

3/12/2019: REVISED STAFF REPORT 5.A.
3/14/2019: REVISED CONSENT AGENDA 6.A.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, March 14, 2019 - 2:00 PM

1000 Main Street Cambria, CA 93428

AGENDA

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambriacsd.org. The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Establishment of Quorum**
- D. Report from Closed Session**
- E. Agenda Review: Additions/Deletions**

2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)

- A. Sheriff's Department Report**
- B. CCSD Fire Chief's Report**
- C. PROS Chairman's Report**

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

4. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A. Board Member, Committee and Liaison Reports
 - i. Finance Standing Committee Report
 - ii. Policy Standing Committee Report
 - iii. Resources & Infrastructure Standing Committee Report
 - iv. Other Liaison Reports

5. MANAGER'S REPORT

- A. Acting General Manager's Report
- B. Finance Manager's Report

6. CONSENT AGENDA (Estimated time: 15 Minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. CONSIDERATION TO ADOPT THE FEBRUARY 2019 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE FEBRUARY 12, 2019 SPECIAL MEETING MINUTES AND FEBRUARY 28, 2019 REGULAR MEETING MINUTES

7. ADJOURN TO CLOSED SESSION AT 3:30 P.M.

- A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Acting General Manager

8. ADJOURNMENT

- A. **THE REMAINING ITEMS ON THE AGENDA WILL BE CONSIDERED AT THE SECOND REGULAR MEETING ON MARCH 21, 2019**

9. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Agenda Review: Additions/Deletions

10. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

11. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. DISCUSSION AND CONSIDERATION OF PROS COMMITTEE'S RECOMMENDATION REGARDING SANTA ROSE SCHOOLHOUSE RELOCATION AND APPOINTMENT OF AD HOC COMMITTEE

- B. DISCUSSION AND CONSIDERATION TO FILL VACANT SEAT ON THE POLICY COMMITTEE
- C. DISCUSSION AND CONSIDERATION OF ADOPTION OF ORDINANCE 01-2019 AMENDING CCSD MUNICIPAL CODE SECTION 8.04.110 RELATING TO THE AFFORDABLE HOUSING PROGRAM
- D. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 10-2019 AMENDING THE BYLAWS RELATING TO BOARD MEMBER RESPONSES TO PUBLIC COMMENT (SECTIONS 2.2 AND 3.2) AND BOARD MEMBER CONDUCT RELATING TO PERSONNEL AND OPERATIONAL MATTERS (SECTION 7.2)
- E. DISCUSSION AND CONSIDERATION TO NOMINATE A CANDIDATE FOR ELECTION TO THE CSDA BOARD OF DIRECTORS, COASTAL NETWORK SEAT B

12. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

13. ADJOURN TO CLOSED SESSION (Estimated time: 60 Minutes)

- A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Acting General Manager



Cambria CSD Fire Department March 14, 2019 CCSD Board Meeting

February 2019

Prevention and Education

- 2 Residential rough/hydro inspection were completed
- 2 Fire final inspections
- 0 Residential site visits for building questions
- 9 Fire plan reviews
 - 5521 Sunbury
 - 6050 Brighton
 - 2128 Andover
 - 2802 Wilton
 - 5250 Guildford
 - 701 Drake
 - 1975 Berwick
 - 362 Plymouth
 - 1175 Kenneth
- 6 Engine company commercial fire and life safety inspections were conducted
- 0 Public education events
- 6 Residential smoke/carbon monoxide detectors were installed and or the batteries changed
- 1 Fire Engine and Station tours

Hydrants Maintenance & Testing

Date	Water Used	Hydrants Completed	Hours
2017	5,418	98	98
2018	0	136	103
January 2019	0	0	0
February 2019	0	0	0
Total	5,418	234	201

Meetings and Affiliations

- County Chiefs mtg February 6th, 0900 Diablo Canyon
- Damage assessment mtg February 8th, 1300 Cambria
- Twin Base mtg February 14th, 0830 Templeton
- Emergency response mtg February 14th, 1300 Cambria
- Firesafe Focus Group mtg February 20th, 1500 Cambria
- Sierra Base mtg February 27th, 0900 San Luis Obispo
- CCSD board mtg February 28th, 1400 Cambria

Operations and News

- Training hours: 62.25 hours; training for the month of February was primarily focused on the following topics:
 - Building construction
 - Forcible entry
 - Search and rescue
 - SLICE/RS fire strategy and tactics
 - BLS CPR Refresher

Grant Updates

- HMGP DR-4382 – NOI's approved, developing application
- AFG Radio Grant – awaiting announcement

Fire Statistics are attached for your review

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Monique Madrid, Acting General Manager

Meeting Date: March 14, 2019

Subject: MANAGER'S REPORT

ACTING GENERAL MANAGER: As I enter the final 30 days of my tenure as Acting General Manager, I would like to extend my sincere appreciation to the Board of Directors, CCSD Staff and Community Members for all of the support during this 6-month period. It has been a privilege to serve in this position. I look forward to continuing to foster the relationships which have been formed and assist in moving the CCSD into the next chapter.

We have been receiving a lot of rain. Our departments are ensuring staff is available to respond in case they are needed.

The Fire Department is continuing to work toward the restoration of their building.

We are continuing to work on identifying safety factors and implementing a more secure working environment for our employees and protecting the CCSD and the community's assets from theft and vandalism. I will be meeting with the Sheriff's Department Special Enforcement detail officer, Chad Nicholson, to identify areas where we can improve our safety systems. I look forward to his assistance.

We have recently hired a new Water Operator. David Tracy joins us and has experience from several other public water agencies. Please welcome David to our team when you see him out and about.

We do utilize the Alternative Work Program for low risk offenders who assist our Fire and Facilities and Resources departments.

We are continuing to meet and develop the PG&E grant program.

We also met with the Finance Committee's ad hoc subcommittee to develop the budget model which will allow us to put the three types of formats for the FY 2018/2019 Adopted Budget, MY Budget and the Proposition 218 rate study into the same format for a more cohesive document. We will be able to build on this concept in future years.

We also received a presentation from National Meter related to our water meters, the equipment required to measure the usage and the costs involved. They have prepared a test to identify if we would be a good candidate for the cellular meter reading system. They stated we would have no dead areas and the cellular program would work for us. Staff will begin a cost/benefit analysis. The CIP list does include \$200,000 annually for the next 5 fiscal years to replace the outdated dial and transmitter equipment.

The annual cost for the cellular system would be approximately \$50,000; however, it will eliminate a good deal of manual labor. It will also enhance both our and the customers' ability to access water use information every 15 minutes. There is a less costly option which would require

more manual labor. These various options will be included in the analysis. We will work with the Finance and the Resources and Infrastructure Committees to explore ideas and discuss options.

The Influent Screen installation is almost complete. The system has been installed and tested. The handrails have experienced a delay in delivery from the vendor. A second vendor has been retained and is now building the handrails. Once they are installed, the system will be put into service. We look forward to this improvement in operations of the wastewater treatment system.

In February, I verbally reported on a recent meeting which was held at the Impoundment Basin. I have updated my staff report to include some details in an effort to advise the Board and the Public of the meetings purpose. Coastal Commission staff has expressed continuing concern regarding the evaporation ponds. In response, staff held a site visit with Cannon Corp, the engineering consultants who prepared the flood hydraulic analysis for the evaporation ponds to discuss some conceptual options for final design. The evaporation ponds have been repurposed for water storage in the Supplemental Environmental Impact Report and possible design modifications to include stormwater capture may help mitigate impacts on environmentally sensitive habitat areas. Cannon will be providing a proposal to prepare conceptual options and cost estimates so that the District can determine whether it is fiscally feasible to consider stormwater capture features to help mitigate environmental impacts. The Cannon proposal has been received with an estimated cost of \$11,885.00 which is within my purchasing authority. Once the conceptual options and cost estimates are completed by Cannon, subcommittee review will help determine whether the options are fiscally feasible so that staff can then meet and review with Coastal Commission staff. Staff has also submitted a revision to the County's Stormwater Resource Management Plan for possible grants since the overall approach, if feasible, is consistent with integrated regional water management strategies and upcoming grant opportunities

Attached please find the various Department managers' and supervisors' reports for the Board's review. The Departments are Administration, Human Resources, Engineering, Fire, Facility and Resources, Water, Wastewater, and Sustainable Water Facility. Over the past several years, these department reports have evolved to show both the community and the Board the broad range of responsibility and the scope of services that the CCSD provides to the community, visitors, the CCSD Board of Directors and to each other.

ADMINISTRATION:

During the end of February and throughout the month of March, the Acting General Manager and Deputy District Clerk worked on the following items:

Human Resources:

- Met with several employees for various Human Resources matters
- Sent out letters for the Reserve Firefighter written and physical agility tests
- Worked with Captain Gibson and Med Stop on the Fire Department's WEFIT program

Trainings:

- Registered Managers and Supervisors to attend the LCW consortium training in Pismo Beach on April 3, 2019
- Coordinated a Brown Act training on March 6, 2019 for Directors, PROS Commission and Standing Committee members
- Posted 3/6/2019 Brown Act training agenda

- Assisted PROS Commission members and Directors with attending a Brown Act webinar
- Held two Sexual Harassment Prevention trainings for staff and directors on March 12, 2019 and March 13, 2019
- Posted 3/12/2019 and 3/13/2019 special meeting agendas

Board Meetings:

- Attended one agenda preparation meeting
- Coordinated sending out staff report reminders to Managers
- Coordinated with the Board of Directors and staff regarding the March 14, 2019 regular meeting and posted the agenda packet
- Followed up on Board action and document preparation and distribution
- Posted the January special and regular meeting minutes to the website

Finance Committee:

- Prepared the March 26, 2019 Finance Committee agenda packet
- Met to review various items related to the meeting
- Annette sent out agenda review emails to Chairman Steidel
- Updated the website to reflect the new Vice Chair and Secretary
- Posted the January minutes to the website

Policy Committee:

- Prepared the March 28, 2019 Policy Committee agenda packet
- Met to review various items related to the meeting
- Annette sent out agenda review emails to Chairman Rice
- Updated the website to reflect the new Vice Chair and Secretary

Resources & Infrastructure Committee:

- Prepared the March 19, 2019 Resources & Infrastructure Committee agenda packet
- Met to review various items related to the meeting
- Annette sent out agenda review emails to Chairman Howell
- Updated the website to reflect the new Vice Chair and Secretary
- Posted the January minutes to the website

PROS Commission:

- Ms. Young handled the preparation, distribution and posting of the February 5, 2019 and March 5, 2019 PROS Commission meeting agendas and minutes

Meetings:

- Prepared for and conducted the monthly Administrative Office staff meeting
- Emailed Acting General Manager and Board of Directors regarding various meeting reminders in Cambria
- Attended weekly operational phone calls
- Attended various meetings with multiple staff members regarding a wide variety of operational matters
- Attended a safety meeting with Managers, Supervisors and Dan McCrain
- Held a Managers' meeting

Miscellaneous:

- Worked on public record requests and responses, review documents, redact as appropriate and provide responses to the requestor
- Participated in multiple operational meetings with various managers and administrative staff
- Processed purchase orders for multiple vendors
- Worked on the District Transparency Certificate of Excellence website requirements
- Submitted SDRMA's Annual Renewal Questionnaire

Engineering Department:

- Met with the District Engineer
- Met with the Management Analyst to address multiple operational matters

Facilities & Resources Department:

- Met with the Facilities & Resources Manager

Fire Department:

- Met with the Fire Chief
- Worked with the Fire Chief on the Fire Department water leak

Finance Department:

- Met with the Finance Manager on several occasions to discuss and assist with multiple Finance Department matters
- Review and improve accounts payable processes and provide support to staff

Wastewater Department:

- Met with Wastewater Department Supervisor

SWF:

- Met with Chief Plant Operator

FACILITIES AND RESOURCES:

1. Fiscalini Ranch Preserve:

a. Storms:

i. Staff has been inspecting trails after every storm.

1. Santa Rosa Creek Trail has needed constant repairs do to erosion
2. Several forest trails were closed due to fallen trees. Those trails were reopened within a few days

ii. Dozens of trees have fallen this winter on fire break areas around the Ranch.

b. Trails: FFRP Trail's group has been helping throughout the winter cleaning out water bars and spreading wood chips on trails.

c. FFRP Executive Director:

i. Ranch Manager has been asked to assist FFRP in the recruitment of a new executive director. First meeting was held on March 4th.

d. California Conservation Corps Work Days:

i. There will be 2 work days on April 6th and 7th. 30+ CCC workers and volunteers will be working on two projects on the Ranch.

1. Project #1: remove downed material on forest floor to reduce fire hazard

2. Project #2: remove invasive plants and replant with native plants along Santa Rosa Creek Trail.
 - e. Ice Plant: a work day was held on February 26th along bluff trail. Volunteers removed ice plant.
2. **Homeless Camps:**
 - a. In a recent inspection of CCSD properties including Fiscalini Ranch, 15+ abandoned homeless camps were discovered. Most of the camps were found along Santa Rosa Creek Rd., along HWY 1 and below Ramsey Rd. Some of the camps have significant trash. Because of the amount of rain and the difficult terrain where the camps are located, it has not yet been possible to clean them up.
3. **Street Lights:**
 - a. 8 street lights on Main Street are scheduled to be repaired. Lights were inspected and found to not be coming on.
4. **Vets Hall:**
 - a. Annual kitchen fire suppression system inspection was conducted on February 21st.
 - b. Annual fire sprinkler system inspection is scheduled for March 13th.
5. **CCSD Board Meetings:**
 - a. F&R Staff continues to set up all regular and special Board meetings.
6. **Training:**
 - a. Department participated in the harassment prevention training on March 13th

ENGINEER:

Please see the attached well level and production reports.

WASTEWATER:**Wastewater Treatment Plant Operations**

- Brough Construction is still working on the installation of the new influent screen which should be fully operational in March. The grating for the walkways has been installed. The bar screen has been installed. Staff is working on a solution to dispose of trash collected at the screen. Painters will be on site once the unit is turned on.
- PG&E along with MKN engineers are working on the completed Preliminary Energy Assessment. We now have a 100% assessment and will have a final Investment Grade Audit (IGA) proposal by early March. We look forward to bringing this before the Infrastructure Committee in March.
- During the recent rains we found both stormwater drains on the plant plugged. The cause was both root intrusion and pine cones.
- We had a serious foaming problem on the aeration basins this month. Staff used the Vector truck to remove the foam and then pumped it into the digester for processing. The foam is virtually gone at this time.
- Staff has finalized and distributed an on-call guidebook that documents emergency procedures to be followed by an on-call operator in a variety of emergency situations.

Collection Systems & Lift Stations

- Lift station B-2 had a plug due to a large section of tree roots breaking free and blocking both motors. This is the kind of late-night repair we can avoid with a dedicated collection crew. A collection crew would have found the root ball before it created a back-up.
- We have a generator set up at lift station B-2. This was placed there during a power outage.
- We are working on a request for proposals to replace the aging electrical controls at lift station A-1.
- In January, we had Powerhouse go down into the generator station at lift station A to provide a service estimate at this location. Powerhouse has given us a quote of \$4,800 to change the belts, hoses, radiator fluid, oil, filters and one of the oil sending units.
 - Lift Station A is on hold until Powerhouse can commit the time needed to make the repairs.

Laboratory:

- Total Nitrogen is now part of our monthly sample schedule. This is for the WWTP Storm Water reporting and not part of the plants RWQCB operating permit.
- Staff is looking into the possibility of adding a TDS probe to the existing sample station.

WATER:

The month of February generated significant precipitation. As with most wet-weather months, production totals were low. Due to this low demand, Santa Rosa Well 3 has remained offline. San Simeon Well 1 was also offline in February due to its proximity to the flowing San Simeon Creek. In summary, production for the community is reliant on Santa Rosa Well 4 and the two remaining San Simeon well sites.

Even during modest production periods there is no lack of commotion. On February 4 at around 2:30am the SCADA communication relay station was broken into and two marine-grade batteries were stolen. The San Luis Obispo County Sheriff's department was notified, and a report was promptly taken. Quick response time from our electrical contractor to replace and install new batteries was critical. The relay station was back in service by 1:00pm that afternoon after only having to rely on generated power for half the day. Supplementary security and safety measures are being implemented to prevent future incidents at this site.



Relay Station at San Simeon Well Field

Though there were no main or distribution system breaks or leaks this month, there were two service line failures. While less significant than main breaks, service line failures can still result in considerable water loss for the community and can damage road and streets.



February 25 Service Line Repair at Ashby Ln/Warwick St.

Production totals and current well levels are included in the attachments to this report. Well levels are above average for this time of year.

Standard duties and tasks performed during the month are listed below.

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	11
Customer assists for high water usage on customer side of meter	9
Locking/Unlocking Water Meters	5
Meter Shut-Off/Turn-On at Owner's Request	2
Repairs of distribution system leaks	2
After-Hours System Alarm Responses	2
USA Locations	19
Water Service Line Information Requests	4
Service angle stop/ Valves Replaced	5

SWF:

The District's primary focus for the SWF is to pump out stored RO reject water from the Impoundment Basin in accordance with the closure plan and conclusion of Title 27 permit. Efforts to accelerate removal have strengthened as of late. The rain continues to add volume to the pond, but also allows for extended run times for blending operations due to dilution of regulated constituents. The swale installed after the flooding events of 2017 has continued to successfully divert stormwater around the pond, despite a significant amount of run-off from neighboring properties.



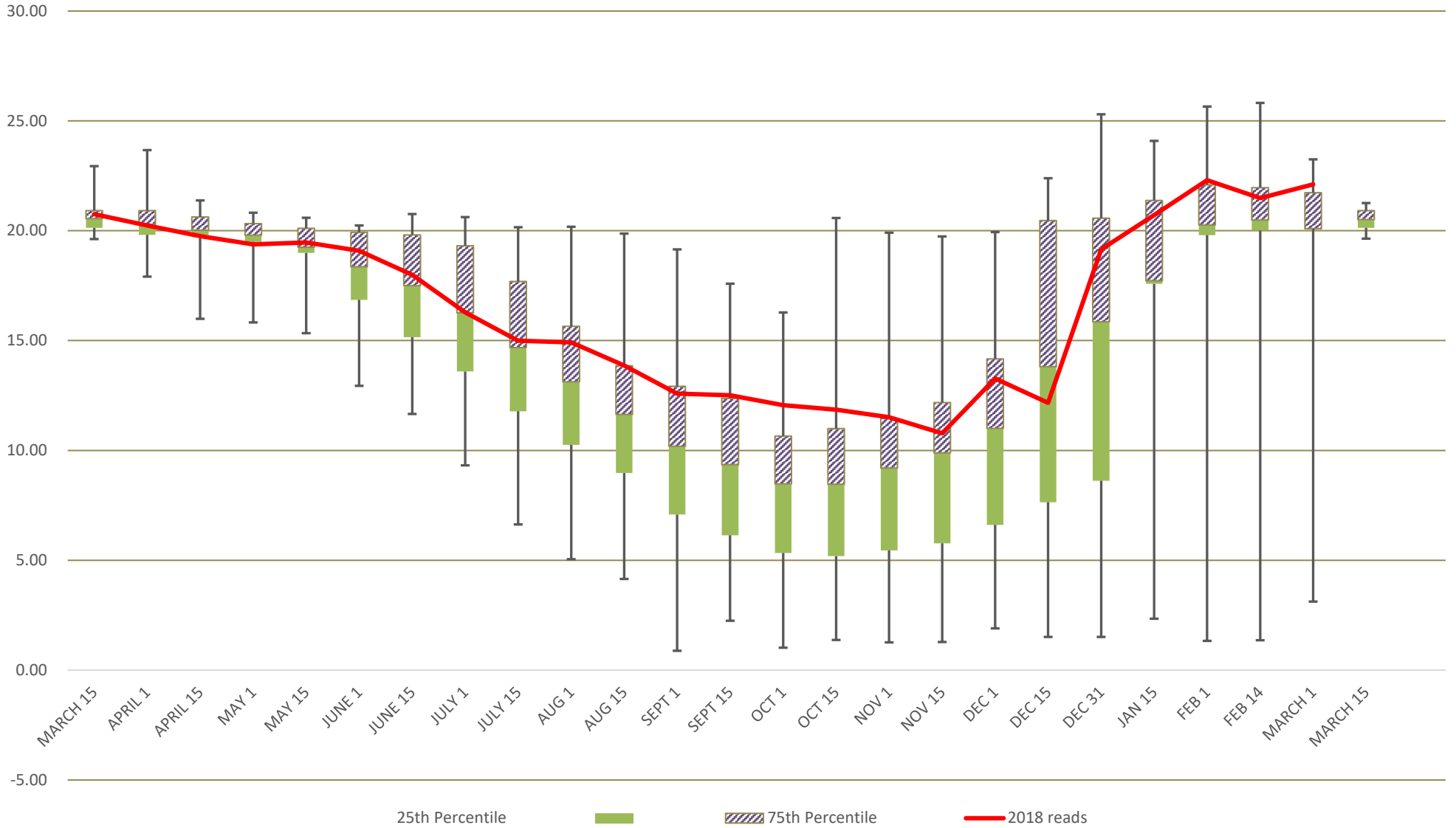
San Simeon Creek Rd. Feb. 15. Run off from neighboring field

Water OIT Andy Lyman began training at the SWF and Impoundment Basin earlier this month. His assistance with blending operations, laboratory analysis and impoundment basin measurements has been a significant relief to overburdened staff.

