



**POLICY TITLE: Grants Policy**

**POLICY NUMBER: 2170**

This policy applies to grants affecting all CCSD projects, programs, and services except for grants for projects included in the SST (Sustainable Solutions Turnkey) Program.

**2170.1 Purpose**

**2170.1.1** Grants are defined as contracts or agreements whereby the Cambria Community Services District (“CCSD”) receives funding from an outside agency or organization to support a District project, program, or service, and for which the District has fiduciary oversight responsibility.

**2170.1.2** It shall be the policy of the CCSD to identify and apply for grants that provide additional financial resources to the District to assist in carrying out its projects, programs, and services. This policy has been adopted by the CCSD Board of Directors to clarify responsibility and authority for applying for grants and to assure that all grants awarded to the CCSD have been thoroughly researched, are financially feasible for the District, and do not create unforeseen financial or other burdens.

**2170.2 Applying for grants**

**2170.2.1** The General Manager shall inform the Board of Directors of all grant applications prior to submission. Application for grants that require matching funds shall be approved by the Board of Directors prior to the date of award. In cases where the General Manager applies for grants prior to Board approval, the General Manager will inform the President and Vice President prior to the next Board meeting. The Board of Directors shall have final approval of all grants awarded to the District, including any required resolutions and budget adjustments. The General Manager shall establish procedures to assure that the processing of grant applications is timely and effective, that the prospective grants directly support the purposes of the District, and that the terms of the grant can be implemented and managed in an efficient and effective manner.