

**CAMBRIA COMMUNITY SERVICES DISTRICT  
RESOURCES & INFRASTRUCTURE COMMITTEE  
SPECIAL MEETING  
Monday, January 10, 2022 - 2:00 PM  
MINUTES**

1. OPENING

A. CALL TO ORDER

Chairperson Dean called the meeting to order at 2:00 p.m.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present via Zoom: Karen Dean, David Pierson, James Webb, Steve Siebuhr, and Michael Thomas. Brad Fowles arrived at 2:03pm.

Staff present: Board Secretary Ossana Terterian, General Manager John Weigold, & Utilities Manager Ray Dienzo.

C. CHAIRMAN'S REPORT

Director Dean gave an update on the status of the San Simeon water main repair project.

D. AD HOC SUB-COMMITTEE REPORTS

There were no Ad Hoc Sub-Committee Reports

E. COMMITTEE MEMBER COMMUNICATIONS

There were none.

F. PUBLIC COMMENTS ON AGENDA ITEMS

No public comment at this time.

2. CONSENT AGENDA

- A. Consideration to Approve the November 8, 2021 Regular Meeting Minutes

Committee member James Webb motioned to approve the minutes.

Committee member Michael Thomas seconded the motion.

The motion was approved – 4 ayes (Pierson, Webb, Siebuhr, Thomas) 0 – Nays, 0-Abstain, 1 absent (Fowles).

### 3. REGULAR BUSINESS

#### A. Discussion and Consideration of 2022 Resources and Infrastructure Committee Meeting Dates and elect the Committee Vice Chair and Secretary

Chair Dean asked for nominations or volunteers for Vice Chair.

There were no nominations. Vice Chair Pierson volunteered to continue as Vice Chair.

Chair Dean asked for nominations or volunteers for Secretary.

There were no nominations. Brad Fowles volunteered to continue as Secretary.

Vice Chair Pierson made the motion to approve himself as continuing as Vice Chair and Brad Fowles as Secretary.

Committee member James Webb seconded the motion.

The motion was approved – 5 ayes (Pierson, Webb, Siebuhr, Thomas, Fowles) 0-Nays, 0-Abstain

The Committee Discussed and Considered the 2022 Resources and Infrastructure Committee Regular Meeting Schedule.

The following dates were discussed and considered:

January	10, 2022	at 2:00 p.m.
February	7, 2022	at 2:00 p.m.
March	14, 2022	at 2:00 p.m.
April	11, 2022	at 2:00 p.m.
May	9, 2022	at 2:00 p.m.
June	13, 2022	at 2:00 p.m.

July	No Meeting
August	8, 2022 at 2:00 p.m.
September	12, 2022 at 2:00 p.m.
October	11, 2022 at 2:00 p.m.
November	14, 2022 at 2:00 p.m.
December	12, 2022 at 2:00 p.m.

Vice Chair Pierson moved to accept the dates as the meeting schedule for 2022.

Committee Member Brad Fowles seconded the motion. The motion was approved – 5 Ayes (Pierson, Fowles, Siebuhr, Webb, Thomas) 0-Nays, 0-Abstain

B. Review, Discussion and Consideration of Ad Hoc Committees and Committee Appointments

The following Ad Hoc Committees were discussed

WATER DEMAND MANAGEMENT AND OFFSET MEASURES

Committee Members: Brad Fowles and Karen Dean  
**Completed and disbanded**

REVIEW THE CURRENT UWMP

Committee Members: Karen Dean, Steve Siebuhr, and David Pierson  
**Completed and disbanded**

WATER CONSERVATION AND GRAY WATER USE

Committee Members: Karen Dean, Brad Fowles, and James Webb  
**Completed and disbanded**

PRODUCE INFORMATIONAL VIDEOS ON WATER METER READING & OTHER TOPICS

Committee Member: Brad Fowles

On hold due to COVID 19 Pandemic

RESEARCH OFFSITE WATER STORAGE POSSIBILITIES

Committee Members: David Pierson, James Webb, and Michael Thomas

Disbanded and will reform as needed after CDP for WRF is finalized.

JOINT RESOURCES & INFRASTRUCTURE/ FINANCE AD HOC COMMITTEE

Committee Members: David Pierson and Karen Dean

Project Prioritization in process as part of Strategic Plan Objective.

Financial analysis and Rate Study underway for SST and other projects to determine loan funding availability.

Committee will continue with pursuing Grant Opportunities.

DISTRICT'S ASSET MANAGEMENT PROGRAM

Committee Members: Brad Fowles and Steven Siebuhr

Committee to meet with Utilities Engineer to determine approach.

- C. Receive Updates from the Utilities Manager on the CDP, SST, and CIPs that were completed in 2021.

Power Point screens were shown for each of these updates.

Utilities Manager Ray Dienzo gave an update on CDP, remainder of data needed for the information hold by the County Planning Department, and the anticipated timeline to complete the CDP application. The Task 2 Instream Flow Study data will be used to help update the AMP, the report will be presented to the Board in February for adoption, followed by submitting to the agencies to request concurrence, and then will be submitted to County Planning. Task 1 Instream Flow Study has been started.

Utilities Manager Ray Dienzo gave an update on the SST IGA progress. The Investment Grade Audit was completed and presented to the Board. A Financing Update was presented to the Board, and a Rate Study is in progress.

Utilities Manager Ray Dienzo then gave an update on CIPs. Mr Dienzo gave an extensive review of the many projects that were undertaken and completed for Wastewater, Water, and WRF.

An update was given by the Utilities Manager on the San Simeon water main break and the progress of the new temporary water line being put in place.

Public Comment by Elizabeth Bettenhausen

D. Receive Update from the Ad Hoc Committees on the General Fund CIP and the Enterprise Fund CIP

Vice Chair Pierson gave an update on the General Fund CIP list. Information requested by staff along with their responses are in the notes column, and this report is for the most part complete and will be brought back for consideration to forward it on to the Board for the Strategic Plan Update.

Chair Dean reported on the Enterprise CIP list. CIP's have been prioritized numerically based upon the criteria determined by the Ad Hoc Committee and Utilities Staff, and lists are being arranged by priority numbers. Some suggested additions to the list are being discussed, and report should be completed by the next R&I meeting.

4. FUTURE AGENDA ITEMS

Chairman Dean asked for any future agenda items.

Report from the Enterprise Fund CIP Ad Hoc Committee.  
Report on situation or plans with WRF impoundment basin and costs to maintain the basin.

5. ADJOURN

Committee Member James Webb moved to adjourn the meeting.  
Committee Member Michael Thomas seconded the motion.  
The motion was approved 5-ayes (Webb, Thomas, Fowles, Siebuhr,  
Pierson) 0-Nays, 0- Abstains

Chairman Dean adjourned the meeting at 3:23p.m.