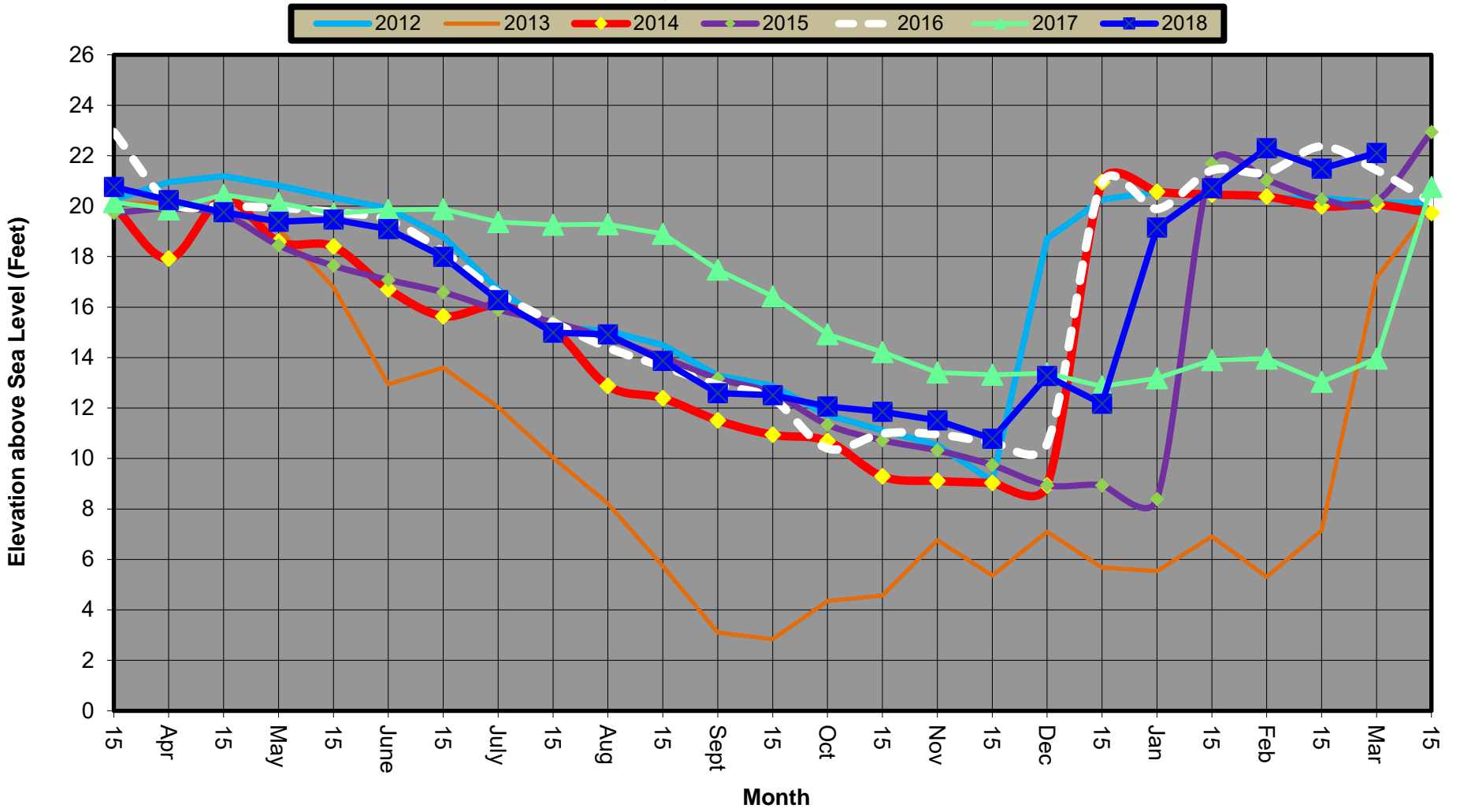
Attachments:

1. Production and Well Graphs
2. Public Records Requests and Responses

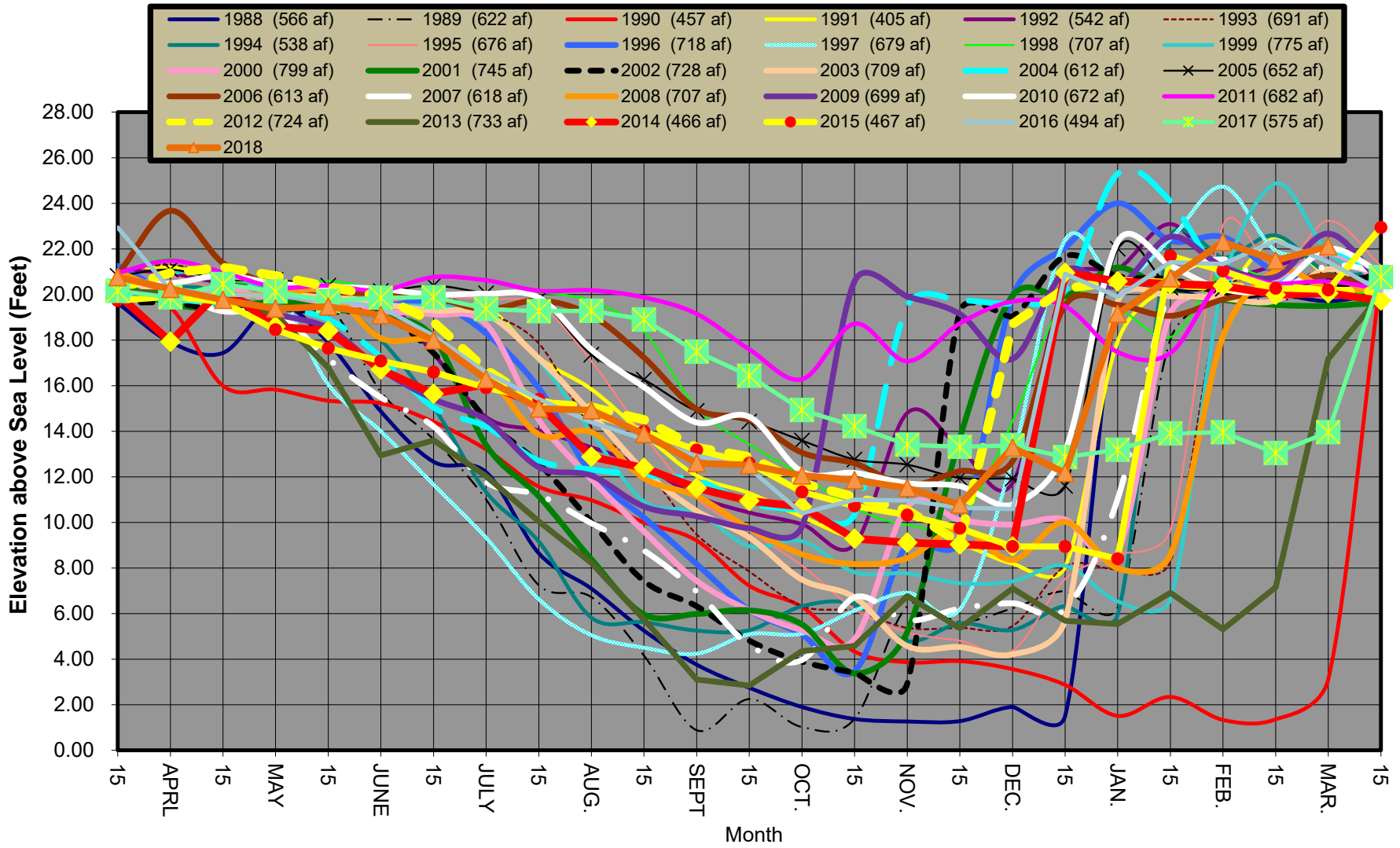
1988 to Current Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Purple (hatched) and Green (solid) bars



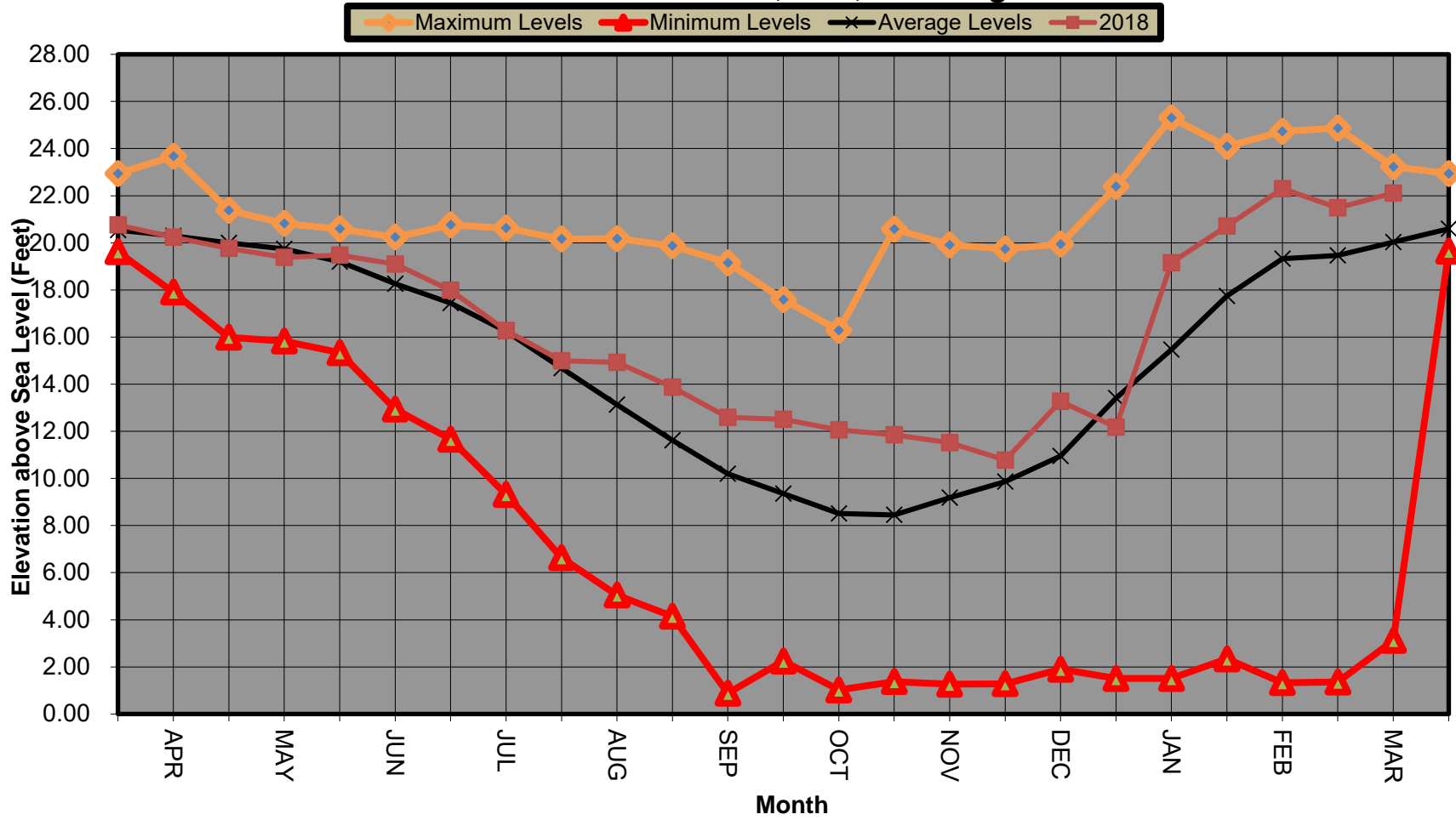
San Simeon Creek Well Levels Last 7 years March, 2011 - Current



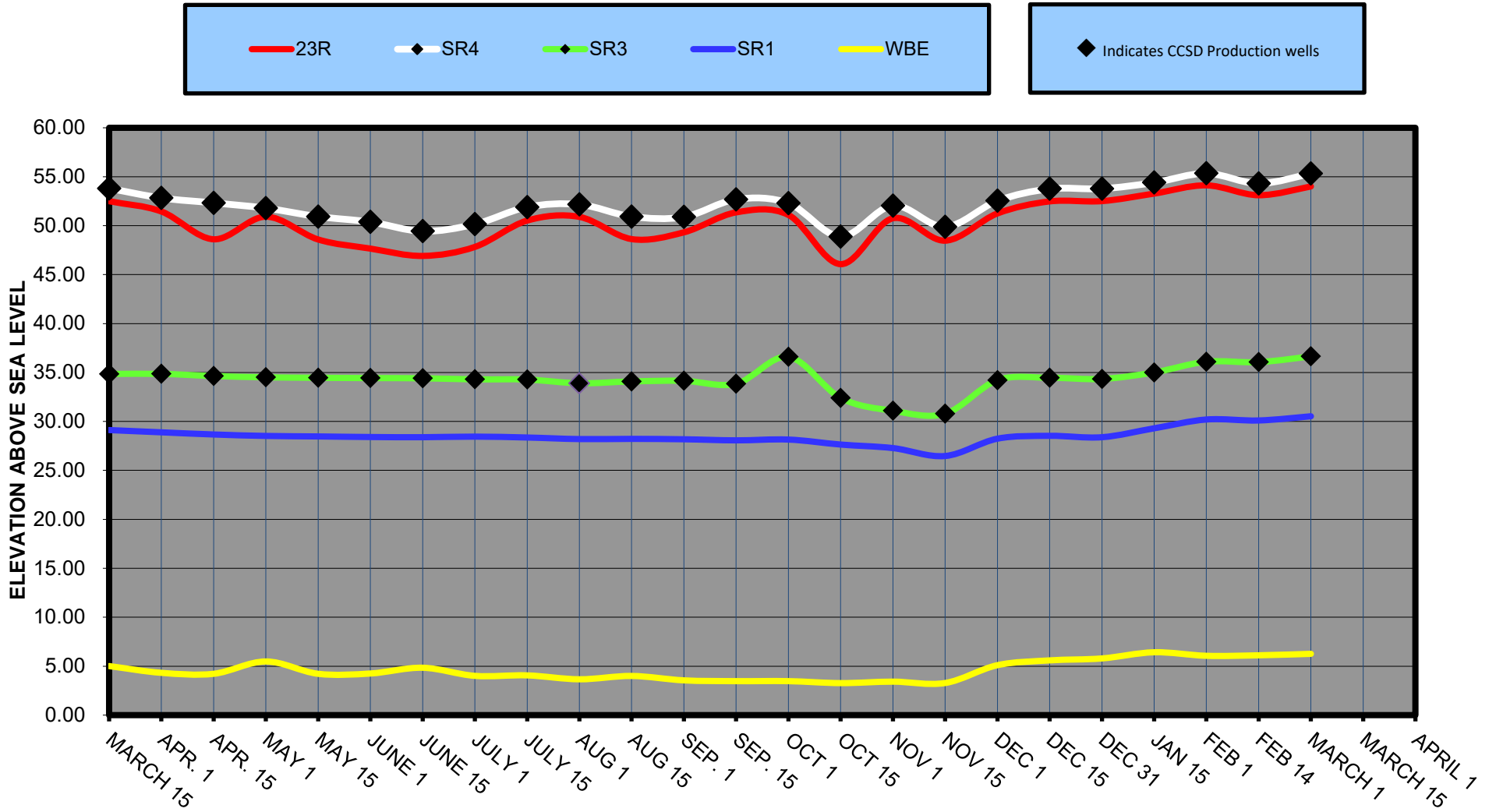
San Simeon Creek Well Levels 1988 - Current



San Simeon Creek Well Levels Mid-March 2018/2019 levels to date and 1988 to Current Min, Max, & Average



SANTA ROSA CREEK WELL LEVELS March 15th, 2018 - Current



3/4/2019¹⁹

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 3/4/2019

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	29.41	83.42	54.01	
SR4	26.67	82.00	55.33	
SR3	17.65	54.30	36.65	
SR1	15.87	46.40	30.53	
RP#1		46.25		Not Read
RP#2		33.11		Not Read
21R3	7.05	12.88	5.83	41767
WBE	10.61	16.87	6.26	
WBW	11.01	17.02	6.01	
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				33.59 FEET
CCSD SANTA ROSA WELL SR4 =				55.33 FEET

SAN SIMEON CREEK WELLS				
16D1	6.30	11.36	5.06	
MW4	10.13	15.95	5.82	
MW1	7.05	42.11	35.06	
MW2	9.40	38.10	28.70	
MW3	12.17	49.56	37.39	
9M1	17.51	65.63	48.12	
9P2	7.83	19.11	11.28	
9P7	8.64	20.69	12.05	
9L1	12.57	27.33	14.76	
RIW	8.47	25.41	16.94	
SS4	11.58	25.92	14.34	SS4 to 9P2 Gradient = + 3.06
MIW	8.92	29.89	20.97	
SS3	11.78	33.73	21.95	
SS2	10.70	33.16	22.46	
SS1	10.46	32.37	21.91	
11B1	16.94	105.43	88.49	
11C1	11.90	98.20	86.30	
PFNW	11.16	93.22	82.06	
10A1	22.12	78.18	56.06	
10G2	17.35	62.95	45.60	
10G1	15.61	59.55	43.94	
10F2	23.43	66.92	43.49	
10M2	21.15	55.21	34.06	
9J3	13.66	43.45	29.79	
lagoon	19.54			mitigation erosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS				22.11 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 3/4/2019

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

2019
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR	
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007	
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57		
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18		
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006	
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14		
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10		
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005	
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98		
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24		
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004	
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11		
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63		
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003	
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05		
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88		
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002	
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71		
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48		
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001	
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68		
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93		
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000	
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82		
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999	
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53		
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58		
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998	
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16		
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47		
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997	
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29		
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80		
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996	
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26		
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25		
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995	
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90		
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84		
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994	
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10		
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10		
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993	
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90		
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40		

2019
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	

Public Records Requests and Responses

The District received three (3) Public Record Requests received since February 28, 2019 by the following citizens:

2/25/2019 Poppy Miller 1) I am requesting a fire report for 2070 Wales Road in Cambria.

On February 26, 2019, the CCSD responded to Poppy Miller's 2/25/2019 Public Records Request with the following:

Enclosed is the fire report for 2070 Wales Road in Cambria.

2/25/2019 Henry Krzciuk 1) Electronic copies of Advantage Technical Services (ATS) Inc. contract or contracts for engineering, project management or other ATS work related to the Fiscalini water tank replacement project. I am assuming that the contracts will include a statement of work and fee amount charged. If those are separate documents I am requesting copies of those documents. I am trying to get a total picture and costs of the engineering, project management, and costs associated with the project. If there is a separate CCSD project costs total summary, that is also requested.

On March 6, 2019, the CCSD responded to Henry Krzciuk's 2/25/2019 Public Records Request with the following:

Enclosed are the following documents responsive to your request:

1. Proposal for Engineering, Construction Management and Quality Assurance Services for the CCSD's Fiscalini Tank Replacement Project
2. Consultant Services Agreement between CCSD and ATS
3. Professional Services Agreement for Fiscalini Tank Replacement Project between CCSD and ATS
4. Notice of Completion
5. ATS's Revised Proposal for Inspection and Engineering Services for the Fiscalini Tank

3/5/2019 Deryl Robinson 1) There was an article in the Tribune about the District vote to change the rules with respect to affordable housing. In that article it was mentioned that the residential water connection fee is \$300,000. Is that right? I wasn't aware it had been increased.

On March 6, 2019, the CCSD responded to Deryl Robinson's 3/5/2019 Public Records Request with the following:

Enclosed is the CCSD's fee schedule. The Residential Capacity Fee is listed in our fee schedule and \$12,688 plus the actual cost of install (time and materials).

BOARD OF DIRECTORS' MEETING-MARCH 14, 2019
FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF FEBRUARY 2019

The Expenditure Report for the month of February 2019 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 6.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

AVAILABLE CASH BALANCES AS OF FEBRUARY 2019

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 876,815.95
Money Market	\$ 561,796.00
Local Agency Investment Fund (LAIF)	\$ 814,987.23
Total	\$ 2,253,599.18

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of February 28, 2019 was \$2,253,599.18.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 139,852.74
Veterans Hall	\$ 16,046.83
Health Reimbursement Account (HRA)	\$ 42,516.01
Total	\$ 198,415.58

Even though there is no expectation for the CCSD to have any difficulty meeting its cash commitments, a spending freeze for non-critical needs continues to be in place.

NEW FINANCIAL SYSTEM UPGRADE - STATUS

Staff will continue working with Tyler Technologies in developing the next steps required for implementation.

ANNUAL AUDIT – STATUS

Staff will continue working to close FY 2016/17, confirm ending balances and close FY 2016/17 and then prepare for the FY 2017/18 audit.

