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CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, May 26, 2011– 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT
(Estimated Time: 5 minutes)

3. **ACKNOWLEDGMENTS/PRESENTATIONS**

- Presentation Honoring and Commending California Honor Guard Team 11
(Estimated Time: 15 minutes)

4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

6. **MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT

B. DESALINATION AND WATER STORAGE FACILITIES REPORT -
General Manager and/or District Engineer

C. MEMBER AND COMMITTEE REPORTS
(Estimated Time: 10 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Approve Expenditures for Month of April 2011

B. Approve Minutes of Board of Directors Regular Meeting April 28, 2011,
Special Meetings April 28 and April 29

C. Consider Adoption of Resolution 18-2011 Authorizing Banking Powers of
Authority with Heritage Oaks Bank

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS

A. Public Hearing to Consider Confirming of Water and Wastewater Standby
or Availability Charges as Provided in Government Code §61124(b) and
Consider Adoption of Resolution 17-2011 Confirming Water and
Wastewater Standby or Availability Charges for Fiscal Year 2011/2012

B. Consider Adoption of Resolution 19-2011 Declaring a Public Nuisance for
the Annual Fire Hazard Fuel Reduction Program

(Estimated Time: 30 minutes)

9. REGULAR BUSINESS

A. Receive DRAFT FY 2011/2012 CCSD Operating Budget

B. Consider Adoption of Resolution 21-2011 Approving Proposal from
Rockwell Construction for SCADA Phase I Installation Budget

C. Consider Adoption of Resolution 22-2011 Approving the Application for
Statewide Park Program Grant Funds and Resolution 23-2011 Approving
the Memorandum of Understanding between the CCSD and CUSD
Regarding Joint Use of Santa Lucia Middle School Athletic Fields
Proposition 84 Statewide Park Program

D. Consider Adoption of Resolution 24-2011 Approving SLO County Lease
Agreement at Rodeo Grounds

(Estimated Time: 60 minutes)

10. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, Interim General Manager

Meeting Date: May 26, 2011

Subject: MANAGER'S REPORT

ADMINISTRATION

I would like to take this opportunity to welcome Chief Miller back on board and I look forward to working collaboratively with him.

I met with the Executive Committee and Finance Manager to review and discuss the draft of the Fiscal Year 2011/2012 budget. Emphasis has been put into next year's budget that would allow for significant repair and maintenance for the Wastewater Treat Plant, Collection System and the Water System. The Finance Manager and I met with each department supervisor to review and discuss the budget as it relates to their department and collectively prioritized necessary repairs for next's year's budget.

Since the Utilities Manager position will not be filled for fiscal year 2011/2012 I have asked the Wastewater, Water and Facilities and Resources Department to provide a detailed report as an attachment to my General Managers Report starting June of 2011.

In an effort to move the Master Fee Schedule process forward I have asked Bartle Wells Associates to invoice the Cambria Community Services District at the beginning of next fiscal year. Bartle Wells and Associate should start their work within the next week or so. Bartle Wells and Associates was the low bidder at \$12,500.00. Once the Master Fee Schedule is completed in its draft form we will want to convene the Ad Hoc Committee and make a recommendation to the full board with regards to fees that will be charged and or waived. Once board action occurs regarding the newly incorporated fees the Ad Hoc Committee responsible for Veteran's Hall procedures can convene and outline changes based on the Master Fee recommendations and address and other changes to current practices that may need to be changed.

I spoke with Tim Duff from the State Coastal Conservancy regarding numerous undeveloped lots within the Cambria Community Services District that they are interested in transferring to the CCSD. Tim and I will be schedule a meeting to solicit Community input hopefully by early July.

The administrative offices of the Cambria Community Services District are now open an additional two hours per day Monday thru Thursday from 9:00 A.M until 4:00 P.M. CCSD customer service representatives will also be answering the phones on Mondays to better serve our residents from 9:00 A.M until 4:00 P.M

As part of our commitment to provide our community with efficient, convenient service, the CCSD has partnered with Official Payments to offer payment of utility services, waitlist annual fees and tenant utility deposits via the internet. Please go to www.cambriacsd.org to use the online payment service. Customers can make payments using credit or debit cards. We accept Visa, MasterCard and Discover cards. Pay by phone is also available via Official Payment service.

In an effort to provide our residents with additional information regarding the CCSD and the services we provide, an information table will be set up at the entrance of the Veterans Hall thirty minutes before each Board meeting .The information table will be staffed by different CCSD employees each month and will provide answers to any questions our residents may have.

I attended two community events since being appointed Interim General Manager. First was the American Legions monthly meeting and second was the Chamber of Commerce Mixer. Three customer service representatives from the administrative staff also attended the Chamber Mixer. It is my goal to attend at least one community event per week in an effort to address any questions, comments or concerns our residents may have.

The PROS Commission will meet on June 7, 2011 at 10:00 A.M at the Veterans Hall in the Dining Room.



MEMORANDUM

From: Greg Burns
To: Cambria Community Services District
Subject: Report on Activities
Date: May 19, 2011

Fiscal Year 2012 Funding for the Corps of Engineers

After the debate over Fiscal Year 2011 funding was completed in early April, Congress almost immediately turned its attention to funding for Fiscal Year 2012. As I have described before, the Administration proposed \$4.631 billion for the Corps of Engineers in their 2012 budget proposal. That includes \$1.48 billion for the construction account of the Corps, from which the Cambria desalination project is funded.

More recently, the House Appropriations Committee released their “302(b)’s,” which provide top-line spending figures for the various Appropriations Subcommittees, including the Energy & Water Appropriations Subcommittee. This Subcommittee primarily funds the Department of Energy, the Corps of Engineers, and the Bureau of Reclamation. The 302(b) for the House version of the Fiscal Year 2012 Energy & Water Subcommittee is \$30.639 billion. For comparison purposes, the Subcommittee was provided \$31.682 billion in the final Appropriations bill for Fiscal Year 2011.

This proposed reduction by the House in funding for the three departments and agencies funded via the Energy & Water Appropriations bill is not surprising. In general, the Administration and the prior Congress supported robust funding for the Department of Energy, which makes up the majority of the funding provided by the bill. In contrast, the new House majority generally does not favor many of the newer renewable energy programs and initiatives of the Department of Energy. While we do not yet know what effect the lower 302(b) allocation in the House will mean for their proposal for the Corps of Engineers, support for the Corps has generally remained strong.

Even if funding is held steady or cut slightly by the House of Representatives for the Corps in their Fiscal Year 2012 funding bill, the Senate is likely to support significantly more robust funding for the agency. Led by Senator Dianne Feinstein, the Senate Energy & Water Appropriations Committee has routinely been more supportive of the Corps than the House. That will create a similar situation to last year, in that the two bodies will ultimately have to meet somewhere in the middle in providing funding for Fiscal Year 2012 for the Corps of Engineers.

At this point, the Cambria desalination project does not need additional Federal funding to complete the work underway. However, it is likely that in short order, additional funding will be needed, likely during Fiscal Year 2012. Given that there will be no Congressional earmarks this

year (just like last), it is imperative that we continue our efforts to work closely with the Corps, particularly in Los Angeles, to convince them of the importance of providing even limited funding to the project.

Given that, it is vitally important to introduce the new leadership to the Corps of Engineers, primarily in Los Angeles. Bob Gresens' active and involved management of the desalination project has been excellent, but it's important that Colonel Toy understand that recent changes at the CCSD should not impact the community's support for the long-term success of the desalination project. I would appreciate the opportunity to set up a meeting with Colonel Toy to begin that reintroduction process.

Water Resources Development Act

Last month, I indicated that we submitted language on behalf of the CCSD to Senators Boxer and Feinstein for inclusion in a future Water Resources Development Act to reflect cost increases of the desalination project. Since then, the Senate Committee on Environment and Public Works delayed their date for receipt of project requests from Senators given some of the other issues offices are juggling in Washington these days. Requests are now due in early June and drafting of a bill should begin shortly after that. I keep in close touch with each Senate office to support the CCSD's language request.

Trip to Washington

In order to support the effort behind the desalination plant project, I strongly recommend that the CCSD make a trip to Washington, D.C. at some point this summer. The last trips to Washington since I became involved with the CCSD were made by then-President Cobin, then-President Sanders, and Ms. Rudock. Given that none of those individuals are involved with the CCSD anymore, it's vitally important for the new Board and CCSD leadership to introduce itself to your Congressional delegation and staff in Washington, as well as important Committee staff that oversee the Corps of Engineers.

I keep the Congressional delegation informed of the status of the desalination project while also working with the leadership of the Corps of Engineers in order to keep the project on the front of their minds. However, a personal visit by those directly leading the CCSD is vitally important in order to show the community's commitment to the project.

Trip to Cambria

I would also appreciate the opportunity to come to Cambria at no expense to the CCSD in order to meet with both new management and the Board to more thoroughly provide an accurate picture of the situation in Washington and how that will affect the desalination project. In the past, I have generally worked most closely with the General Manager, who had an excellent understanding of the challenges related to Federal advocacy, but I would like to ensure that the entire Board is aware of our situation and how best to actively move our project forward.

5/2/11

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 5/2/11

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	30.38	83.42	53.04	
SR4	27.90	82.00	54.10	
SR3	19.64	54.30	34.66	
SR1	19.24	46.40	27.16	
RP#1	20.46	46.25	25.79	
RP#2	14.56	33.11	18.55	
21R3	8.27	12.88	4.61	
WBE	12.15	16.87	4.72	
WBW	12.34	17.02	4.68	

AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS = 38.64 FEET

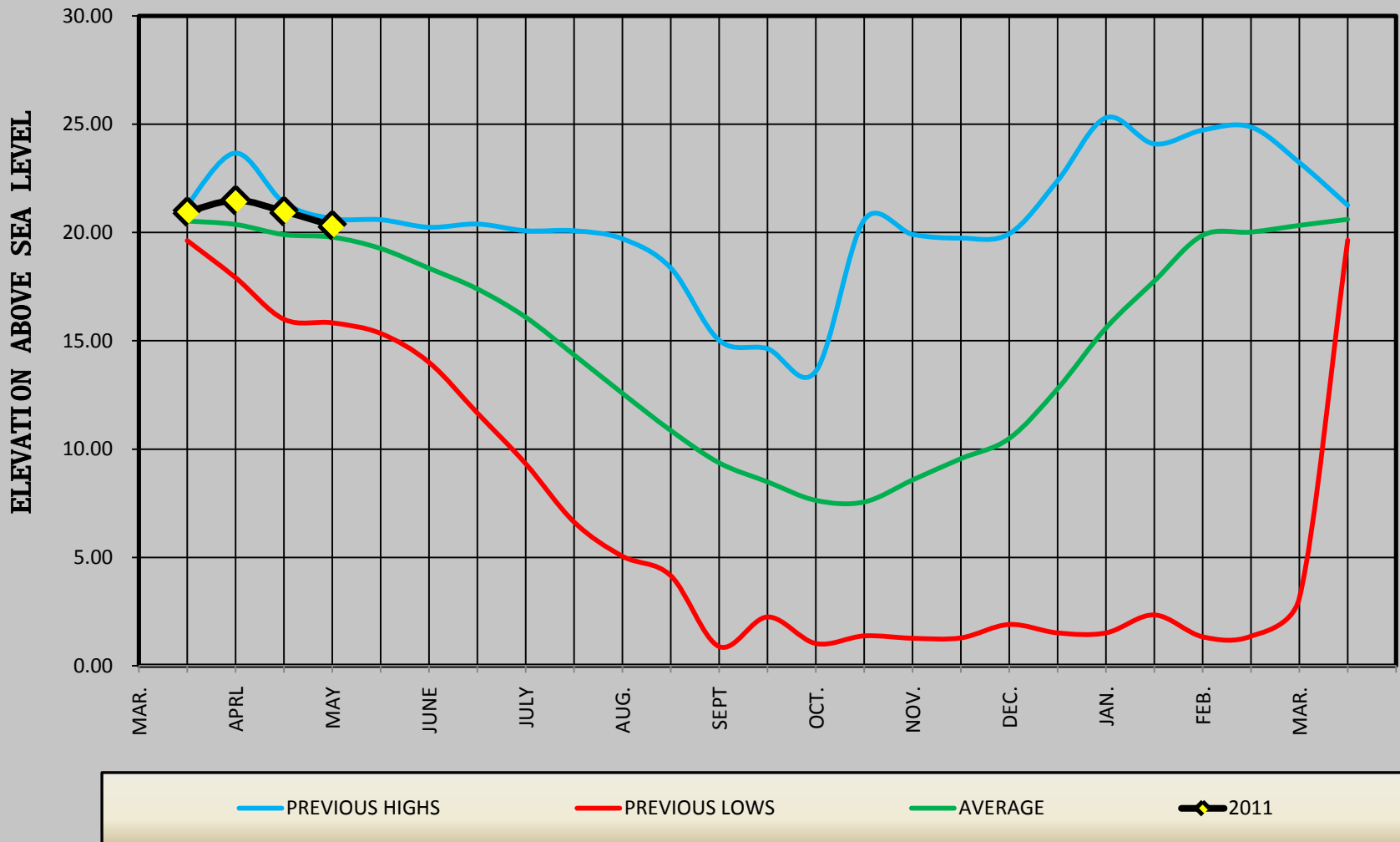
SAN SIMEON CREEK WELLS				
16D1	6.80	11.81	5.01	
9M1	15.96	65.63	49.67	
9P2	7.84	19.11	11.27	
9P7	9.45	19.59	10.14	
9L1	10.50	27.33	16.83	
SS4		25.92		Gradient = N/A
9K2	11.83	30.23	18.40	
SS3	14.18	33.25	19.07	
SS2	13.30	34.01	20.71	
SS1	12.90	34.07	21.17	
11B1	19.15	105.43	86.28	
11C1	14.18	98.20	84.02	
PFNW	13.38	93.22	79.84	
10A1	25.80	78.18	52.38	
10G2	19.02	62.95	43.93	
10G1	17.40	59.55	42.15	
10F2	25.52	66.92	41.40	
10M2	24.81	55.21	30.40	
9J3	16.33	43.45	27.12	

20.32 FEET

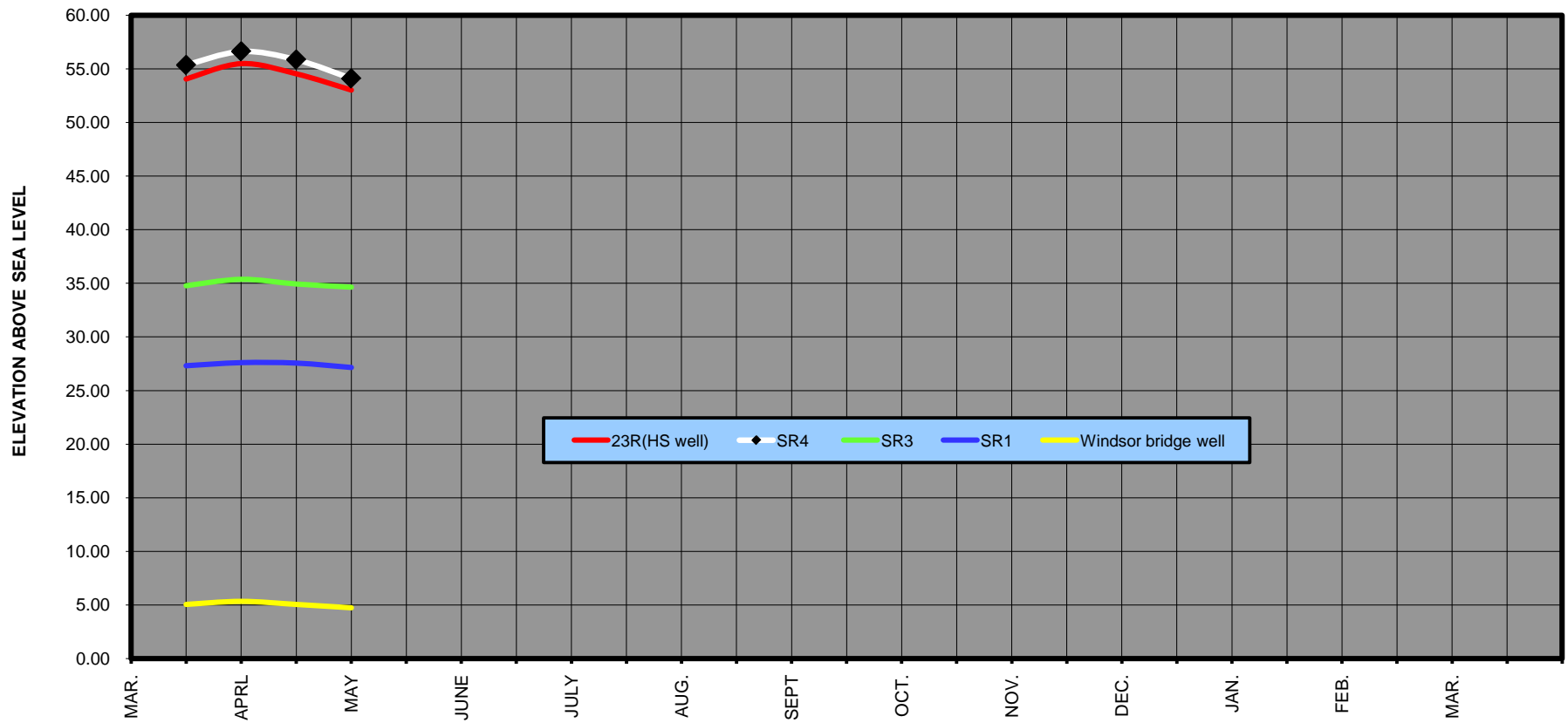
Red Font are the CCSD's Production Wells

5/2/11

SAN SIMEON CREEK WELL LEVELS March 15th. 1988 - May 2nd, 2011



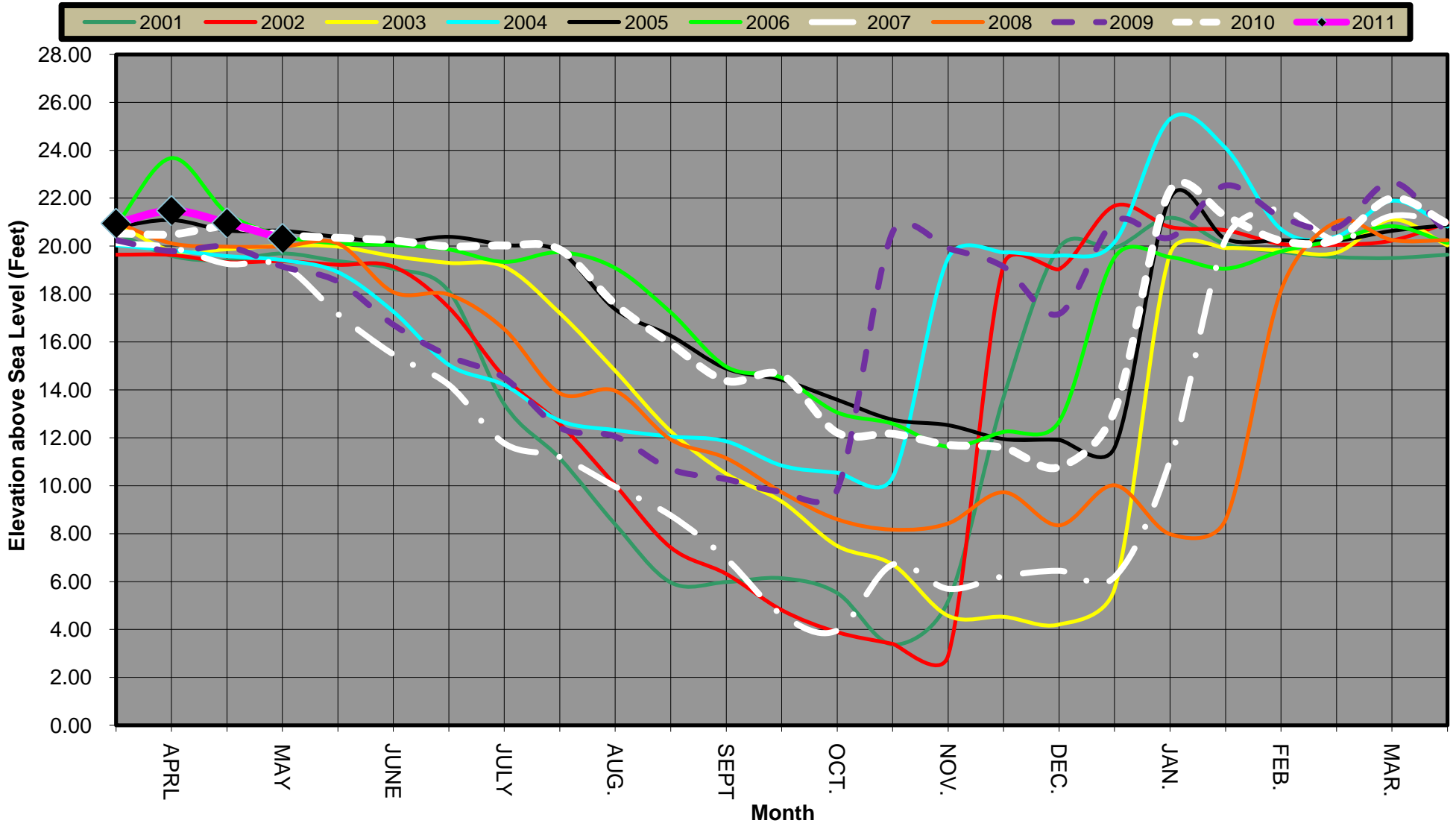
SANTA ROSA CREEK WELL LEVELS
March 15th, 2011 - May 2nd, 2011



San Simeon Creek Well Levels

Last 10 years

March 15th, 2000 - May 2nd, 2011



**BOARD OF DIRECTORS' MEETING-MAY 26, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT**

AUDIT-The CCSD's audited financial statements for the fiscal year ended June 30, 2010 have been posted to the CCSD's website.

BUDGET-The Third Quarter Revenue and Expenditure report for the nine months ended March 31, 2011 has been posted to the CCSD website. The proposed budget for FY 2011/2012 is an item on today's Agenda.

EXPENDITURES-There was one disbursement in excess of \$100,000 during April, 2011-a regularly scheduled Water/Wastewater note payment in the amount of \$259,286.25.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund as of April 30, 2011, was \$4,834,191. This is a increase of \$6,036 from March 31, 2011, and includes the interest income in the amount of \$6,036 earned for the period of January-March, 2011.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 4,388,091
General (Prop. 1A)	\$ 159,286
Resource Conservation (Lot Merger Program)	\$ 44,068
Water	\$ -0-
Wastewater (Capital)	\$ 95,789
Wastewater (Operations)	\$ 146,957

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, restricted amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2010.

