITED.COM - TRVL ECONOMY SEAT PLUS	01-6120E-09	52.99
FNBO	DFT0004110	10/17/2024	ADM/UBER TRIP - TRVL MMCELHENIE ANNUAL CONF & SHOW	01-6120E-09	50.20
FNBO	DFT0004110	10/17/2024	ADM/UAL WIFIONBOARD - TRVL ANNUAL CONF & SHOW	01-6120E-09	8.00
FNBO	DFT0004110	10/17/2024	FD/LUIGI'S - 9/11 LUNCH FOR CAMBRIA FIRE DEPT.	01-61240-01	114.76
FNBO	DFT0004110	10/17/2024	ADM/CSDA CAREER - RECRUITMENT ADS	01-61250-09	375.00
FNBO	DFT0004117	10/17/2024	WD/NORTH CO RECYCLE - 2.74 TONS OF COLD PATCH	11-6035R-11	387.17
FNBO	DFT0004117	10/17/2024	WD/MAIN ST GRILL - 1100 WARREN WTR LINE RPL LUNCH	11-61240-11	93.64
FNBO	DFT0004118	10/17/2024	FD/SPATIAL NETWORKS - FULCRUM PROFESSIONAL SVCS	01-6080M-01	936.00
FNBO	DFT0004118	10/17/2024	FD/MEDUSA'S RESTAURANT - COUNTY FIRE CHIEF'S MTG	01-61150-01	258.91
FNBO	DFT0004118	10/17/2024	FD/MEDUSA'S RESTAURANT - FIRE FIGHTER RECRUITMENT	01-61250-01	175.34
Vendor 12540 - FNBO Total:					6,472.06
Vendor: 12499 - FORD MOTOR CREDIT COMPANY					
FORD MOTOR CREDIT COMPANY	80472	10/16/2024	F&R/LEASE PAYMENT 2021 FORD F-350	01-6180H-02	40.72
FORD MOTOR CREDIT COMPANY	80472	10/16/2024	F&R/LEASE PAYMENT 2021 FORD F-350	01-6180J-02	895.27
Vendor 12499 - FORD MOTOR CREDIT COMPANY Total:					935.99
Vendor: 12885 - FOX PRESS, LLC					
FOX PRESS, LLC	80488	10/18/2024	FD/PUBLIC AWARENESS/EDUCATION ITEMS	01-6220A-01	3,208.50
Vendor 12885 - FOX PRESS, LLC Total:					3,208.50
Vendor: 12602 - FRITZ, DENISE					
FRITZ, DENISE	80377	10/01/2024	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor 12602 - FRITZ, DENISE Total:					100.00
Vendor: 10845 - GEO SOLUTIONS, INC.					
GEO SOLUTIONS, INC.	80436	10/09/2024	WD/OPEN WATER LINE REPAIR FIELD DENSITY TESTING	11-6035R-11	402.39
Vendor 10845 - GEO SOLUTIONS, INC. Total:					402.39
Vendor: 10883 - GRAINGER					
GRAINGER	80397	10/04/2024	WW/EPDM SHEET	12-6032T-12	13.56
Vendor 10883 - GRAINGER Total:					13.56
Vendor: 10886 - GRANICUS					
GRANICUS	80414	10/07/2024	ADM/PEAK AGENDA MNG MNT & ANN SUB 10/8/24 - 10/7/25	01-61150-09	4,630.62
Vendor 10886 - GRANICUS Total:					4,630.62
Vendor: 12501 - GRAVES, KAYLA					
GRAVES, KAYLA	80378	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12501 - GRAVES, KAYLA Total:					45.00
Vendor: 10896 - GREEN, JAMES R					
GREEN, JAMES R	80379	10/01/2024	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	11-6060C-11	33.33
GREEN, JAMES R	80379	10/01/2024	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	12-6060C-12	33.33
GREEN, JAMES R	80379	10/01/2024	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	39-6060C-25	33.34
GREEN, JAMES R	80428	10/09/2024	WD/REIMB FOR MIL & PRKG FEES - WTR RES ADV COM MTG	11-61150-11	52.50
Vendor 10896 - GREEN, JAMES R Total:					152.50
Vendor: 12758 - GROUND CONTROL SYSTEMS, INC.					
GROUND CONTROL SYSTEMS, INC.	80398	10/04/2024	FD/SATELLITE PHONES	01-6060P-01	2,100.00
Vendor 12758 - GROUND CONTROL SYSTEMS, INC. Total:					2,100.00
Vendor: 10924 - HACH COMPANY					
HACH COMPANY	80429	10/09/2024	WD/ANNUAL SERVICE FOR TURBINES 10/1/24 - 9/30/25	11-6091G-11	12,539.00
Vendor 10924 - HACH COMPANY Total:					12,539.00
Vendor: 10947 - HARRINGTON INDUSTRIAL PLASTICS LLC					
HARRINGTON INDUSTRIAL PLASTICS	80357	10/02/2024	WRF/EXPANSION JOINTS, LIMIT RODS & MATING FLG	39-60900-25	801.15
HARRINGTON INDUSTRIAL PLASTICS	80357	10/02/2024	WD/CONNECTOR COMRP TUBE & VALVE BALL	11-6031T-11	329.31
Vendor 10947 - HARRINGTON INDUSTRIAL PLASTICS LLC Total:					1,130.46
Vendor: 12557 - HARTZELL GENERAL ENGINEERING CONTRACTOR, INC.					
HARTZELL GENERAL ENGINEERING	80430	10/09/2024	WD/REPLACE & INSTALL STATIC MIXER	11-6031D-11	7,137.00
Vendor 12557 - HARTZELL GENERAL ENGINEERING CONTRACTOR, INC. Total:					7,137.00
Vendor: 11005 - HOME DEPOT CREDIT SERVICE					
HOME DEPOT CREDIT SERVICE	DFT0004173	10/29/2024	F&R/STACKABLE BINS	01-60930-02	54.15
HOME DEPOT CREDIT SERVICE	DFT0004174	10/29/2024	F&R/HEAVY DUTY WORK GLOVES & POPLAR BOARD	01-6033B-02	27.35
HOME DEPOT CREDIT SERVICE	DFT0004175	10/29/2024	ADM/REPLACEMENT CEILING TILES FOR 1316 TAMSON ST	01-6033B-09	186.43
HOME DEPOT CREDIT SERVICE	DFT0004176	10/29/2024	FD/CLEANING SUPPLIES	01-60900-01	26.10
HOME DEPOT CREDIT SERVICE	DFT0004177	10/29/2024	WD/WW/CLEANING SUPPLIES, GASKET SCRAPERS & BTRY	11-6031F-11	28.99
HOME DEPOT CREDIT SERVICE	DFT0004177	10/29/2024	WD/WW/CLEANING SUPPLIES, GASKET SCRAPERS & BTRY	11-6033B-11	52.50
HOME DEPOT CREDIT SERVICE	DFT0004177	10/29/2024	WD/WW/CLEANING SUPPLIES, GASKET SCRAPERS & BTRY	11-60900-11	42.74
HOME DEPOT CREDIT SERVICE	DFT0004177	10/29/2024	WD/WW/CLEANING SUPPLIES, GASKET SCRAPERS & BTRY	12-6033B-12	52.50
HOME DEPOT CREDIT SERVICE	DFT0004178	10/29/2024	F&R/BRASS LOCKS, OUTLET COVERS & HEAVY DUTY GREASE	01-6033B-02	91.60
HOME DEPOT CREDIT SERVICE	DFT0004178	10/29/2024	F&R/BRASS LOCKS, OUTLET COVERS & HEAVY DUTY GREASE	01-6041N-02	37.09
HOME DEPOT CREDIT SERVICE	DFT0004179	10/29/2024	F&R/FIRE EXT SIGNS, TOG ANCHOR & BLEACH REFILL	01-6033B-02	129.55

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
HOME DEPOT CREDIT SERVICE	DFT0004180	10/29/2024	F&R/LUMBER, PRIMER & PAINT SUPPLIES	01-6033G-02	484.60
Vendor 11005 - HOME DEPOT CREDIT SERVICE Total:					1,213.60
Vendor: 11052 - INNOVATIVE CONCEPTS					
INNOVATIVE CONCEPTS	80364	10/01/2024	ADM/BUSINESS WEBSITE HOSTING	01-60440-09	25.00
Vendor 11052 - INNOVATIVE CONCEPTS Total:					25.00
Vendor: 11072 - JB DEWAR INC.					
JB DEWAR INC.	80390	10/03/2024	F&R/192.00 GALS OF GAS & 100.00 GALS OF DIESEL	01-60960-02	1,293.84
JB DEWAR INC.	80480	10/17/2024	F&R/175.00 GALS OF GASOLINE	01-60960-02	754.56
JB DEWAR INC.	80493	10/23/2024	FD/171.00 GALS OF GASOLINE & 300.00 GALS OF DIESEL	01-60960-01	2,097.82
JB DEWAR INC.	80493	10/23/2024	F&R/184.00 GALS OF GAS & 73.00 GALS OF DIESEL	01-60960-02	1,128.71
Vendor 11072 - JB DEWAR INC. Total:					5,274.93
Vendor: 12720 - KANNER, DREW					
KANNER, DREW	80380	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12720 - KANNER, DREW Total:					45.00
Vendor: 10543 - KITZMAN WATER					
KITZMAN WATER	80399	10/04/2024	F&R/MONTHLY DRINKING WATER RODEO GROUNDS	01-6033B-02	75.00
KITZMAN WATER	80431	10/09/2024	WD/WW/MONTHLY DRINKING WATER	11-6033B-11	102.25
KITZMAN WATER	80431	10/09/2024	WD/WW/MONTHLY DRINKING WATER	12-6033B-12	102.25
Vendor 10543 - KITZMAN WATER Total:					279.50
Vendor: 11199 - L.N. CURTIS & SONS					
L.N. CURTIS & SONS	80473	10/16/2024	FD/FIRE EXTINGUISHER WITH VEHICLE BRACKET	01-6041L-01	199.26
L.N. CURTIS & SONS	80473	10/16/2024	FD/BLACK POWerview BINOCULARS	01-60900-01	114.58
L.N. CURTIS & SONS	80473	10/16/2024	FD/SUPER BRIGHT STOP/SLOW PADDLE	01-60900-01	89.02
Vendor 11199 - L.N. CURTIS & SONS Total:					402.86
Vendor: 11241 - LIEBERT CASSIDY WHITMORE					
LIEBERT CASSIDY WHITMORE	80502	10/28/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00001	01-6080L-09	387.00
LIEBERT CASSIDY WHITMORE	80502	10/28/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00020	01-6080L-09	970.50
LIEBERT CASSIDY WHITMORE	80502	10/28/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00022	01-6080L-09	126.00
LIEBERT CASSIDY WHITMORE	80502	10/28/2024	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00024	01-6080L-09	1,350.00
Vendor 11241 - LIEBERT CASSIDY WHITMORE Total:					2,833.50
Vendor: 12880 - LINNVESTMENTS					
LINNVESTMENTS	80365	10/01/2024	ADM/MONTHLY RENT & SECURITY DEPOSIT - MAIN ST	01-60750-09	3,904.00
Vendor 12880 - LINNVESTMENTS Total:					3,904.00
Vendor: 12782 - LOUDERMILK, TYLER					
LOUDERMILK, TYLER	80381	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12782 - LOUDERMILK, TYLER Total:					45.00
Vendor: 12702 - MAHONEY, STUART					
MAHONEY, STUART	80382	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12702 - MAHONEY, STUART Total:					45.00
Vendor: 11296 - MALONEY, RYAN S					
MALONEY, RYAN S	80383	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 11296 - MALONEY, RYAN S Total:					45.00

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor: 12890 - MARIN, SAUL MARIN, SAUL	1220	10/18/2024	F&R/REFUND OF VET'S HALL SEC DEP 9/7/24 EVENT	01-24200-02	1,000.00
Vendor 12890 - MARIN, SAUL Total:					1,000.00
Vendor: 12472 - MCCLATCHY COMPANY LLC MCCLATCHY COMPANY LLC	80400	10/04/2024	ADM/LEGAL AD - SLO TRIBUNE E-EDITION	01-60100-09	236.52
MCCLATCHY COMPANY LLC	80400	10/04/2024	F&R/LEGAL AD - SLO - THE TRIBUNE	01-60100-02	1,240.39
Vendor 12472 - MCCLATCHY COMPANY LLC Total:					1,476.91
Vendor: 11326 - MCELHENIE, MATTHEW MCELHENIE, MATTHEW	80384	10/01/2024	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	55.00
Vendor 11326 - MCELHENIE, MATTHEW Total:					55.00
Vendor: 11345 - MCKARNEY, NANCY MCKARNEY, NANCY	80489	10/18/2024	ADM/BUSINESS CARDS- UPDATE ADDRESS FOR ALL ADMIN	01-60500-09	418.28
Vendor 11345 - MCKARNEY, NANCY Total:					418.28
Vendor: 12855 - MCMANUS, CHRISTIEN MCMANUS, CHRISTIEN	80401	10/04/2024	WW/REIMB FOR EMPLOYEE TRVL - AHC COMM LIC TRNG	12-6120E-12	867.82
MCMANUS, CHRISTIEN	80503	10/28/2024	WW/REIMB FOR SWRCB WW GRD 2 EXAM FEE	12-6120E-12	210.00
Vendor 12855 - MCMANUS, CHRISTIEN Total:					1,077.82
Vendor: 11350 - MCMASTER-CARR SUPPLY CO MCMASTER-CARR SUPPLY CO	80402	10/04/2024	WW/FILTER FOR SCREW PRESS	12-6032T-12	97.29
Vendor 11350 - MCMASTER-CARR SUPPLY CO Total:					97.29
Vendor: 11357 - MEDSTOP MEDICAL CLINIC, INC MEDSTOP MEDICAL CLINIC, INC	80415	10/07/2024	FD/EMQ REVIEWS & CONFIDENTIAL SERVICES	01-6080M-01	1,450.00
Vendor 11357 - MEDSTOP MEDICAL CLINIC, INC Total:					1,450.00
Vendor: 11363 - MEEKS, CODY MEEKS, CODY	80385	10/01/2024	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	11-6060C-11	80.00
MEEKS, CODY	80385	10/01/2024	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	39-6060C-25	20.00
MEEKS, CODY	80432	10/09/2024	WD/REIMB FOR MILEAGE - LIEMERT TANK VALVE FAILURE	11-6120E-11	41.95
Vendor 11363 - MEEKS, CODY Total:					141.95
Vendor: 12889 - MEJIA, CARLOS JUAN MEJIA, CARLOS JUAN	1221	10/18/2024	F&R/REF OF VET'S HALL SEC DEP 11/23/24 CANC EVENT	01-24200-02	1,000.00
Vendor 12889 - MEJIA, CARLOS JUAN Total:					1,000.00
Vendor: 11365 - MEL'S LOCK & KEY MEL'S LOCK & KEY	80366	10/01/2024	F&R/MASTER KEY & DUPLICATE KEYS FOR VET'S HALL	01-6033B-02	33.00
MEL'S LOCK & KEY	80366	10/01/2024	ADM/REKEY NEW ADMIN OFFICE - MAIN ST	01-6033B-09	149.43
Vendor 11365 - MEL'S LOCK & KEY Total:					182.43
Vendor: 12811 - MICHAEL K. NUNLEY & ASSOCIATES MICHAEL K. NUNLEY & ASSOCIATES	80416	10/07/2024	WD/PROF SVCS STUART STREET TANKS REPLACEMENT	11-61700-11	4,037.58
Vendor 12811 - MICHAEL K. NUNLEY & ASSOCIATES Total:					4,037.58
Vendor: 12848 - MICHAEL LUCIDO MICHAEL LUCIDO	80498	10/23/2024	FD/CLEAR & REPAIR STOPPAGE AT LAVATORY SINK	01-6033B-01	153.00
Vendor 12848 - MICHAEL LUCIDO Total:					153.00
Vendor: 11389 - MID-COAST FIRE PROTECTION MID-COAST FIRE PROTECTION	80417	10/07/2024	FD/ANNUAL FIRE SPRINKLER TESTING, INSP & MAINT	01-60550-01	284.00
MID-COAST FIRE PROTECTION	80504	10/28/2024	WD/REIMB FOR RMDL FIRE SPKLR INSTALL 343 HARVEY ST	11-24200-11	49.50
Vendor 11389 - MID-COAST FIRE PROTECTION Total:					333.50

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor: 12857 - MIDWEST MOTOR SUPPLY CO. INC.					
MIDWEST MOTOR SUPPLY CO. INC.	80418	10/07/2024	F&R/298PC SPR PRIM SET, PUMISHER WIPES & MISC SUPP	01-60930-02	1,018.72
Vendor 12857 - MIDWEST MOTOR SUPPLY CO. INC. Total:					1,018.72
Vendor: 11405 - MINER'S ACE HARDWARE					
MINER'S ACE HARDWARE	80433	10/09/2024	ADM/PLANTER, HOOKS & PLANT FOR 2150 MAIN ST OFFICE	01-60500-09	63.69
MINER'S ACE HARDWARE	80474	10/16/2024	ADM/INDOOR PLANTS & POTTERY FOR 2150 MAIN ST	01-6033B-09	285.00
Vendor 11405 - MINER'S ACE HARDWARE Total:					348.69
Vendor: 12768 - MUNICIPAL RESOURCE GROUP, LLC.					
MUNICIPAL RESOURCE GROUP, LLC.	80475	10/16/2024	F&R/CONFIDENTIAL PROFESSIONAL SERVICES	01-61250-02	1,300.00
MUNICIPAL RESOURCE GROUP, LLC.	80475	10/16/2024	ADM/MONTHLY HR COACHING & CONSULTING SVCS SEP 24	01-6080M-09	2,700.00
Vendor 12768 - MUNICIPAL RESOURCE GROUP, LLC. Total:					4,000.00
Vendor: 11474 - NAVIA BENEFIT SOLUTIONS, INC.					
NAVIA BENEFIT SOLUTIONS, INC.	80367	10/01/2024	ADM/MONTHLY CAFETERIA PLAN ADMINISTRATION SEP 24	01-60860-09	288.10
NAVIA BENEFIT SOLUTIONS, INC.	80509	10/30/2024	ADM/MONTHLY CAFETERIA PLAN ADMINISTRATION OCT 24	01-60860-09	282.50
Vendor 11474 - NAVIA BENEFIT SOLUTIONS, INC. Total:					570.60
Vendor: 11520 - OFFICE1					
OFFICE1	80510	10/30/2024	ADM/MOVE RICOH TO 2150 MAIN ST	01-6033B-09	195.00
Vendor 11520 - OFFICE1 Total:					195.00
Vendor: 12772 - OPTIMIZED INVESTMENT PARTNERS					
OPTIMIZED INVESTMENT PARTNERS	DFT0004062	10/04/2024	ADM/INVESTMENT ADVISORY SVCS - SEPTEMBER 2024	01-6080F-09	1,710.16
Vendor 12772 - OPTIMIZED INVESTMENT PARTNERS Total:					1,710.16
Vendor: 11530 - ORKIN					
ORKIN	80476	10/16/2024	FD/PREVENTIVE PEST CONTROL SERVICES	01-6033G-01	75.00
ORKIN	80476	10/16/2024	FD/PREVENTIVE MOSQUITO CONTROL SERVICE	01-6033G-01	65.00
Vendor 11530 - ORKIN Total:					140.00
Vendor: 12780 - PERENNIAL CAPITAL, LLC					
PERENNIAL CAPITAL, LLC	DFT0004063	10/07/2024	WW/REMOVE & CHIP FALLEN TREE AT WWTP	12-6033G-12	1,854.00
Vendor 12780 - PERENNIAL CAPITAL, LLC Total:					1,854.00
Vendor: 11543 - PG&E					
PG&E	DFT0004100	10/14/2024	ALL/ELEC SVC GENERAL METERS	01-6060E-01	1,330.84
PG&E	DFT0004100	10/14/2024	ALL/ELEC SVC GENERAL METERS	01-6060E-02	1,028.20
PG&E	DFT0004100	10/14/2024	ALL/ELEC SVC GENERAL METERS	01-6060E-02	1,544.97
PG&E	DFT0004100	10/14/2024	ALL/ELEC SVC GENERAL METERS	01-6060E-09	813.99
PG&E	DFT0004101	10/14/2024	WW/ELEC SVC VARIOUS LIFT STATIONS	12-6060E-12	34,595.12
PG&E	DFT0004102	10/14/2024	WRF/ELEC SVC SAN SIMEON CRK RD	39-6060E-25	15.31
PG&E	DFT0004103	10/14/2024	WD/ELEC SVC VARIOUS WELLS	11-6060E-11	9,704.97
PG&E	DFT0004105	10/14/2024	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39-6060E-25	818.89
PG&E	DFT0004106	10/14/2024	WD/ELEC SVC 2820 SANTA ROSA RD	11-6060E-11	10,146.73
PG&E	DFT0004107	10/14/2024	WRF/ELEC SVC SAN SIMEON CRK RD	39-6060E-25	388.29
Vendor 11543 - PG&E Total:					60,387.31
Vendor: 12786 - POLYDYNE, INC.					
POLYDYNE, INC.	80492	10/18/2024	WW/SLUDGE POLYMER	12-6032S-12	4,563.49

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
				Vendor 12786 - POLYDYNE, INC. Total:	4,563.49
Vendor: 11663 - PROCARE JANITORIAL SUPPLY					
PROCARE JANITORIAL SUPPLY	80490	10/18/2024	F&R/TOILET PPR, HAND SOAP & ROLL TOWEL DISPENSERS	01-60900-02	2,278.42
				Vendor 11663 - PROCARE JANITORIAL SUPPLY Total:	2,278.42
Vendor: 11684 - PUTNEY, BOB					
PUTNEY, BOB	80358	10/02/2024	FD/CERT RESPONDER LIVE SCAN REIMB - DPUTNEY	01-60550-01	33.00
PUTNEY, BOB	80358	10/02/2024	FD/CERT RESPONDER LIVE SCAN REIMB - BPUTNEY	01-60550-01	33.00
				Vendor 11684 - PUTNEY, BOB Total:	66.00
Vendor: 11713 - REAPER, TRISTAN					
REAPER, TRISTAN	80386	10/01/2024	WD/WW/WRF/MONTHLY CELL PHONE REIMB	11-6060C-11	33.00
REAPER, TRISTAN	80386	10/01/2024	WD/WW/WRF/MONTHLY CELL PHONE REIMB	12-6060C-12	33.00
REAPER, TRISTAN	80386	10/01/2024	WD/WW/WRF/MONTHLY CELL PHONE REIMB	39-6060C-25	34.00
REAPER, TRISTAN	80499	10/23/2024	WD/REIMB FOR EMPLOYEE TRVL - QWEL CERTIFICATION	11-6120E-11	803.47
				Vendor 11713 - REAPER, TRISTAN Total:	903.47
Vendor: 11731 - RETIREE00					
RETIREE00	80437	10/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	604.86
				Vendor 11731 - RETIREE00 Total:	604.86
Vendor: 11732 - RETIREE01					
RETIREE01	80438	10/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	604.86
				Vendor 11732 - RETIREE01 Total:	604.86
Vendor: 11733 - RETIREE02					
RETIREE02	80439	10/15/2024	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	522.52
				Vendor 11733 - RETIREE02 Total:	522.52
Vendor: 11735 - RETIREE04					
RETIREE04	80440	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
				Vendor 11735 - RETIREE04 Total:	223.93
Vendor: 11736 - RETIREE05					
RETIREE05	80441	10/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	223.93
				Vendor 11736 - RETIREE05 Total:	223.93
Vendor: 11737 - RETIREE06					
RETIREE06	80442	10/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	223.93
				Vendor 11737 - RETIREE06 Total:	223.93
Vendor: 11738 - RETIREE07					
RETIREE07	80443	10/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	223.93
				Vendor 11738 - RETIREE07 Total:	223.93
Vendor: 11740 - RETIREE09					
RETIREE09	80444	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
				Vendor 11740 - RETIREE09 Total:	223.93
Vendor: 11741 - RETIREE10					
RETIREE10	80445	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
				Vendor 11741 - RETIREE10 Total:	223.93
Vendor: 11742 - RETIREE11					
RETIREE11	80446	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
				Vendor 11742 - RETIREE11 Total:	223.93
Vendor: 11743 - RETIREE12					

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
RETIREE12	80447	10/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1,202.05
Vendor 11743 - RETIREE12 Total:					1,202.05
Vendor: 11744 - RETIREE13					
RETIREE13	80448	10/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	223.93
Vendor 11744 - RETIREE13 Total:					223.93
Vendor: 11747 - RETIREE16					
RETIREE16	80449	10/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	604.86
Vendor 11747 - RETIREE16 Total:					604.86
Vendor: 11748 - RETIREE17					
RETIREE17	80450	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	604.86
Vendor 11748 - RETIREE17 Total:					604.86
Vendor: 11750 - RETIREE19					
RETIREE19	80451	10/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	604.86
Vendor 11750 - RETIREE19 Total:					604.86
Vendor: 11752 - RETIREE21					
RETIREE21	80452	10/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	223.93
Vendor 11752 - RETIREE21 Total:					223.93
Vendor: 11753 - RETIREE22					
RETIREE22	80453	10/15/2024	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	534.22
Vendor 11753 - RETIREE22 Total:					534.22
Vendor: 11755 - RETIREE24					
RETIREE24	80454	10/15/2024	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	223.93
Vendor 11755 - RETIREE24 Total:					223.93
Vendor: 11757 - RETIREE26					
RETIREE26	80455	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	1,189.76
Vendor 11757 - RETIREE26 Total:					1,189.76
Vendor: 11758 - RETIREE27					
RETIREE27	80456	10/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	604.86
Vendor 11758 - RETIREE27 Total:					604.86
Vendor: 11759 - RETIREE28					
RETIREE28	80457	10/15/2024	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	604.86
Vendor 11759 - RETIREE28 Total:					604.86
Vendor: 11762 - RETIREE31					
RETIREE31	80458	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	223.93
Vendor 11762 - RETIREE31 Total:					223.93
Vendor: 11763 - RETIREE32					
RETIREE32	80459	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	532.91
Vendor 11763 - RETIREE32 Total:					532.91
Vendor: 11764 - RETIREE33					
RETIREE33	80460	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	522.52
Vendor 11764 - RETIREE33 Total:					522.52
Vendor: 11765 - RETIREE34					
RETIREE34	80461	10/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	133.46
Vendor 11765 - RETIREE34 Total:					133.46
Vendor: 11767 - RETIREE36					
RETIREE36	80462	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	534.22

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor 11767 - RETIREE36 Total:					534.22
Vendor: 11768 - RETIREE37					
RETIREE37	80463	10/15/2024	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	63.65
RETIREE37	80463	10/15/2024	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	827.44
RETIREE37	80463	10/15/2024	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	381.89
Vendor 11768 - RETIREE37 Total:					1,272.98
Vendor: 11769 - RETIREE38					
RETIREE38	80391	10/04/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,609.76
RETIREE38	80464	10/15/2024	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,609.76
Vendor 11769 - RETIREE38 Total:					3,219.52
Vendor: 11770 - RETIREE39					
RETIREE39	80465	10/15/2024	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	522.52
Vendor 11770 - RETIREE39 Total:					522.52
Vendor: 11003 - RETIREE40					
RETIREE40	80466	10/15/2024	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	1,609.76
Vendor 11003 - RETIREE40 Total:					1,609.76
Vendor: 12846 - ROBERTO MERCADO MANCILLA					
ROBERTO MERCADO MANCILLA	80511	10/30/2024	ADM/PAINTING & TOUCH-UPS - MOVE OUT OF 1316 TAMSON	01-6033B-09	5,500.00
ROBERTO MERCADO MANCILLA	80514	10/30/2024	PROS/EMERGENCY TREE REMOVAL & FENCE REPAIR	01-6033G-16	878.74
Vendor 12846 - ROBERTO MERCADO MANCILLA Total:					6,378.74
Vendor: 12764 - SALVADOR AGUILAR					
SALVADOR AGUILAR	1222	10/18/2024	F&R/REFUND OF VET'S HALL SEC DEP 9/26/24 EVENT	01-24200-02	250.00
Vendor 12764 - SALVADOR AGUILAR Total:					250.00
Vendor: 11979 - SLO COUNTY TAX COLLECTOR					
SLO COUNTY TAX COLLECTOR	80434	10/09/2024	ADM/PROPERTY TAX FY 2024/25 APN 013.051.008	01-60550-09	42.26
SLO COUNTY TAX COLLECTOR	80434	10/09/2024	ADM/PROPERTY TAX FY 2024/25 APN 013.051.016	01-60550-09	2,515.30
SLO COUNTY TAX COLLECTOR	80477	10/16/2024	ADM/PROPERTY TAX FY 2024/25 APN 013.101.072	01-60550-09	480.96
SLO COUNTY TAX COLLECTOR	80477	10/16/2024	ADM/PROPERTY TAX FY 2024/25 APN 013.101.075	01-60550-09	859.98
SLO COUNTY TAX COLLECTOR	80477	10/16/2024	ADM/PROPERTY TAX FY 2024/25 APN 024.273.025	01-60550-09	27.70
SLO COUNTY TAX COLLECTOR	80477	10/16/2024	ADM/PROPERTY TAX FY 2024/25 APN 024.273.028	01-60550-09	27.70
SLO COUNTY TAX COLLECTOR	80477	10/16/2024	ADM/PROPERTY TAX FY 2024/25 APN 024.353.029	01-60550-09	27.70
Vendor 11979 - SLO COUNTY TAX COLLECTOR Total:					3,981.60
Vendor: 12478 - SOCAL GAS					
SOCAL GAS	DFT0004096	10/11/2024	F&R/GAS SVC AT VET'S HALL	01-6060G-02	176.32
SOCAL GAS	DFT0004097	10/11/2024	FD/GAS SVC AT 5500 HEATH LANE	01-6060G-01	50.66
SOCAL GAS	DFT0004098	10/11/2024	WD/WW/GAS SVC 5500 HEATH LANE	11-6060G-11	23.77
SOCAL GAS	DFT0004098	10/11/2024	WD/WW/GAS SVC 5500 HEATH LANE	12-6060G-12	23.77
SOCAL GAS	DFT0004099	10/11/2024	FD/GAS SVC 2850 BURTON DR	01-6060G-01	225.69
Vendor 12478 - SOCAL GAS Total:					500.21
Vendor: 12815 - SOUTHWEST MEMBRANE OPERATOR ASSOCIATION					
SOUTHWEST MEMBRANE OPERATOR	80501	10/23/2024	WD/NEW MEMBERSHIP APPLICATION 2025 - OPURCELL	11-60540-11	80.00
Vendor 12815 - SOUTHWEST MEMBRANE OPERATOR ASSOCIATION Total:					80.00

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor: 12882 - SOUZA ENGINEERING CONTRACTING, INC.					
SOUZA ENGINEERING CONTRACTING	80403	10/04/2024	WW/PINE KNOLLS MANHOLE RAISING PROJECT	12-6032M-12	4,257.18
Vendor 12882 - SOUZA ENGINEERING CONTRACTING, INC. Total:					4,257.18
Vendor: 12883 - SPERBECK, JOHN & JUDY					
SPERBECK, JOHN & JUDY	80404	10/04/2024	WD/REIMB FOR PLUMBING WORK DONE ON 1100 WARREN RD	11-6031D-11	200.00
Vendor 12883 - SPERBECK, JOHN & JUDY Total:					200.00
Vendor: 12886 - STATION AUTOMATION, INC.					
STATION AUTOMATION, INC.	80500	10/23/2024	FD/SETUP & ANNUAL LICENSE FEE OCT 24 - OCT 25	01-6080M-01	885.00
Vendor 12886 - STATION AUTOMATION, INC. Total:					885.00
Vendor: 12588 - STEWART, WIL					
STEWART, WIL	80387	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12588 - STEWART, WIL Total:					45.00
Vendor: 12712 - STICKS AND STONES TRUCKING					
STICKS AND STONES TRUCKING	80419	10/07/2024	F&R/FFRP GREEN WASTE DISPOSAL	01-6033R-02	360.00
STICKS AND STONES TRUCKING	80478	10/16/2024	F&R/FFRP GREEN WASTE DISPOSAL	01-6033R-02	120.00
Vendor 12712 - STICKS AND STONES TRUCKING Total:					480.00
Vendor: 12117 - SWCA, INC.					
SWCA, INC.	80359	10/02/2024	WRF/WATER RECLAMATION FACILITY CDP PROJECT	40-61700-30	3,317.50
Vendor 12117 - SWCA, INC. Total:					3,317.50
Vendor: 12645 - SYNAGRO WEST, LLC					
SYNAGRO WEST, LLC	80479	10/16/2024	WW/BIOSOLIDS TO LIBERTY COMPOST/MONTHLY TRAILER	12-6032S-12	6,450.45
Vendor 12645 - SYNAGRO WEST, LLC Total:					6,450.45
Vendor: 12154 - TEMPLETON UNIFORMS					
TEMPLETON UNIFORMS	80512	10/30/2024	FD/EMBROIDERY OF NAME - CHIEF MBURKEY	01-60940-01	16.00
Vendor 12154 - TEMPLETON UNIFORMS Total:					16.00
Vendor: 12165 - THE BLUEPRINTER					
THE BLUEPRINTER	80405	10/04/2024	WD/WAISTLIST INVOICES 2024/2025	11-60530-11	130.17
Vendor 12165 - THE BLUEPRINTER Total:					130.17
Vendor: 10688 - TORLANO, EMILY A.					
TORLANO, EMILY A.	80388	10/01/2024	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10688 - TORLANO, EMILY A. Total:					45.00
Vendor: 12249 - UNITED RENTALS (NA) INC.					
UNITED RENTALS (NA) INC.	80420	10/07/2024	WRF/CONTAINMENT BERM	39-60900-25	731.98
Vendor 12249 - UNITED RENTALS (NA) INC. Total:					731.98
Vendor: 12264 - US SAWS, INC.					
US SAWS, INC.	80421	10/07/2024	WD/VALVE EXERCISER LOCK SHAFT COLLAR	11-60400-11	238.43
Vendor 12264 - US SAWS, INC. Total:					238.43
Vendor: 12881 - VAN GUNDY WINDOW CLEANING, LLC					
VAN GUNDY WINDOW CLEANING, LLC	80389	10/02/2024	ADM/WINDOW CLNG & PRESS WSHG EXT - MAIN ST OFFICE	01-6033B-09	300.00
Vendor 12881 - VAN GUNDY WINDOW CLEANING, LLC Total:					300.00
Vendor: 12286 - VERIZON WIRELESS					
VERIZON WIRELESS	DFT0004061	10/02/2024	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-60520-09	11.67
VERIZON WIRELESS	DFT0004061	10/02/2024	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-01	290.45
VERIZON WIRELESS	DFT0004061	10/02/2024	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-02	270.19
VERIZON WIRELESS	DFT0004061	10/02/2024	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-09	210.31

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
VERIZON WIRELESS	DFT0004061	10/02/2024	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	11-6060C-11	154.25
VERIZON WIRELESS	DFT0004061	10/02/2024	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	12-6060C-12	114.47
Vendor 12286 - VERIZON WIRELESS Total:					1,051.34
Vendor: 12293 - VITAL RECORDS HOLDINGS, LLC					
VITAL RECORDS HOLDINGS, LLC	80422	10/07/2024	ADM/DOCUMENT STORAGE & DELIVERY	01-6080M-09	791.26
Vendor 12293 - VITAL RECORDS HOLDINGS, LLC Total:					791.26
Grand Total:					304,750.15

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	143,636.57
11 - WATER FUND	72,278.61
12 - WASTEWATER FUND	82,674.51
39 - WRF OPERATIONS	2,842.96
40 - WRF CAPITAL	3,317.50
Total:	304,750.15

Vendor: 12453 - CALIFORNIA STATE DISBURSEMENT					
CALIFORNIA STATE DISBURSEMENT	DFT0004074	10/11/2024	GARNISHMENT-CHILD SUPPORT	01-21630-00	350.00
Vendor 12453 - CALIFORNIA STATE DISBURSEMENT Total:					350.00

Vendor: 10350 - CAMBRIA COMMUNITY SERVICE					
CAMBRIA COMMUNITY SERVICE	DFT0004079	10/11/2024	MEDICAL REIMBURSEMENT	01-21710-00	1,150.00
CAMBRIA COMMUNITY SERVICE	DFT0004079	10/11/2024	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0004079	10/11/2024	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0004079	10/11/2024	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0004079	10/11/2024	MEDICAL REIMBURSEMENT	12-51220-12	150.00
CAMBRIA COMMUNITY SERVICE	DFT0004153	10/25/2024	MEDICAL REIMBURSEMENT	01-21710-00	1,200.00
CAMBRIA COMMUNITY SERVICE	DFT0004153	10/25/2024	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0004153	10/25/2024	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0004153	10/25/2024	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0004153	10/25/2024	MEDICAL REIMBURSEMENT	12-51220-12	150.00
Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total:					4,050.00

Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP					
EMPLOYMENT DEVELOPMENT DP	DFT0004090	10/11/2024	STATE TAX WITHHOLDING	01-21100-00	5,936.08
EMPLOYMENT DEVELOPMENT DP	DFT0004091	10/11/2024	SDI	01-21300-00	1,325.19
EMPLOYMENT DEVELOPMENT DP	DFT0004164	10/25/2024	STATE TAX WITHHOLDING	01-21100-00	4,022.04
EMPLOYMENT DEVELOPMENT DP	DFT0004165	10/25/2024	SDI	01-21300-00	1,050.51
Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total:					12,333.82

Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.					
IAFF LOCAL 4635 CAMBRIA PROFESSION	DFT0004067	10/11/2024	DUES-FIRE IAFF	01-21600-00	440.00
IAFF LOCAL 4635 CAMBRIA PROFESSION	DFT0004143	10/25/2024	DUES-FIRE IAFF	01-21600-00	440.00
Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total:					880.00

Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES					
IRS/FEDERAL PAYROLL TAXES	DFT0004088	10/11/2024	FEDERAL TAX WITHHOLDING	01-21000-00	14,961.08
IRS/FEDERAL PAYROLL TAXES	DFT0004089	10/11/2024	MEDICARE TAX WITHHOLDING	01-21200-00	4,558.96
IRS/FEDERAL PAYROLL TAXES	DFT0004092	10/11/2024	SOCIAL SECURITY TAX	01-21200-00	19,493.40
IRS/FEDERAL PAYROLL TAXES	DFT0004162	10/25/2024	FEDERAL TAX WITHHOLDING	01-21000-00	10,352.00
IRS/FEDERAL PAYROLL TAXES	DFT0004163	10/25/2024	MEDICARE TAX WITHHOLDING	01-21200-00	3,624.54
IRS/FEDERAL PAYROLL TAXES	DFT0004166	10/25/2024	SOCIAL SECURITY TAX	01-21200-00	15,498.16
Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total:					68,488.14

Vendor Name	Pmt #	Payment Date	Description (Item)	Acct #	Amount
Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457					
MISSION SQUARE RETIREMENT	DFT0004075	10/11/2024	457 YEE CONTIRBUTION	01-21410-00	13,640.00
MISSION SQUARE RETIREMENT	DFT0004076	10/11/2024	457 YEE CONTIRBUTION	01-21410-00	55.83
MISSION SQUARE RETIREMENT	DFT0004077	10/11/2024	DC 457 MGMT MATCH	01-21410-00	900.00
MISSION SQUARE RETIREMENT	DFT0004078	10/11/2024	DD ICMA SEIU MATCH	01-21410-00	350.00
MISSION SQUARE RETIREMENT	DFT0004150	10/25/2024	457 YEE CONTIRBUTION	01-21410-00	4,670.00
MISSION SQUARE RETIREMENT	DFT0004151	10/25/2024	457 YEE CONTIRBUTION	01-21410-00	33.90
MISSION SQUARE RETIREMENT	DFT0004152	10/25/2024	DC 457 MGMT MATCH	01-21410-00	900.00

Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total: 20,549.73

Vendor: 11652 - PPBI DIRECT DEPOSIT

PPBI-DIRECT DEPOSIT	20118	10/11/2024	Check	01-21520-00	2,422.69
PPBI-DIRECT DEPOSIT	20119	10/11/2024	Check	01-21520-00	5,370.49
PPBI-DIRECT DEPOSIT	EFT0000108	10/11/2024	EFT	01-21520-00	87,387.96
PPBI-DIRECT DEPOSIT	20120	10/25/2024	Check	01-21520-00	1,336.07
PPBI-DIRECT DEPOSIT	20121	10/25/2024	Check	01-21520-00	1,551.69
PPBI-DIRECT DEPOSIT	EFT0000109	10/25/2024	EFT	01-21520-00	79,722.07
					<u>177,790.97</u>

Vendor: 11594 - PERS RETIREMENT SYSTEM

PERS RETIREMENT SYSTEM	DFT0004068	10/11/2024	PERS RETIREMENT	01-21400-00	1,335.07
PERS RETIREMENT SYSTEM	DFT0004069	10/11/2024	PERS RETIREMENT	01-21400-00	4,071.16
PERS RETIREMENT SYSTEM	DFT0004070	10/11/2024	PERS RETIREMENT	01-21400-00	302.60
PERS RETIREMENT SYSTEM	DFT0004071	10/11/2024	PERS RETIREMENT	01-21400-00	781.53
PERS RETIREMENT SYSTEM	DFT0004072	10/11/2024	PERS RETIREMENT	01-21400-00	3,908.07
PERS RETIREMENT SYSTEM	DFT0004073	10/11/2024	PERS RETIREMENT	01-21400-00	3,848.40
PERS RETIREMENT SYSTEM	DFT0004080	10/11/2024	PERS RETIREMENT	01-21400-00	516.03
PERS RETIREMENT SYSTEM	DFT0004081	10/11/2024	PERS RETIREMENT	01-21400-00	1,134.38
PERS RETIREMENT SYSTEM	DFT0004082	10/11/2024	PERS RETIREMENT	01-21400-00	1,458.81
PERS RETIREMENT SYSTEM	DFT0004083	10/11/2024	PERS RETIREMENT	01-21400-00	2,123.34
PERS RETIREMENT SYSTEM	DFT0004084	10/11/2024	PERS RETIREMENT	01-21400-00	4,174.50
PERS RETIREMENT SYSTEM	DFT0004085	10/11/2024	PERS RETIREMENT	01-21400-00	3,564.64
PERS RETIREMENT SYSTEM	DFT0004144	10/25/2024	PERS RETIREMENT	01-21400-00	1,335.07
PERS RETIREMENT SYSTEM	DFT0004145	10/25/2024	PERS RETIREMENT	01-21400-00	4,071.15
PERS RETIREMENT SYSTEM	DFT0004146	10/25/2024	PERS RETIREMENT	01-21400-00	302.60
PERS RETIREMENT SYSTEM	DFT0004147	10/25/2024	PERS RETIREMENT	01-21400-00	781.53
PERS RETIREMENT SYSTEM	DFT0004148	10/25/2024	PERS RETIREMENT	01-21400-00	3,290.13
PERS RETIREMENT SYSTEM	DFT0004149	10/25/2024	PERS RETIREMENT	01-21400-00	3,239.89
PERS RETIREMENT SYSTEM	DFT0004154	10/25/2024	PERS RETIREMENT	01-21400-00	721.73
PERS RETIREMENT SYSTEM	DFT0004155	10/25/2024	PERS RETIREMENT	01-21400-00	1,134.38
PERS RETIREMENT SYSTEM	DFT0004156	10/25/2024	PERS RETIREMENT	01-21400-00	1,458.81
PERS RETIREMENT SYSTEM	DFT0004157	10/25/2024	PERS RETIREMENT	01-21400-00	2,123.35
PERS RETIREMENT SYSTEM	DFT0004158	10/25/2024	PERS RETIREMENT	01-21400-00	4,096.14
PERS RETIREMENT SYSTEM	DFT0004159	10/25/2024	PERS RETIREMENT	01-21400-00	4,059.13

Vendor 11594 - PERS RETIREMENT SYSTEM Total: 53,832.44

Vendor: 11911 - SEIU LOCAL 620

SEIU LOCAL 620	DFT0004086	10/11/2024	SEIU UNION DUES	01-21600-00	273.31
SEIU LOCAL 620	DFT0004087	10/11/2024	SEIU UNION DUES	01-21600-00	70.84
SEIU LOCAL 620	DFT0004160	10/25/2024	SEIU UNION DUES	01-21600-00	275.60
SEIU LOCAL 620	DFT0004161	10/25/2024	SEIU UNION DUES	01-21600-00	70.84

Vendor 11911 - SEIU LOCAL 620 Total: 690.59

Grand Total: 338,965.69



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF OCTOBER 10, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, October 10, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, Utilities Department Manager Jim Green, Facilities & Resources Manager David Aguirre, and Maintenance Technician Oscar Mora.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D Report from Closed Session

District Counsel stated that at the September 19, 2024, regular Board meeting, the Board of Directors held a closed session for a Public Employee Performance Evaluation, pursuant to Government Code Section 54957(b). The position title was General Manager. No action was taken.

1.E President's Report

There was no President's Report.

1.F Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. ACKNOWLEDGEMENTS

Facilities & Resources Manager David Aguirre provided Maintenance Technician Oscar Mora with an appreciation award.

General Manager McElhenie provided Confidential Administrative Assistant Dodson with an excellence award.

3. BOARD MEMBER COMMUNICATIONS

Director Thomas reported on the last day of the Fiscalini Ranch Wednesday Weeders season. Over 50 volunteers worked over 1,000 hours, and he commended the volunteers and the partnership with the CCSD staff. He attended the San Luis Obispo Safe Streets Forum, hosted by the San Luis Obispo Council of Governments, and a nine-week online UCCE Forest Stewardship Workshop, hosted by the University of California Cooperative Extension.

Director Farmer reported on the upcoming Lampton Cliffs Park restoration project, which has yet to start. Volunteers are requested to pull the ice plant from 9 to 11 am on October 22 and 29, 2024. Water, snacks, and sunscreen will be provided.

4. PUBLIC COMMENT

Jeff Hellman, Cambria

Anita Miller, Cambria (submitted written correspondence for the record)

Jim Townsend, Cambria (submitted written correspondence for the record)

5. REGULAR BUSINESS

5.A Receive a Presentation from Stillwater Sciences and File the Instream Flow Study

General Manager McElhenie introduced the item and provided a summary.

Utilities Department Manager Green provided a summary.

Ethan Bell provided a presentation and was available to answer questions.

Gus Yates and Ken Jarrett were also available to answer questions.

The Board of Directors asked questions and held a discussion.

Public Comment:

Christina Galloway, Cambria

The Board of Directors thanked Gus Yates, Ken Jarrett, and Ethan Bell for attending the meeting.

5.B Receive, Review and File the Watershed Sanitary Survey

General Manager McElhenie introduced the item and provided a summary.

Utilities Department Manager Green provided a summary.

Project Consultant Dan Heimel was available for questions.

The Board of Directors asked questions and held a discussion.

Public Comment: none.

The Board of Directors thanked Dan Heimel for attending the meeting.

5.C Discussion and Consideration of Approval of a Public Works Contract with Alpha Electrical Service for Construction of the Rodeo Grounds Pump Station Back-up Power System Replacement Project and Authorization for the General Manager to Execute the Agreement

General Manager McElhenie introduced the item and provided a summary.

Utilities Department Manager Green provided a summary.

The Board of Directors held a discussion.

Public Comment: none.

Vice President Scott moved to approve a Public Works Contract with Alpha Electrical Service for Construction of the Rodeo Grounds Pump Station Back-up Power System Replacement Project and authorize the General Manager to execute the agreement.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:38 p.m.

The Board of Directors reconvened the meeting at 2:50 p.m.

