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CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, September 25, 2014 – 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. SPECIAL REPORTS

- A. Sheriff's Department Report
- B. Fire Department Report

3. ACKNOWLEDGMENTS/PRESENTATIONS

- A. Proclamation Recognizing Norm Smyth as a CERT Coordinator

4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

5. PUBLIC COMMENT (LIMITED TO 30 MINUTES)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

6. MANAGER'S AND BOARD REPORTS

- A. Manager's Report
- B. Ad Hoc Committee Reports

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve Expenditures for the Month of August 2014
- B. Consideration to Approve Minutes of the Board of Directors Special Meeting on August 4, 2014 and Regular Meeting on August 21, 2014
- C. Consideration to Schedule a Public Hearing for October 23, 2014 to Consider the Proposed Rate Increase in the Amount of 1.92%

8. HEARINGS AND APPEALS

9. REGULAR BUSINESS

- A. Discussion and Consideration to Form a Committee to Explore Funding Alternatives and Options to Replace Existing Public Trash Cans
- B. Authorize the General Manager to Negotiate an Agreement Regarding Preparation of a Focused EIR for the Emergency Water Supply Project's Regular Coastal Development Permit

10. PUBLIC COMMENT (CONTINUED)

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

11. FUTURE AGENDA ITEM(S)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.



CAMBRIA COMMUNITY SERVICES DISTRICT
PROCLAMATION
COMMENDING
NORM SMYTH - CAMBRIA CERT COORDINATOR

WHEREAS, Norm Smyth spent 30 years in Public Safety and Law Enforcement working for the Morro Bay Police Department and other agencies in Southern California; and

WHEREAS, with experience in handling emergencies during this 30 years, recognized how quickly emergency services agencies could become overwhelmed and the need for an organized resource of citizen responders within the community; and

WHEREAS, after becoming the 16th CERT responder in Cambria, Norm became CERT Coordinator and Team Leader in 2007 and has been instrumental in training over 300 team members; and

WHEREAS, a total of 200 CERT members have participated in four natural disaster exercises for emergency personnel and a total of 125 CERT Members have participated in four CERT specific exercises; and

WHEREAS, CERT members have responded to five actual emergencies which included an earthquake, a missing person search and winter storms conducting residential and neighborhood checks, managing and processing supplies or donations, initial damage assessment, basic search and rescue, staffing the Emergency Operating Center, community relations, and distribution of emergency information to the public; and

WHEREAS, CERT members also performed non-emergency functions including support for public safety at community events, emergency preparedness, fire safety, residential address identification, community parade; and

WHEREAS, all residents and visitors to Cambria have benefited from the generosity and true community support and service of the Community Emergency Response Team of Cambria under Norm Smyth's leadership;

NOW, THEREFORE, by virtue of the authority vested in me as President of the Board of Directors and on behalf of the entire Board, CCSD staff, and all Cambrians, on this 25th day of September 2014, we hereby honor and commend Norm Smyth for his dedication and service to the Community Emergency Response Team of Cambria with this proclamation of public recognition, extending to Norm our sincere appreciation and best wishes for continued success in all his future endeavors.

James Bahringer, President
Board of Directors

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6. A.**

FROM: Jerry Gruber, General Manager

Meeting Date: September 25, 2014

Subject: MANAGER'S REPORT

Administration

On behalf of the CCSD Board of Directors and staff, we would like to thank the community for their continued conservation efforts. Water production has been reduced by 43.1% for the month of August. Once again Cambrians have saved more than the Governor's requested 20% reduction of water consumption.

Listed below is my General Manager's Report for September 25, 2014.

As part of today's Board of Director's meeting I will give a brief Power Point presentation on some of the infrastructure projects that have been completed and several that are ready to start and will be completed and the Board given updates over the course of the next few months. Due to time constraints I did not include many of the repairs that have been completed relating to the community's collection system.

The District continues to make repairs this fiscal year within both the Water and Wastewater Department even though both Departments have seen a decline in revenues and budget's that have been significantly reduced due to the extended drought.

Next month I will be providing the Board of Directors with another brief Power Point presentation on the improvements and upgrades made to the SR3 Well, the Filtronics Plant and the SCADA and monitoring capabilities that have been incorporated into our existing water system.

Our Permit for the entire water system can be found on our Website under permits. I would like to thank our Water Systems Supervisor, Justin Smith and the entire Water Department staff for completing the Filtronics Plant and doing a superb job in operating and maintaining the communities water supply during these extremely difficult and challenging times.

Staff and CCI continue to make significant progress on the Emergency Water Supply Project for the Community of Cambria. Multiple regulatory agencies continue to work collaboratively with the CCSD Staff and CCI on the Title 22 Permit and Title 27 Permit. I have conducted multiple site visits since the last Board of Directors meeting and I am very pleased with the progress that is being made at the job site. Additional clean-up work around both the 9P2 and 9P7 wells has begun. This includes the removal of dead trees, brush and other unsightly debris that has accumulated over the years. A site trailer will eventually be put on this site for staff while the Emergency Water Supply facility is in operation.

Updates relating to the Emergency Water Supply Project can be found on the District's Website under, "Current News."

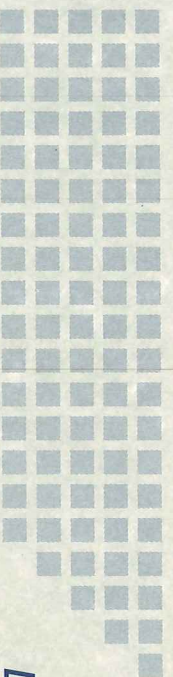
The Urgency Permit relating to the WBE Monitoring Well has been issued and the District can now run the SR3 and SR4 wells when the monitoring well falls below 3 feet. The District petitioned for this change in the event we needed a variance in order to protect the public health and safety, fire protection and sanitation for the community of Cambria. The District cannot run both the SR3 and SR4 wells if the WBE monitoring well reaches 2 feet. Concerns relating to the issuance of this Urgency Permit have arisen, however as you can see from the data below, this has not been a problem. Biological monitoring will take place when the monitoring well drops below 3 feet. Trends indicate that the WBE monitoring well level has continued to rise as we carefully manage the water system.

WBE Monitoring Well Levels:

- August 11, 2014 = 3.03 Feet
- August 18, 2014 = 3.06 Feet
- August 25, 2014 = 3.04 Feet
- September 2, 2014 = 3.20 Feet
- September 8, 2014 = 3.27 Feet
- September 15, 2014 = 3.27 Feet

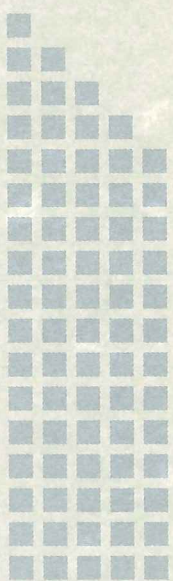
I have included as an attachment a recently received certificate of recognition from the International City/County Management Association (ICMA) for recognition of my ten (10) years of service to local government.

Additional information regarding the communities' production records, well levels and historical information can be found on the District Website.



ICMA

Leaders at the Core of Better Communities



Presented with appreciation to

Jerome D. Gruber

In recognition of

10 Years

of dedicated service to local government

*Awarded at the 100th ICMA Annual Conference
Charlotte/Mecklenburg County, North Carolina
September 17, 2014*

Robert J. O'Neill Jr.
ICMA Executive Director

**BOARD OF DIRECTORS' MEETING SEPTEMBER 25, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of August 2014. Progress updates and highlights regarding the different programs and services our Department provides are identified below:

Prevention and Education (August 2014)

- **06** residential new and remodel fire plan reviews were completed.
- **16** residential and commercial technical fire inspections were conducted
- **12** engine company commercial fire and life safety inspections were conducted.
- **04** public education events.
- **10** residential smoke detectors were installed and or the batteries changed.
- **01** **Pinedorado Activities**

Meetings and Affiliations (August 2014)

- SLO County Chiefs Assn. Meeting Aug 06 0900-1200, Atascadero
- CERT Team Meeting – New Officers Aug 08 1100-1300, Cambria
- Cambria Forest Committee Meeting Aug 13 1830-2100, Cambria

Operations

The 8th annual fund raiser for the North Coast Ocean Rescue (NCOR) team – The “Pier to Point Paddle and Ocean Race” was held on Saturday September 13th. The event was successful and participants enjoyed a 6 mile paddle starting at the San Simeon pier and ending at Leffingwell Landing. 2014 marks the 20th anniversary of the NCOR team which was started by local residents after identifying a need for local ocean emergency rescue capability.

The Strategic Plan for the Cambria CSD Fire Department is presented to the Board for consideration and follow up with the possibility of a workshop to discuss future direction of the department. Many of the issues discussed in the plan have taken on a greater significance in the face of decreased grant funding availability from the Department of Homeland Security. Other issues are also timely and deal with personnel changes and staffing challenges. The Fire Department staff are urging a dialogue with the Board and the Community to consider these issues.

Former Cambria Citizens Emergency Response Team (CERT) Leader Norm Smyth is receiving recognition today for his service and dedication to the Cambria CERT. After retiring from law enforcement, Norm took on the challenges of leading the Cambria CERT through the developmental stages shortly after the team formed in 2003. Please join us in recognizing Norm for his service to the Community.

Prevention

A public information stand has been placed in the Cookie Crock Market. Information provided at the stand is intended to address concerns that residents and visitors to the area may have about preparing for and reacting to wildfire. The stand offers Ready Set Go pamphlets, Cambria Fire Evacuation Planning Maps and other wildland fire information. The Idea for the informational “kiosk” was presented by a community member and is being followed up with a press release to the Cambrian and Tribune. As always further information and questions can be directed to the Cambria CSD Fire Department at 927-6240

Free Chipping will be available for residents with improved parcels within the district. The California Conservation Corps will be in town on September 29th and 30th (Monday, Tuesday) to provide the chipping services made possible with grant funding from the San Luis Obispo Fire Safe Council. Residents interested in the program **must sign-up no later than 5:00 p.m. on Friday September 26th**. Information and sign-up forms are available at the CCSD Offices, the Cambria Fire Station on Burton Drive or can be downloaded on the CCSD website – www.cambriacsd.org

CMB Fire Monthly Stats: Incidents

Categories	14-Jan	14-Feb	14-Mar	14-Apr	14-May	14-Jun	14-Jul	14-Aug	14-Sep	14-Oct	14-Nov	Dec-14	Totals
Fire	2	1	2	1	2	0	1	2					11
Hazardous Mat.	0	0	0	0	0	0	0	0					0
Medical*	55	40	52	32	36	38	43	41					337
Vehicle TC	2	0	1	1	3	2	3	2					14
Hazardous Situations	1	10	5	5	1	3	6	3					34
Public Service Assist	18	14	14	7	10	17	16	15					111
False Alarms	11	12	4	18	10	11	11	13					90
Agency Assist	0	0	0	0	0	0	0	0					0
Mutual Aid	0	0	0	0	0	0	0	0					0
Auto Aid	0	3	3	2	3	2	0	0					13
Rescue	1	0	0	0	0	0	0	0					1
Fire Investigations	0	0	0	0	0	0	0	0					0
Monthly Response Totals	90	80	81	66	65	73	80	76					
Cumulative Totals	90	170	251	317	382	455	535	611					611

BOARD OF DIRECTORS' MEETING – SEPTEMBER 25, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT

BUDGET

- A Fiscal Year 2014/2015 Budget was adopted on June 26, 2014. At the time the Budget was adopted, the CCSD had notified water rate payers of a proposed change to water rates for the purpose of funding an emergency water supply project. Construction of that emergency water supply project is underway, and the budget will need to be modified as a result. Staff anticipates bringing proposed budget revisions forward quarterly beginning with October, which will also give the Board the opportunity to look at actual activity for the first three months of the fiscal year, July through September.

EXPENDITURES OVER \$100,000 DURING AUGUST 2014

There were no disbursements in excess of \$100,000 during August 2014.

EXPENDITURES FOR THE EMERGENCY WATER SUPPLY

- The District has undertaken the development of an emergency water supply in response to a declared Stage 3 Drought Emergency. The Finance Department has accounted for expenditures associated with this effort by grouping expenditures into two main categories:
 1. **EWS: Filtration System; and SR1/SR3**
 2. **EWS: Brackish Water Treatment at San Simeon Creek**
- With respect to the Brackish Water Treatment at San Simeon Creek project, total commitments made to-date, in the form of issued **purchase orders**, equal \$9,126,647. These relate to Task Orders in the following way:

\$174,495	Task Order 1: Hydrogeological Modeling
\$299,601	Task Order 2: Preconstruction Engineering (Phase 1)
\$920,084	Task Order 3: Preconstruction Services (Phase 2)
\$499,941	Task Order 4: Engineering; Permitting; Purchase Assistance
\$584,607	Task Order 5: Permitting & Environmental
<u>\$6,647,919</u>	Design/Build Contract
\$9,126,647	Total
- Total **invoices** paid to-date for the Emergency Water Supply equal \$594,219. This figure includes costs associated with the rehabilitation of the Filtrons Plant and the SR1 and SR3 wells because the Board's January 30, 2014 action to authorize up to \$500,000 to be spent for the development of an emergency water supply was inclusive of this project.
 - The paid-invoices figure of \$594,219 includes total payments to date of \$174,495.00 to CDM Smith, the Emergency Water Supply Project's primary design/build contractor. The District has also received three invoices from CDM Smith that have not yet been authorized for payment. The invoices are being reviewed and staged for payment. Those three invoices are:
 - \$299,165.04 for a progress billing for pre-construction services (Task Order 2)
 - \$629,681.86 for a progress billing for pre-construction services (Task Order 3)
 - \$492,773.80 for a progress billing for pre-construction services (Task Order 4)
 - These three amounts added to the total paid amount of \$594,219 equals **\$2,015,840**.

Cambria Community Services District
Emergency Water Supply Project: Brackish Water Treatment Facility

Column ID A B C E F G
Column Math A - B = C B - E = F A - E = G

	Task Order Number	Total Task Order Budget	Purchase Orders Issued to Date	Unencumbered Balance (or Budget Available to write Purchase Orders)	Total Invoices Paid to Date	Unpaid Balance Remaining on Purchase Order Commitments	Unpaid Balance Remaining on Budgeted Amount
Vendor: CDM Smith							
Hydrogeological Modeling	1	\$174,495.00	\$174,495.00	\$0.00	\$174,495.00	\$0.00	\$0.00
Preconstruction Engineering	2	\$299,601.00	\$299,601.00	\$0.00	\$299,165.04	\$435.96	\$435.96
Preconstruction Services	3	\$920,084.00	\$920,084.00	\$0.00	\$629,681.86	\$290,402.14	\$290,402.14
Engineering; Permitting; Prepurchase Assistance	4	\$499,941.00	\$499,941.00	\$0.00	\$492,773.80	\$7,167.20	\$7,167.20
Permitting & Environmental	5	\$584,607.00	\$584,607.00	\$0.00	\$0.00	\$584,607.00	\$584,607.00
Design/Build Contract	n/a	\$6,647,919.00	\$6,647,919.00	\$0.00	\$0.00	\$6,647,919.00	\$6,647,919.00
EWS Construction Project Grand Total		\$9,126,647.00	\$9,126,647.00	\$0.00	\$1,596,115.70	\$7,530,531.30	\$7,530,531.30

Initial Operations Oversight		\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Construction + Initial O&M Total		\$9,226,647.00	\$9,126,647.00	\$100,000.00	\$1,596,115.70	\$7,530,531.30	\$7,630,531.30

The District is in possession of three invoices that are actually "in-process" for payment:

8/27/2014	\$299,165.04
9/8/2014	\$629,681.86
9/8/2014	\$492,773.80
Total	<u>\$1,421,620.70</u>

Task Order 5 includes elements that are the subject of ongoing regulatory discussions, the results of which may reduce this task order by approximately \$73,000.

WATER AND WASTEWATER REVENUE

Please see the following charts for detailed sales information for the last couple of years. The top chart is data organized on a calendar year basis and the bottom chart is data organized on a fiscal year basis.

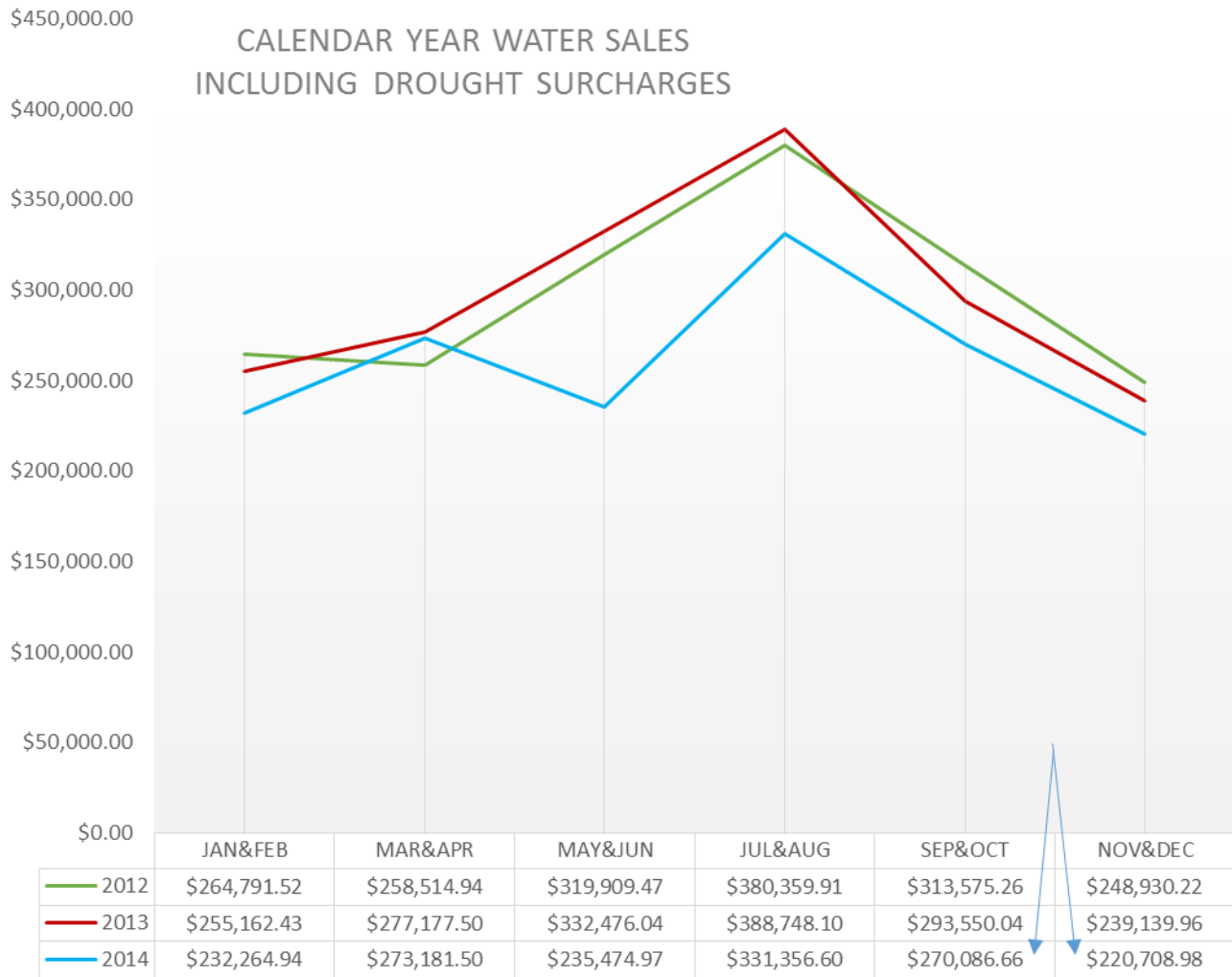
		CALENDAR YEAR						TOTAL
		JAN&FEB	MAR&APR	MAY&JUN	JUL&AUG	SEP&OCT	NOV&DEC	
Total Water Sales	2012	\$264,791.52	\$258,514.94	\$319,909.47	\$380,359.91	\$313,575.26	\$248,930.22	\$1,786,081.32
Total Surcharges	2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SALES WITH SURCHARGES		\$264,791.52	\$258,514.94	\$319,909.47	\$380,359.91	\$313,575.26	\$248,930.22	\$1,786,081.32
Total Sewer Sales	2012	\$318,719.32	\$314,206.19	\$332,784.12	\$352,135.79	\$332,730.29	\$313,374.16	\$1,963,949.87
GRAND TOTAL SALES		\$583,510.84	\$572,721.13	\$652,693.59	\$732,495.70	\$646,305.55	\$562,304.38	\$3,750,031.19
Total Water Sales	2013	\$255,162.43	\$277,177.50	\$332,476.04	\$388,748.10	\$293,550.04	\$239,139.96	\$1,786,254.07
Total Surcharges	2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SALES WITH SURCHARGES		\$255,162.43	\$277,177.50	\$332,476.04	\$388,748.10	\$293,550.04	\$239,139.96	\$1,786,254.07
Total Sewer Sales	2013	\$316,106.88	\$322,017.88	\$338,801.53	\$355,647.78	\$327,061.57	\$311,552.29	\$1,971,187.93
GRAND TOTAL SALES		\$571,269.31	\$599,195.38	\$671,277.57	\$744,395.88	\$620,611.61	\$550,692.25	\$3,757,442.00
Total Water Sales	2014	\$232,264.94	\$202,474.95	\$204,958.17	\$238,630.65	\$180,193.90	\$146,794.61	\$1,205,317.22
Total Surcharges	2014	\$0.00	\$70,706.55	\$30,516.80	\$92,725.95	\$89,892.75	\$73,914.37	\$357,756.42
WATER SALES WITH SURCHARGES		\$232,264.94	\$273,181.50	\$235,474.97	\$331,356.60	\$270,086.66	\$220,708.98	\$1,563,073.64
Total Sewer Sales	2014	\$308,378.03	\$288,205.08	\$288,307.82	\$298,346.63	\$248,566.79	\$239,895.26	\$1,671,699.62
GRAND TOTAL SALES		\$540,642.97	\$561,386.58	\$523,782.79	\$629,703.23	\$518,653.45	\$460,604.24	\$3,234,773.26

SHADED AREAS ARE ESTIMATED OR PROJECTED

		FISCAL YEAR						TOTAL
		JUL&AUG	SEP&OCT	NOV&DEC	JAN&FEB	MAR&APR	MAY&JUN	
Total Water Sales	FY 2012/2013	\$380,359.91	\$313,575.26	\$248,930.22	\$255,162.43	\$277,177.50	\$332,476.04	\$1,807,681.36
Total Surcharges	FY 2012/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SALES WITH SURCHARGES		\$380,359.91	\$313,575.26	\$248,930.22	\$255,162.43	\$277,177.50	\$332,476.04	\$1,807,681.36
Total Sewer Sales	FY 2012/2013	\$352,135.79	\$332,730.29	\$313,374.16	\$316,106.88	\$322,017.88	\$338,801.53	\$1,975,166.53
GRAND TOTAL SALES		\$732,495.70	\$646,305.55	\$562,304.38	\$571,269.31	\$599,195.38	\$671,277.57	\$3,782,847.89
Total Water Sales	FY 2013/2014	\$388,748.10	\$293,550.04	\$239,139.96	\$232,264.94	\$202,474.95	\$204,958.17	\$1,561,136.16
Total Surcharges	FY 2013/2014	\$0.00	\$0.00	\$0.00	\$0.00	\$70,706.55	\$30,516.80	\$101,223.35
WATER SALES WITH SURCHARGES		\$388,748.10	\$293,550.04	\$239,139.96	\$232,264.94	\$273,181.50	\$235,474.97	\$1,662,359.51
Total Sewer Sales	FY 2013/2014	\$355,647.78	\$327,061.57	\$311,552.29	\$308,378.03	\$288,205.08	\$288,307.82	\$1,879,152.57
GRAND TOTAL SALES		\$744,395.88	\$620,611.61	\$550,692.25	\$540,642.97	\$561,386.58	\$523,782.79	\$3,541,512.08
Total Water Sales	FY 2014/2015	\$238,630.65	\$180,193.90	\$146,794.61	\$142,574.42	\$124,288.01	\$125,812.32	\$958,293.91
Total Surcharges	FY 2014/2015	\$92,725.95	\$89,892.75	\$73,914.37	\$72,397.71	\$63,473.47	\$51,652.21	\$444,056.47
WATER SALES WITH SURCHARGES		\$331,356.60	\$270,086.66	\$220,708.98	\$214,972.13	\$187,761.49	\$177,464.54	\$1,402,350.38
Total Sewer Sales	FY 2014/2015	\$298,346.63	\$248,566.79	\$239,895.26	\$240,534.86	\$227,682.01	\$230,646.26	\$1,485,671.82
GRAND TOTAL SALES		\$629,703.23	\$518,653.45	\$460,604.24	\$455,506.99	\$415,443.50	\$408,110.79	\$2,888,022.20

SHADED AREAS ARE ESTIMATED OR PROJECTED

The original revenue projections done in May for the Budget were based upon estimated conservation information available at that time. The community is conserving at a far greater level than expected however. This means that these estimates are probably too high, at least in the 2014 periods before the emergency water supply becomes available and customers can begin to use more normal usage levels consistent with 20% conservation targets. As mentioned above, the FY 2015 Budget is being brought forward again so that these estimates can be revised based upon more current information and fewer unknowns.



