

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**THURSDAY, JANUARY 19, 2012, 12:30 PM**

AGENDA ITEM	DISCUSSION OR ACTION
1A. <b>CALL TO ORDER</b>	President MacKinnon called the regular meeting to order at 12:35 PM.
1B. <b>PLEDGE OF ALLEGIANCE</b>	President MacKinnon led the pledge of allegiance.
1C. <b>ESTABLISHMENT OF QUORUM</b>	President MacKinnon Present Vice President Thompson Present Director Bahringer Present Director Clift Present Director Robinette Present Staff Present: General Manager Jerry Gruber, District Counsel Tim Carmel, District Engineer Bob Gresens, District Clerk Kathy Choate.
1D. <b>REPORT FROM CLOSED SESSION</b>	District Counsel reported no report.
2. <b>SPECIAL REPORTS</b>	
A. Sheriff's Department Report	Deputy Todd Steeb reported 392 calls for service. 4,086 calls for area Ongoing burglary investigation. Feb 16 Town Hall meeting, Cavalier, San Simeon.
3. <b>ACKNOWLEDGEMENTS/PRESENTATIONS</b>	President MacKinnon introduced Allen Reese, Development Director, CAPSLO who presented information on their programs: Head Start, Adult Day Services, Energy/Utility Assistant Services, Teen Academic Parenting Program, and Adult Health Screening
4. <b>PUBLIC COMMENT</b>	<u>Ron Crummitt</u> , Cambria. Congratulated Gail Robinette on her appointment to the Board. Urged Board to continue efforts toward desal plant. Alternative sources investigated resulted in desal being identified as best alternative. <u>Paul Carlson</u> , Cambria. Congratulated Gail Robinette and thanked the Board. Look at long range and those who would like to live here. Supports desal; tier rates for high users. Litigation costs charged to LandWatch need to be collected. <u>Amanda Rice</u> , Cambria. Welcomed Gail Robinette. 3,718 days of moratorium. In light of moratorium and recent desal permitting for test wells, spend resources on current survey of Cambria. How is our water being managed? Conduct instream flow study. Inventory of buildable lots. Compare actual water use to projected water use in WMP. If projections not in line, revise. Conduct water audits.

<p>5. <b>AGENDA REVIEW</b></p>	<p>Amend December 15 minutes to correct pg 34, Mahala Burton's comment regarding Commissioners Wong to Commissioner Wan.</p>
<p>6. <b>MANAGER'S AND BOARD REPORTS</b></p>	
<p>A. DESALINATION AND WATER STORAGE FACILITIES REPORT</p>	<p>General Manager Gruber introduced the item and Bob Gresens presented the report. Board discussion followed.  Board discussion followed regarding ACE NEPA scoping session and board policy on 2004 water supply contingencies.  <u>Jim Webb</u>, Cambria. Commented on District Engineers summary and tiered project. CCC was never informed where the subterranean wells would be located.</p>
<p>B. GENERAL MANAGER'S REPORT</p>	<p>General Manager Gruber presented the report. The WWTP supervisors report was added as an addendum to the Manager's report.  <b>Board directed staff to develop Water Supply Alternative Workshop agenda.</b>   <b>A discussion followed regarding CCSD Skate Park activity and repairs. Board directed staff to report back at next regular meeting.</b>   <u>Mary Webb</u>, Cambria. Welcomed Gail Robinette. Commented on future water use, projections, future alternatives, UWMP and 30-day comment period, Master Fee schedule. CIP costs are coming from EIR based on 1994 costs, not today's dollars.</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	<p>No reports.</p>
<p>7. <b>CONSENT AGENDA</b></p>	
<p>A. Approve expenditures for month of December 2011  B. Approve minutes of Board of Directors December 15, 2011 regular meeting and December 20, 2011 special meeting.  C. Approve extension of Intent to Serve Letter for Senior Care Facility, Mike Clark, Applicant, APN 024.191.052</p>	<p>General Manager Gruber read consent agenda items.  <b>Director Bahringer moved to approve consent agenda. Director Clift seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</b>  <b>Public Comment:</b>  <u>Jerry McKinnon</u>, Cambria. Commented on Veterans Memorial Building accounting and wood rot on building.  <u>Amanda Rice</u>, Cambria. Commented on fuel bill at \$13,000.</p>
<p>8. <b>HEARINGS AND APPEALS</b></p>	
<p>A. Introduce Ordinance 01-2012 amending CCSD Code Section 5.04.390</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented the staff report.</p>