5.D Discussion and Consideration Regarding Directing the Policy Committee to Develop a Policy for Streetlights and Lights at Other Facilities under CCSD's Jurisdiction

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott provided a summary.

The Board of Directors held a discussion.

Public Comment:
Dennis Dudzik, Cambria
Donn Howell, Cambria

Vice President Scott moved that the Board direct the Policy Committee to develop a policy for streetlights and lights at other facilities under CCSD's jurisdiction.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5.E Discussion and Consideration of Reading Aloud Written Comments at Board Meetings

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
Donn Howell, Cambria

Christina Galloway, Cambria

The Board of Directors held a discussion.

Vice President Scott moved to direct staff and District Counsel to create guidelines for how to handle written public comments during meetings.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

6.A Finance Committee's Report

A written report was included in the agenda packet.

6.B Policy Committee's Report

A written report wasn't included in the agenda packet because the September meeting was cancelled.

6.C PROS Committee's Report

A written report was included in the agenda packet.

6.D Resources & Infrastructure Committee's Report

A written report was included in the agenda packet and an amended report was passed out at the Board meeting.

6.E Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

Public comment: none.

7. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items.

Director Thomas stated that the Board has a revised Board and Standing Committee meeting schedule for 2025. He requested that the Board set a timeline and expectations for the delivery of agenda packets. He would like to see distribution earlier in the prior week and a timeline requirement.

Vice President Scott stated that the Board's comprehensive Strategic Planning sessions are coming up in a few months. She requested that the Board brainstorm about what we have now and what changes we want to see. An ad hoc committee will be assigned at that time.

Director Dean requested that we discuss reinstating the Ad Hoc Committee to work on changes to our meeting frequency.

President Gray stated that the three-hour meeting rule would need to be revisited. The language of the procedure for rotating the presidency is problematic. We just had an election with no votes. He appointed the Ad Hoc Committee to work on this.

8. ADJOURN

President Gray adjourned the meeting at 4:00 p.m.

For further details on the CCSD meeting, please visit the District's website.

DRAFT



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF OCTOBER 17, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, October 17, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, and Confidential Administrative Assistant Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel, Utilities Department Manager Jim Green, and Program Manager Tristan Reaper.

1.D President's Report

There was no President's Report.

1.E Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Dean reported that the California King Tides Project will be from November 15 to 17 and December 13 to 15. The Coastal Commission is asking the public to take pictures of the high tides. More information is available on their website.

Director Farmer announced that Obi Kaufmann will be speaking at a Greenspace, The Cambria Land Trust event on October 20, 2024, at St. Paul's Episcopal Church at 5:00 p.m.

3. PUBLIC SAFETY

3.A Sheriff's Department Report

Commander Stuart MacDonald provided a brief report on recent Sheriff's Department activities in Cambria for September.

Public Comment:
Tina Dickason, Cambria

3.B CCSD Fire Chief's Report

Fire Chief Burkey provided a brief report for September on recent Fire Department activities in Cambria.

Public Comment:
Tina Dickason, Cambria

4. PUBLIC COMMENT

Christine Heinrichs, Cambria
Tina Dickason, Cambria
Christina Galloway, Cambria

5. MANAGER REPORTS

5.A General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:
Tina Dickason, Cambria

5.B Facilities & Resources Manager's Report

General Manager McElhenie provided a summary.

Public Comment: none.

5.C Finance Manager's Report

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report and the Bank of New York Mellon account activity for the SST projects report was distributed at the Board meeting.

Public Comment: none.

5.D Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Report.

Public Comment:
Tina Dickason, Cambria
Christine Heinrichs, Cambria
Marla Hagel, Cambria
Elizabeth Bettenhausen, Cambria

6. CONSENT AGENDA

- 6.A Consideration to Adopt the September 2024 Expenditure Report**
- 6.B Consideration to Adopt the September 12, 2024 and September 19, 2024 Regular Meeting Minutes**
- 6.C Consideration of Approval of the CCSD's Climate Adaptation Policy Number 1060**

Director Thomas requested to pull item 6C.

Director Thomas requested to change aloud to [NOT SURE WHAT GOES HERE]

Public Comment:

Christine Heinrichs, Cambria

Donn Howell, Cambria

Director Thomas moved to approve items 6A and 6B with minor corrections to page 68 of the September 12, 2024, minutes that Bruce Howard commented in person at the meeting, Lauren Younger commented via Zoom, and on page 74, that the September 19, 2024, minutes reflect the correct spelling of 'aloud.'

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Public Comment:

Crosby Swartz, Cambria

Vice President Scott moved that the Board approve the Climate Adaptation Policy Number 1060 with the following changes: delete the last sentence under purpose, under 1060.1 under transportation, change the last sentence to “implement the use of electric equipment as feasible and within budgetary constraints,” and recommend that the Board approve this with those changes.

Director Dean seconded the motion.

Public Comment:

Tina Dickason, Cambria

Motion Passed Ayes – 4 (Scott, Farmer, Dean & Thomas) Nays – 1 (Gray) Absent – 0

President Gray formerly launched the Climate Action Plan Ad Hoc Committee.

7. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items.

Director Thomas suggested discussing a series of town hall meetings.

Public comment: none.

8. ADJOURN TO CLOSED SESSION

- 8.A PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1)
Title: General Manager**

District Counsel stated that the Board of Directors will now adjourn to a closed session for a Public Employee Performance Evaluation, pursuant to Government Code Section 54957(b)(1). The position title is General Manager.

Public comment:
Tina Dickason, Cambria

President Gray adjourned the meeting at 3:08 p.m.

President Gray called the meeting back to order at 4:13 p.m.

District Counsel stated that the Board of Directors returned from a closed session for a Public Employee Performance Evaluation, pursuant to Government Code Section 54957(b)(1). The position title is General Manager. No action was taken, but a wonderful discussion took place.

President Gray adjourned the meeting at 4:14 p.m.

For further details on the CCSD meeting, please visit the District's website.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C**

FROM: Matthew McElhenie, General Manager

Meeting Date: November 21, 2024 Subject: Consideration of Adoption of Resolution 33-2024
Declaring Equipment Surplus Property and
Authorizing Its Sale by the General Manager

FISCAL IMPACT:

The sale of the surplus property will result in revenue to the District and it will be handled as revenue to the Fire Department.

DISCUSSION:

The Fire Department has mobile radios that have reached the end of their useful life. Government Code Section 61060(d) provides community service districts with broad authority to dispose of personal property. To avoid any appearance of impropriety, no CCSD employees or their families will be allowed to bid on or purchase the equipment.

It is recommended that the Board of Directors adopt Resolution 33-2024 declaring the equipment surplus property and authorizing the General Manager to sell it.

ATTACHMENTS:

1. [Resolution 33-2024](#)
2. [Exhibit A](#)

RESOLUTION NO. 33-2024
NOVEMBER 21, 2024

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
DECLARING EQUIPMENT SURPLUS PROPERTY AND
AUTHORIZING ITS SALE BY THE GENERAL MANAGER

BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The equipment listed in Exhibit “A,” attached hereto and incorporated herein by reference, is hereby declared to be surplus property.
2. The General Manager is hereby authorized to sell the property listed in Exhibit “A.”

PASSED AND ADOPTED THIS 21st day of November 2024.

Tom Gray, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Confidential Administrative Assistant

Timothy J. Carmel, District Counsel

Exhibit A

Kenwood NX-5700 Radio #1:

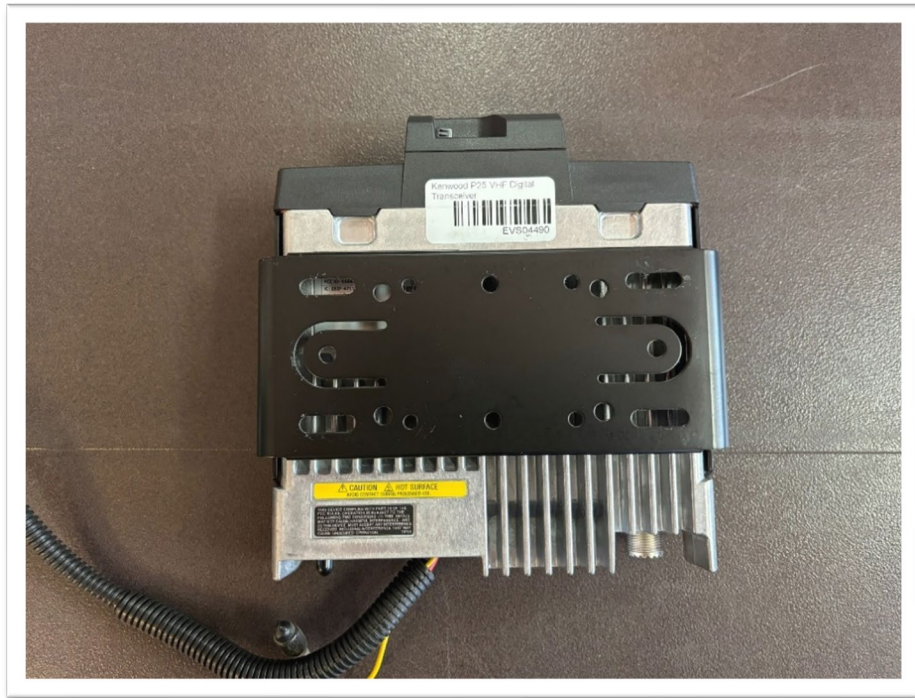


Exhibit A

Kenwood NX-5700 Radio #2

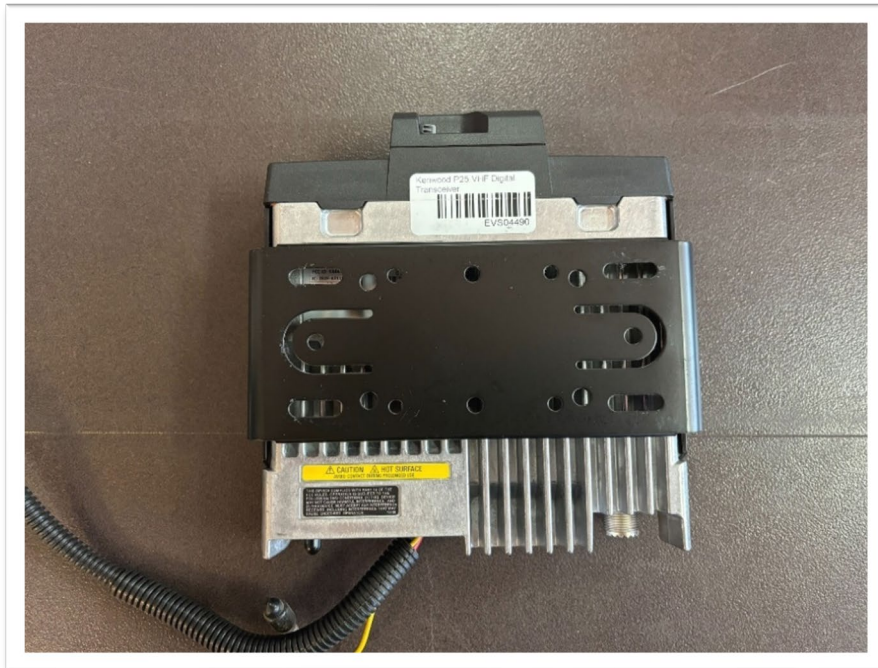


Exhibit A

Kenwood NX-5700 Radio #3



Exhibit A

Kenwood NX-5700 Radio #4

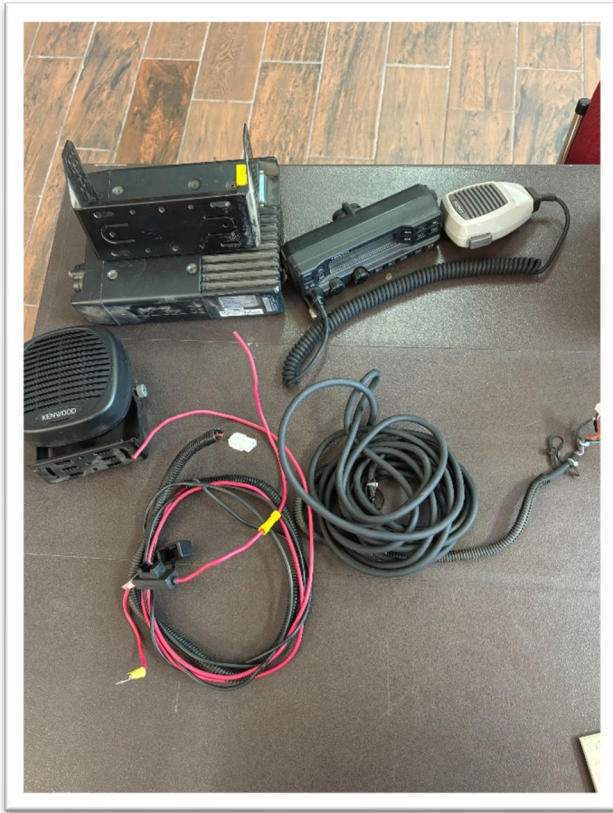


Exhibit A

Kenwood VHF FM Mic & Transceiver

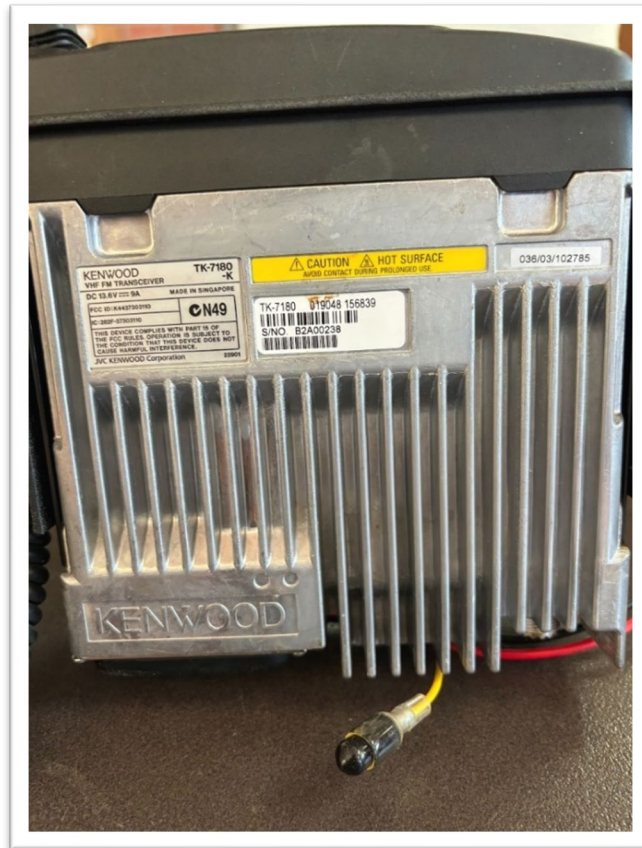
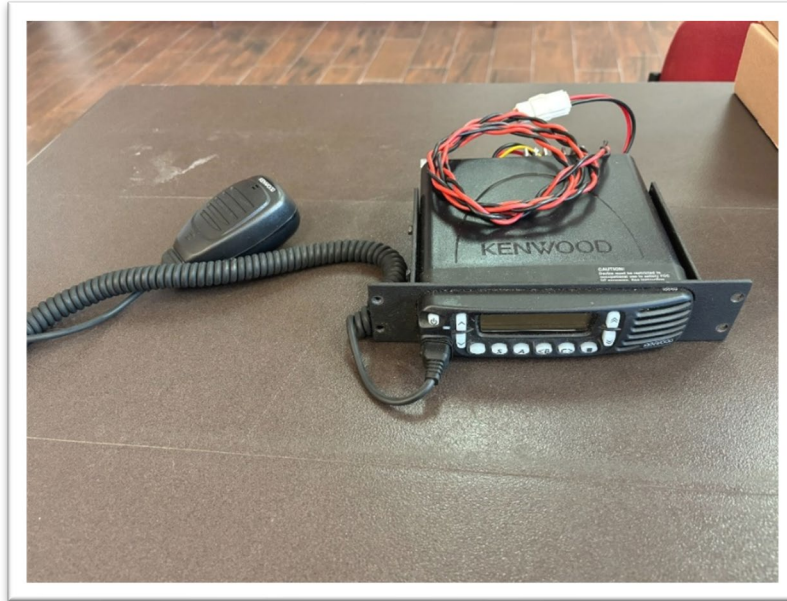


Exhibit A

BK Radio Faceplate Model No: KAA0660 & Cables Model No: KAA0638



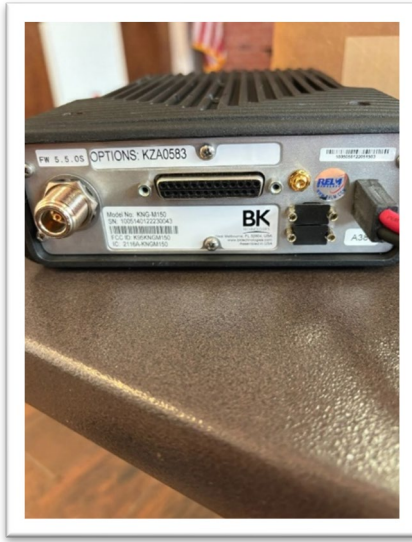
Exhibit A

BK Radio Power Cables



Exhibit A

BK Radio Model No: KNG-M150, Mic & Cables



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.D**

FROM: Matthew McElhenie, General Manager
Denise Fritz, Administrative Department Manager

Meeting Date: November 21, 2024 Subject: Receive and File the Investment Report for the
Quarter Ended September 30, 2024

DISCUSSION:

The total cash and investment portfolio book value (cost) held by the District as of September 30, 2024 was \$8,369,423 and total cash and investments held by the trustees was \$7,820,757.

The cash and investments held by the District include the following components: Managed Investment Portfolio (\$6,396,316), State of CA Local Agency Investment Fund (\$60,329), California Asset Management Program (CAMP) Pooled Investment Fund (\$1,740,126), Cash/Time Deposits (\$127,282), and accrued interest on investments (\$45,369). *(Earned interest is the interest earned on investments over a specific time period, accrued interest is the interest that an investment has earned but hasn't yet been received, and paid interest is the interest that has already been accepted as payment).*

Cash and investments held by the District and the trustees continue to be invested in accordance with the Government Code and the District Investment Policy.

During the quarter, two Federal Agency Bonds matured in the amounts of \$500,000 & \$250,000. Four CDs were purchased in the amounts of \$215,000, \$215,000, \$215,000 & \$245,000.

Two-year Treasuries yielding 4.71% at the beginning of the quarter ended lower at the end of the quarter at 3.66%, which was a decrease of 105 basis points for the quarter.

As of September 30, 2024, the Weighted Yield to Maturity on the Managed Investment Portfolio was 4.94%.

At the end of this quarter, the Weighted Average Maturity of the Managed Investment Portfolio was 2.60 years.

The Federal Open Market Committee (FOMC) meets approximately every six weeks and determines the level of the Federal Funds Rate. *At the September 17th meeting, the FOMC voted to lower the target range for the federal funds rate by ½ percentage point to 4¾ to 5 percent.*

ATTACHMENTS:

1. [CCSD Summary of Cash and Investments for the Quarter Ended September 30, 2024](#)

**Cambria Community Services District
Summary of Cash and Investments for the Quarter Ended September 30, 2024**

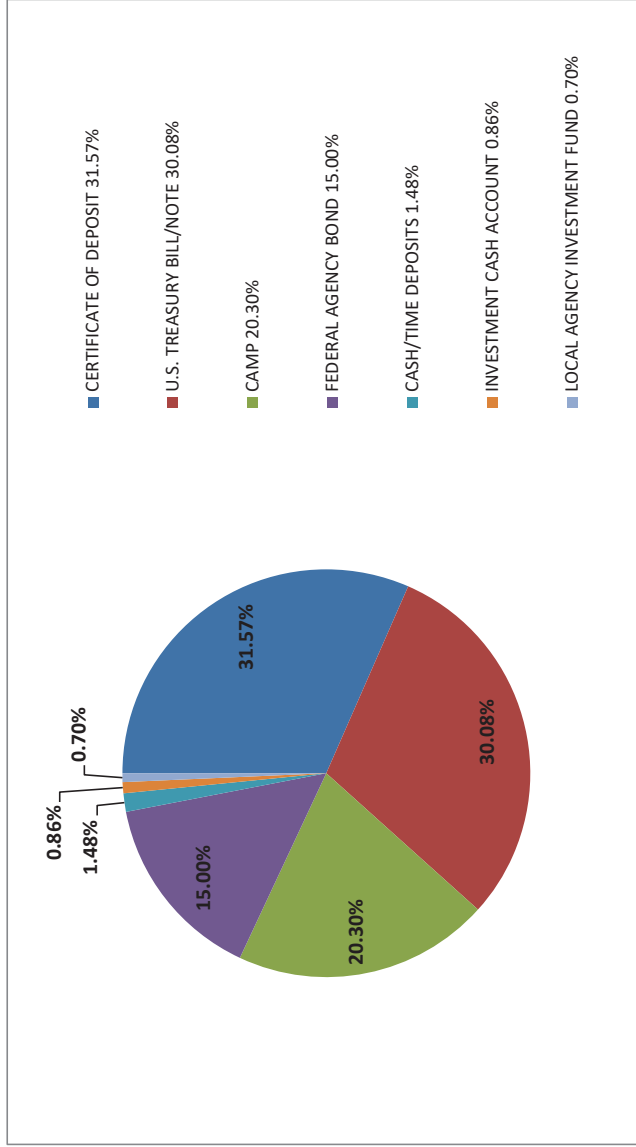
Portfolio Assets	Par Value (1)	Market Value (2)	Book Value (3)	% of Portfolio
Cash & Investments Held by District				
Investment Portfolio				
Managed Investments				
U.S. Bank Custodial Cash Account	\$ 73,838	\$ 73,838	\$ 73,838	0.89%
U.S. Treasury Bill/ Note	2,670,000	2,579,261	2,458,329	29.53%
Federal Agency Bond	1,325,000	1,285,769	1,242,149	14.92%
Certificate of Deposit	2,622,000	2,706,756	2,622,000	31.50%
Managed Investments Subtotal	\$ 6,690,838	\$ 6,645,625	\$ 6,396,316	76.84%
Pooled Investments				
State of CA Local Agency Investment Fund	\$ 60,329	\$ 60,329	\$ 60,329	0.72%
CAMP	1,740,126	1,740,126	1,740,126	20.90%
Pooled Investments Subtotal	\$ 1,800,455	\$ 1,800,455	\$ 1,800,455	21.63%
Investment Portfolio Subtotal	\$ 8,491,294	\$ 8,446,080	\$ 8,196,772	98.47%
Cash/Time Deposits	\$ 127,282	\$ 127,282	\$ 127,282	1.53%
Funds Available for Investment	\$ 8,618,575	\$ 8,573,362	\$ 8,324,054	100.00%
Accrued Interest	\$ 45,369	\$ 45,369	\$ 45,369	
Total Cash & Investments Held by District	\$ 8,663,945	\$ 8,618,731	\$ 8,369,423	
Cash & Investments Held by Trustee				
Investment Agreements				
Cash with Fiscal Agents	7,820,757	7,820,757	7,820,757	
Restricted Cash				
U.S. Government				
Total Cash & Investments Held by Trustee	\$ 7,820,757	\$ 7,820,757	\$ 7,820,757	
Total Portfolio	\$ 16,484,702	\$ 16,439,488	\$ 16,190,180	

Notes:

1. Par value is the principal amount of the investment on maturity.
2. Market values contained herein are received from sources we believe are reliable; however, we do not guarantee their accuracy.
3. Book value is par value of the security plus or minus any premium or discount on the security.

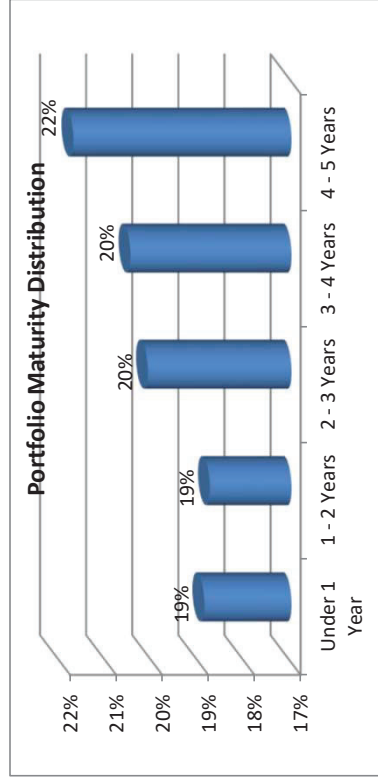
**Cambria Community Services District
Investment Report for the Quarter Ended September 30, 2024**

Investment Portfolio Summary and Key Statistics



Portfolio Key Statistics	
PAR Value	\$ 8,491,294
Book Value (COST)	\$ 8,196,772
Market Value	\$ 8,446,080
Weighted Average Maturity (in years)	2.60
Weighted Yield to Maturity*	4.94%

*Note: Cash/time deposits not included in WYTM



Excludes Pooled Investments and U.S. Bank Custodial Cash Account

U.S. Treasury Yields - Quarterly Comparison			
Maturity	Sep-24	Jun-24	Change
3-Month	4.73%	5.48%	-0.75%
1-Year	3.98%	5.09%	-1.11%
2-Year	3.66%	4.71%	-1.05%
3-Year	3.58%	4.52%	-0.94%
5-Year	3.58%	4.33%	-0.75%
10-Year	3.81%	4.36%	-0.55%

2-Year U.S. Treasury Yield - Historical Data			
Sep 2024	Sep 2023	Sep 2022	Sep 2021
3.66%	4.87%	3.51%	0.20%

Portfolio Maturity	PAR	Maturing	% Maturing
Under 1 Year	\$ 1,250,000		19%
1 - 2 Years	\$ 1,242,000		19%
2 - 3 Years	\$ 1,331,000		20%
3 - 4 Years	\$ 1,356,000		20%
4 - 5 Years	\$ 1,438,000		22%
Total	\$ 6,617,000		100%

Interest Earnings	FY 23-24	FY 24-25	Change
July	\$ 40,213	\$ 40,213	\$ 40,213
Aug	\$ 36,413	\$ 36,413	\$ 36,413
Sept	\$ 34,771	\$ 34,771	\$ 34,771
Total for Quarter	\$ -	\$ 111,397	\$ 111,397

Note: Interest Earnings figures do not include capital gains or losses

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.A**

FROM: Matthew McElhenie, General Manager
Jim Green, Utilities Department Manager
Cody Meeks, Water Systems Superintendent

Meeting Date: November 21, 2024 Subject: Discussion and Consideration of Water and Sewer Charges Appeal for Jim and Linda Nelson at 2115 Spencer Street

FISCAL IMPACT:

The District could experience a loss of revenue of up to \$14,973.14.

DISCUSSION:

Background

This agenda item is an appeal of the General Manager’s decision regarding a customer seeking relief from a water bill under Section 3.04.030(D)(3)(g) of the CCSD Municipal Code. Section 3.04.030 contains procedures and criteria for relief from water bills that are the result of leaks, and provides as follows:

3.04.030 Relief from fees and charges in special circumstances.

A. Notwithstanding any other provision of any ordinance adopted by this district, the board of directors may grant relief from the payment of fees and charges applicable to the provision of water and sewer services.

B. Such relief may only be granted after formal application to the district, in a form and manner as may be established by the general manager, has been made and filed. The application shall contain all information deemed necessary by the general manager, including the facts and circumstances surrounding the natural disaster and the particular relief sought. Any relief granted shall not be retroactive beyond the billing period immediately preceding the date of application.

C. The board shall not be obligated to grant relief in any particular application but may do so in order to achieve equity and fairness.

D. In addition to the provisions contained in subsections A through C herein, the general manager may, in his or her discretion, grant relief from the payment of water and sewer service fees and charges that are the result of leaks, if he or she finds and determines that:

1. A water leak was not the fault of the customer and was discovered and repaired by the customer in a reasonable amount of time; and

2. That the leak resulted in usage that is more than twice the normal usage for the property.

3. *The general manager may authorize the following actions:*

a. Normal water usage charges for all water used in excess of normal usage may be charged at the lowest tier rate (i.e., the rate for usage in the 1—4 unit category); and

b. Water Reclamation Facility (WRF) usage charges and WRF operating charges for all water used in excess of normal usage may be waived completely; and

c. If the leak does not go through the sewer system, the amount of the excess sewer fee for the billing period can be waived and the customer charged only the normal sewer fee charged in previous billing periods; and

d. If surcharges/penalties are being imposed, all surcharges/penalties can be waived for water used in excess of normal usage; and

e. The general manager and a customer can agree to a "payment plan" to spread payments out for up to twelve (12) months.

f. "Normal usage" shall be the usage for the same billing period in the previous year. If the customer does not have usage for that period, normal usage shall be the usage for the last billing period that was not affected by the leak prior to the billing period being considered. If the customer has no usage history, the general manager will determine an appropriate usage amount.

g. An applicant for relief under this section may appeal the general manager's decision to the board of directors. A request for appeal must be submitted to the district in writing not more than ten (10) days after the general manager's decision.

The appeal was filed on Mr. and Mrs. Nelson's behalf by their attorney, Russell Read. Copies of Mr. Read's appeal and correspondence are attached for the Board's reference. Mr. Read has asserted that his clients found no evidence of leakage or a running hose, or that the usage was caused by a running or leaking toilet.

As set forth below, however, the meter in use at the time was removed by Staff and sent to the Badger Meter company for testing. As a result, the District has received bench testing certification from Badger Meter, with the results indicating it tested accurate to within +(-) 1%. A copy of the test results is attached for reference.

Discussion

On March 15, 2024, Mr. and Mrs. Nelson were billed \$16,834.19 for 595 units (approximately 445,000 gallons) of water used in January/February 2024, which was a sixty-day billing period. This translates to 7,416 gallons per day, or approximately 5.15 gallons per minute. On March 21, water staff re-read the meter and spoke to Mr. Nelson. At that time, staff suggested having a plumber look at the areas for water loss, ensuring that the shut-off valve influent to the house is in the off position when away, and purchasing a Flume device to notify for future leaks. To the District's knowledge, Mr. Nelson only followed the house shut-off guidance after the visit, which reduced his water loss considerably. However, as was observed with the new meter installed, water loss continued even when the house was isolated. On July 3, the sewer portion of the bill was adjusted by 20% (\$753.13), bringing the total from the January/February bill to \$16,081.06. In response to Mr. and Mrs. Nelson's objections to the charges, the District General Manager charged Mr. and Mrs. Nelson \$2,000.00 for the water & sewer charges used and suspended the additional amount until after the appeal process was completed. Mr. and Mrs.

Nelson paid the \$2,000.00 on July 29, 2024.

Since the \$2,000.00 payment, the Nelson's have incurred additional usage charges totaling \$1,042.76. The payment of \$2,000.00 was used to offset those costs, with the balance of \$957.24 being applied towards the disputed bill amount of \$16,081.06, leaving a total due of \$14,973.14.

Mr. and Mrs. Nelson state that they did not use the 595 units of water in the January/February 2024 billing cycle and are requesting a credit on their account. They request to be charged only the \$957.24 paid as a deposit against the additional bill amount of \$16,081.06 and have their total outstanding amount, as of November 6, 2024, of \$14,973.14, adjusted to \$0.00.

Meanwhile, the following events have occurred, as set forth in the timeline below. A new Badger Meter $\frac{3}{4}$ model 25 was installed and outfitted with a new AMI register and endpoint. Subsequently, a week after being installed, the Advanced Metering Infrastructure alerted Utility staff of an active potential leak. Water staff performed a site visit to investigate the potential leak. Staff discovered a leak that had been ongoing for over 24 hours. Water staff shut off the angle stop before the water meter to prevent further water loss, then notified utility billing staff to correspond with the property owner and inform them of the findings.

To further assist the Board in its deliberations, a timeline of action and correspondence related to this matter is set forth below.

Recommendation

Based on the foregoing, and the evidence in the record that show that it has been determined that the meter was functioning properly, it is recommended that the Board of Directors deny the appeal.

The timeline of action and correspondence are attached below:

- March 4, 2024: A manual reading of the 2115 Spencer St meter occurred.
- On March 6, 2024, utility billing staff attempted to contact Mr. and Mrs. Nelson about their high bill following the reading of their water meter and prior to sending out the billing.
- March 7, 2024: After confirming the high consumption read, the water staff shut off service to 2115 Spencer.
- March 20, 2024: The Superintendent requested a reread for the meter due to high consumption.
- On May 17, 2024, Mr. Nelson contacted the Water Superintendent and contacted the CCSD office by telephone.
- May 29, 2024: Water staff performed a flow measurement test of the currently installed meter.
- July 3, the high bill was adjusted to reduce the sewer portion of the bill by 20% for a total of \$753.13.
- July 26, 2024: General Manager McElhenie and Utilities Department Manager Green met with the property owner at 2115 Spencer to discuss their water loss. Mr. Green suggested installing a Flume device to monitor water consumption, but the property owner never installed one.
- October 7, 2024: Replaced existing meter with new $\frac{3}{4}$ " meter and register endpoints.
- October 11, 2024: Water staff were alerted that the new meter was moving continuously. The new meter monitoring software indicated an ongoing leak for two days. Water staff immediately shut off service to 2115 Spencer at the angle stop to halt water loss to the property after the meter.
- October 10, 2024: Shipped old meter to Badger's Meter Bench testing laboratory for certified accuracy testing.
- November 4, 2024: The test results were received. The old meter tested within +(-)1% accuracy. Documentation of the test is attached.

Staff would like to clarify how our water meter technology works. About 1,700 water meters are radio read, and about 2,300 are manually read. For the radio read meters, our Staff uses a laptop or handheld device to read the transmitter which is attached to the water meter. When the equipment malfunctions, the transmitter will stop sending a read to our system. This incident will result in a 0 read, triggering a manual read. Mr. and Mrs. Nelson maintain that the water meter at their property is not functioning properly and that the water meter “skipped ahead.” Staff have removed the meter and have received bench testing certification by Badger Meter, Inc., with the results indicating it tested accurate to within +(-) 1%. This is indicated in the documentation provided by Badger.

ATTACHMENTS:

1. [Russell S. Read's Letters & Water Bill Modification Application](#)
2. [Jim & Linda Nelson's Utility Bill 12/31/2023 to 2/29/2024](#)
3. [Jim & Linda Nelson's Utility Bill 2/29/2024 to 4/30/2024](#)
4. [Jim & Linda Nelson's Utility Bill 4/30/2024 to 6/30/2024](#)
5. [Jim & Linda Nelson's Utility Bill 6/30/2024 to 8/31/2024](#)
6. [Summary of Adjustments](#)
7. [Badger Meter, Inc. Certified Accuracy Test](#)
8. [Daily for October 2024](#)

RUSSELL S. READ

Attorney & Counselor

3120 Rogers Dr.
Cambria, CA 93428
(805) 927-2344
rscottread@gmail.com

10/3/2024

Original by email: mtorres@cambriacsd.org
And Personal Delivery

Cambria Community Service District
1316 Tamsen St., #201
Cambria, CA 93428

Attention: Matthew McElhenie, General Manager

Re: Mr. and Mrs. James Nelson; 2115 Spencer St., Cambria, CA (the "Property.")

Dear Mr. McElhenie:

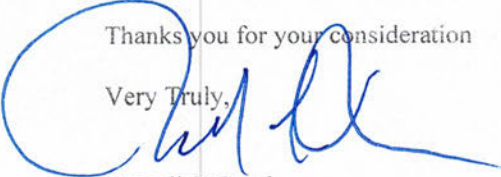
Thank you for the 10/1/2024 email and attachments.

I have a few questions and a few points which should be emphasized:

1. I believe your letter of 10/1/2024 constitutes your decision about relief and represents the decision we are appealing. Is this correct?
2. Section 03.04.030 anticipates a "fair and equitable" adjustment to the bill. I understand you have given my clients a credit for sewer charges but did not give any credit for water use. In fact, you did not adjust the bill to reflect the "lowest tier rate." Please explain why you have failed to use the lowest tier rate and please provide a calculation of the bill if charges at the 4 tier rate.
3. I believe the CCSD has employed a system to read meters remotely. Although I have reviewed your website, I can find no mention of the remote reading of meters. I request that you provide me with a description of the remote system, if any, and explain why the CCSD failed to catch this huge increase in water use.
4. Mr. Nelson was just released from a surgery center as a result of a serious heart issue. He is now located in Southern California and will need to remain there for the time medical intervention is needed. He's now on medicine to prevent a stroke with possible surgery scheduled November or December. It's very very likely that his health will not allow him to appear at any board meeting scheduled before November 30, 2024.

Thanks you for your consideration

Very Truly,


Russell S. Read
cc: Nelson



Cambria Community Services District

Water Bill Modification Application

TO BE COMPLETED BY CUSTOMER

Please Be Advised:

- 1) The undisputed portion of your water bill must be paid on time; and
- 2) Written proof must be submitted with this request that you have filed a claim with your insurance carrier and have received a response (if applicable) and
- 3) The water bill reduction request must be submitted within thirty (30) days of receipt of a bill indicating unusually high water use.

Date: 10/2/2024 Billing Period: 6/30/2024--8/31/2024

Name of Customer: Jim/Linda Nelson Account No: [REDACTED]

Service Address: 2115 Spencer St., Cambria CA Telephone No: [REDACTED]

Mailing Address: 2115 Spencer St., Cambria, CA Email Address: [REDACTED]

Date/Name of Individual notifying CCSD of problem: _____

Owner of property	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Renter of property	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If renter, was owner notified?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If problem found by District: name/date that CCSD Employee who notified customer:
na

Please Answer the Following Questions:

- | | | |
|--|---|--|
| 1. Is this a vacation rental unit that was occupied during the billing period? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 2. Did problem occur as a result of a glitch in your irrigation system? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 3. Did the under-the-sink R.O. unit, water softener or icemaker malfunction? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 4. Was this caused by a malfunction of a toilet, faucet, or water heater? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 5. Is the water bill in question less than \$200 over your previous average bi-monthly water bill? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 6. Have you received a previous water bill reduction? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If you answered yes on any one of the items between 1 through 6, modifications to your water bill are normally not approved. If the adjustment you requested is not approved, there are payment plans available upon request, with the District. Please contact the CCSD Administrative office to get that process started. This application is continued on the next page. Proceed to page 2.

Complete the following questions with as much detail as possible, and attach any written documentation supporting your request (i.e. plumber's repair bill, witness statements, insurance claim/response from insurance carrier):

1. Amount of Modification you are requesting? \$12,937.14

2. Justification for Amount of Modification being requested?
See attached letter by Russell S. Read

3. Why was this water loss beyond your control?
We were out of town when it happened. We received no notice of any leak or water use issue until we returned hom.
See attached letter by Russell S. Read

4. What unusual circumstances occurred?
See attached letter by Russell S. Read

5. Why is this a financial hardship?
This enormous bill is far beyond any normal use or our historic water use at this location.
This circumstance is not anything we planned or budgeted for.
The payment of \$14,937.14 is a hardship.
See attached letter by Russell S. Read

Please email completed application and supporting documents to: frontdesk@cambridgesd.org

The CCSD requires an initial 45-day turn around waiting period to determine the eligibility of financial relief. During the review process, the account will not be subject to penalties.

* Physical: 1316 Tamsen Street, Ste 201 | Courier: PO Box 65, Cambria CA 93428 | 805-927-6223 | frontdesk@cambridgesd.org *

RUSSELL S. READ

Attorney & Counselor

3120 Rogers Dr.

Cambria, CA 93428

(805) 927-2344

rscottread@gmail.com

8/24/2024

Original by email: mtorres@cambriacsd.org

And 1st Class USPO

Cambria Community Service District

1316 Tamsen St., #201

Cambria, CA 93428

Attention: Matthew Mcelhenie, General Manager

Re: Mr. and Mrs. James Nelson; 2115 Spencer St., Cambria, CA (the "Property.")

Deart Mr. Mcelhenie:

I have been retained by Mr. and Mrs. Nelson regarding the exorbitant CCSD water bill for February 2024. It is my understanding that CCSD's water meter measured usage of approximately 445,060 gallons for the two-month period of January-February 2024 and that the CCSD billed them \$16,257.74 for the period of which my clients have paid \$2,000.00. Please consider that payment as made under protest.

Although my clients were out of town during that period, their maintenance person found no evidence of any leakage and no evidence of a running hose. 445,060 gallons is over 200 tons of water. This would be enough to fill 20-39 residential swimming pools (16'x 32'x depth or 3' or 6'). If a leak had occurred some evidence would exist either in terms of pooling or visible run off. Neither my clients' maintenance person nor their neighbors reported any such run-off. When my clients returned to the Property, they found no such evidence. When the CCSD team inspected the Property, they found no such evidence.

Similarly, there is no evidence that the usage was caused by a running or leaking toilet. My clients hired a local plumber to inspect the toilets which were found to be in perfect working order. My clients' toilet has a flow of approximately 2 gallons per minute. If the toilet ran 60 days, it would have used approximately 172,800 leaving approximately 272,260 gallons unaccounted for. See attached calculation.

There is zero evidence some unknown party drove a tanker truck to the property and siphoned off the water. This would have required at least 44 separate truck loads with a loading time of at least one hour for each trip or more than 44 hours with a large hose running from the street

approximately 40' to the spigot. It is beyond unlikely this would have gone unnoticed. Moreover, to the best of my knowledge, water theft at this level is unheard of in Cambria.

I understand why it is important to the CCSD to deny any allegation that the current meters can be inaccurate. But I have known a few other cases in town where a defective meter might have been the culprit. I believe all were settled without litigation. I'd like the Board to know that in any litigation over this issue, in my opinion, the Board—not the customer-- will have the burden of proving the cause of this exorbitant usage because the CCSD has sole and exclusive control over the installation, maintenance, repair and calibration of Cambria's water meters.

Because Mr. and Mrs. Nelson wish to remain on good terms with their neighbors, they are willing to resolve this matter by allowing the CCSD to retain their \$2,000.00 as payment in full for the subject bill. They will pay their own legal fees.

If our offer is not accepted, we ask that copies of this letter be given to all Board members prior to the meeting during which this matter will heard and that we be allowed to appear before the Board at that hearing. Additionally, please provide me with a copy of the original bill covering February 2024 and, if you believe it necessary, a Water Bill Modification Application.

Thank you for your consideration.

Very Truly,
S/

Russell S. Read

cc: Nelson

RUSSELL S. READ

Attorney & Counselor

3120 Rogers Dr.

Cambria, CA 93428

(805) 927-2344

rscottread@gmail.com

10/3/2024

Original by email: mtorres@cambriacsd.org
And Personal Delivery

Cambria Community Service District
1316 Tamsen St., #201
Cambria, CA 93428

Attention: Matthew Mcelhenie, General Manager

Re: Mr. and Mrs. James Nelson; 2115 Spencer St., Cambria, CA (the "Property.")

Dear Mr. Mcelhenie:

Thank you for the 10/1/2024 email and attachments.

I have a few questions and a few points which should be emphasized:

1. I believe your letter of 10/1/2024 constitutes your decision about relief and represents the decision we are appealing. Is this correct?
2. Section 03.04.030 anticipates a "fair and equitable" adjustment to the bill. I understand you have given my clients a credit for sewer charges but did not give any credit for water use. In fact, you did not adjust the bill to reflect the "lowest tier rate." Please explain why you have failed to use the lowest tier rate and please provide a calculation of the bill if charges at the 4 tier rate.
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Thanks you for your consideration

Very Truly,

S
Russell S. Read
cc: Nelson

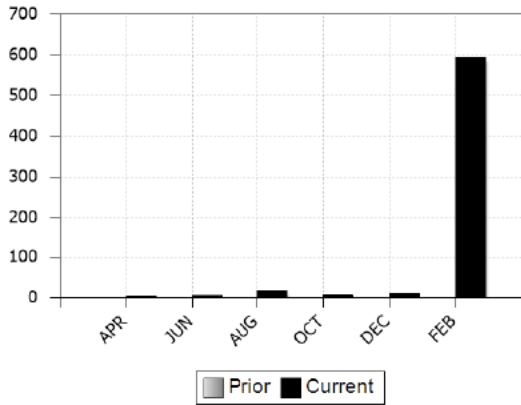
CAMBRIA COMMUNITY SERVICES DISTRICT * UTILITY SERVICE BILL

1316 Tamsen Street, Suite 201 * PO Box 65 * Cambria CA 93428 * (805) 927-6223

Office Hours: Monday-Thursday and alternate Fridays 10:00am - 4:00pm

Name			Service Address		Account Number	
JIM/LINDA NELSON			2115 SPENCER ST		██████████	
Status	Service Dates		# Days	Bill Date	Penalty Date	Due Date
	From	To				
Active	12/31/2023	2/29/2024	60	3/15/2024	4/11/2024	4/10/2024

PREVIOUS BALANCE	\$17,010.87
PAYMENTS	\$0.00
ADJUSTMENTS	\$16,834.19-
PENALTIES	\$0.00
PAST DUE AMOUNT	\$176.68



CURRENT READING	PREVIOUS READING	USAGE
1,368	773	595

RES WATER BASE	41.18
RES WATER USE	9,065.26
RES WRF BASE	20.26
RES WRF USE	3,941.86
RES SEWER BASE	106.38
RES SEWER USE	2,906.12
ADJUSTED BILL	\$16,081.06
AMOUNT DUE	\$16,257.74
AMOUNT DUE AFTER 04/10/2024	\$16,257.74

Dear Customer, Please find your Adjusted Utility bill attached.
 Errors or question about your bill? Please call 805-927-6223 x110.

DETACH AND RETURN PORTION BELOW WITH YOUR PAYMENT. RETAIN THE PORTION ABOVE FOR YOUR RECORDS.

Please detach and return this portion with your payment.



CAMBRIA COMMUNITY SERVICES DISTRICT
 1316 Tamsen Street, Suite 201
 PO Box 65
 Cambria CA 93428
 www.cambriacsd.org

Account Number	AMOUNT DUE
██████████	\$16,257.74
Due Date	After Due Date Pay
4/10/2024	\$16,257.74
Service Address	
2115 SPENCER ST	



JIM/LINDA NELSON
 ██████████

CAMBRIA COMMUNITY SERVICES DISTRICT
 1316 Tamsen Street, Suite 201
 P.O. Box 65
 Cambria, CA 93428

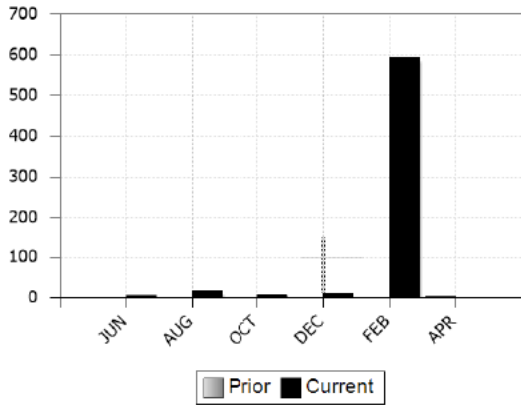
CAMBRIA COMMUNITY SERVICES DISTRICT * UTILITY SERVICE BILL

1316 Tamsen Street, Suite 201 * PO Box 65 * Cambria CA 93428 * (805) 927-6223

Office Hours: Monday-Thursday and alternate Fridays 10:00am - 4:00pm

Name		Service Address			Account Number	
JIM/LINDA NELSON		2115 SPENCER ST			[REDACTED]	
Status	Service Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	2/29/2024	4/30/2024	61	5/13/2024	6/11/2024	6/10/2024

PREVIOUS BALANCE	\$16,470.19
PAYMENTS	\$0.00
ADJUSTMENTS	\$354.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$16,824.19



CURRENT READING	PREVIOUS READING	USAGE
1,369	1,368	1

RES WATER BASE	41.18
RES WATER USE	10.48
RES WRF BASE	20.26
RES WRF USE	2.23
RES SEWER BASE	106.38
RES SEWER USE	6.15
CURRENT BILL	\$186.68
AMOUNT DUE	\$17,010.87
AMOUNT DUE AFTER 06/10/2024	\$17,010.87

Please read insert enclosed regarding the Annual Consumer Confidence Report. Or visit: www.cambriacsd.org/2023-CCR-Notice

Offices will be closed Monday, May 27th, in observance of Memorial Day. Existing Low Income Program renewals will be sent mid-May.