The last two periods are projections.

RESERVE POLICY

Attached for the Board’s review is a pamphlet titled *Special District Reserve Guidelines*. This is being provided as background material for a future policy discussion to determine if, when, and at what levels the District should consider establishing a Reserve Policy.

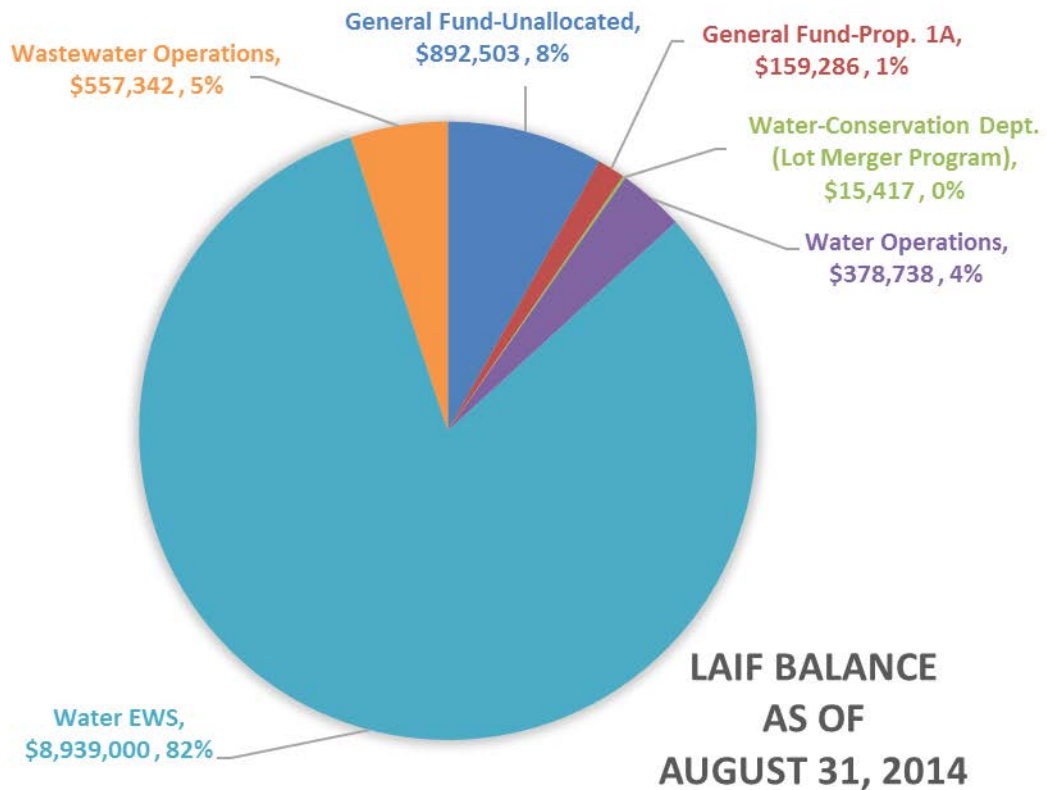
LAIF BALANCE

The balance in the Local Agency Investment Fund (LAIF) as of August 31, 2014 was \$10,942,286.32. The attached Schedule of Cash and Investments Balances indicates how the balances compare to the

prior periods as well as for the same month in each of the prior 4 years. The reader should not place too much emphasis on one month's activity; rather the information should be looked at on a trend basis.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 892,503
General (Proposition 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 15,417
Water (Operations)	\$ 378,738
Water (EWS)	\$ 8,939,000
Wastewater (Operations)	\$ 557,342
Total	\$10,942,286



With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final balance amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific

programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2013 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of March 31, 2014. The amounts have also been updated for the interest revenue received through June 30, 2014.

As noted above, the majority of the balances are updated based on final, audited results. (The District's audit is performed at the end of the calendar year.) As of June 30, 2014, the Water (operations) Fund balance has been fully expended for Water Fund activities. It is also estimated that the Wastewater (operations) Fund balance has been partially expended for Wastewater Fund activities so that the balance was approximately \$300,000 as of June 30, 2014.

INTERNAL LOANS

As of August 31, 2014, the CCSD Board of Directors has approved internal loans from the General Fund to the Water Fund. Receipt of loan proceeds of \$8,939,000 on August 7th allows cash flow loans (italicized in the following chart), which were made consistent with the District's practice of maintaining pooled cash¹ available to cover the cash flow needs of the agency and of any individual Fund, to be restored to the General Fund.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	ACE Matching
<i>Water</i>	<i>\$ 500,000</i>	<i>\$ XXXXX</i>	<i>\$ -0-</i>	<i>Emergency Water Supply</i>
<i>Water</i>	<i>\$ 174,495</i>	<i>\$ XXXXX</i>	<i>\$ -0-</i>	<i>Emergency Water Supply</i>
<i>Water</i>	<i>\$ 919,686</i>	<i>\$ XXXXX</i>	<i>\$ -0-</i>	<i>Emergency Water Supply</i>
<i>Water</i>	<i>\$ 500,000</i>	<i>\$ XXXXX</i>	<i>\$ -0-</i>	<i>Emergency Water Supply</i>

EXTERNAL LOANS

As of June 30, 2014, the CCSD external debt is as shown per the following attachment, including interest rates and prepayment penalty provisions. The second attachment is a summary of the terms of the recently secured \$8,939,000 loan from Western Alliance Bank for an Emergency Water Supply. The principal amount of this loan, principal being defined as the total amount of money being borrowed or lent, is \$8,939,000. The first debt service payment of \$326,754.24 is due on February 1, 2015. The second payment, \$332,670.78, will be due August 1, 2015.

¹ Pooled Cash & Investments - This account is used to inform the financial statement user that a pooling method is used and that these assets (e.g., cash) are not held by any specific fund. It should be noted that under the pooling approach a fund may overdraw its account in the pool. These overdrafts should be reported as liabilities, with a corresponding receivable (i.e., due to/from other funds), on the balance sheet. Bean, David R., Stephen J. Gauthier, and Paul E. Glick. *Governmental Accounting, Auditing, and Financial Reporting*. Chicago, IL: Government Finance Officers Association, 1988. Print.

In addition to the regular early payoff provision, the loan has a specific special early payoff provision: during the first year of the loan, up to \$3,750,000 can be paid off. This provision was placed in the agreement to allow for the possibility of the District being awarded grant funds for the emergency water supply.

Section 7.2. Optional Prepayment (b) Extraordinary Prepayment from Grant Proceeds. The District may prepay the unpaid principal balance of the Installment Payments, in a principal amount not exceeding \$3,750,000, on any date to and including August 1, 2015, from the proceeds of any federal or state grant with respect to the Project, by paying a prepayment price equal to the principal amount of the Installment Payments to be prepaid, together with interest accruing on said principal amount to the prepayment date, together with a prepayment premium equal to 5% of the principal amount to be prepaid.

Finally, staff has become aware that there may be some misinformation in the community regarding the lender for this loan. The loan agreement is with TPB Investments Inc. of Torrey Pines Bank, which is a subsidiary of Western Alliance Bank, which is a duly chartered, publicly-traded bank. Torrey Pines Bank has eleven locations throughout California concentrated in the San Diego, Los Angeles, and San Francisco regional areas. Please see the bank’s main investor relations web page for additional information.

The **WESTERN ALLIANCE BANCORPORATION** investor relations webpage link is:

<http://www.sn1.com/irweblinkx/corporateprofile.aspx?iid=1025038>

Corporate Profile

WESTERN ALLIANCE BANCORPORATION (NYSE - WAL)

[Webcast](#)



Western Alliance Bancorporation 2nd Quarter 2014 Earnings

Friday, July 18, 2014

12:00 PM ET

[Presentation](#)

WAL 2Q 2014 Earnings Call Dial In Information:

Dial-In Number: 1-888-317-6003, passcode: 8153733

Replay available after 2:00 PM ET July 18 until 9:00 AM ET July 31 by dialing

1-877-344-7529, passcode: 10048463

Market Summary

Trading Symbol	WAL
Exchange	NYSE
Market Value (\$M)	2,109.15
Stock Quote	\$ 24.03
Change	\$ 0.24 1.01 % ▲
Volume	308,505

As of September 17, 2014 4:04 PM

Minimum 20 minute delay.

Western Alliance Bancorporation (NYSE:WAL) is a leading bank holding company providing comprehensive business banking and related financial services through its primary subsidiary, Western Alliance Bank. With local teams of experienced bankers, the bank provides a superior level of capabilities, products and service, to assist the growth of local businesses and the quality of life in the markets it serves. In addition to a national platform of specialized financial service units, the bank operates full service banking divisions in its local markets as Alliance Bank of Arizona, Bank of Nevada, First Independent Bank and Torrey Pines Bank. Western Alliance Bancorporation is publicly traded on the New York Stock Exchange.

*****SUMMARY STATISTICS

Cambria Community Services District
 2014 Installment Sale Agreement
 (Emergency Water Supply Project)

Private Placement - TPB Investments Inc.

Dated Date	08/07/2014
Delivery Date	08/07/2014
Last Maturity	08/01/2034
Arbitrage Yield	4.110076%
True Interest Cost (TIC)	4.110076%
Net Interest Cost (NIC)	4.110000%
All-In TIC	4.290584%
Average Coupon	4.110000%
Average Life (years)	11.567
Duration of Issue (years)	8.893
Par Amount	8,939,000.00
Net Proceeds	8,939,000.00
Total Interest	4,249,508.21
Net Interest	4,249,508.21
Total Debt Service	13,188,508.21
Maximum Annual Debt Service	659,425.89
Average Annual Debt Service	659,975.39
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Component	Par Value	Price	Average Coupon	Average Life
Term Net Proceeds	8,939,000.00	300.000	6.110%	31.567
	8,939,000.00			11.567

	TIC	All-In TIC	Arbitrage Yield
Par Value	8,939,000.00	8,939,000.00	8,939,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		(139,000.00)	
- Other Amounts			
Target Value	8,939,000.00	8,800,000.00	8,939,000.00
Target Date	08/07/2014	08/07/2014	08/07/2014
Yield	4.110076%	4.290584%	4.110076%

**BOARD OF DIRECTORS' MEETING - SEPTEMBER 25, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM INFRASTRUCTURE-RELATED DEBT**

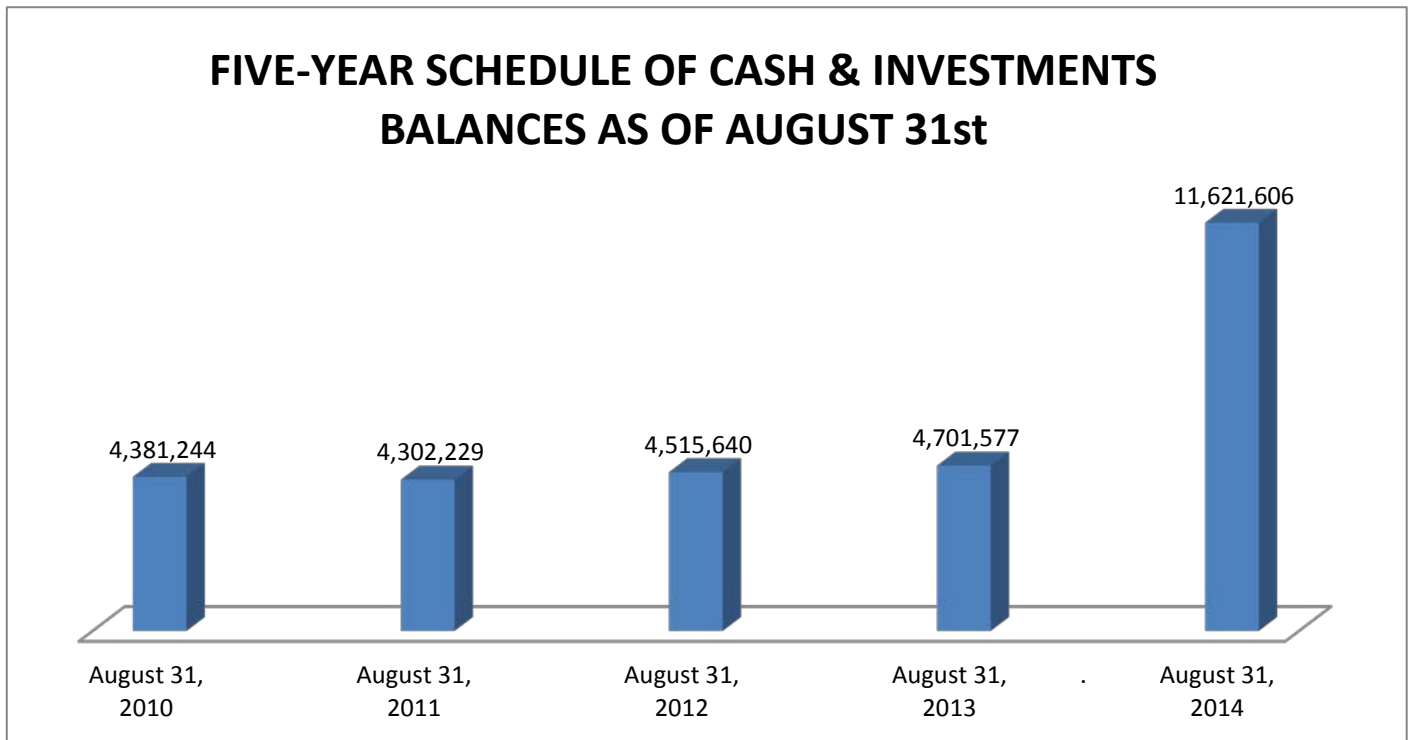
DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)- 65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)- 35% Sewer	State Revolving Fund Loan	Bank Note (Funds 2006 Refund of 1999 Bonds)	Bank Note (2014 Installment Sales Agreement for EWS)
DEBT HOLDER>	Citizens Bank	Citizens Bank	SWRCB	City National Bank	Western Alliance Bank
ORIGINAL PRINCIPAL>	\$1,233,375.00	\$664,125.00	\$2,592,324.38	\$2,245,000.00	\$8,939,000.00
INTEREST RATE>	4.50%	4.50%	3.00%	4.55%	4.11%
FUND>	Water	Wastewater	Wastewater	Wastewater	Emergency Water Supply
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater	Water
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	5/28/2016	9/23/2023	8/1/2034
PRINCIPAL BALANCE @ 8/11/14>	41,665	22,435	332,920	1,303,000	8,939,000
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015>	41,665	22,435	164,069	109,000	149,181
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015>	1,875	1,010	9,987	56,807	177,573
PROJECTED BALANCE @ 6/30/15**>	0	0	168,851	1,194,000	8,789,819
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016>	0	0	168,851	109,000	304,246
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016>	0	0	5,066	51,847	358,137
PROJECTED BALANCE @ 6/30/16**>	0	0	0	1,085,000	8,485,573
PROJECTED PRINCIPAL PAYMENT(S) FFY 2016/2017>	0	0	0	114,000	313,861
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017>	0	0	0	46,773	345,565
PROJECTED BALANCE @ 6/30/17**>	0	0	0	971,000	8,171,712
PROJECTED PRINCIPAL PAYMENT(S) FFY 2017/2018>	0	0	0	118,000	326,893
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017>	0	0	0	41,496	332,533
PROJECTED BALANCE @ 6/30/18**>	0	0	0	853,000	7,844,819
PROJECTED INTEREST PAYMENTS FFY 14/15-17/18>	1,875	1,010	15,053	196,923	1,213,808
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)*>	0	0	173,987	161,731	659,975
PREPAYMENT PENALTY>	Yes-1%	Yes-1%	No	Yes-3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	Yes - 5% until 8/1/2015; prepayment premium calculation before 8/1/2024; 0% on or after 8/1/2024

*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**Presumes all scheduled payments are timely made.

**BOARD OF DIRECTORS' MEETING - SEPTEMBER 25, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF CASH & INVESTMENTS BALANCE**

PERIOD ENDING	BALANCE IN LAIF	BALANCE IN BANK*	TOTAL LAIF PLUS CASH IN BANK	INCREASE/ (DECREASE) FROM PRIOR YEAR	INCREASE/ (DECREASE) FROM BASE PERIOD OF AUGUST 31, 2010
August 31, 2010	4,289,741	91,503	4,381,244	N/A	N/A
August 31, 2011	4,193,167	109,062	4,302,229	(79,015)	(79,015)
August 31, 2012	4,461,291	54,349	4,515,640	213,411	134,396
August 31, 2013	4,426,142	275,435	4,701,577	185,937	320,333
August 31, 2014	10,942,286	679,320	11,621,606	6,920,029	7,240,362



PERIOD ENDING	BALANCE IN LAIF	BALANCE IN BANK*	TOTAL LAIF PLUS CASH IN BANK	INCREASE/ (DECREASE) FROM PRIOR MONTH
July 31, 2014	2,003,286	862,981	2,866,267	N/A
August 31, 2014	10,942,286	679,320	11,621,606	8,755,339

*BALANCE includes amount on deposit in Main Checking Account net of deposits in transit and outstanding checks plus Cash in Overflow/Money Market Account.

NOTE: All amounts are based on CCSD records.



**California Special
Districts Association**

Districts Stronger Together

Special District Reserve Guidelines

SECOND EDITION



A GUIDE TO DEVELOPING A PRUDENT RESERVE.



Acknowledgements

In preparing the Special District Reserve Guidelines, the California Special Districts Association (CSDA) greatly benefited from individuals who were generous with their time and insightful with their views. Our task force consisted of finance staff and general managers from independent special districts, as well as professional financial consultants.

CSDA extends its appreciation to its special district task force members:

- Paul Hughes of South Tahoe Public Utilities District
- Jeff Ramos of Cosumnes Community Services District
- John Rossi of Western Municipal Water District
- Rainy Selamat of Olivenhain Municipal Water District
- Ward Winchell of Southgate Recreation & Park District

To the finance professionals on our task force, who significantly contributed to the development of the principles and guidelines, CSDA extends its sincere gratitude. The contributions of the following were invaluable:

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- Russ Powell, Senior Vice President of Economic & Planning Systems, Inc.
- Jim Marta, CPA, of James Marta & Company
- Saul Rosenbaum of the investment banking firm, Prager Sealy & Co, LLC
- Tim Schaefer of the public financial advisory firm, Fieldman, Rolapp & Associates

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 *Printed on recycled paper.*





The Formation of Special District Reserve Guidelines

Answering a
Call, Fulfilling
a Need

The genesis for CSDA's Special District Reserve Guidelines was a 2000 Little Hoover Commission report entitled, *"Special Districts: Relics of the Past or Resources for the Future?"* The report included a section on special district reserves with an introductory finding that stated: *"Hundreds of independent special districts have banked multi-million dollar reserves that are not well publicized and often not considered in regional or statewide infrastructure planning."*

The 2000 report raised a number of issues relating to special district reserves including:

- Lack of guidelines and consistency
- Lack of visibility and publication of district financial information
- Lack of understanding among constituents and policymakers of district finances
- Lack of districts incorporating reserve information into infrastructure planning

News media reacted to the Little Hoover Commission report with banner headlines claiming that "obscure" public agencies have "hoarded" billions in reserves. Legislative hearings on special district finances were held and interest was spiked among grand juries, leading them to investigate how special districts within their counties handle reserves.

Ultimately, the Little Hoover Commission recommended that guidelines for prudent reserves be established, and that investment policies and practices be reviewed to determine if additional oversight was warranted.



...many independent special districts already have established reserve policies and most, if not all, special district officials recognize their fiduciary responsibilities and take them seriously.

CSDA Reserve Guidelines Task Force

Although special district advocacy organizations disagreed with some of the Little Hoover Commission's findings and data interpretation, CSDA concurred that the establishment of reserve guidelines would assist special district governing officials and administrators in fulfilling their fiduciary responsibilities. To accomplish this, CSDA formed a task force in 2001 to identify both the essential elements of a reserve policy and the issues to be discussed during policy development.

The Special District Reserve Guidelines were developed by the task force as a tool for special district governing officials and administrators to assist them in fulfilling their commitment to provide cost-effective and efficient public services for the communities they serve.

Special District Reserve Guidelines

Second Edition

Today, with over a decade having passed since CSDA convened its original task force in 2001, many special districts have utilized the guidelines to evaluate their reserve policies, develop new reserve policies, and/or promote comprehensive and easily understood policies.

Through this decade-long process, special districts have gained new insights on improved best practices. Furthermore, certain accounting practices and terminologies have evolved. Therefore, in order to ensure the most accurate and updated guidelines, and in continuance of efforts to promulgate widespread adoption, CSDA commissioned a second task force in 2012 to produce a Special District Reserve Guidelines, Second Edition. CSDA encourages district officials to incorporate these new guideline elements into their policies, where applicable, based on size and services offered.

In developing and updating the second edition, the CSDA task force recognized that many independent special districts already have established reserve policies and most, if not all, special district officials recognize their fiduciary responsibilities and take them seriously. What may have generated most of the concern regarding special district reserves in 2000 is not lack of policy, but lack of outreach to constituents and others regarding district operations. It is essential that special districts continue to promote understanding outside their boardroom and perform outreach on district financial management to facilitate understanding among the public, media and legislators.



Introduction

Reserves are the foundation of the sustainable delivery of core services.

Importance of Maintaining a Reserve

Reserves are the foundation of the sustainable delivery of core services. Through prudent reserves, special districts offer taxpayers and ratepayers significant benefits including:

1. Savings to balance budgets
2. Emergency preparedness
3. Stable rates
4. Well-maintained infrastructure
5. Investment in the future

The fundamental question in maintaining a reserve is, how much is enough? In other words, when are reserves too low and when are they too high? These can be delicate questions because unwarranted reserves could undermine taxpayer and ratepayer support, while insufficient reserves could jeopardize the district's long-term sustainability.

There is also the question of where reserve funds should be spent. Pressure to expend reserves on making current services cheaper, rather than planning for the future, is all too frequent. Adopting a reserve policy will assist your agency in answering these fundamental questions.

Reasons for Adopting a Reserve Policy

In addition to the over-arching taxpayer and ratepayer benefits of reserves noted earlier, there are many specific reasons for a special district to adopt reserve policies:

Shared Vision:

A formally adopted policy promulgates a shared understanding of the proper level and use of reserves, which facilitates healthy working relationships.

Objectivity:

Revenue decisions represent some of the most controversial and difficult choices that governing boards must face. Utilizing reserve policies reduces political gamesmanship and promotes responsible long-term planning.

Fiscal Justification:

Inevitably, public agencies will face scrutiny over whether to raise or reduce rates, taxes or fees. Having reserve policies in place prior to such occasions serves as a valuable tool for both making and explaining difficult decisions.