INTERNAL LOANS-As of April 30, 2011, the CCSD Board of Directors approved the following internal loans to be made out of the General Fund and the indicated amounts have been disbursed.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN DISBURSED TO DATE</u>	<u>PURPOSE OF LOAN</u>
PENDING ACTIVITY:				
Water	\$ 166,000	\$ 166,000	\$ 157,726	ACE Matching
Water	\$ 30,000	\$ -0-	\$ -0-	Stuart Street Tank & Rodeo Grounds Pump Station Environmental Review

Water	\$ 17,000	\$ -0-	\$ -0-	Stuart Street Tank & Rodeo Grounds Pump Station Environmental Review
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COMPLETED ACTIVITY:

Water	\$ 60,000	\$ 60,000	\$ -0-	SCADA
Water	\$ 34,000	\$ 6,205	\$ -0-	Western Main Street Overlay

Total Authorized Loans from the General Fund to the Water Fund:	\$ 307,000
Total Amount actually Loaned from the General Fund to the Water Fund:	\$ 157,726

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN DISBURSED TO DATE</u>	<u>PURPOSE OF LOAN</u>
COMPLETED ACTIVITY:				
Wastewater	\$ 15,000	\$ 15,000	\$ -0-	SCADA
Wastewater	\$ 4,000	\$ *	\$ -0-	Western Main Street Overlay

*Costs were not separately identified; work was done as part of regular operations.

Total Authorized Loans from the General Fund to the Wastewater Fund:	\$ 19,000
Total Amount Loaned from the General Fund to the Wastewater Fund:	\$ -0-

The above figures are based on the audit for the fiscal year ended June 30, 2010. The Wastewater Fund's costs were paid from current working capital. The Water Fund's costs for SCADA and the Western Street Overlay as well as \$8,274 of the ACE Matching costs were paid from the Water Fund's current working capital. At this time, it is projected that the Water Fund's costs for Stuart Street Tank & Rodeo Grounds Pump Station Environmental Reviews will be able to be paid out of the Water Fund's current working capital.

EXTERNAL LOANS-As of April 30, 2011, the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

**BOARD OF DIRECTORS' MEETING-MAY 26, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Lease/Purchase Agreement-Pierce Dash Pumper	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	OshKosh Capital	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	477,223.85	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	5.09%	4.50%	4.50%	4.55%	3.00%
FUND>	General	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Fire	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/19/2016**	5/1/2015	5/1/2015	9/23/2023	5/28/2016
AVERAGE ANNUAL PAYMENT(S)>	<u>49,065.96</u>	<u>184,211.30</u>	<u>99,190.70</u>	<u>164,416.65</u>	<u>174,056.80</u>
PRINCIPAL BALANCE @ 4/30/11>	<u>248,328.51</u>	<u>542,945.00</u>	<u>292,355.00</u>	<u>1,585,000.00</u>	<u>942,781.16</u>
PROJECTED BALANCE @ 6/30/11*>	<u>0.00</u>	<u>542,945.00</u>	<u>292,355.00</u>	<u>1,585,000.00</u>	<u>797,008.00</u>
PROJECTED BALANCE @ 6/30/12*>	<u>0.00</u>	<u>383,175.00</u>	<u>206,325.00</u>	<u>1,497,000.00</u>	<u>646,861.00</u>
PROJECTED BALANCE @ 6/30/13*>	<u>0.00</u>	<u>216,190.00</u>	<u>116,410.00</u>	<u>1,403,000.00</u>	<u>492,210.00</u>
PROJECTED BALANCE @ 6/30/14*>	<u>0.00</u>	<u>41,665.00</u>	<u>22,435.00</u>	<u>1,303,000.00</u>	<u>332,920.00</u>
PREPAYMENT PENALTY>	Yes-2% of current principal balance	No	No	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

*Presumes all scheduled payments are timely made with the exception of a projected early payoff of the OshKosh Capital debt.

**Prepayment approved by the Board of Directors on January 20, 2011. Payoff took place on May 19, 2011.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager
Bob Gresens, District Engineer

Meeting Date: May 26, 2011

Subject: DESALINATION AND
WATER STORAGE
FACILITIES REPORT

As requested during the last meeting, a Capital Projects summary table follows this report. This version of the summary report has been reformatted when compared to the original draft (originally presented as part of March 24, 2011 meeting). Besides reformatting, we also added the SCADA project within this summary. Unfortunately, we did not have supporting cost numbers in time for the agenda packet to further update the costs shown during March 24, 2011. Therefore, an updated table may be handed out during today's meeting.

DESALINATION PROJECT

A joint Environmental Assessment and Initial Study/Mitigated Negative Declaration (EA & IS/MND) was completed this past month on the remaining geophysical and geotechnical investigation activities proposed along the Santa Rosa Creek beach and Shamel Park beach area. A 30-day public review period for this document started on May 20, 2011 and will end on June 20, 2011. We estimated a CEQA hearing on this item will become part of the July 28, 2011 Board meeting agenda. Letters with CDs containing copies of the joint document were mailed to interested parties as well as properties that were within 300 feet of the Shamel Park, southern parking lot, which is where staging of equipment is planned. The project team has reduced the proposed scope of the remaining data collection activities at the Santa Rosa Creek beach area in order to further avoid potential environmental impacts, as well as address concerns raised last year by State Parks. Besides letters to interested parties, a Notice of Intent (NOI) posting was made with the San Luis Obispo County Clerk's office, and CCSD posting locations. Hard copies were also made available at the Cambria Library as well as the CCSD counter. Both the NOI and joint EA & IS/MND are posted on the cambriacsd.org web site. We also anticipate that the remaining data collection activities will require a future Coastal Consistency Determination hearing with the California Coastal Commission, which will be a critical step in completing this investigation.

The collected data from the pending geotechnical investigation effort will determine whether the main paleochannel identified during a 2008 geophysical investigation is feasible for consideration towards a subterranean intake well or subterranean seawater concentrate return well. Such alternative approaches are recommended within Guidelines published by the Monterey Bay National Marine Sanctuary, as well as a past report by the California Coastal Commission. In addition, Community-Wide standards within the North Coast Area Plan for Cambria, further recommend assessing the feasibility for such subterranean alternatives. Several alternatives will be further defined and analyzed within a subsequent project-level EIR/EIS. The project-level EIR/EIS will be subject to a future and separate environmental clearance review process.

STUART STREET TANK AND RODEO GROUNDS PUMP STATION PROJECT
INITIAL STUDIES/MITIGATED NEGATIVE DECLARATIONS

Final edits on the earlier administrative draft Initial Study/Mitigated Negative Declaration (IS/MND) documents should be completed by the end of this month. We plan to stagger the release of these two documents per a suggestion made by Ms. Bettenhausen during the April 28, 2011 meeting. The Rodeo Grounds Pumping Station IS/MND is being prioritized to start its 30-day public comment period by around the middle of June. The Stuart Street tank project IS/MND would be subsequently circulated starting around mid July. .

Project milestones for the storage tank and pump station projects over the next few months are now estimated as follows:

- June 1, 2011: Finalize Rodeo Grounds Pumping Station IS/MND
- June 15 – July 15, 2011: Rodeo Grounds 30-day CEQA public review period
- June 15, 2011: Finalize Stuart Street Tank IS/MND
- July 15 – August 17, 2011: Stuart Street 30-day CEQA public review period.
- August 25, 2011 Board meeting: CEQA Hearings to Consider Adoption of IS/MNDs, and to authorize projects.

2010 Urban Water Management Plan (UWMP) Update

Work over the next few weeks will be refocusing on the 2010 Update to the Urban Water Management Plan. Much data has been collected to date, however, the attention demanded by other projects this past month slowed progress on the updated report. The regulatory deadline is fast approaching to allow for its adoption by July 1, 2011.

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING APRIL 30, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ACCURATE MAILING SERVICE	52341	4/4/2011	1	45.00	WD/POSTAGE DEPOSIT FOR REMINDER NOTICES 04/11
ACCURATE MAILING SERVICE	52341	4/4/2011	2	45.00	WW/POSTAGE DEPOSIT FOR REMINDER NOTICES 04/11
ACCURATE MAILING SERVICE	52460	4/28/2011	1	0.10	WD/BALANCE DUE POSTAGE APRIL 2011
ACCURATE MAILING SERVICE	52460	4/28/2011	2	0.10	WW/BALANCE DUE POSTAGE APRIL 2011
ACCURATE MAILING SERVICE	52460	4/28/2011	3	12.40	WD/PROFESSIONAL SERVICES APRIL 2011
ACCURATE MAILING SERVICE	52460	4/28/2011	4	12.40	WW/PROFESSIONAL SERVICES APRIL 2011
				<u>115.00</u>	
ADAMS, JAMES R.	52342	4/4/2011	1	45.00	WD/MONTHLY CELL PHONE SERVICE REIMB 04/11
ADAMS, JAMES R.	52387	4/13/2011	1	341.00	WD/TRVL ADVNCE TO LODI CA GRADE 3 OPERATOR PREP
ADAMS, JAMES R.	52387	4/13/2011	1	480.00	WD/TRVL ADVNCE LAKE TAHOE CA CRWA CONFERENCE
				<u>866.00</u>	
ADVANTAGE LASER PRODUCTS	52467	4/28/2011	1	147.19	ADM/CHECK STOCK 4/14/11
AGP VIDEO	52407	4/21/2011	1	741.25	ADM/VIDEO PROD/DIST BOARD MEETING 4/11/11
ALPHA FIRE & SECURITY	52393	4/18/2011	1	135.00	F&R/VETS HALL MONITOR ELEC FIRE SYS MAY-JULY 2011
ASHLAND, INC.	52394	4/18/2011	1	2,177.45	WW/PRAESTOL K 03/30/11
AT&T PAYMENT CENTER	52410	4/21/2011	1	282.87	WD/ALARM VAN GORDON RD-WELL FIELD APRIL 2011
AT&T/CALNET2	52451	4/28/2011	1	15.75	WW/MONTHLY FAX CHARGES 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	15.59	WD/TELEMETRY SYS MONTHLY CHARGES 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	29.88	F&R/VET'S HALL ALARM 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	662.24	WW/CIRCUIT ALARM CHARGES 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	15.59	ADM/RADIO VAULT 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	15.59	WD/BLDG PUMP LIEMERT TANK 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	48.80	ADM/FAX MONTHLY CHARGES JAN/FEB/MARCH 2011
AT&T/CALNET2	52451	4/28/2011	1	290.69	ADM/MAIN OFFICE MONTHLY CHARGES 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	65.36	WD/PHONE & FAX MONTHLY CHARGES 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	138.20	FD/MONTHLY PHONE CHARGES 3/10 - 4/9/11
AT&T/CALNET2	52451	4/28/2011	1	106.31	WW/MONTHLY PHONE CHARGES 3/10 - 4/9/11
				<u>1,404.00</u>	
AVAYA	52395	4/18/2011	1	101.67	ADM/PHONE & VOICEMAIL MAINTENANCE 03/05-04/04/11
BALASSI, JAMES/STANNA	52335	4/4/2011	1	106.54	WD&WW/CUSTOMER REFUND CREDIT BALANCE ON CLOSED ACT
BITTO, JOHN STEVEN	52414	4/21/2011	1	57.00	FD/REIMBURSEMENT FOR HANCOCK COLLEGE REG FEE
BITTO, JOHN STEVEN	52421	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
				<u>74.50</u>	
BOB WRIGHT CONSTRUCTION	52384	4/12/2011	1	400.00	WW/RAISED MANHOLE
BRANDAN'S STEAMCLEAN & JANITOR	52452	4/28/2011	1	800.00	F&R/HOT PRESSURE WASH BBQ VET'S HALL
BRODY, MATT R.	52422	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
BUHL, JASON	52446	4/27/2011	1	825.26	WD/TRVL ADV 2 REVIEW CLASSES/WATER TREATMENT EXAM
BURTON'S FIRE, INC.	52453	4/28/2011	1	694.14	FD/SHOCK ABSORBER FT 19
BUSINESSPLANS, INC.	52343	4/4/2011	1	259.00	ADM/MONTHLY HRA PLAN ADMINISTRATION 04/11
CAL FIRE/SLO COUNTY FIRE DEPT	52362	4/8/2011	1	1,680.00	FD/ENROLLMENT FEE CAL FIRE CLASS 4/4-4/8/11
CAL FIRE/SLO COUNTY FIRE DEPT	52362	4/8/2011	2	-	CONT. AFG GRANT#2 REIMB BITTO, ELLIS, 4 RESERVISTS
				<u>1,680.00</u>	

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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CAMBRIA AUTO PARTS	52361	4/8/2011	1	21.96	FD/MAINT & REPAIR LICENSED VEHICLES 3/11/11
CAMBRIA AUTO PARTS	52361	4/8/2011	1	22.81	FD/MAINT & REPAIR LICENSED VEHICLES 3/15/11
CAMBRIA AUTO PARTS	52361	4/8/2011	1	102.30	WW/MAINT & REPAIR WW COLLECTION SYSTEM 3/16/11
CAMBRIA AUTO PARTS	52361	4/8/2011	1	66.10	WW/MAINT & REPAIR WW COLLECTION SYSTEM 3/17/11
CAMBRIA AUTO PARTS	52361	4/8/2011	1	62.94	WW/MAINT & REPAIR WW COLLECTION SYSTEM 3/21/11
CAMBRIA AUTO PARTS	52361	4/8/2011	1	17.41	WW/MAINT & REPAIR WW COLLECTIONS SYSTEM 3/23/11
CAMBRIA AUTO PARTS	52361	4/8/2011	1	439.78	WW/MAINT & REPAIR WW COLLECTION SYSTEM, BATTERY
CAMBRIA AUTO PARTS	52405	4/21/2011	1	85.66	F&R/BATTERY AND CABLE FOR POWER WEED SPRAYER
CAMBRIA AUTO PARTS	52405	4/21/2011	1	42.72	F&R/BAT FILL & BAT ACID
				<u>861.68</u>	
CAMBRIA COMMUN SRVCS DIST	52366	4/11/2011	1	70.00	F&R/CORECARE KEY+SECURITY DEPOSIT
CAMBRIA HARDWARE CENTER	52358	4/7/2011	1	6.21	WD/MAINT & REPAIR LICENSED VEHICLES MARCH 2011
CAMBRIA HARDWARE CENTER	52358	4/7/2011	2	63.01	WD/DEPARTMENT OPERATING SUPPLIES MARCH 2011
CAMBRIA HARDWARE CENTER	52358	4/7/2011	1	116.68	WW/MAINT & REPAIR WW TREATMENT PLANT MARCH 2011
CAMBRIA HARDWARE CENTER	52358	4/7/2011	2	101.06	WW/MAINT & REPAIR WW COLLECTION SYSTEM MARCH 2011
CAMBRIA HARDWARE CENTER	52358	4/7/2011	1	36.47	F&R/MAINT & REPAIR BUILDINGS MARCH 2011
CAMBRIA HARDWARE CENTER	52358	4/7/2011	2	31.38	F&R/DEPARTMENT OPERATING SUPPLIES MARCH 2011
CAMBRIA HARDWARE CENTER	52358	4/7/2011	1	1.56	FD/MAINT & REPAIR GROUDS MARCH 2011
				<u>356.37</u>	
CAMBRIA ROCK	52440	4/21/2011	1	1,822.44	WD/FILL SAND & COLD MIX
CAMBRIA VILLAGE PHARMACY	52466	4/28/2011	1	29.50	ADM/UTILITY BILL COLLECTION FEBRUARY 2011
CAMBRIA VILLAGE PHARMACY	52476	4/28/2011	1	32.00	ADM/UTILITY BILL COLLECTION MARCH 2011
				<u>61.50</u>	
CAMBRIA VILLAGE SQUARE	52355	4/4/2011	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 04/11
CARMEL & NACCASHA LLP	52447	4/27/2011	5	1,287.00	WD/GENERAL DISTRICT COUNSEL SERVICES MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	7	313.50	WD/DESAL GENERAL DISTRICT COUNSEL SERV. MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	6	264.00	WW/DESAL GENERAL DISTRICT COUNSEL SERV. MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	1	1,666.50	FD/GENERAL DISTRICT COUNSEL SERVICES MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	3	5,159.50	ADM/GENERAL DISTRICT COUNSEL SERVICES MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	2	132.00	F&R/GENERAL DISTRICT COUNSEL SERVICES MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	4	66.00	RC/GENERAL DISTRICT COUNSEL SERVICES MARCH 2011
				<u>8,888.50</u>	
CARMEL & NACCASHA LLP	52447	4/27/2011	4	222.00	ADM/LITIGATION SERVICES WARREN MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	1	707.30	WD/LITIGATION SERVICES LANDWATCH I MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	2	115.20	WD/LITIGATION SERVICES LANDWATCH II MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	3	4,720.00	WD/LITIGATION SERVICES LINDSEY MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	5	55.50	WD/LITIGATION SERVICES BERGE MARCH 2011
CARMEL & NACCASHA LLP	52447	4/27/2011	5	55.50	WW/LITIGATION SERVICES BERGE MARCH 2011
				<u>5,875.50</u>	
CENTRAL COAST COFFEE	52396	4/18/2011	1	42.60	ADM/OFFICE SUPPLIES 04/12/11
CHEMDRY	52367	4/11/2011	1	565.00	ADM/CLEAN DISTRICT OFFICE CARPETS 03/26/11
CHOATE, KATHY	52356	4/7/2011	1	56.14	ADM/REIMB LCW TRAINING LUNCH 1/27/11
CHOATE, KATHY	52461	4/28/2011	1	94.86	ADM/REIMBURSE EMPLOYEE MILEAGE JAN-APRIL 2011
				<u>151.00</u>	
CITIZENS BUSINESS BANK	52402	4/20/2011	1	152,880.00	WD/WATER PRINCIPAL PYMT ON REFINANCE OF 1995 BONDS
CITIZENS BUSINESS BANK	52402	4/20/2011	2	15,656.06	WD/WATER INTEREST PYMT ON REFINANCE OF 1995 BONDS
CITIZENS BUSINESS BANK	52402	4/20/2011	3	82,320.00	WW/WATER PRINCIPAL PYMT ON REFINANCE OF 1995 BONDS
CITIZENS BUSINESS BANK	52402	4/20/2011	4	8,430.19	WW/WATER INTEREST PYMT ON REFINANCE OF 1995 BONDS
				<u>259,286.25</u>	

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COLLINGS & ASSOCIATES	52449	4/28/2011	1	250.00	FD/RESIDENTIAL FIRE SPRINKLER PLAN REVIEW
COON, STEPHANIE/JAMES	52338	4/4/2011	1	34.60	WD&WW/CUSTOMER REFUND CREDIT BALANCE ON CLOSED ACT
CORBIN WILLITS SYSTEMS	52345	4/4/2011	1	1,174.12	ADM/MONTHLY SUPPORT FINANCIAL MGT SOFTWARE 04/11
COX, DYLAN	52423	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
CREEKSIDE INN	52368	4/11/2011	1	65.49	F&R/LODGING_BEN BOER SLOCO CSTL TRL MTNG 03/30/11
CRYSTAL SPRING WATER CO.	52357	4/7/2011	1	9.94	WW/DISTILLED WATER MARCH 2011
CRYSTAL SPRING WATER CO.	52357	4/7/2011	2	14.36	WW/MONTHLY EQUIPMENT RENTAL MARCH 2011
CRYSTAL SPRING WATER CO.	52357	4/7/2011	3	1.55	WW/DRINKING WATER MARCH 2011
CRYSTAL SPRING WATER CO.	52357	4/7/2011	1	18.33	WW/DISTILLED WATER MARCH 2011
CRYSTAL SPRING WATER CO.	52357	4/7/2011	2	17.53	WW/DRINKING WATER MARCH 2011
				<u>61.71</u>	
CULLIGAN-KITZMAN WATER	52397	4/18/2011	1	52.00	FD/14 DAY WATER SOFTENER SERVICE MARCH 2011
DAVIDSON ASSOCIATES	52411	4/21/2011	1	240.00	ADM/RESEARCH PROP 84 GRANT
DIAMONDBACK FIRE & RESCUE	52473	4/28/2011	1	638.23	FD/30' HOSE REPLACEMENT
DON SPILMAN PLUMBING	52438	4/21/2011	1	65.00	WD/MISSED APPT 1 HOUR LABOR ONLY
DRUMMOND, KEITH	52462	4/28/2011	1	57.00	FD/REIMBURSEMENT FOR HANCOCK COLLEGE REG FEE
ELLIS, PAUL D.	52415	4/21/2011	1	92.00	FD/REIMBURSEMENT EMT RECERTIFICATION FEE
ELLIS, PAUL D.	52415	4/21/2011	1	57.00	FD/REIMBURSEMENT FOR HANCOCK COLLEGE REG FEE
ELLIS, PAUL D.	52424	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
				<u>166.50</u>	
ENNIX INCORPORATED	52346	4/4/2011	1	2,975.00	WW/ENNIX DIGESTER OPTIMIZATN 3/8/11 - 4/7/11
ESTES EXPRESS LINES	52454	4/28/2011	1	132.45	WW/JWC CUTTER CARTRIDGE SHIPPING TO BE REBUILT.
EVERBANK COMMERCIAL FINANCE	52399	4/18/2011	1	291.69	FD/SHARP X3500 COPIER LEASE AGREEMENT 04/07/11
FEDEX FREIGHT WEST INC	52412	4/21/2011	1	71.49	WW/SHIPPING CHARGES
FERGUSON ENT., INC #632	52474	4/28/2011	1	673.86	WD/MAINT & REPAIR WATER DISTRBTN SYSTEM
FERGUSON ENT., INC #632	52474	4/28/2011	1	691.00	WD/MAINT & REPAIR WATER DISTRBTN SYSTEM
FERGUSON ENT., INC #632	52474	4/28/2011	1	701.46	WD/MAINT & REPAIR WATER DISTRBTN SYSTEM
FERGUSON ENT., INC #632	52474	4/28/2011	1	913.36	WD/MAINT & REPAIR WATER DISTRBTN SYSTEM
FERGUSON ENT., INC #632	52474	4/28/2011	1	4,889.57	WD/2 BRONZE HYDRANTS
				<u>7,869.25</u>	
FGL ENVIRONMENTAL	52369	4/11/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 03/15/11
FGL ENVIRONMENTAL	52369	4/11/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 03/22/11
FGL ENVIRONMENTAL	52408	4/21/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 3/29/11
FGL ENVIRONMENTAL	52408	4/21/2011	1	110.00	WD/BACTI AND SUPPORT ANALYSIS 4/5/11
				<u>380.00</u>	
FIRMA CONSULTANTS, INC.	52439	4/21/2011	1	415.00	PR/PROF SVCS MOONSTONE CONNECTOR TRAIL PROJECT
FIRMA CONSULTANTS, INC.	52448	4/27/2011	1	97.50	PR/PROF SVCS MOONSTONE CONNECTOR TRAIL PROJECT
				<u>512.50</u>	