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	125.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	50.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	389.00	WW/TOTAL SUSPENDED SOLIDS, OIL & GREASE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	50.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	80.00	WW/TOTAL SUSPENDED SOLIDS, QUANTI TRAY	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	25.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68840	2/11/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68846	2/12/19	1	927.00	WD/SURFACE IMPOUNDMENT LAB TESTING	11 6091 11
ABALONE COAST ANALYTICAL, INC.	68920	2/22/19	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68920	2/22/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	68920	2/22/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
				2,221.00		
ACCURATE MAILING SERVICE	68872	2/18/19	1	9.50	WD/MAILING LATE NOTICES NOV-DEC	11 6051 11
ACCURATE MAILING SERVICE	68872	2/18/19	2	9.50	WW/MAILING LATE NOTICES NOV-DEC	12 6051 12
ACCURATE MAILING SERVICE	68872	2/18/19	3	69.76	WD/POSTAGE LATE NOTICES NOV-DEC	11 6080M 11
ACCURATE MAILING SERVICE	68872	2/18/19	4	69.76	WW/POSTAGE LATE NOTICES NOV-DEC	12 6080M 12
				158.52		
AGP VIDEO	68873	2/18/19	1	585.00	ADM/VIDEO PRODUCTION SERVICES 1/3/19	01 6086 09
AGP VIDEO	68873	2/18/19	2	585.00	ADM/VIDEO PRODUCTION SERVICES 1/17/19	01 6086 09
AGP VIDEO	68873	2/18/19	3	187.50	ADM/VIDEO PRODUCTION SERVICES 1/17/19 OVERTIME	01 6086 09
AGP VIDEO	68873	2/18/19	4	585.00	ADM/VIDEO PRODUCTION SERVICES 1/30/19	01 6086 09
AGP VIDEO	68873	2/18/19	5	570.00	ADM/INTERNET LIVE STREAMING JAN 2019	01 6086 09
				2,512.50		
ALL WAYS CLEAN	68931	2/25/19	1	595.00	F&R/MONTHLY OFFICE CLEANING FEBRUARY 2019	01 6080M 02
ALL WAYS CLEAN	68931	2/25/19	2	303.00	WW/MONTHLY OFFICE CLEANING FEBRUARY 2019	12 6080M 12
				898.00		
ALPHA ELECTRICAL SERVICE	68847	2/12/19	1	626.50	SWF/REPROGRAM RADIO CONFIG OF BRINE PUMP	39 6036 25
ALPHA ELECTRICAL SERVICE	68847	2/12/19	1	4,444.16	SWF/INSTALL & TIE IN A FLOW METER-TOTALIZER	39 6036 25
				5,070.66		
ANDREW THOMSON	68822	2/5/19	1	1,785.20	WW/REPLACE SCADA CONTROL IN EFFLUENT ROOM	12 6037 12
ANDREW THOMSON	68971	2/28/19	1	225.00	WD/INSTALLED NEW VERSION OF FIRMWARE	11 6037 11
				2,010.20		
ASAP REPROGRAPHICS	68945	2/27/19	1	91.64	F&R/PRINTING 36X24 SHEETS FISCALINI PARK	01 6033R 02
AT&T	68803	2/5/19	1	297.31	WD/ALARM @ VAN GORDON WELL FIELD 01/7-02/06/19	11 6060P 11
AT&T	68841	2/11/19	1	173.26	WW/ALARM AT LIFT STATION B-4 01/25/19-02/24/19	12 6060P 12
				470.57		
AT&T/CALNET3	68842	2/11/19	1	20.73	WW/ALARM AT LIFT STN 8 924-1584 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	20.75	WW/ALARM AT LIFT STN B3 924-1584 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	31.94	FD/2284 CENTER ST 927-6242 12/10-01/09/19	01 6060P 01
AT&T/CALNET3	68842	2/11/19	1	20.73	WW/ALARM AT LIFT STN B1 924-1038 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	20.73	WW/ALARM AT LIFT STN B2 924-1068 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	20.80	WW/ALARM AT LIFT STN B 924-1492 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	20.75	WW/ALARM @ LIFT STATION A 924-1538 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	20.74	WW/ALARM AT LIFT STN A1 924-1708 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	20.86	WW/FAX LINE 927-1078 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	20.80	WD/TELEMETRY SYSTEM 927-0398 12/10-01/09/19	11 6060P 11
AT&T/CALNET3	68842	2/11/19	1	39.82	F&R/FIRE ALARMS AT VETS HALL 12/10-01/09/19	01 6060P 02
AT&T/CALNET3	68842	2/11/19	1	20.73	WW/ALARM AT LIFT STN 4 927-1518 12/10-01/09/19	12 6060P 12
AT&T/CALNET3	68842	2/11/19	1	20.73	WW/ALARM AT LIFT STN 8 12/10-01/09/19	12 6060P 12

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
AT&T/CALNET3	68842	2/11/19	1	20.73	WD/LEIMERT PUMP STN 927-1927 12/10-01/09/19	11 6060P 11
AT&T/CALNET3	68842	2/11/19	1	21.15	ADM/OFFICE FAX LINE 927-5584 12/10-01/09/19	01 6060P 09
AT&T/CALNET3	68842	2/11/19	1	22.70	F&R/RODEO GROUNDS 927-6229 12/10-01/09/19	01 6060P 02
AT&T/CALNET3	68842	2/11/19	1	50.34	WW/PHONE SERVICE 927-6250 12/10-01/09/19	12 6060P 12
				415.03		
BADGER METER INC.	68947	2/27/19	1	30.00	WD/ORION CELLULAR SERVICE	11 6031M 11
BAUER COMPRESSORS	68804	2/5/19	1	136.02	FD/SCBA LID ASSY BATTERY PACK	01 6090 01
BLAND, MELISSA	68790	2/4/19	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB 2/2019	01 6060C 09
BLAND, MELISSA	68858	2/14/19	1	150.00	ADM/EMPOWER LASERFISCHE CONF - MBLAN MEAL REIMB	01 6120E 09
BLAND, MELISSA	68858	2/14/19	2	564.50	ADM/EMPOWER LASERFISCHE CONF - MBLAND LODGING	01 6120E 09
BLAND, MELISSA	68858	2/14/19	3	279.56	ADM/EMPOWER LASERFISCHE CONF - MBLAND MILEAGE	01 6120E 09
BLAND, MELISSA	68858	2/14/19	4	(500.00)	ADM/EMPOWER LASERFISCHE CONF - MBLAND ADVANCE	01 6120E 09
				594.06		
BOUND TREE MEDICAL, LLC	68805	2/5/19	1	(12.00)	FD/2018 Q2 NALOXONE REBATE	01 6089 01
BOUND TREE MEDICAL, LLC	68805	2/5/19	1	(12.00)	FD/2018 Q2 NALOXONE REBATE	01 6089 01
BOUND TREE MEDICAL, LLC	68805	2/5/19	1	105.19	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	68805	2/5/19	1	49.42	FD/HAND SANITIZER	01 6089 01
BOUND TREE MEDICAL, LLC	68830	2/8/19	1	406.33	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	68948	2/27/19	1	680.54	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	68948	2/27/19	1	13.99	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	68948	2/27/19	1	195.43	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
				1,426.90		
BREZDEN PEST CONTROL, INC.	68949	2/27/19	1	65.00	WD/INSPECT & REPLENISH RODENT CONTRL DEV 1/19	11 6031W 11
BREZDEN PEST CONTROL, INC.	68949	2/27/19	1	65.00	WD/INSPECT & REPLENISH RODENT CONTRL DEV 2/19	11 6031W 11
				130.00		
BURKEY, MICHAEL A	68787	2/1/19	1	159.70	FD/REIMBURSE OFFICER TRG MILEAGE & PARKING	01 6120E 01
BURKEY, MICHAEL A	68787	2/1/19	1	150.00	FD/REIMBURSE FOR MEDICAL EXAM	01 6080M 01
BURKEY, MICHAEL A	68787	2/1/19	1	501.46	FD/COMPANY OFFICER 2D TRAINING 2/3 - 2/8/19	01 6120E 01
				811.16		
BUSINESSPLANS, INC.	68876	2/18/19	1	273.00	ADM/MONTHLY HRA PLAN ADMINISTRATION JAN 2019	01 6086 09
BUSINESSPLANS, INC.	68950	2/27/19	1	273.00	ADM/MONTHLY HRA PLAN ADMINISTRATION FEB 2019	01 6086 09
				546.00		
CAL-COAST MACHINERY INC.	68806	2/5/19	1	839.02	F&R/REPLACE ROLLER ASSEMBLY ON MOWER	01 6041N 02
CALIF RURAL WATER ASSOC (CRWA)	68932	2/25/19	1	375.00	WD/WATER DISTBUTION CERT CLASS ALYMAN	11 6120E 11
CAMBRIA AUTO SUPPLY LP	68848	2/12/19	1	3.22	WW/REPLACE FUSE	12 6041L 12
CAMBRIA AUTO SUPPLY LP	68848	2/12/19	1	3.59	WW/REPLACE BULB	12 6041L 12
CAMBRIA AUTO SUPPLY LP	68848	2/12/19	1	60.63	FD/FUEL FILTERS	01 6041L 01
CAMBRIA AUTO SUPPLY LP	68848	2/12/19	1	26.42	WW/REPLACE DOOR HANDLE	12 6041L 12
CAMBRIA AUTO SUPPLY LP	68875	2/18/19	1	41.81	WW/WIPER BLADES FOR F-250	12 6041L 12
CAMBRIA AUTO SUPPLY LP	68875	2/18/19	1	5.36	WW/FUSE FOR LIFT STATION A	12 6032L 12
CAMBRIA AUTO SUPPLY LP	68875	2/18/19	1	9.60	WW/REPLACE BACKUP LIGHT FOR F-150	12 6041L 12
CAMBRIA AUTO SUPPLY LP	68875	2/18/19	1	4.79	WW/BREAK FLUID	12 6041L 12
CAMBRIA AUTO SUPPLY LP	68946	2/27/19	1	129.65	FD/10W 30 OIL, TAIL NET FOR VEHICLE	01 6041L 01
CAMBRIA AUTO SUPPLY LP	68946	2/27/19	1	19.20	FD/HALOGEN BULBS	01 6041L 01
CAMBRIA AUTO SUPPLY LP	68946	2/27/19	1	10.80	FD/REPLACEMENT KNOB	01 6041L 01
				315.07		
CAMBRIA HARDWARE CENTER	68826	2/5/19	1	38.55	ADM/ACCT#3206 CLEANING SUPPLIES	01 6090 09
CAMBRIA HARDWARE CENTER	68826	2/5/19	1	63.69	ADM/ACCT#3206 REPLACE BATHROOM FAUCET	01 6033B 09
CAMBRIA HARDWARE CENTER	68826	2/5/19	1	28.95	ADM/ACCT#3206 BOX FAN	01 6090 09

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
CAMBRIA HARDWARE CENTER	68826	2/5/19	1	14.46	ADM/ACCT#3206 ANT BAIT	01 6090 09
CAMBRIA HARDWARE CENTER	68826	2/5/19	1	6.42	ADM/ACCT#3206 REPLACEMENT PHONE CORD	01 6090 09
CAMBRIA HARDWARE CENTER	68838	2/8/19	1	5.03	WW/ACCT#3204 MISC HARDWARE TO REPAIR LIFT STATION	12 6032L 12
CAMBRIA HARDWARE CENTER	68838	2/8/19	1	6.96	WW/ACCT#3204 SHOWER CURTAIN FOR LAB	12 6032T 12
CAMBRIA HARDWARE CENTER	68838	2/8/19	1	49.29	WW/ACCT#3204 REPLACE PAD LOCKS	12 6033G 12
CAMBRIA HARDWARE CENTER	68838	2/8/19	1	36.33	WW/ACCT#3204 SPRAY TANK AND BLEACH	12 6032T 12
CAMBRIA HARDWARE CENTER	68838	2/8/19	1	13.93	WW/ACCT#3204 PAINT FOR GRIT SEPARATOR	12 6032T 12
CAMBRIA HARDWARE CENTER	68838	2/8/19	1	23.58	WW/ACCT#3204 TIEDOWN FOR TRUCKS	12 6041L 12
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	4.60	F&R/ACCT#3208 MISC CLEANING SUPPLIES VET HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	68.18	F&R/ROOF CEMENT VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	2.13	F&R/VALVE TOOL	01 6090 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	3.35	F&R/MISC HARDWARE	01 6090 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	48.23	F&R/SCREWDRIVER, BATTERIES	01 6090 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	2.55	F&R/MISC CLEANING SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	8.32	F&R/MISC HARDWARE	01 6090 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	97.35	F&R/CHAIN LINK, DRIVEWAY MARKER	01 6033B 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	15.00	F&R/CRACK STOP FILLER VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	49.28	F&R/WALL CLOCK,20X30 MATS VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	21.75	F&R/ROUNDUP, KEYRINGS VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	7.90	F&R/PAINTING SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	17.10	F&R/MISC HARDWARE	01 6090 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	10.70	F&R/SPRAY PAINT VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	29.87	F&R/PAINTING SUPPLIES VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	16.60	F&R/ACCT#3208 BATTERIES, CAMP PAD	01 6033B 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	33.76	F&R/2GAL SPRAYER, ACETONE VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	26.56	F&R/CLEANING SUPPLIES	01 6090 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	33.70	F&R/HARDWARE FOR HANGING INBOX IN ADMIN OFFICE	01 6033B 09
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	9.63	F&R/HAMMER, KEYS FOR ADMIN OFFICE	01 6033B 09
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	41.82	F&R/CLICKER REMOTE VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	5.35	F&R/CLICKER REMOTE BATTERIES VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	31.93	F&R/MISC HARWARE VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	8.12	F&R/MISC HARDWARE VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	18.75	F&R/MISC HARDWARE VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	9.64	F&R/BATTERIES FOR MENS RESTROOM FAUCET VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	20.12	F&R/SHEFFIELD RESTROOM CLEANING SUPPLIES	01 6033B 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	6.44	F&R/WIRE TIES	01 6090 02
CAMBRIA HARDWARE CENTER	68845	2/11/19	1	(148.66)	F&R/MISC SUPPLIES/HARDWARE	01 6090 02
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	47.87	FD/ACCT#3210 MISC HARDWARE	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	72.37	FD/ACRYLIC ENAMELTO PAINT HYDRANTS	01 6031F 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	25.72	FD/WORK GLOVES	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	5.12	FD/PLASTIC TUBE KIT	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	(5.12)	FD/PLASTIC TUBE KIT	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	10.70	FD/BLACK SPRAY PAINT	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	104.14	FD/MISC HARDWARE	01 6033G 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	16.07	FD/CAR WASH & TIRE CLEANER	01 6041L 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	69.17	FD/FENCE BOARDS, GRILL BRUSH	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	14.45	FD/ACCT#3210 MISC CLEANING SUPPLIES	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	51.43	FD/PLASTIC TOTE & BATTERIES	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	32.13	FD/DRAIN0, CORROSION LUBRICANT	01 6090 01
CAMBRIA HARDWARE CENTER	68851	2/12/19	1	(92.33)	FD/MISC HARDWARE	01 6090 01
CAMBRIA HARDWARE CENTER	68881	2/18/19	1	33.86	WD/ACCT#3202 GLOVES, TOOLS, PAINT	11 6033G 11
CAMBRIA HARDWARE CENTER	68881	2/18/19	1	16.47	WD/FINANCE CHARGE FOR LATE PAYMENT	11 6090 11
CAMBRIA HARDWARE CENTER	68881	2/18/19	1	53.61	WD/WHEELBARROW TIRE	11 6093 11
CAMBRIA HARDWARE CENTER	68881	2/18/19	1	30.02	WD/ACCT#3202 FIRE EXTINGUISHER	11 6048 11
CAMBRIA HARDWARE CENTER	68881	2/18/19	1	36.34	WD/RAZOR TOOTH SAW	11 6093 11
CAMBRIA HARDWARE CENTER	68881	2/18/19	1	21.44	WD/12" HOLE EXTENSION	11 6093 11
CAMBRIA HARDWARE CENTER	68881	2/18/19	1	39.96	WD/PVC PIPE CUTTER, LIQUID CARWASH, BRUSH	11 6090 11
CAMBRIA HARDWARE CENTER	68881	2/18/19	1	8.88	WD/MISC HARDWARE	11 6031D 11

1,379.56

**CAMBRIA COMMUNITY SERVICES DISTRICT
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CAMBRIA VILLAGE SQUARE	68800	2/4/19	1	407.06	ADM/NOV/DEC ADMIN OFFICE OUTSIDE MAINTENANCE	01 6033G 09
CAMBRIA VILLAGE SQUARE	68800	2/4/19	1	2,431.45	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSEN 2/2019	01 6075 09
				2,838.51		
CARMEL & NACCASHA LLP	68831	2/8/19	1	4,533.11	ADM/LEGAL SERVICES JANUARY 2019	01 6080L 09
CARMEL & NACCASHA LLP	68831	2/8/19	1	280.00	ADM/LEGAL SERVICES PRIV & CONF JANUARY 2019	01 6080L 09
CARMEL & NACCASHA LLP	68933	2/25/19	1	11,100.00	ADM/MONTHLY RETAINER FOR MARCH 2019	01 6080K 09
				15,913.11		
CENTRAL COAST BEARINGS	68832	2/8/19	1	56.07	WW/BEARINGS FOR REPAIRING FRONT GATE	12 6033G 12
CENTRAL COAST COFFEE ROASTING	68807	2/5/19	1	55.08	WW/COFFEE FOR OFFICE	12 6050 12
CENTRAL COAST COFFEE ROASTING	68951	2/27/19	1	99.78	F&R/COFFEE FOR OFFICE	01 6090 02
				154.86		
CHARTER COMMUNICATIONS	68877	2/18/19	1	39.99	F&R/BUSINESS VOICE 12220 RODEO GROUNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	68877	2/18/19	1	87.50	FD/FIBER INTERNET	01 6060I 01
CHARTER COMMUNICATIONS	68877	2/18/19	2	87.50	ADM/FIBER INTERNET	01 6060I 09
CHARTER COMMUNICATIONS	68877	2/18/19	3	87.50	WD/FIBER INTERNET	11 6060I 11
CHARTER COMMUNICATIONS	68877	2/18/19	4	87.50	WW/FIBER INTERNET	12 6060I 12
CHARTER COMMUNICATIONS	68877	2/18/19	5	453.55	ADM/BUSINESS VOICE	01 6060I 09
CHARTER COMMUNICATIONS	68877	2/18/19	1	164.94	WW/BUSINESS INTERNET & VOICE	12 6060I 12
CHARTER COMMUNICATIONS	68952	2/27/19	1	273.54	F&R/ETHERNET SERVICE 2/9/19-3/8/19 VETS HALL	01 6060I 02
CHARTER COMMUNICATIONS	68952	2/27/19	2	137.31	F&R/ETHERNET SERVICE 2/9/19-3/8/19 RODEO GRNDS	01 6060I 02
CHARTER COMMUNICATIONS	68952	2/27/19	3	230.63	ADM/ETHERNET SERVICE 2/9/19-3/8/19 1316 TAMSEN	01 6060I 09
CHARTER COMMUNICATIONS	68952	2/27/19	4	251.05	WD/ETHERNET SERVICE 2/9/19-3/8/19 5500 HEALTH LN	11 6060I 11
CHARTER COMMUNICATIONS	68952	2/27/19	5	251.05	WW/ETHERNET SERVICE 2/9/19-3/8/19 5500 HEALTH LN	12 6060I 12
				2,152.06		
CIO SOLUTIONS, LP	68833	2/8/19	1	197.20	ADM/PRINTER REPAIRS/REPLACEMENT	01 6045 09
CIT BANK, N.A.	68791	2/4/19	1	333.42	FD/MONTHLY PHONE CHARGES	01 6060P 01
CIT BANK, N.A.	68791	2/4/19	2	242.19	ADM/MONTHLY PHONE CHARGES	01 6060P 09
CIT BANK, N.A.	68791	2/4/19	3	113.97	WD/MONTHLY PHONE CHARGES	11 6060P 11
CIT BANK, N.A.	68791	2/4/19	4	113.97	WW/MONTHLY PHONE CHARGES	12 6060P 12
				803.55		
CITY OF PASO ROBLES	68834	2/8/19	1	200.00	FD/FIRE MANAGEMENT ACADEMY WHOLLINGSWORTH	01 6120E 01
CITY OF SAN LUIS OBISPO - FINANCE	68869	2/14/19	1	537.79	WD/WATER LOSS AUDIT VALIDATION	11 6080M 11
CLECO, INC	68953	2/27/19	1	15.00	WD/REFUND OVERPAYMENT OF NSF FEE	11 4122
COASTAL COPY, INC.	68878	2/18/19	1	499.34	ADMBOX STORAGE PICKKUP & DELIVERY	01 6080M 09
COASTAL COPY, INC.	68878	2/18/19	1	577.81	ADM/RICOH/SAVIN COPY CHARGES 12/14-1/13/19	01 6044 09
COASTAL COPY, INC.	68878	2/18/19	1	10.46	ADM/RICOH/SAVIN BASE CHARGE 01/14-02/13/19	01 6044 09
COASTAL COPY, INC.	68878	2/18/19	1	433.90	ADM/RICOH/SAVIN COPY CHARGES 01/14-02/13/19	01 6044 09
				1,521.51		
CORBIN WILLITS SYSTEMS INC.	68792	2/4/19	1	1,224.12	ADM/MONTHLY SUPPORT AGRMENT MOM SOFTWARE 02/20	01 6044 09
CORBIN WILLITS SYSTEMS INC.	68954	2/27/19	1	130.00	ADM/ASSIST WITH UTILITY BILLING PROGRAMMING	01 6044 09
				1,354.12		
CRYSTAL SPRINGS WATER CO.	68859	2/14/19	1	119.72	WW/ SPRING DRINKING WATER	12 6032T 12
CULLIGAN-KITZMAN WATER	68959	2/28/19	1	88.24	FD/RO SERVICE HICAP SOFTENER	01 6033B 01
DAN TOWER	68944	2/26/19	1	161.32	MQ CUSTOMER REFUND	11 2005
DAVID CRYE, INC	68808	2/5/19	1	112.25	F&R/RED ROCK FOR FACILITY ENTRANCE	01 6033G 02