Public Awareness:

Keeping the public informed about what you do is a fundamental responsibility for any public agency. They are the boss, after all, and all of us understand from personal experience that our jobs are a lot easier and a lot less stressful when the boss knows about and approves of what you are doing. Adopting a policy can help the district better communicate to the public the motives for adopting a reserve, as well as convey the reasons for maintaining the reserve at a certain level.



Important questions about reserves

The fundamental question in maintaining a reserve is, how much is enough? In other words, when are reserves too low and when are they too high? These can be delicate questions because unwarranted reserves could undermine taxpayer and ratepayer support, while insufficient reserves could jeopardize the district's long-term sustainability.



Prudent Accumulation and Management of Reserves: Developing Policy

Each special district should develop and adopt a reserve policy.

The Special District Reserve Guidelines reflect the common belief among special districts that there should be a clear and well-articulated rationale for the accumulation and management of reserve funds. Each special district should develop and adopt a reserve policy as a commitment to financial prudence and careful stewardship of community assets. It is critical to understand that a reserve fund is designated by a public agency to carry out specific purposes in a manner consistent with other financial policies, budgetary practices, district programs, and legal requirements.

Reserve Policy Objectives:

1. To provide adequate funding to meet the agency's short-term and long-term plans.
2. To minimize adverse annual and multi-year budgetary impacts from anticipated and unanticipated expenditures, thus minimizing the possibility of unplanned service fees or rate fluctuations.
3. To strengthen the financial stability of the agency against present and future uncertainties in an ever-changing environment.

Foundational Elements of a Reserve Policy:

Prior to developing a reserve policy, a district should first establish the three prerequisites below.

1. Clear, organizational philosophy/mission.
2. Policy-oriented board of directors, with long-term focus on fiscal sustainability.
3. Standardized method of financial reporting, such as Governmental Accounting Standards Board (GASB) Statement Nos. 34 and/or 54.

Communicating regularly about district financials and reserve priorities creates trust.

Principles for Developing a Reserve Policy:

1. Identify the uniqueness of the district.

- a. Consider district goals, needs and constraints.
- b. Utilize life-cycle analysis if district is capital intensive.
- c. Regularly measure condition of assets.

2. Form a complete understanding of the district's core business and significant cost drivers for district operations.

3. Engage in strategic planning.

- a. By developing, regularly evaluating and, when necessary, modifying strategic plans, districts can more efficiently plan and shape their futures. Strategic planning can help district boards anticipate and adapt to changing environmental, regulatory and demographic conditions. This assists districts in establishing appropriate reserve funds and adopting adequate target levels.
- b. Seek community input in the strategic planning process, i.e., ratepayers and taxpayers, business groups, community organizations, other public agencies serving the same constituency, etc.

4. Make communicating a priority.

- a. A regular newsletter and annual report are good starting points; it is critical for districts to reach out to the public and explain their financial position.
- b. Seek input through customer surveys, community meetings, and other meaningful engagement.
- c. Inform customers and constituents of output and seek their input in evaluating policies.

5. Recognize that a good reserve policy must be consistent with other financial policies, such as a balanced operating budget and investment policies.

6. Create and maintain a well-developed capital improvement plan.

7. Estimate the ebb and flow, or "seasonality," of cash-flow during the fiscal year and build a basic understanding of the degree of short-term borrowing necessary to meet such needs.

8. Clearly identify reserves—both categories and purposes. Set target levels for reserves that are consistent with the district's mission, the district's uniqueness and the philosophy of the district's board and community.

9. A broad reserve policy may include many elements or sub-policies. Some areas that may need sub-policies include:

- a. Rate-stabilization funds
- b. Fees and charges
- c. Debt issuance and management
- d. Deferred maintenance
- e. Level of unrestricted (contingency) funds
- f. Long-term repair and replacement



Fund Balance and Net Position/Net Assets

Every district has unique circumstances and a proper fund balance should be considered on a case-by-case basis.

There are many factors that must be considered when establishing an appropriate fund balance and ensuring the prudent management of your district's finances. Every district has unique circumstances and a proper fund balance should be considered on a case-by-case basis. Thoughtfully accounting for variables such as your district's revenue sources and income volatility will assist your district in determining its reserve amount. On the following pages are issues that should be considered when adopting a reserve level.



Specific Considerations for Budgeting and Allocating Fund Balance or Net Position/Net Assets

Considerations
<p>1. Define the special district's fiscal objectives:</p> <ul style="list-style-type: none">a. Short-termb. Long-termc. Operatingd. Capital
<p>2. Identify where funds are used:</p> <ul style="list-style-type: none">a. Operating revenues are the general-purpose funds through which ongoing activities are funded.b. Special-purpose revenues often are legally restricted for a particular use. For example, a special assessment for infrastructure must be separately accounted for and spent on designated infrastructure costs.c. Debt proceeds should be used to fund costs that provide a benefit across fiscal years. The issuance of debt allows the district to allocate these costs by spreading the debt service to these periods. Debt proceeds should never be used for short-term operating costs because this would entail allocating current operating costs to future periods.d. One-time revenues should be used for one-time expenses. If a special district gets one-time revenues and uses it to provide additional full-time positions or to fund on-going operating costs, it may lead to a budget crisis when the one-time funding runs out.



One-time Revenue

According to the Government Finance Officers Association, "Examples of one-time revenue include: infrequent sales of government assets, bond refunding savings, infrequent revenues from development and grants. These revenue may be available for more than one year (e.g. , a three-year grant) but are expected to be non-recurring."

One-time Expenditures

According to the Government Finance Officers Association, "Examples of expenditures which a government may wish to use one-time revenue include start up costs, stabilization (e.g. to cover expenditures that temporarily exceed revenues), early debt retirement, and capital purchases."

Components of Fund Balance

In governmental funds, “reserves” typically comprise a portion of the total fund balance. Fund balance reporting standards play a part in describing how much of fund balance might be available for a reserve and how much is limited to other purposes. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, changes how fund balance has traditionally been reported.

In the past, reporting of fund balance focused on whether resources were available for appropriation (i.e., budgeting) and distinguished between “unreserved fund balance” (i.e., available for appropriation) and “reserved fund balance” (i.e., not available for appropriation). GASB Statement No. 54 changes the focus to the “extent to which the government is bound to honor constraints on the specific purposes for which amounts in the fund can be spent” and establishes five different components of fund balance:

COMPONENTS OF FUND BALANCE

NONSPENDABLE FUND BALANCE	RESTRICTED FUND BALANCE	COMMITTED FUND BALANCE	ASSIGNED OR DESIGNATED FUND BALANCE	UNASSIGNED OR UNDESIGNATED FUND BALANCE
This category is inherently nonspendable, such as the long-term portion of loans receivable, the principle of an endowment and inventories.	This classification has externally enforceable limitations on the use of fund balance, imposed by parties such as creditors, grantors or laws or regulations of other governments.	This encompasses limitations imposed by the special district upon itself at its highest level of decision making (e.g., governing board through a resolution). For example, the governing board might commit a portion of fund balance to a “stabilization fund” to provide a cushion against unknown economic shocks and revenue declines.	This portion is earmarked for an intended use. The intent is established at either the highest level of decision making or by a body or official designated for that purpose. For example, a share of fund balance might be assigned to offset a gap in the budget stemming from a decline in revenues or an allotment could be assigned for an upcoming special project.	This comprises all fund balances that are left after considering the other four categories. Use is least constrained in this category of fund balance.



Unassigned fund balance is typically the primary subject of a reserve policy. However, committed and assigned fund balance may also be thought of as part of a reserve policy as the governing board or management, respectively, has some control over the balances. Conversely, restricted fund balances or nonspendable fund balances are fundamentally constrained, making it unnecessary to place parameters on them through reserve policy in order to achieve prudent savings and expenditures of public resources.

It is recommended that every district establish policies regarding minimum fund balance and spending priorities in order to communicate to users the importance of a reserve for economic uncertainties, why it consists of amounts that are unassigned and that it is not available for spending.

Districts' policies should specify the order in which fund balances are spent when more than one amount is available for a specific purpose. Where such policies do not exist, GASB 54 prescribes that the default order in which these amounts should be spent is committed, assigned, and then unassigned.



GASB 54

According to the Governmental Accounting Standards Board, statement No. 54 was issued after, "...research revealed that the existing standards guiding fund balance reporting were being interpreted inconsistently by different governments. Consequently, the fund balance information reported by many governments also was inconsistent. It also became clear that the understandability of fund balance information was affected and that financial statement users were unable to readily interpret reported fund balance information."

GASB fact sheet about Fund Balance Reporting and Governmental Fund Type Definitions



Sample Policy Language

The "X" district maintains a minimum unassigned fund balance of not less than "X" percent of budgeted general fund expenditures and other financing uses as a reserve for economic uncertainties. The district believes a reserve of this level is prudent to maintain a high bond rating and to protect the district from the effects of fluctuations in property tax revenues to which special districts are vulnerable. Because amounts in the nonspendable, restricted, committed and assigned categories are subject to varying constraints on their use, the reserve for economic uncertainties consists of balances that are otherwise unassigned.

Reserve Level Targets

A reserve policy must set a target level of reserves to maintain. The target is typically defined in terms of unrestricted fund balance as a percentage of either regular operating revenues or regular operating expenditures. The choice between revenue and expenditures as a basis depends on which element is more predictable. A government that relies heavily on property taxes typically would choose revenues, whereas a government with a less predictable revenue portfolio might choose expenditures. In either case, the base should only reflect operating numbers and should remove the effect of unusual spikes or drops that would distort long-term trends.

With the basis of the target defined, the next step is to select a reserve-level target number. The Government Finance Officers Association (GFOA) offers guidance as to the amount of unassigned fund balance governments should maintain in their general fund operating revenues or regular general fund operating expenditures, regardless of size. As special-purpose governments, special districts should carefully balance such general advice with the unique circumstances associated with the district's operational environment.

In considering what constitutes adequate reserves, a special district may want to establish key benchmarks or ratios. Many industries have key equity target formulas or ratios that establish minimums to provide a red flag warning when equity may be too low. Some of those ratios may include the following:

- Debt to Equity
- Property Taxes to Equity
- Current Ratio
- Capital Outlay to Equity
- Capital Outlay to Operating Expenses

Certain districts may establish their own ratios based on the unique aspects of the district or an operating environment that may be different than other organizations in their industry.



Local Conditions as a Basis

The Government Finance Officers Association notes that fund balance is ultimately a local decision based on local conditions. "...Finance staff should analyze the risks that influence the need for maintaining reserves as a hedge against uncertainty and loss."

(p.57, GFOA, Financial Policies)

Articulating Financial Position and Decisions

Is this organization in good financial shape? That depends on the condition of the current assets and the short-term and long-term needs of the organization as they relate to its resources. If there exists significant current infrastructure needs, then financing may be required. Is enough set aside for contingencies? If water costs increase by 10 percent, or new environmental or health standards are issued, how will that affect total net assets?

Governmental entities collect, hold and expend resources in public trust. If too little is collected, they risk failing to meet mandated needs. If too much is collected, they overburden the public and tie up resources that taxpayers and ratepayers could use in the economy. Historically, governments have been known to spend most of their resources each year and too often fail to properly plan for long-term needs. Special districts should carefully examine their operations and budget to ensure that expenses, such as capital needs and contingencies, are anticipated and appropriate resources are set aside.

Some governments, either through good fortune or good planning, have reserved net assets for future plans and needs. What most governments have failed to do, as emphasized in the 2000 Little Hoover Commission's report, is to effectively communicate their plans for the net assets and explain why the balance is appropriate.

Each special district needs to:

1. Analyze its financial position.
2. Examine its current and long-term needs, including a capital improvement plan.
3. Establish its target fund balance or net assets.
4. Outline its goals and needs through policy, budgets and enhanced financial statement note disclosures.
5. Anticipate public scrutiny of financial statements and proactively communicate how finances are being used in a manner the public can easily digest.

It is recommended that special districts, at minimum, conduct a review of their reserve policy annually to ensure it meets the needs of the district and is in compliance with any requirements/standards that may have changed.

Conclusion

Each special district's financial and legal professionals should review reserve policies prior to adoption to ensure they are in compliance with all current laws and regulations. Reserve policy should be established based on each district's unique financial situation. Any reserve policy needs to be reviewed regularly as the financial environment within which it functions is dynamic and there may be applicable legislative or regulatory changes.

The 2000 Little Hoover Commission report concluded that there was a disconnect between special districts and their constituents and other local government entities. Therefore, it is important that each agency not only develop a reserve policy, but ensure that stakeholders know and understand the district's financial position and decision-making process.

Districts should consider preparation of a public outreach program to communicate financial and program information on a regular basis to affected or interested populations. How involved each respective public outreach program is for a district is typically determined by the size and complexity of the district. A first step may be as simple as adding the information to an agency's website or the development of an annual report. CSDA encourages districts to take the next step and proactively engage the public to ensure its awareness.

We hope you find these guidelines helpful and if you have any comments or suggestions on how we can improve this document, please contact us at 877.924.2732.



Addendum I: Glossary

Assigned Fund Balance: Amounts that are intended to be used by the special district for specific purposes but do not meet the criteria to be classified as restricted or committed.

Capital Improvement Program (CIP): A short-range plan that identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.

Committed Fund Balance: Amounts that can only be used for the specific purposes as determined by a formal action of the special district's highest level of decision-making authority.

Net assets: The amount of assets in excess of liabilities. For non-enterprise fund types, this excess is referred to as "fund balance." For enterprise-fund types, this excess is referred to as "net assets" or, as of July 1, 2012, "net position."

Nonspendable Fund Balance: Amounts that cannot be spent or where cash has been spent previously to produce a fund balance – for example, inventory, pre-paid expenses or restricted assets.

Pay-Go: Is the practice of financing expenditures with funds that are currently available rather than borrowed.

Restricted Fund Balance: Amounts that can only be spent for specific purposes which are stipulated outside the control of the special districts, such as the constitution, external resource providers (such as granting entities) or enabling legislation.

Unassigned Fund Balance: The residual of all other funds that are not nonspendable, restricted, committed or assigned. Unassigned balances are not in special revenue, capital projects, permanent or debt service funds unless the fund is in deficit.



Addendum II: Special District Reserves Talking Points

PRUDENT RESERVES MAKE FOR SOUND BUDGETING

For countless families, saving for a rainy day is common-sense. For special districts, reserve funds are not just money in a bank; they are fundamental resources for ensuring reliable core services and community security.

How Taxpayers and Ratepayers Benefit

Special districts designate money toward savings in order to balance their budget, respond to emergencies, keep rates affordable, maintain current infrastructure and plan for future public works projects.

- **Balancing Budgets** – Over the course of the fiscal year, short-term reserves help balance the ebb and flow of revenues verse expenditures.
- **Emergency Preparation** – In the event of a disaster, communities can't afford not to have savings readily available to quickly repair critical local infrastructure and bring core services back online.
- **Affordable Rates** – With appropriate savings, special districts are able to use resources wisely and smooth out the highs and the lows of volatile economic conditions, rather than spend their entire surplus and then seek new revenue or jeopardize services.
- **Infrastructure Maintenance** – Reserves mean the pipes are fixed, roofs are patched, and worn equipment is replaced without going back to the taxpayers or ratepayers to pay for routine upkeep.
- **Planning for the Future** – A long-term, thoughtful approach to public infrastructure requires the foresight to plan for, and discipline to save for, future needs.

Reserves are Much More than Liquid Assets

- What comprises a reserve fund? Reserve fund balances and net assets are not just cash and investments. They also include the net value of capital facilities, land and equipment measured from the very inception of the district.
- Assigned funds are budgeted for specific long-term public needs as planned by the board of directors.
- Committed funds are set aside via established policies for specific uses such as cash-flow, capital improvements, contingencies, and rate stabilization.
- Restricted funds are limited by legal or contractual requirements, or cannot otherwise be spent.

Best Practices for Sensible Budgets

- Historically, governmental agencies and departments have been known to spend everything they have before the end of the fiscal year in order to justify increased future allocations from their larger bureaucracy.
- Special districts are different because they empower core local service providers with budgetary control, encouraging efficiency and fiscal restraint rather than punishing it.
- The CSDA Reserve Guidelines Task Force identified both the essential elements of reserve policies and key issues to be discussed during reserve policy development to assist districts in fulfilling their commitment to provide cost-effective and efficient public services to their communities.



Addendum III: Capital Planning

A Capital Improvement Program (CIP), also referred to as a capital plan, exists to identify and prioritize a special district's need for capital goods. A CIP should prioritize the importance and timing of the various assets to be acquired. In addition, a CIP should contemplate how those goods will be paid for – cash (equity) or debt. A capital plan is a strategic and comprehensive plan for the acquisition and implementation of the district's capital assets over time. In that sense, it is different from a finance plan, which focuses on individual acquisitions and how to pay for them.

To fulfill their mission, every district makes capital investments. Debt, especially tax-exempt debt, is recognized as an important and continuing source of a district's capital to fund improvements necessary to achieve its mission and strategic objectives. A CIP provides the framework by which decisions will be made regarding the use of cash and debt to finance capital projects.

Debt is defined to include all short and long-term obligations, guarantees and instruments that have the effect of committing the district to future payments. The assumption of debt, both direct and indirect, is subject to the district's approval. Any debt issued by subsidiary entities is subject to these policies. In satisfying their fiduciary responsibilities, it is important that a district's board and management know the extent of debt obligations.

CIP Objectives

1. To provide guidelines to management on the use of reserves and debt to support a special district's capital needs while achieving the lowest overall cost of capital.
2. To provide selected financial measures, with specific targets, to ensure that the district continues to operate within appropriate financial parameters while allowing the agency to maintain financial stability and the highest acceptable credit rating that permits it to issue debt at favorable rates.
3. To bridge the cash flow gap between the district's available funds and its capital needs when the assumption of debt is deemed prudent.

Creating a Capital Plan

1. Establish goals
2. Assess needs
3. Determine pay-go or borrow
4. Identify methods available for funding
5. Design the loan—the tactical plan
6. Organize approach

Details on the following pages.

Establish Goals

The key elements in setting clear capital plan goals include:

- 1. *Understanding the role of the planning horizon.*** Planning horizons are important considerations in well-developed capital plans. For example, it makes little sense to try to plan for a 10-year or 20-year horizon if innovation, technology, demographics or legislative threats to the plan occur frequently or on short notice. Conversely, agencies that are in low-technology businesses and stable demographic circumstances can more effectively and more appropriately plan for long periods. Planning horizons should mirror long-term repair and replacement requirements of existing facilities.
- 2. *Integrating the use (or lack thereof) of reserves.*** The extent to which a particular district has accumulated reserves will dramatically impact the CIP. The development of, and adherence to, strong reserve policies can greatly simplify funding choices for a capital plan, but blind adherence to arbitrary reserve levels can be just as inhibiting as no reserves at all. The key is to make reserve accumulation, or depletion, work in harmony with the CIP, operating budget and risk management of the district.
- 3. *Recognizing the repetitive nature of implementing the CIP.*** A capital plan is by its nature repetitive. For that reason, many districts choose to review and update it annually, usually as an adjunct to deliberation of the operating budget. This keeps the CIP current and tempered by present information on the priorities of the district.

Assess Needs

Every capital plan starts with a needs assessment. The assessment should be based on a comprehensive review of the agency's assets at the time an asset is recorded and an estimated useful life is assigned to each asset. This information later will be used as an indicator of when an asset is scheduled to be replaced. Estimated future replacement costs need to be obtained in order to reasonably estimate CIP fund requirements within an agency's long term financial plan.

Determining Pay-Go or Borrow

The "pay-go" method of using current revenues to pay for long-term infrastructure and other projects is often considered when sufficient revenues and reserves are available and long-term borrowing rates are higher than expected cash reserve fund earnings.

On the other side of the spectrum, the "pay-as-you-use" or "borrow" strategy limits the need for building of major amounts of equity in capital assets. Such accumulation can be less economically efficient, particularly for those districts that are capital intense and whose capital goods are "used up" over long periods of time. Similarly, financing of smaller capital goods, or those with short or uncertain useful lives, is also inefficient. The rationale behind the borrow approach is that the district's stakeholders should "pay" for the assets required to deliver the goods or services of the agency over a time period that more closely mirrors the useful life of those assets.

Most districts use a blended approach based on their debt management policy. Often, a district's approach is dictated as much by affordability as by philosophy, given that few public bodies are capable of paying cash for all capital assets.

Identify Methods Available for Financing

Once the goals have been set, the needs assessed and the decision whether to pay cash or finance the asset has been made, some thought must be given to the method of financing. For example, even if an asset is to be procured for cash, and the cash is on hand in a reserve set aside for that purpose, a decision still must be made on whether to replenish or restore that reserve, and over what time period and from what source it will be replenished.

Choosing to issue debt means that the following choices must be made: form of debt, mode (fixed or variable rate), repayment terms and method of sale. These are the tactical decisions that often blur the understanding of the strategic elements of the capital plan.

Design the Loan – The Tactical Plan

If a decision is made to borrow, an array of choices will follow. Some districts choose to borrow from banks or private lenders; others choose public offerings of debt. Lease financing may be considered as an alternate to bond financing. Some districts pool their needs with other similarly situated districts in order to reduce costs through economies of scale.

Regardless of the choice of lenders or approach matching the useful life of the financed asset to the borrowing term is an important consideration. Common sense tells us that we should hesitate to finance automobiles with 30-year bonds. By the same token, a water treatment plant with a design-life of 50 years can be safely and prudently financed over long periods of time. Still, debt issuances over 30 years are rare.

This element of the CIP should also carefully consider other needs within the strategic plan when pledging assets or revenues to lenders. A generous package to a lender on today's asset may make tomorrow's asset financing problematic or impossible. The key is to ensure that each tactical financing plan within the capital plan works harmoniously with other elements of the plan and is flexible enough to allow for the inherently changing nature of the CIP.

Organize the Approach

The successful capital planning process looks a great deal like the successful budgeting process. The end-result articulates the goals and objectives of the organization to all stakeholders and relies on an accurate and unbiased assessment of needs. It provides for an evaluation of the desired assets to distinguish between "wants" and "needs." It is written and shared with the district's stakeholders.

The capital plan is revisited often and provisions for changing or amending it are straightforward. Finally, it incorporates periodic analysis of results and achievements for management and the governing body.

Summary

A CIP need not be elaborate or weighty to be effective. Many effective capital plans consist of a single spreadsheet and several paragraphs of supporting text. The development of the program is vital to the efficient use of capital. It is a key ingredient in a lender's assessment of management's effectiveness and control. It is among the most important tools an elected official possesses to discharge the duties of office.

Readers who are interested in additional information about the development of capital plans should consider a variety of books, and other information sources, on the topic. Some suggested examples are shown in the attached resource listing at the back of this document.



Addendum IV: Resources

The Government Finance Officers Association (GFOA) is a great source for more information regarding various government financial matters, including fund balance and financial reporting. GFOA has an extensive publications department. View a list of its full offerings at www.gfoa.org. The following publications may be useful:

1. "An Elected Official's Guide to Financial Reporting"
2. "Best Practice – Replenishing Fund Balance in the General Fund"
3. "Governmental Accounting, Auditing, and Financial Reporting"
4. "Recommended Budget Practices: A Framework for Improved State and Local Government Budgeting"

The Governmental Accounting Standards Board (GASB) has a number of user guides written by the standard setter for use in many types of governments. These include:

1. *An Analyst's Guide to Government Financial Statements—revised, updated, and significantly expanded*
2. *What You Should Know about the Finances of Your Government's Business-Type Activities—a completely new guide for 2012*
3. *What You Should Know about Your Local Government's Finances*

In addition, in 2013, GASB is expecting to publish a guide directed at "Business-Type Activities." Most special districts in California are "Business-Type Activities."