Customers may pay online at: www.officialpayments.com. Or by phone, by calling 1-800-272-9829 (J Code: 7219).

DETACH AND RETURN PORTION BELOW WITH YOUR PAYMENT. RETAIN THE PORTION ABOVE FOR YOUR RECORDS.

Please detach and return this portion with your payment.



CAMBRIA COMMUNITY SERVICES DISTRICT
 1316 Tamsen Street, Suite 201
 PO Box 65
 Cambria CA 93428
www.cambriacsd.org

Account Number	AMOUNT DUE
[REDACTED]	\$17,010.87
Due Date	After Due Date Pay
6/10/2024	\$17,010.87
Service Address	
2115 SPENCER ST	



JIM/LINDA NELSON
 [REDACTED]

CAMBRIA COMMUNITY SERVICES DISTRICT
 1316 Tamsen Street, Suite 201
 P.O. Box 65
 Cambria, CA 93428

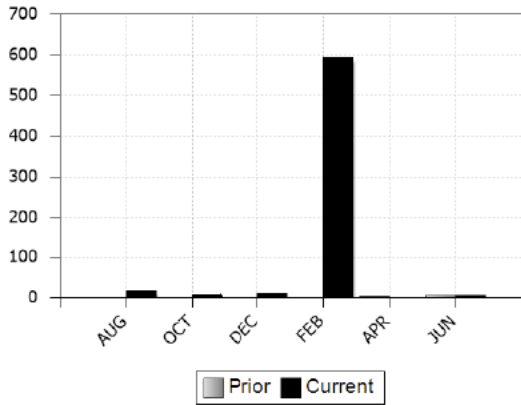
CAMBRIA COMMUNITY SERVICES DISTRICT * UTILITY SERVICE BILL

1316 Tamsen Street, Suite 201 * PO Box 65 * Cambria CA 93428 * (805) 927-6223

Office Hours: Monday-Thursday and alternate Fridays 10:00am - 4:00pm

Name			Service Address		Account Number	
JIM/LINDA NELSON			2115 SPENCER ST		██████████	
Status	Service Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	4/30/2024	6/30/2024	61	7/15/2024	8/11/2024	8/10/2024

PREVIOUS BALANCE	\$16,257.74
PAYMENTS	\$0.00
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$16,257.74



CURRENT READING	PREVIOUS READING	USAGE
1,374	1,369	5

RES WATER BASE	41.18
RES WATER USE	55.64
RES WRF BASE	20.26
RES WRF USE	13.39
RES SEWER BASE	106.38
RES SEWER USE	30.75
CURRENT BILL	\$267.60
AMOUNT DUE	\$16,525.34
AMOUNT DUE AFTER 08/10/2024	\$16,525.34

Please read insert enclosed with your statement, regarding our brand-new utility billing customer portal. To enroll for free, learn more about the online payment options, and other included features, visit our website www.cambriacsd.org. Then select "Pay Bill". Questions? Visit our FAQ page.

Customers may pay online at: cambriacsdca.municipalonlinepayments.com. Or by phone, by calling 1-833-792-9627.

DETACH AND RETURN PORTION BELOW WITH YOUR PAYMENT. RETAIN THE PORTION ABOVE FOR YOUR RECORDS.

Please detach and return this portion with your payment.



CAMBRIA COMMUNITY SERVICES DISTRICT
1316 Tamsen Street, Suite 201
PO Box 65
Cambria CA 93428
www.cambriacsd.org

Account Number	AMOUNT DUE
██████████	\$16,525.34
Due Date	After Due Date Pay
8/10/2024	\$16,525.34
Service Address	
2115 SPENCER ST	



JIM/LINDA NELSON
██████████

CAMBRIA COMMUNITY SERVICES DISTRICT
1316 Tamsen Street, Suite 201
P.O. Box 65
Cambria, CA 93428

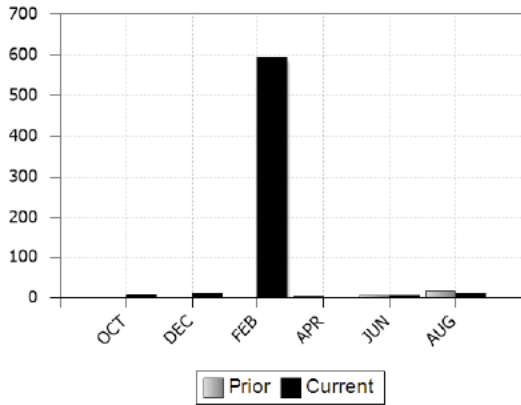
CAMBRIA COMMUNITY SERVICES DISTRICT * UTILITY SERVICE BILL

1316 Tamsen Street, Suite 201 * PO Box 65 * Cambria CA 93428 * (805) 927-6223

Office Hours: Monday-Thursday and alternate Fridays 10:00am - 4:00pm

Name			Service Address		Account Number	
JIM/LINDA NELSON			2115 SPENCER ST		██████████	
Status	Service Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	6/30/2024	8/31/2024	62	9/16/2024	10/11/2024	10/10/2024

PREVIOUS BALANCE	\$16,525.34
PAYMENTS	\$2,000.00-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$14,525.34



CURRENT READING	PREVIOUS READING	USAGE
1,384	1,374	10

RES WATER BASE	43.66
RES WATER USE	131.68
RES WRF BASE	20.26
RES WRF USE	35.74
RES SEWER BASE	114.36
RES SEWER USE	66.10
CURRENT BILL	\$411.80
AMOUNT DUE	\$14,937.14
AMOUNT DUE AFTER 10/10/2024	\$14,937.14

Increase to Water and Wastewater rates are effective this billing, July 2024.

View our current residential and commercial rates on our website at: www.cambriacsd.org/water-sewer-rates

Please read two inserts enclosed with your statement, titled "Evacuation Assistance Forms" and "Letter to the Cambria Community"

Customers may pay online at: cambriacsda.municipalonlinepayments.com. Or by phone, by calling 1-833-792-9627.

DETACH AND RETURN PORTION BELOW WITH YOUR PAYMENT. RETAIN THE PORTION ABOVE FOR YOUR RECORDS.

Please detach and return this portion with your payment.

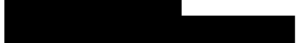


CAMBRIA COMMUNITY SERVICES DISTRICT
 1316 Tamsen Street, Suite 201
 PO Box 65
 Cambria CA 93428
www.cambriacsd.org

Account Number	AMOUNT DUE
██████████	\$14,937.14
Due Date	After Due Date Pay
10/10/2024	\$14,937.14
Service Address	
2115 SPENCER ST	



JIM/LINDA NELSON



CAMBRIA COMMUNITY SERVICES DISTRICT
 1316 Tamsen Street, Suite 201
 P.O. Box 65
 Cambria, CA 93428

Summary of Adjustments

Service address: 2115 Spencer Street

Account: XXXXXXXXXX

	<u>WATER</u>	<u>WRF</u>	<u>WASTEWATER</u>	<u>TOTAL</u>
JANUARY-FEBRUARY 2024				
Billed (595 units)	\$ 9,106.44	\$ 3,962.12	\$ 3,765.63	\$ 16,834.19
Adjustment Bill (595 Units)	\$ 9,106.44	\$ 3,962.12	\$ 3,012.50	\$ 16,081.06
Adjustments on account	\$ -	\$ -	\$ (753.13)	\$ (753.13)

	<u>WATER</u>	<u>WRF</u>	<u>WASTEWATER</u>	<u>TOTAL</u>
Total adjustments on account	\$ -	\$ -	\$ (753.13)	\$ (753.13)

Calculations:

Water Fees: 595 Units of water:

Fixed Charge \$41.18	\$ 41.18
4 units of water @ \$10.48	\$ 41.92
12 units of water @ \$13.72	\$ 164.64
579 units of water @ \$15.30	\$ 8,858.70
Total Water Charges	\$ 9,106.44

Account Balance:	\$ 16,834.19
Adjustment:	\$ (753.13)
Balance:	\$ 16,081.06

Rolling Balance	\$ 16,081.06
Mar-Apr '24	\$ 186.68
Current:	\$ 16,267.74

WRF Fees: 595 units of water:

Fixed Charge \$20.26	\$ 20.26
4 units of water @ \$2.23	\$ 8.92
12 units of water @ \$4.47	\$ 53.64
579 units of water @ \$6.70	\$ 3,879.30
Total WRF Charges	\$ 3,962.12

Wastewater Fees: 595 units of water:

Fixed Charge \$106.38	\$ 106.38
595 units of water @ \$6.15	\$ 3,659.25
20% flat reduction	\$ (753.13)
Total Sewer Charges	\$ 3,012.50

Total Water, WRF & Wastewater Fees:

\$ 16,081.06

Adjust A FLAT 20% 595 sewer units down
since water lost did not go through the sewer.
Water & WRF no adjustments.

BADGER METER INC. CERTIFIED ACCURACY TEST

Date: 11/4/2024

Customer: Cambria CSD
 Contact: Steven Meeks.
 Phone:

From: Badger Meter Inc.
 4545 W. Brown Deer Road
 P.O.Box 245036
 Milwaukee, WI 53224-9536

Subject: Testing Report

Per your request, the following Certified Test Report and / or N.I.S.T. Certification is provided for your use.

RMI / RMA #	Tested Product / Part	Serial #	K-Factor	Test #	1	2	3	4	5	6	7
1007265	M25 Meter			GPM	25	1	1/4				
As received	RCDL M25 register			Acc %	99.6	102.0	96.0				

N.I.S.T. Information (If Applicable)

Date of Accuracy Test: 11/4/2024
 Date of Tank Calibration: 8/7/2024
 Date of Test Measure Calibration: 8/7/2024
 Tank Number(s) Used: TT-QSC-1000Gal-1, TT-QSC-100GAL-1, TT-QSC-10GAL-1
 BMI Test Measures Used: F-Series Seraphin s/n: 44928-A / 100 Gallons Test Tank master

Test Tanks Calibrated at and by: Badger Meter Inc.
 Temperature and Humidity: Ambient

Comments:

Form Completed by:

Date:

Total 12 Gallons

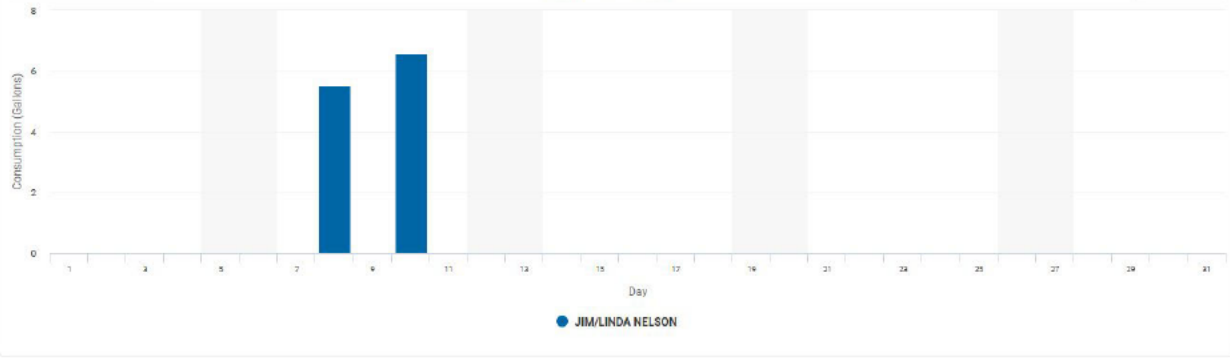
Minute Hour Day Week Month Year

Today

Print/Download

Daily for October 2024

More Options



JIM/LINDA NELSON

Cards

Sort By: Relevance

Settings



Add Note Tags Set Alert More

Oct 21-27 0 Gallons	Oct 28-Nov 3 0 Gallons
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Account ID [Redacted]	Class Code Residential	Meter ID [Redacted]
Account Name JIM/LINDA NELSON	Service Address 2115 SPENCER ST Cambria CA 93428	Route [Redacted]
Service Agreement Start: Oct 7, 2024		

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.B**

FROM: Matthew McElhenie, General Manager
Denise Fritz, Administrative Department Manager

Meeting Date: November 21, 2024 Subject: Receive, Discuss and File the First Quarter Budget Report for FY 2024/25

FISCAL IMPACT:

The Board adopted the FY 2024/25 budget on August 15, 2024.

During the first quarter of FY 2024/2025, the Board approved budget adjustments for the reserve for encumbrance requests and project carryforwards from FY 23/24, an increase for the CDP Permit and an increase in budget for the Administrative Office Relocation. These adjustments are reflected in the first quarter report.

Budget Adjustment			
Fund	Purpose	Sources	Uses
GF	General Fund Reserves	\$25,000.00	
GF	Moving Administrative Office		\$25,000.00
Fund Subtotal		\$25,000.00	\$25,000.00
Difference (unidentified sources of funding)		\$ -	\$ -

Budget Adjustment			
Fund	Purpose	Sources	Uses
WD	Professional Services Miscellaneous	\$36,835	\$ -
WD	Capital Projects	\$ -	\$36,835
Fund Subtotal		\$36,835	\$36,835
Difference (unidentified sources of funding)		\$	

DISCUSSION:

The budget report for the first quarter of FY 2024/25 covers the period from July 1, 2024, through September 30, 2024, approximately 25% of the fiscal year.

General Fund

The General Fund budgets include Fire, Facilities & Resources, PROS, and Administration Departments. Overall revenues are less than expenditures during the first quarter. This is normal as most of the General Fund revenues are derived from property taxes received in October through April.

No significant budget variations in expenditures are anticipated for Facilities & Resources, PROS, or Administration during this reporting period. During this quarter, the General Manager approved an emergency expenditure to repair the Fire Department roof and gutters. The projected cost for this work is approximately \$22,000.

Wastewater Fund – Wastewater Operations & Capital Outlay

Revenues are less than expenditures during the first quarter due to the timing of the utility billing cycles and debt service payment schedules. During this reporting period, no significant budget variations are anticipated for Wastewater operations.

Water Fund – Water Operations & Capital Outlay

Revenues were less than expenditures during the first quarter due to the timing of utility billing cycles and operational and capital project expenditures. During this reporting period, on October 22nd, the service line from the meter to the Lions Club and Vets Hall needed an emergency repair. The General Manager approved an emergency expenditure of \$15,000.

Water Fund – WRF Operations & Capital Outlay

Revenues are less than expenditures during the first quarter due to the timing of utility billing cycles and the debt service payment schedule. No significant budget variations are anticipated for WRF operations during this reporting period.

Capital Projects

During this reporting period, there has been minimal capital project activity. This report includes an updated CIP listing for fiscal year project costs to September 30, 2024, for the General, Water, Wastewater, and WRF Funds.

It is recommended that the Board of Directors receive and file the Fiscal Year 2024/25 First Quarter Budget Report.

ATTACHMENTS:

1. [First Quarter Budget Report for Fiscal Year 2024/25](#)

CAMBRIA COMMUNITY SERVICES DISTRICT



FISCAL YEAR 2024-2025 FIRST QUARTER REPORT BOARD MEETING NOVEMBER 21, 2024



GENERAL FUND SUMMARY

Fire Department – 01

Facilities & Resources Department – 02

Administration Department - 09



Cambria Community Services District , CA

Budget Report

Group Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND	4,299,132.00	4,490,225.00	1,863.73	-61,601.27	0.00	-4,551,826.27	101.37%
Revenue	4,078,621.00	4,628,647.00	-121,624.91	1,223,589.53	45,758.15	3,359,299.32	72.58%
Expense	220,511.00	-138,422.00	123,488.64	-1,285,190.80	-45,758.15	-1,192,526.95	-861.52%
Report Surplus (Deficit):	220,511.00	-138,422.00	123,488.64	-1,285,190.80	-45,758.15	-1,192,526.95	-861.52%

Fund: 01 - GENERAL FUND Surplus (Deficit):

Report Surplus (Deficit):

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable	(Unfavorable)
01 - GENERAL FUND	220,511.00	-138,422.00	123,488.64	-1,285,190.80	-45,758.15	-1,192,526.95	
Report Surplus (Deficit):	220,511.00	-138,422.00	123,488.64	-1,285,190.80	-45,758.15	-1,192,526.95	



GENERAL FUND

FIRE - 01



Cambria Community Services District , CA

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND							
Revenue							
Category: 42 - FEES							
<u>01-43730-01</u>	5,000.00	5,000.00	-67.50	203.50	0.00	-4,796.50	95.93 %
	5,000.00	5,000.00	-67.50	203.50	0.00	-4,796.50	95.93%
Category: 43 - OTHER REVENUE							
<u>01-43900-01</u>	0.00	0.00	0.00	5,061.00	0.00	5,061.00	0.00 %
	0.00	0.00	0.00	5,061.00	0.00	5,061.00	0.00%
Category: 44 - PROPERTY TAXES							
<u>01-43100-01</u>	2,268,747.35	2,268,747.35	66,676.44	11,770.00	0.00	-2,256,977.35	99.48 %
<u>01-43110-01</u>	-32,621.00	-32,621.00	0.00	0.00	0.00	32,621.00	0.00 %
<u>01-43350-01</u>	567,460.00	567,460.00	0.00	0.00	0.00	-567,460.00	100.00 %
<u>01-43700-01</u>	100,000.00	100,000.00	0.00	0.00	0.00	-100,000.00	100.00 %
	2,903,586.35	2,903,586.35	66,676.44	11,770.00	0.00	-2,891,816.35	99.59%
Category: 45 - FED/STATE							
<u>01-46100-01</u>	0.00	0.00	-24,172.10	0.00	0.00	0.00	0.00 %
<u>01-46180-01</u>	287,838.00	287,838.00	24,172.10	-68,119.01	0.00	-355,957.01	123.67 %
	287,838.00	287,838.00	0.00	-68,119.01	0.00	-355,957.01	123.67%
Revenue Total:	3,196,424.35	3,196,424.35	66,608.94	-51,084.51	0.00	-3,247,508.86	101.60%
Expense							
Category: 50 - SALARIES							
<u>01-50000-01</u>	1,244,541.00	1,244,541.00	77,483.42	278,246.12	0.00	966,294.88	77.64 %
<u>01-50100-01</u>	118,000.00	118,000.00	16,677.15	43,821.67	0.00	74,178.33	62.86 %
<u>01-50310-01</u>	9,088.06	9,088.06	0.00	0.00	0.00	9,088.06	100.00 %
<u>01-50400-01</u>	0.00	0.00	7,668.16	22,110.78	0.00	-22,110.78	0.00 %
<u>01-50500-01</u>	0.00	0.00	1,087.44	1,747.16	0.00	-1,747.16	0.00 %
	1,371,629.06	1,371,629.06	102,916.17	345,925.73	0.00	1,025,703.33	74.78%
Category: 51 - BENEFITS							
<u>01-51010-01</u>	4,000.00	4,000.00	0.00	3,250.00	0.00	750.00	18.75 %
<u>01-51020-01</u>	17,074.00	17,074.00	1,119.32	3,306.66	0.00	13,767.34	80.63 %
<u>01-51030-01</u>	162,540.00	162,540.00	13,182.72	39,548.16	0.00	122,991.84	75.67 %
<u>01-51050-01</u>	1,872.00	1,872.00	108.66	325.04	0.00	1,546.96	82.64 %
<u>01-51060-01</u>	77,456.00	77,456.00	6,223.75	21,184.56	0.00	56,271.44	72.65 %
<u>01-51070-01</u>	16,934.00	16,934.00	1,455.54	4,954.43	0.00	11,979.57	70.74 %

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
WORKERS COMP - FIRE DEPT	72,067.00	72,067.00	525.29	1,918.19	0.00	70,148.81	97.34 %
RETIREMENT-PERS - FIRE DEPT	431,296.00	431,296.00	16,593.00	73,306.13	0.00	357,989.87	83.00 %
OTHER EMP BENE - FIRE DEPT	2,600.00	2,600.00	200.00	700.00	0.00	1,900.00	73.08 %
RETIRES HEALTH - FIRE DEPT	55,488.00	55,488.00	3,176.87	10,315.61	0.00	45,172.39	81.41 %
MEDICAL REIMBRS - FIRE DEPT	19,900.00	19,900.00	1,300.00	4,550.00	0.00	15,350.00	77.14 %
Category: 51 - BENEFITS Total:	861,227.00	861,227.00	43,885.15	163,358.78	0.00	697,868.22	81.03%

Category: 52 - SERVICES & SUPPLIES

PUB INF-WEBSITE - FIRE DEPT	250.00	250.00	0.00	0.00	0.00	250.00	100.00 %
INSURANCE - FIRE DEPT	813.86	813.86	0.00	0.00	0.00	813.86	100.00 %
M&R BUILDINGS - FIRE DEPT	12,000.00	12,000.00	109.00	6,706.12	0.00	5,293.88	44.12 %
M&R GROUNDS - FIRE DEPT	300.00	300.00	65.00	205.00	0.00	95.00	31.67 %
M&R-VEHICLES-L - FIRE DEPT	25,000.00	25,000.00	2,178.03	18,247.03	0.00	6,752.97	27.01 %
M&R-COMPS-SVCS - FIRE DEPT	5,000.00	5,000.00	401.42	801.12	0.00	4,198.88	83.98 %
COMP SUPP&PARTS - FIRE DEPT	2,000.00	2,000.00	59.51	358.42	0.00	1,641.58	82.08 %
OFFICE SUPPLIES - FIRE DEPT	1,000.00	1,000.00	149.12	174.35	0.00	825.65	82.57 %
POSTAGE & SHIP - FIRE DEPT	0.00	0.00	88.76	88.76	0.00	-88.76	0.00 %
PRINTING/FORMS - FIRE DEPT	500.00	500.00	0.00	522.84	0.00	-22.84	-4.57 %
MBRSH DUES,PUBS - FIRE DEPT	2,575.00	2,575.00	0.00	325.00	0.00	2,250.00	87.38 %
GOV'T FEES & LIC - FIRE DEPT	80,000.00	80,000.00	132.00	75,085.84	0.00	4,914.16	6.14 %
UTILITIES CELL - FIRE DEPT	9,543.98	9,543.98	885.34	2,365.68	0.00	7,178.30	75.21 %
UTILITIES ELEC - FIRE DEPT	16,032.35	16,032.35	1,534.50	4,460.82	0.00	11,571.53	72.18 %
UTILITIES GAS - FIRE DEPT	5,385.41	5,385.41	195.43	638.44	0.00	4,746.97	88.15 %
UTILITIES INTRNET - FIRE DEPT	1,577.33	1,577.33	162.50	325.00	0.00	1,252.33	79.40 %
UTILITIES PHONE - FIRE DEPT	6,239.08	6,239.08	501.74	1,482.11	0.00	4,756.97	76.24 %
UTILITIES SEWER - FIRE DEPT	2,282.18	2,282.18	0.00	336.73	0.00	1,945.45	85.25 %
UTILITIES WATER - FIRE DEPT	5,382.10	5,382.10	0.00	775.82	0.00	4,606.28	85.59 %
PRO SVC- MISC - FIRE DEPT	8,000.00	8,000.00	3,814.00	5,348.27	0.00	2,651.73	33.15 %
EMER MED SUPP - FIRE DEPT	14,000.00	14,000.00	859.53	1,730.01	0.00	12,269.99	87.64 %
DEPT OP SUPPLY - FIRE DEPT	15,000.00	15,000.00	760.70	1,774.63	0.00	13,225.37	88.17 %
SMALL TOOLS/EQP - FIRE DEPT	44,000.00	44,000.00	5,696.38	7,805.74	0.00	36,194.26	82.26 %

Budget Detail

Description	Units	Price	Amount
SMALL TOOLS/EQP - ANNUAL BUDGET	0.00	0.00	15,000.00
SMALL TOOLS/EQP - HOSES/GAS DETECTOR	0.00	0.00	29,000.00
CLOTH/UNIFORM - FIRE DEPT	7,500.00	7,500.00	7,500.00
FUEL - FIRE DEPT	20,500.00	20,500.00	20,500.00
MEETING EXPENSE - FIRE DEPT	450.00	450.00	450.00
EMPLOYEE ALS CT - FIRE DEPT	800.00	800.00	800.00
TVL,TRN,SEM-EMP - FIRE DEPT	20,000.00	20,000.00	20,000.00
EMPLOYEE RECOG - FIRE DEPT	500.00	500.00	500.00
EMPLOY RECRUIT - FIRE DEPT	3,000.00	3,000.00	3,000.00

Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
					Favorable (Unfavorable)	Percent Remaining
4,000.00	4,000.00	705.79	820.08	0.00	3,179.92	79.50 %
4,622.00	4,622.00	0.00	2,095.22	0.00	2,526.78	54.67 %
20,000.00	20,000.00	0.00	6,641.61	0.00	13,358.39	66.79 %
100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00 %
438,253.29	438,253.29	25,357.21	158,820.06	0.00	279,433.23	63.76%

Category: 52 - SERVICES & SUPPLIES Total:

Category: 60 - CAPITAL OUTLAY						
15,000.00	15,000.00	0.00	4,085.31	0.00	10,914.69	72.76 %

Budget Detail

Description	Units	Price	Amount
CAP ASSET EXP - FIRE DEPT	0.00	0.00	15,000.00
CAP ASSET EXP - BALLISTIC VESTS FOR ACTIVE SHOOTER			

Category: 60 - CAPITAL OUTLAY Total:

15,000.00	15,000.00	0.00	4,085.31	0.00	10,914.69	72.76%
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Category: 70 - DEBT SERVICE

14,920.00	14,920.00	0.00	7,712.75	0.00	7,207.25	48.31 %
3,511.00	3,511.00	0.00	1,502.68	0.00	2,008.32	57.20 %

Category: 70 - DEBT SERVICE Total:

18,431.00	18,431.00	0.00	9,215.43	0.00	9,215.57	50.00%
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Category: 80 - ALLOCATED OH

491,884.00	491,884.00	122,971.00	122,971.00	0.00	368,913.00	75.00 %
491,884.00	491,884.00	122,971.00	122,971.00	0.00	368,913.00	75.00%

Category: 80 - ALLOCATED OH Total:

3,196,424.35	3,196,424.35	295,129.53	804,376.31	0.00	2,392,048.04	74.84%
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Expense Total:

0.00	0.00	-228,520.59	-855,460.82	0.00	-855,460.82	0.00%
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Fund: 01 - GENERAL FUND Surplus (Deficit):

0.00	0.00	-228,520.59	-855,460.82	0.00	-855,460.82	0.00%
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Report Surplus (Deficit):

0.00	0.00	-228,520.59	-855,460.82	0.00	-855,460.82	0.00%
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Group Summary

Categor...	Original		Current	Period	Fiscal	Encumbrances	Variance	
	Total Budget	Total Budget					Activity	Activity
Fund: 01 - GENERAL FUND								
Revenue								
42 - FEES	5,000.00	5,000.00	-67.50	203.50	0.00	0.00	-4,796.50	95.93%
43 - OTHER REVENUE	0.00	0.00	0.00	5,061.00	0.00	0.00	5,061.00	0.00%
44 - PROPERTY TAXES	2,903,586.35	2,903,586.35	66,676.44	11,770.00	0.00	0.00	-2,891,816.35	99.59%
45 - FED/STATE	287,838.00	287,838.00	0.00	-68,119.01	0.00	0.00	-355,957.01	123.67%
Revenue Surplus (Deficit):	3,196,424.35	3,196,424.35	66,608.94	-51,084.51	0.00	0.00	-3,247,508.86	101.60%
Expense								
50 - SALARIES	1,371,629.06	1,371,629.06	102,916.17	345,925.73	0.00	0.00	1,025,703.33	74.78%
51 - BENEFITS	861,227.00	861,227.00	43,885.15	163,358.78	0.00	0.00	697,868.22	81.03%
52 - SERVICES & SUPPLIES	438,253.29	438,253.29	25,357.21	158,820.06	0.00	0.00	279,433.23	63.76%
60 - CAPITAL OUTLAY	15,000.00	15,000.00	0.00	4,085.31	0.00	0.00	10,914.69	72.76%
70 - DEBT SERVICE	18,431.00	18,431.00	0.00	9,215.43	0.00	0.00	9,215.57	50.00%
80 - ALLOCATED OH	491,884.00	491,884.00	122,971.00	122,971.00	0.00	0.00	368,913.00	75.00%
Expense Total:	3,196,424.35	3,196,424.35	295,129.53	804,376.31	0.00	0.00	2,392,048.04	74.84%
Fund: 01 - GENERAL FUND Surplus (Deficit):								
	0.00	0.00	-228,520.59	-855,460.82	0.00	0.00	-855,460.82	0.00%
Report Surplus (Deficit):								
	0.00	0.00	-228,520.59	-855,460.82	0.00	0.00	-855,460.82	0.00%

Fund Summary

Fund	Original		Current		Period		Fiscal		Variance	
	Total Budget		Total Budget		Activity		Activity		Favorable	(Unfavorable)
01 - GENERAL FUND	0.00		0.00		-228,520.59		-855,460.82		0.00	-855,460.82
Report Surplus (Deficit):	0.00		0.00		-228,520.59		-855,460.82		0.00	-855,460.82



GENERAL FUND

FACILITIES & RESOURCES - 02



Cambria Community Services District , CA

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Fund: 01 - GENERAL FUND	Revenue	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
							Favorable (Unfavorable)	Percent Remaining	
Category: 42 - FEES									
	EV CHARGING STATION	0.00	0.00	333.41	1,446.74	0.00	1,446.74	0.00 %	
	VET'S HALL RENT - PPT MGMT DEPT	25,000.00	25,000.00	0.00	3,362.00	0.00	-21,638.00	86.55 %	
	Category: 42 - FEES Total:	25,000.00	25,000.00	333.41	4,808.74	0.00	-20,191.26	80.77%	
Category: 43 - OTHER REVENUE									
	MISC. REVENUE - PPT MGMT DEPT	500.00	500.00	0.00	0.00	0.00	-500.00	100.00 %	
	Category: 43 - OTHER REVENUE Total:	500.00	500.00	0.00	0.00	0.00	-500.00	100.00%	
Category: 44 - PROPERTY TAXES									
	PROPERTY TAX - PPT MGMT DEPT	835,961.65	835,961.65	24,568.16	4,284.32	0.00	-831,677.33	99.49 %	
	SB2557 TAX - PPT MGMT DEPT	-12,020.00	-12,020.00	0.00	0.00	0.00	12,020.00	0.00 %	
	Category: 44 - PROPERTY TAXES Total:	823,941.65	823,941.65	24,568.16	4,284.32	0.00	-819,657.33	99.48%	
	Revenue Total:	849,441.65	849,441.65	24,901.57	9,093.06	0.00	-840,348.59	98.93%	
Expense									
Category: 50 - SALARIES									
	SALARY & WAGES - PPT MGMT DEPT	292,501.00	292,501.00	12,881.97	57,193.79	0.00	235,307.21	80.45 %	
	OVERTIME - PPT MGMT DEPT	10,000.00	10,000.00	777.80	5,094.66	0.00	4,905.34	49.05 %	
	STANDBY TIME - FAC & RESRC DPT	0.00	0.00	350.00	1,500.00	0.00	-1,500.00	0.00 %	
	SICK/VAC PAY - PPT MGMT DEPT	0.00	0.00	1,566.45	7,155.05	0.00	-7,155.05	0.00 %	
	HOLIDAY - PPT MGMT DEPT	0.00	0.00	938.86	2,469.29	0.00	-2,469.29	0.00 %	
	Category: 50 - SALARIES Total:	302,501.00	302,501.00	16,515.08	73,412.79	0.00	229,088.21	75.73%	
Category: 51 - BENEFITS									
	UNIFORM ALLOWNWC - PPT MGMT DEPT	1,600.00	1,600.00	0.00	1,600.00	0.00	0.00	0.00 %	
	MED-PRINCIPAL - PPT MGMT DEPT	3,800.00	3,800.00	161.96	588.24	0.00	3,211.76	84.52 %	
	MED-PERS-CARE - PPT MGMT DEPT	32,760.00	32,760.00	679.52	3,805.32	0.00	28,954.68	88.38 %	
	LIFE INSURANCE - FAC & RESRC DPT	575.00	575.00	21.33	77.16	0.00	497.84	86.58 %	
	FICA - PPT MGMT DEPT	18,402.00	18,402.00	1,029.00	4,636.52	0.00	13,765.48	74.80 %	
	MEDICARE - PPT MGMT DEPT	3,691.00	3,691.00	240.65	1,084.36	0.00	2,606.64	70.62 %	
	WORKERS COMP - PPT MGMT DEPT	12,743.00	12,743.00	624.95	2,435.27	0.00	10,307.73	80.89 %	
	RETIREMENT-PERS - PPT MGMT DEPT	78,835.00	78,835.00	1,133.68	9,812.96	0.00	69,022.04	87.55 %	
	OTHER EMP BENE - PPT MGMT DEPT	3,500.00	3,500.00	225.00	800.00	0.00	2,700.00	77.14 %	
	RETIREES HEALTH - PPT MGMT DEPT	23,934.00	23,934.00	1,351.31	4,524.93	0.00	19,409.07	81.09 %	

Budget Report

For Fiscal: 2024-2025 Period Ending: 09/30/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable) Remaining	Percent Remaining
<u>01-51220-02</u>	6,500.00	6,500.00	0.00	100.00	0.00	6,400.00	98.46 %
MEDICAL REIMBRS - PPT MGMT DEPT							
Category: 51 - BENEFITS Total:							
	186,340.00	186,340.00	5,467.40	29,464.76	0.00	156,875.24	84.19%
Category: 52 - SERVICES & SUPPLIES							
<u>01-6033B-02</u>	10,560.00	10,560.00	1,831.13	3,742.38	0.00	6,817.62	64.56 %
M&R BUILDINGS - PPT MGMT DEPT							
<u>01-6033E-02</u>	8,000.00	8,000.00	76.09	76.09	0.00	7,923.91	99.05 %
M&R ENCAMPMENTS - FAC & RESRC DPT							
<u>01-6033G-02</u>	22,200.00	22,200.00	1,500.00	6,300.00	0.00	15,900.00	71.62 %
M&R GROUNDS - PPT MGMT DEPT							
<u>01-6033L-02</u>	1,000.00	1,000.00	0.00	2,000.00	0.00	-1,000.00	-100.00 %
M&R-STREETLIGHT - FAC & RESRC DPT							
<u>01-6033R-02</u>	15,724.78	15,724.78	480.00	645.00	0.00	15,079.78	95.90 %
M&R-RANCH - FAC & RESRC DPT							
<u>01-6033V-02</u>	30,994.00	30,994.00	13.06	555.36	0.00	30,438.64	98.21 %
M&R-VET'S HALL - FAC & RESRC DPT							
<u>01-6041L-02</u>	7,000.00	7,000.00	220.69	1,019.88	0.00	5,980.12	85.43 %
M&R-VEHICLES-L - PPT MGMT DEPT							
<u>01-6041N-02</u>	5,000.00	5,000.00	4,053.59	5,910.68	0.00	-910.68	-18.21 %
M&R-VEHICLES-N - PPT MGMT DEPT							
<u>01-60440-02</u>	500.00	500.00	0.00	180.00	0.00	320.00	64.00 %
M&R-COMPS-SVCS - PPT MGMT DEPT							
<u>01-60450-02</u>	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
COMP SUPP&PARTS - PPT MGMT DEPT							
<u>01-60500-02</u>	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
OFFICE SUPPLIES - FAC & RESRC DPT							
<u>01-60530-02</u>	0.00	0.00	23.49	23.49	0.00	-23.49	0.00 %
PRINTING/FORMS - PPT MGMT DEPT							
<u>01-6060C-02</u>	2,310.00	2,310.00	325.12	705.24	0.00	1,604.76	69.47 %
UTILITIES CELL - PPT MGMT DEPT							
<u>01-6060E-02</u>	25,000.00	25,000.00	3,063.30	8,954.99	0.00	16,045.01	64.18 %
UTILITIES ELEC - PPT MGMT DEPT							
<u>01-6060G-02</u>	5,000.00	5,000.00	173.72	593.39	0.00	4,406.61	88.13 %
UTILITIES GAS - PPT MGMT DEPT							
<u>01-6060L-02</u>	5,709.00	5,709.00	394.11	788.22	0.00	4,920.78	86.19 %
UTILITS INTRNET - PPT MGMT DEPT							
<u>01-6060P-02</u>	1,543.00	1,543.00	190.63	478.48	0.00	1,064.52	68.99 %
UTILITIES PHONE - PPT MGMT DEPT							
<u>01-6060S-02</u>	3,980.00	3,980.00	0.00	1,311.82	0.00	2,668.18	67.04 %
UTILITIES SEWER - PPT MGMT DEPT							
<u>01-6060W-02</u>	8,586.00	8,586.00	0.00	1,164.40	0.00	7,421.60	86.44 %
UTILITIES WATER - PPT MGMT DEPT							
<u>01-60700-02</u>	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
EQUIP RENTAL - PPT MGMT DEPT							
<u>01-6080M-02</u>	1,000.00	1,000.00	1,115.00	1,115.00	0.00	-115.00	-11.50 %
PRO SVC- MISC - PPT MGMT DEPT							
<u>01-60900-02</u>	14,000.00	14,000.00	1,452.41	1,836.08	0.00	12,163.92	86.89 %
DEPT OP SUPPLY - PPT MGMT DEPT							
<u>01-60930-02</u>	3,000.00	3,000.00	2,036.23	3,557.71	0.00	-557.71	-18.59 %
SMALL TOOLS/EQP - PPT MGMT DEPT							
<u>01-60940-02</u>	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
CLOTH/UNIFORM - PPT MGMT DEPT							
<u>01-60960-02</u>	20,000.00	20,000.00	113.27	6,828.96	0.00	13,171.04	65.86 %
FUEL - FAC & RESRC DPT							
<u>01-61150-02</u>	0.00	0.00	0.00	65.15	0.00	-65.15	0.00 %
MEETING EXPENSE - PPT MGMT DEPT							
<u>01-61240-02</u>	0.00	0.00	0.00	493.80	0.00	-493.80	0.00 %
EMPLOYEE RECOG - FAC & RESRC							
<u>01-61250-02</u>	0.00	0.00	225.00	475.00	0.00	-475.00	0.00 %
EMPLOY RECRUIT - FAC & RESRC DPT							
Category: 52 - SERVICES & SUPPLIES Total:							
	196,406.78	196,406.78	17,286.84	48,821.12	0.00	147,585.66	75.14%
Category: 70 - DEBT SERVICE							
<u>01-6180H-02</u>	371.35	371.35	44.70	145.94	0.00	225.41	60.70 %
INTEREST TRUCK - FAC & RESRC DPT							
<u>01-6180L-02</u>	11,796.52	11,796.52	891.29	2,662.03	0.00	9,134.49	77.43 %
PRINCIPAL/P-UP							
Category: 70 - DEBT SERVICE Total:							
	12,167.87	12,167.87	935.99	2,807.97	0.00	9,359.90	76.92%

Budget Report

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Category: 80 - ALLOCATED OH 01-62000-02 ALLOC OVERHEAD - PPT MGMT DEPT	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
	152,026.00	152,026.00	38,006.50	38,006.50	0.00	114,019.50	75.00 %
Category: 80 - ALLOCATED OH Total:	152,026.00	152,026.00	38,006.50	38,006.50	0.00	114,019.50	75.00%
Expense Total:	849,441.65	849,441.65	78,211.81	192,513.14	0.00	656,928.51	77.34%
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-53,310.24	-183,420.08	0.00	-183,420.08	0.00%
Report Surplus (Deficit):	0.00	0.00	-53,310.24	-183,420.08	0.00	-183,420.08	0.00%

Group Summary

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
						Favorable (Unfavorable)	Percent Remaining	
Fund: 01 - GENERAL FUND								
Revenue								
42 - FEES	25,000.00	25,000.00	333.41	4,808.74	0.00	-20,191.26	80.77%	
43 - OTHER REVENUE	500.00	500.00	0.00	0.00	0.00	-500.00	100.00%	
44 - PROPERTY TAXES	823,941.65	823,941.65	24,568.16	4,284.32	0.00	-819,657.33	99.48%	
	849,441.65	849,441.65	24,901.57	9,093.06	0.00	-840,348.59	98.93%	
Revenue Surplus (Deficit):								
Expense								
50 - SALARIES	302,501.00	302,501.00	16,515.08	73,412.79	0.00	229,088.21	75.73%	
51 - BENEFITS	186,340.00	186,340.00	5,467.40	29,464.76	0.00	156,875.24	84.19%	
52 - SERVICES & SUPPLIES	196,406.78	196,406.78	17,286.84	48,821.12	0.00	147,585.66	75.14%	
70 - DEBT SERVICE	12,167.87	12,167.87	935.99	2,807.97	0.00	9,359.90	76.92%	
80 - ALLOCATED OH	152,026.00	152,026.00	38,006.50	38,006.50	0.00	114,019.50	75.00%	
	849,441.65	849,441.65	78,211.81	192,513.14	0.00	656,928.51	77.34%	
Expense Total:								
	0.00	0.00	-53,310.24	-183,420.08	0.00	-183,420.08	0.00%	
Fund: 01 - GENERAL FUND Surplus (Deficit):								
	0.00	0.00	-53,310.24	-183,420.08	0.00	-183,420.08	0.00%	
Report Surplus (Deficit):								
	0.00	0.00	-53,310.24	-183,420.08	0.00	-183,420.08	0.00%	

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable	(Unfavorable)
01 - GENERAL FUND	0.00	0.00	-53,310.24	-183,420.08	0.00	-183,420.08	
Report Surplus (Deficit):	0.00	0.00	-53,310.24	-183,420.08	0.00	-183,420.08	



GENERAL FUND ADMINISTRATION - 09



Cambria Community Services District , CA

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable) Remaining	Percent Remaining
Fund: 01 - GENERAL FUND							
Revenue							
Category: 42 - FEES							
01-40010-09	200,000.00	200,000.00	0.00	3,264.56	0.00	-196,735.44	98.37 %
01-40130-09	500.00	500.00	0.00	81.00	0.00	-419.00	83.80 %
Category: 42 - FEES Total:	200,500.00	200,500.00	0.00	3,345.56	0.00	-197,154.44	98.33%
Category: 43 - OTHER REVENUE							
01-42000-09	30,000.00	30,000.00	0.00	0.00	0.00	-30,000.00	100.00 %
01-43850-09	2,400.00	2,400.00	0.00	600.00	0.00	-1,800.00	75.00 %
01-43900-09	5,000.00	5,000.00	0.00	0.00	0.00	-5,000.00	100.00 %
Category: 43 - OTHER REVENUE Total:	37,400.00	37,400.00	0.00	600.00	0.00	-36,800.00	98.40%
Category: 44 - PROPERTY TAXES							
01-43100-09	0.00	0.00	-91,979.33	0.00	0.00	0.00	0.00 %
01-43120-09	15,366.00	15,366.00	0.00	-30,732.08	0.00	-46,098.08	300.00 %
Category: 44 - PROPERTY TAXES Total:	15,366.00	15,366.00	-91,979.33	-30,732.08	0.00	-46,098.08	300.00%
Revenue Total:	253,266.00	253,266.00	-91,979.33	-26,786.52	0.00	-280,052.52	110.58%
Expense							
Category: 50 - SALARIES							
01-50000-09	776,652.00	776,652.00	47,761.43	174,659.54	0.00	601,992.46	77.51 %
01-50100-09	2,000.00	2,000.00	377.66	1,309.82	0.00	690.18	34.51 %
01-50300-09	0.00	0.00	300.00	3,200.00	0.00	-3,200.00	0.00 %
01-50400-09	0.00	0.00	4,153.31	11,567.21	0.00	-11,567.21	0.00 %
01-50500-09	0.00	0.00	3,091.27	6,146.90	0.00	-6,146.90	0.00 %
Category: 50 - SALARIES Total:	778,652.00	778,652.00	55,683.67	196,883.47	0.00	581,768.53	74.71%
Category: 51 - BENEFITS							
01-51020-09	9,114.00	9,114.00	476.10	1,193.44	0.00	7,920.56	86.91 %
01-51030-09	68,040.00	68,040.00	5,572.10	16,210.12	0.00	51,829.88	76.18 %
01-51050-09	864.00	864.00	52.32	130.80	0.00	733.20	84.86 %
01-51060-09	47,653.00	47,653.00	3,422.04	12,141.71	0.00	35,511.29	74.52 %
01-51070-09	9,550.00	9,550.00	800.31	2,839.58	0.00	6,710.42	70.27 %
01-51080-09	4,476.00	4,476.00	1,004.94	3,560.59	0.00	915.41	20.45 %
01-51090-09	229,901.00	229,901.00	5,242.00	31,137.36	0.00	198,763.64	86.46 %
01-51200-09	17,150.00	17,150.00	650.00	2,250.00	0.00	14,900.00	86.88 %
01-51210-09	112,000.00	112,000.00	4,567.57	15,849.83	0.00	96,150.17	85.85 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable) Remaining	Percent Remaining
<u>01-51220-09</u>	14,300.00	14,300.00	900.00	3,150.00	0.00	11,150.00	77.97 %
Category: 51 - BENEFITS Total:							
	513,048.00	513,048.00	22,687.38	88,463.43	0.00	424,584.57	82.76%

Category: 52 - SERVICES & SUPPLIES

<u>01-60100-09</u>	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
<u>01-60111-09</u>	2,000.00	2,000.00	1,532.31	1,793.83	0.00	206.17	10.31 %
<u>01-6011W-09</u>	3,576.00	3,576.00	0.00	3,576.00	0.00	0.00	0.00 %
<u>01-60300-09</u>	354,781.00	354,781.00	0.00	350,688.79	0.00	4,092.21	1.15 %
<u>01-6033B-09</u>	6,000.00	31,000.00	89.61	215.61	0.00	30,784.39	99.30 %

Budget Adjustments

Number	Date	Description	Adjustment
BA0000170	09/30/2024	ADM OFFICE MOVE	25,000.00
<u>01-6033G-09</u>		M&R GROUNDS - ADMIN DEPT	5,000.00
<u>01-6041L-09</u>		M&R-VEHICLES-L - ADMIN DEPT	800.00
<u>01-60440-09</u>		M&R-COMPS-SVCS - ADMIN DEPT	129,762.00