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DAVID CRYE, INC	68879	2/18/19	1	336.75 449.00	F&R/CRUSHED RED ROCK FOR RODEO GROUNDS	01 6033R 02
DAYL SALAMANCA	68943	2/26/19	1	146.48	MQ CUSTOMER REFUND	11 2005
DIANA NOVAK	68941	2/26/19	1	78.17	MQ CUSTOMER REFUND	11 2005
DIGITAL DEPLOYMENT, INC	68955	2/27/19	1	200.00	ADM/STEAMLINE MONTHLY MEMBER FEE	01 6011W 09
DUSTIN, CHERYL/LOREN	68809	2/5/19	1	615.42	WD/REFUND OF UNUSED TRANSFER DEPOSIT WL#225	11 2420 11
DUSTIN, CHERYL/LOREN	68809	2/5/19	2	134.58	WD/REFUND OF UNUSED TRANSFER DEPOSIT WL#225	11 2420 11
DUSTIN, CHERYL/LOREN	68809	2/5/19	3	(134.58) 615.42	WD/REFUND OF UNUSED TRANSFER DEPOSIT WL#225	11 4124 11
FERGUSON ENTERPRISES, INC #135	68849	2/12/19	1	900.90	WD/30 REPAIR CLAMPS	11 6031D 11
FERGUSON ENTERPRISES, INC #135	68849	2/12/19	1	1,866.15	WD/20 METER BOX COVERS	11 6031D 11
FERGUSON ENTERPRISES, INC #135	68861	2/14/19	1	386.10	WD/10 METAL WATER METER LIDS	11 6031M 11
FERGUSON ENTERPRISES, INC #135	68956	2/27/19	1	102.61	F&R/SENSOR ASSEMBLY VETS HALL	01 6033V 02
FERGUSON ENTERPRISES, INC #135	68956	2/27/19	1	272.21	F&R/BATTERY SENSOR RETROFIT KIT VETS HALL	01 6033V 02
FERGUSON ENTERPRISES, INC #135	68956	2/27/19	1	115.54	F&R/MISC HARDWARE VETS HALL	01 6033V 02
FERGUSON ENTERPRISES, INC #135	68956	2/27/19	1	(69.27) 3,574.24	F&R/SENSOR ASSEMBLY VETS HALL	01 6033V 02
FGL ENVIRONMENTAL INC.	68810	2/5/19	1	396.00	WW/LAB TESTING INORGANIC ANALYSIS	12 6091 12
FGL ENVIRONMENTAL INC.	68835	2/8/19	1	111.00	WW/INORGANIC ANALYSIS 1/8/19	12 6091 12
FGL ENVIRONMENTAL INC.	68835	2/8/19	1	50.00	WD/BACTI ANALYSIS 1/15/19	11 6091 11
FGL ENVIRONMENTAL INC.	68835	2/8/19	1	75.00	WW/BACTI ANALYSIS 01/15/19	12 6091 12
FGL ENVIRONMENTAL INC.	68835	2/8/19	1	95.00	WD/BACTI & SUPPORT ANALYSIS 1/15/19	11 6091 11
FGL ENVIRONMENTAL INC.	68862	2/14/19	1	258.00	WW/INORGANIC ANALYSIS 1/8/19	12 6091 12
FGL ENVIRONMENTAL INC.	68862	2/14/19	1	635.00	WW/QUARTERLY SAMPLES 1/8/19	12 6091 12
FGL ENVIRONMENTAL INC.	68862	2/14/19	1	95.00	WD/BACTI & SUPPORT ANALYSIS 1/22/19	11 6091 11
FGL ENVIRONMENTAL INC.	68862	2/14/19	1	50.00	WD/BACTI ANALYSIS 1/22/19	11 6091 11
FGL ENVIRONMENTAL INC.	68957	2/27/19	1	95.00 1,860.00	WD/BACTI AND SUPPORT ANALYSIS 1/29/19	11 6091 11
FIRST BANKCARD	68863	2/14/19	1	-	ADM/A RICE VISA CHARGES	01 6115 09
FIRST BANKCARD	68863	2/14/19	2	17.14	ADM/MEETING EXPENSE	01 6115 09
FIRST BANKCARD	68863	2/14/19	1	-	F&R/C MENDOZA VISA CHARGES	01 6093 02
FIRST BANKCARD	68863	2/14/19	2	104.05	F&R/LUNCH FOR VOLUNTEERS REFINISING FLOOR @VH	01 6033V 02
FIRST BANKCARD	68863	2/14/19	3	308.88	F&R/REPLACE MICROPHONE AT VETS HALL	01 6033V 02
FIRST BANKCARD	68863	2/14/19	4	353.71	ADM/REPLACE CEILING TILES DUE TO WATER LEAK	01 6033B 09
FIRST BANKCARD	68863	2/14/19	5	(353.71)	ADM/REPLACE CEILING TILES DUE TO WATER LEAK	01 6033B 09
FIRST BANKCARD	68863	2/14/19	1	-	ADM/M MADRID VISA CHARGES	01 6054 09
FIRST BANKCARD	68863	2/14/19	2	130.00	ADM/CITY CLERK ASSOC RENEWAL MMADRID, HDODSON	01 6054 09
FIRST BANKCARD	68863	2/14/19	3	19.86	ADM/NAME PLATE FOR NEW EMPLOYEE	01 6124 09
FIRST BANKCARD	68863	2/14/19	4	445.00	ADM/REPLACEMENT SCANNER FOR UTILITY BILLING	01 6045 09
FIRST BANKCARD	68863	2/14/19	5	96.22	ADM/MEETING EXPENSE	01 6115 09
FIRST BANKCARD	68863	2/14/19	6	277.31	ADM/REPLACEMENT MONITOR AND STAND	01 6045 09
FIRST BANKCARD	68863	2/14/19	7	24.99	ADM/ADOBE ACROPRO SUBSCRIPTION	01 6060I 09
FIRST BANKCARD	68863	2/14/19	8	123.99	ADM/TONER CARTRIDGE 4PKG	01 6045 09
FIRST BANKCARD	68863	2/14/19	9	251.74	ADM/OFFICE SUPPLIES	01 6050 09
FIRST BANKCARD	68863	2/14/19	10	21.59	F&R/FIRST AID KITS	01 6089 02
FIRST BANKCARD	68863	2/14/19	11	64.77	WW/FIRST AID KITS	12 6089 12
FIRST BANKCARD	68863	2/14/19	12	64.64	WD/SAFETY SUPPLIES	11 6048 11
FIRST BANKCARD	68863	2/14/19	1	-	FD/W HOLLINGSWORTH VISA CHARGES	01 6120E 01
FIRST BANKCARD	68863	2/14/19	2	395.00	FD/AMER HEALTH EDU COMPANY OFF TRG 2A CASTELLANOS	01 6120E 01
FIRST BANKCARD	68863	2/14/19	3	24.46	FD/FULCRUM MONTHLY SERVICE & ANNUAL RENEWAL FEE	01 6054 01
FIRST BANKCARD	68863	2/14/19	4	325.42	FD/EXPEDIA HOTEL COMPANY OFF TRG 2D BURKEY	01 6120E 01
FIRST BANKCARD	68863	2/14/19	5	325.00	FD/ELITE COMMAND COMPANY OFF TRG 2D BURKEY	01 6120E 01
FIRST BANKCARD	68863	2/14/19	6	100.00	FD/FUEL FOR FIRE DEPT VEHICLE	01 6096 01

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
FIRST BANKCARD	68863	2/14/19	7	159.60	FD/3-IN-1 HIGH VISIBILITY JACKETS	01 6094 01
FIRST BANKCARD	68863	2/14/19	8	66.25	FD/COURSE FEES COMPANY OFFICER 2B TRG CASTELLANOS	01 6120E 01
FIRST BANKCARD	68863	2/14/19	9	539.09	FD/EXPEDIA HOTEL CO OFFICER TRG 2B CASTELLANOS	01 6120E 01
FIRST BANKCARD	68863	2/14/19	10	649.25	FD/HOTELS.COM CO OFFICER TRG 2D BURKEY	01 6120E 01
FIRST BANKCARD	68863	2/14/19	11	28.50	FD/HEART-CODE BASIC LIFE SUPPORT CERT FEE RENEWAL	01 6120E 01
				<u>4,562.75</u>		
FORD MOTOR CREDIT COMPANY LLC	68850	2/12/19	1	637.09	F&R/2016 FORD F-250 WITH UTILITY BODY	01 2516 02
FURNITURE INSTALLATION TEAM IN	68934	2/25/19	1	529.05	ADM/RECONFIGURE WORK STATION	01 6095 09
FURNITURE INSTALLATION TEAM IN	68934	2/25/19	1	215.59	ADM/TASK STOOL AND WORK STATION RECONFIGURATION	01 6055 09
				<u>744.64</u>		
GENOA SIGNS & GRAPHICS	68811	2/5/19	1	187.69	WW/DECALS FOR DISTRICT VEHICLE	12 6041L 12
GOOFY GRAPHICS	68812	2/5/19	1	86.20	ADM/CCSD MEETING BANNER	01 6115 09
GRAINGER	68864	2/14/19	1	13.79	WW/SLEEVE COUPLING	12 6032S 12
GRAINGER	68864	2/14/19	1	25.74	WW/FUSE	12 6032L 12
				<u>39.53</u>		
GREEN, JAMES R	68795	2/4/19	1	9.00	WD/MONTHLY CELL PHONE REIMBURSEMENT 2/2019	11 6060C 11
GREEN, JAMES R	68795	2/4/19	2	36.00	SWF/MONTHLY CELL PHONE REIMBURSEMENT 2/2019	39 6060C 25
				<u>45.00</u>		
GRESENS, ROBERT C.	68836	2/8/19	1	40.00	WW/POSTAGE FOR MAILING OVERNIGHT DOCUMENTS	39 6051 11
GSOLUTIONZ, INC.	68922	2/22/19	1	150.00	FD/REMOTE SUPPORT TO CHANGE VOICEMAIL	01 6033F 01
HACH COMPANY	68865	2/14/19	1	(4,751.18)	SWF/DR3900 SPECTROPHOTOMETER WITH RFID	39 6031Z 25
HACH COMPANY	68865	2/14/19	1	664.50	SWF/SPECTROPHOTOMETER RESTOCK FEE	39 6031Z 25
HACH COMPANY	68865	2/14/19	1	(523.38)	SWF/MULTI ELECTRODE PH	39 6031Z 25
HACH COMPANY	68865	2/14/19	1	346.37	SWF/BORON VIAL TEST TUBES	39 6091 25
HACH COMPANY	68865	2/14/19	1	697.84	WD/POWER SUPPLY SC1000 PROBE	11 6031R 11
HACH COMPANY	68865	2/14/19	1	477.75	WW/REBUILD PROBE	12 6092 12
HACH COMPANY	68865	2/14/19	1	259.93	WD/PROCESS VIAL, DESICCANT CARTRIDGE, CALIB LID	11 6031R 11
HACH COMPANY	68865	2/14/19	1	5,990.99	WD/2 TURBIDIMETERS	11 6031R 11
HACH COMPANY	68865	2/14/19	1	446.16	WD/CALIBRATION SET	11 6031R 11
HACH COMPANY	68865	2/14/19	1	195.47	WW/QUITRANSFERRANT PH7 BUFFER RYTON SALT BRIDGE	12 6032T 12
				<u>3,804.45</u>		
HALEY DODSON	68793	2/4/19	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB 2/2019	01 6060C 09
HALEY DODSON	68860	2/14/19	1	34.09	ADM/REIMBURSE CARWASH & GAS FOR DISTRICT CAR	01 6041L 09
HALEY DODSON	68860	2/14/19	2	2.90	ADM/REIMBURSE PRIVATE CAR MILES	01 6115 09
HALEY DODSON	68860	2/14/19	1	33.87	ADM/REIMBURSE PRIVATE CAR MILES PASO TRG	01 6120E 09
HALEY DODSON	68860	2/14/19	2	2.90	ADM/REIMB PRIVATE CAR MILES BRD MTG, INTERVIEWS	01 6115 09
				<u>173.76</u>		
HAMON OVERHEAD DOOR COMPANY,	68837	2/8/19	1	242.81	FD/REPAIR DOOR AT STATION	01 6033B 01
HD SUPPLY FACILITIES MAINTENAN	68824	2/5/19	1	547.88	WW/8.0 BUFFER FILTER, 50 MICRON CARTRIDGE	12 6032T 12
HD SUPPLY FACILITIES MAINTENAN	68824	2/5/19	1	503.61	WW/50 MICRON CARTRIDGE	12 6032T 12
HD SUPPLY FACILITIES MAINTENAN	68929	2/22/19	1	2,274.91	WW/FILTER HOUSING FOR INFLUENT SCREEN	12 6032T 12
HD SUPPLY FACILITIES MAINTENAN	68929	2/22/19	1	106.91	WW/CONDUCTIVITY/TDS PEN	12 6092 12
HD SUPPLY FACILITIES MAINTENAN	68972	2/28/19	1	194.51	SWF/HACH TNT & BORON	39 6092 25
HD SUPPLY FACILITIES MAINTENAN	68972	2/28/19	1	193.28	SWF/HACH TNT & BORON	39 6092 25
				<u>3,821.10</u>		
HOLLINGSWORTH, WILLIAM	68796	2/4/19	1	55.00	FD/MONTHLY INTERNET REIMBURSEMENT 2/2019	01 6060C 01

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
HOME DEPOT CREDIT SERVICE	68827	2/5/19	1	176.88	F&R/MISC CLEANING SUPPLIES AND SMALL TOOLS	01 6090 02
HOME DEPOT CREDIT SERVICE	68882	2/18/19	1	34.41	F&R/MOLDING AND WOOD TO REPAIR VETS HALL FLOOR	01 6033V 02
HOME DEPOT CREDIT SERVICE	68882	2/18/19	1	33.36	F&R/DRAIN CLEANER VETS HALL	01 6033V 02
				<u>244.65</u>		
INNOVATIVE CONCEPTS	68797	2/4/19	1	25.00	FD/WEBSITE HOSTING	01 6044 01
INNOVATIVE CONCEPTS	68797	2/4/19	2	25.00	ADM/CIS WEBSITE HOSTING	01 6044 09
				<u>50.00</u>		
J B DEWAR INC.	68960	2/28/19	1	1,274.61	FD/375 GALLONS DIESEL	01 6096 01
J B DEWAR INC.	68960	2/28/19	1	1,164.25	F&R/390 GALLONS GASOLINE	01 6096 02
J B DEWAR INC.	68960	2/28/19	1	343.83	FD/100 GALLONS DIESEL	01 6096 01
J B DEWAR INC.	68960	2/28/19	1	445.66	F&R/146.90 GALLONS GASOLINE	01 6096 02
J B DEWAR INC.	68960	2/28/19	1	1,219.42	FD/85 GALLONS GASOLINE, 280 GALLONS DIESEL	01 6096 01
J B DEWAR INC.	68960	2/28/19	1	1,186.43	F&R/395 GALLONS GASOLINE	01 6096 02
J B DEWAR INC.	68960	2/28/19	1	663.73	FD/190 GALLONS DIESEL	01 6096 01
J B DEWAR INC.	68960	2/28/19	1	621.55	F&R/200.10 GALLONS GASOLINE	01 6096 02
J B DEWAR INC.	68960	2/28/19	1	421.04	FD/120 GALLONS DIESEL	01 6096 01
J B DEWAR INC.	68960	2/28/19	1	669.74	F&R/130 GALLONS GASOLINE, 75.90 GALLONS DIESEL	01 6096 02
				<u>8,010.26</u>		
JOHN ALLCHIN	68789	2/4/19	1	45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT 2/2019	12 6060C 12
JOHN HOWELL	68923	2/22/19	1	369.37	WD/REFUND OF UNUSED DEPOSIT WL 517 023.048.010	11 2420 11
JOHN HOWELL	68923	2/22/19	2	130.63	WD/REFUND OF UNUSED DEPOSIT WL 517 023.048.010	11 2420 11
JOHN HOWELL	68923	2/22/19	3	(130.63)	WD/REFUND OF UNUSED DEPOSIT WL 517 023.048.010	11 4124 10
				<u>369.37</u>		
LIBERTY COMPOSTING, INC.	68924	2/22/19	1	7,337.76	WW/BIOSOLIDS TIPPING FEES	12 6032S 12
LIEBERT CASSIDY WHITMORE	68813	2/5/19	1	740.00	ADM/CLIENT MATTER DECEMBER 2018	01 6080L 01
LIEBERT CASSIDY WHITMORE	68935	2/25/19	1	333.00	ADM/CLIENT MATTER NO: CA131-00001 SEPT 2018	01 6080L 09
LIEBERT CASSIDY WHITMORE	68935	2/25/19	1	740.00	ADM/CLIENT MATTER CA131-00009 SEPT 2018	01 6080L 09
LIEBERT CASSIDY WHITMORE	68935	2/25/19	1	337.00	ADM/CLIENT MATTER CA131-00011 SEPT 2018	01 6080L 09
LIEBERT CASSIDY WHITMORE	68935	2/25/19	1	185.00	ADM/CLIENT MATTER CA131-00008 OCT 2018	01 6080L 09
LIEBERT CASSIDY WHITMORE	68935	2/25/19	1	1,887.00	ADM/CLIENT MATTER CA131-00009 OCT 2018	01 6080L 09
LIEBERT CASSIDY WHITMORE	68935	2/25/19	1	2,554.00	ADM/CLIENT MATTER CA131-00009 NOV 2018	01 6080L 09
				<u>6,776.00</u>		
LIFE-ASSIST, INC.	68961	2/28/19	1	81.68	FD/FLOW-SAFE CPAP MASK	01 6089 01
LUCIA PALMARO	68942	2/26/19	1	58.26	MQ CUSTOMER REFUND	11 2005
LUNA, JEFFREY R	68279	2/22/19	9000	(280.00)	Ck# 068279 Reversed	01 6120E 01
LUNA, JEFFREY R	68279	2/22/19	9002	(8.00)	Ck# 068279 Reversed	01 6120E 01
				<u>(288.00)</u>		
LYMAN, ANDREW CORBIN	68936	2/25/19	1	100.00	WD/WATER DISTRIB CERT PER DIEM MEALS ALYMAN	11 6120E 11
LYMAN, ANDREW CORBIN	68936	2/25/19	2	178.00	WD/WATER DISTRIB CERT LODGING ALYMAN	11 6120E 11
LYMAN, ANDREW CORBIN	68936	2/25/19	3	212.28	WD/WATER DISTRIB CERT MILEAGE ALYMAN	11 6120E 11
				<u>490.28</u>		
MADRID, MONIQUE	68798	2/4/19	1	55.00	ADM/MONTHLY INTERNET REIMBURSEMENT 2/2019	01 6060P 09
MADRID, MONIQUE	68839	2/8/19	1	362.20	ADM/ACWA CONFERENCE MILEAGE REIMB MMADRID	01 6120E 09
MADRID, MONIQUE	68839	2/8/19	2	80.00	ADM/ACWA CONFERENCE REIMB OF MEALS MMADRID	01 6120E 09
				<u>497.20</u>		
MALONEY, RYAN S	68814	2/5/19	1	28.50	FD/REIMBURSE CPR CERTIFICATE FEE	01 6120E 01
MARGARET DAVY	68938	2/26/19	1	146.48	MQ CUSTOMER REFUND	11 2005

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MENDOZA, CARLOS	68799	2/4/19	1	22.50	ADM/MONTHLY CELL PHONE REIMBURSEMENT 2/2019	01 6060C 09
MENDOZA, CARLOS	68799	2/4/19	2	22.50	F&R/MONTHLY CELL PHONE REIMBURSEMENT 2/2019	01 6060C 02
MENDOZA, CARLOS	68962	2/28/19	1	150.00	F&R/REIMB CMENDOZA FOR PRESKR SAFETY GLASSES	01 6048 02
				195.00		
MICHELLE DYER	68802	2/5/19	1	430.97	WW/RAIN & SAFETY EQUIPMENT	12 6094 12
MICHELLE DYER	68874	2/18/19	1	45.00	F&R/SERVICE SAFETY CABINETS	01 6090 02
MICHELLE DYER	68921	2/22/19	1	191.98	WD/YIELD PENETRANT OIL	11 6093 11
MICHELLE DYER	68921	2/22/19	2	45.79	WD/SAFETY VESTS	11 6094 11
				713.74		
MINER'S ACE HARDWARE	68816	2/5/19	1	109.84	F&R/MISC TOOLS	01 6090 02
MINER'S ACE HARDWARE	68883	2/18/19	1	38.77	F&R/MISC HARDWARE	01 6090 02
				148.61		
MISSION LINEN SUPPLY	68817	2/5/19	1	70.30	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68817	2/5/19	1	77.21	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	70.30	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	70.30	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	15.00	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	68925	2/22/19	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	68925	2/22/19	1	552.10	WW/UNIFORMS FOR NEW EMPLOYEE JSOLDENWAGNER	12 6094 12
MISSION LINEN SUPPLY	68925	2/22/19	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	68925	2/22/19	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	68925	2/22/19	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	68925	2/22/19	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	68925	2/22/19	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	68925	2/22/19	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	68925	2/22/19	1	16.15	WW/FLOOR MATS	12 6033B 12
				1,345.41		
MOSS, SKIP/NANCY	68818	2/5/19	1	195.00	WD/REFUND OF UNUSED REMODEL DEPOSIT 022.232.015	11 2420 11
MOSS, SKIP/NANCY	68818	2/5/19	2	55.00	WD/REFUND OF UNUSED REMODEL DEPOSIT 022.232.015	11 2420 11
MOSS, SKIP/NANCY	68818	2/5/19	3	(55.00)	WD/REFUND OF UNUSED REMODEL DEPOSIT 022.232.015	11 4110 11
				195.00		
McKARNEY, NANCY	68815	2/5/19	1	96.53	ADM/BUSINESS CARDS FOR NEW CCSD DIRECTORS	01 6053 09
NOBLE SAW, INC.	68852	2/12/19	1	20.48	FD/CHAIN SAW PARTS	01 6040 01
NOBLE SAW, INC.	68866	2/14/19	1	118.52	WW/GENERATOR REPAIRS & MAINTENANCE	12 6093 12
NOBLE SAW, INC.	68866	2/14/19	1	108.31	WD/GENERATOR REPAIRS AND MAINTENANCE	11 6093 11
NOBLE SAW, INC.	68926	2/22/19	1	47.97	WD/ANNUAL MAINTENANCE OF BLOWER	11 6093 11
NOBLE SAW, INC.	68963	2/28/19	1	6.30	F&R/FUEL LINE FOR REPAIR OF WEEDEATER TRIMMER	01 6040 02
NOBLE SAW, INC.	68963	2/28/19	1	20.04	F&R/SPARK PLUG, AIR CLEANER FOR WEEDEATER TRIMMER	01 6040 02
NOBLE SAW, INC.	68963	2/28/19	1	17.84	FD/NEEDLE BEARINGS	01 6090 01
				339.46		
ORKIN	68964	2/28/19	1	65.00	FD/PREVENTATIVE PEST CONTROL SERVICES	01 6033B 01
PACIFIC GAS & ELECTRIC	68856	2/12/19	1	17,711.24	WW/ELECTRIC SVC VARIOUS LIFT STATIONS JAN 2019	12 6060E 12
PACIFIC GAS & ELECTRIC	68856	2/12/19	1	58.43	WW/ELEC SVC SAN SIMEON CRK RD 12/27/18-01/27/19	12 6060E 12
PACIFIC GAS & ELECTRIC	68856	2/12/19	1	472.71	SWF/ELEC SVC 990 SAN SIMEON CRK TRMT PLANT JAN '19	39 6060E 25
PACIFIC GAS & ELECTRIC	68856	2/12/19	1	10.51	WD/ELEC SVC 7806 VAN GORDON CRK RD 12/27-01/27/19	11 6060E 11
PACIFIC GAS & ELECTRIC	68856	2/12/19	1	30.11	F&R/ELEC SVS WEST VILLAGE RESTROOM 01/04-02/03/19	01 6060E 02
PACIFIC GAS & ELECTRIC	68856	2/12/19	2	29.04	F&R/ELEC SVS EAST VILLAGE RESTROOM 01/04-02/03/19	01 6060E 02