**California Special
Districts Association**
Districts Stronger Together

1112 I Street, Suite 200
Sacramento, CA 95814
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csda.net

**BOARD OF DIRECTORS' MEETING
SEPTEMBER 25, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT
ADMINISTRATIVE SERVICES OFFICER REPORT**

WATER RATES:

- We included an insert with the July/August billing period utility bills which were mailed around September 10. The insert was designed to remind our customers of the new water rates with an effective date of September 1. The bills reflecting these newly implemented increases will be sent out to customers for the September/October billing period on or about November 10.

STAGE 3 WATER EMERGENCY:

We are continuing to process Permanent Resident forms requesting an increase in water allotments as we receive them. At the time of the writing of this report the following numbers represent the total number of requests for an increase in water allotments:

§	2055 permanent resident forms were received and processed
§	110 medical waivers
§	30 exception approvals
§	20 exception denials

TRAINING:

I recently attending employee relations training, The Foundation of Labor Relations and Managing Collective Bargaining Agreements on September 10 – 12.

We also sent Michelle May, our newly appointed full- time Administrative Technician to training regarding creating electronic records utilizing our software.

HUMAN RESOURCES:

External Recruitments:

The recruitment for the Finance Manager position is now closed. We will be selecting a candidate soon and will be proceeding with the background investigation.

We also hired two Administrative Technicians from an eligibility list which was established during our last Administrative Technician recruitment.

Future Recruitments:

We will soon be recruiting for a Wastewater Supervisor and a Water Operator (T1/D1). Due to the needs of the departments we will not be able to hire trainees at this time.

Staffing in the Administrative Office:

As we have staff exit from our organization, we continue to review and evaluate our staffing levels and needs, while looking for ways to increase efficiencies. The 2014/2015 budget included in part staffing in the Administrative Office consisting of One (1) Confidential Administrative Assistant, and two (2) 16 hour Administrative Technicians. After giving the matter serious consideration, we concluded that we would begin by filling one of the two, 16 hour positions which is designed to handle the accounts receivable duties. Due to the ebbs and flow of the billing cycle we have determined that this position may also have time to absorb some of the accounts payable duties. Therefore we have not hired the second, 16 hour

Administrative Technician position at this time. We also hired a full-time Administrative Technician from the same eligibility list to provide assistance to the Administrative Officer.

These decisions noted above have allowed us to create some salary savings and still have the flexibility to add staff in the future in the event we discover that the staffing as described above is not adequate. However, we believe that the current staff will be able to handle the duties efficiently and effectively. We will continue to monitor staffing levels and workloads as we progress through the year.

Health Care Premiums:

We have received notice from Cal PERS that our health insurance premiums will be increasing for the upcoming year. During the last round of negotiations, the CCSD, SEIU, and the MCE groups agreed to split any premium increases with a 50/50 split.

This will affect current employees and retirees alike. The Fire group will not be affected at this time because their contract is continuing in the status quo until the CCSD is able negotiate on economic matters.

PUBLIC RECORDS REQUESTS:

I have attached a spreadsheet which is used to track the number of public record requests received by the district.

Submitted by:
Monique Madrid
Administrative Services Officer/District Clerk

Attachment: Public Records Request spreadsheet

PUBLIC RECORD REQUESTS FOR 2014

Number	Date	Name of Requestor	Request	Staff time allocated	Cost to CCSD
25	1/1/-8/10	25			
1	8/11/2014	K Butterfield	Recycled Water Master Plan	1/2 hour	
2	8/11/2014	D Liberto-Blanck	Request related to Fiscalini Ranch Park	1.5 hours	
3	8/15/2014	E Bettenhausen	Cleath-Harris documents	1 hour	
4	8/14/2014	E Bettenhausen	Correspondence between CCSD and Army Corps of Engineers	1 hour	
5	8/14/2014	L Milstein	Email addresses for active PERS members	1 hour	
6	8/18/2014	M Webb	Customer Billing Records/Public Water Reports	1 hour	
7	8/25/2014	D Liberto-Blanck	2nd request related to Fiscalini Ranch Park	1 hour	
8	8/29/2014	E Bettenhausen	Finance Officer Report on EWSP	1/2 hour	
9	9/5/2014	G Sesser	Request related to Portable Desal	20 min	
10	9/10/2014	G Sesser	2nd request related to Portable Desal	1/2 hour	
11	9/17/2014	K Dean	Daily water use/production records	1 hour	
12	9/17/2014	S Baker	Customer account street file records	1/2 hour	

**BOARD OF DIRECTORS SEPTEMBER 25, 2014
CONSERVATION REPORT
ADDENDUM TO THE GENERAL MANAGER’S REPORT**

Residential Water Surveys/Audits:

As of August 30, 2014 there were 110 customers on our “Leak Report”. Staff will continue to address the properties on this list each month, and work with residential homeowners to locate and fix leaks at their properties. As we develop processes to improve our “Leak List” program staff will continue to report back to the Board and the general public.

Retrofit Point Bank:

As of 6/30/2014 the retrofit point’s bank total is **3904**. We will provide the update to the point’s bank for the retrofit upon resale program in the near future. The individual fixture count breakdown is as follows:

- Washing Machines = 1645.90
- Recirculating Pumps = 288.00
- Toilets = 384.00
- Aerators = 2047.06
- Showerheads = 3940.00

Rebates total: 8304.00

Retrofit upon resale total: 2771.00

Total Points Bank: 11,075.00

Public Outreach & Training:

Staff continues to participate in monthly Water Sense webinars.

BOARD OF DIRECTORS' MEETING – September 25, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES
MANAGER'S REPORT

- Fiscalini Ranch:
 - § Tipton Entrance:
 - Staff chipped, bucked and hauled away a fallen tree on the Tipton entrance to the Ranch.
 - In years past when the fire break along Warren Dr. was done, all of the fallen trees were bucked and pushed further into the forest.
 - In recent years staff has been removing these piles of logs and debris from the Ranch.
 - Staff loaded and hauled away 20 yards of dead logs and debris from Tipton entrance.
 - § Removal of Trees:
 - Staff dropped, chipped and hauled away 3 dead and dangerous trees from behind 3 homes on Warren Dr.
 - § Huntington Trail:
 - Staff trimmed back encroaching branches along Huntington Trail.
 - § As part of this years weed abatement, staff removed 15 yards of debris from Victoria Way x Windsor.
 - § Fire Drill:
 - On September 20th Cambria Fire Department held a training drill on the east part of the Fiscalini Ranch (Rodeo Grounds Rd).
 - Training focused on vehicle extrication, mass casualty incident and training with Calstar 7 helicopter.
 - § Rabobank:
 - Staff removed 10 yards of dumped material from behind Rabobank.
 - Material included concrete, asphalt and trash.
 - § Eucalyptus Project:
 - Staff weed wacked and removed invasive plants from the Eucalyptus project on the west part of the Ranch. Project site is located next to the Santa Rosa Trail.
 - § Steelhead Park:
 - Staff mowed the entire park.
 - § Trash receptacle:
 - A new trash receptacle was placed on the entrance to the Santa Rosa Trail (behind waste water plant).
- CCSD Lots:
 - § Staff is working on removing 2 dead and dangerous trees from behind the 700 block of Huntington and 2300 block of Camborne.
- Parks:
 - § Skate Pak:
 - Staff continues to provide weekly maintenance to the park.

- Pinedorado:
 - § As in previous years, staff was involved with this year's Pinedorado festivities.
 - Dog Park was mowed to allow for overnight parking.
 - A portion of east Fiscalini Ranch was mowed to allow parking for general public for three days (Saturday-Monday).
 - Staff assisted with Follies show and rehearsals at Vet's hall.
 - Staff assisted during Saturday Parade and Sunday Car Show at Vet's hall.
 - All facilities were inspected after Pinedorado.

- Public Restrooms:
 - § Service to the Portable Restrooms on Center St. and Sheffield St. where increased to accommodate the increase use during Pinedorado.

- Vet's Hall:
 - § 31 events were held at Veterans Memorial Building since last Board Meeting. Among those events were: Pinedorado, American Legion monthly meeting and weekly Farmers Market.

Submitted by:
Carlos Mendoza
Facilities and Resources Supervisor/
Fiscalini Ranch Preserve Manager

**BOARD OF DIRECTORS' MEETING AUGUST/SEPTEMBER, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT
WATER SUPERVISOR REPORT**

Major Water Operations:

- ✓ Received new Drinking Water Supply permit with the State Water board formerly the CDPH that includes the Filtronics plant and SR3
- ✓ SR3 treatment plant is now online supplying roughly 50% of the communities water needs
- ✓ Continuing to facilitate need of CDM smith concerning the tracer study

Routine Water Operations:

- ✓ Operators notified and assessed around 50 residences that were on the leak list, as part of Stage 3 Water Emergency Conditions
- ✓ Read water meters
- ✓ Repaired tampers
- ✓ Start stop meter reads and other misc. service requests
- ✓ USA locations for all construction work underway in Cambria
- ✓ Weekly well readings

Distribution system repairs:

- ✓ Repaired a number of standard distribution system leaks.
- ✓ Had a problem service line replaced at 1564 Main St. due to numerous repairs.
- ✓ Replaced a high number of meter shut off valves due to wear.

Sampling for compliance with drinking water supply permit:

- ✓ Weekly routine bacteria sampling.
- ✓ Monthly and Quarterly raw water sampling for coliform
- ✓ Weekly Iron and manganese sampling at SR3 and SR4 wells
- ✓ Mtbe/TBa monitoring at SR3 well

Tracer study:

- ✓ Monitoring well levels for tracer study daily
- ✓ Sampling for wells at tracer study daily
- ✓ Logging and faxing all data to CDM Smith daily

Administrative:

- ✓ Working to get bids from Carollo engineers and Water Systems Consulting Inc., to meet renewed permit requirements as follows:
 - Watershed sanitary survey; this is to include all wells currently owned by the district. Needs to be updated every 5 years, the last time it was completed was in 1992.
 - Contact time tracer study for SR3 to meet surface water treatment requirements. So that the well and treatment facility can be run while there is surface flow in the Santa Rosa creek basin. This will allow for better management of the aquifers SR4 will also be included in the tracer study due to the fact that one has never been done at that site.
- ✓ Working on upgrading the SR3 as it needs additional work to continue to meet standards into the future.
- ✓ Working with Advanced Technical Service to put together some possible options for the replacement of Fiscalini tank

Justin Smith
Water Systems Supervisor

**BOARD OF DIRECTORS' MEETING SEPTEMBER, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT
WASTEWATER SUPERVISOR REPORT**

Wastewater Treatment Plant Operations:

- ✓ Continuing to dewater bio solids.
- ✓ Preparing monthly report for August to be delivered it to the State water Resources Control Board.
- ✓ Getting prices to replace VFD or soft start on blowers for lift stations B4 & B7

Collection System Operations:

- ✓ Checked that all the alarms are working at all the lift stations.
- ✓ Alpha Electric installed a new control panel at lift station B.
- ✓ Replaced the check valve at lift station 9.
- ✓ Getting prices to replace the pumps at lift stations 9 and A1.

.Laboratory:

- ✓ Did monthly sampling and sent them to FGL for analysis.
- ✓ Daily testing to ensure that the plant is working properly.
- ✓ Did the monthly testing of Windsor Bridge East and West wells.

Administrative:

- ✓ Paul Reichardt is getting some people to help clean aeration basin #1.
- ✓ All three operators are taking classes for licensing and to better improve our wastewater treatment knowledge and skills.
- ✓ Participated in a confined space training with our water department staff, Alpha Electric, and Jay Block from our Facilities & Resources department.

Spray field:

- ✓ Work has started on the water supply project.
- ✓ Miller Drilling replaced the oil dripper and electrical connections on well 9p3. That well is used to pump water to Clyde Warrens property. Between the dates of 8/8/2014 and 9/12/2014 the meter reads 1,240,500 gallons pumped.

Ben Eastin
Wastewater Senior Operator

**BOARD OF DIRECTORS' MEETING – SEPTEMBER 25, 2014
ADDENDUM TO GENERAL MANAGER'S REPORT
DISTRICT ENGINEER'S REPORT**

The following table summarizes activities from August 19, 2014 to September 18, 2014. A summary discussion on well levels also follows.

Item No.	Description	Activities/Project Status
1	Assistance to Water & Wastewater Operations	<p>ECA Project/WWTP Improvements Preliminary Engineering Design: Carollo Engineers work is in progress and have a plant inspection planned with their electrical engineer on September 23, 2014.</p> <p>Water Department assistance on SWRCB permitting:</p> <p>The temporary urgency petition to the SWRCB for allowing for the temporary lowering of the lower Santa Rosa monitoring well was authorized within a SWRCB order issued on 8/21/2014. A related monitoring plan and supporting information was also submitted to SWRCB staff.</p> <p>Petitions to extend the time of existing permits 20387 (Santa Rosa) and 17287 (San Simeon) are being finalized and estimated to be submitted to the SWRCB during the week of 9/15 to 9/19/2014.</p>
2	Rodeo Grounds Pump Station Replacement and Stuart Street Tank 3.	<p>There was minimal progress made this reporting period, as staff resources were focused on SWRCB permitting and the Emergency Water Supply Project.</p>
3	Emergency Water Supply Project	<p>CDM Smith Constructors Inc. (CCI) have completed the majority of the Project's earthwork and have prepared equipment pads for the advanced water treatment plant equipment. Major equipment is expected to start arriving during the last week of this month. Construction activities include providing dust control, biological monitoring, archeological monitoring, and native American monitoring. A third party geotechnical firm (Geologic) is also monitoring and inspecting the evaporation pond area.</p> <p>The schedule continues to project construction activities completed on or before a November 14, 2014 milestone, which is in compliance with a condition in the County-issued Emergency Coastal Development Permit. The most critical item at this time is the Project's Title 27 permit for the evaporation pond. The consulting team and CCSD staff have been working closely with RWQCB staff who in turn posted the attached notice on 9/17/2014 with links to their draft staff report, permit, and monitoring plan for the Project's Title 27 permit.</p> <p>District staff and the consulting team continued to review all of the comment letters received to date on the Emergency Water</p>

Supply Project's Initial Study and Mitigated Negative Declaration (IS/MND), which supports the Project's regular Coastal Development Permit (CDP). Additionally, comments and input received during an 8/27/2014 joint agency project review meeting held at the Coastal Commission's Santa Cruz offices are also being considered and evaluated. In parallel with this effort, and to meet permit requirements of the RWQCB on the Emergency CDP authorized project, the project received concurrence from the Governor's Office of Planning and Research. This concurrence provides for the current Emergency CDP authorized project to be included under the Governor's 4/25/2014 Emergency Drought Proclamation's Executive Orders 12 and 19. As part of a related 9/17/2014 Water Alternatives Ad-Hoc Committee meeting discussion, the Committee agreed to recommend the completion of a focused EIR to support the regular CDP. Therefore, today's agenda includes a discussion item requesting authorization to prepare a focused EIR to support the project's regular CDP.

The following cost table summarizes all obligated Project costs to date, as well as potential change order items that are yet to be finalized.

Item	Task Order	Cost
Hydrogeological modeling	1	\$174,495.
Preliminary design, permitting, & environmental services	2	\$299,601
Geotechnical services, injection well and monitoring well construction, initial design documents, cost estimating, and permitting,	3	\$920,084
Design and major equipment pre-purchase assistance	4	\$499,941
Permitting, environmental, & engineering support during construction	5	\$584,607
CCI Design-Build Contract	n/a	\$6,647,919
Total Estimate		\$9,126,647
Potential Change Order Items:		
1) Double lining of pipeline to evaporation pond per RWQCB review comment		TBD
2) Focused biological surveys to support adaptive management plan.		20,000.
3) Focused EIR to support regular CDP.		TBD

The attached water well level summary table shows the Santa Rosa and San Simeon supply well levels as of September 15, 2014, with the San Simeon production wells at an average of 10.94 feet above sea level, the Santa Rosa well SR4 level at 21.35 feet above sea level, and the average of wells SR1 and SR3 levels at 21.35 feet above mean sea level. Since July 21, 2014, the CCSD has been pumping solely from the Santa Rosa aquifer wells. We plan on doing this until the tracer study is completed on the San Simeon well field, which should end on September 27, 2014. Our Water Department is currently alternating between operating upstream well SR-4 and the lower, down-gradient well SR-3. This also allows accessing deeper Santa Rosa aquifer water that was not readily available to well SR4.

The attached production report shows that the August 2014 production of 43.09 acre-feet was the lowest on record since the summary table began in year 1988. This indicates that Cambrians are continuing to do an outstanding job in conserving water. Comparing August 2013 production against August 2014, shows a reduction of 43.2 percent. Comparing the January through August cumulative production totals between 2013 and 2014 shows a reduction of 35.2 percent. As of the end of August 2014, 179 acre-feet (58.3 million gallons) of water has been conserved when compared against the cumulative 2013 production total.

Assuming the upstream springs will not sustain flow into the fall months due to the exceptional drought, the current estimate of remaining dry season supply in both aquifers is in the range of 170 to 270 acre-feet, with the upper range based on there being about 105 acre-feet of water available from wells SR4 and SR3. However, review of the current line plot for Santa Rosa wells, shows that the SR4 well level has accelerated downward this past month. Therefore, the higher range of this estimate may be more reliant on well SR 3 operation should the SR 4 well elevation continue its fall into the coming month. This may also indicate the underflow in Santa Rosa Creek has significantly slowed or stopped.

Attachments:

- 9/17/2014 RWQCB Title 27 Permitting Notice
- Well Levels Summary as of 9/15/2014
- Annual Production through the month of August 2014
- Line plot of Santa Rosa well levels
- Plot showing statistical analysis of San Simeon well levels
- Line plots of San Simeon well levels by year
- Line plot of San Simeon well levels for historic minimum, average, and maximum
- Line plot of San Simeon well levels for past five years

Central Coast Regional Water Quality Control Board

September 17, 2014

LAND DISPOSAL PROGRAM: HEARING NOTICE, DRAFT PROPOSED WASTE DISCHARGE REQUIREMENTS FOR CAMBRIA COMMUNITY SERVICES DISTRICT CLASS II SURFACE IMPOUNDMENT, SAN LUIS OBISPO COUNTY

Central Coast Regional Water Quality Control Board (Water Board) staff prepared the draft Waste Discharge Requirements Order No. R3-2014-0047, draft Monitoring and Reporting Program No. R3-2014-0047, and a draft staff report for the Cambria Community Services District Class II Surface Impoundment. This draft Order is prepared to authorize the Cambria Community Services District to properly dispose of brine that is planned to be generated by the Cambria Emergency Water Supply Project. The Water Board will hear public comments and consider this matter at its November 13-14, 2014 Board meeting in San Luis Obispo.

The subject documents are available for review on our website at:

http://www.waterboards.ca.gov/centralcoast/board_decisions/tentative_orders/

Interested parties not able to access the documents electronically may request to receive a hard copy delivered by mail. Interested parties must submit comments on the subject document no later than **October 17, 2014**. The Water Board will not accept comments or other written submissions on the draft Order after October 17, 2014, unless the Water Board Chairman rules that exclusion would create a severe hardship, and that the late submission will not prejudice any party or the Water Board. Any person submitting late comments must explain why the materials were not submitted by October 17, 2014. The Water Board Chairman will rule on late submittals at or before the hearing. Late submissions that consist of evidence (as opposed to policy statements or comments) are generally prejudicial unless all designated parties and Water Board staff have time to consider the evidence before the meeting.

If you have any questions or comments regarding the draft Order, please contact **Ryan Lodge** at **(805) 549-3506** or by email at ryan.lodge@waterboards.ca.gov or his supervisor, John Robertson, at (805) 542-4630.

Sincerely,

for Kenneth A. Harris Jr.
Executive Officer

Attachments (obtain from website):

- 1) Draft Waste Discharge Requirements No. R3-2014-0047
- 2) Draft Monitoring and Reporting Program No. R3-2014-0047
- 3) Draft Staff Report

cc: Cambria Community Services District Emergency Water Project IPL

R:\RB3\Shared\LDU\Facilities\PERMITTED\Cambria CSD\WDRs\Public Notice, 9-17-2014.docx

9/15/14

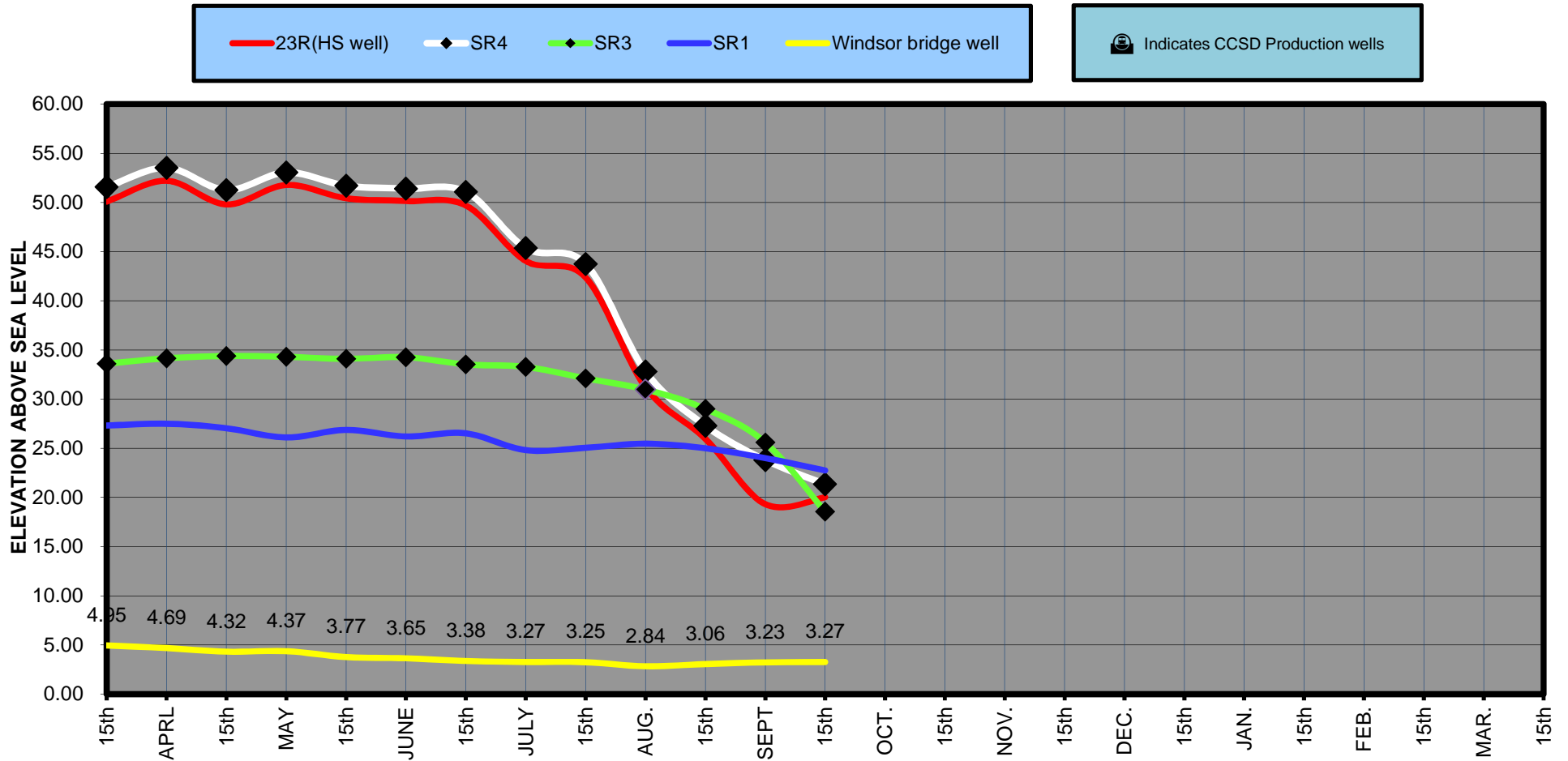
CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 9/15/14

