

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, November 15, 2018 2:00 PM

**1. OPENING**

**A. Call to Order**

President Rice called the meeting to order at 2:01 p.m.

**B. Pledge of Allegiance**

President Rice led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: Amanda Rice, Jim Bahringer, Harry Farmer, Aaron Wharton and David Pierson.

Staff present: Acting General Manager Monique Madrid, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, District Engineer Bob Gresens and Deputy District Clerk Haley Dodson.

**D. Report from Closed Session**

District Counsel reported there was no formal action, but that the Board discussed labor negotiations with IAFF and the status of the recruitment of a General Manager and potential Interim General Manager.

**E. Agenda Review: Additions/Deletions**

President Rice asked for any additions or deletions.

There were no additions or deletions.

**2. PUBLIC SAFETY (Estimated time 5 Minutes per item)**

**A. Sheriff's Department Report**

Commander Manuelle provided a summary of recent activities in Cambria for the Sheriff's Department.

**B. CCSD Fire Chief's Report**

Captain Gibson provided a report of recent activities in Cambria.

**3. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)**

Public Comment:

Glynda Hoskins

Brenda Gale

Carolyn Winfrey

Christine Heinrichs  
Tina Dickason  
Mike Lyons

**4. CONSENT AGENDA (Estimated time: 15 Minutes)**

- A.** CONSIDERATION TO ADOPT THE OCTOBER 4, 2018 AND OCTOBER 11, 2018 SPECIAL MEETING MINUTES, OCTOBER 4, 2018 AND OCTOBER 11, 2018 ADJOURNED REGULAR MEETING MINUTES AND OCTOBER 25, 2018 REGULAR MEETING MINUTES
- B.** CONSIDERATION OF ADOPTION OF RESOLUTION 32-2018 RATIFYING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CAMBRIA COMMUNITY SERVICES DISTRICT AND SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) LOCAL 620
- C.** CONSIDERATION OF ADOPTION OF RESOLUTION 34-2018 REAPPOINTING KERMIT JOHANSSON TO THE PARKS, RECREATION AND OPEN SPACE COMMITTEE
- D.** CONSIDERATION OF APPROVAL OF CONTRACT WITH APODACA PAVING FOR ROADWAY REPAIR
- E.** CONSIDERATION OF ADOPTION OF RESOLUTION 36-2018 CORRECTING THE CCSD SALARY SCHEDULE

President Rice asked for any items to be pulled.  
No items were pulled.

Public Comment:  
Donn Howell

Vice President Bahringer moved to approve the consent agenda.

Director Pierson seconded the motion.

Roll Call Vote:

Vice President Bahringer- Aye  
Director Pierson- Aye  
Director Wharton- Aye  
Director Farmer- Aye  
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

Public Comment:  
Headwaters (via video)

**5. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

- A.** DISCUSSION AND CONSIDERATION OF APPROVAL OF A DEBT MANAGEMENT POLICY

Acting General Manager Madrid introduced the item and turned it over to Director Pierson who provided a brief summary of the item.

Public Comment:  
Donn Howell

Vice President Bahringer moved to approve the policy and to set \$25k as the asset threshold over which Board approval must be obtained.

Director Pierson seconded the motion.

Roll Call Vote:  
Vice President Bahringer- Aye  
Director Pierson- Aye  
Director Wharton- Aye  
Director Farmer- Aye  
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**B. DISCUSSION AND CONSIDERATION OF APPROVAL OF RESOLUTION 35-2018 TO FINANCE THE PURCHASE OF A REPLACEMENT DUMP TRUCK FOR THE WATER DEPARTMENT**

Acting General Manager Madrid introduced the item and provided a brief summary of the item.

Public Comment:  
Tina Dickason

Vice President Bahringer moved to approve Resolution 35-2018 to finance the purchase of the dump truck for the Water Department.

Director Wharton seconded the motion.

Roll Call Vote:  
Vice President Bahringer- Aye  
Director Wharton- Aye  
Director Pierson- Aye  
Director Farmer- Aye  
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**C. DISCUSSION AND CONSIDERATION OF PROCESS FOR DECLARING STAGES OF WATER SHORTAGE EMERGENCIES**

Acting General Manager Madrid introduced the item and turned it over to District Counsel, who provided a brief summary of the item.