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PACIFIC GAS & ELECTRIC	68856	2/12/19	3	1,231.87	F&R/ELEC SVS STREET LIGHTING 01/04-02/03/19	01 6060E 02
PACIFIC GAS & ELECTRIC	68856	2/12/19	4	411.86	F&R/ELEC SVS VETERANS HALL 01/04-02/03/19	01 6060E 02
PACIFIC GAS & ELECTRIC	68856	2/12/19	5	721.51	FD/ELEC SVS 2850 BURTON DR 01/04-02/03/19	01 6060E 01
PACIFIC GAS & ELECTRIC	68856	2/12/19	6	24.66	FD/ELEC SVS 2850 BURTON DR 01/04-02/03/19	01 6060E 01
PACIFIC GAS & ELECTRIC	68856	2/12/19	7	358.72	ADM/ELEC SVS 1316 TAMSEN DR 01/04-02/03/19	01 6060E 09
PACIFIC GAS & ELECTRIC	68856	2/12/19	8	136.70	ADM/ELEC SVS RADIO SHACK 01/04-02/03/19	01 6060E 09
PACIFIC GAS & ELECTRIC	68856	2/12/19	1	7,885.91	WD/ELEC SVS VARIOUS LOCATIONS 12/28/18-01/28/19	11 6060E 11
PACIFIC GAS & ELECTRIC	68856	2/12/19	1	487.03	WD/ELEC SVC 2820 SANTA ROSA RD 01/02/19-01/30/19	11 6060E 11
PACIFIC GAS & ELECTRIC	68856	2/12/19	1	259.70	SWF/ELEC SVC 990 SAN SIMEON CR RD-2 12/31-1/29/19	39 6060E 25
				29,830.00		
PAMELA DUFFIELD	68794	2/4/19	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB 2/2019	01 6060C 09
PASO ROBLES FORD	68867	2/14/19	1	58.71	WD/OIL CHANGE & INSPECTION 2018 F150	11 6041L 11
PAUL H HASKINS	68939	2/26/19	1	98.02	MQ CUSTOMER REFUND	11 2005
PHIL'S PRO PLUMB	68927	2/22/19	1	575.00	FD/PLUMBING REPAIRS TO FIRE STATION - WATER LEAK	01 6033F 01
POSTMASTER	68828	2/5/19	1	32.59	ADM/MAILING INK CARTRIDGES	01 6051 09
POSTMASTER	68828	2/5/19	2	22.46	ADM/POSTAGE DUE	01 6051 09
				55.05		
QUILL CORP	68819	2/5/19	1	17.15	WW/MAILING SUPPLIES	12 6050 12
QUILL CORP	68819	2/5/19	1	18.47	WW/OFFICE SUPPLIES	12 6050 12
QUILL CORP	68819	2/5/19	1	89.48	ADM/OFFICE SUPPLIES	01 6050 09
QUILL CORP	68819	2/5/19	1	187.68	WW/OFFICE SUPPLIES	12 6050 12
QUILL CORP	68819	2/5/19	1	211.79	WW/PRINTER TONER	12 6045 12
QUILL CORP	68853	2/12/19	1	624.07	FD/PAPER, BATTERIES, PENS	01 6050 01
QUILL CORP	68966	2/28/19	1	32.14	F&R/CALENDAR DESK PADS	01 6090 02
QUILL CORP	68966	2/28/19	1	20.99	ADM/COFFEE SUPPLIES FOR BOARD MEETING	01 6050 09
QUILL CORP	68966	2/28/19	1	124.40	ADM/COFFEEMAKER FOR BOARD MEETINGS	01 6050 09
QUILL CORP	68966	2/28/19	1	13.98	ADM/COFFEE SUPPLIES FOR BOARD MEETING	01 6050 09
QUILL CORP	68966	2/28/19	1	53.61	WW/POWERSTRIP 4 PORT	12 6050 12
QUILL CORP	68966	2/28/19	1	93.81	WW/OFFICE SUPPLIES	12 6050 12
QUILL CORP	68966	2/28/19	1	107.24	F&R/OFFICE CHAIR	01 6090 02
QUILL CORP	68966	2/28/19	1	697.10	FD/REPLACE DESK & LATERAL FILE DAMAGED IN WTR LK	01 6033F 01
				2,291.91		
RAIN FOR RENT	68868	2/14/19	1	1,680.00	SWF/SPILLGUARD TANK FLAT TOP COATED	39 6070 25
RETIREE00	68887	2/20/19	1	476.70	WD/MONTHLY HEALTH INSUR REIMB FOR MAR '19	11 5121 11
RETIREE01	68888	2/20/19	1	476.70	WW/MONTHLY HEALTH INSUR PREMIUM FOR MAR '19	12 5121 12
RETIREE02	68889	2/20/19	1	476.94	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 02
RETIREE04	68890	2/20/19	1	170.35	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 09
RETIREE05	68891	2/20/19	1	535.21	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	12 5121 12
RETIREE06	68892	2/20/19	1	170.35	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	11 5121 11
RETIREE07	68893	2/20/19	1	170.35	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	11 5121 11
RETIREE08	68894	2/20/19	1	118.46	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	11 5121 11
RETIREE09	68895	2/20/19	1	170.35	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 09
RETIREE10	68896	2/20/19	1	170.35	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 09
RETIREE11	68897	2/20/19	1	170.35	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 09
RETIREE12	68898	2/20/19	1	935.70	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	12 5121 12
RETIREE13	68899	2/20/19	1	170.35	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 01
RETIREE14	68900	2/20/19	1	170.35	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 02
RETIREE15	68901	2/20/19	1	199.61	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 01
RETIREE16	68902	2/20/19	1	535.21	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	11 5121 11
RETIREE17	68903	2/20/19	1	476.70	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 09
RETIREE19	68904	2/20/19	1	783.29	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	01 5121 01
RETIREE20	68905	2/20/19	1	170.35	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19	12 5121 12

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RETIREE21	68906	2/20/19	1	199.61	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 12	5121 12
RETIREE22	68907	2/20/19	1	476.70	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 12	5121 12
RETIREE23	68908	2/20/19	1	535.21	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 09
RETIREE24	68909	2/20/19	1	199.61	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 02
RETIREE26	68910	2/20/19	1	798.21	ADM/MONTHLY HEALTH INSUR PERMIUM REIMB FOR MAR '19 01	5121 09
RETIREE27	68911	2/20/19	1	1,089.89	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 01
RETIREE28	68912	2/20/19	1	476.70	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 02
RETIREE30	68913	2/20/19	1	476.94	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 11	5121 11
RETIREE31	68914	2/20/19	1	170.35	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 09
RETIREE32	68915	2/20/19	1	1,089.89	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 09
RETIREE33	68916	2/20/19	1	476.94	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 09
RETIREE34	68917	2/20/19	1	935.70	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 01
RETIREE36	68788	2/1/19	1	18.60	ADM/REFUND OVERPAYMENT OF FICA FOR 2018	01 5106 09
RETIREE36	68918	2/20/19	1	935.70	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '19 01	5121 09
RETIREE37	68919	2/20/19	1	77.18	ADM/MONTHLY INSUR PREMIUM REIMB FOR MAR '19	01 5121 09
RETIREE37	68919	2/20/19	2	1,003.40	WD/MONTHLY INSUR PREMIUM REIMB MAR '19	11 5121 11
RETIREE37	68919	2/20/19	3	463.11	WW/MONTHLY INSUR PREMIUM REIMB MAR '19	12 5121 12
				15,971.41		
ROBERT ANDERSON	68937	2/26/19	1	160.19	MQ CUSTOMER REFUND	11 2005
RON MILEUR	68940	2/26/19	1	244.70	MQ CUSTOMER REFUND	11 2005
ROTO-ROOTER PLUMBING	68884	2/18/19	1	358.75	F&R/TOILET REPAIR - 1000 SHEFFIELD ST	01 6033B 02
ROTO-ROOTER PLUMBING	68967	2/28/19	1	200.00	F&R/TOILET FLANGE REPAIR - 1000 SHEFFIELD	01 6033B 02
				558.75		
SAN LUIS OBISPO COUNTY APCD	68958	2/27/19	1	135.29	F&R/RENEWAL OF EQUIPMENT UNDER PERMIT 1964-1	01 6055 02
SAN LUIS PERSONNEL SERVICES, I	68968	2/28/19	1	1,200.00	ADM/TEMP SERVICES WEEK ENDING 1/11/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	68968	2/28/19	1	1,200.00	ADM/TEMP SERVICES WEEK ENDING 1/18/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	68968	2/28/19	1	930.00	ADM/TEMP SERVICES WEEK ENDING 1/25/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	68968	2/28/19	1	1,200.00	ADM/TEMP SERVICES WEEK ENDING 2/1/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	68968	2/28/19	1	1,035.00	ADM/TEMP SERVICES WEEK ENDING 2/8/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	68968	2/28/19	1	870.00	ADM/TEMP SERVICES WEEK ENDING 2/15/19	01 6080T 09
				6,435.00		
SAN LUIS SECURITY SYSTEMS	68854	2/12/19	1	126.00	ADM/QUARTERLY SECURITY MONITORING MAR-MAY 2019	01 6048 09
SDRMA	68820	2/5/19	1	200.02	F&R/ADD ST LIGHTS TO LIAB INS	01 6030 02
SDRMA	68820	2/5/19	2	1,638.65	WD/ADD TRUCK TO LIAB INS	11 6030 11
				1,838.67		
SETH SUTHERLAND	68821	2/5/19	1	2,980.00	WW/GIS FOR COLLECTION SYSTEM	12 6080G 12
SETH SUTHERLAND	68870	2/14/19	1	1,080.00	WD/WATER METER DATA POST PROCESSING	11 6080G 11
				4,060.00		
SLO COUNTY PUBLIC WORKS	68969	2/28/19	1	670.00	SWF/LAB TESTING 1/1 - 1/31/19 BORON, SULFATE, TDS	39 6091 25
SLO COUNTY TAX COLLECTOR	68928	2/22/19	1	100.58	ADM/PROPERTY TAX FY 2018/19 APN 013.051.016	01 6055 09
STATE WATER RESOURCE CONTR BRD	68855	2/12/19	1	20,510.00	SWF/ANNUAL PERMIT FEES 900 SAN SIMEON CREEK RD	39 6055 25
STEVENTON, ADAM	68970	2/28/19	1	100.00	WD/GRADE 3 WATER CERTIFICATION ALLOWANCE	11 5120 11
THE DOCUTEAM	68880	2/18/19	1	499.34	ADM/BOX STORAGE PICKUP & DELIVERY	01 6080M 09
THE GAS COMPANY	68843	2/11/19	1	233.81	F&R/GAS SVC VETERANS HALL 12-21 - 01/23/19	01 6060G 02
THE GAS COMPANY	68843	2/11/19	1	52.48	ADM/GAS SVC 1316 TAMSEN #201 12/20 - 01/22/19	01 6060G 09
THE GAS COMPANY	68843	2/11/19	1	448.91	FD/GAS SVC 2850 BURTON DRIVE 01/02 - 01/31/19	01 6060G 01

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
THE GAS COMPANY	68843	2/11/19	1	54.44	FD/GAS SVC 5490 HEATH LANE 12/27 - 01/28/19	01 6060G 01
THE GAS COMPANY	68843	2/11/19	1	77.43	WW/GAS SVC 5500 HEATH LANE #B 12/27 - 01/28/19	12 6060G 12
THE GAS COMPANY	68843	2/11/19	1	138.74	WW/GAS SVC 5500 HEATH LANE 12/27 - 01/28/19	12 6060G 12
				<u>1,005.81</u>		
TYLER TECHNOLOGIES, INC	68857	2/13/19	1	32,742.00	ADM/ENCODE 10 - YR 1 12/01/18-11/30/19	01 6170 09
UNITED RENTALS (NA) INC.	68823	2/5/19	1	1,166.89	WW/SUCTION HOSE FOR PUMP REPAIR	12 6032T 12
VAN BUREN EQUIPMENT, INC	68965	2/28/19	1	145.47	F&R/BULKHEAD COUPLER ASSEMBLY	01 6041N 02
VERIZON WIRELESS	68885	2/18/19	1	32.95	F&R/MONTHLY ON-CALL CELL PHONES	01 6060C 02
VERIZON WIRELESS	68885	2/18/19	2	74.84	WD/MONTHLY ON-CALL CELL PHONES	11 6060C 11
VERIZON WIRELESS	68885	2/18/19	3	91.26	WW/MONTHLY ON-CALL CELL PHONES	12 6060C 12
VERIZON WIRELESS	68885	2/18/19	4	57.26	ADM/MONTHLY CELL PHONE	01 6060C 09
VERIZON WIRELESS	68885	2/18/19	5	87.42	FD/MONHTLY CELL PHONES & TABLETS	01 6060C 01
				<u>343.73</u>		
WAYNE'S TIRE, INC.	68871	2/14/19	1	65.00	WW/REPAIR TIRE ON TRACTOR	12 6041N 12
WEST COAST TREE SERVICE	68825	2/5/19	1	2,500.00	F&R/CCSD LOT DEAD TREE CLEAN UP	01 6033G 02
WEST COAST TREE SERVICE	68825	2/5/19	1	1,250.00	F&R/TREE REMOVAL FISCALINI RANCH	01 6033R 02
WEST COAST TREE SERVICE	68930	2/22/19	1	13,800.00	SWF/IMPOUNDMENT BASIN SOLIDS REMOVAL	39 6170E 25
WEST COAST TREE SERVICE	68930	2/22/19	1	833.33	WD/TREE TRIMING AT LEIMERT TANKS	11 6031L 11
WEST COAST TREE SERVICE	68930	2/22/19	2	833.34	WD/TREE TRIMING STUART STREET TANK	11 6031S 11
WEST COAST TREE SERVICE	68930	2/22/19	3	833.33	WD/REMOVE POISON OAK AT SR4 WELL	11 6031R 11
WEST COAST TREE SERVICE	68973	2/28/19	1	2,500.00	F&R/TRIM WILLOW ON CCSD LOT	01 6033G 02
				<u>22,550.00</u>		
WESTERN EQUIPMENT FINANCE, INC	68801	2/4/19	1	282.46	F&R/TORO TX 1000 DINGO WIDE TRACK PRINCIPAL	01 2520 02
WESTERN EQUIPMENT FINANCE, INC	68801	2/4/19	2	57.39	F&R/TORO TX 1000 DINGO WIDE TRACK INTEREST	01 6180 02
				<u>339.85</u>		
WINSOR CONSTRUCTION, INC.	68886	2/18/19	1	160.00	F&R/GREEN WASTE DISPOSAL	01 6033B 02
WINSOR CONSTRUCTION, INC.	68186	2/6/19	9000	(80.00)	Ck# 068186 Reversed	01 6033G 02
WINSOR CONSTRUCTION, INC.	68829	2/6/19	9000	80.00	Ck# 068829->068186 Replacement	01 6033G 02
				<u>160.00</u>		
Accounts Payable Vendor Subtotal				239,620.86		
Fire Department Accounts Payable Subtotal				17,772.64		
Facilities & Resources Accounts Payable Subtotal				20,483.97		
Administration Accounts Payable Subtotal				82,147.67		
Water Accounts Payable Subtotal				34,983.91		
Wastewater Accounts Payable Subtotal				45,569.50		
SWF Operations Accounts Payable Subtotal				38,663.17		
SWF Capital Accounts Payable Subtotal				-		
Accounts Payable Vendor Subtotal				239,620.86		
AMERITAS	6162	2/28/19	1	363.42	DENTAL INSURANCE-YER	01 2150
CAMBRIA COMMUNITY SERVICES DIS	6131	2/8/19	1	900.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6131	2/8/19	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6131	2/8/19	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6131	2/8/19	4	200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6131	2/8/19	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6131	2/8/19	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	6153	2/22/19	1	1,200.00	MEDICAL REIMBURSEMNT	01 2171

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY 2019

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
CAMBRIA COMMUNITY SERVICES DIS	6153	2/22/19	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6153	2/22/19	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6153	2/22/19	4	200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6153	2/22/19	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6153	2/22/19	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
				<u>3,800.00</u>		
CAMBRIA FIRE FIGHTERS LOCAL 46	6134	2/8/19	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	6156	2/22/19	1	240.00	DUES-FIRE IAFF	01 2160
				<u>480.00</u>		
CAMBRIA FIREFIGHTERS ASSN	6133	2/8/19	1	158.40	RESERVE FIREFTR DUES	01 2160
CAMBRIA FIREFIGHTERS ASSN	6155	2/22/19	1	157.68	RESERVE FIREFTR DUES	01 2160
				<u>316.08</u>		
EMPLOYMENT DEVELOPMENT DP	6132	2/8/19	1	3,953.65	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6132	2/8/19	1	1,093.73	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6132	2/8/19	1	3,150.00	UNEMPLOY CLAIM 4TH QTR	01 5108 09
EMPLOYMENT DEVELOPMENT DP	6132	2/8/19	2	(199.23)	UNEMPLOY CLAIM 4TH QTR	01 6055 09
EMPLOYMENT DEVELOPMENT DP	6154	2/22/19	1	5,006.87	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6154	2/22/19	1	1,250.25	STATE INCOME TAX	01 2130
				<u>14,255.27</u>		
ICMA-VNTGPT TRSFR AGT 457	6137	2/8/19	1	2,373.77	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6137	2/8/19	1	600.00	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6159	2/22/19	1	2,585.98	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6159	2/22/19	1	600.00	457 DEFERRED COMP IN	01 2141
				<u>6,159.75</u>		
IRS/FEDERAL PAYROLL TAXES	6136	2/8/19	1	11,214.82	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6136	2/8/19	1	13,698.78	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6136	2/8/19	1	3,221.22	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6158	2/22/19	1	14,398.76	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6158	2/22/19	1	15,652.02	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6158	2/22/19	1	3,677.96	FEDERAL INCOME TAX	01 2120
				<u>61,863.56</u>		
LINCOLN FINANCIAL GROUP	6163	2/28/19	1	215.48	LIFE INSURANCE	01 2164
LINCOLN FINANCIAL GROUP	6163	2/28/19	2	3.08	LIFE INSURANCE	12 2164 12
LINCOLN FINANCIAL GROUP	6163	2/28/19	3	4.20	LIFE INSURANCE	01 2164 01
LINCOLN FINANCIAL GROUP	6163	2/28/19	4	4.20	LIFE INSURANCE	01 2164 09
LINCOLN FINANCIAL GROUP	6163	2/28/19	5	1.80	LIFE INSURANCE	11 2164 11
LINCOLN FINANCIAL GROUP	6163	2/28/19	6	2.40	LIFE INSURANCE	12 2164 12
LINCOLN FINANCIAL GROUP	6163	2/28/19	7	0.60	LIFE INSURANCE	39 2164 25
LINCOLN FINANCIAL GROUP	6163	2/28/19	8	1.80	LIFE INSURANCE	01 2164 02
				<u>233.56</u>		
PERS HEALTH BENEFIT SERV	6165	2/28/19	1	30,879.03	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	6165	2/28/19	1	5,656.63	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	6165	2/28/19	2	952.00	MEDICAL INSURANC-YER	01 5121 01
PERS HEALTH BENEFIT SERV	6165	2/28/19	3	136.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	6165	2/28/19	4	1,904.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6165	2/28/19	5	816.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	6165	2/28/19	6	680.00	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	6165	2/28/19	7	56.16	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6165	2/28/19	8	84.64	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6165	2/28/19	9	(964.20)	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6165	2/28/19	10	3.11	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6165	2/28/19	11	1,225.88	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	6165	2/28/19	12	(0.14)	MEDICAL INSURANC-YER	01 5121 09

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY 2019

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
				41,429.11		
PERS RETIREMENT SYSTEM	6138	2/8/19	1	0.01	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6138	2/8/19	2	18,031.80	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6160	2/22/19	1	18,546.56	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6164	2/28/19	1	5,806.70	UNACCRUED LIABILITY	01 5109 01
PERS RETIREMENT SYSTEM	6164	2/28/19	1	7,318.35	UNACCRUED LIABILITY	01 5109 09
PERS RETIREMENT SYSTEM	6164	2/28/19	2	1,911.74	UNACCRUED LIABILITY	01 5109 02
PERS RETIREMENT SYSTEM	6164	2/28/19	3	4,550.57	UNACCRUED LIABILITY	11 5109 11
PERS RETIREMENT SYSTEM	6164	2/28/19	4	4,381.51	UNACCRUED LIABILITY	12 5109 12
PERS RETIREMENT SYSTEM	6164	2/28/19	5	1,144.75	UNACCRUED LIABILITY	11 5109 25
				<u>61,691.99</u>		
PPBI-DIRECT DEPOSIT	6135	2/8/19	1	3,245.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6135	2/8/19	1	57,967.73	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6157	2/22/19	1	3,395.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6157	2/22/19	1	62,934.75	Direct Deposit Flat	01 2152
				<u>127,542.48</u>		
SEIU LOCAL 620	6139	2/8/19	1	309.69	SEIU UNION DUES	01 2160
SEIU LOCAL 620	6161	2/22/19	1	309.69	SEIU UNION DUES	01 2160
				<u>619.38</u>		
				<i>Payroll Payable Subtotal</i>		
				<u>318,754.60</u>		
TOTAL DISBURSEMENTS FOR FEBRUARY 2019				<u>558,375.46</u>		

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
 Tuesday, February 12, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: Acting General Manager Monique Madrid, District Counsel Timothy Carmel, Organizational & Strategic Advisor Paavo Ogren and Deputy District Clerk Haley Dodson.