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<u>VENDOR NAME</u>	<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>LINE NO.</u>	<u>LINE AMOUNT</u>	<u>LINE DESCRIPTION</u>
FIRST AMERICAN TITLE CO	52370	4/11/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52401	4/18/2011	1	124.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52401	4/18/2011	1	173.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52401	4/18/2011	1	98.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52401	4/18/2011	1	124.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52401	4/18/2011	1	173.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52442	4/21/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52443	4/21/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52444	4/21/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52468	4/28/2011	1	98.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
				3,638.00	
GALLAGHER, MICHAEL S.	52425	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
GEORGE, SHARON	52336	4/4/2011	1	80.00	WD&WW/CUSTOMER REFUND CREDIT BALANCE ON CLOSED ACT
GEORGE, SHARON	52337	4/4/2011	1	80.00	WD&WW/CUSTOMER REFUND CREDIT BALANCE ON CLOSED ACT
				160.00	
GIBSON, JOHNATHAN	52427	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
GIBSON, JOSEPH	52426	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
GRESENS, ROBERT C.	52347	4/4/2011	1	45.00	WD/MONTHLY CELL PHONE SERVICE REIMB 04/11
GRUBER, JEROME	52348	4/4/2011	1	22.50	WD/MONTHLY CELL PHONE SERVICE REIMB 04/11
GRUBER, JEROME	52348	4/4/2011	2	22.50	WW/MONTHLY CELL PHONE SERVICE REIMB 04/11
				45.00	
GUS JONES CONCRETE CUTTIN	52363	4/8/2011	1	175.00	WD/CUT ASPHALT FOR PAVING 2845 NEWTON DR
HAMILTON, TYSON	52428	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
HELPING HAND HEALTH EDUC	52416	4/21/2011	1	170.00	FD/CPR RECERTIFICATION CARDS 17 EMPLOYEES
HOLLINGSWORTH, BILL	52429	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
HORTON, SEAN	52430	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
INNOVATIVE CONCEPTS	52349	4/4/2011	1	839.30	FD/MONTHLY BROADBAND SERVICES 04/11
INNOVATIVE CONCEPTS	52349	4/4/2011	2	839.30	F&R/MONTHLY BROADBAND SERVICES 04/11
INNOVATIVE CONCEPTS	52349	4/4/2011	3	839.30	ADM/MONTHLY BROADBAND SERVICES 04/11
INNOVATIVE CONCEPTS	52349	4/4/2011	4	839.30	WD/MONTHLY BROADBAND SERVICES 04/11
INNOVATIVE CONCEPTS	52349	4/4/2011	5	839.30	WW/MONTHLY BROADBAND SERVICES 04/11
INNOVATIVE CONCEPTS	52349	4/4/2011	6	25.00	FD/1 MONTH WEB HOSTING fire.cambriacsd.org 04/11
				4,221.50	
INT'L INST. MUNI CLERKS	52417	4/21/2011	1	210.00	ADM/MEMBERSHIP DUES CHOATE,MADRID 6/30/11-6/30/12
J B DEWAR	52371	4/11/2011	1	3,051.91	WW/DIESEL FUEL CHARGES 03/30/11
J B DEWAR	52371	4/11/2011	1	1,658.52	WD/DIESEL FUEL & GASOLINE CHARGES 03/30/11
J B DEWAR	52371	4/11/2011	1	1,205.23	FD/DIESEL FUEL & GASOLINE CHARGES 03/30/11
J B DEWAR	52413	4/21/2011	1	31.49	FD/FUEL FILTERS-BIO TEK & BALDWIN FUEL 4/13/11
J B DEWAR	52413	4/21/2011	1	2,814.33	WW/DIESEL FUEL CHARGES 4/13/11
J B DEWAR	52413	4/21/2011	1	695.08	WD/DIESEL FUEL & GASOLINE CHARGES 4/13/11
J B DEWAR	52413	4/21/2011	1	1,576.34	FD/DIESEL FUEL & GASOLINE CHARGES 4/13/11
				11,032.90	
JOEL SWITZER DIESEL REPAIR, IN	52364	4/8/2011	1	1,836.78	WD/REPAIRS & MAINT ON THE JOY AIR COMPRESSOR 3/16

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KUYKENDALL, MICHAEL	52350	4/4/2011	1	45.00	WW/MONTHLY CELL PHONE SERVICE REIMB 04/11
LIEBERT CASSIDY WHITMORE	52388	4/13/2011	1	4,346.00	ADM/PROFESSIONAL LEGAL SERVICES
LIEBERT CASSIDY WHITMORE	52463	4/28/2011	1	1,385.05	ADM/LEGAL SERVICES
				<u>5,731.05</u>	
MADRID, MONIQUE	52464	4/28/2011	1	151.00	ADM/TRAVEL REIMB SDRMA TRNG SACRAMENTO 3/30-4/1/11
MALONEY, RYAN S	52431	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
MATHESON TRI-GAS, INC	52372	4/11/2011	1	51.76	WW/ACETYLENE CYL RENTAL MARCH 2011
MCCRAIN, DAN	52418	4/21/2011	1	57.00	FD/REIMBURSEMENT FOR HANCOCK COLLEGE REG FEE
MCMASTER-CARR SUPPLY CO	52373	4/11/2011	1	136.21	WW/LOCKS FOR GATES IN COLLECTION SYSTEM
MCMASTER-CARR SUPPLY CO	52373	4/11/2011	1	185.76	WD/SECURITY AND ADMITTANCE SIGN & NOTICE SIGN
MCMASTER-CARR SUPPLY CO	52455	4/28/2011	1	258.50	WW/SECONDARY CLARIFIER DRIVE MOTOR
				<u>580.47</u>	
MEDSTOP URGENT CARE	52450	4/28/2011	1	100.00	FD/ANNUAL PHYSICAL
MEL'S LOCK & KEY	52374	4/11/2011	1	40.00	ADM/RE-KEY FOR UTILITY CLOSET
MEL'S LOCK & KEY	52400	4/18/2011	1	54.87	FD/RE-KEY LOCK
MEL'S LOCK & KEY	52475	4/28/2011	1	21.00	FD/REPAIR CYLINDER & THREE DUPLICATE KEYS
				<u>115.87</u>	
MENDOZA, CARLOS	52351	4/4/2011	1	22.50	F&R/MONTHLY CELL PHONE SERVICE REIMB 04/11
MENDOZA, CARLOS	52351	4/4/2011	2	22.50	ADM/MONTHLY CELL PHONE SERVICE REIMB 04/11
				<u>45.00</u>	
MILLER, MARK	52352	4/4/2011	1	45.00	FD/MONTHLY CELL PHONE SERVICE REIMB 04/11
MINER'S ACE HARDWARE	52365	4/8/2011	1	57.37	ADM/LIGHTBULBS 3/30/11
MINER'S ACE HARDWARE	52375	4/11/2011	1	34.23	F&R/ROLLER COVERS 3/4" NAP & LTX NTRL GL
				<u>91.60</u>	
MISSION LINEN SUPPLY	52376	4/11/2011	1	361.12	F&R/LINEN SERVICE & UNIFORM CLEANING MARCH 2011
MISSION LINEN SUPPLY	52376	4/11/2011	2	303.97	WD/LINEN SERVICE & UNIFORM CLEANING MARCH 2011
				<u>655.09</u>	
MOTION INDUSTRIES	52469	4/28/2011	1	538.38	WW/STRAIGHT PULLEY SF
NORMAN, SHAWN	52339	4/4/2011	1	80.00	WD&WW/CUSTOMER REFUND CREDIT BALANCE ON CLOSED ACT
PACIFIC GAS & ELECTRIC	52360	4/8/2011	1	6.00	WD/ELECTRICAL SERVICE 03/02 - 03/30/11
PACIFIC GAS & ELECTRIC	52360	4/8/2011	1	44.43	WW/ELECTRICAL SERVICE 03/02 - 03/30/11
PACIFIC GAS & ELECTRIC	52360	4/8/2011	1	12.42	ADM/ELECTRICAL SERVICE 03/03 - 03/30/11
PACIFIC GAS & ELECTRIC	52360	4/8/2011	1	8.58	WD/ELECTRICAL SERVICE 03/02 - 03/30/11
PACIFIC GAS & ELECTRIC	52385	4/12/2011	1	6,250.64	WD/ELECTRICAL SERVICE 03/02 - 03/31/11
PACIFIC GAS & ELECTRIC	52392	4/13/2011	1	1,404.17	F&R/ELECTRICAL SERVICE 03/03 - 04/03/11
PACIFIC GAS & ELECTRIC	52392	4/13/2011	2	653.85	FD/ELECTRICAL SERVICE 03/03 - 04/03/11
PACIFIC GAS & ELECTRIC	52392	4/13/2011	3	337.06	ADM/ELECTRICAL SERVICE 03/03 - 04/03/11
PACIFIC GAS & ELECTRIC	52392	4/13/2011	1	631.76	WD/ELECTRICAL SERVICE 03/04 - 03/31/11
PACIFIC GAS & ELECTRIC	52404	4/20/2011	1	13,610.99	WW/ELECTRIC SERVICE 3/2/11 - 4/1/11
				<u>22,959.90</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING APRIL 30, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
PETTY CASH	52377	4/11/2011	1	32.99	FD/REIMB GAS FOR CHAIN SAW AND PROPANE FOR FD
PETTY CASH	52377	4/11/2011	2	18.75	ADM/COURIER TO ATASCADERO 3/29/11
PETTY CASH	52377	4/11/2011	3	31.75	ADM/POSTAGE ADDRESS CORRECTION NOTICES 1/25 & 3/25
PETTY CASH	52377	4/11/2011	4	40.00	ADM/ADMIN OPERATING EXPENSES 3/7 & 3/31
PETTY CASH	52377	4/11/2011	5	103.93	ADM/REIMB BRD MTG EXP GRUBER RUDOCK MEETING
PETTY CASH	52377	4/11/2011	6	-	CONTD/VETS HALL MTG
PETTY CASH	52377	4/11/2011	7	16.62	WW/REIMB EXPENSE FOR OVERTIME WORK
PETTY CASH	52377	4/11/2011	8	15.90	PR/REIMB MTG EXPENSE 4/7/11
				<u>259.94</u>	
POWELL, KINGSLEY	52432	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
PROCARE JANITORIAL SUPPLY	52381	4/12/2011	1	621.27	F&R/PAPER PRODUCTS & OPERATING SPPLS FOR VETS HALL
PROCARE JANITORIAL SUPPLY	52470	4/28/2011	1	210.23	F&R/PAPER PRODUCTS & OPERATING SPPLS FOR VETS HALL
				<u>831.50</u>	
QUILL CORP	52406	4/21/2011	1	(487.10)	ADM/RETURN OF HP LASER PRINTERS
QUILL CORP	52406	4/21/2011	1	92.58	FD/OFFICE SUPPLIES
QUILL CORP	52406	4/21/2011	1	149.43	ADM/OFFICE SUPPLIES
QUILL CORP	52406	4/21/2011	1	263.07	ADM/OFFICE SUPPLIES
QUILL CORP	52456	4/28/2011	1	166.55	ADM/OFFICE SUPPLIES
				<u>184.53</u>	
RAMIREZ, JOSEPH	52433	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
RITTERBUSH REPAIR SERVICE	52457	4/28/2011	1	1,190.00	FD/MAINT & REPAIR OF ENGINE 91 & 97
ROBERTS, BRIAN	52434	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
ROBERTS, BRIAN	52465	4/28/2011	1	57.00	FD/REIMBURSEMENT FOR HANCOCK COLLEGE REG FEE
				<u>74.50</u>	
RODINELLA, ROBERT	52435	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
RUDOCK, TAMMY	52353	4/4/2011	1	45.00	ADM/MONTHLY CELL PHONE SERVICE REIMB 04/11
RUDOCK, TAMMY	52419	4/21/2011	1	298.06	ADM/REIMBURSE TRVL SDRMA SAFTEY WORKSHOP 3/30-4/1
				<u>343.06</u>	
SCHEIDLE, DANIEL	52359	4/7/2011	1	75.00	RC/TOILET REBATE REPLACE 3.0 GAL TOILET W/ 1.28
SELECT BUSINESS SYSTEMS	52378	4/11/2011	1	105.91	FD/SHARP X3500 MONTHLY SVC AGRMENT 02/25-03/25/11
SELECT BUSINESS SYSTEMS	52458	4/28/2011	1	9.00	FD/SHIPPING CHARGES FOR BLACK TONER CARTRIDGES
				<u>114.91</u>	
SHANK, BENJAMIN	52436	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
SLO COUNTY	52441	4/21/2011	1	417.53	WD/CROSS CONNECTION RPT./ADMIN. 1/1-2/28/11
SLO COUNTY CLERK-RECORDER	52389	4/13/2011	1	17.00	WD/LIEN RELEASE 4/13/11
SPARTAN PRECISION	52409	4/21/2011	1	125.00	F&R/MAINTENANCE & REPAIR OF TRIMMER & CHAIN SAW
STATE OF CAL/DPT PUB HLTH	52379	4/11/2011	1	223.20	WD/CMLPNC TRK WTR SYS FEES - 7/1/10 TO 12/31/10
STATE OF CALIFORNIA	52390	4/13/2011	1	51.00	WD/FINGERPRINT APPS FOR WATER OPERATOR MARCH 2011
STATE OF CALIFORNIA	52403	4/20/2011	1	804.23	F&R/PERMIT FOR STREAMBED/EUCALYPTUS REMOVAL AGRMT
				<u>855.23</u>	
TAYLOR, BETTY	52340	4/4/2011	1	88.85	WD&WW/CUSTOMER REFUND CREDIT BALANCE ON CLOSED ACT

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING APRIL 30, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
TECHXPRESS, INC.	52471	4/28/2011	1	2,725.00	ADM/MONTHLY NETGUARD IT SERVICE MAY 2011
THE DOCUTEAM	52398	4/18/2011	1	308.56	ADM/DOCUMENT STORAGE MARCH 2011
THE GAS COMPANY	52334	4/4/2011	1	48.87	FD/GAS SERVICE 5490 HEATH LN 2/1-3/3/11
THE GAS COMPANY	52386	4/13/2011	1	240.95	F&R/GAS SERVICE 1000 MAIN ST 03/02-03/31/11
THE GAS COMPANY	52386	4/13/2011	1	53.26	ADM/GAS SERVICE 1316 TAMSEN STE 201 03/02-03/31/11
THE GAS COMPANY	52386	4/13/2011	1	260.19	FD/GAS SERVICE 2850 BURTON DR 03/02-03/31/11
THE GAS COMPANY	52386	4/13/2011	1	45.16	ADM/GAS SERVICE 1316 TAMSEN STE 203 03/02-03/31/11
THE GAS COMPANY	52386	4/13/2011	1	56.86	WW/GAS SERVICE 5500 HEATH LN APT B 03/03-04/01/11
THE GAS COMPANY	52386	4/13/2011	1	45.69	FD/GAS SERVICE 5490 HEATH LN 03/03-04/01/11
THE GAS COMPANY	52386	4/13/2011	1	143.00	WW/GAS SERVICE 5500 HEATH LN 03/03-04/01/11
THE GAS COMPANY	52386	4/13/2011	1	76.78	F&R/GAS SERVICE 3195 BURTON DR 03/02-03/31/11
				<u>970.76</u>	
UNITED STAFFING ASSOC	52380	4/11/2011	1	799.80	ADM/TEMP STAFFING 03/21 - 3/25/11
UNITED STAFFING ASSOC	52391	4/13/2011	1	590.55	ADM/TEMP STAFFING 3/28-3/31/11
UNITED STAFFING ASSOC	52459	4/28/2011	1	637.05	ADM/TEMP STAFFING 3/14 - 3/17/11
UNITED STAFFING ASSOC	52459	4/28/2011	1	818.40	ADM/TEMP STAFFING 4/4 - 4/8/11
UNITED STAFFING ASSOC	52459	4/28/2011	1	660.30	ADM/TEMP STAFFING 4/11 - 4/14/11
				<u>3,506.10</u>	
UPTON, DEXTER C	52437	4/21/2011	1	17.50	FD/REIMBURSE FOR BLS CPR ONLINE COURSE
USA BLUE BOOK	52382	4/12/2011	1	629.18	WW/SUBMERSIBLE PMP & FLOAT SWTCH FOR CLCTN SYSTM
VAN SCOYOC ASSOC., INC.	52354	4/4/2011	1	6,225.00	ADM/PROF FED'L ADVOCACY FOR DESAL WASH D.C. 04/11
VERIZON WIRELESS	52445	4/21/2011	1	103.67	FD/CELL PHONE SERVICE 3/8-4/7/11
VERIZON WIRELESS	52445	4/21/2011	1	27.71	F&R/CELL PHONE SERVICE 3/8-4/7/11
VERIZON WIRELESS	52445	4/21/2011	2	27.52	WD/CELL PHONE SERVICE 3/8-4/7/11
VERIZON WIRELESS	52445	4/21/2011	3	27.53	WW/CELL PHONE SERVICE 3/8-4/7/11
				<u>186.43</u>	
WALKER, WILLIAM	52420	4/21/2011	1	57.00	FD/REIMBURSEMENT FOR HANCOCK COLLEGE REG FEE
WALLACE GROUP	52472	4/28/2011	1	631.00	WD/GIS SERVICES & ASSESSMENT ENGINEERING 3/7/11
WALLACE GROUP	52472	4/28/2011	2	630.00	WW/GIS SERVICES & ASSESSMENT ENGINEERING 3/7/11
WALLACE GROUP	52472	4/28/2011	3	630.00	FD/GIS SERVICES & ASSESSMENT ENGINEERING 3/7/11
WALLACE GROUP	52472	4/28/2011	1	1,830.00	FD/FIRE HAZARD FUEL REDUCTION PROGRAM 3/31/11
				<u>3,721.00</u>	
WINSOR CONSTRUCTION, INC.	52383	4/12/2011	1	793.96	FD/SAND FOR SAND BAGS/DISASTER PREPAREDNESS
WINSOR CONSTRUCTION, INC.	52477	4/28/2011	1	311.41	WD/CONCRETE SAND & CLASS II BASE
				<u>1,105.37</u>	
	51587	4/19/2011	9000	(7.39)	Ck# 051587 Reversed
	51609	4/19/2011	9000	(225.00)	Ck# 051609 Reversed
	52048	4/6/2011	9000	(170.00)	Ck# 052048 Reversed
	52048	4/6/2011	9000	(170.00)	Ck# 052048 Reversed
	52291	4/7/2011	9000	(1,960.00)	Ck# 052291 Reversed
	52356	4/6/2011	9000	170.00	Ck# 052356->052048 Replacement
	52356	4/6/2011	9000	170.00	Ck# 052356->052048 Replacement
				<u>(2,192.39)</u>	
Accounts Payable Vendor Subtotal				<u>382,078.43</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING APRIL 30, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
AFLAC (AMER FAM LIFE INS)	2142	4/14/2011	1	638.20	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2142	4/14/2011	1	208.58	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2163	4/27/2011	1	615.21	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2163	4/27/2011	1	208.58	VOLUNTARY INS-PRETAX
				<u>1,670.57</u>	
CAMBRIA COMMUNITY SERVICES DIS	2143	4/14/2011	1	1,200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2143	4/14/2011	2	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2143	4/14/2011	3	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2143	4/14/2011	4	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2143	4/14/2011	5	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2164	4/27/2011	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2164	4/27/2011	2	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2164	4/27/2011	3	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2164	4/27/2011	4	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2164	4/27/2011	5	200.00	MEDICAL REIMBURSEMNT
				<u>3,500.00</u>	
CAMBRIA FIREFIGHTERS ASSN	2146	4/14/2011	1	211.40	RESERVE FIREFTR DUES
CAMBRIA FIREFIGHTERS ASSN	2167	4/27/2011	1	249.70	RESERVE FIREFTR DUES
				<u>461.10</u>	
EMPLOYMENT DEVELOPMENT DP	2145	4/14/2011	1	11,546.76	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2145	4/14/2011	1	1,748.99	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2166	4/27/2011	1	3,904.16	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2166	4/27/2011	1	1,066.91	STATE INCOME TAX
				<u>18,266.82</u>	
H.O.B.-DIRECT DEPOSIT	2147	4/14/2011	1	3,199.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2147	4/14/2011	1	56,885.34	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2168	4/27/2011	1	3,199.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2168	4/27/2011	1	52,682.23	Direct Deposit Flat
				<u>115,965.57</u>	
H.O.B./FEDERAL TAXES	2148	4/14/2011	1	36,354.73	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2148	4/14/2011	1	17,542.56	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2148	4/14/2011	1	5,063.18	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2169	4/27/2011	1	11,475.69	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2169	4/27/2011	1	9,246.24	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2169	4/27/2011	1	2,578.30	FEDERAL INCOME TAX
				<u>82,260.70</u>	
ICMA-VNTGPT TRSFR AGT 401	2150	4/14/2011	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 401	2171	4/27/2011	1	100.00	401-INDIV CONTRIB
				<u>200.00</u>	
ICMA-VNTGPT TRSFR AGT 457	2149	4/14/2011	1	2,538.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2149	4/14/2011	1	900.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2170	4/27/2011	1	2,138.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2170	4/27/2011	1	800.00	457 DEF COMP-INDIV
				<u>6,376.92</u>	
PERS RETIREMENT SYSTEM	2151	4/14/2011	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2151	4/14/2011	2	24,017.90	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2172	4/27/2011	1	21,998.80	PERS PAYROLL REMITTANCE
				<u>46,016.69</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING APRIL 30, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
SEIU, LOCAL 620	2152	4/14/2011	1	200.63	SEIU UNION DUES
SEIU, LOCAL 620	2173	4/27/2011	1	200.63	SEIU UNION DUES
				<u>401.26</u>	
SLO CREDIT UNION	2144	4/14/2011	1	220.00	CREDIT UNION
SLO CREDIT UNION	2165	4/27/2011	1	220.00	CREDIT UNION
				<u>440.00</u>	
THE VARIABLE ANNUITY LIFE	2153	4/14/2011	1	75.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2174	4/27/2011	1	75.00	DEFERRED COMP -VALIC
				<u>150.00</u>	
				<u>275,709.63</u>	
Payroll Payable Vendor Subtotal				<u>275,709.63</u>	
TOTAL DISBURSEMENTS FOR APRIL, 2011				<u>657,788.06</u>	