Budget Detail

Description	Units	Price	Amount
M&R-COMP-SVCS	0.00	0.00	111,262.00
M&R-COMP-SVCS - COMPUTER NETWORK UPDATE	0.00	0.00	15,000.00
M&R-COMP-SVCS - CYBERSECURITY & MICROSOFT LICENSE	0.00	0.00	1,000.00
M&R-COMP-SVCS - MERAKI WIFI 3YR LICENSE	0.00	0.00	2,500.00
<u>01-60450-09</u>	10,000.00	0.00	10,000.00
<u>01-60480-09</u>	100.00	100.00	100.00
<u>01-60500-09</u>	5,000.52	5,000.52	5,000.52
<u>01-60510-09</u>	3,500.00	3,500.00	3,500.00
<u>01-60520-09</u>	2,000.00	2,000.00	2,000.00
<u>01-60530-09</u>	1,000.00	1,000.00	1,000.00
<u>01-60540-09</u>	10,000.00	10,000.00	10,000.00
<u>01-60550-09</u>	57,087.48	57,087.48	57,087.48
COMP SUPP&PARTS - ADMIN DEPT			10,000.00
SECURITY & SAFETY - ADMIN DEPT			100.00
OFFICE SUPPLIES - ADMIN DEPT			5,000.52
POSTAGE & SHIP - ADMIN DEPT			3,500.00
BANK CHARGES - ADMIN DEPT			2,000.00
PRINTING/FORMS - ADMIN DEPT			1,000.00
MBRSH DUES,PUBS - ADMIN DEPT			10,000.00
GOV'T FEES & LIC - ADMIN DEPT			57,087.48
GOVERNMENT FEES & LICENSES	0.00	0.00	25,370.00
GOVERNMENT FEES & LICENSES - LAFCO	0.00	0.00	31,717.48
<u>01-6060C-09</u>	6,000.00	6,000.00	6,000.00
<u>01-6060E-09</u>	9,000.00	9,000.00	9,000.00
<u>01-6060G-09</u>	300.00	300.00	300.00
<u>01-6060I-09</u>	6,000.00	6,000.00	6,000.00
<u>01-6060P-09</u>	8,000.00	8,000.00	8,000.00
<u>01-6060S-09</u>	623.00	623.00	623.00
<u>01-6060W-09</u>	450.00	450.00	450.00
UTILITIES CELL - ADMIN DEPT			6,000.00
UTILITIES ELEC - ADMIN DEPT			9,000.00
UTILITIES GAS - ADMIN DEPT			300.00
UTILITS INTRNET - ADMIN DEPT			6,000.00
UTILITIES PHONE - ADMIN DEPT			8,000.00
UTILITIES SEWER - ADMIN DEPT			623.00
UTILITIES WATER - ADMIN DEPT			450.00
COMP SUPP&PARTS - ADMIN DEPT			10,000.00
SECURITY & SAFETY - ADMIN DEPT			100.00
OFFICE SUPPLIES - ADMIN DEPT			5,000.52
POSTAGE & SHIP - ADMIN DEPT			3,500.00
BANK CHARGES - ADMIN DEPT			2,000.00
PRINTING/FORMS - ADMIN DEPT			1,000.00
MBRSH DUES,PUBS - ADMIN DEPT			10,000.00
GOV'T FEES & LIC - ADMIN DEPT			57,087.48
UTILITIES CELL - ADMIN DEPT			6,000.00
UTILITIES ELEC - ADMIN DEPT			9,000.00
UTILITIES GAS - ADMIN DEPT			300.00
UTILITS INTRNET - ADMIN DEPT			6,000.00
UTILITIES PHONE - ADMIN DEPT			8,000.00
UTILITIES SEWER - ADMIN DEPT			623.00
UTILITIES WATER - ADMIN DEPT			450.00

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
EQUIP RENTAL - ADMIN DEPT	500.00	500.00	148.20	148.20	0.00	351.80	70.36 %
RENT OFFICE - ADMIN DEPT	35,000.00	35,000.00	2,771.83	8,315.49	0.00	26,684.51	76.24 %
PRO SVC- AUDIT - ADMIN DEPT	24,563.00	24,563.00	0.00	0.00	0.00	24,563.00	100.00 %
PRO SVC- FINANC - ADMIN DEPT	24,000.00	24,000.00	1,733.47	3,464.06	0.00	20,535.94	85.57 %
PRO SVC-COUNSEL - ADMIN DEPT	259,381.00	259,381.00	0.00	40,500.00	0.00	218,881.00	84.39 %
PRO SVC- LEGAL - ADMIN DEPT	100,000.00	100,000.00	12,373.68	39,568.03	45,758.15	14,673.82	14.67 %
PRO SVC- MISC - ADMIN DEPT	47,500.00	47,500.00	9,253.37	20,693.88	0.00	26,806.12	56.43 %
OUTSIDE SERVICES - ADMIN DEPT	3,500.00	3,500.00	282.50	572.10	0.00	2,927.90	83.65 %
DEPT OP SUPPLY - ADMIN DEPT	500.00	500.00	0.00	100.76	0.00	399.24	79.85 %
CLOTH/UNIFORM - ADMIN DEPT	600.00	600.00	0.00	0.00	0.00	600.00	100.00 %
OFFICE FURN/EQP - ADMIN DEPT	1,000.00	1,000.00	0.00	398.84	0.00	601.16	60.12 %
FUEL - ADMIN DEPT	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
MEETING EXPENSE - ADMIN DEPT	50,719.00	50,719.00	5,075.81	12,107.63	0.00	38,611.37	76.13 %
TVL,TRN,SEM-DIR - ADMIN DEPT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
TVL,TRN,SEM-EMP - ADMIN DEPT	20,000.00	20,000.00	642.54	4,769.43	0.00	15,230.57	76.15 %
TRAINING-LCW - ADMIN DEPT	5,700.00	5,700.00	0.00	5,570.00	0.00	130.00	2.28 %
EMPLOYEE RECOG - ADMIN DEPT	600.00	600.00	0.00	0.00	0.00	600.00	100.00 %
EMPLOY RECRUIT - ADMIN DEPT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
Category: 52 - SERVICES & SUPPLIES Total:	1,202,143.00	1,227,143.00	47,154.95	558,215.14	45,758.15	623,169.71	50.78%

Category: 60 - CAPITAL OUTLAY

CAP ASSET EXP - ADMIN DEPT	30,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
SOUND SYSTEM VETS HALL ADDITIONAL INCREASE	0.00	0.00	30,000.00

Budget Adjustments

Number	Date	Description	Adjustment
BA0000132	08/30/2024	UPDATE SOUND SYSTEM VETS HALL	20,000.00

Category: 60 - CAPITAL OUTLAY Total:

	30,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00%
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Category: 80 - ALLOCATED OH

ALLOC OVERHEAD - ADMIN DEPT	-2,491,088.00	-2,491,088.00	-622,772.25	-622,772.25	0.00	-1,868,315.75	75.00 %
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Category: 80 - ALLOCATED OH Total:

	-2,491,088.00	-2,491,088.00	-622,772.25	-622,772.25	0.00	-1,868,315.75	75.00%
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Expense Total:

	32,755.00	77,755.00	-497,246.25	220,789.79	45,758.15	-188,792.94	-242.80%
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Fund: 01 - GENERAL FUND Surplus (Deficit):

	220,511.00	175,511.00	405,266.92	-247,576.31	-45,758.15	-468,845.46	267.13%
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Report Surplus (Deficit):

	220,511.00	175,511.00	405,266.92	-247,576.31	-45,758.15	-468,845.46	267.13%
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Group Summary

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
						Favorable (Unfavorable)	Percent Remaining	
Fund: 01 - GENERAL FUND								
Revenue								
42 - FEES	200,500.00	200,500.00	0.00	3,345.56	0.00	-197,154.44	98.33%	
43 - OTHER REVENUE	37,400.00	37,400.00	0.00	600.00	0.00	-36,800.00	98.40%	
44 - PROPERTY TAXES	15,366.00	15,366.00	-91,979.33	-30,732.08	0.00	-46,098.08	300.00%	
	253,266.00	253,266.00	-91,979.33	-26,786.52	0.00	-280,052.52	110.58%	
Revenue Surplus (Deficit):								
Expense								
50 - SALARIES	778,652.00	778,652.00	55,683.67	196,883.47	0.00	581,768.53	74.71%	
51 - BENEFITS	513,048.00	513,048.00	22,687.38	88,463.43	0.00	424,584.57	82.76%	
52 - SERVICES & SUPPLIES	1,202,143.00	1,227,143.00	47,154.95	558,215.14	45,758.15	623,169.71	50.78%	
60 - CAPITAL OUTLAY	30,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00%	
80 - ALLOCATED OH	-2,491,088.00	-2,491,088.00	-622,772.25	-622,772.25	0.00	-1,868,315.75	75.00%	
	32,755.00	77,755.00	-497,246.25	220,789.79	45,758.15	-188,792.94	-242.80%	
Expense Total:								
Fund: 01 - GENERAL FUND Surplus (Deficit):	220,511.00	175,511.00	405,266.92	-247,576.31	-45,758.15	-468,845.46	267.13%	
Report Surplus (Deficit):	220,511.00	175,511.00	405,266.92	-247,576.31	-45,758.15	-468,845.46	267.13%	

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance
						Favorable (Unfavorable)
01 - GENERAL FUND	220,511.00	175,511.00	405,266.92	-247,576.31	-45,758.15	-468,845.46
Report Surplus (Deficit):	220,511.00	175,511.00	405,266.92	-247,576.31	-45,758.15	-468,845.46



ENTERPRISE FUND SUMMARY

Water – 11

Water Reclamation Facility (WRF)

Operations – 39

WRF Capital – 40

Wastewater – 12



Cambria Community Services District , CA

Budget Report Group Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
						Favorable (Unfavorable)	Percent Remaining	
Fund: 11 - WATER FUND								
Revenue	4,134,450.00	4,509,450.00	1,307.15	778,123.96	0.00	-3,731,326.04	82.74%	
Expense	4,134,450.00	6,547,971.00	494,438.89	815,606.32	266,554.40	5,465,810.28	83.47%	
	0.00	-2,038,521.00	-493,131.74	-37,482.36	-266,554.40	1,734,484.24	85.09%	
Fund: 11 - WATER FUND Surplus (Deficit):								
Fund: 12 - WASTEWATER FUND								
Revenue	4,139,641.00	12,416,145.00	1,023.72	1,135,673.68	0.00	-11,280,471.32	90.85%	
Expense	4,081,382.04	12,647,824.04	372,846.40	1,604,540.35	231,955.44	10,811,328.25	85.48%	
	58,258.96	-231,679.04	-371,822.68	-468,866.67	-231,955.44	-469,143.07	-202.50%	
Fund: 12 - WASTEWATER FUND Surplus (Deficit):								
Fund: 39 - WRF OPERATIONS								
Revenue	1,329,000.00	1,329,000.00	59.68	254,871.89	0.00	-1,074,128.11	80.82%	
Expense	1,139,000.00	1,852,000.00	20,655.72	390,007.24	0.00	1,461,992.76	78.94%	
	190,000.00	-523,000.00	-20,596.04	-135,135.35	0.00	387,864.65	74.16%	
Fund: 39 - WRF OPERATIONS Surplus (Deficit):								
Fund: 40 - WRF CAPITAL								
Expense	190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05%	
	190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05%	
Fund: 40 - WRF CAPITAL Total:								
Report Surplus (Deficit):	58,258.96	-3,346,900.04	-901,860.84	-657,794.76	-498,509.84	2,190,595.44	65.45%	

Fund Summary

Fund	Original Budget		Current Total Budget		Period Activity		Fiscal Activity		Encumbrances		Variance Favorable (Unfavorable)
	Total		Total		Activity		Activity		Activity		
11 - WATER FUND	0.00		-2,038,521.00		-493,131.74		-37,482.36		-266,554.40		1,734,484.24
12 - WASTEWATER FUND	58,258.96		-231,679.04		-371,822.68		-468,866.67		-231,955.44		-469,143.07
39 - WRF OPERATIONS	190,000.00		-523,000.00		-20,596.04		-135,135.35		0.00		387,864.65
40 - WRF CAPITAL	-190,000.00		-553,700.00		-16,310.38		-16,310.38		0.00		537,389.62
Report Surplus (Deficit):	58,258.96		-3,346,900.04		-901,860.84		-657,794.76		-498,509.84		2,190,595.44



WATER FUND

WATER - 11



Cambria Community Services District , CA

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Fund: 11 - WATER FUND Revenue	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
						Favorable (Unfavorable)	Percent Remaining	
Category: 40 - SALES								
11-40000-11	3,811,000.00	3,811,000.00	179.01	705,937.77	0.00	-3,105,062.23	81.48 %	
Category: 40 - SALES Total:	3,811,000.00	3,811,000.00	179.01	705,937.77	0.00	-3,105,062.23	81.48%	
Category: 41 - PENALTIES								
11-40070-11	500.00	500.00	25.00	460.00	0.00	-40.00	8.00 %	
11-40100-11	30,000.00	30,000.00	960.14	4,956.10	0.00	-25,043.90	83.48 %	
Category: 41 - PENALTIES Total:	30,500.00	30,500.00	985.14	5,416.10	0.00	-25,083.90	82.24%	
Category: 42 - FEES								
11-40080-11	3,000.00	3,000.00	0.00	385.00	0.00	-2,615.00	87.17 %	
11-40140-11	500.00	500.00	0.00	0.00	0.00	-500.00	100.00 %	
11-40500-10	3,000.00	3,000.00	0.00	1,470.21	0.00	-1,529.79	50.99 %	
11-41010-10	60,000.00	60,000.00	88.00	58,696.00	0.00	-1,304.00	2.17 %	
11-41100-10	15,000.00	15,000.00	0.00	4,370.00	0.00	-10,630.00	70.87 %	
11-41240-10	3,000.00	3,000.00	0.00	927.60	0.00	-2,072.40	69.08 %	
11-43730-11	2,000.00	2,000.00	55.00	673.00	0.00	-1,327.00	66.35 %	
Category: 42 - FEES Total:	86,500.00	86,500.00	143.00	66,521.81	0.00	-19,978.19	23.10%	
Category: 43 - OTHER REVENUE								
11-42000-11	27,450.00	27,450.00	0.00	0.00	0.00	-27,450.00	100.00 %	
11-43900-11	1,000.00	1,000.00	0.00	248.28	0.00	-751.72	75.17 %	
Category: 43 - OTHER REVENUE Total:	28,450.00	28,450.00	0.00	248.28	0.00	-28,201.72	99.13%	
Category: 44 - PROPERTY TAXES								
11-43600-11	178,000.00	178,000.00	0.00	0.00	0.00	-178,000.00	100.00 %	
Category: 44 - PROPERTY TAXES Total:	178,000.00	178,000.00	0.00	0.00	0.00	-178,000.00	100.00%	

Budget Report

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Category: 45 - FED/STATE

Budget Adjustments		Adjustment		Original Total Budget		Current Total Budget		Period Activity		Fiscal Activity		Encumbrances		Variance Favorable (Unfavorable)		Percent Remaining	
Date	Description																
08/30/2024	STUART STREET TANK - GRANT		375,000.00	0.00	0.00	375,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-375,000.00	100.00 %		
08/30/2024	STUART STREET TANK - GRANT		-375,000.00														
08/30/2024	STUART STREET TANK - GRANT		-375,000.00														

Category: 45 - FED/STATE Total:

0.00	375,000.00	0.00	0.00	0.00	0.00	375,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-375,000.00	100.00%	100.00%	0.00%
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Revenue Total:

4,134,450.00	4,509,450.00	1,307.15	778,123.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,731,326.04	82.74%	82.74%	0.00%
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Expense

Category: 50 - SALARIES

<u>11-50000-11</u>	SALARY & WAGES - WATER DEPT	591,455.00	591,455.00	39,008.01	132,050.43	0.00	459,404.57	77.67 %
<u>11-50100-11</u>	OVERTIME - WATER DEPT	35,000.00	35,000.00	518.39	2,765.62	0.00	32,234.38	92.10 %
<u>11-50200-11</u>	STANDBY TIME - WATER DEPT	18,250.00	18,250.00	1,400.00	4,900.00	0.00	13,350.00	73.15 %
<u>11-50400-11</u>	SICK/VAC PAY - WATER DEPT	0.00	0.00	1,145.36	8,013.05	0.00	-8,013.05	0.00 %
<u>11-50500-11</u>	HOLIDAY - WATER DEPT	0.00	0.00	3,077.51	5,576.16	0.00	-5,576.16	0.00 %

Category: 50 - SALARIES Total:

644,705.00	644,705.00	45,149.27	153,305.26	0.00	0.00	0.00	491,399.74	76.22%
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Category: 51 - BENEFITS

<u>11-51010-11</u>	UNIFORM ALLOWNC - WATER DEPT	2,400.00	2,400.00	0.00	2,312.22	0.00	87.78	3.66 %
<u>11-51020-11</u>	MED-PRINCIPAL - WATER DEPT	7,668.00	7,668.00	406.37	1,219.11	0.00	6,448.89	84.10 %
<u>11-51030-11</u>	MED-PERS-CARE - WATER DEPT	78,945.00	78,945.00	4,463.09	13,309.30	0.00	65,635.70	83.14 %
<u>11-51050-11</u>	LIFE INSURANCE - WATER DEPT	982.00	982.00	54.95	164.85	0.00	817.15	83.21 %
<u>11-51060-11</u>	FICA - WATER DEPT	37,189.00	37,189.00	2,772.06	9,576.30	0.00	27,612.70	74.25 %
<u>11-51070-11</u>	MEDICARE - WATER DEPT	8,128.00	8,128.00	648.28	2,239.53	0.00	5,888.47	72.45 %
<u>11-51080-11</u>	WORKERS COMP - WATER DEPT	27,700.00	27,700.00	554.64	1,969.26	0.00	25,730.74	92.89 %
<u>11-51090-11</u>	RETIREMENT-PERS - WATER DEPT	163,079.00	163,079.00	3,950.22	23,119.57	0.00	139,959.43	85.82 %
<u>11-51200-11</u>	OTHER EMP BENE - WATER DEPT	5,450.00	5,450.00	429.50	1,436.50	0.00	4,013.50	73.64 %
<u>11-51210-11</u>	RETIRES HEALTH - WATER DEPT	50,989.00	50,989.00	4,094.78	13,069.34	0.00	37,919.66	74.37 %
<u>11-51220-11</u>	MEDICAL REIMBRS - WATER DEPT	14,066.00	14,066.00	898.00	3,017.99	0.00	11,048.01	78.54 %

Category: 51 - BENEFITS Total:

396,596.00	396,596.00	18,271.89	71,433.97	0.00	0.00	0.00	325,162.03	81.99%
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Category: 52 - SERVICES & SUPPLIES

<u>11-60111-10</u>	PUBLIC INFO GNL - RESOURCE CNSRVN	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
<u>11-60111-11</u>	PUBLIC INFO GNL - WATER DEPT	310.00	310.00	264.97	264.97	0.00	45.03	14.53 %
<u>11-60300-11</u>	INSURANCE - WATER DEPT	6,134.00	6,134.00	0.00	0.00	0.00	6,134.00	100.00 %
<u>11-6031D-11</u>	M&R WTR DISTRBN - WATER DEPT	120,000.00	120,000.00	6,176.95	10,452.46	0.00	109,547.54	91.29 %
<u>11-6031E-11</u>	M&R WTR-FIR HYD - WATER DEPT	11,500.00	11,500.00	0.00	0.00	0.00	11,500.00	100.00 %
<u>11-6031G-11</u>	M&R WTR GENRTRS - WATER DEPT	20,000.00	20,000.00	0.00	195.78	0.00	19,804.22	99.02 %
<u>11-6031L-11</u>	M&R WTR LEIMERT - WATER DEPT	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
<u>11-6031M-11</u>	M&R-WTR METERS - WATER DEPT	6,745.00	6,745.00	0.00	0.00	0.00	6,745.00	100.00 %
<u>11-6031P-11</u>	M&R WTR PUMPS - WATER DEPT	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 09/30/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable) Remaining	Percent Remaining
<u>11-60310-11</u>	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00 %
<u>11-6031R-11</u>	15,000.00	15,000.00	1,707.89	3,055.97	0.00	11,944.03	79.63 %
<u>11-6031S-11</u>	156,705.00	156,705.00	4,380.00	4,381.58	0.00	152,323.42	97.20 %

Budget Detail

Description	Units	Price	Amount
M&R WATER STORAGE TANKS	0.00	0.00	4,700.00
M&R WATER STORAGE TANKS - ANNUAL INSPECTION FISCAL	0.00	0.00	10,000.00
M&R WATER STORAGE TANKS - ANNUAL INSPECTION PINE K	0.00	0.00	10,700.00
M&R WATER STORAGE TANKS - ANNUAL MAINTENANCE & REH	0.00	0.00	31,305.00
M&R WTR STORAGE - MAINT INTERIOR/EXTERIOR	0.00	0.00	100,000.00

11-6031T-11

M&R WTR TREATMT - WATER DEPT	4,000.00	0.00	760.23	0.00	3,239.77	80.99 %
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Budget Detail

Description	Units	Price	Amount
M&R WTR TREATMT	0.00	0.00	3,000.00
M&R WTR TREATMT - DISTRIBUTION LINE TYGON	0.00	0.00	1,000.00

11-6031W-11

M&R WTR WELLS - WATER DEPT	12,792.00	70.22	70.22	0.00	12,721.78	99.45 %
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Budget Detail

Description	Units	Price	Amount
M&R WTR WELLS	0.00	0.00	10,792.00
M&R WTR WELLS - FLOW METER VERIFICATION	0.00	0.00	2,000.00

11-6033B-11

M&R BUILDINGS - WATER DEPT	14,789.00	217.88	869.69	0.00	13,919.31	94.12 %
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11-6033G-11

M&R GROUNDS - WATER DEPT	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
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11-6033Z-11

M&R STORM DAMAGE JANUARY 2021	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
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11-6035L-11

M&R - LEAK REP - WATER DEPT	20,000.00	882.75	1,271.65	0.00	18,728.35	93.64 %
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11-6035R-11

M&R - ROAD REP - WATER DEPT	74,329.96	9,742.90	17,801.34	0.00	30,207.14	40.64 %
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11-6035V-11

VALVE RAISING - WATER DEPT	5,150.00	0.00	0.00	0.00	5,150.00	100.00 %
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11-60360-11

M&R-EMERGENCY - WATER DEPT	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
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11-60370-11

M&R SCADA - WATER DEPT	55,000.00	0.00	200.00	0.00	54,800.00	99.64 %
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11-60400-11

M&R - EQUIPMENT - WATER DEPT	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
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11-6041L-11

M&R-VEHICLES-L - WATER DEPT	15,000.00	2,162.05	2,365.21	0.00	12,634.79	84.23 %
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11-6041N-11

M&R-VEHICLES-N - WATER DEPT	4,000.00	0.00	1,853.83	0.00	2,146.17	53.65 %
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11-60440-11

M&R-COMPS-SVCS- WATER DEPT	1,000.00	145.78	445.78	0.00	554.22	55.42 %
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11-60450-11

COMP SUPP&PARTS - WATER DEPT	8,571.00	0.00	0.00	0.00	8,571.00	100.00 %
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11-60480-11

SECURITY & SAFETY - WATER DEPT	11,800.00	305.99	336.93	0.00	11,463.07	97.14 %
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11-60500-11

OFFICE SUPPLIES - WATER DEPT	2,000.00	40.76	40.76	0.00	1,959.24	97.96 %
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11-60510-10

POSTAGE & SHIP - RESOURCE CNSRVN	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
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11-60510-11

POSTAGE & SHIP - WATER DEPT	7,000.00	0.00	1,581.28	0.00	5,418.72	77.41 %
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11-60530-11

PRINTING/FORMS - WATER DEPT	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
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11-60540-10

MBRSH DUES,PUBS - RESOURCE CNSRVN	4,000.00	0.00	3,126.65	0.00	873.35	21.83 %
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11-60540-11

MBRSH DUES,PUBS - WATER DEPT	1,000.00	0.00	501.00	0.00	499.00	49.90 %
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Budget Report

Description	Date	Description	Original		Units	Price	Amount	Current	Period	Fiscal	Encumbrances	Variance	
			Total Budget	Total Budget								Activity	(Unfavorable)
11-60550-11		GOVT FEES & LIC - WATER DEPT	45,000.00	45,000.00				0.00	0.00	3,863.87	0.00	41,136.13	91.41 %
11-6060C-11		UTILITIES CELL - WATER DEPT	3,100.00	3,100.00	0.00	0.00	3,100.00	303.43	0.00	747.33	0.00	2,352.67	75.89 %
11-6060E-11		UTILITIES ELEC - WATER DEPT	195,500.00	195,500.00	0.00	0.00	195,500.00	20,831.21	0.00	61,031.15	0.00	134,468.85	68.78 %
11-6060G-11		UTILITIES GAS - WATER DEPT	1,200.00	1,200.00	0.00	0.00	1,200.00	22.26	0.00	66.68	0.00	1,133.32	94.44 %
11-6060I-11		UTILITIES INTRNET - WATER DEPT	6,000.00	6,000.00	0.00	0.00	6,000.00	536.48	0.00	1,072.96	0.00	4,927.04	82.12 %
11-6060P-11		UTILITIES PHONE - WATER DEPT	6,000.00	6,000.00	0.00	0.00	6,000.00	526.99	0.00	1,259.83	0.00	4,740.17	79.00 %
11-6060S-11		UTILITIES SEWER - WATER DEPT	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00	0.00	118.68	0.00	2,081.32	94.61 %
11-60630-11		M&R COMMUN EQP - WATER DEPT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00	0.00	0.00	25,000.00	100.00 %
11-60780-11		LAND LEASE - WATER DEPT	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00	0.00	19,422.75	0.00	35,577.25	64.69 %
11-6080E-11		PRO SVC- ENGRNG - WATER DEPT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00	100.00 %
11-6080G-11		PRO SVC- GIS DV - WATER DEPT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00 %
11-6080L-11		PRO SVC- LEGAL - WATER DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	-5,000.00	0.00 %
11-6080M-10		PRO SVC- MISC - RESOURCE CNSRVN	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	4,000.00	0.00	-1,500.00	-60.00 %
11-6080N-11		PRO SVC- MISC - WATER DEPT	78,000.00	41,135.00	0.00	0.00	30,000.00	17,425.50	0.00	28,235.58	8,277.50	4,621.92	11.24 %

Budget Detail

Description	Units	Price	Amount
PROF SVC - GRANT WRITER	0.00	0.00	20,000.00
PROF SVC - MISC/OTHER	0.00	0.00	28,000.00
PROF SVC - WATERSHED REPORT	0.00	0.00	30,000.00

Budget Adjustments

Number	Date	Description	Adjustment
BA00000171	09/30/2024	CDP PERMIT BUDGET INCREASE	-36,865.00

11-6080T-11		PROF SERV-TEMP - WATER DEPT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00 %
11-6080V-10		VOL LOT MERGER - RESOURCE CNSRVN	1,000.00	1,000.00	2,009.40	2,009.40	1,000.00	2,009.40	0.00	2,009.40	0.00	-1,009.40	-100.94 %
11-6080V-11		VOL LOT MERGER - WATER DEPT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00	0.00	0.00	0.00	3,500.00	100.00 %
11-60900-11		DEPT OP SUPPLY - WATER DEPT	15,000.00	15,000.00	12.86	2,153.53	15,000.00	12.86	0.00	2,153.53	0.00	12,846.47	85.64 %
11-60910-11		LAB TESTS - WATER DEPT	22,000.00	22,000.00	1,495.00	3,839.00	22,000.00	1,495.00	0.00	3,839.00	0.00	18,161.00	82.55 %
11-6091C-11		OP SUP-CHEMICAL - WATER DEPT	20,000.00	20,000.00	684.53	4,086.50	20,000.00	684.53	0.00	4,086.50	0.00	15,913.50	79.57 %
11-6091G-11		CALIBRATION - WATER DEPT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	100.00 %
11-60920-11		LAB SUPPLIES - WATER DEPT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00 %
11-60930-11		SMALL TOOLS/EQP - WATER DEPT	4,000.00	4,000.00	979.59	1,079.44	4,000.00	979.59	0.00	1,079.44	0.00	2,920.56	73.01 %
11-60940-11		CLOTH/UNIFORM - WATER DEPT	4,500.00	4,500.00	53.73	53.73	4,500.00	53.73	0.00	53.73	0.00	4,446.27	98.81 %
11-60950-11		OFFICE FURN/EQP - WATER DEPT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00 %
11-60960-11		FUEL - WATER DEPT	15,000.00	15,000.00	2,768.76	2,768.76	15,000.00	2,768.76	0.00	2,768.76	0.00	12,231.24	81.54 %
11-61150-11		MEETING EXPENSE - WATER DEPT	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00	100.00 %
11-6120E-11		TVL,TRN,SEM-EMP - WATER DEPT	10,000.00	10,000.00	1,539.67	3,292.06	10,000.00	1,539.67	0.00	3,292.06	0.00	6,707.94	67.08 %
11-61240-11		EMPLOYEE RECOGNITION	200.00	200.00	0.00	0.00	200.00	0.00	0.00	95.87	0.00	104.13	52.07 %
11-61250-11		EMPLOY RECRUIT - WATER DEPT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	24.50	0.00	1,975.50	98.78 %
11-66100-10		RETROFIT PGM - RESOURCE CNSRVN	700.00	700.00	0.00	0.00	700.00	0.00	0.00	0.00	0.00	700.00	100.00 %
11-66110-10		REBATE PROGRAM - RESOURCE CNSRVN	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Budget Detail Description	Units	Price	Amount	Original Budget		Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
				Total Budget	Price					Favorable (Unfavorable)	Percent Remaining
REBATE PROGRAM - DEVELOPMENT OF NEW REBATE PROGRAM	0.00	0.00	3,000.00								
Category: 52 - SERVICES & SUPPLIES Total:				1,280,225.96		1,243,360.96	75,287.55	193,796.95	34,598.98	1,014,965.03	81.63%

Category: 60 - CAPITAL OUTLAY

11-61700-11 CAP ASSET EXP - WATER DEPT

Budget Detail Description	Units	Price	Amount	Original Budget		Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
				Total Budget	Price					Favorable (Unfavorable)	Percent Remaining
FUEL TANK AND COMPUTER REPLACEMENT	0.00	0.00	25,000.00								
INCREASE - RODEO GROUNDS PUMP STATION	0.00	0.00	68,000.00								
INCREASE - SERVICE LINE REGULATIONS	0.00	0.00	30,000.00								
LEIMERT FENCE	0.00	0.00	30,000.00								
RODEO GROUNDS ATS	0.00	0.00	25,000.00								
SAN SIMEON WELL 2 PULL	0.00	0.00	150,000.00								
SR 3 REHAB	0.00	0.00	100,000.00								
STUART STREET STATION ROOF	0.00	0.00	10,000.00								
WELL FIELD GATE	0.00	0.00	10,000.00								
Category: 60 - CAPITAL OUTLAY Total:				448,000.00		2,898,386.00	43,863.92	74,620.56	231,955.42	2,591,810.02	89.42%

Budget Adjustments

Number	Date	Description	Adjustment
BA0000133	08/30/2024	COVER FOR SHELTERING EQUIPMENT	15,000.00
BA0000138	08/30/2024	DESIGN & PERMIT SSWF TRAN MAIN @	532,322.00
BA0000141	08/30/2024	LEAD AND COPPER SERVICE LINE REGUL	20,000.00
BA0000134	08/30/2024	MODULAR OFFICE BUILDING FOR PLAN	10,000.00
BA0000139	08/30/2024	PINEY WAY EROSION CONTROL	10,000.00
BA0000140	08/30/2024	REMOTE MONITORING EQUIPMENT SS	15,000.00
BA0000143	08/30/2024	RODEO GROUNDS PUMP STATION GENI	62,000.00
BA0000137	08/30/2024	SCADA IMPROVEMENT PROJECT	108,592.00
BA0000142	08/30/2024	SOURCE WATER ASSESSMENT	10,000.00
BA0000135	08/30/2024	STUART STREET TANK REHABILITATION	752,517.00
BA0000136	08/30/2024	WATER METER REPLACEMENT	914,955.00
Category: 60 - CAPITAL OUTLAY Total:			448,000.00

Category: 70 - DEBT SERVICE

<u>11-6180H-11</u>	INTEREST TRUCK - WATER DEPT	34,278.75	34,278.75	0.00	0.00	34,278.75	100.00%
<u>11-6180I-11</u>	PRINCIPAL/P-UP - WATER DEPT	125,450.29	125,450.29	0.00	0.00	125,450.29	100.00%
Category: 70 - DEBT SERVICE Total:		159,729.04	159,729.04	0.00	0.00	159,729.04	100.00%

Budget Report

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Category: 80 - ALLOCATED OH
 11-62000-11 ALLOC OVERHEAD - WATER DEPT

Budget Detail		Original	Current	Period	Fiscal	Encumbrances	Variance	Percent
Description		Total Budget	Total Budget	Activity	Activity		Favorable (Unfavorable)	Remaining
		1,205,194.00	1,205,194.00	301,298.50	301,298.50	0.00	903,895.50	75.00 %
	ADMINISTRATIVE COST ALLOCATION - WRF FUND	0.00	352,140.00					
	ADMINISTRATIVE COST ALLOCATION - WRF-C FUND	0.00	117,380.00					
	ADMINISTRATIVE COST ALLOCATION - WATER DEPARTMENT	0.00	735,674.00					

Category: 80 - ALLOCATED OH Total: 1,205,194.00 301,298.50 301,298.50 903,895.50 75.00%

Expense Total: 4,134,450.00 6,547,971.00 483,871.13 794,455.24 266,554.40 5,486,961.36 83.80%

Fund: 11 - WATER FUND Surplus (Deficit): 0.00 -2,038,521.00 -482,563.98 -16,331.28 -266,554.40 1,755,635.32 86.12%

Report Surplus (Deficit): 0.00 -2,038,521.00 -482,563.98 -16,331.28 -266,554.40 1,755,635.32 86.12%

Group Summary

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
						Favorable (Unfavorable)	Percent Remaining	
Fund: 11 - WATER FUND								
Revenue								
40 - SALES	3,811,000.00	3,811,000.00	179.01	705,937.77	0.00	-3,105,062.23	81.48%	
41 - PENALTIES	30,500.00	30,500.00	985.14	5,416.10	0.00	-25,083.90	82.24%	
42 - FEES	86,500.00	86,500.00	143.00	66,521.81	0.00	-19,978.19	23.10%	
43 - OTHER REVENUE	28,450.00	28,450.00	0.00	248.28	0.00	-28,201.72	99.13%	
44 - PROPERTY TAXES	178,000.00	178,000.00	0.00	0.00	0.00	-178,000.00	100.00%	
45 - FED/STATE	0.00	375,000.00	0.00	0.00	0.00	-375,000.00	100.00%	
	4,134,450.00	4,509,450.00	1,307.15	778,123.96	0.00	-3,731,326.04	82.74%	
Revenue Surplus (Deficit):								
Expense								
50 - SALARIES	644,705.00	644,705.00	45,149.27	153,305.26	0.00	491,399.74	76.22%	
51 - BENEFITS	396,596.00	396,596.00	18,271.89	71,433.97	0.00	325,162.03	81.99%	
52 - SERVICES & SUPPLIES	1,280,225.96	1,243,360.96	75,287.55	193,796.95	34,598.98	1,014,965.03	81.63%	
60 - CAPITAL OUTLAY	448,000.00	2,898,386.00	43,863.92	74,620.56	231,955.42	2,591,810.02	89.42%	
70 - DEBT SERVICE	159,729.04	159,729.04	0.00	0.00	0.00	159,729.04	100.00%	
80 - ALLOCATED OH	1,205,194.00	1,205,194.00	301,298.50	301,298.50	0.00	903,895.50	75.00%	
	4,134,450.00	6,547,971.00	483,871.13	794,455.24	266,554.40	5,486,961.36	83.80%	
Expense Total:								
	0.00	-2,038,521.00	-482,563.98	-16,331.28	-266,554.40	1,755,635.32	86.12%	
Fund: 11 - WATER FUND Surplus (Deficit):								
	0.00	-2,038,521.00	-482,563.98	-16,331.28	-266,554.40	1,755,635.32	86.12%	
Report Surplus (Deficit):								

Fund Summary

Fund	Original		Current		Period		Fiscal		Variance	
	Total Budget		Total Budget		Activity		Activity		Favorable	(Unfavorable)
11 - WATER FUND	0.00		-2,038,521.00		-482,563.98		-16,331.28		1,755,635.32	
Report Surplus (Deficit):	0.00		-2,038,521.00		-482,563.98		-16,331.28		-266,554.40	1,755,635.32



WATER FUND
WRF OPERATIONS – 39
WRF CAPITAL - 40



Cambria Community Services District , CA

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable) Remaining	Percent Remaining
Fund: 39 - WRF OPERATIONS							
Revenue							
Category: 40 - SALES							
<u>39-40430-25</u>	1,321,000.00	1,321,000.00	59.68	254,871.89	0.00	-1,066,128.11	80.71 %
Category: 40 - SALES Total:	1,321,000.00	1,321,000.00	59.68	254,871.89	0.00	-1,066,128.11	80.71%
Category: 43 - OTHER REVENUE							
<u>39-42000-25</u>	8,000.00	8,000.00	0.00	0.00	0.00	-8,000.00	100.00 %
Category: 43 - OTHER REVENUE Total:	8,000.00	8,000.00	0.00	0.00	0.00	-8,000.00	100.00%
Revenue Total:	1,329,000.00	1,329,000.00	59.68	254,871.89	0.00	-1,074,128.11	80.82%
Expense							
Category: 50 - SALARIES							
<u>39-50000-25</u>	142,430.00	142,430.00	9,013.33	30,356.83	0.00	112,073.17	78.69 %
<u>39-50100-25</u>	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
<u>39-50400-25</u>	0.00	0.00	351.70	1,755.56	0.00	-1,755.56	0.00 %
<u>39-50500-25</u>	0.00	0.00	558.18	1,231.87	0.00	-1,231.87	0.00 %
Category: 50 - SALARIES Total:	143,430.00	143,430.00	9,923.21	33,344.26	0.00	110,085.74	76.75%
Category: 51 - BENEFITS							
<u>39-51010-25</u>	0.00	0.00	0.00	80.00	0.00	-80.00	0.00 %
<u>39-51020-25</u>	1,369.00	1,369.00	165.72	497.14	0.00	871.86	63.69 %
<u>39-51030-25</u>	13,583.00	13,583.00	1,301.97	3,905.93	0.00	9,677.07	71.24 %
<u>39-51050-25</u>	171.00	171.00	10.18	30.55	0.00	140.45	82.13 %
<u>39-51060-25</u>	8,749.00	8,749.00	610.32	2,062.89	0.00	6,686.11	76.42 %
<u>39-51070-25</u>	1,749.00	1,749.00	142.75	482.52	0.00	1,266.48	72.41 %
<u>39-51080-25</u>	1,884.00	1,884.00	6.82	18.17	0.00	1,865.83	99.04 %
<u>39-51090-25</u>	37,940.00	37,940.00	762.09	4,920.46	0.00	33,019.54	87.03 %
<u>39-51200-25</u>	2,335.00	2,335.00	180.25	626.75	0.00	1,708.25	73.16 %
<u>39-51220-25</u>	1,586.00	1,586.00	85.98	300.98	0.00	1,285.02	81.02 %
Category: 51 - BENEFITS Total:	69,366.00	69,366.00	3,266.08	12,925.39	0.00	56,440.61	81.37%
Category: 52 - SERVICES & SUPPLIES							
<u>39-6031P-11</u>	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
<u>39-6033B-25</u>	20,000.00	20,000.00	70.00	70.00	0.00	19,930.00	99.65 %
<u>39-6033G-11</u>	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
<u>39-6041L-25</u>	1,136.00	1,136.00	0.00	0.00	0.00	1,136.00	100.00 %
<u>39-60440-11</u>	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
M&R-COMPS-SVCS - WTR.SUSTAIN.OP.	0.00	0.00	0.00	120.00	0.00	-120.00	0.00 %
GOVT FEES & LIC - WTR.SUSTAIN.OP.	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
UTILITIES CELL - WTR.SUSTAIN.OP.	1,100.00	1,100.00	87.34	262.02	0.00	837.98	76.18 %
UTILITIES ELEC - WTR.SUSTAIN.OP.	20,000.00	20,000.00	1,375.22	4,229.57	0.00	15,770.43	78.85 %
PRO SVC MISC - WTR.SUSTAIN.OP.	45,000.00	45,000.00	317.99	317.99	0.00	44,682.01	99.29 %

Budget Detail

Description	Units	Price	Amount
PRO SVC - MISC/OTHER	0.00	0.00	25,000.00
PROF SVC - H2O INNOVATIONS ONSITE TRAINING MEDIA I	0.00	0.00	20,000.00
DEPT OP SUPPLY - WTR.SUSTAIN.OP.	39,543.12	39,543.12	39,543.12
LAB TESTS - WTR.SUSTAIN.OP.	15,000.00	15,000.00	15,000.00
OP SUP-CHEMICAL - WTR.SUSTAIN.OP.	20,000.00	20,000.00	20,000.00
BASELINE MON - WTR.SUSTAIN.OP.	20,000.00	20,000.00	20,000.00
LAB SUPPLIES - WTR.SUSTAIN.OP.	2,000.00	2,000.00	2,000.00
FUEL - WTR.SUSTAIN.OP.	2,000.00	2,000.00	2,000.00
WRF - 2 MONTH RESERVE FOR OPS	0.00	0.00	713,000.00

Budget Adjustments

Number	Date	Description	Adjustment
BA0000164	08/30/2024	2 MO OPERATING RESERVE	713,000.00

Category: 70 - DEBT SERVICE			
INT WRF LOAN - WTR.SUSTAIN.OP.	224,829.88	224,829.88	114,624.96
PRIN WRF LOAN - WTR.SUSTAIN.OP.	434,595.00	434,595.00	215,087.00
Category: 70 - DEBT SERVICE Total:	659,424.88	659,424.88	329,711.96
Expense Total: 1,139,000.00			
Fund: 39 - WRF OPERATIONS Surplus (Deficit): -18,240.22			
Report Surplus (Deficit): -18,240.22			

Category: 52 - SERVICES & SUPPLIES Total:			
Expense Total: 1,852,000.00			
Fund: 39 - WRF OPERATIONS Surplus (Deficit): -130,423.71			
Report Surplus (Deficit): -130,423.71			

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance
						Favorable (Unfavorable)
39 - WRF OPERATIONS	190,000.00	-523,000.00	-18,240.22	-130,423.71	0.00	392,576.29
Report Surplus (Deficit):	190,000.00	-523,000.00	-18,240.22	-130,423.71	0.00	392,576.29



Cambria Community Services District, CA

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Fund: 40 - WRF CAPITAL

Expense

Category: 60 - CAPITAL OUTLAY

CAP ASSET EXP - WRF - CAP.PROJ.