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	63.40	83.42	20.02	
SR4	60.65	82.00	21.35	
SR3	35.75	54.30	18.55	
SR1	23.65	46.40	22.75	
RP#1	23.50	46.25	22.75	
RP#2		33.11		Not Read
21R3	9.65	12.88	3.23	36478
WBE	13.60	16.87	3.27	
WBW		17.02		Not Read
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				20.65 FEET
CCSD SANTA ROSA WELL SR4 =				21.35 FEET

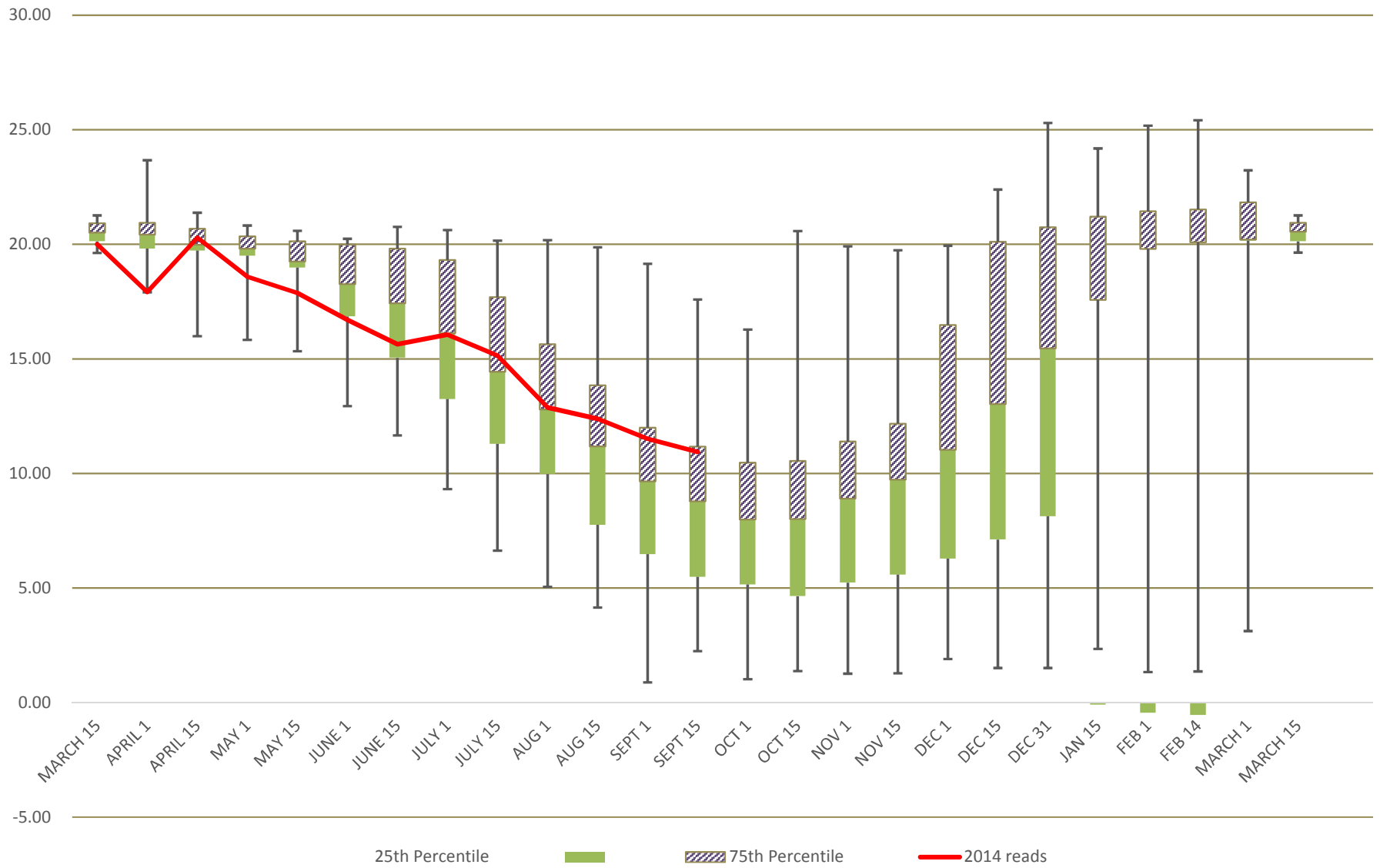
SAN SIMEON CREEK WELLS				
16D1	6.67	11.81	5.14	
9M1		65.63		Not Read
9P2	11.05	19.11	8.06	
9P7		19.59		
9L1	14.80	27.33	12.53	
SS4	15.50	25.92	10.42	SS4 to 9P2 Gradient = + 2.36
9K2	17.40	30.23	12.83	
SS3	22.10	33.25	11.15	
SS2	24.36	34.01	9.65	running for tracer test
SS1	23.35	34.07	10.72	
11B1		105.43		Not Read
11C1	43.83	98.20	54.37	
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2	34.85	55.21	20.36	
9J3		43.45		Not Read - measurement port sealed by owner
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1, & SS3 =				10.94 FEET

Red Font are the CCSD's Production Wells, as measured on 9/15/14
Report format revised 7/23/2013

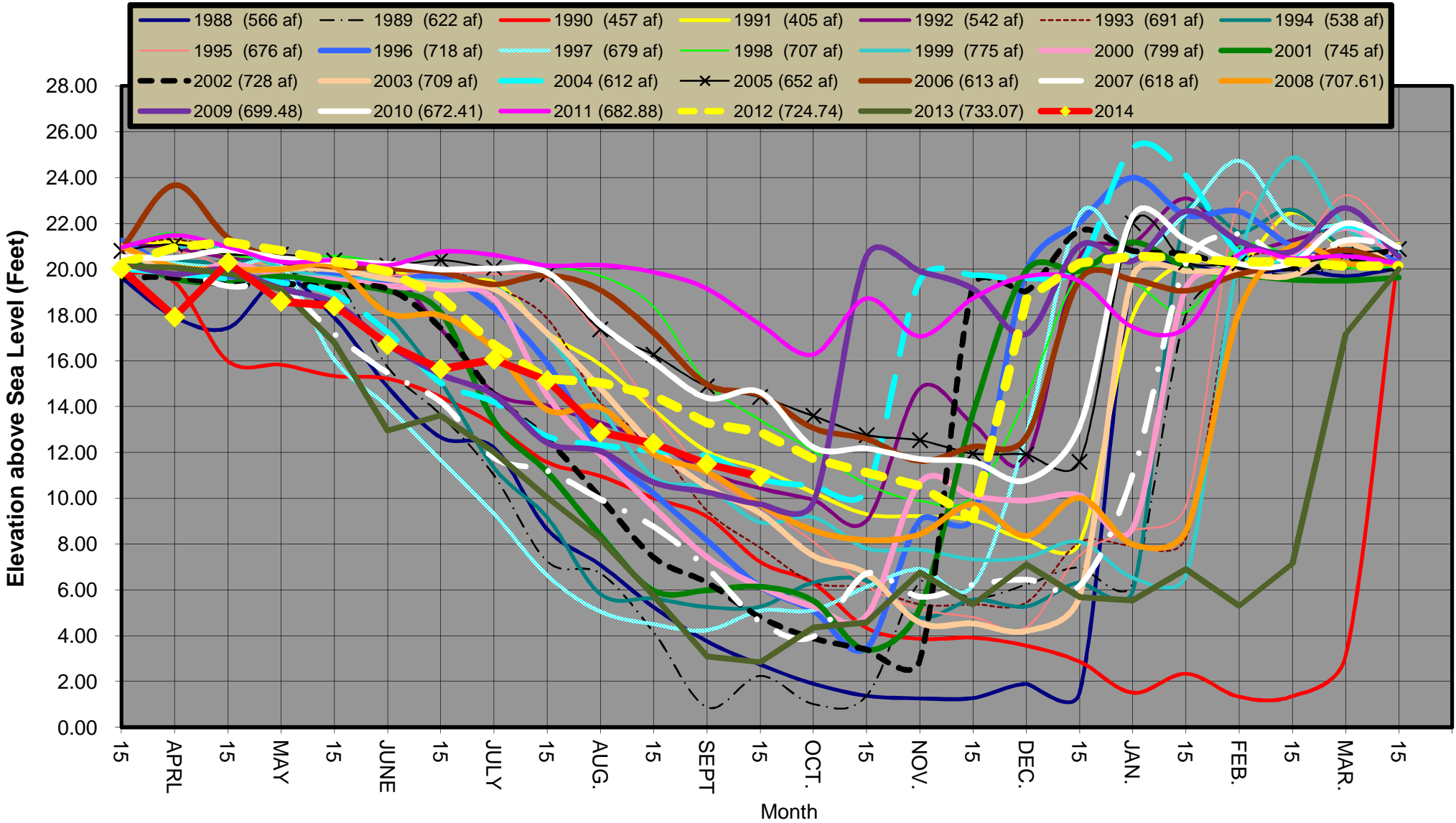
SANTA ROSA CREEK WELL LEVELS March 15th, 2014 - Current



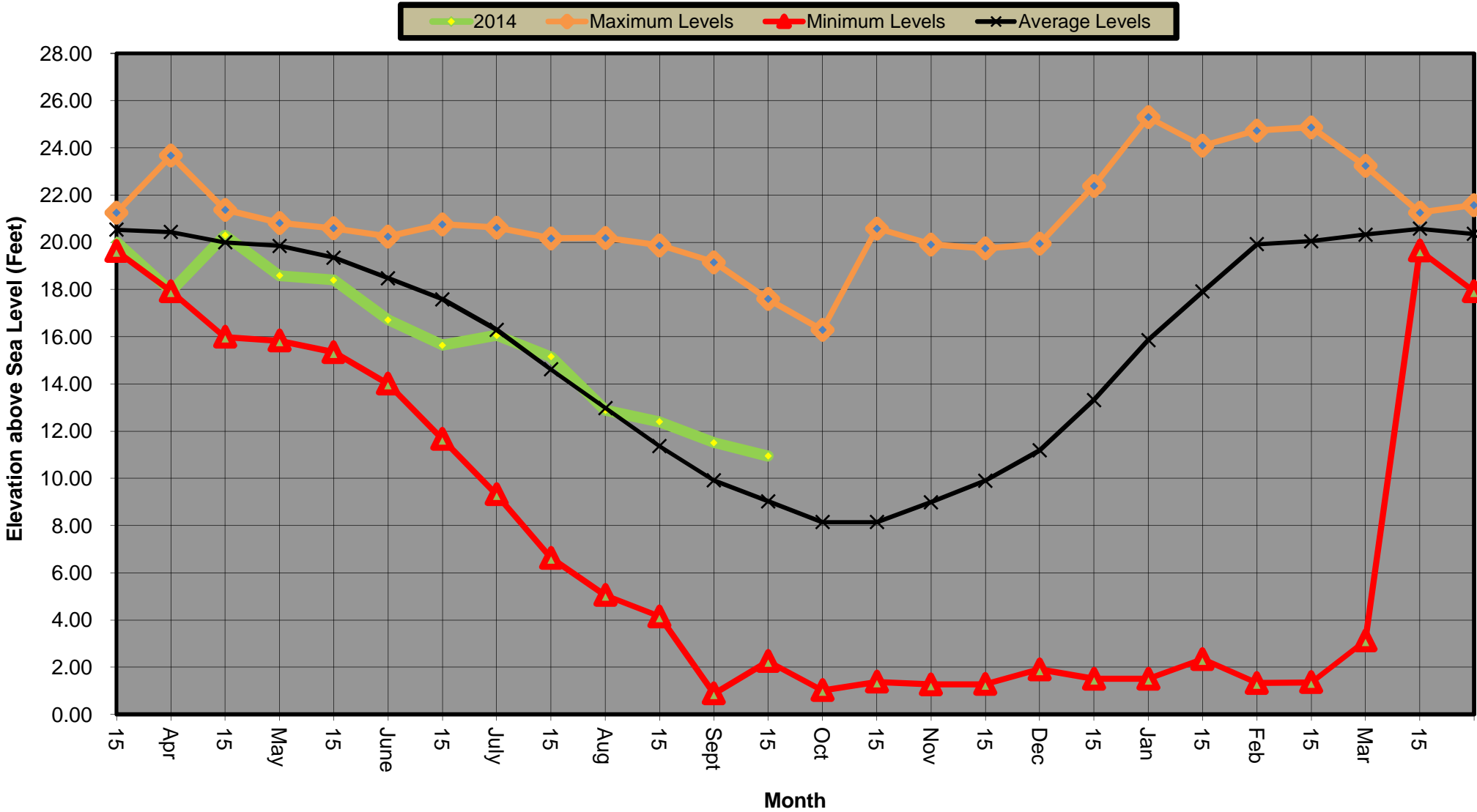
**1988 -2014 Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Purple (hatched) and Green (solid) bars**



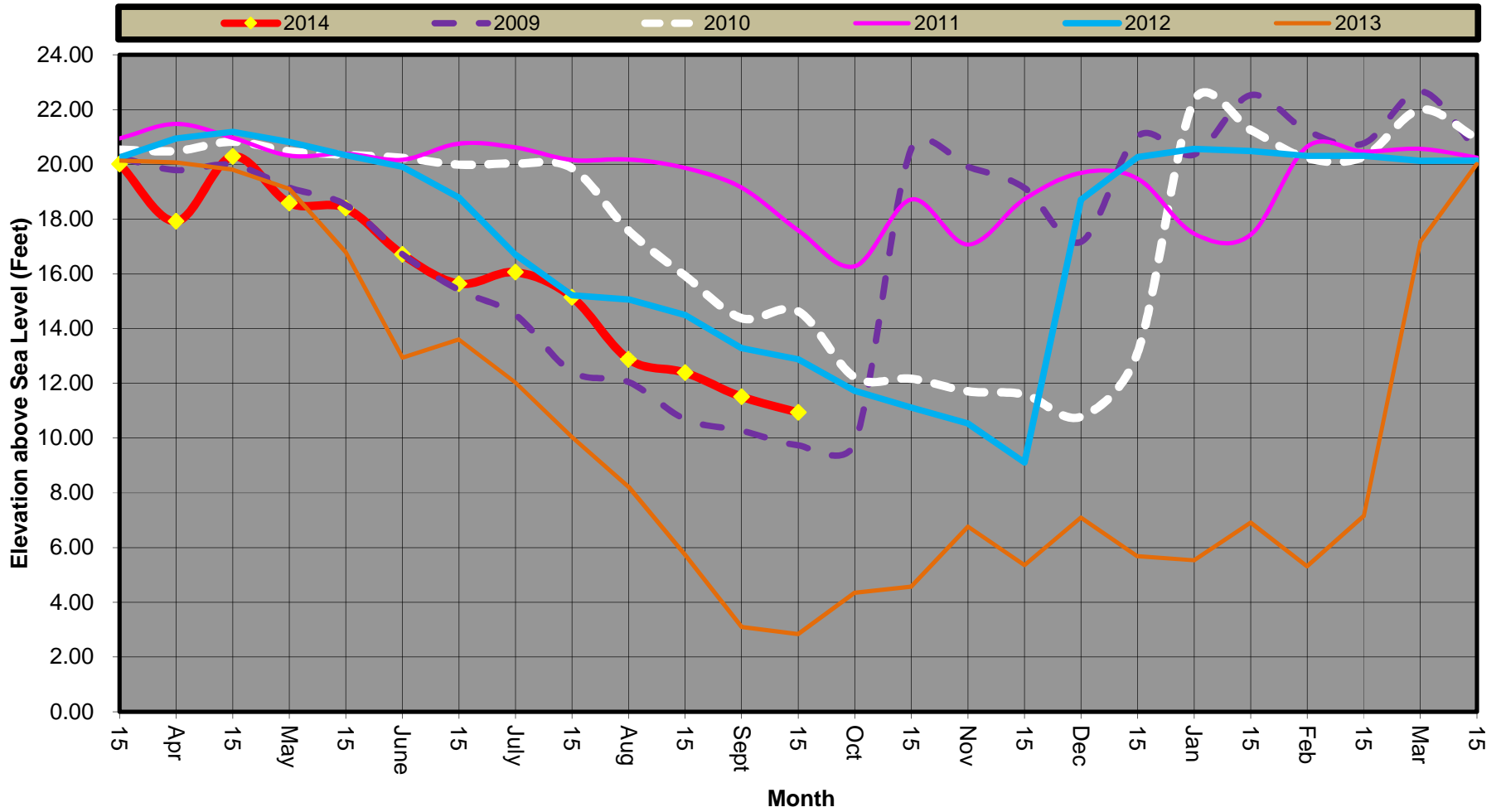
San Simeon Creek Well Levels 1988 - Current



San Simeon Creek Well Levels Water Year 2014/2015 levels to date and 1988 to Current Min, Max, & Average



**San Simeon Creek Well Levels
Last 5 years
March, 2009 - Current**



**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF AUGUST 2014**

VENDOR NAME	CHECK NUMBER	CHECK DATE	AMOUNT	DESCRIPTION
A-1 TANK, INC.	59085	8/22/2014	\$7,997.25	EWS/WATER TANK FOR FILTRONICS PLANT
ACCURATE MAILING SERVICE	58967	8/7/2014	\$45.00	WD/POSTAGE DEPOSIT REMINDER NOTICES 8/2014
ACCURATE MAILING SERVICE	58967	8/7/2014	\$45.00	WW/POSTAGE DEPOSIT REMINDER NOTICES 8/2014
ACCURATE MAILING SERVICE	58967	8/7/2014	\$5.00	WD/PROF SVCS REMINDER NOTICES 8/2014
ACCURATE MAILING SERVICE	58967	8/7/2014	\$5.00	WW/PROF SVCS REMINDER NOTICES 8/2014
ACCURATE MAILING SERVICE	58980	8/7/2014	\$109.20	WD/REMAINDER POSTAGE DUE - JULY UTILITY BILLS
ACCURATE MAILING SERVICE	58980	8/7/2014	\$109.20	WW/REMAINDER POSTAGE DUE - JULY UTILITY BILLS
ACCURATE MAILING SERVICE	58980	8/7/2014	\$218.38	WD/PROF MAILING SERVICES - JULY UTILITY BILLS
ACCURATE MAILING SERVICE	58980	8/7/2014	\$218.37	WW/PROF MAILING SERVICES - JULY UTILITY BILLS
ACCURATE MAILING SERVICE	59119	8/27/2014	\$18.84	WD/BALANCE DUE REMINDER NOTICES AUG 2014
ACCURATE MAILING SERVICE	59119	8/27/2014	\$18.84	WW/BALANCE DUE REMINDER NOTICES AUG 2014
ACCURATE MAILING SERVICE	59119	8/27/2014	\$18.84	WD/BALANCE DUE REMINDER NOTICES AUG 2014
ACCURATE MAILING SERVICE	59119	8/27/2014	\$18.85	WW/BALANCE DUE REMINDER NOTICES AUG 2014
			<u>\$8,827.77</u>	
AGP VIDEO	58981	8/7/2014	\$1,638.75	ADM/VIDEO PROD'N & STREAM BOARD MEETINGS 7/14 & 7/24
AIRGAS USA, LLC	59063	8/14/2014	\$61.33	FD/INDUSTRIAL NITROGEN
ALL WAYS CLEAN	58983	8/7/2014	\$130.00	WD/WW/MONTHLY CLEANING JULY 2014
ALL WAYS CLEAN	58983	8/7/2014	\$130.00	WW/MONTHLY CLEANING JULY 2014
			<u>\$260.00</u>	
ALLSTAR INDUSTRIAL SUPPLY	58982	8/7/2014	\$85.00	WW/SERVICE SAFETY CABINETS 7/21/14
ALLSTAR INDUSTRIAL SUPPLY	59086	8/22/2014	\$110.70	WW/STEEL-TOED HIP WADERS
ALLSTAR INDUSTRIAL SUPPLY	59086	8/22/2014	\$85.00	WW/SERVICE SAFETY CABINETS
			<u>\$280.70</u>	
ALPHA ELECTRICAL SERVICE	58984	8/7/2014	\$1,533.20	WW/EMERGENCY SERVICE LIFT STATION 8: INSTALL 2 RECTIFIERS
ALPHA ELECTRICAL SERVICE	58984	8/7/2014	\$315.00	WW/SERVICE CALL LIFT STATION 8: PUMP
ALPHA ELECTRICAL SERVICE	59064	8/14/2014	\$14,500.00	WD/SCADA/TELEMETRY SYSTEM 50% OF TOTAL
ALPHA ELECTRICAL SERVICE	59087	8/22/2014	\$505.00	WD/SERVICE BOOSTER PUMP AT RODEO GROUNDS
			<u>\$16,853.20</u>	
ASHLAND, INC.	58985	8/7/2014	\$3,289.50	WW/PRAESTOL K
AT&T	59014	8/8/2014	\$60.02	WW/ALARM LIFT STATION B4 SVC THRU 8/25/14
AT&T	59088	8/22/2014	\$284.83	WD/ALARM VAN GORDON WELL FIELD 08/2014
			<u>\$344.85</u>	
AT&T/CALNET2	58986	8/7/2014	\$316.37	ADM/PHONE SERVICE 927-9223 MAIN OFF 6/10-7/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.26	WW/ALARM AT LIFT STN B1 924-1038 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.24	WW/ALARM AT LIFT STN B2 924-1068 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.26	WW/ALARM AT LIFT STN B 924-1492 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$0.00	WW/ALARM AT LIFT STN A 924-1538 SVC THRU 7/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.28	WW/ALARM AT LIFT STN 8 924-1548 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.24	WW/ALARM AT LIFT STN B3 924-1550 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.92	WW/ALARM AT LIFT STN A1 927-1708 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.29	WW/FAX LINE 927-0178 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.24	WD/TELEMETRY SYSTEM 927-0398 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$32.67	F&R/VETERAN'S HALL ALARM 927-0493 SCV THU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.26	WW/ALARM AT LIFT STN 4 927-1518 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.25	WW/ALARM AT LIFT STN 8 927-1591 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$17.24	WD/BLDG PUMP STN LEIMERT TANK SVC THRU 8/9/4
AT&T/CALNET2	59089	8/22/2014	\$18.00	ADM/FAX LINE 927-5584 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$58.96	WD/PHONE AND FAX LINES 927-6226 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$148.67	FD/PHONE SVC 927-6240 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$119.40	WW/PHONE SVC 927-6250 SVC THRU 8/9/14
AT&T/CALNET2	59089	8/22/2014	\$316.37	ADM/PHONE SERVICE 927-6223 THRU 7/9/14
AT&T/CALNET2	59089	8/22/2014	\$284.97	ADM/PHONE SERVICE 927-6223 THRU 8/9/14
AT&T/CALNET2	59120	8/27/2014	\$17.25	WW/ALARM AT LIFT STA A 924-1538 SVC THRU 8/9/14
			<u>\$1,503.14</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF AUGUST 2014**