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS SPECIAL MEETING MINUTES
 THURSDAY, APRIL 28, 2011, 11:00 AM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President Clift called the meeting to order at 11:04 AM										
1B. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Clift</td> <td style="width: 30%;">Present</td> </tr> <tr> <td>Vice President MacKinnon</td> <td>Present</td> </tr> <tr> <td>Director Bahringer</td> <td>Present</td> </tr> <tr> <td>Director De Micco</td> <td>Present</td> </tr> <tr> <td>Director Thompson</td> <td>Present</td> </tr> </table> <p>Staff Present: General Manager Rudock, District Counsel Tim Carmel, District Engineer Bob Gresens, District Clerk Kathy Choate</p>	President Clift	Present	Vice President MacKinnon	Present	Director Bahringer	Present	Director De Micco	Present	Director Thompson	Present
President Clift	Present										
Vice President MacKinnon	Present										
Director Bahringer	Present										
Director De Micco	Present										
Director Thompson	Present										
2. PUBLIC COMMENT	<p><u>Richard Stacey</u>, Cambria, 22 year resident. Read letter opposing General Manager Rudock and support of Mark Miller, Cori Ryan, Denis de Clercq and Dexter Upton.</p> <p><u>Paul Beaver</u>, Cambria former paramedic, firefighter. Supports General Manager right to dismiss; however supports reinstatement of Mark Miller</p> <p><u>Amanda Rice</u>, Cambria. Submitted for the record a petition for the reinstatement of Mark Miller.</p> <p><u>Peter Chaldecott</u>, Cambria. Along with several other former board members supports General Manager Rudock for following rules and extensive background in Human Resources.</p> <p><u>Casey deClercq</u>, Cambria. Opposes General Manager Rudock and commented on past media portrayal of her. Supports reinstatement of Mark Miller.</p> <p><u>Leslie Syphert</u>, Cambria. Opposes gridlock with General Manager Rudock and supports contracting with CalFire.</p> <p><u>Ron Crummitt</u>, Cambria. Hard to make decision without all the facts. Opposes arbitrary and capricious decision by General Manager Rudock if that is the truth. Supports Mark Miller.</p> <p><u>Art Chapman</u>, Cambria. Former HR administrator. Supports Board having decision of hiring/firing of senior managers made by the General Manager. Revisit Miller's firing; if not due to job performance, he should be reinstated.</p>										

	<p><u>Tina Dickason</u>, Cambria. Commented on 2008 election and promise to release General Manager Rudock then. Revise Board bylaws to take away authority from any General Manager from overseeing. Commented on Prop 218 process.</p> <p><u>Lisa Tanzman</u>, Cambria. Build home over last three years and supports Mark Miller who worked expeditiously with them to complete their project.</p> <p><u>Mary Webb</u>, Cambria. Commented on Prop 218 protest and opposes General Manager Rudock.</p> <p><u>Donald Antwan</u>, Cambria. Spoke to issues of public safety. Opposes General Manager Rudock and supports Mark Miller's caliber.</p> <p><u>John Byde</u>, Cambria. Spoke to costs and personnel issues surrounding Chief Miller's termination. Community should know why he is being terminated. Opposes General Manager Rudock and supports Mark Miller.</p> <p><u>Mike Broadhurst</u>, Cambria. Lived through Oakland fire and asked Board to keep fire protection in the forefront of their view.</p> <p><u>Daryl Cooper</u>, Paso Robles. Personal friend of Mark Miller and spoke on Miller's behalf. Supports reinstatement of Mark Miller.</p> <p><u>Gregg Berge</u>, Cambria. Commented on non-response from General Manager Rudock, his formal submittals with no response, no chance for due process of appeal before the Board, meeting with County and submitted Chapter 19.07 Plumbing Code for the record. SRWCB will accept his formal complaint against the CCSD in regards to their failure to allow them to hook up to existing sewer system. He has retained counsel. Existing sewer exists and they are not allowed to have septic system.</p> <p><u>Tina Humphrey</u>, Cambria. 50 year resident, 23 year general contractor. Opposes General Manager Rudock undertone of self-righteousness. Supports Denis de Clercq, Dexter Upton, and Cori Ryan.</p> <p><u>Rich DeVega</u>, Cambria. Ran for CCSD office. Opposes General Manager Rudock, contract can be terminated without cause.</p> <p><u>Wayne Gracey</u>, Cambria. Supports Mark Miller. He helps contractors meet strict codes.</p> <p><u>Elaine Mermelstein</u>, Cambria. 12 year resident. Commented on responsive interaction with Mark Miller on construction project. Supports rehiring of him.</p>
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		<p><u>Jerry Demorest</u>, Cambria. Disconnect between CCSD and community, not feeling represented. Consider audit of CCSD. Endorses reinstatement of Chief Miller.</p> <p><u>James Buckley</u>, Cambria. Spoke on behalf of himself and Jim Buckley (Dad) in support of Chief Miller and spoke of Miller's fair, professional, commitment to implementing fire measures in a reasonable and practical way, building relationships with community members.</p>
3.	CLOSED SESSION	Adjourned to closed session 11:45 AM.
	A. Public Employee Performance Evaluation: General Manager	
4.	REPORT FROM CLOSED SESSION	<p>President Clift reconvened in open session at 1:00 PM after having met in closed session to evaluate the General Manager's performance. He read a statement. "There is nothing to report from the closed session. We will be scheduling another closed session, 5:00 PM, Friday, at Vets Hall with the following agenda description: Public Employee Discipline/Dismissal/Release."</p> <p>Vice President MacKinnon moved to adjourn special meeting. Director DeMicco seconded. Motion carried unanimously.</p>
5.	ADJOURN TO REGULAR MONTHLY MEETING	President Clift adjourned the special meeting at 1:10 PM.

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, APRIL 28, 2011, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President Clift called the regular meeting to order at 1:15 PM.
1B. PLEDGE OF ALLEGIANCE	President Clift led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	President Clift Present Vice President MacKinnon Present Director Bahringer Present Director De Micco Present Director Thompson Present Staff Present: General Manager Rudock, District Counsel Tim Carmel, District Engineer Bob Gresens, District Clerk Kathy Choate
1D. REPORT FROM CLOSED SESSION	Tim Carmel, District Counsel reported no closed session report.
2. SPECIAL REPORTS	
A. Sheriff's Department Report	Deputy Steeb reported 205 calls handled in March. Burglary ring broken up in San Simeon last week.
3. ACKNOWLEDGEMENTS/PRESENTATIONS	PROS Chair Steve Kniffen provided an update on State Parks Proposition 84 grant application for joint use community park and athletic recreational area at Santa Lucia Middle School. Public Comment: <u>Jerry McKinnon</u> . Maintenance will be at the expense of taxpayers.
4. PUBLIC COMMENT	<u>Jerry McKinnon</u> , Cambria. Thanked Carlos for painting Vets Hall inside, termites need attention outside. <u>Elizabeth Bettenhausen</u> , Cambria. Requested clarification on special meeting agenda. <u>Amanda Rice</u> , Cambria. May 3 NCAC election, County Resource Management System, provided moratorium days.
5. AGENDA REVIEW	Item 9 B to be heard after Item 3 Presentations
6. MANAGER'S AND BOARD REPORTS	
A. GENERAL MANAGER'S REPORT	General Manager Rudock presented Manager's report. Jerry Gruber provided Utilities Managers report. Public Comment: <u>Tina Dickason</u> , Cambria. Thanked Utilities Manager for his excellent reporting and commented on broadband at Veterans Memorial building.
B. DESALINATION AND WATER STORAGE FACILITIES REPORT	Tammy Rudock introduced item 5B and Bob Gresens presented the report. Board discussion

	<p>followed. Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Requested clarification on reduced scope of activities.</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	<p><u>Ad Hoc SCADA Project (De Micco/Bahringer)</u> Director Bahringer requested award of contract for SCADA installation proposal be placed on next regular or special meeting agenda. <u>Ad Hoc CCSD Organizational Transition Plan (Clift/MacKinnon)</u> Director MacKinnon reported on first meeting held with General Manager and room for optimization and improved services across all departments. <u>Ad Hoc Future Employee Salary and Benefit Programs (MacKinnon/DeMicco)</u> Director MacKinnon reported on discussion of necessary modifications in compensation, second-tier healthcare. Director DeMicco noted contract negotiations are coming up in April of 2012 and economics at this time. Formulate a good plan to negotiate for next year. <u>Ad Hoc Future Reorganization of CCSD Fire Department (Clift/Thompson)</u> Director Thompson reported discussions with CCHD on hold pending resolution of issues with Fire Department. Health District needs to hire a part-time administrator prior to June 30. <u>NCAC Liaison (Bahringer)</u> Director Bahringer reported on County tree removal project in town. Trolley has been discontinued. 4-way stop at Burton and Center underway. Event ordinance being considered by planning commission to stop events under certain conditions throughout County, could affect Cambria events. <u>PROS Liaison (Thompson)</u> No report beyond PROS Chair report today. Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Commented on board's decision to have ad hoc vs standing committees and would appreciate a board discussion of their policy decisions. <u>Tina Dickason</u>, Cambria. Commented on generality of report, requested more detail.</p>
<p>7. CONSENT AGENDA</p>	<p>General Manager Rudock read consent agenda items A – B. Director De Micco moved to approve the consent agenda as read. Director Bahringer seconded. Motion carried unanimously. Ayes -5, Noes – 0,</p>

	<p>Absent – 0</p> <p>Public Comment: None <u>Jerry McKinnon</u>, Cambria. Posed question, what were issues regarding \$561 fee paid to attorney out of Facilities and Resources and \$575 out of Parks & Recreation.</p>
A. Approve Expenditures for Month of March 2011	
B. Approve Minutes of Board of Directors Meeting, March 24, 2011	
8. HEARINGS AND APPEALS	None
A. Hold public hearing to consider fixing of Water and Wastewater Standby or Availability charges as provided in Government Code §61124 and adopt Resolution 14-2011 fixing Water and Wastewater Standby or Availability charges for FY 2011/2012	<p>General Manager presented the report. President Clift opened the public hearing.</p> <p>Public Comment: <u>Amanda Rice</u>, Cambria. Commented on process of W WW Standby availability. President Clift closed the public hearing. Director Bahringer moved to adopt Resolution 14-2011 fixing Water and Wastewater Standby or Availability charges for FY 2011/2012. Director Thompson seconded. Ayes – 5, No – 0, Absent - 0</p>
9. REGULAR BUSINESS	
A. Adopt Resolution 15-2011 rescinding Resolution 02-2011 authorizing a General Fund LAIF transfer and budget amendment to pay off the capital lease/purchase with OshKosh Capital for CCSD fire engine	<p>General Manager Rudock presented the item. Board discussion followed. Board discussed placing on a future agenda a discussion of what percent of expenses should be held in reserves at all times? Board took no action on Resolution 15-2011.</p>
B. Discuss options for management of CCSD Fire Department and Adopt Resolution 16-2011 authorizing a professional services agreement on an interim basis	<p>General Manager Rudock presented the staff report.</p> <p>Public Comment: <u>Elaine Mermelstein</u>, Cambria. Reinstate Mark Miller. <u>Greg Bates</u>, Cambria. Opposes contracting with CalFire. Contract with Fire Chief, recommended Mark Miller and keep present staffing. <u>Amanda Rice</u>, Cambria. 2/3 of town has voted more than once on tax assessments for Fire and Ambulance Services. Opposes contracting with CAL FIRE. <u>Terry Farrell</u>, Cambria. Supports Chief Miller who leads by example. <u>Tina Dickason</u>, Cambria. Why isn't a captain interim fire chief, rather than General Manager? Why is this item on agenda today?</p>

	<p><u>William Walker</u>, Cambria. Spoke on behalf of Reserve Firefighter's Association in support of Chief Miler; has positive working relationship.</p> <p><u>Lisa Tanzman</u>, Cambria. Why can't board propose to vote and reinstate Chief Miller with Board apology.</p> <p><u>Mike Gallagher</u>, Cambria. Cambria Professional Firefighters 4635 unanimously voted full confidence in Mark Miller as Fire Chief.</p> <p><u>Denis deClercq</u>, Cambria. 35 year resident, Cambria. 30 years in fire service. Support of Chief Miller is obvious. Table resolution and reinstate Chief Miller.</p> <p><u>Curt Hatton</u>, Cambria. 20 year employee with Cambria Fire Dept. Supports reinstatement of Chief Miller.</p> <p><u>Pat Child</u>, Cambria. 22 year resident. Requests district office open 8:00 – 5:00, five days/week, reinstate Chief Miller, and replace Tammy Rudock.</p> <p><u>Don Campo</u>, Cambria. 35 year resident. Has worked with 7 different fire chiefs. Supports Chief Miller.</p> <p><u>John Byde</u>, Cambria. Supports severance pay of Tammy Rudock and would be first to pay to release her.</p> <p>Board discussion followed. Robert Lewin, Acting County Fire Chief commented on interim professional services agreement. Currently providing emergency aid service through mutual aid agreement.</p> <p><u>Captain Gallagher</u>, Firefighter's Association, requested direction on who the chain of command is. Discussion followed regarding Fire Captain ability to act in absence of Fire Chief. Prior to last negotiations Captains had that capability. Fire Chief Lewis provided interim contract costs and additional details of services provided.</p> <p><u>Tina Dickason</u>, Cambria. Commented on severance pay to Chief Miller and additional expense of contracting with CAL FIRE.</p> <p><u>Curt Hatton</u>, Cambria. Commented on CAL FIRE interim agreement costs.</p> <p><u>Terry Farrell</u>, Cambria. Reminded Board of who put them in this position.</p> <p>Director Bahringer moved to adopt 16-2011 authorizing an interim professional services agreement with CAL FIRE with the provision CCSD give 30-day notice (extend if needed) and</p>
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	agendize appointment of a permanent Fire Chief for next month's meeting. Director MacKinnon seconded. Motion carried 4 – 1. Ayes – 4, No – 1 (Thompson), Absent - 0
10. PUBLIC COMMENT	<u>Jerry McKinnon</u> , Cambria. Will April 29 closed session be recorded for TV?
11. ADJOURN	President Clift adjourned the meeting at 3:45 PM to closed session. District Counsel Carmel read the closed session items.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS SPECIAL MEETING MINUTES
 FRIDAY, APRIL 29, 2011, 5:00 PM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President Clift called the meeting to order at 5:08 PM										
1B. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Clift</td> <td style="width: 30%;">Present</td> </tr> <tr> <td>Vice President MacKinnon</td> <td>Present</td> </tr> <tr> <td>Director Bahringer</td> <td>Present</td> </tr> <tr> <td>Director De Micco</td> <td>Present</td> </tr> <tr> <td>Director Thompson</td> <td>Present</td> </tr> </table> <p>Staff Present: District Counsel Tim Carmel, District Clerk Kathy Choate</p> <p>President Clift introduced the items and opened public comment.</p>	President Clift	Present	Vice President MacKinnon	Present	Director Bahringer	Present	Director De Micco	Present	Director Thompson	Present
President Clift	Present										
Vice President MacKinnon	Present										
Director Bahringer	Present										
Director De Micco	Present										
Director Thompson	Present										
2. PUBLIC COMMENT	<p><u>Rich DeVega</u>, Cambria. Posed procedural question, when would public hear decision?</p> <p><u>Dexter Upton</u>, Cambria. Commented on similar situation 35 years ago. Supports reinstatement of Chief Miller.</p> <p>Howard Vallens, Cambria. Read 1907 lyric, Man Without a Woman rewrote Supporting Chief Miller and opposed General Manager Rudock. Mitigate without counsel.</p> <p>Walter Fitzhugh. Commented on injustices to Chief Miller, Dexter Upton, Denis de Clercq, and Cori Ryan for differences with General Manager. What are reasons for their firing?</p> <p>Jerry Farrell, Cambria. Commented on need to know opinion of each board member on Cal Fire vs Cambria Fire Department.</p> <p><u>Bruce Fosbag</u>, retired CalFire 2010. Expressed concern with senior staff reduction; supports contracting with Cal Fire for general services and chief officer for protection of community.</p> <p><u>Amanda Rice</u>, Cambria. Expressed appreciation for process/procedure. Supports appointing a General Manager more appropriate for the community.</p> <p>John Bale, 25 year resident, Cambria. Any money given to Tammy Rudock is taxpayer money.</p>										
3. CLOSED SESSION	District Counsel Carmel read agenda items 3A and 3B. President Clift adjourned to closed session at 5:15 PM.										

<p>A. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957</p> <p>B. Public Employee Appointment pursuant to Government Code Section 54957, Title: Interim General Manager</p>	
<p>4. REPORT FROM CLOSED SESSION</p>	<p>District Counsel Tim Carmel reported: Item 3A Public Employee Discipline/Dismissal/Release: Director Bahringer moved to terminate General Manager Rudock contract effective immediately. Director Thompson seconded. Motion carried unanimously.</p> <p>Item 3B Public Employee Appointment: Director MacKinnon moved to appoint Jerry Gruber as Interim General Manager pending formalization of a contract. Director De Micco seconded. Motion carried unanimously.</p>
<p>5. ADJOURN</p>	<p>President Clift adjourned the meeting at 6:35 PM.</p>

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, Interim General Manager
Alleyne LaBossiere, Finance Manager

Meeting Date: May 26, 2011 Subject: Consider Adoption of Resolution
18-2011 Authorizing Banking Powers of
Authority with Heritage Oaks Bank

RECOMMENDATIONS:

Adopt Resolution 18-2011 authorizing banking powers of authority with Heritage Oaks Bank to CCSD directors and staff.

FISCAL IMPACT:

None.

DISCUSSION:

Heritage Oaks Bank requires an approved resolution signifying who has been assigned banking powers. This serves to update the assigned banking powers due to staff changes, in accordance with established policy.

Attachments: Resolution 18-2011
"Exhibit A" Authorized Banking Powers

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: CLIFT DEMICCO MACKINNON THOMPSON BAHRINGER

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXHIBIT "A" TO RESOLUTION 18-2011
MAY 26, 2011
AUTHORIZED BANKING POWERS**

AGENTS

NAME AND TITLE OR POSITION

A Muril Clift, Director
 B Frank DeMicco, Director
 C Allan MacKinnon, Director
 D Michael Thompson, Director
 E James Bahringer, Director
 F Jerry Gruber, Interim General Manager
 G Alleyne LaBossiere, Finance Manager
 H Robert Gresens, District Engineer
 I Kathy Choate, District Clerk
 J Kathy Fry, Conf. Administrative Technician III
 K Monique Madrid, Conf. Administrative Technician III
 L Cortney Upthegrove, Administrative Technician II

Holder of Power	Description of Power	No. of Signatures Required
None	All Powers Listed.	N/A
F,I	Open any deposit or share account(s) in the name of the CCSD.	2
A,B,C,D,E,F,H,I	Endorse Checks and orders for the payment of money or to Otherwise withdraw or transfer funds on deposit.	2
F,I	Borrow Money on behalf and in the name of the CCSD, sign, execute and deliver promissory notes or other evidence of indebtedness.	2
F,I	Enter into a written lease for the purpose of renting, maintaining, Accessing and terminating a Safe Deposit Box.	2
A,B,C,D,E,F	Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now or hereafter owned or acquired by the CCSD as security for sums borrowed, and to discount the same, unconditionally guarantee the payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	2

Holder of Power	Description of Power	No. of Signatures Required
F,G,I	Transfer LAIF funds into/out of CCSD bank accounts.	N/A
G,H,J,K	Issue stop-payment of checks and order for payment of money and like activities.	N/A
F,G,H,I,J,K,L,M,N	Make account inquires and deposits.	N/A
G,H,J,K,L,M,N	Pick up bank statements.	1
G,H,J,K,L,M,N	Recurring electronic payment of federal and California payroll taxes.	N/A
G,H,J,K,L,M,N	Recurring electronic payroll direct deposits.	N/A
G,H,J,K,L,M,N	Recurring electronic deposits into CCSD accounts.	N/A
G,J,K	Recurring electronic transfers between CCSD accounts.	N/A
G,J,K	Recurring manual transfers between CCSD accounts.	1

RESOLUTION 18-2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING ASSIGNMENT OF BANKING POWERS FOR THE
CAMBRIA COMMUNITY SERVICES DISTRICT'S BANK
AND INVESTMENT ACCOUNTS

WHEREAS, the CCSD has bank accounts at Heritage Oaks Bank (HOB) as well as an investment account with the State of California Local Agency Investment Fund (LAIF); and

WHEREAS, HOB and LAIF requires an approved resolution stating which banking powers are assigned to CCSD officials and staff.

THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that the banking powers are granted as listed within the attached Exhibit "A," superseding Resolution 62-2010, dated December 13, 2010;

PASSED AND ADOPTED this 26th day of May 2011.

Muril N. Clift
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. 8.A.

FROM: Jerry Gruber, Interim General Manager
Alleyne LaBossiere, Finance Manager

Meeting Date: May 26, 2011 Subject: Public Hearing to Consider Confirming of Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124(b) and Consider Adoption of Resolution 17-2011 Confirming Water and Wastewater Standby or Availability Charges for Fiscal Year 2011/2012

RECOMMENDATION:

1. Receive staff report and review the Financial Report on Water and Wastewater Standby or Availability Charges.
2. Open Public Hearing.
3. Take Public Testimony.
4. Close Public Hearing.
5. Discussion.
6. Adopt Resolution 17-2011 confirming the itemized report (Exhibit "A" to the Resolution) describing each parcel and the amount of Water and Wastewater Standby and/or Availability charges to be assessed against each parcel.

FISCAL IMPACT:

<u>Standby/Availability Charge</u>	<u>Estimated Revenue for FY 2011/2012</u>
Water	\$ 177,000
Wastewater	\$ 115,000

DISCUSSION:

Attached is Resolution 17-2011 for review and adoption after the public hearing is held. The Board previously adopted Resolution 14-2011, which established the standby and availability annual charges at \$45 for water and \$30 for wastewater for properties of one (1) acre or less with higher fees for properties over one (1) acre as described in the attached Financial Report. The specific fee schedule is shown on page 1 of the attached Financial Report.

The itemized report of water and wastewater standby or availability charges by parcel has been available for review at the CCSD office and is available today at this hearing.

Attachments: Water and Wastewater Standby or Availability Charges Financial Report
Resolution 17-2011 Confirming CCSD Water and Wastewater Standby or Availability Charges

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

Water and Wastewater Standby or Availability Charges

Financial Report

Legislative Background

State Government Code § 61124(b) allows the Cambria Community Services (CCSD) to annually levy a maximum of \$45 water standby or availability charges per acre of land within the CCSD, and a maximum of \$30 wastewater standby or availability charges per acre within the CCSD. The CCSD has determined that the following fee schedule is consistent with the legal standard that the fee not be discriminatory or excessive and does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees:

Water Standby or Availability Charges

- a. For all parcels of one (1) acre or less: \$45.00
- b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one acre.
- c. For all subdivided land of more than one (1) acre:
 - (1) For the first ten (10) acres, \$45.00 per acre.
 - (2) For all such land over the first ten (10) acres, \$1.35 per acre.

Wastewater Standby or Availability Charges

- a. For all parcels of one (1) acre or less: \$30.00
- b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
 - (1) For the first ten (10) acres: \$30.00 per acre.
 - (2) For all such land over the first ten (10) acres: \$.90 per acre.

These charges do not exceed what the CCSD was charging in November 1996. Therefore, the imposition of the fees is exempt from the requirements of Proposition 218.

Estimated revenues from these sources during the CCSD's Fiscal Year 2011/2012 are as follows:

Ø Water	\$ 177,000
Ø Wastewater	\$ 115,000

The revenue projections are based on charging all improved property owners within the CCSD and unimproved property owners whose projects have received "Intent to Serve" letters, open connection permits and grandfather meters or open commitments.