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment:

Steve McGrath

Mike Lyons

Christine Heinrichs

Crosby Swartz

Elizabeth Bettenhausen

Tom Laycock (submitted a written comment and read by Tina Dickason)

Tina Dickason

3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. RECEIVE AND DISCUSS PUBLIC INPUT ON GENERAL MANAGER POSITION DESCRIPTION AND INTERVIEW QUESTIONS

President Pierson introduced the item and discussed the position description and requested the Board's overall opinion.

Director Steidel had difficulty going through the position description. She revised the position description and divided it into categories. She provided copies to the Board, staff and public (submitted a written comment).

President Pierson stated the packet included a cut and pasted copy. There was a lot of duplication. We want input from the Board.

Director Rice stated that the ad hoc committee wanted the new board members to have input on the position description. This is a very rough draft and she understands the confusion from the public.

Director Howell stated the term leadership troubles him. The General Manager's function is to implement Board policies; he doesn't think the General Manager should be leading the Board.

President Pierson stated a distinction needs to be made between goals and staff goals.

Vice President Farmer stated he's most concerned about trustworthy, positive interpersonal skills, aware of their own shortcomings and willing to take constructive criticism, source of support for staff and positive relationships with everyone.

Director Rice stated the General Manager is hired to implement policies and support the development of the policy by the Board. We need to make that distinction important. We need someone who can be a leader and take direction. We want someone who is trustworthy and honest.

Director Howell stated he's troubled by the idea that the General Manager might act as the public face of the District, unless the General Manager can be trusted to follow the exact direction of the Board. He's not sure that's a function that should be included in the position description. It requires a certain talent to manage a district. He thinks there needs to be clarification between the General Manager and public.

President Pierson stated in looking at transparency, he differs with Director Howell. If the General Manager can update the public on a regular basis, that's a public face in a new General Manager. They can provide updates on where the District is on certain aspects.

Director Howell stated interacting with regulatory bodies is important.

Director Rice stated it's important during interviews that the person recognizes the difference between the General Manager and Board roles.

Director Howell stated he doesn't recall seeing how the General Manager might feel about the forest and conservation. There should be something in the position description regarding appreciation for Cambria's unique environment or something like that.

President Pierson agreed.

Director Rice responded that she's not sure having that in the position description is necessary. It's a critical quality. It may be included in the summary.

Director Steidel stated the Board may want to include real property assets and labor negotiations.

President Pierson answered Ms. Bettenhausen's question on authority, leadership and responsibility. There are many kinds of leaders. The overall aspect of a leader is they set the tone for the organization they lead. The Board has the authority to govern the District and take care of its duties and responsibilities. The Board has to delegate authority to the General Manager so they can do the day-to-day job that they get paid for, which is hiring/firing, daily direction, operations, and they have the authority to do those things within the policies and decisions made by the Board. You can delegate authority, but you can never delegate responsibility. The responsibility stands with the members of the Board. It's never delegated to the General Manager.

Public Comment:

Tina Dickason

Elizabeth Bettenhausen

Mike Lyons

Leslie Richards

Christine Heinrichs

Director Howell responded he doesn't feel it's the General Manager's job to report to local groups. It's information that should be presented to the Board, unless it's given to everyone in the community. He doesn't think a General Manager should be a part of a program for a local group and report on what regulatory organizations are doing. It's not their job. He understands the necessity for the current modification to the bylaws. Is there anything that can be done to make it appear to be less restrictive? It appears that it's an attempt to isolate the District employees and management from interaction with the public. Is there a way that things can be more open?

District Counsel stated the Board approved a policy last year and it can be revised to be less restrictive.

Director Steidel stated the General Manager needs to understand the workflow. If she has something to discuss with the Finance Manager or District Clerk, she'll email the General Manager and ask permission. It helps keep the General Manager in the cycle regarding the demands being made on the staff. She doesn't see anything wrong with channeling it through the General Manager.

Director Howell agreed. The original language did provide that direction, so he would like this bylaw to be brought back for future discussion.

District Counsel stated its bylaw 7.2. and staff is bringing the bylaws back at the next meeting.

President Pierson stated he has no problem looking at the paragraph. The Board can review at the next meeting.

Public Comment:
Elizabeth Bettenhausen
Tina Dickason

Director Rice stated she agrees with President Pierson on leadership and authority. The decision-making flow has been backwards. The process needs to be made clear.

President Pierson stated the District has 21 resumes and the Board will review them during closed session. They will not be made public because the applicants have existing jobs, and the Board doesn't want to make it known they are seeking employment. Cover letters were also received for most of the applicants and most were looking for new challenges and responsibility. They are looking for a new chapter and new direction. The Board hopes to have interviews consisting of the Board members and a number of staff over the next month. A list of finalists will be prepared and may be shared with the public. The interview questions were drafted by President Pierson. They were examples to get the Board discussing what can and cannot be asked of candidates.

Public Comment:
Tina Dickason

Vice President Farmer stated the CPO and Fire Chief should be involved in the interview process.

Director Rice asked how the interview process going to be structured. Is the Board going to decide which staff members are going to be on the interview panel? Does the Board determine the short list?

President Pierson stated the preliminary interviews will be in closed session. If anyone wants to have more discussion, he is willing to have it. He thinks that there may be a report out of closed session on 2/28/2019. He's not prepared to have that discussion at this point.

4. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

President Pierson adjourned the meeting to closed session at 3:31 p.m.

- A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957
Title: General Manager

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, February 28, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: Acting General Manager Monique Madrid, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Strategic & Organizational Advisor Paavo Ogren and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

District Counsel reported there was no formal action, but that the Board discussed the status of the recruitment of a General Manager, reviewed resumes and the potential interview process.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions. He'd like to move 5.C. to the beginning of Regular Business. The Board agreed to move 5.C. to the beginning of Regular Business.

Director Howell would like to move 5.E. to another agenda. The Board didn't agree to move this item to another agenda.

2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)

A. Sheriff's Department Report

Commander Manuele provided a summary of recent activities in Cambria for the Sheriff's Department. He submitted a written report to the District Clerk.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report of recent activities in Cambria.

C. PROS Chairman's Report

Chairperson Steve Kniffen provided a report for the PROS Commission.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Public Comment:
 Laurel Stewart
 Tina Dickason
 Christine Heinrichs
 Leslie Richards
 Ted Key (submitted a written comment)

4. **CONSENT AGENDA (Estimated time: 15 Minutes)**

- A. CONSIDERATION TO ADOPT THE JANUARY 2019 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE JANUARY 3, 2019 AND JANUARY 30, 2019 SPECIAL MEETING MINUTES AND JANUARY 17, 2019 REGULAR MEETING MINUTES
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 03-2019 AMENDING THE LIST OF DESIGNATED POSITIONS SUBJECT TO THE DISTRICT'S CONFLICT OF INTEREST CODE TO INCLUDE MEMBERS OF STANDING COMMITTEES AND THE STRATEGIC AND ORGANIZATIONAL ADVISOR
- D. CONSIDERATION OF ADOPTION OF RESOLUTION 04-2019 DECLARING VEHICLES AND EQUIPMENT SURPLUS, ENTERING INTO AN AGREEMENT WITH PUBLIC GROUP, LLC AND AUTHORIZING SALE BY THE ACTING GENERAL MANAGER
- E. CONSIDERATION OF ADOPTION OF RESOLUTION 05-2019 AMENDING THE CCSD SALARY SCHEDULE
- F. CONSIDERATION OF ADOPTION OF RESOLUTION 06-2019 RATIFYING THE MEMORANDUM OF UNDERSTANDING BETWEEN CAMBRIA COMMUNITY SERVICES DISTRICT AND CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION OF FIREFIGHTERS IAFF LOCAL 4635
- G. CONSIDERATION OF ADOPTION OF RESOLUTIONS 07-2019 AND 08-2019, APPROVING THE CCSD BOARD BYLAWS AND THE CCSD 2019 REGULAR BOARD MEETING SCHEDULE
- H. CONSIDERATION OF APPROVAL OF RESOLUTION 09-2019 TO FINANCE THE PURCHASE OF A REPLACEMENT CRANE TRUCK FOR THE WASTEWATER DEPARTMENT

President Pierson asked for any items to be pulled.

Director Rice had a question regarding the bylaws. Section 5.4 needs a comma after the word discretion and there needs to be amendments made to sections 2, 3 and 7.

President Pierson would like the Board bylaws on the next agenda.

Public Comment:
 Christine Heinrichs
 Tina Dickason

Director Howell had a question regarding the prepayment for financing of the crane truck. The prepayment option refers to an attachment of what you'd have to pay if we prepaid. If you look at exhibit B, there are no specified amounts. Does that mean the loan cannot be prepaid or is there no penalty if it is prepaid?

District Counsel stated it looks like it could be prepayed. You're usually paying a little bit more. He assumes there's a small prepayment penalty.

Director Howell would like an answer on this item.

District Counsel stated the answer can be brought back at a future meeting.

Ms. Duffield stated there would be no prepayment penalty based on the size of this loan.

Director Rice moved to approve the consent agenda and bring back sections 2, 3 and 7 of the bylaws to the next meeting.

Director Steidel seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Steidel- Aye

Director Howell- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

5. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION OF VOTING TO ELECT A REPRESENTATIVE TO THE SDRMA BOARD OF DIRECTORS

Ms. Madrid introduced the item and provided a brief summary of the item.

Director Rice stated Muril Cliff used to be on the SDRMA Board of Directors. She would support anyone wanting to be on the SDRMA Board of Directors.

President Pierson asked the Board for nominations, but no nominations were made.

B. DISCUSSION AND CONSIDERATION OF EXTENDING THE OUTSTANDING INTENT TO SERVE LETTERS FOR BORIS PILCH, LLC

Ms. Madrid introduced the item and provided a brief summary of the item.

Vice President Farmer drove by the location and stated there were a lot of healthy trees on the lot. His main concern is in looking at the project, it's 12 units, 3-bedrooms, 2-stories, 2 for low-income and the rest for affordable housing. He noticed there was very little area for parking. He's wondering how many people will be living in twelve 3-bedroom units. He's concerned about the demand on water, sewer and fire services.

Director Howell stated there is inadequate parking, narrow streets and the area is proposed as an exit route. Which units are supposed to be affordable? There is nothing about retrofits. He's concerned if the Board is the authority to grant ITS letters, he doesn't believe it's proper the GM extends it. The Board needs to have more control about what's going on. He would prefer to not extend the letter at all.

Public Comment:

Christine Heinrichs

Ms. Bland provided clarification to the Board on this project.

The Board had an extensive discussion regarding this item.

Director Rice supports a six-month extension as long as staff is given direction regarding the Board's expectations. Can additional conditions be put on the extension?

District Counsel responded that the Board has some discretion.

Vice President Farmer stated two units are low income and the others are affordable housing.

President Pierson stated his recommendation is to give them a 3-month extension and ask them to come back and present what they are and are not going to do. The Board needs more clarification; more clarity regarding what's going on this project.

Director Rice thinks they need a 6-month extension.

President Pierson thinks it will get approved by the County by then.

Donn Sather assured the Board that NCAC has the same concerns. It's been referred to NCAC by the County Planning Department. He thinks 6 months is reasonable.

Director Rice moved to extend the intent to serve letter for 6 months and bring this item back with updated plans and whether or not they paid enough on the current development.

Director Steidel seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Steidel- Aye

Director Howell- Nay

Vice President Farmer- Nay

President Pierson- Aye

Motion Passed 3- Ayes (Rice, Steidel, Pierson), 2-Nays (Howell, Farmer), 0-Absent

C. SUPPLEMENTAL REPORT REGARDING DISCUSSION AND CONSIDERATION OF AMENDING THE CCSD MUNICIPAL CODE RELATING TO THE AFFORDABLE HOUSING PROGRAM

Ms. Madrid introduced the item and provided a brief summary of the item.

Public Comment:

Rev. Mark Stetz

Judy Sandoval

Fidel Figueroa

Terry Farrell

Jeri Farrell

Jeri Farrell (submitted a written comment for Ball & Skein and More)

Christine Heinrichs

Melvin Dorin

Crosby Swartz

Kathy Preciado

Ted Key

John Linn

Miguel Sandoval

Jim Bahringer

Ted Siegler

Tina Dickason

Susan McDonald
 Mel McColloch
 Leslie Richards
 The Board had an extensive discussion regarding this item.

Director Rice discussed the rental limits.

Director Steidel provided a review of the ordinance specifics.

Director Steidel moved to introduce Ordinance 01-2019 amending section 8.04.110 of the Cambria Community Services District's municipal code relating to the Affordable Housing Program and to waive further reading.

Director Rice seconded the motion.

Roll Call Vote:
 Director Steidel- Aye
 Director Rice- Aye
 Director Howell- Aye
 Vice President Farmer- Aye
 President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

D. DISCUSSION AND REVIEW OF FISCAL YEAR 2018/2019 MID-YEAR BUDGET

Ms. Duffield introduced the item and provided a brief summary of the item.

Public Comment:
 Ted Siegler
 Crosby Swartz

Ms. Duffield provided information on the mid-year budget and requested direction from the Board on financing the dump truck.

The Board discussed financing the dump truck and reached consensus to finance it.

Ms. Duffield stated staff will include financing the dump truck in the loan proceeds and amending the interfund loan in April.

President Pierson stated the SWF monies need to be put in reserves.

Director Rice moved to extend the meeting to 6:15 p.m.

Director Howell seconded the motion.

Roll Call Vote:
 Director Rice- Aye
 Director Howell- Aye
 Director Steidel- Aye
 Vice President Farmer- Aye
 President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

Mr. Ogren provided the Board with a brief summary on revenues, budget format and Tyler Incode.

Director Rice suggested adjourning to a date certain within 7 days for item 5.E. and the remainder of the agenda.

Mr. Ogren stated the comment period ends March 10, 2019 and staff doesn't have comments to provide the RWQCB.

President Pierson apologized to the public and stated the Board wouldn't get to item 5.E.

Director Rice moved to extend to the meeting to 6:20 p.m.

Director Howell seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

Director Rice moved to adjourn the meeting to March 5, 2019 at 11:00 a.m. at the Vets Hall to complete the remainder of the agenda.

Director Howell seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

President Pierson adjourned the meeting at 6:21 p.m.

E. DISCUSSION REGARDING PROPOSED UPDATE OF THE WASTE DISCHARGE REQUIREMENTS AND WATER RECYCLING REQUIREMENTS FOR THE SUSTAINABLE WATER FACILITY (REGIONAL WATER QUALITY CONTROL BOARD, CENTRAL COAST REGION ORDER NO. R3-2014-0050)

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS A. Board Member, Committee and Liaison Reports

i. Finance Standing Committee Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

ii. Policy Standing Committee Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

iii. Resources & Infrastructure Standing Committee Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

7. MANAGER'S REPORT

A. Acting General Manager's Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

B. Finance Manager's Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

8. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

9. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

The Board will adjourn to closed session at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Acting General Manager**

**B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957. Title
General Manager**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **11.A.**

FROM: Monique Madrid, Acting General Manager

Meeting Date: March 21, 2019Subject: DISCUSSION AND CONSIDERATION
OF PROS COMMITTEE'S
RECOMMENDATION REGARDING
SANTA ROSA SCHOOLHOUSE
RELOCATION AND APPOINTMENT
OF AD HOC COMMITTEE**RECOMMENDATIONS:**

Staff recommends that the Board of Directors discuss and consider the recommendation of the PROS Commission regarding relocation of the Santa Rosa Schoolhouse to the District's property located at 2706 Main Street (previously the dog park). It is also recommended that the Board consider appointing an ad hoc committee to assist in developing amendments to the covenants that restrict the use of that property and a lease with the Cambria Historical Society.

FISCAL IMPACT:

The Cambria Historical Society ("Historical Society") would like to enter into a long-term lease for a site where they can relocate the Santa Rosa Schoolhouse (the "Schoolhouse") at a nominal cost. Therefore, any potential lease will not result in a significant financial gain to the District.

BACKGROUND:

The Historical Society previously focused their efforts to relocate the Schoolhouse to the CCSD's pocket park property at 2284 Center Street; however, they have determined that the site is not suitable for such use.

The Historical Society has now shifted its attention to the District's property located at 2706 Main Street that had formerly been used as the dog park (the "Old Dog Park Property" or the "Property"). As the Board is aware, the Historical Society has a deadline to relocate the Schoolhouse, so securing a location is a high priority.

When the District purchased the Property from the prior owners, Jim and Janet Bahringer, the transaction included execution of Covenants, Agreements and Restrictions (the "Covenant") that restricted the use and development of the Property. The Covenant runs in favor of a second parcel of real property located across the street from the Property that is still owned by Mr. and Mrs. Bahringer. If the Board would like to move forward with leasing the Old Dog Park Property to the Historical Society as a location for the Schoolhouse, in addition to negotiating a lease, it will be necessary to amend the Covenant. The Bahringers have indicated that they are agreeable to amending the Covenant to allow the Schoolhouse to be relocated to the Old Dog Park Property. A copy of the Covenant is attached for the Board's reference.

At its March 5, 2019 meeting, the PROS Commission reviewed the status of the Schoolhouse relocation project and the following request from the Historical Society that was submitted by Laurel Stewart:

- 1) that the CCSD Board reaffirm their January 17th direction to staff to work with parties to the parcel's recorded covenant and with [Historical Society] representatives, negotiating amendments to allow for storage of the Schoolhouse on that property (consistent with all county of San Luis Obispo requirements for movement and storage of the building), and to allow for more long-term fixed use of the Schoolhouse as a public museum on that property; and
- 2) that the CCSD Board approve a long-term lease for such use, subject to negotiations and advice of counsel; and
- 3) that the CCSD Board ask staff to work with [Historical Society] to determine water and sewer allocation in compliance with the District's municipal code. In our reading of the code, there are options in this regard.

The PROS Commission took the following action related to the Historical Society's three requests:

After much discussion, a motion was made by Commissioner Johannsen and seconded by Commissioner Atencio that we recommend to the CCSD the three items on their presentation with the Caveat that the PROS Commission be allowed to revisit their proposal as their plan progresses.

Although there have been preliminary discussions with the Bahringers, the Board may want to appoint an ad hoc committee to meet with them, as well as representatives of the Historical Society. The ad hoc committee could also review issues related to the proposed lease with the Historical Society.

As reflected in the foregoing request from the Historical Society, the Old Dog Park Property does not have water or sewer service. Although the District has restricted new connections to the water system, District Counsel has advised that there is no legal impediment to the Board authorizing new connections at the Old Dog Park Property for the Schoolhouse use. In addition, as has been previously noted in other reports, when the District established the implementation program for the Water Code Section 350 Emergency Water Shortage Declaration in December 2001, the staff report at that time included the following:

A. New Construction: No Intent to Serve Letters will be issued for new development except as follows:

1. The Board of Directors may consider the issuance of Intent to Serve Letters for affordable housing projects (as defined in CCSD Ordinance 1-99), public educational facilities, publicly owned park and recreation facilities, and other governmental facilities...

While not publicly owned, the Schoolhouse will be a form of public educational facility, as well as providing a park-like facility that is open to the public. Under the statutes relating to Water Code Section 350 emergencies, there is no legal requirement prohibiting a new connection for an historical facility such as the Schoolhouse. The Board has the discretion to allow such connections, and in this case, it would be on publicly owned property being leased to a non-profit entity to preserve an historical facility and maintain it for the benefit of the community. Accordingly, this could be addressed in the lease with the Historical Society and, at the time the Board approves the lease, it could make a determination that based upon such uses it is appropriate to provide water and sewer service. Of course, the Historical Society will still need to obtain the necessary land use permits before the project can proceed.

Finally, as previously noted in past staff reports related to the Schoolhouse relocation, the Brown Act permits the Board to hold a closed session for the purpose of providing direction to its negotiator related to the price and terms of the sale or lease of real property (Government Code Section 54956.8), should it wish to do so.

Attachments: Covenants, Agreements and Restrictions for Old Dog Park Property
Cambria Historical Society request and PROS Commission recommendation
from March 5, PROS Commission meeting.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON ___ FARMER ___ RICE___ STEIDEL ___ HOWELL ___

Recording Requested By

Cambria Community Services District

And when recorded mail this deed and unless otherwise
Shown below, mail tax statements to

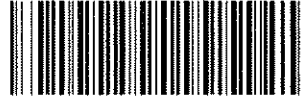
Cambria Community Services District
PO Box 65
Cambria, CA 93428

JULIE RODEWALD
San Luis Obispo County – Clerk/Recorder

MF
3/01/2005
4:33 PM

Recorded at the request of
Public

DOC#: **2005016046**



Titles: **1** Pages: **7**

Fees	0.00
Taxes	0.00
Others	0.00
PAID	<u>\$0.00</u>

_____ space above this line for recorder's use _____

**COVENANTS, AGREEMENTS AND RESTRICTIONS
(RIGHT OR FIRST REFUSAL)**

APN 013-151-045 (the "Property.")

WHEREAS, James and Janet Bahringer ("Seller") and Cambria Community Services District ("Buyer") have entered into an agreement whereby Seller will sell and Buyer will acquire the unimproved real Property in the County of San Luis Obispo, CA as more particularly described in Exhibit "A" attached hereto and incorporated by this reference herein. As additional consideration for such purchase, Buyer has agreed to restrict the use and development of the Property as provided for herein.

WHEREAS, Seller is owner of that a second parcel of real property opposite the street from the Property (APN#013-151-043) as such property is more particularly described in Exhibit "B" attached hereto and incorporated by this reference herein (the "Benefited Property.")

WHEREAS, the purpose of these COVENANTS, AGREEMENTS AND RESTRICTIONS is to restrict the Property in accordance with the purchase agreement for the benefit of the Seller and the future owners, successors, heirs and assigns of the Benefited Property.