VENDOR NAME	CHECK NUMBER	CHECK DATE	AMOUNT	DESCRIPTION
BAHRINGER, JAMES	59121	8/27/2014	\$33.00	WD/REIMBURSE MEETING EXPENSE
BARTLE WELLS ASSOCIATES	58977	8/7/2014	\$1,598.00	EWS/RATE STUDY 6/1 - 6/30/14
BAUER COMPRESSORS	58978	8/7/2014	\$1,175.00	FD/SERVICE ON BAUER SCBA COMPRESSOR
BC PUMP SALES & SERVICE, INC.	58987	8/7/2014	\$564.75	WW/MAINT & REPAIR LIFT STATION 9: PUMP
BIG TREE	59090	8/22/2014	\$2,100.00	F&R/HAUL LOGS FROM FISCALINI RANCH
BOB WRIGHT CONSTRUCTION	59013	8/7/2014	\$400.00	WW/MANHOLE REPAIR RANDALL @ CAMBRIA
BOB WRIGHT CONSTRUCTION	59140	8/27/2014	\$400.00	WW/RAISE MANHOLE COVER
			<u>\$800.00</u>	
BORAH'S AWARDS	59091	8/22/2014	\$16.69	ADM/NAMEPLATE
BRENNTAG PACIFIC, INC.	58988	8/7/2014	\$721.26	WD/CHEMICALS 07/16/14
BRENNTAG PACIFIC, INC.	58988	8/7/2014	\$984.30	WD/CHEMICALS 07/24/14
BRENNTAG PACIFIC, INC.	59065	8/14/2014	\$668.65	WD/CHEMICALS 07/31/14
BRENNTAG PACIFIC, INC.	59065	8/14/2014	\$630.89	WW/CHEMICALS 08/07/14
BRENNTAG PACIFIC, INC.	59122	8/27/2014	\$806.25	WD/CHEMICALS 08/14/14
			<u>\$3,811.35</u>	
BRUMIT DIESEL INC	59123	8/27/2014	\$102.75	FD/MAINT & REPAIR VEHICLES
BURTON'S FIRE, INC.	58989	8/7/2014	\$278.93	FD/FOLDING WHEEL CHOC
BUSHWHACKER 1	59092	8/22/2014	\$400.00	F&R/CLEAR WINSOR TRAIL BRIDGE TO SHAMEL PARK
BUSHWHACKER 1	59092	8/22/2014	\$1,400.00	F&R/CLEAR AREA FROM E. PARK HILL TO SANTA ROSA CREEK
BUSHWHACKER 1	59092	8/22/2014	\$350.00	F&R/CLEAR WASTE WATER YARD
BUSHWHACKER 1	59092	8/22/2014	\$600.00	F&R/CLEAR RODEO GROUNDS
			<u>\$2,750.00</u>	
BUSINESSPLANS, INC.	59093	8/22/2014	\$294.00	ADM/MONTHLY HRA PLAN APRIL 2014
BUSINESSPLANS, INC.	59080	8/14/2014	\$287.00	ADM/MONTHLY HRA PLAN MAY 2014
BUSINESSPLANS, INC.	59080	8/14/2014	\$280.00	ADM/MONTHLY HRA PLAN JUNE 2014
BUSINESSPLANS, INC.	59066	8/14/2014	\$280.00	ADM/MONTHLY HRA PLAN JULY 2014
BUSINESSPLANS, INC.	59093	8/22/2014	\$273.00	ADM/MONTHLY HRA PLAN AUGUST 2014
			<u>\$1,414.00</u>	
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$158.12	EWS/PLUMBING SUPPLIES FOR FILTER SYSTEM
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$104.38	RC/PLUMBING SUPPLIES FOR RESOURCE CONSERVATION
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$13.56	WD/PLUMBING SUPPLIES FOR WATER DISTRIBUTION SYSTEM
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$151.49	WD/SMALL TOOLS AND EQUIPMENT
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$632.38	WD/DEPARTMENT OPERATING EXPENSES
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$111.70	WW/MAINT & REPAIR TREATMENT
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$2.03	WW/MAINT & REPAIR COLLECTION
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$2.14	ADM/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$39.61	F&R/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$4.75	F&R/MAINT & REPAIR FISCALINI RANCH
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$108.00	F&R/MAINT & REPAIR VET'S HALL
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$4.06	F&R/MAINT & REPAIR NON-LIC VEHICLES
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$116.03	F&R/DEPARTMENT OPERATING EXPENSE
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$205.70	FD/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	59102	8/22/2014	\$155.31	FD/MAINT & REPAIR VEHICLES
			<u>\$1,809.26</u>	
CAMBRIA ROCK	59135	8/27/2014	\$430.00	WD/30 YARDS ROAD BASE
CAMBRIA VILLAGE SQUARE	58976	8/7/2014	\$3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 08/2014
CARMEL & NACCASHA LLP	58968	8/7/2014	\$10,000.00	ADM/MONTHLY RETAINER 08/2014

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF AUGUST 2014**

VENDOR NAME	CHECK NUMBER	CHECK DATE	AMOUNT	DESCRIPTION
CENTRAL COAST COFFEE ROASTING	58990	8/7/2014	\$66.96	ADM/OFFICE SUPPLIES
CENTRAL COAST COFFEE ROASTING	59094	8/22/2014	\$89.28	F&R/OFFICE SUPPLIES
CENTRAL COAST COFFEE ROASTING	59124	8/27/2014	\$151.00	FD/OFFICE SUPPLIES
			<u>\$307.24</u>	
CHARTER COMMUNICATIONS	59095	8/22/2014	\$87.99	F&R/MONTHLY INTERNET SERVICE AUG 2014 VET'S HALL
CHARTER COMMUNICATIONS	59095	8/22/2014	\$185.99	F&R/MONTHLY INTERNET SERVICE AUG 2014
CHARTER COMMUNICATIONS	59095	8/22/2014	\$279.99	ADM/MONTHLY INTERNET SERVICE AUG 2014 MAIN OFFICE
CHARTER COMMUNICATIONS	59095	8/22/2014	\$88.00	WD/MONTHLY INTERNET SERVICE AUG 2014
CHARTER COMMUNICATIONS	59095	8/22/2014	\$87.99	WW/MONTHLY INTERNET SERVICE AUG 2014
CHARTER COMMUNICATIONS	59095	8/22/2014	\$175.99	FD/MONTHLY INTERNET SERVICE AUG 2014
			<u>\$905.95</u>	
CLEATH-HARRIS GEOLOGISTS, INC.	59125	8/27/2014	\$787.26	EWS/MISC HYDRO-GEOLOGICAL ASSISTANCE
COAST ELECTRONICS/RADIO	59126	8/27/2014	\$204.14	F&R/HAND HELD RADIO
COASTAL COPY, LP	59049	8/14/2014	\$538.78	ADM/USAGE 06/20/14 - 07/19/14
CORBIN WILLITS SYSTEMS	58969	8/7/2014	\$1,199.12	ADM/MONTHLY SUPPORT AGREEMENT: MOMS SOFTWARE 08/2014
CORBIN WILLITS SYSTEMS	58969	8/7/2014	\$1,199.12	ADM/MONTHLY SUPPORT AGREEMENT: MOMS SOFTWARE 10/2014
			<u>\$2,398.24</u>	
COURIER SYSTEMS	58991	8/7/2014	\$12.66	ADM/DELIVERY SERVICE TO CARMEL & NACCASHA 7/22/14
CRYSTAL SPRINGS WATER CO.	59067	8/14/2014	\$26.13	WW/DRINKING WATER 07/14/14
CRYSTAL SPRINGS WATER CO.	59067	8/14/2014	\$19.76	WW/DRINKING WATER 07/28/14
			<u>\$45.89</u>	
DE SIMONE, CAMILLA	59129	8/27/2014	\$100.00	F&R/REFUND DEPOSIT FOR WEDDING E/W RANCH
DECHANCE CONSTRUCTION, INC.	59128	8/27/2014	\$13,178.66	WD/PAVEMENT & REPAIRS AT VARIOUS LOCATIONS
EMPLOYMENT DEVELOPMENT DEPT	59096	8/22/2014	\$289.63	FD/UNEMPLOYMENT INSURANCE
FEDEX	59097	8/22/2014	\$24.14	ADM/EXPRESS SHIPPING SERVICE 8/11/14
FENCE FACTORY, THE	58992	8/7/2014	\$52.50	F&R/TEMPORARY FENCE RENTAL 6/27/14 - 7/26/14
FENCE FACTORY, THE	59081	8/14/2014	\$52.50	FD/TEMPORARY FENCE RENTAL 5/27/14 -6/26/14
FENCE FACTORY, THE	59098	8/22/2014	\$52.50	F&R/TEMPORARY FENCE RENTAL 7/27/14 - 8/26/14
			<u>\$157.50</u>	
FERGUSON ENTERPRISES, INC	59130	8/27/2014	-\$2,624.32	WD/MAINT & REPAIR DISTRIBUTION
FERGUSON ENTERPRISES, INC	59130	8/27/2014	\$326.11	WD/PLUMBING PARTS
FERGUSON ENTERPRISES, INC	59130	8/27/2014	\$4,461.10	WD/MAINT & REPAIR DISTRIBUTION
			<u>\$2,162.89</u>	
FGL ENVIRONMENTAL	58993	8/7/2014	\$90.00	WD/BACTI AND SUPPORT ANALYSIS 07/15/14
FGL ENVIRONMENTAL	58993	8/7/2014	\$90.00	WD/BACTI AND SUPPORT ANALYSIS 07/22/14
FGL ENVIRONMENTAL	58993	8/7/2014	\$75.00	WD/BACTI ANALYSIS 07/22/14
FGL ENVIRONMENTAL	59051	8/14/2014	\$52.00	WD/INORGANIC ANALYSIS 06/18/14
FGL ENVIRONMENTAL	59051	8/14/2014	\$90.00	WD/BACTI AND SUPPORT ANALYSIS 7/29/14
FGL ENVIRONMENTAL	59068	8/14/2014	\$623.00	WW/INORGANIC/ORGANIC/SUPPORT ANALYSIS 7/08/14
FGL ENVIRONMENTAL	59068	8/14/2014	\$84.00	WW/INORGANIC AND SUPPORT ANALYSIS 7/14/14
FGL ENVIRONMENTAL	59068	8/14/2014	\$106.00	WW/INORGANIC ANALYSIS 07/15/14
FGL ENVIRONMENTAL	59099	8/22/2014	\$1,655.50	WD/INORGANIC/ORGANIC/SUB CONTR. ANALYSIS 7/8/14
FGL ENVIRONMENTAL	59099	8/22/2014	\$420.00	WD/ORGANIC ANALYSIS 7/15/14
FGL ENVIRONMENTAL	59099	8/22/2014	\$25.00	WD/INORGANIC ANALYSIS 7/21/14
FGL ENVIRONMENTAL	59099	8/22/2014	\$54.00	WW/INORGANIC ANALYSIS 08/04/14
FGL ENVIRONMENTAL	59099	8/22/2014	\$110.00	WD/BACTI AND SUPPORT ANALYSIS 8/05/14
FGL ENVIRONMENTAL	59099	8/22/2014	\$195.00	WD/BACTI AND SUPPORT ANALYSIS 8/7/14
FGL ENVIRONMENTAL	59131	8/27/2014	\$942.00	INORGANIC AND SUPPORT ANALYSIS 07/15/14

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FGL ENVIRONMENTAL	59131	8/27/2014	\$50.00	WD/INORGANIC ANALYSIS 7/25/14
FGL ENVIRONMENTAL	59131	8/27/2014	\$25.00	WD/INORGANIC ANALYSIS 07/28/14
FGL ENVIRONMENTAL	59131	8/27/2014	\$64.00	WD/INORGANIC ANALYSIS 08/13/14
			<u>\$4,750.50</u>	
FILTRONICS	59100	8/22/2014	\$13,583.00	EWS/FILTRONICS PLANT SR1 30% PROGRESS PAYMENT
FILTRONICS	59100	8/22/2014	\$16,977.63	EWS/FILTRONICS PLANT SR1 FINAL INVOICE
			<u>\$30,560.63</u>	
FIRE CHIEFS ASSOC OF SLO CO	59101	8/22/2014	\$50.00	FD/ANNUAL VOTING MEMBERSHIP DUES FY2014/2015
FIRE CHIEFS ASSOC OF SLO CO	59101	8/22/2014	\$1,000.00	FD/ANNUAL MEMBERSHIP DUES/HAZMAT JPA FY2014/2015
			<u>\$1,050.00</u>	
FIRST AMERICAN TITLE CO	59052	8/14/2014	\$679.00	RC/VOL LOT MERGER ESCROW DEP 023.424.003/025
FIRST AMERICAN TITLE CO	59052	8/14/2014	\$679.00	RC/VOL LOT MERGER ESCROW DEP 024.152.003/017
			<u>\$1,358.00</u>	
FIRST BANKCARD	59069	8/14/2014	\$35.54	ADM/TRAVEL EXPENSE COASTAL COMMISSION MTG 7/10/14
FIRST BANKCARD	59069	8/14/2014	\$132.69	ADM/TRAVEL EXPENSE COASTAL COMMISSION MTGS 7/9/14-7/10/14
FIRST BANKCARD	59069	8/14/2014	\$11.00	ADM/WASH COMPANY CAR JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$6.25	ADM/TRAVEL EXPENSE JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$66.65	ADM/MEETING EXPENSE JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$179.00	FD/FIRE ENGINEERING JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$50.00	FD/MATERIAL FOR ROD & REEL TRAINING GROUNDS
FIRST BANKCARD	59069	8/14/2014	\$1,458.75	FD/MATERIALS FOR NCOR RESCUE OPERATIONS JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$200.00	DS/RENEWAL OF PARAMEDIC LICENSE E. TORLAND
FIRST BANKCARD	59069	8/14/2014	\$156.23	ADM/OFFICE SUPPLIES JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$1,095.00	ADM/CALPERA REGISTRATION JULY 2014
FIRST BANKCARD	59069	8/14/2014	-\$100.00	ADM/CREDIT FOR CALPERA REGISTRATION
FIRST BANKCARD	59069	8/14/2014	\$1,629.33	ADM/COMPUTER EQUIPMENT JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$38.62	ADM/FLASH DRIVE FOR BOP MEETING JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$133.19	ADM/MEETING EXPENSE JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$18.14	ADM/MEETING EXPENSE JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$15.99	WW/COMPUTER SERVICES
FIRST BANKCARD	59069	8/14/2014	\$79.00	ADM/EMPLOYEE RECOGNITION JULY 2014
FIRST BANKCARD	59069	8/14/2014	\$21.94	ADM/OFFICE SUPPLIES JULY 2014
			<u>\$5,227.32</u>	
FIRST RESPONDERS GRANTS, INC.	58994	8/7/2014	\$399.00	FD/REGISTRATION GRANT WRITING CLASS 9/9-9/10/14
GERBER'S AUTO SERVICE	58996	8/7/2014	\$880.74	WW/4 NEW TIRES F350 LIC#1148462
GERBER'S AUTO SERVICE	58996	8/7/2014	\$18.00	WD/MAINT & REPAIR F350XLT LIC#1148463
GERBER'S AUTO SERVICE	58996	8/7/2014	\$55.77	WW/MAINT & REPAIR F150 LIC#1192809
			<u>\$954.51</u>	
GRESENS, ROBERT C.	58970	8/7/2014	\$45.00	WD/WIRELESS REIMB 8/2014
GRUBER, JEROME	58971	8/7/2014	\$45.00	ADM/WIRELESS REIMB 8/2104
HART IMPRESSIONS PRINT & COPY	59070	8/14/2014	\$56.21	WD/SERVICE NOTIFICATION DOOR HANGERS
HARVEYS HONEYHUTS	58998	8/7/2014	\$1,357.38	RC/PORTABLE TOILET RENTAL SHEFFIELD 6/24/14-7/21/14
HARVEYS HONEYHUTS	58998	8/7/2014	\$1,357.38	RC/PORTABLE TOILET RENTAL CENTER 7/1/14-7/29/14
HARVEYS HONEYHUTS	59053	8/14/2014	\$279.23	RC/PORTABLE TOILET RENTAL VET'S HALL 7/7/14-8/4/14
			<u>\$2,993.99</u>	
INNOVATIVE CONCEPTS	58972	8/7/2014	\$25.00	ADM/CIS HOSTING & FIRE WEBSITE HOSTING 8/2014
INNOVATIVE CONCEPTS	58972	8/7/2014	\$25.00	FD/CIS HOSTING & FIRE WEBSITE HOSTING 8/2014
			<u>\$50.00</u>	
INT'L CODE COUNCIL (ICC)	58999	8/7/2014	\$125.00	FD/MEMBERSHIP DUES THRU 6/30/15
INTERNAL REVENUE SERVICE	59054	8/14/2014	\$84.00	ADM/QUARTERLY FEDERAL EXCISE TAX RETURN 2ND QTR

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J B DEWAR	59000	8/7/2014	\$833.36	FD/220 GLS DIESEL FUEL 7/16/14
J B DEWAR	59055	8/14/2014	\$1,724.48	F&R/325 GL GASOLINE & 100 GL DIESEL
J B DEWAR	59071	8/14/2014	\$87.95	FD/5 GL SMALL ENGINE FUEL
J B DEWAR	59071	8/14/2014	\$1,562.19	FD/100 GL GASOLINE AND 300 GL DIESEL
J B DEWAR	59071	8/14/2014	\$957.91	WW/250 GL DIESEL
J B DEWAR	59103	8/22/2014	\$1,078.93	WW/280 GL DIESEL FUEL
J B DEWAR	59103	8/22/2014	\$1,554.93	F&R/245 GL GASOLINE AND 145 GL DIESEL FUEL
J B DEWAR	59132	8/27/2014	\$1,364.63	FD/75 GL GASOLINE AND 275 GL DIESEL FUEL
			<u>\$9,164.38</u>	
JOHN DEERE FINANCIAL	58973	8/7/2014	\$522.49	F&R/MONTHLY PYMT COMPACT UTILITY TRACTOR 8/2014
JONES HALL	59015	8/8/2014	\$40,524.00	EWS/LEGAL SERVICES: BOND COUNSEL EWS DEBT ISSUANCE
JONES HALL	59133	8/27/2014	\$1,340.85	EWS/CDIAC FILING FEE
JONES HALL	59133	8/27/2014	\$121.00	EWS/RECORDING FEES/COUNTY AND SECRETARY OF STATE
			<u>\$41,985.85</u>	
KUTAK ROCK LLP	59016	8/8/2014	\$15,000.00	EWS/LEGAL SERVICES
LABOSSIERE, J. ALLEYNE	59072	8/14/2014	\$997.50	ADM/PROF SERVICES JULY 2014
LOPEZ, MORTIMER dba	59134	8/27/2014	\$3,984.00	EWS/INSTALL NEW CHAIN LINK FENCE/GATE AT SR3
MADRID, MONIQUE	58979	8/7/2014	\$43.68	ADM/REIMB TRVL EXP - MTG W/DISTRICT COUNSEL 6/27/14
MALONEY, RYAN S	59104	8/22/2014	\$879.37	FD/TRVL EXP INSTRUCTOR TRAINING DUBLIN CA 8/25/14-8/29/14
MAY, MICHELLE	59056	8/14/2014	\$308.18	ADM/TRAVEL ADVANCE ECS IMAGING CONCORD CA 9/10/14
MCCRAIN, DAN	59001	8/7/2014	\$275.00	FD/TRAVEL ADVANCE AM HEALTH EDU DUBLIN CA 8/24/14
MCMASTER-CARR SUPPLY CO	59002	8/7/2014	\$2,002.23	EWS/PLUMBING PARTS
MCMASTER-CARR SUPPLY CO	59002	8/7/2014	\$347.93	FD/PADLOCKS
MCMASTER-CARR SUPPLY CO	59105	8/22/2014	\$337.59	EWS/VACUUM PRESSURE SWITCH
			<u>\$2,687.75</u>	
MEL'S LOCK & KEY	59057	8/14/2014	\$15.32	ADM/FILE CABINET CODE AND KEY
MENDOZA, CARLOS	58974	8/7/2014	\$22.50	F&R/WIRELESS REIMB 08/2014
MENDOZA, CARLOS	58974	8/7/2014	\$22.50	ADM/WIRELESS REIMB 08/2014
			<u>\$45.00</u>	
MILLER DRILLING COMPANY	59106	8/22/2014	\$642.50	EWS/INSTALL MECHANICAL SEAL
MILLER, MARK	58975	8/7/2014	\$45.00	FD/WIRELESS REIMB 08/2014
MINER'S ACE HARDWARE	59003	8/7/2014	\$256.20	F&R/MAINT & REPAIR VET'S HALL
MINER'S ACE HARDWARE	59107	8/22/2014	\$540.58	F&R/MAINT & REPAIR FISCALINI RANCH
			<u>\$796.78</u>	
MISSION LINEN SUPPLY	59074	8/14/2014	\$118.52	WW/LINEN SERVICE & UNIFORM CLEANING JULY 2014
MISSION LINEN SUPPLY	59074	8/14/2014	\$237.12	WD/LINEN SERVICE JULY 2014
			<u>\$355.64</u>	
MORRO BAY RV & MARINE	59075	8/14/2014	\$968.63	FD/REPAIRS TO OUTBOARD MOTOR
McKARNEY, NANCY	59073	8/14/2014	\$425.70	RC/PIGGYBANK BANNERS
NAPA AUTO PARTS	59058	8/14/2014	\$18.34	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$30.58	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$9.87	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$125.82	WW/MAINT & REPAIR TREATMENT

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NAPA AUTO PARTS	59058	8/14/2014	\$20.33	WW/MAINT & REPAIR TREATMENT PLANT
NAPA AUTO PARTS	59058	8/14/2014	\$7.96	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	-\$1.57	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$35.20	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$7.51	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$3.54	F&R/MAINT& REPAIR NON-LIC VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$3.63	F&R/MAINT & REPAIR NON-LIC VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$35.46	WW/MAINT & REPAIR COLLECTION
NAPA AUTO PARTS	59058	8/14/2014	\$9.65	F&R/MAINT & REPAIR NON-LIC VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$19.87	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$102.65	WD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$29.14	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$6.54	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$1.43	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$27.76	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$5.03	FD/FITTINGS FOR SURF RESCUE BOAT
NAPA AUTO PARTS	59058	8/14/2014	\$5.90	F&R/MAINT & REPAIR NON-LIC VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$27.91	WD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$34.77	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59058	8/14/2014	\$129.74	WW/MAINT & REPAIR GENERATOR
NAPA AUTO PARTS	59058	8/14/2014	\$164.37	WW/MAINT & REPAIR VEHICLES - BATTERY
			<u>\$861.43</u>	
NHA/ADVISORS	59017	8/8/2014	\$55,000.00	EWS/MUNICIPAL ADVISOR SERVICES FOR EWS DEBT ISSUANCE
NOBLE SAW, INC.	59004	8/7/2014	\$38.98	WD/REPAIR WEED WACKER
NOBLE SAW, INC.	59004	8/7/2014	\$128.07	WD/REPAIR WATER PUMP
			<u>\$167.05</u>	
PACIFIC GAS & ELECTRIC	59059	8/14/2014	\$554.62	WW/ELECTRIC SERVICE SAN SIMEON CREEK RD JULY 2014
PACIFIC GAS & ELECTRIC	59059	8/14/2014	\$554.62	WW/ELECTRIC SERVICE SAN SIMEON CREEK RD JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$554.62	ADM/ELEC SVC 1316 TAMSEN #203 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$21.03	ADM/ELEC SVC 1316 TAMSEN #203 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$10.51	F&R/ELEC SVC V GRDN CRK RD JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$24.20	WD/9110 CHARING LN JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	-\$465.44	WD/1320 SS CRK RD JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$2,185.64	WD/1330 SS CRK RD WELL SS-2 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	-\$928.29	WD/1340 SS CRK RD WELL SS-1 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$572.58	WD/6425 CAMBRIA PINES RD LEIMERT TNK JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$30.96	WD/988 MANOR WAY JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$2,998.78	WD/2031 RODEO GROUNDS WATER YARD JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$39.08	WD/2499 VILLAGE LN WELL SR-3 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$424.04	WD/975 STUART STREET TANKS JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$52.47	F&R/WEST VILLAGE JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$16.12	F&R/EAST VILLAGE JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$1,167.91	F&R/STREET LIGHTING JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$370.15	F&R/VET'S HALL JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$586.12	FD/2850 BURTON DRIVE JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$23.98	FD/2850 BURTON DRIVE JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$427.25	ADM/ADMIN OFFICE JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$118.87	ADM/RADIO SHACK JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$3,665.93	WD/ELEC SVC SANTA ROSA CREEK WELL PUMP JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$303.48	WD/LIFT STA A JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$184.51	WD/LIFT STA 9 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$101.48	WD/LIFT STA B-2 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$333.88	WD/LIFT STA A-1 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$1,010.03	WD/LIFT STA B JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$144.37	WD/LIFT STA B-3 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$256.52	WD/LIFT STA B-4 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$31.26	WD/LIFT STA WELL 9P7 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$20.03	WD/LIFT STA LIFT STA 8 JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$12,893.93	WW/TREATMENT PLANT JULY 2014
PACIFIC GAS & ELECTRIC	59082	8/14/2014	\$105.15	WD/ELECTRIC SERVICE JULY 2014