CCSD Policy Summary

In 1987 Government Code §61765.12 did not restrict the use of the standby/availability charges, but Proposition 218 indicates they must be used for "the capital costs or maintenance

and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.” (California Constitution, Article XIII D, § 4.) In 1990, the Board established a policy whereby the standby and availability charges help fund the CCSD’s Capital Improvement Program. Simultaneously, water and wastewater user fees, interest income, and certain miscellaneous revenues were to be used to cover operating expenses associated within the Utilities Department (Water and Wastewater).

Beginning in Fiscal Year 1993/94 the CCSD established a policy to transfer any operating funds in excess of operating expenditures to the Capital Improvement Fund. The policy covered a number of issues, and they include:

- Ø Provide a substitute revenue source due to the loss of property taxes and State augmentation funds;
- Ø Provide a revenue source paid by current customers to make up their share of Capital Project Cost which benefit them; and
- Ø Allowed for the transition of project costs subject to long term financing to be integrated back into the operating budget (once a financed capital project is completed and annual payments are charged to the operating budget).

Continuation of this policy means a part of the revenue stream for capital projects remains intact.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program identifies infrastructure improvements and projects. As indicated in the Background Section, standby and availability charges and connection revenue are revenue sources for the Program. Debt, grants, and standby/availability charges are the major funding sources for infrastructure projects.

Fiscal Year (FY) 2009/2010 Actual and FY 2010/2011 Estimated Revenues & Expenditures

A summary follows of FY 2009/2010 actual and 2010/2011 projected Water and Wastewater revenues and expenditures for Capital Improvement Projects.

As indicated, standby or availability revenue is needed to finance the Capital Improvement Program budget, particularly since connection fee revenue declined sharply since the implementation of the Water Code 350 Water Moratorium in 2001 and has been virtually non-existent in the most recent years.

Eliminating the standby and availability charges would eliminate a source of funding for infrastructure projects.

Fiscal Year 2009/2010 Capital Revenue and Expenditures were as follows:

	WATER FUND	WASTEWATER FUND
Standby Availability Revenue	\$ 177,114	\$ 114,988
Transfer from General Fund	208,228	-0-
Connection Fee Revenue	<u>-0-</u>	<u>2,245</u>

Total Capital Revenue	<u>\$ 385,342</u>	<u>\$ 117,233</u>
Purchase of Capital Assets	\$ 385,342	\$ 49,296
Transfer to Capital Reserves	<u>-0-</u>	<u>67,937</u>
Total Capital Expenditures	<u>\$ 385,342</u>	<u>\$ 117,233</u>

In Fiscal Year 2009/2010 expenditures of \$385,342 were incurred for Water Capital Assets. The expenditures for Wastewater Capital Assets were \$49,296, and \$67,937 was placed in Wastewater Capital Reserves.

Fiscal Year 2010/2011 Estimated Capital Revenue and Expenditures are as follows:

	WATER FUND	WASTEWATER FUND
Standby Availability Revenue	\$ 177,000	\$ 115,000
Transfer from General Fund	-0-	-0-
Transfer from Capital Reserves	-0-	-0-
Connection Fee Revenue	<u>-0-</u>	<u>2,200</u>
Total Capital Revenue	<u>\$ 177,000</u>	<u>\$ 117,200</u>
Purchase of Capital Assets	\$ 173,025	\$ -0-
Transfer to Capital Reserves	<u>3,975</u>	<u>117,200</u>
Total Capital Expenditures	<u>\$ 177,000</u>	<u>\$ 117,200</u>

The CCSD has identified a number of priority Water and Wastewater Capital Projects, including:

- Ø Rodeo Grounds Pump Station Relocation
- Ø Stuart Street Tank Replacement
- Ø Desalination
- Ø Pine Knolls Connection Pipeline
- Ø WWTP/Collection System Improvements and Upgrades
- Ø Alarm System Upgrades (SCADA)

The proposed project list underscores the importance of having the maximum standby and availability charges in place. Failure to do further restricts an already slim revenue stream and may result in the inability of the CCSD to support current and future debt service associated with capital projects and/or limits the CCSD's ability to obtain long term financing of its projects.

Failure to adopt Resolution 17-2011 will result in an estimated reduction of \$177,000 in Water Enterprise revenues and \$115,000 in Wastewater Enterprise revenues for Fiscal Year 2011/2012.

RESOLUTION 17-2011
May 26, 2011

RESOLUTION CONFIRMING ITEMIZED REPORT OF
WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES

WHEREAS, by Resolution No. 14-2011 the Board of Directors of the Cambria Community Services District fixed the Water and Wastewater Standby or Availability Charges for all parcels within the CCSD, with the exclusion of those unimproved properties that have not been issued an "Intent to Serve" letter, or connection permits, for Fiscal Year 2011/2012; and

WHEREAS, District Counsel has provided a legal opinion that the standby and availability charges as set by this resolution are validly imposed in compliance with the provisions of Proposition 218; and

WHEREAS, based on District Counsel's opinion, the Board finds that the standby and availability charges set herein do not conflict with Proposition 218; and

WHEREAS, the General Manager has filed with the District Clerk a report describing each parcel and the amount of Water and Wastewater Standby or Availability Charge to be assessed against each parcel for the Fiscal Year 2010-2011, which report is designated as Exhibit "A" and is incorporated herein by reference as though here fully set forth;

WHEREAS, at 12:30 PM, on April 28, 2011 and 12:30 PM on May 26, 2011, at the Veterans Memorial Building, 1000 Main Street, Cambria, California, the time and place set forth in the notices of public hearing concerning the placing of annual water and wastewater standby or availability charges on the tax rolls, any person interested, including all persons owning property within the District, were given the opportunity to appear and be heard concerning this matter.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Cambria Community Services District, as follows:

1. The recitals set forth hereinabove are true, correct and valid.
2. Said itemized report, Exhibit "A", copies of which are on file in the office of the Cambria Community Services District and are available there for public inspection, be and is hereby ordered confirmed in the form set forth in said Exhibit "A".
3. The CCSD General Manager, or their designee, shall transmit a copy of this Resolution to the County Auditor.
4. The County Auditor and the County Tax Collector be and hereby are authorized and directed to do all acts necessary and proper to place on the 2011/2012 tax

rolls the respective assessments set forth in said confirmed itemized report Exhibit "A" and to collect these Water and Wastewater Standby or Availability Charges on the property tax bill, plus such administrative charges allowed by law.

5. As a result of the confirmation of said itemized report, Exhibit "A", the amounts of the Water and Wastewater Standby or Availability Charges set forth in said itemized report are thereby made special assessments and shall become liens against the respective parcels of real property in the Cambria Community Services District.

6. This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted at a Regular Meeting of the Board of Directors of the Cambria Community Services District held on May 26, 2011.

By unanimous vote on the motion of Director _____, seconded by Director _____, Resolution No. 17-2011 is adopted at the Regular Meeting of the Board of Directors this 26th day of May 2011.

Muril N. Clift, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors
FROM: Mark Miller, Fire Chief

AGENDA NO. **8.B.**

Meeting Date: May 26, 2011 Subject: Consider Adoption of Resolution
19-2011 Declaring a Public Nuisance
for the Annual Fire Hazard Fuel
Reduction Program

RECOMMENDATIONS:

1. Adopt Resolution 19-2011 declaring a public nuisance within the Cambria Community Services District (CCSD).
2. Direct staff to proceed with mailing notices to abate and remove hazardous wildland fuels, in order to maintain community defensible space.
3. Authorize new timing and collection procedures, as set forth in this report.

FISCAL IMPACT:

All costs are billed directly to the property owners via the SLO County tax rolls.

DISCUSSION:

Each year the Fire Department conducts a Fire Hazard Fuel Reduction Program (FHFRP) to abate vegetation and hazardous wildland fire fuels. This FHFRP is carried out pursuant to the authority contained in Government Code Section 61100(t) and Health and Safety Code Sections 14875 et seq, and is initiated by the Board of Directors adoption of a resolution declaring the vegetation and hazardous wildland fire fuels on the identified properties to be a public nuisance.

There are approximately 1,867 vacant parcels within the CCSD that Fire Department staff inspects for compliance. Notices are then sent to those property owners whose properties require fire hazard fuel reduction work. In accordance with the procedures in the Health and Safety Code, a public hearing is being scheduled to be held on July 28, 2011. Thereafter, all parcels that are inspected and found to be either not cleared or non-compliant are placed on a contract list and are abated by the CCSD's contractor. The number of properties requiring annual clearance by the CCSD's contractor typically varies from 150 to 350 parcels.

Fire Department staff is also proposing to change the procedures and timing related to collection of costs that are incurred by the CCSD in clearing parcels. The timing requirements

imposed by San Luis Obispo County for inclusion of assessments on the tax bill do not fit well with the growing season for weeds in Cambria. Rather than artificially rush the abatement process to fit the County's date for submittal, staff believes it would be desirable to wait until later in the year to confirm the costs and submit them for collection by the County on the tax bill. In this regard, the Health and Safety Code provides that the confirmed report of costs is to be turned over to the County auditor on or before the 10th of August following confirmation, and the assessments are then entered against the respective parcels on the current assessment roll (Health and Safety Code Section 14915). The tax collector then includes the amount of the assessment on the tax bill.

In order to comply with the statute, we suggest that this year we wait until after August 10, 2011 to confirm the costs for the work done this cycle. By confirming the costs later, we then will submit them to the County for collection on the following tax bill (i.e. 2012). We also believe that many property owners will pay if billed, instead of waiting for the costs to show up on their tax bill. In order to encourage payment, we are proposing that the CCSD's administrative fee of \$400 that is assessed on parcels that go on the tax bill be reduced to \$200 for property owners who pay their bill within 90 days of being invoiced by the CCSD. The remaining parcels will then be presented to the Board for confirmation and sent to the County for inclusion on the following year's tax bill.

With more time to do the work, as well as an aggressive publicity campaign we believe that we can also minimize the number of parcels that must be cleared by the CCSD's contractor. Accordingly, we are requesting the Board's direction to proceed with the new timing and approach to collection of costs.

Attachments: Resolution 19-2011

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: __ CLIFT__ MCKINNON __ DE MICCO __BAHRINGER__ THOMPSON__

RESOLUTION 19-2011
DATED: MAY 26, 2011

RESOLUTION OF THE BOARD OF DIRECTORS
DECLARING A PUBLIC NUISANCE WITHIN THE
CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, the Cambria Community Services District is a duly formed Community Services District which has the power to provide protection against fire; and

WHEREAS, pursuant to the authority in Government Code Section 61100(t) and Health and Safety Code Section 14875, et. seq., Community Services Districts may declare vegetation and wildland fire fuels a public nuisance for the purpose of proceeding with weed abatement/Fire Hazard/Fuel Reduction Program; and

WHEREAS, it is in the public interest that vegetation and hazardous live and dead fire fuels within said Cambria Community Services District be abated as an aid to wildfire prevention and community defensible space as well as protection of the fragile Cambria ecosystem..

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the CCSD as follows:

Section 1. That the recitals set forth herein above are true, correct and valid.

Section 2. That the vegetation and hazardous wildland fire fuels located on the private properties described on the attached document marked Exhibit A, which is incorporated herein by this reference as though here fully set forth, all of which are located within said District, are hereby declared a public nuisance.

Section 3. In accordance with Health & Safety Code Section 14890, the CCSD Fire Chief is hereby designated as the person to give the notice to destroy, modify, abate and remove vegetation and other fire hazard fuels; said notice shall include that abatement be performed by property owners or locally certified contractors.

Section 4. That said nuisance, unless otherwise corrected, shall be abated by the CCSD, with the cost thereof to be assessed upon the parcels from which said nuisance is abated.

Section 5. That a public hearing shall be held on the proposed abatement of vegetation and hazardous wildland fire fuels on the 28th of July, 2011 at 12:30 P.M. at the following address: Cambria Veterans Memorial Building, 1000 Main Street, Cambria, California, to provide an opportunity for all property owners having any objections to the proposed removal of such weeds to be heard and given due consideration.

Section 6. That the District Clerk be, and hereby is authorized and directed to mail notice of said hearing to property owners as their names and addresses appear from the last equalized assessment role as authorized by Health & Safety Code Section 14896.

Section 7. This Resolution shall be signed by the President of the Board and attested by the

Secretary of the Board of Directors of the CCSD.

By unanimous vote on the motion of Director _____, seconded by Director _____, Resolution No. 19-2011 is hereby adopted.

Muril Clift
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, Interim General Manager
 Alleyne LaBossiere, Finance Manager

Meeting Date: May 26, 2011

Subject: Receive Draft FY 2011/2012 CCSD
 Operating Budget

RECOMMENDATIONS:

Receive DRAFT FY 2011/2012 Operating Budget and presentation, and provide direction to staff.

FISCAL IMPACT:

The FY 2011/2012 CCSD Operating Budget establishes the CCSD's plan for total anticipated operating revenues and expenditures as follows and a net surplus of \$79,361 is projected:

<i>FUND(S)</i>	<i>TOTAL REVENUES</i>	<i>TOTAL EXPENDITURES</i>
Water Enterprise Fund	\$1,774,600	\$1,745,799
Wastewater Enterprise Fund	\$1,962,400	\$1,957,590
Governmental Funds*	\$3,696,034	\$3,650,284

*Governmental Funds include the General and Resource Conservation Funds and are combined on the CCSD's audited financial statements.

DISCUSSION:

Attached is the DRAFT FY 2011/2012 Operating Budget for review. Key assumptions and highlights are included in the Draft Budget. The most significant assumptions are:

- No change in Water and Wastewater sales from FY 2010/2011.
- A 1% decrease in Property Tax Revenue from FY 2010/2011.
- The only projected deficit-of \$14,380 in the Resource Conservation Fund-would be absorbed by the General Fund.
- The Utilities Manager position will not be filled in FY 2011/2012.
- Total Maintenance & Repair/Major Maintenance/Capital Outlay expenditures would increase by \$162,300 from the total projected for FY 2010/2011 in the Water Fund and increase by \$115,751 from the total projected for FY 2010/2011 in the Wastewater Fund.

Attachments: DRAFT FY 2011/2012 CCSD Operating Budget

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012**

HIGHLIGHTS

DRAFT

Page 1 of 3

OPERATING BUDGET-As this is an operating budget, Capital Improvement Program Revenue (Standby Availability and Connection Fees) and Expenditures are not included.

OPERATING REVENUE-The following information is provided for the Operating Revenue Accounts.

SERVICE FEES-This is the main source of revenue for the Water and Wastewater Funds. Other than rounding, Fiscal Year (FY) 2011/2012 revenue is based on projected revenue for FY 2010/2011.

PROPERTY TAXES-This is the main source of revenue for the Fire, Facilities & Resources and Parks & Recreation departments and a significant revenue source for the Administration Department. Although there will be a small CPI increase in FY 2011/2012 (it was a decrease in FY 2010/2011) and San Luis Obispo County estimates that revenue will be flat county-wide, a 1% decrease is budgeted.

ADMINISTRATIVE SERVICES CHARGES-These are charges allocated to other departments based on the percentage of time spent by Administration Staff processing other departments' revenue, expenditures and other activities. This amount has decreased in recent years and the amount budgeted is less than was allocating ten years ago due to the Administration Department's projected costs being \$97,000 less for FY 2011/2012 than they were in FY 2001/2002 (per the FY 2001/2002 audit).

FIRE BENEFIT ASSESSMENT-This is a separate property tax assessment that provides additional revenue to the Fire Department. A 3% increase (based on CPI increase) is budgeted.

ASSIGN/EXTENSION/ACCT SERVICE FEES-These are fees received by the Water and Resource Conservation Funds for such activities as maintaining or transferring Wait List positions as well as fees associated with late payments by customers.

FRANCHISE FEES-These are the fees paid to the CCSD by Mission Country Disposal for the rights to provide sanitation services in Cambria.

WEED ABATEMENT/FUEL REDUCTION-This revenue source is the reimbursement to the CCSD of its costs to clear lots under the CCSD's Fuel Hazard Reduction Program, included fees to administer the program.

GRANTS-Grant Revenue is recorded when the granting agency is billed and has approved payment. Because the State of California has frozen grant funds in recent years, the CCSD does not budget grant revenue prior to its receipt to avoid over-estimating revenue. (Other than required match amounts, grant expenditures are also not budgeted). The net effect of grants is to increase revenue and expenditures by like amounts with no net effect on the results of operations.

IN-LIEU/REMODEL/TRANSFER EDUs FEES-These are Resource Conservation fees and are highly variable and do not flow in any pattern. The budgeted amount is approximately one-third of the actual revenue for FY 2007/2008. The amount budgeted for FY 2011/2012 is based on the projected amount for FY 2010/2011.

INTEREST INCOME-Most Interest Income is from the CCSD's account with the Local Agency Investment Fund (LAIF). A projected average interest rate of 0.75% was used.

FACILITY RENTS-These are the rental fees received for the use of the Veteran's Hall.

SERVICE FEES-This is revenue received by Administration related to vacation rentals and for other services provided.

MUTUAL AID REIMBURSEMENTS/INSPECTION FEES-Mutual Aid is revenue resulting from the CCSD Fire Department assisting with out-of-district fires is highly variable and none is budgeted. Inspection Fee Revenue are payments for such items as review of fire plans.

TRANSFERS FROM RESERVES-The Voluntary Lot Merger Program is funded by Resource Conservation reserves that are the result of prior years payments received for EDU transfers. In FY 2010/2011, the Board of Directors approved the payoff of a loan for the purchase of Fire Department equipment from reserves as well as the severance package paid to the prior General Manager.

OTHER-Revenue that does not fit under any other category is reported as Other Revenue such as the funds received to reimburse the CCSD for its Medicare Part D costs associated with retirees, the amount of medical reimbursement benefit not used by employees and other miscellaneous payments. For FY 2010/2011, \$16,331 in insurance reimbursement for storm damage and \$5,748 of workers' compensation insurance reimbursements as well as other smaller receipts were also recorded here. These items are not expected to recur and are the reason for the budgeted decrease.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012**

**HIGHLIGHTS
DRAFT**

Page 2 of 3

OPERATING EXPENDITURES-The following information is provided for the major Operating Expenditure Accounts.

SALARIES & WAGES-All salaries, wages and other forms of employee compensation are recorded here. Staffing levels budgeted for FY 2011/2012 are the same as for FY 2010/2011 with the exception of the Utilities Manager position not being budgeted for FY 2011/2012, although two positions are budgeted to be filled by lower classification employees. Budgeted costs are based on agreements currently in place.

BENEFITS-All employee benefits are recorded here. Budgeted amounts are based on the most current information available. Budgeted amounts includes unemployment in the amounts of \$52,800 for the Administration Department and \$8,190 for Resource Conservation. These are the maximum amounts allowed and the actual amounts could be lower. In addition, amounts budgeted for unfilled positions are at the highest possible amounts and the actual costs may well be lower. While the largest increases in costs from FY 2010/2011 are for employee and retiree medical insurance, retirement costs easily remain the largest single benefits cost.

SEVERANCE PACKAGE-On April 29, 2011, the CCSD Board of Directors terminated the employment of the then General Manager. The costs shown represents the severance package as contained in the employment contract. As these costs were not part of normal operations and were the result of Board action, they are funded by reserves instead of operating revenue.

ALLOCATED OVERHEAD PERSONNEL COSTS/OPERATING COSTS-See description of ADMINISTRATIVE SERVICE CHARGES under OPERATING REVENUES on the previous page.

DEBT SERVICE-All debt service is related to bonds and notes of the Water and Wastewater funds. The proceeds from the underlying obligations were used for the CCSD's infrastructure. A schedule of the CCSD's debt service can be found monthly as an attachment to the Finance Manager's Report.

UTILITIES-This includes electricity, telephone, sewer, water, internet, gas and telephone charges.

MAINTENANCE & REPAIRS-These costs vary significantly from year to year. Less activity than expected occurred in the Water and Wastewater funds for FY 2010/2011, at least partly due to staffing shortages causing staff to have to postpone maintenance. This is not expected to occur in FY 2011/2012.

PROFESSIONAL SERVICES-These costs include the District Counsel (including litigation costs), auditing, outside engineering, taping of Board of Director's meetings, document storage and other payments to contracted service providers. For FY 2011/2012, the Washington D.C. based advocate is not budgeted. This cost decrease plus a projected decrease in litigation costs (from \$92,000 projected for FY 2010/2011 to \$77,000 for FY 2011/2012) represents the major portion of the budgeted decrease.

MAJOR MAINTENANCE-Details of Major Maintenance projects budgeted for FY 2011/2012 are listed as attachments to the Water and Wastewater Fund budgets.

GOVERNMENT FEES AND DUES-The largest of these expenditures are \$40,000 for the annual wastewater discharge fee, \$29,000 for the annual 911 Dispatch fee and \$27,000 for the annual Local Agency Formation Commission (LAFCO) fee.

OPERATING SUPPLIES AND EQUIPMENT-These costs include fuel costs, supplies (other than office supplies) that include everything from lab supplies to toilet paper, lab tests and various other items. The main change in the FY 2011/2012 Budget for these costs is a 10% increase for fuel.

CAPITAL OUTLAY-Details of Capital Outlay projects budgeted for FY 2011/2012 are listed as attachments to the Water and Wastewater Fund budgets.

MAJOR MAINTENANCE, CAPITAL OUTLAY AND CAPITAL IMPROVEMENT PROJECT DISTINCTION-The distinction between these accounts is mainly an accounting matter. Major Maintenance projects are repairs to bring equipment and/or infrastructure back to its original functionality. Capital Outlay Projects (CIP) improve equipment and/or infrastructure and are depreciated. Capital Improvement Projects involve major (cost of \$100,000 or more) equipment and/or infrastructure additions or replacements and are also depreciated. As previously noted, due to this being an operating budget, CIP expenditures are not shown as they are part of a capital budget.

INSURANCE/CLAIMS/BAD DEBT-The major component of these costs is the CCSD's annual payment for liability/property/vehicle insurance (workers' compensation insurance is included in Benefits).

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
HIGHLIGHTS
DRAFT**

Page 3 of 3

OPERATING EXPENDITURES-Continued-The following information is provided for the major Operating Expenditure Accounts.

DISTRICT OFFICE RENT-This is the annual cost to rent the CCSD's Administrative office.

OFFICE SUPPLIES & EQUIPMENT-In addition to the cost of office supplies, postage, computer supplies and printed forms costs are included here.

FUEL HAZARD CONTRACT-This is the cost of the contract to clear customers' lots under the CCSD's Fuel Hazard Reduction Program. These costs are passed on to the customers (see WEED ABATEMENT/FUEL REDUCTION under Operating Revenues). Costs to clear CCSD lots are included in Facilities & Resources' Operating Expenditures under Open Space Maintenance unless the work was done by CCSD employees.

LEASE-WELL SITE & EQUIPMENT-The large majority of these costs is for the property rent for the SR4 well site.

SLUDGE HAULING-In addition to the cost of hauling the CCSD's dewatered sludge, costs in this account had included the purchase (at a cost of \$36,000/year) of biochemicals to reduce the amount of sludge. New procedures are to be implemented to negate the need for the added chemicals and these costs were not budgeted for FY 2011/2012.