RESTRICTIONS

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, the Buyer, for itself and for future owners, successors, heirs and assigns of the Property, hereby covenants and agrees with respect to the Property as follows:

At least 60% of the Property shall be maintained as open space.
The use the Property shall be further restricted as follows:

- a) Passive daytime public recreational activities;
- b) Occasional daytime special events;
- c) Construction and use of a public office building, after good faith negotiations with Seller regarding the location and appearance of the structures and access facilities.

- d) There shall be no nighttime lighting except for public safety purposes to support the public office building if and when constructed and, subject to the other terms herein, low level lighting for parking.
- e) Water well drilling, facilities, and operation;

Specifically prohibited uses include:

- a) Overnight storage of goods or equipment, or temporary structures.
- b) Overnight parking of vehicles except to support the Public office building if and when constructed and in that event not exceeding 4000 pounds in weight (net)
- c) Subdivision of the parcel except as required by a governmental permitting agency;
- d) Grant of third party easements except as required by a governmental permitting agency; and
- e) Selling any or all of the Property without offering a first right of refusal to the Seller.

These Covenants and Agreements shall run with the land (both the Benefited Property and the Property), inures to the benefit of and shall be binding upon the Owner, any future owners, their successors, heirs and assigns, and shall continue in effect the maximum time allowed by law. The Buyer agrees to notify all prospective purchasers, trust deed beneficiaries, mortgagees, and other persons with a legal and equitable interest, and/or transferees of the Property of the restrictions contained herein and to include such restrictions as deed restrictions running with the land in any future deed conveying or encumbering the Property. The beneficiaries of this Agreement shall be entitled injunctive relief in addition to any other remedy allowed in law or equity.

The beneficiaries of this Agreement shall have the right to enforce each and every provision hereof and the parties agree that this Agreement shall not be rescinded, revoked or modified or otherwise amended or changed.

RIGHT OF FIRST REFUSAL

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, Buyer hereby grants to Seller a right of first refusal with respect to the Property.

If Buyer wishes to sell the Property or any portion thereof, it shall give Seller notice of such intent together with its estimate of value of the subject Property or if it has received an offer that it intends to accept, the amount of such offer, payment terms and a description of any portion of the Property that it intends to sell. Any estimate of value shall include any payment terms it is willing to accept (e.g., all cash or 10% cash with Buyer to carry back balance for 10 years at 10% interest.) Seller shall have twenty (20) days to agree to equal such offer or if there is only an estimate of value, pay such estimated value. If Buyer fails to agree to equal the offer or fails to agree to pay the estimated value and within ninety (90) days after Seller's reply to its original offer, Buyer enters into an agreement to sell the Property to a 3rd party for a sale price and with terms that are equal to or more advantageous to it than described in its original notice or original estimate of value, Seller shall not have any right of first refusal with respect to such sale. If within ninety (90) days after Seller's reply to the original notice, it enters into an agreement to sell the property to a 3rd party for a

sale price that is less than the original notice or original estimate of value, Seller's offer shall prevail over such sale agreement and Buyer shall sell the Property to Seller. The parties shall follow the foregoing process with respect to any other sale agreement that Buyer enters into ninety (90) days or more after Seller's reply to the original notice.

If Seller fails to timely reply to Buyer's initial notice, its right of first refusal shall be null and void.

The Closing or any sale between the parties in accordance with the above provisions shall occur within forty-five (45) days after agreement between them on price and terms of sale or any other mutually agreeable date

If any party fails to perform in a timely manner as described above, the other party's offer shall be binding and enforceable against the defaulting party.

If Seller fails to exercise its right to purchase the Property or defaults hereunder, it promptly shall give Buyer a written termination of its rights hereunder.

NOTICES

Unless otherwise specified in writing by Buyer or Seller, all notices to each other shall be given by first class mail postage prepaid as follows:

General Manager
Cambria Community Services District
PO Box 65
Cambria, CA 93428

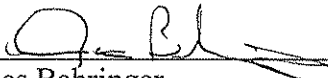
Mr. and Mrs. James Bahringer
~~PO Box 809~~ → 2735 Main Street
Cambria, CA 93428

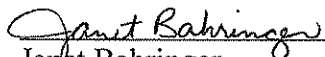
MISCELLANEOUS

Invalidation of any one of the restrictions or other provisions hereunder by judgment or court order shall in no way affect any of the other restrictions and provisions herein.

The prevailing party in any dispute hereunder shall be entitled to an award of reasonable attorney's fees and costs.

Seller


James Bahringer


Janet Bahringer

Buyer

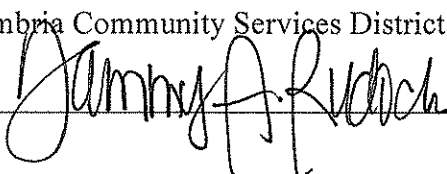
Cambria Community Services District
By 

EXHIBIT "A"**LEGAL DESCRIPTION**

Real property in the unincorporated area of the County of San Luis Obispo, State of California, described as follows:

ALL THAT PORTION, LYING SOUTHERLY OF THE COUNTY ROAD KNOWN AS MAIN STREET, OF LOT 1 AND THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 26 AND THAT PORTION OF LOTS 4 AND 5 OF SECTION 23, BOTH OF TOWNSHIP 27 SOUTH, RANGE 8 EAST, MOUNT DIABLO BASE AND MERIDIAN, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, LYING WITHIN THAT CERTAIN PARCEL OF LAND NEAR CAMBRIA IN SAID COUNTY AND STATE CONTAINING ABOUT 138 ACRES KNOWN AS THE KAETZEL TRACT AND CONVEYED AND PARTICULARLY DESCRIBED IN CERTAIN DEED DATED APRIL 20, 1890, EXECUTED BY PHILLIP KAETZEL AND HIS WIFE SARAH JANE KAETZEL TO WILLIAM ARMSTRONG AND SARAH J. ARMSTRONG AND RECORDED MAY 1, 1891, IN BOOK 12, PAGE 143 OF DEEDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY TO WHICH REFERENCE IS HEREBY MADE FOR A MORE PARTICULAR DESCRIPTION OF SAID PREMISES AS DESCRIBED IN DEED TO ANTONE PEREIRA RECORDED IN BOOK 121, PAGE 401 OF DEEDS.

EXCEPT THEREFROM THAT PORTION OF LAND DESCRIBED IN THE DEED TO TONY WILLIAMS, RECORDED APRIL 10, 1951 IN BOOK 605, PAGE 84 OF OFFICIAL RECORDS.

APN: 013-151-045

EXHIBIT "B"**LEGAL DESCRIPTION**

Real property in the unincorporated area of the County of San Luis Obispo, State of California, described as follows:

ALL THAT PORTION OF THAT CERTAIN PARCEL OF LAND NEAR CAMBRIA, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, CONTAINING ABOUT 138 ACRES KNOWN AS THE KAETZEL TRACT AND CONVEYED AND PARTICULARLY DESCRIBED IN THAT CERTAIN DEED DATED APRIL 20, 1890, EXECUTED BY PHILLIP KAETZEL AND HIS WIFE SARAH JANE KAETZEL TO WILLIAM ARMSTRONG AND SARAH J. ARMSTRONG AND RECORDED MAY 1, 1891 IN BOOK 12, PAGE 143 OF DEEDS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, TO WHICH REFERENCE IS HEREBY MADE FOR A MORE PARTICULAR DESCRIPTION OF SAID PREMISES AS DESCRIBED IN THE DEED TO ANTONE PEREIRA RECORDED IN BOOK 121, PAGE 401 OF DEEDS.

EXCEPT THEREFROM THAT PORTION OF SAID LAND DESCRIBED IN THE DEED TO TONY WILLIAMS RECORDED APRIL 10, 1951 IN BOOK 605, PAGE 84 OF OFFICIAL RECORDS.

ALSO EXCEPT THEREFROM THAT PORTION OF SAID LAND LYING SOUTHERLY OF THE COUNTY ROAD KNOWN AS MAIN STREET.

ALSO EXCEPT THEREFROM THAT PORTION OF SAID LAND LYING NORTHERLY AND WESTERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT A NAIL & TAG IN THE TOP OF A WOOD FENCE TAGGED "LS 2391" ON THE NORTHERLY RIGHT OF WAY LINE OF THE COUNTY ROAD KNOWN AS MAIN STREET, AS SHOWN ON THE RECORD OF SURVEY MAP RECORDED IN BOOK 5, PAGE 96 OF RECORDS OF SURVEYS, RECORDS OF SAID COUNTY; NORTH 76°23'42" EAST, A DISTANCE OF 100.07 FEET TO THE SOUTHWEST CORNER OF THE SAID TONY WILLIAMS DEED, SAID CORNER BEING MARKED BY A 1" IRON PIPE SHOWN ON SAID RECORD OF SURVEY; THENCE CONTINUING ALONG SAID NORTHERLY RIGHT OF WAY, NORTH 76°23'28" EAST, A DISTANCE OF 135.03 FEET TO THE SOUTHEAST CORNER OF SAID TONY WILLIAMS DEED, MARKED BY A 1" IRON PIPE AS SHOWN ON SAID RECORD OF SURVEY; THENCE CONTINUING ALONG SAID NORTHERLY RIGHT OF WAY, NORTH 76°23'28" EAST, A DISTANCE OF 56.73 FEET TO A 1" IRON PIPE TAGGED "LS 5751", SAID PIPE BEING THE POINT OF BEGINNING; THENCE LEAVING SAID NORTHERLY RIGHT OF WAY, NORTH 12°05'54" WEST, A DISTANCE OF 250.39 FEET TO A 1" IRON PIPE TAGGED "LS 5751"; THENCE SOUTH 76°15'08" WEST, A DISTANCE OF 56.74 FEET TO THE NORTHEAST CORNER OF THE SAID TONY WILLIAMS DEED, MARKED BY A 1" IRON PIPE TAGGED "LS 2391" AS SHOWN ON SAID RECORD OF SURVEY; THENCE NORTH 12°36'03" WEST, A DISTANCE OF 189.61 FEET TO A 1" IRON PIPE TAGGED "LS 5751"; THENCE NORTH 80°34'08" EAST, A DISTANCE OF 464.35 FEET TO A 1" IRON PIPE TAGGED "LS 5751"; THENCE NORTH 80°33'35" EAST, A DISTANCE OF 201.90 FEET TO A 1" IRON PIPE TAGGED "LS 5751"; THENCE NORTH 80°33'35" EAST, A DISTANCE OF 2.59 FEET MORE OR LESS TO A POINT ON THE EAST LINE OF THE SAID KAETZEL TRACT, SAID POINT BEING THE POINT OF TERMINUS.

APN: 013-151-043

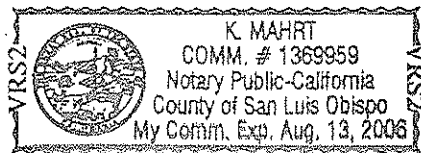


STATE OF CALIFORNIA }
COUNTY OF San Luis Obispo } ss.

On 2-22-05, before me, K. Mahrt,
personally appeared James Bahrenger and
Janet Bahrenger, personally known to me
(or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature K. Mahrt





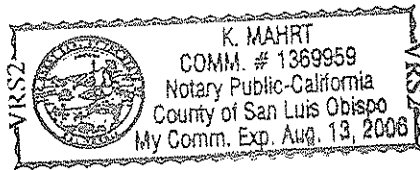
STATE OF CALIFORNIA
COUNTY OF San Luis Obispo } ss.

On 2-23-05, before me, K. Mahrt,
personally appeared Sammy A. Rudock
_____, personally known to me

(or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature K. Mahrt



At the PROS meeting on March 5, 2019 we were given the following document and asked to recommend the 3 items on the bottom.

To: PROS Commission/ March 5, 2019

Subject: The Cambria Historical Society (CHS) is here to ask your Commission to consider a number of recommendations to the CCSD Board of Directors in regard to the relocation of the Santa Rosa Schoolhouse from 880 Main to CCSD's parcel 013-151-045 (the "Old Dog Park").

On February 20th, the CHS met with the Bahringers to hear what sort of project would be acceptable to them and how they might be willing to work with CCSD in amending the parcel's recorded covenant. Their idea of the project meshed well with ours.

On February 27th, members of the Historical Society and our architect/consultant Brent Berry met at County Planning with planners and representatives from Public Works and the Building sector of the planning department to determine how they view our proposal to relocate to this property, should the CCSD approve. In summary, they were all very positive about this location as related to a number of factors. As it is not in ESHA (Environmentally Sensitive Habitat Area) and is out of the mapped flood plain, they are able to make a ministerial decision to allow for placement and use of the Schoolhouse on this site. Application would be made directly for a building permit, not a Minor Use Permit, once geological, biological and archaeological studies were completed. They require a description from CHS of projected use, as well as definitive plans showing the physical project, and will accept a phased approach with a time line of expected stages. Such a streamlined permitting process would actually allow us to build a foundation and move the building onto it this year, if CCSD should choose to make the site available. Good funding and good weather could allow for additional work (on the access drive, yard fencing, water and sewer connection, restroom, structure renovations) into the fall, or it could be pushed to spring of next year. We could be welcoming folks in the door by late spring or early summer!

We are asking that you recommend:

- 1) that the CCSD Board reaffirm their January 17th direction to staff to work with parties to the parcel's recorded covenant and with CHS representatives, negotiating amendments to allow for storage of the Schoolhouse on that property (consistent with all county of San Luis Obispo requirements for movement and storage of the building), and to allow for more long-term fixed use of the Schoolhouse as a public museum on that property; and
- 2) that the CCSD Board approve a long-term lease for such use, subject to negotiations and advice of counsel; and
- 3) that the CCSD Board ask staff to work with CHS to determine water and sewer allocation in compliance with the District's municipal code. In our reading of the code, there are options in this regard. Thank you. Laurel Stewart, CHS

After much discussion, a motion was made by Commissioner Johannsen and seconded by Commissioner Atencio that we recommend to the CCSD the three items on their presentation with the Caveat that the PROS Commission be allowed to revisit their proposal as their plan progresses.

Sincerely,

Joyce Renshaw

The rest of the minutes of that meeting will officially follow later in the week.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **11.B.**

FROM: Monique Madrid, Acting General Manager

Meeting Date: March 21, 2019 Subject: DISCUSSION AND CONSIDERATION TO
 FILL VACANT SEAT ON THE POLICY
 COMMITTEE

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider appointing a replacement to fill the vacant seat on the Policy Committee resulting from the resignation of Lauren Younger.

FISCAL IMPACT:

There is no fiscal impact identified with this item.

DISCUSSION:

At the Adjourned Regular Board meeting on March 5, 2019, Director Rice announced that Lauren Younger, a member of the Policy Committee, had resigned. She requested that staff start a new application process to fill the vacancy and staff suggested the Board consider appointing a replacement from the previously submitted applications. The Board directed staff to bring back the two applications, submitted by Jim Bahringer and Leslie Richards, for consideration. Both applications are attached.

Staff recommends the Board of Directors select one of these applicants to serve on the Policy Committee.

Attachments: J. Bahringer's Application
 L. Richards' Application

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON___FARMER___RICE___STEIDEL___HOWELL___



COMMITTEE MEMBER APPLICATION

For more information, please visit: www.cambriacsd.org

Return the completed application to:
Cambria Community Services District
Attention: Deputy District Clerk
P.O. Box 65
1316 Tamsen Street, Suite 201
Cambria, CA 93428

The Political Reform Act (Government Code Section 82000, etc. Seq.) requires most state and local government officials and employees to publicly disclose their personal assets and income. Individuals must also disqualify themselves from participating in decisions, which may affect their personal financial interests. Finance, Policy and Resources & Infrastructure Standing Committees are required by law to file a Statement of Economic Interest form.

STANDING COMMITTEE (Please include which committee you're applying for): Policy Committee

NAME: Bahringer James P
Last First MI

Home Address: [Redacted] Cambria CA 93428
Street City Zip

Home Phone: [Redacted] Cell Phone: [Redacted]

E-mail address: [Redacted]

I have been a registered voter at the address listed above since: 1999
Year

If less than 6 months, place and date of last voter registration: _____
Address Date

Are you a registered voter in Cambria? yes no

Enter qualifications and interest in the position below.

Post Director CCSD

If additional space is needed, please use the reverse side of the application.

Signature: [Signature] Date: 01/14/19



COMMITTEE MEMBER APPLICATION

For more information, please visit: www.cambriacsd.org

Return the completed application to:

Cambria Community Services District

Attention: Deputy District Clerk

P.O. Box 65

1316 Tamsen Street, Suite 201

Cambria, CA 93428

The Political Reform Act (Government Code Section 82000, etc. Seq.) requires most state and local government officials and employees to publicly disclose their personal assets and income. Individuals must also disqualify themselves from participating in decisions, which may affect their personal financial interests. Finance, Policy and Resources & Infrastructure Standing Committees are required by law to file a Statement of Economic Interest form.

STANDING COMMITTEE (Please include which committee you're applying for): Policy Standing Committee

NAME: Richards Leslie M.

Home Address: [Redacted] Last First MI Cambria
Street City Zip

Home Phone: [Redacted] Cell Phone: [Redacted]

E-mail address: [Redacted]

I have been a registered voter at the address listed above since: 1998 #2
Year

If less than 6 months, place and date of last voter registration: _____
Address Date

Are you a registered voter in Cambria? yes no

Enter qualifications and interest in the position below.

Have been a local activist; w/ a legal background,
involved in all operations of the District since
2000. Have worked on municipal Code, operational
manuals; Brief analysis for legal actions, EIR
prep and litigation, specifically. Have some expertise
to offer to the District, and am excited at this "new"

If additional space is needed, please use the reverse side of the application.

Signature: [Handwritten Signature] Date: 1/16/19

opportunity so
voluntarily, my time
in a vital & productive
manner!

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **11.C.**

FROM: Monique Madrid, Acting General Manager

Meeting Date: March 21, 2019

Subject: DISCUSSION AND CONSIDERATION OF ADOPTION OF ORDINANCE 01-2019 AMENDING CCSD MUNICIPAL CODE SECTION 8.04.110 RELATING TO THE AFFORDABLE HOUSING PROGRAM

RECOMMENDATIONS:

Staff recommends that the Board of Directors adopt Ordinance 01-2019 by title only and waive further reading. The full title is: "An Ordinance Amending Section 8.04.110 of the Cambria Community Services District Municipal Code Relating to the Affordable Housing Program."

FISCAL IMPACT:

Under the current provisions of the CCSD Municipal Code, lower income affordable housing projects receive an incentive for each unit constructed consisting of a fifty percent (50%) reduction in water and sewer connection fees. The Ordinance will make the reduction in fees permissive rather than required, and it will apply to extremely low-income, very low-income or lower-income projects only.

BACKGROUND:

At its February 28, 2019 meeting, the Board of Directors introduced Ordinance 01-2019, which will amend Section 8.04.110 of the Cambria Community Services District Municipal Code relating to the Affordable Housing Program. The item had been continued from the January 17, 2019 meeting. The staff report from the January meeting is attached for Board reference. Ordinance 01-2019 is now being presented to the Board for adoption.

Attachments: January 17, 2019 Staff Report
Ordinance 01-2019

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON ___ FARMER ___ RICE___ STEIDEL ___ HOWELL___

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.F.**FROM: Monique Madrid, Acting General Manager
Timothy Carmel, District Counsel-----
Meeting Date: January 17, 2019Subject: DISCUSSION AND CONSIDERATION
OF INTRODUCTION OF ORDINANCE
01-2019 AMENDING SECTION
8.04.110 OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT
MUNICIPAL CODE RELATING TO THE
AFFORDABLE HOUSING PROGRAM**RECOMMENDATIONS:**

Staff recommends that the Board of Directors discuss and consider draft Ordinance 01-2019 relating to the Affordable Housing Program and make any appropriate changes. If the Board wishes to proceed with the Ordinance, the Ordinance should be introduced, read by title only and further reading should be waived. The Ordinance can be adopted at the next regular Board meeting.

FISCAL IMPACT:

Under the current provisions of the CCSD Municipal Code, lower income affordable housing projects receive an incentive for each unit constructed consisting of a fifty percent (50%) reduction in water and sewer connection fees. The draft Ordinance presented to the Board would make the reduction in fees permissive rather than required, and it would apply to extremely low-income, very low-income or lower-income projects only. Broadening the definition of projects eligible for affordable housing allocations could have significant financial impacts to the District depending on how it is structured.

BACKGROUND:

Section 8.04.110 of the CCSD Municipal Code sets forth the CCSD's Affordable Housing Program. The Board has recently discussed concerns that have arisen relating to the definitions in the CCSD Code that limit such projects to those that are for "lower income households." This was a result of an affordable housing project proposal presented to the District for a project that included moderate income and workforce housing.

President Pierson has suggested that Section 8.04.110 be revised to broaden the types of eligible affordable projects, and to bring the CCSD Code more in line with the affordable housing project categories used by San Luis Obispo County in its affordable housing program. The County Code contains affordability standards and eligible household definitions, which are set forth in San Luis Obispo County Code Section 23.04.094. They include definitions for extremely low-income, very low-income, lower-income, moderate-income and workforce housing.

The draft Ordinance being presented to the Board for consideration makes changes to Subsection 8.04.110(A) "Eligibility" – to provide that an affordable housing project must meet the County's eligibility standards as set forth in San Luis Obispo County Code Section 23.04.094. By definition, this would include projects for extremely low-income, very low-income, lower-income, moderate-income or workforce housing.

In addition to aligning the CCSD Code more with the County Code, two other issues should be addressed. First, current provisions in the CCSD Municipal Code specify that lower income affordable housing projects receive an incentive of a fifty percent (50%) reduction in water and sewer connection fees for each unit constructed. Depending on how any amendments are structured, there are potential financial implications. Staff is recommending that instead of requiring that such incentives "shall" be provided, that this provision be modified to state that it "may" be provided and add the words "up to" before "fifty percent (50%) reduction in fees" to the language. This would allow the Board to make a determination on a case-by-case basis regarding incentives and how much to allow. Also, the proposed incentive provision has been modified to apply to projects that meet the County's extremely low-income, very low-income or lower-income eligibility requirements, and not just lower income projects.