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			<u>\$28,390.39</u>	
PG&E CFM/PPC DEPARTMENT	58965	8/4/2014	\$3,128.28	EWS/ELEC DIST & SVC EXTENSION SAN SIMEON CREEK ROAD
PG&E CFM/PPC DEPARTMENT	58965	8/4/2014	\$5,821.63	EWS/ELEC DIST & SVC EXTENSION SAN SIMEON CREEK ROAD
			<u>\$8,949.91</u>	
QUILL CORP	59005	8/7/2014	\$62.25	ADM/PENS/POST-IT NOTES
QUILL CORP	59005	8/7/2014	\$42.99	F&R/OFFICE SUPPLIES
QUILL CORP	59005	8/7/2014	\$176.09	ADM/LASER PAPER
QUILL CORP	59005	8/7/2014	\$50.74	ADM/COLORED COPY PAPER
QUILL CORP	59005	8/7/2014	\$172.86	ADM/LASER PAPER/COPY PAPER
QUILL CORP	59005	8/7/2014	\$184.67	ADM/COPY PAPER/PENS/REPORT COVERS/BINDERS
QUILL CORP	59005	8/7/2014	\$29.97	ADM/OFFICE SUPPLIES & POST-IT NOTES
QUILL CORP	59005	8/7/2014	\$21.37	ADM/SECURITY BOX
QUILL CORP	59005	8/7/2014	\$32.72	ADM/USB DRIVE/DISH SOAP
QUILL CORP	59005	8/7/2014	\$10.63	ADM/CALCULATOR
QUILL CORP	59005	8/7/2014	\$82.41	ADM/LASER PAPER/WATER
QUILL CORP	59005	8/7/2014	\$59.40	ADM/FILE STORAGE/DISH SOAP
QUILL CORP	59005	8/7/2014	\$35.79	ADM/EQUIPMENT COVER
			<u>\$961.89</u>	
RAIN FOR RENT	59076	8/14/2014	\$818.40	WD/NON-POTABLE TANK RENTAL 7/4 - 7/31/14
REGIONAL GOVERNMENT SERVICES	59077	8/14/2014	\$17,280.00	ADM/FINANCIAL SERVICES JULY 2014
RETIREE00	59019	8/13/2014	\$417.78	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE01	59020	8/13/2014	\$703.91	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE02	59021	8/13/2014	\$560.84	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE04	59022	8/13/2014	\$417.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE05	59023	8/13/2014	\$417.78	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE06	59024	8/13/2014	\$149.39	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE07	59025	8/13/2014	\$292.45	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE08	59026	8/13/2014	\$417.78	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE09	59027	8/13/2014	\$149.39	ADM/MONTHLY HEALTH INSUR PREM REIMB FOR SEP '14
RETIREE10	59028	8/13/2014	\$292.45	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE11	59029	8/13/2014	\$6.33	FR/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE12	59030	8/13/2014	\$703.91	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE13	59031	8/13/2014	\$149.39	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE14	59032	8/13/2014	\$149.39	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE15	59033	8/13/2014	\$149.39	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE16	59034	8/13/2014	\$417.78	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE17	59035	8/13/2014	\$638.28	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE19	59036	8/13/2014	\$703.91	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE21	59037	8/13/2014	\$274.72	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE22	59038	8/13/2014	\$703.91	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE23	59039	8/13/2014	\$417.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE24	59040	8/13/2014	\$149.39	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE26	59041	8/13/2014	\$950.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE27	59042	8/13/2014	\$703.91	FR/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE28	59043	8/13/2014	\$417.78	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE29	59044	8/13/2014	\$417.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE30	59045	8/13/2014	\$703.91	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE31	59046	8/13/2014	\$292.45	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE32	59047	8/13/2014	\$703.91	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
RETIREE33	59048	8/13/2014	\$292.45	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR SEP '14
			<u>\$12,766.70</u>	
ROLLINS, JUDY	59108	8/22/2014	\$2,175.00	ADM/LODGING EXP SEPTEMBER 2014
ROOTX	59109	8/22/2014	\$1,373.87	WW/ROOT INTRUSION: 3 CASES ROOTX 40#
ROUX ASSOCIATES, INC.	59006	8/7/2014	\$1,421.44	WD/PROF SERVICES 6/14 - 7/11/14 SANTA ROSA CREEK WELLS

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF AUGUST 2014**

VENDOR NAME	CHECK NUMBER	CHECK DATE	AMOUNT	DESCRIPTION
SAN LUIS SECURITY SYSTEMS	59060	8/14/2014	\$126.00	ADM/SECURITY SYSTEM 1316 TAMSEN SEPT - NOV 2014
SLO COUNTY	59136	8/27/2014	\$750.10	WD/MAY/JUNE 2014 CROSS CONNECTION FEES
SLO COUNTY - LAFCO	59111	8/22/2014	\$26,845.92	ADM/LAFCO FEES FY 2014/2015
SLO COUNTY NEWSPAPERS	59110	8/22/2014	\$1,953.60	RC/RESO 10-2014 CONSERVATION MEASURES
SLO COUNTY NEWSPAPERS	59110	8/22/2014	\$196.45	FD/PUBLIC HEARING: FIRE HAZARD FUEL REDUCTION
SLO COUNTY NEWSPAPERS	59110	8/22/2014	\$116.22	ADM/PUBLIC HEARING: FY 2015 BUDGET
SLO COUNTY NEWSPAPERS	59110	8/22/2014	\$203.40	FD/FIRE SUPPRESSION BENEFIT ASSESSMENT
SLO COUNTY NEWSPAPERS	59110	8/22/2014	\$137.86	ADM/SOLID WASTE DELINQUENCIES COLLECTION FEES
SLO COUNTY NEWSPAPERS	59110	8/22/2014	\$131.08	WD/TITLE 22 WATER SUPPLY
			<u>\$2,738.61</u>	
SOMACH, SIMMONS & DUNN	59061	8/14/2014	\$5,824.00	ADM/LEGAL SERVICES JUNE 2014
SOMACH, SIMMONS & DUNN	59112	8/22/2014	\$2,860.00	WD/LEGAL SERVICES JULY 2014
			<u>\$8,684.00</u>	
SOUTHWEST SECURITIES	59018	8/8/2014	\$25,000.00	EWS/PLACEMENT SERVICES
SPANISH TRANSLATIONS	59007	8/7/2014	\$100.00	F&R/TRANSLATE CLEAN UP INSTRUCTIONS FOR VET'S HALL
SPARTAN PRECISION	59113	8/22/2014	\$145.00	F&R/MAINT & REPAIR VEHICLES
SWCA, INC.	59114	8/22/2014	\$1,951.33	F&R/EUCALYPTUS TREE REMOVAL MONITORING
TECHXPRESS, INC.	59083	8/14/2014	\$3,005.00	ADM/MONTHLY NETGUARD IT SERVICES AUG 2014
TEMPLETON UNIFORMS	59137	8/27/2014	\$110.13	FD/1 PAIR NOMEX PANTS
TERRAIN	59008	8/7/2014	\$3,600.00	WW/CONSTRUCTION ADMINISTRATION FOR LIFT STATION B
TERRAIN	59115	8/22/2014	\$1,034.00	WW/CONSTRUCTION ADMINISTRATION FOR LIFT STATION 9
TERRAIN	59115	8/22/2014	\$597.75	EWS/LOCATE 9p7 CREEK DISCHARGE PIPE/FIELD INSP
TERRAIN	59115	8/22/2014	\$305.50	WW/CONSTRUCTION ADMINISTRATION FOR LIFT STATION B
TERRAIN	59115	8/22/2014	\$775.50	WW/CONSTRUCTION ADMINISTRATION FOR LIFT STATION A1
TERRAIN	59138	8/27/2014	\$525.00	EWS/SURVEY SAN SIMEON CREEK WELL FIELD SPRAY BOUNDRY
TERRAIN	59138	8/27/2014	\$564.00	WW/CONSTRUCTION ADM REPLACE WWTF METER CONTROL SYSTEM
TERRAIN	59138	8/27/2014	\$1,175.00	WW/CONSTRUCTION ADM MOTOR CONTROL LIFT STATION B
			<u>\$8,576.75</u>	
THE DOCUTEAM	59050	8/14/2014	\$434.09	ADM/DOCUMENT STORAGE AND RETRIEVAL JULY 2014
THE GAS COMPANY	58995	8/7/2014	\$89.20	F&R/GAS SVC VET'S HALL JULY 2014
THE TRIBUNE	59062	8/14/2014	\$240.28	ADM/ANNUAL SUBSCRIPTION 09/03/14 - 09/03/15
THOMAS S. GRAY	58997	8/7/2014	\$2,900.00	WD/PIO 07/2014
UNDERGROUND SERVICE ALERT	59116	8/22/2014	\$164.76	WD/ANNUAL MEMBERSHIP: LOCATING UTILITY LINES FY 14/15
USA BLUE BOOK	59010	8/7/2014	\$686.24	WD/PLUMBING SUPPLIES
USA BLUE BOOK	59010	8/7/2014	\$805.82	EWS/MATERIALS FOR FILTRONICS PLANT
USA BLUE BOOK	59010	8/7/2014	\$347.93	FD/DEPARTMENT OPERATING EXPENSE
USA BLUE BOOK	59078	8/14/2014	\$403.72	EWS/FILTER SYSTEM SUPPLIES
USA BLUE BOOK	59139	8/27/2014	\$86.55	WD/DEPARTMENT OPERATING EXPENSE
USA BLUE BOOK	59139	8/27/2014	\$94.18	WD/DEPARTMENT OPERATING EXPENSE
USA BLUE BOOK	59139	8/27/2014	\$1,511.98	EWS/PULSATRON PUMP
			<u>\$3,936.42</u>	
USA SERVICES, INC.	59009	8/7/2014	\$135.69	WW/LAB SUPPLIES
VERIZON WIRELESS	59011	8/7/2014	\$90.37	FD/MONTHLY CELL PHONE SERVICE JUNE 2014
VERIZON WIRELESS	59011	8/7/2014	\$26.06	FD/ MONTHLY CELL PHONE SERVICE JUNE 2014

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF AUGUST 2014**

VENDOR NAME	CHECK NUMBER	CHECK DATE	AMOUNT	DESCRIPTION
VERIZON WIRELESS	59011	8/7/2014	\$26.06	WD/ MONTHLY CELL PHONE SERVICE JUNE 2014
VERIZON WIRELESS	59011	8/7/2014	\$35.34	WW/ MONTHLY CELL PHONE SERVICE JUNE 2014
VERIZON WIRELESS	59117	8/22/2014	\$100.52	FD/MONTHLY CELL PHONE SERVICE JULY 2014
VERIZON WIRELESS	59117	8/22/2014	\$27.89	FD/MONTHLY CELL PHONE SERVICE JULY 2014
VERIZON WIRELESS	59117	8/22/2014	\$27.69	WD/MONTHLY CELL PHONE SERVICE JULY 2014
VERIZON WIRELESS	59117	8/22/2014	\$38.06	WW/MONTHLY CELL PHONE SERVICE JULY 2014
			<u>\$371.99</u>	
WAYNE'S TIRE, INC.	59079	8/14/2014	\$1,844.62	WW/ 4 TIRES FOR VACTOR
WAYNE'S TIRE, INC.	59084	8/14/2014	\$527.52	WW/ 1 TIRE FOR VACTOR 2100
			<u>\$2,372.14</u>	
WHITT, JEFFREY	59118	8/22/2014	\$100.00	RC/REBATE LOW FLOW WASHING MACHINE
WINSOR CONSTRUCTION, INC.	59012	8/7/2014	\$230.46	F&R/CLASS II ROAD BASE/GREEN WASTE DISPOSAL
WINSOR CONSTRUCTION, INC.	59012	8/7/2014	\$20.00	F&R/GREEN WASTE DISPOSAL 7/23/14
			<u>\$250.46</u>	
WQI	58966	8/6/2014	\$700.00	WW/EXAM REVIEW FOR LICENSE 9/11-9/13/14
WQI	58966	8/6/2014	\$700.00	WW/EXAM REVIEW FOR LICENSE 9/18-9/20/14
			<u>\$1,400.00</u>	
			<u>Accounts Payable Vendor Subtotal</u>	
			<u>\$431,673.96</u>	
AFLAC (AMER FAM LIFE INS)	3830	8/1/2014	\$174.31	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3830	8/1/2014	\$22.93	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3844	8/15/2014	\$174.31	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3844	8/15/2014	\$22.93	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3858	8/29/2014	\$174.31	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3858	8/29/2014	\$22.93	VOLUNTARY INS-PRETAX
			<u>\$591.72</u>	
AMERITAS	3868	8/28/2014	\$2,304.05	DENTAL INSURANCE-YER
AMERITAS	3868	8/28/2014	-\$120.56	DENTAL INSURANCE-YER
AMERITAS	3868	8/28/2014	-\$241.12	DENTAL INSURANCE-YER
AMERITAS	3868	8/28/2014	-\$60.28	DENTAL INSURANCE-YER
AMERITAS	3868	8/28/2014	-\$0.07	DENTAL INSURANCE-YER
AMERITAS	3868	8/28/2014	\$333.14	DENTAL INSURANCE-YER
			<u>\$2,215.16</u>	
CAMBRIA COMMUNITY SERVICES DIS	3831	8/1/2014	\$1,000.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3831	8/1/2014	\$150.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3831	8/1/2014	\$100.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3831	8/1/2014	\$300.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3831	8/1/2014	\$150.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3831	8/1/2014	\$250.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3845	8/15/2014	\$950.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3845	8/15/2014	\$150.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3845	8/15/2014	\$100.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3845	8/15/2014	\$300.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3845	8/15/2014	\$150.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3845	8/15/2014	\$250.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3859	8/29/2014	\$950.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3859	8/29/2014	\$150.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3859	8/29/2014	\$100.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3859	8/29/2014	\$300.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3859	8/29/2014	\$150.00	MEDICAL REIMBURSEMENT
CAMBRIA COMMUNITY SERVICES DIS	3859	8/29/2014	\$250.00	MEDICAL REIMBURSEMENT
			<u>\$5,750.00</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF AUGUST 2014**

VENDOR NAME	CHECK NUMBER	CHECK DATE	AMOUNT	DESCRIPTION
CAMBRIA FIRE FIGHTERS LOCAL 46	3833	8/1/2014	\$240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	3848	8/15/2014	\$240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	3861	8/29/2014	\$240.00	DUES-FIRE IAFF
			<u>\$720.00</u>	
CAMBRIA FIREFIGHTERS ASSN	3847	8/15/2014	\$120.03	RESERVE FIREFIGHTER DUES
EMPLOYMENT DEVELOPMENT DP	3832	8/1/2014	\$2,609.64	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3832	8/1/2014	\$676.40	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3846	8/15/2014	\$3,367.81	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3846	8/15/2014	\$788.99	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3860	8/29/2014	\$2,680.94	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3860	8/29/2014	\$660.11	STATE INCOME TAX
			<u>\$10,783.89</u>	
H.O.B.-DIRECT DEPOSIT	3834	8/1/2014	\$3,549.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3834	8/1/2014	\$42,431.14	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3849	8/15/2014	\$3,249.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3849	8/15/2014	\$50,497.65	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3862	8/29/2014	\$3,249.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3862	8/29/2014	\$42,870.87	Direct Deposit Flat
			<u>\$145,846.66</u>	
ICMA-VNTGPT TRSFR AGT 457	3836	8/1/2014	\$2,079.12	457 DEFERRED COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3836	8/1/2014	\$902.89	457 DEFERRED COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3851	8/15/2014	\$1,979.12	457 DEFERRED COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3851	8/15/2014	\$802.89	457 DEFERRED COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3864	8/29/2014	\$1,979.12	457 DEFERRED COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3864	8/29/2014	\$802.89	457 DEFERRED COMP-INDIV
			<u>\$8,546.03</u>	
IRS/FEDERAL PARYOLL TAXES	3835	8/1/2014	\$7,616.91	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	3835	8/1/2014	\$9,308.36	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	3835	8/1/2014	\$2,176.92	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	3850	8/15/2014	\$9,420.01	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	3850	8/15/2014	\$10,539.38	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	3850	8/15/2014	\$2,492.66	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	3863	8/29/2014	\$7,519.70	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	3863	8/29/2014	\$8,259.82	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	3863	8/29/2014	\$2,124.80	FEDERAL INCOME TAX
			<u>\$59,458.56</u>	
LINCOLN FINANCIAL GROUP	3869	8/28/2014	\$172.26	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	3869	8/28/2014	-\$7.57	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	3869	8/28/2014	-\$3.79	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	3869	8/28/2014	-\$15.14	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	3869	8/28/2014	\$18.80	LIFE INSURANCE
			<u>\$164.56</u>	
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$17,774.81	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	-\$457.17	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	-\$0.11	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$595.00	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$476.00	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$1,190.00	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$714.00	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$714.00	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$77.57	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$72.60	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	-\$612.25	MEDICAL INSURANCE-YER
PERS HEALTH BENEFIT SERV	3870	8/28/2014	\$5,293.75	MEDICAL INSURANCE-YER
			<u>\$25,838.20</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF AUGUST 2014**

VENDOR NAME	CHECK NUMBER	CHECK DATE	AMOUNT	DESCRIPTION
PERS RETIREMENT SYSTEM	3837	8/1/2014	-\$0.01	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3837	8/1/2014	\$23,417.10	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3837	8/1/2014	\$0.01	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3837	8/1/2014	-\$158.73	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3852	8/15/2014	-\$0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3852	8/15/2014	\$24,826.45	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3852	8/15/2014	\$0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3852	8/15/2014	\$1,187.15	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3865	8/29/2014	-\$0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3865	8/29/2014	\$22,971.40	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3865	8/29/2014	\$0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3865	8/29/2014	\$5.48	PERS PAYROLL REMITTANCE
			\$72,248.85	
SEIU LOCAL 620	3838	8/1/2014	\$311.87	SEIU UNION DUES
SEIU LOCAL 620	3853	8/15/2014	\$312.05	SEIU UNION DUES
SEIU LOCAL 620	3866	8/29/2014	\$313.19	SEIU UNION DUES
			\$937.11	
VARIABLE ANNUITY LIFE (VALIC)	3839	8/1/2014	\$50.00	DEFERRED COMP -VALIC
VARIABLE ANNUITY LIFE (VALIC)	3854	8/15/2014	\$50.00	DEFERRED COMP -VALIC
VARIABLE ANNUITY LIFE (VALIC)	3867	8/29/2014	\$50.00	DEFERRED COMP -VALIC
			\$150.00	

Payroll Payable Vendor Subtotal **\$333,370.77**

RECAP OF GRAND TOTALS

<i>Accounts Payable Vendor Subtotal</i>	\$431,673.96
<i>Payroll Payable Vendor Subtotal</i>	\$333,370.77
TOTAL DISBURSEMENTS FOR AUGUST 2014	<u>\$765,044.73</u>



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS SPECIAL MEETING MINUTES
 MONDAY, AUGUST 4, 2014, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1. OPENING	
A. CALL TO ORDER	President Bahringer called the Special meeting to order at 12:34 PM.
B. PLEDGE OF ALLEGIANCE	President Bahringer led the pledge of allegiance.
C. ESTABLISHMENT OF QUORUM	<p>President Bahringer Present Vice President Robinette Present Director Thompson Present Director Clift Present Director Rice Present</p> <p>Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, District Clerk/Administrative Services Officer Monique Madrid, Interim Finance Manager Tracy Fuller</p>
2. PUBLIC COMMENT	
3. SPECIAL MEETING BUSINESS	
A. Consider Adoption of Resolution 33-2014 Authorizing the Installment Sale Financing of an Emergency Water Supply Project in the Aggregate Principal Amount of Not to Exceed \$9,000,000 and Approving Related Documents.	<p>3. A. General Manager Jerry Gruber introduced the item and turned it over to Interim Finance Manager Tracy Fuller, who then turned it over to Finance Advisor Mark Northcross who provided a brief Power Point presentation.</p>
B. Discussion and Consideration to Review Distribution and Usage of Non Potable Water from the SR1 Well.	<p><u>Public Comment:</u> Lou Blanck Christine Heinrichs Arthur Zachs Patrice Wyse Greg Sesser Elizabeth Bettenhausen Jeff Hellman Marjorie Susser</p>

	<p>Tina Dickason Rick Hawley Barbara Crowley Janice Schmidt Lynne Harkins Cynthia Hawley Check on speakers name Ken Butterfield Mary Webb</p> <p>General Manager asked Tracy Fuller to clarify the following changes to the attachments to this agenda item:</p> <ol style="list-style-type: none">1. Installment Sale Agreement, Attachment 2, page 16, section 5.9 which references section 7.2a and it should be section 7.2b. This was a reported orally.2. Replacement of Attachment 3, interest of the loan has increased from 4.09% to 4.11%. Tracy Fuller provided an updated document to replace this attachment in its entirety. These pages were provided to the Clerk at the meeting. <p>Director Clift made a motion to adopt Resolution 33-2014 Authorizing the Installment Sale Financing of an Emergency Water Supply Project in the Aggregate Principal Amount of Not to Exceed \$9,000,000 and Approving Related Documents.</p> <p>Director Thompson seconded the motion.</p> <p>Roll Call Vote: Clift -Aye Thompson -Aye Rice -No Vice-Pres Robinette -Aye Pres. Bahringer-Aye</p> <p>The motion passed 4-1, Ayes-4, No's-1, Abstain -0, Absent -0</p> <p>3.B General Manager Jerry Gruber introduced the item and reviewed the status of the Filtronics Plant and WBE well level.</p>
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	<p>Public Comment: Elizabeth Bettenhausen Burton Gilpin</p> <p>The Board asked to have the General Manager look into renting in upgrade to port-a-potties and ask the Tourism Group to share in the cost to place these improvements to the public restrooms.</p> <p>Director Rice made a motion to go with staff recommendation to make no changes regarding distribution and usage of the non-potable water.</p> <p>Director Clift seconded the motion. Motion Passed Unanimously, 5-Ayes, No's-0, Absent-0, Abstain-0.</p>
<p>4. PUBLIC HEARING</p> <p>A. Public Hearing to Consider Adoption of the Cambria Emergency Water Supply Project Title 22 Engineering Report</p> <p>B. Public Hearing to Consider Adoption of the Cambria Emergency Water Supply Project Initial Study/Mitigated Negative Declaration Related to the CCSD's Application for a Regular Coastal Development Permit.</p>	<p>4. A. General Manager Jerry Gruber introduced the item and turned it over to District Engineer Bob Gresens.</p> <p>Mr. Gresens announced that the time period to provide comments for this item has been extended to August 18, 4:00 p. m. Bob suggested that the Board allow the time to submit written comments be extended and direct staff to further evaluate the comments received.</p> <p>President Bahringer opened the public hearing.</p> <p>Public Comment: <u>Crosby Schwartz</u>, comment on the design of the proposed plant. Main comments have been in the disposal of the wastewater. There is an alternate to that. There is a plant in Firebaugh in Northern California where they have zero wastewater disposal with accelerated evaporation of the wastewater with use of heat from the sun and end up with salt a granular product which would eliminate having to have the evaporation pond or direct ocean discharge or injection wells allowing for trucking off of the waste. <u>Mary Webb</u>, Turned in comments, comments were there really is no project and everything can change on the project. One thing that could change is that Well 9P7 water is perfectly</p>