TRAINING/TRAVEL & RECRUITMENT-The FY 2010/2011 deficits in Water and Wastewater are entirely due to much higher than expected recruitment costs. For FY 2011/2012, it is planned to use lower cost, but more effective recruitment advertising. The proposed increase in the Fire Benefit Suppression Assessment of \$11,880 funds an increase of \$11,500 to the Fire Department's training budget.

VOLUNTARY LOT MERGER PROGRAM-This is the cost incurred to reduce the number of potentially buildable lots by paying the county and title company fees to merge adjacent lots. The costs are funded by EDU Transfer fees previously received (see TRANSFERS FROM RESERVES under Operating Revenues).

PUBLIC OUTREACH/EDUCATION/EVENTS-These costs include maintaining the CCSD's website, funding the meter monitor program (where the CCSD pays for 50% of the costs for a device that remotely monitors a customer's water meter) and safety materials distributed by the CCSD Fire Department.

GRANT EXPENDITURES-Other than match requirements, grant expenditures are not usually budgeted and this is case for FY 2011/2012. Any expenditures would be offset by grant revenue (se GRANTS under Operating Revenue).

REBATES AND RETROFIT PROGRAMS-At this time, only low water use toilets are part of the Rebate Program. The program is being evaluated to determine its most efficient potential use.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
ALL FUNDS/DEPARTMENTS**

DRAFT

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	3,641,598	3,661,682	3,661,682	3,662,000	318	0.0%
PROPERTY TAX	1,911,305	1,872,904	1,872,904	1,854,174	(18,730)	-1.0%
ADMINISTRATIVE SERVICES CHARGES	1,178,271	1,157,615	1,157,615	1,113,087	(44,528)	-3.8%
FIRE BENEFIT ASSESSMENT	386,633	396,005	396,005	407,885	11,880	3.0%
REMODEL/IN LIEU FEES/TRANSFER EDUs	92,028	54,500	45,025	46,100	1,075	2.4%
WEED ABATEMENT/FUEL REDUCTION	62,972	60,000	63,000	63,000	0	0.0%
INTEREST INCOME	27,328	30,638	21,550	29,138	7,588	35.2%
ASSIGN/EXTENSION/ACCT SERVICE FEES	138,246	137,500	134,245	134,100	(145)	-0.1%
SERVICE FEES	4,058	6,150	5,361	5,400	39	0.7%
FRANCHISE FEES	68,089	68,000	67,300	68,000	700	1.0%
FACILITY RENTS	16,884	16,500	12,496	12,500	4	0.0%
MUTUAL AID REIMBURSEMENT/INSPECTION FEES	23,513	3,500	1,411	1,500	89	6.3%
GRANT REVENUE	83,548	0	74,303	0	(74,303)	-100.0%
SALE OF SURPLUS EQUIPMENT	11,000	0	0	0	0	N/A
TRANSFERS FROM RESERVES	0	224,141	414,679	8,000	(406,679)	-98.1%
OTHER	41,071	29,250	53,525	28,150	(25,375)	-47.4%
TOTAL OPERATING REVENUE	7,686,544	7,718,385	7,981,101	7,433,034	(548,067)	-6.9%
OPERATING EXPENDITURES						
SALARIES & WAGES	2,295,744	2,300,719	2,234,101	2,126,982	(107,119)	-4.8%
PAYROLL TAXES & BENEFITS-See Note 1	1,333,075	1,467,482	1,418,400	1,564,836	146,436	10.3%
SERVERANCE PACKAGE	0	0	190,538	0	(190,538)	-100.0%
INSURANCE/CLAIMS/BAD DEBT	64,590	68,400	72,525	71,400	(1,125)	-1.6%
MAINTENANCE & REPAIRS	334,304	375,000	326,257	379,600	53,343	16.4%
MAJOR MAINTENANCE	46,334	157,000	93,340	241,000	147,660	158.2%
SLUDGE HAULING	63,117	65,000	53,110	23,000	(30,110)	-56.7%
EMERGENCY REPAIR-STORM EVENT	0	0	19,099	0	(19,099)	-100.0%
OFFICE SUPPLIES & EQUIPMENT	51,716	52,700	35,972	37,750	1,779	4.9%
GOVERNMENT FEES, DUES,PUBLICATIONS	133,925	143,100	141,446	138,900	(2,546)	-1.8%
UTILITIES	394,600	389,824	409,607	418,010	8,403	2.1%
PROFESSIONAL SERVICES	310,293	277,180	370,270	243,000	(127,270)	-34.4%
FUEL HAZARD CONTRACT	34,707	30,000	33,214	33,000	(214)	-0.6%
DISTRICT OFFICE RENT	42,428	38,186	38,186	38,186	(0)	0.0%
LEASE-WELL SITE & EQUIPMENT	29,627	33,800	29,701	29,800	99	0.3%
OPERATING SUPPLIES & EQUIPMENT	120,864	118,550	124,008	121,750	(2,258)	-1.8%
GRANT EXPENDITURES	67,938	16,231	56,950	5,000	(51,950)	-91.2%
TRAINING/TRAVEL & RECRUITMENT	26,702	23,250	37,388	31,410	(5,978)	-16.0%
PUBLIC OUTREACH/EDUCATION/EVENTS	30,182	7,900	6,008	6,400	392	6.5%
DEBT SERVICE	670,817	891,318	903,904	615,562	(288,343)	-31.9%
REBATE AND RETROFIT PROGRAMS	1,525	2,000	1,275	2,000	725	56.9%
VOLUNTARY LOT MERGER PROGRAM	12,425	8,000	8,000	8,000	0	0.0%
CAPITAL OUTLAY	59,863	53,000	26,000	105,000	79,000	303.8%
ALLOCATED OVERHEAD-PERSONNEL COSTS	804,788	793,600	793,600	799,711	6,111	0.8%
ALLOCATED OVERHEAD-OPERATING COSTS	373,483	364,015	364,015	313,376	(50,639)	-13.9%
TOTAL OPERATING EXPENDITURES	7,303,047	7,676,255	7,786,916	7,353,673	(433,243)	-5.6%
OPERATING REVENUE LESS EXPENDITURES	383,497	42,130	194,185	79,361	(114,824)	-59.1%
NET TRANSFERS	(383,497)	(42,130)	(194,185)	(79,361)	114,824	-59.1%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

NOTE:
1). As this is an Operating Budget only, Capital Revenue (including Standby Availability and Connection Fees) and Capital Expenditures (including capitalized personnel costs estimated at \$174,949) are not shown.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
ALL FUNDS/DEPARTMENTS
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
WATER FUND	1,761,100	1,778,932	1,774,465	1,774,600	135	0.0%
WASTEWATER FUND	1,959,981	1,962,300	1,977,681	1,962,400	(15,281)	-0.8%
FIRE DEPARTMENT-GENERAL FUND	1,831,974	1,894,663	1,973,252	1,629,140	(344,112)	-17.4%
ADMINISTRATION-GENERAL FUND	1,444,296	1,452,065	1,634,560	1,425,503	(209,057)	-12.8%
FACILITIES AND RESOURCES-GENERAL FUND	450,783	459,001	454,861	497,134	42,273	9.3%
PARKS AND RECREATION-GENERAL FUND	76,839	42,586	46,586	23,357	(23,229)	-49.9%
RESOURCE CONSERVATION FUND	161,571	128,838	119,697	120,900	1,203	1.0%
TOTAL OPERATING REVENUE	7,686,544	7,718,385	7,981,101	7,433,034	(548,067)	-6.9%
OPERATING EXPENDITURES						
WATER FUND	1,665,757	1,760,865	1,604,268	1,745,799	141,531	8.8%
WASTEWATER FUND	1,819,566	1,960,663	1,975,335	1,957,590	(17,745)	-0.9%
FIRE DEPARTMENT-GENERAL FUND	1,752,040	1,894,663	1,959,347	1,629,140	(330,207)	-16.9%
ADMINISTRATION-GENERAL FUND	1,399,409	1,423,815	1,605,776	1,365,373	(240,404)	-15.0%
FACILITIES AND RESOURCES-GENERAL FUND	473,264	464,001	480,758	497,134	16,376	3.4%
PARKS AND RECREATION-GENERAL FUND	45,660	36,586	39,366	23,357	(16,009)	-40.7%
RESOURCE CONSERVATION FUND	147,352	135,662	122,066	135,280	13,214	10.8%
TOTAL OPERATING EXPENDITURES	7,303,048	7,676,255	7,786,916	7,353,673	(433,243)	-5.6%
OPERATING REVENUE LESS EXPENDITURES	383,496	42,130	194,185	79,361	(114,824)	-59.1%
NET TRANSFERS	(383,496)	(42,130)	(194,185)	(79,361)	114,824	-59.1%
NET RESULTS OF OPPORATIONS	0	0	0	0	0	

NOTES:

1). As this is an Operating Budget only, Capital Revenue (including Standby Availability and Connection Fees) and Capital Expenditures (including capitalized personnel costs estimated at \$174,949) are not shown.

2). Retiree health insurance costs (estimated at \$259,730) are combined with current employees' costs to arrive at total Personnel Costs, but are not included in Allocated Overhead as retirees do not supply current services.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GOVERNMENTAL FUNDS
DRAFT**

DESCRIPTION	FISCAL YEAR 2009/2010 ACTUAL	FISCAL YEAR 2010/2011 BUDGETED	FISCAL YEAR 2010/2011 ESTIMATED	FISCAL YEAR 2011/2012 PROPOSED	INCREASE/(DECREASE) FY 2010/2011 EST. TO FY 2011/2012 PROPOSED	
					AMOUNT	%
OPERATING REVENUE						
FIRE DEPARTMENT-GENERAL FUND	1,831,974	1,894,663	1,973,252	1,629,140	(344,112)	-17.4%
ADMINISTRATION-GENERAL FUND	1,444,296	1,452,065	1,634,560	1,425,503	(209,057)	-12.8%
FACILITIES AND RESOURCES-GENERAL FUND	450,783	459,001	454,861	497,134	42,273	9.3%
PARKS AND RECREATION-GENERAL FUND	76,839	42,586	46,586	23,357	(23,229)	-49.9%
RESOURCE CONSERVATION FUND	161,571	128,838	119,697	120,900	1,203	1.0%
TOTAL OPERATING REVENUE	3,965,463	3,977,153	4,228,956	3,696,034	(532,921)	-12.6%
OPERATING EXPENDITURES						
FIRE DEPARTMENT-GENERAL FUND	1,752,040	1,894,663	1,959,347	1,629,140	(330,207)	-16.9%
ADMINISTRATION-GENERAL FUND	1,399,409	1,423,815	1,605,776	1,365,373	(240,404)	-15.0%
FACILITIES AND RESOURCES-GENERAL FUND	473,264	464,001	480,758	497,134	16,376	3.4%
PARKS AND RECREATION-GENERAL FUND	45,660	36,586	39,366	23,357	(16,009)	-40.7%
RESOURCE CONSERVATION FUND	147,352	135,662	122,066	135,280	13,214	10.8%
TOTAL OPERATING EXPENDITURES	3,817,725	3,954,727	4,207,313	3,650,284	(557,030)	-13.2%
OPERATING REVENUE LESS EXPENDITURES	147,738	22,426	21,642	45,750	24,108	111.4%
NET TRANSFERS TO RESERVES	(147,738)	(22,426)	(21,642)	(45,750)	(24,108)	111.4%
NET RESULTS OF OPPORATIONS	0	0	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
WATER FUND/DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	1,682,745	1,701,682	1,701,682	1,702,000	318	0.0%
ACCOUNT SERVICE FEES	14,975	15,800	15,405	15,300	(105)	-0.7%
LATE FEES	53,987	55,700	52,378	52,300	(78)	-0.1%
INTEREST INCOME	9	0	0	0	0	N/A
OTHER	9,384	5,750	5,000	5,000	0	0.0%
TOTAL OPERATING REVENUE	1,761,100	1,778,932	1,774,465	1,774,600	135	0.0%
OPERATING EXPENDITURES						
SALARIES & WAGES	336,703	356,148	302,225	300,398	(1,827)	-0.6%
PAYROLL TAXES & BENEFITS-See Notes 2 & 3	205,716	218,927	195,536	209,350	13,814	7.1%
MAINTENANCE & REPAIR-DELIVERY SYSTEM	109,682	109,650	74,261	112,000	37,740	50.8%
MAINTENANCE & REPAIR-PLANT	2,603	1,000	3,976	6,000	2,025	50.9%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	14,950	9,050	7,123	9,000	1,877	26.4%
MAJOR MAINTENANCE	31,375	77,000	3,340	133,000	129,660	3882.0%
OFFICE SUPPLIES & EQUIPMENT	12,331	13,600	7,433	8,000	568	7.6%
GOVERNMENT FEES, DUES,PUBLICATIONS	17,289	17,400	17,554	19,500	1,946	11.1%
UTILITIES	131,055	125,284	131,891	135,200	3,309	2.5%
BAD DEBT & CLAIMS	1,289	3,500	551	1,000	450	81.7%
PROFESSIONAL SERVICES	80,112	82,500	120,334	112,750	(7,584)	-6.3%
LEASE-WELL SITE	26,000	30,000	26,000	26,000	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	33,511	38,700	34,575	35,300	725	2.1%
TRAINING/TRAVEL & RECRUITMENT	3,572	3,300	12,065	3,350	(8,715)	-72.2%
PUBLIC OUTREACH & EDUCATION	1,772	800	400	700	300	75.0%
DEBT SERVICE	183,114	184,192	184,192	184,203	11	0.0%
CAPTIAL OUTLAY	15,197	33,000	26,000	17,000	(9,000)	-34.6%
ALLOCATED OVERHEAD-PERSONNEL COSTS	313,840	313,160	313,160	311,129	(2,031)	-0.6%
ALLOCATED OVERHEAD-OPERATING COSTS	145,646	143,654	143,654	121,919	(21,735)	-15.1%
TOTAL OPERATING EXPENDITURES	1,665,757	1,760,865	1,604,268	1,745,799	141,531	8.8%
OPERATING REVENUE LESS EXPENDITURES	95,343	18,067	170,198	28,801	(141,397)	-83.1%
TRANSFER TO WATER CAPITAL	(87,069)	(18,067)	0	0	0	N/A
APPLY TO LOAN FROM GENERAL FUND	(8,274)	0	(170,198)	(28,801)	141,397	N/A
NET TRANSFERS	(95,343)	(18,067)	(170,198)	(28,801)	141,397	-83.1%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

NOTE:

1). As this is an Operating Budget only, Capital Revenue (including Standby Availability and Connection Fees) and Capital Expenditures (including capitalized personnel costs estimated at \$174,949) are not shown.

CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
MAJOR MAINTENANCE/CAPITAL OUTLAY DETAIL
WATER DEPARTMENT
DRAFT

Rehab Fiscalini Tank	30,000
Meter Upgrades	20,000
Main St. Service Line Upgrade	8,000
Pineway Water Line Repairs	25,000
Valve Raising	15,000
Water Line Replacement (Pinedorado)	10,000
Cathodic Protection	5,000
Raise Windsor Vault	5,000
SR4 Streambank Restoration	10,000
Water Yard Shop Roof	<u>5,000</u>
MAJOR MAINTENANCE	<u><u>133,000</u></u>

Relocate 3 Meters/Abandon 2" Water Line (Hesperian)	12,000
Radios	<u>5,000</u>
CAPITAL OUTLAY	<u><u>17,000</u></u>

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
WASTEWATER FUND/DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	1,958,853	1,960,000	1,960,000	1,960,000	0	0.0%
INTEREST INCOME	188	1,500	1,200	2,250	1,050	87.5%
OTHER	940	800	16,481	150	(16,331)	-99.1%
TOTAL OPERATING REVENUE	1,959,981	1,962,300	1,977,681	1,962,400	(15,281)	-0.8%
OPERATING EXPENDITURES						
SALARIES & WAGES	335,775	369,489	363,731	293,912	(69,819)	-19.2%
PAYROLL TAXES & BENEFITS	219,580	253,138	255,173	251,466	(3,707)	-1.5%
MAINTENANCE & REPAIR-COLLECTION SYSTEM	60,233	50,600	39,411	59,000	19,590	49.7%
MAINTENANCE & REPAIR-PLANT	19,558	29,100	35,000	30,000	(5,000)	-14.3%
MAINTENANCE & REPAIR-GROUNDS	579	10,000	15,365	10,000	(5,365)	-34.9%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	7,560	9,000	6,123	6,650	528	8.6%
MAJOR MAINTENANCE	14,959	80,000	90,000	108,000	18,000	20.0%
EMERGENCY REPAIR-STORM EVENT	0	0	19,099	0	(19,099)	-100.0%
SLUDGE DISPOSAL	63,117	65,000	53,110	23,000	(30,110)	-56.7%
OFFICE SUPPLIES & EQUIPMENT	11,112	11,800	9,587	10,500	914	9.5%
GOVERNMENT FEES, DUES,PUBLICATIONS	47,825	54,600	54,800	60,200	5,400	9.9%
UTILITIES	171,679	168,730	184,196	188,500	4,305	2.3%
PROFESSIONAL SERVICES	12,544	22,000	22,415	10,200	(12,215)	-54.5%
OPERATING SUPPLIES & EQUIPMENT	33,804	41,000	31,966	41,100	9,134	28.6%
TRAINING/TRAVEL & RECRUITMENT	2,679	3,000	9,869	2,000	(7,869)	-79.7%
PUBLIC OUTREACH & EDUCATION	722	600	300	300	0	0.0%
DEBT SERVICE	438,637	441,919	454,505	431,359	(23,147)	-5.1%
CAPITAL OUTLAY	44,666	20,000	0	88,000	88,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	228,497	226,696	226,696	246,722	20,026	8.8%
ALLOCATED OVERHEAD-OPERATING COSTS	106,040	103,991	103,991	96,681	(7,310)	-7.0%
TOTAL OPERATING EXPENDITURES	1,819,566	1,960,663	1,975,335	1,957,590	(17,745)	-0.9%
OPERATING REVENUE LESS EXPENDITURES	140,415	1,637	2,347	4,811	2,464	105.0%
TRANSFER TO RESERVES	(140,415)	(1,637)	(2,347)	(4,811)	(2,464)	105.0%
TRANSFER FROM THE GENERAL FUND	0	0	0	0	0	N/A
NET TRANSFERS	(140,415)	(1,637)	(2,347)	(4,811)	(2,464)	105.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

NOTE:

1). As this is an Operating Budget only, Capital Revenue (including Standby Availability and Connection Fees) and Capital Expenditures are not shown.

CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
MAJOR MAINTENANCE/CAPITAL OUTLAY DETAIL
WASTEWATER DEPARTMENT
DRAFT

Collection System Evaluation	10,000
Aeration Basin (Socks) Replacement	20,000
Digester	30,000
Hand Rails Repair	8,000
Orlando Emergency Repair	10,000
Limit Torque Valves	10,000
Generator Preventative M&R	<u>20,000</u>
MAJOR MAINTENANCE	<u><u>108,000</u></u>
SSMP-Phase II & III	30,000
Radios	8,000
Disolved Oxygen Control Evaluation	10,000
Lift Station Pump Panels	<u>40,000</u>
CAPITAL OUTLAY	<u><u>88,000</u></u>

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-FIRE DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	1,283,336	1,217,192	1,217,192	1,155,505	(61,687)	-5.1%
FIRE BENEFIT ASSESSMENT	386,633	396,005	396,005	407,885	11,880	3.0%
WEED ABATEMENT/FUEL REDUCTION	62,972	60,000	63,000	63,000	0	0.0%
MUTUAL AID/INSPECTION FEES	23,513	3,500	1,411	1,500	89	6.3%
INTEREST INCOME	1,478	1,725	1,100	750	(350)	-31.8%
GRANT/DONATION REVENUE	62,977	0	70,303	0	(70,303)	-100.0%
SALE OF SURPLUS EQUIPMENT	11,000	0	0	0	0	N/A
TRANSFER FROM UNRESTRICTED RESERVES	0	216,141	216,141	0	(216,141)	-100.0%
OTHER	65	100	8,100	500	(7,601)	-93.8%
TOTAL OPERATING REVENUE	1,831,974	1,894,663	1,973,252	1,629,140	(344,112)	-17.4%
OPERATING EXPENDITURES						
SALARIES & WAGES	795,664	783,724	781,378	759,249	(22,129)	-2.8%
PAYROLL TAXES & BENEFITS	422,496	425,642	413,790	478,552	64,762	15.7%
INSURANCE & OTHER SERVICES	505	400	3,400	1,400	(2,000)	-58.8%
MAINTENANCE & REPAIR	37,927	40,200	36,532	33,650	(2,882)	-7.9%
OFFICE SUPPLIES & EQUIPMENT	5,378	5,500	2,434	2,500	67	2.7%
GOVERNMENT FEES, DUES, PUBLICATIONS	32,006	31,800	34,841	29,000	(5,841)	-16.8%
UTILITIES	29,210	27,700	27,648	27,900	252	0.9%
PROFESSIONAL SERVICES	17,308	22,000	48,325	21,500	(26,825)	-55.5%
FUEL HAZARD CONTRACT	34,707	30,000	33,214	33,000	(214)	-0.6%
OPERATING SUPPLIES & EQUIPMENT	35,491	31,050	44,639	33,050	(11,589)	-26.0%
GRANT EXPENDITURES	67,938	16,231	52,950	5,000	(47,950)	-90.6%
TRAINING/TRAVEL & RECRUITMENT	11,143	6,300	6,179	16,700	10,521	170.3%
PUBLIC OUTREACH & EDUCATION	1,328	1,700	1,700	1,700	0	0.0%
EQUIPMENT LEASE	3,627	3,800	3,701	3,800	99	2.7%
DEBT SERVICE	49,066	265,207	265,207	0	(265,207)	-100.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	142,237	139,443	139,443	130,860	(8,583)	-6.2%
ALLOCATED OVERHEAD-OPERATING COSTS	66,009	63,966	63,966	51,279	(12,688)	-19.8%
TOTAL OPERATING EXPENDITURES	1,752,040	1,894,663	1,959,347	1,629,140	(330,207)	-16.9%
OPERATING REVENUE LESS EXPENDITURES	79,934	0	13,905	0	(13,905)	-100.0%
TRANSFER (TO)/FROM RESERVES	(79,934)	0	(13,905)	(0)	13,905	-100.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-ADMINISTRATION DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
ADMINISTRATIVE OVERHEAD CHARGES-PS	804,788	793,600	793,600	799,711	6,111	0.8%
ADMINISTRATIVE OVERHEAD CHARGES-OE	373,483	364,015	364,015	313,376	(50,639)	-13.9%
PROPERTY TAX	140,588	172,450	172,450	192,016	19,566	11.3%
INTEREST INCOME	24,678	26,250	18,500	25,500	7,000	37.8%
SERVICE FEES	4,058	6,150	5,361	5,400	39	0.7%
FRANCHISE FEES	68,089	68,000	67,300	68,000	700	1.0%
TRANSFER FROM UNRESTRICTED RESERVES	0	0	190,538	0	(190,538)	-100.0%
OTHER	28,612	21,600	22,795	21,500	(1,295)	-5.7%
TOTAL OPERATING REVENUE	1,444,296	1,452,065	1,634,560	1,425,503	(209,057)	-12.8%
OPERATING EXPENDITURES						
SALARIES & WAGES-BUDGETED	616,338	579,324	572,172	556,162	(16,010)	-2.8%
PAYROLL TAXES & BENEFITS-BUDGETED	358,685	424,625	411,014	456,175	45,162	11.0%
SERVERANCE PACKAGE	0	0	190,538	0	(190,538)	-100.0%
INSURANCE & CLAIMS	60,082	64,500	68,574	69,000	426	0.6%
MAINTENANCE & REPAIRS	38,732	69,500	59,321	63,400	4,079	6.9%
OFFICE SUPPLIES & EQUIPMENT	20,866	21,300	16,414	16,650	236	1.4%
GOVERNMENT FEES, DUES,PUBLICATIONS	36,726	39,200	34,131	30,000	(4,131)	-12.1%
UTILITIES	27,721	28,250	27,729	28,050	321	1.2%
DISTRICT OFFICE RENT	42,428	38,186	38,186	38,186	(0)	0.0%
PROFESSIONAL SERVICES	164,250	147,080	175,625	95,450	(80,175)	-45.7%
TRAINING & TRAVEL	8,195	7,950	8,665	8,800	136	1.6%
PUBLIC OUTREACH & EDUCATION	2,951	3,900	3,408	3,500	92	2.7%
CAPITAL OUTLAY	22,435	0	0	0	0	N/A
TOTAL OPERATING EXPENDITURES	1,399,409	1,423,815	1,605,776	1,365,373	(240,404)	-15.0%
OPERATING REVENUE LESS EXPENDITURES	44,887	28,250	28,783	60,130	31,347	108.9%
TRANSFER (TO)/FROM RESERVES	(44,887)	(28,250)	(28,783)	(60,130)	(31,347)	108.9%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