<p>relating to maintenance and building of sewer laterals and waive full reading</p>	<p>Board discussion followed.</p> <p><b>Public Comment:</b>  <u>Rob Maston</u>, Cambria. As General Contractor in Cambria he would need a General Engineering contractor to install sewer. Connection from property to sewer main is different material than is required to connect to homes, standard ABS material. Clay pipes are old school. What is proper material to connect to main?</p> <p><b>Director Bahringer moved to introduce Ordinance 01-2012 amending section 5.04.390 of the CCSD Code relating to maintenance of building sewers and lateral sewers, provided that the General Manager’s decision affecting more than a \$10,000 obligation to a given property owner be appealable to the Board.</b>  <b>No second. Motion died for lack of second.</b></p> <p><b>Director Clift moved to introduce, by title only, Ordinance 01-2012 amending Section 5.04.390 of the CCSD Code relating to maintenance of building sewers and lateral sewers, and waive further reading. Director Thompson seconded. Motion carried.</b>  <b>Ayes – 4, No – 1 (Bahringer), Absent - 0</b></p> <p>Board discussion followed with regard to staff’s administrative procedure. If pipe standard is not defined in CCSD Code, consider amending Code.</p>
<p><b>9. REGULAR BUSINESS</b></p>	
<p>A. Receive Fiscal Year 2010/2011 Comprehensive Annual Financial Report (CAFR) by Crosby Company, Certified Public Accountant</p>	<p>President MacKinnon introduced the item. Bob Crosby presented the FY 2010/2011 CAFR. Board discussion, questions and answers followed.</p> <p><b>Public Comment:</b>  <u>Mary Webb</u>, Cambria. Congratulated new General Manager and new Board on audit. Requested analysis of Chevron monies.</p> <p><b>Director Bahringer moved to accept the FY 2010/2011 CAFR by Crosby Company. Director Robinette seconded. Ayes – 5, No -0, Absent – 0</b></p>
<p>B. Adopt Resolution 01-2012 authorizing the use of Water and Wastewater Standby or Availability charges to fund major maintenance and/or capital</p>	<p>President MacKinnon introduced the report. General Manager Gruber presented the report. Board discussion followed.</p>

<p>outlay expenditures</p>	<p><b>Director Clift moved to adopt Resolution 01-2012 authorizing the use of Water and Wastewater Standby or Availability charges to fund major maintenance and/or capital outlay expenditures. Vice President Thompson seconded. Ayes – 5, No – 0, Absent - 0</b></p>
<p>C. Adopt Resolution 04-2012 approving the Lot Transfer Citizens Committee recommendation to CCSD Board regarding transfer of lots from Land Conservancy of SLO County to CCSD</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented the report. Board discussion followed.</p> <p>Director Clift, as chair of the committee, agrees with recommendations and went on record to say CCSD should not preclude thinking about this in the future because the Land Conservancy does act kind of as an (in the past) arm of the District in securing properties that probably meet some of our policies, and suggested not as part of the motion, but as an understanding is that if we devise some kind of fee schedule that has to do with intent to serve letters and things that involve any kind of commitment to buildout reduction that buildout reduction includes taking care of what you have after you buy it. If we get to that point he would like to come back to the Land Conservancy and say we do have a funding mechanism now for some of this and we do want you to still act where you can. Right now their funding mechanism has dried up since no one wants transfer development credits because no one is building. It is a situation where we are having to deal with reality, but does not want it to be seen as any kind of a put down or slap in the face to Land Conservancy because they do a good job. CCSD is actively looking for funding.</p> <p><b>Public Comment:</b>  <u>Jerry McKinnon</u>, Cambria When lots transferred from Land Conservancy to CCSD; do we lose property tax income? Project loss of tax dollars of insignificant lots.</p> <p><b>Director Robinette moved to adopt Resolution 04-2012 approving Lot Transfer Citizens Committee recommendation to CCSD board regarding transfer of lots from Land Conservancy of SLO County to CCSD and send a follow up letter to SLO Land Conservancy. Director Clift seconded. Aye – 5, No – 0, Absent – 0</b></p>