	<p>drinkable water and rather than polluting it by putting effluent on top of the well we take the sewage effluent and treat it through the R.O. Plant rather than spraying it onto the field and re-injecting that water into the hydraulic mounds back at the hydraulic wells as long as there is enough tracer time before we actually extract it again. One suggestion is the idea about the brine pond is there is not enough room at this location for it to have solar evaporation. Pond is too small for brine it is not brine it is waste so the pond is too small for the chemical waste. She indicated that she said this in her comments if there is any Proposal for an ocean outfall because the pond is too small it is an absolute non-starter it is a fatal flaw and if people don't fight this tooth and nail before that point they will fight it even more so if an ocean outfall is suggested.</p> <p>She also stated that her husband's comments are basically that there is no wastewater in California. We are a little slow to realize this. So this injection of this 100 gpm into the lagoon is not enough to improve the lagoon. What is happening is the 100 gpm is maintaining the lagoon at levels that are already showing a decline for all of the habitat in the lagoon. Since you never did baseline studies or inline stream studies on either creeks we don't have the baseline data to know what those species need to survive in the lagoon. So the 100 gpm is just an idea but there are no studies that show it is good for Steelhead or Red Legged Frog or Tide Water Goby. It's maintaining water levels that are contributing to the decline of the species is not mitigation. Recovery has to be the goal but not maintenance of the downward trend in the species. Try to start now to use 9P7 as a drinking water well.</p> <p>Elizabeth Bettenhausen, She agrees with Mary Webb would like public hearings to be announced clearly. Will write comments with the extension of the comment period. Suggests a revision of the project. No reason if you want a delicious ice cream cone and rub it in the mud and then take a machine to clean off the mud to</p>
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	<p>have a delicious ice cream code. Simply take the Percolated effluent from our sewer system and run it through the R.O. system you will get as much water to reuse as potable water as your plan. You will not have to take deep aquifer fresh water into RP7 you will have to take salt water which if you read Title 27 will not replenish itself or recharge. You can just use the effluent. Treat it and drink it. You can change the project now to do that. Otherwise you are asking us not only to build the \$8.8 million ice cream bar treatment plant but to pay you an additional \$4.25 million to fund the treatment plant that you wouldn't need if you just started treating the stuff that we flush down our toilets now anyhow. She indicated that she will write out her comments which will be much more detailed. The appendix is now on the website and they are very long. The 10% is in Title 22.</p> <p>President Bahringer closed the public hearing.</p> <p>No motion was made.</p> <p>4.B General Manager Jerry Gruber introduced the item.</p> <p>Public Comment: Elizabeth Bettenhausen Mary Webb Laurel Stewart</p> <p>Director Rice made a motion to continue the public hearing item to a future date. And continue to allow written comments to be received on Is/MND.</p> <p>Director Robinette seconded the motion.</p> <p>The motion passed unanimously, Ayes- 5, Nos- 0, Abstain -0, Absent -0</p>
<p>5. ADJOURN</p>	<p>President Bahringer adjourned the meeting at 4:23 p.m.</p>

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, AUGUST 21, 2014, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President Bahringer called the regular meeting to order at 12:31 PM.										
1B. PLEDGE OF ALLEGIANCE	President Bahringer led the pledge of allegiance.										
1C. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Bahringer</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Vice President Robinette</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Thompson</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Clift</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Rice</td> <td style="text-align: right;">Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, Administrative Services Officer/District Clerk Monique Madrid, Interim Finance Manager Tracy Fuller</p>	President Bahringer	Present	Vice President Robinette	Present	Director Thompson	Present	Director Clift	Present	Director Rice	Present
President Bahringer	Present										
Vice President Robinette	Present										
Director Thompson	Present										
Director Clift	Present										
Director Rice	Present										
1D. REPORT FROM CLOSED SESSION	<p>1D. Assistant District Counsel David Hirsch indicated that there was nothing to report from closed session</p> <p>Public Comment: None</p>										
2. SPECIAL REPORTS											
A. Sheriff's Department Report	No representative was present.										
3. ACKNOWLEDGEMENTS/PRESENTATIONS	Public Comment: None										
4. AGENDA REVIEW: Additions/Deletions and Pulled Consent Items	Public Comment: None										
5. PUBLIC COMMENT	<p>Public Comment:</p> <p>Laylon Whitaker Lou Blanck Paul Carlson Frank DeMicco Allan MacKinnon Mark Rouchefort Mark Kramer Jesse Bathke Steve Downing Tina Dickason Jeff Hellman</p>										
6. MANAGER'S AND BOARD REPORTS											

<p>A. GENERAL MANAGER'S REPORT</p>	<p>General Manager Jerry Gruber introduced his report and provided an update of some of the improvements recently made to the infrastructure. Specifically, the SR3 Well Filtronics installation and the automation installed. He reported on the progress of meeting with other public agencies including Colonel Colloton of the Army Corps of Engineers and the Interagency meeting regarding the permitting of the long term portion of the emergency water supply project. He also announced that the Design Build Contract with CDM Constructors Inc. was signed in August.</p> <p>Fire Chief Mark Miller provided information regarding the forest health and the lack of water causing dry condition of the trees.</p> <p>Interim Finance Manager Tracy Fuller presented her report discussing revenue vs. expenses.</p> <p>District Engineer Bob Gresens introduced his report and discussed the progress of Carollo Engineerings Denitrification plan of the wastewater plant. He also provided an update on the progress of CDM Smith for the Emergency Water Supply Project. The length of the contract is 123 days and ends on December 9.</p> <p>Construction will begin on site beginning on August 24. IS/MND comment letters are being reviewed by RBF Consulting along with preparations for the Interagency meeting on August 27. The tracer study test is underway.</p> <p>Public Comment: Tina Dickason</p>
<p>B. AD HOC COMMITTEE REPORTS</p>	<p>Director Thompson reported on his attendance of the FFRP meeting on August 14.</p> <p>President Bahringer attended the PROS August meeting. State Parks is now using zero water, last year they used 800 units which is contribution to the long lasting of our water supply.</p>

	Director Rice attended the Forest Committee meeting. Many dead trees in Cambria. Public Comment: None
7. CONSENT AGENDA	
<p>A. Consideration to Approve Expenditures for the Month of July 2014</p> <p>B. Consideration to Approve the Minutes from the Special Board Meeting on July 17, 2014 and the Regular Board Meeting on July 24, 2014.</p> <p>C. Consideration of Adoption of Resolution 34-2014 Amended Resolution Confirming 2013 Fire Hazard Fuel Reduction Itemized Report, and Resolution 35-2014 Amended Resolution Confirming Itemized Report of Water and Wastewater Standby or Availability Charges, for Collection on the County Tax Rolls.</p>	<p>PULLED CONSENT ITEMS: None</p> <p>Public Comment: None</p> <p>Director Clift made a motion to approve the consent agenda.</p> <p>Director Rice seconded the motion.</p> <p>The motion passed unanimously. Ayes-5, Nos-0, Absent - 0</p>
<p>8. A. HEARINGS AND APPEALS</p> <p>Public Hearing to Discuss and Consider Resolution 29-2014 Approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment at the rate of 1.0% for FY 2014-2015.</p>	<p>8A. General Manager introduced the item.</p> <p>President Bahringer opened the public hearing.</p> <p>Public Comment: Tina Dickason</p> <p>President Bahringer closed the public hearing.</p> <p>Director Robinette made a motion to adopt Resolution 29-2014 approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment at the rate of 1.0% for FY 2014-2015.</p> <p>Director Clift seconded the motion</p> <p>Motion passed unanimously. Ayes-5 , Nos -0, Absent-0</p>
9. REGULAR BUSINESS	
<p>A. Consideration of Adoption of Resolution 36-2014 Adopting the 2014 San Luis Obispo County Integrated Regional Water Management Plan and Finding the Plan Exempt from CEQA.</p>	<p>9A. General Manager Gruber introduced the item.</p> <p>Carolyn Berg from San Luis Obispo County provided a Power Point Presentation providing an explanation of the 2014 Integrated Regional Water Management Plan as well as some historical information.</p> <p>This plan was just approved by the State.</p>

	<p>Public Comment: Tina Dickason</p> <p>Director Rice made a motion to adopt Resolution 36-2014 adopting the 2014 San Luis Obispo County Integrated Regional Water Management Plan and Find that the Project is Exempt from Section 2100 Et Seq. of the California Public Resources Code (CEQA)</p> <p>Director Robinette seconded the motion.</p> <p>Motion Carried unanimously, Ayes - 5, No's -0, Absent -0.</p>
10. PUBLIC COMMENT	<p>Public Comment: The Clerk read a written comment from Mike Lyons into the record.</p>
11. FUTURE AGENDA ITEM(S)	<p>Director Rice asked about a proclamation for Norm Smith. It will be made in the Sept. meeting.</p>
12. ADJOURN	<p>President Bahringer adjourned the meeting at 3:39 p.m.</p>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager
Monique Madrid, District Clerk
Tim Carmel, District Counsel

Meeting Date: September 25, 2014 Subject: Consideration to Schedule a Public Hearing for October 23, 2014 to Consider the Proposed Rate Increase in the Amount of 1.92%

RECOMMENDATIONS:

It is recommended that the Board of Directors schedule a public hearing for October 23, 2014 on the proposed solid waste rate increase for Mission Country Disposal.

FISCAL IMPACT:

None. All costs associated with the processing of the proposed rate increase to comply with the requirements of Proposition 218 will be borne by Mission Country Disposal

DISCUSSION:

The CCSD's solid waste franchisee, Mission Country Disposal, is proposing to increase its rates in the amount of 1.92%. The procedures for rate increases contained in Proposition 218 (Article XIID, Section 6 of the California Constitution) includes the requirement that a 45 day written notice of the proposed fee be provided. Mission Country Disposal has distributed the attached rate increase notice in compliance with that requirement. The notice includes the amount of the proposed fee, the basis upon which the amount of the proposed fee was calculated, the reason for the fee, along with the date, time and location of a public hearing at which property owners or tenants may submit written protests to the proposed rate increase. Based upon the notice, it is recommended that the Board of Directors approve scheduling the public hearing for its regular meeting on October 23, 2014.

In addition, Resolution 14-2009 was adopted for the CCSD's 2009 water and wastewater increases and utilized for the recent hearing to adopt the Emergency Water Supply Surcharges. It contains guidelines for submission and tabulation of protests, and also provides clarification regarding what constitutes a parcel given Cambria's confusing history of subdivision and development, and customers with more than one assessor's parcel number, or more than one lot. Although these are guidelines and not mandatory, to the extent it becomes necessary in order to determine whether a majority protest exists, staff recommends utilizing those adopted guidelines to the extent appropriate at the hearing.

Attachments: Notice of Public Hearing Regarding Proposed Solid Waste Rate Increase

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: BAHRINGER ___ ROBINETTE ___ THOMPSON ___ CLIFT ___ RICE ___

**CAMBRIA COMMUNITY SERVICES DISTRICT
NOTICE OF PUBLIC HEARING REGARDING
PROPOSED SOLID WASTE RATE INCREASE**

Dear Property Owners and Tenants-Customers:

This notice is intended to inform you that the Cambria Community Services District Board of Directors (“District”) will hold a public hearing regarding solid waste disposal rate increases (the “Proposed Rate Increase”) proposed by Mission Country Disposal (“the Garbage Company”) for properties and customers receiving solid waste services within the District. The Proposed Rate Increase will be considered by the Cambria Community Services District Board at the date, time and location specified below. Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- Date, Time and Place of the Public Hearing
- Majority Protest Procedures
- Reason for the Proposed Rate Increase
- Basis Upon Which the Proposed Rate Increase is Calculated
- Proposed Rate Increase Amounts

NOTICE OF PUBLIC HEARING

A Public Hearing for the Proposed Solid Waste Rate Increases within the District’s boundary will be held on:

Date: October 23, 2014

Time: 12:30 pm

Place: Cambria Vets Building, 1000 Main Street., Cambria, CA

At the Public Hearing the Cambria Community Services District Board of Directors will consider all public comment in support and in opposition of the Proposed Rate Increase and whether or not a Majority Protest exists pursuant to the California Constitution (below). If approved, the Proposed Rate Increase would become effective January 1, 2015.

MAJORITY PROTEST

Pursuant to Section 6 of Article XIII D of the California Constitution, the following persons may submit a written protest against the Proposed Rate Increase to the District’s Clerk before the close of the Public Hearing referenced above.

- An owner(s) of property (parcel(s)) receiving solid waste service within the District’s boundary. If the person(s) signing the protest, as an owner, is not shown on the last equalized assessment roll as the owner of the parcel(s) then the protest must contain or be accompanied by written evidence that such person signing the protest is the owner of the parcel(s) receiving solid waste service; and
- A Tenant(s) whose name appears on the Garbage Company’s records as the customer of record for the corresponding parcel receiving solid waste services service within the District’s boundary (tenant-customer).

A valid written protest must contain a statement that you protest the increase in solid waste rates, the address OR Assessor's Parcel Number (APN) of the parcel or parcels which receive solid waste service and must be signed by either the owner or the tenant-customer of the parcel or parcels. One written protest per parcel shall be counted in calculating a majority protest to the proposed solid waste rate increase subject to the requirements of Section 6 of Article XIII D of the California Constitution. Written protests will not be accepted by e-mail or by facsimile. Although oral comments at the public hearing will not qualify as formal protests unless accompanied by a written request, the Board welcomes input from the community during public hearing. To be counted, a protest must be received in writing by the District Clerk before the close of the Public Hearing referenced above.

Written protests regarding the solid waste rate increase may be mailed to:

**Cambria Community Services District
Attn: District Clerk
P.O. Box 65
Cambria, CA 93428-0065**

Written protests may also be personally delivered to the District Clerk at the Cambria Community Services District Office located at 1316 Tamsen Street, Suite 201, Cambria, California.

If valid written protests are presented by a majority of owners and/or tenants-customers of parcels receiving solid waste service within the District's boundary, then the District will not adjust/increase the solid waste rates. Only one protest per parcel will be counted in determining whether or not a majority protest exists.

REASON FOR THE PROPOSED RATE INCREASES

The Proposed Rate Increases (amounting to an increase of approximately 1.92% for each category of service) are necessary for the Garbage Company to continue to provide safe, environmentally sound and reliable solid waste removal, transportation and disposal services to the citizens of the Cayucos Sanitary District. The increases requested by the Garbage Company are due to increasing operational costs. Several factors have contributed to these increased costs, including, but not limited to, the rising costs associated with the operation and fueling for vehicles, ongoing maintenance, increased labor costs, increased landfill rates, and increased costs associated with meeting more stringent State and Federal regulations.

BASIS UPON WHICH THE PROPOSED RATE INCREASE IS CALCULATED

The Proposed Rate Increases (amounting to an increase of approximately 1.92% for each category of service) is based on the following cost increases incurred by the Garbage Company:

1. 1.86% of the Proposed Rate Increase is based on increased costs for fuel, for vehicles, ongoing maintenance, and increased labor costs.
2. 0.06% of the Proposed Rate Increases are based on a \$2.25 per ton increase in the cost of landfill disposal.

A copy of the 2015 Interim Year Rate Adjustment Application, which provides additional information on the proposed rate increase is available at the District Clerk's office located at 1316 Tamsen Street, Suite 201, Cambria, CA

PROPOSED RATE INCREASE AMOUNTS

The following charts provide a summary of the current solid waste rates and proposed rate increases:

MISSION COUNTRY DISPOSAL RATE INCREASE EFFECTIVE January 1, 2015 CAMBRIA COMMUNITY SERVICES DISTRICT				
Service Description	Pickups Per Week	Current Monthly Rate Effective 2-1-2013	Proposed Rate Adjustment %	Proposed Monthly Rate Effective 1-1-2015
RESIDENTIAL:				
32 Gallon Waste Wheeler	1	\$17.70	1.92%	\$18.04
64 Gallon Waste Wheeler	1	\$35.40	1.92%	\$36.08
96 Gallon Waste Wheeler	1	\$53.10	1.92%	\$54.12
Service away from the curb	1	\$8.02	1.92%	\$8.17
Garbage extras (per bag)	1	\$8.85	1.92%	\$9.02
Recycling extras(per bag)	1	\$4.42	1.92%	\$4.51
Switch waste wheelers twice/year		\$23.69	1.92%	\$24.14
Sunday service		\$59.16	1.92%	\$60.30
White good, couch, hide-a-bed	each	\$46.81	1.92%	\$47.71
Mattress, box spring, small chair, tv	each	\$13.37	1.92%	\$13.63
Per month late fee or 18%	1	\$5.51	1.92%	\$5.62
COMMERCIAL DUMPSTERS - ALL AREAS:				
1 yd dumpster	1	\$59.46	1.92%	\$60.60
1 yd dumpster	2	\$88.76	1.92%	\$90.46
1 yd dumpster	3	\$120.65	1.92%	\$122.96
1 yd dumpster	4	\$151.41	1.92%	\$154.32
1 yd dumpster	5	\$182.00	1.92%	\$185.50
1.5 yd dumpster	1	\$75.44	1.92%	\$76.89
1.5 yd dumpster	2	\$123.35	1.92%	\$125.72
1.5 yd dumpster	3	\$154.67	1.92%	\$157.64
1.5 yd dumpster	4	\$205.49	1.92%	\$209.44
1.5 yd dumpster	5	\$256.69	1.92%	\$261.61
2 yd dumpster	1	\$86.10	1.92%	\$87.76
2 yd dumpster	2	\$150.03	1.92%	\$152.91
2 yd dumpster	3	\$211.32	1.92%	\$215.38
2 yd dumpster	4	\$272.84	1.92%	\$278.08
2 yd dumpster	5	\$330.25	1.92%	\$336.59
3 yd dumpster	1	\$110.66	1.92%	\$112.78
3 yd dumpster	2	\$207.80	1.92%	\$211.79
3 yd dumpster	3	\$304.64	1.92%	\$310.49
3 yd dumpster	4	\$406.28	1.92%	\$414.08

3 yd dumpster	5	\$521.28	1.92%	\$531.29
COMMERCIAL DUMPSTERS - ALL AREAS (Con't):				
4 yd dumpster	1	\$147.53	1.92%	\$150.37
4 yd dumpster	2	\$277.07	1.92%	\$282.39
4 yd dumpster	3	\$406.19	1.92%	\$413.99
4 yd dumpster	4	\$541.70	1.92%	\$552.10
4 yd dumpster	5	\$695.06	1.92%	\$708.40

The rates shown above include the monthly container rental fee and a semi-annual dumpster cleaning.

The rates are the same for bins and garwoods, when volume is identical. Bins and garwoods are types of containers used for recycling.

COMMERCIAL GARBAGE CANS - ALL AREAS:

1 Can *	1	\$16.34	1.92%	\$16.66
32 gallon waste wheeler	1	\$17.70	1.92%	\$18.04
64 gallon waste wheeler	1	\$35.40	1.92%	\$36.08
64 gallon waste wheeler	2	\$56.86	1.92%	\$57.95
96 gallon waste wheeler	1	\$53.10	1.92%	\$54.12
96 gallon waste wheeler	2	\$66.38	1.92%	\$67.65
96 gallon waste wheeler	3	\$82.97	1.92%	\$84.56
Garbage extras (per bag)		\$8.85	1.92%	\$9.02
Garbage extras (per yard)		\$18.73	1.92%	\$19.09

* Maximum volume and weight per garbage can : 33 gallons / 80 pounds

COMMERCIAL - OTHER CHARGES:

Rates for all commercial customers include recycling pickup once per week free of charge for up to 4 cubic yards. **If more frequent service is needed, it can be provided at a 75% discount from the garbage service rates for the specified level of service required.**

FURTHER INFORMATION

If you have questions about the Proposed Rate Increase, please call the offices of Mission Country Disposal, at (805) 543-0875.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: September 25, 2014

Subject: Discussion and Consideration to Form a Committee to Explore Funding Alternatives and Options to Replace Existing Public Trash Cans

Recommendation:

It is recommended that the Board of Directors consider approving the formation of a committee to explore funding alternatives and options to replace existing public trash cans.

Fiscal Impact:

Staff time would be required to coordinate and facilitate periodic meetings for the proposed committee, Also, their meetings will be subject to the requirements of the Brown Act, however, it is anticipated that the time required of staff would be minimal and infrequent.

Discussion:

Over the past few years the matter of replacing the community’s trash cans in the East and West Village has been discussed at the CCSD Board, staff, community and organizational levels. Although a great deal of interest has been derived from these conversations, a specific plan and/or funding alternatives has not been fully implemented. The current trash cans in both the East and West Village are an eyesore and reflect negatively on the CCSD and the overall community of Cambria. Since the CCSD is responsible for the maintenance and upkeep of the trash receptacles in both the East and West Village it is appropriate for the CCSD to take a leadership role in getting the receptacles replaced. Staff recommends that the proposed committee actively engage and reach out to both Mission Country Disposal and Integrated Waste Management Authority as partners in helping the community obtain new receptacles.

Staff recommends that the formation of a committee consisting of the following representatives of the community be formed and that the General Manager be authorized to select a member from each one of the represented groups listed below.

1. CCSD Board Member.
2. CCSD Staff Member, preferably Facilities and Resources Manager.
3. Chamber of Commerce Member.
4. Cambria Tourism Board Member.
5. Historical Society Member.
6. Civic Organization Member.
7. Community Member.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ BAHRINGER ___ ROBINETTE ___ CLIFT ___ THOMPSON ___ RICE

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber General Manager
Bob Gresens, District Engineer

Meeting Date: September 25, 2014

Subject: Authorize the General Manager to Negotiate an Agreement regarding Preparation of a Focused EIR for the Emergency Water Supply Project's Regular Coastal Development Permit

RECOMMENDATION:

The Water Alternatives Ad-Hoc Committee and staff recommend that the Board of Directors authorize the General Manager to negotiate an agreement for the preparation of a focused EIR for the regular Coastal Development Permit for the Emergency Water Supply Project, with the exact dollar amount to be authorized by the CCSD Board of Directors at a future board meeting

FISCAL IMPACT:

Fiscal impact is yet to be determined based on future conversations and negotiations with RBF Engineering and a thorough evaluation and analysis of previous environmental documents that have been generated thus far relating to the emergency water supply project.

DISCUSSION:

Staff met with the Water Alternatives Ad-Hoc Committee on Wednesday, September 17, 2014 to discuss the need to prepare a focused EIR for the regular Coastal Development Permit for the Emergency Water Supply Project. Both the Water Alternatives Ad-Hoc Committee and staff recommend that the Board of Directors authorize the General Manager to negotiate an agreement for the preparation of a focused EIR. Staff will return to the Board after the cost has been determined, to secure further authorization.

Two parallel efforts are occurring with regard to the Emergency Water Supply Project's Coastal Development Permit and supporting California Environmental Quality Act (CEQA) processes. The current project being constructed under an Emergency Coastal Development Permit (CDP) issued on May 15, 2014 by SLO County to the CCSD was recently reviewed by the Governor's Office of Planning and Research, who concurred that the Project was subject to the Governor's April 25, 2014 Emergency Drought Proclamation's Executive Orders 12 and 19. The CCSD has also filed a Notice of Exemption with the County Clerk and State Clearinghouse.

The County's conditions for the Emergency CDP also required that the CCSD file an application for a "regular" CDP, which is required to comply with CEQA. Accordingly, an Initial Study/Mitigated Negative Declaration (IS/MND) was prepared, which was circulated for public comment from June 22, 2014 to July 23, 2014. Numerous comments have been received regarding the Project in relation to its environmental impacts. Although originally planned as part of an August 4, 2014 Board meeting, the IS/MND public hearing was

continued, subject to more detailed review of the comments received. Therefore, the Emergency Water Supply Project's regular CDP and its supporting CEQA process are still undergoing review at this time. Based on input received from staff and legal counsel on this matter during its September 17, 2014 meeting, the Water Alternatives Ad-Hoc Committee recommended that the full Board consider the preparation of a focused Environmental Impact Report (EIR) for the Project's regular Coastal Development Permit.

As follow up to the Water Committee's recommendation, staff has had some preliminary conversations with RBF/Baker International on the level of effort and scope of work that is involved with preparation of a focused EIR. At this time, staff is requesting that the General Manager be authorized to negotiate an agreement for a focused EIR, with the exact dollar amount to be authorized by the CCSD Board of Directors at a future board meeting.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ BAHRINGER ___ ROBINETTE ___ THOMPSON ___ CLIFT ___ RICE ___