NOTE:

1). Retiree health insurance costs (estimated at \$103,717) are combined with current employees' costs to arrive at total Personnel Costs. The Administration Department's retiree costs are not factored in Administrative Overhead Charges as retirees do not supply current services.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	431,113	440,676	440,676	483,296	42,620	9.7%
FACILITY RENTS	16,884	16,500	12,496	12,500	4	0.0%
INTEREST INCOME	716	825	540	338	(202)	-37.3%
OTHER/DONATION	2,070	1,000	1,149	1,000	(149)	-13.0%
TOTAL OPERATING REVENUE	450,783	459,001	454,861	497,134	42,273	9.3%
OPERATING EXPENDITURES						
SALARIES & WAGES	167,368	165,776	175,996	174,928	(1,068)	-0.6%
PAYROLL TAXES & BENEFITS	102,250	114,712	117,438	131,182	13,744	11.7%
MAINTENANCE & REPAIRS	19,424	26,400	23,650	24,400	751	3.2%
OPEN SPACE MAINTENANCE	23,056	20,500	25,498	25,500	2	0.0%
GOVERNMENT FEES, DUES,PUBLICATIONS	79	100	100	100	0	0.0%
UTILITIES	34,935	39,860	38,145	38,360	215	0.6%
PROFESSIONAL SERVICES	7,532	3,000	1,500	1,500	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	18,058	7,800	12,828	12,300	(528)	-4.1%
TRAINING & TRAVEL	1,113	700	450	400	(50)	-11.1%
CLAIMS	2,715	0	0	0	0	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	66,072	58,375	58,375	63,558	5,183	8.9%
ALLOCATED OVERHEAD-OPERATING COSTS	30,662	26,778	26,778	24,906	(1,872)	-7.0%
TOTAL OPERATING EXPENDITURES	473,264	464,001	480,758	497,134	16,376	3.4%
OPERATING REVENUE LESS EXPENDITURES	(22,481)	(5,000)	(25,897)	0	25,897	-100.0%
TRANSFER (TO)/FROM RESERVES	22,481	5,000	25,897	(0)	(25,897)	-100.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-PARKS AND RECREATION DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	56,268	42,586	42,586	23,357	(19,229)	-45.2%
GRANTS	20,571	0	4,000	0	(4,000)	N/A
TOTAL OPERATING REVENUE	76,839	42,586	46,586	23,357	(23,229)	-49.9%
OPERATING EXPENDITURES						
SALARIES & WAGES	1,243	0	0	0	0	N/A
PAYROLL TAXES & BENEFITS	707	0	0	0	0	N/A
PUBLIC OUTREACH /EDUCATION	974	900	200	200	0	0.0%
OFFICE SUPPLIES & EQUIPMENT	1,407	0	0	0	0	N/A
GOVERNMENT FEES, DUES,PUBLICATIONS	0	0	20	100	80	400.0%
PROFESSIONAL SERVICES	9,084	200	1,500	1,000	(500)	-33.3%
TRAINING & TRAVEL	0	2,000	160	160	0	N/A
GRANT EXPENDITURES	0	0	4,000	0	(4,000)	-100.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	22,024	22,956	22,956	15,732	(7,224)	-31.5%
ALLOCATED OVERHEAD-OPERATING COSTS	10,221	10,530	10,530	6,165	(4,365)	-41.5%
TOTAL OPERATING EXPENDITURES	45,660	36,586	39,366	23,357	(16,009)	-40.7%
OPERATING REVENUE LESS EXPENDITURES	31,179	6,000	7,220	0	(7,220)	-100.0%
TRANSFER (T0)/FROM RESERVES	(31,179)	(6,000)	(7,220)	(0)	7,220	-100.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
RESOURCE CONSERVATION FUND/DEPARTMENT*
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
IN-LIEU FEES	18,300	14,500	26,684	27,100	416	1.6%
REMODEL FEES	37,928	40,000	18,341	19,000	659	3.6%
WAIT LIST FEES	59,366	56,000	56,000	56,000	0	0.0%
ASSIGNMENT FEES	9,918	10,000	10,461	10,500	39	0.4%
TRANSFER EDUs	35,800	0	0	0	0	N/A
INTEREST INCOME	259	338	210	300	90	42.9%
FROM RESTRICTED RESERVES	0	8,000	8,000	8,000	0	N/A
TOTAL OPERATING REVENUE	161,571	128,838	119,697	120,900	1,203	1.0%
OPERATING EXPENDITURES						
SALARIES & WAGES	42,653	46,258	38,599	42,333	3,734	9.7%
PAYROLL TAXES & BENEFITS	23,641	30,438	25,450	38,111	12,662	49.8%
REBATE & RETROFIT PROGRAMS	1,525	2,000	1,275	2,000	725	56.9%
OFFICE SUPPLIES & EQUIPMENT	622	500	105	100	(5)	-4.8%
VOLUNTARY LOT MERGER PROGRAM	12,425	8,000	8,000	8,000	0	0.0%
PROFESSIONAL SERVICES	19,463	400	571	600	29	5.1%
ALLOCATED OVERHEAD-PERSONNEL COSTS	32,118	32,970	32,970	31,710	(1,260)	-3.8%
ALLOCATED OVERHEAD-OPERATING COSTS	14,905	15,096	15,096	12,426	(2,670)	-17.7%
TOTAL OPERATING EXPENDITURES	147,352	135,662	122,066	135,280	13,214	10.8%
OPERATING REVENUE LESS EXPENDITURES	14,219	(6,824)	(2,369)	(14,380)	(12,010)	507.0%
TRANSFER (TO)/FROM RESERVES	(14,219)	0	0	0	12,010	
TRANSFER FROM GENERAL FUND	0	6,824	2,369	14,380	0	
NET TRANSFERS	(14,219)	6,824	2,369	14,380	12,010	
NET RESULTS OF OPERATIONS	0	0	0	0	0	

*The Resource Conservation Fund is included in Governmental Funds.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, Interim General Manager

Meeting Date: May 26, 2011

Subject: Consider Adoption of Resolution
21-2011 Approving Rockwell
Construction Proposal for SCADA
Phase I Installation Budget

RECOMMENDATIONS:

Adopt Resolution 21-2011 approving Rockwell Construction proposal for SCADA Phase I installation budget.

FISCAL IMPACT:

\$ 21,650.00 will be funded by water capital revenue, of which Water Availability or Standby fees are the most significant source, if such funds are available. If capital revenue funds are not available, the funding would be provided by the Water Fund's projected Operation Budget surplus.

DISCUSSION:

On April 21, 2011 the SCADA Ad Hoc Committee and the Utilities Manager conducted a conference call with Thomas Kline from Rockwell Construction Services to discuss cost effective way of moving forward with the Phase 1 SCADA system installation. Thomas Kline of Rockwell Construction Services previously worked for Cybernet the company that the Cambria Community Services District purchased the SCADA system from. Mr. Kline was the design engineer for the Phase 1 SCADA system and was closely involved in the process from start to finish.

Since a high level of technical and historical knowledge is required regarding the installation of SCADA Phase 1 system the SCADA Ad-hoc Committee along with the Utilities Manager felt it would be extremely advantageous to have Rockwell Construction Services provide the Cambria Community Services District a detailed budget for what would be required to install Phase 1 of the SCADA system.

By taking this approach the Cambria Community Services District would have a solid cost estimate for installation and would also reduce the use of multiple contractors and the possibility of change orders that could result in additional cost.

Attachments: SCADA Proposal
Resolution 21-2011

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

ROCKWELL

Construction Services, LLC

May 9, 2011

Jerry Gruber
Cambria Community Services District
1316 Tamsen Street, Suite 201
Cambria, CA 93428

Subject: Provide a Proposal to Furnish and Install a Turnkey SCADA Phase I Project

Rockwell Construction Services (RCS) is pleased to offer our services to provide a Proposal to Furnish and Install a Turnkey SCADA Phase 1 project.

Project Understanding and Scope of Work

Overview

The purpose of this project is to prepare and provide the District with a proposal for a turnkey project to furnish and install Phase I of the Cambria SCADA system. The proposal for a turnkey project will identify lump sum cost to complete the remaining tasks related to installing and commissioning Phase 1 of the ongoing Cambria SCADA project with Rockwell Construction Services as the single point of contact for Contract execution & administration and project management. Phase 1 includes three SCADA Central locations, nine water distribution sites and three radio repeater sites.

Task 1 – Review Documents Received

Review documents recently received from District.

- SCADA System Master Plan.
- SCADA System Field Equipment Installation Specifications.
- SCADA System Bill of Materials.
- SCADA System RTU Input/Output Signal Layout Diagrams
- SCADA System Preliminary Operations and Maintenance Manuals.

Task 2 – Site Visits

Visit Phase 1 sites with District, including three SCADA Central locations, nine water distribution sites and three radio repeater sites. RCS and So-Cal Electric will visit the following sites, accompanied by the District.

- SCADA Central Locations
 - Wastewater Treatment Plant
 - Fire Station
 - Water Yard

-
- Water Distribution Sites
 - Fiscalini Tank
 - Stuart Street Tanks and Booster Pump Station
 - Leimert Tank and Booster Pump Station
 - Pine Knolls Tanks
 - Water Yard (Lodge Hill) Booster Pump Station
 - San Simeon Well #1
 - San Simeon Well #2
 - San Simeon Well #3
 - Santa Rosa 4

 - Repeater Sites
 - Moonstone Beach Lift Station
 - Administration Building
 - San Simeon Wellfield

Task 3 – Prepare Construction Management Services Proposal and Costs

RCS will provide Construction Management Services (CMS) and will be the single point of contact for the turnkey SCADA project team. The proposal will include Construction Management Services (CMS) costs, including installation inspection and quality assurance, startup, commissioning, training related to SCADA hardware and software products. The CMS portion of the project proposal will also include software field testing, configuration adjustments and required modifications.

Deliverable: Construction Management Services proposal and cost to be included as part of Task 7.

Task 4 – Prepare Installation Proposal and Costs

The proposal will include installation costs to install the Phase 1 sites. The installation costs will include installation of SCADA equipment racks at the three central locations, installation of two Main Terminal Units (MTUs) at two central locations, installation of Remote Telemetry Units (RTUs) at nine water distribution sites and installation of radios at three repeater sites. The installation costs will also include installing new instruments as required per the Field Equipment Installation Specifications.

Deliverable: Installation proposal and cost to be included as part of Task 7.

Task 5 – Prepare Instrumentation and Controls (I&C) Proposal and Costs

The proposal will include Instrumentation and Controls costs to furnish the following equipment:

- Panel fabrication costs, including preparing panel drawings for two MTUs and nine RTUs, furnishing remaining MTU and RTU equipment, panel fabrication, panel Factory Acceptance Test (FAT) and shipment to jobsite with as-built panel drawings.

-
- Field instruments costs for new field instruments as required by the project plans and specifications. Costs will include furnishing and field calibrating analog instrumentation, such as new level transmitters, new pressure transmitters, etc.
 - Radio network equipment costs for new antennas, cables & connectors, surge protectors as required by the project plans and specifications.

Deliverable: I&C proposal and cost to be included as part of Task 7.

Task 6 – Prepare Annual Software Maintenance Budget

Prepare an annual Software Maintenance budget, including estimated annual maintenance costs for Wonderware software products and Verano firewall anti-virus signature updates.

Deliverable: Annual Software Maintenance budget to be included as part of Task 7.

Task 7 – Finalize and Submit Proposal for Turnkey Cambria SCADA Phase I Project

Prepare a proposal encompassing the following deliverables enumerated above and as follows.

- Construction Management Services proposal and cost.
- Installation proposal and cost.
- I&C proposal and cost.
- Annual Software Maintenance budget.

Estimated Costs

The total “not to exceed” estimated cost to provide professional services for Scope of Work related to Tasks 1 through 7 is **\$21,650**. Refer to the attached Estimated Costs document for details regarding estimated costs.

Thank you for the opportunity to provide this proposal. Please contact me if you have any questions or would like to discuss this proposal.

Regards,



Thomas M. Klein
ROCKWELL Construction Services, LLC
(760) 470-1576
thomas.klein@cox.net

Attachments:

- SCADA Construction Proposal

Cambria Community Services District
 SCADA Construction Proposal
 Estimated Costs
 Details_SCADA Proposal



Estimated Costs: Provide Proposal for Turnkey SCADA Project

SCADA Construction Budget (Summary)	I&C / SCADA (Thomas)	Electrical (James)	Software (Henry)	Sun Pacific (Rob Fraser)	Expenses
RCS Hours Subtotals =	68	56	6		
RCS Hourly Rate =	\$125.00	\$125.00	\$125.00		
Cost Subtotals =	\$8,500.00	\$7,000.00	\$750.00	\$4,800.00	\$600.00
Total Hours = 130					
Total Cost Estimate, Tasks 1 through 7 = \$21,650.00					

SCADA Construction Budget (Details)	I&C / SCADA (Thomas)	Electrical (Jim)	Software (Hank)	Proposal Assistance	Expenses
1. Review Documents Received	4	4			
2. Site Visits (2 days)	16	16			
3. Prepare CMS Proposal and Costs	6	6	6		
4. Prepare Installation Proposal and Costs	26	26			
5. Prepare I&C Proposal and Costs	8				
6. Prepare Annual S/W Maintenance Budget	4				
7. Finalize and Submit Proposal for Turnkey SCADA Project	4	4			
Per Diem					\$300.00
Hotel					\$300.00
Installation Proposal Assistance (So-Cal Electric)				\$3,800.00	
I&C Proposal Assistance (Dynalectric)				\$1,000.00	

RESOLUTION NO. 21-2011
MAY 26, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE PROPOSAL FROM ROCKWELL CONSTRUCTION FOR
SCADA PHASE I INSTALLATION BUDGET

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the proposal from Rockwell Construction for SCADA Phase I installation budget.
2. The General Manager is hereby authorized to execute this agreement on behalf of the Cambria Community Services District.

PASSED AND ADOPTED THIS 26th day of May 2011.

Muril N. Clift, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Jerry Gruber, Interim General Manager

Meeting Date: May 26, 2011 Subject: Consider Adoption of Resolution 22-2011
Approving the Application for Statewide Park
Program Grant Funds and Resolution 23-2011
Approving the Memorandum of Understanding
between the CCSD and CUSD Regarding Joint
Use of Santa Lucia Middle School Athletic
Fields Proposition 84 Statewide Park Program

RECOMMENDATIONS:

Adopt Resolution 22-2011 approving the application for the Statewide Park Program Grant Funds and Resolution 23-2011 approving the Memorandum of Understanding between the CCSD and CUSD regarding joint use of Santa Lucia Middle School Athletic Fields Proposition 84 Statewide Park Program.

FISCAL IMPACT:

DISCUSSION:

In order to address the shortage of community park and athletic field resources in Cambria, the CCSD has been in discussions with the Coast Unified School District (CUSD) to apply for grant funding to construct facilities at the Santa Lucia Middle School that would be jointly used by the CCSD and the School District. The grants would be through the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, commonly known as Proposition 84 (California Public Resources Code Section 75001 et seq.). It is contemplated that the CCSD and CUSD would seek funds in the amount of \$3.5 million dollars to construct the facilities.

In order to apply for the grant both the CUSD and CCSD must adopt a resolution authorizing submittal of the application. The form of the resolution is set forth in the Proposition 84 grant application guidelines and a resolution has been prepared conforming with its requirements for consideration by the Board of Directors.

In addition, the grant process includes a "Land Tenure Requirement" pursuant to which it must be demonstrated that there is a right to use the property on which the proposed facilities will be located. In this respect the CUSD and the CCSD have negotiated a Memorandum of Understanding related to construction of the facilities that will provide the CCSD with rights to

construct and use the facilities that are to be constructed at the Santa Lucia Middle for a period of thirty years in the event grant funds are obtained. This MOU is also being presented to the Board for its consideration and approval at this time, since it is a necessary component of the grant application process.

It should be noted that if a grant is awarded and a project ultimately constructed the MOU provides that the CCSD and CUSD will subsequently enter into a Joint Use Agreement that will further provide for the joint use of the facilities by the CCSD and the School District.

- Attachments: Resolution 22-2011
- Resolution 23-2011
- CCSD/CUSD Memorandum of Understanding
- 2009 Application Guide for the Stateside Park Development and Community Revitalization Program of 2008

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION 22-2011

May 26, 2011

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE APPLICATION FOR STATEWIDE PARK PROGRAM GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Program, setting up necessary procedures governing the Application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant will enter into a contract with the State of California to complete the grant scope project should the grant be awarded;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Cambria Community Services District hereby:

Approves the filing of an application for the Statewide Park Program Grant Funds, and

1. Certifies that said applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that the applicant has or will have sufficient funds to operate and maintain the project(s), and
3. Certifies that the applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to Jerry Gruber, Interim General Manager, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and adopted the 26th of May, 2011.

I, the undersigned, hereby certify that the foregoing Resolution Number 22-2011 was duly adopted by the Board of Directors of the Cambria Community Services District following a roll call vote:

Ayes: _____
 Noes: _____
 Absent: _____

 Muril N. Clift, President
 Board of Directors
 APPROVED AS TO FORM:

ATTEST:

 Kathy A. Choate
 District Clerk

 Timothy J. Carmel
 District Counsel

RESOLUTION NO. 23-2011
MAY 26, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN
CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD) AND COAST UNIFIED
SCHOOL DISTRICT (CUSD) REGARDING JOINT USE OF SANTA LUCIA
MIDDLE SCHOOL ATHLETIC FIELDS
(PROPOSITION 84 STATEWIDE PARK GRANT PROGRAM)

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the Memorandum of Understanding between CCSD and CUSD Regarding Joint Use of Santa Lucia Middle School Athletic Fields (Proposition 84 Statewide Park Grant Program).
2. The General Manager is hereby authorized to execute this agreement on behalf of the Cambria Community Services District.

PASSED AND ADOPTED THIS 26th day of May 2011.

Muril N. Clift, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

**MEMORANDUM OF UNDERSTANDING REGARDING JOINT USE OF
SANTA LUCIA MIDDLE SCHOOL ATHLETIC FIELDS**

This Memorandum of Understanding Regarding Joint use of Santa Lucia Middle School Athletic Fields (“Memorandum of Understanding”) is made and entered into on this ____ day of _____, 2011 by and between the Cambria Community Services district, a special services district organized and existing pursuant to California law (“CCSD”) and the Coast Unified School District, a public school district organized and existing pursuant to California law (“CUSD”).

Recitals

A. **WHEREAS**, CUSD is the owner of that certain real property upon which the Santa Lucia Middle School is located, commonly known as 2850 School House Lane in the community of Cambria, County of San Luis Obispo, State of California (the “CUSD Property”); and

B. **WHEREAS**, CCSD, is applying for grant funding pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, commonly known as Proposition 84 and codified in California Public Resources Code Section 75001 et seq.; and

C. **WHEREAS**, Section 75065 of Proposition 84 makes funds available for revitalizing communities and making them more sustainable through the creation of new parks and new recreation opportunities; and

D. **WHEREAS**, there exists a significant shortage of community park and athletic fields resources in Cambria for soccer, softball and baseball activities for all age groups; and

E. **WHEREAS**, if CCSD is awarded a grant pursuant to Section 75065, it will use the funds to construct a community park including soccer and baseball facilities, and athletic fields for students of CUSD and all residents of and visitors to Cambria and install an irrigation system on the CUSD Property (the “Project”); and

F. **WHEREAS**, the State of California Department of Parks and Recreation office of Grants and Local Services (“OGALS”) promulgated an Application Guide dated April 2, 2009 (the “Application Guide”) which sets forth the requirements for obtaining a grant pursuant to Section 75065 (the “Requirements”); and

G. **WHEREAS**, one of the Requirements is the Land Tenure Requirement which requires the applicant to show, among other things, that the applicant has the authority to construct the Project and has a land tenure of at least thirty (30) years and

H. **WHEREAS**, the purpose of this Memorandum of Understanding is to satisfy the Land Tenure Requirement, to set forth the terms under which the Project will be constructed and to provide a conceptual framework for the adoption of a more detailed joint use agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, it is hereby agreed by and between the parties as follows:

Article I

Term

1.1 Land Tenure. CUSD grants CCSD the right to utilize the CUSD Property subject to the terms of this Memorandum of Understanding for a thirty (30) year term commencing on the date of the award and appropriation of Proposition 84 grant funding. CCSD shall have the option to extend the term of joint use for a period to be identified in the Joint Use Agreement referred to in Section 1.2 below.

1.2 Memorandum of Understanding. Subsequent to the construction of the Project, the parties shall enter into a joint use agreement (the "Joint Use Agreement"). At that time, the parties will be in a better position to more clearly define the nature of their joint use of the athletic fields. This Memorandum of Understanding shall terminate upon execution of the Joint Use Agreement. The Joint Use Agreement shall contain provisions consistent with all of the provisions contained herein subject to the following limitation: to the extent that any of the terms of this Memorandum of Understanding do not provide CCSD with sufficient authority to construct, operate and maintain the Project in accordance with its contract with the Department of Parks and Recreation (the DPR Contract"), they shall be inoperative and omitted from the Joint Use Agreement.