Public Comment:  
Crosby Swartz  
Christine Heinrichs  
Tina Dickason  
Donn Howell

President Rice suggested forming an Ad Hoc Committee and getting input from the public.

Director Farmer suggested a town hall meeting to get input from the public.

Vice President Bahringer stated an Ad Hoc Committee can have public involvement.

The Board reached consensus to form an Ad Hoc Committee when it's brought before the full Board.

**D. DISCUSSION REGARDING AMENDING SECTION 8.04.110 OF THE CCSD MUNICIPAL CODE RELATING TO THE AFFORDABLE HOUSING PROGRAM AND PROVIDING DIRECTION TO STAFF**

Acting General Manager Madrid introduced the item and turned it over to District Counsel, who provided a brief summary of the item.

Public Comment:  
Christine Heinrichs  
Laura Swartz  
Cindy Steidel

Vice President Bahringer suggested discounting connection fees. The District is not in the land use business.

Director Pierson requested that this item be tabled and brought back next month to allow the community to provide more input and allow staff to do more research on having more affordable housing in Cambria. The District is more restrictive than the County.

The Board reached consensus to do this.

**6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

**A. Board Member, Committee and Liaison Reports**

**i. President Report**

President Rice reported she attended the San Simeon Community Services District meeting last night and discussed the Coastal Commission meeting. They are continuing to work with Coastal staff and she made them aware that the CCSD Board will be taking it up at some point. She recognized two Board members who will no longer be on the Board of Directors next month. She gave Vice President Bahringer and Director Wharton certificates.

**ii. Jim Bahringer - Infrastructure Committee Report**

Vice President Bahringer reported they discussed what the committees will look like next year and whether a Board member will be on the committee. There is a meeting on November 28, 2018.

Director Farmer asked Vice Chair Dean and Committee member Howell to make comments.

Donn Howell stated there was a motion that the Infrastructure Committee be extended to 7 people with one Board member as an ex-officio member.

President Rice stated the Infrastructure Committee is advising the Board they have no official recommendation for naming the SWF.

**iii. David Pierson - Finance Committee Report**

Director Pierson stated they will be working on reserve fund and vehicle policies, and will have an update on two grant applications that were applied for at the next meeting.

Director Wharton stated the PROS Commission discussed the Cambrians for Aquatics pool survey and the installation of bike racks around town.

Director Farmer attended the Forest Committee meeting and they discussed the election of new officers.

Director Wharton read his last statement to the Board of Directors.

**7. MANAGER'S REPORT**

**A. Acting General Manager's Report**

Acting General Manager Madrid provided a brief summary of the General Manager's report.

**B. Finance Manager's Report**

Finance Manager Pamela Duffield provided a brief summary of the Finance Manager's report.

**8. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

President Rice asked the Board for any future agenda items.

President Rice stated there will be an election of officers at the beginning of the meeting and it may make sense to have it at the end of the meeting.

Director Pierson stated there were several items delayed from the August meeting that the Board intended to address at the end of the year. There was miscommunication between the Board and John Ehlers regarding the Pocket Park. Mr. Ehlers wants to purchase the Pocket Park, not the Historical Society. The Board needs to invite John to see why he wants to buy it and what he wants to do with it. An appraisal is necessary. The Board can address the issue in December or January.

Vice President Bahringer stated that an offer to purchase the park should go to closed session first.

Ms. Madrid met with Laurel Stewart and asked her to present this item to the PROS Commission for consideration first.

The Board of Directors agreed it should go to the PROS Commission for consideration first.

Vice President Bahringer moved that the Affordable Housing Program be discussed in greater detail in December.

Director Pierson seconded the motion.

Roll Call Vote:

Vice President Bahringer- Aye

Director Pierson- Aye

Director Wharton- Aye

Director Farmer- Aye

President Rice- Nay

Motion Passed: 4-Ayes (Bahringer, Pierson, Wharton, Farmer), 1-Nay (Rice), 0-Absent

**9. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)**

President Rice adjourned the meeting to closed session at 5:20 p.m.

- A.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.  
Titles: Interim General Manager and General Manager
  
- B.** CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Timothy Carmel  
Titles: Interim General Manager and General Manager