40-61700-30

Budget Detail		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
		190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05 %
Description	Units	Price	Amount					
WRF CAP - UPDATE CHEMICAL PUMPS	0.00	0.00	50,000.00					
WRF CAP - UV BALLASTS	0.00	0.00	60,000.00					
WRF CAP - UV BULBS	0.00	0.00	80,000.00					

Budget Adjustments

Number	Date	Description	Adjustment
BA0000147	08/30/2024	CDP PERMIT MODELING, DESIGN AND E	1,962.00
BA0000146	08/30/2024	REVISION TO INSTREAM FLOW STUDY	27,969.00
BA0000145	08/30/2024	SECTION 7 ESA CONSULTANTS	96,904.00
BA0000144	08/30/2024	TRAILER FILLSTATION	200,000.00
BA0000171	09/30/2024	CDP PERMIT BUDGET INCREASE	36,865.00

Category: 60 - CAPITAL OUTLAY Total:

Expense Total:

Fund: 40 - WRF CAPITAL Total:

Report Total:

Category: 60 - CAPITAL OUTLAY Total:	190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05%
Expense Total:	190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05%
Fund: 40 - WRF CAPITAL Total:	190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05%
Report Total:	190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05%

Group Summary

Category...	Original Budget		Current Total Budget		Period Activity		Fiscal Activity		Encumbrances		Variance	
	Total	Budget	Total	Budget	Activity	Period	Activity	Fiscal	Activity	Encumbrances	Favorable	Percent Remaining
Fund: 40 - WRF CAPITAL	190,000.00		553,700.00		16,310.38		16,310.38		0.00		537,389.62	97.05%
Expense	190,000.00		553,700.00		16,310.38		16,310.38		0.00		537,389.62	97.05%
60 - CAPITAL OUTLAY	190,000.00		553,700.00		16,310.38		16,310.38		0.00		537,389.62	97.05%
Report Total:	190,000.00		553,700.00		16,310.38		16,310.38		0.00		537,389.62	97.05%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
40 - WRF CAPITAL	190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05%
Report Total:	190,000.00	553,700.00	16,310.38	16,310.38	0.00	537,389.62	97.05%



WASTEWATER FUND

WASTEWATER – 12



Cambria Community Services District , CA

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Fund: 12 - WASTEWATER FUND	Revenue	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
							Favorable (Unfavorable)	Percent Remaining	
Category: 40 - SALES									
12-40000-12 SERVICE SALES - WASTEWATER DEPT		3,975,000.00	3,975,000.00	288.99	689,091.20	0.00	-3,285,908.80	82.66 %	
Category: 40 - SALES Total:		3,975,000.00	3,975,000.00	288.99	689,091.20	0.00	-3,285,908.80	82.66%	
Category: 43 - OTHER REVENUE									
12-42000-12 INTEREST INCOME - WASTEWATER DEPT		4,000.00	4,000.00	0.00	0.00	0.00	-4,000.00	100.00 %	
12-43900-12 MISC. REVENUE - WASTEWATER DEPT		20,000.00	20,000.00	0.00	250.75	0.00	-19,749.25	98.75 %	
Category: 43 - OTHER REVENUE Total:		24,000.00	24,000.00	0.00	250.75	0.00	-23,749.25	98.96%	
Category: 44 - PROPERTY TAXES									
12-43100-12 PROPERTY TAX - WASTEWATER DEPT		25,000.00	25,000.00	734.73	734.73	0.00	-24,265.27	97.06 %	
12-43110-12 SB2557 TAX - WASTEWATER DEPT		-359.00	-359.00	0.00	0.00	0.00	359.00	0.00 %	
12-43600-12 AVAILABILITY - WASTEWATER DEPT		116,000.00	116,000.00	0.00	0.00	0.00	-116,000.00	100.00 %	
Category: 44 - PROPERTY TAXES Total:		140,641.00	140,641.00	734.73	734.73	0.00	-139,906.27	99.48%	
Category: 46 - LOAN PROCEEDS									
12-43980-12 LOAN PROCEEDS - WW COP 2022A BONDS		0.00	8,276,504.00	0.00	445,597.00	0.00	-7,830,907.00	94.62 %	
Budget Adjustments									
Number	Date	Description	Adjustment						
BA0000165	08/30/2024	FUNDING FROM BOND PROCEEDS	8,276,504.00						
BA0000168	08/30/2024	FUNDING FROM BOND PROCEEDS	-8,276,504.00						
BA0000168	08/30/2024	FUNDING FROM BOND PROCEEDS	-8,276,504.00						
Category: 46 - LOAN PROCEEDS Total:		0.00	8,276,504.00	0.00	445,597.00	0.00	-7,830,907.00	94.62%	
Revenue Total:		4,139,641.00	12,416,145.00	1,023.72	1,135,673.68	0.00	-11,280,471.32	90.85%	
Expense									
Category: 50 - SALARIES									
12-50000-12 SALARY & WAGES - WASTEWATER DEPT		731,601.00	731,601.00	38,492.15	145,210.58	0.00	586,390.42	80.15 %	
12-50100-12 OVERTIME - WASTEWATER DEPT		25,000.00	25,000.00	2,818.14	9,469.71	0.00	15,530.29	62.12 %	
12-50200-12 STANDBY TIME - WASTEWATER DEPT		18,250.00	18,250.00	1,100.00	4,600.00	0.00	13,650.00	74.79 %	
12-50400-12 SICK/VAC PAY - WASTEWATER DEPT		0.00	0.00	11,303.56	19,752.85	0.00	-19,752.85	0.00 %	
12-50500-12 HOLIDAY - WASTEWATER DEPT		0.00	0.00	3,134.55	5,909.41	0.00	-5,909.41	0.00 %	
Category: 50 - SALARIES Total:		774,851.00	774,851.00	56,848.40	184,942.55	0.00	589,908.45	76.13%	
Category: 51 - BENEFITS									
12-51010-12 UNIFORM ALLOWNWC - WASTEWATER DEPT		2,800.00	2,800.00	0.00	2,800.00	0.00	0.00	0.00 %	

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
12-51020-12	13,253.00	13,253.00	983.01	2,909.46	0.00	10,343.54	78.05 %
12-51030-12	126,978.00	126,978.00	8,368.98	28,980.21	0.00	97,997.79	77.18 %
12-51050-12	1,151.00	1,151.00	67.81	214.53	0.00	936.47	81.36 %
12-51060-12	47,257.00	47,257.00	3,454.08	11,505.01	0.00	35,751.99	75.65 %
12-51070-12	9,406.00	9,406.00	807.79	2,690.66	0.00	6,715.34	71.39 %
12-51080-12	41,531.00	41,531.00	426.10	1,628.82	0.00	39,902.18	96.08 %
12-51090-12	191,893.00	191,893.00	16,301.92	51,342.73	0.00	140,550.27	73.24 %
12-51200-12	6,215.00	6,215.00	465.25	1,586.75	0.00	4,628.25	74.47 %
12-51210-12	39,345.00	39,345.00	3,955.88	11,867.64	0.00	27,477.36	69.84 %
12-51220-12	13,387.00	13,387.00	816.02	2,981.03	0.00	10,405.97	77.73 %
Category: 51 - BENEFITS Total:		493,216.00	35,646.84	118,506.84	0.00	374,709.16	75.97%

Category: 52 - SERVICES & SUPPLIES

12-6031I-12	0.00	0.00	0.00	818.92	0.00	-818.92	0.00 %
12-6032C-12	78,000.00	78,000.00	0.00	0.00	0.00	78,000.00	100.00 %

Budget Detail

Description	Units	Price	Amount
M&R WW COLLECTION	0.00	0.00	60,000.00
M&R WW COLLECTION -LIFT STATION FOG TRTM	0.00	0.00	18,000.00
12-6032D-12	7,000.00	7,000.00	7,000.00
12-6032G-12	15,000.00	15,000.00	15,000.00
12-6032L-12	15,000.00	15,000.00	15,000.00
12-6032M-12	70,000.00	70,000.00	70,000.00
12-6032S-12	100,000.00	100,000.00	100,000.00
12-6032T-12	75,000.00	75,000.00	75,000.00

Budget Detail

Description	Units	Price	Amount
M&R WASTEWATER TREATMENT PLANT	0.00	0.00	5,000.00
M&R WASTEWATER TREATMENT PLANT - COAT & PAINT HAND	0.00	0.00	20,000.00
M&R WASTEWATER TREATMENT PLANT - EQUIP & MOTOR REP	0.00	0.00	50,000.00
12-6033B-12	15,000.00	15,000.00	15,000.00
12-6033G-12	15,150.00	15,150.00	15,150.00
12-6033Z-12	5,000.00	5,000.00	5,000.00
12-60350-12	61,800.00	61,800.00	61,800.00
12-60370-12	3,635.00	3,635.00	3,635.00
12-6041L-12	5,211.00	5,211.00	5,211.00
12-6041N-12	5,150.00	5,150.00	5,150.00
12-6041V-12	4,500.00	4,500.00	4,500.00
12-60440-11	1,500.00	1,500.00	1,500.00
12-60440-12	0.00	0.00	0.00
12-60450-12	11,695.00	11,695.00	11,695.00

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
SECURITY & SAFTY - WASTEWATER DEPT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
OFFICE SUPPLIES - WASTEWATER DEPT	3,680.00	3,680.00	40.75	40.75	0.00	3,639.25	98.89 %
POSTAGE & SHIP - WASTEWATER DEPT	5,000.00	5,000.00	0.00	1,060.25	0.00	3,939.75	78.80 %
PRINTING/FORMS - WASTEWATER DEPT	700.00	700.00	0.00	0.00	0.00	700.00	100.00 %
MBRSH DUES,PUBS - WASTEWATER DEPT	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
GOV'T FEES & LIC - WASTEWATER DEPT	127,000.00	127,000.00	0.00	538.56	0.00	126,461.44	99.58 %
UTILITIES CELL - WASTEWATER DEPT	3,142.00	3,142.00	280.77	727.87	0.00	2,414.13	76.83 %
UTILITIES ELEC - WASTEWATER DEPT	400,000.00	400,000.00	39,583.42	117,223.44	0.00	282,776.56	70.69 %
UTILITIES GAS - WASTEWATER DEPT	3,500.00	3,500.00	22.25	66.67	0.00	3,433.33	98.10 %
UTILITIES INTRNET - WASTEWATER DEPT	8,000.00	8,000.00	536.48	1,072.96	0.00	6,927.04	86.59 %
UTILITIES PHONE - WASTEWATER DEPT	8,500.00	8,500.00	530.62	1,248.63	0.00	7,251.37	85.31 %
UTILITIES WATER - WASTEWATER DEPT	9,000.00	9,000.00	0.00	1,560.31	0.00	7,439.69	82.66 %
EQUIP RENTAL - WASTEWATER DEPT	1,093.00	1,093.00	0.00	0.00	0.00	1,093.00	100.00 %
PRO SVC- GIS DV - WASTEWATER DEPT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
PRO SVC- MISC - WASTEWATER DEPT	13,754.00	13,754.00	0.00	566.83	0.00	13,187.17	95.88 %
Budget Detail							
PROF SVC	0.00	3,754.00					
PROF SVC - IMPLEMENT FATS, OIL GREASE (FOG) PROGRA	0.00	10,000.00					
Category: 52 - SERVICES & SUPPLIES Total:							
	1,162,000.00	1,162,000.00	61,976.68	169,150.77	0.00	992,849.23	85.44%
12-6080T-12		1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
12-60900-12		575.00	60.32	60.32	0.00	514.68	89.51 %
12-60910-12		35,000.00	2,698.00	2,845.30	0.00	32,154.70	91.87 %
12-6091C-12		5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
12-60920-12		6,930.00	288.07	288.07	0.00	6,641.93	95.84 %
12-60930-12		1,000.00	9.60	108.94	0.00	891.06	89.11 %
12-60940-12		3,500.00	782.69	782.69	0.00	2,717.31	77.64 %
12-60960-12		18,785.00	1,386.58	1,386.58	0.00	17,398.42	92.62 %
12-61150-12		200.00	0.00	0.00	0.00	200.00	100.00 %
12-6120E-12		6,500.00	106.00	713.69	0.00	5,786.31	89.02 %
12-61250-12		6,000.00	487.50	837.00	0.00	5,163.00	86.05 %

Category: 60 - CAPITAL OUTLAY
 CAP ASSET EXP - WASTEWATER DEPT
12-61700-12

Budget Detail		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Description	Units	Price	Amount					
WW CAP ASSET - EV TRUCK	0.00	0.00	55,000.00					
WW CAP ASSET - FUEL TANK/COMPUTER REPLACE	0.00	0.00	25,000.00					
Budget Adjustments								
Number	Date	Description	Adjustment					
BA0000151	08/30/2024	ENG FOR GRAVITY REPLACEMENT FOR L	40,000.00					
BA0000152	08/30/2024	LIFT STATION B-3 - NEW CONTROL PANI	60,000.00					
BA0000148	08/30/2024	LIFT STATION IMPROVEMENTS	149,938.00					
BA0000150	08/30/2024	NEW POLYMER SKID FOR SLUDGE PRES:	25,000.00					
BA0000149	08/30/2024	SECURITY IMPROVEMENTS	15,000.00					
<u>12-61701-12</u>		CAP ASSET - WW ECM 1 FLOW EQUAL IMPV	0.00	0.00	268,307.55	0.00	2,347,162.45	89.74 %
Budget Adjustments								
Number	Date	Description	Adjustment					
BA0000153	08/30/2024	ECM - 1 FLOW EQUAL IMPROVEMENTS	2,615,470.00					
<u>12-61703-12</u>		CAP ASSET - WW ECM 3 MLW AERATION BASIN UPGRD	0.00	0.00	1,712.36	0.00	1,593,806.64	99.89 %
Budget Adjustments								
Number	Date	Description	Adjustment					
BA0000154	08/30/2024	ECM - 3 MLW AERATION BASIN UPGRAI	1,595,519.00					
<u>12-61704-12</u>		CAP ASSET - WW ECM 4 BLOWER REPLACEMENT	0.00	0.00	75,562.49	0.00	282,198.51	78.88 %
Budget Adjustments								
Number	Date	Description	Adjustment					
BA0000155	08/30/2024	ECM - 4 BLOWER REPLACEMENT	357,761.00					
<u>12-61705-12</u>		CAP ASSET - WW ECM 5 RAS & WAS IMPV	0.00	0.00	0.00	0.00	687,983.00	100.00 %
Budget Adjustments								
Number	Date	Description	Adjustment					
BA0000156	08/30/2024	ECM - 5 RAS & WAS IMPROVEMENT	687,983.00					
<u>12-61706-12</u>		CAP ASSET - WW ECM 7 ELECTRICAL IMPV SERVICE PANEL	0.00	0.00	101,726.96	0.00	308,560.04	75.21 %
Budget Adjustments								
Number	Date	Description	Adjustment					
BA0000157	08/30/2024	ECM - 7 ELECTRICAL IMPROVEMENT SEI	410,287.00					
<u>12-61707-12</u>		CAP ASSET - WW ECM 8 GENERATOR REPLACEMENT	0.00	0.00	0.00	0.00	548,072.00	100.00 %

Budget Adjustments		Original Budget		Current Budget		Period Activity		Fiscal Activity		Variance	
Number	Date	Description	Total Budget	Adjustment	Total Budget	Activity	Activity	Encumbrances	Favorable (Unfavorable)	Remaining	Percent
BA0000158	08/30/2024	EMC - 8 GENERATOR REPLACEMENT	548,072.00								
<u>12-61708-12</u>		CAP ASSET - WW ECM 9 SCADA SYSTEM UPGRADE	0.00	795,701.00	0.00	0.00	0.00	0.00	795,701.00	100.00 %	
Budget Adjustments		Description	Total Budget	Adjustment	Total Budget	Activity	Activity	Encumbrances	Favorable (Unfavorable)	Remaining	Percent
BA0000159	08/30/2024	ECM - 9 SCADA SYSTEM UPGRADE	795,701.00								
<u>12-61709-12</u>		CAP ASSET - WW ECM 12 IMPV TO WW LIFT STATIONS	0.00	1,265,711.00	0.00	0.00	0.00	0.00	1,265,711.00	100.00 %	
Budget Adjustments		Description	Total Budget	Adjustment	Total Budget	Activity	Activity	Encumbrances	Favorable (Unfavorable)	Remaining	Percent
BA0000160	08/30/2024	ECM - 12 IMPROVEMENT TO WW LIFT S	1,265,711.00								
Category: 70 - DEBT SERVICE			80,000.00		8,646,442.00	57,878.23	506,166.71	231,955.44	7,908,319.85	91.46%	
<u>12-61800-12</u>		PRINCIPAL - WASTEWATER DEPT	102,743.00		102,743.00	0.00	0.00	0.00	102,743.00	100.00 %	
Budget Detail		Description	Units	Price	Amount	Units	Price	Amount	Units	Price	Amount
		INTEREST - INTERFUND LOAN	0.00	0.00	3,847.00						
		PRINCIPAL - INTERFUND LOAN	0.00	0.00	98,896.00						
<u>12-61801-12</u>		INTEREST - WW COP 2022A BOND	591,100.00		591,100.00	0.00	297,487.50	0.00	293,612.50	49.67 %	
<u>12-61802-12</u>		PRINCIPAL - WW COP 2022A BONDS	155,000.00		155,000.00	0.00	155,000.00	0.00	0.00	0.00 %	
<u>12-6180H-12</u>		INTEREST TRUCK - WASTEWATER DEPT	2,420.05		2,420.05	0.00	521.39	0.00	1,898.66	78.46 %	
Budget Detail		Description	Units	Price	Amount	Units	Price	Amount	Units	Price	Amount
		INTEREST - MUNI FINANCE VAC TRUCK	0.00	0.00	2,420.05						
<u>12-61801-12</u>		PRINCIPAL/TRUCK - WASTEWATER DEPT	78,066.99		78,066.99	0.00	12,268.34	0.00	65,798.65	84.28 %	
Budget Detail		Description	Units	Price	Amount	Units	Price	Amount	Units	Price	Amount
		PRINCIPAL - MUNI FINANCE VAC TRUCK	0.00	0.00	78,066.99						
Category: 70 - DEBT SERVICE Total:			929,330.04		929,330.04	0.00	465,277.23	0.00	464,052.81	49.93%	
<u>12-62000-12</u>		ALLOC OVERHEAD - WASTEWATER DEPT	641,985.00		641,985.00	160,496.25	160,496.25	0.00	481,488.75	75.00 %	
Category: 80 - ALLOCATED OH Total:			641,985.00		641,985.00	160,496.25	160,496.25	0.00	481,488.75	75.00%	
Expense Total:			4,081,382.04		12,647,824.04	372,846.40	1,604,540.35	231,955.44	10,811,328.25	85.48%	
Fund: 12 - WASTEWATER FUND Surplus (Deficit):			58,258.96		-231,679.04	-371,822.68	-468,866.67	-231,955.44	-469,143.07	-202.50%	
Report Surplus (Deficit):			58,258.96		-231,679.04	-371,822.68	-468,866.67	-231,955.44	-469,143.07	-202.50%	

Group Summary

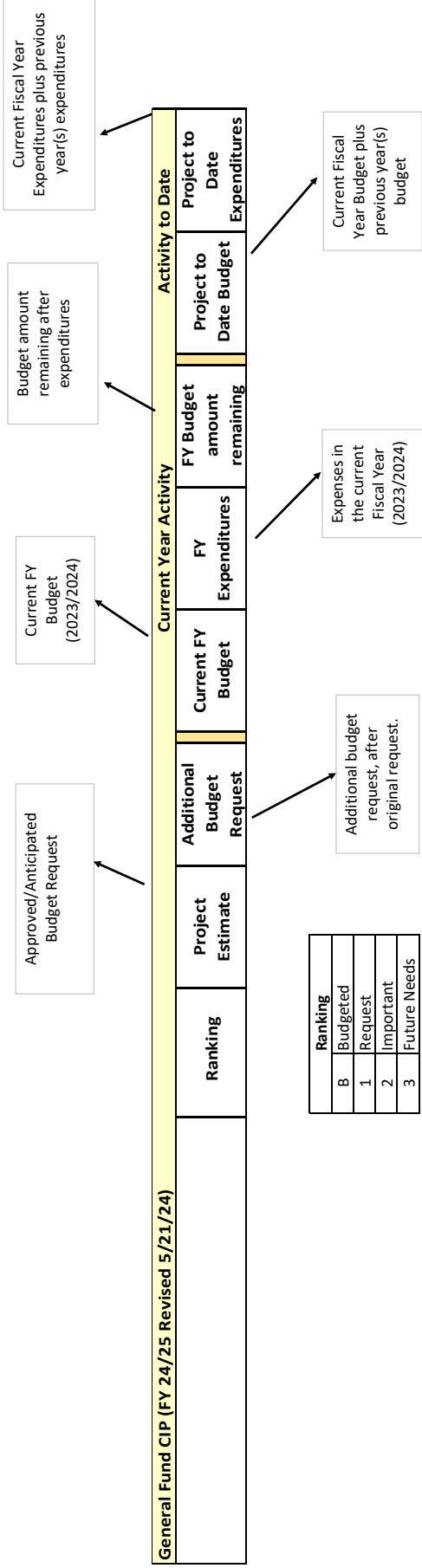
Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
Fund: 12 - WASTEWATER FUND							
Revenue							
40 - SALES	3,975,000.00	3,975,000.00	288.99	689,091.20	0.00	-3,285,908.80	82.66%
43 - OTHER REVENUE	24,000.00	24,000.00	0.00	250.75	0.00	-23,749.25	98.96%
44 - PROPERTY TAXES	140,641.00	140,641.00	734.73	734.73	0.00	-139,906.27	99.48%
46 - LOAN PROCEEDS	0.00	8,276,504.00	0.00	445,597.00	0.00	-7,830,907.00	94.62%
	4,139,641.00	12,416,145.00	1,023.72	1,135,673.68	0.00	-11,280,471.32	90.85%
Revenue Surplus (Deficit):							
Expense							
50 - SALARIES	774,851.00	774,851.00	56,848.40	184,942.55	0.00	589,908.45	76.13%
51 - BENEFITS	493,216.00	493,216.00	35,646.84	118,506.84	0.00	374,709.16	75.97%
52 - SERVICES & SUPPLIES	1,162,000.00	1,162,000.00	61,976.68	169,150.77	0.00	992,849.23	85.44%
60 - CAPITAL OUTLAY	80,000.00	8,646,442.00	57,878.23	506,166.71	231,955.44	7,908,319.85	91.46%
70 - DEBT SERVICE	929,330.04	929,330.04	0.00	465,277.23	0.00	464,052.81	49.93%
80 - ALLOCATED OH	641,985.00	641,985.00	160,496.25	160,496.25	0.00	481,488.75	75.00%
	4,081,382.04	12,647,824.04	372,846.40	1,604,540.35	231,955.44	10,811,328.25	85.48%
	Expense Total:						
	58,258.96	-231,679.04	-371,822.68	-468,866.67	-231,955.44	-469,143.07	-202.50%
	Fund: 12 - WASTEWATER FUND Surplus (Deficit):						
	58,258.96	-231,679.04	-371,822.68	-468,866.67	-231,955.44	-469,143.07	-202.50%
	Report Surplus (Deficit):						
	58,258.96	-231,679.04	-371,822.68	-468,866.67	-231,955.44	-469,143.07	-202.50%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance
						Favorable (Unfavorable)
12 - WASTEWATER FUND	58,258.96	-231,679.04	-371,822.68	-468,866.67	-231,955.44	-469,143.07
Report Surplus (Deficit):	58,258.96	-231,679.04	-371,822.68	-468,866.67	-231,955.44	-469,143.07



CAPITAL IMPROVEMENT PROGRAM



Ranking	
B	Budgeted
1	Request
2	Important
3	Future Needs

Capital Improvement Program Timeline	
January	Departments Submit new project requests to the General Manager
February	List is presented to Resources & Infrastructure (R&I)
April	Changes are made and brought back to R&I if necessary
May	CIP list is incorporated in Preliminary Budget presentation to Finance Committee
June	Preliminary Budget including the CIP list is presented to the Board
July	Changes are made if necessary
August	Final budget including all project roll forwards and reserve balances are submitted to the Board

A	B	C	D	E	F	G	H	I	J	K
General Fund CIP (FY 24/25 Revised 9/30/2024)										
	Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures		
Administration Department Projects										
3	3	\$ 30,000		\$ -	\$ -	\$ -	\$ 30,000	\$ -		
4										
5										
6		\$ 30,000		\$ -	\$ -	\$ -	\$ 30,000	\$ -		
Subtotal										
Facilities & Resources/PROS Projects										
8	B	\$ 1,200,000	\$ -	\$ 197,414	\$ 4,765	\$ 192,649	\$ 1,200,000	\$ 104,176		
9	B	\$ 549,432	\$ -	\$ 307,612	\$ 1,000	\$ 306,612	\$ 549,432	\$ 242,820		
10	B	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -		
11	2	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
12	2	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
13	2	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
14										
15	3	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
16	3	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
17	3	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
18	3	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
19	3	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
20	3	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
21	3	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
22		\$ 3,339,432	\$ -	\$ 555,026	\$ 5,765	\$ 499,261	\$ 1,799,432	\$ 346,996		
Subtotal										
Fire Department Projects										
24	B	\$ 15,000		\$ 15,000	\$ 4,085	\$ 10,915	\$ 15,000	\$ 4,085		
25	2	\$ 150,000		\$ -	\$ -	\$ -	\$ 150,000	\$ -		
26	2	\$ 1,500,000		\$ -	\$ -	\$ -	\$ 1,500,000	\$ -		
27	2	\$ 21,000		\$ -	\$ -	\$ -	\$ 21,000	\$ -		
28	2	\$ 40,000		\$ -	\$ -	\$ -	\$ 40,000	\$ -		
29	3	\$ 600,000		\$ -	\$ -	\$ -	\$ 600,000	\$ -		
30	3	\$ 12,000		\$ -	\$ -	\$ -	\$ 12,000	\$ -		
31										
32	3	\$ 45,000		\$ -	\$ -	\$ -	\$ -	\$ -		
33	3	\$ 450,000		\$ -	\$ -	\$ -	\$ -	\$ -		
34	3	\$ 220,000		\$ -	\$ -	\$ -	\$ -	\$ -		

	A	B	C	D	E	F	G	H	I	J	K
	General Fund CIP (FY 24/25 Revised 9/30/2024)										
	Current Year Activity										
	Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures	Project to Date Budget	Project to Date Expenditures	
2											
35	3	\$ 50,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36	3	\$ 500,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
37	3	\$ 70,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38	Subtotal	\$ 3,673,000		\$ 15,000	\$ 4,085	\$ 10,915	\$ 2,338,000	\$ 4,085	\$ 2,338,000	\$ 4,085	\$ 4,085
39	GRAND TOTAL	\$ 7,042,432									
40	Budgeted (B)	\$ 1,814,432									
41	Priority 1	\$ -									
42	Priority 2	\$ 2,851,000									
43	Priority 3	\$ 2,377,000									
44	Total	\$ 7,042,432									
45	Completed Projects	Ranking	Project Estimate		Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures		
46	F350 Truck - Replace 1999 F150 Truck		\$ 40,000		\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
47	Electric Vehicle Charging Station (Vets Hall)		\$ 22,272		\$ -	\$ -	\$ -	\$ 22,272	\$ 22,272	\$ 22,272	\$ 22,272
48	Re-Roof - Vets Hall American Legion Kitchen Area		\$ 15,000		\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
49	Tyler Incode		\$ 76,050		\$ -	\$ -	\$ -	\$ 76,050	\$ 76,050	\$ 76,050	\$ 76,050
50	Electric Vehicle Charging Station (East Village Parking Lot)		\$ 43,941	\$ -	\$ 24,831	\$ 24,831	\$ -	\$ 43,941	\$ 43,941	\$ 43,941	\$ 43,941
51	Radio System Upgrade Phase 2		\$ 79,097	\$ 79,097	\$ 68,671	\$ 10,426	\$ -	\$ 79,097	\$ 79,097	\$ 79,097	\$ 68,671

	A	B	C	D	E	F	G	H	I	J	K	
	Wastewater CIP (FY 24/25 Revised 9/30/2024)											
	Current Year Activity											
	Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures				
2	Treatment Plant Projects in SST											
3												
4	B	\$ 3,791,224		\$ 2,615,470	\$ 268,308	\$ 2,347,162	\$ 3,791,224	\$ 1,444,062				
5	B	\$ 46,512		\$ (10,149)	\$ -	\$ (10,149)	\$ 46,512	\$ 56,661				
6	B	\$ 2,419,093		\$ 1,595,519	\$ 1,712	\$ 1,593,807	\$ 2,419,093	\$ 825,286				
7	B	\$ 603,329		\$ 357,761	\$ 75,562	\$ 282,199	\$ 603,329	\$ 321,130				
8	B	\$ 1,290,972		\$ 687,983	\$ -	\$ 687,983	\$ 1,290,972	\$ 602,989				
9	B	\$ 554,687		\$ 410,287	\$ 101,727	\$ 308,560	\$ 554,687	\$ 246,127				
10	B	\$ 925,404		\$ 548,072	\$ -	\$ 548,072	\$ 925,404	\$ 377,332				
11	B	\$ 1,148,557		\$ 795,701	\$ -	\$ 795,701	\$ 1,148,557	\$ 352,856				
12	B	\$ 1,320,222		\$ 1,265,711	\$ -	\$ 1,265,711	\$ 1,320,222	\$ 54,511				
13	2	\$ 318,202		\$ -	\$ -	\$ -	\$ -	\$ -				
14	2	\$ 313,893		\$ -	\$ -	\$ -	\$ -	\$ -				
15	2	\$ 308,394		\$ -	\$ -	\$ -	\$ -	\$ -				
16	2	\$ 1,117,904		\$ -	\$ -	\$ -	\$ -	\$ -				
17	2	\$ 374,580		\$ -	\$ -	\$ -	\$ -	\$ -				
18	2	\$ 1,393,341		\$ -	\$ -	\$ -	\$ -	\$ -				
19	2	\$ 2,110,000		\$ -	\$ -	\$ -	\$ -	\$ -				
20	2	\$ 130,521		\$ -	\$ -	\$ -	\$ -	\$ -				
21	2	\$ 567,815		\$ -	\$ -	\$ -	\$ -	\$ -				
22	3	\$ 889,436		\$ -	\$ -	\$ -	\$ -	\$ -				
23		\$ 19,624,086		\$ 8,266,355	\$ 447,309	\$ 7,819,046	\$ 12,100,000	\$ 4,280,954				
24	Treatment Plant Projects											
25	B	\$ 25,000		\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ -				
26	B	\$ 15,000		\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ -				
27												
28	2	\$ 35,000		\$ -	\$ -	\$ -	\$ -	\$ -				
29	2	\$ 4,100		\$ -	\$ -	\$ -	\$ -	\$ -				
30	2	\$ 9,200		\$ -	\$ -	\$ -	\$ -	\$ -				
31	2	\$ 50,000		\$ -	\$ -	\$ -	\$ -	\$ -				
32	2	\$ 10,000		\$ -	\$ -	\$ -	\$ -	\$ -				
33	2	\$ 40,000		\$ -	\$ -	\$ -	\$ -	\$ -				
34	2	\$ 40,000		\$ -	\$ -	\$ -	\$ -	\$ -				

	A	B	C	D	E	F	G	H	I	J	K
	Activity to Date										
	Current Year Activity										
	Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures			
1	Wastewater CIP (FY 24/25 Revised 9/30/2024)										
2											
35	2	\$ 15,000		\$ -	\$ -	\$ -	\$ -	\$ -			
36	3	\$ 50,000		\$ -	\$ -	\$ -	\$ -	\$ -			
37	3	\$ 400,000		\$ -	\$ -	\$ -	\$ -	\$ -			
38	3	\$ 20,000		\$ -	\$ -	\$ -	\$ -	\$ -			
39											
40		\$ 713,300		\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -			
41	Collection System Projects										
42	B	\$ 40,000		\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -			
43											
44	2	\$ 600,000		\$ -	\$ -	\$ -	\$ -	\$ -			
45	B	\$ 149,938		\$ 149,938	\$ -	\$ 149,938	\$ 149,938	\$ -			
46											
47	B	\$ 60,000		\$ 60,000	\$ -	\$ 60,000	\$ 60,000	\$ -			
48	2	\$ 250,000		\$ -	\$ -	\$ -	\$ -	\$ -			
49											
50	2	\$ 490,000		\$ -	\$ -	\$ -	\$ -	\$ -			
51											
52	2	\$ 265,000		\$ -	\$ -	\$ -	\$ -	\$ -			
53											
54	2	\$ 435,000		\$ -	\$ -	\$ -	\$ -	\$ -			
55											
56	2	\$ 425,000		\$ -	\$ -	\$ -	\$ -	\$ -			
57											
58	2	\$ 95,000		\$ -	\$ -	\$ -	\$ -	\$ -			
59	2	\$ 1,000,000		\$ -	\$ -	\$ -	\$ -	\$ -			
60	2	\$ 12,000		\$ -	\$ -	\$ -	\$ -	\$ -			
61	2	\$ 10,000		\$ -	\$ -	\$ -	\$ -	\$ -			
62	2	\$ 10,000		\$ -	\$ -	\$ -	\$ -	\$ -			
63		\$ 3,841,938		\$ 249,938	\$ -	\$ 249,938	\$ 249,938	\$ -			
64	Other										

	A	B	C	D	E	F	G	H	I	J	K
	Wastewater CIP (FY 24/25 Revised 9/30/2024)										
	Current Year Activity										
	Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures	Project to Date Budget	Project to Date Expenditures	
2											
65	Fuel Tank and Computer Replacement	B	\$ 25,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	
66	EV Truck	B	\$ 55,000		\$ 55,000	\$ 58,857	\$ 55,000	\$ -	\$ 55,000	\$ 58,857	
68	GRAND TOTAL		\$ 24,259,324								
70	Budgeted (B)		\$ 12,469,938								
71	Priority 1		\$ -								
72	Priority 2		\$ 10,429,950								
73	Priority 3		\$ 1,359,436								
74	Total		\$ 24,259,324								
	Completed Projects	Ranking	Project Estimate		Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures		
76											
77	Replace F150		\$ 30,000								
	Pearpoint or equal TV inspection camera (removed cost from mid year total to meet reduced funding balance, 11/20/2018.)		\$ 75,000								
78											
79	F-350 Service Truck with Crane Body		\$ 57,040								
	Vactor truck - replace with new \$430K truck that meets emission requirements (7 yr loan @ 4.5%)		\$ 518,000								
80											
81	Replacement Rack Truck (F-150)		\$ 24,193								
	Influent screen, support platform design, & installation		\$ 164,509								
82											
83	Lift Station A-1 MCC, SCADA Improvements		\$ 45,000								
84	Eastern clarifier - Replace chain drive		\$ 40,000					\$ 40,000	\$ 37,552		
	Replacement of 1999 John Deere Loader and Backhoe Tractor		\$ 70,000					\$ 70,000	\$ 69,054		
85											
86	Replace Van - Transport of Sewer Video Camera System		\$ 55,000					\$ 55,000	\$ 52,392		
	Investment Grade Audit (30% Design for all ECMs)		\$ 528,404								
87											
88	Effluent Line - Engineering		\$ 40,000		\$ 40,000	\$ 40,107	\$ (107)	\$ 40,000	\$ 40,107		
89	Portable Generator		\$ 20,000		\$ 20,000	\$ 16,731	\$ 3,269	\$ 20,000	\$ 16,731		

	A	B	C	D	E	F	G	H	I	J	K
	Water CIP (FY 24/25 Revised 9/30/2024)										
	Current Year Activity										
	Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures			
2											
3											
4											
5	B	\$ 526,500	\$ -	\$ 484,376	\$ -	\$ 484,376	\$ 526,500	\$ 42,124			
6	B	\$ 680,000	\$ -	\$ 430,579	\$ 1,118	\$ 429,461	\$ 680,000	\$ 250,539			
7	2	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
8											
9	B	\$ 600,000	\$ -	\$ 532,322	\$ 3,576	\$ 528,746	\$ 600,000	\$ 71,254			
10	B	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -			
11	B	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ -			
12	B	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -			
13	B	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ -			
14	B	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ -			
15	B	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -			
16	2	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
17	2	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
18	3	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
19	3	\$ 532,141	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
20	3	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
21	3	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
22	3	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
23	3	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
24	3	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
25	3	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
26	3	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
27		\$ 3,193,641		\$ 1,506,500	\$ 4,694	\$ 1,488,435	\$ 3,726,500	\$ 363,917			
28											
29	B	\$ 155,000	\$ -	\$ 155,000	\$ -	\$ 155,000	\$ 155,000	\$ -			

	A	B	C	D	E	F	G	H	I	J	K
		Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures		
2											
30	Stuart Street Tank Rehabilitation	B	\$ 833,000	\$ -	\$ 752,517	\$ 64,407	\$ 688,110	\$ 833,000	\$ 144,890		
31	Stuart Street Station Roof	B	\$ 10,000	\$ -	\$ 10,000	\$ 700	\$ 9,300	\$ 10,000	\$ 700		
32	Well Field Gate	B	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -		
33	Leimert Fence	B	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -		
34	San Simeon Well 2 Pull and Submersable	B	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -		
35	SR 3 Rehab	B	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -		
36	Fuel Tank and Computer Replacement	B	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -		
37	Rodeo Grounds Pump Station Replacement	1	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
38	SR 4 Generator	2	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
39	SR4 ATS	2	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
40	Stuart Street 3 Analytic Off Grid Power	2	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
41	Storage Shed Yard	2	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
42	Leimert Tank Reserve	3	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
43	Third Stuart Street Tank Installation	3	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
44	Stuart Street and Leimert Booster Pump Replacement	3	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
45											
46	Subtotal		\$ 6,563,000		\$ 1,227,517	\$ 65,107	\$ 852,410	\$ 1,308,000	\$ 145,590		
47	Vehicles and Trailer-Mounted Equipment										
48	Vac Trailer Reserve	3	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
49	Tractor Reserve	3	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50	Dump trailer for storing and hauling spoils from road repairs	3	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
51	Truck Replacement Program	3	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
52	Subtotal		\$ 115,000		\$ -	\$ -	\$ -	\$ -	\$ -		
53	Programs and Plans										
54	Hydraulic System Model Update	3	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
55	Water Master Plan Amendment	3	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
56	Database for water conservation program/tracking with parcel links & APN file conversion	3	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
57	Subtotal		\$ 145,000		\$ -	\$ -	\$ -	\$ -	\$ -		
59	GRAND TOTAL		\$ 10,016,641		\$ 2,255,063	\$ 69,801	\$ 2,236,998	\$ 4,475,063	\$ 509,507		
61	Budgeted (B)		\$ 3,224,500								
62	Priority 1 Total		\$ -								
63	Priority 2 Total		\$ 405,000								

	A	B	C	D	E	F	G	H	I	J	K
		Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures		
2											
64		Priority 3 Total	\$ 6,387,141								
65		Total	\$ 10,016,641								
73	WRF CIP (FY 22/23 Revised 10/5/22)										
74		Ranking	Project Estimate		Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures		
75	Permitting & Planning										
76		B	\$ 48,000		\$ 27,969	\$ -	\$ 27,969	\$ 48,000	\$ 20,031		
77		B	\$ 26,690		\$ 1,962	\$ -	\$ 1,962	\$ 26,690	\$ 24,728		
78		ON HOLD	\$ 96,904		\$ 96,904	\$ -	\$ 96,904	\$ 96,904	\$ -		
79		Subtotal	\$ 171,594		\$ 126,835	\$ -	\$ 126,835	\$ 171,594	\$ 44,759		
80	Interim, short-term WRF Modifications										
81		2	\$ 20,000		\$ -	\$ -		\$ -	\$ -		
82		Subtotal	\$ 20,000		\$ -	\$ -	\$ -	\$ -	\$ -		
83	Advanced Water Treatment Plant										
84		B	\$ 50,000		\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -		
85		B	\$ 80,000		\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -		
86		B	\$ 60,000		\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -		
87		3	\$ 10,000		\$ -	\$ -	\$ -	\$ -	\$ -		
88		3	\$ 25,000		\$ -	\$ -	\$ -	\$ -	\$ -		
89		3	\$ 15,000		\$ -	\$ -	\$ -	\$ -	\$ -		
90		3	\$ 10,000		\$ -	\$ -	\$ -	\$ -	\$ -		
91		3	\$ 25,000		\$ -	\$ -	\$ -	\$ -	\$ -		
92		Subtotal	\$ 275,000		\$ 190,000	\$ -	\$ -	\$ 190,000	\$ -		
93	Long-Term Improvement Modifications										
94		B	\$ 200,000		\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -		

	A	B	C	D	E	F	G	H	I	J	K
		Ranking	Project Estimate	Additional Budget Request	Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures		
2	Consulting assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)	2	\$ 40,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	AWTP pull-barn style covers for outdoor equipment & control panels (1,2)	2	\$ 50,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
96	Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets	3	\$ 25,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
97	Installation of remote sensing instrumentation at SS creek (needs ROE agreement with State Parks)	3	\$ 10,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
98	Solar Array System	3	\$ 375,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100	Subtotal		\$ 700,000		\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -
102	GRAND TOTAL		\$ 1,166,594								
104	Budgeted (B)		\$ 561,594								
105	Priority 1 Total		\$ -								
106	Priority 2 Total		\$ 110,000								
107	Priority 3 Total		\$ 495,000								
108	Total		\$ 1,166,594								
110	Completed Projects	Ranking	Project Estimate		Current FY Budget	FY Expenditures	FY Budget amount remaining	Project to Date Budget	Project to Date Expenditures		
111	Filters / membrane replacements and build reserves for future		\$ 59,639					\$ 59,639	\$ 59,639	\$ -	\$ -
112	Short-term flood damage mitigation		\$ 12,566					\$ 12,566	\$ 12,566	\$ -	\$ -
113	Hauling of last 18" of water and cleaning impoundment		\$ 94,515					\$ 94,515	\$ 94,515	\$ -	\$ -
114	Urban Water Management Plan - CDP Portion		\$ 20,463					\$ 20,463	\$ 20,463	\$ -	\$ -
115	Groundwater modeling/piezometer installation/monitoring		\$ 75,758					\$ 75,758	\$ 75,758	\$ -	\$ -
116	SS2 Electrical Panel Upgrade		\$ 25,000					\$ 25,000	\$ 25,000	\$ -	\$ -
117	Santa Rosa Well #4 Replacement		\$ 75,000					\$ 75,000	\$ 75,000	\$ -	\$ -
118	San Simeon Well 3 Pump Replacement		\$ 45,000	\$ -	\$ 45,000	\$ 50,535	\$ (5,535)	\$ 45,000	\$ 45,000	\$ -	\$ -
119	Emergency Water Main Repair - Main Street (Budget Adjustment)		\$ 300,000	\$ -	\$ 300,000	\$ 147,327	\$ 152,673	\$ 300,000	\$ 147,327	\$ -	\$ -
120	Replacement 2005 F-150 Truck with F-250		\$ 55,000	\$ -	\$ 55,000	\$ 53,613	\$ 1,387	\$ 55,000	\$ 53,613	\$ -	\$ -

Cambria Community Services District
 Debt Listing
 9/30/2024

Department Name	Year in Term	Debt	Principal	Interest	Balance as of 6/30/2024
Fire	2 of 5	Chevy Tahoe and Uplift	15,599	2,832	73,723
Water Reclamation Facility	1 of 5	Water Meter Project	125,450	34,279	680,000
Water Reclamation Facility	11 of 20	WRF Construction	434,595	224,830	5,577,857
Wastewater	2 of 30	SST Projects	155,000	591,100	12,175,000



Fund: 12 - WASTEWATER FUND

Revenue

	Current Total Budget	Fiscal Activity	Prior Year Activity	Total Project Activity to Date	Variance Favorable (Unfavorable)
12-43980-12	12,100,000	445,597	3,833,646	4,279,243	7,820,757
LOAN PROCEEDS - WW COP 2022A BONDS					
Expense					
12-61701-12	3,791,224	268,308	1,175,753	1,444,061	2,347,163
CAP ASSET - WW ECM 1 FLOW EQUAL IMPV					
12-61702-12	46,512	-	56,662	56,662	(10,150)
CAP ASSET - WW ECM 2 INFLUENT LIFT STN IMPV					
12-61703-12	2,419,093	-	823,574	823,574	1,595,519
CAP ASSET - WW ECM 3 MLW AERATION BASIN UPGRD					
12-61704-12	603,329	75,562	245,568	321,130	282,199
CAP ASSET - WW ECM 4 BLOWER REPLACEMENT					
12-61705-12	1,290,972	-	602,989	602,989	687,983
CAP ASSET - WW ECM 5 RAS & WAS IMPV					
12-61706-12	554,687	101,727	144,400	246,127	308,560
CAP ASSET - WW ECM 7 ELECTRICAL IMPV SERVICE PANEL					
12-61707-12	925,404	-	377,332	377,332	548,072
CAP ASSET - WW ECM 8 GENERATOR REPLACEMENT					
12-61708-12	1,148,557	-	352,857	352,857	795,700
CAP ASSET - WW ECM 9 SCADA SYSTEM UPGRADE					
12-61709-12	1,320,222	-	54,511	54,511	1,265,711
CAP ASSET - WW ECM 12 IMPV TO WW LIFT STATIONS					

Expense Total:

	12,100,000	445,597	3,833,646	4,279,243	7,820,757
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Net

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CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C**

FROM: Matthew McElhenie, General Manager

Meeting Date: November 21, 2024 Subject: Discussion and Consideration of Adoption of the Procurement Policies and Procedures Policy 2135

FISCAL IMPACT:

There will be no fiscal impact by adopting the revised Procurement Policies and Procedures.

DISCUSSION:

The Finance Committee met on July 23, 2024, and September 24, 2024, to review and discuss the attached draft Procurement Policies and Procedures Policy 2135. Taking into consideration the feedback from the Policy Committee, the Finance Committee made minor revisions, approved the draft policy, and recommended forwarding it to the Board of Directors for consideration and adoption.

The Policy Committee met on August 22, 2024, to review and discuss the attached draft Procurement Policies and Procedures Policy 2135. Their comments and recommendations were forwarded to the Finance Committee for final review. Suggestions that the Policy Committee made that were not included in the final draft of the policy are as follows:

1. Section 1.1 (B): Suggestion to put a period after entity and strike the rest of the remainder of the paragraph.
2. Section 2.4: The dollar limits are generally too high. Any contract over \$25,000 should require Board approval.
3. Section 4.4: Suggests the Board should approve all professional service contracts.

The draft policy is attached for the Board's consideration. It is recommended that the Board of Directors adopt the Procurement Policies and Procedures Policy 2135 as presented.

ATTACHMENTS:

1. [CCSD Procurement Policies and Procedures Policy 2135](#)
2. [Purchasing Policy Number: 2135 - Board Approved 9/24/2015](#)



CAMBRIA COMMUNITY SERVICES DISTRICT

PROCUREMENT POLICIES AND PROCEDURES POLICY 2135

Chapter 1 – Policy

Chapter 2 – General

Chapter 3 – Procurement of Materials, Supplies, Equipment, and Recurring Expenditures

Chapter 4 – Procurement of Professional Services

Chapter 5 – Procurement of Public Works

Chapter 6 – Payment

Chapter 1 - Policy

1.1 Purpose

It is in the interest of the Cambria Community Services District (CCSD) to establish administrative procurement practices that facilitate efficient business operations and provide fair compensation and local workforce opportunities whenever possible within a framework of high quality, competitive service offerings, and to establish procurement standards that comply with requirements contained in Federal regulations.

1.2 Procedures

This Procurement Policy provides the authority, approval requirements, and procedures for the procurement of materials, supplies, equipment, services, and Public Works referenced in the approved fiscal year budget.

1.3 Definitions

- A. CCSD: Cambria Community Services District.
- B. General Manager: The CCSD General Manager.
- C. Administrative Department Manager: The Administrative Department Manager.
- D. Board of Directors or Board: The CCSD Board of Directors, which establishes policies for the operation of the CCSD.
- E. Capital Equipment: Equipment with a useful life of two years or more and value of more than five thousand dollars (\$5,000) as designated by the General Manager.
- F. Contract: A written agreement covering the performance of work or services, including the furnishing of labor, materials, tools, and equipment in performing services to the CCSD. The term Contract includes Purchase Orders.
- G. Department Manager: The Administrative Department Manager, Facilities & Resources Department Manager, Utilities Department Manager, and/or Fire Chief.
- H. Change Order or Contract Amendment: Alterations, deviations, additions to or deletions from the plan, specifications, and/or scope of services, including the right to increase or decrease the quantity of any item or portion of the work or services or to delete any item or portion of the work or services as may be deemed to be necessary, as determined by the CCSD, for the proper completion and/or construction of the work or services contemplated.
- I. Task Order Contract: A Contract with a pre-qualified consultant or contractor in which specific services are contracted through Task Orders. Task Order Contracts for public works projects are limited to amounts up to \$60,000 as negotiated Contracts pursuant to Public Contracts Code Section 22032(a).
- J. Emergency: A sudden, unexpected occurrence involving a clear and imminent danger that demands immediate action to prevent or mitigate loss of or damage to life, health, property, or essential public services.

- K. Purchasing Agent: Department Manager.
- L. Purchase Order: A form designed to contain all necessary information and signatures relevant to purchases by the CCSD and used as a written order to a vendor, which may be either an original order or a verbal order. The current Purchase Order forms may be developed and/or modified from time to time at the discretion of the General Manager.
- M. Recurring Expenditures: Administrative expenditures that occur from time to time in the normal course of CCSD business, including, but not limited to, the following: utilities (electricity, natural gas, telephone service, etc.), servicing of CCSD equipment under Contract, fuel for the operation of CCSD vehicles and equipment, debt service payments, payroll, payroll taxes and benefits, insurance, postage, postage meter rental, and ongoing rental payments.
- N. Warrants: Checks and electronic payment for materials, supplies, equipment, Public Works, and services received by the CCSD.
- O. Public Works: A broad category of infrastructure projects procured by a government body for recreational, health, and safety uses in the greater community, and includes any “public project” as set forth in Public Contracts Code Section 22002.
- P. Procurement: The process of locating and agreeing to terms and purchasing goods, services, or other works from an external source, often with the use of a tendering or competitive bidding process.
- Q. Force Account: A method of using a government agency’s or public entity’s resources to complete a project without competitive bidding or negotiated contracts.

1.4 Fiscal Year Budget

The fiscal year budget approved by the Board provides the authority to CCSD staff to procure materials, supplies, equipment, services, and Public Works referenced in the approved budget for the upcoming fiscal year.

To the extent any provision herein conflicts or is inconsistent with State or Federal law, then said State or Federal law shall control, but only to the extent of the inconsistency, and no other provisions herein shall be affected.

1.5 Severability

If any one or more of the provisions/sections contained in this Procurement Policy shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Procurement Policy shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.

1.6 Monitoring

- A. It is important for the CCSD to evaluate materials, equipment, and services of all current suppliers. Suppliers with a low rating can be viewed as costing the CCSD time and money and therefore should be terminated upon documentation.

- B. To obtain the best prices possible, vendors contacted for quotes and/or bids shall be reviewed periodically to ensure competitive pricing and maintenance of vendor lists.
- C. This Procurement Policy shall be reviewed periodically and updated where deemed appropriate to reflect changes in the CCSD's operations, with Board approval. The General Manager, acting with the Board, may make changes to this Procurement Policy at any time to facilitate a more efficient and accountable procurement process for the CCSD.

1.7 Procurements Containing Both Equipment and Services

When contracting for services that include the purchase and installation of equipment such as computers and electronic devices, the determination of whether the purchase should be as a procurement of material, supplies, and equipment or the procurement of services shall be made at the General Manager's discretion after considering the costs of the equipment, whether the equipment is unique to the person or firm providing the services, and regardless of the cost of the services.

1.8 Compliance with Other District Policies and Potential Conflicts

Procurement practices must comply with other District policies and procedures such as the CCSD Recycled Content Paper Procurement Policy. If there is a conflict between policies, the General Manager's discretion will determine the appropriate solution.

1.9 Federally Declared Emergencies

In the event of an emergency declared by the President of the United States, CCSD must comply with Federal procurement standards as a condition of receiving public assistance funding from the Federal Emergency Management Agency (FEMA) for contract costs for eligible work. FEMA funding is governed by Title 2 of the Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. In a Federally declared emergency, CCSD will utilize the required FEMA purchasing regulations for all new expenditures eligible for reimbursement. CCSD will abide by the District's Procurement Policies when possible, but if a conflict exists, the Federal regulations will take precedence.

1.10 Procurement Related to Federal Grants

In the event the CCSD receives Federal grant awards, CCSD must comply with Federal procurement standards as a condition of receiving funding as governed by Title 2 of the Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards for all related purchases. CCSD will abide by the District's Procurement Policies when possible, but if a conflict exists, the Federal regulations will take precedence.

1.11 Conflicts of Interest

- A. CCSD employees, Department Managers, and Directors are prohibited from using the following practices in conducting business activities:
 - 1. Practices that might result in unlawful activity, including rebates, kickbacks, commissions, or other unlawful considerations.
 - 2. Participating in the selection process when the employee, Department Manager, or Director has

a relationship with a person or business entity seeking a contract which would subject the employee to the same prohibition as in Government Code Section 87100 related to Conflicts of Interest, which provides:

"No public official at any level of state or local government shall make, participate in making or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest."