Article II

Roles and Responsibilities

2.1 Construction of the Project.

(a) Authorization. In the event that CCSD obtains grant funding, CUSD authorizes CCSD to proceed with the construction of the Project in accordance with the DPR Contract. This authorization shall include the right to enter the CUSD Property to construct the Project and shall extend to CCSD's officers, agents, employees, volunteers and independent contractors. The parties agree that CCSD may delegate construction to other entities but must obtain CUSD's written consent prior to submitting the Project for public bid.

(b) Insurance.

(1) Coverage Required. Before the commencement of construction of the Project and until construction on the Project is completed, CCSD shall require that the contractor to whom any construction contract is awarded obtain and maintain, at its expense, in companies acceptable to CCSD and CUSD, the following insurance policies or programs of insurance:

(A) Commercial general liability insurance for bodily injury, personal injury and property damage and including products and completed operation and non-single limit. The policy shall provide coverage for broad property damage. If the policy contains a general aggregate, then the liability limits must be not less than \$3,000,000. The policy must also contain an endorsement that makes each job site a separate aggregate limit.

(B) Automobile liability insurance for bodily injury, personal injury and property damage for vehicles owned, non-owned, or hired, with policy limits of not less than \$3,000,000 combined single limit.

(C) Builder's risk insurance for risk of loss to the Project from fire, lightning, theft, vandalism and all risk of physical loss (excluding flood and earthquake), with policy limits of not less than the cost of the Project. The policy must include and extended coverage endorsement.

(2) Insurance Provisions.

(A) The insurance described in Subsection (1) above shall: (i) name CCSD and CUSD as additional insureds; (ii) state that such policy is primary, excess and not contributing with any other insurance carried by CCSD and CUSD ; (iii) state that the naming of an additional insured shall not negate any right the additional insured would have had as claimant under the policy if not so named; and (iv) state that not less than thirty (30) days' written notice shall be given to CCSD and CUSD before the cancellation or reduction of coverage or amount of such policy.

(B) A certificate issued by the carrier of the policies described in Subsection (1) above shall be delivered to CCSD and CUSD prior to entry by the contractor, its employees, volunteers and independent contractor's onto the CUSD Property. Each such certificate shall set forth the limits, coverage and other provisions required under this Section. A renewal certificate for each of the policies described above shall be delivered to CCSD and CUSD not less than thirty (30) days before the expiration of the term of such policy.

(C) The policies described in Subsection (1) above may be made part of a blanket policy of insurance so long as such blanket policy contains all of the provisions required in this Section and does not reduce the coverage,

impair CCSD's or CUSD's rights under this Memorandum of Understanding or negate CCSD's or CUSD's obligation under this Memorandum of Understanding.

(D) Upon CCSD and CUSD's request, a copy of the insurance policies described above shall be provided to CCSD and/or CUSD.

(3) Worker's Compensation Insurance and Employer's Liability Insurance. Before the commencement of construction of the Project, the contractor shall provide a certificate(s) of insurance and endorsements on forms acceptable to CCSD and CUSD, for the duration of the construction, with full worker's compensation insurance coverage for no less than the statutory limits, and employer's liability insurance coverage with limits not less than \$1,000,000 for all persons who it employs or may employ in carrying out the work under the Memorandum of Understanding. This insurance shall be in strict accordance with the requirements of the most current and applicable State worker's compensation insurance laws.

(c) Indemnification. CCSD shall provide in any construction contract that the contractor shall indemnify CCSD and CUSD and shall hold CCSD and CUSD free and harmless from all liability and from all claims, demands, damages and costs asserted against or incurred by CCSD, CUSD, their officers, agents or employees arising from or in connection with its construction of the Project. The indemnity included herein shall include the cost of defense, including, but not limited to, reasonable attorney's fees. This provision shall survive the termination of this Memorandum of Understanding and shall continue for the following time periods: (i) for the time period provided for in California Code of Civil Procedure Section 337.1 with respect to the matters included within the scope of that section, (ii) for the time period provided for in California Code of Civil Procedure section 337.15 with respect to the matters included within the scope of that section and (iii) for one (1) year following completion of the construction of the Project for all other matters.

2.2 Operation of the Project Site. CCSD is authorized to operate the Project site subject to the following provisions:

(a) During the time of year when school is in session, CUSD shall schedule and oversee use of the community park and athletic fields. CUSD shall have first priority on Mondays through Fridays from 8:00 AM until 4:00 PM or as necessary to conduct school business.

(b) During the time of year when school is not in session, the CUSD shall schedule and oversee public use of the community park and athletic field. The fields shall be used on a first-come, first-serve basis. Proceeds from fees for use of the community part and athletic fields shall be used to cover operations costs.

2.3 Maintenance of the Project Site. CUSD shall be responsible for adequate maintenance and upkeep of the park and athletic fields. Maintenance costs shall be divided between the parties based upon cost sharing of 65% CUSD and 35% CCSD.

Maintenance costs will be reviewed by CCSD and CUSD in June of each year and their division shall be renegotiated by the parties, if appropriate.

Article III

Termination

3.1 Either party may terminate this Memorandum of Understanding, upon material breach of any of its terms by the other party, upon written notice of said breach to the other party (the "Notice of Breach"), and the breaching party's failure or refusal to remedy such breach within twenty (20) calendar days of the Notice of Breach provided that if the nature of the breach is such that it cannot reasonably be remedied within such time period, then the time period shall be extended for such reasonable time as may be necessary to remedy the particular breach, so long as the breaching party has commenced actions to remedy the breach within the time period and proceeds with diligence in remedying the breach). The Notice of Breach shall specify in reasonably sufficient detail the nature of the breach and the action required to remedy the breach.

3.2 Notwithstanding any termination of this Memorandum of Understanding pursuant to Section 1.2 above or of the Joint use Agreement, CUSD will continue to allow for public use of the Project, consistent with it being a part of a public-school facility, for a period of time that is not less than the then-remainder of the original thirty (30) year term contained in Section 1.1 of this Memorandum of Understanding.

Article IV

General Terms and Provisions

4.1 Entire Agreement. This Memorandum of Understanding constitutes the sole and entire agreement between the parties with respect to the subject matter dealt within herein and all agreements or understandings, oral or written, with respect to the subject matter of this Memorandum of Understanding are hereby superseded.

4.2 Future Assurances. Each party hereto shall cooperate and take such actions as may reasonably be requested by the other party in order to carry out the provisions of this Memorandum of Understanding and the transactions contemplated herein.

4.3 Amendment. No Modification of, deletion from or addition to this Memorandum of Understanding shall be effective unless made in writing and executed by both parties to this agreement.

4.4 Waiver. The failure by either party to enforce any term or provision of this Memorandum of Understanding shall not constitute a waiver of that term or provision, or any other term or provision. No waiver by either party of any term or provision of this Memorandum of Understanding shall be deemed or shall constitute a waiver of any

other provision of this Memorandum of Understanding, nor shall any waiver constitute a continuing waiver unless otherwise expressly provided in writing.

4.5 Severability. In the event any clause, sentence, term or provision of this Memorandum of Understanding shall be held by any court of competent jurisdiction to be illegal, invalid or unenforceable for any reason, the remaining portions of this agreement shall nonetheless remain in full force and effect.

4.6 Construction. The terms and provisions of this Memorandum of Understanding shall be liberally construed to effectuate its purpose. In determining the meaning of, or resolving any ambiguity with respect to, any word, phrase or provision of this agreement, no uncertainty or ambiguity shall be construed or resolved against either party under any rule of construction, including the party primarily responsible for the drafting and preparation of this Memorandum of Understanding. Each party acknowledges that it was represented by legal counsel in conjunction with this transaction.

4.7 Governing Law. This Memorandum of Understanding is made under and shall be construed in accordance with the laws of the state of California.

4.8 Notices. Notices related to this Memorandum of Understanding shall be in writing, duly addressed to the parties below. By written notice in conformance herewith, any party may change the address to which notices to said party must be delivered. Any notice deposited with the United States Postal Service shall be deemed to have been duly given when so deposited certified or registered, postage prepaid, addressed as set forth below or as changed as set forth herein. Notice sent by another manner shall be effective only upon actual receipt thereof.

CUSD: Coast Unified School District
 Attention: Facilities Director
 2950 Santa Rosa Creak Road
 Cambria, CA 93631-1699
 Telephone: (805) 927-3693
 Fax: (805) 927-4615

CCSD Cambria Community Services District
 Attention: General Manager
 P.O. Box 65
 Cambria, CA 93428
 Telephone: (805) 927-6223
 Fax: (805) 927-5584

4.8 Time of Essence. Time is of the essence with respect to the obligations of each party under this Memorandum of Understanding.

4.9 Headings. The headings of this Memorandum of Understanding are for purposes of reference only and shall not limit or define the meaning of the provisions of this agreement. All uses of the words “Article(s)” and “Section(s)” in this Memorandum of Understanding are reference for articles and sections of this Memorandum of Understanding unless otherwise specified.

4.10 Authority. Each of the undersigned covenants, warrants and represents (a) that he or she has full authority to enter into this Memorandum of Understanding on behalf of the party for whom he or she is executing it; (b) that he or she has obtained any necessary approvals to do so from the party’s governing board or other decision-making authority and (c) that the party on whose behalf he or she has executed this Memorandum of Understanding has full authority to carry out all of that party’s duties and obligations pursuant to its terms.

SIGNATURES TO FOLLOW ON NEXT PAGE

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding on the date and year first written above:

Coast Unified School District

By: _____
Superintendent

Date: _____

Approved as to Legal Form

By: _____
Attorney for CUSD

Date: _____

Cambria Community Services District

By: _____
Jerry Gruber, Interim General Manager

Date: _____

Approved as to Legal Form

By: _____
CCSD General Counsel

Date: _____

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.D.**

FROM: Jerry Gruber, Interim General Manager

Meeting Date: May 26, 2011

Subject: Consider Adoption of Resolution
24-2011 Approving SLO County
Lease Agreement at Rodeo Grounds

RECOMMENDATIONS:

Adopt resolution 24-2011 approving SLO County lease agreement at Rodeo Grounds.

FISCAL IMPACT:

The Cambria Community Services District will receive \$ 100.00 per month for rent plus \$ 75.00 dollars for utilities, \$ 30.00 for electricity and \$ 45.00 for water and sewer. The CCSD will invoice the County on a quarterly basis. Annual projected income for fiscal year 2011/2012 will be \$ 2100.00 dollars. The County has also agreed to pay the CCSD back rent for the past ten years that will generate an additional \$ 12,000.00 in revenue.

DISCUSSION:

Attached for your review is a copy of the lease agreement between the County of San Luis Obispo and the Cambria Community Services District for the Rodeo Grounds. The Rodeo Grounds is adjacent to the Water Yard and is currently being used as a staging area for the County's Public Works Departments road maintenance vehicle. Historically the CCSD and the County have worked collaboratively together and have shared resources especially during storm events and flooding. Having the County's road maintenance vehicles located in Cambria has been advantageous to the CCSD allowing for a quick response during storm related emergencies. The CCSD has worked closely with the County and legal counsel over the past several months to finalize the lease agreement that allows for a continued working relationship between our two agencies. .

Attachments: Resolution 24-2011

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION NO. 24-2011
MAY 26, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE LEASE AGREEMENT AT RODEO GROUNDS BETWEEN
COUNTY OF SAN LUIS OBISPO AND CAMBRIA COMMUNITY SERVICES
DISTRICT

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the lease agreement at Rodeo Grounds between County of San Luis Obispo and Cambria Community Services District.
2. The General Manager is hereby authorized to execute this agreement on behalf of the Cambria Community Services District.

PASSED AND ADOPTED THIS 26th day of May 2011.

Muril N. Clift, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

LEASE

THIS LEASE is entered into, by and between the County of San Luis Obispo, hereinafter referred to as “County” as Tenant, and Cambria Community Services District, hereinafter referred to as “Landlord”.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **PREMISES:** Landlord hereby rents to County, and County hires and takes from Landlord for the term, rent and upon the conditions hereinafter set forth, real property located on Rodeo Grounds Road in Cambria, a portion of APN#013-131-038 measuring approximately 100’ by 150’ with right of ingress and egress, hereinafter referred to as the “Premises” as shown on Exhibit “A” attached hereto and incorporated herein by this reference. This is a ground lease only, of less than one acre. Pursuant to Government Code 66412.1(a) County may lease a portion of real property without creating a separate legal lot. County hereby acknowledges that the Premises are not, and this Lease does not create, a separate legal parcel.

2. **TERM:** The term of the this Lease shall be month-to-month, commencing June 1, 2011, and shall continue in full force and effect until either party provides at least thirty (30) days prior written notice to the other of their intent to terminate this Lease.

3. **RENT:** County shall pay Landlord as rent for the Premises, the sum of One Hundred Seventy-Five Dollars (\$175.00) each month, which amount consists of \$100.00 per month for rent, and \$30.00 per month for electric and \$45.00 per month for water and sewer utilities, payable in advance on the first day of each month, without notice, demand, deduction or offset.

4. **QUIET ENJOYMENT:** County is currently in possession of the Premises under a Lease with former owners Tang, Yue, and Lee, and Landlord shall continue to place the County in quiet possession of the Premises and shall secure County in the quiet possession thereof against all persons lawfully claiming the same during the entire term of this Lease. This Lease shall replace all terms of the prior Lease with Tang, Yue, and Lee.

5. **USE OF PREMISES:** The Premises shall be used solely as a County road maintenance yard for storage of vehicles and equipment. County shall have the right to store

small quantities of road base, cold mix, and native material within the fenced area of the Premises for use in road operations. No other materials shall be stored on site without Landlord's express prior written approval as to type of materials and quantity.

6. **MAINTENANCE, REPAIRS AND ALTERATIONS:** County shall have the right, with Landlord's prior written consent and at County's sole cost and expense, to construct and maintain such temporary fixtures, structures, additions and improvements as may be required in connection with County's operations. Specific permission is granted in this Lease by the Landlord for the installation of a temporary building on skids, portable toilet facility, and perimeter fencing. Title to said improvements or facilities installed hereunder shall remain the property of County upon termination of this Lease. County shall remove all County installed improvements, structures or facilities upon expiration or earlier termination of this Lease. County shall restore the Premises to the same or better quality and condition as reasonable use and wear will permit, damage by the elements expected, as existed as of the date of execution of the prior Lease between the County and Tang, Yue, and Lee that commenced April 1, 1996.

7. **INSURANCE:** County is presently self-insured. County shall maintain in force throughout the term hereof, at County's sole cost and expense, commercial general liability insurance with a broad form general liability endorsement insuring against any liability to the public for any claim for damages due to death, bodily injury or property damage related to County's use of the Premises, with single limit coverage of not less than \$1,000,000 per occurrence. CCSD shall be named as an additional insured in such policy. County shall provide CCSD with at least thirty (30) days notice of cancellation of insurance. In the event that County, at its option, elects to procure fire insurance on County's personal property within the leased Premises, then County shall procure an appropriate clause in, or an endorsement on, the policy for said insurance, pursuant to which the insurance company and the County waives subrogation or consents to a waiver of right of recovery against Landlord.

8. **INDEMNIFICATION:** County shall defend, indemnify and save harmless Landlord, its owners, officers, agents and employees (collectively, "Indemnitees") from any

claims, demands, damages, costs, expenses, attorney's fees, judgments, or liability occasioned by the County's performance or attempted performance of the provisions hereof, or in any way arising out of this Lease or County's use or occupation of the Premises, including, but not limited to, any wrongful act or any negligent act or omission to act on the part of County, or of agents, employees, or independent contractors in the chain of contractual privity responsible to County. If any action or proceeding is brought by or against any Indemnitee in connection with any such liabilities, County shall defend such action or proceeding, at County's expense, by or through attorneys reasonably satisfactory to CCSD. The provisions of this section apply to all activities of County with respect to the Premises, whether occurring before or after the commencement date of the term, and before or after the expiration or termination of this Agreement. County's obligations under this section are not limited to the limits or coverage of insurance maintained, or required to be maintained, by County under this Agreement.

9. **NOTICES:** Any notices, demands, or communication, under, or in connection with this Lease, may be served upon County by personal service, or by mailing the same by mail in the United States Post Office, postage prepaid, and directed to County at:

County of San Luis Obispo
General Services Agency
1087 Santa Rosa Road
San Luis Obispo, CA 93408
Attn: Real Property Manager

and may likewise be served on Landlord by personal service or by mailing the same addressed to Landlord at:

Cambria Community Services District
PO Box 65
Cambria, Ca 93428
Attn: General Manager

Either County or Landlord may change such address by notifying the other party in writing as to such new address as Landlord or County may desire used and which address shall continue as the address until further written notice.

11. ENVIRONMENTAL MATTERS/COVENANTS REGARDING

HAZARDOUS MATERIALS: County shall at all times and in all respects comply with all federal, state and local laws, ordinances and regulations (“Hazardous Materials Laws”) relating to industrial hygiene, environmental protection or the use, analysis, generation, manufacture, storage, disposal or transportation of any oil, petrochemical, flammable explosives, asbestos, urea formaldehyde, radioactive materials or waste, or other hazardous, toxic, contaminated or polluting materials, substances or wastes, including, without limitation, any “hazardous substances,” “hazardous wastes,” “hazardous materials” or “toxic substances” under such laws, ordinances or regulations (collectively, “Hazardous Materials”) in, on, or about the Premises.

If the County releases any of the materials described above on the Premises, or off the Premises but affecting the Premises, as a result of County’s road maintenance operations or otherwise, County shall indemnify, defend, protect, and hold Landlord and each of Landlord’s owners, officers, directors, employees, agents, successors and assigns, and the Premises, free and harmless from and against any and all claims, liabilities, penalties, forfeitures, losses or expenses or death of or injury to any person or damage to any property including remediation of any environmental damages to the Premises and any diminution in value to the Premises.

12. VENUE: This Lease has been executed and delivered in the State of California and the validity, enforceability and interpretation of any of the clauses of this Lease shall be determined and governed by the laws of the State of California. The duties and obligations of the parties created hereunder are performable in San Luis Obispo County and such County shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Lease.

13. SURRENDER: County shall surrender the Premises unto Landlord on the last day of the termination of this Lease. (See condition of surrender in Paragraph 6 above).

14. PROVISIONS DEEMED COVENANTS AND CONDITIONS: The parties hereto agree that all of the provisions hereof are to be construed as covenants and conditions as though the words importing such covenants and conditions were used in each instance, and that all of the provisions hereof shall bind and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.

////////////////////////////////////Nothing Further Except Signatures////////////////////////////////////

IN WITNESS WHEREOF, the parties hereto have executed this Lease.

COUNTY OF SAN LUIS OBISPO

LANDLORD:
CAMBRIA COMMUNITY SERVICES
DISTRICT

By: _____
Janette D. Pell
General Services Agency Director

By: _____
Jerome D. Gruber
General Manager

Date: _____

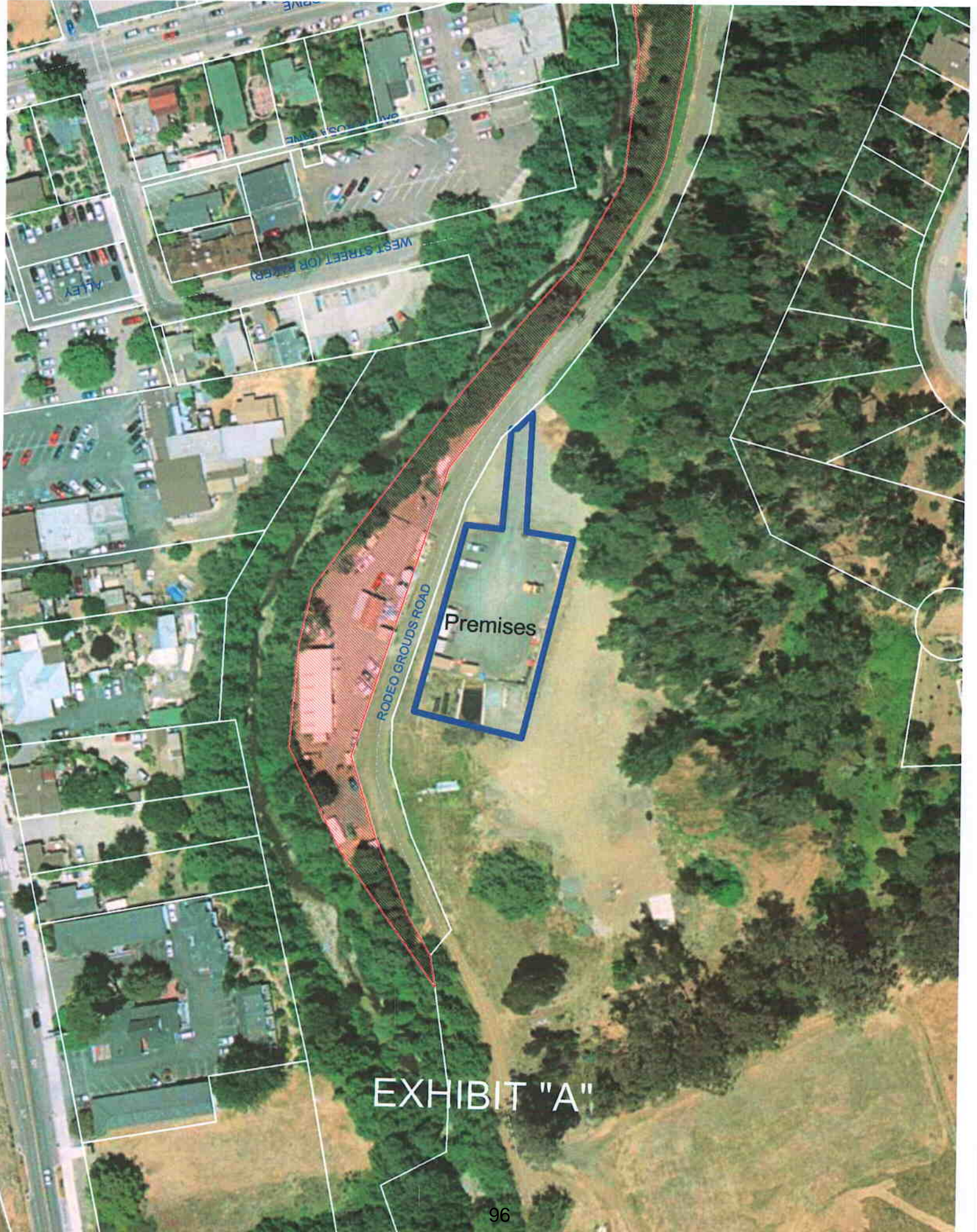
Date: _____

APPROVED AS TO FORM AND LEGAL
EFFECT:

WARREN R. JENSEN
County Counsel

By: _____
Deputy County Counsel

Date: _____



WEST STREET (OR RIVER)

RODEO GROUNDS ROAD

Premises

EXHIBIT "A"