The other issue to consider is whether affordable housing projects should be eligible to obtain intent to serve letters and to proceed with development at this time, notwithstanding the Water Code Section 350 restrictions on new connections to the District's water system. As staff advised the Board in 2012 when it last addressed the Affordable Housing Program, the Board's intent appears to have been to continue the Affordable Housing Program despite the 2001 declaration of a Water Code Section 350 water shortage emergency. Although there is a lack of other documentation, on December 13, 2001 the District established an Implementation Program for Water Emergency Declaration, which included a provision that the Board could consider issuance of intent to serve letters for affordable housing projects. In order to address and clarify this issue, the following language is proposed to be added as new Subsection C to Section 8.04.110:

The Board may also determine that intent to serve letters may be issued to allow a project for extremely low-income, very low-income, lower-income, moderate-income, or workforce housing to proceed and connect to the CCSD's water system, subject to the County's Growth Management Ordinance and any other required approvals by other governmental agencies.

With regard to the Growth Management Ordinance, San Luis Obispo County Code Section 26.01.034(2) exempts affordable housing as follows:

Affordable Housing. Proposed new dwelling units which will be affordable housing for persons and families of low or moderate income as defined by California Health and Safety Code Section 50093, with long-term affordability guaranteed as provided by all applicable sections of the Land Use Ordinance, Title 22 and the Coastal Zone Land Use Ordinance, Title 23 of the county code.

Finally, the draft ordinance would also eliminate some language that appears to be unnecessary relating to multi-family projects and size of projects, and correct some minor typographical errors.

A redline version of the proposed changes is attached to assist the Board in its review.

Attachments: Draft Ordinance 01-2019

Redline of proposed changes to Section 8.04.110

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON ___ FARMER ___ RICE ___ STEIDEL ___ HOWELL___

ORDINANCE NO. 01-2019

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

DATED: March 21, 2019

AN ORDINANCE AMENDING SECTION 8.04.110 OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE
RELATING TO THE AFFORDABLE HOUSING PROGRAM

WHEREAS, Section 8.04.110 of the Cambria Community Services District (CCSD) Municipal Code sets forth the CCSD's Affordable Housing Program and concerns have been raised relating to definitions in the CCSD Municipal Code limiting such projects to those that are for lower income households; and

WHEREAS, San Luis Obispo County's affordable housing program contains affordability standards and eligible household definitions set forth in San Luis Obispo County Code Section 23.04.094 that include definitions for extremely low-income, very low-income, lower-income, moderate-income or workforce housing; and

WHEREAS, the Board of Directors desires to make changes to Subsection 8.04.110(A) "Eligibility" – to provide that an affordable housing project must meet the County's eligibility standards as set forth in San Luis Obispo County Code Section 23.04.094, which will include projects for extremely low-income, very low-income, lower-income, moderate-income or workforce housing; and

WHEREAS, the Board of Directors also desires to amend the CCSD Affordable Housing Program regarding eligibility for fee reduction incentives and the issuance of intent to serve letters for eligible projects.

The Board of Directors of the Cambria Community Services District Ordains as follows:

Section 1. The above recitals and findings are true and correct and are incorporated herein by this reference.

Section 2. Section 8.04.110 of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

8.04.110 - Affordable housing program.

A. Eligibility. Projects or affordable housing units within a larger project, meeting each of the following requirements shall be eligible to participate in the affordable housing program:

1. The property identified for the project is within both the district boundary and the County urban services line.
2. The project must be certified by the San Luis Obispo County planning and building department as meeting the County's affordable housing eligibility standards as set forth in San Luis Obispo County Code Section 23.04.094.
3. The project owners agree to contract with a third-party housing corporation or housing authority within the County to determine eligibility for occupancy by extremely low-income, very low-income, lower-income, moderate-income or workforce housing; and
4. The property owners comply with the application and administrative procedures as established by the District for this program, including, but not limited to, payment of any required fees and demonstrating that they have executed covenants restricting the use and affordability of the property required by the County.

B. Allocation. Prior to the effective date of the most recent amendment to this section, the Board of Directors has previously allocated six (6) residential units per calendar year under the affordable housing program, and unused units were carried over to subsequent years. Accordingly, as of February 1, 2013, fifty-six (56) units have been carried over and are available for use for eligible affordable housing projects (the "affordable housing unit allocation"). The Board of Directors has determined that these fifty-six (56) units are an adequate number for the foreseeable future, and therefore no additional units shall be added to the affordable housing unit allocation unless otherwise determined by the Board. All affordable housing projects and units shall be subject to all other District regulations including the requirements of this water and sewer allocation chapter, except as specifically modified by this section.

Nothing in this section shall preclude the Board of Directors from modifying, or eliminating the allocation based on conditions imposed upon the District by a court or governmental agency of higher authority, or by a change in availability of resources, or by a change in ordinances, resolutions, rules or regulations adopted by the Board of Directors for the protection of the health, safety and welfare of the District.

The Board of Directors shall annually review the status of the affordable housing program and determine whether the affordable housing unit allocation contains a sufficient number of units to meet the needs of the community. All proposed affordable housing projects shall be reviewed for approval by the Board of Directors on a case-by-case basis for

allocations from the existing balance in the affordable housing unit allocation.

C. The Board may determine that intent to serve letters may be issued to allow a project for extremely low-income, very low-income, lower-income, moderate-income, or workforce housing to proceed and connect to the CCSD's water system, subject to the County's Growth Management Ordinance and any other required approvals by other governmental agencies.

D. Additional Provisions. In order to encourage the development of affordable housing units meeting the County's extremely low-income, very low-income or lower-income eligibility requirements only, the Board of Directors may provide the following incentive: the water and sewer connection fee may be reduced by up to fifty percent (50%) for each unit constructed. Such reduction shall be in the form of a refund once the housing units are completed.

E. Administrative Procedures. The general manager, or designated representative, is authorized to establish such procedures and forms as necessary to implement this affordable housing program and to process applications under this chapter. Eligibility shall be through a waiting list, established on a first come first served basis.

Section 3. A summary of this Ordinance shall be published in a newspaper published and circulated in the District at least five (5) days prior to the Board of Directors meeting at which the proposed Ordinance is to be adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the office of the District Clerk. Within fifteen (15) days after adoption of the Ordinance, the summary with the names of those Board members voting for and against the Ordinance shall be published again, and the District Clerk shall post a certified copy of the full text of such adopted Ordinance.

Section 4. This Ordinance shall take effect and be in full force and effect thirty (30) days after its passage.

Section 5. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this Ordinance would be subsequently declaration invalid or unconstitutional.

The foregoing Ordinance was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 21st day of March, 2019.

AYES:

NAYS:

ABSENT:

David Pierson
President, Board of Directors

APPROVED AS TO FORM:

Haley Dodson
Deputy District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **11.D.**

FROM: Monique Madrid, Acting General Manager

Meeting Date: March 21, 2019Subject: DISCUSSION AND CONSIDERATION OF
ADOPTION OF RESOLUTION 10-2019
AMENDING THE BYLAWS RELATING TO
BOARD MEMBER RESPONSES TO
PUBLIC COMMENT (SECTIONS 2.2 AND
3.2) AND BOARD MEMBER CONDUCT
RELATING TO PERSONNEL AND
OPERATIONAL MATTERS (SECTION 7.2)

RECOMMENDATIONS: Staff recommends that the Board of Directors discuss and consider adoption of Resolution 10-2019 to amend the Board of Directors Bylaws relating to Board Member responses to public comments and Board Member conduct relating to personnel and operational matters.

FISCAL IMPACT: No fiscal impact has been identified.

BACKGROUND: At its February 28, 2019 meeting, the Board of Directors considered and adopted several amendments to its Bylaws. During the discussion of this item, it was noted by Director Rice that it would be more appropriate for the provisions of Bylaw Section 2.2, relating to Board Member responses to comments from the public, to be a part of Section 3.2, which specifically addresses the public comment period.

In addition, last year the Board adopted a provision to address Board Member conduct with regard to personnel and operational matters (Section 7.2). It has been noted that the adopted provision is very lengthy and drafted in a confusing manner, and suggested that it should be rewritten to provide more clarity.

Based upon the foregoing, Resolution 10-2019 has been prepared for Board consideration. It would move the language from Section 2.2 and make it part of Section 3.2 with some slight modifications. In addition, Section 7.2 would be revised to read as follows:

Individual Board Members should not involve themselves in the day-to-day operations of the District. Their principle role is to participate in the process of establishing the District's policies and goals. The General Manager is responsible for implementing those policies and goals.

Individual Board Members should also not involve themselves or interfere in personnel matters. This is especially true if there is any potential that a personnel matter could subsequently be heard by the Board as an appeal of discipline.

Therefore, personnel matters and other operational issues that may be of concern to individual Board Members should be addressed through the General Manager.

Individual Board Members should also refrain from giving orders or instructions to the General Manager or any subordinates of the General Manager. The General Manager shall take directions and instructions from the Board of Directors, as a body, when it is sitting in a duly convened meeting. When presented with questions or complaints from citizens or staff related to operational or personnel matters, Board Members should listen to the concerns expressed and either: (1) confer with the General Manager or District Counsel, as appropriate; or (2) refer the individual to the General Manager for resolution of their concerns.

Attachments: Resolution 10-2019
 Exhibit A to Resolution 10-2019

 BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON ___ FARMER ___ RICE___ STEIDEL ___ HOWELL ___

RESOLUTION NO. 10-2019
March 21, 2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
TO AMEND THE CAMBRIA COMMUNITY SERVICES DISTRICT BYLAWS**

WHEREAS, at its February 28, 2019 regular meeting, the Board of Directors reached a consensus to amend the bylaws as follows:

1. Section 2.2 of the Cambria Community Services District Bylaws is amended to read as follows:

2.2. Reserved

2. Section 3.2 of the Cambria Community Services District Bylaws is amended to read as follows:

3.2 For regular meetings, a block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion. During general public comment:

(a) Board Members may briefly respond to statements or questions from the public; and

(b) Board Members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and

(c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.

3. Section 7.2 of the Cambria Community Services District Bylaws is amended to read as follows:

7.2 Individual Board Members should not involve themselves in the day-to-day operations of the District. Their principle role is to participate in the process of establishing the District's policies and goals. The General Manager is responsible for implementing those policies and goals.

Individual Board Members should also not involve themselves or interfere in personnel matters. This is especially true if there is any potential that a personnel matter could subsequently be heard by the Board as an appeal of discipline. Therefore, personnel matters and other operational issues that may be of concern to individual Board Members should be addressed through the General Manager.

Individual Board Members should also refrain from giving orders or instructions to the General Manager or any subordinates of the General Manager. The General Manager shall take directions and instructions from

the Board of Directors, as a body, when it is sitting in a duly convened meeting. When presented with questions or complaints from citizens or staff related to operational or personnel matters, Board Members should listen to the concerns expressed and either: (1) confer with the General Manager or District Counsel, as appropriate; or (2) refer the individual to the General Manager for resolution of their concerns.

WHEREAS, the Cambria Community Services District Bylaws have been amended to reflect the foregoing changes and are attached hereto as Exhibit "A" and incorporated by reference herein.

THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the amended Cambria Community Services District Bylaws attached hereto as Exhibit A are hereby adopted.

PASSED AND ADOPTED this 21st day of March, 2019.

David Pierson, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Deputy District Clerk

Timothy J. Carmel
District Counsel

BYLAWS**COMPLIANCE WITH FEDERAL OR STATE LAW**

The Cambria Community Services District (CCSD) Board of Directors will comply with all Federal and State laws governing their conduct in the performance of their duties as Directors. These Bylaws are not intended to amend any laws governing the behavior of any individual Board Member or the Board as a whole. These Bylaws are for the purpose of providing guidance to the Director in the performance of his or her duties. If it is determined any of these Bylaws conflict with Federal or State rules or statutes the Federal or State rules or statutes will apply

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.
- 1.5 The President or his or her designate shall be the spokesperson for the Board and point person for intergovernmental relations.

2. MEETINGS

- 2.1 Regular meetings of the Board of Directors shall be on the second and third Thursday of each calendar month in the Veterans Memorial Hall, located at 1000 Main Street, Cambria, unless otherwise directed by the Board of Directors. The time for holding Regular meetings of the Board of Directors shall be established by resolution.
- 2.2 Reserved.
- 2.3 Meeting Length. The business at regular meetings of the Board of Directors, including any scheduled closed sessions, shall be conducted for no more than a three-hour period, unless extended by a four-fifths (4/5th) vote of the Board. In the event there are remaining items on the agenda at the end of the three-hour period, the Board may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Board of Director's business is discussed and to protect against fatigue in discussing and deciding important District issues.

3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. An item placed on an agenda in this manner shall only be removed by the General Manager, in cooperation with the President and Vice President. Any Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.
- 3.2 For regular meetings, a block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes

unless extended or shortened at the President's discretion. During general public comment:

- (a) Board Members may briefly respond to statements or questions from the public; and
- (b) Board Members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
- (c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.

3.3 Those items on the CCSD agenda, which are considered to be of a routine and non-controversial nature, are placed on the Consent Agenda. These items shall be approved, adopted, and accepted by one motion of the Board of Directors.

- (a) Board members may request any item listed under Consent Agenda be removed from the Consent Agenda, and the Board will take action separately on that item.
- (b) A Board member may ask a minor question, for clarification, on any item on the Consent Agenda. The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda.
- (c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer they wish to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the District Clerk will register a "no" vote in the minutes.

4. PREPARATION OF MINUTES

- 4.1 The minutes of the Board shall be kept by the District Clerk.
- 4.2 The District Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the Board and,

Revised per Resolution 10-2019 on March 21, 2019

except as provided in Section 4.3 and 4.6 below, shall not be required to record any remarks of Board members or any other person.

- 4.3 Any Director may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.4 Written comments delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall be maintained as a separate public record.
- 4.5 The District Clerk shall attempt to record the names and general place of residence of persons addressing the Board and the title of the subject matter to which their remarks related..
- 4.6 Whenever the Board acts in a quasi-judicial proceeding such as in assessment matters, the District Clerk shall compile a summary of the testimony of the witnesses.

5. MEMBERS OF THE BOARD OF DIRECTORS

- 5.1 Information that is exchanged before meetings shall be distributed through the District Clerk, and all Directors will receive all information being distributed.
- 5.2 Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
- 5.3 Individual Directors have the right to disagree with ideas or opinions, while being respectful. Once the Board of Directors takes action, Directors should not create barriers to the implementation of said action.
- 5.4 At the President's discretion District Counsel shall act as parliamentarian.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the CCSD to any policy, act or expenditure.

- 6.2 Directors do not represent any fractional segment of the community, but are rather a part of the body, which represents and acts for the community as a whole.
- 6.3 The primary responsibilities of the Board of Directors are:
 - (a) The formulation and evaluation of policy.
 - (b) Monitoring the CCSD's progress in attaining its goals and objectives.
 - (c) Appointment of a General Manager to handle all matters concerning the operational aspects of the CCSD.

7. DIRECTOR GUIDELINES

- 7.1 Board Members, by making a request of the General Manager, shall have access to information relative to the operation of the CCSD. If the General Manager cannot provide the requested information in a timely manner the General Manager shall inform the individual Board Member why the information is not or cannot be made available.
- 7.2 Individual Board Members should not involve themselves in the day-to-day operations of the District. Their principle role is to participate in the process of establishing the District's policies and goals. The General Manager is responsible for implementing those policies and goals.

Individual Board Members should also not involve themselves or interfere in personnel matters. This is especially true if there is any potential that a personnel matter could subsequently be heard by the Board as an appeal of discipline. Therefore, personnel matters and other operational issues that may be of concern to individual Board Members should be addressed through the General Manager.

Individual Board Members should also refrain from giving orders or instructions to the General Manager or any subordinates of the General Manager. The General Manager shall take directions and instructions from the Board of Directors, as a body, when it is sitting

Revised per Resolution 10-2019 on March 21, 2019

in a duly convened meeting. When presented with questions or complaints from citizens or staff related to operational or personnel matters, Board Members should listen to the concerns expressed and either: (1) confer with the General Manager or District Counsel, as appropriate; or (2) refer the individual to the General Manager for resolution of their concerns.

8. DIRECTOR COMPENSATION

- 8.1 Directors may receive compensation of one hundred dollars (\$100.00) for each authorized meeting attended or for each day of service rendered as a Director.
- 8.2 The following are authorized meeting for which a Director may be compensated:
 - (a) Regular Board meetings.
 - (b) Special Board meetings.
 - (c) Advisory or Committee meetings.
 - (d) Training or educational seminars, conferences or webinars.
 - (e) Negotiation sessions.
 - (f) Depositions.
 - (g) Meetings with District consultants, engineers, or other professionals for the purpose of conducting District business or potential business.
 - (h) Any other activity the Board requests a member attend in advance of attendance.
- 8.3 Director compensation shall not exceed six days of service in any calendar month.
- 8.4 In no event shall any Director's compensation exceed \$100.00 per day or \$600.00 per month.
- 8.5 Each Board Member is entitled to reimbursement for their travel, meals, lodging and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board pursuant to Government Code Section 53232.2

Revised per Resolution 10-2019 on March 21, 2019

- 8.6 Board Members shall provide brief reports on meetings attended at the expense of the District at the next regular Board meeting, as provided by Government Code Section 53232.3.

9. COMMITTEES

- 9.1 The President shall make appointments to all committees subject to Board approval.
- 9.2 All committees shall meet within the jurisdictional boundaries of CCSD, except as may be permitted by the Brown Act.
- 9.3 The Board may appoint such AD HOC committees as may be deemed necessary or advisable. The duties of the AD HOC committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made. AD HOC committees shall meet on an as needed basis.
- 9.4 Standing Committees:
- (a) Standing Committees may be created at the Boards discretion. Standing Committees may consider CCSD related issues assigned to it on a continuing basis.
- (b) All Standing Committees shall be conducted as public meetings in accordance with the Brown Act. Action minutes for each meeting of a Standing Committee shall be forwarded to the Board of Directors as a public record and an audio recording shall be made and retained, as required by law.

10. BOARD BYLAW REVIEW POLICY

- 10.1 Subject to 3.1 the Board Bylaws shall be reviewed annually at the first regular meeting in January and amendments to the Bylaws shall be considered for adoption by the Board at the first regular meeting in February.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **11.E.**

FROM: Monique Madrid, Acting General Manager

Meeting Date: March 21, 2019

Subject: DISCUSSION AND CONSIDERATION
TO NOMINATE A CANDIDATE FOR
ELECTION TO THE CSDA BOARD OF
DIRECTORS, COASTAL NETWORK
SEAT B

RECOMMENDATIONS:

Staff recommends that the Board of Directors discuss and consider nominating a Board Member or the General Manager for election to the CSDA Board of Directors, Coastal Network Seat B.

FISCAL IMPACT:

CSDA Board Members are expected to:

- Attend all board meetings, usually 4-5 meetings annually at the CSDA office in Sacramento.
- Participate on at least one committee, meet 3-5 times a year at the CSDA office in Sacramento.
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Day (held in the spring) and the CSDA Annual Conference (held in the fall).
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.

The CSDA reimburses Directors for their related expenses for board and committee meetings as outlined in the CSDA board policy. CSDA does **not** reimburse expenses for the two conferences even if the board or committee meeting is held in conjunction with the event. They also do not reimburse expenses for the Leadership Academy classes even if a board or committee meeting is held in conjunction with the event.

DISCUSSION:

The Cambria Community Services District is a member of the California Special District Association ("CSDA"). The leadership of CSDA is a board of directors ("CSDA Board") elected from its six geographical networks. The CCSD is located in the Coastal Network. Each of the six networks has three seats on the CSDA Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. The CSDA Board is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The CSDA Board is crucial to the operation of the CSDA and to the representation of the common interests of all of California's special districts before the Legislature and the State Administration. Service on the CSDA Board requires one's interest in the issues confronting special districts statewide.

The CCSD has received the attached "Call for Nominations" seeking nominees for election to Coastal Network Seat B for the 2020-2022 term. As a member in good standing of CSDA, the CCSD is eligible to nominate one board member or managerial employee for election to the

CSDA Board. Currently, Coastal Network Seat B is held by Jeff Hodge, General Manager of the Santa Ynez Community Services District, who is running for re-election.

If the Board decides to nominate a candidate to run for Coastal Network Seat B, the District Clerk can be directed to send a record of the District's minute action making the nomination. A Candidate Information Sheet will also need to be filled out to accompany the nomination. The deadline for receiving nominations is April 17, 2019.

It is recommended that the Board of Directors discuss and consider whether to nominate a candidate for election to Coastal Network Seat B.

Attachment: CSDA 2019 Board of Directors Call for Nominations Seat B

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON___FARMER___RICE___STEIDEL___HOWELL___



**California Special
Districts Association**
Districts Stronger Together

RECEIVED

FEB 14 2019

DATE: February 15, 2019
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
 SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2020 - 2022 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 17, 2019. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
 Fax: 916.442.7889
 E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019. The successful candidates will be notified no later than August 13, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2018.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat B-Greg Orsini, GM, McKinleyville Community Services District*
Sierra Network Seat B-Ginger Root, GM, Lincoln Rural County Fire Protection District *
Bay Area Network Seat B-Ryan Clausnitzer, SDA, GM, Alameda County Mosquito Abatement District*
Central Network Seat B-Tim Ruiz, GM, West Niles Community Services District
Coastal Network Seat B-Jeff Hodge, SDA, GM, Santa Ynez Community Services District*
Southern Network Seat B-Bill Nelson, Director, Orange County Cemetery District

(* = Incumbent is running for re-election)

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by **April 17, 2019** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 9, 2019.

The successful candidates will be notified no later than August 14, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2019.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2019 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by fax, mail, or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS – April 17, 2019



2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



California Special Districts Association DISTRICT NETWORKS