3. Purchasing or otherwise acquiring CCSD property and equipment, including surplus property and equipment, for personal use or profit.
4. CCSD employees may not perform services for the CCSD on a contractual basis. Employees may not economically benefit from their employment within the CCSD except as related to their approved salary and benefits.

Any employee who fails to adhere to the provisions of this Section may be subject to disciplinary action in accordance with the CCSD's Personnel Policy, Procedures and Rules.

- B. No CCSD employee, Department Manager, or Director shall accept, directly or indirectly, any gift, rebate, money, or anything else of value from any person or entity if such gift, rebate, money, or anything of value is intended to reward or be an inducement for conducting business, placing orders with, or otherwise using the recipient's position with CCSD to secure an agreement with the CCSD.

1.12 Ethical Conduct in Procurement

- A. Ethical conduct in managing the CCSD's procurement activities is essential. Staff must always be mindful that they represent the District and the Board of Directors and share a professional trust with other staff and the public. Therefore, when making a purchase, they must keep in mind the following factors:
 1. Is this purchase necessary for the job at hand or for the CCSD to carry on its normal business activities?
 2. Is this purchase reasonable and/or the lowest cost?
- B. This Policy explicitly prohibits splitting Purchase Orders in a fiscal year to evade the specified dollar limits and avoid its procurement requirements. Splitting purchases does not allow for a competitive marketplace, increases administrative workflow, and may create ethical issues.

Chapter 2 - General

2.1 Signing Authority

The General Manager, or in their absence, the Administrative Department Manager, is hereby authorized to sign on behalf of the CCSD the following documents:

1. Any documents necessary to conduct the general business of the CCSD that do not require prior approval of the Board of Directors.
2. Any documents necessary to conduct the general business of the CCSD requiring approval of the Board after said documents have received approval of the Board of Directors.

3. Any agreements or other documents necessary to secure and receive state, federal, or other agency grants or loans.
4. Any agreements or documents necessary for the receipt and/or disbursement of any grant monies contracted for by the CCSD.

2.2 Budgeted Procurements

- A. Budget: At the beginning of each Fiscal Year, the Administrative Department Manager shall issue a complete CCSD budget approved by the Board. This budget will contain the purchasing account titles and numbers corresponding to the budgeted funds for each item. Each CCSD department will receive its budget for conducting purchasing transactions. Each Department Manager is responsible for controlling spending and monitoring the funds in the account line items. A quarterly status report will show a comparison between budgeted amounts and the department's purchasing activity.

The General Manager is authorized to exceed budgeted expenditures by twenty percent (20%) without Board approval. If this occurs, the General Manager shall account to the Board at the mid-year budget review, or after its completion, within sixty (60) days of the expenditures, and request the appropriate budget amendments and/or transfers.

- B. General Manager Approval: Subject to Section C below, the General Manager or, in their absence, the Administrative Department Manager shall approve all Contracts, Contract Amendments, Change Orders, Task Order Contracts (and related Task Orders), and Purchase Orders. "Absence" means the General Manager's inability to exercise their authority at the time when the CCSD needs to take the necessary steps to procure goods or services.

1. If the total price of a budget line item exceeds the budgeted amount by more than 20%, the General Manager's approval will be required.

- C. Board Approval Required: Board approval is required for the following.

1. Contracts, Contract Amendments, and Purchase Orders for the purchase of supplies, equipment, materials, or recurring expenditures outside of the already approved fiscal year budget, where the estimated cumulative cost is fifty thousand dollars (\$50,000) or more.
2. Professional service Contracts and Amendments where the estimated cumulative cost is fifty thousand dollars (\$50,000) or more.
3. Public Works Contracts where the estimated cumulative cost is two hundred thousand dollars (\$200,000) or more, or the threshold specified in Public Contract Code Section 22032(c) as it may be amended.
4. Task orders or Task Order amendments where the original scope of service or work is exceeded by twenty thousand dollars (\$20,000), provided that for Public Works projects, such total contract amount does not exceed the amount specified in Public Contract Code Section 22032(a).

5. All capital improvement projects through the yearly budget process or a budget adjustment.

2.3 Emergency Procurements

Upon the written finding of the General Manager that an emergency exists, the General Manager is authorized to approve unbudgeted expenditures up to fifty thousand dollars (\$50,000). The General Manager shall account to the Board within thirty (30) days of the expenditures and request the appropriate budget amendments and/or transfers.

2.4 Methods of Procurements

The following chart summarizes methods of procurement by category.

A. Supplies, Equipment, and Recurring Expenditures: See Chapter 3 below for procedures and limitations.

DOLLAR AMOUNT	PROCUREMENT METHOD
\$0-\$4,999	No Purchase Order Required.
\$5,000-\$9,999	Verbal Quote, (minimum 2 quotes) Purchase Order, or Contract Required.
\$10,000-\$24,999	Written Quote, (minimum 2 quotes) Purchase Order, or Contract Required.
\$25,000-\$49,999	Prepare Request for Proposal
\$50,000+	Prepare Request for Proposal – Board Approval Required for Contract or Purchase Order if Amount is equal to or exceeds Fifty Thousand dollars (\$50,000)

B. Professional Services: See Chapter 4 below for procedures and limitations.

DOLLAR AMOUNT	PROCUREMENT METHOD
\$0-\$24,999	Solicit Proposals from a Qualified Consultant/Professional by Whatever Method the Purchasing Agent Deems Appropriate Under the Circumstances.
\$25,000-\$49,999	Prepare Request for Qualification and/or Request for Proposal
\$50,000+	Prepare Request for Qualification and/or Request for Proposal – Board Approval Required for Contract or Purchase Order if Amount is equal to or exceeds Fifty Thousand dollars (\$50,000)

C. Public Works: See Chapter 5 below for procedures and limitations.

<p style="text-align: center;">DOLLAR AMOUNT</p> <p style="text-align: center;">(Dollar limits are provided in the Uniform Public Construction Cost Accounting Act and may subsequently be amended.)</p>	<p style="text-align: center;">PROCUREMENT METHOD</p> <p style="text-align: center;">(Informal bidding procedures are provided in the Uniform Public Construction Cost Accounting Act and may subsequently be amended.)</p>
<p style="text-align: center;">\$0-\$59,999</p>	<p>May be performed by CCSD employees by force account, by negotiated Contract, or by Purchase Order.</p>
<p style="text-align: center;">\$60,000-\$199,999</p>	<p>Contract by informal procedures as set forth in the Uniform Public Construction Cost Accounting Act. General Manager may approve in accordance with CCSD Municipal Code Section 1.06.010(D).</p>
<p style="text-align: center;">\$200,001+</p>	<p>Contract by formal procedures as set forth in the Uniform Public Construction Cost Accounting Act. Board approval of Contract required.</p>

Chapter 3 – Procurement of Materials, Supplies, Equipment, and Recurring Expenditures

3.1 Introduction

- A. The following procedures are established for the procurement of materials, supplies, and equipment, as referenced in Government Code Section 54202.
- B. In addition to the procedures of this Chapter:
 - 1. The CCSD may request the State Department of General Services to make purchases of materials, equipment, supplies, or recurring expenditures on its behalf pursuant to Public Contract Code Section 10298.
 - 2. The CCSD may request the Purchasing Agent of the County of San Luis Obispo to make purchases of materials, equipment, supplies, or recurring expenditures on its behalf pursuant to Article 7 (commencing with Section 25500) of Chapter 5 of Division 2 of Title 3 of the Government Code.

3. The CCSD may rely on a legally compliant solicitation conducted by another local, regional, state, or national public agency or cooperative purchasing entity provided that the materials, supplies, and equipment are provided to the CCSD at the same price and on the same terms and conditions as in that solicitation.

C. Methods of Procurement

1. Purchases of materials, supplies, equipment, and recurring expenditures are normally made pursuant to Purchase Orders as described in this Chapter.
2. A Contract may substitute for a Purchase Order at the discretion of the Purchasing Agent and with the approval of the General Manager and CCSD Legal Counsel.

3.2 Purchases of Materials, Supplies, and Equipment with an Estimated Cost of Less Than Twenty-Five Thousand Dollars (\$25,000)

For purchases of materials, supplies, and equipment with an estimated cost of less than \$25,000, the following shall apply:

A. Types of Quotations

1. No Purchase Order is required for standard or non-complex materials with an estimated price of less than \$5,000.
2. Verbal. For purchases of standard or non-complex materials with an estimated price of \$5,000 to \$10,000 and not covered by a contractual agreement, verbal quotations will be requested from a minimum of two (2) vendors.
3. Written. Under the following conditions, written requests for quotations (RFQ) will be sent to a minimum of two (2) vendors:
 - a. Purchases are estimated to total between \$10,000 and \$24,999.
 - b. All Capital Equipment purchases total between \$10,000 and \$24,999.
 - c. Non-standard conditions, requirements, instructions, etc.
 - d. Any occasion where more permanent documentation is advisable.
 - e. Any purchase is based on best value rather than lowest price.

B. Award of Purchase Orders: The Department Manager will examine the quotations for completion and then determine the most responsive bidder, considering price and date of delivery. The quotation will be attached to the Purchase Order. The department manager will make the Purchase Order and award it after reviewing it with the General Manager. The Department Manager or their designee will notify the successful and unsuccessful vendors.

3.3 Purchases of Materials, Supplies and Equipment Equal to or greater Than Twenty-Five Thousand

Dollars (\$25,000)

- A. The Board shall approve purchases of material, supplies, and equipment greater than twenty-five thousand dollars (\$25,000) with the vendor who, in response to the Request for Proposal, submits a proposal that most closely meets the CCSD's specifications, considering price and delivery dates.
- B. The Department Manager shall publish and distribute the Request for Proposals (RFP) to reasonably assure that the proposed purchase is made to a vendor that most closely meets the CCSD's specification, considering price and delivery date.
- C. The Request for Proposals shall include the following:
 - 1. A statement of specifications of equipment and/or supplies to be purchased;
 - 2. The location and deadline for submission of proposals;
 - 3. The location where the specifications and proposal forms, if required, may be secured;
 - 4. The proposed delivery date and place of delivery;
 - 5. The date, time, and place assigned for the opening of sealed proposals;
 - 6. The type and character of proposal security required, if any;
 - 7. A statement that the CCSD intends to award the Contract to the vendor who submits a proposal that most closely meets the CCSD specifications with the consideration of price and delivery dates.
 - 8. That the CCSD reserves the right to reject all proposals; and
 - 9. Notice that no vendor can withdraw its proposal for a period of sixty (60) days from the date of opening proposals.
- D. Alternative Procedure. As an alternative to the procedures described in Paragraphs A, B, and C above, the Board may approve the purchase of supplies and equipment by accepting a proposal submitted by a vendor to another public agency for similar equipment and/or supplies upon the Board approving the purchase by Resolution making the following findings:
 - 1. The other agency's procedures for the purchase were substantially similar to the CCSD's procedures as stated in Paragraphs A, B, and C above.
 - 2. The equipment and/or supplies to be purchased by CCSD are substantially similar to those purchased by the other agency, so the submitted proposals would be responsive to CCSD's specifications.
 - 3. The negotiations regarding the purchase are minor, and the proposed purchase is consistent with the policy of awarding the contract to the most responsive vendor with the consideration of price and delivery date.

3.4 Non-Competitive Negotiations

- A. Under some circumstances, the CCSD competitive solicitation requirements may be dispensed with when the services, materials, supplies, equipment, and recurring expenditures are only available from one source, either because the brand or trade name article, goods, or product is the only one that will properly meet the needs of the CCSD or because the item is unique and available only from a sole source.

- B. This approach involves procurement of materials, supplies, and equipment through solicitation of a proposal from only one source. Such negotiations may be used in limited situations when the award of a Contract or Purchase Order is not feasible under other methods upon the following findings:
 - 1. The purchase price is reasonable; and
 - 2. One or more of the following exists:
 - a. The product is the only one that will properly meet the needs of the CCSD because:
 - i. The item is unique and is available only from a sole source; or
 - ii. The item is unique and is designed to match others used in or furnished to a particular installation, program, facility, or location.
 - b. The product will be used in a field test or experiment to determine the product's suitability for future use.
 - c. The procurement is for the renewal or extension of a Contract for continuing professional services to the CCSD.
 - d. Public exigency or emergency will not permit delay.
 - e. A Federal Grantor authorized non-competitive negotiations.

C. Findings

- 1. The Department Manager shall make written findings referenced in subparagraph B2 above to be approved by the General Manager for purchases less than fifty thousand dollars (\$50,000) not otherwise approved by the Board.
- 2. The Board, by Resolutions, shall adopt findings for purchases referenced in subparagraph B2 above for purchases of fifty thousand dollars (\$50,000) or more.

3.5 Purchase Order Preparation

- A. Purchase Orders shall be prepared using a properly completed Purchase Order form. The form is designed to contain all the necessary information and signatures relevant to the purchase within the CCSD.

- B. The Purchase Order form is a written order to a vendor and shall include a Purchase Order number. A Purchase Order may also serve as a written change order. Purchase Orders must be approved as referenced in Section 3.2 above.
- C. Each Purchase Order form shall be filled out by the CCSD employee prior to CCSD funds being obligated for purchase and shall contain the following information:
 - 1. Purchase Order number, date, department, and who wrote it;
 - 2. To whom the Purchase Order is issued, together with a complete address;
 - 3. Quantity/unit and description of the item(s) to be purchased;
 - 4. General Ledger account number to be charged;
 - 5. Unit price and extended amount (depending upon quantity);
 - 6. If applicable, the words "OPEN PO" and "EXPIRATION DATE" are not to exceed past the end of the current fiscal year at the top of the purchase order form;
 - 7. The words "NOT TO EXCEED" if it is for a repetitive purchase or a Contract amount;
 - 8. The total amount of the Purchase Order, including charges for freight and tax, if applicable;
 - 9. The written quote or estimate, a copy of the Contract, or other backup supporting documentation.
- D. The following intermediate supervisory or management staff, as approved by the General Manager, can initiate and authorize a Purchase Order up to \$9,999:
 - 1. Facilities & Resources Manager
 - 2. Fire Chief
 - 3. Utilities Department Manager
 - 4. Wastewater Systems Superintendent
 - 5. Water Systems Superintendent
- E. All Purchases of \$10,000 or over will require the signature of a Department Manager.
- F. The General Manager or their designee must approve all Purchase Orders. The Purchase Order date must precede the order date.
- G. Any incomplete Purchase Orders will be returned to the Department Manager for completion.
- H. Insofar as it does not conflict with any other Procurement Policy limitations, a Purchase Order may be exceeded by up to 10% of the original Purchase Order amount. No increase may be given for quoted prices.

3.6 Open Purchase Orders

- A. A blanket or open Purchase Order can be used to reduce the time-consuming process of filling out a Purchase Order form for each purchase when it is with the same vendor and for repeat materials.
- B. Open Purchase Orders are to be used when the CCSD will:
 - 1. Purchase repetitive, specified services or items or categories of items from the same vendor over a period of less than one year or on a monthly basis.
 - 2. Order standard materials or maintenance supplies which require numerous shipments.
 - 3. Obtain more favorable pricing through volume commitments.

- C. An employee making a purchase with an open Purchase Order vendor shall immediately transmit the invoice to their Department Manager for processing. The Department Manager shall sign the invoice and indicate the budgetary account on the face of the invoice and promptly route the invoice to Accounts Payable for payment.
- D. Open Purchase Orders generally must NOT be used when:
 - 1. No benefit will be derived over and above a regular purchase.
 - 2. Prices are unknown at ordering time or subject to change later without notice.
 - 3. The quality of the vendor or service is questionable.
 - 4. Control over CCSD expenditures would be weakened significantly.
- E. An open Purchase Order differs from a standard Purchase Order only in the date entry block, with a date range that does not exceed the end of the current fiscal year.
- F. Each year during June, each Department Manager will review all department blanket Purchase Orders and reissue all necessary blanket Purchase Orders effective July 1.

Chapter 4 – Procurement of Professional Services

4.1 Applicability

- A. The procedures established herein are for the procurement of professional and consulting services including, but not limited to, auditors, financial advisors, technology advisors, rate consultants, private architects, landscape architects, engineers, environmental consultants, land surveyors, and/or construction project managers, or other individuals or organizations possessing a high degree of professional, unique, specialized technical skill or expertise which is not always adaptable to competitive bidding. Special provisions apply if the CCSD is seeking the professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms. The selection must then be based on the demonstrated competence and the professional qualifications necessary for the satisfactory performance of the services required in accordance with Government Code Section 4526. Government Code Section 4526 does not apply when the CCSD determines that the services are of a more technical nature and involve little professional judgment and that requiring bids would not be in the public interest. (Government Code Section 4529.)
- B. It is the policy of the CCSD to employ professional and other consultant services whenever it is in the CCSD's best interest.
- C. The requirements to solicit proposals referenced in Sections 4.4 & 4.5 below do not apply to:
 - 1. Contract Amendments so long as the Amendment is related to the completion of the contemplated work or services of the original Contract.
 - 2. Contracts for the continuation of professional service where the key personnel providing services have relocated to a different firm or company.

3. Contracts for services related to litigation.

4.2 Method of Procurement

Procurement of Professional Services is normally made pursuant to a contract or Task Order Contract.

4.3 Qualifications

Professional service Contracts shall be awarded based on demonstrated competence and qualifications for the type of service to be performed and at a fair and reasonable price to the CCSD.

4.4 Professional Services with An Estimated Cost of Less Than Fifty Thousand Dollars (\$50,000)

- A. For Contracts estimated to be less than fifty thousand dollars (\$50,000), the Department Manager will solicit proposals from three (3) qualified consultants and professionals by whatever method the Department Manager deems most appropriate.
- B. Professional services will only be procured through a Contract approved by the General Manager and CCSD legal counsel.

4.5 Professional Services with An Estimated Cost of Fifty Thousand Dollars (\$50,000) Or More

- A. For Contracts estimated to be greater than fifty thousand dollars (\$50,000), the Board of Directors shall approve the award of professional service contracts.
- B. The written Contract shall be awarded to the professional service provider who, in response to a request for proposal, submits a statement of qualifications and proposal for services that most closely meets the CCSD's requirements at a fair and reasonable cost.

4.6 Non-Competitive Negotiations

- A. Under some circumstances, the CCSD competitive solicitation requirements may be dispensed with when the professional service is only available from one source, either because the professional service provider is the only provider that will properly meet the needs of the CCSD, or the professional service is unique and available only from a sole source.
- B. This approach involves the procurement of professional services through the solicitation of proposals from only one source. Such negotiations may be used in limited situations based on the following findings:
 1. The service provider is qualified pursuant to Section 4.3;
 2. The cost of the services is reasonable;
 3. One or both of the following exists:
 - a. The proposed service provider is uniquely knowledgeable and qualified because similar/related services have been previously provided to the CCSD; or

- b. An emergency will not permit delay.

C. Findings

1. The Department Manager shall submit written findings referenced in subparagraph A above to be approved by the General Manager for Professional Services Contracts where the cumulative costs are estimated at less than fifty thousand dollars (\$50,000) and the costs are not otherwise approved by the Board.
2. The Board, by Resolutions, shall adopt the findings referenced in subparagraph A above for Professional Services Contracts where the cumulative costs are estimated at fifty thousand dollars (\$50,000) or more.

Chapter 5 – Procurement of Public Works

5.1 Uniform Public Construction Cost Accounting Act (UPCCAA)

Pursuant to Public Contract Code Section 20682(g), the CCSD has elected to become subject to the Uniform Public Construction Cost Accounting Act (UPCCAA), Public Contract Code Sections 22000 et seq., when contracting for the construction of public projects as defined by Public Contract Code Section 22002 (reference CCSD Municipal Code Section 1.06.010). Where applicable, the CCSD will adhere to the alternative bidding procedures provided by the UPCCAA. Public projects (as defined in Public Contract Code Section 22002) that do not exceed the dollar limits in Public Contract Code Section 22032(b) (as such limits currently exist or may subsequently be amended) may be let to contract by informal procedures as set forth in the UPCCAA.

5.2 UPCCAA Contracting Procedures and Dollar Amount Limitations

Contracts for public projects shall be awarded pursuant to the dollar limitations established by the UPCCAA (Public Contract Code Section 22032), which, as of the time of the adoption of this Policy, are as follows:

- A. Public projects of sixty thousand dollars (\$60,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order.
- B. Public projects of two hundred thousand dollars (\$200,000) or less may be let to contract by informal procedures as set forth in the UPCCAA. Contracts between \$60,001 and \$200,000 requires Board approval.
- C. Public projects of more than two hundred thousand dollars (\$200,000) shall, except as otherwise provided in the UPCCAA, be let to contract by formal bidding procedures. Contracts over \$200,000 require Board approval.

Pursuant to Public Contract Code Section 22033, it shall be unlawful to split or separate into smaller work orders or projects any public project for the purpose of evading the requirements of the UPCCAA.

5.3 Informal Bidding Procedures

Pursuant to the UPCCAA (Public Contract Code Section 22034), the CCSD enacted an informal bidding ordinance to govern the selection of contractors to perform public projects subject to informal bidding procedures under Public Contract Code Section 22032(b). The CCSD's informal bidding ordinance is codified in Section 1.06.010 of the CCSD Municipal Code.

Pursuant to Public Contract Code Section 22034(d), if all bids received pursuant to the CCSD's informal bidding procedures are in excess of two hundred thousand dollars (\$200,000), the Board may, by adoption of a resolution by a four-fifths vote, award the Contract, at two hundred twelve thousand five hundred dollars (\$212,500) or less, to the lowest responsible bidder, if it determines the cost estimate of the CCSD was reasonable.

5.4 Formal Bidding Procedures

The formal bidding procedures provided by the UPCCAA (Public Contract Code Sections 22037 et seq.) will govern the selection of contractors to perform public projects subject to formal bidding procedures under Public Contract Code Section 22032(b).

5.5 Emergencies

- A. Pursuant to Public Contract Code Section 22035, in cases of emergency when repair or replacements are necessary, the Board may proceed at once to replace or repair any public facility without giving notice for bids let to contracts. The work may be done by day labor under the direction of the Board, by contractor, or by a combination of the two.
- B. In case of an emergency, if notice for bids let to contracts will not be given, the public agency shall comply with Chapter 2.5 of the Public Contract Code (commencing with Section 22050).

Chapter 6 – Payment

6.1 Warrants

- A. All supporting documents, including the Purchase Order, Task Order, proof of receipt, packing slip, etc., will be attached to the invoice and presented to the General Manager for payment pursuant to subparagraph B below. The invoices will be reviewed and approved (paper or digital signature) by the General Manager verifying that the documents are internally consistent, that invoices being paid are original, that receipt of goods or services has been acknowledged by the CCSD Department Manager, and that the amounts agree between documents.
- B. A copy of the warrant shall be made prior to mailing. The invoice and supporting documentation shall be attached to the copy of the warrant and then filed (paper or digital) by vendor/service provider and separated by the fiscal year in which the payment was made.

6.2 Check Signing Procedures

- A. All checks must have two authorized signatures per the current bank resolution adopted by the CCSD Board of Directors.
- B. Checks in an amount less than \$25,000 require two computer-generated signatures.
- C. Checks in the amount of \$25,000 to \$99,999 require one handwritten signature, which shall be the General Manager or their designee, and one computer-generated signature.
- D. Checks in the amount of \$100,000 and greater require two handwritten signatures, one of which shall be the General Manager or their designee.
- E. The General Manager has the authority to authorize the employee signatories.
- F. The General Manager shall review and initial issued checks in the amount of \$25,000 and greater.

6.3 Payment Via CCSD Credit Cards

- A. All purchases using a CCSD credit card are subject to the same requirements and procedures as outlined in this policy and the following additional requirements:
1. All CCSD credit cards shall be issued on a department basis in the name of each Department Manager. An additional credit card may be issued for the department's general use; in such cases, the Department Manager will have oversight, responsibility and signature authority for the expenditures. For example, a general Fire Department credit card may be issued for use by Captains with the Fire Chief's permission.
 2. The General Manager shall manage the administration of CCSD credit cards.
 3. Only the General Manager and Department Managers may sign credit card purchases. Department Managers may allow their department employees to use the department credit card; however, the Department Manager is responsible for its care and control.
 4. Credit card purchases related to travel will adhere to the District's Travel Policy.
 5. The credit limit on the CCSD credit cards shall be ten thousand dollars (\$10,000) per month for the General Manager and five thousand dollars (\$5,000) per month for each Department Manager.
 6. Credit card purchases for orders made via telephone or Internet are permitted. A receipt must be obtained and forwarded to Accounts Payable.
 7. CCSD credit cards may not be used for personal purchases or spending. Violations of this policy will result in the loss of CCSD credit card privileges and are subject to disciplinary action.
 8. Cash advances on any CCSD credit card are prohibited. Any violation of this policy will result in disciplinary action.

6.4 Payment by Electronic Funds Transfer

- A. CCSD may make payments by Electronic Funds Transfer (EFT), Automated Clearing House network (ACH), and electronic check(s) in compliance with the applicable payment provisions of Chapter 6 and banking rules and regulations.
- B. CCSD may make payments by wire transfer for exceptional circumstances with prior approval from the General Manager or the Board. Examples of exceptional circumstances include when expediency is required or for real estate transactions. If other types of payment options are available, wire transfers should not be used due to their increased cost and lower security than other electronic payment forms.

6.5 Invoice Approval Procedures

- A. Invoices shall be approved based on the same monetary limits as applicable to Purchase Order signatory.
- B. Invoices should only be approved for payment if all related goods and/or services have been satisfactorily received. Registrations for seminars/workshops/classes, subscriptions, membership dues, and payments to government agencies are exempt from this process. Any other prepayments require the approval of the Administrative Department Manager.

6.6 Petty Cash Procedures

- A. The CCSD Administrative Department Manager or their designee shall maintain a petty cash fund of \$300.00.
- B. This fund will be used to purchase items costing no more than \$25.00 and must be authorized by the Department Manager or their designated employee.
- C. Purchase Orders should be used whenever practical, and receipts are required for reimbursement. There are no exceptions to the receipt rule.
- D. The CCSD Administrative Department Manager or their designee shall reconcile the petty cash fund on a monthly basis.



POLICY TITLE: Purchasing

POLICY NUMBER: 2135

I. PURPOSE

- A. The Board of Directors for the Cambria Community Services District (“CCSD”) adopts the overall CCSD purchasing policy and implements it through the adoption of the annual budget, which is then administered by the General Manager. This policy will be used by CCSD staff to secure supplies and equipment at the lowest possible cost commensurate with quality needed and to exercise positive financial control over purchases. In the event that the CCSD does not have an approved budget, only essential goods and services may be obtained until such time as the annual budget is adopted. The responsibility for buying materials and services is assigned to staff members skilled in negotiating cost reductions and purchasing within the budgeted funds.
- B. Goals of this policy are:
- to purchase needed items at the best possible price and at the best possible value within the required deadlines and maintain the necessary support for CCSD operations; and
 - to establish procurement standards that comply with requirements contained in Federal regulations to receive grant funding.

When the best possible value conflicts with the best possible price, a detailed justification for the best possible value shall be prepared.

- C. At the beginning of each fiscal year the Finance Manager will issue a complete CCSD Budget approved by the Board of Directors. This budget contains the purchasing account titles, description of line items, and numbers corresponding with budgeted funds for each item. Each CCSD department will receive its own budget for conducting purchasing transactions. It is the responsibility of each department manager to control spending and monitor the funds in the account line items that they are authorized to use. A monthly or quarterly status report will be issued showing a comparison between budgeted amounts and the department purchasing activity. All CCSD department purchases will be identified with the appropriate line item account number by the requestor. All unbudgeted expenditures that are approved and paid through the system are to be tracked. The following will occur if a department must purchase an item that is not authorized on its chart of accounts:
1. Obtain the approval from a department that is authorized to purchase the items. This will require the authorized department manager to initial the purchase order.
 2. The General Manager or Administrative Services Officer approves the purchase transaction.

II. PROCUREMENT STANDARDS

- A. **All materials, goods and services shall be procured using one of the following five methods of procurement.**
1. **Procurement by micro-purchases.** Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold, currently \$3,000 established in Federal Code of Regulations (§200.67). To the extent practicable, micro-purchases will be distributed equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the price is reasonable.
 2. **Procurement by small purchase procedures.** Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or property that do not cost more than the

Simplified Acquisition Threshold, currently \$150,000, established in the Federal Code of Regulations. Price or rate quotations must be obtained from an adequate number of qualified sources.

3. Procurement by sealed bids (formal advertising). Bids for materials, goods and services will be publicly solicited and a firm fixed price contract (lump sum or unit price) will be awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids is the lowest price. In order for sealed bidding to be feasible, the following conditions should be present:

- a complete, adequate and realistic specification or purchase description should be present;
- two or more responsible bidders are willing and able to compete effectively for the business; and
- the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

If sealed bids are used, the following requirements apply:

- Bids will be solicited from an adequate number of known suppliers;
- The invitation for bids will be publicly advertised;
- Sufficient time will be provided to allow bidders sufficient response time prior to the date set for opening the bids;
- The invitation for bids will adequately define the items or services in order for the bidders to properly respond;
- All bids will be opened publicly at the time and place prescribed in the invitation for bids;
- Any or all bids may be rejected if there is a sound documented reason; and
- A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder.

4. Procurement by competitive proposals. This method is used when conditions are not appropriate for the use of sealed bids and is normally conducted with more than one source submitting an offer and either a fixed price or cost-reimbursement type contract is awarded. The following requirements apply:

- Requests for proposals which identify all evaluation factors and their relative importance will be publicized;
- Proposals will be solicited from an adequate number of qualified sources;
- Responders will be rated by a committee assigned by the General Manager with scores assigned for each evaluation factor;
- Contracts will be awarded to the responsible firm whose proposal is most advantageous to the program with price and other factors included in the evaluation factors considered; and
- CCSD will use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualification are evaluated and the most qualified competitor is selected consistent with the requirements of Government Code Section 4526, subject to negotiation of fair and reasonable compensation. This method cannot be used to purchase other types of services even if A/E firms are a potential source to perform the proposed effort. (Also see Section IX, herein, relating to Professional Services Agreements)

5. Procurement by non-competitive proposals. Procurement through solicitation of a proposal from only one source will be used only when one or more of the following circumstances apply.

- The item is only available from a single source;
- The public exigency or emergency for the requirement will not permit a delay from competitive solicitation; or
- After solicitation of a number of sources, competition is determined inadequate.

See Section IX(E) relating to sole source contracts for professional services.

- B. **Purchasing materials, goods and services from small and minority businesses, women’s business enterprises, and labor surplus area firms.** It is the express intent of CCSD to award as much business as practical to small and minority businesses, women’s business enterprises and labor surplus area firms. To that end, the following policies shall apply:
- Qualified small and minority businesses and women’s business enterprises will be included on all solicitation lists;
 - Qualified small and minority businesses and women’s business enterprises will be directly solicited whenever they are a potential source of required materials or services;
 - When economically feasible, requirements will be divided into smaller tasks or quantities to permit maximum participation by small and minority businesses and women’s business enterprises;
 - When feasible, delivery schedules will be established that encourage participation by small and minority businesses and women’s business enterprises;
 - When appropriate, the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce will be consulted concerning maximizing the participation of small and minority businesses and women’s business enterprises; and
 - Prime contractors will be required to take the affirmative steps listed above.
- C. Procurement of recovered materials. The District will comply and will require compliance by all contractors with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, in all of its procurement solicitations and contract awards. When a purchase price exceeds \$10,000, only items designated in guidelines of the EPA (40 FR part 247) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition will be purchased. Solid waste management services will be procured in a manner that maximizes energy and resource recovery.

III. SIGNING AUTHORITY

- A. The General Manager, or in his/her absence the Administrative Services Officer, is hereby authorized to sign on behalf of the CCSD the following documents:
1. Any documents necessary to conduct the general business of the CCSD that does not require prior approval of the Board of Directors.
 2. Any documents necessary to conduct the general business of the CCSD requiring approval of the Board, after said documents have received approval of the Board of Directors.
 3. Any agreements or other documents necessary to secure and receive state, federal, or other agency grants or loans.
 4. Any agreements or documents necessary for the receipt and/or disbursement of any grant monies contracted for by the CCSD.

IV. COMMITMENT AUTHORITY

- A. The General Manager and department heads identified below are responsible for conducting purchasing transactions within the guidelines and procedures set forth in this policy. Transactions involving contractual agreements must be reviewed and approved by District Counsel and are subject to Section VII.

Employee

Category

General Manager

Legal Services (at the direction of the Board).
All categories listed below.

Administrative Services Officer

Parks and recreation planning and development materials and supplies.
Human resources and training services.
Departmental operational materials and supplies for Administration.
Office supplies, dues and subscriptions, and travel arrangements.

All categories listed below.

District Engineer	Engineering and professional consulting services. Departmental operational supplies for Water and Wastewater, and Property Management, repair, training, and maintenance materials, equipment rentals, employee clothing, fuel & oil, vehicle repair services and janitorial supplies.
Fire Chief	Departmental operational supplies, repair, training, and maintenance materials, equipment rentals, employee clothing, fuel & oil, vehicle repair services and janitorial supplies.
Finance Manager	Financial services and arrangements; audit engagements; office supplies; computer equipment.

V. APPROVAL REQUIREMENTS

- A. A system of approval limits is the next element of purchasing control. Within the authorized categories, employees may commit CCSD funds up to their maximum approval amounts. Department managers are authorized to purchase items that fall within the approved budget's amount for their department and account category. Department managers may delegate purchasing authority to any employee within his/her department as necessary.
- B. Board approval is required for all purchases of \$25,000 or more, unless the purchase is for equipment, materials or services that has been previously approved by the General Manager and is contained within the CCSD's budget. If the total price exceeds the budgeted amount by more than 5%, the General Manager's approval shall be required.
- C.
- D. A CCSD Purchase Order is required for all purchases greater than \$250.00. Exceptions to the policy are listed below. Any CCSD employee authorized by his/her department manager can sign a purchase order up to \$500.00. The department manager will provide a written list of his/her authorized employees, who can sign purchase orders, to the Finance Manager or his/her designee. The department manager will be responsible for updating the employee signatory list as needed.

Purchase Orders are not required for:

- Regular, recurring utility services.
 - Payroll, including payroll vendor payments.
 - Petty cash.
 - Travel advances when a Travel Advance Claim form is used.
 - Travel expenses when a Travel Expense Claim form is used.
 - Credit card payment if related to approved travel or meeting expenses.
- E. The following intermediate supervisory or management staff, as approved by the General Manager, can initiate and authorize a purchase order up to \$5,000.00:
 - FACILITIES AND RESOURCES SUPERVISOR
 - FIRE CAPTAIN
 - WASTEWATER SUPERVISOR
 - WATER SUPERVISOR

Purchases over \$5,000.00 will require the signature of a department manager.

VI. PURCHASE ORDER PREPARATION

- A. All formal purchase orders shall be prepared from a properly completed purchase order form. The form is designed to contain all the necessary information and signatures relevant to the purchase within the CCSD. The current

purchase order form may be redesigned from time to time at the discretion of the General Manager, or his/her designee, whenever conditions warrant.

- B. Each purchase order shall include a purchase order number only after the appropriate approval procedures are completed. The purchase order form is used as a written order to a vendor and may be either an original order or may confirm a verbal order. This form may also serve as a written change order.
- C. Each purchase order form (Attachment P-1) shall be filled out by the CCSD employee prior to CCSD funds being obligated for a purchase and shall contain the following information:
 - 1. Purchase order number, date, department, and who wrote it.
 - 2. To whom the purchase order is issued, together with a complete address.
 - 3. Quantity/unit and description of item(s) to be purchased.
 - 4. Account number to be charged.
 - 5. Unit price and extended amount (depending upon quantity).
 - 6. If applicable, the words "OPEN PO" and "EXPIRATION DATE," not to exceed past the end of the current fiscal year, at the top of the purchase order form.
 - 7. The words "NOT TO EXCEED" if it is for a repetitive purchase or a contract amount.
 - 8. The total amount of the purchase order shall include charges for freight and tax, if applicable.
 - 9. The initial purchase order MUST have attached to it the following: the written quote or estimate or a copy of the contract, or other backup supporting documentation.
- D. The purchase order must be submitted immediately to the Finance Manager or his/her designee. The purchase order date must precede the order date.
- E. Any incomplete purchase orders will be returned to the department manager for completion.
- F. Insofar that it does not conflict with any other Purchasing Policy limitations, a purchase order may be exceeded by up to 10% of the original purchase order amount. No increase may be given for quoted prices.
- G. When a purchase order is intended to be used to issue a check, write "Check Request" on the purchase order.

VII. OPEN PURCHASE ORDERS

- A. A blanket or open purchase order can be used to reduce the time consuming process of filling out a purchase order form for each purchase when it is with the same vendor and for repeat materials.
- B. Open purchase orders are to be used when the CCSD will:
 - 1. Purchase repetitive, specified services or items, or categories of items from the same vendor over a period of less than one year, or on a monthly basis.
 - 2. Order standard materials or maintenance supplies, which require numerous shipments.
 - 3. Obtain more favorable pricing through volume commitments.
- C. Open purchase orders generally should NOT be used when:
 - 1. No benefit will be derived over and above a regular purchase.
 - 2. Prices are unknown at ordering time, or subject to change later without notice.
 - 3. Quality of vendor or service is questionable.
 - 4. Control over CCSD expenditures would be weakened significantly.
- D. An open purchase order differs from the normal purchase order only in the date entry block that now has a date range not to exceed past the end of the current fiscal year.
- E. Each year during the month of June, each department manager will review all department blanket purchase orders and reissue all necessary blanket purchase orders effective July 1.

VIII. QUOTATION

- A. The policy of obtaining competitive quotes applies to purchase of materials and/or services with an estimated price of greater than \$100 but less than \$25,000 and not covered by a contractual agreement.
- B. Types of quotations:
1. Verbal – Verbal quotations will be obtained for purchases of standard or non-complex materials with an estimated price of under \$1,000 and not covered by a contractual agreement. Prices are to be recorded on a quotation sheet that will serve as backup documentation after the order is placed and will be attached to the purchase order. The quotation sheet will be attached to the original purchase order and shall contain the name of the vendor, the person giving the quote, the date and time of the verbal quote, and the price quoted. A minimum of two (2) suppliers is acceptable for verbal requests providing the buyer is familiar with the market and prices of the materials in question.
 2. Written – Written requests for quotations (RFQ) will be sent to vendors under the following conditions:
 - a) Purchases estimated to exceed \$1,000, but less than a total of \$25,000.
 - b) All capital equipment purchases exceeding \$1,000, but less than a total of \$25,000.
 - c) Non-standard conditions, requirements, instructions, etc.
 - d) Any occasion where more permanent documentation is advisable.
 - e) Any purchase based on best value rather than lowest price.
- D. Written requests for quotations will incorporate a clear and accurate description of the technical requirement of the material, product or service to be procured.
1. The description will not contain features which unduly restrict competition.
 2. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use.
 3. Detailed product specifications should be avoided if at all possible.
 4. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly state.
 5. The description will identify all requirements which the offerors must fulfill and all other factors to be used in evaluating the bids or proposals.
- E. The CCSD employee, when purchasing materials and/or services requiring written request for quotations, will solicit prices from three (3) or more vendors. After the quotations have been received and examined for completeness, a determination of the low bidder and award of the order will be made by the department manager and reviewed with the General Manager or Administrative Services Officer. The department manager or his/her designee will notify unsuccessful vendors that the quotations have been closed and the contract awarded.

IX. BIDS

- A. For bids estimated to exceed the Simplified Acquisition Threshold established in the Federal Code of Regulations, (\$150,000 on June 1, 2015), the following actions must be taken:
- CCSD staff must make or have made an independent estimate of the expected cost before receiving bids or proposals;
 - CCSD staff must negotiate a fair and reasonable profit as a separate element of the price of the contract considering things such the complexity of the work, the risk borne by the contractor, the contractor’s investment, the quality of the contractor’s past performance and industry profit rates in the surrounding geographical area for similar work;

- The cost plus a percentage of cost and percentage of cost methods of contracting will not be used.
 - CCSD staff will ensure contracts include administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms and will specify sanctions and penalties to be applied in each circumstance;
 - All contracts in excess of \$10,000 will include provisions for termination for cause and for convenience of the District including the manner by which it will be effected and the basis of settlement.
- B. The CCSD may require a performance bond before entering a contract in such amount as it finds reasonably necessary to protect the interests of the CCSD. For purchasing contracts that exceed the Simplified Acquisition Threshold and for which grant funds have been received, the following minimum bonding requirements will be established:
- A bid guarantee from each bidder equivalent to five percent of the bid price consisting of a firm commitment such as a bid bond, certified check, or other negotiable instrument as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified;
 - A performance bond on the part of the contractor for 100 percent of the contract price;
 - A payment bond on the part of the contractor for 100 percent of the contract price to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.
- C. At its discretion, the Board of Directors may reject any bids presented and re-advertise.
- D. The CCSD may dispense with bidding when an emergency is declared.

X. PROFESSIONAL SERVICES AGREEMENTS

- A. The CCSD may contract with any specially trained and experienced person, firm, or corporation for special services and advice in financial, economic, accounting, legal or administrative matters. Contracts for professional services are not subject to competitive bidding requirements. (Government Code Section 4526. Also, however, see Sections II(A)(4) and (5), herein).
- B. If the CCSD is seeking the professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms, special provisions apply. The selection must then be based upon the demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. Government Code Section 4526 does not apply when the CCSD determines that the services are more of a technical nature and involve little professional judgment and that requiring bids would not be in the public interest. (Government Code Section 4529.)
- C. It is the policy of the CCSD to conform to the preceding paragraphs in using professional and other contract services whenever it is in the CCSD's best interest. This may be when outside professionals will be less expensive than in-house staff; a project or study is of a limited duration and not warranting permanent staff; or existing staff is unavailable to undertake the project or they lack the expertise and/or ability necessary.
- D. For contracts estimated to be less than \$25,000, the General Manager or department manager, or his/her designee, will solicit proposals from the qualified consultants and negotiate the fee.
- E. Sole source contracts are permitted only when the product or service has limited availability and/or is proprietary (copyrighted or patented), or under emergency conditions such as those implemented with an Emergency Operations Center situation or a State or Federal Disaster Declaration. Under such emergency conditions, the General Manager, or his/her designee, with consultation of one or more Directors, has full authority to complete sole source purchasing transactions. In such situations, every attempt shall be made to obtain the best value to the CCSD. Only the minimal amount of goods and services required to address the emergency conditions shall be obtained and normal documentation and approvals shall be obtained in a timely fashion once the emergency situation has

stabilized. (Also see Section II(A)(5))

XI. PURCHASES VIA DISTRICT CREDIT CARD

A. The primary use of a CCSD credit card is for CCSD travel. All purchases using a CCSD credit card are subject to the same procedures as outlined previously in this policy, plus the following additional requirements:

1. All CCSD credit cards shall be issued on a department basis in the name of each department manager, the on-staff District Counsel, and each Board Member. The Administrative Services Officer shall manage the administration of CCSD credit cards.
2. Only the General Manager, Administrative Services Officer, District Engineer, department managers, or Board Members are authorized to sign credit card purchases. Department managers can allow their department employees to use the department credit card; however, they are fully responsible for its care and control.
3. Travel on CCSD business is to be paid for via CCSD credit card. Telephone calls to the CCSD when out of town, expenses related to travel by car on CCSD business, lodging and meals when out of town on CCSD business, and CCSD approved seminars and business meetings, are expenses authorized to be paid with the CCSD credit cards.

Credit card receipts MUST BE obtained for these expenses and turned in immediately upon return to the Finance Manager or his/her designee. If a credit card receipt is lost or misplaced, the receipt replacement form needs to be promptly filled out by the responsible party and turned in to the Finance Manager or his/her designee.

Other purchases requiring instant payment ability must be accompanied by a purchase order.

4. The credit limit on the CCSD credit cards shall be no more than \$5,000 for each department and on-staff, \$5,000 for each Director, and \$10,000 for the General Manager.
5. Credit card purchases for orders that are made via telephone or Internet are permitted in limited circumstances (e.g., offsite internet connections while traveling, on-line registrations, manual/resource guide/book orders, etc.). A receipt or quote sheet must be obtained and turned in immediately to the Finance Manager or his/her designee.
6. Personal purchases or spending on a CCSD credit card are prohibited. Any violation of this policy will result in loss of CCSD credit card privileges and may include disciplinary action.
7. Cash advances on any CCSD credit card are prohibited. Any violation of this policy will result in disciplinary action.

XII. CHECK SIGNING PROCEDURES

A. All checks must have two (2) authorized signatures per the current bank resolution adopted by the CCSD Board of Directors.

1. Checks in the amount of \$100,000 and greater require two (2) handwritten signatures, one of which shall be the General Manager's or his/her designee.
2. Checks in the amount of \$25,000-\$99,999 require one (1) handwritten signature, which shall be the General Manager's or his/her designee, and one (1) computer generated signature.

3. Checks in the amount of \$24,999 and less require two (2) computer-generated signatures.
- B. The General Manager has the authority to authorize employee signatories.
- C. The General Manager shall review and initial all issued checks in the amount of \$5,000 - \$24,999.

XIII. INVOICE APPROVAL PROCEDURES

- A. Invoices shall be approved based on the same monetary limits as applicable to Purchase Order signatory.
- B. Invoices should only be approved for payment if all related goods and/or services have been satisfactorily received. Registrations for seminars/workshops/classes are exempt from this process as are subscriptions, membership dues, and payments to government agencies. Any other prepayments require the approval of the Finance Manager.

XIV. PETTY CASH PROCEDURES

- A. The CCSD Finance Manager or his/her designee shall maintain a petty cash fund of \$300.00.
- B. This fund will be used to purchase items costing no more than \$25.00 and must be authorized by department managers or his/her designated employee.
- C. Purchase orders should be used whenever practical and receipts are required for reimbursement. There are no exceptions to the receipt rule.
- D. The CCSD Finance Manager or his/her designee shall perform a reconciliation of the petty cash fund on a monthly basis.

XV. CONFLICT OF INTEREST

- A. Employees must recuse themselves from all purchasing activities when a real or apparent economic conflict of interest exists. CCSD employees may not perform services for the CCSD on a contractual basis. Employees may not economically benefit from their employment within the CCSD except as related to their approved salary and benefits.
- B. Employees shall not use their employment status with the CCSD to obtain discounts or any other advantage for personal purchases. Unsolicited discounts offered by vendors for all CCSD employees are exempt.
- C. Failure of any employee to adhere to the provisions of this Section may be subject to disciplinary action in accordance with the CCSD's Personnel Policy, Procedures and Rules.

XVI. ADDITIONAL PURCHASING POLICIES AND PROCEDURES

- A. It is important for the CCSD to evaluate materials, equipment, and services of all current suppliers. Suppliers with a low rating can be viewed as costing the CCSD time and money, and, therefore, should be terminated upon documentation.
- B. In an effort to obtain the best prices possible, vendors contacted for quotes and/or bids shall be regularly reviewed to ensure competitive pricing and maintenance of vendor lists.

