

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, October 15, 2020 2:00 PM

1. OPENING

A. Call to Order

President Farmer called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Farmer asked the Board of Directors and staff to recite America the Beautiful.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Utilities Department Manager/District Engineer Ray Dienzo and Deputy District Clerk Haley Dodson.

D. Agenda Review: Additions/Deletions

President Farmer asked for any additions or deletions. There were none.

2. PUBLIC SAFETY

A. Sheriff Department's Report

Commander MacDonald was not present to give the Sheriff Department's Report.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report on recent activities in Cambria and discussed the need for four full-time personnel.

Public Comment:
Tina Dickason, Cambria

3. PUBLIC COMMENT

Public Comment:
Christine Heinrichs, Cambria (submitted a written comment)
Elizabeth Bettenhausen, Cambria
Tina Dickason, Cambria

4. CONSENT AGENDA

A. Consideration to Adopt the September 2020 Expenditure Report

B. Consideration to Adopt the September 10, 2020 and September 17, 2020 Regular Meeting Minutes

C. Consideration of Cancellation of November 12, 2020 Regular Meeting

Director Rice pulled consent agenda item 4C.

Director Rice moved to approve consent agenda items 4A and 4B.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

President Farmer discussed the possibility of cancelling the November 12, 2020 regular meeting.

Director Rice urged the Board to not cancel the meeting and provided the following future agenda items and training suggestions that the Board could discuss:

- First amendment public forum
- Input from the public regarding a strategic plan
- Prioritizing items to the Policy Committee
- Transfer of positions
- Water efficiency and conservation, discuss rebates
- Board Vacancy policy
- Further discussion on emergency declaration
- CSDA on-demand webinars

Director Howell agreed with Director Rice's suggestions and urged the Board not to cancel the meeting.

Public Comment:
Elizabeth Bettenhausen, Cambria
Tina Dickason, Cambria

5. REGULAR BUSINESS

A. Discussion and Consideration of Adoption of Resolution 50-2020 Amending the District Salary Schedule and Establishing a Pay Schedule for the Position of Board Secretary

Mr. Weigold introduced the item and provided a summary.

Public Comment:
Tina Dickason, Cambria
Christine Heinrichs, Cambria (submitted a written comment)

Director Pierson moved to approve Resolution 50-2020 and allow the General Manager to hire the Board Secretary.

Director Rice seconded the motion.

Public Comment:
Gordon Heinrichs, Cambria

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

6. MANAGER REPORTS

A. General Manager Report

Mr. Weigold provided a summary of the General Manager's Report.

Public Comment:
Christine Heinrichs, Cambria

B. Finance Manager Report

Ms. Duffield provided a summary of the Finance Manager's Report.

C. Utilities Report

Mr. Dienzo provided a summary of the Utilities Report.

Public Comment:
Elizabeth Bettenhausen, Cambria
Karen Dean, Cambria

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. President's Report

President Farmer reported that efforts are slowly moving forward to obtain the finances to fund the much-needed wastewater plant and water storage. Many residents in the community continue to be cautious about the needed changes and improvements with how the District serves the public and spend money, which is understandable. Some people feel the District is not accomplishing anything, nothing is perfect and there is always need for improvement. Staff is working hard to serve the residents and businesses in Cambria. He requested citizens to continue to hold the Board's feet to the fire and continue to be supportive and considerate of fellow Cambrians.

B. Finance Committee's Report

Vice President Steidel reported that the Finance Committee will meet in a couple weeks to discuss the first quarter budget report and receive an ad hoc committee report for obtaining financing with moving forward with the IGA.

C. Policy Committee's Report

Director Howell reported that the Policy Committee will meet in a couple weeks to finalize the policy on Filling a Vacancy on the Board of Directors. The committee will begin work on the purchasing, email management and email retention policies.

Director Rice suggested as they are reviewing the Purchasing Policy, she suggests adding reducing our carbon footprint to the policy.

D. Resources & Infrastructure Committee's Report

Director Pierson reported that the Resources and Infrastructure Committee met this week

and Mr. Dienzo reported that lift station B1 under the new structure is going to be eliminated. They have enough elevation to add it to gravity feed and it will take place during the work done by PG&E. The committee formed an ad hoc committee to look at asset management and probably getting an intern to help with collection of data. Mr. Dienzo gave a brief update on the Urban Water Management Plan.

E. Other Liaison Reports and Ad Hoc Committee Reports

Director Pierson stated the Retrofit Ad Hoc Committee will have a final report in November. Chief already covered the Fire Safe Focus Group meeting. They will be establishing a Wildfire Preparedness Day for next May.

President Farmer reported on the recent FFRP meeting. Donations are up over 50%, memberships are up 14% and merchandise sales are way up. Kitty Connolly recently attended the University of California workshop on Forest Management as well as developing a forest stewardship plan. They discussed the investment policy and property encroachments. They will hold their 20th anniversary celebration online (fiscaliniranchpreserve.org) on Saturday, November 7, 2020 at 4:00 p.m. He reported on the recent Forest Committee meeting. They discussed diseases affecting the Monterey Pine Forest and that there is concern on how to educate the public on this matter. There was a thorough discussion regarding the website. CAL FIRE has hired a professional forest manager and Cal Poly graduate to do an equivalent EIR on the Covell Ranch.

8. FUTURE AGENDA ITEM(S)

President Farmer asked for any future agenda items.

Vice President Steidel suggested discussing the process for any action that is being requested of a committee.

Director Howell moved that the next agenda include a discussion and consideration of a policy for filling Board vacancies upon resignation of a Board member.

Director Rice seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

9. ADJOURN TO CLOSED SESSION

President Farmer asked for public comment. There was none.

President Farmer adjourned the meeting at 4:34 p.m.

A. Public Comment

B. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION, pursuant to Government Code Section 54957(b)(1)
Title: General Manager

C. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6
Agency Designated Representative: John F. Weigold IV, General Manager
Unrepresented Employee Organization: Management and Confidential Exempt Employees

- D.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6
Agency Designated Representative: Timothy Carmel
Unrepresented Employee: General Manager

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.