<p>D. Adopt Resolution 02-2012 granting an exception to the hiring freeze of CCSD Fire Captain Position</p>	<p>President MacKinnon moved Item 9 D to front of regular business and introduced the item. General Manager Gruber turned the item over to Chief Miller who presented the staff report.  <b>Director Bahringer moved to approve Resolution 02-2012 granting an exception to the hiring freeze of CCSD Fire Captain position. Director Cliff seconded. Ayes – 5, No – 0, Absent – 0</b>  General Manager noted correction to Resolution title to read Captain, rather than Engineer.</p>
<p>E. Adopt Resolution 03-2012 approving the Special Project Application and Agreement and the Administrative Policy for Cost Reimbursement</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented the staff report and clarified definition of “position.” Board discussion followed</p> <p><b>Public Comment:</b>  <u>Amanda Rice</u>, Cambria. Commented on her email sent regarding policy. Is there another avenue to get this information? Getting a legal opinion is an entirely different thing. What is underlying reason for this policy? May be time to consider staffing the District to do the job.</p> <p><b>Director Thompson moved to adopt Resolution 03-2012 approving the Special Project Application and Agreement and the Administrative Policy for cost reimbursement. Director Robinette seconded.</b>  <b>Ayes – 5, No – 0, Absent - 0</b></p> <p>Director Bahringer requested applicants have the ability to appeal to the Board.</p>
<p>F. Review 2011 Board goals and accomplishments</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented staff report. Board discussion followed.  Public Comment: None  <b>Board consensus to receive and file report.</b></p>
<p>G. Review and Approve 2012 Board Goals and Committee Assignments</p>	<p>President MacKinnon presented the 2012 goals for discussion.</p> <p>Director Bahringer reported on Ad Hoc SCADA meeting regarding Rockwell Construction proposal in excess of \$1 million dollars for SCADA turnkey proposal. A more phased approach is being considered.</p>

	<p>District Engineer commented on Cybernet design and request for proposals versus bids for contracting. Package technical design, provide to bidders.</p> <p>Robinette commented on upgrades and equipment having been stored for some time. What about training package? Bring back to Board in April.</p> <p><b>Add to goals: Modernize electronic functions of office, computer support</b></p>
<p><b>10. FUTURE AGENDA ITEM(S)</b></p>	<p>Director Clift requested discussion of 2004 Board action regarding sizing of supplemental water alternatives – 18 units, quality of life.</p> <p><b>Public Comment:</b> <u>Jim Webb</u>, Cambria. Commented on geology of flag lot. Regulatory landscape offshore has changed with creation of Marine State Park and MBNMS. Consultant and ACE looking outside that area, alternatives will lie within MBMNS behooves CCSD to take seriously guidelines for desal adopted by sanctuary. Conservation and recycling recommended. 2012 goals do not include recycling. Suggested waterless toilets in public restrooms. Promote non-potable water use at San Simeon, consider codifying that process and encourage water storage. 40% use during driest months.</p>
<p><b>10. ADJOURN</b></p>	<p>President MacKinnon adjourned the meeting at 4:55 p.m.</p>