- C. Documentation associated with procurements exceeding the micro-purchase threshold, currently \$3,000 established in Federal Code of Regulations (§200.67) shall be maintained for auditing purposes for at least ten years. As a minimum, the following will be maintained:
- Technical specifications on procurements to ensure that the item or service specified is the one being proposed for acquisition;
 - Requests for proposals, invitation for bids, and/or independent cost estimates;
 - Any proposed or actual contract modifications that change the scope of the contract;
- D. All contracts exceeding micro-purchase threshold must include the equal opportunity clause provided under 41 CFR 60-1.4(b),
- E. All contracts in excess of \$2,000 will include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144 and 3146-3148) as supplemented. Contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. A contract will not be issued unless the contractor accepts the wage determination. CCSD will report all suspected or reported violations to the Federal Awarding Agency.
- F. All contracts in excess of \$2,000 will include a provision for compliance with the Copeland Anti-Kickback Act (40 U.S.C. 3145)
- G. All contracts in excess of \$100,000 that involve the employment of mechanics or laborers will comply with 40 U.S.C. 3702 and 3704 requiring that work in excess of the standard work week will be compensated at a rate of not less than one and a half times the basic rate of pay and further requiring that no laborer or mechanic may be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.
- H. All contracts in excess of \$150,000 will comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations will be reported to the Federal awarding agency (if grant funds are involved) and to the Regional Office of the Environmental Protection Agency (EPA).
- I. Contracts will not be awarded to parties listed on the government wide exclusions in the System for Award Management (SAM).
- J. Contractors that apply or bid for an award exceeding \$100,000 will file the required certifications under the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) certifying that it has not and will not use Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.

XVII. REVIEW

This policy should be reviewed on an annual basis and changed where deemed appropriate to reflect changes in the CCSD's operations. The General Manager, acting with the Board of Directors, may at any time make changes to this policy to facilitate a more efficient purchasing process for the CCSD.



CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65, Cambria, California 93428

PURCHASE ORDER

OPEN	
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MAIL: MONTHLY STATEMENT
MAIL: 2 COPIES OF YOUR INVOICE
TO
CAMBRIA COMMUNITY SERVICES DISTRICT
PHONE: 927-6223
P.O. BOX 65
Cambria, CA 93428

NOT VALID WITHOUT NUMBER AND SIGNATURE OF PURCHASING AGENT. ALL PURCHASES ARE SUBJECT TO THE CONDITIONS PRINTED BELOW.

PURCHASE ORDER NO.

THIS ORDER NO. MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND CORRESPONDENCE.

DELIVER ALL MERCHANDISE TO:

CAMBRIA, CALIFORNIA 93428

VENDOR:

DATE _____

WRITTEN BY _____

DEPT _____

COST CENTER _____

EXPIRES ON _____

QUANTITY	UNIT	DESCRIPTION	ACCOUNT TO BE CHARGED	UNIT PRICE	AMOUNT

- TERMS AND CONDITIONS**
1. Statements must be mailed to the Accounts Payable Department at the address of the District Office printed above.
 2. The Cambria Community Services District will not be responsible for articles or services furnished officials or employees without a Purchase Order signed by the authorized purchasing agent.
 3. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid or contract.
 4. Whenever a delivery is rejected, the Vendor shall be notified and given reason for rejection. All rejected deliveries shall be held at Vendor's risk and he shall bear the expense of removal.
 5. We reserve the right to take cash discounts if paid within 30 days of receipt of statement.

SUBTOTAL →	
FREIGHT	
TAX	
TOTAL AMOUNT →	

I HEREBY AUTHORIZE PURCHASE OF THE ABOVE DESCRIBED GOODS OR SERVICES

AUTHORIZED SIGNATURE

NOTE: WHITE - ACCTS PAYABLE CANARY - WRITTEN BY PINK - LOG BOOK

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D**

FROM: Matthew McElhenie, General Manager

Meeting Date: November 21, 2024 Subject: Discussion and Consideration of Policy Committee Completion of Purpose and Direct Staff and District Counsel to Prepare a Draft of the New Committee's Purpose, Responsibilities, and Membership Criteria, and Update the Standing Committee Bylaws

FISCAL IMPACT:

The fiscal impact of changing the Policy Committee's name and purpose primarily involves staff time for planning, coordination, and implementation.

DISCUSSION:

The Policy Committee was established in 2019 to advance the District's Strategic Planning efforts, review the District Code, and consider whether direction should be provided to draft amendments. In 2019, the Standing Committee Bylaws stated the committee's statement of purpose was:

- The Policy Committee serves as an advisory resource to the CCSD Board of Directors on matters of operational and governance policy. Its purpose is to review existing operational and governance policies, focusing on the CCSD Board Policy Handbook, and recommend new policies and changes to existing policies to the Board of Directors. The Board may assign other policy work to the Committee at its discretion.
- Apart from their normal function and as part of this advisory resource, Committee members have no individual authority. They may not represent the Committee or the CCSD in any policy, act, or expenditure.
- The Committee maintains collaborative working relationships with the public, other standing committees, and the CCSD Board of Directors. The Committee supports other standing committees' policy review needs.

The current Standing Committee Bylaws Statement of Purpose and Responsibilities states:

The Policy Committee shall:

- Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies; Identify potential areas of policy needs not currently addressed in the CCSD Policy Handbook and develop needs assessments regarding impact due to lack of policy and immediacy of need. The Committee Chair shall provide the needs assessments to the Board members for consideration. If the Board determines that a policy is required, the Board shall proceed according to the existing Policy No. 1000 ("Adoption/Amendment of Policies") and (for policies to be included in the District Policy Handbook) the "Policy Handbook Checklist" adopted on November 10, 2022; and
- Support other standing committees' policy review needs.

Since its inception, the Committee has worked diligently alongside staff to ensure the District's policies are up-to-date, compliant with current regulations, reflect the District's strategic goals, and effectively fulfill its intended purpose. Given the completion of its initial mandate, the Committee has now entered a period where its original responsibilities have diminished.

By repurposing the Committee, we can ensure continued support for strategic initiatives and effective policy development moving forward. Staff and Vice President Scott are requesting that the Board of Directors discuss and consider dissolving the Policy Committee and redirecting it with a new name, scope, and purpose, focusing on Fire Protection. If the Board decides to proceed with forming this committee, staff and District Counsel can draft the committee's purpose, responsibilities, and membership criteria for formal adoption at a future meeting.

Staff would like to take this opportunity to express our sincere appreciation for the time, effort, and commitment that the members of the Policy Committee have demonstrated throughout the last five years. Their thoughtful guidance and collaboration have been crucial to the District's ability to maintain a comprehensive and responsive policy framework.

It is recommended that the Board of Directors approve the Policy Committee's completion of purpose and direct staff and District Counsel to draft the committee's purpose, responsibilities, and membership criteria, as well as update the Board and Standing Committee Bylaws for formal adoption at the December Board meeting.

ATTACHMENTS:

1. [Resolution 29-2024 Amending Board and Standing Committee Bylaws](#)


RESOLUTION NO. 29-2024
September 12, 2024

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AMENDING THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD AND STANDING COMMITTEE BYLAWS

BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The Cambria Community Services District Board Bylaws are hereby amended as shown in Exhibit A, attached hereto and incorporated herein by this reference, and are hereby approved.
2. The Cambria Community Services District Standing Committee Bylaws are hereby amended as shown in Exhibit B, attached hereto and incorporated herein by this reference, and are hereby approved.

PASSED AND ADOPTED this 12th day of September, 2024.


DocuSigned by:


0F50D9AD3BC745F...
 Tom Gray, President
 Board of Directors

APPROVED AS TO FORM:

DocuSigned by:


B64D40A507A141E...
 Timothy J. Carmel
 District Counsel

ATTEST:
 DocuSigned by:


27CDB88EE42E4C4...
 Haley Dodson
 Confidential Administrative Assistant



Exhibit A

Cambria Community Services District Board of Director Bylaws

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in all matters, except as specified herein.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December, and the term of office shall commence immediately upon election and continue until replaced.
 - (a) Board Members shall rotate into the positions of Board President and Vice President, with the Board Member who has served the longest since elected serving as President and the Board Member with the next longest tenure on the Board serving as Vice President. Following such Board Members' one year of service in each position, the Board Member serving as Vice President shall rotate to the position of President, and the Board Member who has served as President shall rotate back to the position of Board Member. The Board Member who has served the next longest then rotates into the position of Vice President. In the event one or more Board Members are eligible to become President or Vice President and were last voted into office at the same election, the open position shall first go to the Board Member who received the most votes in that election, followed by the Board Member who received the next highest number of votes. Any Board Member may decline their appointment to the position of President or Vice President. The appointment of officers shall be subject to the affirmative vote of the Board.
- 1.5 The President or his or her designee is the official spokesperson for the Board in response to communications regarding the position of the Board on relevant District issues and is the point person and contact for intergovernmental relations.

2. MEETINGS

- 2.1 The Board shall comply with the provisions of the Ralph M. Brown Act (Government Code Section 54950 et seq.) concerning the calling and conduct of public meetings.
- 2.2 Regular meetings of the Board of Directors shall be on the second and third Thursday of each calendar month in the Veterans Memorial Hall, located at 1000 Main Street, Cambria, unless otherwise directed by the Board of Directors. The time for holding Regular meetings of the Board of Directors shall be established by resolution.
- 2.3 For regular meetings, a block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes unless extended

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or shortened at the President's discretion. During general public comment:

- a) Board Members may briefly respond to statements or questions from the public;
 - b) At the President's discretion, Board Members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
 - c) The President of the Board or a Board majority in an open session may take action to direct staff to place a matter on a future agenda.
- 2.4 Meeting Length. The business at regular meetings of the Board of Directors, including any scheduled closed sessions, shall be conducted for no more than a three-hour period, unless extended by a four-fifths (4/5th) vote of the Board. In the event there are remaining items on the agenda at the end of the three-hour period, the Board may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Board of Director's business is discussed and to protect against fatigue in discussing and deciding important District issues.
- 2.5 Board Members shall attend all regular and special meetings of the Board unless excused for emergencies or other good cause.
- a) Good cause for absence includes circumstances of which the President of the Board is notified prior to the meeting. Good cause also includes Board-authorized meeting absences, such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.
 - b) A Board Member who is absent for good cause may notify the President by electronic transmission, telephone communication, or letter. The President shall notify the General Manager and the Board of all absences that are excused for good cause. The minutes shall indicate whether an absence was excused.
 - c) A Board Member vacancy shall occur upon the happening of any of the events set forth in Government Code Section 1770.
- 2.6 The President shall conduct all meetings in a manner consistent with the policies of the CCSD. The President shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board and shall announce the Board's decision on all subjects. On roll call, the maker of the motion shall be called first, the Board Member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made or seconded the motion.
- 2.7 A majority of the total membership of the Board shall constitute a quorum for the transaction of business. A majority of the total membership of the Board is sufficient to do business; however, all actions require a unanimous vote if only three attend. When there is no quorum for a regular meeting, the President, Vice President, or any Board Member shall adjourn such meeting, or, if no Board Member is present, the Confidential Administrative Assistant shall adjourn the meeting.
- 2.8 A roll call vote, if required by law, shall be taken upon votes on ordinances and resolutions and shall be entered in the minutes of the Board showing those Board Members voting aye, voting no, and those abstaining or absent. Unless a Board Member states that they are not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, their silence shall be recorded as a vote of abstention.
- 2.9 Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video recording device in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a

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disruption of the proceedings.

- 2.10 All video recording devices shall remain stationary and shall be located and operated from behind the public speaker's podium once the meeting begins. The President retains the discretion to alter these guidelines, including the authority to require that all recording devices be located in the back of the room.

3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. An item placed on an agenda in this manner shall only be removed by the General Manager in cooperation with the President and Vice President. Any Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.
- 3.2 Those items considered to be of a routine and noncontroversial nature are placed on the Consent Agenda. These items shall be approved, adopted, and accepted by one motion of the Board of Directors.
- a) Board Members may request any item listed on the Consent Agenda be removed from the Consent Agenda, and the Board will take action separately on that item.
 - b) A Board Member may ask a question for clarification on any item on the Consent Agenda. The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda.
 - c) When a Board Member wishes to pull an item simply to register a dissenting vote, the Board Member shall inform the presiding officer that he or she wishes to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the Confidential Administrative Assistant will register a "no" vote in the minutes.
- 3.3 No Board action may be taken on an item not on a posted agenda, except as set forth in Government Code Section 54954.2(b).

4. PREPARATION OF MINUTES

- 4.1 The minutes of the Board shall be kept by the Confidential Administrative Assistant.
- 4.2 The Confidential Administrative Assistant shall be required to make a record only of such business as was actually voted upon by the Board and, except as provided in Sections 4.3 and 4.6 below, shall not be required to record any remarks of Board Members or any other person.
- 4.3 Any Board Member may request for inclusion in the minutes brief comments pertinent to an agenda item only at the meeting in which the item is discussed.
- 4.4 Written comments delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall be maintained as a separate public record.
- 4.5 The Confidential Administrative Assistant shall attempt to record the names and general place of residence of persons addressing the Board and the title of the subject matter to which their remarks are related.
- 4.6 Whenever the Board acts in a quasi-judicial proceeding, the Confidential Administrative Assistant shall create a record of a summary of the testimony of the witnesses.

5. MEMBERS OF THE BOARD OF DIRECTORS

- 5.1 Information that is exchanged before meetings shall be distributed through the Confidential Administrative Assistant, and all Board Members will receive all information being distributed.
- 5.2 Board Members shall at all times conduct themselves with courtesy to each other, to staff, and to members of the audience present at Board meetings.
- 5.3 At the President's discretion, District Counsel shall act as parliamentarian. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 12th Edition for matters on which Rosenberg is silent) shall govern the Board of Directors in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, any special rules of order the Board may adopt and any statutes applicable to the CCSD that do not authorize the provisions of these Bylaws to take precedence.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Board Members have no individual authority. As individuals, Board Members may not commit the CCSD to any policy, act, or expenditure.
- 6.2 All members of the Board of Directors shall exercise their independent judgment on behalf of the interests of the entire District, including the residents, property owners, and the public as a whole. Board Members do not represent any fractional segment of the community, but are instead a part of the body which represents and acts for the community as a whole.
- 6.3 The Board of Directors shall adopt policies for the operation of the District, including, but not limited to, administrative policies, fiscal policies, personnel policies, and purchasing policies.
- 6.4 The primary responsibilities of the Board of Directors are:
 - a) The formulation and evaluation of policy;
 - b) Monitoring the CCSD's progress in attaining its goals and objectives;
 - c) Appointment, oversight, and evaluation of a General Manager to handle all matters concerning the operational aspects of the CCSD; and
 - d) Appointment, oversight, and evaluation of a District Counsel to handle all matters concerning the legal aspects of the CCSD.

7. BOARD MEMBER GUIDELINES

- 7.1 Board Members, by making a request of the General Manager, shall have access to information relative to the operation of the CCSD. If the General Manager cannot provide the requested information in a timely manner, the General Manager shall inform the individual Board Member why the information is not or cannot be made available.
 - (a) When a Board Member requests information, the path of communication shall be Board to General Manager, then General Manager to Staff.
 - (b) For posted agenda items, if a substantial amount of information that would take a significant amount of time to compile is being requested by an individual Board Member for agenda items, and the information being provided either in a written staff report or verbally at the Board meeting is not deemed sufficient to make a decision on that agenda item, a request by a

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Board Member can be made to bring that agenda item back to a future Board meeting by making a motion and receiving an affirmative vote for that action to be placed back on an agenda as soon as reasonably possible.

- 7.2 Individual Board Members should not involve themselves in the day-to-day operations of the District. Their primary role is to participate in the process of establishing the District's policies and goals. The General Manager is responsible for implementing those policies and goals.
- 7.3 Personnel matters and other operational issues that may be of concern to individual Board Members should be addressed through the General Manager. Individual Board Members shall not involve themselves or interfere in personnel matters.
- 7.4 The General Manager shall take direction and instruction from the Board of Directors as a body when it is sitting in a duly convened meeting. Individual Board Members should refrain from giving orders or instruction to the General Manager or any subordinates of the General Manager.
- 7.5 When presented with questions or complaints from citizens or staff related to operational or personnel matters, Board Members should listen to the concerns expressed and either (1) confer with the General Manager or District Counsel, as appropriate, or (2) refer the individual to the General Manager for resolution of their concerns.

8. BOARD MEMBER COMPENSATION

- 8.1 Board Members may receive compensation of one hundred dollars (\$100.00) for each authorized day of service rendered as a Board Member.
- 8.2 The following are authorized meetings for which a Board Member may be compensated:
 - a) Regular Board meetings.
 - b) Special Board meetings.
 - c) Standing Committee meetings of which the Board Member is a Committee member.
 - d) Participation in a training program on a topic that is directly related to the District, provided that the Board of Directors has previously approved the Member's participation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's participation at the next Board meeting following the training program.
 - e) Representation of the District at a public event, provided that the Board of Directors has previously approved the Member's representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the public event.
 - f) Representation of the District at a public meeting or a public hearing conducted by another public agency, provided that the Board of Directors has previously approved the Member's representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the public meeting or public hearing.
 - g) Representation of the District at a meeting of a public benefit non-profit corporation on whose Board the District has membership, provided that the Board of Directors has previously approved the Member's representation at a Board meeting and that the Member delivers a written report to the Board regarding the Member's representation at the next Board meeting following the corporation's meeting.
- 8.3 Board Member compensation shall not exceed six days of service in any calendar month.
- 8.4 Board Member compensation shall not exceed \$100.00 per day or \$600.00 per month.
- 8.5 Each Board Member is entitled to reimbursement for travel, meals, lodging, and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board

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pursuant to Government Code Section 53232.2.

- 8.6 Board Members shall provide brief reports on meetings attended at the expense of the District at the next regular Board meeting, as provided by Government Code Section 53232.3.

9. STANDING COMMITTEES

- 9.1 Standing committees are those committees created by formal Board action that have continuing subject matter jurisdiction, regularly established meeting schedules, and one Board Member as a non-voting chairperson who does not count toward a quorum. The General Manager is an ex-officio non-voting member of all standing committees and does not count toward a quorum.
- 9.2 The following shall be the standing committees of the District:
- a) Finance;
 - b) Resources & Infrastructure;
 - c) Policy; and
 - d) Parks, Recreation and Open Space
- 9.3 Committee Rules:
Members' terms and method of appointment, along with detailed rules and procedures for committees, are contained in the Standing Committee Bylaws, a Board-approved set of guidelines and expectations for committees.
- 9.4 Meetings:
- a) All committees shall comply with the provisions of the Ralph M. Brown Act concerning the calling of public meetings and with the Board and Standing Committee Bylaws.
 - b) A written report shall be prepared for each committee meeting by the Chair and forwarded to the Board of Directors. A recording of each meeting will be made available on the District's website.
 - c) With the exception of the Board Member serving as a non-voting Committee Chair, Board Members may attend meetings of the District's standing committees as observers only and shall not participate in such meetings.

10. AD HOC COMMITTEES AND LIAISON APPOINTMENTS

- 10.1 The President or a majority of the Board may create ad hoc committees consisting of two Board members in accordance with the provisions of the Brown Act from time to time with specific focus and duration, as required. Ad hoc committees shall meet on an as-needed basis.
- 10.2 The tasks of the ad hoc committee shall be outlined at the time of appointment, along with expected deliverables and an estimated completion date. The committee shall be considered dissolved when its final report has been made.
- 10.3 The President or a majority of the Board may appoint a liaison to an organization, group, non-profit, or other agency. The role of the liaison is to observe the meetings of those entities to which they are appointed as liaison and report back to the Board on the discussions and actions taken during those meetings on topics that relate to the community and the District. The liaison is not an official spokesperson of the Board at these meetings and shall not speak as such without prior Board approval. Any personal opinions or comments made by the liaison shall include the statement that it is their own personal opinion and does not reflect the opinion of the entire Board. Their comments shall not undermine the decisions adopted by the Board or commit the Board to

Board Approved on 9/12/2024

any action or policy.

- 10.4 The Board-appointed liaison may prepare and submit a written report for each meeting attended and forward it to the Confidential Administrative Assistant for inclusion in the appropriate agenda.

11. BOARD BYLAW REVIEW POLICY

- 11.1 Subject to Section 3.1, the Board Bylaws shall be reviewed annually at the first regular meeting in January, after which amendments to the Bylaws may be considered for adoption by the Board.

12. COMPLIANCE WITH FEDERAL AND STATE LAW

- 12.1 If it is determined any of these Bylaws conflict with Federal or State rules or statutes, the Federal or State rules or statutes will apply.
- 12.2 These Bylaws are for the purpose of providing guidance to the Cambria Community Services District Board of Directors in the performance of their duties.
- 12.3 These Bylaws are not intended to amend any laws governing the behavior of any individual Board member in a private capacity. All Board members will comply with all Federal and State laws governing their conduct in the performance of their duties.



Exhibit B

Cambria Community Services District Standing Committee Bylaws

1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The Committees shall gather information, explore alternatives, examine implications, and offer options for review and deliberation by the Board of Directors. Committee members are expected to stay current on the issues under discussion by the Board of Directors.

1.2 Each Standing Committee shall consider only District-related issues approved and assigned to it by the Board of Directors, or issues within the purview of each Committee as defined in “Standing Committee Statements of Purpose and Responsibilities” below.

1.3 Apart from their normal function as part of an advisory resource, Committees and the individual members have no authority and may not verbally or by action represent the Committee or the CCSD in any policy, act, or expenditure.

1.4 The Committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or its ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the Committee.

1.6 Standing Committee Statements of Purpose and Responsibilities

1.6.1 The Finance Committee shall:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust;
- (b) Support and work directly with the CCSD General Manager and Administrative Department Manager-Finance Manager in enhancing financial integrity and monetary discipline;
- (c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding potential funding sources available to the District from private, public, County, State or federal entities; and
- (e) Support other standing committees’ fiscal review needs.

1.6.2 The Resources and Infrastructure Committee shall:

- (a) Assess existing resources and gather information regarding infrastructure and

- resource needs of the community;
- (b) Support and work directly with the CCSD General Manager and Utilities Department Manager in identifying/defining plans to meet the infrastructure needs of the community, working within the bounds of current and potential resources and priorities of the District;
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community’s infrastructure needs; and
- (d) Support other standing committees’ resource and infrastructure review needs.

1.6.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies; Identify potential areas of policy needs not currently addressed in the CCSD Policy Handbook and develop needs assessments regarding impact due to lack of policy and immediacy of need. The Committee Chair shall provide the needs assessments to the Board members for consideration. If the Board determines that a policy is required, the Board shall proceed according to the existing Policy No. 1000 (“Adoption/Amendment of Policies”) and (for policies to be included in the District Policy Handbook) the “Policy Handbook Checklist” adopted on November 10, 2022; and
- (b) Support other standing committees’ policy review needs.

1.6.4 The Parks, Recreation and Open Space Committee shall:

- (a) Assess existing resources and gather information regarding the parks, open space, and recreational needs of the community;
- (b) Establish collaborative working relationships with relevant public and private organizations;
- (c) Support and work directly with the CCSD General Manager and Facilities & Resources Manager to create plans for meeting the needs of the community within the bounds of current and potential resources;
- (d) Recommend plans of action to the Board regarding meeting the community needs for parks, recreation, and open space; and
- (e) Facilitate communication with the residents of Cambria both to update community priorities for parks, recreation, and open space and to obtain community support for planned actions.

2. COMMITTEE MEMBERS

2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as a non-voting Chairperson who does not count toward a quorum. Additionally, the General Manager is an ex-officio non-voting member of all Standing Committees and does not count toward a quorum.

2.2 Each Committee member must live and be registered to vote within the CCSD boundaries. No Committee member shall serve on more than one (1) Committee at a time.

2.3 Method of appointment:

- (a) Volunteer Committee members shall serve two-year terms. Such terms shall begin in February of odd-numbered years.
- (b) At the end of a term of office, a Committee member wishing to continue for another term shall fill out an application as specified in 2.3(d) below and will be considered for appointment along with the other applicants.

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(c) Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for Committee membership. Such invitation shall be advertised on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted to the website or the Administrative Offices during regular business hours during the application period.

(d) Any applications received per 2.3(d) above shall be retained by the District and remain active for two years.

(e) Committee members shall be appointed from the pool of applicants (see 2.3(d) above) by recommendation of the Committee Chairperson and approved by a majority vote of the CCSD Board of Directors.

(f) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

2.4 Committee members shall attend all regular and special meetings of the Committee unless excused for emergencies or other good cause:

(a) Good cause for absence includes circumstances of which the Chairperson of the Committee is notified prior to the meeting. Good cause also includes Board-authorized or Committee-authorized meeting absences, such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.

(b) A Committee member who is absent for good cause may notify the Chairperson by electronic transmission (e.g., email), telephone communication, or letter. The minutes shall indicate whether an absence was excused.

(c) A vacancy shall occur if a Committee member is absent from three (3) consecutive regular meetings without good cause, except as otherwise provided for by law or as authorized by the Board of Directors.

2.5. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3(d) above) and appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

3.1. The Chairperson shall be chosen annually from members of the Board of Directors by a majority vote of the Board.

3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.

3.3. No member of the Committee shall hold more than one office.

3.4. Chairperson duties:

(a) Preside over meetings,

(b) Supervise, provide guidance, and act as a liaison between the Board and the Committee,

(c) Establish committee meeting agendas,

(d) Appoint appropriate ad hoc committees of two (2) Committee members.

(e) To avoid any appearance of unduly influencing voting Committee members, the Chairperson shall not attend ad hoc committee meetings or meet with two voting Committee members outside of a meeting to discuss Committee business,

(f) Sign reports,

- (g) Represent the Committee at regular CCSD Board meetings,
 - (h) Coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings,
- 3.5. Vice Chairperson duties:
- (a) Perform the duties of the Chairperson in their absence,
 - (b) Act as liaison to another Standing Committee as determined by the Chairperson or a majority of the Committee.
- 3.6. Secretary duties:
- (a) Record the minutes of the meetings in action form, ensuring the accuracy of when, how, and by whom the Committee’s business was conducted.
 - (b) Submit the draft written minutes and recording to CCSD staff for the public record.
 - (c) Minutes should include, at a minimum:
 - The date, time, and location of the meeting,
 - A list of the Committee members present and absent,
 - A record of reports presented and by whom,
 - The text of motions adopted along with a count of yes and no votes and the Committee members dissenting,
 - List of items considered for future agenda,
 - Time of meeting adjournment.

4. COMMITTEE MEMBER GUIDELINES

- 4.1. Members of the Committee and their activities are bound by all applicable provisions of the Brown Act (Government Code Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
- 4.3. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.
- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff, and to members of the audience present at Committee meetings. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.
- 4.5. Committee members shall complete AB 1234 (Government Code Section 53235 et seq.) ethics training every two (2) years.

5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. The Chair shall develop the draft agenda with input from the Vice Chair and CCSD staff.
- 5.3. CCSD staff shall prepare the final agenda and attachments.
- 5.4. CCSD staff shall post agendas on the District’s website and at the District Administrative Office and distribute to all Committee members and the agenda distribution list.

6. MEETINGS

- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
- 6.2. Information that is exchanged before meetings shall be distributed through the Confidential Administrative Assistant, and Committee members will receive all information being distributed as part of the meeting agenda.
- 6.3. The Committee shall hold regular meetings as often as once a month and at least quarterly, on dates set annually by the Committee. The Committee may call special meetings as needed, with required 24-hour public notice.
- 6.4. A majority of the five (5) voting Committee members shall constitute a quorum as required to hold a meeting. Any action taken by the Committee shall require at least three (3) votes.
- 6.5. The business at regular meetings of the Committee shall be conducted for no more than a two-hour period, unless extended by a four-fifths vote of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.
- 6.6. The CCSD General Manager may determine a staff liaison to the Committee if needed for facilitating communication.

7. PARLIAMENTARY AUTHORITY

- 7.1. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 12th Edition for matters on which Rosenberg is silent) shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, any special rules of order the Committee may adopt, and statutes applicable to the Committee that do not authorize the provision of these Bylaws to take precedence.

8. AMENDMENTS TO BYLAWS

- 8.1. These Standing Committee Bylaws shall be reviewed annually at the first regular Board of Directors meeting in January, after which amendments may be considered for adoption by the Board.
- 8.2. The CCSD Board of Directors retains sole authority to amend these Bylaws. A majority of the CCSD Board of Directors must approve any amendments.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.E**

FROM: Matthew McElhenie, General Manager

Meeting Date: November 21, 2024 Subject: Discussion and Consideration of Proposed
Guidelines for Handling Written Public Comments
at Board Meetings

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

On September 12, 2024, Director Farmer and Director Thomas requested placing reading aloud written comments submitted by the public during Board meetings on a future Board agenda for further consideration.

On October 10, 2024, the Board of Directors directed the Staff and District Counsel to create guidelines for handling written public comments during meetings. The proposed guidelines are attached for consideration.

It is recommended that the Board of Directors discuss and consider the proposed guidelines for handling written public comments at Board meetings.

ATTACHMENTS:

1. [Proposed Guidelines for Handling Written Public Comments During CCSD Board Meetings](#)



PROPOSED GUIDELINES FOR HANDLING WRITTEN PUBLIC COMMENTS DURING CAMBRIA COMMUNITY SERVICES DISTRICT BOARD MEETINGS

1. Submission Process for Written Comments

- Written comments should be submitted to the Confidential Administrative Assistant via email or the submission portal 24 hours before the Board meeting. This will provide the Board with greater opportunity to review and consider issues and/or concerns expressed in the written comments prior to the meeting.
- The submission process should be clearly communicated on the meeting agenda and the District's website, including the deadline and method for submitting comments.
- Written comments will not be read aloud during the meeting.

2. Identification for Written Comments

- Individuals submitting written comments are encouraged to provide their full name and contact information (such as an email address or phone number). This ensures transparency and accountability in the public comment process.
- The following shall also be included on the Agenda: "Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information will be redacted by District staff for privacy purposes prior to distribution and posting, Please do not include any other information in your communication that you do not want to be made public, since written comments will be public records."
- Any written comment submitted anonymously will be accepted and distributed; however, the agenda will also indicate that as a matter of Board policy, anonymous written comments will not be considered or discussed by the Board.

3. Distribution to Board Members

- The written comments submitted in advance will be compiled and distributed to all Board members 24 hours before the Board meeting for review.
- Written comments will be posted on the District's website 24 hours before the meeting.
- Any written comments received after the 24-hour deadline, but prior to the meeting will not be archived/distributed until the following day.

4. Inclusion in Meeting Minutes

- All written comments received will be acknowledged in the meeting minutes, except that any written comments received after the 24-hour deadline will be noted as having been submitted past the deadline and not having been distributed in advance to the Board for consideration.

5. Inappropriate Comments

- Written comments must pertain to matters within the subject matter jurisdiction of the Board, or to an item on the meeting agenda. While, pursuant to Government Code Section 54954.3(c), persons are entitled to criticize the District's policies, procedures, programs and services, and the acts or omissions of the Board, persons commenting are asked to refrain from offensive language or personal attacks.

6. Posting and Announcement of Written Comments

- The written comments submitted in advance will be compiled and posted on the District's website 24 hours before the meeting.
- At the beginning of the general public comment portion of the meeting, and public comment on specific agenda items, staff shall announce which written comments were received prior to the 24 hour deadline, posted on the District's website, and distributed to the Board.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.F**

FROM: Matthew McElhenie, General Manager

Meeting Date: November 21, 2024 Subject: Discussion and Consideration of Approval of Proposition 218 Notice Regarding Mission Country Disposal's Solid Waste Collection and Disposal Rate Increase Request and Consideration of Scheduling a Proposition 218 Hearing Date - Amended 11/18/2024

FISCAL IMPACT:

All costs associated with the processing of the proposed rate increase to comply with the requirements of Proposition 218 will be borne by Mission Country Disposal.

DISCUSSION:

The Cambria Community Services District provides solid waste services pursuant to Government Code Section 61100(c). Mission Country Disposal is the District's Franchisee that provides solid waste collection services to the community. The District and Mission Country Disposal entered into a Franchise Agreement for Integrated Solid Waste Management Services on July 27, 2001, amended in 2010 and 2022. Mission Country Disposal provides residential and commercial solid waste, greenwaste, and recycling collection services. As part of its service agreement, Mission Country Disposal is entitled to propose rate adjustments annually to account for changes in operational costs, regulatory requirements, or economic factors.

Mission Country Disposal has submitted a request to increase rates for solid waste, greenwaste, and recycling services. The proposed increase is driven by a combination of factors, including:

- CPI Adjustments
- Revenue Balancing Mechanism
- Less Frequent Cost-Based Adjustments
- Updated Depreciation Lifespan for Trucks
- Updated Profit Allowance
- Removed Limitation on Corporate Overhead
- Extraordinary Adjustments

Solid waste collection and disposal rate increases are subject to the requirements of Proposition 218 (Article XIID, Section 6 of the California Constitution), which includes mailing a written public hearing notice of the proposed fee increase at least 45 days in advance to property owners and tenant customers. Mission Country Disposal will distribute the rate increase notice in compliance with that requirement. The notice includes the amount of the proposed fee, the basis upon which the amount of the proposed fee was calculated, the reason for the fee, and the date, time, and location of a public hearing at which property owners or tenant customers may submit written protests to the proposed rate increase. Staff and District Counsel reviewed and revised the notice and find it is in compliance with the requirements of Proposition 218. The CCSD Board of Directors was provided with detailed information on the rationale for the proposed rate adjustment, the projected impact on customers, and an overview of

the legal and procedural steps required to implement the changes at its November 14, 2024 meeting.

It is recommended that the Board of Directors approve the Proposition 218 Notice regarding Mission Country Disposal's Solid Waste Collection and Disposal rate increase request and schedule a Proposition 218 public hearing date.

ATTACHMENTS:

1. [Mission Country Disposal 2025 Base Rate Increase Request Application](#)
2. [Notice of Public Hearing Regarding Proposed Solid Waste Rate Adjustment - Amended 11/18/2024](#)



- SAN LUIS GARBAGE
- SOUTH COUNTY SANITARY
- MISSION COUNTRY DISPOSAL
- MORRO BAY GARBAGE



Safety • Integrity • Service

July 3, 2024

Matthew McElhenie, General Manager
Denise Fritz, Finance Manager
Cambria Community Services District
1316 Tamson Street, Cambria, CA, 93428

Subject: Mission Country Disposal 2025 Base Rate Increase Request

Dear Mr. McElhenie & Mrs. Fritz,

After much work with our Mission Country Disposal (MCD) team, it is my pleasure to submit our base year rate application. We look forward to working with the Cambria Community Services District and R3 to review our rate application and study the rate structure to achieve more sustainable outcomes in public perception especially with Proposition 218. The CSD's approval of the revenue requirement requested in our application will ensure that the CSD is provided with cost-effective yet advanced collection, processing and disposal service.

MCD was planning on submitting the base year application to be effective October 1st, 2024, but after conversations with the majority of the jurisdictions during our rate manual revision meetings the jurisdictions preferred to have the base year application pushed to February 1st, 2025 with a proration back to January 1st, 2025. The October 1st, 2024 implementation MCD requested rate request was slated to be 7.92% (8.80% grossed up for franchise fees). Now with the February 1st, 2025 implementation we are targeting a rate increase of 12.01% (12.78% grossed up for franchise fees).

The requested rate increase is driving off the following larger factors:

Factor	Additional Revenue	Increase %
HZI Digester Expense	\$247,634	2.94%
LF Tip Fee	\$188,049	2.23%
Wages	\$457,145	5.42%
General Inflation	\$185,047	2.19%
Total	\$1,077,845	12.78%

HZI

The anaerobic digester (AD) constructed by HZI has now been operational since late 2018. As the first AD facility of its kind in the United States, HZI encountered numerous headwinds, including:

- Inflationary costs (Wages, repair and parts cost increases, etc.)
- Property tax increases (2023 assessment drastically increased)
- Residual and contamination cost

The HZI facility remains a key piece in our effort to meet the requirements of SB1383 and CSD’s goals to be carbon neutral. The success in meeting the mandates of SB 1383 relies heavily on AD facilities and having this facility operational gives the CSD an advantage in meeting these goals.

HZI requests an increase of approximately 30% of their monthly base fee to offset their investment and increased operating expenses, which is allocated based on how much tonnage each jurisdiction provides. This portion of our request will be directly paid to HZI, which does not share common ownership or equity interests with MCD or Waste Connections.

Market Wage Adjustments

Employers everywhere have struggled to attract and retain qualified labor. Commercial Driver License positions, Customer Service Representatives and mechanics are particularly difficult to fill. California’s continued effort to raise minimum wage has created headwinds for all companies. We have had to increase wages faster than the rate of inflation, especially with the recent food service minimum wage laws and anticipate close to an average of 5 percent increase in wages in early 2025. We fear the consequence of not paying these wages poses a real threat to our ability to deliver safe, quality service. Aside from the risks, MCD believes it is important to pay our employees living wages.

Landfill Tip Fee

The rates at Cold Canyon Landfill charged to the hauling companies has remained unchanged since 2016. In that time general CPI increased over 35%. The cost to build a cell has more than doubled during that time as well. As a result, Cold Canyon Landfill is requesting the tipping fee for garbage be increased from \$41 per ton to \$70 per ton, effective January 1st, 2025. This is well below the Cold Canyon Landfill gate rate of \$92 per ton for non-franchised waste and significantly lower than the surrounding southern landfills in Santa Maria, Lompoc or Tajiguas ranging from \$90-\$189 per ton for franchised waste.

Comparable Rates

Our packet includes a list of comparable rates in San Luis Obispo County. We are very pleased to report that in nearly all cases, our rates after the increase will continue to be in line with the surrounding communities.

Rate Manual Revision

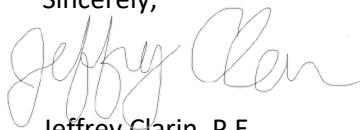
This application follows guidance from an over 30 year old rate manual. It complies with corporate overhead caps and uses a model that is inconsistent with modern industry business practices. It includes duplicative audit costs and administrative expenses that cannot be eliminated until we address these items together. This remains a priority for us, and we hope that we can work through the revision process for 2025 and beyond.

Conclusion

Our management team has reviewed and accepts responsibility for this rate request. This application is based upon what our management team feels is the best course of action based on the conditions outlined in this letter. All assumptions made are reasonable and accurate.

We appreciate our continued partnership between the Cambria Community Services District and Mission Country Disposal and allowing us to service our community's solid waste and recycling collection needs. If you have any questions regarding our submittal, please feel to contact me at 805-748-8041.

Sincerely,



Jeffrey Clarin, P.E.
District Manager
Mission Country Disposal
Waste Connections

Mission Country Disposal

Base Year Rate Adjustment Application

Summary

CAMBRIA CSD

Requested Increase

Digester Expense	2.94%
Disposal Expense	2.23%
Direct Wages / Office Wages	5.42%
Inflation and General Cost	2.19%

1. Rate Increase Requested

12.78%

Rate Schedule

Rate Schedule	Current Rate	Increased Rate	Adjustment (a)	New Rate
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Single Family Residential

- 2. Economy Service (1 - can curb)
- 3. Standard Service (2- can curb)
- 4. Premium Service (3 - can curb)

	\$41.52	\$5.31		\$46.83
	\$83.03	\$10.61		\$93.64
	\$124.55	\$15.92		\$140.47

(a) Calculated rates are rounded up to the nearest \$0.01.

5 **Multiunit Residential and Non-residential**

Rate increases of **12.78%**
 will be applied to all rates in each structure
 with each rate rounded to the nearest \$0.01

Certification

To the best of my knowledge, the data and information in this application is complete, accurate, and consistent with the instructions provided by the Rate Setting Manual.

Name: **Jeff Clarin**

Title: **District Manager**

Signature: 

Date: **July 3, 2024**

Mission Country Disposal

Base Year Rate Adjustment Application

Financial Information

Historical		Current	Projected	
2022	2023	2024	Base Year	2026
2022	2023	2024	2025	2026

(from Pg. 4)

Section I-Allowable Costs

6. Direct Labor	\$1,978,650	\$2,007,707	\$2,087,212	\$2,166,526	\$2,231,522
7. Corporate Overhead	\$97,336	\$105,999	\$109,179	\$112,782	\$116,165
8. Office Salaries	\$349,747	\$349,674	\$364,328	\$378,173	\$389,518
9. Other General and Admin Costs	\$2,883,087	\$3,170,537	\$3,301,966	\$3,450,839	\$3,554,577
10. Total Allowable Costs	\$5,308,820	\$5,633,917	\$5,862,685	\$6,108,319	\$6,291,781

Section II-Allowable Operating Profit

11. Operating Ratio	111.8%	97.6%	104.3%	92.0%	92.0%
12. Allowable Operating Profit	(\$561,932)	\$139,306	(\$239,713)	\$531,158	\$547,112

Section III-Pass Through Costs

13. Tipping Fees	\$1,665,739	\$1,969,821	\$2,387,051	\$2,438,999	\$2,512,169
14. Franchise Fees	\$569,018	\$808,260	\$795,082	\$821,319	\$845,959
15. AB939 Fees	\$7,621	\$11,987	\$12,346	\$12,754	\$13,136
16. Other Pass-through Costs	\$120,834	\$127,539	\$134,299	\$139,402	\$143,584
17. Total Pass Through Costs	\$2,363,212	\$2,917,607	\$3,328,778	\$3,412,475	\$3,514,849

Section IV - Revenue Requirement

18. Revenue Requirement				\$10,051,952	\$10,353,742
19. Total Revenue Offsets	\$7,110,100	\$8,690,829	\$8,951,750	\$8,974,107	\$9,063,848

(from Page 3)

Section V - Net Shortfall (Surplus)

20. Net Shortfall (Surplus)				\$1,077,845	
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21. Total Residential and Non-residential Revenue without increase in Base Year		\$8,974,107	Cambria
22. Percent Change in Residential and Non-residential Revenue Requirement		12.01%	12.01%
23. Franchise Fee Adjustment Factor (1 - 6 percent)		90.00%	94.00%
24. Percent Change in Existing Rates		13.34%	12.78%

Mission Country Disposal

Base Year Rate Adjustment Application

Revenue Offset Summary

	Section VII - Revenue Offsets				
	Historical		Current	Projected	
				Base Year	
	2022	2023	2024	2025	2026
28. Single Family Residential	\$4,826,284	\$5,882,086	\$6,058,549	\$6,073,695	\$6,134,432
Multiunit Residential Dumpster					
29. Number of Accounts	0	0	0	0	0
30. Revenues	\$0	\$0	\$0	\$0	\$0
31. Less Allowance for Uncollectible Resid Accounts					
32. Total Residential Revenue	\$4,826,284	\$5,882,086	\$6,058,549	\$6,073,695	\$6,134,432
Non-residential Revenue (without increase in Base Yr.)					
Account Type					
Non-residential Can					
33. Number of Accounts					
34. Revenues					
Non-residential Wastewheeler					
35. Number of Accounts			104	104	105
36. Revenues	\$261,159	\$321,201	\$330,837	\$331,664	\$334,980
Non-residential Dumpster					
37. Number of Accounts			798	800	808
38. Revenues	\$2,012,940	\$2,475,720	\$2,549,992	\$2,556,367	\$2,581,931
39. Less: Allowance for Uncollectible Non-resid	\$0	\$0	\$0	\$0	\$0
40. Total Non-residential Revenue	\$2,274,100	\$2,796,921	\$2,880,829	\$2,888,031	\$2,916,911
45. Interest on Investments	\$0	\$0	\$0	\$0	\$0
46. Other Income	\$9,716	\$11,822	\$12,373	\$12,381	\$12,505
47. Total Revenue Offsets	\$7,110,100	\$8,690,829	\$8,951,750	\$8,974,107	\$9,063,848

Fiscal Year: 1-1-2025 to 12-31-2025

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Mission Country Disposal

Base Year Rate Adjustment Application

Cost Summary for Base Year

Description of Cost	Section VIII-Base Year Cost Allocation				
	2022	2023	2024	Base Year 2025	2026
Labor	1,841,255.35	1,864,678.51	1,938,519.78	2,012,183.53	\$2,072,549
Payroll Taxes	\$137,394	\$143,028	\$148,692	\$154,342	\$158,972
48. Total Direct Labor	\$1,978,650	\$2,007,707	\$2,087,212	\$2,166,526	\$2,231,522
49. Corporate Overhead	163,685.24	\$260,576	\$268,393	\$277,250	\$285,568
Less limitation (enter as negative)	(\$66,349)	(\$154,577)	(\$159,214)	(\$164,468)	(\$169,402)
Total Corporate Overhead	\$97,336	\$105,999	\$109,179	\$112,782	\$116,165
Office Salaries	330,880.47	\$328,961	\$342,796	\$355,822	\$366,497
Payroll Taxes - Office	\$18,867	\$20,712	\$21,532	\$22,351	\$23,021
50. Total Office Salaries	\$349,747	\$349,674	\$364,328	\$378,173	\$389,518
Bad Debt	342.61	4,402.74	2,500.00	2,500.00	\$2,575
Allocated expenses	-	-	-	-	\$0
Bonds expense	6,995.41	3,807.00	4,008.77	4,161.10	\$4,286
Depreciation	681,201.85	841,738.24	886,350.37	920,031.68	\$947,633
Drive Cam fees	17,839.22	17,620.94	18,554.85	19,259.93	\$19,838
Dues and Subscriptions	9,130.17	9,681.56	10,194.68	10,582.08	\$10,900
Facilities	88,505.80	75,464.56	79,464.18	82,483.82	\$84,958
Gas and oil	659,921.12	767,484.74	755,672.69	784,388.26	\$807,920
Insurance	622,904.39	693,847.48	730,621.40	772,210.99	\$795,377
Interest Expense	121,167.81	109,134.05	114,918.15	119,285.04	\$122,864
Laundry (Uniforms)	16,087.88	13,984.93	14,726.13	15,285.73	\$15,744
Legal and Accounting	36,659.37	39,126.58	41,200.29	52,433.27	\$54,006
Miscellaneous and Other	(1,718.23)	(17,298.90)	(198.80)	(206.36)	
Office Expense	109,031.47	113,008.73	118,998.19	123,520.12	\$127,226
Operating Supplies	1,618.86	1,648.65	1,736.03	1,802.00	\$1,856
Other Taxes	21,181.16	23,033.27	24,251.86	25,173.43	\$25,929
Outside Services	2,461.32	4,257.50	4,483.14	4,653.50	\$4,793
Public Relations and Promotion	1,728.47	3,773.01	3,972.98	4,123.96	\$4,248
Permits	49,631.57	57,473.93	60,520.05	62,819.81	\$64,704
Postage	11,256.49	11,533.11	12,144.36	12,605.85	\$12,984
Relocation	254.83	5,561.55	5,856.31	6,078.85	\$6,261
Rent	3,676.39	2,287.81	2,409.07	2,500.61	\$2,576
Telephone	14,035.80	13,020.18	13,710.25	14,231.24	\$14,658
Tires	100,573.35	96,083.08	101,175.48	105,020.15	\$108,171
Travel	16,921.89	9,478.11	9,980.45	10,359.70	\$10,670
Truck Repairs	279,053.60	260,090.96	273,875.78	284,283.06	\$292,812
Utilities	\$12,625	\$10,294	\$10,839	\$11,251	\$11,589
51. Total Other Gen/Admin Costs	\$2,883,087	\$3,170,537	\$3,301,966	\$3,450,839	\$3,554,577
52. Total Tipping Fees	1,665,739.40	1,969,820.97	2,387,051.25	2,438,999.44	\$2,512,169
53. Total Franchise Fee	569,017.67	808,259.98	795,081.64	821,319.34	\$845,959
54. Total AB 939/Regulatory Fees	7,621.33	11,986.68	12,346.28	12,753.71	\$13,136
55. Total Lease Pmt to Affil Co.'s	120,008.66	125,889.12	132,561.24	137,598.57	\$141,727
55b Total Transportation to Affil Co.'s	\$825	\$1,650	\$1,737	\$1,803	\$1,858
56. Total Cost	\$7,672,032	\$8,551,523	\$9,191,463	\$9,520,794	\$9,806,630

