



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF SEPTEMBER 12, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, September 12, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, and Facilities & Resources Manager David Aguirre.

Staff present via Zoom: District Counsel Timothy Carmel, Utilities Department Manager Jim Green, and Program Manager Tristan Reaper.

1.D Report from Closed Session

District Counsel reported that the Board of Directors held a closed session on August 15, 2024, for a Conference with its Labor Negotiators pursuant to Government Code Section 54957.6. The agency's designated representative was General Manager Matthew McElhenie. Che Johnson was not present. The Employee Group is the International Association of Fire Fighters (IAFF). There was no action taken.

1.E President's Report

There was no President's Report.

1.F Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reported on the wildfires down south and expressed gratitude regarding those who are tirelessly fighting them.

3. PUBLIC COMMENT

Bruce Howard, Cambria (also submitted written correspondence for the record)
Christine Heinrichs, Cambria
Lauren Younger, Cambria (submitted written correspondence for the record)
Christina Galloway, Cambria

4. REGULAR BUSINESS

4.A Discussion and Consideration of Strategic Plan Update

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Utilities Department Manager Green provided an update.

Fire Chief Burkey provided an update.

The Board of Directors and staff updated the following target completion dates:

Core Area: Water Services – General

- Fourth Quarter 2025: Update our groundwater model in the San Simeon and Van Gordon groundwater basin.

Core Area: Water Services – Water Reclamation Facility

- Fourth Quarter 2024: Board approval of Zero Liquid Discharge pilot testing program.
- Fourth Quarter 2024: Submit the data needed to complete the CDP application for the County.

Core Area: Fire Protection & Emergency Services

- Second Quarter 2025: Prepare and provide a Risk Reduction/Hazard Mitigation Plan for Board consideration.
- Second Quarter 2025: Provide defensible space ordinance.
- Second Quarter 2025: Provide budget and funding alternatives for the plan.

Core Area: Facilities & Resources

- First Quarter 2025: Present updated Community Park Plan to the Board of Directors

Public Comment:

Donn Howell, Cambria
Christina Galloway, Cambria

Director Dean moved to approve the update to the Strategic Plan with the amendments to the dates as listed by the Board President.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

4.B Discussion and Consideration for Approving the Relocation of the San Simeon Creek Stream Gage Station for the San Luis Obispo Flood Control and Water Conservation District

General Manager McElhenie introduced the item and provided a summary.

Utilities Department Manager Green provided a summary.

The Board of Directors held a discussion.

Public Comment: none.

Director Thomas moved to approve the relocation of the San Simeon Creek Stream Gage Station for the San Luis Obispo Flood Control and Water Conservation District.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

4.C Discussion and Consideration to Approve an Amendment to Consultant Services Agreement with SWCA for Assistance with WRF CDP Application and Adoption of Resolution 28-2024 Amending the Fiscal Year 2024/2025 Final Budget

General Manager McElhenie introduced the item and provided a summary.

Utilities Department Manager Green provided a summary.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria

Donn Howell, Cambria

Christina Galloway, Cambria

Director Farmer moved to approve an Amendment to Consultant Services Agreement with SWCA for assistance with WRF CDP Application and adoption of Resolution 28-2024 amending the Fiscal Year 2024/2025 Final Budget.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:33 p.m.

The Board of Directors reconvened the meeting at 2:43 p.m.

4.D Discussion and Consideration of Adoption of Resolution 29-2024 Amending the Board and Standing Committee Bylaws

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott provided a summary.

Director Dean provided a summary.

The Board of Directors held a discussion.

The Board of Directors requested that the minutes clearly state that the Standing Committee Bylaws Section 2.2 applies only to committee members.

Director Thomas requested to remove “no more than” from section 3.4 of the Standing Committee Bylaws.

Public Comment:
Donn Howell, Cambria
Gordon Heinrichs, Cambria

Director Dean moved to adopt Resolution 29-2024, amending the Board and Standing Committee Bylaws, with the elimination of “no more than” from section 3.4 of the Standing Committee Bylaws.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

4.E Discussion and Consideration to Approve a Landowner Access Agreement with Upper Salinas - Las Tablas Resource Conservation District Regarding Access to and Use of Real Property to Implement a Habitat Restoration Project for the Fiscalini Ranch Preserve

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

The Board of Directors requested the following information at a future board meeting:

- Detailed habitat restoration project map
- Detailed scope of the project
- Pictures of the habitat restoration project plants

Public Comment:
Christine Heinrichs, Cambria

Director Farmer moved to approve a Landowner Access Agreement with Upper Salinas - Las Tablas Resource Conservation District regarding access to and use of real property to implement a Habitat Restoration Project for the Fiscalini Ranch Preserve.

Director Thomas seconded the motion as worded but with an addendum that’s reported back at a later time.

President Gray requested that the motion include directing staff to prepare a description of the project, with project managers’ consultation, to inform the public about the location and nature of the work.

Director Farmer and Director Thomas agreed.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

5.A Finance Committee's Report

A written report wasn't included in the agenda packet because the August meeting was cancelled.

5.B Policy Committee's Report

A written report was included in the agenda packet.

5.C PROS Committee's Report

A written report wasn't included in the agenda packet because the August meeting was cancelled.

5.D Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

5.E Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

No public comment on items 5A-5E.

6. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items.

Confidential Administrative Assistant Dodson announced the October Board meeting items.

Director Farmer would like to discuss reading written comments at Board meetings.

Director Thomas agreed to discuss the pros and cons of that approach.

President Gray stated it should be the prerogative of the chair but suggested an option to vote to place it on the agenda.

Director Thomas moved to ask the future agenda item to discuss how we handle the written comments at the Board meetings in the future.

Director Farmer seconded the motion.

Motion Passed Ayes – 3 (Farmer, Thomas & Dean) Nays – 2 (Gray & Scott) Absent – 0

General Manager McElhenie announced that an amendment to the lease agreement for the new administrative office will be added to next week's Board meeting agenda.

7. ADJOURN

President Gray adjourned the meeting at 3:28 p.m.

For further details on the CCSD meeting, please visit the District's website.