Mission Country Disposal

Base Year Rate Adjustment Application

Base Year Revenue Offset Summary

For Information Purposes Only

Description of Revenue	Section VII-Revenue Offsets						
	Overall	Franchise	Refuse Collection				Non
	Total	Total	LO CSD	Cayucos	Cambria	County	Franchised
<i>Residential Revenue</i>							
<i>(without increase in Base Year)</i>							
57. Single Family Residential	10,937	10,937	5,165	1,878	3,756	139	-
	\$6,073,695	6,073,695	2,795,167	987,376	2,201,010	90,142	-
<i>Multiunit Residential Dumpster</i>							
58. Number of Accounts	\$0	\$0	0	0	0	0	0
59. Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60. Less Allowance for Uncollectable	\$0	\$0	0	0	0	0	0
61. Total Residential Revenue	\$6,073,695	\$6,073,695	\$2,795,167	\$987,376	\$2,201,010	\$90,142	\$0
<i>Non-residential Revenue (without increase in Base Year)</i>							
Account Type							
Non-residential Can							
62. Number of Accounts	0	0					-
63. Revenues	\$0	\$0					-
<i>Non-residential Wastewheeler</i>							
64. Number of Accounts	104	104	24	15	31	34	-
65. Revenues	\$331,664	\$331,664	100,710	33,710	77,805	119,438	-
<i>Non-residential Dumpster</i>							
66. Number of Accounts	800	800	188	117	236	259	-
67. Revenues	\$2,556,367	\$2,556,367	776,244	259,830	599,701	920,591	-
68. Less: Allowance for Uncollectible							
Non-residential Accounts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
69. Total Non-residential Revenue	\$2,888,031	\$2,888,031	\$876,955	\$293,540	\$677,507	\$1,040,029	\$0
74. Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
75. Other Income	\$12,381	\$0	\$0	\$0	\$0	\$0	\$12,381
76. Total Revenue Offsets	\$8,974,107	\$8,961,726	\$3,672,122	\$1,280,916	\$2,878,517	\$1,130,171	\$12,381

Fiscal Year: 1-1-2025 to 12-31-2025

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Mission Country Disposal

Base Year Rate Adjustment Application

Operating Information

Historical			Current			Projected		
	Percent		Percent		Percent	Base Year	Percent	
2022	Change	2023	Change	2024	Change	2025	Change	2026

Section IX-Operating Data

Residential & Commercial Garbage

77.	Los Osos Residential Accts	5,088	1.0%	5,139	0.2%	5,152	0.2%	5,165	0.2%	5,178
	Cayucos Residential Accts	1,868	0.1%	1,869	0.2%	1,874	0.2%	1,878	0.2%	1,883
	Cambria Residential Accts	3,735	0.1%	3,737	0.2%	3,746	0.2%	3,756	0.2%	3,765
	County Residential Accts	136	1.5%	138	0.2%	138	0.2%	139	0.2%	139
	Los Osos Commercial Accts	224	-5.8%	211	0.2%	212	0.3%	212	0.3%	213
	Cayucos Commercial Accts	136	-2.9%	132	0.2%	132	0.3%	133	0.2%	133
	Cambria Commercial Accts	264	0.4%	265	0.2%	266	0.2%	266	0.2%	267
	County Commercial Accts	295	-1.4%	291	0.2%	292	0.3%	292	0.2%	293
78.	Routes	8	0.6%	8	0.3%	8	0.2%	8	0.2%	8
79.	Tons Collected	15,609	2.6%	16,019	0.2%	16,059	0.2%	16,099	0.2%	16,140
80.	Direct Labor Hours	17,169	0.6%	17,280	0.2%	17,323	0.2%	17,366	0.2%	17,409

Recyclable Materials - Curbside Recycling-Los Osos, Cambria, & Cayucos

85.	Accounts	10,691	0.5%	10,745	0.2%	10,772	0.2%	10,799	0.2%	10,826
86.	Routes	6	0.6%	6	0.3%	6	0.2%	6	0.2%	6
	Tons Collected	3,751	8.5%	4,070	0.2%	4,080	0.2%	4,090	0.3%	4,101
87.	Direct Labor Hours	12,343	0.6%	12,422	0.2%	12,453	0.2%	12,484	0.2%	12,516

Recyclable Materials - Greenwaste Collection-Los Osos, Cambria, & Cayucos

88.	Accounts	10,691	0.5%	10,745	0.2%	10,772	0.2%	10,799	0.2%	10,826
89.	Routes	5	0.6%	5	0.3%	5	0.2%	5	0.3%	5
	Tons Collected	5,591	20.0%	6,706	0.2%	6,723	0.2%	6,740	0.3%	6,757
90.	Direct Labor Hours	9,664	0.6%	9,726	0.3%	9,751	0	9,775	0.2%	9,800

SOLID WASTE FEE SURVEY

Section I - Introduction

1. Name of City/County	City of Santa Maria	Paso Robles	Templeton
2. Contact Person	Natalia Heredia	Ian Hoover	Jessica McGinnis
3. Title of Contact Person	Utilities Accounting Technician III	General Manager	WM - Senior Account Executive
4. Telephone Number	(805) 925-0951 x7244	(805) 286-3001	805-275-9965
5. Date Contacted	5/29/2024	5/29/2024	6/20/2024

Section II - General Information

6. Are residential curbside collection and disposal services provided by the municipality or private contractor?	Municipality	Private	Municipality
7. Is a franchise for refuse collection granted to the hauler?	N/A	Yes	Yes
8. Is a franchise for recyclable material collection granted to the hauler?	No	Yes	Yes
9. Is there a franchise fee? If so, how much is it?	N/A	10% County 11.5% City of Paso	10%
10. What is the franchise hauler's disposal cost per ton?	N/A	\$53 Compacted	Compacted \$62.00/ton Uncompacted \$69.00/ton
11. Who bills the customer?	Municipality	Company	WM

Section III - Residential Service

12. Are residential rates regulated?	Yes, through the Prop 218 process	Yes	Yes
13. What is the monthly charge for residential service?	60 gallon - \$38.74 90 gallon - \$47.87	60G (City) - \$57.42 90G (City) - \$63.59 64G (County 2016) - \$45.33 96G (County 2016) - \$59.66	32-gallon - \$38.73 65-gallon - \$54.63 96-gallon - \$60.41
14. How many cans are picked up at this charge?	3	3	Trash/Recycle/Organics
15. What is the charge for additional cans?	60 gallon - \$30.80 90 gallon - \$39.93	60G (City) - \$57.42 90G (City) - \$63.59 64G (County 2016) - \$45.33 96G (County 2016) - \$59.66	Trash is an entirely additional service fee. Recycle & Organics \$11.60/each per month

SOLID WASTE FEE SURVEY

Section III - Residential Service (continued)

16. Is there a separate charge for yard waste collection?	No	No	No
17. Are there any citywide cleanup days provided at no additional charge by the hauler?	Yes	Yes	Yes
18. Does your community have a curbside recycling program?	Yes	Yes	Yes
19. Is there an additional charge to residents for this program, or is it included in the monthly charge for solid waste collection?	Included in monthly charge	Included	Included in montly charge
20. If separate, what is the charge?	N/A	N/A	N/A

Section IV - Non Residential Service

21. Are non-residential rates regulated?	Yes, through the Prop 218 process	Yes	Yes
22. Provide the monthly fee for the following services, assuming pick up is one time per week:			
1 cubic yard	N/A	\$147.00	N/A
1.5 cubic yards	N/A	\$160.06	\$132.02
2 cubic yards	\$166.72	\$188.36	\$149.58
3 cubic yards	\$190.61	\$244.98	\$185.21
6 cubic yards	\$280.83	N/A	\$278.01
23. Effective period of rates quoted	7/1/2024	1/1/2024 - CPI	4/1/2024 - 4/1/2025

Monthly Rate Comparisons for Garbage Service

Service Size	Nipomo CSD	San Luis Obispo	Pismo Beach	South County Urban	Arroyo Grande	Cambria	Cayucos	Los Osos CSD	Grover Beach	Morro Bay	Avila Beach CSD	Oceano
20 Gallon	N/A	\$ 14.74	N/A	N/A	N/A	N/A	N/A	\$ 27.74	N/A	\$ 22.21	N/A	N/A
35 Gallon	\$ 27.58	\$ 23.53	\$ 23.77	\$ 28.27	\$ 26.73	\$ 41.51	\$ 32.60	\$ 39.45	\$ 24.23	\$ 35.54	\$ 28.32	\$ 20.38
65 Gallon	\$ 39.52	\$ 47.06	\$ 47.55	\$ 46.74	\$ 34.72	\$ 83.01	\$ 38.51	\$ 60.57	\$ 32.75	\$ 71.07	\$ 46.79	\$ 29.32
95 Gallon	\$ 51.81	\$ 70.59	\$ 71.32	\$ 65.17	\$ 42.75	\$ 124.55	\$ 44.47	\$ 64.96	\$ 41.23	\$ 106.63	\$ 65.25	\$ 57.38
2 yard (1X WK)	\$ 136.62	\$ 185.21	\$ 166.02	\$ 177.48	\$ 167.65	\$ 201.94	\$ 184.32	\$ 228.72	\$ 147.95	\$ 265.30	\$ 177.68	\$ 128.75

Service Size	Atascadero	Templeton	Solvang	Buelton	San Miguel	Paso Robles	King City	Monterey Regional Waste Management District Area (MRWMD)	WM area formerly Mid-State Area (rural North SLO County, Santa Margarita)
20 Gallon	N/A	N/A	N/A	N/A	N/A	\$ 38.15	\$ 32.43	\$ 38.28	N/A
35 Gallon	\$ 33.67	\$ 38.73	\$ 36.28	\$ 40.51	\$ 34.13	\$ 43.32	\$ 42.83	\$ 46.54	\$ 48.72
65 Gallon	\$ 52.80	\$ 54.63	\$ 45.20	\$ 48.40	\$ 53.80	\$ 57.42	\$ 53.68	\$ 72.92	\$ 71.31
95 Gallon	\$ 66.35	\$ 60.41	\$ 54.69	\$ 56.38	\$ 72.88	\$ 63.59	\$ 63.52	\$ 91.20	\$ 93.84
2 yard (1X WK)	\$ 172.24	\$ 149.58	\$ 256.55	\$ 281.13	\$ 124.12	\$ 188.36	\$ 288.00	\$ 277.20	\$ 214.46

Service Size	City of Santa Maria	Santa Barbara County (Zone 1, South Coast Unincorporated)	Santa Barbara County (Zone 2, Unincorporated Goleta)	Santa Barbara County (Zone 3, Isla Vista and Cuyama Valley)	Santa Barbara County (Zone 4 - Santa Ynez)	Santa Barbara County (Zone 4 - Lompoc)	Santa Barbara County (Zone 5, Unincorporated Santa Maria/Orcutt)	Goleta	City of Santa Barbara
20 Gallon	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
35 Gallon	N/A	\$ 56.60	\$ 43.25	\$ 45.22	\$ 34.33	\$ 31.41	\$ 33.03	\$ 37.39	\$ 48.26
65 Gallon	\$ 38.74	\$ 62.86	\$ 54.66	\$ 51.52	\$ 42.62	\$ 36.13	\$ 37.84	\$ 41.88	\$ 59.82
95 Gallon	\$ 47.87	\$ 69.25	\$ 65.92	\$ 57.75	\$ 50.77	\$ 40.70	\$ 42.46	\$ 48.35	\$ 71.38
2 yard (1X WK)	\$ 166.72	\$ 256.74	\$ 259.61	\$ 215.72	\$ 254.11	\$ 179.98	\$ 192.87	\$ 240.10	\$ 277.66

Landfill Name	Rate Per Ton	Garbage Truck Rate Per Ton	As of
Santa Maria Landfill	\$ 90.00	\$ 90.00	1/1/2024
Tajiguas - Franchise	\$ 121.00	\$ 189.00	7/1/2024
Paso Robles Landfill	\$ 63.00	\$ 53.00	7/1/2022
Johnson Canyon Landfill	\$ 64.75	\$ 64.75	7/1/2023
Chicago Grade Landfill	\$ 62.00		1/1/2024
City of Lompoc Landfill	\$ 100.00		7/1/2023
Cold Canyon Landfill	\$ 92.00	\$ 70.00	1/1/2025
ReGen Monterey	\$ 74.00		7/1/2023

Mission Country Disposal
Financial Statements
December 31, 2023 and 2022



C O N T E N T S

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Independent Auditors' Report

To Management of Mission Country Disposal
San Luis Obispo, California

Opinion

We have audited the accompanying financial statements of Mission Country Disposal, (a California corporation), which comprise the statements of revenues and expenses – regulatory basis for the years ended December 31, 2023 and 2022, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the results of operations of Mission Country Disposal for the years ended December 31, 2023 and 2022, in accordance with the financial reporting provisions of the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo as described in Note 1.

Basis for Opinion

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the basis of the financial reporting provisions prescribed or permitted by the City and County of San Luis Obispo, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the City and County of San Luis Obispo. Our opinion is not modified with respect to that matter.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Mission Country Disposal and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with financial reporting provisions of the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Mission Country Disposal's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.



Independent Auditors' Report - Continued

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mission Country Disposal's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Mission Country Disposal's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Caliber Audit & Attest, LLP

San Luis Obispo, California
June 21, 2024

Mission Country Disposal

***Statements of Revenues and Expenses - Regulatory Basis
Years Ended December 31, 2023 and 2022***

	2023	2022
<i>Revenues</i>		
Hauling revenue	\$ 8,679,007	\$ 7,100,384
Other income	11,822	9,716
Total revenue	8,690,829	7,110,100
<i>Allowable Costs</i>		
Direct labor	2,007,436	1,978,133
Corporate overhead - allowable threshold	105,999	97,336
Office salaries	327,871	322,277
Other general and administrative costs	3,100,459	2,769,175
Interest, related party	109,134	121,168
Total allowable costs	5,650,899	5,288,089
<i>Allowable Pass-Through Costs</i>		
Tipping fees, related party	1,055,939	1,000,038
Non-related party tipping fees	913,882	665,701
Franchise fees and taxes	820,247	576,639
Related party rent	125,889	120,009
Transportation - compactors, related parties	1,650	825
Total pass-through costs	2,917,607	2,363,212
Total allowable and pass-through costs	8,568,506	7,651,301
Rate setting income (loss)	122,323	(541,201)
<i>Non-allowable gain, net</i>	(16,981)	(1,400)
Net income (loss)	\$ 139,304	\$ (539,801)

See Notes to Financial Statements.

Mission Country Disposal

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

Nature of business:

Mission Country Disposal (the Company) became a wholly-owned subsidiary of Waste Connections US, Inc. as of April 1, 2002, and is a California corporation which operates a garbage collection service for residential, commercial, and governmental entities in the northern coastal regions of San Luis Obispo County. The Company services collection routes by use of Company-owned equipment and employees of the Company. The Company extends credit in the form of accounts receivable to customers in its service area.

Prescribed accounting practices:

The County of San Luis Obispo, Cambria Community Service District, Cayucos Sanitary District, and Los Osos Community Service District require the Company to utilize the accounting principles prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo in its financial statement reporting for rate setting purposes.

The primary purpose of the accounting principles prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo is to determine integrated solid waste management rates which are fair to residents and which provide adequate revenue to the hauler. The basis of presentation prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo differs from U.S. generally accepted accounting principles (U.S. GAAP) in that the following expenses are non-allowable costs: charitable donations and political contributions, entertainment expenses, income tax expenses, and profit sharing payments not related to an Internal Revenue Service approved pension program. The Manual also specifies a limitation on corporate overhead, which is defined as salaries of corporate officers, that can be treated as allowable costs. Bonus costs and allocated facility and administrative support costs are included as allowable costs and are not part of the corporate overhead pool subject to limitation. Although not specifically listed as non-allowable costs in the Manual, management has also historically classified the following costs as non-allowable: loss (or gain) on disposal of assets, penalties, and certain employee relocation costs.

In addition, according to the accounting principles prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management, the operations of the individual garbage districts are considered separate entities for rate setting purposes. Given this, the financial statements for each company have not been consolidated with the other subsidiaries of Waste Connections US, Inc.

Mission Country Disposal

Notes to Financial Statements

Reclassifications:

Certain amounts in the 2022 financial statements have been reclassified for comparative purposes to conform with presentation in the 2023 financial statements.

Allocation of costs:

Management of the Company believes that because costs are shared between districts, allocating costs between the companies receiving the benefits is the most effective way to track and record the costs at the standalone district (Company) level. These costs are mainly allocated based on truck hours or customer count (container counts, CNG trucks and yard waste tons are also used as allocators), depending on the nature of the cost. In general, costs that are administrative are allocated on customer count, and costs that are direct are allocated on truck hours, consistent with the direct labor (direct) and office salaries (administrative) allocations.

Interest:

Interest expense is allocated using an estimated internal interest rate (3.09% for 2023 and 3.89% for 2022) and applying that interest rate to the average net book value of fixed assets, and then allocating to the stand-alone district level based on the pro-rata depreciation allocation percentages. The Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo includes interest expense as an allowable cost.

Income tax:

Entity level income tax is assessed at the corporate parent entity level. As a wholly owned subsidiary, the standalone district (the Company) does not pay or incur income tax. As such, there is no provision for current or deferred income taxes for the Company, and no allocation is made on the standalone financial statements for income tax. Income tax expense is a non-allowable cost under the principles prescribed by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo.

Franchise fees and taxes:

U.S. generally accepted accounting principles would require that tax and franchise fees that are assessed by governmental authorities that are directly imposed on a revenue-producing transaction between a seller and a customer be presented on a net basis (excluded from revenues). However, in accordance with the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo, franchise fees and taxes have been shown gross on the statements of revenues and expenses – regulatory basis and are included in revenues and shown as an allowable cost.

Mission Country Disposal

Notes to Financial Statements

Use of estimates:

The preparation of financial statements in conformity with practices prescribed or permitted by the Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates of the City of San Luis Obispo, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Revenue recognition:

Revenues are recognized when services are transferred to customers in an amount that reflects consideration that is expected to be received.

Nature of revenue:

The Company's solid waste collection business involves the collection of waste from residential, commercial and industrial customers for transport directly to the landfill, transfer stations or recycling centers. Solid waste collection services include both recurring and temporary customer relationships. The services are performed under service agreements or franchise agreements with governmental entities. Residential and commercial collection services are provided on a subscription basis with individual households or businesses. The fees received for collection services are based primarily on the market, collection frequency, level of service, route density, type and volume or weight of the waste collected, type of equipment and containers furnished, the distance to the disposal or processing facility, the cost of disposal or processing, and prices charged by competitors for similar services.

Disaggregation of revenue:

The following table presents the Company's revenue disaggregated by contract type:

	<u>2023</u>	<u>2022</u>
Hauling revenues - residential customers	\$ 5,882,086	\$ 4,826,284
Hauling revenues - commercial customers	2,796,921	2,274,100
Total	<u>\$ 8,679,007</u>	<u>\$ 7,100,384</u>

The factors that impact the timing and amount of revenue recognized for each type of revenue may vary based on the nature of the service performed. Generally, the Company recognizes revenue at the time it performs a service. Certain customers are billed in advance (bi-monthly billing) and, accordingly, recognition of the related revenues is deferred until the services are provided.

Mission Country Disposal

Notes to Financial Statements

Contract balances:

The timing of revenue recognition, billings and cash collections results in billed accounts receivable (contract assets), and customer deposits and deferred revenue (contract liabilities) on the Company's balance sheet (not presented).

Performance obligations:

Service performance obligations of a long-term nature, such as solid waste collection service contracts, are satisfied over time, and revenue is recognized based on the value provided to the customer during the period. The amount billed to the customer is based on variable elements such as the number of residential homes or businesses for which collection services are provided, the volume of waste collected, transported and disposed, and the nature of the waste accepted. The Company does not disclose the value of unsatisfied performance obligations for these contracts as its right to consideration corresponds directly to the value provided to the customer for services completed to date and all future variable consideration is allocated to wholly unsatisfied performance obligations.

Costs to obtain a contract:

The incremental direct costs of obtaining a contract, which consist of sales incentives, would be recognized on the Company's balance sheet (not presented) as a deferred sales incentive to be amortized to expense over the life of the customer relationship. There were no contract acquisition costs recorded at the stand-alone district level.

Accounts receivable and allowance for credit losses:

Accounts receivable is stated at the amount management expects to collect from outstanding balances. At each balance sheet date, the Company recognizes an expected allowance for credit losses. In addition, also at each reporting date, this estimate is updated to reflect any changes in credit risk since the receivable was initially recorded. This estimate is calculated on a pooled basis where similar risk characteristics exist. The allowance estimate is derived from a review of the Company's historical losses based on the aging of receivables. This estimate is adjusted for management's assessment of current conditions, reasonable and supportable forecasts regarding future events, and any other factors deemed relevant by the Company. Management believes that the composition of trade receivables at year-end is consistent with historical conditions as credit terms and practices and the customer base has not changed significantly and has not identified any current conditions or supportable forecasts that would have a material impact on the expected credit losses.

The Company writes off receivables when there is information that indicates the debtor is facing significant financial difficulty and there is no possibility of recovery. If any recoveries are made from any accounts previously written off, they will be recognized in income or an offset to credit loss expense in the year of recovery, in accordance with the entity's accounting policy election. Changes in the valuation allowance have not been material to the financial statements.

Mission Country Disposal

Notes to Financial Statements

Property and equipment, and depreciation:

Repairs, maintenance and small equipment purchases are charged to expense when incurred. Expenditures, which significantly increase asset values or extend useful lives, are capitalized and recorded at cost. Depreciation expense is calculated on the straight-line method over the following useful lives:

	<u>Years</u>
Buildings and improvements	25
Vehicles	7
Containers	7
Equipment	7
Office equipment	5

Depreciation is allocated to each stand-alone district based on a combination of customer count, container count, and truck hours allocation factors. Depreciation expense for the years ended December 31, 2023 and 2022 was \$841,738 and \$681,526, respectively.

Public relations and promotions (advertising) costs:

The Company expenses public relations and promotions costs as incurred.

Insurance:

Waste Connections US, Inc., the sole shareholder and parent of the Company has high deductible coverage for automobile liability, general liability, employer's liability, environmental liability, as well as for certain employee group health claims, property and workers' compensation. Waste Connection's insurance accruals are based on claims filed and estimates of claims incurred but not reported and are developed by corporate management with assistance from its third-party actuary and its third-party claims administrator. The insurance accruals are influenced by past claims experience factors, which have a limited history, and by published industry development factors. Insurance expense and allocated insurance expense for the Company are recorded in other general and administrative costs on the statements of revenues and expenses – regulatory basis.

Economic dependency:

The Company provides disposal services to residential and commercial customers under the terms of franchise agreements with the City of San Luis Obispo and three community service districts within the County of San Luis Obispo. Collection rates are determined annually based on historical expenses, future budgeted expenses, and a reasonable rate of return. The franchise agreements extend through 2039, with the exception of the franchise agreement with the Cambria Community Service District which is scheduled for renewal May 2025.

Mission Country Disposal

Notes to Financial Statements

In consideration for the grant of the exclusive franchise to provide services to the respective municipalities, the Company has agreed to pay a franchise fee based upon a percentage of annual gross solid waste revenues provided to each grantee, as follows:

Cayucos Sanitary District	10%
Cambria Community Service District	6%
Los Osos Community Service District	10%
County of San Luis Obispo (unincorporated)	10%

The Company is required to submit audited financial statements to the City of San Luis Obispo and the community service districts within six months of their year end. The contracts allow for an extension of time if mutually agreed upon by both parties.

Related party rent:

The Company accounts for intercompany leases as related party rent expense and has not adopted the new lease guidance because the intercompany leases eliminate on a consolidated level for Waste Connections US, Inc.

Note 2. Related Party Transactions

The Company has entered into various related party transactions. The nature of related party transactions and amounts not specifically identified elsewhere in the financial statements are as follows:

Overhead:

Mission Country Disposal is a wholly-owned subsidiary of Waste Connections US, Inc. Waste Connections US, Inc. provides management and administrative services to Mission Country Disposal. These costs are included as corporate overhead - allowable threshold in the accompanying statements of revenues and expenses - regulatory basis.

Tipping fees:

Waste Connections US, Inc. is also the sole shareholder in Cold Canyon Land Fill, Inc., which operates the sanitary landfill that the Company utilizes for the disposal of garbage collected, and the Materials Recovery Facility (MRF) for the disposal of recyclable material. These costs are included in tipping fees, related party in the accompanying statement of revenues and expenses – regulatory basis.

Transportation:

The Company also pays other related companies for transportation costs of garbage to the landfill. The transportation costs – compactors, related parties are included in the accompanying statement of revenues and expenses – regulatory basis.

Mission Country Disposal

Notes to Financial Statements

Allocated insurance:

The Company incurs expenses for insurance costs that are allocated from a related party company that is a subsidiary of Waste Connections US, Inc. The amount of the insurance cost allocated totaled \$693,847 and \$622,904 for the years ended December 31, 2023 and 2022, respectively, which is included in other general and administrative costs.

Allocated facilities and regional support costs:

The Company incurs expenses for regional facilities and administrative support costs that are allocated from the regional division of Waste Connections US, Inc. The amount of the facilities and administrative support costs allocated totaled \$21,803 and \$27,471 for the years ended December 31, 2023 and 2022, respectively, which is included in other general and administrative costs.

Allocated labor:

The related companies pay for labor and services on behalf of each other. These costs are allocated between the companies receiving the benefits. The allocated labor costs are recorded to direct labor or office salaries. Direct labor costs are allocated to the companies based on truck hours. Office salaries are allocated to the companies based on customer count.

Allocated bonuses:

Bonus costs to the local level employees allocated from corporate are included in direct labor and office salaries.

Allocated interest:

Interest expense is allocated to the stand-alone district level based on the policy as described in Note 1, and is shown as interest, related party.

Allocated other costs:

The Company incurs other costs that are shared between the related companies. These costs are allocated between the companies receiving the benefits. These costs are mainly allocated based on truck hours or customer count (container counts, CNG trucks and yard waste tons are also used as allocators), depending on the nature of the cost. In general, costs that are administrative are allocated on customer count, and costs that are direct are allocated on truck hours, consistent with the direct labor (direct) and office salaries (administrative) allocations.

Mission Country Disposal

Notes to Financial Statements

Note 3. Employee Benefit Plan

The Company's employees can participate in the 401(k) profit sharing plan (the Plan) offered by Waste Connections US, Inc. Waste Connections US, Inc. made matching contributions to a trust, for the benefit of qualified employees, subject to certain limitations imposed by the Internal Revenue Service for the years ended December 31, 2023 and 2022. The Company matches 100% of employee contributions up to 5% of compensation and the match vests immediately. Substantially all employees are eligible who are 21 years of age and have at least one year of service. For the years ended December 31, 2023 and 2022, the Company's contribution amounted to \$67,325 and \$63,686, respectively. The total amount of the retirement costs are recorded in the financial statements as part of direct labor and office salaries.

Note 4. Leases

The Company has a lease for office and yard space with a related party, Corral de Piedra Land Company. The lease is renewed annually. The base rent is allocated to the stand-alone districts. The monthly base rent for the Company's yard and office space for the years ended December 31, 2023 and 2022 is \$10,491 and \$10,001, respectively. The base rent is subject to an annual increase based on the Consumer Price Index (CPI), and is also subject to allocation adjustments. Rent expense to the related party for the years ended December 31, 2023 and 2022 was \$125,889 and \$120,009, respectively.

The Company also leases a storage yard on a month-to-month basis with an unrelated third party. Non-related party rent expense for the years ended December 31, 2023 and 2022 was \$2,288 and \$3,676, respectively

Note 5. Commitments and Contingencies

The ultimate responsibility of legal claims, if any, is held by Waste Connections US, Inc, the sole shareholder and parent of the Company. The known liability and expense is allocated from the corporate consolidated level to the stand-alone Company. However, the liability and expense for any incurred but not reported (IBNR) estimated amounts have not been recorded to the financial statements of the stand-alone Company.

The solid waste industry in which the Company operates is subject to a certain level of environmental risk. Although the Company does not accept hazardous waste materials from its commercial and residential customers for placement in the landfill, and is not aware of any occurrences of receiving hazardous waste materials, occurrences are reasonably possible. Such environmental liabilities could have a material effect on the financial position of the Company.

Mission Country Disposal

Notes to Financial Statements

Note 6. Significant Concentration of Risk

The Company operates exclusively in the solid waste industry in San Luis Obispo County, and therefore, its revenues and receivables are subject to geographical concentrations.

Due to the nature of the Company's services, its accounts receivable balance is comprised of amounts due from many customers. This diversity reduces the risk of any one customer significantly impacting the Company's realization of its receivables.

Note 7. Subsequent Events

The date to which events occurring after December 31, 2023 have been evaluated for possible adjustment to the financial statements or disclosure is June 21, 2024, which is the date on which the financial statements were available to be issued.



Independent Auditors' Report on Supplementary Information

To Management of Mission Country Disposal
San Luis Obispo, California

We have audited the financial statements of Mission Country Disposal for the years ended December 31, 2023 and 2022, and our report thereon dated June 21, 2024, which expressed an unmodified opinion on those statements, appears on pages one and two. Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of allowable costs – regulatory basis are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Caliber Audit & Attest, LLP

San Luis Obispo, California
June 21, 2024

Mission Country Disposal

*Schedules of Allowable Costs - Regulatory Basis
Years Ended December 31, 2023 and 2022*

	<u>2023</u>	<u>2022</u>
<i>Direct Labor</i>		
Labor	\$ 1,864,408	\$ 1,840,739
Payroll taxes	143,028	137,394
	<u> </u>	<u> </u>
Total direct labor	<u>\$ 2,007,436</u>	<u>\$ 1,978,133</u>
<i>Office Salaries</i>		
Office salaries	\$ 307,159	\$ 303,410
Payroll taxes	20,712	18,867
	<u> </u>	<u> </u>
Total office salaries	<u>\$ 327,871</u>	<u>\$ 322,277</u>

Mission Country Disposal

Schedules of Allowable Costs - Regulatory Basis - Continued
Years Ended December 31, 2023 and 2022

	<i>2023</i>	<i>2022</i>
<i>Other General and Administrative Costs</i>		
Bad debt	\$ 4,403	\$ 343
Bond	3,807	6,995
Depreciation	841,738	681,526
Drive cam fees	17,621	17,839
Dues and subscriptions	9,676	7,024
Facilities & regional support - allocated from related parties	21,803	27,471
Gas and oil	767,485	659,921
Insurance - allocated from related parties	693,847	622,904
Laundry and uniforms	13,985	16,088
Legal and accounting	39,127	34,498
Miscellaneous and other	2,470	2,131
Office	138,322	117,738
Operating supplies	30,583	35,555
Other taxes	23,035	21,181
Outside services	32,201	41,984
Permits and licenses	57,474	49,632
Postage	11,533	11,388
Public relations and promotions	7,779	1,728
Relocation	5,562	196
Rent	2,288	3,676
Telephone	13,020	14,036
Tires	96,083	100,573
Travel	9,478	15,583
Truck repairs	246,845	266,540
Utilities	10,294	12,625
	\$ 3,100,459	\$ 2,769,175

Notice of Public Hearing Regarding Proposed Solid Waste Rate Adjustment

Property Owners and Tenants - Customers:

This notice is intended to inform you that Cambria Community Services District (“District”) will hold a public hearing regarding rate Adjustments (the “Proposed Rate Adjustment”) proposed by Mission Country Disposal for properties and customers receiving solid waste, recycling, and green waste services within the District. The Proposed Rate Adjustment will be considered by the District Board of Directors (“Board”) at the date, time, and location specified below. Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- The Date, Time, and Place of the Public Hearing;
- The Reason for the Proposed Rate Adjustment;
- The Effective date of the Proposed Rate Adjustment;
- The Basis for the Proposed Rate Adjustment; and
- The Majority Protest Procedures.

NOTICE OF PUBLIC HEARING

The Public Hearing for the Proposed Rate Adjustment within the District limits will be held on:

Date: January __, 2025 Time: _____

Place: 1000 Main Street Cambria, CA 93428

Or online as listed below:

Please click this URL to join.

<https://us06web.zoom.us/j/87104323005?pwd=tOtHebcC36aqLTA1dqEP3g7IUAp5mX.1>

Passcode: 573106

Or One tap mobile:

+16699006833,,87104323005# US (San Jose)

+16694449171,,87104323005# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 669 444 9171 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782

or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000

or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968

or +1 309 205 3325 or +1 312 626 6799

Webinar ID: 871 0432 3005

International numbers available: <https://us06web.zoom.us/j/87104323005?pwd=tOtHebcC36aqLTA1dqEP3g7IUAp5mX.1>

At the Public Hearing, the Board will consider all public comment in support of and in opposition to the Proposed Rate Adjustment and whether or not a Majority Protest exists pursuant to the California Constitution (as described below). If approved, the Proposed 2025 Rate Adjustment would become effective on January 1, 2025 and annual adjustments would be effective each January 1 of 2026, 2027, 2028 and 2029.

Reason For and Basis of the Proposed Rate Adjustments

The Proposed Rate Adjustment for 2025 is based on the Garbage Company's documented cost of providing solid waste services and is a 12.59% increase above current solid waste rates. This cost-based adjustment is necessary for the Garbage Company to continue to provide safe, environmentally sound and reliable solid waste removal, transportation and disposal services to the residents and businesses of the District. The adjustments are requested due to:

- Increases in organics processing costs – Third-party costs for the organic waste post-collection processing facility operated by the company formerly named Hitachi Zosen INOVA, and which are not within the Garbage Company's control, have doubled since 2022. The change in cost is the result of changes in facility capital and operating costs.
- Increases in landfill disposal costs – Related party costs for landfill waste disposal at Cold Canyon have remained flat since 2016. The 2025 rate adjustment reflects a market adjustment to these costs, from a per ton tipping fee of \$41 per ton (in place since 2016) to a per ton tipping fee of \$70. The Garbage Company provided market comparison demonstrating the applicability of the \$70 per ton market tipping fee.
- Collection costs including labor, vehicles, operating expenses and overhead – These costs are increasing approximately 4.21% in 2025.
- Adjustments necessary for moving to a new methodology for annual rate adjustments that provides for increased rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness. These include updated depreciation lifespans for solid waste collection vehicles, removal of a limitation on corporate overhead costs for legal, tax, payroll, human resources, engineering, compliance, IT, training and recruiting programs, and updated profit allowance in-keeping with industry standards.
- Adjustments for new service enhancements, including the ability for residents to exchange a solid waste collection cart once annually at no additional cost, no charge collection for one bulky item twice annually via clean-up weeks.

The Proposed Rate Adjustments for 2025 applicable to residential solid waste customers are shown in the table below.

Garbage Container Size	2024	2025	Change in Monthly Rate
32-gallon	\$ 41.52	\$ 46.75	\$ 5.23
64-gallon	\$ 83.03	\$ 93.48	\$ 10.45
96-gallon	\$ 124.58	\$ 140.26	\$ 15.68

In addition, commencing each January 1 of 2026, 2027, 2028 and 2029 solid waste rates will be adjusted based on the following:

- Annual change in the Bureau of Labor Statistics' Consumer Price Index (CPI) for Garbage and Trash Collection in the U.S all city average, with a minimum 2% adjustment and a maximum 5% adjustment. Amounts below the minimum or above the maximum will carry forward to the following year.
- Calculation of a 10% profit allowance starting in 2026 (estimated at additional 0.67% to 0.69% adjustment in 2026).
- Addition of a revenue balancing mechanism starting in 2027, wherein actual revenues from solid waste rates over or under projections carry forward as additions to, or offsets against, the annual CPI adjustment.
- Rate adjustments for January 1, 2026, 2027, 2028 and 2029 are not expected to exceed 7%.

The Proposed Rate Adjustments have been independently reviewed for consistency with the City of San Luis Obispo Rate Setting Process and Methodology Manual for Integrated Solid Waste Management dated June 1994 and in accordance with the provisions of the District's Franchise Agreement with the Garbage Company, as amended, governing solid waste service within the boundaries of the District. The Proposed Rate Adjustments contemplate implementation of a new methodology for annual rate adjustments which is described in New Solid Waste Rate Adjustment Methodology and 2025 Rates report authored by independent reviewer, R3 Consulting Group, Inc. The consultant's report and the complete set of proposed 2025 solid waste rates is available at the CCSD Administrative office located at 2150 Main Street, 1-A, Cambria, CA 93428.

How Do I Protest the Proposed Rate Adjustment?

Pursuant to Section 6 of Article XIII D of the California Constitution, the following persons may submit a written protest against the Proposed Rate Adjustment to the Confidential Administrative Assistant before the close of the Public Hearing referenced above.

- An owner(s) of property (parcel(s)) receiving solid waste, recycling, and green waste services within the District limits. If the person(s) signing the protest, as an owner, is not shown on the last equalized assessment roll as the owner of the parcel(s) then the protest must contain or be accompanied by written evidence that such person signing the protest is the owner of the parcel(s) receiving services; or
- A tenant(s) whose name appears on Mission Country Disposal's records as the customer of record for the corresponding parcel receiving solid waste, recycling, and green waste services within the District limits (tenant-customer).

A valid written protest must contain a statement that you protest the Proposed Rate Adjustment, the address or Assessor's Parcel Number (APN) of the parcel or parcels which receive solid waste, recycling, and green waste services, and a signature by either the owner or the tenant-customer of the parcel or parcels. One written protest per parcel shall be counted in calculating a majority protest to the Proposed Rate Adjustment subject to the requirements of Section 6 of Article XIII D of the California Constitution. Written protests will not be accepted by e-mail or by facsimile. Verbal protests will not be counted in determining the existence of a majority protest. To be counted, a protest must be received in writing by the Confidential Administrative Assistant before the close of the Public Hearing referenced above.

Written protests regarding the solid waste rate Adjustment may be mailed to:

**Cambria Community Services District
Attn: Confidential Administrative Assistant
P.O. Box 65, Cambria CA 93428**

Written protests may also be personally delivered to the CCSD Administrative office located at 2150 Main Street, 1-A, Cambria, CA 93428.

If valid written protests are presented by a majority of owners and/or tenants-customers of parcels receiving solid waste, recycling, and green waste services within the District limits, then the District will not adjust the rates for the services.

MISSION COUNTRY DISPOSAL RATE ADJUSTMENT EFFECTIVE JANUARY 1, 2025 CAMBRIA COMMUNITY SERVICES DISTRICT				
Service Description	Pickups Per Week	Monthly Rate Effective 01/01/2024	Proposed Rate Adjustment	Monthly Rate Effective 01/01/2025
RESIDENTIAL SINGLE FAMILY DWELLING AND MULTI-UNIT (4 UNITS OR LESS):				
32 Gallon Waste Wheeler	1	\$41.52	5.23	\$46.75
64 Gallon Waste Wheeler	1	\$83.03	10.45	\$93.48
96 Gallon Waste Wheeler	1	\$124.58	15.68	\$140.26
Residential customers must use the waste wheelers provided by the garbage company. The solid waste residential service fee for trash collections (container with black or gray lid), includes once a week pick-up of one green waste/organics container (green lid) and one recycling container (blue lid).				
RESIDENTIAL - OTHER CHARGES:				
Garbage extras (per bag)	1	\$20.78	2.62	\$23.40
Loose Cardboard	each	\$22.02	2.77	\$24.79
Loose Yardage	each	\$43.95	5.53	\$49.48
Small item pickup (TV, toilet)	each	\$31.37	3.95	\$35.32
Recycling extras(per bag)	1	\$10.39	1.31	\$11.70
Residential Trip Charge	each	\$15.65	1.97	\$17.62
Service away from the curb (per cart or commodity)	per month	\$18.81	2.37	\$21.18
Switch waste wheelers twice/year		\$15.65	1.97	\$17.62
Residential Restart Fee	each	\$55.57	7.00	\$62.57
Tax Lien Cert Mail Fee	each	\$6.44	0.81	\$7.25
White good, couch, hide-a-bed	each	\$109.82	13.83	\$123.65
Xtra 64 gal Green Waste Pickup	each	\$10.38	1.31	\$11.69
Xtra Green waste 64 or 96 gal cart	per month	\$2.93	0.37	\$3.30
Xtra Recycle 64 or 96 gal cart	per month	\$2.91	0.37	\$3.28
Mattress pickup	each	\$31.37	3.95	\$35.32
COMMERCIAL DUMPSTERS - ALL AREAS:				
1 yd dumpster	1	\$139.51	17.56	\$157.07
1 yd dumpster	2	\$208.21	26.21	\$234.42
1 yd dumpster	3	\$283.04	35.63	\$318.67
1 yd dumpster	4	\$355.23	44.72	\$399.95
1 yd dumpster	5	\$427.02	53.76	\$480.78
1.5 yd dumpster	1	\$177.03	22.29	\$199.32
1.5 yd dumpster	2	\$289.38	36.43	\$325.81
1.5 yd dumpster	3	\$362.88	45.69	\$408.57
1.5 yd dumpster	4	\$482.11	60.70	\$542.81
1.5 yd dumpster	5	\$602.24	75.82	\$678.06

**MISSION COUNTRY
DISPOSAL
RATE ADJUSTMENT EFFECTIVE JANUARY 1, 2025
CAMBRIA COMMUNITY SERVICES DISTRICT**

Service Description	Pickups Per Week	Monthly Rate Effective 01/01/2024	Proposed Rate Adjustment	Monthly Rate Effective 01/01/2025
2 yd dumpster	1	\$201.99	25.43	\$227.42
2 yd dumpster	2	\$351.97	44.31	\$396.28
2 yd dumpster	3	\$495.82	62.42	\$558.24
2 yd dumpster	4	\$640.10	80.59	\$720.69
2 yd dumpster	5	\$774.80	97.55	\$872.35
3 yd dumpster	1	\$259.59	32.68	\$292.27
3 yd dumpster	2	\$487.52	61.38	\$548.90
3 yd dumpster	3	\$714.71	89.98	\$804.69
3 yd dumpster	4	\$953.19	120.01	\$1,073.20
3 yd dumpster	5	\$1,222.99	153.97	\$1,376.96
4 yd dumpster	1	\$346.11	43.58	\$389.69
4 yd dumpster	2	\$650.04	81.84	\$731.88
4 yd dumpster	3	\$952.97	119.98	\$1,072.95
4 yd dumpster	4	\$1,270.89	160.01	\$1,430.90
4 yd dumpster	5	\$1,630.64	205.30	\$1,835.94
6 yd dumpster	1	\$519.19	65.37	\$584.56
6 yd dumpster	2	\$975.05	122.76	\$1,097.81
6 yd dumpster	3	\$1,429.45	179.97	\$1,609.42
6 yd dumpster	4	\$1,429.45	179.97	\$1,609.42
6 yd dumpster	5	\$2,446.04	307.96	\$2,754.00

The rates shown above include the monthly container rental fee and a semi-annual dumpster cleaning.

Rates for all commercial customers include recycling or greenwaste/organics pickup once per week, included with the garbage service rate. Customers can choose from a 64 or 96 gallon blue commingled recycle waste wheeler or a 32 or 64 gallon organics waste wheeler included with the garbage service rate (96 gallon waste wheelers can only be used with green waste due to weight). If you need more frequent recycling, including organics/greenwaste service, it can be provided at 25% of the garbage service rates for the specified level of service required. If you need a dumpster for recycling, it can be provided at 25% of the garbage service rates for the specified level of service required.

MULTI-FAMILY (5 or MORE)

Rates are the same as commercial dumpsters (above) and waste wheeler rates (below).

COMMERCIAL GARBAGE CANS - ALL AREAS:

32 gallon waste wheeler	1	\$41.52	5.23	\$46.75
64 gallon waste wheeler	1	\$83.06	10.46	\$93.52
64 gallon waste wheeler	2	\$133.39	16.79	\$150.18
96 gallon waste wheeler	1	\$124.56	15.68	\$140.24
96 gallon waste wheeler	2	\$155.72	19.61	\$175.33
96 gallon waste wheeler	3	\$194.64	24.51	\$219.15
Garbage extras (per bag)		\$20.78	2.62	\$23.40

**MISSION COUNTRY
DISPOSAL
RATE ADJUSTMENT EFFECTIVE JANUARY 1, 2025
CAMBRIA COMMUNITY SERVICES DISTRICT**

Service Description	Pickups Per Week	Monthly Rate Effective 01/01/2024	Proposed Rate Adjustment	Monthly Rate Effective 01/01/2025
Garbage extras (per yard)		\$43.95	5.53	\$49.48

* Maximum volume and weight per garbage can: 33 gallons / 80 pounds

Rates for all "Waste Wheeler Container Service" customers include recycling or green waste/organics pickup once-per-week. Customers can choose from a 64 or 96 gallon blue waste wheeler once-per-week for commingled recycling, or a 32 or 64 gallon organics green lid waste wheeler once per-week for organics collections. More frequent than once-per-week pickup can be provided at 25% of the garbage service rate for the specified level of service required. Due to potential weight issues, organics are only collected in 32 or 64 gallon green lidded waste wheelers.

COMMERCIAL - OTHER CHARGES:

Additional 1Yd Recycle Pick Up		\$11.00	1.38	\$12.38
Additional 2Yd Recycle Pick Up		\$21.98	2.77	\$24.75
Additional 3Yd Recycle Pick Up		\$32.96	4.15	\$37.11
Bin Cleaning		\$75.30	9.48	\$84.78
Cmml Trip Charge		\$15.67	1.97	\$17.64
Lock Charge		\$94.07	11.84	\$105.91
Loose Cardboard		\$15.82	1.99	\$17.81
Recycle Bin Rental		\$13.91	1.75	\$15.66
Rental		\$64.62	8.14	\$72.76
Special Pickup 1.5yd		\$65.86	8.29	\$74.15
Special Pickup 1yd		\$43.95	5.53	\$49.48
Special Pickup 2yd		\$87.85	11.06	\$98.91
Special Pickup 3yd		\$131.84	16.60	\$148.44
Standby Time		\$4.03	0.51	\$4.54
Temporary Rental Charge		\$2.33	0.29	\$2.62

ADDITIONAL INFORMATION ALL CUSTOMERS:

- Customers requesting Temporary Bins or Roll-off Box Service can call the office for current rates
- Polystyrene (Styrofoam, Plastic #6) is not collected for recycling and should be thrown away as trash. Please bag Styrofoam packing peanuts before placing in trash container.
- It is encouraged to bag your trash in the garbage container but do not bag your recyclables or greenwaste in their respective containers and keep it loose.
- Recycling, Greenwaste/Organics and Garbage containers should be spaced 3 feet apart away from any obstacles (e.g., mailboxes, cars, etc.) before 6:00am on collection service day.
- The fee schedule above only includes the Garbage Company rates and does not include IWMA fees, which are separately noted on the billings.
- Cleaning fees will be billed on a time and materials basis.
- Late Fees are imposed for residential customers over 30 days delinquent. The fee is 1.5% per month of the outstanding charge, with a minimum fee of \$5.00. No prior notice is required, as this late fee policy is stated at the bottom of every bill.
- Customers can be charged for contamination fees in the trash, recycling and/or the greenwaste/organics containers.

MISSION COUNTRY DISPOSAL RATE ADJUSTMENT EFFECTIVE JANUARY 1, 2025 CAMBRIA COMMUNITY SERVICES DISTRICT				
Service Description	Pickups Per Week	Monthly Rate Effective 01/01/2024	Proposed Rate Adjustment	Monthly Rate Effective 01/01/2025
Any additional recycling services are charged at 25% of the garbage rate <u>for the equivalent container size and frequency.</u>				